



Town of Mount Desert
Board of Selectmen
Agenda

Special Budget and Ordinance Review Meeting
Monday, February 12, 2018
Location: Meeting Room, Town Hall, Northeast Harbor

- I. Call to order at 4:00 p.m.**
- II. Old Business**
None Presented
- III. New Business**
 - A. MDES Budget Review*
 - B. Municipal Revenue Budget Review*
 - C. Draft Warrant Review: Land Use Zoning Ordinance*
- IV. Other Business**
 - A. Such other business as may be legally conducted*
- V. Adjournment**

The next regularly scheduled meeting is at 6:30 p.m., Tuesday, February 20, 2018 in the Meeting Room, Town Hall, Northeast Harbor

[illegible]

MOUNT DESERT SCHOOL DEPARTMENT									
	16-17	17-18	17-18	18-19	\$	%			
Regular Instruction	Actual	Current	Anticipated	Proposed	Difference	Difference	Explanation		
Regular Instruction	Expend.	Budget	Expend.	Budget					
1100-1000-510100 Teacher's Salaries: 3-8	818,957	842,880	737,333	773,163	(69,717)	-8.27%			
1100-1000-510200 Ed. Tech. Salaries	41,548	50,961	50,404	51,191	230	0.45%	2 Ed. Techs minus Title One Grant		
						#DIV/0!			
1100-1000-512300 Negotiated Agreements	-	-	-	23,000	23,000	0.00%			
						0.00%			
1100-1000-520100 Substitutes	15,926	20,000	19,000	20,000	-	9.45%			
1100-1000-520200 Benefits - 3-8 Teachers	39,820	40,543	39,964	44,375	3,832	9.45%			
1100-1000-520300 Benefits - Ed. Techs	1,998	2,452	2,732	2,775	323	13.17%			
						3.57%			
1100-1000-510101 Benefits - Subs	1,105	1,400	1,400	1,450	50	#DIV/0!			
						-			
1100-1000-521100 BC/BS Opt Out	15,000	-	-	-	-	10.69%	Based on 10% rate increase		
1100-1000-521100 BC/BS: Tchrs. 3-8	188,364	231,012	201,825	255,696	24,684	-0.67%	Based on 10% rate incr. & 82% Employer share		
1100-1000-521200 BC/BS: Ed. Techs.	27,520	26,192	23,834	26,017	(175)	0.00%	8 graduate courses		
1100-1000-525100 Tuition Reimb.: Taxable	2,127	12,000	7,000	12,000	-	#DIV/0!			
1100-1000-525101 Tuition Reimb.: Non-Tax.	3,774	-	5,000	-	-	0.00%			
1100-1000-526200 Unemployment	365	1,500	500	1,500	-	9.43%	based on payroll & experience modifier		
