

Town of Mount Desert
Board of Selectmen
Agenda

Organizational Meeting
TUESDAY, May 3, 2022

Kelley Auditorium, Mount Desert Elementary School
8 Joy Road, Northeast Harbor
Following the conclusion of Annual Town Meeting

- I. Call to order at immediately following the Town Meeting.**
Public please hold comments until the BOS Chairman opens the agenda items for public comment
- II. Election of Officers**
- III. Minutes**
 - A. *Approval of minutes from April 19, 2022*
 - B. *Approval of minutes from April 20, 2022*
- IV. Appointments/Recognitions/Resignations**
 - A. *Request appointment of Jonathan Zumwalt as part-time FF/EMT at a starting pay of \$28.22 per hour, effective date of May 4, 2022*
 - B. *Request appointment of Jeanie Lyons as Full-time Dispatcher at a rate of \$23.38 per hour, effective May 4, 2022*
 - C. *Consider appointment of Gloria Kunje as an alternate member for the Planning Board, effective May 5, 2022*
- V. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
 - A. *Note from League of Women Voters*
 - B. *Letter from Maine Historic Preservation Commission regarding the MDI Hiking Trail System from April 19, 2022*
 - C. *Hancock County Commissioners Meeting Minutes from April 5, 2022*
- VI. Selectmen's Reports**
- VII. Unfinished Business**
None presented.
- VIII. New Business**
 - A. *Consideration of authorizing Public Works Director Tony Smith to negotiate a not to exceed price of \$30,600, the amount remaining in our FY-22 paving budget described in the memo dated April 28, 2022, with qualified paving companies, to place a layer of Surface Maintenance Treatment on Sea Street*
 - B. *Consideration of authorizing Public Works Director Tony Smith to execute any necessary documents on behalf of the Town to retain the services of the paving company for item A above.*
 - C. *Consideration of providing a letter of support for the Acadia Disposal Districts application for Congressionally Directed Spending in the amount of \$350,000 to be*

Board of Selectmen Meeting Agenda May 4, 2021

used, or more if available, if the application is successful, for development of a regional household hazardous waste and universal waste collection facility

- D. *Annual Policy on Treasurer’s Disbursement Warrants for Employee Wages and Benefits*
- E. *Annual Policy on Treasurer’s Disbursement Warrants for State Fees*
- F. *Annual Policy on Disbursement of Municipal Education Costs*
- G. *Annual Policy on Application of Payments to Unpaid Taxes*
- H. *Annual Policy on Reimbursement (Code Enforcement Officer Permits)*
- I. *Annual Policy Authorizing Town Manager and his Designee to sign BYOB and Off-Premises Catering Liquor License Applications on behalf of the Municipal Officers*
- J. *Annual Approval of Town Counsel*

IX. Other Business

- A. *Such other business as may be legally conducted*

X. Treasurer’s Warrants

- A. *Approve & Sign Treasurer’s Warrant as shown below:*

Town Invoices	AP#2264	05/04/22	\$ 175,818.08
Reissue of Stopped Payment	AP#2262	04/27/22	\$ 23,836.02
Total			\$ 199,654.10

- B. *Approve Signed Treasurer’s Payroll, State Fees, & PR Benefit Warrants as shown below:*

State Fees & PR Benefits	AP#2261	04/21/22	\$ 79,329.98
	AP#2263	04/27/22	\$ 4,222.46
Town Payroll	PR#2224	04/29/22	\$ 126,976.77
	PR#2225	04/21/22	\$ 2,151.85
Total			\$ 212,681.06

- C. *Acknowledge Treasurer’s School Board AP/Payroll Warrants as shown below:*

School Invoices			
School Payroll	22	04/29/22	\$ 189,623.45
Total			\$ 189,623.45

Grand Total			\$ 601,958.61
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XI. Adjournment

The next regularly scheduled meeting is at 6:30 p.m., Monday, May 16, 2022 in the Meeting Room, Town Hall, Northeast Harbor

MINUTES

Town of Mount Desert
Board of Selectmen
Minutes
April 19, 2022

Board Members Present: Chair John Mcauley, Martha Dudman, Wendy Littlefield, Matt Hart

Board member Geoff Wood was not in attendance.

Town Officials Present: Town Manager Durlin Lunt, Tax Assessor Kyle Avila, Code Enforcement Officer Kimberly Keene, Town Clerk Claire Woolfolk, Fire Chief Mike Bender, Finance Director Jake Wright, Public Works Director Tony Smith,

Members of the Public were also in attendance.

I. Call to order at 6:00 p.m.

Chair Macauley called the Meeting to order at 6:00PM.

II. Executive Session

A. Pursuant to 1 MRSA§405(6)(E) Consultations with legal counsel regarding an Administrative Consent Agreement.

MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, to go into Executive Session.

Motion approved 3-0.

The Board entered into Executive Session at 6:00PM.

MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, to leave Executive Session.

Motion approved 4-0.

The Board left Executive Session at 6:10PM.

III. Minutes

A. Approval of minutes from April 4, 2022 meeting

MOTION: Ms. Littlefield moved, with Mr. Hart seconding, approval of the Minutes of April 4, 2022 as presented.

Motion approved 3-0-1 (Dudman in Abstention).

IV. Appointments/Recognitions/Resignations

A. Appointment of Seasonal Dock Hands and Boat Launch Operators presented in the Harbormaster's memo dated April 6, 2022

MOTION: Mr. Hart moved, with Ms. Littlefield seconding, appointment of Seasonal Dock Hands and Boat Launch Operators presented in the Harbormaster's memo dated April 6, 2022, as presented and with thanks.

1 Motion approved 4-0.
2

3 *B. Appointment of Paul Accomando as a summer helper in the Public Works Department with*
4 *primary duties in the Buildings & Grounds and Parks & Cemeteries Division at a pay rate of*
5 *\$18.50 per hour and an effective start date of May 2, 2022 ending on or before October 14,*
6 *2022*

7 MOTION: Mr. Hart moved, with Ms. Littlefield seconding, appointment of Paul Accomando as
8 a summer helper in the Public Works Department with primary duties in the Buildings &
9 Grounds and Parks & Cemeteries Division at a pay rate of \$18.50 per hour and an effective start
10 date of May 2, 2022 ending on or before October 14, 2022, as presented and with thanks.
11 Motion approved 4-0.
12

13 *C. Appointment of Christopher Grindle as full-time Municipal Firefighter/EMT with an effective*
14 *date of May 2, 2022, at a starting pay of \$28.22 per hour.*

15 MOTION: Mr. Hart moved, with Ms. Littlefield seconding, appointment of Christopher Grindle
16 as full-time Municipal Firefighter/EMT with an effective date of May 2, 2022, at a starting pay of
17 \$28.22 per hour, as presented and with thanks.
18 Motion approved 4-0.
19

20 *D. Appointment of David O'Neill as part-time FF/EMT with an effective date of May 2, 2022, at*
21 *a starting pay of \$28.22 per hour.*

22 MOTION: Mr. Hart moved, with Ms. Littlefield seconding, appointment of David O'Neill as
23 part-time FF/EMT with an effective date of May 2, 2022, at a starting pay of \$28.22 per hour, as
24 presented and with thanks.
25 Motion approved 4-0.
26

27 *E. Appointment of John Barnes as part-time FF/EMT with an effective date of May 2, 2022, at a*
28 *starting pay of \$26.72 per hour.*

29 MOTION: Mr. Hart moved, with Ms. Littlefield seconding, appointment of John Barnes as part-
30 time FF/EMT with an effective date of May 2, 2022, at a starting pay of \$26.72 per hour, as
31 presented and with thanks.
32 Motion approved 4-0.
33

34 *F. Appointment of Sharon Morrell as part-time EMT with an effective date of May 2, 2022, at a*
35 *starting pay of \$25.97 per hour.*

36 MOTION: Mr. Hart moved, with Ms. Littlefield seconding, appointment of Sharon Morrell as
37 part-time EMT with an effective date of May 2, 2022, at a starting pay of \$25.97 per hour, as
38 presented and with thanks.
39 Motion approved 4-0.
40

41 *G. Appointment of Sean Hall as part-time FF/EMT with an effective date of May 2, 2022, at a*
42 *starting pay of \$28.22 per hour.*

43 MOTION: Mr. Hart moved, with Ms. Littlefield seconding, appointment of Sean Hall as part-
44 time FF/EMT with an effective date of May 2, 2022, at a starting pay of \$28.22 per hour, as
45 presented and with thanks.
46 Motion approved 4-0.
47

48 *H. Accept resignation of John Lennon, as a temporary part-time employee with the Mount*
49 *Desert Fire Department, effective April 13, 2022*

1 MOTION: Mr. Hart moved, with Ms. Littlefield seconding, acceptance of resignation of John
2 Lennon, as a temporary part-time employee with the Mount Desert Fire Department, effective
3 April 13, 2022, as presented.
4 Motion approved 4-0.
5

6 **V. Consent Agenda**

- 7 *A. Otter Creek Cove Project notes*
8 *B. Coastal Resources of Maine standard bypass notice to PERC for April 2022*
9 *C. Hancock County Commissioners Meeting Minutes from March 15, 2022*
10 *D. Acadia Disposal District FY-23 draft budget and cover memo*

11 MOTION: Mr. Hart moved, with Ms. Littlefield seconding, acceptance of the Consent
12 Agenda as presented.
13 Motion approved 4-0.
14

15 **VI. Selectmen's Reports**

16 Chair Macauley reported a suggestion of "No-Mow May", a movement where people
17 refrain from mowing their lawns for the month of May. This reduces carbon and benefits
18 pollinators and other species dependent on spring plants.
19

20 **VII. Unfinished Business**

- 21 *A. Authorize premium pay awards to 2 Town employees in the total amount of \$1,998.93*
22 *using ARPA funds as allowed under the SLFRF Final Rule and authorize Finance*
23 *Director, Jake Wright, to do all things necessary to issue awards and comply with*
24 *reporting requirements*

25 MOTION: Ms. Dudman moved, with Mr. Hart seconding, authorization of premium pay
26 awards to 2 Town employees in the total amount of \$1,998.93 using ARPA funds as
27 allowed under the SLFRF Final Rule and authorize Finance Director Jake Wright to do
28 all things necessary to issue awards and comply with reporting requirements, as
29 presented.
30 Motion approved 4-0.
31

- 32 *B. Consideration of the information in correspondence from the Municipal Review*
33 *Committee to Members related to identifying resources to move the sale of the solid*
34 *waste facility in Hampden forward*

35 Public Works Director Smith reported that the bond holders have set a date of June 30th
36 by which the Hampden facility would be sold. The MRC intends to put in a bid of \$1.5
37 million. It is hoped there will be higher bids, however there is a chance that the MRC
38 could end up owning the facility. There is serious interest shown from 6 to 10 bidders.
39

40 It is estimated that \$20 million is required to get the facility successfully running. The
41 MRC has been researching financial entities for potential funding. If the MRC is
42 successful in obtaining funding, they will ask members to provide a good faith guarantee
43 for the loan; essentially requesting members co-sign for the loan. If the MRC defaults,
44 member Towns would be responsible for repayment. The MRC has distributed a survey
45 to gauge member town's feelings on providing a good faith guarantee.

1
2 If a percentage of Towns opt out of making such a guarantee, it would affect the spread
3 of money per tonnage received. The MRC is finding that Towns are unable to turn
4 around such a commitment in the short timespan given. Such action would likely have to
5 go before Town Meeting. Many Towns are not in a position to commit at this time.
6

7 Chair Macauley agreed; such a commitment would have to go before Town Meeting, and
8 there likely wouldn't be a lot of interest in a Special Town Meeting to occur before the
9 end of June.

10
11 Ms. Dudman did not believe the Town would be interested in co-signing a loan.

12
13 Mr. Hart asked about incentives to communities. Director Smith believed these would be
14 in the form of reduced tipping fees or increased rebates.

15
16 Current tonnage rates for Mount Desert are \$77/ton, less a \$5/rebate, for approximately
17 1800 tons. Manager Lunt noted that would put the Town into the \$500k to \$1 million
18 range for a good faith guarantee.

19
20 Completing the survey will not obligate the Town.

21
22 This action only goes into effect if the MRC is the high bidder. Should the MRC find
23 themselves the owner without the guarantees of the member Towns, they will continue to
24 solicit funders and they will explore a partnership with another bidder. The MRC has no
25 interest in operating the facility; they would look for an operator to partner with.
26

27 Director Smith noted that the facility is needed. If the facility does not become
28 operational, the Town will likely pay exorbitant tipping fees at a landfill or incineration
29 facility.

30
31 The survey is to gain a sense of what the Towns are thinking.

32
33 Manager Lunt agreed to fill in the survey. Discussion ensued regarding how to answer
34 the survey.

35
36 It was agreed the survey should indicate the Town was leaning towards no, however
37 more information was necessary.

