



Town of Mount Desert
Board of Selectmen
Agenda

**Regular Meeting
Monday, June 21, 2021**

Meeting Room; Northeast Harbor

Public can now attend meeting in person. Meetings will continue to be offered via Zoom see pg. 2 for connection details

- I. Call to order at 6:00 p.m.**
- II. Executive Session**
 - A. Pursuant to 1. M.R.S. 405 (6) (D) Labor Negotiations
- III. Minutes**
 - A. *Approval of Minutes of May 27, 2021*
- IV. Appointments/Recognitions/Resignations**
 - A. *Appointment of Genya Grover as Assistant Harbormaster/ Office Manager. At a rate of \$23.38 per hour probationary rate and a 5% increase after successful completion of six- month probation period.*
 - B. *Accept Resignation of Justin Kelley, from the position of MEO2, effective June 18, 2021.*
 - C. *Consideration of Public Works Director Tony Smith's recommendation of the appointment of Aaron Lichtenstein as a summer helper in the town's Buildings & Grounds and Parks & Cemeteries Division of the Public Works Department for the 2021 summer season effective June 22, 2021, at an hourly rate of \$15.00 per hour.*
 - D. *Annual Board and Committee Appointments*
- V. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
 - A. *Chamber of Commerce 2021 Agreement (Term July 1, 2021--June 30, 2022)*
 - B. *Neighborhood House 2021 Agreement (Term July 1, 2021--June 30, 2022)*
 - C. *Ticket Booth Sales 2021 Agreements (Term July 1, 2021--June 30, 2022)*
 - D. *Selectmen Meeting Schedule 2021-2022*
 - E. *Holiday Schedule 2021-2022*
 - F. *Thank you note from Open Table MDI for donation*
 - G. *Acknowledgement to Police Dispatch, Marie Overlock, for superb handling of water rescue call*
 - H. *Hancock County Commissioners Special Meeting Minutes of June 1, 2021*
 - I. *Bypass notice – Municipal Waste (Residential)*
 - J. *Thank you note from Todd Mydland for Street Light Replacement*
- VI. Selectmen's Reports**
- VII. Unfinished Business**
 - A. *Consideration of accepting DEP StreamSmart road crossing grant funds in the amount of \$125,000 to be used towards replacing and upgrading the culvert system in the Beech Hill Cross Road through which Denning Brook flows and authorizing Public Works Director Tony Smith to execute the contract with DEP on behalf of the Town*

- B. Consideration be given to Items Numbered 1 thru 4 in Public Works Director Tony Smith's memo to Town Manager Durlin Lunt, Jr. dated June 17, 2021, related to procurement of professional engineering services, and paying for the same, related to the Beech Hill Cross Road StreamSmart culvert replacement project for Denning Brook.*

VIII New Business

- A. Request from Harbor Master Lemoine for authorization to pay for replacement of Northeast Harbor Public Dock mooring chains, inspections on the Commercial Dock, pile zinc's and mooring float 300 by Alvah B. Barge Service Inc. for \$4,101.20, which are critical to extending the useful life of Harbor assets. The Northeast Harbor Mooring/Floats CIP 6410100-24681 has a balance of \$86,346.81.*
- B. Recommendation from Harbor Committee to raise the Seafood Buyers Permit from \$1,000.00 to \$5,000.00 per year. This would be done to keep Mount Desert in line with the other local Harbors. Requesting approval for this rate change for the 2022 season.*
- C. Independent Accountants Report on Applying Agreed-Upon Procedures from James, Wadman, C.P.A.*
- D. Consideration of authorizing Public Works Director Tony Smith to solicit competitive bids for Town purchase of a new 2022 plow truck and gear in conformance with both the Town purchasing policy and the capital improvement plan.*

IX Other Business

- A. Consider extending the expiration dates on 2020 clam licenses due to COVID-19 disruptions.*
- B. Such other business as may be legally conducted*

X Treasurer's Warrants

A. Approve & Sign Treasurer's Warrant as shown below:

Town Invoices	AP2171	06/22/2021	\$606,484.63
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B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown below:

State Fees & PR Benefits	AP2169	06/09/2021	\$12,903.06
State Fees & PR Benefits	AP2170	06/16/2021	\$3,344.75
State Fees & PR Benefits			
Town Payroll	PR2128	06/11/2021	\$116,226.49
Total			

C. Acknowledge Treasurer's School Board AP/Payroll Warrants as shown below:

School Invoices			
School Payroll			
School Payroll	#26	06/18/2021	\$219,259.93
Total			

Grand Total			\$958,218.86
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VIII. Adjournment

The next scheduled meeting is at **6:30** p.m., Monday, July 6, 2021- Via Zoom.

Board of Selectmen Meeting Agenda June 21, 2021

The Town of Mount Desert is inviting you to a scheduled Zoom meeting. You can call in through any of the listed phone numbers or connect with a computer via the web link. You **will need to enter the meeting ID** to get access to the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/248566175?pwd=RmozZjBOVWhUTQrR5QzFEZEEyQT09>

Meeting ID: 248 566 175

Password: 919872

One tap mobile

+13126266799,,248566175#,,,0#,,919872# US (Chicago)

+16468769923,,248566175#,,,0#,,919872# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Germantown)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 248 566 175

Password: 919872

Zoom security now requires a password on all zoom meetings, so the recurring BOS meeting now has a password.

Board of Selectmen

Managers Memo

Location: Meeting Room Town Hall Northeast Harbor and by Zoom

Date: June 21, 2021

Time: Executive Session 6: 00 p.m.- regular meeting to follow

Agenda details:

I. Call to order 6:00 p.m.- Executive session Statutory
Citation 1 M.R.S 405(6) (D)- Labor negotiations

II. PUBLIC HEARINGS
None Scheduled

III. Post Public Hearing

None Scheduled

IV. Minutes

a. Approve Minutes of May 21, 2021

V. Appointments/Recognitions/Resignations

- a. Appointment of Genya Grover as Assistant Harbormaster/Office Manager at a rate of \$23.38 per hour probationary rate and a 5% increase following a successful probationary period of six months.
- b. Accept resignation of Justin Kelley from the position of MEO2, effective June 18, 2021.

- c. Consider appointment of Aaron Lichtenstein as a summer helper in the town's Buildings and Grounds 7 Parks and Cemeteries Division of the Public Works Department for the summer season effective June 22, 2021 at an hourly rate of \$15.00 per hour.
- d. Annual Board and Committee Appointments

VI. Consent Agenda

- a. Chamber of Commerce 2021 Agreement (Term July 1, 2021-June 30, 2022)
- b. Neighborhood House 2021 Agreement (Term July 1, 2021-June 30, 2022)
- c. C. ticket Booth Sales 2021 Agreement (Term July 1, 2021-June 30, 2022)
- d. Selectmen Meeting Schedule 2021-2022
- e. Holiday Schedule 2021-2022
- f. Thank you note from Open Table MDI for donation
- g. Acknowledgement to Police Dispatch, Marie Overlock, for superb handling of water rescue call.
- h. Hancock County special Minutes of June 1, 2021
- i. Bypass notice- Municipal Waste (Residential)
- j. Thank you from Todd Mydland for streetlight replacement.

V11. Selectmen's Reports

V111. Unfinished Business

- a. Consideration of accepting DEP StreamSmart road crossing grant funds in the amount of \$125,000 to be used towards replacing and upgrading the culvert system in the Beech Hill Cross Road through which Denning Brook flows and authorizing Public Works Director Tony Smith to execute the contract on behalf of the Town.

A Possible Motion to: Accept a StreamSmart crossing grant in the amount of \$125,000 to be used towards replacing and upgrading the culvert system in the Beech Hill Cross Road through which Denning Brook flows.

- b. Consideration be given to Items numbered 1-4 in Public Works Director Tony Smith's memo to Town Manager Durlin Lunt Jr., dated June 17, 2021, related to procurement of professional engineering services, and paying for the same. Related to the Beech hill Cross Road StreamSmart culvert replacement project for Denning Brook.

A Possible Motion to:

1. Retain the Services of VHB Engineering Services in the amount of \$35,000.
2. Use \$10,000 of the DEP grant funds towards the \$35,000 VHB costs leaving a balance of \$25,000 for engineering costs.
3. Use \$25,000 plus a contingency of \$5,000 for unforeseen circumstances to be drawn and spent from public works Account Number 4050100-24573 with a current balance of \$155,557.
4. Authorize Public Works Director Tony Smith to sign the proposal with VHB on behalf of the Town.

IX. New Business

- c. Memo from finance Director Jake Wright. James Wadman C.P.A. furnished Independent Auditors Report detailing procedures on cash audit. The agreed upon procedures have been applied and the information appears to be accurate.

Informational only no action required.

- d. Memo from Harbormaster John Lemoine requesting authorization to pay for replacement of NEH Public Dock mooring chains, inspections on the public dock, pile zinc's and mooring float 300 to Alvah B. Barge Service in the amount of \$4,101.20 which are critical to extending the useful life of Harbor Assets.

A possible Motion to pay for repairs to Northeast Harbor Public Dock mooring chains, inspection on the Public Dock, pile zincs and Mooring float

300 in the amount of \$4,101.20 to Alvah B. Barge Service from the Northeast Harbor Mooring/Floats CIP 6410100-24681 leaving a balance of \$86,346.10.

- e. Consider the recommendation from the Harbor Committee to raise the Seafood Buyer's Permit from \$1,000 per year to \$5,000 per year to be consistent with the other local harbors. **See memo from Harbormaster John Lemoine dated June 11, 2021, in your packet.**

A Possible Motion to raise the Seafood Buyer's report from \$1,000 to \$5,000 to conform to the other local harbors.

- f. Request authorization to solicit bids for purchase of a 2022 plow truck, dump body, and associated plow equipment. See memo from Public Works Director Tony Smith. This will replace a 2012 model with 59,000 miles. Purchase is to be made from the Public Works Equipment Reserve Account 40501100-24500 with a current balance of \$289,941.

A possible motion to: Solicit competitive bids for a 2022 plow truck, dump body, with associated plow equipment. The purchase for this truck will be made from Public Works Equipment Reserve Account 4050100-24500

- g. Consider the appoint of Genya Grover for assistant Harbormaster/Office Manager at a rate of \$23.58 with a 5% increase after the successful completion of a six -month probationary period.

X. Other Business

a. Consider extending the expiration dates on 2020 clam licenses due to COVID-19 disruptions. See memo from Town Manager Durlin Lunt to Board of Selectmen

***A Possible Motion to:* Extend the clam licenses due to expire on June 30, 2021 to June 30, 2022**

MINUTES

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Town of Mount Desert
Selectboard Special Meeting Minutes
Thursday, May 27, 2021
Location: Zoom Meeting

This Meeting was held via remote access.

Selectboard Members Present: Chair John Macauley, Martha Dudman, Matt Hart, Wendy Littlefield, Geoff Wood

Town Officials Present: Town Manager Durlin Lunt, Tax Assessor Kyle Avila, Public Works Director Tony Smith

Members of the public were also in attendance.

I. Call to order at 6:30 p.m.

Chair Macauley called the meeting to order at 6:30PM.

II. New Business

A. Discussion on whether to request the Municipal Review Committee to call a special to review the changes associated with the sale of the Hampden based Coastal Resources of Maine waste solid waste treatment plant to a new company.

Chair Macauley stated the meeting was called to discuss whether to request the Municipal Review Committee (MRC) to call a special meeting to review changes associated with the sale of the Hampden based Coastal Resources of Maine waste solid waste treatment facility to new purchaser Delta Thermal Energy (DTE).

Municipal Review Committee Executive Director Michael Carroll referred to the notice the Town received regarding the Fundamental Matters, meaning points in the waste supply or lease agreement that either party has requested to change during negotiations. Requested changes require MRC member notification. The matters are:

- Option to purchase the land - The current MRC lease agreement allows for the facility owner to purchase the land at the end of the initial term. In this type of acquisition lenders want the option of possible land ownership as part of the collateral. Land sale cannot happen until DTE shows long-term reliability and stable operation of the facility for nine consecutive months. July and August must be included in the nine consecutive months. No sale will occur for some time, and DTE is not required to purchase.
- Rebates – Currently gross revenue must hit a minimum of 16 million per year before rebates occur. MRC hopes to replace rebate language in the agreement with a shared tipping fee system. Shared tipping fees start once the nine-month performance test is achieved. At that point DTE will be required to refund back a specific dollar amount per ton.
- Terms – there are two agreements regarding terms, making this fundamental matter numbers 3 and 4. DTE is requesting to reset the clock on the current natural

1 waste supply agreement and also the lease agreement to a full 15 years to provide
2 DTE the chance to recoup their investment. Both agreements are approximately a
3 year and a half under way.
4

5 If the nine-month period is not satisfactory, the MRC will not exercise the option to
6 purchase the land. Ms. Dudman asked if there were other repercussions if DTE is found
7 to be unsatisfactory. Would the MRC remain tied to this company? Consultant for the
8 MRC George Aronson stated there is an outside date in the agreement. DTE will be in
9 default if they fail to achieve sustainable, stable performance that meets diversion rates
10 and other provisions of the agreement by that date. This makes it a requirement that DTE
11 perform as indicated in the agreement, meet the diversion targets mandated by the DEP,
12 and stay in compliance with the existing set of permits.
13

14 Should DTE go into default there are options regarding how to proceed, depending on the
15 type of default and what is necessary to repair it. If the default is due to technical
16 performance the lenders can step in to cure the performance issue. If the lenders fail to
17 act to cure performance issues, then MRC can terminate the site lease.
18

19 If DTE has already purchased the land before going into default, there are protections
20 within the site lease regarding the operation. The MRC's goal is to retain protection as if
21 the MRC were the landlord, even if DTE owns the land. A number of provisions
22 regarding DTE's performance transfer from the site lease to the Master Waste Supply
23 agreement if the option to purchase the land is exercised. As an example, if DTE is not in
24 compliance with the DEP permit the MRC will have the ability to enforce it under the
25 Master Waste Supply Agreement, even if the site lease is terminated. Additionally, the
26 MRC will have enforcement authority for maintaining diversion requirements.
27

28 Phil Lichtenstein asked about ownership of the building and equipment on the land. Mr.
29 Aronson noted the building and equipment are still under the technical ownership of
30 Coastal Resources of Maine (CRM) which is in default, putting the property into
31 receivership. Receivership allows the bond holders to sell the building and equipment to
32 DTE. The MRC has never owned the building or equipment. If there is a default
33 situation with DTE, then the MRC will negotiate to see what the next step is. Should this
34 occur there are some things that give the MRC leverage:
35

- 36 • The MRC represents the largest customer group. The current bond holders
37 understand - and presumably the lenders moving forward will understand - that
38 the facility is worth more as a going concern with the customer than as used
39 equipment and scrap metal. This incentivizes DTE to negotiate with the MRC to
40 maintain the facility's value as a going concern. To do this the facility must
41 comply with the permits, diversion requirements and contractual obligations, and
42 meet all the obligations for oversight as well as additional provisions for MRC
43 approval. DTE is incentivized to perform the way the contract is written.
- 44 • Extra levels of oversight have been incorporated, so the MRC is more involved in
45 the facility.

- 1 • The MRC is a Maine entity. They have relationships with the DEP, suppliers, and
2 the municipalities. These relationships are important to any successful endeavor.
3

4 Mr. Aronson asserted that the best way for members to manage MSW with a maximum
5 diversion rate from landfill and incineration is to reopen this facility. This relationship
6 with DTE is the best chance for that to happen.
7

8 Mr. Lichtenstein believed having contractual agreements and permits in place should
9 make such an operation attractive to any buyer. He asked if a nine-month performance
10 record is enough to feel comfortable handing over the land.
11

12 Mr. Aronson believed the purchase value was approximately \$7 million. With regard to
13 the question of nine months, Mr. Aronson felt there were a couple of points to consider:

- 14 • The length of nine months is the outcome of negotiation and the best the MRC was
15 able to get.
16 • The facility was at one point up and running, providing insight into its operational
17 strengths and weaknesses. There is some knowledge of what needs to be done.
18

19 Regarding operation, improvement is needed in the back end of the processing. Data has
20 been monitored since the first truckload arrived in April 2019 through suspension of
21 operation in May 2020. The facility has unique elements, including a back-end process
22 oriented toward pulp production. It's believed the pulp production operation might be a
23 good potential partner to some of the existing mills in Maine. There are other operations
24 on the East coast similar to this facility that have been operating successfully. The MRC
25 is in contact with other facilities.
26

27 Mr. Carroll clarified the nine months does not start when the deal is closed. DTE must
28 provide a two-week notice to the MRC regarding when they would like the clock to start.
29 Two perfectly operating weeks are required before the clock can start on the nine months.
30 There are provisions throughout the agreement regulating ramp-up time and when waste
31 needs to hit the floor. The MRC, just as the Municipalities, want the facility up and
32 running. Mr. Aronson noted this was Phase 1. Phase 2 and 3 include additional
33 beneficiation facilities on site.
34

35 Mr. Lichtenstein felt comfortable with the front end of the process. He voiced concerns
36 regarding the back end of the process. He pointed out the last operator had difficulties
37 with the back end of the operation.
38

39 Mr. Lichtenstein recalled the original Zoom meeting with DTE. They suggested at that
40 time that sludge from out of State might be brought for processing. Mr. Lichtenstein felt
41 this was an unpopular suggestion among Municipalities. DEP permits would be required
42 for bringing in out of State materials. Mr. Aronson noted the MRC is equally concerned
43 about the possibility. The document language is clear that the facility will open using the
44 existing technology. Looking further down the road, questions could arise regarding next
45 steps and expanding the campus. Provisions in the site lease preclude out of State waste.
46 There could be a question regarding how enforceable they are. It's been the MRC's

1 intention that this facility serves Central Maine. Economically speaking, there's ample
2 material in Maine to meet the facility's need, including wastewater treatment sludge
3 should the facility get to that point at some future time.
4

5 Chair Macauley asked what percentage of the solid waste made it through the
6 fermentation process and into methane gas.
7

8 Mr. Aronson noted methane production is part of the back-end difficulties. Methane
9 production was lower than originally anticipated. Methane is recovered from organics.
10 That part of the processing module never got to the point of fully functioning. Methane
11 is also recovered from the pulping process. The low production has been attributed to the
12 plastics in the waste stream. Plans are in place for improving plastic recovery. There are
13 relationships with potential customers of the product, and there is a relationship with the
14 UMO chemical engineering department and their product research program. If the
15 process is successful, the operation will be able to create from mixed paper a pulp or
16 chemical product, thus increasing its value. The hope is to work on achieving higher
17 levels of diversion.
18

19 Mr. Aronson explained that one of the objectives moving forward is to retain the
20 incentives for Towns to move forward with waste reduction. Solid Waste requires long
21 term commitments to make the capital necessary for operation. There is a natural tension
22 between these two drives. No individual Municipality has a delivery guarantee. Delivery
23 guarantee is pooled among all members of the MRC. Commercial waste coming from
24 outside the MRC community counts toward the MRC delivery guarantee. Additionally,
25 the operator is obligated to take more waste if they have the capacity. If a Town like
26 Mount Desert reduces its waste, it makes room for the operator to take in more waste at a
27 higher tipping fee. This incentivizes DTE to work with the MRC on waste reduction.
28 Additionally, the original rebate structure has been revised. The complicated sharing
29 formula was replaced with DTE paying the MRC by the ton. If the MRC reduces its
30 waste, then DTE makes a smaller payment. This incentivizes DTE to work with the
31 MRC on waste reduction.
32

33 Chair Macauley asked Mr. Carroll to clarify the role of the MRC as the relationship
34 moves forward.
35

36 Mr. Carroll explained that monthly stakeholder meetings between the MRC and DTE are
37 part of the agreement. DTE must share their operational plan with the MRC, and the
38 MRC approves the plan and any changes made to it. The MRC will receive reports on
39 waste coming in and product going out. DTE has been required to get a performance
40 bond in case the MRC is required to step in at some point. This will provide available
41 funds to keep the plant operating. Mr. Carroll confirmed the MRC will continue in the
42 role of collective bargaining agent and mediator.
43

44 Mr. Aronson added that the MRC has required DTE to require its representative and
45 general manager to live in Maine and be based at the plant. The MRC has been involved
46 in the hiring process for the general manager.

