



Town of Mount Desert
Board of Selectmen
Agenda

**Regular Meeting
Monday, December 5, 2022**

Location: Meeting Room, Town Hall, Northeast Harbor; Meetings will continue to be offered via Zoom see end of agenda for connection details. Per Maine CDC, COVID transmission rate is MEDIUM; masks are not required, but are recommended for those at risk of severe illness

The regular meeting will begin immediately following the Executive Session.

- I. Call to order at 6:00 p.m.**
Public please hold comments until the BOS Chairman opens the agenda items for public comment
- II. Executive Session**
 - A. Pursuant to 1 MRS §405(6)(A) Personnel Matters
- III. Minutes**
 - A. Approval of minutes from November 21, 2022 meeting
- IV. Appointments/Recognitions/Resignations**
None presented.
- V. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
 - A. Withdrawal of the South Shore Cove Association's appeal
 - B. Municipal solid waste will continue to bypass the Hampden processing facility from November 28, 2022 to December 4, 2022, inclusive, due to its inability to process incoming waste due to the suspension of operations as the result of contractual issues with key counterparties. The bypass MSW has been going to PERC but PERC will bypass waste to the Juniper Ridge Landfill in Old Town as they attempt to fill staffing voids and to complete maintenance
 - C. The Municipal Review Committee (MRC) held another virtual Special Board of Directors Meeting on Tuesday, November 29 to discuss the ongoing negotiations with Revere Capital Advisors LLC
 - D. MRC update on the closing of the partnership with the investment group led by Revere Capital Advisors
 - E. MRC's announcement of their annual meeting on December 14, 2022
- VI. Selectmen's Reports**

VII. Unfinished Business

- A. *Consideration of a rowing dock at Ponds End*
- B. *Nomination for the Acadia National Park Advisory Commission; Kendall Davis's current term expires April 25, 2023*
- C. *Consideration of Public Works Director Tony Smith's request for additional funding in the amount of \$87,205 for Construction Contract Administration and Inspection services being provided by our project engineer Haley Ward for the Main Street improvements project identified as project 3000039 and as described in his December 1, 2022 memo to Town Manager Durlin Lunt with said funds being taken from the savings in costs between the original design approved at the May 2018 town meeting and the one presently under construction resulting from the September 2018 special town meeting with a current balance of \$540,189 which, if authorized, will leave a remaining balance of \$452,984 in the savings*

VIII. New Business

- A. *Consideration of authorizing Fire Chief Mike Bender to retain the services of ABM Mechanical, Inc. to furnish and install a new duplex boiler at the Mount Desert Fire Station #2(Seal Harbor) at a cost not to exceed \$23,575.00 with said funds to be used from the Fire Stations Building Reserve Account Number 4040300-24470 with a current balance of \$130,234.39, leaving a balance of \$106,659.39 if approved*
- B. *Consideration of authorizing Fire Chief Mike Bender to purchase and have install a Bauer Verticus Breathing Air Compressor from Fire Tech & Safety of New England, Inc. at a cost not to exceed \$60,375.00 in association with the Mount Desert Fire Station #1(Northeast Harbor) building project*
- C. *Consideration of authorizing Fire Chief Mike Bender to purchase a Groves Ready Rack firefighter gear storage system from Industrial Protection Services, LLC at a cost not to exceed \$8,161.00 in association with the Mount Desert Fire Station #1(Northeast Harbor) building project*
- D. *Consideration of authorizing Fire Chief Mike Bender to purchase and have installed assorted strength and cardio fitness equipment from Gronk Fitness Equipment at a cost not to exceed \$23,000.00 in association with the Mount Desert Fire Station #1(Northeast Harbor) building project*
- E. *Permission to apply for small municipality retrofits program through Efficiency Maine*
- F. *Conflict of interest of boards and committees' legal opinion*
- G. *Review of the General Fund and Marina Capital Improvement Plans (CIP) proposed funding for Fiscal Year 2023-2024*

IX. Other Business *(Addendum items may be considered at the Selectboard's discretion via majority vote to do so under Other Business or out of order.)*

- A. *Such other business as may be legally conducted*

X. Treasurer’s Warrants

A. Approve & Sign Treasurer’s Warrant as shown below:

Town Invoices	AP#2336	12/06/2022	\$426,882.16
Total			\$426,882.16

B. Approve Signed Treasurer’s Payroll, State Fees, & PR Benefit Warrants as shown below:

State Fees & PR Benefits	AP#2334	11/23/2022	\$83,332.37
	AP#2335	12/01/2022	\$2,136.52
Town Payroll	PR#2312	11/23/2022	\$161,456.11
Total			\$246,925.00

C. Acknowledge Treasurer’s Town Voided Disbursements & School Board AP/Payroll Warrants as shown below:

School Invoices			
School Payroll	PR#11	11/25/2022	\$175,032.53
Voided Disbursements			
Total			\$175,032.53

Grand Total			\$848,839.69
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XI. Adjournment

The next regularly scheduled meeting is at 6:30 p.m., Monday, December 19, 2022 in the Meeting Room, Town Hall, Northeast Harbor

The Town of Mount Desert is inviting you to a scheduled Zoom meeting. You can call in through any of the listed phone numbers or connect with a computer via the web link. You **will need to enter the meeting ID** to get access to the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/248566175?pwd=RmozZjBOVWhUTQrRXR5QzFEZEEyQT09>

Meeting ID: 248 566 175

Password: 919872

One tap mobile

+13126266799,,248566175#,,,,0#,,919872# US (Chicago)

+16468769923,,248566175#,,,,0#,,919872# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 408 638 0968 US (San Jose)

+1 646 876 9923 US (New York)

+1 669 900 6833 US (San Jose)

+1 301 715 8592 US (Germantown)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Zoom security now requires a password on all zoom meetings, so the recurring BOS meeting now has a password.

MINUTES

**Town of Mount Desert
Board of Selectmen Meeting Minutes
November 21, 2022**

Board Members Present:

Chair John Macauley, Rick Mooers, Martha Dudman, Wendy Littlefield, Geoff Wood

Town Officials Present:

Town Manager Durlin Lunt, Finance Director Jake Wright, Town Clerk Claire Woolfolk, Highway Superintendent Ben Jacobs, Harbormaster John Lemoine

Members of the Public were also present.

I. Call to order at 6:30 p.m.

Chair Macauley called the Meeting to order at 6:30PM.

II. Minutes

A. Approval of minutes from November 7, 2022 meeting

MOTION: Ms. Dudman moved, with Mr. Wood seconding, approval of the November 7, 2022 Minutes as presented.

Motion approved 5-0.

III. Appointments/Recognitions/Resignations

A. Request approval of hiring of Katherine Smith to the position of part-time administrative assistant at an initial rate of \$24.08 to be increased to \$25.42 upon successful completion of a 6-month probationary period. Said employment will commence on or about Tuesday, November 22nd

MOTION: Ms. Littlefield moved, with Mr. Wood seconding, approval to hire Katherine Smith to the position of part-time administrative assistant at an initial rate of \$24.08 to be increased to \$25.42 upon successful completion of a 6-month probationary period. Employment will commence on or about Tuesday, November 22, 2022, as presented.

The position will be approximately 25 hours a week.

Motion approved 5-0.

B. Request that full time Planning Board member Christie Anastasia become an alternate member

MOTION: Ms. Dudman moved, with Mr. Mooers seconding, that full time Planning Board member Christie Anastasia become an alternate member, as presented.

Motion approved 5-0.

C. Request full time Planning Board member Tracy Loftus Keller take Ms. Anastasia's place as Vice Chair

MOTION: Ms. Littlefield moved, with Mr. Mooers seconding, that full time Planning Board member Tracy Loftus Keller take Ms. Anastasia's place as Vice Chair, as presented.

Motion approved 5-0.

D. Consider appointment of Lauren Kuffler to the Warrant Committee

MOTION: Ms. Dudman moved, with Mr. Mooers seconding, appointment of Lauren Kuffler to the Warrant Committee, as presented.

Motion approved 5-0.

E. Consider appointment of Allen Kimmerly to the Harbor Committee

MOTION: Ms. Dudman moved, with Mr. Mooers seconding, appointment of Allen Kimmerly to the Harbor Committee, as presented.

Motion approved 5-0.

IV. Consent Agenda *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*

A. Department Reports: Wastewater

B. Investment Committee Meeting Minutes of June 17, 2022

C. Shellfish Committee Meeting Minutes of January 13, March 3, and April 21, 2022

D. Sustainability Committee Meeting Minutes of June 16 and October 20, 2022

E. Thank you letter from Ellsworth Medical Clinic

F. Hancock County Commissioners Meeting Minutes of November 1, 2022

G. During the November 9, 2022 Special Board of Directors Meeting, the Municipal Review Committee Board reviewed and voted to accept an additional \$150,000 non-refundable deposit and negotiated terms with Revere Capital Advisors group that allows for an extension of a financial closing to November 30, 2022 which grants ownership of 95% of the shares of Municipal Waste Solutions, LLC, (MWS), the new identity of the Hampden Solid Waste Facility

MOTION: Ms. Littlefield moved, with Mr. Mooers seconding, acceptance of the Consent Agenda as presented.

Mr. Wood asked about the Minutes received from the various committees. Chair Macauley agreed some committees haven't been up to date on submitting Minutes. It was hoped Minutes can be submitted in a timelier manner.

Motion approved 5-0.

V. Selectmen's Reports

Ms. Dudman inquired about the LUZO Committee. She believed the question of Conflict of Interest has risen in that Committee and wondered if it would be brought before the Selectboard. Any conversation should be given public notice. Town Manager Lunt agreed to put it on the next meeting's agenda. It was noted the LUZO Committee is an advisory board and makes no final approvals.

Mr. Wood inquired about a possible Open House for the Somesville Fire Station.

VI. Unfinished Business

A. Discussion of proposed Marina landscaping plan with Eleanor Andrews

Ms. Andrews presented the Marina landscaping plan. She summarized that the Garden Club was requested by the Selectboard to create the plan. They presented the plan to the Board in August of 2022. They were instructed to meet with the Harbor Committee. That meeting occurred in October.

Ms. Andrews reported the plan was approved by the Harbor Committee with some concerns. Ms. Andrews explained that the intent of the plan is to give the marina greenspace a more cohesive look, particularly in light of requests the Town receives to install memorial plantings or benches in that area. The Garden Club paid for the plan. A landscape architect known for several other garden areas on the island created the plan. The plan is intended to be self-funding and is intended to be done incrementally as people donate funds to the project. The Garden Club donated some funding as well. Trees in one area could be planted as a start. The trees would provide shade over some of the asphalt areas. Concerns have been raised about the wet area and trees would likely alleviate some of that.

A berm was proposed, but it can be omitted from the plan. The original plan involved removing the walkway through the middle of the greenspace, but it can be left in place.

The Harbor Committee worried about access; car shows have been held in the greenspace area. Ms. Andrews pointed out that the garden design is on the periphery of the greenspace in order to avoid irrigation and other utility systems in the area. The center of the area was left planting-free for activities to occur.

Mr. Wood acknowledged the objections to the berm and removal of the walkway. Were there benefits to these aspects of the plan? Ms. Andrews noted the berm was included in the original plan to help with drainage, but its placement may encroach on the farmer's market. The walkway removal was intended to create a larger, unbroken green space. The Harbor Committee is concerned about flooding. Ms. Andrews was unsure what time of year the flooding occurs.

Harbor Committee Member Donna Reis stated that flooding is a constant problem. Perhaps drainage could be analyzed to better determine the problem.

Ms. Dudman wondered if fill would help alleviate flooding.

Harbor Committee Member Jim Black stated that it was his understanding that the Garden Club would make further revisions to the plan and return to the Harbor Committee. The Harbor Committee would prefer to see more plan revisions for further discussion. Excess water is present after every heavy, extended rain. There are problems with parking during the farmer's market. It's hoped the path across the center of the area will encourage people to park further away and walk. Mr. Black noted there are approximately seven tall trees in the area right now. Adding more would encroach on the neighbors' view. Despite that Mr. Black believed the plan could be improved upon with further discussion. Since the renovations to the marina, the functionality of the space appears good. Mr. Black would not like to see that change.

Chair Macauley agreed that there would be more discussion and changes before the plan is put into use.

Ms. Andrews clarified that if the plan is approved, the Town can do what they want with it.

Garden Club member Tanny Clark explained that the Town requested the Garden Club create a plan. The Garden Club has done that, and it's been presented to the Selectboard twice and the Harbor Committee once. The Garden Club will not play a part in installation or following up. The plan is now on the desks of the Town to do with as they will. The Garden Club has done what was requested of them and considers their part completed.

Harbor Committee member Storey Litchfield considered the Harbor Committee's approval provisional. There were several concerns the Harbor Committee felt were not workable. Ms.

Litchfield believed the plan required a number of further revisions and considerations.

Pruning the trees was discussed. Ms. Reis believed that landowners would be expected to request permission to trim trees at their expense. Mr. Wood stated that trees on Town land would remain the Town's responsibility to maintain.

Ms. Dudman believed part of the plan was to use plantings that don't require a lot of maintenance.

Ms. Littlefield suggested working with the Harbor Committee and perhaps the landscape architect to address the concerns brought up. Perhaps a few things might be able to be started now.

Mr. Wood recalled that the impetus for the request was that there is no set policy or protocol for requests of memorial plantings and benches for the green and also for other Town properties. It's wise to proceed with caution, and with an eye on that ultimate goal so the Town can respond to those requests with a cohesive vision in mind. Ms. Dudman felt the garden club has tried to address the major concerns; the path, drainage, and the berm. Ms. Andrews agreed. Should more work be necessary to move forward, perhaps the Harbor Committee would be willing to pay for it. The Town can now take the plan and use it as they deem best.

Mr. Wood felt it reasonable not to expect the Garden Club to pay for additional work like a drainage study.

Ms. Reis suggested memorial pavers in the area might be an option. The pavers can be used throughout Town. She did not believe the marina green needed any improvement.

Chair Macauley thanked the Garden Club for their work.

Next steps were considered. The Harbor Committee could take another look at the plan, and a meeting could perhaps occur between the Harbor Committee and the Selectboard.

B. Consider the purchase a new 2022 Ram 5500 dump truck equipped with plow equipment from Darlings Ram located in Ellsworth at a final price of \$124,796.00 after receiving \$7500.00 for the trade-in allowance of our 2013 Ram 5500.

MOTION: Ms. Littlefield moved, with Mr. Mooers seconding, purchase of a new 2022 Ram 5500 dump truck equipped with plow equipment from Darlings Ram located in Ellsworth at a final price of \$124,796.00 after receiving \$7500.00 for the trade-in allowance of our 2013 Ram 5500, as presented.

Mr. Wood noted that the truck being replaced is a 2013 truck with 80,000 miles. Highway Superintendent Ben Jacobs explained that while the engine would likely go longer, the body of the truck, given the salty environment and work it's used for, cannot. Wear occurs despite consistent cleaning. Superintendent Jacobs noted that the larger trucks also last about the same amount of time.

Motion approved 5-0.

C. Authorize Ben Jacobs, Highway Superintendent, to make the purchase with funds from the Public Works Equipment Reserve account number 4050100-24500 which has a balance of \$234,377.60

MOTION: Ms. Littlefield moved, with Mr. Wood seconding, authorization of Ben Jacobs, Highway Superintendent, to make the purchase with funds from the Public Works Equipment

Reserve account number 4050100-24500 which has a balance of \$234,377.60, as presented.
Motion approved 5-0.

VII. New Business

A. Consideration of the request made by residents of the Patterson Hill subdivision located off Route 102 in Somesville that the Town of Mount Desert consider assuming ownership of the road and sewer system that serves their subdivision at the May 2023 town meeting

This is a similar proposal to what was done for Farnham's Way and Sidney's Way in 2018. The Town does not assume responsibility for the private sewers; just the sewer mains. The Town has a road acceptance ordinance that allows residents to request such an acceptance and includes road conditions required for acceptance. The Patterson Hill subdivision is approximately 1800 feet in length and has 20 homes.

Mr. Mooers asked whether the sewer line requires video taken to determine its condition. It was noted all manholes have been opened and inspected. Above-ground improvements to the manholes are likely required. Such conditions for road acceptance can be included in the Warrant. Manager Lunt noted the road was built to Town specifications. The road appears to be in good shape.

If a road is not up to the Road Acceptance Policy requirements, the Town is not required to accept it.

Voters at Town Meeting vote whether or not to take an additional road. One reason to take over a road might be to ensure adequate emergency vehicle access.

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, to accept the request made by residents of the Patterson Hill subdivision located off Route 102 in Somesville that the Town of Mount Desert consider assuming ownership of the road and sewer system that serves their subdivision at the May 2023 town meeting, as presented.
Motion approved 5-0.