38
39 *C. Request from Friends of Acadia to send a letter of support to Senator Collins for*
40 *funding for the Stanley Brook erosion project and consider being the recipient of the*
41 *project funding*

42 Manager Lunt reported that in supporting the proposed project funding grant, the Town
43 takes on the responsibility of all reporting and accounting. Senator Collins' office will do
44 the brunt of the work in obtaining the funding.
45

1 Friends of Acadia (FOA) Director Stephanie Clement noted that Senator Collins' office
2 approached FOA about available congressional designated funds. The Senator's office
3 would work on FOA's behalf through the committee process. Acadia National Park has
4 determined the Stanley Brook project is the priority. Three letters of support are required
5 in order for the request to move forward, and the Town will have to accept the funds.
6

7 Due to price fluctuation, the estimated cost has already risen to double that which was
8 submitted. The Senator's office did not believe it would be a problem to increase the
9 request. Ms. Clement would be happy to prepare a draft request for the Town.
10

11 Ms. Dudman pointed out the paperwork notes the Town is committing to seeking out
12 further state and federal funding sources. Ms. Clement understood the Town's writing of
13 a letter of support fulfills the work required of the Town.
14

15 MOTION: Ms. Littlefield moved, with Mr. Hart seconding drafting a letter of support to
16 Senator Collins for funding for the Stanley Brook erosion project and consider being the
17 recipient of the project funding, as presented by Friends of Acadia.
18

19 Motion approved 4-0.
20

21 **VIII. New Business**

22 *A. Public Space Special Event Application – MDI Farmers' Market Northeast Harbor
23 Village Green; Thursdays 9am – noon from June 11 – September 8, 2022*

24 MOTION: Ms. Dudman moved, with Mr. Hart seconding, approval of Public Space
25 Special Event Application – MDI Farmers' Market Northeast Harbor Village Green;
26 Thursdays 9am – noon from June 11 – September 8, 2022, as presented.
27

28 Motion approved 4-0.
29

30 *B. Public Space Special Event Application – Ingrid Neuman; Suminsby Park; Sunday,
31 September 4, 2022 noon – 7pm*

32 MOTION: Mr. Hart moved, with Ms. Littlefield seconding, approval of the Public Space
33 Special Event Application – Ingrid Neuman; Suminsby Park; Sunday, September 4, 2022
34 noon – 7pm, as presented and with the understanding that the space must remain open to
35 the public during the event.
36

37 Motion approved 4-0.
38

39 *C. Public Space Special Event Application – Cadillac Challenge Aid Station – Joanna
40 Fogg; Seal Harbor Village Green; Sunday, October 2, 2022 9am – 2:30pm*

41 MOTION: Ms. Littlefield moved, with Mr. Hart seconding, approval of Public Space
42 Special Event Application – Cadillac Challenge Aid Station – Joanna Fogg; Seal Harbor
43 Village Green; Sunday, October 2, 2022 9am – 2:30pm, as presented.
44

45 Motion approved 4-0.
46

47 *D. Public Space Private Placement Application – Emily Fuchs; Seal Harbor Village
48 Green*

1 MOTION: Mr. Dudman moved, with Ms. Littlefield seconding, approval of Public
2 Space Private Placement Application – Emily Fuchs; Seal Harbor Village Green, as
3 presented.
4 Motion approved 4-0.
5

6 *E. Mandy Fountaine/DBA Abel’s Lobster Pound (On The Shore, LLC) Request for*
7 *Liquor License Renewal*

8 MOTION: Mr. Hart moved, with Ms. Littlefield seconding, approval of Mandy
9 Fountaine/DBA Abel’s Lobster Pound (On The Shore, LLC) Request for Liquor License
10 Renewal, as presented.
11 Motion approved 4-0.
12

13 *F. Elmer Beal Jr./D.B.A. Burning Tree Restaurant, Otter Creek Dr., Otter Creek*
14 *Request for Liquor License Renewal*

15 MOTION: Mr. Hart moved, with Ms. Dudman seconding, approval of Elmer Beal
16 Jr./D.B.A. Burning Tree Restaurant, Otter Creek Dr., Otter Creek Request for Liquor
17 License Renewal, as presented.
18 Motion approved 4-0.
19

20 *G. Request authorization for the MDES 8th grade class to hold a bake sale at the May 3,*
21 *2022 Open Floor Town Meeting*

22 MOTION: Mr. Hart moved, with Ms. Littlefield seconding approval of authorization for
23 the MDES 8th grade class to hold a bake sale at the May 3, 2022 Open Floor Town
24 Meeting, as presented.
25 Motion approved 4-0.
26

27 *H. Vote to elect to use the standard allowance of up to \$10 million, not to exceed the*
28 *Town’s total ARPA award allocation, for identifying revenue loss pursuant to SLFRF*
29 *Final Rule and the U.S. Treasury’s Project and Expenditure Report User Guide*

30 Finance Director Wright explained this is in response to the reporting standards required
31 by ARPA. The Board must indicate whether they are planning to accept the standard
32 allowance related to the revenue loss category. As of now, the Town has not considered
33 this use. This is the only opportunity to accept this use, therefore, Director Wright
34 recommends accepting it now, for future potential flexibility. Such action does not
35 obligate the Town in any way.
36

37 MOTION: Ms. Littlefield moved, with Mr. Hart seconding, to elect to use the standard
38 allowance of up to \$10 million, not to exceed the Town’s total ARPA award allocation,
39 for identifying revenue loss pursuant to SLFRF Final Rule and the U.S. Treasury’s
40 Project and Expenditure Report User Guide, as presented.
41 Motion approved 4-0.
42

43 *I. Consideration by the Selectboard of approving the two (2) non-substantive*
44 *amendments to each of (1) Article II(C) of the Acadia Disposal District Interlocal*
45 *Agreement and (2) Section 6(d) of the Acadia Disposal District Bylaws, in order to*

1 *reduce the frequency of meetings of the ADD Directors from at least 10 per year to 6*
 2 *times per year as described in the memo dated April 12, 2022 from Public Works*
 3 *Director and Acadia Disposal District Chair Tony Smith to Town Manager Durlin*
 4 *Lunt, Jr., said memo to be included in the minutes of this meeting of the Selectboard.*

5 MOTION: Ms. Dudman moved, with Mr. Hart seconding, approval of the two (2) non-
 6 substantive amendments to each of (1) Article II(C) of the Acadia Disposal District
 7 Interlocal Agreement and (2) Section 6(d) of the Acadia Disposal District Bylaws, in
 8 order to reduce the frequency of meetings of the ADD Directors from at least 10 per year
 9 to 6 times per year as described in the memo dated April 12, 2022 from Public Works
 10 Director and Acadia Disposal District Chair Tony Smith to Town Manager Durlin Lunt,
 11 Jr., said memo to be included in the minutes of this meeting of the Selectboard, as
 12 presented.

13 Motion approved 4-0.

14
 15 *J. Consider executing a temporary lease agreement with the Town of Bar Harbor for*
 16 *services from their Assistant Fire Chief to assist in the operation of Mount Desert's*
 17 *EMS operations, such agreement shall expire October 31, 2022*

18 MOTION: Mr. Hart moved, with Ms. Dudman seconding, executing a temporary lease
 19 agreement with the Town of Bar Harbor for services from their Assistant Fire Chief to
 20 assist in the operation of Mount Desert's EMS operations, such agreement shall expire
 21 October 31, 2022, as presented.

22 Motion approved 4-0.

23
 24 **IX. Other Business**

25 *A. Such other business as may be legally conducted*

26 MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, approval of the
 27 Administrative Consent Agreement as discussed in Executive Session.

28 Motion approved 3-0-1 (Hart in Abstention).

29
 30
 31 Assessor Avila reported he's been trying to find someone willing to assist with live
 32 streaming the Town Meeting. It was suggested that offering payment for the help might
 33 garner more interest.

34
 35 Ms. Littlefield suggested the funds could be taken from the Selectboard Discretionary
 36 fund.

37
 38 MOTION: Mr. Hart moved, with Ms. Littlefield seconding, authorizing Assessor Avila to
 39 seek out technical assistance for livestreaming the Town Meeting, spending up to \$250.00.
 40 Motion approved 4-0.

41
 42 **X. Treasurer's Warrants**

43 *A. Approve & Sign Treasurer's Warrant as shown below:*

Town Invoices	AP#2259	4/20/2022	\$677,541.83
Total			\$677,541.83

1 MOTION: Ms. Dudman moved, with Mr. Hart seconding, approval and signature of the
 2 Treasurer's Warrant as shown above.
 3 Motion approved 4-0.
 4

5 *B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown*
 6 *below:*

State Fees & PR Benefits	AP#2257	4/6/2022	\$41,151.11
	AP#2258	4/13/2022	\$1,978.55
Town Payroll	PR#2222	4/15/2022	\$111,893.12
	PR#2223	4/8/2022	\$37,421.82
Total			\$192,444.60

7 MOTION: Mr. Hart moved, with Ms. Dudman seconding, approval of Signed
 8 Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown above.
 9 Motion approved 3-0-1 (Littlefield in Abstention).
 10

11 *C. Acknowledge Treasurer's School Board AP/Payroll Warrants as shown below:*

School Invoices	#12	4/6/2022	\$163,141.57
	#13	4/12/2022	\$7,809.38
	#21	4/15/2022	\$90,957.65
Total			\$261,908.60

12 MOTION: Ms. Dudman moved, with Mr. Hart seconding, acknowledgement of
 13 Treasurer's School Board AP/Payroll Warrants as shown above.
 14 Motion approved 4-0.
 15

Grand Total			\$1,131,895.03
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16
 17 **XI. Adjournment**

18 MOTION: Ms. Dudman moved, with Mr. Hart seconding, to adjourn.
 19 Motion approved 4-0.
 20

21 The Meeting adjourned at 6:46PM.
 22
 23

24
 25 Respectfully Submitted,
 26
 27

28
 29 Wendy Littlefield
 30

Town of Mount Desert
Board of Selectmen
Minutes
April 20, 2022

Board Members Present: Chair John Macauley, Martha Dudman, Matt Hart

Board members Geoff Wood and Wendy Littlefield were not in attendance.

Town Officials Present: Town Manager Durlin Lunt, Finance Director Jake Wright

Members of the Public were also in attendance.

I. Call to order at 6:30 p.m.

Chair Macauley called the Meeting to order at 6:30PM.

II. New Business

A. Review and Approve Annual Audit Report for the fiscal year ended June 30, 2021, prepared by James W. Wadman, C.P.A.

Auditor James Wadman reported on the Audit Report presented to the Town. The size of the audit is due to disclosures required by the Governmental Accounting Standard Board. Recent accounting changes are related to retiree benefits, pension and insurance disclosures.

The opinion letter is unmodified, stating the audit is a fair presentation of the past fiscal year.

Ending fund balance is \$14,493,199.00 with \$3,778,672.00 considered surplus.

Questions and points of discussion included:

- This year has seen a drop in interest earnings.
- Public Works expenses were down, likely due to difficulty in engaging contractors.
- Budget variance between budgeted and actual is \$803,027.00 in the Town's favor.
- Revenues are up \$148,762.00 above budget, and expenses came in \$54,266.00 below budget.
- \$700,000.00 has been proposed to be used to reduce the fund balance for the 2022 fiscal year. The amount is estimated each year based on budget activity.
- The audit goes to the State Department of Audit and the State Department of Education in electronic form. The Town is given an electronic copy to share as necessary. Mr. Wadman believed there was no additional review at the State Department levels. The State Department of Education receives quarterly reports that undergo review.
- Motor vehicle excise taxes are calculated based on MSRP.

- 1 - Discussion ensued regarding how the Town and school budgets can be brought together.
2 Finance Director Wright wondered if the Town could model the school budget in the
3 Town's system from the monthly reports the school produces. Mr. Wadman believed
4 there were several reasons it would be difficult to sync the two together including the
5 school's required accounting system, federal funding schedules, how money is dispersed
6 through the system, and a separate grant recording system.
7

8 **III. Treasurer's Warrants**

9 *A. Approve & Sign Treasurer's Warrant as shown below:*

Town Invoices	AP#2260	4/21/2022	\$98,317.40
Total			\$98,317.40

10 MOTION: Mr. Hart moved, with Ms. Dudman seconding, approval and signature of
11 Treasurer's Warrant as shown above.
12 Motion approved 3-0.
13

14 **IV. Other Business**

15 There was no other business.
16

17 **V. Adjournment**

18 MOTION: Mr. Hart moved, with Ms. Dudman seconding, to adjourn the meeting.
19 Motion approved 3-0.
20

21 The meeting adjourned at 7:08PM.
22
23
24

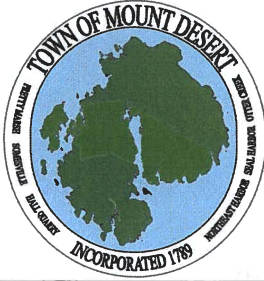
25 Respectfully Submitted,
26
27

28
29 Wendy Littlefield
30

APPOINTMENTS

RECOGNITIONS

RESIGNATIONS



Town of Mount Desert

Michael Bender, Fire Chief
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5111

Fax 207-276-5732

Web Address www.mtdesert.org

firechief@mtdesert.org

Memo

To: Durlin Lunt, Town Manager

From: Mike Bender, Fire Chief

CC:

Date: April 27, 2022

Re: Appointment Part-Time Firefighter/EMT

I would like to request and recommend that the following appointments be made to the Mount Desert Fire Department, with effective date and starting pay for each noted below.

- Jonathan Zumwalt as part-time FF/EMT with an effective date of May 4, 2022, at a starting pay of \$28.22 per hour.

Thank you.