1100-1000-527100 Worker's Comp. Insurance	22,233	26,500	26,500	29,000	2,500	0.00%			
1100-2190-534000 Prof. Svcs.: 504	675	500	500	500	-	0.00%			
1100-1000-534000 Prof. Svcs.: Couns	-	500	500	500	-	-45.95%	Music - Repair of Piano		
1100-1000-543000 Contr. Svcs.: Equip. Repair	-	1,850	1,000	1,000	(850)	0.00%			
1100-1000-558000 Staff Travel: 3-8	1,514	1,800	1,800	1,800	-	-100.00%			
1100-1000-561000 Teaching Supplies: 3-8	24,285	29,841	27,000	32,371	2,530	8.48%			
1100-1000-561230 Science Kits/ Dream Box Mail	-	2,200	2,200	-	(2,200)	-5.91%	Includes book center money		
1100-1000-564000 Textbooks, Trade Bks: 3-8	2,441	2,250	2,200	2,117	(133)	-3.90%			
1100-1000-564001 Prof. Books & Periodicals: 3-8	532	1,000	750	961	(39)	1.44%	Includes furniture money		
1100-1000-573000 Replace/Purch of Equip.: 3-8	1,476	5,350	5,000	5,427	77	-4.22%			
1100-1000-581000 Dues, Fees, Conf.: 3-8	2,708	4,100	4,000	3,927	(173)	0.00%	Arts Week/SEA Camp		
1100-1000-589005 Special Acad Programs	1,800	4,000	4,000	4,000	-	2.72%	K-2 plus Literacy Spec.		
1100-1000-590000 Contingency (Personnel)	-	14,000	14,000	14,000	-	0.00%			
1120-1000-510100 Teacher Sal: K-2	180,828	198,914	198,914	204,323	5,409	15.75%	based on 10% rate increase		
1120-1000-520100 Benefits - K-2 Teachers	8,787	9,568	10,781	11,075	1,507	0.18%			
1120-1000-521100 BC/BS: K-2 Teachers	62,040	72,159	65,598	72,287	128	0.00%			
1120-1000-558000 Staff Travel: K-2	-	500	500	500	-	12.26%	includes book center money		
1120-1000-561000 Teaching Supplies: K-2	5,366	4,335	5,000	9,670	5,335	44.00%			
1120-1000-564000 Textbooks, Trade Bks: K-2	995	1,900	1,500	2,133	233	-19.25%			
1120-1000-564001 Prof. Books & Periodicals: K-2	-	200	200	288	88	46.63%			
1120-1000-573000 Replace/Purch of Equip.: K-2	139	400	400	323	(77)	-0.19%			
1120-1000-581000 Dues, Fees, Conf.: K-2	200	800	800	1,173	373				
Total Regular Instruction	1,472,324	1,611,607	1,462,135	1,608,542	(3,065)				
Article 59	Regular Instruction			\$ 1,608,542					