B. MDES Buildings and Grounds Improvements

Chairman of the Mount Desert Elementary School Committee Brian Henckle reported that the school has some work planned. No significant upgrades have been made to the school in 20 years. The school is preparing to make the final payment for debt accrued for the last improvements made. Improvements proposed include windows, insulation, and a new storage building. The pool and basketball area, which are owned by the Town, also need improvement. Mr. Henckle suggested combining efforts with the Town. The school is proposing to hire an architect and consulting firm who could address both the school's needs, and work on the pool and basketball court.

Chair Macauley pointed out that there's very little detail on exactly what the scope of the work will entail. He could not offer an opinion based on the information provided

Mr. Henckle hoped the scope of services could be determined after the selection process. The Town's roll would be focused on the pool and basketball court. This could be the priority for the consultant, and the school could then further decide their future moves.

Mr. Wood pointed out that this wasn't in the budget. Would the proposal be on this year's Town Meeting Warrant? Mr. Wood worried about the budget, particularly with the high school

considering a major addition and the Town funding fire station improvements. The elementary school is not in dire condition. Is the work being planned simply because the debt of the last project has finally been paid off? Mr. Wood first learned of the proposed project in the newspaper. He wondered what the reaction of the residents would be.

Mr. Henckle clarified that this is the first phase of the planning process. Payment on the previous bonding represents the limits of what the school will spend on these projects in any given year. Maintaining this amount would not affect the taxes. The amount of taxes paid would be a continuation.

Mr. Wood disagreed. It would not be a continuation. This is a new payment, similar to the old payment. The last renovation was completed in 2003.

Ms. Littlefield added that there are ongoing discussions regarding an island-wide middle school which could affect the school's future use. Given other projects occurring in Town it is bad timing. Ms. Littlefield agreed the shed needs an upgrade. It was good to see what the school is thinking about for future improvement plans.

C. Harbor Committee requests consideration of adjusting the transient/seasonal summer dockage rates for the marina for vessels <49' to \$3.30/ft, the rate for vessels 50'<60' to \$3.80/ft and the rate for vessels 60' to 99' to \$4.30/ft

Harbormaster Lemoine reported the Harbor Committee reviews rates every year. It was deemed prudent to increase rates by approximately 10%. Mount Desert will remain less expensive than other marinas in the area.

MOTION: Mr. Wood moved, with Ms. Dudman seconding, approval of the Harbor Committee request to adjust the transient/seasonal summer dockage rates for the marina for vessels <49' to \$3.30/ft, the rate for vessels 50'<60' to \$3.80/ft and the rate for vessels 60' to 99' to \$4.30/ft as presented.

Motion approved 5-0.

D. Harbor Committee requests consideration of adjusting the marina charges for daily power rates to \$17.00 for 30amp, \$28.00 for 50amp and \$50.00 for 100amp per day for summer electricity starting May 15th of 2023

MOTION: Ms. Littlefield moved, with Mr. Wood seconding, adjusting the marina charges for daily power rates to \$17.00 for 30amp, \$28.00 for 50amp and \$50.00 for 100amp per day for summer electricity starting May 15th of 2023 as presented.

Motion approved 5-0.

E. Harbor Committee requests consideration of adjusting the summer daily mooring rentals to \$30.00 for a 200 series mooring rental

Harbormaster Lemoine reported the current price is \$25.00 – the same price as for a 100. The 200 series are increasingly desired. The modest increase would help cover launch boat costs.

MOTION: Mr. Wood moved, with Ms. Littlefield seconding, adjusting the summer daily mooring rentals to \$30.00 for a 200 series mooring rental as presented.

Motion approved 5-0.

F. Consideration of hosting a Rabies Clinic for Town of Mount Desert residents and their dogs on Saturday morning, December 10th in conjunction with Town Clerk's

office to register dogs for 2023CY

MOTION: Ms. Littlefield moved, with Mr. Mooers seconding, hosting a Rabies Clinic for Town of Mount Desert residents and their dogs on Saturday morning, December 10, in conjunction with Town Clerk's office to register dogs for 2023CY as presented.
Motion approved 5-0.

Clerk Woolfolk explained that the clinic organizers will pay for the clinic unless a sponsor can be found. Theoretically, the dog owner will get the vaccination for their dog, and then register the dog. Town office staff will have to work a Saturday to do the registrations. The event will be for Town of Mount Desert residents only.

Ms. Carter suggested approaching the animal shelter in Ellsworth the Town gives funds to every year to see if they'd be willing to use those funds this year to sponsor the event. These funds are not a third party request but paid as a line item within the budget. Ms. Carter was told some of the funding hasn't been used in years.

Clerk Woolfolk asked if the meeting room space can be used in the event of inclement weather. The Board agreed.

G. Move signatures of Memorandum of Understanding with the Town of Bar Harbor regarding Ambulance Billing Services

MOTION: Mr. Mooers moved, with Ms. Dudman seconding, signatures of Memorandum of Understanding with the Town of Bar Harbor regarding Ambulance Billing Services as presented.
Motion approved 5-0.

H. Review and consider proposed changes to the Town's longevity policy as described in memo from Finance Director, Jake Wright

Manager Lunt reported that these policy changes could improve retention. The Town's current longevity policy was in place when Manager Lunt started working for the Town.

Manager Wright explained the proposed increase schedule.

Manager Lunt noted the amounts are broken out into the various departments. Some of the positions were adjusted.

Mr. Mooers believed using a percentage levels the playing field.

Mr. Wood felt that clear explanation of how the system will work is wise. Those having worked at the Town longer will receive a larger increase, and this can be misunderstood by employees.

Chair Macauley requested the finalized policy be brought to the Board for a vote.

I. Authorize G.F. Johnston and Associates, on behalf of the Town of Mount Desert, to solicit bids to repair approximately two hundred lineal feet of erosion caused by a strong storm surge in 2020 to the Seal Harbor beach shoreline

MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, authorization of G.F. Johnston and Associates, on behalf of the Town of Mount Desert, to solicit bids to repair approximately two hundred lineal feet of erosion caused by a strong storm surge in 2020 to the Seal Harbor beach shoreline as presented.

Mr. Mooers asked about permitting necessary for this work. Harbormaster Lemoine noted the Town had permits but they expired. He'll work on getting those renewed.

Motion approved 5-0.

VIII. Other Business

A. Such other business as may be legally conducted

The Board discussed oil. Manager Lunt reported the pricing was received today. If the Board would like to lock the price received in, they should act on it now.

Mr. Wood asked for clarification on what the advantage was to not going with the fixed price. Manager Lunt noted the price could drop to below the fixed price. Mr. Wood did not feel such a drop was likely.

MOTION: Mr. Wood moved, with Ms. Littlefield seconding, to accept the No Frills Oil price of a \$3.859 per gallon fixed price.

Motion approved 5-0.

IX. Treasurer's Warrants

A. Approve & Sign Treasurer's Warrant as shown below:

Town Invoices	AP#2331	11/08/2022	\$1,094,886.52
	AP#2333	11/22/2022	\$264,892.86
Total			\$1,359,779.38

MOTION: Ms. Dudman moved, with Mr. Wood seconding, approval and signature of Treasurer's Warrant as shown above.

Motion approved 5-0.

B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown below:

State Fees & PR Benefits	AP#2330	11/09/2022	\$45,134.69
	AP#2332	11/16/2022	\$2,023.57
Town Payroll	PR#2311	11/11/2022	\$142,612.65
Total			\$189,770.91

MOTION: Mr. Wood moved, with Mr. Mooers seconding, approval of signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown above.

Motion approved 4-0-1 (Littlefield in Abstention).

C. Acknowledge Treasurer's Town Voided Disbursements & School Board AP/Payroll Warrants as shown below:

School Invoices			
School Payroll	PR#10	11/11/2022	\$97,905.60
Voided Disbursements	V#2303	11/16/2022	(\$25.00)
Total			\$97,880.60

MOTION: Ms. Littlefield moved, with Mr. Wood seconding, acknowledgement of Treasurer's Town Voided Disbursements & School Board AP/Payroll Warrants as shown above.

Motion approved 5-0.

Grand Total			\$1,647,430.89
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X. Adjournment

MOTION: Ms. Littlefield moved, with Mr. Mooers seconding, to adjourn.
Motion approved 5-0.

The Meeting adjourned at 7:55PM.

Respectfully submitted,

Geoffrey Wood

CONSENT AGENDA

RUDMAN • WINCHELL

Stephen W. Wagner
swagner@rudmanwinchell.com
207-992-4414

November 29, 2022

VIA U.S. MAIL AND EMAIL (JRankin@eatonpeabody.com)

Town of Mount Desert
Attn: John B. Macauley, Chairman
Select Board
21 Sea Street
P.O. Box 248
Northeast Harbor, ME 04662

Re: South Shore Cove Association – Withdrawal of Appeal

Dear Chairman Macauley and Select Board Members:

The South Shore Cove Association respectfully withdraws its October 6, 2022, appeal of the Harbor Committee's September 27, 2022, Decision to Deny the Association's Appeal of Northeast Harbor Fleet Moorings 293, 294, 295, and 296.

Through its point person, Jamie Blaine (copied here), the Association looks forward to working with the Harbor Committee and the Select Board to create policies that address real and growing concerns about development, not only in South Shore Cove, but in all the town's undeveloped coves and tidal waters, as well as the protection of fragile eelgrass habitat and the unique coastal beauty of the town and, indeed, the entire island.

While I ask that I remain copied on any correspondence pertaining to this appeal or Northeast Harbor Fleet Moorings 293, 294, 295, and 296, please direct all future correspondence concerning South Shore Cove or the Association to Mr. Blaine.

Thank you.

Sincerely,



Stephen W. Wagner
SWW

cc: Patrick Lyons, Esq. (plyons@eatonpeabody.com)

Mia Thompson, Commodore of The Northeast Harbor Fleet (nehfcommodore@gmail.com)
Richard Savage, II, Chairman Harbor Committee
John LeMoine, Harbor Master (harbormaster@mtdesert.org)
Jamie Blaine, SSCA (Jblaine1945@gmail.com)



BYPASS NOTICE – Municipal Waste (Residential)

FROM: Sent on behalf of Coastal Resources of Maine LLC
To: Waste Management, PERC, NEWSME, MRC, Maine DEP
DATE: November 23, 2022

DESCRIPTION OF WASTE:

All MRC Municipal Solid Waste from the below MRC communities/facilities will continue to bypass to Juniper Ridge Landfill in Oldtown **from Monday, November 28th, until December 4th**. The remaining MRC communities/facilities (not listed) below will continue to deliver to Crossroads in Norridgewock with no change.

BYPASS PERIOD

FROM: November 28, 2022
TO: December 4, 2022 (Inclusive)

REASON FOR BYPASS: Coastal Resources' inability to process incoming waste due to the suspension of operations as the result of contractual issues with key counterparties. Also, PERC is still filling staffing voids and completing maintenance.

Alton	Dedham / Lucerne	(Tremont, Trenton, Cranberry
Bangor	Dixmont	Isle, Frenchboro, SW Harbor,
Bar Harbor	Dover - Foxcroft	Mount Desert)
Blue Hill/Surry	Eddington	Northern Katahdin SW
Bradley	Franklin	Orono
Brewer	Hampden	Otis
Brownville	Holden	Pleasant River SWD
Bucksport	Hudson	Sherman
Burlington/Lowell	Lee	Sorrento
Carmel	Levant	Springfield
Castine	Mariaville	Steuben
Central Penobscot	Mattawamkeag	Sullivan
Cherryfield	Millinocket	Swan's Island
Chester	Milo	Union River
Clifton	MDI/ EMR communities	Verona Island

Waste Management has been notified and agrees to this bypass event.



Join Our Mailing List!

Public Notice: Special Board Meeting Tuesday, November 29

November 23, 2022

Reminder, there is a Special Board of Directors Meeting this afternoon at 1PM. It will be virtual and mostly held in executive session and available on our Facebook page. We are also hosting another Special Board of Directors Meeting on Tuesday, November 29 to discuss the ongoing negotiations with Revere Capital Advisors LLC. The meeting will be from 1PM - 3PM and again mostly in Executive Session.

Our office will be closed on Thursday and Friday in honor of the holiday. We wish you good health, full plates and happy Thanksgiving and hope you can enjoy it with friends and loved ones.

**PUBLIC NOTICE
NOTICE OF PUBLIC MEETING
MUNICIPAL REVIEW COMMITTEE, INC. (MRC)
SPECIAL BOARD MEETING**

****Virtual Meeting****

Special Board Meeting
Tuesday, November 29 1-3 PM

Agenda

1. Call to Order
2. Approval of Agenda
3. Executive Session per 1 M.R.S. § 405(6)(E) to consult with M.R.C.'s Legal Counsel Regarding Contractual Rights and Duties
4. Action(s) as a result of executive session
5. Adjournment

Participation for the Public

The majority of the Special Meeting will be spent in executive session. The meeting will be accessible to the public via live stream on [Facebook](#), except for the executive session portion of the meeting. The meeting recording will also be uploaded to [YouTube](#).

Should you have any questions, please do not hesitate to reach out to MRC Executive Director Michael Carroll at (207) 664-1700 or execdirector@mrcmaine.org or a [MRC Board Member](#).

E-mail MRC

Municipal Review Committee, Inc.

Address:
20 Godfrey Drive, Suite 300
Orono, ME 04473
Phone: 207-664-1700

Visit our website



Tony Smith

From: Municipal Review Committee <municipal.review.committee1+gmail.com@ccsend.com>
Sent: Tuesday, November 29, 2022 3:50 PM
To: Tony Smith
Subject: Municipal Waste Solutions Partnership Delayed

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



Join Our Mailing List!

November 29, 2022

Dear Members,

We are disappointed to inform you that the closing of the partnership with the investment group led by Revere Capital Advisors LLC ("Revere") will not take place on November 30th as scheduled. Revere is still hopeful it will be able to complete the close before the end of the calendar year, but has not identified a specific date.

While conducting due diligence, Revere learned of some conditions, including testing of the final pulp product, attached to the current beneficial use permit for the facility's sale of pulp in Maine. Since the facility received the permit just before it closed, the former owner never had the opportunity to complete the testing.

Revere, along with their counsel and environmental consultant, has been working with Maine DEP to ensure it understands the requirements of the permit and there is a clear path forward to meeting the conditions. This step is essential before Revere can commit to its purchase of a majority share of the Municipal Waste Solutions facility.

Although MRC's preferred option is to have a private sector partner to share the responsibility of owning and operating the MWS facility, we have continued to work on contingency plans. Among other things, the Board has established a subcommittee, led by board members with a financial background, to identify alternative sources of financing. Some of the other steps MRC has taken include the following:

- Development of a draft pro forma
- Meeting with operators that have toured the site
- Several meetings with the Maine Municipal Bond Bank as well as the Maine DEP Commissioner and Director
- Meetings with the governor's office, and a tour with the Governor at the Hampden site last month
- Meetings with many other state and federal agencies and financial institutions about possible funding sources and backing the capital needed to restart the Facility
- Assessing options for voluntary member participation in financing.

We will have more information and an update to share with you at MRC's Annual Meeting, which will take place in person and virtually on Wednesday, December 14, 2022 at 3pm in the Orono Town Council Chambers.

Should you have any questions, please do not hesitate to reach out to MRC Executive Director Michael Carroll at (207) 664-1700 or execdirector@mrcmaine.org or a [MRC Board Member](#).

E-mail MRC

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Sent by municipal.review.committee1@gmail.com powered by



Tony Smith

From: Municipal Review Committee <municipal.review.committee1+gmail.com@ccsend.com>
Sent: Thursday, December 1, 2022 2:36 PM
To: Tony Smith
Subject: Public Notice: Annual Meeting, Wednesday, December 14, 2022

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



Join Our Mailing List!

**Public Notice: Annual Meeting
Wednesday, December 14**



*Please join the
MRC at the
2022 Annual
Meeting*

December 1, 2022

ANNUAL MEETING
Wednesday, December 14, 2022

3 – 5 PM
In-person in Orono and virtual

Please join the MRC for the Annual Meeting to hear updates from the Board of Directors and Executive Director about Municipal Waste Solutions, the new identity of the Hampden facility. Learn more about our plans to continue to bring value to members for a regional collaboration for MSW solutions. The results of the elections will be announced, a 2023 proposed budget will be shared, and there will be an opportunity for member comment.

Where: Orono Town Office, 59 Main Street, Orono, ME 04473
Or, virtual (Link to register: www.mrcmaine.org)

Should you have any questions, please do not hesitate to reach out to MRC Executive Director Michael Carroll at (207) 664-1700 or execdirector@mrcmaine.org or a [MRC Board Member](#).

E-mail MRC

Municipal Review Committee, Inc.

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UNFINISHED BUSINESS

Hi Kim

Thanks for the info. The proposed dock would be the exact same size or slightly smaller; it would have lower freeboard.

Charlie

On Mon, Nov 28, 2022 at 2:46 PM Kim Keene <ceo@mtdesert.org> wrote:

Good afternoon, John & Charlie-

In reviewing the BOA Agenda for December 5, 2022, I noticed item “A” under Unfinished Business.

I. Unfinished Business

A. Consideration of a rowing dock at Ponds End

As, mentioned in previous emails. The property located, (Tax Map 010 Lot 068), at Ponds End is located in within the Resource Protection Zoning District.