**BAR HARBOR & MOUNT DESERT
POLICE DEPARTMENTS**
James K. Willis, Chief of Police
jwillis@mdpolic.org



BHPD
37 Firefly Lane
Bar Harbor, Maine 04609
Tel: 207-288-3391

MDPD
21 Sea Street, PO Box 248
NE Harbor, ME 04662
Tel: 207-276-5111

To: Town Manager Durlin Lunt
From: Chief James Willis
Subject: Appointment of Jeanie Lyons as Full Time Dispatcher
Date: April 27, 2022

We would like to hire Jeanie Lyons of Ellsworth as a Full Time Dispatcher to fill a vacancy created by the resignation of Emily Finson.

Jeanie has worked in the medical & social services field in Hancock County for many years but is interested in pursuing public safety dispatching.

Will you please place this appointment on the agenda for the next available select board meeting?

If confirmed, her starting hourly wage will be \$23.38 for a 6 month probationary period at which time her hourly wage would be adjusted to \$24.68 per hour upon successful completion of the probationary period. We would like this appointment to be effective Weds., May 4, 2022.

Jennifer M. Buchanan

From: William Hanley <wmh@wmharchitects.com>
Sent: Wednesday, April 27, 2022 7:22 PM
To: Jennifer M. Buchanan
Cc: Kim Keene
Subject: New Planning Board Member Recommendation

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Jen,

Can you please convey to the BOS that the PB unanimously approved on 4/27/22 the recommendation that Gloria Kunje be considered as an alternate member for the Planning Board.

Thanks-Bill

William M. Hanley, AIA
WMH ARCHITECTS
10 Neighborhood Road
P.O. Box 399
Northeast Harbor, Maine 04662

tel: 207-276-2100
email: wmh@wmharchitects.com

<https://nam11.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.wmharchitects.com%2F&data=05%7C01%7Cdeputyclerk%40mtdesert.org%7Cb5c78ad27e364285eab108da28a4beb5%7C7924fd9aa79444c2a93a55fe168ba123%7C0%7C0%7C637866985304689357%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzliLCJBTil6lk1haWwiLCJXVCi6Mn0%3D%7C3000%7C%7C%7C&sdata=CP9gc9%2B1pvk2bN4xa6MqWJJ4uXMjiQJ8E1j0HQy%2BgQM%3D&reserved=0>



ORIGINAL *Town of Mount Desert*
 21 Sea Street, P.O. Box 248
 Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232
 Web Address www.mtdesert.org

Resident Request for Appointment to Volunteer Board or Committee

Thank you for expressing an interest in serving on one of the Town's volunteer Boards or Committees. Before the Board of Selectmen makes appointments, they would like to know a little about you and why you feel you could contribute to the Board or Committee. Please take a few minutes and complete the brief expression of interest information below and return to the Town Clerk, PO Box 248/21 Sea St, Northeast Harbor ME 04662.

Name: Gloria Kurje Date: 1/28/2022
 Street: P. 6 old firehouse lane Phone: Home Same ↓
 Address: Box 667, Northeast Harbor. Work Same ↓
 Mail Address: Box 667, Northeast Harbor. Cell 207.412.3561
 E-mail: gloriakvincent@gmail.com

Are you a registered voter in the Town of Mount Desert? Yes No → Not yet.

Appointment(s) requested: Planning Board

If you have previously served on any Boards or Committees in the Town of Mount Desert, please describe your experience: N/A

Are there other background experiences or skills that you feel would contribute to this appointment?

Board Member of YWCA, former Registrar @ CoA.

Why are you interested in this appointment? As a new year round resident, the best way to be integrated into the community is to learn the "how to" of participating.

What are your goals for this Board or Committee? to learn and contribute in the advancement of the Board/committee.

Do you have conflicts with meeting times or group assignments? None @ this time.

REC'D JAN 28 2022

CONSENT AGENDA



Happy Election Day Heroes
from the League of
Women Voters Down-east.

Dear Claire, Jenn and Elizabeth,

We want to thank-you
for all of your efforts.
Making democracy work is
no walk in the park.

As we thought you could
use a cookie!



JANET T. MILLS
GOVERNOR

MAINE HISTORIC PRESERVATION COMMISSION
55 CAPITOL STREET
65 STATE HOUSE STATION
AUGUSTA, MAINE
04333

APR 22 2022

KIRK F. MOHNEY
DIRECTOR

19 April 2022

Durlin E. Lunt, Jr.
Mount Desert Town Manager
21 Sea Street
PO Box 248
Northeast Harbor, ME 04662

Re: Mount Desert Island Hiking Trail System, Mount Desert Island, Hancock County, Maine.

Dear Mr. Lunt:

The Maine Historic Preservation Commission is pleased to inform you that the **Mount Desert Island Hiking Trail System** was entered in the National Register of Historic Places on April 8, 2022 by the National Park Service, Department of the Interior, Washington, DC. A certificate signifying this recognition will be forwarded to you at your request.

If the Commission may be of further assistance to you in preserving this historic property, please do not hesitate to contact us.

Sincerely,

Kirk F. Mohney
State Historic Preservation Officer

COMMISSIONERS REGULAR MEETING

Learn more about **HANCOCK COUNTY** by visiting

www.co.hancock.me.us

Audio recordings of the meeting are available upon request

The regular meeting of the Hancock County Commissioners was brought to order by Commissioner Wombacher at 8:30 a.m. on **Tuesday April 5, 2022**. Commissioner Clark, Commissioner Paradis, County Administrator Scott Adkins and Deputy County Administrator Rebekah Knowlton were also present, as well as several Department Heads. The meeting was held using a hybrid format and Department Heads and members of the public were able to attend in person or via Zoom.

Adjustments to agenda:

MOTION: Move to approve the agenda as presented with the exception of removing items 4(C) and 14(B) (Paradis/Clark 3-0, motion passed)

Public Comment: none

Meeting Minutes:

MOTION: Move to approve the minutes of the March 15, 2022 Special Meeting as presented. (Paradis/Clark 3-0, motion passed)

Employee recognition:

MOTION: Move to recognize and thank EMA Director Andrew Sankey for his 10 years of service to Hancock County (Paradis/Clark 3-0, motion passed)

MOTION: Move to recognize and thank Facilities Director Dennis Walls for his 10 years of service to Hancock County (Paradis/Clark 3-0, motion passed)

MOTION: Move to recognize and thank Legal Secretary I Eleanor Truesdale on her 20 years of service to Hancock County (Paradis/Clark 3-0, motion passed)

MOTION: Move to recognize and thank Crew Leader/Janitor Michael Marshall on his 5 years of service to Hancock County (Paradis/Clark 3-0, motion passed)

Jail:

Discussion / Jail Programs:

Volunteer Jean Hendrick was recognized and thanked for 18 years of volunteer work in the Hancock County Jail. Jean volunteers her time in many ways, from counseling inmates to enhancing the jail library. Jean thanked Jail Administrator Richardson and Asst. Jail Administrator Frank Shepard for their work, referencing the many changes that are moving the jail in a positive direction.

MOTION: Move to recognize and thank Jean Hendrick for her 18 years of volunteer work in the County Jail. (Paradis/Clark 3-0, motion passed)

MOTION: Move to promote part time Corrections Officer Galen McDonough to full time at level 9A with full benefits, effective April 9, 2022 as recommended. (Paradis/Clark 3-0, motion passed)

MOTION: Move to accept resignation of full-time Corrections Officer Garrett Giroux and approve classification of part-time Corrections Officer, effective April 9, 2022, as recommended. (Paradis/Clark 3-0, motion passed)

Sealander / SO Entrance –

Architect Mike Sealander gave an update of the bid process for the Sheriff's Office Entrance project. An ad to advertise for bids has been placed; we are prepared to accept bid documents. Sealander referenced the status of the Old Jail and indicated it may be a hazard to construction.

ARP / Broadband –

John Dougherty / Mission Broadband consultant updated the commission on the Municipal Contact Status and Survey reports. More towns have confirmed that they are not pursuing broadband projects or funds through the county.

UT:

UT Supervisor Millard Billings reported that mud season has been terrible this year, particularly for Nicatous Rd. and Martin Ridge Rd. He intends to address them soon, involving hauling in material and using a grader. Billings reported that the State has renewed the Grant Program for the ATV trails. He has been in contact with Acadia Area ATVers; they intend to approach the Commission about engaging in the grant program this year. Commissioner Clark questioned the status of Fletcher's Landing Boat launch. UT Supervisor Billings recalled the State was looking into a property survey to determine how much land they owned.

MOTION: Move to accept and file the UT Supervisor's monthly report as presented. (Paradis/Clark 3-0, motions passed)

LUPC application–

Referencing the LUPC application regarding a stump storage and grinding facility in Fletcher's Landing, the Commissioners agreed their response will be "no comment."

Airport:

MOTION: Move to accept and file the Airport Manager's monthly report as presented. (Paradis/Clark 3-0, motion passed)

MOTION: Move to approve and award the contract to Gordon Contracting of Sangerville, Maine for Phase 2 Drainage Repair in the amount of \$317,897.00 and for the Chair to sign when contract is finalized (Paradis/Clark 3-0, motions passed)

MOTION: Move to approve the Grant Application for Phase 2 Drainage Repair and for the Chair to sign. (Paradis/Clark 3-0, motion passed)

MOTION: Move to approve the contract with Jacobs Engineering for the engineering for Phase 2 Drainage Repairs in the amount of \$104,632.04 and for the Chair to sign. (Paradis/Clark 3-0, motion passed)

MOTION: Move to approve Recommendation Letter to Sean Tiney FAA Airports Division and for the Airport Manager to sign. (Paradis/Clark 3-0, motion passed)

Sheriff:

MOTION: Move to sign the Law Enforcement Contract with the Town of Stonington as presented. (Paradis/Clark 3-0, motion passed)

Cruiser Update:

Sheriff Kane said he was notified that the dealership will begin placing orders on May 5th and the Sheriff's Department will accept bids at any time.

Sheriff Kane said pieces of the brown uniforms are no longer available and they are looking at changing the uniform color to green. A new style of load-bearing vest was part of the Sheriff's request. The total cost was estimated to be \$23,166. Sheriff Kane requested to overspend account 10-100 Uniforms by \$7,003.68.

Commissioner Clark said this type of action needs to be considered during budget development. Sheriff Kane said one of the items he could not get was the carriers for the bullet proof vest. He said he did not need to spend the total amount, this was just the authorization to spend if the existing patrol vacancies are filled. CA Adkins said other budget lines may be underspent and able to absorb the \$7,000 overage in the Uniform line. He also suggested transferring money from the 70 accounts at the end of the year. Commissioner Clark questioned the need to purchase new duty vests.

MOTION: Move to approve the funding request of \$23,166 for new Sheriff's Department uniforms as requested, with \$12,957.10 coming from the 2022 uniforms account, \$3,205.22 from G account 3021-80 SO Forfeiture Account, and thus causing overspending account 10-100 Uniforms by \$7,000.68. (Paradis/Wombacher 2-0, Clark opposed, motion passed)

Deeds:

MOTION: Move to approve and sign the 3-year Land Records Life Cycle Extension with Fidler as presented and recommended. (Paradis/Wombacher 3-0, motion passed)

EMA:

MOTION: Move to proceed with submitting an application through Senator Collins office for Congressional Designated Funding in the amount of \$2.6 Million for a new County Emergency Operations Center/EMA Office and send the letter of support from the County Commission as presented. (Paradis/Clark 3-0, motion passed)

Maintenance:

MOTION: Move to accept and file the Facilities Director's report as presented in his memo dated March 30, 2022. (Paradis/Clark 3-0, motion passed)

MOTION: Move to remove Justin Faulkingham from the County payroll as requested. (Paradis/Clark 3-0, motion passed)

MOTION: Move to hire Damian Abraham of Hancock as part time janitor at Grade / Step 5A, effective April 9, 2022; not to exceed 29 hours per week. (Paradis/Clark 3-0, motion passed)

RCC:

MOTION: Move to accept and file the RCC Director's monthly report as presented. (Paradis/Clark 3-0, motion passed)

RCC Director Conary explained details about the *I am Responding* Dispatch App. He recommended purchasing a County-wide subscription to bring all agencies on to the system. Conary said the most effective pricing is a 5 year term, at a cost of \$13,877.50 annually or \$67,167.10 in full. There was some discussion of using ARP funds for the purchase.