1
2 Mr. Hart mentioned that the previous operator had issues with permitting delays,
3 specifically with the briquettes they intended to produce. He asked the status of that
4 permit. Mr. Carroll confirmed that permit is in place. The MRC has been working
5 closely with the DEP, and all permits are in place and have been preserved. The DEP has
6 assured the MRC that those permits can be transferred to the new operator.
7

8 Mr. Hart believed the Selectboard's responsibility, based on the agenda, is to review the
9 requested changes to the contract and decide if there is an issue with any of the issues in
10 any combination. Those changes include:

- 11 • Option to purchase the land
- 12 • Change in the rebate structure
- 13 • 2-year extension of the Master Waste Supply Agreement
- 14 • The site lease

15 Mr. Hart asked if any of the Board members had concerns about any of the changes.
16

17 Ms. Dudman noted there has been concern voiced in the community. To consider those
18 fundamentals, the Board must have an understanding of the overall setup. Mr. Hart
19 agreed. However, if it comes to calling a membership meeting of the MRC, the Town
20 has agreed such a meeting would be called only to address the changes proposed. He
21 cautioned that it's easy to stray from these proposed changes.
22

23 Chair Macauley believed it went beyond the four points. He was concerned with rumors
24 that the MRC would at some point withdraw from their role overseeing the process and
25 providing management. Ms. Dudman agreed; she would not feel comfortable with the
26 option to potentially purchase the land without some oversight of that process.
27

28 Resident Caroline Prior believed a major issue to be the buyer of the operation, Delta
29 Thermo Energy, and their suitability. She voiced concern about the possibility of land
30 sale and the transfer of the solid waste agreement to the operator. Who is DTE, who is
31 behind DTE, and what is their track record? These questions need answers before a 15-
32 year, multi-million-dollar agreement is signed. There are concerns about the integrity of
33 this company.
34

35 Mr. Aronson stated that the MRC's preference would be to have the original operator in
36 place diverting 80% of the waste from landfill. Instead, that company defaulted on their
37 loans, and the lenders are now in receivership and in control of the facility. It is the
38 lender's decision who to sell to. The MRC is not the owner and has no leverage on the
39 lender's decision. Like it or not, the lenders are moving forward with DTE. The MRC's
40 options are to either find a way to work with DTE or to terminate the relationship, at
41 which point the facility would likely be liquidated and sold for scrap.
42

43 Ms. Prior agreed it was a desperate situation. She believed the MRC was shirking their
44 responsibility by passing blame to the lenders. She detected the MRC's enthusiasm for
45 the qualifications of DTE. Mr. Aronson stated that he has spoken only in reference to the
46 deal. The MRC's intention has been to negotiate a deal with controls, protections, and

1 requirements in place that will meet the needs of the members. If the operation can be
2 made to succeed it will be an asset as a waste diversion facility in Maine. The MRC
3 began sponsoring the facility in 2013 as a way to divert waste from landfills and
4 incineration to the greatest extent possible. Under the circumstances, Mr. Aronson felt
5 the current situation is the best deal the MRC could get. He's negotiated with many solid
6 waste operators and believes it best to find a deal with incentives, necessary control
7 protections, and one which provides the services desired. The MRC believes that is
8 where the situation stands.

9
10 DTE has been working toward this agreement for several months. They contacted the
11 bondholders in July of 2020. They've exhibited evidence of commitment and persistence
12 since that time moving towards a deal. They've assisted with support in winterization and
13 securing the facility.

14
15 Ms. Prior requested Mr. Aronson speak to DTE's experience in terms of the operation of
16 such a facility. Ms. Prior asserted that DTE's resume is fraudulent and asked about the
17 MRC's comfort level with DTE. Mr. Aronson stated the MRC is comfortable proceeding
18 in a deal with protections in place. This is the best chance, in the MRC's opinion, to
19 achieve the goal of managing MSW and reopen the facility.

20
21 Ms. Prior asked what the Town's exposure was in the deal. Manager Lunt stated the
22 Town is a member of the MRC. There are 115 MRC member communities. The Town
23 pays dues. There are provisions regarding withdrawal from the organization if it is
24 deemed in the Town's best interest. The Town's exposure is the same as other member
25 Towns in Maine. Manager Lunt felt the greater risk to the community is the chance the
26 facility could be liquidated.

27
28 Ms. Dudman requested an overview of the terms of the 15-year lease. What happens if
29 the facility does not work, or if DTE goes into default? Can either party get out of the
30 lease?

31
32 Mr. Carroll answered that depending on the severity of the default, the MRC can put
33 DTE on notice of default.

34
35 Mr. Wood asked that if something happens during the length of the 15-year lease and the
36 Town is unhappy with the way the MRC handles a default or other performance issues,
37 does the Town have the option to withdraw from the MRC at any time without penalty?

38
39 Mr. Aronson stated that the Town of Mount Desert does not have an option to withdraw
40 from the MRC. If at some point during the term the Town decides to send their waste
41 elsewhere, they would be in default of the joinder agreement. What would happen at that
42 point would depend on the circumstances. The Town can contact the MRC with
43 problems, and the MRC will try to solve those problems. The Town has some flexibility.
44 There is no specific delivery obligation. A swap can likely be arranged if another Town
45 were interested in joining. The MRC's goal is to meet the needs of their members. But
46 ceasing delivery of waste to the site without notice would result in default.

1
2 Mr. Hart added that with regard to the joinder agreement, the Board was in favor of it
3 when the Town became a member of the MRC.
4

5 Ms. Prior stated that the purpose of this meeting is to request the MRC hold a true public
6 meeting. Other MRC meetings are structured so public comment is limited and kept
7 under time constraints. Ms. Prior hopes the Town will facilitate for a true exchange
8 between the MRC communities. The MRC should have no problem with such a meeting
9 in the spirit of democratic process, in light of the changes being considered, and the fact
10 that the Town is unable to get out of the agreement. Ms. Prior hopes the Town will find
11 it appropriate to ask for a public meeting. In the face of a 15-year contract, such a
12 meeting would be time well spent.
13

14 Mr. Carroll stated that the MRC has had several special meetings. All meetings are
15 advertised. Members are able to ask questions at those meetings. Representatives of the
16 operation have been in attendance at two of the meetings.
17

18 It was noted that in order for a meeting of all members to occur, 60,000 tons must be
19 represented as supporting such a meeting. Mr. Carroll noted the Town of Bar Harbor,
20 representing 5,000 tons, has voted to request a member meeting. Bar Harbor is the only
21 Town to have done so.
22

23 Mr. Hart reiterated that the changes proposed to the four fundamental matters stated are
24 the reasons for which a member meeting can be called. He asked again if any members
25 of the Board had issue specific to any of those matters. Concerns outside of the
26 fundamental matters can be addressed through questions and emails to the MRC or
27 discussion with MRC representatives. Selectboard members can participate in meetings
28 the MRC holds.
29

30 Ms. Littlefield agreed. She has no issue with the proposed changes. She's worked to
31 educate herself on the issue, and while there are concerns, those concerns do not fall
32 under the reasons for calling a meeting.
33

34 Mr. Hart believed part of the delay in the process has been due to the MRC's due
35 diligence efforts. If a problem arises, the Town has the ability to discuss them through
36 Town officials, or MRC representatives. The Town will not have to try to work directly
37 with the operator. Everyone's opinion is genuine; however, the four fundamental matters
38 stated are the reason for holding a meeting.
39

40 Mr. Wood wondered if this was an opportunity to call a meeting to review the whole
41 process. Is the Board behaving responsibly if they pass on such an opportunity?
42

43 Mr. Hart believed the agreement allows for a meeting to be called when changes are
44 considered. The concerns stated so far are not with the four fundamental matters. Mr.
45 Wood pointed out that part of the question is whether the company will be able to live up
46 to the changes.

1
2 Public Works Director Tony Smith recommends the acceptance of the four fundamental
3 matters. Resetting the Term limit provides DTE with the same timeframe the previous
4 operator was given, plus the benefit of the previous operator's learning curve and a larger
5 funding source. Regarding the rebate structure, the one suggested is more
6 straightforward. With regard to the land purchase option, this was requested by the
7 lenders. Director Smith pointed out the MRC bylaws state a special meeting is called
8 specifically to address changes to the fundamental matters. Such a meeting is not
9 intended for a discussion such as this one.

10
11 Chair Macauley agreed the four points are clear. His hope was to bring some clarity to
12 the Town. He thought a meeting with MRC might help do so.

13
14 Ms. Prior reiterated her assertion that DTE's resume is fraudulent. She challenged the
15 Public Works Director to name specific facilities and communities DTE has operated in.

16
17 Chair Macauley restated that the operation is in a foreclosure. The MRC and the Town
18 have no choice in who is allowed to buy it. The choice of the buyer is in the hands of the
19 bond holders. DTE is the buyer.

20
21 Director Smith felt the MRC was fortunate to be allowed to be involved with the sales
22 process. Mr. Carroll and Mr. Aronson have worked hard, and Director Smith trusts their
23 efforts. The Town was asked to participate. Every step taken in this sale was made with
24 the goal of protecting the MRC members. There are monthly meetings regarding the
25 situation at which the MRC and the DEP are in attendance.

26
27 MOTION: Ms. Dudman moved, with Mr. Wood seconding, to request the Municipal
28 Review Committee to call a special meeting to review changes associated with the sale of
29 the Hampden based Coastal Resources of Maine solid waste handling and processing
30 plant to a new company.

31 Motion denied, 1-4 (Macauley, Hart, Dudman, and Littlefield opposed).

32
33 Mr. Wood explained that he has a lack of faith in the company purchasing the operation,
34 and their ability to adhere to any of the agreements. He wants more information. He
35 understands those who have spoken have worked hard and they've done everything they
36 can to put safeguards in place. The MRC must approve any operational changes, but if
37 this company chooses to ignore that oversight, there is no substantive recourse. This
38 company has a less than perfect history of following rules and telling the truth.

39
40 Ms. Dudman agreed with Mr. Wood. She believed the MRC to be doing the best job
41 possible with a bad situation.

42
43 Ms. Littlefield agreed it was a difficult situation. She felt she had to put trust in the MRC
44 to do their best.

45
46 Ms. Dudman thanked those for attending the meeting.

1
2 Mr. Carroll noted the Board can always reach out to him. He's been calling all members
3 since the notice of change went out. Mr. Aronson thanked those in attendance for their
4 input.

5
6 **III. Other Business**

7 There was no Other Business.

8
9 **IV. Adjournment**

10 MOTION: Ms. Dudman moved, with Mr. Hart seconding, adjournment.
11 Motion approved 5-0.

12
13 The Meeting adjourned at 7:46PM.

14
15
16 Respectfully Submitted,

17
18
19
20 Wendy Littlefield

APPOINTMENTS

RECOGNITIONS

RESIGNATIONS



Town of Mount Desert

John LeMoine, Harbormaster
40 Harbor Drive, P.O. Box 237
Northeast Harbor, ME 04662-0248
Telephone 207-276-5737 Fax 207-276-5741
E-mail Address harbormaster@mtdesert.org
Web Address www.mtdesert.org

MEMO

To: Durlin Lunt, Town Manager
From: John LeMoine, Harbormaster
Re: Deputy Harbormaster
Date: June 10, 2021

Durlin,

I would like to recommend the following individual listed below for the Assistant Harbormaster/ Office Manager position. Could you please place the following individual on the June 21, 2021 Board of Selectmen's agenda for his approval.

Genya Grover @ \$23.38 per hour probationary rate and a 5% increase after successful completion of six month probation period.

Thank you,

John LeMoine
Harbormaster

Justin Kelley
109 Lakes Lane
Ellsworth, ME 04605

June 7, 2021

Ben Jacobs
Town of Mount Desert
307 Sargeant Drive
Mount Desert, ME 04660

Dear Ben,

Please accept this as my official notice of resignation from the position of MEO2 at Town of Mount Desert, effective two weeks from today, making my last day of employment June 18, 2021.

After careful consideration I have decided to resign in order to pursue another career opportunity that will help me grow both personally and professionally. Working for the Town of Mount Desert has been positive experience that has given me many opportunities to learn and grow, and I am very grateful to have held the position.

I plan to work this week, June 7 – 13 and will be taking my scheduled vacation for June 14 – 18.

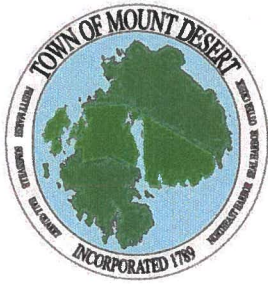
I am sorry for any inconvenience this may cause the town, however the position I am taking begins on June 21, 2021.

Sincerely,

Justin Kelley



6/6/2021



Town of Mount Desert

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5743 Fax 207-276-5742

www.mtdesert.org director@mtdesert.org

MEMO

To: Durlin Lunt, Town Manager
From: Tony Smith, Public Works Director
Re: Buildings & Grounds and Parks & Cemeteries Summer Helper
Date: June 17, 2021

I recommend we hire Aaron Lichtenstein as a summer helper in our Buildings & Grounds and Parks & Cemeteries Division of the Public Works Department for the 2021 summer season. He worked for us before during the past two summers. I request his appointment be effective June 22, 2021, at an hourly rate of \$15.00 per hour. The work plan is to have Aaron mow a portion of Suminsby Park under my, or Highway Superintendent Ben Jacobs, supervision. His work schedule will be two-to-four hours per week on a day of the week dependent upon the rate of grass growth. He understands this is seasonal work that will end on or about October 15, 2021, and that, being seasonal, he is not eligible for the same benefits a full-time employee would receive other than the new EPL (Employee Paid Leave) benefits per federal law. The EPL provides for all employees to receive one hour of paid time off for every 40 hours worked.

Thank you for consideration of my recommendation.

cc. Ben Jacobs, Highway Superintendent
Jake Wright, HR Manager
Jennifer McWain, Deputy Clerk

CONSENT AGENDA

CHAMBER OF COMMERCE AGREEMENT

This AGREEMENT is made this _____ day of _____, 20____, by and between the Mount Desert Chamber of Commerce, a Maine non-profit corporation (hereinafter the "CHAMBER") and the Town of Mount Desert, a municipal corporation located in Hancock County, State of Maine (hereinafter the "TOWN").

WHEREAS, the CHAMBER is in need of A place near the Northeast Harbor public marina;
and

WHEREAS, the TOWN currently owns and operates a marina, information building, and Harbormasters' building in the Village of Northeast Harbor; and

WHEREAS it is mutually advantageous for the CHAMBER to lease space from the TOWN at a location to be designated and in a building to be provided by the Town.

NOW THEREFORE, the parties to this Agreement hereby agree as follows:

1. LOCATION and USES. The CHAMBER is hereby leased a portion of the building depicted as Exhibit A. The leased portion is the "Office" area, together with a non-exclusive right to use (together with the Commercial Operators for Ticket Sales) the area labeled "Shared Use Area" (the "Property"). The Property excludes the "Ticket Sales Area" which is being leased to the Commercial Operators for Ticket Sales. The CHAMBER shall not conduct any other business venture or other activities which are not directly related to the uses expressly provided for herein. Parking for the CHAMBER and its customers shall be in the general public parking areas of the Town owned parking lot, and use in connection with this Lease shall otherwise conform to all Town rules and regulations.

The CHAMBER is hereby given a non-exclusive license to use the kitchenette and restroom facilities, as depicted on Exhibit A, provided use by the CHAMBER shall be by the staff, members and volunteers of the CHAMBER only, not the general public. Public restrooms are available elsewhere. Use of the licensed areas shall at all times conform to the applicable TOWN rules, and may be terminated, modified or restricted by the TOWN in the event of violation of such rules.

2. TENNIS COURTS. The CHAMBER agrees to use its staff and volunteers at the Property to schedule and coordinate use of the TOWN owned tennis courts at the Northeast Harbor marina during the normal business hours of the CHAMBER. The CHAMBER and TOWN shall set a reasonable rate to charge for use of the tennis courts. A written record of the use of the tennis courts shall be maintained by the CHAMBER, and the CHAMBER shall periodically (not less frequently than monthly) remit the fees, along with the record of use, to the TOWN. The CHAMBER shall maintain a key to the tennis court, and shall ensure the tennis courts are locked when not in use and are locked and vacant at the close of business.

This is an agreement for staffing exclusively, and not a lease of the tennis courts. As such, the TOWN remains exclusively responsible to maintain the tennis courts, and may impose rules and regulations in connection with use of the tennis courts.

3. TERM. The term of this Agreement shall commence on June 1, 2021 and run through and terminate June 30, 2022. The CHAMBER shall surrender the Property at the end of the lease term in broom clean condition, normal wear and tear excepted.
4. RENT. At the time of execution, the CHAMBER shall pay One Dollar (\$1.00) to the TOWN as rent for the term of this Lease and in consideration for the benefits conveyed herein.
5. DUTIES OF THE CHAMBER. The CHAMBER shall pay any and all costs and expenses resulting from this Lease and/or its occupation of the Property, except for the cost of providing electricity and grounds maintenance which costs shall be the responsibility of the TOWN. The CHAMBER specifically agrees to maintain and clean the Property and the immediate area around the Property, including picking up trash and debris and disposing of same in receptacles provided and designated by the TOWN. The CHAMBER shall provide routine maintenance to the Property, including but not limited to routine vacuuming and cleaning, and shall ensure all bills and costs which are the responsibility of the CHAMBER are timely paid. The CHAMBER shall ensure no liens or other claims are asserted against the Property for work done by or on behalf of the CHAMBER.

No storage of any brochures, pamphlets, or any other promotional information shall be allowed by the CHAMBER outside the Property, except that one or more signs, advertising the presence of the CHAMBER and its use of the Property, as described in Section 1, shall be permitted, which sign and the placement thereof shall be subject to the prior review and approval of the TOWN. The business of the CHAMBER shall be conducted exclusively within the Property. The CHAMBER shall not permit any use of the Property which is in violation of applicable TOWN, State, Federal or other governmental rules, laws or ordinances, and shall not permit heaters or other flammable devices except with the prior written consent of the TOWN and then only in compliance with this Lease and all applicable manufacturer instructions.

At the Property, the CHAMBER agrees to provide general information (such as directions and locations/sites of interest) to the public, as well as maintain brochures and other printed material provided by the TOWN and related thereto.

In conducting its business, the CHAMBER shall furnish services on a professional, reasonable and non-discriminatory basis. In the event, for any reason, the TOWN has justifiable reason to believe the CHAMBER is acting in a discriminatory or otherwise less than professional manner, the TOWN shall provide written notice to the CHAMBER and reserves the right to take and/or mandate reasonable corrective action at the cost and expense of the CHAMBER, which action includes requiring changes to personnel at the Property

and/or termination of this Lease.

6. **NO JOINT VENTURE.** The CHAMBER, its members, officers, employees, agents, and volunteers shall act in an independent capacity during the term of this Agreement and shall not hold themselves out as officers, employees, agents, or volunteers of the TOWN.
7. **INDEMNIFICATION and INSURANCE.** The CHAMBER shall, at its own expense, defend, indemnify and save harmless the TOWN from all demands, claims, causes of action or judgments, and from all liens, expense and losses that may be incurred, including reasonable attorneys' fees, arising from or out of the performance of this Agreement, except to the extent such loss or claim results from the intentional acts or negligence of the TOWN, its officers, employees, or agents.

All property of the CHAMBER, and of all persons claiming through or under the CHAMBER, shall be maintained at the sole risk and hazard of the CHAMBER.

Notwithstanding anything to the contrary herein, the TOWN's obligations hereunder are limited to the extent provided pursuant to Maine law, including limits on statutory liability under the provisions of the Maine Tort Claims Act. Among other protections, Title 14 MRSA sec. 8104-B of the Tort Claims Act provides a governmental entity (such as the TOWN) is not liable for any claims that arise from the leasing of property. Without waiving or otherwise limiting the protections and immunities provided at law, the TOWN shall be responsible for repairs and replacement of the PROPERTY, except as otherwise provided herein and/or to the extent necessary as a result of the CHAMBER's negligence or intentional acts. Damage resulting from the negligence or intentional acts of the CHAMBER shall be repaired and replaced at the sole cost and expense of the CHAMBER. In the event any work or repairs to the Property which is the responsibility of the TOWN are necessary, the CHAMBER shall provide at least 10-days written notice and opportunity for the TOWN to perform such work.

The CHAMBER agrees to maintain a minimum of \$1,000,000 general commercial liability insurance throughout the entire term of this Agreement with the TOWN as a named additional insured and provide the TOWN with an annual Certificate of Insurance at the time this Agreement is signed, and thereafter, from time to time, as may be requested by the Town. The policy shall provide the Town with at least 10-days written notice prior to cancellation.

8. **NO ASSIGNMENT.** The CHAMBER may not by operation of law or otherwise assign, encumber, mortgage, or sublease this Agreement without the prior approval and consent of the TOWN, in its sole and absolute discretion, and any such assignment in violation of this provision shall be void and of no effect.
9. This Agreement may be cancelled (with or without cause) by the TOWN or by the

CHAMBER upon 30 days advance written notice to the other party.

10. GENERAL. All notices required by or useful under the terms of this Agreement shall be in writing and be deemed delivered if dispatched by registered or certified mail, postage prepaid, return receipt requested, or delivered personally, to the following addresses, or to such other addresses as the parties may designate in writing:

CHAMBER: Mount Desert Chamber of Commerce
42 Harbor Drive / P.O. Box 675
Northeast Harbor, ME 04662

TOWN: Town of Mount Desert
Attn: Town Clerk
21 Sea St/P.O. Box 248
Northeast Harbor ME 04662

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed on their behalf, as of the date first written above.