MOUNT DESERT SCHOOL DEPARTMENT									
		16-17	17-18	17-18	18-19		\$	%	
		Actual	Current	Anticipated	Proposed				
Special Education		Expend.	Budget	Expend.	Budget	Difference	Difference		Explanation
Special Education									
2200-1000-510100	Teacher Salaries: Resrce Rm.	140,058	149,488	149,488	152,134	2,646	1.77%		
2100-1000-510200	Ed. Tech. Salaries	142,651	158,492	159,324	164,948	6,456	4.07%	Maintaining same number of Ed. Techs.	
2200-1000-520100	Relire./Medicare - Teachers	6,689	7,190	8,103	8,246	1,056	14.69%		
2100-1000-520200	Relire./ Medicare - Ed. Techs.	5,128	6,204	8,636	8,941	2,737	44.12%		
2200-1000-521100	BC/BS: Teachers	39,450	44,117	37,561	44,513	396	0.90%	based on 10% rate increase	
2100-1000-521200	BC/BS: Ed. Techs.	91,002	138,766	121,484	133,502	(5,264)	-3.79%	Based on 10% rate incr. & 82% Employer share	
2200-1000-543000	Contr. Svcs.: Equip. Repair	-	-	-	300	300	#DIV/0!		
2200-1000-556000	Tuition: Sp. Ed./Reserve Trnsf	2,407	2,407	2,407	2,407	-	0.00%	Addition to AOS Reserve	
2200-1000-558000	Staff Travel	-	100	100	200	100	100.00%		
2200-1000-561000	Res. Rm.: Teach. Supplies	2,181	2,600	2,600	3,700	1,100	42.31%		
2200-1000-561001	Res. Rm.: Testing Materials	816	300	500	600	300	100.00%		
2200-1000-564000	Textbooks & Trade Books	1,335	1,600	1,500	1,800	200	12.50%		
2200-1000-565000	Tech Related Software	834	2,000	1,500	2,000	-	0.00%		
2200-1000-573000	Res. Rm.:Purchase of Equip.	333	1,200	1,200	1,550	350	29.17%		
2200-1000-581000	Res. Rm.:Dues, Fees, Conf.	251	600	600	1,000	400	66.67%		
2500-2330-534400	Assessment: Spec. Svcs.	69,554	66,043	66,043	48,316	(17,727)	-26.84%	fixed to a district formula	
2500-2330-581200	Dues Fees - IEP Anywhere	890	900	840	900	-	0.00%		
2800-2140-534400	Prof. Svcs.: Therapy/Counsel.	6,691	7,000	6,800	10,000	3,000	42.86%	For Outside Assessments/Counseling	
2800-2150-510100	Teacher Salaries: Speech	38,890	39,542	39,178	39,178	(364)	-0.92%		
2800-2150-510101	Salary: Interpreter	-	-	49,053	49,053	49,053	#DIV/0!		
2800-2150-520100	Relire./Medicare - Speech	1,352	1,902	2,124	2,124	222	11.67%		
2800-2150-520101	Relire./Medicare - Interpreter	-	-	2,659	2,659	2,659	#DIV/0!		
2800-2150-521100	BC/BS: Speech	10,610	11,552	10,502	11,840	288	2.49%	based on 10% rate increase	
2800-2150-521101	BC/BS: Interpreter	-	-	21,834	24,017	24,017	#DIV/0!		
2800-2150-561000	Speech: Teaching Supplies	-	300	300	-	(300)	-100.00%		
2800-2150-561001	Speech: Testing Materials	-	-	-	1,200	1,200	#DIV/0!	Testing Materials needed	
2800-2150-573000	Speech: Equipment	-	100	100	100	-	0.00%		
2800-2150-581000	Speech: Dues/Fees/Conf.	170	200	200	200	-	0.00%		
2800-2460-534400	Other Prof Svcs-OT	31,506	42,000	40,000	42,000	-	0.00%		
2800-2180-534400	Other Prof Svcs-PT	18,440	23,000	22,000	23,000	-	0.00%		
2800-2150-534400	Other Prof Svcs - Speech	-	750	750	750	-	0.00%		
2800-1000-510100	Gifted and Talented Coord.	14,678	13,581	22,997	33,962	20,371	150.00%	50% position	
2900-1000-520100	Relire./Medicare - G & T	714	653	1,247	1,270	617	94.49%		
2900-1000-521100	BC/BS: G & T	-	3,850	10,651	9,866	6,016	156.26%	based on 10% rate increase	
2900-1000-561000	G & T: Teaching Supplies	494	300	300	300	-	0.00%		
2900-1000-561001	G & T: Testing Materials	82	300	250	300	-	0.00%		
2900-1000-564000	G & T: Texts & Trade Books	81	200	200	200	-	0.00%		
2900-1000-573000	G & T: Equipment	-	250	250	250	-	0.00%		
2900-1000-581000	G & T: Dues, Fees, Conf.	165	200	200	200	-	0.00%		
2810-1000-510100	Spec. Ed. : Summ. Schl.	324	4,300	4,000	4,300	-	0.00%	specialized summer school	
2810-1000-520100	Medicare - Summ. Schl.	1	205	217	234	29	14.15%		
2810-1000-561000	Instruct. Supplies-Summ Schl	-	200	-	200	-	0.00%		
Total Special Education		627,778	732,392	797,698	832,250	99,858	13.63%		
Article 60		Special Education		\$		832,250			