MOTION: Move to sign the Proclamation in Recognition of National Public Safety Telecommunications Week as presented. (Paradis/Clark 3-0, motion passed)

Treasurer:

MOTION: Move to approve the monthly bills and warrants as presented. (Paradis/Clark 3-0, motion passed)

The Treasurer's memo listed the following:

March GF, Airport and Jail Payroll Warrants #22-8, #22-9, #22-10, #22-11, and #22-12 in the aggregate amount of \$561,572.65;

March GF, Airport and Jail Expense Warrants #22-14, #22-15, #22-16, #22-17, #22-18, #22-19, in the aggregate amount of \$887,304.77;

March UT Payroll Warrants #22-35, #22-36, #22-37, #22-38 and #22-39, in the aggregate amount of \$1,098.04;

March UT Expense Warrants #22-17 and #22-18, in the aggregate amount of \$12,609.67

MOTION: Move to accept the resignation of Treasurer Michael Boucher, effective immediately. (Paradis/Clark 3-0, motion passed)

Commissioners:

Old Jail / Update and Discussion –

The Ellsworth Historical Society has not withdrawn their application for the Historic Preservation grant, knowing the Commission opposed the conditions regarding an easement on

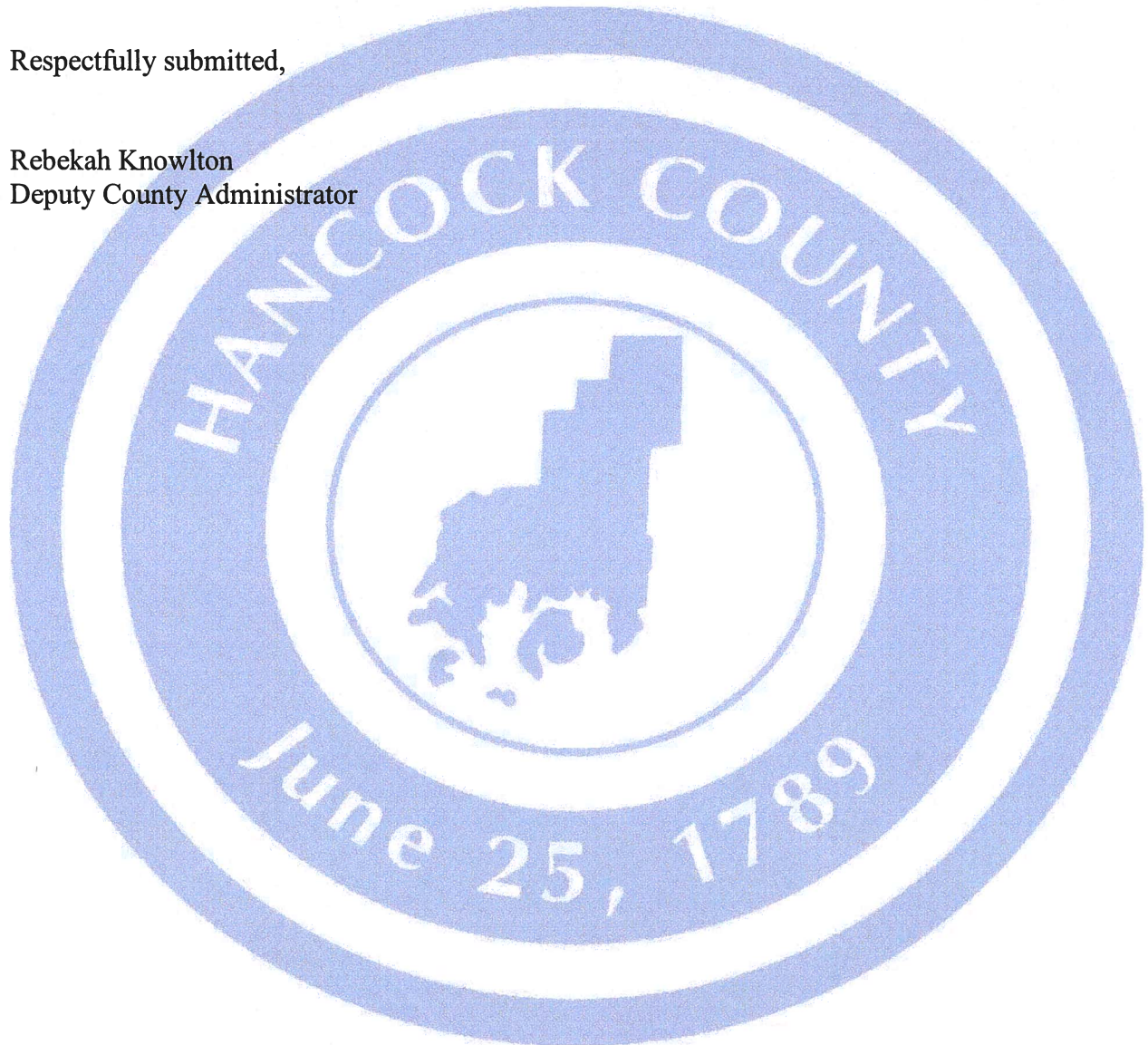
the building. The Commissioners agreed to consult with legal counsel to determine the best way to proceed.

MOTION: Move to go into executive session as permitted by M.R.S.A. Title 1§405 6(A) for exempt employee evaluation, the County Administrator (Paradis/Clark 3-0, motion passed)

MOTION: Move to adjourn (Paradis/Clark 3-0, motion passed)

Respectfully submitted,

Rebekah Knowlton
Deputy County Administrator



NEW BUSINESS

ACADIA DISPOSAL DISTRICT

P.O. Box 248, Northeast Harbor, Maine 04662 207-276-5743 Fax. 207-276-5742

MEMO

To: ADD Member Town – Town of Cranberry Isles
From: Tony Smith, Chair
Re: Local Household Hazardous Waste and Universal Waste Collection Facility
Congressionally Directed Spending Application
Date: April 28, 2022

I am contacting you on behalf of the ADD. The ADD has identified a significant community need for the safe management of Household Hazardous Waste and Universal Waste (HHW&UW) and, to that end, is interested in establishing a year around collection site for the waste. We could keep a lot more of these materials out of the waste stream if we had a local, readily accessible outlet for them. The annual event brings us a few hundred cars, but there are thousands of households in the towns that participate in the collection, including the five ADD member towns and Bar Harbor, Lamoine, Southwest Harbor and Swans Island participate in the annual collection. Acadia National park has indicated they would certainly use a local collection facility. How much waste are we missing with a single collection each year?

With our annual collection process for HHW&UW, people store the materials for up to a year then take them to our annual collection. Bar Harbor residents can take their UW to their own facility and the EMR transfer station offers UW collection on the second Saturday each month. There are no local collection facilities in our areas that can collect the materials in the amounts that we collect, or more, at our annual event. It is our opinion we can exceed the annual amount collected at our annual event of both HHW&UW with a local, local collection facility. As more electrical devices are developed and become commonplace, so will a need for managing them when they have met their serviceable life. If we had a local drop off location for both HHW&UW that was open, for example, Saturdays and an additional day or two during the week in place of the annual collection, I believe it would be appreciated and very well used. We have learned over the years that the easier and more convenient you make something, like recycling for example, the more participation you will get from the people which means more waste will be properly disposed of.

The ADD has submitted an application for Congressionally Directed Spending, CDS, through Senator Collins and Senator Kings offices for the amount of \$350,000, or more, if the funds are available. Our estimate of the costs for such a facility is \$436,000 or, \$86,000 less than the requested amount of \$350,000 hence our applications request for more than the requested amount. We have had back and forth question-and-answer e-mail exchanges with representatives of both senator's offices and are confident in our chances for approval of our application.

The \$350,000 we are requesting might look familiar to some of you. This amount was prompted by longstanding authorization in the 1986 Acadia Boundary Act related to solid waste management on Mount Desert Island, including Acadia National Park. The authorization described development of an on-island transfer station on a site identified by the Federal

government. It also described a Federal contribution of 50% of the costs towards development of a facility or up to \$350,000, whichever was less. To date, no transfer station has been constructed and likely never will be for reasons which include urbanization of the area identified for the facility, no ready access to the site and physical conditions of the site. In addition, it is our understanding that Federal legislation will likely make a change to the 1986 legislation that will allow for the site to be used for workforce housing, including for Acadia National Park. As such, the ADD will not be pursuing the \$350,000 described in the 1986 legislation but applying for the same amount in the CDS. This assures us that Acadia National Parks annual budget will not be called on to provide the \$350,000 or any part of it. As previously discussed, this amount may not be adequate for development of such a facility on its own but, if successful with our application, we may be awarded more than the \$350,000. If not, an option would be to approach the towns and Acadia National Park to ask them if they would assist with providing funding for any outstanding difference in grant and actual costs. Nothing would be done with the funding if we are successful with our application, without involving the member towns.

Based on the information presented above, the directors of the ADD request that the member towns consider providing the ADD with a letter of support for the proposed project and the application for CDS funds for it. We will in turn provide the letters to the offices of Senator Collins and Senator King as part of the application process. The application does describe the letters of support as "optional". It is our understand that being able to provide letters of support will greatly increase our chances of being successful with our application. We ask that this information, and the sample letter of support included with this memo, be reviewed, and acted upon by your respective Selectboards at their next meeting. We have also included sample language for your Selectboard agenda language for your consideration and use here.

Suggested Selectboard meeting agenda language:

Consideration of providing a letter of support for the Acadia Disposal Districts application for Congressionally Directed Spending in the amount of \$350,000 to be used, if the application is successful, for development of a local household hazardous waste and universal waste collection facility.

Thank you for your consideration of our request.

Enc.

Cc. ADD Member Towns
ADD Board of Directors

ADD Member Town Letterhead

Sample Support Letter

April 28, 2022

Senator Susan Collins
c/o Molly Ryan
413 Dirksen Building
Washington, DC 20510

Senator Angus King
c/o Patrick Bonds
133 Hart Building
Washington, DC 20510

Re: Letter of Support for Acadia Disposal Districts
Application for Congressionally Directed Spending Funds

Dear Senator Collins and Senator King:

We have been authorized by Tony Smith, Chair of the Acadia Disposal District (ADD) to write to you in support of ADD's request for funding in the amount of \$350,000 to develop a facility to accept and manage Household Hazardous Waste and Universal Waste (HHW& UW) for the greater Mount Desert Island region.

We have reviewed and agree with the information included in ADD's memorandum provided to us about this proposal. The facility ADD is proposing would greatly improve our ability to manage this rapidly developing and highly distinctive solid waste stream. As matters now stand, ADD's collection of HHW&UW waste is limited to an annual collection event. Although, this event has always drawn considerable participation throughout the region, we believe it captures only a small part of the need. Since ADD began coordinating the annual collection event in 2005, changing times tell us that the one day a year collection is not enough. If a facility were established capable of accepting these HHW&UW materials on a regular basis, we are confident that the residents of _____ [name of community] would welcome it and would use it regularly.

We would like to stress that under ADD's proposal, the HHW&UW facility would be locally owned and operated. ADD is well situated to develop and implement this program and to ensure that it is successful. In short, we believe this project would significantly strengthen and broaden ADD's ability to meet its solid waste management mission.

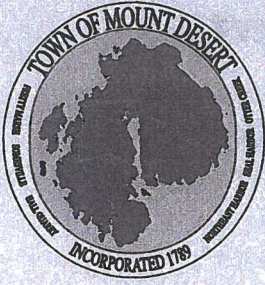
We know that you share our commitment to meet the highest environmental standards and to help ensure the health and safety of our communities through effective solid waste management. We are grateful for your interest in and support of ADD's proposal for the \$350,000 Congressionally Directed Spending request. At the same time, we would note that this amount may not cover all the costs of implementing this project and that, if possible, we would ask you

ADD Member Town Letterhead

to seek funding for ADD in the full amount. We understand that ADD has provided you with the total estimated cost of the project.

We thank you for your help and would be happy to answer any questions or provide any assistance in support of ADD's request.

Sincerely,



Town of Mount Desert

Board of Selectmen

21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5531 Fax 207-276-3232
Web Address www.mtdesert.org

POLICY ON TREASURER'S DISBURSEMENT WARRANTS FOR EMPLOYEE WAGES AND BENEFITS

Purpose. This policy allows designated municipal officers acting on behalf of the full board of municipal officers, to review, approve, and sign municipal treasurer's disbursement warrants, for wages and benefits only.

This policy is additional to, not in lieu of, majority power. Nothing in this policy is intended to replace the authority of the full board of municipal officers, acting by majority vote, to act on any treasurer's warrant, including warrants for wages and benefits.

Delegation of authority. Pursuant to 30-A MRSA § 5603(2) (A) (1), the following authority is granted with respect to treasurers disbursement warrants **for municipal employee wages and benefits only**:

Current municipal officers. The municipal officers in office at the time of execution of this policy are: Martha T. Dudman, Wendy H. Littlefield, John B. Macauley, James F. Mooers, and Geoffrey Wood.

Any one of the municipal officers named above, acting alone, may review, approve, and sign such warrants.

Effective date and term. This policy becomes effective on the date indicated below, and remains in effect for one-year from its effective date, or until the next annual election of municipal officers.

Renewal. This policy shall be renewed annually after the election of municipal officers. Any renewal is valid until the next annual election of municipal officers, unless a sooner date of expiration is specified.

Copies. The Chair of the municipal officers will furnish copies of this policy to the municipal clerk and to the municipal treasurer. If the clerk and the treasurer are the same person, a copy shall nonetheless be provided to that person in each capacity.

Reminder. The treasurer shall remind the municipal officers to consider renewing this policy annually before it lapses.

Original. The municipal clerk shall maintain the original of this policy on file.

Dated: May 3, 2022 at Town of Mount Desert:



Town of Mount Desert

Board of Selectmen

21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5531 Fax 207-276-3232
Web Address www.mtdesert.org

POLICY ON TREASURER'S DISBURSEMENT WARRANTS FOR STATE FEES

Purpose. This policy allows designated municipal officers (selectmen), acting on behalf of the full board of municipal officers, to review, approve, and sign municipal treasurer's disbursement warrants for payment of state fees only.

This policy is additional to, not in lieu of, majority power. Nothing in this policy is intended to replace the authority of the full board of municipal officers, acting by majority vote, to act on any treasurer's warrant, including warrants for payment of state fees.

Delegation of authority. Pursuant to 30-A MRSA § 5603(2)(A)(3), the following authority is granted with respect to treasurer's disbursement warrants **for payment of state fees only.**

Current municipal officers. The municipal officers in office at the time of execution of this policy are: Martha T. Dudman, Wendy H. Littlefield, John B. Macauley, James F. Mooers, and Geoffrey Wood.