TOWN OF MOUNT DESERT

Witness

By: _____

Printed Name: _____

Its: _____

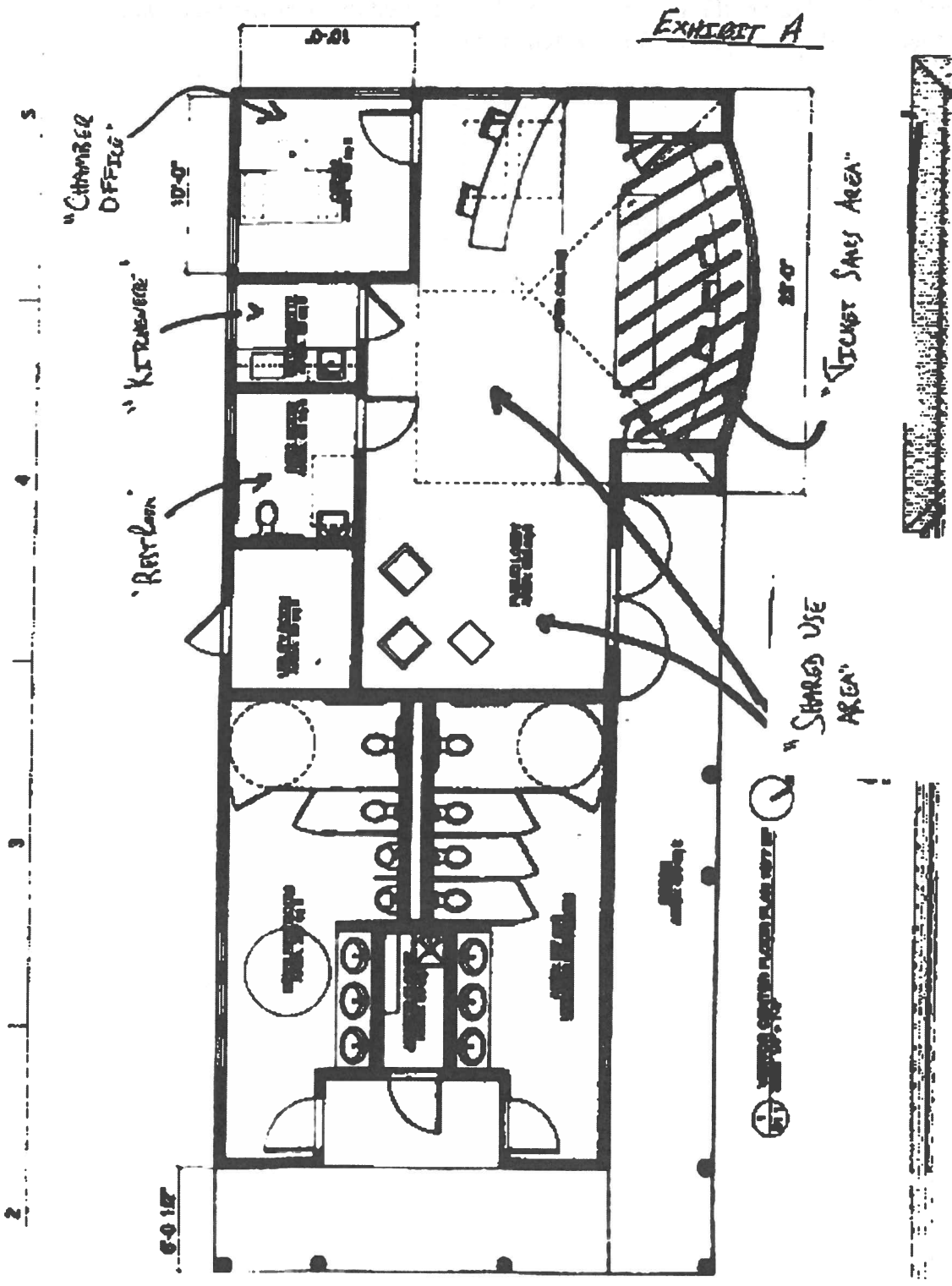
CHAMBER OF COMMERCE

Witness

By: _____

Printed Name: _____

Its: _____



NEIGHBORHOOD HOUSE AGREEMENT

THIS AGREEMENT made this ____ day of _____, 20____ by and between the Neighborhood House, a non-profit corporation duly organized and existing under the laws of the State of Maine, having a place of business in the Town of Mount Desert, County of Hancock, State of Maine, hereinafter referred to as Neighborhood House, and the Town of Mount Desert, a municipal corporation located in the County of Hancock, State of Maine, hereinafter referred to as the Town.

WITNESSETH

WHEREAS, the Town has a municipal swimming pool; and

WHEREAS, the Town needs to have an organization which can operate the municipal swimming pool for the 2021 season and thereafter: and

WHEREAS, Neighborhood House has the expertise and has successfully operated the Town's municipal swimming pool in prior seasons; and

WHEREAS, Neighborhood House is willing to continue to operate the Town's pool; and

WHEREAS, the Town and Neighborhood House have reached agreement on all of the terms and conditions,

NOW, THEREFORE,

based upon all of the foregoing and other valuable considerations, it is agreed by and between the Town and Neighborhood House as follows:

1. Possession and use: Beginning _____ to _____, between the hours of 9:00 a.m. and 6:00 p.m. Monday through Friday, and 11:00 a.m. and 4:00 p.m. Saturday and Sunday (hereinafter referred to as the Season), Neighborhood House shall have exclusive possession of the Town's municipal swimming pool located at Joy Road in Northeast Harbor for use in implementing its own programs such as summer camp swim times and shall provide access to the general public, so long as it does not conflict with its program, in accordance with the terms and conditions of this Agreement. The Town shall be responsible for the pool at all other times when the pool is closed and the gates locked.

2. Maintenance of Pool: Neighborhood House shall be responsible for the opening and closing of the pool, as well as the maintenance of the pool at all times during the Season in a generally accepted safe and sanitary condition for use in Neighborhood House programs and for use by the general public as hereinbefore provided. Neighborhood House will bill the Town for the cost associated with the opening and closing of the pool, as well as the general maintenance which the Town will either reimburse or pay directly to vendors within thirty (30) days after the presentation of a bill, as has been practiced in the past, subject to the provisions of Section 8 of this Agreement.

3. Personnel: Neighborhood House shall be exclusively responsible for the hiring of duly qualified personnel and the general management for the operation of the pool during

the Season. Neighborhood House shall perform background checks on each person applying for a job prior to the person being hired and working at the pool. No person which may be a risk to the public in general or to Neighborhood House clientele shall be employed or involved in the operation or general management of the pool during the season.

4. Operation: Neighborhood House shall operate the Town's municipal swimming pool in a non-discriminatory manner, so as not to violate any State or Federal law. Additionally, it shall operate the pool during the Season in a manner which will allow access to the general public during reasonable periods of time as hereinbefore provided.

Neighborhood House shall have the right to charge a reasonable fee for the use of the pool, which shall be used to help defray the operating costs of the pool.

5. Insurance: Neighborhood House shall maintain general comprehensive liability insurance during the season in an amount of at least One Million Dollars (\$1,000,000.00) coverage with an insurance company licensed to do business in the State of Maine. Neighborhood House shall name the Town as an additional insured at no cost to the Town. The insurance shall be non-cancelable to the Town without thirty (30) days written notice. Neighborhood House will provide the Town with a Certificate of Insurance prior to the start of the Season.

6. Independent Contractor: It is agreed between the Town and Neighborhood House that Neighborhood House is an independent contractor. As such, its employees are not employees from the Town.

Neighborhood House will, at all times during the Season, maintain Worker's Compensation coverage on its employees. It will deduct and withhold any taxes due from its personnel and fully comply with any State and Federal laws and indemnify the Town for the same.

7. Permits, Licenses and Testing: Neighborhood House will obtain any permits and licenses required to operate the pool during the Season. It shall perform all testing of the pool and maintain all records as may be required by any State or Federal agency.

8. Limitation on the Town's Financial Obligation: The Town's financial obligation to pay Neighborhood House under this Agreement is specifically limited to the amount specifically raised and appropriated for the operation of the pool at the annual Town meeting for the 2021 season. The Town specifically makes no representation to Neighborhood House of the amount which will be raised and appropriated for the operation of the pool in future years. No payments shall be made beyond the money so raised and appropriated by the Town for each Season.

9. Termination: The Town and Neighborhood House each reserve the right to terminate this Agreement, with or without cause, by giving thirty (30) days written notice to the

other of its intent to terminate this Agreement. Notices to the Town shall be hand delivered, FAXed or mailed by First Class United States Mail, postage prepaid, to the Town Manager and notices to the Neighborhood House shall be hand delivered, FAXed or mailed by First Class United States Mail, postage prepaid. Each party will provide the other in writing with the address to be used for notice to be given under the terms of this Agreement.

10. Representation: Each party represents to the other it has full and complete authority to enter into this Agreement.

11. Completeness and Modifications: This Agreement contains the total understanding and agreement between the parties and may only be modified by a writing signed by both parties. If any provision of this Agreement is declared null and void, it shall have no impact upon the balance of this Agreement, which shall remain in full force and effect as hereinbefore provided.

12. General: All notices required by or useful under the terms of this Agreement shall be in writing and be deemed delivered if dispatched by registered or certified mail, postage prepaid, return receipt requested, or delivered personally, to the following addresses, or to such other addresses as the parties may designate in writing:

NEIGHBORHOOD HOUSE: Neighborhood House
1 Kimball Road/P. O. Box 332
Northeast Harbor, ME 04662

TOWN: Town of Mount Desert
21 Sea St/P.O. Box 248
Northeast Harbor ME 04662

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed on their behalf, as of the date first written above.

TOWN OF MOUNT DESERT

Witness By: _____
Printed Name: _____
Its: _____

THE NEIGHBORHOOD HOUSE

Witness By: _____
Printed Name: _____
Its: _____

TICKET SALES AGREEMENT

This AGREEMENT is made this ____ day of _____, 20____, by and between the Commercial Operator named at the end of this Agreement (hereinafter COMMERCIAL OPERATOR) and the Town of Mount Desert, a municipal corporation located in Hancock County, State of Maine (hereinafter TOWN).

WHEREAS, COMMERCIAL OPERATOR is in need of a place for ticket sales and

WHEREAS, TOWN currently owns and operates a marina, information building, and Harbormasters' building in the Village of Northeast Harbor; and

WHEREAS, it is mutually advantageous for the COMMERCIAL OPERATOR to provide and the TOWN to site and allow ticket sales at a location to be designated and in a building to be provided by the Town.

NOW THEREFORE, the parties to this Agreement hereby agree as follows:

1. LOCATION and USES. The COMMERCIAL OPERATOR is hereby leased a portion of the building depicted as Exhibit A. The leased portion is the cross-hatched area labeled "Ticket Sales Area" from which area the COMMERCIAL OPERATOR is permitted to sell tickets for boat tours, excursions and similar cruising purposes departing from the Northeast Harbor public dock area, together with a non-exclusive right to use (together with the Mount Desert Chamber of Commerce) the area labeled "Shared Use Area" (the "Property"). The COMMERCIAL OPERATOR shall not conduct any other business venture or other activities which are not directly related to the uses expressly provided for herein. Parking for the COMMERCIAL OPERATOR and its customers shall be in the general public parking areas of the Town owned parking lot, and use in connection with this Lease shall otherwise conform to all Town rules and regulations.

The COMMERCIAL OPERATOR is leased, on a non-exclusive basis, the area in front of the Ticket Sales Area, for purposes of passengers purchasing tickets for the above purposes, provided the COMMERCIAL OPERATOR agrees to not obstruct foot traffic, pathways or sidewalks and to cooperate with the Town's reasonable requests in connection with the general use of the marina area.

The COMMERCIAL OPERATOR is hereby given a non-exclusive license to use the kitchenette and restroom facilities, as depicted on Exhibit A, provided use by the COMMERCIAL OPERATOR shall be by staff, members and volunteers of the COMMERCIAL OPERATOR only, not the general public. Public restrooms are available elsewhere. Use of the licensed areas shall at all times conform to the applicable TOWN rules, and may be terminated, modified or restricted by the TOWN in the event of violation of such rules.

2. **TERM.** The term of this Agreement shall commence on July 1 each year and run through and terminate June 30 each year. The COMMERCIAL OPERATOR shall surrender the Property at the end of the lease term in broom clean condition, normal wear and tear excepted.
3. **RENT.** At the time of execution, the COMMERCIAL OPERATOR shall pay Eight Hundred Fifty Dollars (\$850.00) to the TOWN as rent for the term of this Lease and in consideration for the benefits conveyed herein.
4. **DUTIES OF THE COMMERCIAL OPERATOR.** The COMMERCIAL OPERATOR shall pay any and all taxes assessed against the personal property of the COMMERCIAL OPERATOR, together with costs and expenses resulting from this Lease and/or its occupation of the Property, except for the cost of providing electricity and grounds maintenance which costs shall be the responsibility of the TOWN. The COMMERCIAL OPERATOR specifically agrees to maintain and clean the Property and the immediate area around the Property, including picking up trash and debris and disposing of same in receptacles provided and designated by the TOWN. The COMMERCIAL OPERATOR shall provide routine maintenance to the Property, including but not limited to routine vacuuming and cleaning, and shall ensure all bills and costs which are the responsibility of the COMMERCIAL OPERATOR are timely paid. The COMMERCIAL OPERATOR shall ensure no liens or other claims are asserted against the Property for work done by or on behalf of the COOPEATIVE.

No storage of any brochures, pamphlets, or any other promotional information shall be allowed by the COMMERCIAL OPERATOR outside the Property, except that one or more signs, advertising the COMMERCIAL OPERATOR's use of the Property, as described in Section 1, shall be permitted, which sign and the placement thereof shall be subject to the prior review and approval of the TOWN. The business of the COMMERCIAL OPERATOR shall be conducted exclusively within the Property. The COMMERCIAL OPERATOR shall not permit any use of the Property which is in violation of applicable TOWN, State, Federal or other governmental rules, laws or ordinances, and shall not permit heaters or other flammable devices except with the prior written consent of the TOWN and then only in compliance with this Lease and all applicable manufacturer instructions.

At the Property, the COMMERCIAL OPERATOR agrees to provide general information (such as directions and locations/sites of interest) to the public, as well as maintain brochures and other printed material provided by the TOWN and related thereto.

In conducting its business, the COMMERCIAL OPERATOR shall furnish services on a professional, reasonable and non-discriminatory basis. In the event, for any reason, the TOWN has justifiable reason to believe the COMMERCIAL OPERATOR is acting in a discriminatory or otherwise less than professional manner, the TOWN shall provide written notice to the COMMERCIAL OPERATOR and reserves the right to take and/or mandate

reasonable corrective action at the cost and expense of the COMMERCIAL OPERATOR, which action includes requiring changes to personnel at the Property and/or termination of this Lease.

5. **NO JOINT VENTURE.** The COMMERCIAL OPERATOR, its members, officers, employees, agents, and volunteers shall act in an independent capacity during the term of this Agreement and shall not hold themselves out as officers, employees, agents, or volunteers of the TOWN.
6. **INDEMNIFICATION and INSURANCE.** The COMMERCIAL OPERATOR, by and through its members, shall, at its own expense, defend, indemnify and save harmless the TOWN from all demands, claims, causes of action or judgments, and from all liens, expense and losses that may be incurred, including reasonable attorneys' fees, arising from or out of the performance of this Agreement, except to the extent such loss or claim results from the intentional acts or negligence of the TOWN, its officers, employees, or agents.

All property of the COMMERCIAL OPERATOR, and of all persons claiming through or under the COMMERCIAL OPERATOR, shall be maintained at the sole risk and hazard of the COMMERCIAL OPERATOR.

Notwithstanding anything to the contrary herein, the TOWN's obligations hereunder are limited to the extent provided pursuant to Maine law, including limits on statutory liability under the provisions of the Maine Tort Claims Act. Among other protections, Title 14 MRSA sec. 8104-B of the Tort Claims Act provides a governmental entity (such as the TOWN) is not liable for any claims that arise from the leasing of property. Without waiving or otherwise limiting the protections and immunities provided at law, the TOWN shall be responsible for repairs and replacement of the PROPERTY, except as otherwise provided herein and/or to the extent necessary as a result of the COMMERCIAL OPERATOR's negligence or intentional acts. Damage resulting from the negligence or intentional acts of the COMMERCIAL OPERATOR shall be repaired and replaced at the sole cost and expense of the COMMERCIAL OPERATOR. In the event any work or repairs to the Property which is the responsibility of the TOWN are necessary, the COMMERCIAL OPERATOR shall provide at least 10-days written notice and opportunity for the TOWN to perform such work.

The COMMERCIAL OPERATOR agrees to maintain a minimum of \$1,000,000 general commercial liability insurance throughout the entire term of this Agreement with the TOWN as a named additional insured and provide the TOWN with an annual Certificate of Insurance at the time this Agreement is signed, and thereafter, from time to time, as may be requested by the Town. The policy shall provide the Town with at least 10-days written notice prior to cancellation.

7. **NO ASSIGNMENT.** The COMMERCIAL OPERATOR may not by operation of law or otherwise assign, encumber, mortgage, or sublease this Agreement without the prior approval

and consent of the TOWN, in its sole and absolute discretion, and any such assignment in violation of this provision shall be void and of no effect.

- 8. This Agreement may be cancelled by the TOWN upon 30 days advance written notice to the COMMERCIAL OPERATOR; if the Board of Selectmen determines that required insurance has not been maintained or that the COMMERCIAL OPERATOR has breached any other condition herein.
- 9. GENERAL. As used herein, the term COMMERCIAL OPERATOR shall refer to the members thereof.

All notices required by or useful under the terms of this Agreement shall be in writing and be deemed delivered if dispatched by registered or certified mail, postage prepaid, return receipt requested, or delivered personally, to the following addresses, or to such other addresses as the parties may designate in writing:

COMMERCIAL OPERATOR:

Name:

Mailing Address:

Phone/Email

TOWN:

Town of Mount Desert
Attn: Town Clerk
21 Sea St/P.O. Box 248
Northeast Harbor ME 04662

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed on their behalf, as of the date first written above.

TOWN OF MOUNT DESERT

Witness

By: _____

Printed Name: _____

Its: _____

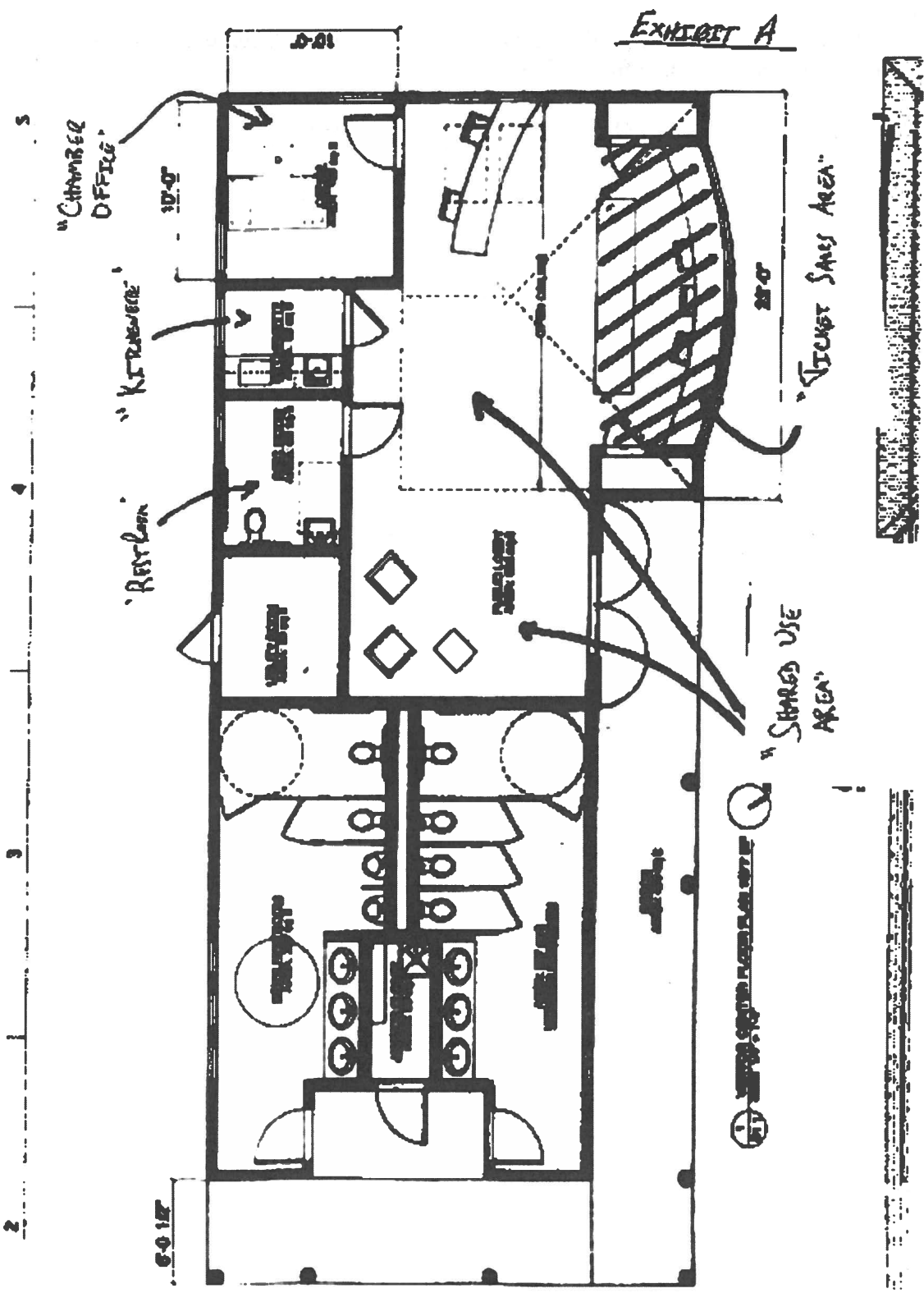
COMMERCIAL OPERATOR

Witness

By: _____

Printed Name: _____

Its: _____



Town of Mount Desert

Board of Selectmen Meeting Schedule FY 2021-2022

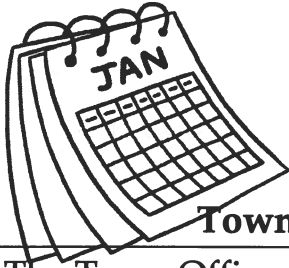
Traditionally, Regular Meetings are held on 1st and 3rd Mondays of Each Month

		<u>Location</u>	<u>Notes</u>
July 6, 2021	Tuesday	NEH	Alternate day for Independence Day
July 19, 2021		NEH	
August 2, 2021		NEH	
August 16, 2021		NEH	
September 7, 2021	Tuesday	NEH	Alternate day for Labor Day
September 20, 2021		NEH	
October 4, 2021		NEH	
October 18, 2021		NEH	
November 1, 2021		NEH	
November 15, 2021		NEH	
December 6, 2021		NEH	
December 20, 2021		NEH	
January 3, 2022		NEH	
January 18, 2022	Tuesday	NEH	Alternate day for MLK Day
February 7, 2022		NEH	
February 22, 2022	Tuesday	NEH	Alternate day for Presidents Day
March 7, 2022		NEH	
March 21, 2022		NEH	
April 4, 2022		NEH	
April 19, 2022	Tuesday	NEH	Alternate day for Patriots Day
May 3, 2022	Tuesday	NEH	Organizational Meeting after Annual Town Mtg
May 16, 2022		NEH	
June 6, 2022		NEH	
June 20, 2022		NEH	

Planning Board Meets in NEH Meeting Room 2nd and 4th Wednesday of each Month

Marine Management Committee Meets in NEH MR on 2nd Tuesday

Other Boards and Committees meet as required or needed



Town of Mount Desert Holidays May 2021-May 2022

The Town Office will observe and be closed on the following dates:

<u>Holiday</u>	<u>Day/Date to be observed</u>
Memorial Day	Monday, May 31, 2021
Independence Day	Monday, July 5, 2021*
Labor Day	Monday, September 6, 2021
Indigenous Peoples Day	Monday, October 11, 2021
Veterans Day	Thursday, November 11, 2021
Thanksgiving	Thursday, November 25, 2021 Friday, November 26, 2021
Christmas Day	Friday, December 24, 2021*
New Year's Day	Friday, December 31, 2021*
Martin Luther King, Jr. Day	Monday, January 17, 2022
Presidents' Day	Monday, February 21, 2022
Patriots Day	Monday, April 18, 2022
Memorial Day	Monday, May 30, 2022

*For Maine State Government, holidays that fall on Saturday are observed on the preceding Friday; holidays that fall on Sunday are observed on the following Monday.