The existing dock system, at Pond’s End cannot be expanded or enlarged, as Piers, Docks, Wharves, Bridges and other Structures extending over or below the Normal High-Water Line, is not permitted in the Resource Protection District.

3.4 Permitted, Conditional, and Excluded Uses by District:

All land use activities, as indicated in the following table, shall conform with all of the applicable land use standards in Sections 6.A., 6.B., and 6.C. The district designation for a particular site shall be determined from the Official Land Use Zoning map.

P Use allowed without a permit (but the use must comply with all applicable land use standards)

C Use allowed with conditional use approval from the Planning Board Use allowed with conditional use approval from the Planning Board, except where the code enforcement officer may authorize minor changes in the placement and size of improvements for an approved conditional use permit

X Use is prohibited

CEO Use allowed with a permit from the code enforcement officer

Section 3.4 Permitted, Conditional, and Excluded Uses by District

LAND USE:	Districts								
	VR 1 VR 2	R 1 R 2	SR 1 SR 2 SR 3 SR 5	RW 2 RW 3	VC	SC	C	RP	SP

MISCELLANEOUS

Piers, Docks, Wharves, Bridges and other Structures and Uses Extending over or below the Normal High-Water line or within a wetland (refer to Section 6C.7)	X	C	C	C	X	C	C	X	X
---	---	---	---	---	---	---	---	---	---

4.4 Non-conforming Uses

1. **Expansions.** Expansions of non-conforming uses are prohibited, except that non-conforming residential uses may, after obtaining a permit from the Planning Board, be expanded within existing residential structures or within expansions of such structures as allowed in Section 4.3.1 and 4.3.2 above.

Pond's End property and current activity use is not a Residential Use.

Thank you.

Kimberly Keene

Code Enforcement Officer

Town of Mount Desert

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662

ceo@mtdesert.org

Phone: (207) 276-5731 or 276-5531

Fax: (207) 276-3232

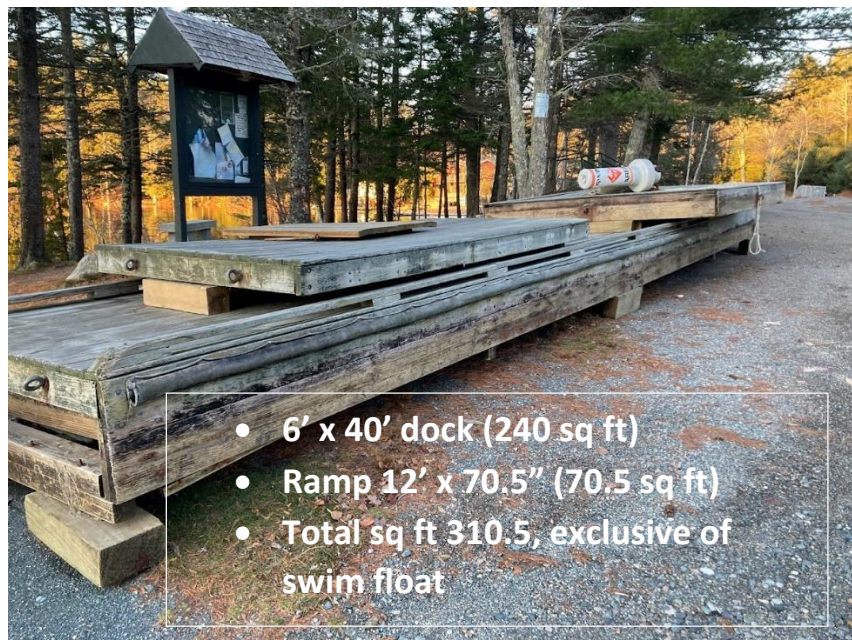
Consideration of a Rowing Dock at Ponds End, Somesville

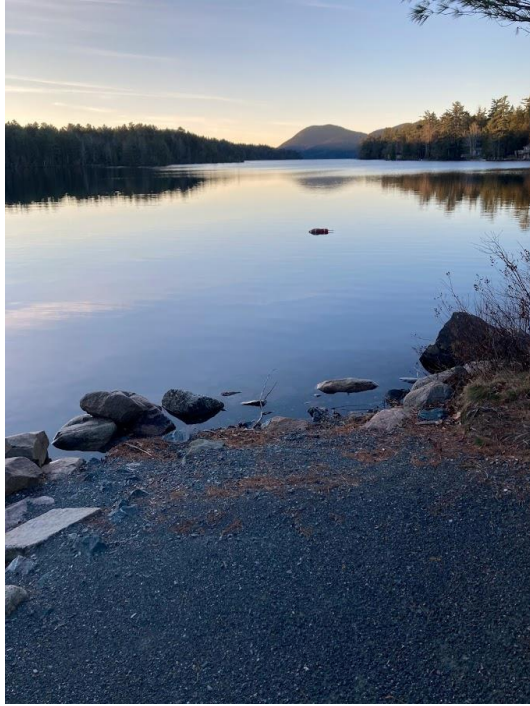
Downeast Rowing and Paddling Education EIN 82-0989307; Maine non-profit: 20170459ND

Charles Wray, representative

Proposal: replace existing dock with same sized, low freeboard dock; paid for and donated by Downeast Rowing

Current status and conditions at Ponds End





Dock site



Current dock construction

What is the problem we are trying to solve? Useability.



Rowing docks have low freeboard and are extremely stable platforms and can be tastefully designed and installed.



Local comparison data

Megunticook Rowing Club <https://www.megunticookrowing.org/>, Camden



Lewiston Rowing



Merrymeeting Bay Rowing rowbrunswick.org





United States Department of the Interior

NATIONAL PARK SERVICE

Acadia National Park
P.O. Box 177
Bar Harbor, Maine 04609

IN REPLY REFER TO:
7.A.2.(ACAD)

NOV 28 2022

Durlin Lunt
Town Manager
Town of Mount Desert
P.O. Box 248
Northeast Harbor, ME 04662

Dear Mr. Lunt:

I am writing to request that the Town of Mount Desert submit nominations for its seat on the Acadia National Park Advisory Commission. The Town's current representative is Kendall Davis. His term expires on April 25, 2023. You may renominate Mr. Davis or submit other nominations for consideration by the Secretary of the Interior (Secretary).

Congress created the Commission via Public Law 99-420 with the purpose to advise the Secretary and the National Park Service (NPS) on matters relating to the management and development of Acadia National Park (including the acquisition of lands, non-fee interests in lands, conservation easements, and termination of rights of use and occupancy). Pursuant to this legislation, the Secretary will appoint a member from a list of individuals recommended by the Town of Mount Desert. The seat for the Town of Mount Desert is a 3-year term.

To ensure timely appointments to the Commission, within 45 days of the date of this letter, we ask that you submit through this office a letter to the Secretary nominating candidates to be considered as an appointment to the Commission. Please provide a brief resume or biography (including date of birth, home and business address, telephone numbers, and email) for each person you recommend. Please send your correspondence to this office, Kathy Flanders, Superintendent's Secretary, Acadia National Park, P.O. Box 177, Bar Harbor, ME 04609, so that it may be submitted as a package with other nominations to the Secretary.

If you have questions regarding this matter, please contact Brandon Bies, Deputy Superintendent, at 207-288-8701 or brandon_bies@nps.gov. Thank you for your consideration. I look forward to hearing from you.

Sincerely,

**KEVIN
SCHNEIDER**

Digitally signed by KEVIN
SCHNEIDER
Date: 2022.11.21 13:38:53 -05'00'

Kevin B. Schneider
Superintendent

Cc: Kendall Davis



Town of Mount Desert

21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5743 Fax 207-276-5742
www.mtdesert.org director@mtdesert.org

MEMO

To: Durlin Lunt, Jr., Town Manager
From: Tony Smith, Consultant for the Town
Re: Northeast Harbor Main Street Improvements Project: Cost Summary & Request
Date: December 1, 2022

As you are aware, I have requested additional funding on three occasions for the CCA-I (Construction Contract Administration & Inspection) portion of the Main Street improvements project. I am now requesting an increase in the CCA-I funding intended to take us from now through the end of the project in the spring of 2023.

The enclosed spreadsheet is a summary of project costs to date, including this request for additional funding in the amount of \$87,205. It is similar to the ones you have seen in August 2020, April 2021, and February 2022. This amount reflects a negotiated reduction in hourly rates charged us by our engineers. Also enclosed is the engineers worksheet showing how the requested budget figure was derived. The following are some reasons why this funding request is being made.

- Additional coordination with Versant, Consolidated Communications and Spectrum for the installation of their portions of the project.
- Additional work contacting Versant since their invoice was sent to us in September of this year. To date, we have not been provided with any documentation that would substantiate their large cost increase.
- Minimal staff on site by the general contractor working in the spring 2022 and so far in the fall of 2022 meaning minimal production. These staffing levels required essentially the same level of inspection and CCA work as would be expected for what we would consider a full crew.
- I requested our inspector be on site when the general contractor was working to field questions from the public and to protect our interests, even those not in the project but in the project area.

Based on the information presented above and in the enclosed spreadsheets, I recommend the members of the Selectboard authorize the use of \$87,205 for CCA-I services provided by our project engineer, Haley Ward, from the current savings balance of \$540,189 which, if authorized, will leave a remaining balance of \$452,984 in the reduction in costs realized when the original design was replaced by the Eastside option.

Thank you for considering my recommendation.

Enc.

Cc. Claire Woolfolk, Town Clerk; Jake Wright, Finance Director

A	B	C	D	E	F	G	H	I	J
Northeast Harbor Main Street Improvements - Eastside Option: Cost Summary									
Description	Sept. 2018 Eastside Option Approved post-Special Town Meeting	August 2020 Additional Costs Approved	August 2020 Estimated Total Project Costs	April 2021 Additional Costs Approved	April 2021 Estimated Total Project Costs	February 2022 Additional Costs Approved	February 2022 Estimated Total Project Costs thru Completion	December 2022 Additional Costs Requested	December 2022 Estimated Total Project Costs thru Completion
7	General Contractor	55,613	1,907,919	75,000	1,982,919	0	1,982,919	0	1,982,919
8	Consolidated Comm.	0	150,000	0	150,000	0	150,000	0	150,000
9	Spectrum	0	37,000	0	37,000	0	37,000	0	37,000
10	Versant	0	553,377	0	553,377	0	553,377	0 ^D	553,377
11	Total Construction Costs	55,613	2,648,296	75,000	2,723,296	0	2,723,296	0	2,723,296
12	Engineering CCA-I	320,000	455,000	120,000	575,000	125,000	700,000	87,205	787,205
13	Subtotal Costs	2,912,683	3,103,296	195,000 ^B	3,298,296	125,000 ^C	3,423,296	87,205	3,510,501
14								2018 Bond	3,963,485
15									452,984
16									
17	In 2018 legal counsel confirmed that the difference in costs between the Original option approved at May 2018 town meeting and the Eastside option selected after the September 2018 special town meeting can be used for the Eastside option project with Selectboard approval.								
18	Note for the cost figures at the bottom of column "J" and the superscripts A, B, C, and D below: The difference in costs between the Original Option approved at the May 2018 town meeting and the Eastside Option approved following the September special town meeting was \$713,753 and is referred to as the "Savings" (e.g., \$3,963,485 - \$3,249,732 = \$713,753) here. Use of these funds hence savings to date is reflected at the bottom of Column "J" leaving a Savings balance of \$452,984.								
19	Column C: \$190,613 ^A used from contingency leaving a contingency balance of \$146,346								
20	Column E: \$195,000 ^B used remaining balance of contingency of \$146,346 plus \$48,564 from the Savings = \$713,753 - \$48,564 leaving Savings balance = \$665,189								
21	Column G: \$125,000 ^C use \$125,000 from Savings balance of \$665,189 leaving Savings balance = \$540,189. This is my recommendation.								
22	Column I: 0 ^D engineers are still attempting to obtain documentation from Versant to substantiate Versant's cost increase presented to us in their invoice we received from them in September of this year.								
23									

NEH MAIN STREET Fall 2022 and Spring 2023

ENGINEERING SERVICES	PIC	DES	SPM	RPR	DES	Exp/Subs (\$)	Total Cost of Phase
CONSTRUCTION ADMINISTRATION - FALL 2022	\$190.00	\$185.00	\$165.00	\$100.00	\$125.00		
Fall 2022 Conduct a Startup meeting ZOOM	20	10	94	0	4	\$ 130.00	\$ 21,790.00
Fall 2022 Weekly coordination 10 weeks @ 6hrs/wk			2				\$ 330.00
Fall 2022 Conduct monthly project progress meetings=2 meetings @ 2hrs/meeting ZOOM			60				\$ 9,900.00
Project Management Fall 2022 10 weeks @ 2hrs/wk	20	2	2				\$ 3,800.00
Review all shop drawings for compliance with plans and specs			4		4		\$ 700.00
Review contractors pay request (3 req @ 2hrs/req)			6				\$ 990.00
Design modifications during construction		4	16		4		\$ 3,880.00
Conduct a Substantial Completion Inspection		4	4			\$ 130.00	\$ 1,530.00
CONSTRUCTION MONITORING - FALL 2022	0	0	0	380	0	\$ 3,250.00	\$ 41,250.00
Provide RPR Full Time Oct 17-Dec 23=9.5 weeks @ 40 hrs/wk				380		\$ 3,250.00	\$ 41,250.00
CONSTRUCTION ADMINISTRATION - SPRING 2023	8	0	32	0	0	\$ 65.00	\$ 6,865.00
Spring 2023 Conduct a Startup meeting ZOOM			2				\$ 330.00
Spring 2023 Weekly coordination 4 weeks @ 6hrs/wk			24				\$ 3,960.00
Project Management Spring 2023 4 weeks @ 2hrs/wk	8		2				\$ 1,520.00
Review contractors final pay request (1 req @ 2hrs/req)			2				\$ 330.00
Conduct a Final Completion Inspection			4			\$ 65.00	\$ 725.00
CONSTRUCTION MONITORING - SPRING 2022	0	0	0	160	0	\$ 1,300.00	\$ 17,300.00
Provide RPR Full Time 4 weeks @ 40 hrs/wk				160		\$ 1,300.00	\$ 17,300.00
Estimated Fee for Spring Construction Services \$ 24,165.00							
Estimated Fee for Fall Construction Services \$ 63,040.00							
Total Estimated Fee for Construction Services \$ 87,205.00							

LEGEND

- PIC = Principal-in Charge
- SPE = Senior Project Engineer
- PE = Project Engineer
- SD = Senior Designer
- RPR = Resident Project Representative
- CLER = Clerical
- SURVEY = 2 man crew

NEW BUSINESS



Town of Mount Desert
Michael Bender, Fire Chief, Emergency
Management Director
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5111 Fax 207-276-5732
Web Address www.mtidesert.org
firechief@mtidesert.org

Memo

To: Durlin Lunt, Town Manager

From: Mike Bender, Fire Chief

CC:

Date: December 1, 2022

Re: Request authorization to replace boilers at MDFD station #2

I would like to request authorization from the Select Board to use Fire Stations Building Reserve funds to replace a duplex oil-fired boiler system at the Mount Desert Fire Department station #2(Seal Harbor). There is a current balance of \$130,234.39 in that account. The current system is original equipment installed when the station was built in 1989. In 2019 I was advised by service technicians that perform our annual cleaning and maintenance that the boilers need to be replaced due to their age and deteriorating conditions. This heating system provides heat to the entire building, including the truck bays and the community room on the top floor.

I contacted 4 vendors and requested proposals to replace the existing system with a similar set up. 3 of the 4 responded and provided proposals. They are as follows:

1. Dead River - \$32,162.16
2. R.H. Foster - \$26,625.00
3. ABM Mechanical, Inc. - \$20,500.00

I will be recommending to the Board to award the project to ABM Mechanical, Inc. in an amount not to exceed \$23,757.00. I have added an extra \$3,757.00(15%) as a contingency to cover any unexpected problems with replacement.

I did inquire about the use of heat pumps as an alternative which was requested last year by one of our Select Board members. All heating contractors I talked to advised me that due to the size of the building and the large open spaces in the community room and truck bays, utilizing heat pumps would be impractical in this situation. The use of heat pumps may be used as an auxiliary heat source which would be a more suitable application in this case. At this time, I have not budgeted for the installation of heat pumps at any of the fire stations, although there were some

installed a station 3 during that renovation. And there will be some used in the fire station expansion project in Northeast Harbor.

Thank you.