Any one of the municipal officers named above, acting alone, may review, approve, and sign such warrants.

Effective date and term. This policy becomes effective on the date indicated below, and remains in effect for one-year from its effective date, or until the next annual election of municipal officers.

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Copies. The Chair of the municipal officers will furnish copies of this policy to the municipal clerk and to the municipal treasurer. If the clerk and the treasurer are the same person, a copy shall nonetheless be provided to that person in each capacity.

Reminder. The municipal treasurer shall remind the municipal officers to consider renewing this policy annually before it lapses.

Original. The municipal clerk shall maintain the original of this policy on file.

Dated: May 3, 2022 at Town of Mount Desert:



Town of Mount Desert

Board of Selectmen

21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5531 Fax 207-276-3232
Web Address www.mtdesert.org

MUNICIPAL OFFICERS' POLICY ON DISBURSEMENT OF MUNICIPAL EDUCATION COSTS

Pursuant to 20-A MRSA Section 15006(1) and 30-A MRSA section 5603(2)(a), the municipal treasurer is hereby authorized to disburse funds to pay municipal education costs when the treasurer has been presented with a disbursement warrant signed by the school superintendent and approved by a majority of the school board.

Before disbursing any funds on such a warrant, however, the municipal treasurer shall be satisfied that the warrant is indeed signed by at least a majority of the school board. The treasurer may accept as such satisfaction a written and signed certification of the pertinent fact from the school superintendent, or, if the warrant itself indicates the fact, then the treasurer may rely on the representation of the warrant without further inquiry. The treasurer shall not, however, pay any item on a warrant if payment of that item would result in an overdraft, and shall report his refusal to honor the item in writing to the superintendent and to the municipal officers promptly.

The Town Manager shall ensure that this policy is brought to the attention of the municipal officers annually for consideration of renewal. The municipal clerk shall, after approval by the municipal officers of any meeting in which they have voted a renewal of this policy, attest to such renewal by endorsing the policy below, and shall then file a copy of the policy bearing that renewal endorsement in the clerk's files and shall deliver a copy to the municipal treasurer.

Dated: May 3, 2022 at Town of Mount Desert:



Town of Mount Desert

Board of Selectmen

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232

Web Address www.mtdesert.org

APPLICATION OF PAYMENTS TO UNPAID TAXES POLICY Pursuant to 36 M.R.S.A. § 906

We, the Municipal Officers of the Town of Mount Desert, upon request of the Tax Collector of said Town, hereby authorize and direct said Tax Collector, pursuant to Title 36, Maine Revised Statutes Annotated, section 906, to apply any tax payment received from an individual as payment for any property tax against outstanding or delinquent taxes due on said property in chronological order beginning with the oldest unpaid tax bill, provided, however, that no such payment may be applied to any tax for which an abatement application or appeal is pending unless approved in writing by the taxpayer.

Dated: May 3, 2022 at Town of Mount Desert:



Town of Mount Desert

Board of Selectmen

21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5531 Fax 207-276-3232
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MUNICIPAL OFFICERS' POLICY ON REIMBURSEMENT

Consideration and approval of any permit reimbursement request shall be the purview of the Code Enforcement Officer.

Any approved request for reimbursement of a permit fee shall be assessed a 10% administration fee levied against the cost of the permit.

Any Permittee failing to act on an issued permit within one year of the date of issuance shall be ineligible for reimbursement.

Any permit that has been acted upon, regardless of the completeness of the project for which the permit has been issued, shall be ineligible for reimbursement of the permit fee or any portion thereof.

Dated: May 3, 2022 at Town of Mount Desert:



Town of Mount Desert

Board of Selectmen

21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5531 Fax 207-276-3232
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ORDERED, That the Board of Selectmen hereby authorizes the Town Manager and his designee to sign BYOB and Off-Premises Catering liquor license applications on behalf of the Municipal Officers, during the period May 4, 2022 through May 31, 2023.

Dated: May 3, 2022 at Town of Mount Desert:



Town of Mount Desert

Board of Selectmen

21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5531 Fax 207-276-3232
Web Address www.mtdesert.org

May 3, 2022

Approved Town Counsel for 2022-2023

Bergen & Parkinson
Drummond Woodsum Law Firm
Eaton Peabody
William Kelly, Atty. of Kelly & Collins, LLC
Olafsen & Eilers, LLC
Patterson Law Offices
James Collier, Smith & Collier PA

Dated: May 3, 2022 at Town of Mount Desert:

Attest:

Martha T. Dudman

Wendy H. Littlefield

John B. Macauley

James F. Mooers

Geoffrey Wood

A majority of the Municipal Officers of the Town of Mount Desert

TREASURER'S WARRANTS

Warrants for BOS Agenda:

BOS Agenda:

5/3/2022

	Description	#	Date	Amount
A. Warrants to be Approved and Signed:				
	Town Invoices	AP#2264	05/04/22	\$ 175,818.08
	Reissue of Stopped Payment	AP#2262	04/27/22	23836.02
				<u><u>\$ 199,654.10</u></u>
B. Authorized Warrants to be Signed: (Wendy needs to abstain) (Prior Electronic or Manual Authorization)				
	Town State Fees & P/R Benefits			
		AP#2261	04/21/22	79,329.98
		AP#2263	04/27/22	4222.46
	Town Payroll			
		PR#2224	04/29/22	\$ 126,976.77
		PR#2225	04/21/22	\$ 2,151.85
				<u><u>\$ 212,681.06</u></u>
C. Warrants to be Acknowledged:				
	School Invoices			
	School Payroll			
		22	04/29/22	\$ 189,623.45
				<u><u>\$ 189,623.45</u></u>
TOTAL WARRANTS FOR BOS MEETING				<u><u>\$ 601,958.61</u></u>

**TOWN OF MOUNT DESERT
ACCOUNTS PAYABLE WARRANT**

WARRANT AP# 2264

CHECK DATE: May 4, 2022

CHECK NUMBER:	<u>316816</u>	through	<u>316862</u>	\$ <u>154,112.56</u>	Check payments
CHECK NUMBER:	<u>24</u>	and	<u>24</u>	\$ <u>380.00</u>	Electronic payments
EFT NUMBER:	<u>2249</u>	through	<u>2262</u>	\$ <u>45,896.54</u>	ACH Payments
EFT or CK NUMBER:	<u>316185</u>	and	<u>316729</u>	\$ <u>(24,571.02)</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 175,818.08

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley

Martha T Dudman

James F Mooers

Geoffrey V Wood

Wendy H Littlefield



1
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04/28/2022 10:50
69051you
Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INVOICE DATE PO WARRANT NET

INVOICE	INVOICE DATE	PO	WARRANT	NET
24 05/03/2022 WIRE Invoice: 469355234	1465 U S BANK EQUIPMENT FINANCE INC 380.00 1221000 55320	469355234	04/05/2022 Copier and printer lease COPIER LEASE	380.00
2249 05/04/2022 EFT Invoice: MTD0422	2740 BRIAN LIPPOLD MTD0422 1,800.00 1770100 54539	54539	04/01/2022 Broadband Study CONSULTANT-BROADBAND	1,800.00
2250 05/04/2022 EFT Invoice: X100006069:01	124 COLWELL DIESEL SERVICE & GARAGE I X100006069:01 MUFFLER CLAMP BJ GEN REPAIRS & MAINT 43.26 1550100 55400	55400	04/15/2022 MUFFLER CLAMP BJ GEN REPAIRS & MAINT	43.26
Invoice: X100006068:01	COLWELL DIESEL SERVICE & GARAGE I X100006068:01 COOLANT BJ GEN REPAIRS & MAINT 143.88 1550100 55400	55400	04/15/2022 COOLANT BJ GEN REPAIRS & MAINT	143.88
Invoice: X100005298:01	COLWELL DIESEL SERVICE & GARAGE I X100005298:01 FUEL SENDER BJ GEN REPAIRS & MAINT 160.99 1550100 55400	55400	04/15/2022 FUEL SENDER BJ GEN REPAIRS & MAINT	160.99
Invoice: X100005967:01	COLWELL DIESEL SERVICE & GARAGE I X100005967:01 WINDOWS BUS 6 MD ELEMENTARY SCHOOL 673.90 1990100 59200	59200	04/05/2022 WINDOWS BUS 6 MD ELEMENTARY SCHOOL	673.90
Invoice: X100005982 01	COLWELL DIESEL SERVICE & GARAGE I X100005982 01 Generator Block Heaters-EM GENERATOR SVCS 576.40 1550552 55405	55405	04/06/2022 Generator Block Heaters-EM GENERATOR SVCS	576.40
2251 05/04/2022 EFT Invoice: 7557	1735 CONNECTIVITY WORKS INC 7557 460.65 1221000 57400	57400	04/19/2022 phone system work EQUIP-TECH HARDWARE	460.65
2252 05/04/2022 EFT Invoice: 10578273462	148 DELL MARKETING LP 10578273462 152.44 1221000 57400	57400	04/21/2022 2 Backup batteries EQUIP-TECH HARDWARE	152.44
Invoice: 10578707538	DELL MARKETING LP 10578707538 39.73 1221000 57400	57400	04/22/2022 Cradlepoint Small 2x2 power adapter EQUIP-TECH HARDWARE	39.73
24 TOTAL:				380.00
2249 TOTAL:				1,800.00
2250 TOTAL:				1,598.43
2251 TOTAL:				460.65



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066 INVOICE

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
CHECK			2252 TOTAL:	192.17
2253 05/04/2022 EFT Invoice: 600806	04/11/2022		AP2264	300.00
	Police Matters LEGAL			
Invoice: 600805	04/11/2022		AP2264	197.50
	Planning Board PB LEGAL			
Invoice: 600803	04/11/2022		AP2264	780.00
	Legal Counsel Human Resources CONSULTANT-ADMIN			
Invoice: 600804	04/11/2022		AP2264	2,560.00
	Legal Advice Marina and Admin LEGAL LEGAL			
2254 05/04/2022 EFT Invoice: 135465	04/12/2022		AP2264	233.96
	Prescription Safety Eyewear-EM UNIFORMS			
2255 05/04/2022 EFT Invoice: 0000275562	03/30/2022		AP2264	1,791.39
	DIESEL FUEL SYSTEM REPAIRS BJ BLDG REPAIR & MAINT			
2256 05/04/2022 EFT Invoice: 20221844	04/14/2022		AP2264	11,981.78
	Main street admin and inspect ts Construction-Budget			
Invoice: 20221885	04/15/2022		AP2264	1,164.90
	IT support Municipal Office IT/TECH FEE			
Invoice: 20221886	04/15/2022		AP2264	188.15
	IT support Police Department IT/TECH FEE			
Invoice: 20221887	04/15/2022		AP2264	52.50
	It Support NEH WWTP IT/TECH FEE			



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

10100
TYPE VENDOR NAME

1326 DURLIN LUNT
Invoice: Mileage LOT meeting

2142 MODERN PEST SERVICES, LLC
Invoice: 5264173

2693 NO FRILLS OIL COMPANY
Invoice: 518294

1609 TYLER TECHNOLOGIES INC
Invoice: 045-374544

1842 VERSANT POWER
Invoice: 1005734-1 040722

VERSANT POWER
Invoice: 10057323-3 040422

VERSANT POWER
Invoice: 10545196-3 040722R

VERSANT POWER
Invoice: 10057328-4 040722R

VERSANT POWER
Invoice: 10057334-6 040422

Invoice: Mileage LOT meeting

Invoice: 5264173

Invoice: 045-374544

Invoice: 1005734-1 040722

Invoice: 10057323-3 040422

Invoice: 10545196-3 040722R

Invoice: 10057328-4 040722R

Invoice: 10057334-6 040422

Invoice: Mileage LOT meeting

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Invoice: 10057334-6 040422

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Invoice: 1005734-1 040722

Invoice: 10057323-3 040422

Invoice: 10545196-3 040722R

Invoice: 10057328-4 040722R

Invoice: 10057334-6 040422

Invoice: Mileage LOT meeting

Invoice: 5264173

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Invoice: 1005734-1 040722

Invoice: 10057323-3 040422

Invoice: 10545196-3 040722R

Invoice: 10057328-4 040722R

Invoice: 10057334-6 040422

Invoice: Mileage LOT meeting

Invoice: 5264173

Invoice: 045-374544

Invoice: 1005734-1 040722

Invoice: 10057323-3 040422

Invoice: 10545196-3 040722R

Invoice: 10057328-4 040722R

Invoice: 10057334-6 040422

CASH ACCOUNT: 100	CHK DATE	TYPE VENDOR NAME	INVOICE	INV DATE	PO	WARRANT	NET
INVOICE DTL DESC							
2257 05/04/2022 EFT	1326 DURLIN LUNT	Mileage LOT meeting 04/26/2022	AP2264			2256 TOTAL:	13,387.33
Invoice: Mileage LOT meeting		Travel League of Towns Meeting					
		TOWN MGR EXPENSE					15.80
		15.80 1220110 52700					
2258 05/04/2022 EFT	2142 MODERN PEST SERVICES, LLC	2142 MODERN PEST SERVICES, LLC	5264173	04/15/2022	AP2264	2257 TOTAL:	15.80
Invoice: 5264173		Stat. 2 pest control					
		78.75 1440330 55200 432					78.75
		BLDG REPAIR & MAINT-S2 SH					
2259 05/04/2022 EFT	2693 NO FRILLS OIL COMPANY	2693 NO FRILLS OIL COMPANY	518294	04/19/2022	AP2264	2258 TOTAL:	78.75
Invoice: 518294		Yachtsmans Fuel					
		154.49 6010100 53400					154.49
		HEATING FUEL					
2260 05/04/2022 EFT	1609 TYLER TECHNOLOGIES INC	1609 TYLER TECHNOLOGIES INC	045-374544	04/01/2022	AP2264	2259 TOTAL:	154.49
Invoice: 045-374544		Accounting Software					
		12,081.25 1221000 55330 800					12,081.25
		SOFTWARE MUNIS LICENSE					
2261 05/04/2022 EFT	1842 VERSANT POWER	1842 VERSANT POWER	1005734-1 040722	04/07/2022	AP2264	2260 TOTAL:	12,081.25
Invoice: 1005734-1 040722		Joy Road Pool electricity					
		18.25 1990100 59200					18.25
		MD ELEMENTARY SCHOOL					
Invoice: 10057323-3 040422		VERSANT POWER					45.85
		10057323-3 040422					
		Yachtsmen power					
		45.85 6010100 55010					45.85
		ELECTRICITY					
Invoice: 10545196-3 040722R		VERSANT POWER					25.60
		10545196-3 040722R					
		40 HARBOR DRIVE UNIT CHARGER BJ					
		25.60 1553000 55010					25.60
		ELECTRICITY-EVSE CHG STA					
Invoice: 10057328-4 040722R		VERSANT POWER					656.20
		10057328-4 040722R					
		LED STREET LIGHTS BJ					
		656.20 1440600 55011					656.20
		STREET LIGHTS-LED					
Invoice: 10057334-6 040422		VERSANT POWER					1,156.68
		10057334-6 040422					
		3296 KWH Sea Street PS Electric-EM					
		1,156.68 1550666 55010					1,156.68
		ELECTRICITY					