Clerical Office Staff
Town of Mount Desert
P.O. Box 248, Northeast Harbor, ME 04662

March 21, 2021

Dear Jennifer, Elizabeth, Claire, Lisa, Megan, and Kathryn,

Thank you so much for your recent donation of \$100. We are eternally grateful for your support in helping Open Table MDI to achieve its mission. We are excited about where Open Table MDI currently is, as an organization, and the future of what it can offer to our community - particularly during this time of increased need with COVID-19 impacting our local and global economy. We count you among the individuals who are supporting us in our efforts!

Important Tax Information: Open Table MDI is a non-profit organization as described in Section 501(c)(3) of the Internal Revenue Code; tax ID no. 84-2965278. No benefit was bestowed upon this donor in exchange for this contribution, other than the joy of giving to an organization that combats food insecurity and builds community in Hancock County. Please retain this receipt for your records.

Thank you for your amazing generosity and service.

Sincerely yours,

Puranjot Kaur,
Secretary of the Board

Open Table MDI

P.O. Box 451
Bar Harbor, Maine 04609
207.664.9026



opentablemdi@gmail.com
opentablemdi.org

Durlin Lunt

From: James Willis <jwillis@mdpolic.org>
Sent: Monday, June 14, 2021 11:59 AM
To: Durlin Lunt; Cornell Knight
Subject: Fw: Superb job on water rescue call!

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Marie is a MD dispatcher.

From: Karen Richter <krichter@mdpolic.org>
Sent: Monday, June 14, 2021 11:39 AM
To: James Willis <jwillis@mdpolic.org>
Subject: Superb job on water rescue call!

Jim,

Just wanted to pass on how great of a job Marie Overlock did on a water rescue call this morning. She was on the phone with one of the kayakers who was in the water with a second kayaker in the middle of Long Pond holding on to the kayak until help arrived. Marie remained on the phone with the caller for a lengthy period of time until she knew help had arrived. I was in the patrol room and could hear her interactions with the caller as well as all other callers and ongoing radio traffic. Marie was completely calm and composed throughout the entire incident and I'd have to assume that the person on the other end of the phone felt quite relieved to be able to keep in contact with her and know that help was on the way. There were many other phone calls throughout the water rescue incident and each time Marie asked the kayaker to stay on the line and reassured him she would be right back to him. Every phone call was answered professionally, politely and calmly and once completed, Marie returned to the call with the kayaker asking how everyone was and providing continuous updates. Marie's calmness and ability to multi-task in such a crucial situation was quite impressive. At the end of the call, I heard her very politely thank the man for wearing a life jacket.

Karen

*Karen J. Richter
Administrative Assistant
Bar Harbor & Mount Desert Police Departments*

MDPD	BHPD
<i>PO Box 248, 21 Sea Street</i>	<i>37 Firefly Lane</i>
<i>Northeast Harbor, ME 04662</i>	<i>Bar Harbor, ME 04609</i>
<i>Phone: 207-276-5111</i>	<i>Phone: 207-288-3391</i>
<i>Fax: 207-276-5732</i>	<i>Fax: 207-288-2120</i>
<i>krichter@mdpolic.org</i>	<i>krichter@mdpolic.org</i>

COMMISSIONERS REGULAR MEETING

Learn more about **HANCOCK COUNTY** by visiting

www.co.hancock.me.us

Audio recordings of the meeting are available upon request

The regular meeting of the Hancock County Commissioners was brought to order by Commissioner Clark at 8:30 a.m. on **Tuesday June 1, 2021**. Commissioner Wombacher, Commissioner Paradis, County Administrator Scott Adkins and Deputy County Administrator Rebekah Knowlton were also in attendance, as well as several Department Heads and members of the public. Due to Covid-19 social distancing requirements, the meeting was held remotely via Zoom.

Adjustments to / approval of agenda:

MOTION: add to the agenda 9c Update on Finance Clerk application process and 10b Update on Trail Easement process (Clark/ Wombacher 3-0, motion passed)

MOTION: Move to approve the agenda as amended (Paradis/Wombacher 3-0, motion passed)

Public Comment:

Hendrik Gideonse spoke about the accreditation process that the Sheriff's Office is pursuing. Rebecca Wentworth spoke about the potential finance position as well as revised policing models. Reverend Charles Stephens spoke in support of Mr. Gideonse's and Ms. Wentworth's comments.

Meeting Minutes:

MOTION: Move to approve the minutes of the May 18, 2021 Special Meeting as presented (Paradis/Wombacher 3-0, motion passed)

Employee Recognition:

MOTION: Move to congratulate and thank Detective Frank Jennings for his 5 years of service (Paradis/Wombacher 3-0, motion passed)

Airport:

MOTION: Move to accept and file the Airport Manager's monthly report as presented and outlined by the Airport Manager (Paradis/Wombacher 3-0, motion passed)

MOTION: Move to approve the hire of Kenneth (Frank) Evenson of Ellsworth as a full time airport maintenance person at grade 7 step C, effective June 5, 2021 as recommended (Paradis/Wombacher 3-0, motion passed)

Unorganized Territory:

MOTION: Move to accept and file the UT Director's report as presented (Paradis/Wombacher 3-0, motion passed)

MOTION: Move to approve the Solid Waste Agreement for T9SD & T10SD with the Town of Franklin as presented (Paradis/Wombacher 3-0, motion passed)

MOTION: Move to approve the Solid Waste Agreement for Eagle Island with the Town of Deer Isle as presented (Paradis/Wombacher 3-0, motion passed)

MOTION: Move to approve Solid Waste Agreement for Tunk Lake portion of T7SD with the Town of Sullivan as presented (Paradis/Wombacher 3-0, motion passed)

MOTION: Move to approve the Fire Suppression & Emergency Response Agreement for T4ND (Oqiton) T3ND, the South Shore of West Lake in T40MD and the Northeast Shore of Nicatous Lake south to Gassabias Stream in T41MD with the Town of Howland as presented (Paradis/Wombacher 3-0, motion passed)

MOTION: Move to approve the Fire Suppression & Emergency Response Agreement for T32MD, T34MD, T35MD, T39MD, T40MD excepting the northeast shore of West Lake and T41MD south of Gassabias Stream with the Town of Milford as presented (Paradis/Wombacher 3-0, motion passed)

The contract includes the area south of Gassabias Stream.

MOTION: Move to approve the Fire Suppression & Emergency Response Agreement for T9SD, T10SD, T16MD & the T7SD portion of the Sunrise Trail with the Town of Franklin (Paradis/Wombacher 3-0, motion passed)

In prior years this was two separate agreements but is now combined into one agreement with an annual stipend increase of \$500.00.

MOTION: Move to approve the Fire Suppression & Emergency Response Agreement for the Tunk Lake section of Township 7SD with the Town of Sullivan as presented (Paradis/Wombacher 3-0, motion passed)

In prior years this was two separate agreements now combined into one agreement with no annual stipend increase.

Jail:

MOTION: Move to approve extending Corrections Officer Michael Butters working out of classification for another 30 working days, effective May 29, 2021 as requested (Paradis/Wombacher 3-0, motion passed)

RCC:

MOTION: Move to accept and file the RCC Director's report as presented (Paradis/Wombacher 3-0 motion passed)

Maintenance:

MOTION: Move to accept and file the Facilities Director's report as presented (Paradis/Wombacher 3-0, motion passed)

Treasurer:

MOTION: Move to approve the Treasurer's Warrant as presented (Paradis/Wombacher 3-0, motion passed)

The Treasurer's memo listed the following:

May GF, Airport and Jail Payroll Warrants #21-17, #21-18, #21-19, #21-20, in the aggregate amount of \$379,440.00;

May GF, Airport and Jail Expense Warrants #21-26, #21-27, #21-28, #21-29, #21-30, #21-31, and #21-32 in the aggregate amount of \$895,168.06;

May UT Payroll Warrants #21-44, #21-45, #21-46, and #21-47, in the aggregate amount of \$1,098.04;

May UT Expense Warrants #21-21 and #21-22 in the aggregate amount of \$3,716.39

Commissioners:

CA Adkins reported that the Finance position ad has been published and applications are beginning to come in. Commissioner Clark will review applications with CA Adkins and DCA Knowlton.

The Commissioners discussed the American Rescue Plan Act (ARPA) funds. Commissioner Paradis said his focus was making a difference in Hancock County; he referenced broad band and affordable workforce housing. Commissioner Clark suggested using the funds for a grant to non-profits for the loss of revenue due to Covid during the last 15 months. CA Adkins said there are several in-house projects that would qualify.

The trail easement discussion will take place at the next meeting, which will be held June 15, 2021.

MOTION: Move to adjourn (Paradis/Wombacher, 3-0, motion passed)

Meeting was adjourned at 9:35 am.

Respectfully submitted,

Rebekah Knowlton
Deputy County Administrator

BYPASS NOTICE – Municipal Waste (Residential)

FROM: Sent on behalf of Coastal Resources of Maine LLC
 To: Waste Management, PERC, NEWSME, MRC, Maine DEP
 DATE: June 16, 2021

DESCRIPTION OF WASTE:

Municipal Solid Waste from the below MRC communities/facilities will continue to bypass residential, municipal waste to the Juniper Ridge Landfill in Old Town as of Monday June 21st until June 4th.

REASON FOR BYPASS: Coastal Resources’ inability to process incoming waste due to suspension of operations. In addition, MRC received another notice this morning from PERC alerting us that it needs to extend its bypass option until approximately July 4, 2021. PERC is still experiencing excess inventory, and the rotating portion of the PERC generator is still undergoing repairs out of state.

The inventory issue is the direct result of scheduled maintenance and an inspection that was to have been completed by April 25, 2021 but due to the extended maintenance, PERC still has not returned to normal operation. The maintenance on the generator component will not be completed until July 2, 2021, and then must be shipped back to Maine and reinstalled.

PERC reports that in the interim, it will work toward making room for a resumption of MSW deliveries on July 5, 2021.

Alton	Dedham / Lucerne	(Tremont, Trenton, Cranberry
Bangor	Dixmont	Isle, Frenchboro, SW Harbor,
Bar Harbor	Dover - Foxcroft	Mount Desert)
Blue Hill/Surry	Eddington	Northern Katahdin SW
Bradley	Franklin	Orono
Brewer	Hampden	Otis
Brownville	Holden	Pleasant River SWD
Bucksport	Hudson	Sherman
Burlington/Lowell	Lee	Sorrento
Carmel	Levant	Springfield
Castine	Mariaville	Steuben
Central Penobscot	Mattawamkeag	Sullivan
Cherryfield	Millinocket	Swan's Island
Chester	Milo	Union River
Clifton	MDI/ EMR communities	Verona Island

Waste Management has been notified and agrees to this bypass event.

Durlin Lunt

From: Contact form at Mount Desert ME <cmsmailer@civicplus.com>
Sent: Wednesday, June 16, 2021 12:38 PM
To: Durlin Lunt
Subject: [Mount Desert ME] Street Light Magic! (Sent by Todd Mydland, gtmars@optimum.net)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello dlunt,

Todd Mydland (gtmars@optimum.net) has sent you a message via your contact form (<https://www.mtdesert.org/user/50/contact>) at Mount Desert ME.

If you don't want to receive such e-mails, you can change your settings at <https://www.mtdesert.org/user/50/edit>.

Message:

Durlin: After unintentionally ambushing you on the phone on Monday, I thought it would be more appropriate for me to express my thanks in writing instead of once again interrupting your day.

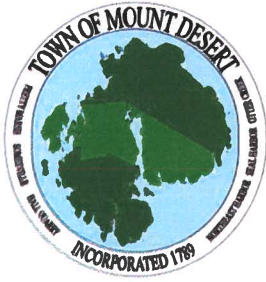
THANK YOU VERY MUCH for whatever immediate coordination you and/or your staff did in response to my reporting of two non-functioning street lamps on Steamboat Wharf Road in Seal Harbor. Over the years I have become the unofficial reporter of non-working street lamps, for both selfish (dog walking) and safety (history of vehicle accidents because of lost control) reasons.

My call on Monday was followed by the bulb replacement yesterday, TUESDAY! I never had that kind of response in the years' past, and the renewed glow all along SWR is very much appreciated.

Thank you (and whomever else was involved) for your assistance and for your continued service to the Town.

Todd Mydland

**UNFINISHED
BUSINESS**



Town of Mount Desert

21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5743 Fax 207-276-5742
www.mtdesert.org director@mtdesert.org

MEMO

To: Durlin Lunt, Town Manager
From: Tony Smith, Public Works Director
Re: StreamSmart Crossing Grant – Beech Hill Cross Road
Date: June 17, 2021

As described in my February 17, 2021, e-mail to you that was subsequently included on the March 1, 2021, Selectboard agenda, we were conditionally awarded \$125,000 in grant funds under the DEP's 2020 Stream Crossing Public Infrastructure Improvement Projects program.

The grant funds are to be used to supplement Town funds to pay for the costs associated with the design and construction of the replacement of two culverts in the Beech Hill Cross Road with a StreamSmart road crossing. A written summary of this DEP program and our needs, including the description of a StreamSmart road crossing were included in an April 29, 2020, memo to you and the Selectboard. Denning Brook flows through the existing culverts that are woefully undersized and in very poor condition. These conditions contribute to flooding, roadway sinkholes and roadway washouts in that area of the Beech Hill Cross Road, particularly last week, near its intersection with Route 102 in Somesville. The existing culverts also negatively impact the passage of animal life through them.

I have discussed drainage problems with this area of the Beech Hill Cross Road in the past, most recently when I requested the Selectboard approve, which they did, the use of Road Reserve Funds in the amount of \$12,800 to hire the services of VHB Engineering to assist us with the grant funding application. If you recall, VHB also conducted the Route 3 Peabody Drive Safety Improvements study for the DOT and the Town under a cost-sharing program DOT offers.

In March of this year, I reviewed the DEP draft service contract with the DEP grant administrator; yesterday, June 16th, I received and reviewed the final DEP services contract and found it to be in order. If signed by us, we are indicating our willingness to accept the grant and the terms by which its funds can be used.

Based on our need and being awarded one of the few grants we are eligible to apply for in public works and as a town, I request authorization to sign the enclosed DEP Service Contract dated March 8, 2021, on behalf of the Town. The DEP will sign the contract when our executed copy is returned to them. They will provide us a signed copy for our records. These funds will not pay the total costs of the StreamSmart road crossing but will assist us in funding its design, permitting and construction.

Thank you.
Enc.

cc. Jennifer Buchanan, Deputy Clerk; Jake Wright, Finance Director; Kim Keene, CEO



SERVICE CONTRACT

DATE: March 8, 2021

ADVANTAGE CONTRACT #: 06A 20210319*2520

DEPARTMENT AGREEMENT #: 2020R1-29 Mount Desert, Beech Hill Cross Rd

CONTRACT AMOUNT: \$ 125,000

START DATE: June 21, 2021 END DATE: June 21, 2023

This Contract, is between the following Department of the State of Maine and Provider:

State of Maine DEPARTMENT

DEPARTMENT: **Environmental Protection**

Address: **17 State House Station**

City: **Augusta** State: **ME** Zip Code: **04333-0017**

PROVIDER

PROVIDER: Town of Mount Desert

Address: PO Box 248

City: Northeast Harbor State: ME Zip Code: 04662

Provider's Vendor Customer #: VC1000066371

Each signatory below represents that the person has the requisite authority to enter into this Contract. The parties sign and cause this Contract to be executed.

Department of Environmental Protection

Provider

Signature **MELANIE LOYZIM, COMMISSIONER**
Date

Signature Tony Smith, Public Works Director Date

STATE OF MAINE | SERVICE CONTRACT

DEPARTMENT AND PROVIDER POINT OF CONTACTS

CONTRACT ADMINISTRATOR: The following person is designated as the Contract Administrator on behalf of the Department for this Contract. All financial reports, invoices, correspondence and related submissions from the Provider as outlined in Rider A, Reports, shall be submitted to:

Name: John Maclaine

Email: john.maclaine@maine.gov

Address: **17 State House Station**

City: **Augusta**

State: **ME**

Zip Code: **04333-0017**

Telephone: **(207) 615-3279**

PROGRAM ADMINISTRATOR: The following person is designated as the Program Administrator. This person will be able to respond to routine questions pertaining to the Contract; they will not be able to alter the scope of the Contract.

Name: **same as above**

Email:

Address:

City:

State:

Zip Code:

Telephone:

PROVIDER CONTACT: The following person is designated as the Contact Person on behalf of the Provider for the Contract. All contractual correspondence from the Department shall be submitted to:

Name: Tony Smith, Public Works Director

Email: _director@mtdesert.org

Address: PO Box 248

City: Northeast Harbor

State: **ME**

Zip Code: **04662**

Telephone: (207) 276-5743

RIDERS

<input checked="" type="checkbox"/>	The following riders are hereby incorporated into this Contract and made part of it by reference: (check all that apply)
<input checked="" type="checkbox"/>	Funding Rider
<input checked="" type="checkbox"/>	Rider A – Scope of Work
<input checked="" type="checkbox"/>	Rider B – Terms and Conditions
<input checked="" type="checkbox"/>	Rider C – Exceptions - Additional Terms of Payment
<input type="checkbox"/>	Rider D - Federal Grant Terms & Conditions
<input type="checkbox"/>	Rider E – Lobbying Certificate if Over \$100,000
<input type="checkbox"/>	Rider F – None
<input checked="" type="checkbox"/>	Rider G – Identification of Country in Which Contracted Work will be Performed
<input type="checkbox"/>	Other – None

All work conducted with funds under the terms of this contract must comply with all applicable Executive Orders issued by Governor Mills in response to the COVID-19 pandemic, and may be deemed essential services. Any agreements between your organization and another contractor using funds provided by this contract must include a statement that the contractor must comply with all applicable Executive Orders issued by Governor Mills in response to the COVID-19 pandemic.

STATE OF MAINE | SERVICE CONTRACT

FUNDING RIDER

Internal Purposes Only

CODING: (Departments - Attach separate sheet as needed for additional coding.)

LINE TOTAL	FUND	DEPT	UNIT	SUB UNIT	OBJ	PROGRAM	PROGRAM PERIOD	BOND FUNDING	FISCAL YEAR
\$62,500	018	06A	Z188	54	6331				FY21

LINE TOTAL	FUND	DEPT	UNIT	SUB UNIT	OBJ	PROGRAM	PROGRAM PERIOD	BOND FUNDING	FISCAL YEAR
\$62,500	018	06A	Z188	54	6331				FY22

LINE TOTAL	FUND	DEPT	UNIT	SUB UNIT	OBJ	PROGRAM	PROGRAM PERIOD	BOND FUNDING	FISCAL YEAR

Funding Total: \$125,000

The sources of funds and compliance requirements for this Contract follow:

State General Fund	\$ 0
Dedicated/Special Revenue	\$125,000
Federal Funds	\$ 0

**RIDER A
SCOPE OF WORK**

TABLE OF CONTENTS

- I. Acronyms
- II. Introduction/Overview
- III. Deliverables
- IV. Performance Measures

I. ACRONYMS/DEFINITIONS:

The following terms and acronyms shall have the meaning indicated below as referenced in this Contract:

COMMONLY KNOWN ACRONYMS AND DEPARTMENT ABBREVIATIONS	
Contract	Formal and legal binding agreement
Department	State of Maine Department Entering into this Contract
Provider	Organization providing services under this Contract
State	State of Maine

II. INTRODUCTION/OVERVIEW:

The purpose of this Contract is provide partial funding for the installation of municipal stream crossing upgrades to benefit public safety, infrastructure resiliency, and improve fish and wildlife habitat. The competitive grant program for Municipal Infrastructure Stream Crossing Upgrades matches local funding for the upgrade of municipal culverts at stream crossings.

The Provider will use the grant funds for the purpose stated in the grant application for RFP#202008127. If the Provider significantly changes the scope/type of the system so that the overall cost is changed, the Provider must notify the Department of the changes. If the overall cost is less than that stated in the application, the Provider must return the unused balance to the Department within 60 days. Only 8% of the total grant can be applied to engineering/design costs.

III. DELIVERABLES:

The Provider shall perform all services and maintain all standards and requirements for services provided under this Contract in accordance with the below:

1. Prior to the start of construction, submit a copy of the complete permit application materials and the approved permit from the Army Corps of Engineers or a copy of the final stamped engineering plans to be used for construction.