Town of Mount Desert
Michael Bender, Fire Chief, Emergency
Management Director
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5111 Fax 207-276-5732
Web Address www.mtdesert.org
firechief@mtdesert.org

Memo

To: Durlin Lunt, Town Manager

From: Mike Bender, Fire Chief

CC:

Date: December 1, 2022

Re: Request authorization to purchase equipment for MDFD station #1

I would like to request authorization from the Select Board to initiate the purchase of miscellaneous equipment in association with the expansion project at Mount Desert Fire Department station #1. There are 3 primary items I would like to order now, fitness room equipment, gear storage lockers and an air compressor. All these items were included in the overall project cost when we put those number together last year for a bond. Some has increased, and some have decreased. In whole, we are under budget for this equipment despite underestimating inflation at 7% in the last year. There are two main reasons for placing orders for these items now. One is to avoid price increases scheduled to take affect sometime after the first of the year, and the other is to prevent any project delays due to supply chain issues, some of which we are still experiencing with the project at station #3.

I asked two of our staff members that has extensive experience with fitness equipment, Lt. Chapin McFarland and FF/EMT Kate Joseph, to find sources and come up with a list of essential equipment needed for a fire station exercise room. Both indicated the best vendor for such equipment would be Gronk Fitness Equipment out of Williamsville, N.Y. Two reasons were given for this, one being both were very familiar with the equipment as Gronk's outfitted both the Neighborhood House and the Harbor House for their fitness rooms. And the other, Gronk's is the closet source to us that will come up and setup all equipment at our facility. It was for these reasons that I did not seek a competitive bid for these building project items. I had budgeted \$16,500.00 for this last year. The proposal is for \$22,212.41 and includes a cross fit rack, exercise bike, treadmill, weight bench, functional trainer rack, along with assorted barbells, dumbbells, and hand weights.

The compressor we would like to purchase is a Bauer self-contained breathing air compressor. This will refill the air cylinders used for fire ground and other operations. Currently we have a 21-year-old compressor connected to a Bauer fill station (used to fill the

cylinders with air). We replaced the original fill station in 2018. Both are mounted on a truck. Replacing the compressor with the new Bauer model will enable us to place both in the new station and remove the vehicle from our fleet. I did not seek a competitive bid for the compressor because I wanted to stay with the Bauer brand so it would match up with our fill station. There was only one authorized local dealer for Bauer. I had budgeted \$59,280.00 last year and the proposal is for \$52,500.00. This covers cost of equipment, shipping, and installation.

The gear racks I am proposing to purchase are used to store firefighters PPE (personal protective clothing), or commonly called “turnout” gear. I am requesting to buy the Ready Rack brand since these are the same racks we had been using in station 1 and are currently using in other stations. We were also able to salvage and repurpose some of the existing Ready Racks from NEH which kept the cost down over what was budgeted. I had budgeted \$30,000.00 for gear Racks last year and the proposals below came in substantially lower. The 2 vendors I solicited proposal for were local dealers who carry the Ready Rack line:

1. Fire Tech & Safety of New England, Inc. - \$9,210.75
2. Industrial Protection Services, LLC - \$8,161.00

I will be recommending to the Board to purchase the gear racks from Industrial Protection Services in the amount of \$8,161.00.

Thank you.



Town of Mount Desert

Durlin E. Lunt, Town Manager
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232

Web Address www.mtdesert.org
manager@mtdesert.org

To: Selectboard

From: Durlin E. Lunt

Date: November 29, 2022

Subject: Permission to apply for small municipality retrofits program through Efficiency Maine

Efficiency Maine is seeking applications for heating, ventilation, and air conditioning (HVAC) projects in small Maine municipality buildings. I have enclosed the program application in your packet. It is a very simple process that could result in an incentive award of twenty-eight hundred dollars for each heat pump unit purchased.

Mount Desert has utilized heat pumps for several years in the town office as well as other venues (NEH Wastewater Plant & Highway Garage). They are both efficient and effective for both heating and cooling.

Two buildings that could use heat pumps are the Harbor Master building and the Visitor Center at the marina. Despite being located near the water, both buildings get quite warm during the summer months. With your permission I will apply for a unit for each of them.

Small Municipality Retrofits: CIP FON-010-2023

Through this Funding Opportunity Notice (FON or “opportunity”) Efficiency Maine is seeking applications for heating, ventilation, and air conditioning (HVAC), lighting and refrigeration projects in small Maine municipality and tribal government buildings. This initiative falls under Efficiency Maine’s Commercial and Industrial Prescriptive Initiatives (CIPI). This FON offers higher incentives than typically provided under the CIP initiatives, with the intent to accelerate the conversion to high-efficiency equipment in towns across the state.

For more details on this opportunity, download the “Small Municipality Retrofits Funding Opportunity Notice” document in the section below. Additional materials needed to apply to this FON are also available below.

Documents:

- [Small Municipality Retrofits Funding Opportunity Notice \(.pdf\)](#) (updated 10/21/2022)
- [Attachment A: Project Application and Commitment Form \(.pdf\)](#)
- [Attachment B: Small Municipality Retrofits CLIC Tool \(.xlsm\)](#)
- [Attachment C: Biomass Boiler and Furnace Project Application \(.pdf\)](#)

Informational Webinars:

- Tuesday, December 13, 2022 at 8:00 AM - [CLICK HERE](#) to register
- Wednesday, December 14, 2022 at 12:00 PM - [CLICK HERE](#) to register

Other Resources:

- [List of Eligible Municipalities](#)
- [Copy of the webinar slides](#)
- [Copy of webinar Q&A](#)

LEARN MORE

[AT HOME](#) [AT WORK](#) [RESOURCES](#)

EFFICIENCY MAINE

PROJECT APPLICATION**Efficiency Maine****Commercial & Industrial Prescriptive Program****Funding Opportunity Notice*****Small Municipality Retrofit Projects - CIP FON-010-2023***

This application is for (check all that apply):

 Lighting Project HVAC Project Refrigeration Project

Primary Municipal Contact Name:		Title:	
Municipality:		Phone:	
		Fax:	
		Email:	
Installation Address:			
City:	State:	Zip:	
Mailing Address:			
City:	State:	Zip:	
Alternate Municipal Contact Name*:		Title:	
Municipality:		Phone:	
		Fax:	
Mailing Address:		Email:	
City:	State:	Zip:	

*Complete this section if you wish to designate a point of contact for project coordination & inspections.

AUTHORIZED SIGNATURE	
I, the undersigned, am authorized to commit my organization to this project application.	
Signature:	Printed Name:
Title:	Municipality:
Date:	Phone/email:

PROJECT INSTALLATION COMMITMENT

Please complete one or more of the sections below

HVAC Installation by an Efficiency Maine Qualified Partner

AUTHORIZED SIGNATURE I, the undersigned, commit to complete the proposed project according to the timeline established in the FON.	
Signature:	Printed Name:
Organization:	Phone:
Date:	Email:

Lighting Installation by an Efficiency Maine Qualified Partner

AUTHORIZED SIGNATURE I, the undersigned, commit to complete the proposed project according to the timeline established in the FON.	
Signature:	Printed Name:
Organization:	Phone:
Date:	Email:

Refrigeration Installation by an Efficiency Maine Qualified Partner

AUTHORIZED SIGNATURE I, the undersigned, commit to complete the proposed project according to the timeline established in the FON.	
Signature:	Printed Name:
Organization:	Phone:
Date:	Email:

Installation by **Licensed Paid Staff Personnel**

AUTHORIZED SIGNATURE I, the undersigned, commit to complete the proposed project according to the timeline established in the FON.	
Signature (Employee):	Printed Name:
Municipality:	Phone:
Date:	Email:

ATTACHMENT A (all projects)
FON-010-2023 Incentives

Lighting

Incentive calculated at \$0.36/kWh saved (first year savings only), capped at 85% of total measure cost.

High Performance Heat Pumps

Zone	Incentive per Unit
1	\$2,800
Retrofit only. Air source heat pumps only, non-ducted, ducted, and mixed systems. Single-zone systems only. Incentives are capped at 90% of the total material cost (without labor).	

Energy Recovery Ventilator

Sensible Heat Recovery	Incentive per CFM
≥ 55% to < 65%	\$2.25/CFM
≥ 65% to < 75%	\$2.50/CFM
≥ 75% to < 85%	\$2.75/CFM
≥ 85%	\$3.00/CFM
Incentives are capped at 90% total material costs of the units (without labor).	

Heat Pump Rooftop Units (RTUs)

Required Heat Pump RTU* Heating Capacity (MBh)	Minimum Required Efficiency Criteria (Heating)	Minimum Required Efficiency Criteria (Cooling)	Incentive per Unit
24	8.5 HSPF	15 SEER	\$4,800
36	8.5 HSPF	15 SEER	\$7,200
48	2.2 COP	12 EER	\$9,600
60	2.2 COP	12 EER	\$12,000
90	2.2 COP	11 EER	\$18,000
120	2.2 COP	11 EER	\$24,000
132	2.2 COP	11 EER	\$24,000
*AHRI Heating Capacity at 17°F. For replacement of natural gas system, unit must be at least 15 years old and the replacement RTU must be all electric including supplemental heat.			

Variable Refrigerant Flow (VRF) System

Measure	Cooling Capacity	Replacement of Oil or Propane	Replacement of Natural Gas
Single-Phase VRF Air-Cooled Heat Pump <u>without</u> Heat Recovery	< 65,000	\$8.00/sq.ft.	\$4.00/sq.ft.
VRF Air-Cooled Heat Pump <u>without</u> Heat Recovery	≥ 65,000	\$8.00/sq.ft.	\$4.00/sq.ft.
VRF Air-Cooled Heat Pump <u>with</u> Heat Recovery	≥ 65,000	\$10.00/sq.ft.	\$6.00/sq.ft.
Incentives are capped at 90% of total material costs of the units (without labor). For replacement of natural gas system, unit must be at least 15 years old.			

Refrigeration

Measure Code Measure Name	Incentive per Unit
R10 Evaporator Fan Motor Control for Cooler or Freezer	\$416
R20 Door Heater Controls for Cooler or Freezer	\$240
R40 High-Efficiency Evaporator Fan Motors – Walk-in Coolers/Freezers	\$115
R41 High-Efficiency Evaporator Fan Motors – Refrigerated Warehouses	\$115
R42 High-Efficiency Evaporator Fan Motors – Merchandise Cases	\$94
R50 Floating-Head Pressure Controls – Controlling 1 Coil	\$414
R51 Floating-Head Pressure Controls – Controlling 2 Coils	\$587
R52 Floating-Head Pressure Controls – Controlling 3 Coils	\$787
R70 New Scroll Compressors – 2 HP	\$320
R71 New Scroll Compressors – 3 HP	\$420
R72 New Scroll Compressors – 4 HP	\$480
R73 New Scroll Compressors – 5 HP	\$800
R74 New Scroll Compressors – 6 HP	\$1,040
R25 Strip Curtains for Cooler or Freezer	\$10 / sq ft

From: [Durlin Lunt](#)
To: [Town Clerk](#)
Subject: FW: FW: Conflict of Interest Considerations
Date: Wednesday, November 30, 2022 10:03:30 AM

From: John Macauley <jbmacauley3@gmail.com>
Sent: Wednesday, November 30, 2022 9:59 AM
To: Durlin Lunt <manager@mtdesert.org>
Cc: Geoffrey Wood <gwood@mtdesert.org>; Kim Keene <ceo@mtdesert.org>; Martha Dudman <marthadudman@gmail.com>; Noel Musson <noel@themussongroup.com>; Rick Mooers <rickmooers@gmail.com> <rickmooers@gmail.com>; Wendy Littlefield <wlittlefield@mdirss.org>
Subject: Re: FW: Conflict of Interest Considerations

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Yes please- thank you.

On Wed, Nov 30, 2022 at 8:44 AM Durlin Lunt <manager@mtdesert.org> wrote:

Here is the opinion from Andy on conflict of interest of boards and committees including ad-hoc committees such as LUZO. I assume that you would like this to be on the agenda for Monday night

Durlin E. Lunt
MPA ,CMM
Town Manager
Mount Desert, Maine
manager@mtdesert.org

(207) 276-5531

From: Andrew Hamilton <ahamilton@eatonpeabody.com>
Sent: Wednesday, November 30, 2022 8:17 AM
To: Durlin Lunt <manager@mtdesert.org>
Cc: Rebecca Hanscom <rhanscom@eatonpeabody.com>
Subject: Conflict of Interest Considerations

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Durlin—

You have asked me to address the topic of conflict of interest considerations relating to the manner and approach to appointed or elected officials on Town Boards and Committees disclosing their potential conflicts and addressing them, and whether a conflict requires a Board

or Committee member to terminate their service on a Board or Committee altogether.

My response to your inquiry is guided by 30-A M.R.S. Section 2605, as well as “common law” conflict and bias principles announced by the Maine courts.

Consistent with 30-A M.R.S. Section 2605, Section 6.1 of the Mount Desert Charter also provides:

6.1 PERSONAL FINANCIAL INTEREST. Any officer, official or employee who has any financial interest, direct or indirect, in any contract with the Town or in the sale of any land, materials, supplies or services to the Town or to a contractor supplying the Town shall make known that interest and shall refrain from voting upon or otherwise participating in his capacity as an officer, official or employee in making of such sale or in the making or performance of such contract. Violation of this section with the knowledge express or implied of the person or corporation contracting with or making a sale to the Town shall render the contract or sale voidable by the Board.

This provision of the Town Charter is a narrower analogue of this provision of the Maine statutory conflict law rules at Section 2605(1) and (5). They provide:

1. **Voting.** The vote of a body is voidable when any official in an official position votes on *any question* in which that official has a direct or an indirect pecuniary interest. (emphasis supplied).

4. Direct or indirect pecuniary interest. In the absence of actual fraud, an official of a body of the municipality, county government or a quasi-municipal corporation involved in a *question* or in the negotiation or award of a contract is deemed to have a direct or indirect pecuniary interest in a question or in a contract where the official is an officer, director, partner, associate, employee or stockholder of a private corporation, business or other economic entity to which the question relates or with which the unit of municipal, county government or the quasi-municipal corporation contracts only where the official is directly or indirectly the owner of at least 10% of the stock of the private corporation or owns at least a 10% interest in the business or other economic entity.

When an official is deemed to have a direct or indirect pecuniary interest, the vote on the question or the contract is *not voidable and actionable if the official makes full disclosure of interest before any action is taken and if the official abstains from voting, from the negotiation or award of the contract and from otherwise attempting to influence a decision in which that official has an interest. The official's disclosure and a notice of abstention from taking part in a decision in which the official has an interest shall be recorded with the clerk or secretary of the municipal or county government or the quasi-municipal corporation.* (emphasis supplied).

I understand that this question has arisen in the context of an ad hoc committee of the Town where a given appointed member of the advisory committee may have a conflict of interest on a given question before the Committee.

First, a conflict of interest by a member on a given question before the Committee neither precludes that member from serving on the Committee or requires her or his termination from service on the Committee. The reason we have rules that necessitate disclosure (e.g., member states “I believe I have a conflict of interest in this question”), vote by the Board or Committee (after any discussion, vote by the Board or Committee as to whether the member has a conflict) and abstention (e.g., Member removes from the seat at the table and sits out in the audience so that s/he does not participate on the decision) is this. If every time that an individual has a potential conflict on a given question, the person were to be precluded or terminated from service, it would be unnecessary to have a question-specific conflict disclosure/ vote/ abstention rule. More specifically, the reason we have the method prescribed for disclosure in 30-A M.R.S. Section 2605, confirmed by Section 6.1 of the Charter and by common law case decisions on conflicts and bias, is because conflicts and bias analysis is fact specific and question specific; the analysis under the law is transactional in nature and not broadly prohibitive. It is indeed hard to imagine a scenario wherein a prospective member’s financial interest in a specific transaction will always preclude that member from participating in advising or ruling on ALL questions coming before the Board or Committee. If anyone has such a broad-based preclusion rule in mind, they need to identify it because we are unaware of such a broad-based rule in either Maine statutes or case law; and Section 6.1 of the Charter (cited above) confirms the transactional nature (the question-specific) mode of analysis on conflicts of interest undertaken in all Maine towns across the State.

Second, irrespective of the Board or Committee, any “body” where a member serves is required to use the best practice rule highlighted from 2605(4) above; disclosure and ensuing action after disclosure per the statutory rule results in the body’s action on the question being NOT actionable and not voidable. Although there is a sound argument that a body of the Town that acts only in an advisory capacity may not have a financial interest in the question to be the subject of an advisory recommendation, the plain text of 2605 is the requisite guide for the Town as to how the Town avoids any legal challenge (again, not actionable or voidable) if disclosure and ensuing action are engaged per the guidance of the statute. I also note that given that there are several conflict and/or bias rules and they each turn on the specific facts, specific advice as to how conflicts or bias are analyzed under the variety of rules must be given in the context of specific facts as to a given question or the member’s potential conflict or bias and cannot be completely covered in this review. The important thing to remember is that 2605(4) provides a universal guide to when and how disclosure is made by the member on a given question.

In conclusion, there is no broad-based conflict Board or Committee service preclusion rule since the statutory and common law conflict rules are transactional or question specific, and the best and necessary practice of all “bodies” of the Town is for the member who has a conflict of interest to make disclosure, conduct a vote of the body to determine whether the member indeed has a conflict of interest, record that disclosure and vote with the Town clerk and/or Board or Committee secretary, and then the member abstains from participation in any way if she or he has been determined to have a conflict. That prevents the conflict or bias from becoming actionable or voidable as to the question being reviewed by the body.