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066
INVOICE

NET

INVOICE	INV DATE	PO	WARRANT	NET
INVOICE DTL DESC				
316819 05/04/2022 PRTD 997 CARDMEMBER SERVICES Invoice: 4277 Tractor Supply	03/24/2022	4277 Tractor Supply	AP2264	379.99
		TR#14 TOOL BOX AL GEN REPAIRS & MAINT		
		379.99 1550100 55400		
Invoice: 4946 EBAY O*	04/14/2022	4946 EBAY O*	AP2264	74.53
		SOLAR SPOT LIGHTS FOR TOWN POOL BJ POOL REPAIRS		
		74.53 1660500 55205		
Invoice: Apple iCloud	04/19/2022	Apple iCloud	AP2264	.99
		cloud storage ts CELL PHONES		
		.99 1550552 55130		
Invoice: 0042 Express Ramps	04/20/2022	0042 Express Ramps	AP2264	1,039.92
		RUBBER THRESHOLD RAMPs BJ GEN REPAIRS & MAINT		
		1,039.92 1552000 55400		
Invoice: 6297 DUNKIN	04/12/2022	6297 DUNKIN	AP2264	88.17
		Refreshments for IDEXX WW Class-EM TRAINING		
		88.17 1550552 54100		
Invoice: 9280 EDWARDS	04/12/2022	9280 EDWARDS	AP2264	11.45
		Refreshments for IDEXX WW Class-EM TRAINING		
		11.45 1550552 54100		
Invoice: 9644 DOWNEAST BAKERY	04/12/2022	9644 DOWNEAST BAKERY	AP2264	74.16
		Refreshments for IDEXX WW Class-EM TRAINING		
		74.16 1550552 54100		
Invoice: 0648 AMZN MktP	04/21/2022	0648 AMZN MktP	AP2264	240.12
		office supplies OFFICE SUPPLIES		
		240.12 6010100 53000		
Invoice: 2080 USPS PO	04/21/2022	2080 USPS PO	AP2264	12.65
		Mailing card machine OFFICE SUPPLIES		
		12.65 6010100 53000		
Invoice: 3511 ZOOM.US	04/25/2022	3511 ZOOM.US	AP2264	90.00
		ZOOM LICENSE & LARGE MEETINGS SOFTWARE -ZOOM		
		90.00 1221000 55330 890		
Invoice: 4827 IAAO ORG	04/25/2022	4827 IAAO ORG	AP2264	730.00
		CONFERENCE REGISTRATION TRAVEL		
		730.00 1220660 56100		
Invoice: 1792 FBI LEEDA	03/31/2022	1792 FBI LEEDA	AP2264	695.00
		FBI-LEEDA - Officer Ted Cake 3/31/22 TRAINING		
		695.00 1440110 54100		
Invoice: 1507 Wal-Mart	04/11/2022	1507 Wal-Mart	AP2264	59.85
		Edgcomb - Phone case/screen protector OFFICE SUPPLIES		
		59.85 1440110 53000		



CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
2660 AMZN Mktp	CARDMEMBER SERVICES	04/18/2022	AP2264		21.35
21.35 1440110 53000	Amazon - Sharps container OFFICE SUPPLIES				
5723 Mcdonald's	CARDMEMBER SERVICES	04/20/2022	AP2264		6.36
6.36 1440110 54140	Edgcomb - meal MEAL ALLOWANCE				
3822 Duluth	CARDMEMBER SERVICES	03/31/2022	AP2264		212.43
212.43 1440110 53800	Duluth - uniform pants Chief UNIFORMS				
5058 MSFT	CARDMEMBER SERVICES	04/18/2022	AP2264		13.19
13.19 1440110 53620	Microsoft online services COMPUTER PKG PURCHASE				
1781 Microsoft	CARDMEMBER SERVICES	03/26/2022	AP2264		42.37
42.37 1221000 55140	Microsoft Azure 2/15-3/14/22 EMAIL/INTERNET				
7897 Microsoft	CARDMEMBER SERVICES	04/02/2022	AP2264		60.00
60.00 1221000 55140	Online Services 2/15-4/1/22 EMAIL/INTERNET				
5658 Microsoft	CARDMEMBER SERVICES	04/02/2022	AP2264		300.00
300.00 1221000 55140	Online services 3/2-4/1/22 EMAIL/INTERNET				
0093 Microsoft	CARDMEMBER SERVICES	04/03/2022	AP2264		96.00
96.00 1221000 55140	Online Services 3/2-4/1/22 EMAIL/INTERNET				
7754 Microsoft	CARDMEMBER SERVICES	04/03/2022	AP2264		135.00
135.00 1221000 55140	Online Services 3/2-4/1/22 EMAIL/INTERNET				
0183 Microsoft	CARDMEMBER SERVICES	04/15/2022	AP2264		62.05
62.05 1221000 55140	Microsoft Azure 3/4-4/3/22 EMAIL/INTERNET				
5541 Microsoft	CARDMEMBER SERVICES	04/15/2022	AP2264		106.29
106.29 1221000 55140	Online Service Police Department 3/15-4/14/22 EMAIL/INTERNET				
3746 Hannaford	CARDMEMBER SERVICES	03/28/2022	AP2264		15.98
15.98 1440330 53110 0403	All purpose cleaner FD Supplies				
9029 THE UPS STORE	CARDMEMBER SERVICES	04/07/2022	AP2264		23.88
23.88 1220110 53000	THE UPS STORE COVID POSTERS OFFICE SUPPLIES				



Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE

INV DATE PO WARRANT NET

INVOICE DTL DESC

4,591.73

CHECK 316819 TOTAL:

1,116.90

AP2264

04/13/2022
LOADER RADIATOR BJ
GEN REPAIRS & MAINT

1915 BEAUREGARD EQUIPMENT INC IB43499
1,116.90 1550100 55400

1,116.90

CHECK 316820 TOTAL:

874.49

AP2264

04/15/2022
Fire helmet & boots
EQUIPMENT

1757 BERGERON PROTECTIVE CLOTHING 231421
874.49 1440330 57100

874.49

CHECK 316821 TOTAL:

350.00

AP2264

04/18/2022
Dispatcher Background
OUTSIDE LAB/MEDICAL

2836 DARRELL O. CRANDALL, JR ER-22-5-A020
350.00 1440110 54600

350.00

CHECK 316822 TOTAL:

3,608.00

AP2264

04/07/2022
1100 Gallons Biocide Otter Creek PS-EM
ODOR/GREASE CONTROL

1861 EVOQUA WATER TECHNOLOGIES LLC 905324780
3,608.00 1550669 53214

3,608.00

CHECK 316823 TOTAL:

72.50

AP2264

04/07/2022
Flat head axe
EQUIPMENT

215 FIRE TECH & SAFETY OF NEW ENGLAND 203356
72.50 1440330 57100

72.50

CHECK 316824 TOTAL:

100.70

AP2264

04/18/2022
04/18/22 Coffee Delivery
OFFICE SUPPLIES

2833 FRED'S COFFEE COMPANY, INC. 978204
100.70 1440800 53000

100.70

CHECK 316825 TOTAL:

685.54

AP2264

04/10/2022
Phone charge Town Office
TELEPHONE-USAGE

2110 OTT COMMUNICATIONS 041022
685.54 1221000 55120



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066 INVOICE

CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

CHECK 316830 TOTAL: 998.15

316831 05/04/2022 PRTD 272 HANCOCK COUNTY REGISTRY OF DEEDS 050322 05/03/2022 AP2264 19.00
Invoice: 050322 LIEN DISCHARGE PATTERSON #1113 2021 DEED SVCS

CHECK 316831 TOTAL: 19.00

316832 05/04/2022 PRTD 1064 HARCROS CHEMICALS INC 300167290 04/19/2022 AP2264 559.00
Invoice: 300167290 559.00 1550668 53211 Bleach SH WWTP-EM CHLORINATION

300167289 04/19/2022 AP2264 1,415.00
Invoice: 300167289 HARCROS CHEMICALS INC 300167289 1,415.00 1550668 53213 pH Control/50% Caustic SH WWTP-EM PH CONTROL

CHECK 316832 TOTAL: 1,974.00

316833 05/04/2022 PRTD 1006 HANCOCK COUNTY FIRE FIGHTER ASSOC 2022 04/19/2022 AP2264 50.00
Invoice: 2022 50.00 1440330 54200 HCFA annual dues DUES & MEMBERSHIPS

CHECK 316833 TOTAL: 50.00

316834 05/04/2022 PRTD 1415 A B & J R HODGKINS REFUND OVERPAYMENT 04/25/2022 AP2264 159.61
Invoice: REFUND OVERPAYMENT 159.61 100 40020 OVRPYMNT RAPID RENEWAL 4/14/22 EXCISE TX Motor Vehicle Excise Tax

CHECK 316834 TOTAL: 159.61

316835 05/04/2022 PRTD 947 LAWSON PRODUCTS 9309419989 03/29/2022 AP2264 52.16
Invoice: 9309419989 52.16 1550100 55400 STUDS BJ GEN REPAIRS & MAINT

CHECK 316835 TOTAL: 52.16

316836 05/04/2022 PRTD 1236 MAINE OXY/ SPEC AIR 32475689 04/12/2022 AP2264 156.15
Invoice: 32475689 156.15 1551500 55400 WELDING MATERIAL BJ GEN REPAIRS & MAINT

CHECK 316836 TOTAL: 156.15

316837 05/04/2022 PRTD 413 M C M ELECTRIC INC 21922 04/14/2022 AP2264 8,300.00
Invoice: 21922 8,300.00 6410100 24680 proposal 2021-158 electrical M NEH CAPITAL RESERVE

CHECK 316837 TOTAL: 8,300.00



CASH ACCOUNT: 100 10100 TYPE VENDOR NAME Ckg-BH General Fund 8066 INVOICE

CHECK NO CHK DATE

Invoice: 21923

Invoice: 21945

Invoice: 21946

316838 05/04/2022 PRTD Invoice: 1000426063

316839 05/04/2022 PRTD Invoice: 1000424764

316840 05/04/2022 PRTD Invoice: 99440 0322

316841 05/04/2022 PRTD Invoice: 4082027

316842 05/04/2022 PRTD Invoice: 1000423901

NET

WARRANT

PO

INV DATE

INVOICE

INVOICE DTL DESC

207.00

109.09

331.32

8,947.41

65.00

55.00

70.05

220.00

220.00

60.00

60.00

04/14/2022
LIGHT REPLACEMENT TO BJ
BLDG REPAIR & MAINT

04/20/2022
REPAIRED LIGHTING HIGHWAY GARAGE BJ
GEN REPAIRS & MAINT

04/20/2022
REPAIRED LIGHTING TOWN POOL BJ
GEN REPAIRS & MAINT

04/25/2022
Planning Board Workshop - Loftus Keller
PB TRAINING

04/07/2022
2022 MMTCTA Tax Lien Procedures Workshop
TRAINING

03/31/2022
Drinking water
OFFICE SUPPLIES-S1 NEH

04/08/2022
OSHA Med Quest. Reviews
MEDICAL TESTING

04/12/2022
New Clerks Webinar - Buchanan
TRAINING

21923 207.00 1552000 55200

21945 109.09 1550100 55400

21946 331.32 1552500 55400

1000426063 65.00 1220440 54100

1000424764 55.00 1220500 54100

99440 0322 70.05 1440330 53000 431

4082027 220.00 1440330 52400

1000423901 60.00 1220220 54100

M C M ELECTRIC INC

M C M ELECTRIC INC

M C M ELECTRIC INC

425 MAINE MUNICIPAL ASSOCIATION

861 MMTCTA

502 MOUNT DESERT SPRING WATER

468 MOUNT DESERT ISLAND HOSPITAL & HE

435 MAINE TOWN & CITY CLERKS ASSOCIAT

AP2264

AP2264

AP2264

AP2264

AP2264

AP2264

AP2264

AP2264

CHECK 316837 TOTAL:

CHECK 316838 TOTAL:

CHECK 316839 TOTAL:

CHECK 316838 TOTAL:

CHECK 316839 TOTAL:

CHECK 316840 TOTAL:

CHECK 316841 TOTAL:

CHECK 316842 TOTAL:



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04/28/2022 10:50
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INVOICE DATE PO WARRANT NET

INVOICE	INVOICE DATE	PO	WARRANT	NET
316843 05/04/2022 PRTRD Invoice: 5970	1356 MUNICIPAL REVIEW COMMITTEE	5970	AP2264	8,204.04
	8,204.04 1551500 55502			
	PERC tip fee Mar-2022 ts TIPPING FEE CROM			
	CHECK	316843 TOTAL:		8,204.04
316844 05/04/2022 PRTRD Invoice: 527629	2160 COASTAL AUTO PARTS	527629	AP2264	61.04
	61.04 1550100 55400			
	FILTERS BJ GEN REPAIRS & MAINT			
	CHECK	316843 TOTAL:		61.04
Invoice: 526356	COASTAL AUTO PARTS	526356	AP2264	61.04
	61.04 1550100 55400			
	FILTERS BJ GEN REPAIRS & MAINT			
Invoice: 524092	COASTAL AUTO PARTS	524092	AP2264	44.28
	44.28 1550100 55400			
	SHOP TOWELS BJ GEN REPAIRS & MAINT			
Invoice: 524928	COASTAL AUTO PARTS	524928	AP2264	36.26
	36.26 1550100 55400			
	ABRASIVE WHEEL BJ GEN REPAIRS & MAINT			
Invoice: 526309	COASTAL AUTO PARTS	526309	AP2264	61.12
	61.12 1550100 55400			
	GRINDING WHEEL BJ GEN REPAIRS & MAINT			
	CHECK	316844 TOTAL:		263.74
316845 05/04/2022 PRTRD Invoice: 3576	2723 NEW ENGLAND BIOASSAY INC	3576	AP2264	1,080.00
	1,080.00 1550552 54600			
	WET Testing SV WWTP-EM OUTSIDE LAB/TESTING			
	CHECK	316845 TOTAL:		1,080.00
316846 05/04/2022 PRTRD Invoice: 8175430X	901 NFPA	8175430X	AP2264	175.00
	175.00 1440330 54200			
	NFPA Annual Dues DUES & MEMBERSHIPS			
	CHECK	316846 TOTAL:		175.00
316847 05/04/2022 PRTRD Invoice: 238363004001	547 OFFICE DEPOT	238363004001	AP2264	100.94
	100.94 1550552 53000			
	Writing Pads, Coffee-EM OFFICE SUPPLIES			
	CHECK	316847 TOTAL:		100.94



P 13
apcsbdsb

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

04/28/2022 10:50
69051you

CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

10100 Ckg-BH General Fund 8066
INVOICE

NET

INVOICE DTL DESC

INVOICE	INV DATE	PO	WARRANT	NET
316855 05/04/2022 PRD Invoice: REFUND OVERPAYMENT	05/03/2022	AP2264	AP2264	36.57
2850 JEROME SUMINSBY	OVERPAYMENT RE 2155 FY22			
36.57 100	Accounts Payable-Refunds			
20010	CHECK	316855	TOTAL:	36.57
316856 05/04/2022 PRD Invoice: PE 4 Gilpatrick	04/15/2022	AP2264	AP2264	96,026.04
2827 T BUCK CONSTRUCTION INC	PE 4 Gilpatrick			
101,080.04 3000048	PE 2: Gilpatrick Pump station improvements ts			
-5,054.00 300	Construction			
57710	Retainage Payable			
24560	CHECK	316856	TOTAL:	96,026.04
316857 05/04/2022 PRD Invoice: BIL042122000002710	04/21/2022	AP2264	AP2264	120.30
1387 TREASURER, STATE OF MAINE	04/22 Telco Circuit Charges			
120.30 1440800	IT/TECH FEE			
54250	CHECK	316857	TOTAL:	120.30
316858 05/04/2022 PRD Invoice: Mar 2022 Unemployment	03/31/2022	AP2264	AP2264	712.00
1213 TREASURER, STATE OF MAINE	Unemployment 3/5 - 3/26/22			
712.00 1220800	UNEMPLOYM ENT			
52130	CHECK	316858	TOTAL:	712.00
316859 05/04/2022 PRD Invoice: 0272908264	04/14/2022	AP2264	AP2264	161.12
737 UNIFIRST CORP	HWY/MSW/P&C Uniforms-EM			
35.00 1551500	UNIFORMS			
20.00 1552500	UNIFORMS			
106.12 1550100	UNIFORMS			
0272908265	WW Uniforms-EM			
53800	UNIFORMS			
100.99 1550552	UNIFORMS			
53800	CHECK	316859	TOTAL:	161.12
316859 05/04/2022 PRD Invoice: 0272908265	04/14/2022	AP2264	AP2264	100.99
737 UNIFIRST CORP	HWY/MSW/P&C Uniforms-EM			
35.00 1551500	UNIFORMS			
20.00 1552500	UNIFORMS			
106.12 1550100	UNIFORMS			
0272909784	WW Uniforms-EM			
53800	UNIFORMS			
100.99 1550552	UNIFORMS			
53800	CHECK	316859	TOTAL:	100.99
316859 05/04/2022 PRD Invoice: 0272909784	04/21/2022	AP2264	AP2264	161.12
737 UNIFIRST CORP	HWY/MSW/P&C Uniforms-EM			
35.00 1551500	UNIFORMS			
20.00 1552500	UNIFORMS			
106.12 1550100	UNIFORMS			
0272909785	WW Uniforms-EM			
53800	UNIFORMS			
100.99 1550552	UNIFORMS			
53800	CHECK	316859	TOTAL:	161.12
316859 05/04/2022 PRD Invoice: 0272909785	04/21/2022	AP2264	AP2264	100.99
737 UNIFIRST CORP	WW Uniforms-EM			
100.99 1550552	UNIFORMS			
53800	CHECK	316859	TOTAL:	100.99



CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INVOICE DTL DESC WARRANT NET

316860	05/04/2022	PRTD	742 USA BLUEBOOK	934906	04/05/2022	AP2264	3,851.14
Invoice: 934906							
				1,283.71	1550666	55400	Roots 56 URAI Blower-EM
				1,283.71	1550667	55400	GEN REPAIRS & MAINT
				1,283.72	1550668	55400	GEN REPAIRS & MAINT
							CHECK 316859 TOTAL:
							524.22
316861	05/04/2022	PRTD	1745 WAGWORKS INC (USE REMIT 1)	INV3704888	04/25/2022	AP2264	70.00
Invoice: INV3704888							
				70.00	1220800	54532	FSA Admin Fee acct #2054238
							ADMIN-SE125
							CHECK 316860 TOTAL:
							3,851.14
316862	05/04/2022	PRTD	2076 THOMAS WALLACE	9385	04/13/2022	AP2264	96.00
Invoice: 9385							
				96.00	1440330	55200 433	Stat. #3 repairs
							BLDG REPAIR & MAINT-S3 SV
							CHECK 316861 TOTAL:
							70.00
							CHECK 316862 TOTAL:
							96.00

NUMBER OF CHECKS 62 *** CASH ACCOUNT TOTAL *** 200,389.10

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	47	154,112.56
TOTAL WIRE TRANSFERS	1	380.00
TOTAL EFT'S	14	45,896.54
*** GRAND TOTAL ***		200,389.10

APP	EFF DATE	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	LINE DESC	T OB	DEBIT	CREDIT
APP	05/04/2022	AP2264	Accounts Payable				AP CASH DISBURSEMENTS JOURNAL			81,600.32	
APP	05/04/2022	AP2264	AP CASH DISBURSEMENTS JOURNAL				Ckg-BH General Fund 8066				200,389.10
APP	05/04/2022	AP2264	Accounts Payable				AP CASH DISBURSEMENTS JOURNAL			10,055.96	
APP	05/04/2022	AP2264	AP CASH DISBURSEMENTS JOURNAL				Accounts Payable				108,732.82
APP	05/04/2022	AP2264	GENERAL LEDGER TOTAL							200,389.10	200,389.10
DT-MARINA										10,055.96	
DT Gen fund											10,055.96
DTF-CAP IMP										108,732.82	
DT Gen fund											108,732.82
SYSTEM GENERATED ENTRIES TOTAL										118,788.78	118,788.78
JOURNAL 2022/11/15 TOTAL										319,177.88	319,177.88

JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100 General Fund	2022 11	15	05/04/2022	Ckg-BH General Fund 8066		
100-10100				Accounts Payable	81,600.32	200,389.10
100-20000				DTF-CAP IMP	108,732.82	
100-35030				DT-MARINA	10,055.96	
100-35060				FUND TOTAL	200,389.10	200,389.10
300 Capital Projects	2022 11	15	05/04/2022	Accounts Payable	108,732.82	
300-20000				DT Gen fund		108,732.82
300-35010				FUND TOTAL	108,732.82	108,732.82
600 Marina	2022 11	15	05/04/2022	Accounts Payable	10,055.96	
600-20000				DT Gen fund		10,055.96
600-35010				FUND TOTAL	10,055.96	10,055.96

04/28/2022 10:50
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
100 General Fund	118,788.78	108,732.82
300 Capital Projects		10,055.96
600 Marina		
	<u>118,788.78</u>	<u>118,788.78</u>

TOTAL

** END OF REPORT - Generated by Lisa Young **



04/26/2022 12:12
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 1
apcshdab

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066
INVOICE

INV DATE PO WARRANT

NET

INVOICE DTL DESC

INVOICE	INV DATE	PO	WARRANT	NET
316185	12/21/2021	VOID		
Invoice: 2021	462 MARY MITCHELL - TRUSTEE	2021		-735.00
	Annual RWWSP Benefit			
	RWWSP Benefit			
316729	04/05/2022	VOID		
Invoice: 10057328-4	1842 VERSANT POWER	10057328-4		-657.60
	030922 LED STREET LIGHTS BJ			
	STREET LIGHTS-LED			
Invoice: 10545196-3	VERSANT POWER	10545196-3		-27.44
	030622 40 HARBOR DR UNIT CHRGR BJ			
	ELECTRICITY-EVSE CHG STA			
Invoice: 10057323-3	VERSANT POWER	10057323-3		-59.63
	030622 yachtsmen power			
	ELECTRICITY			
Invoice: 10558315-3	VERSANT POWER	10558315-3		-685.43
	030522 marina power			
	ELECTRICITY			
Invoice: 10558316-5	VERSANT POWER	10558316-5		-2,999.44
	030522 marina power			
	ELECTRICITY			
Invoice: 10003320-2	VERSANT POWER	10003320-2		-6,285.08
	030622 marina power			
	ELECTRICITY			
Invoice: 10057341-1	VERSANT POWER	10057341-1		-18.30
	030722 Electricity Joy Road Pool			
	MD ELEMENTARY SCHOOL			
Invoice: 10003319-0	VERSANT POWER	10003319-0		-8,910.00
	030722 37880 KWH NEH WWTP			
	ELECTRICITY			
Invoice: 10057322-1	VERSANT POWER	10057322-1		-25.98
	030822 36 KWH SGT Drive PS			
	ELECTRICITY			
Invoice: 10057329-6	VERSANT POWER	10057329-6		-1,436.25
	030722 6611 KWH GILPAT Cove PS			
	Electric-EM			
Invoice: 10057343-5	VERSANT POWER	10057343-5		-306.74
	030722 1345 KWH Garry Moore PS			
	Electric-EM			
Invoice: 10057334-6	VERSANT POWER	10057334-6		-1,582.16
	030622			

Not
resubmited,
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check from
2

Warrant
At a later
date
reissued
no

CHECK 316185 TOTAL:

04/26/2022 12:12
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

P 4
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FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100	General Fund	2022 11	2	05/03/2022	Ckg-BH General Fund 8066	24,571.02	
	100-10100				Accounts Payable		14,541.44
	100-20000				DT-MARINA		10,029.58
	100-35060						
					FUND TOTAL	24,571.02	24,571.02
600	Marina	2022 11	2	05/03/2022	Accounts Payable	10,029.58	10,029.58
	600-20000				DT Gen fund		
	600-35010						
					FUND TOTAL	10,029.58	10,029.58

04/26/2022 12:12
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 5
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
100 General Fund	10,029.58	10,029.58
600 Marina		
	<u>10,029.58</u>	<u>10,029.58</u>
	TOTAL	

** END OF REPORT - Generated by Lisa Young **

**TOWN OF MOUNT DESERT
ACCOUNTS PAYABLE WARRANT**

WARRANT AP# 2262

CHECK DATE: April 27, 2022

CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$	<u>-</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	and	<u>N/A</u>	\$	<u>-</u>	Electronic payments
EFT NUMBER:	<u>2248</u>	through	<u>2248</u>	\$	<u>23,836.02</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	and	<u>N/A</u>	\$	<u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 23,836.02