2. Following completion of the project and prior to the final invoice being paid, send the Contract Administrator photos of the completed project. These photos should include, at a minimum: photos showing the structure from upstream and downstream of the crossing, photos from the roadway looking upstream and downstream, and photos of the culvert inlet and outlet water levels.

IV. PERFORMANCE MEASURES: By accepting grant funds from the State of Maine, Department of Environmental Protection (Department) through the Grants for Stream Crossings Public Infrastructure Improvement Projects, the Provider agrees to the following requirements.

1. The Provider shall complete any remaining design and/or engineering, and construct the stream crossing upgrade in accordance with the design and/or conceptual sizing and layout as described in the grant application and supplemental materials submitted for RFP#202008127, unless specifically approved by the Contract Administrator in writing.
2. The Provider shall provide updates to the Department Agreement Administrator on a quarterly basis. Updates shall include a description of work accomplished in the preceding quarter, expense documentation, and an updated timeline or estimate on project completion.
3. The Provider shall employ all erosion and sediment control best management practices needed to control soil erosion on the site so that no eroded soil gets discharged to any nearby waterbody, wetland or river, stream, or brook. Furthermore no eroded soil shall be deposited on property beyond the project site. Erosion and sediment control best management practices shall be installed in accordance with the Maine Erosion and Sediment Control Practices Field Guide for Contractors.
4. When installing a crossing, river or stream flow shall be maintained at all times through diversions, pumps, or other approved means. If cofferdams will be used, a means of treating the water pumped out of the coffer dam area shall be installed so that water discharging back into the river or stream is free of eroded soil, and is situated in such a way as to not cause any soil erosion to occur at the discharge location in the river or stream.
5. Crossings must not block fish passage. Crossings must be sized based on the size of the watershed as determined by a registered professional engineer and designed to pass or exceed the flow of the 100 year flood and must be sized at least 1.2 times the bank full width of the river or stream, unless otherwise noted in the application. If installing a culvert, it shall be embedded into the stream bottom substrate at least one foot or 25% of the diameter of the culvert whichever is greater, to a maximum of 2 feet (measured from the invert). The culvert shall be designed, installed and maintained to match the natural stream grade to avoid drops or perching.
6. The Provider shall comply with all required local, state and federal regulations and obtain any required permits prior to starting work on the project. All conditions imposed as part of the permits shall be fully complied with. Any changes to design plans shall be reviewed and approved by the Department and all permitting agencies prior to the start of construction.
7. The Provider further agrees to submit such other data and reports as may be requested by the Contract Administrator. The Provider shall submit all data and reports to the Contract Administrator listed in section "DEPARTMENT AND PROVIDER POINT OF CONTACTS" of this Agreement.

RIDER B
TERMS AND CONDITIONS

1. INVOICES AND PAYMENT: Department will pay the Provider as follows: Payment terms are net 30 days from the date the State receives an error-free invoice with all necessary and complete supporting documents. Provider shall submit detailed invoices, itemizing all work performed during the invoice period, including the dates of service, rates of pay, hours of work performed, and any other information and/or documentation appropriate and sufficient to substantiate the amount invoiced for payment by the State. All invoices must include the Department and Advantage Contract numbers for this contract.
2. BENEFITS AND DEDUCTIONS. If the Provider is an individual, the Provider understands and agrees that he/she is an independent contractor for whom no Federal or State Income Tax will be deducted by the Department, and for whom no retirement benefits, survivor benefit insurance, group life insurance, vacation and sick leave, and similar benefits available to State employees will accrue. The Provider further understands that annual information returns, as required by the Internal Revenue Code or State of Maine Income Tax Law, will be filed by the State Controller with the Internal Revenue Service and the State of Maine Bureau of Revenue Services, copies of which will be furnished to the Provider for his/her Income Tax records.
3. INDEPENDENT CAPACITY. In the performance of this Contract, the parties hereto agree that the Provider, and any agents and employees of the Provider, shall act in the capacity of an independent contractor and not as officers or employees or agents of the State.
4. DEPARTMENT'S REPRESENTATIVE. The Contract Administrator shall be the Department's representative during the period of this Contract. He/she has authority to curtail services if necessary to ensure proper execution. He/she shall certify to the Department when payments under the Contract are due and the amounts to be paid. He/she shall make decisions on all claims of the Provider, subject to the approval of the Commissioner of the Department.
5. CHANGES IN THE WORK. The Department may order changes in the work, the Contract Amount being adjusted accordingly. Any monetary adjustment or any substantive change in the work shall be in the form of an amendment, signed by both parties and approved by the State Purchases Review Committee. Said amendment must be effective prior to execution of the work.
6. SUB-AGREEMENTS. Unless provided for in this Contract, no arrangement shall be made by the Provider with any other party for furnishing any of the services herein contracted for without the consent and approval of the Contract Administrator. Any sub-agreement hereunder Entered into subsequent to the execution of this Contract must be annotated "approved" by the Contract Administrator before it is reimbursable hereunder. This provision will not be taken as requiring the approval of contracts of employment between the Provider and its employees assigned for services thereunder.
7. SUBLETTING, ASSIGNMENT OR TRANSFER. The Provider shall not sublet, sell, transfer, assign or otherwise dispose of this Contract or any portion thereof, or of its right, title or interest therein, without written request to and written consent of the Contract Administrator. No subcontracts or transfer of Contract shall in any case release the Provider of its liability under this Contract.
8. EQUAL EMPLOYMENT OPPORTUNITY. During the performance of this Contract, the Provider agrees as follows:

STATE OF MAINE | SERVICE CONTRACT

- a. The Provider shall not discriminate against any employee or applicant for employment relating to this Contract because of race, color, religious creed, sex, national origin, ancestry, age, physical or mental disability, or sexual orientation, unless related to a bona fide occupational qualification. The Provider shall take affirmative action to ensure that applicants are employed and employees are treated during employment, without regard to their race, color, religion, sex, age, national origin, physical or mental disability, or sexual orientation.

Such action shall include but not be limited to the following: employment, upgrading, demotions, or transfers; recruitment or recruitment advertising; layoffs or terminations; rates of pay or other forms of compensation; and selection for training including apprenticeship. The Provider agrees to post in conspicuous places available to employees and applicants for employment notices setting forth the provisions of this nondiscrimination clause.

- b. The Provider shall, in all solicitations or advertising for employees placed by or on behalf of the Provider relating to this Contract, state that all qualified applicants shall receive consideration for employment without regard to race, color, religious creed, sex, national origin, ancestry, age, physical or mental disability, or sexual orientation.
 - c. The Provider shall send to each labor union or representative of the workers with which it has a collective bargaining Contract, or other Contract or understanding, whereby it is furnished with labor for the performance of this Contract a notice to be provided by the contracting agency, advising the said labor union or workers' representative of the Provider's commitment under this section and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
 - d. The Provider shall inform the contracting Department's Equal Employment Opportunity Coordinator of any discrimination complaints brought to an external regulatory body (Maine Human Rights Commission, EEOC, Office of Civil Rights) against their agency by any individual as well as any lawsuit regarding alleged discriminatory practice.
 - e. The Provider shall comply with all aspects of the Americans with Disabilities Act (ADA) in employment and in the provision of service to include accessibility and reasonable accommodations for employees and clients.
 - f. Providers and subcontractors with Contracts in excess of \$50,000 shall also pursue in good faith affirmative action programs, which programs must conform with applicable state and federal laws, rules and regulations.
 - g. The Provider shall cause the foregoing provisions to be inserted in any subcontract for any work covered by this Contract so that such provisions shall be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.
9. **EMPLOYMENT AND PERSONNEL.** The Provider shall not engage on a full-time, part-time or other basis during the period of this Contract, any (a) state employee or (b) any former state employee who participated in any way in the solicitation, award or administration of this Agreement. This restriction shall not apply to regularly retired employees or any employee who has out of state employment for a period of twelve (12) months.

10. WARRANTY. The Provider warrants that it has not employed or contracted with any company or person, other than for assistance with the normal study and preparation of a proposal, to solicit or secure this Contract and that it has not paid, or agreed to pay, any company or person, other than a bona fide employee working solely for the Provider, any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon, or resulting from the award for making this Contract. For breach or violation of this warranty, the Department shall have the right to annul this Contract without liability or, in its discretion to otherwise recover the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

11. ACCESS TO RECORDS. As a condition of accepting an Contract for services under this section, a Provider must agree to treat all records, other than proprietary information, relating to personal services work performed under the Contract as public records under the freedom of access laws to the same extent as if the work were performed directly by the Department or agency. For the purposes of this subsection, "proprietary information" means information that is a trade secret or commercial or financial information, the disclosure of which would impair the competitive position of the Provider and would make available information not otherwise publicly available. Information relating to wages and benefits of the employees performing the personal services work under the Contract and information concerning employee and Contract oversight and accountability procedures and systems are not proprietary information. The Provider shall maintain all books, documents, payrolls, papers, accounting records and other evidence pertaining to this Contract and make such materials available at its offices at all reasonable times during the period of this Contract and for such subsequent period as specified under Maine Uniform Accounting and Auditing Practices for Community Agencies (MAAP) rules. The Provider shall allow inspection of pertinent documents by the Department or any authorized representative of the State of Maine or Federal Government, and shall furnish copies thereof, if requested. This subsection applies to contracts, contract extensions and contract amendments executed on or after October 1, 2009.

12. TERMINATION. (a)The performance of work under the Contract may be terminated by the Department whenever for any reason the Contract Administrator shall determine that such termination is in the best interest of the Department. Any such termination shall be effected by delivery to the Provider of a Notice of Termination specifying the date on which such termination becomes effective. Upon such termination, the Department shall pay the Provider for work performed by the Provider prior to the date of Notice of Termination. (b) Either party may terminate this Agreement for cause by providing a written notice of termination stating the reason for the termination. Upon receipt of the notice of termination, the defaulting party shall have fifteen (15) business days to cure the default. If the default is of such a nature that it cannot be cured within fifteen (15) business days, the defaulting party shall have such additional time, as the parties may agree to, to cure the default, provided the defaulting party has taken steps to cure the default with the initial 15 days.

13. GOVERNMENTAL REQUIREMENTS. The Provider warrants and represents that it will comply with all governmental ordinances, laws and regulations.

14. GOVERNING LAW. This Contract shall be governed in all respects by the laws, statutes, and regulations of the United States of America and of the State of Maine. Any legal proceeding against the State regarding this Contract shall be brought in State of Maine administrative or judicial forums. The Provider consents to personal jurisdiction in the State of Maine.

15. STATE HELD HARMLESS. The Provider shall indemnify and hold harmless the Department and its

STATE OF MAINE | SERVICE CONTRACT

officers, agents, and employees from and against any and all third party claims, liabilities, and costs, including reasonable attorney fees, for any or all injuries to persons or property or claims for money damages, including claims for violation of intellectual property rights, arising from the negligent acts or omissions of the Provider, its employees or agents, officers or Subcontractors in the performance of work under this Agreement; provided, however, the Provider shall not be liable for claims arising out of the negligent acts or omissions of the Department, or for actions taken in reasonable reliance on written instructions of the Department.

16. NOTICE OF CLAIMS. The Provider shall give the Contract Administrator immediate notice in writing of any legal action or suit filed that is related in any way to the Contract or which may affect the performance of duties under the Contract, and prompt notice of any claim made against the Provider by any subcontractor which may result in litigation related in any way to the Contract or which may affect the performance of duties under the Contract.
17. APPROVAL. This Contract must have the approval of the State Controller and the State Purchases Review Committee before it can be considered a valid, enforceable document.
18. INSURANCE. The Provider shall keep in force a liability policy issued by a company fully licensed or designated as an eligible surplus line insurer to do business in this State by the Maine Department of Professional & Financial Regulation, Bureau of Insurance, which policy includes the activity to be covered by this Contract with adequate liability coverage to protect itself and the Department from suits. Providers insured through a "risk retention group" insurer prior to July 1, 1991, may continue under that arrangement. Prior to or upon execution of this Contract, the Provider shall furnish the Department with written or photocopied verification of the existence of such liability insurance policy.
19. NON-APPROPRIATION. Notwithstanding any other provision of this Contract, if the State does not receive sufficient funds to fund this Contract and other obligations of the State, if funds are de-appropriated, or if the State does not receive legal authority to expend funds from the Maine State Legislature or Maine courts, then the State is not obligated to make payment under this Contract.
20. SEVERABILITY. The invalidity or unenforceability of any particular provision, or part thereof, of this Contract shall not affect the remainder of said provision or any other provisions, and this Contract shall be construed in all respects as if such invalid or unenforceable provision or part thereof had been omitted.
21. ORDER OF PRECEDENCE. In the event of a conflict between the documents comprising this Agreement, the Order of Precedence shall be:

- Rider C Exceptions
- Rider B Terms and Conditions
- Rider A Scope of Work
- Funding Rider
- Rider D Included at Department's Discretion
- Rider E Included at Department's Discretion
- Rider F Included at Department's Discretion
- Rider G Identification of Country in which contracted work will be performed
- Business Associate Agreement included at Department's Discretion
- Other Included at Department's Discretion

22. FORCE MAJEURE. The performance of an obligation by either party shall be excused in the event that performance of that obligation is prevented by an act of God, act of war, riot, fire, explosion, flood or other catastrophe, sabotage, severe shortage of fuel, power or raw materials, change in law, court order, national defense requirement, or strike or labor dispute, provided that any such event and the delay caused thereby is beyond the control of, and could not reasonably be avoided by, that party.
23. SET-OFF RIGHTS. The State shall have all of its common law, equitable and statutory rights of set-off. These rights shall include, but not be limited to, the State's option to withhold for the purposes of set-off any monies due to the Provider under this Contract up to any amounts due and owing to the State with regard to this Contract, any other Contract, any other Contract with any State department or agency, including any Contract for a term commencing prior to the term of this Contract, plus any amounts due and owing to the State for any other reason including, without limitation, tax delinquencies, fee delinquencies or monetary penalties relative thereto. The State shall exercise its set-off rights in accordance with normal State practices including, in cases of set-off pursuant to an audit, the finalization of such audit by the State agency, its representatives, or the State Controller.
24. ENTIRE CONTRACT. This document contains the entire Contract of the parties, and neither party shall be bound by any statement or representation not contained herein. No waiver shall be deemed to have been made by any of the parties unless expressed in writing and signed by the waiving party. The parties expressly agree that they shall not assert in any action relating to the Contract that any implied waiver occurred between the parties, which is not expressed in writing. The failure of any party to insist in any one or more instances upon strict performance of any of the terms or provisions of the Contract, or to exercise an option or election under the Contract, shall not be construed as a waiver or relinquishment for the future of such terms, provisions, option or election, but the same shall continue in full force and effect, and no waiver by any party of any one or more of its rights or remedies under the Contract shall be deemed to be a waiver of any prior or subsequent rights or remedy under the Contract or at law.
25. AMENDMENT: No changes, modifications, or amendments in the terms and conditions of this Contract shall be effective unless reduced to writing, numbered and signed by the duly authorized representative of the State and Provider.
26. DEBARMENT, PERFORMANCE, AND NON-COLLUSION CERTIFICATION: By signing this Contract, the Provider certifies to the best of Provider's knowledge and belief that the aforementioned organization, its principals and any subcontractors named in this Contract:
- a. Are not presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from bidding or working on contracts issued by any governmental agency.
 - a. Have not within three years of submitting the proposal for this contract been convicted of or had a civil judgment rendered against them for:
 - i. Fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state or local government transaction or contract.
 - i. Violating Federal or State antitrust statutes or committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

STATE OF MAINE | SERVICE CONTRACT

- ii. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
 - iii. Have not within a three (3) year period preceding this proposal had one or more federal, state or local government transactions terminated for cause or default.
- b. Have not Entered into a prior understanding, agreement, or connection with any corporation, firm, or person submitting a response for the same materials, supplies, equipment, or services and this proposal is in all respects fair and without collusion or fraud. The above-mentioned entities understand and agree that collusive bidding is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards.

RIDER C

EXCEPTIONS

RIDER C is in addition to RIDER B #1. The Department will pay the Provider as follows:

Invoices must be sent directly from the Provider. Payments are subject to the Provider's compliance with all items set forth in this Agreement and subject to the availability of funds. The Department will process approved payments within 30 days upon the receipt of an accurate and acceptable invoice. An invoice will be considered accurate and acceptable if it contains correct pricing information relative to the grant, provides all supporting documents, proof of payments to others as applicable, and other specific and agreed-upon requirements listed within the grant that result from this RFP. All unobligated funds from the original grant award determination will go back to the "pool of funds" for redistribution to other grantees upon project completion. A final invoice(s) must be submitted by Provider within 45 days of contract end date.

RIDER G

IDENTIFICATION OF COUNTRY

IN WHICH CONTRACTED WORK WILL BE PERFORMED

Please identify the country in which the services purchased through this contract will be performed:

United States. Please identify state: Enter State

Other. Please identify country: Enter Country

Notification of Changes to the Information

The Provider agrees to notify the Division of Procurement Services of any changes to the information provided above.

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		Environmental Protection/ Commissioner's Office			
Department Contract Administrator or Grant Coordinator:		John Maclaine			
(If applicable) Department Reference #:		2020R1-29 Mount Desert, Beech Hill Cross Rd			
Amount: (Contract/Amendment/Grant)		\$ 125,000	Advantage CT / RQS #:		06A 20210319*2520
CONTRACT	Proposed Start Date:	June 21, 2021	Proposed End Date:	June 21, 2023	
AMENDMENT	Original Start Date:		Effective Date:		
	Previous End Date:		New End Date:		
GRANT	Project Start Date:		Grant Start Date:		
	Project End Date:		Grant End Date:		
Vendor/Provider/Grantee Name, City, State:		Town of Mount Desert, PO Box 248, Mount Desert, ME 04662			
Brief Description of Goods/Services/Grant:		To install Stream Crossing Public Improvement Projects to improve flooding, public safety, and improve fish and wildlife habitat			

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

<input checked="" type="checkbox"/>	A. Competitive Process	<input checked="" type="checkbox"/>	G. Grant
	B. Amendment		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The 2018 "Transportation Bond package included \$5 million dollars for municipal stream crossing upgrades. These monies fund a competitive grant program that matches local funding for the upgrade of municipal culverts at stream crossings to improve fish and wildlife habitats, decrease flooding, and increase community safety. Projects proposals are scored using a consensus approach and awards are made based on the funding requested up to a maximum award of \$125,000 per project.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

State of Maine Procurement Justification Form

PART III: SUPPLEMENTAL INFORMATION

Grants were awarded to the top scoring projects for each round of proposals submitted to the Department based on the criteria of Public infrastructure, safety and community impact (25%), Cost-effectiveness and efficiency (25%), and Fish and Wildlife Habitat Improvement (50%). The 42 selected projects for RFP#202008127 are as follows:

MUNICIPALITY	PROJECT LOCATION	AMOUNT	MUNICIPALITY	PROJECT LOCATION	AMOUNT
Auburn	Fish Hatchery Road	\$125,000	Ludlow	Ludlow Road	\$125,000
Bangor	Grandview Avenue	\$68,358.33	Millinocket	Penobscot Avenue	\$125,000
Biddeford	Granite Point Road	\$125,000	Monroe	Dixmont Road	\$125,000
Piscataquis County (Blanchard Township)	Taylor Road	\$125,000	Mount Desert	Beech Hill Cross Road	\$125,000
Bowdoinham	Dingley Road	\$125,000	Naples	Edes Falls Road	\$125,000
Washington County (Cathance Township)	East Ridge Road	\$125,000	Naples	Horace Files Road	\$110,000
Corinna	Line Road	\$125,000	Norway	Morse Road	\$85,000
Corinna	Sunken Bridge Road	\$125,000	Paris	Parson Road	\$125,000
Dedham	Bald Mountain Road	\$125,000	Peru	Packard Road	\$76,180
Denmark	Moose Pond Road	\$125,000	Pownal	Poland Range Road	\$125,000
Dover-Foxcroft	Grove Street	\$125,000	Durham	Swamp Road	\$125,000
Durham	Quaker Meeting House Road	\$125,000	Rockland	West Meadow Road	\$125,000
Eddington	Clewleyville Road	\$70,000	Sabattus	Marsh Road	\$125,000
Eddington	Davis Road	\$75,000	Sabattus	Marsh Road	\$125,000
Fairfield	Old Country Road	\$125,000	Thomaston	Beechwood Street	\$125,000
Falmouth	Mast Road	\$125,000	Piscataquis County (Trescott Twp)	Wilcox Road	\$125,000
Fayette	Jackman's Mill Road	\$125,000	Wells	Bragdon Road	\$125,000
Hartland	Fuller Corner Road	\$125,000	Willimantic	Elliotsville Road	\$125,000
Hollis	Muddy Brook Road	\$125,000	Willimantic	Mountain Road	\$125,000
Litchfield	Dead River Road	\$125,000	Wiscasset	Old Ferry Road	\$125,000
Litchfield	Dead River Road	\$50,000	Woodstock	Old County Road	\$125,000

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

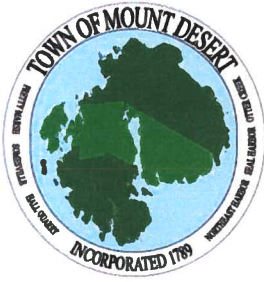
Proposals were scored using the consensus approach to determine the cost effectiveness and efficiency of the project, including the proportion of funding from other sources, avoided costs associated with the project and project efficiency.