We can address detailed questions if you or the members of your Select Board have further questions.

Kind regards,

Andy

Andrew Hamilton

Eaton Peabody

[80 Exchange St.](#)

[Bangor, ME 04401](#)

Direct: 207-992-4332

[Professional Profile](#) | [Website](#)

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John B Macauley, Ph.D.
Otter Creek, Maine



Town of Mount Desert

Jake Wright, Finance Director
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232

Web Address www.mtdesert.org

financedirector@mtdesert.org

Selectboard,

Please accept the following as a high-level analysis of the proposed FY 2024 capital improvement plan.

Noted Improvements to CIP Format

- Future value estimation option based on purchase price, estimated inflation rate, and years to replacement
 - o This function allows Department Heads to plan for purchases using defined assumptions rather than solely estimated cost based on professional knowledge. This is especially useful for determining planning cost for assets with longer useful lives.
- Cost modification option for additional cost to be incurred if a renewable model of the asset is purchased, if applicable.
 - o This function allows Department Heads to address goals identified in the Town's Climate Action Plan by estimating actionable premiums to be incurred to purchase renewable energy models when appropriate. The premium estimate used, when applicable, across most departments was 10% of the replacement cost (estimated or future value derived). This also provides a usable metric to compare renewable and non-renewable models in the marketplace to determine when the difference becomes actionable.
- Improved disclosure of assets planned to be replaced through bonding rather than the Capital Improvement Plan

General Operating CIP

- Overall increase in funding from \$1,069,436 to \$1,285,503 (20.20% increase, 16% net of cruiser appropriation wash discussed below)
 - o 0.80%: Net change as a percent of prior year Municipal budget
- Planned reclassifications/repurposing of reserves to be approved by Town Meeting articles:
 - o "Town Manager Telephone Reserve" repurposed as "Technology Reserve"
 - This proposal comes primarily from a recent finding that the Police Department's "virtual desktop" project could be expanded to have Town-wide beneficial implications. As it did not seem appropriate for the Police Department reserve to incur the increased cost between what would be sufficient for just the Police Department's needs and the scalable version with

Town-wide implications, the concept of repurposing the telephone reserve as a broader technology reserve appeared suitable.

- “Assessment Capital Improvement Reserve” balance transferred to “Revaluation Reserve”
 - The Vision Server is currently the only asset attributable to the Assessment Cap Imp Reserve, which is no longer needed due to cloud hosted service. Instead of having unused funds sit in the reserve account, Town Meeting could repurpose the funds to subsidize the FY24 revaluation reserve funding. Largely due to this proposal, Assessment reserves show a reduction in funding from \$21,375 in FY23 to \$18,421 in FY24 (-13.82%).
- “Police Training Cost Reserve” balance transferred to “Police Capital Improvement Reserve”
 - Per Chief Willis, PD training went to a fully integrated system with BHPD in 2020. As with the aforementioned example, instead of having unused funds sit in the reserve account, Town Meeting could repurpose the funds to subsidize the FY24 Capital Improvement Reserve. This subsidization works in conjunction with the recommendation to fund PD Cruisers through the reserve account instead of annual appropriations to allow stable funding despite adding assets to be funding through CIP. Funding the cruisers through CIP provides better disclosure of future expected purposes while capitalizing on investment earnings to reduce net cost of said assets.
- Increases to several Public Works Reserve contributions are recommended by Tony Smith, Public Works Consultant, in conjunction with Ben Jacobs, Highway Superintendent, and Ed Montague, Wastewater Superintendent. This is in response to substantial increases in costs being experienced in these sectors.

Marina CIP

- Overall increase in funding from \$41,498 in FY23 to \$66,154.74 proposed in FY24 (59.42% increase from FY23 to FY24, 20.63% decrease from FY22 funding of \$83,347)
 - The increase from FY23 to FY24 appears largely attributable to actual costs experienced over the last year or so exceeding planned expectations. From a historical perspective, the Marina CIP contributions are still low as steps were taken to more accurately account for existing reserve funds in proposed funding calculations.

Respectfully submitted,

Jake Wright

Finance Director

Reserve Acct #	Reserve Description	Identifier, if applicable	Description of Asset/Cost	First Fiscal Year in Service	Replacement Years	Replacement Fiscal Year	assumptions concatenated	Planned to Replace Through Bonding	Replacement Cost for Planning	Years Until Replacement	Calculated Replacement Funding for Current CIP Year, Not Considering Reserve Funds	Less Current Unencumbered Reserve Balance - allocated via weighted average	Calculated Replacement Reserve Net of Unencumbered Reserve Funds	Adjustment Per Professional Judgement, See Note	Proposed Replacement Funding Net of Unencumbered Reserve Funds and Professional Judgment Adjustment	Notes
Municipal Management																
	Capital Improvement Schedule for fiscal year:	2024	Inflation Rate for Replacement Cost Estimation		5%											
	Telephone System for Building			2015	10.00	2025 FY	Estimated/CIP/on 7/1 of replacement	-	38,500.00	1.00	38,500.00	11,894.33	26,665.67		26,665.67	Infrastructure involved in original purchase will not have to be re-done. So, Future value calculation is overstated. Use estimated amount for planning purposes.
	Virtual Desktop Project					2025 FY funding transfer	Estimated/CIP/after	-	60,000.00	2.00	60,000.00	18,443.12	50,778.44		50,778.44	estimated cost of MD portion of project = \$120k to be accomplished in FY25
4020100-24209	Town Manager Telephone Reserve Repurpose as "Town-Wide Technology Reserve" per Article _____															
Total Municipal Management									158,500.00		98,500.00	30,277.45	77,444.11		77,444.11	(A)
Town Clerk																
4020200-24205-421	Clerks - Tabulating Machine			2024	-	2024 FY	Estimated/CIP/on 7/1 of replacement	-	10,000.00	-	10,000.00	12,470.85	(2,470.85)	2,470.85	-	tabulator funds to be available if lease arrangement ever negated, avoid netting against historical preservation funding
4020200-24205-422	Clerks - Historical Preservation			2017	5.00	2022 FY	Estimated/CIP/on 7/1 of replacement	-	32,526.88	-	32,526.88	33,491.43	(964.55)	964.55	-	avoid netting against other lines
4020200-24205	Clerks Reserve		Storage Improvements - Clerk related		4.00	2028 FY	Estimated/CIP/on 7/1 of replacement	-	50,000.00	4.00	12,500.00	10,664.60	9,833.85	9,833.85	-	
Total Town Clerk									92,526.88		55,026.88	56,626.88	6,398.45	3,435.40	9,833.85	(A)
Finance Department																
16,090.97																
4020600-24207	Computer Network Server & Smartboard/Projectors/Screens			2017	10.00	2027 FY	Estimated/CIP/on 7/1 of replacement	-	9,000.00	3.00	3,000.00	3,114.38	1,961.87		1,961.87	Central network server
4020600-24207	Smartboard/Projectors/Screens			2019	9.00	2028 FY	Estimated/CIP/on 7/1 of replacement	-	10,000.00	4.00	2,500.00	2,595.32	1,851.17		1,851.17	conference room and meeting room
4020500-24206	Treasurer Cap Imp Reserve		Storage Needs			2025 FY	Estimated/CIP/on 7/1 of replacement	-	10,000.00	1.00	10,000.00	10,381.27	(381.27)		(381.27)	
Total Finance Department									29,000.00		15,500.00	16,090.97	3,431.77		3,431.77	(A)
Assessing Department																
4020600-24208	Assessment Cap Imp Reserve		Vision Server	2019	4.00	2023 FY	Estimated/CIP/on 7/1 of replacement	-	-	-	-	8,431.62	(8,431.62)	8,431.62	-	See article _____ to repurpose funds / Server no longer needed due to cloud hosted service
4020600-24207	Revaluation Reserve			2022	8.00	2030 FY	Estimated/CIP/on 7/1 of replacement	-	300,000.00	6.00	50,000.00	181,396.13	(8,431.62)	11,335.69		
4020600-24211	Assessor-Aerial Photo Reserve		Aerial Ortho Photography	2020	5.00	2025 FY	Estimated/CIP/on 7/1 of replacement	-	20,000.00	1.00	20,000.00	12,945.87	7,054.13	7,054.13		
Total Assessing Department									320,000.00		70,000.00	202,773.62	18,389.82		18,389.82	(A)
Code Enforcement																
4020700-24283	CEO Work Truck Reserve		2018 Chevrolet Colorado	2019	7.00	2026 FY	Estimated/CIP/on 7/1 of replacement	-	44,000.00	2.00	22,000.00	32,337.97	5,831.02		5,831.02	
Total Code Enforcement									44,000.00		22,000.00	32,337.97	5,831.02		5,831.02	(A)
Unallocated Benefits																
4020800-24212	Benefit Accrual Reserve		Benefit Accrual Disbursements	2021	-	2021 FY	Estimated/CIP/on 7/1 of replacement	-	166,442.27	-	166,442.27	177,378.20	(10,935.94)	15,000.00	4,064.07	maintain 50% of accrued compensated absences liability/ liability at time of analysis, unaudited = \$332,884.53 / add'l for possible voluntary accrual
Total Unallocated Benefits									166,442.27		166,442.27	177,378.20	(10,935.94)	10,935.94	25,935.94	zero-out negative calculated funding
Total Unallocated Benefits									166,442.27		166,442.27	177,378.20	(10,935.94)	25,935.94	25,000.00	(A)
Police Department																
90,175.24																
4114	2020 Ford F-150 Police Responder #4114			2023	4.00	2027 FY funding transfer	Estimated/CIP/after	-	53,680.00	4.00	13,420.00	9,091.31	11,147.17		11,147.17	
4113	2020 Ford SUV Cruiser Patrol #4113			2021	3.00	2024 FY funding transfer	Estimated/CIP/after	-	44,990.00	1.00	44,990.00	30,478.23	14,511.77		14,511.77	
4115	2023 SUV Cruiser Patrol #4115			2023	3.00	2026 FY funding transfer	Estimated/CIP/after	-	46,860.00	3.00	15,620.00	10,581.69	12,092.77		12,092.77	
4109	2017 SUV Cruiser - Chief #4109			2023	5.00	2028 FY funding transfer	Estimated/CIP/after	-	38,830.00	5.00	7,766.00	5,261.04	6,713.79		6,713.79	2017 to 2023 cruiser funded through Operating Budget
	Cruiser Mobile Data Terminals and Accessories (4)			2018	5.00	2023 FY funding transfer	Estimated/CIP/after	-	-	-	-	-	-		-	line can be removed

Reserve Acct #	Reserve Description	Identifier, if applicable	Description of Asset/Cost	First Fiscal Year in Service	Replacement Years	Replacement Fiscal Year	Replacement assumptions concatenated	Planned to Replace Through Bonding	Replacement Cost for Planning	Years Until Replacement	Calculated Replacement Funding for Current CIP Year, Not Considering Reserve Funds	Less Current Unencumbered Reserve Balance - allocated via weighted average	Calculated Replacement Funding Net of Unencumbered Reserve Funds	Adjustment Per Professional Judgment, See Note	Proposed Replacement Funding Net of Unencumbered Reserve Funds and Professional Judgment Adjustment	Notes
							/CIP/after FY funding transfer									
AIRPAK01	Scott Self-Contained Breathing Apparatus			2013	15.00	2028	Estimated/CIP/after 2028 FY funding transfer	-	15,000.00	5.00	3,000.00	740.64	2,851.87		2,851.87	
AIRPAK02	Scott Self-Contained Breathing Apparatus			2013	15.00	2028	Estimated/CIP/after 2028 FY funding transfer	-	15,000.00	5.00	3,000.00	740.64	2,851.87		2,851.87	
AIRPAK03	Scott Self-Contained Breathing Apparatus			2013	15.00	2028	Estimated/CIP/after 2028 FY funding transfer	-	15,000.00	5.00	3,000.00	740.64	2,851.87		2,851.87	
AIRPAK04	Scott Self-Contained Breathing Apparatus			2013	15.00	2028	Estimated/CIP/after 2028 FY funding transfer	-	15,000.00	5.00	3,000.00	740.64	2,851.87		2,851.87	
AIRPAK05	Scott Self-Contained Breathing Apparatus			2013	15.00	2028	Estimated/CIP/after 2028 FY funding transfer	-	15,000.00	5.00	3,000.00	740.64	2,851.87		2,851.87	
AIRPAK06	Scott Self-Contained Breathing Apparatus			2013	15.00	2028	Estimated/CIP/after 2028 FY funding transfer	-	15,000.00	5.00	3,000.00	740.64	2,851.87		2,851.87	
AIRPAK07	Scott Self-Contained Breathing Apparatus			2013	15.00	2028	Estimated/CIP/after 2028 FY funding transfer	-	15,000.00	5.00	3,000.00	740.64	2,851.87		2,851.87	
AIRPAK08	Scott Self-Contained Breathing Apparatus			2013	15.00	2028	Estimated/CIP/after 2028 FY funding transfer	-	15,000.00	5.00	3,000.00	740.64	2,851.87		2,851.87	
AIRPAK09	Scott Self-Contained Breathing Apparatus			2013	15.00	2028	Estimated/CIP/after 2028 FY funding transfer	-	15,000.00	5.00	3,000.00	740.64	2,851.87		2,851.87	
AIRPAK10	Scott Self-Contained Breathing Apparatus			2013	15.00	2028	Estimated/CIP/after 2028 FY funding transfer	-	15,000.00	5.00	3,000.00	740.64	2,851.87		2,851.87	
AIRPAK11	Scott Self-Contained Breathing Apparatus			2013	15.00	2028	Estimated/CIP/after 2028 FY funding transfer	-	15,000.00	5.00	3,000.00	740.64	2,851.87		2,851.87	
AIRPAK12	Scott Self-Contained Breathing Apparatus			2013	15.00	2028	Estimated/CIP/after 2028 FY funding transfer	-	15,000.00	5.00	3,000.00	740.64	2,851.87		2,851.87	
AIRPAK13	Scott Self-Contained Breathing Apparatus			2013	15.00	2028	Estimated/CIP/after 2028 FY funding transfer	-	15,000.00	5.00	3,000.00	740.64	2,851.87		2,851.87	
AIRPAK14	Scott Self-Contained Breathing Apparatus			2013	15.00	2028	Estimated/CIP/after 2028 FY funding transfer	-	15,000.00	5.00	3,000.00	740.64	2,851.87		2,851.87	
AIRPAK15	Scott Self-Contained Breathing Apparatus			2013	15.00	2028	Estimated/CIP/after 2028 FY funding transfer	-	15,000.00	5.00	3,000.00	740.64	2,851.87		2,851.87	
AIRPAK16	Scott Self-Contained Breathing Apparatus			2013	15.00	2028	Estimated/CIP/after 2028 FY funding transfer	-	15,000.00	5.00	3,000.00	740.64	2,851.87		2,851.87	
LDH	Large Diameter Hose(approx. 3,500 ft)			2019	16.00	2035	Estimated/CIP/after 2024 FY funding transfer	-	47,201.13	12.00	3,933.43	971.09	3,852.50		3,852.50	
LDH	Large Diameter Hose(approx. 3,500 ft)			2019	16.00	2035	Estimated/CIP/after 2025 FY funding transfer	-	47,201.13	12.00	3,933.43	971.09	3,852.50		3,852.50	
	Structural Firefighting Ensemble - 17 sets @ 6365 ea.					2024	Estimated/CIP/after 2024 FY funding transfer	-	105,105.00	1.00	105,105.00	25,948.34	79,156.66	(31,948.33)	47,208.33	5/16/22 encumbrment less applicable expenditures
	Structural Firefighting Ensemble - 30 sets @ 5540 ea.			2018	10.00	2028	Estimated/CIP/after 2028 FY funding transfer	-	166,200.00	5.00	33,240.00	8,206.30	31,598.74		31,598.74	
	Cascade/Filling Station			2019	12.00	2031	Estimated/CIP/after 2031 FY funding transfer	-	35,761.08	8.00	4,470.14	1,103.59	4,332.19		4,332.19	
	Bullard Thermal Imaging Camera (Eclipse)			2011	13.00	2024	Estimated/CIP/after 2024 FY funding transfer	-	8,940.27	1.00	8,940.27	2,207.18	6,733.09		6,733.09	
	Bullard Thermal Imaging Camera (Eclipse)			2011	14.00	2025	Estimated/CIP/after 2025 FY funding transfer	-	9,253.18	2.00	4,626.59	1,142.21	4,055.48		4,055.48	
	Bullard Thermal Imaging Camera (T3 Max)			2018	10.00	2028	Estimated/CIP/after 2028 FY funding transfer	-	13,643.00	5.00	2,728.60	673.64	2,593.87		2,593.87	
HOLMCUTTER01	Holmatro 4050NCT Hydraulic Cutter			2012	14.00	2026	Estimated/CIP/after 2026 FY funding transfer	-	4,898.90	3.00	1,632.97	403.15	1,498.58		1,498.58	