MOUNT DESERT SCHOOL DEPARTMENT									
		16-17	17-18	17-18	18-19				
		Actual	Current	Anticipated	Proposed	\$	%		
		Expend.	Budget	Expend.	Budget	Difference	Difference	Explanation	
Article 61		Career & Technical Education			\$	-			
Other Instruction									
Co-Curricular									
9100-1000-515000	Co-Curricular Stipends	12,773	11,700	10,000	10,500	(1,200)	-10.26%		
9100-1000-520000	Benefits - Co-Curric. Stipends	733	433	542	575	142	32.79%		
9100-1000-534000	Fine Arts Perform/Assemblies	-	-	-	-	-	#DIV/0!		
9200-1000-515000	Extra-Curric.: Athletic Stipend	22,964	29,000	30,500	31,000	2,000	6.90%		
9200-1000-515001	Contr. Svcs.: Officials, etc.	4,135	4,000	4,200	4,400	400	10.00%		
9200-1000-520000	Benefits - Extra-Curric.	1,317	2,000	2,000	2,100	100	5.00%		
9200-1000-520001	Benefits-Officials	73	50	75	50	-	0.00%		
9200-1000-534000	Athletic-Other Prof Svcs	-	-	-	-	-	#DIV/0!		
9200-1000-558000	Athletic-Staff Travel	959	100	100	100	-	0.00%		
9200-1000-560000	Supplies	2,575	2,000	2,000	2,000	-	0.00%		
9200-1000-560500	Equipment & Uniforms	2,197	1,500	2,600	1,500	-	0.00%		
9200-1000-581000	Dues / Fees / Conferences	*	500	400	500	-	0.00%		
	Total Co-Curricular	47,726	51,283	52,417	52,725	1,442	2.81%		
	Summer School								
4300-1000-510100	Summer School/Learning Lab	8,358	10,000	10,000	10,000	-	0.00%	Includes summer school and learning labs staffing	
4300-1000-520100	Benefits - Summer School	389	481	542	542	61	12.68%		
	Total Summer School	8,747	10,481	10,542	10,542	61	0.58%		
	Article 62	Other Instruction			\$	63,267			
Student & Staff Support									
Guidance									
0000-2120-510100	Salaries: Guidance Counsel.	50,795	52,141	51,141	51,141	(1,000)	-1.92%		
0000-2120-520100	Retire./Medicare	2,378	2,508	2,771	2,771	263	10.49%		
0000-2120-521100	Blue Cross/Blue Shield	22,100	24,018	21,834	24,017	(1)	0.00%	Based on 10% rate incr. & 82% Employer share	
0000-2120-561000	Supplies	482	500	500	500	-	0.00%		
0000-2120-564000	Books & Periodicals	348	500	500	500	-	0.00%		
0000-2120-573000	Equipment	-	100	100	100	-	0.00%		
0000-2120-581000	Dues, Fees, Conference	311	350	350	350	-	0.00%		
	Total Guidance	76,425	80,117	77,196	79,379	(738)	-0.92%		
Health Services									
0000-2130-510100	Salaries: Nurse	53,215	54,959	54,959	56,219	1,260	2.29%		
0000-2130-520100	Retire./Medicare	2,568	2,644	2,979	3,047	403	15.24%		
0000-2130-521100	Blue Cross / Blue Shield	18,158	19,252	17,502	19,733	481	2.50%	based on 10% rate increase	
0000-2130-534000	Physician & Physicals	*	400	300	400	-	0.00%		
0000-2130-543000	Contr. Svcs.:Equip. Repair	-	110	110	110	-	0.00%		
0000-2130-552000	Malpractice Insurance	109	110	110	110	-	0.00%		
0000-2130-558000	Travel	36	200	200	200	-	0.00%		
0000-2130-560000	Supplies	589	600	600	600	-	0.00%	supplies includes First Aid kits	
0000-2130-573000	Replace/Purch. Equipment	-	100	100	100	-	0.00%		
0000-2130-581000	Dues / Fees / Conferences	347	250	250	250	-	0.00%		
0000-2130-589001	Flu Shots	-	450	450	450	-	0.00%	reimbursable money from the insurance company	
	Total Health Services	75,022	79,075	77,560	81,219	2,144	2.71%		