4. Describe the plan for future competition for the goods or services.

n/a

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
Printed Name:	Melanie Loyzim, Commissioner	Date:	
Signature of DAFS Procurement Official:			
Printed Name:		Date:	



Town of Mount Desert

21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5743 Fax 207-276-5742
www.mtidesert.org director@mtidesert.org

To: Durlin Lunt, Town Manager From: Tony Smith, Public Works Director
Re: StreamSmart Crossing Engineering Services – Beech Hill Cross Road
Date: June 17, 2021

As we know, we were awarded a \$125,000 grant under the DEP's 2020 Stream Crossing Public Infrastructure Improvement Projects program. These funds are to be used to supplement Town funds for the replacement of two culverts in the Beech Hill Cross Road with a StreamSmart road crossing to pass the waters of Denning Brook more effectively under the roadway. In conformance with our purchasing policy, I recently asked VHB for a written engineering proposal that includes a scope of services to take us from design through the bidding process for the project. I received the proposal on June 15, 2021, in the amount of \$34,993 that contained the services I anticipated, including:

- Services for geotechnical engineering
- Environmental and permitting services
- Field assessment and aquatic organism passage design
- Culvert design
- Final design and associated cost estimates
- Bidding services and recommendation related to the bid results

In my opinion, the proposed fee is fair relative to the services offered and needed. In accordance with the grant requirements, we can use up to eight percent of the grant amount or, \$10,000, towards professional engineering services for this project. This leaves a balance of \$24,993 for us to provide. It is anticipated the balance of the grant or, \$115,000 will go towards construction costs of the project the balance of which, if we accept the grant, will be requested at the May 2022 town meeting for construction and construction engineering related services.

Based on the above, I recommend:

1. We retain the professional engineering services of VHB as described in their proposal referenced above for the culvert replacement project in the amount of \$34,993 rounded by me to \$35,000.
2. We use \$10,000 of the DEP grant funds of \$125,000 towards the \$35,000 VHB costs leaving an engineering project cost balance of \$25,000.
3. We use \$25,000 plus a \$5,000 contingency for unforeseen circumstances for a total amount of \$30,000 to be drawn and spent from the Public Works Road Reserve Account Number 4050100-24573 with a current balance of \$155,557.
4. That I be authorized to sign the proposal with VHB on behalf of the Town.

Thank you.

cc. Jennifer Buchanan, Deputy Clerk; Jake Wright, Finance Director; Kim Keene, CEO

NEW BUSINESS



Town of Mount Desert

John Lemoine, Harbormaster
40 Harbor Drive, P.O. Box 237
Northeast Harbor, ME 04662-0248
Telephone 207-276-5737 Fax 207-276-5741
E-mail Address harbormaster@mtdesert.org
Web Address www.mtdesert.org

June 11, 2021

MEMO

To: Durlin Lunt-Town Manager, Board of Selectmen

From: John Lemoine-Harbormaster

Ref: Public dock float chains

I am asking for authorization to pay for repairs made to the Northeast Harbor Public Dock mooring chains, inspections on the Commercial Dock, pile zinc's and mooring float 300 by Alvah B. Barge Service Inc. for \$4,101.20. The Northeast Harbor Mooring/Floats CIP 6410100-24681 has a balance of \$86,346.81.

John Lemoine
Harbormaster



Town of Mount Desert

John Lemoine, Harbormaster
40 Harbor Drive, P.O. Box 237
Northeast Harbor, ME 04662-0248
Telephone 207-276-5737 Fax 207-276-5741
E-mail Address harbormaster@mtdesert.org
Web Address www.mtdesert.org

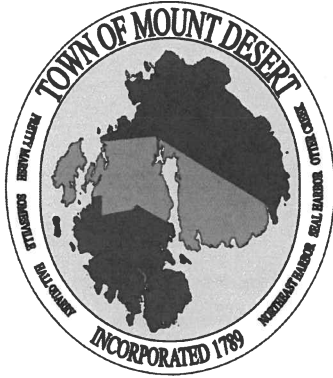
June 11, 2021

MEMO

To: Durlin Lunt-Town Manager, Board of Selectmen
From: John Lemoine-Harbormaster
Ref: Seafood Buyers Permit

At the last Harbor Committee meeting they voted to raise the Seafood Buyers Permit from \$1,000.00 to \$5,000.00 per year. This was done to keep us inline with the other local Harbors. I am asking that you approve this rate change for the 2022 season. I will be available if you have any questions.

John Lemoine
Harbormaster



Town of Mount Desert

Jake Wright, Finance Director
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232

Web Address www.mtdesert.org
financedirector@mtdesert.org

Board of Selectmen,

James Wadman, C.P.A. has furnished the attached Independent Accountants Report on Applying Agreed-Upon Procedures. These procedures were performed to complete a cash audit of the Town treasurer's account records for the period 7/1/20 through 5/13/21. The report details the procedures that were performed and the reconciled cash balances as of 5/13/21. I have reviewed the report along with additional workpapers provided by the offices of James Wadman, C.P.A. Upon review, it appears that Agreed-Upon Procedures have been applied and that the information disclosed appears to be accurate. As such, I recommend that the Board approve the AUP report prepared by the offices of James Wadman, C.P.A.

Thank you,

Jake Wright

Finance Director

***INDEPENDENT ACCOUNTANTS REPORT ON APPLYING AGREED-UPON
PROCEDURES***

May 13, 2021

To the Board of Selectmen
Town of Mt. Desert
Mount Desert, ME 04662

We have performed the procedures enumerated below in order to complete our cash audit of the Town treasurer's account records for the period of July 1, 2020 through May 13, 2021. The purpose of the cash audit was to establish account balances and verification of the existence of the cash accounts as of May 13, 2021 for the new treasurer to assume their responsibility of these accounts and account balances. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. In completing this audit, we have performed the following procedures and have communicated the following results:

- 1) Reviewed/verified checking account bank reconciliations and investment accounts to bank statements and confirmations as of May 13, 2021. Minor adjustments to the general ledger are required to agree the cash accounts to the cash account reconciliations.
- 2) Verified existence of all bank accounts with the bank as of May 13, 2021.
- 3) Counted all cash drawers and petty cash on hand as of May 13, 2021 and reconciled to MUNIS daily activity.
- 4) Reconciled cash account balances at May 13, 2021 were determined to be:

Town g/f checking acct #10-10100 BHBT acct #7618 and #7618 ICS	\$3,761,792.70
Town MDES checking acct #10-10112 BHBT acct #7832 and #7832 ICS	\$26,995.58
Town Credit Card acct #10-10110 BHBT acct #7881 and #7881 ICS	\$75,527.26
Town Money Market acct #10-10137 The First Acct #403400000708	\$5,124,193.25
Town DEP acct #10-10117 BHBT acct #7857	\$108.18
Town Cemetery Investment acct #50-10200 BHBT acct #5600587900A	\$26,248.35
Town Reserves Investment The First acct #40391002643:	
GF Acct #10-11110	\$1,944,091.00
Reserve Acct #40-11110	\$5,729,135.36
Marina Acct #60-11110	\$806,228.01
Unposted May activity thru 5/13/21:	
Interest	\$2,447.33
Fees	(\$3,174.54)
Change in FV	(\$74,030.83)

In addition to these bank balances, the Town has \$1,225 of petty cash on hand, plus \$10,628.24 of receipts processed as of 5/13/21 at approximately 2:00 – 2:30 pm.

As a result of these procedures, we had no findings or material misstatements to report. The Town cash accounts reconcile to the bank statements and any adjustments will be recorded by the end of Friday, May 14, 2021.

Please do not hesitate to contact us if you have any questions or if we can be of further assistance.

Sincerely,

James W. Wadman, C.P.A.

James W. Wadman, C.P.A.

RECEIVED

JUN 09 2021

THE TOWN OF
MOUNT DESERT



Town of Mount Desert

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5743 Fax 207-276-5742

www.mtidesert.org director@mtidesert.org

MEMO

To: Durlin Lunt, Town Manager
From: Tony Smith, Public Works Director
Re: Request to Solicit Competitive Plow Truck Bids
Date: June 16, 2021

I request Selectboard authorization to solicit competitive bids for our purchase of a new model year 2022 plow truck, dump body and associated plow equipment (aka dump truck) for the Highways Division of the Public Works Department. This truck will be equipped much the same as our other plow trucks, including with a diesel engine. Our research has shown that electric trucks that will fit our needs will not be available soon; that they are in the design, testing and troubleshooting phase. The dump truck the new one will replace is a model year 2012 with approximately 59,000 miles on it.

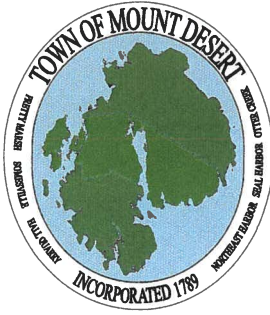
This request is in conformance with the town's purchasing policy and capital improvement plan. If authorized, this purchase will be made from the Public Works Equipment Reserve Account 4050100-24500 with a current balance of \$289,941. Our last purchase of a dump truck was a model year 2018 that cost approximately \$159,000. Based on what we are seeing in the market, I anticipate the cost of the new dump truck to be approximately \$175,000 to \$180,000. We have been told to expect delivery of a fully outfitted dump truck approximately 12 months from the date we place an order for it.

As we routinely do, the truck that is being replaced, model year 2012, will remain in service for us as a spare truck for use year-around but particularly in the winter months. The model year 2005 truck we have been using as a spare has been out of service due to it having a broken frame. We also have a 1998 snow hauling truck that has been out of service with a broken frame. We will advertise the plow truck and the snow truck for sale with proceeds from the sale put back into the reserve account. We only intend to sell the snow truck and chassis, keeping the dump body for installation on a soon to be retired packer truck and chassis scheduled to be replaced in 2024.

Thank you for consideration of my request.

Cc. Jennifer Buchanan, Deputy Clerk
Ben Jacobs, Hwy. Supt.
Jake Wright, Finance Director

OTHER BUSINESS



Town of Mount Desert

Durlin E. Lunt, Town Manager
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232

Web Address www.mtidesert.org
manager@mtidesert.org

To: Board of Selectmen

From: Durlin E. Lunt

Date: June 17, 2021

Subject: Consider extending the expiration dates on 2020 clam licenses to June 30 2022.

Due to the inability of the Shellfish Conservation Committee to meet this past year due to concerns of COVID-19 it is recommended that the clam licenses that are due to expire on June 30, 2021 be extended until June 30, 2022. This recommendation has the endorsement of the Shellfish Conservation Committee, the commercial diggers, and the Department of Marine Resources of the State of Maine.

TREASURER'S WARRANTS

Warrants for BOS Agenda:

BOS Agenda:

6/21/2021

	Description	#	Date	Amount
A. Warrants to be Approved and Signed:				
	Town Invoices	AP2171	06/22/21	\$ 606,484.63
B. Authorized Warrants to be Signed: (Wendy needs to abstain) (Prior Electronic or Manual Authorization)				
	Town State Fees & P/R Benefits	AP2169	06/09/21	\$ 12,903.06
		AP2170	06/16/21	\$ 3,344.75
	Town Payroll	PR2128	06/11/21	\$ 116,226.49
C. Warrants to be Acknowledged:				
	School Invoices	#		
	School Payroll	#26	06/18/21	\$ 219,259.93
TOTAL WARRANTS FOR BOS MEETING				<u>\$ 958,218.86</u>

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 15293

Include Authorization Codes: Yes
Batch: 10434
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
	06/18/2021	STAT	TREASURER, STATE OF MAIN		5,862.00	5,862.00	0.00	0.00	
	06/18/2021	IRS	INTERNAL REVENUE SERVIC		19,884.30	19,884.30	0.00	0.00	
47238	06/18/2021	495	ASHLEY GRAVES	1	200.00	184.70	0.00	184.70	
47239	06/18/2021	498	MEGAN C. HOWELL	1	400.00	367.40	0.00	367.40	
47240	06/18/2021	208	ERIN J. ALLEN	1	1,136.94	768.80	768.80	0.00	
47241	06/18/2021	149	MARIAH D. BAKER	1	120.00	109.08	109.08	0.00	
47242	06/18/2021	311	LAURA-JEAN BEAL	1	2,440.38	1,853.31	1,853.31	0.00	
47243	06/18/2021	11	KELLY S. BEAULIEU	1	2,487.95	1,628.73	1,628.73	0.00	
47244	06/18/2021	463	RENE L. BECKER	1	2,907.38	2,233.55	2,233.55	0.00	
47245	06/18/2021	266	JULIANNA R. BENNOCH	1	2,632.69	1,940.40	1,940.40	0.00	
47246	06/18/2021	491	SANDRA G. BOYCE	1	4,244.21	3,366.53	3,366.53	0.00	
47247	06/18/2021	314	ANDREW J. CARLSON	1	3,669.23	2,479.69	2,479.69	0.00	
47248	06/18/2021	18	JANICE P. CARROLL	1	531.18	278.20	278.20	0.00	
47249	06/18/2021	337	AMBER G. CHARRON	1	2,093.57	1,443.93	1,443.93	0.00	
47250	06/18/2021	91	JUDITH CULLEN	1	2,065.38	1,547.08	1,547.08	0.00	
47251	06/18/2021	308	Gloria A. Delsandro	1	3,712.31	2,661.45	2,661.45	0.00	
47252	06/18/2021	43	SARAH R. DUNBAR	1	3,077.23	2,270.77	2,270.77	0.00	
47253	06/18/2021	481	ELIZABETH FARRELL	1	889.01	733.80	733.80	0.00	
47254	06/18/2021	52	WANDA J. FERNALD	1	2,488.46	1,607.45	1,607.45	0.00	
47255	06/18/2021	57	JASON W. FOUNTAINE	1	2,541.60	1,889.32	1,889.32	0.00	
47256	06/18/2021	63	HEATHER M. GRAVES	1	2,411.53	1,529.84	1,529.84	0.00	
47257	06/18/2021	65	GAYLE M. GRAY	1	2,526.92	1,774.55	1,774.55	0.00	
47258	06/18/2021	331	RUSSELL W. GRAY	1	1,333.34	1,114.95	1,114.95	0.00	
47259	06/18/2021	92	ABIGAIL A. HARMON	1	1,447.60	1,056.98	1,056.98	0.00	
47260	06/18/2021	595	WILLIAM HERRMANN	1	1,454.72	1,185.44	1,185.44	0.00	
47261	06/18/2021	485	TASHA L. HIGGINS	1	1,557.03	1,082.97	1,082.97	0.00	
47262	06/18/2021	477	ANGELIQUE E. HODGDON	1	2,439.00	1,585.33	1,585.33	0.00	
47263	06/18/2021	244	KRISTIN D. HOLLEY	1	1,407.12	1,038.61	1,038.61	0.00	
47264	06/18/2021	313	ANDREA W. HOWELL	1	4,455.53	3,774.32	3,774.32	0.00	
47265	06/18/2021	293	Amy L. James	1	2,632.69	1,770.90	1,770.90	0.00	
47266	06/18/2021	90	REBECCA A. JARVIS	1	2,325.00	1,564.94	1,564.94	0.00	
47267	06/18/2021	312	BETHANY G. JOHNSON	1	2,436.00	1,799.08	1,799.08	0.00	
47268	06/18/2021	291	PATRICIA A. KELLEY	1	1,734.40	1,216.55	1,216.55	0.00	
47269	06/18/2021	335	CYNTHIA A. LAMBERT	1	7,793.56	6,445.34	6,445.34	0.00	
47270	06/18/2021	487	BENJAMIN MACKO	1	5,342.85	4,188.78	4,188.78	0.00	
47271	06/18/2021	321	MAX E. MASON	1	2,335.00	1,768.44	1,768.44	0.00	
47272	06/18/2021	292	TARA MCKERNAN	1	2,225.38	1,610.78	1,610.78	0.00	
47273	06/18/2021	490	ANNA D. MONTE	1	4,069.24	3,291.74	3,291.74	0.00	
47274	06/18/2021	461	JANET NORDELUS	1	1,830.34	1,261.00	1,261.00	0.00	
47275	06/18/2021	193	HARVEY BRUCE NORWOOD	1	3,568.65	2,625.32	2,625.32	0.00	
47276	06/18/2021	237	JUSTIN B. NORWOOD	1	10,589.23	7,251.64	7,251.64	0.00	
47277	06/18/2021	238	WENDELL L. OPPEWALL	1	1,389.65	808.49	808.49	0.00	
47278	06/18/2021	240	JEANNE C. OTT	1	2,680.76	1,860.50	1,860.50	0.00	
47279	06/18/2021	138	AMY Y. PHILBROOK	1	2,592.85	1,778.00	1,778.00	0.00	
47280	06/18/2021	275	JOELLE A. RUDDY	1	2,526.92	1,919.93	1,919.93	0.00	
47281	06/18/2021	74	LEON E. SARGENT	1	3,356.80	2,342.80	2,342.80	0.00	
47282	06/18/2021	493	EDITH SCHRIEVER	1	3,431.39	3,148.86	3,148.86	0.00	
47283	06/18/2021	120	KAREN L. SHARPE	1	3,069.04	1,906.58	1,906.58	0.00	
47284	06/18/2021	489	EMMA L. SOULES	1	2,143.42	1,595.96	1,595.96	0.00	
47285	06/18/2021	375	KATHLEEN C. ST DENIS	1	5,117.30	3,416.19	3,416.19	0.00	
47286	06/18/2021	404	KERRY L. TAYLOR	1	6,543.69	4,531.68	4,531.68	0.00	
47287	06/18/2021	476	BRUCE L. TRIPP	1	669.12	579.93	579.93	0.00	
47288	06/18/2021	459	SHANNON L. WESTPHAL	1	1,988.46	1,519.03	1,519.03	0.00	
47289	06/18/2021	448	JACQUELINE A. WHEATON	1	2,450.00	1,709.98	1,709.98	0.00	

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 15293

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
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WARRANT # _____

DATE: **PAID JUN 18 2021**

SUPERINTENDENT

Mr. Edward J. ... , E.D. 17 June 2021

FINANCE OFFICER _____

FINANCE OFFICER _____

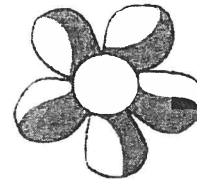
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FINANCE OFFICER _____



\$ 171,665.20 net pay
\$ 47,594.73 payroll A/P
\$ 219,259.93

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 15293

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void	
47290	06/18/2021	307	LAUREN M. WHITE	1	1,053.46	739.97	739.97	0.00		
47291	06/18/2021	469	TIFFANY C. YARBROUGH	1	3,452.63	3,157.69	3,157.69	0.00		
47292	06/18/2021	AFLAC	AFLAC		127.42	127.42	0.00	127.42		
47293	06/18/2021	BCBS	ANTHEM BC/BS		11,110.74	11,110.74	0.00	11,110.74		
47294	06/18/2021	HMD	HORACE MANN COMPANIES		65.66	65.66	0.00	65.66		
47295	06/18/2021	HM	HORACE MANN INSURANCE C		700.00	700.00	0.00	700.00		
47296	06/18/2021	MEA	MAINE EDUCATION ASSOCIA		1,290.00	1,290.00	0.00	1,290.00		
47297	06/18/2021	MSRS	MAINE PERS		23,263.48	23,263.48	23,263.48	0.00		
47298	06/18/2021	MET	METROPOLITAN LIFE INSUR		350.00	350.00	0.00	350.00		
47299	06/18/2021	DELTA DEN	NORTHEAST DELTA DENTAL		1,324.32	1,324.32	0.00	1,324.32		
47300	06/18/2021	PRIM	PRIMERICA FINANCIAL SVCS.		370.00	370.00	0.00	370.00		
47301	06/18/2021	FEDHEALTH	TREASURER, STATE OF MAIN		0.00	0.00	0.00	0.00		
					210,366.06	171,665.20	130,028.66	15,890.24		

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	2	552.10
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	52	106,765.18
	ACH Employee Credits	52	106,765.18
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	9	15,338.14
	Voided Checks	0	0.00
	ACH Vendor Credits	1	23,263.48
	ACH VendorDebits (Voids)	0	0.00
	ACH Online Payments	0	0.00
Taxes	EFTPS Payment - Debit	2	25,746.30

TOWN OF MOUNT DESERT
ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2171

CHECK DATE: June 22, 2021

CHECK NUMBER:	<u>315111</u>	through	<u>315178</u>	\$ <u>574,400.01</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER:	<u>1951</u>	through	<u>1962</u>	\$ <u>32,084.62</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 606,484.63

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

- | | |
|---------------------------------------|------------------------|
| <u>John B Macauley, Chairman</u> | <u>Martha T Dudman</u> |
| <u>Matthew J Hart, Vice Chairman</u> | <u>Geoffrey V Wood</u> |
| <u>Wendy H Littlefield, Secretary</u> | |



06/16/2021 17:15 Town of Mount Desert | A/P CASH DISBURSEMENTS JOURNAL | Invoice: 411989 | 10100 Ckg-BH General Fund 8066 | 1951 06/22/2021 EFT | Invoice: 411989 | 2 A C PARSONS LANDSCAPING & GARDEN 411989 | 715.74 1440330 55200 433 | Station 3 landscaping | AP2171 | 715.74

CASH ACCOUNT: 100 CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

1951 06/22/2021 EFT Invoice: 411989 2 A C PARSONS LANDSCAPING & GARDEN 411989 715.74 1440330 55200 433 Station 3 landscaping AP2171 715.74

1952 06/22/2021 EFT Invoice: 2607 1844 COLLIER & FAHEY, PA 2607 1,277.96 1220440 54500 BLDG REPAIR & MAINT-S3 SV CHECK 1951 TOTAL: 715.74

1953 06/22/2021 EFT Invoice: 582416 181 EATON PEABODY ATTORNEYS AT LAW 582416 320.00 1220440 54500 Legal Planning Board, HR, and Admin PB LEGAL 60.00 1220900 54533 CONSULTANT-ADMIN LEGAL 1,020.00 1220110 54500 EATON PEABODY ATTORNEYS AT LAW 582417 768.50 1220900 54533 Union Negotiations, FLSA CONSULTANT-ADMIN AP2171 1,400.00