Reserve Acct #	Reserve Description	Identifier, if applicable	Description of Asset/Cost	First Fiscal Year in Service	Replacement Years	Replacement Fiscal Year	Replacement assumptions concatenated	Planned to Replace Through Bonding	Replacement Cost for Planning	Years Until Replacement	Calculated Replacement Funding for Current CIP Year, Not Considering Reserve Funds	Less Current Unencumbered Reserve Balance - allocated via weighted average	Calculated Replacement Funding Net of Unencumbered Reserve Funds	Adjustment Per Professional Judgment	Proposed Replacement Funding Net of Unencumbered Reserve Funds and Professional Judgment Adjustment	Notes	
		2018	Intl Navistar 7400 plow/gear/dump	2018	10.00	2028	Estimated/CIP/after 2028 FY funding transfer	-	277,825.09	5.00	55,565.02	10,745.54	53,415.91	53,415.91	.J5		
							Estimated/CIP/after 0 FY funding transfer	-	-	-	-	-	-	-	-		
		2014	Case 585SN WT14 Loader/backhoe	2015	7.00	2022	Estimated/CIP/after 2022 FY funding transfer	-	141,900.00	-	141,900.00	27,441.58	114,458.42	114,458.42	Buy or lease at 50% reserves and 50% appropriations		
		2016	Case 521F Front End Loader	2016	7.00	2023	Estimated/CIP/after 2023 FY funding transfer	-	189,715.13	-	189,715.13	36,688.39	153,026.74	153,026.74	Buy or lease at 50% reserves and 50% appropriations		
		2018	Global M3 Street sweeper	2019	20.00	2039	Estimated/CIP/after 2039 FY funding transfer	-	596,859.32	16.00	37,303.71	7,214.04	36,852.83	36,852.83	2003 Johnston Street Sweeper 450 totalled 5-2018 struck by ledge chunk on Peabody Drive.		
							Estimated/CIP/after 0 FY funding transfer	-	-	-	-	-	-	-	-		
		2014	Dodge Ram 5500 4x4 (one ton)	2014	7.00	2021	Estimated/CIP/after 2021 FY funding transfer	-	137,500.00	-	137,500.00	26,590.68	110,909.32	110,909.32	Replace in FY23 with truck and all new plow and sanding gear. In 2014 only the truck was replaced and gear reused.		
		2014	Ram 2500 4x4 (Supt)	2015	10.00	2025	Estimated/CIP/after 2025 FY funding transfer	-	48,863.75	2.00	24,431.87	4,724.80	22,069.47	22,069.47	Superintendent/crew use		
		2016	Ram 2500 4x4 PU B&G	2016	7.00	2023	Estimated/CIP/after 2023 FY funding transfer	-	49,509.81	-	49,509.81	9,574.54	39,935.27	39,935.27	B&G use		
		2019	Ford Explorer PD version SUV	2014	TBD	TBD	Estimated/CIP/after FY funding transfer	-	-	TBD	TBD	-	-	-	-	Typically get vehicle replaced by PD at no cost to PW	
		2020	Ram 2500 4x4 with service body (Mechanics)	2020	10.00	2030	Estimated/CIP/after 2030 FY funding transfer	-	86,584.39	7.00	12,369.20	2,392.04	12,027.48	12,027.48	Mechanics shop truck		
		2022	Multhog sidewalk tractor & attachments	2023	7.00	2030	Estimated/CIP/after 2030 FY funding transfer	-	236,208.04	7.00	34,029.72	6,580.90	35,089.59	33,089.59	50% annual pmt from appropriations		
4050100-24500	Public Works Equipment Reserve												(362,057.90)	(362,057.90)	To agree to historical adequate funding, plus noted amendments 25% increase to previous funding due to cost changes		
									2,907,021.45		1,214,891.14	234,943.85	1,024,596.90	(749,596.90)	275,000.00 (D)		
												99,098.39					
		2014	GMC 2500 Sierra 4x4 single cab	2014	10.00	2024	Future Value/CIP/on 7/1 of 2024 replacement FY	-	49,003.50	-	49,003.50	63,439.10	(14,435.60)	(14,435.60)			
		2018	GMC 2500 Sierra 4x4 double cab & plow	2018	10.00	2028	Future Value/CIP/on 7/1 of 2028 replacement FY	-	71,201.92	4.00	17,800.48	23,044.20	12,039.43	12,039.43			
		2022	GMC 3500HD Sierra 4x4 single cab	2023	10.00	2033	Future Value/CIP/on 7/1 of 2033 replacement FY	-	87,700.66	9.00	9,744.52	12,615.09	8,342.84	8,342.84	8,342.84	To agree to historical adequate funding	
4050500-24583	Wastewater Work Truck reserve											59,053.33	59,053.33	59,053.33			
									207,906.08		76,548.50	99,098.39	5,946.67	65,000.00 (D)			
												155,904.68					
		2003	Intl Packer Truck Cardboard recycle truck	2003	21.00	2024	Estimated/CIP/on 7/1 of replacement 2024 FY	-	193,041.20	-	193,041.20	104,580.96	88,460.24	(193,041.20)	(104,580.96)	The 2003 being traded towards the new 2024.	
		2014	Intl Packer Truck (becomes cardboard truck 2024)	2014	20.00	2034	Estimated/CIP/on 7/1 of replacement 2034 FY	-	249,228.21	10.00	24,922.82	13,502.05	23,572.62	23,572.62	23,572.62	A 2024 is on order at a cost of 193,041. Delivery in FY24. The 2014 becomes the recycle truck, primarily for cardboard. / BCG encumbered 8/1/22	
		2018	Intl Navistar Packer truck	2018	10.00	2028	Future Value/CIP/on 7/1 of 2028 replacement FY	-	279,253.13	4.00	69,813.28	37,821.67	60,357.87	60,357.87	60,357.87		
4051500-24581	Refuse Truck Reserve													145,650.48	145,650.48	To agree to historical adequate funding, plus noted amendments	

Reserve Acct #	Reserve Description	Identifier, if applicable	Description of Asset/Cost	First Fiscal Year in Service	Replacement Years	Replacement Fiscal Year	Replacement assumptions concatenated	Planned to Replace Through Bonding	Replacement Cost for Planning	Years Until Replacement	Calculated Replacement Funding for Current CIP Year, Not Considering Reserve Funds	Less Current Unencumbered Reserve Balance - allocated via weighted average	Calculated Replacement Reserve Net of Unencumbered Reserve Funds	Adjustment Per Professional Judgment, See Note	Proposed Replacement Funding Net of Unencumbered Reserve Funds and Professional Judgment Adjustment	Notes
Solid Waste Division - Rolling Stock																
Roads																
4050100-24573	Public Works Road Reserve		Roads		TBD	TBD FY	Estimated/CIP/on 7/1 of replacement	-	325,000.00	325,000.00	325,000.00	233,387.86	91,612.14	-	91,612.14	Rd work costs have increased greatly; paving, storm water pipe and basins; embankments; handrails, sidewalks per ADA & DOT; signage plans to increase to \$350k balance in FY25 planning to account for increasing costs
Roads																
Wastewater Equipment																
4050500-24501	Wastewater Cap Imp Reserve	2001	Multi-Quip Whiswatt generator	2001	15.00	2016 FY	Estimated/CIP/on 7/1 of replacement	-	45,000.00	-	45,000.00	81,787.07	(36,787.07)	-	(36,787.07)	Both emergency standby generators (57k) plus misc. funds (100,000) for: pump failures, blocked pipes, process equipment failures in aeration basins or clarifiers; blowers, pump stations
		2018	Multiquip Whisperwatt DCA 45 SSIU4F_45 kW	2019	15.00	2034 FY	Estimated/CIP/on 7/1 of replacement	-	120,000.00	10.00	12,000.00	21,809.88	9,819.01	-	9,819.01	
		2022	VW Reserves	2023	NA	NA FY	Estimated/CIP/on 7/1 of replacement	-	100,000.00	-	-	-	100,000.00	-	100,000.00	to be available for uses in accordance with reserve establishment
Wastewater Equipment																
Buildings & Grounds																
4050100-24570	Town Office Building Reserve	1975	Bus Garage	1975	TBD	TBD replacement FY	Estimated/Bonding/ on 7/1 of replacement	825,000.00	-	TBD	TBD	-	-	-	-	Bond for replacement (500k) or for roof replacement
		1985	Town office building reserve	1985	TBD	TBD FY	Estimated/CIP/on 7/1 of replacement	-	-	TBD	TBD	163,664.92	-	-	25,000.00	Last yrs 20k x 1.25 = 25k; costs way up; Windows, carpeting, AC/heat units, painting, renovations as needed
		1988	Bath House Reserve	1988	TBD	TBD FY	/CIP/on 7/1 of replacement FY Estimated/CIP/on 7/1 of replacement	-	-	TBD	TBD	5,100.21	-	-	4,500.00	Last yrs 3k x 1.5 = 4500; doors, windows, electrical upgrade
		2011	SH pier comfort sta. - very good shape	NA	TBD	TBD replacement FY	Estimated/Bonding/ on 7/1 of replacement	50,000.00	-	TBD	TBD	-	-	-	-	Bond for replacement
		2013	Future town office replacement	NA	TBD	TBD replacement FY	Estimated/Bonding/ on 7/1 of replacement	5,000,000.00	-	TBD	TBD	-	-	-	-	Based on NEH FD 2022 project; bond when needed
		2013	New Highway Garage	2013	25.00	2038 FY	Value/Bonding/on 7/1 of replacement	10,159,064.82	-	14.00	-	-	-	-	-	Bond when needed
		2016	SH beach comfort st	2016	25.00	2041 replacement FY	Estimated/Bonding/ on 7/1 of replacement	250,000.00	-	17.00	-	-	-	-	-	Renovated 2016; bond for renovations or replaced
		NA	B&G storage bldg	NA	TBD	TBD replacement FY	Estimated/Bonding/ on 7/1 of replacement	35,000.00	-	TBD	TBD	-	-	-	-	Renovate as needed; warrant article if replaced
		2019	Sand/Salt building	2019	TBD	TBD FY	Estimated/CIP/on 7/1 of replacement	-	750,000.00	TBD	TBD	-	-	-	-	Bond for new one; Foundation work 20-now good shape; roof 21; regs might eventually require cover over mixed salt/sand 1.50x15k=22500;Historical funding amount; comfort stations; op's bldg; SHVIS bldg; lawns; walkways; railings;
4055200-24571	PMV Grounds Reserve	2014	Buildings & Grounds Reserve	2014	TBD	TBD FY	Estimated/CIP/on 7/1 of replacement	-	-	TBD	TBD	30,356.38	-	-	22,500.00	
Buildings & Grounds																
Buildings & Grounds																

Reserve Acct #	Reserve Description	Identifier, if applicable	Description of Asset/Cost	First Fiscal Year in Service	Replacement Years	Replacement Fiscal Year	assumptions concatenated	Planned to Replace Through Bonding	Replacement Cost for Planning	Years Until Replacement	Calculated Replacement Funding for Current CIP Year, Not Considering Reserve Funds	Less Current Unencumbered Reserve Balance - allocated via weighted average	Calculated Replacement Funding Net of Unencumbered Reserve Funds	Adjustment Per Professional Judgement, See Note	Proposed Replacement Funding Net of Unencumbered Reserve Funds and Professional Judgement Adjustment	Notes	
Sewer Plants and Pump Stations																	
1973	Gary Moore PS (Pump Station)			1973	49.00	2022	Estimated/Bonding/ on 7/1 of replacement FY	750,000.00		-	-	-	-		-	Bonding when upgraded or replaced; pumps & electric panel replacement TBD	
1973	Gipatrick Cove PS			1973	49.00	2022	Estimated/Bonding/ on 7/1 of replacement FY	500,000.00		-	-	-	-		-	Bonding when upgraded or replaced; pumps replacement TBD	
1973	Seal Harbor Beach PS			1973	49.00	2022	Estimated/Bonding/ on 7/1 of replacement FY	750,000.00		-	-	-	-		-	Bonding when upgraded or replaced; pumps replacement TBD	
1993	Sargeant Drive PS			1993	29.00	2022	Estimated/Bonding/ on 7/1 of replacement Future Value/Bonding/on 7/1 of replacement FY	30,000.00		-	-	-	-		-	Bonding when upgraded or replaced; pumps replacement TBD	
2004	SH Rowland Road PS			2004	20.00	2024	Future Value/Bonding/on 7/1 of replacement FY	168,800.15		-	-	-	-		-	Bonding when upgraded or replaced; pumps replacement TBD	
2004	Babson Creek PS			2004	20.00	2024	Future Value/Bonding/on 7/1 of replacement FY	915,520.37		-	-	-	-		-	Bonding when upgraded or replaced; pumps & electric panel replacement TBD	
2004	Somesville Library PS			2004	20.00	2024	Future Value/Bonding/on 7/1 of replacement FY	917,314.00		-	-	-	-		-	Bonding when upgraded or replaced; pumps & electric panel replacement TBD	
2005	Otter Creek PS			2005	20.00	2025	Future Value/Bonding/on 7/1 of replacement FY	5,217,168.66		1.00	-	-	-		-	Bonding when upgraded or replaced	
2005	Seal Harbor WWTP			2005	40.00	2045	Future Value/Bonding/on 7/1 of replacement FY	21,701,469.20		21.00	-	-	-		-	Bonding when upgraded or replaced	
2006	NEH O&M Bldg			2006	40.00	2046	Future Value/Bonding/on 7/1 of replacement FY	2,164,004.74		22.00	-	-	-		-	Bonding when upgraded or replaced	
2007	Sea Street PS			2007	20.00	2027	Future Value/Bonding/on 7/1 of replacement FY	905,517.44		3.00	-	-	-		-	Bonding when upgraded or replaced	
2009	Fence PS			2009	20.00	2029	Future Value/Bonding/on 7/1 of replacement FY	917,006.22		5.00	-	-	-		-	Bonding when upgraded or replaced; pumps & electric panel replacement TBD	
2009	Somesville Wastewater Treatment Plant (WWTP)			2009	40.00	2049	Future Value/Bonding/on 7/1 of replacement FY	29,128,727.70		25.00	-	-	-		-	Bonding when upgraded or replaced	
2010	Steamboat Wharf Road Pump Station			2010	20.00	2030	Future Value/Bonding/on 7/1 of replacement FY	1,635,158.25		6.00	-	-	-		-	Bonding when upgraded or replaced	
2010	Seal Harbor Pier			2011	20.00	2031	Future Value/Bonding/on 7/1 of replacement FY	13,266.49		7.00	-	-	-		-	Bonding when upgraded or replaced	
2014	Upgrade-NortheastHarbor WWTP			2014	40.00	2054	Future Value/Bonding/on 7/1 of replacement FY	34,300,708.34		30.00	-	-	-		-	Bonding when upgraded or replaced	
2017	Bracey Cove PS			2017	20.00	2037	Future Value/Bonding/on 7/1 of replacement FY	1,704,080.45		13.00	-	-	-		-	Bonding when upgraded or replaced	
								101,618,742.02		-	-	-	-		-	(D)	
Parks & Cemeteries																	
1954	Tennis Courts			1954	TBD	TBD	Estimated/Bonding/ on 7/1 of replacement FY	TBD		TBD	TBD	TBD	TBD		-	Bonding when replaced; appropriations for O&M	
1985	Swimming Pool			1985	TBD	TBD	Estimated/Bonding/ on 7/1 of replacement FY	TBD		TBD	TBD	TBD	TBD		-	Bonding when replaced; appropriations for O&M	
2001	Seal Harbor Playground			2001	TBD	TBD	Estimated/Bonding/ on 7/1 of replacement FY	TBD		TBD	TBD	TBD	TBD		-	Bonding when replaced; appropriations for O&M	
2001	Otter Creek Playground			2001	TBD	TBD	Estimated/Bonding/ on 7/1 of replacement Estimated/CIP/on 7/1 of replacement FY	TBD		TBD	TBD	TBD	TBD		-	Bonding when replaced; appropriations for O&M	
2014	Parks & Cemeteries Reserve			2014	TBD	TBD	Estimated/CIP/on 7/1 of replacement FY	-		-	-	-	-		-		
405520-24572	PW Parks & Cemetery Reserve										41,934.16	15,000.00	(41,934.16)		(26,934.16)	Last yrs.10xcl.5 = 15000; Suminisby park;cemeteries; swim areas	
											41,934.16	41,934.16	41,934.16		15,000.00	zero-out/negative calculated funding	
Total Public Works Department											1,961,216.95	1,067,987.40	1,325,644.22	(681,000.13)	696,644.09	(A)	
											117,937,806.85	5,426,450.07					Last year was 518,000; diff/increase of 1,178,644.09
Total Municipal Capital Improvement Schedule											119,835,492.49	2,552,087.61	3,025,929.50	(1,779,911.62)	1,285,502.78	Sum of (A)	