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley Martha T Dudman

James F Mooers Geoffrey V Wood

Wendy H Littlefield



1
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

04/26/2022 14:11
69051you

CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
2248 04/27/2022 EFT 1842 VERSANT POWER Invoice: 10057328-4 030922R	LED STREET LIGHT BJ STREET LIGHTS-LED	03/09/2022		AP2262	657.60
Invoice: 10545196-3 030622R	VERSANT POWER 40 HARBOR DR UNIT CHARGER ELECTRICITY-EVSE CHG STA	03/06/2022		AP2262	27.44
Invoice: 10057323-3 030622R	VERSANT POWER YACHTSMAN POWER ELECTRICITY	03/06/2022		AP2262	59.63
Invoice: 10558315-3 030522R	VERSANT POWER MARINA POWER ELECTRICITY	03/05/2022		AP2262	685.43
Invoice: 10558316-5 030522R	VERSANT POWER MARINA POWER ELECTRICITY	03/05/2022		AP2262	2,999.44
Invoice: 10057341-1 030722R	VERSANT POWER ELECTRICITY JOY ROAD POOL MD ELEMENTARY SCHOOL	03/07/2022		AP2262	18.30
Invoice: 10003319-0 030722R	VERSANT POWER 37880 KWH NEH WWTP ELECTRIC-EM ELECTRICITY	03/04/2022		AP2262	8,910.00
Invoice: 10057322-1 030822R	VERSANT POWER 36 KWH SGT DRIVE PS ELECTRIC EM ELECTRICITY	03/08/2022		AP2262	25.98
Invoice: 10057329-6 030722R	VERSANT POWER 6611 KWH GILPAT COVE PS ELECTRIC -EM ELECTRICITY	03/07/2022		AP2262	1,436.25
Invoice: 10057343-5 030722R	VERSANT POWER 1345 KWH GARY MOORE PS ELECTRIC-EM ELECTRICITY	03/07/2022		AP2262	306.74
Invoice: 10057334-6 030622R	VERSANT POWER 4241 KWH SEA STREET PS ELECTRIC-EM ELECTRICITY	03/06/2022		AP2262	1,582.16
Invoice: 10057337-3 030622R	VERSANT POWER 3475 KWH BRACY COVE PS ELECTRIC-EM ELECTRICITY	03/06/2022		AP2262	766.46
Invoice: 10003318-8 031722R	VERSANT POWER 267 KWH SH HILL PS ELECTRIC-EM ELECTRICITY	03/17/2022		AP2262	75.51



04/26/2022 14:11
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

P 4
apcshdsb

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100 General Fund	2022 10	95	04/27/2022	Ckg-BH General Fund 8066		
100-10100				Accounts Payable	13,806.44	23,836.02
100-20000				DT-MARINA	10,029.58	
100-35060				FUND TOTAL	23,836.02	23,836.02
600 Marina	2022 10	95	04/27/2022	Accounts Payable	10,029.58	10,029.58
600-20000				DT Gen fund		
600-35010				FUND TOTAL	10,029.58	10,029.58

04/26/2022 14:11
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

P 5
apcsbdb

FUND	DUE TO	DUE FROM
100 General Fund	10,029.58	10,029.58
600 Marina		
	<u>10,029.58</u>	<u>10,029.58</u>
	TOTAL	

** END OF REPORT - Generated by Lisa Young **

**TOWN OF MOUNT DESERT
ACCOUNTS PAYABLE WARRANT**

WARRANT AP# 2261

CHECK DATE: April 21, 2022

CHECK NUMBER:	<u>316813</u>	through	<u>316814</u>	\$ <u>8,215.48</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	and	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER:	<u>2247</u>	through	<u>2247</u>	\$ <u>71,114.50</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	and	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 79,329.98

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

<u>John B Macauley</u>	<u>Martha T Dudman</u>
<u>James F Mooers</u>	<u>Geoffrey V Wood</u>
<u>Wendy H Littlefield</u>	

Lisa Young

From: John Macauley <jbmacauley3@gmail.com>
Sent: Wednesday, April 20, 2022 8:56 AM
To: Lisa Young
Cc: Geoffrey Wood; Jake Wright; Martha Dudman; Matt Hart
Subject: Re: Warrant AP#2261 State Fees/Payroll Benefits

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Yes, I approve.

On Wed, Apr 20, 2022 at 8:55 AM Lisa Young <financeclerk@mtdesert.org> wrote:

Greetings,

Attached is Accounts Payable Warrant #2261 (for Payroll and/or State Fees) in the amount of \$79,329.98 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young



Lisa Young,

Deputy Treasurer, Tax Collector

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

--

John B Macauley, Ph.D. P.O. Box 172 Seal Harbor, Maine 04675

TOWN OF MOUNT DESERT
PAYROLL WARRANT

WARRANT PR# 2224

CHECK DATE: April 29, 2022

ADVICE NUMBERS: 13754 through 13804

CHECK NUMBERS: 65543 through 65564

TOTAL DISBURSEMENTS: \$ 126,976.77

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley

Martha T Dudman

James F Mooers

Geoffrey V Wood

**TOWN OF MOUNT DESERT
ACCOUNTS PAYABLE WARRANT**

WARRANT AP# 2263

CHECK DATE: April 27, 2022

CHECK NUMBER: <u>316815</u>	through	<u>316815</u>	\$ <u>4,222.46</u>	Check payments
CHECK NUMBER: <u>N/A</u>	and	<u>N/A</u>	\$ -	Electronic payments
EFT NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ -	ACH Payments
EFT or CK NUMBER: <u>N/A</u>	and	<u>N/A</u>	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 4,222.46

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

<u>John B Macauley</u>	<u>Martha T Dudman</u>
<u>James F Mooers</u>	<u>Geoffrey V Wood</u>
<u>Wendy H Littlefield</u>	

Lisa Young

From: Matthew Hart <matt@theneighborhoodhouse.com>
Sent: Tuesday, April 26, 2022 4:05 PM
To: Lisa Young
Subject: Re: Warrant AP#2263 & PR#2224 Approval Request

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Lisa,

I approve AP Warrant #2263 and Payroll Warrant #2224

Thanks!
-Matt

Matthew Hart

Community Relations Director
The Neighborhood House | 207-276-5039
End of Main Street | Northeast Harbor, ME

From: Lisa Young <financeclerk@mtdesert.org>
Date: Tuesday, April 26, 2022 at 4:03 PM
To: Geoffrey Wood <gwood@mtdesert.org>, "jbmacauley3@gmail.com" <jbmacauley3@gmail.com>, Martha Dudman <martha.dudman@gmail.com>, Matt Hart <matt@theneighborhoodhouse.com>
Cc: Jake Wright <financedirector@mtdesert.org>
Subject: Warrant AP#2263 & PR#2224 Approval Request

Greetings,

Attached are the following warrants for approval:

Accounts Payable	#2263	total of	\$4,222.46
Payroll	#2224	total of	\$126,976.77

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will "will reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young



Lisa Young,
Finance Clerk, Tax Collector
Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

TOWN OF MOUNT DESERT
PAYROLL WARRANT

WARRANT PR# 2225

CHECK DATE: April 21, 2022

ADVICE NUMBERS: 13752 through 13753

CHECK NUMBERS: 65541 through 65542

TOTAL DISBURSEMENTS: \$ 2,151.85

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley

Martha T Dudman

James F Mooers

Geoffrey V Wood

Lisa Young

From: John Macauley <jbmacauley3@gmail.com>
Sent: Wednesday, April 20, 2022 1:09 PM
To: Lisa Young
Subject: Re: WARRANT PR#2225 APPROVAL REQUEST

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Approve

On Wed, Apr 20, 2022 at 12:39 PM Lisa Young <financeclerk@mtdesert.org> wrote:

Greetings,

Attached are the following warrants for approval:

Payroll #2225 total of \$2151.85

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

This distribution reflects the authorization granted at the 4/19/22 Selectboard meeting to use ARPA funds to issue premium payments to identified eligible employees.

This distribution of premium pay consists of part-time public safety employees not included in the original 4/4/22 authorization.

Outstanding related to the original 4/4/22 authorization:

- Bargaining unit employees' premium pay will be distributed after an MOU is in place.
- Distributions to employees requiring written justification letters will occur after said letters have been reviewed by legal counsel. These letters have been drafted and provided to legal counsel for review.

I will “will reply to all” when the first approval comes in so that you know that we have the one required email approval.

Lisa Young



Lisa Young,

Deputy Treasurer, Tax Collector

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

--

John B Macauley, Ph.D. P.O. Box 172 Seal Harbor, Maine 04675

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 16243

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void	
48438	04/29/2022	448	JACQUELINE A. WHEATON	1	2,542.30	1,829.92	1,829.92	0.00		
48439	04/29/2022	AFLAC	AFLAC		127.42	127.42	0.00	127.42		
48440	04/29/2022	BCBS	ANTHEM BC/BS		11,836.58	11,836.58	0.00	11,836.58		
48441	04/29/2022	HMD	HORACE MANN COMPANIES		76.32	76.32	0.00	76.32		
48442	04/29/2022	HM	HORACE MANN INSURANCE C		1,200.00	1,200.00	0.00	1,200.00		
48443	04/29/2022	MEA	MAINE EDUCATION ASSOCIA		2,270.10	2,270.10	0.00	2,270.10		
48444	04/29/2022	MSRS	MAINE PERS		31,049.33	31,049.33	31,049.33	0.00		
48445	04/29/2022	MET	METROPOLITAN LIFE INSUR		525.00	525.00	0.00	525.00		
48446	04/29/2022	DELTA DEN	NORTHEAST DELTA DENTAL		1,967.94	1,967.94	0.00	1,967.94		
48447	04/29/2022	PRIM	PRIMERICA FINANCIAL SVCS.		555.00	555.00	0.00	555.00		
48448	04/29/2022	FEDHEALTH	TREASURER, STATE OF MAIN		160.39	160.39	0.00	160.39		
					164,422.45	141,447.82	105,618.33	18,903.45		

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	2	184.70
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	51	74,569.00
	ACH Employee Credits	51	74,569.00
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	9	18,718.75
	Voided Checks	0	0.00
	ACH Vendor Credits	1	31,049.33
	ACH VendorDebits (Voids)	0	0.00
	ACH Online Payments	0	0.00
Taxes	EFTPS Payment - Debit	2	16,926.04

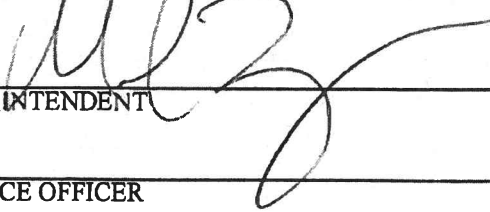
Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 16243

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
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WARRANT # 22

DATE PAID APR 29 2022



SUPERINTENDENT

FINANCE OFFICER

FINANCE OFFICER

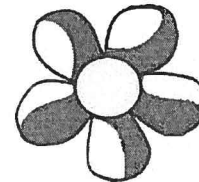
FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER



\$ 141,447.82 net pay
\$ 48,175.63 payroll A/P
\$ 189,623.45

Mount Desert School Department Check Register

Report # 16248

Batch: 10719
Check Edit #: N/A
Sort By: Vendor Name
Include DTF Info: No

Batch #	Control Total	Status	Created By	Date Created	Last Updated By	Date Last Updated
10719	48,175.63	Posted	Bria	04/25/2022	Bria	04/25/2022

Vendor Code / Name Check Edit #	Check Number Check Date	Check Type Status	Check Header Information			
1200 ANTHEM BC & BS 11277	20258 04/29/2022	Payable Payment Posted	ANTHEM BC & BS PO BOX 645438 CINCINNATI OH 452645438			
Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
17295	ANTHEM BC & BS-BCBS APRIL22	BCBS APRIL22	04/29/2022	45,249.01	0.00	45,249.01
			Check Totals:	45,249.01	0.00	45,249.01
6000 MAINE PERS 11274	20259 04/29/2022	Payable Payment Posted	MAINE PERS PO BOX 349 AUGUSTA ME 043320349			
			Email Subject Line: DDep-Notification			
			Email Check Remittances To: accounting@mainepers.org			
Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
17292	MAINE PERS-RET APRIL22 PLD P001	RET APRIL22	04/29/2022	2,665.44	0.00	2,665.44
			Check Totals:	2,665.44	0.00	2,665.44
6000 MAINE PERS 11275	20260 04/29/2022	Payable Payment Posted	MAINE PERS PO BOX 349 AUGUSTA ME 043320349			
			Email Subject Line: DDep-Notification			
			Email Check Remittances To: accounting@mainepers.org			
Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
17293	MAINE PERS-GLI MARCH22 MDES P	GLI MARCH22	04/29/2022	79.68	0.00	79.68
			Check Totals:	79.68	0.00	79.68
6000 MAINE PERS 11276	20261 04/29/2022	Payable Payment Posted	MAINE PERS PO BOX 349 AUGUSTA ME 043320349			
			Email Subject Line: DDep-Notification			
			Email Check Remittances To: accounting@mainepers.org			
Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
17294	MAINE PERS- MDES TEACHERS TT0	GLI MAR22	04/29/2022	181.50	0.00	181.50
			Check Totals:	181.50	0.00	181.50
Batch 10719 Totals:				48,175.63	0.00	48,175.63

4 Checks Listed