1954 06/22/2021 EFT Invoice: 42038 175 EMR INC 42038 337.50 1220770 54900 Land Use Matters PLANNING CONSULTANT LEGAL 712.50 1220770 54500 PB LEGAL 862.50 1220440 54500 May tip fee ts TIPPING FEE EMR AP2171 1,912.50

1955 06/22/2021 EFT Invoice: 18034A-12 287 HEDEFINE ENGINEERING & DESIGN INC 18034A-12 3,284.66 3000052 57710 Bait house admin & inspect ts CONSTRUCTION CHECK 1955 TOTAL: 3,284.66

1957 06/22/2021 EFT Invoice: 9308472081 947 LAWSON PRODUCTS 9308472081 238.35 1550100 55400 STOCK ROOM SUPPLIES BJ GEN REPAIRS & MAINT AP2171 238.35

06/16/2021 17:15
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

8066
INVOICE

PO

WARRANT

NET

INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
1957 TOTAL:					238.35
1958 06/22/2021 EFT Invoice: 0521 WW	1043 MAIN STREET VARIETY	05/31/2021		AP2171	808.73
		277.7 GALS WW Vehicle Fuel-EM VEHICLE FUEL			
Invoice: 0521 B&G	MAIN STREET VARIETY	05/31/2021		AP2171	385.88
		131.7 GALS B&G Vehicle Fuel-EM VEHICLE FUEL			
Invoice: 0521 HWY	MAIN STREET VARIETY	05/31/2021		AP2171	416.48
		140.7 GALS HWY Vehicle Fuel-EM VEHICLE FUEL			
Invoice: 0521 FD	MAIN STREET VARIETY	05/05/2021	20210141	AP2171	201.49
		fuel T9			
		62.28 1440330 53710 4309 VEHICLE FUEL-T9			
		46.94 1440330 53710 4309 VEHICLE FUEL-T9			
		27.87 1440330 53710 VEHICLE FUEL			
		64.40 1440330 53710 4309 VEHICLE FUEL-T9			
1959 06/22/2021 EFT Invoice: 4714414	2142 MODERN PEST SERVICES INC	04/29/2021		AP2171	89.00
		89.00 1552000 55400 pest control at pd & fd ts GEN REPAIRS & MAINT			
Invoice: 4820394	MODERN PEST SERVICES INC	06/04/2021		AP2171	199.00
		199.00 1550100 55400 ECOCARE NEW START BJ GEN REPAIRS & MAINT			
1960 06/22/2021 EFT Invoice: 496068	2613 NO FRILLS OIL COMPANY	05/27/2021		AP2171	244.08
		244.08 1550668 53400 122.1 GALS #2 Fuel SH WWTP Heating-EM HEATING FUEL			
1961 06/22/2021 EFT Invoice: 497788	2610 NO FRILLS OIL COMPANY	06/10/2021		AP2171	512.34
		512.34 1550666 53400 256.3 GALS #2 Fuel NEH WWTP Heating-EM HEATING FUEL			
1961 TOTAL:					512.34



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
CHECK NO CHK DATE

10100 Ckg-BH General Fund 8066
TYPE VENDOR NAME

INVOICE

INVOICE DTL DESC

WARRANT

PO

INV DATE

INVOICE

Amount

Vendor Name

PRTD

Invoice

NET

INVOICE	WARRANT	PO	INV DATE	INVOICE	Amount	Vendor Name	PRTD	Invoice	NET
1962	AP2171		05/21/2021	134075596	358.80	1553 ULINE, INC	EFT	134075596	358.80
Cleaning products GENERAL SUPPLIES									
CHECK									
1962 TOTAL:									
315111	AP2171		06/02/2021	54767	184.00	1477 ABM MECHANICAL INC	PRTD	54767	184.00
HEAT PUMP REPAIR BJ GEN REPAIRS & MAINT									
CHECK									
315111 TOTAL:									
315112	AP2171		05/12/2021	05.24925	37.76	27 ALLEN UNIFORMS INC	PRTD	05.24925	37.76
Uniform dress gloves UNIFORMS									
CHECK									
315112 TOTAL:									
315113	AP2171		06/09/2021	8297	150.00	2772 ALVAH B. BARGE SERVICE, LLC	PRTD	8297	150.00
rig seal no wake CHANNEL BUOY SVCS									
CHECK									
315113 TOTAL:									
Invoice: 8160	AP2171		05/17/2021	8160	851.95	ALVAH B. BARGE SERVICE, LLC		8160	851.95
some no wake over haul CHANNEL BUOY SVCS									
CHECK									
Invoice: 8281	AP2171		06/06/2021	8281	4,101.20	ALVAH B. BARGE SERVICE, LLC		8281	4,101.20
public dock moorings M NEH Moorings/Floats Reserve									
CHECK									
315113 TOTAL:									
315114	AP2171		06/01/2021	N4370046VF	26.17	2462 AMERICAN MESSAGING SERVICES LLC	PRTD	N4370046VF	26.17
WW Alarm Paging Service-EM TECHNICAL SVCS									
CHECK									
315114 TOTAL:									
315115	AP2171		05/26/2021	227112	154.80	1757 BERGERON PROTECTIVE CLOTHING	PRTD	227112	154.80
Name tags EQUIPMENT									
CHECK									
315115 TOTAL:									

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066
INVOICE

NET

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
keys	05/11/2021		AP2171	7.16
GEN REPAIRS & MAINT				
office supplies	05/19/2021		AP2171	61.28
OFFICE SUPPLIES				
dock supplies	05/20/2021		AP2171	23.90
GEN REPAIRS & MAINT				
water repair	05/26/2021		AP2171	14.02
EQUIP-MOORINGS/FLOATS				
keys	05/10/2021		AP2171	6.45
OFFICE SUPPLIES				
Spray Paint Flat Black 12OZ-EM	05/04/2021		AP2171	3.59
GEN REPAIRS & MAINT				
32 Ply Cotton Mophead, Trash Bags-EM	05/04/2021		AP2171	30.57
OTHER EQUIPMENT				
Spray Paint Flat Black 12OZ x 2-EM	05/04/2021		AP2171	7.18
GEN REPAIRS & MAINT				
Postage of Outside Lab Testing Samples-EM	05/04/2021		AP2171	19.09
POSTAGE				
Nuts, Bolts and Screws-EM	05/05/2021		AP2171	5.36
BLDG REPAIR & MAINT				
50:1 Fuel 128OZ, 50:1 2 Cyl Fuel 5 Gal. -EM	05/06/2021		AP2171	94.48
BLDG REPAIR & MAINT				
Mr Clean with Fbriz 45OZ x 12 each-EM	05/06/2021		AP2171	49.57
BLDG REPAIR & MAINT				
Black Mulch 2 CU x 6 each-EM	05/06/2021		AP2171	32.35
BLDG REPAIR & MAINT				

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

10100 Ckg-BH General Fund 8066

NET

INVOICE	INVOICE DTL DESC	WARRANT	NET
Invoice: B72551	F T BROWN CO B72551 44.99 1552000 55200 05/10/2021 Thick R Lawn 40LB-EM BLDG REPAIR & MAINT AP2171	44.99	44.99
Invoice: B72627	F T BROWN CO B72627 74.67 1552000 55200 05/11/2021 Grass Seed and Rake-EM BLDG REPAIR & MAINT AP2171	74.67	74.67
Invoice: B72630	F T BROWN CO B72630 43.31 1550552 53900 05/11/2021 Sponges, Mr Clean, Bleach, Dish Pan-EM OTHER EQUIPMENT AP2171	43.31	43.31
Invoice: B72842	F T BROWN CO B72842 8.98 1550552 53900 05/14/2021 ACE RSTP Spry Safety Blue x 2 each-EM OTHER EQUIPMENT AP2171	8.98	8.98
Invoice: B72926	F T BROWN CO B72926 31.48 1552000 55200 05/17/2021 Vise Grip Pliers-EM BLDG REPAIR & MAINT AP2171	31.48	31.48
Invoice: B73124	F T BROWN CO B73124 24.29 1552000 55200 05/19/2021 RU Ext. CTRL Pump & Go-EM BLDG REPAIR & MAINT AP2171	24.29	24.29
Invoice: B73131	F T BROWN CO B73131 58.59 1552000 55200 05/19/2021 Deep Woods Off, RU EXT Pump & Go, GALV Can-EM BLDG REPAIR & MAINT AP2171	58.59	58.59
Invoice: B73479	F T BROWN CO B73479 28.78 1550552 53900 05/24/2021 Volt Snooper Non Contact, Phone Cord-EM OTHER EQUIPMENT AP2171	28.78	28.78
Invoice: B73508	F T BROWN CO B73508 5.93 1550100 55400 05/24/2021 Mark Pnt Pl Flr Pink SB-EM GEN REPAIRS & MAINT AP2171	5.93	5.93
Invoice: B73575	F T BROWN CO B73575 20.91 1550100 55400 05/25/2021 Shipping for Town Garage-EM GEN REPAIRS & MAINT AP2171	20.91	20.91
Invoice: B73616	F T BROWN CO B73616 44.99 1550100 55400 05/25/2021 St Lopper-Stihl0705-EM GEN REPAIRS & MAINT AP2171	44.99	44.99
Invoice: B73682	F T BROWN CO B73682 44.98 1552000 55200 05/26/2021 VP 50:1 Fuel 128OZ x 2 each-EM BLDG REPAIR & MAINT AP2171	44.98	44.98
Invoice: B73620	F T BROWN CO B73620 143.98 1440330 53110 05/25/2021 20210144 AP2171 canned fuel GENERAL SUPPLIES	143.98	143.98



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

10100
CASH ACCOUNT: 100

10100
Ckg-BH General Fund 8066

10100
TYPE VENDOR NAME

10100
INVOICE

10100
INV DATE PO

10100
WARRANT

10100
NET

10100
apcshdsb

CASH ACCOUNT: 100	CHK DATE	CHK NO	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	WARRANT	NET
INVOICE DTL DESC									
315117	06/22/2021	PRTD	117	CLIFTON DOCKS LLC	20210032	06/01/2021		AP2171	930.88
	Invoice: 20210032					7.6 gal work boat fuel			
					53710	VEHICLE FUEL			25.84
315118	06/22/2021	PRTD	119	COCA-COLA BOTTLING CO OF NNE	9734209799	06/09/2021		AP2171	448.95
	Invoice: 9734209799					Coca Cola			
					53230 678	CONCESSION SUPP-Soda			448.95
315119	06/22/2021	PRTD	127	COMPLETE TIRE SERVICE INC	135217	05/19/2021		AP2171	1,000.00
	Invoice: 135217					5-Cooper Disc AT3 Tires for Trk#15-EM			
					55100	VEHICLE REPAIR			1,000.00
315120	06/22/2021	PRTD	2469	CREATIVE DIGITAL IMAGING, INC	2022 TAX BILL	06/15/2021		AP2171	1,161.00
	Invoice: 2022 TAX BILL					POSTAGE FOR 2022 TAX BILLS 2700,@\$0.43			
					53140	POSTAGE			1,161.00
315121	06/22/2021	PRTD	250	DOUG GOTT & SONS INC	43354	05/24/2021		AP2171	840.00
	Invoice: 43354					LEDGE BJ			
					53730	MISC-MATERIALS			840.00
315122	06/22/2021	PRTD	2374	MARSHALL & JOANNE EATON	070120 063021	05/04/2021		AP2171	66.32
	Invoice: 070120 063021					Plamning Board Mileage Reimbursement.			
					54120	PB MILEAGE			66.32
315123	06/22/2021	PRTD	2504	EA ACQUISTION INC	342838	05/31/2021		AP2171	2,081.55
	Invoice: 342838					Public Notice and Recruitment			
					52720	RECRUITMENT			
					56205	PUBLIC NOTICE			
					54900	PLANNING CONSULTANT			
					56205	PUBLIC NOTICE			

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066

INVOICE
INVOICE DTL DESC

INV DATE PO WARRANT

NET

INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
85.80	PUBLIC NOTICE				
	CHECK		315123	TOTAL:	2,081.55
315124	1792 CONSOLIDATED COMMUNICATIONS	06/03/2021	AP2171		52.24
	Telephone Somesville WWTP				
	TELEPHONE-USAGE				
	CHECK		315124	TOTAL:	52.24
315125	1801 CONSOLIDATED COMMUNICATIONS	06/03/2021	AP2171		93.63
	Telephone Otter Creek Pump Station				
	TELEPHONE-USAGE				
	CHECK		315125	TOTAL:	93.63
315126	1398 FASTENAL COMPANY	05/18/2021	AP2171		19.06
	MEELS52774				
	SCRATCH BRUSHES BJ				
	GEN REPAIRS & MAINT				
	CHECK		315126	TOTAL:	19.06
315127	1982 FIRSTNET	05/22/2021	AP2171		144.63
	05282021				
	cell phones				
	CELL PHONES-HARBORMASTER				
	CHECK		315127	TOTAL:	144.63
315128	1984 FIRSTNET	05/22/2021	AP2171		569.43
	05282021				
	PHONE BILL BJ				
	CELL PHONES				
	CELL PHONES				
	CELL PHONES				
	CHECK		315128	TOTAL:	569.43
315129	2438 AT&T MOBILITY	05/22/2021	AP2171		392.88
	05282021				
	Cell & data charges for chief & trucks				
	CELL PHONES				
	CHECK		315129	TOTAL:	392.88
315130	2669 AT&T MOBILITY	05/22/2021	AP2171		206.15
	05282021				
	INTERNET HOT SPOTS				
	EMAIL/INTERNET				
	CHECK		315130	TOTAL:	206.15



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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066 INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE
 CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE DTL DESC INV DATE PO WARRANT NET

INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
315131	1985 FIRST NET - NON PUBLIC SAFETY	05/22/2021	AP2171		206.15
Invoice: 05282021	CELL AND DATA THROUGH 052221				
	109.59 1220550 55130 87949 CELL PHONES				
	49.72 1220660 55130 CELL PHONES				
	123.69 1221000 55140 EMAIL/INTERNET				
	44.69 1220551 55130 CELL PHONES				
	CHECK 315130 TOTAL:				206.15
315132	222 R H FOSTER ENERGY LLC	05/31/2021	AP2171		1,761.36
Invoice: 0521	631.72 GAL 2.7882 MAY FUEL				
	11.97 1220770 53710 2702 FUEL-CEO 2018 Chev Col				
	105.12 1440110 53710 4109 VEHICLE FUEL-17 FORD EXP ADM				
	486.82 1440110 53710 4110 VEHICLE FUEL-18 Dodge Ram				
	475.01 1440110 53710 4112 VEHICLE FUEL-20 SUV FORD				
	576.63 1440110 53710 4113 VEHICLE FUEL				
	93.85 6010100 53710 VEHICLE FUEL				
	11.96 1220660 53710 VEHICLE FUEL-ASSESSING				
	CHECK 315131 TOTAL:				1,761.36
315133	2291 G F JOHNSTON & ASSOCIATES LLC	06/14/2021	AP2171		4,107.50
Invoice: 01113485	engineering for north and public ramps				
	4,107.50 6300063 57712 ENGINEERING				
Invoice: 01113514					
	G F JOHNSTON & ASSOCIATES LLC	06/15/2021	AP2171		7,630.00
	MPI-3 Rt 198 admin and inspection ts				
	7,630.00 3000054 57710 CONSTRUCTION				
	CHECK 315133 TOTAL:				11,737.50
315134	255 GRAND RENTAL STATION	06/10/2021	AP2171		132.00
Invoice: 55070	POST HOLE DIGGER RENTAL BJ				
	132.00 1550100 55400 GEN REPAIRS & MAINT				
	CHECK 315134 TOTAL:				132.00
315135	1470 GROUP DYNAMIC INC	06/15/2021	AP2171		150.00
Invoice: L2107-016000282	HRA Admin Fee				
	L2107-016000282				
	HRA				
	150.00 1220800 52415 HRA=MED DEDUCT				
	CHECK 315135 TOTAL:				150.00



CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME 10100 Ckg-BH General Fund 8066 INVOICE

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
315136 06/22/2021 PRTD Invoice: 7511364	207 H P FAIRFIELD	7511364		
LATCHES BJ	05/12/2021	AP2171		182.45
GEN REPAIRS & MAINT				
182.45 1550100 55400	CHECK	315136 TOTAL:		182.45
315137 06/22/2021 PRTD Invoice: K02090/6	268 HAMILTON MARINE INC	K02090/6		
marina supplies	06/03/2021	AP2171		238.63
EQUIP-RADIOS				
141.97 6010100 57401				
96.66 6010100 57121				
EQUIP-MOORINGS/FLOATS				
CHECK	315137 TOTAL:			238.63
315138 06/22/2021 PRTD Invoice: 4423462	2592 HAMMOND LUMBER COMPANY	4423462		
PVC PIPE BJ	05/21/2021	AP2171		9.99
GEN REPAIRS & MAINT				
9.99 1550100 55400				
HAMMOND LUMBER COMPANY				
4468870				
3.96 1550552 53900				
4' Single Loop Chain - LOTO NEH Aeration Valve-EM	06/03/2021	AP2171		3.96
OTHER EQUIPMENT				
CHECK	315138 TOTAL:			124.34
315139 06/22/2021 PRTD Invoice: TRIXT0000424	283 HARRIS COMPUTER SYSTEMS	TRIXT0000424		
SOFTWARE Implementation Project	05/31/2021	AP2171		1,750.00
SOFTWARE-TRIO CASH RECTS				
1,750.00 1221000 55330 888				
CHECK	315139 TOTAL:			1,750.00
315140 06/22/2021 PRTD Invoice: 00142886	285 HAYES PUMP INC-(01-WC)	00142886		
Gorman Rupp Pump Seal Plates-EM	05/24/2021	AP2171		1,005.83
PUMP STATION MAINT				
1,005.83 1550552 55210				
CHECK	315140 TOTAL:			1,005.83
315141 06/22/2021 PRTD Invoice: AIV Renewal	1176 HUB INTERNATIONAL NE, LLC	AIV Renewal		
LIABILITY INSURANCE	06/01/2021	AP2171		332.00
AIV				
332.00 1552000 56010				
CHECK	315141 TOTAL:			332.00



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CASH ACCOUNT: 100
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10100
TYPE VENDOR NAME

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Kkg-BH General Fund 8066

NET

INVOICE DTL DESC

315142 06/22/2021 PRTD 1417 R F JORDAN & SONS CONSTRUCTION I APP #1 RT3/198 VIP 05/28/2021 AP2171 223,649.77
Invoice: APP #1 RT3/198 VIP Rt 3/198 improvements MPI 3 CONSTRUCTION

315143 06/22/2021 PRTD 953 THE MAHER CORPORATION 27560 CHECK 315142 TOTAL: 223,649.77
Invoice: 27560 1,790.43 1550668 55400 220 EA. Xylem Sanitaire Membranes SH WWTP-EM GEN REPAIRS & MAINT

315144 06/22/2021 PRTD 421 MAINE FIRE PROTECTION 54941 Stat. 3 quarterly sprinkler inspection AP2171 85.00
Invoice: 54941 MAINE FIRE PROTECTION 54940 BLDG REPAIR & MAINT-S3 SV

315145 06/22/2021 PRTD 1710 MAINE FIRE SERVICE INSTITUTE MFSI-1251-21 05/24/2021 AP2171 25.00
Invoice: MFSI-1251-21 25.00 1440330 54100 FD training TRAINING

315146 06/22/2021 PRTD 881 MAINE GIS USER GROUP 00281 06/10/2021 AP2171 25.00
Invoice: 00281 25.00 1220660 54200 MEMBERSHIP DUES DUES & MEMBERSHIPS

315147 06/22/2021 PRTD 870 MBOIA 1000395141 06/04/2021 AP2171 75.00
Invoice: 1000395141 75.00 1220770 54100 CEO Training - Virtual Webinars. TRAINING

315148 06/22/2021 PRTD 413 M C M ELECTRIC INC 20642 05/27/2021 AP2171 156.00
Invoice: 20642 156.00 1550666 55400 Wired New NEH Aeration Blower Motor-EM GEN REPAIRS & MAINT

M C M ELECTRIC INC 20717 06/10/2021 AP2171 553.52



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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066 INVOICE WARRANT NET
 CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
TS office wiring ts SEWER INSPECTION SERVICES				
553.52 1550552 54530				
M C M ELECTRIC INC	06/10/2021	20711	AP2171	2,809.00
LED light replacement for station 3				
2,809.00 1440330 55200 433				
BLDG REPAIR & MAINT-S3 SV				
CHECK 315148 TOTAL:				3,518.52
315149 06/22/2021 PRTRD	06/01/2021	0621	AP2171	251,766.00
Invoice: 0621				
469 MDI REGIONAL SCHOOL				
251,766.00 1995100 59201				
June assessment for MDI High School				
MD HIGH SCHOOL				
CHECK 315149 TOTAL:				251,766.00
315150 06/22/2021 PRTRD	06/04/2021	4820396	AP2171	245.82
Invoice: 4820396				
2142 MODERN PEST SERVICES INC				
245.82 1550100 55400				
RODENT CONTROL BJ				
GEN REPAIRS & MAINT				
CHECK 315150 TOTAL:				245.82
315151 06/22/2021 PRTRD	05/31/2021	4929 0521	AP2171	71.20
Invoice: 4929 0521				
502 MOUNT DESERT SPRING WATER				
71.20 1220110 53000				
Office Water				
OFFICE SUPPLIES				
MOUNT DESERT SPRING WATER	05/31/2021	99440 0521	AP2171	101.19
101.19 1440330 53000				
Drinking water				
OFFICE SUPPLIES				
MOUNT DESERT SPRING WATER	05/31/2021	26567 0521	AP2171	62.20
62.20 1440800 53000				
05/2021 delivery-cooler rental				
OFFICE SUPPLIES				
MOUNT DESERT SPRING WATER	05/31/2021	9514 0521	AP2171	38.50
38.50 1550552 53900				
Water for NEH Maint Shop-EM				
OTHER EQUIPMENT				
CHECK 315151 TOTAL:				273.09
315152 06/22/2021 PRTRD	05/01/2021	3003306	AP2171	162.76
Invoice: GLI 3003306				
1511 MAINE PUBLIC EMPLOYEES RETIREMENT GLI 3003306				
MAY PREMIUM MINUS MAHAR ADJUSTMENT				
MPERS-Basic				
MPers-Supp				
LIFE INS-OVER 50K				
98.90 100 24750				
22.36 100 24751				
41.50 1220800 52210				
CHECK 315152 TOTAL:				162.76