Reserve Acct #	Reserve Description	Identifier, if applicable	Description of Asset/Cost	First Fiscal Year In Service	Replacement Years	Fiscal Year	Replacement Methodology	Replacement Cost Methodology	Replacement Funding Methodology	Planned to Replace Through Bonding	Replacement Cost for Planning	Years Until Replacement	Calculated Reserves at End of Current C/P Year, Not Considering Reserve Funds	Less Current Unencumbered Reserves Balance, weighted average	Calculated Replacement Funding Net of Unencumbered Reserve Funds	Adjustment for Professional Judgment, See Note	Proposed Replacement Funding Net of Unencumbered Reserves, Professional Judgment Adjustment	Notes
6410200-24687	Marina Equipment Reserve (Security)		Security Cameras	2018	8.00	2026	Estimated	CP		-	16,000.00	3.00	5,333.33	10,038.78	1,987.07	1,987.07		
Total Equipment Other										-	16,000.00		5,333.33	10,038.78	1,987.07	1,987.07	(B)	
Total Northeast Harbor			Sum of (B)						1,500,000.00		1,494,205.00		536,539.28	64,939.45	(6,785.50)	58,233.95	(A)	
Seal Harbor													85,691.29					
Docks & Piers																		
6410200-24600	Seal Harbor Dock Cap Imp Reserve																	
Total Seal Harbor Docks & Piers											151,286.00		85,691.29	6,356.77	(3,289.00)	3,046.77	(C)	
Seal Harbor Mooring / Floats																		
			2 - 20 X 20 FLOATS	2017	30.00	2047	Estimated	CP		-	30,000.00	24.00	1,250.00	27,750.00	(54.14)	(54.14)	(911.14)	North Float System
			2 - 20 X 10 FLOATS	2016	30.00	2044	Estimated	CP		-	30,000.00	24.00	1,250.00	27,750.00	(54.14)	(54.14)	(911.14)	South Float System-replaced from o/pier reserve
			1 - 6 X 40 FINGER FLOATS	2006	30.00	2036	Estimated	CP		-	9,000.00	13.00	692.31	8,307.69	(886.73)	(886.73)	(886.73)	
			1 - 20 X 20 FLOATS, Dually Float	2013	30.00	2043	Estimated	CP		-	15,000.00	20.00	750.00	22,250.00	(966.82)	(966.82)	(966.82)	
Total Seal Harbor Mooring / Floats Reserve											84,000.00		4,120.88	32,727.18	(1,159.06)	2,159.06	2,159.06	Zero-out, negative proposed funding
Total Seal Harbor Mooring / Floats											235,286.00		271,562.25	208,418.47	4,126.71	3,046.77	(A)	
Bartlett Harbor																		
Bartlett Harbor Dock Capital Improvement																		
			Pier Bartlett	2010	31.00	2041	Estimated	CP		-	45,000.00	18.00	2,500.00	8,284.30	2,039.77	2,039.77	2,039.77	
			4 X 46 WALK WAY BRIDGE	1993	35.00	2028	Estimated	CP		-	33,599.00	5.00	6,719.80	22,879.20	2,266.40	2,266.40	2,266.40	
			8 - Float Top Chains	2020	7.00	2027	Estimated	CP		-	4,800.00	4.00	1,200.00	3,600.00	205.91	205.91	205.91	
			8 - Float Bottom Chains	2015	20.00	2035	Estimated	CP		-	6,000.00	12.00	500.00	1,656.82	361.93	361.93	361.93	
Total Bartlett Harbor Dock Capital Improvement											89,399.00		10,919.80	36,184.29	4,874.01	4,874.01	(D)	
Bartlett Harbor Mooring / Floats																		
			2 - 20 X 20 FLOATS	2013	30.00	2043	Estimated	CP		-	26,765.00	20.00	1,338.25	37,332.05	(538.35)	(538.35)	(538.35)	
			1 - 6 X 40 FINGER FLOATS	2006	30.00	2036	Estimated	CP		-	7,192.00	13.00	553.23	15,433.02	(633.92)	(633.92)	(633.92)	
Total Bartlett Harbor Mooring / Floats Reserve																		
Total Bartlett Harbor Mooring / Floats											33,957.00		1,891.48	52,765.07	(1,162.28)	1,162.28	1,162.28	Zero-out, negative proposed funding
Total Bartlett Harbor											123,254.00		88,549.36	3,711.73	1,162.28	4,874.01	(A)	
Total Municipal Capital Improvement Schedule			Sum of (A)						2,314,380.00		1,852,850.00		833,907.11	72,887.90	(6,733.16)	66,154.74	Sum of (A)	

TREASURER'S WARRANTS

Warrants for BOS Agenda:

BOS Agenda:

12/5/2022

	Description	#	Date	Amount
A. Warrants to be Approved and Signed:				
	Town Invoices			
		AP#2336	12/06/22	426,882.16
				\$ 426,882.16
B. Authorized Warrants to be Signed: (Wendy needs to abstain)				
(Prior Electronic or Manual Authorization)				
	Town State Fees & P/R Benefits			
		AP#2334	11/23/22	\$ 83,332.37
		AP#2335	12/01/22	\$ 2,136.52
	Town Payroll			
		PR#2312	11/23/22	\$ 161,456.11
				\$ 246,925.00
C. Warrants to be Acknowledged:				
	School Invoices			
	School Payroll			
		PR #11	11/25/22	\$ 175,032.53
	Town Voids			
				\$ 175,032.53
TOTAL WARRANTS FOR BOS MEETING				\$ 848,839.69

TOWN OF MOUNT DESERT
ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2336

CHECK DATE: December 6, 2022

CHECK NUMBER:	<u>317863</u>	through	<u>317906</u>	\$ <u>394,006.13</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	and	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	ACH Payments
EFT or CK NUMBER:	<u>2476</u>	and	<u>2493</u>	\$ <u>32,876.03</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 426,882.16

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Wendy H Littlefield, Vice Chairman

Geoffrey V Wood, Secretary

James F Mooers



CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE

10100
Ck-g-BH General Fund 8066

INVOICE DTL DESC INV DATE PO WARRANT NET

20226074	HALEY WARD, INC.	20226074	IT Support Highway Garage IT/TECH FEE	11/14/2022	AP2336	516.05
516.05	1221000	54250				
20226153	HALEY WARD, INC.	20226153	IT Support Municipal Office IT/TECH FEE	11/16/2022	AP2336	560.74
560.74	1221000	54250				
2482 12/06/2022 EFT 287 HEDEFINE ENGINEERING & DESIGN INC 200002A-15						
Invoice: 200002A-15 13,305.17 3000053 57712						
2483 12/06/2022 EFT 1326 DURLIN LUNT						
Invoice: 112222 112222						
2485 12/06/2022 EFT 1737 CHARTER COMMUNICATIONS						
Invoice: 143576301111422 143576301111422						
349.98 1221000 55150 1737 CABLE/INTERNET-FIRE ST#2 SH						
2493 12/06/2022 EFT 1842 VERSANT POWER						
Invoice: 10057341-1 110522 10057341-1 110522						
18.25 1990100 59200 Joy Road Pool Electricity MD ELEMENTARY SCHOOL						
Invoice: 10057335-9 110122 10057335-9 110122						
405 KWH SH Library PS Electric-EM ELECTRICITY						
Invoice: 10003318-8 111522 10003318-8 111522						
302 KWH SH Hill PS Electric-EM ELECTRICITY						
Invoice: 10057346-2 111522 10057346-2 111522						
1037 KWH SV Fence PS Electric-EM ELECTRICITY						
Invoice: 10057320-7 111522 10057320-7 111522						
RT102-198 BJ TRAFFIC SIGNALS						
37.48 1440600 55015						



CASH ACCOUNT: 100	10100	INVOICE	INV DATE	PO	WARRANT	NET		
CHECK NO	CHK DATE	TYPE VENDOR NAME	Ck-g-BH General Fund 8066	INVOICE	INV DATE	PO	WARRANT	NET
		INVOICE DTL DESC						
317866	12/06/2022	PRTD 1953 ACADIA FUEL LLC	209366	11/14/2022	AP2336	17.66		17.66
Invoice: 209366		Station 3 heating oil		HEATING FUEL S3 SV				
317867	12/06/2022	PRTD 2262 ACADIA FUEL LLC	185818	11/22/2022	AP2336	200.60		200.60
Invoice: 185818		lp gas HarborMaster		HEATING FUEL				
317868	12/06/2022	PRTD 1948 ACADIA FUEL LLC	209399	11/15/2022	AP2336	476.15		476.15
Invoice: 209399		89.0 GALS Heating Fuel		NEH Maint Building-EM				
317869	12/06/2022	PRTD 2261 ACADIA FUEL LLC	185639	11/16/2022	AP2336	72.59		72.59
Invoice: 185639		lp gas yachtsmen		HEATING FUEL				
317870	12/06/2022	PRTD 997 CARDMEMBER SERVICES	7487 MSP	10/25/2022	AP2336	8.00		8.00
Invoice: 7487 MSP INSPECTION		INSPECTION FORMS BJ		GEN REPAIRS & MAINT				
317871	12/06/2022	PRTD 2142 BATTERYSHARKS	2142 BATTERYSHARKS	10/24/2022	AP2336	149.72		149.72
Invoice: 2142 BATTERYSHARKS		Zetron & UPS Replacement		OTHER EQUIPMENT				
317872	12/06/2022	PRTD 3070 OWPSACSTATE	3070 OWPSACSTATE	11/17/2022	AP2336	140.00		140.00
Invoice: 3070 OWPSACSTATE		OWP Training Disinfection, Lab and Math-EM		TRAINING				
317873	12/06/2022	PRTD 0246 MSFT	0246 MSFT	10/27/2022	AP2336	47.97		47.97
Invoice: 0246 MSFT		Microsoft Azure		EMAIL/INTERNET				
317874	12/06/2022	PRTD 8635 MSFT	8635 MSFT	11/03/2022	AP2336	375.00		375.00
Invoice: 8635 MSFT		Online Services		EMAIL/INTERNET				
317875	12/06/2022	PRTD 6018 MSFT	6018 MSFT	11/03/2022	AP2336	60.00		60.00
Invoice: 6018 MSFT		CARDMEMBER SERVICES						

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INVOICE	CHK DATE	TYPE	VENDOR NAME	INVOICE	INVOICE	INVT DATE	PO	WARRANT	NET
317882	12/06/2022	PRTD	1064 HARCROS CHEMICALS INC	300169967	6120477	11/15/2022		AP2336	16.75
	Invoice: 300169967				16.75 1550100 55400	THIMBLE BJ GEN REPAIRS & MAINT			
						CHECK	317881	TOTAL:	154.72
317884	12/06/2022	PRTD	1478 IACP	0248856	6120477	11/15/2022		AP2336	761.20
	Invoice: 0248856				761.20 1550668 53211	Bleach 55 GAL Drums-EM CHLORINATION			
						pH Control/50% Caustic PH CONTROL		AP2336	3,755.00
					3,755.00 1550668 53213			AP2336	4,516.20
						CHECK	317882	TOTAL:	12,092.95
317885	12/06/2022	PRTD	1417 R F JORDAN & SONS CONSTRUCTION I	App#17R1 VCI	6120477	11/02/2022		AP2336	190.00
	Invoice: App#17R1 VCI				190.00 1440110 54200	Membership dues #01705844 DUES & MEMBERSHIPS			
						CHECK	317884	TOTAL:	12,092.95
317886	12/06/2022	PRTD	2846 KING CONSTRUCTION SERVICES	PE #7 NEH FS	6120477	11/30/2022		AP2336	308,806.05
	Invoice: PE #7 NEH FS				325,059.00 3000053 57710 -16,252.95 300 24560	PE 7 NEH FS Improvements thru 11.30.22 CONSTRUCTION Retainage Payable			
						CHECK	317885	TOTAL:	308,806.05
317887	12/06/2022	PRTD	414 HAROLD MACQUINN INC	10882	6120477	11/14/2022		AP2336	1,960.00
	Invoice: 10882				1,960.00 1550100 55400	STONE BJ GEN REPAIRS & MAINT			
						CHECK	317886	TOTAL:	1,960.00



CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE

10100
Ck-g-BH General Fund 8066

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INVOICE DTL DESC INV DATE PO WARRANT NET

INVOICE	DTL DESC	INV DATE	PO	WARRANT	NET
317888	12/06/2022 PRD 419 MAINE EQUIPMENT CO INC	11/26/2022		AP2336	2,090.00
	Invoice: 76991	6 YARD CONTAINER BJ DUMPSTERS			
				317887 TOTAL:	1,960.00
317889	12/06/2022 PRD 1382 MOUNT DESERT ELEMENTARY SCHOOL	11/30/2022		AP2336	325.00
	Invoice: WREATHS-2022	Wreathls Dec 22 - 3 Admin, 6 FD, 1 Mar, 1 PD, 2 PW			
		75.00 1220110 53000 OFFICE SUPPLIES			
		150.00 1440330 53000 OFFICE SUPPLIES			
		25.00 6010100 53000 OFFICE SUPPLIES			
		25.00 1440110 53000 OFFICE SUPPLIES			
		50.00 1550100 53000 OFFICE SUPPLIES			
				317888 TOTAL:	2,090.00
317890	12/06/2022 PRD 1453 MAINE GOVERNMENT FINANCE OFFICERS	11/15/2022		AP2336	45.00
	Invoice: 1000432638	2023 membership - Jake Wright 1.1.23 - 12.31.23			
		45.00 1220500 54200 DUES & MEMBERSHIPS			
				317889 TOTAL:	325.00
317891	12/06/2022 PRD 2526 MORTON SALT INC	07/01/2022		AP2336	1,762.83
	Invoice: 5402473635	SALT BJ SALT & SAND			
		1,762.83 1550100 53200 SALT BJ SALT & SAND			
				AP2336	1,742.32
				317890 TOTAL:	45.00
				AP2336	1,679.79
				AP2336	1,761.80
				AP2336	1,766.42
				317891 TOTAL:	8,713.16



Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

12/01/2022 15:24
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CASH ACCOUNT: 100 10100 Ck-g-BH General Fund 8066 INVOICE

CHECK NO CHK DATE TYPE VENDOR NAME INVOICE

Invoice: 624571

COASTAL AUTO PARTS 624571 229.68 1550100 55400

BRAKE CLEANER BU GEN REPAIRS & MAINT AP2336 229.68

COASTAL AUTO PARTS 622894 -50.99 1550100 55400

core, Warranty CR orig inv GEN REPAIRS & MAINT AP2336 622894 -50.99

COASTAL AUTO PARTS 620040 -36.00 1550100 55400

core GEN REPAIRS & MAINT AP2336 620040 -36.00

317893 12/06/2022 PRTD Invoice: 516420

555 PARADIS TRUE VALUE HARDWARE 516420 26.97 1440110 53000

Vehicle cleaning supplies OFFICE SUPPLIES AP2336 516420 26.97

317894 12/06/2022 PRTD Invoice: 195850

565 PERMA-LINE CORP OF NE 195850 244.40 1550100 53331

SIGNS BJ STREET SIGNS AP2336 195850 244.40

317895 12/06/2022 PRTD Invoice: 031023

681 STATE OF MAINE HARBORMASTERS ASSO 031023 1,455.00 6010100 54100

Harbormaster association training TRAINING AP2336 031023 1,455.00

317896 12/06/2022 PRTD Invoice: BILL117220000001338

1387 TREASURER, STATE OF MAINE BILL117220000001338 120.30 1440800 54250

Telco Circuit Charges 11/2022 IT/TECH FEE AP2336 120.30

317897 12/06/2022 PRTD Invoice: 0272950248

737 UNIFIRST CORP 0272950248 49.00 1550552 53800

WW Uniforms-EM UNIFORMS AP2336 0272950248 49.00

Invoice: 0272952320

UNIFIRST CORP 0272952320 28.00 1550552 53800

WW Uniforms-EM UNIFORMS AP2336 0272952320 28.00

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General Fund 8066

TYPE VENDOR NAME

CHK DATE

CASH ACCOUNT: 100

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CASH ACCOUNT: 100 10100 Ck-g-BH General Fund 8066 INVOICE DTL DESC

CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

Invoice: 0272954800	UNIFIRST CORP	0272954800	HWY/MSW/P&C Uniforms-EM UNIFORMS UNIFORMS UNIFORMS	11/17/2022	AP2336	175.48
		35.00 1551500 53800				
		20.00 1552500 53800				
		120.48 1550100 53800				
Invoice: 0272954801	UNIFIRST CORP	0272954801	WW Uniforms-EM UNIFORMS	11/17/2022	AP2336	91.02
		91.02 1550552 53800				
Invoice: 0272956297	UNIFIRST CORP	0272956297	HWY/MSW/P&C Uniforms-EM UNIFORMS UNIFORMS UNIFORMS	11/24/2022	AP2336	175.48
		35.00 1551500 53800				
		20.00 1552500 53800				
		120.48 1550100 53800				
Invoice: 0272956298	UNIFIRST CORP	0272956298	WW Uniforms-EM UNIFORMS	11/24/2022	AP2336	91.02
		91.02 1550552 53800				
317898 12/06/2022 PRTD Invoice: 0389855	2562 VANASSE HANGEN BRUSTLIN INC	0389855	Cross Road Culvert Replacement-EM TECHNICAL SVCS	11/03/2022	AP2336	1,305.00
		1,305.00 1550100 54260				
			CHECK		317897 TOTAL:	610.00
317899 12/06/2022 PRTD Invoice: 143576201111422	1693 CHARTER COMMUNICATIONS	143576201111422	Internet NEH WWTP CABLE/INTERNET-NEH WWTP	11/14/2022	AP2336	349.98
		349.98 1221000 55150 1693				
			CHECK		317898 TOTAL:	1,305.00
317900 12/06/2022 PRTD Invoice: 143514101112122	2832 CHARTER COMMUNICATIONS	143514101112122	Internet marina CABLE/INTERNET	11/21/2022	AP2336	489.96
		489.96 6010100 55150				
			CHECK		317900 TOTAL:	489.96
317901 12/06/2022 PRTD Invoice: 144223501112122	1773 CHARTER COMMUNICATIONS	144223501112122	Internet Highway Garage CABLE/INTERNET-HGWY GAR	11/21/2022	AP2336	349.98
		349.98 1221000 55150 1773				
			CHECK		317901 TOTAL:	349.98

CLERK: 69051you

YEAR PER JNL
SRC ACCOUNT EFF DATE JNL DESC REF 1 REF 2 REF 3

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T	OB	DEBIT	CREDIT
2023	6	8										
APP	100-20000		12/06/2022	AP2336	AP2336			Accounts Payable			66,158.94	
APP	100-10100		12/06/2022	AP2336	AP2336			AP CASH DISBURSEMENTS JOURNAL Ckg-BH General Fund 8066				426,882.16
APP	300-20000		12/06/2022	AP2336	AP2336			Accounts Payable			356,986.41	
APP	600-20000		12/06/2022	AP2336	AP2336			AP CASH DISBURSEMENTS JOURNAL Accounts Payable			3,736.81	
APP	100-20000		12/06/2022	AP2336	AP2336			AP CASH DISBURSEMENTS JOURNAL				426,882.16
								GENERAL LEDGER TOTAL			426,882.16	
APP	100-35030		12/06/2022	AP2336	AP2336			DTF-CAP IMP			356,986.41	
APP	300-35010		12/06/2022	AP2336	AP2336			DT Gen fund				356,986.41
APP	100-35060		12/06/2022	AP2336	AP2336			DT-MARINA			3,736.81	
APP	600-35010		12/06/2022	AP2336	AP2336			DT Gen fund				3,736.81
								SYSTEM GENERATED ENTRIES TOTAL			360,723.22	
								JOURNAL 2023/06/8			787,605.38	
								TOTAL			787,605.38	

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100	General Fund	2023	6	8	12/06/2022		
	100-10100				Ckg-BH General Fund		
	100-20000				Accounts Payable	66,158.94	
	100-35030				DTF-CAP IMP	356,986.41	
	100-35060				DT-MARINA	3,736.81	
					FUND TOTAL	426,882.16	426,882.16
300	Capital Projects	2023	6	8	12/06/2022		
	300-20000				Accounts Payable	356,986.41	
	300-35010				DT Gen fund		
					FUND TOTAL	356,986.41	356,986.41
600	Marina	2023	6	8	12/06/2022		
	600-20000				Accounts Payable	3,736.81	
	600-35010				DT Gen fund		
					FUND TOTAL	3,736.81	3,736.81

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

P 17
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FUND	DUE TO	DUE FROM
100 General Fund	360,723.22	356,986.41
300 Capital Projects		3,736.81
600 Marina		
TOTAL	360,723.22	360,723.22

** END OF REPORT - Generated by Lisa Young **

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2334

CHECK DATE: November 23, 2022

CHECK NUMBER: <u>317861</u>	through	<u>317861</u>	\$ <u>3,803.06</u>	Check payments
CHECK NUMBER: <u>N/A</u>	and	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER: <u>2474</u>	through	<u>2474</u>	\$ <u>79,529.31</u>	ACH Payments
EFT or CK NUMBER: <u>N/A</u>	and	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 83,332.37

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

TOWN OF MOUNT DESERT
PAYROLL WARRANT

WARRANT PR# 2312

CHECK DATE: November 23, 2022

ADVICE NUMBERS: 14578 through 14628

CHECK NUMBERS: 65872 through 65890

TOTAL DISBURSEMENTS: \$ 161,456.11

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

From: [Rick Mooers](#)
To: [Lisa Young](#)
Subject: Re: Warrant AP#2334 & PR#2312 Approval Request
Date: Tuesday, November 22, 2022 10:58:27 AM
Attachments: [4-AP2334.pdf](#)
[12- PR2312.pdf](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Approved

Sent from my iPhone

On Nov 22, 2022, at 10:55 AM, Lisa Young <financeclerk@mtdesert.org> wrote:

Greetings,

Attached are the following warrants for approval:

Accounts Payable	#2334	total of	\$83,332.37
Payroll	#2312	total of	\$161,456.11

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will “will reply to all” when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young,
Finance Clerk, Tax Collector
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)

**TOWN OF MOUNT DESERT
 BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

WARRANT AP# 2335

CHECK DATE: December 1, 2022

CHECK NUMBER:	<u>317862</u>	through	<u>317862</u>	\$ <u>533.00</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	and	<u>N/A</u>	\$ -	Electronic payments
EFT NUMBER:	<u>2475</u>	through	<u>2475</u>	\$ <u>1,603.52</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	and	<u>N/A</u>	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 2,136.52

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

From: [Rick Mooers](#)
To: [Lisa Young](#)
Subject: Re: Warrant AP#2335 State Fees/Payroll Benefits
Date: Wednesday, November 30, 2022 10:58:22 AM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I approve

Sent from my iPhone

On Nov 30, 2022, at 9:14 AM, Lisa Young <financeclerk@mtdesert.org> wrote:

Greetings,

Attached is Accounts Payable Warrant #2335 (for Payroll and/or State Fees) in the amount of \$2,136.52 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will “reply to all” when the first approval comes in so that you know that we have the one required email approval.

Thank you!

[Lisa Young](#),

Deputy Treasurer, Tax Collector

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

<4- AP2335.pdf>

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 16794

Include Authorization Codes: Yes
Batch: 10865
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
	11/25/2022	STAT	TREASURER, STATE OF MAIN		3,791.00	3,791.00	0.00	0.00	
	11/25/2022	IRS	INTERNAL REVENUE SERVIC		11,228.75	11,228.75	0.00	0.00	
49155	11/25/2022	468	WARREN L. MURRAY	1	147.00	135.76	0.00	135.76	
49156	11/25/2022	610	VIVIENNE R. PREDOCK	1	647.73	573.78	0.00	573.78	
49157	11/25/2022	609	BRENNA VANSTEENBERGEN	1	100.00	92.35	0.00	92.35	
49158	11/25/2022	149	MARIAH D. BAKER	1	2,155.80	1,751.51	1,751.51	0.00	
49159	11/25/2022	463	RENE L. BECKER	1	1,770.85	1,336.37	1,336.37	0.00	
49160	11/25/2022	266	JULIANNA R. BENNOCH	1	2,894.46	2,129.09	2,129.09	0.00	
49161	11/25/2022	491	SANDRA G. BOYCE	1	1,645.47	992.31	992.31	0.00	
49162	11/25/2022	314	ANDREW J. CARLSON	1	1,857.07	1,356.82	1,356.82	0.00	
49163	11/25/2022	18	JANICE P. CARROLL	1	1,491.60	1,016.85	1,016.85	0.00	
49164	11/25/2022	337	AMBER G. CHARRON	1	2,293.61	1,720.37	1,720.37	0.00	
49165	11/25/2022	91	JUDITH CULLEN	1	2,292.96	1,645.54	1,645.54	0.00	
49166	11/25/2022	69	EMILY N. DAMON	1	150.00	138.52	138.52	0.00	
49167	11/25/2022	499	BOBBIE JO DAY	1	1,671.20	1,252.84	1,252.84	0.00	
49168	11/25/2022	308	Gloria A. Delsandro	1	4,193.42	3,129.75	3,129.75	0.00	
49169	11/25/2022	504	CRISTINA DEVORA	1	1,736.73	1,232.53	1,232.53	0.00	
49170	11/25/2022	43	SARAH R. DUNBAR	1	2,276.42	1,620.08	1,620.08	0.00	
49171	11/25/2022	52	WANDA J. FERNALD	1	2,779.07	1,934.41	1,934.41	0.00	
49172	11/25/2022	146	CECILIA R. GARRITY	1	1,900.19	1,212.12	1,212.12	0.00	
49173	11/25/2022	63	HEATHER M. GRAVES	1	2,649.92	1,915.07	1,915.07	0.00	
49174	11/25/2022	65	GAYLE M. GRAY	1	2,779.07	1,941.88	1,941.88	0.00	
49175	11/25/2022	331	RUSSELL W. GRAY	1	1,493.40	1,244.44	1,244.44	0.00	
49176	11/25/2022	92	ABIGAIL A. HARMON	1	1,852.11	1,378.75	1,378.75	0.00	
49177	11/25/2022	485	TASHA L. HIGGINS	1	1,798.37	1,223.27	1,223.27	0.00	
49178	11/25/2022	477	ANGELIQUE E. HODGDON	1	1,938.40	1,137.00	1,137.00	0.00	
49179	11/25/2022	601	ELIZA M. HOPKINS	1	1,718.30	1,230.88	1,230.88	0.00	
49180	11/25/2022	313	ANDREA W. HOWELL	1	2,142.42	1,743.16	1,743.16	0.00	
49181	11/25/2022	293	Amy L. James	1	2,894.46	2,212.00	2,212.00	0.00	
49182	11/25/2022	90	REBECCA A. JARVIS	1	2,586.30	1,919.28	1,919.28	0.00	
49183	11/25/2022	608	EMMA JONES	1	1,074.22	849.60	849.60	0.00	
49184	11/25/2022	291	PATRICIA A. KELLEY	1	1,681.28	1,156.73	1,156.73	0.00	
49185	11/25/2022	335	CYNTHIA A. LAMBERT	1	3,086.76	1,807.48	1,807.48	0.00	
49186	11/25/2022	487	BENJAMIN MACKO	1	3,114.52	2,380.57	2,380.57	0.00	
49187	11/25/2022	292	TARA MCKERNAN	1	2,438.00	1,903.53	1,903.53	0.00	
49188	11/25/2022	490	ANNA D. MONTE	1	1,193.54	729.47	729.47	0.00	
49189	11/25/2022	237	JUSTIN B. NORWOOD	1	2,470.92	1,870.29	1,870.29	0.00	
49190	11/25/2022	508	CATHY T. OEHMKE	1	2,942.53	2,148.53	2,148.53	0.00	
49191	11/25/2022	238	WENDELL L. OPPEWALL	1	1,641.50	968.69	968.69	0.00	
49192	11/25/2022	240	JEANNE C. OTT	1	2,942.53	1,983.75	1,983.75	0.00	
49193	11/25/2022	302	Carlos F. Rosales	1	1,751.37	1,194.14	1,194.14	0.00	
49194	11/25/2022	74	LEON E. SARGENT	1	2,791.09	1,942.26	1,942.26	0.00	
49195	11/25/2022	602	REBEKAH E. SARTIN	1	1,126.04	708.63	708.63	0.00	
49196	11/25/2022	120	KAREN L. SHARPE	1	3,423.71	2,243.01	2,243.01	0.00	
49197	11/25/2022	350	ANNA E. SILVER	1	1,350.05	1,076.57	1,076.57	0.00	
49198	11/25/2022	502	MARIA E. SIMPSON	1	2,058.73	1,690.04	1,690.04	0.00	
49199	11/25/2022	503	RACHEL M. SINGH	1	2,376.96	1,846.90	1,846.90	0.00	
49200	11/25/2022	507	DANIELLE A. STANLEY	1	1,157.61	1,053.05	1,053.05	0.00	
49201	11/25/2022	404	KERRY L. TAYLOR	1	2,894.46	1,278.74	1,278.74	0.00	
49202	11/25/2022	501	MICHAEL J. TINKER	1	1,953.59	1,320.00	1,320.00	0.00	
49203	11/25/2022	476	BRUCE L. TRIPP	1	901.80	792.81	792.81	0.00	
49204	11/25/2022	459	SHANNON L. WESTPHAL	1	2,161.03	1,623.34	1,623.34	0.00	
49205	11/25/2022	AFLAC	AFLAC		127.42	127.42	0.00	127.42	
49206	11/25/2022	BCBS	ANTHEM BC/BS		10,782.48	10,782.48	0.00	10,782.48	

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 16794

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
49207	11/25/2022	HMD	HORACE MANN COMPANIES		37.00	37.00	0.00	37.00	
49208	11/25/2022	HM	HORACE MANN INSURANCE C		800.00	800.00	0.00	800.00	
49209	11/25/2022	MEA	MAINE EDUCATION ASSOCIA		1,409.10	1,409.10	0.00	1,409.10	
49210	11/25/2022	MSRS	MAINE PERS		21,419.97	21,419.97	21,419.97	0.00	
49211	11/25/2022	LOCAL DUE	MDI EDUC ASSOCIATION		294.00	294.00	0.00	294.00	
49212	11/25/2022	MET	METROPOLITAN LIFE INSUR		350.00	350.00	0.00	350.00	
49213	11/25/2022	DELTA DEN	NORTHEAST DELTA DENTAL		2,222.39	2,222.39	0.00	2,222.39	
49214	11/25/2022	PRIM	PRIMERICA FINANCIAL SVCS.		2,470.00	2,470.00	0.00	2,470.00	
49215	11/25/2022	FEDHEALTH	TREASURER, STATE OF MAIN		247.73	247.73	0.00	247.73	
					155,568.41	126,964.70	92,402.94	19,542.01	

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	3	801.89
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	47	70,982.97
	ACH Employee Credits	47	70,982.97
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	10	18,740.12
	Voided Checks	0	0.00
	ACH Vendor Credits	1	21,419.97
	ACH VendorDebits (Voids)	0	0.00
	ACH Online Payments	0	0.00
Taxes	EFTPS Payment - Debit	2	15,019.75

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 16794

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
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WARRANT # 11

DATE: ~~PAID~~ NOV 25 2022



SUPERINTENDENT

FINANCE OFFICER

FINANCE OFFICER

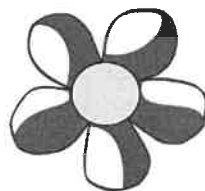
FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER



\$ 126,964.70 net pay
\$ 48,067.83 payroll A/P
\$ 175,032.53

Mount Desert School Department Check Register

Report # 16799

Batch: 10867
Check Edit #: N/A
Sort By: Vendor Name
Include DTF Info: No

Batch #	Control Total	Status	Created By	Date Created	Last Updated By	Date Last Updated	
10867	48,067.83	Posted	Bria	11/21/2022	Bria	11/21/2022	
Vendor Code / Name			Check Number	Check Type	Check Header Information		
Check Edit #			Check Date	Status			
1200 ANTHEM BC & BS 11576			20557 11/25/2022	Payable Payment Posted	ANTHEM BC & BS PO BOX 645438 CINCINNATI OH 452645438		
	Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
	17766	ANTHEM BC & BS-BCBS NOV22	BCBS NOV22	11/25/2022	45,393.87	0.00	45,393.87
				Check Totals:	45,393.87	0.00	45,393.87
6000 MAINE PERS 11573			20558 11/25/2022	Payable Payment Posted	MAINE PERS PO BOX 349 AUGUSTA ME 043320349		
	Email Subject Line:		DDep-Notification				
	Email Check Remittances To:		accounting@mainepers.org				
	Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
	17765	MAINE PERS-GLI-OCT22 MDES P001	GLI OCT22 MD	11/25/2022	88.32	0.00	88.32
				Check Totals:	88.32	0.00	88.32
6000 MAINE PERS 11574			20559 11/25/2022	Payable Payment Posted	MAINE PERS PO BOX 349 AUGUSTA ME 043320349		
	Email Subject Line:		DDep-Notification				
	Email Check Remittances To:		accounting@mainepers.org				
	Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
	17764	MAINE PERS-GLI OCT22 MDES TEAC	GLI OCT22 MD	10/28/2022	247.21	0.00	247.21
				Check Totals:	247.21	0.00	247.21
6000 MAINE PERS 11575			20560 11/25/2022	Payable Payment Posted	MAINE PERS PO BOX 349 AUGUSTA ME 043320349		
	Email Subject Line:		DDep-Notification				
	Email Check Remittances To:		accounting@mainepers.org				
	Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
	17763	MAINE PERS- RET NOV22 PLD P001	RET NOV22 P	11/25/2022	2,338.43	0.00	2,338.43
				Check Totals:	2,338.43	0.00	2,338.43
				Batch 10867 Totals:	48,067.83	0.00	48,067.83

4 Checks Listed