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CASH ACCOUNT: 100
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TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE

INVOICE DTL DESC

WARRANT

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INVOICE

Ckg-BH General Fund 8066

NET

315153	06/22/2021	PRTD	434	MAINE PUBLIC EMPLOYEES RETIREMENT	0521					05/31/2021	AP2171		25,250.96
						25,250.96	100	24753		MAY PREMIUM Mpers-EE & ER			
										CHECK	315153	TOTAL:	25,250.96
315154	06/22/2021	PRTD	1356	MUNICIPAL REVIEW COMMITTEE	3173					06/02/2021	AP2171		11,043.66
						11,043.66		55502		MRC for Coastal tip fee TIPPING FEE CROM			
										CHECK	315154	TOTAL:	11,043.66
315155	06/22/2021	PRTD	2160	COASTAL AUTO PARTS						06/07/2021	AP2171		24.93
						24.93	1440330	55100	4309	Trailer hitch sleeve VEHICLE REPAIR-T9			
										CHECK	315155	TOTAL:	24.93
315156	06/22/2021	PRTD	2597	ON-THE-LINE, INC	2836					06/08/2021	AP2171		5,869.80
						5,869.80	1550100	55400		CENTER LINE STRIPING BJ GEN REPAIRS & MAINT			
										CHECK	315156	TOTAL:	5,869.80
315157	06/22/2021	PRTD	2110	OTT COMMUNICATIONS	0621					06/10/2021	AP2171		698.02
						698.02	1221000	55120		Telephone charge TELEPHONE-USAGE			
										CHECK	315157	TOTAL:	698.02
315158	06/22/2021	PRTD	1367	PITNEY BOWES						06/07/2021	AP2171		183.47
						183.47	1220110	53140		INK FOR METER - 2 CARTRIDGES POSTAGE			
										CHECK	315158	TOTAL:	183.47
315159	06/22/2021	PRTD	784	SEACOAST SECURITY INC	715921					06/01/2021	AP2171		132.00
						132.00	1440330	54820		Stat. 3 quarterly alarm monitoring FIRE ALARM MAINT			
										CHECK	315159	TOTAL:	132.00



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INVOICE	INVOICE DTL DESC	INVT DATE	PO	WARRANT	NET
315160 06/22/2021 PRTD Invoice: 2835683591	874 STAPLES CREDIT PLAN	05/05/2021	2835683591	AP2171	89.78
	Printer Cartridge				
	OFFICE SUPPLIES				
Invoice: 2848548771	STAPLES CREDIT PLAN	05/25/2021	2848548771	AP2171	49.99
	thumb drives				
	OFFICE SUPPLIES				
Invoice: 2848661611	STAPLES CREDIT PLAN	05/25/2021	2848661611	AP2171	152.94
	Address labels, coffee supplies, copy paper				
	OFFICE SUPPLIES				
Invoice: 2849130851	STAPLES CREDIT PLAN	05/25/2021	2849130851	AP2171	50.99
	Coffee Supplies				
	OFFICE SUPPLIES				
Invoice: 2842947541	STAPLES CREDIT PLAN	05/15/2021	2842947541	AP2171	94.72
	Year-end office supplies & key fobs				
	OFFICE SUPPLIES				
	CHECK			315160 TOTAL:	438.42
315161 06/22/2021 PRTD Invoice: 0621	694 TEAMSTERS UNION LOCAL #340	06/03/2021	0621	AP2171	638.00
	JUNE DUES				
	Union Dues-PW				
	CHECK			315161 TOTAL:	638.00
315162 06/22/2021 PRTD Invoice: BIL0520210000002929	1387 TREASURER, STATE OF MAINE		BIL0520210000002929	AP2171	120.30
	Circuit Charges 05/2021				
	IT/TECH FEE				
	CHECK			315162 TOTAL:	120.30
315163 06/22/2021 PRTD Invoice: 5135	2771 TRIDENT ARMORY	05/27/2021	5135	AP2171	233.97
	Blauer Tactical pants - Chief				
	UNIFORMS				
	CHECK			315163 TOTAL:	233.97
315164 06/22/2021 PRTD Invoice: 1052	2571 JASON ROBERT MCCABE	06/01/2021	1052	AP2171	1,760.00
	TOWN OFFICE CLEANING BJ				
	BLDG REPAIR & MAINT				
	CHECK			315164 TOTAL:	1,760.00



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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
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INVOICE DTL DESC INV DATE PO WARRANT NET

315165	06/22/2021	PRTD	1737	TIME WARNER CABLE	854714801060221	06/02/2021	AP2171	333.71
				Internet Fire Station # 2				
				Invoice: 854714801060221	333.71	1221000	55150	1737
				CABLE/INTERNET-FIRE ST#2 SH				
				CHECK	315165	TOTAL:		333.71
315166	06/22/2021	PRTD	1616	TIME WARNER CABLE	713662701060321	06/03/2021	AP2171	325.24
				Internet Fire Station # 3				
				Invoice: 713662701060321	325.24	1221000	55150	1616
				CABLE/INTERNET-FIRE ST#3 SV				
				CHECK	315166	TOTAL:		325.24
315167	06/22/2021	PRTD	1370	TIME WARNER CABLE	719743901052821	05/28/2021	AP2171	246.60
				time warner				
				Invoice: 719743901052821	246.60	6010100	55150	
				CABLE/INTERNET				
				CHECK	315167	TOTAL:		246.60
315168	06/22/2021	PRTD	1773	TIME WARNER CABLE	859562901053021	05/30/2021	AP2171	415.60
				Internet Highway garage				
				Invoice: 859562901053021	415.60	1221000	55150	1773
				CABLE/INTERNET-HGWY GAR				
				CHECK	315168	TOTAL:		415.60
315169	06/22/2021	PRTD	2510	TIME WARNER CABLE	713240201053021	05/30/2021	AP2171	55.00
				Beech Hill Communications Tower				
				Invoice: 713240201053021	55.00	1221000	55150	1771
				CABLE/INTERNET-POLICE DEPT				
				CHECK	315169	TOTAL:		55.00
315170	06/22/2021	PRTD	1693	TIME WARNER CABLE	697540001060321	06/03/2021	AP2171	380.60
				Internet NEH WWTP				
				Invoice: 697540001060321	380.60	1221000	55150	1693
				CABLE/INTERNET-NEH WWTP				
				CHECK	315170	TOTAL:		380.60
315171	06/22/2021	PRTD	1465	U S BANK EQUIPMENT FINANCE INC	444166425	05/25/2021	AP2171	104.74
				Scanner Lease				
				Invoice: 444166425	104.74	1221000	55321	
				LEASE- SCANNER				
				U S BANK EQUIPMENT FINANCE INC	445097306	06/03/2021	AP2171	380.00
				Printer and copier lease				
				Invoice: 445097306	380.00	1221000	55320	
				COPIER LEASE				

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TYPE VENDOR NAME

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INVOICE DTL DESC

INVOICE

WARRANT

NET

INVOICE	INVOICE	WARRANT	NET
315172 06/22/2021 PRPD Invoice: 0272840441	737 UNIFIRST CORP	315171 TOTAL:	484.74
		CHECK	
		06/03/2021	
		HWY/MSW/P&C Uniforms-EM	161.88
		UNIFORMS	
		UNIFORMS	
		UNIFORMS	
		06/03/2021	
		WW Uniforms-EM	100.99
		UNIFORMS	
		AP2171	
		CHECK	
		315172 TOTAL:	262.87
315173 06/22/2021 PRPD Invoice: 610044	742 USA BLUEBOOK	AP2171	325.45
		DO Probe Membranes, BOD Bottles, Petri Dishes-EM	
		LAB EQUIP	
		06/04/2021	
		KPSI Transducer 705 for Sea Street PS-EM	836.06
		PUMP STATION MAINT	
		AP2171	
		CHECK	
		315173 TOTAL:	1,161.51
315174 06/22/2021 PRPD 1842 Invoice: 10057349-8 051721	VERSANT POWER	AP2171	139.47
		832 KWH Babson Creek PS Electric-EM	
		ELECTRICITY	
		05/16/2021	
		1404 KWH SV Fence PS Electric-EM	224.70
		ELECTRICITY	
		AP2171	
		CHECK	
		315173 TOTAL:	1,161.51
315174 06/22/2021 PRPD 1842 Invoice: 10057349-8 051721	VERSANT POWER	AP2171	139.47
		832 KWH Babson Creek PS Electric-EM	
		ELECTRICITY	
		05/17/2021	
		1072 KWH SV Library PS Electric-EM	175.23
		ELECTRICITY	
		AP2171	
		CHECK	
		315173 TOTAL:	1,161.51
315174 06/22/2021 PRPD 1842 Invoice: 10057346-2 051621	VERSANT POWER	AP2171	224.70
		1404 KWH SV Fence PS Electric-EM	
		ELECTRICITY	
		05/16/2021	
		1072 KWH SV Library PS Electric-EM	175.23
		ELECTRICITY	
		AP2171	
		CHECK	
		315173 TOTAL:	1,161.51
315174 06/22/2021 PRPD 1842 Invoice: 10057344-7 051721	VERSANT POWER	AP2171	175.23
		19080 KWH SV WWTP Electric-EM	
		ELECTRICITY	
		05/17/2021	
		19080 KWH SV WWTP Electric-EM	1,892.77
		ELECTRICITY	
		AP2171	
		CHECK	
		315173 TOTAL:	1,161.51
315174 06/22/2021 PRPD 1842 Invoice: 10057348-6 052021	VERSANT POWER	AP2171	158.39
		Station 3 monthly electricity bill	
		ELECTRICITY-S3 SV	
		05/20/2021	
		10532164-0 051721	16.32
		5 kwh SH COMFORT STATION BJ	
		ELECTRICITY	
		AP2171	
		CHECK	
		315173 TOTAL:	1,161.51
315174 06/22/2021 PRPD 1842 Invoice: 10532164-0 051721	VERSANT POWER	AP2171	45.30
		10532164-5 051621	
		05/16/2021	
		AP2171	
		CHECK	
		315173 TOTAL:	1,161.51

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CASH ACCOUNT: 100 10100
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Ckg-BH General Fund 8066 INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

INVOICE	INV DATE	PO	WARRANT	NET
Invoice: 10057324-5 051621	45.30 1552500 55010	199 kwh SEA ST UNIT 435 BJ ELECTRICITY		
Invoice: 10057325-8 051721	10057325-8 051721 6955 kwh SEA STREET UNIT 407 BJ ELECTRICITY	AP2171		70.43
Invoice: 10057320-7 051721	10057320-7 051721 106 kwh TFL 198-102 BJ TRAFFIC SIGNALS	AP2171		31.39
Invoice: 10057321-9 051721	10057321-9 051721 1800 kwh 307 SARGEANT DRIVE BJ ELECTRICITY	AP2171		15.57
Invoice: 10057332-2 053121	10057332-2 053121 86 kwh seal power ELECTRICITY	AP2171		28.33
Invoice: 10057336-1 052421	10057336-1 052421 73 kwh bartlett power ELECTRICITY	AP2171		26.40
Invoice: 10057340-9 052621	10057340-9 052621 659 kwh Stat. 3 monthly electricity bill ELECTRICITY-S2 SH	AP2171		113.70
Invoice: 10558315-3 060221	10558315-3 060221 480 kwh marina power ELECTRICITY	AP2171		651.19
Invoice: 10003320-2 060321	10003320-2 060321 5400 kwh marina power ELECTRICITY	AP2171		940.21
Invoice: 10057323-3 060121	10057323-3 060121 100 kwh yatchsmen power ELECTRICITY	AP2171		30.51
Invoice: 10558316-5 060321	10558316-5 060321 1760 kwh marina power ELECTRICITY	AP2171		280.00
Invoice: 10057334-6 060321	10057334-6 060321 1979 KWH Sea Street PS Electric-EM ELECTRICITY	AP2171		738.65
Invoice: 10057337-3 060321	10057337-3 060321 647 KWH Bracy Cove PS Electric-EM ELECTRICITY	AP2171		112.68
Invoice: 10057335-9 060221	10057335-9 060221	AP2171		71.10



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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
 CHECK NO CHK DATE TYPE VENDOR NAME INVOICE

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
371 KWH SH Library PS Electric-EM ELECTRICITY				
71.10 1550668 55010				
Invoice: 10057335-9 060221				
VERSANT POWER				
10057339-7 060221	06/02/2021	AP2171		762.65
2360 KWH Otter Creek PS Electric-EM ELECTRICITY				
762.65 1550669 55010				
Invoice: 10057342-3 060121				
VERSANT POWER				
10057342-3 06/01/2021	06/01/2021	AP2171		1,973.17
18760 KWH SH WWTP Electric-EM ELECTRICITY				
1,973.17 1550668 55010				
Invoice: 10057342-3 060121				
CHECK 315174 TOTAL:				8,498.16
315175 06/22/2021 PRTD 753 JAMES W WADMAN CPA	06/11/2021	AP2171		1,992.75
Invoice: 25135				
Cash Audit				
1,992.75 1220110 54520				
Invoice: 10057342-3 060121				
CHECK 315175 TOTAL:				1,992.75
315176 06/22/2021 PRTD 773 WINTERPORT BOOT SHOP	06/08/2021	AP2171		194.95
Invoice: 248945				
Patrol Boots - Edgcomb UNIFORMS				
194.95 1440110 53800				
Invoice: 248943				
WINTERPORT BOOT SHOP				
248943				
194.95 1440110 53800				
Invoice: 2136483.001				
CHECK 315176 TOTAL:				389.90
315177 06/22/2021 PRTD 906 WITMER ASSOCIATES INC	06/09/2021	AP2171		145.48
Invoice: 2136483				
Duty pants UNIFORMS				
145.48 1440330 53800				
Invoice: 2136483.001				
WITMER ASSOCIATES INC				
2136483.001				
63.74 1440330 53800				
Invoice: 2136483.001				
CHECK 315177 TOTAL:				209.22
315178 06/22/2021 PRTD 300 IAFC MEMBERSHIP	06/14/2021	AP2171		255.00
Invoice: Dues 2021				
IAFC membership dues DUES & MEMBERSHIPS				
255.00 1440330 54200				
Invoice: 2136483.001				
CHECK 315178 TOTAL:				255.00

06/16/2021 17:15
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 18
apcshdsb

NUMBER OF CHECKS 79 *** CASH ACCOUNT TOTAL *** 606,484.63

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	68	574,400.01
TOTAL EFT'S	11	32,084.62

*** GRAND TOTAL *** 606,484.63



06/16/2021 17:15
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 69051you

YEAR PER JNL
SRC ACCOUNT

EFF DATE JNL DESC REF 1 REF 2 REF 3

ACCOUNT DESC LINE DESC T OB DEBIT CREDIT

2021 12 91
APP 100-20000
APP 100-10100
APP 300-20000
APP 600-20000

APP 100-35030
APP 300-35010
APP 100-35060
APP 600-35010

YEAR PER	JNL	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	LINE DESC	T OB	DEBIT	CREDIT
2021 12	91						Accounts Payable			359,441.60	
APP 100-20000		06/22/2021	AP2171	LLY			AP CASH DISBURSEMENTS JOURNAL				606,484.63
APP 100-10100		06/22/2021	AP2171	LLY			Ckg-BH General Fund 8066			234,564.43	
APP 300-20000		06/22/2021	AP2171	LLY			Accounts Payable			12,478.60	
APP 600-20000		06/22/2021	AP2171	LLY			AP CASH DISBURSEMENTS JOURNAL			606,484.63	
GENERAL LEDGER TOTAL											606,484.63
APP 100-35030		06/22/2021	AP2171	LLY			DTF-CAP IMP			234,564.43	
APP 300-35010		06/22/2021	AP2171	LLY			DT Gen fund				234,564.43
APP 100-35060		06/22/2021	AP2171	LLY			DT-MARINA			12,478.60	
APP 600-35010		06/22/2021	AP2171	LLY			DT Gen fund				12,478.60
SYSTEM GENERATED ENTRIES TOTAL											247,043.03
JOURNAL 2021/12/91 TOTAL											853,527.66
TOTAL											247,043.03
TOTAL											853,527.66



FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100 General Fund	2021 12	91	06/22/2021			
100-10100				Ckg-BH General Fund 8066		
100-20000				Accounts Payable	359,441.60	
100-35030				DTF-CAP IMP	234,564.43	
100-35060				DT-MARINA	12,478.60	
				FUND TOTAL	606,484.63	606,484.63
300 Capital Projects	2021 12	91	06/22/2021			
300-20000				Accounts Payable	234,564.43	
300-35010				DT Gen fund		
				FUND TOTAL	234,564.43	234,564.43
600 Marina	2021 12	91	06/22/2021			
600-20000				Accounts Payable	12,478.60	
600-35010				DT Gen fund		
				FUND TOTAL	12,478.60	12,478.60



06/16/2021 17:15
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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apcsbdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
100 General Fund	247,043.03	
300 Capital Projects		234,564.43
600 Marina		12,478.60
TOTAL	247,043.03	247,043.03

** END OF REPORT - Generated by Lisa Young **

TOWN OF MOUNT DESERT
PAYROLL WARRANT

WARRANT PR# 2128

CHECK DATE: June 11, 2021

ADVICE NUMBERS: 12548 through 12599

CHECK NUMBERS: 65130 through 65146

TOTAL DISBURSEMENTS: \$ 116,226.49

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Maccauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

Geoffrey V Wood

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2169

CHECK DATE: June 9, 2021

CHECK NUMBER:	<u>315108</u>	through	<u>315109</u>	\$ <u>12,903.06</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	Electronic payments
EFT NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 12,903.06

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman Martha T Dudman

Matthew J Hart, Vice Chairman Geoffrey V Wood

Lisa Young

From: Geoffrey Wood
Sent: Tuesday, June 8, 2021 5:01 PM
To: Lisa Young
Subject: Re: UPDATED: Warrant AP#2169 & PR#2128 Approval Request

Approved with amended totals,

Geoff

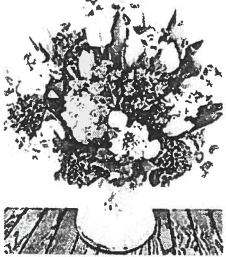
Get [Outlook for iOS](#)

From: Lisa Young <financeclerk@mtdesert.org>
Sent: Tuesday, June 8, 2021 4:53:07 PM
To: Geoffrey Wood <gwood@mtdesert.org>; jbmacauley3@gmail.com <jbmacauley3@gmail.com>; Martha Dudman <martha.dudman@gmail.com>; Matt Hart <matt@theneighborhoodhouse.com>
Cc: Jake Wright <financedirector@mtdesert.org>
Subject: UPDATED: Warrant AP#2169 & PR#2128 Approval Request

Good evening,

Please re-approve as this is an updated email with accurate totals listed in it.

Lisa Young



Lisa Young,
Finance Clerk, Tax Collector
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)

From: Lisa Young
Sent: Tuesday, June 8, 2021 4:47 PM
To: Geoffrey Wood <gwood@mtdesert.org>; John Macauley <jbmacauley3@gmail.com>; Martha Dudman <martha.dudman@gmail.com>; Matt Hart <matt@theneighborhoodhouse.com>
Cc: Jake Wright <financedirector@mtdesert.org>
Subject: Warrant AP#2169 & PR#2128 Approval Request

Good Evening!

Attached are the following warrants for approval:

Accounts Payable	#2169	total of	\$12,903.06
Payroll	#2128	total of	\$116,226.49

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will “will reply to all” when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young



Lisa Young,
Finance Clerk, Tax Collector
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2170

CHECK DATE: June 16, 2021

CHECK NUMBER:	<u>315110</u>				
CHECK NUMBER:	<u>N/A</u>	through	<u>315110</u>	\$	<u>3,344.75</u> Check payments
EFT NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$	<u>-</u> Electronic payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$	<u>-</u> ACH Payments
		through	<u>N/A</u>	\$	<u>-</u> Voided Checks

TOTAL DISBURSEMENTS: \$ 3,344.75

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman Martha T Dudman

Matthew J Hart, Vice Chairman Geoffrey V Wood

Lisa Young

From: John Macauley <jbmacauley3@gmail.com>
Sent: Tuesday, June 15, 2021 12:19 PM
To: Lisa Young
Cc: Geoffrey Wood; Jake Wright; Martha Dudman; Matt Hart
Subject: Re: Warrant AP#2170 State Fees/Payroll Benefits

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Yes, I approve.

On Tue, Jun 15, 2021 at 11:14 AM Lisa Young <financeclerk@mtdesert.org> wrote:

Good Morning!

Attached is Accounts Payable Warrant #2170 (for Payroll and/or State Fees) in the amount of \$3,344.75 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young



Lisa Young,

Finance Clerk, Tax Collector

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

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John B Macauley, Ph.D. P.O. Box 172 Seal Harbor, Maine 04675