MOUNT DESERT SCHOOL DEPARTMENT

	16-17	17-18	17-18	18-19	\$	%	
Student & Staff Support	Actual	Current	Anticipated	Proposed	Difference	Difference	Explanation
Improvement of Instruction							
0000-2200-530000 Assessment: Curric. & Techn.	57,269	58,512	58,512	68,690	10,178	17.39%	
0000-2210-510100 Instructional Grants	4,005	4,000	5,800	4,000	-	0.00%	summer work
0000-2210-515000 Mentors/CentComm	3,048	3,000	3,500	3,500	500	16.67%	
0000-2210-520000 Benefits Stipends	173	145	190	190	45	31.03%	
0000-2210-520100 Benefits - Instr. Grants	201	193	315	217	24	12.44%	
0000-2212-533000 Curriculum Work	1,448	2,256	2,172	1,980	(276)	-12.23%	\$12 per student assessment
0000-2210-533001 AOS Workshops/Speakers	22	-	-	-	-	#DIV/0!	
0000-2210-533002 Reading Recovery Cont. Hrs.	2,000	2,000	2,000	2,000	-	0.00%	
0000-2210-533003 Local Workshops/Speakers	-	250	300	250	-	0.00%	
0000-2210-560000 Materials	-	-	-	-	-	#DIV/0!	
Total Improve. Of Instruction	68,166	70,356	72,789	80,827	10,471	14.88%	
Library & Audio Visual							
Salaries: Librarian	44,000	44,000	44,000	44,000	-	0.00%	
Total Library & AV	44,000	44,000	44,000	44,000	-	0.00%	
Technology							
0000-2230-510100 Technology Integrator	14,265	22,626	27,308	27,308	4,882	20.69%	40% Time
0000-2230-510600 Technology Coordinator	31,720	32,561	32,561	32,561	-	0.00%	60% Time
0000-2230-520100 Benefits - Techn. Integrator	687	1,089	1,481	1,480	391	35.90%	
0000-2230-520000 Benefits - Techn. Coord.	2,427	2,491	2,491	2,491	-	0.00%	
0000-2230-521100 BC/BS - Techn. Integrator	1,431	9,373	800	2,000	(7,373)	-78.66%	based on 10% rate increase
0000-2230-521600 BC/BS - Techn. Coord.	11,772	14,411	10,764	11,840	(2,571)	-17.84%	Based on 10% rate incr. & 82% Employer share
0000-2230-543200 Contr. Svcs.: Equip. Repair	853	1,500	1,500	1,500	-	0.00%	
0000-2230-556000 Staff Travel	280	300	300	300	-	0.00%	
0000-2230-560000 Supplies	2,569	5,000	4,500	5,000	-	0.00%	copier/print supplies
0000-2230-565000 Computer Software	1,453	2,750	2,500	2,750	-	0.00%	
0000-2230-565002 Softw/Slie Licenses - AOS91	8,334	12,000	12,000	12,000	-	0.00%	AOS 91 Costs and folded in NWEA costs from other line
0000-2230-573400 Technology Equipment	21,993	24,000	24,000	24,000	-	0.00%	Tchr laptops, student computer leases
0000-2230-581000 Dues / Fees / Conferences	20	200	200	200	-	0.00%	
Total Technology	97,804	128,301	120,405	123,430	(4,871)		
Article 63				\$ 408,855			
System Administration							
Office of Superintendent							
0000-2320-534100 Assessment: Administration	62,183	68,553	68,553	78,525	9,972	14.55%	Deer in % paid fr 12.63% to 12.54%
Total Office of Supl.	62,183	68,553	68,553	78,525	9,972	14.55%	
System Administration							
School Committee							
0000-2310-515000 Salaries: School Committee	1,781	2,200	2,200	2,200	-	0.00%	
0000-2310-520000 Soc. Sec. / Medicare	92	168	168	168	-	0.00%	
0000-2310-534000 Prof. Svcs.: Legal & Audit	4,975	5,500	5,500	5,500	-	0.00%	
0000-2310-581000 Dues / Fees / Conferences	887	650	1,000	1,000	350	53.85%	
Total School Committee	7,735	8,518	8,868	8,868	350	4.11%	
Article 64				\$ 87,393			
System Administration							

MOUNT DESERT SCHOOL DEPARTMENT

	16-17	17-18	17-18	18-19		
	Actual	Current	Anticipated	Proposed	\$	%
School Administration	Expend.	Budget	Expend.	Budget	Difference	Difference
Office of Principal						
0000-2410-510400	Salaries: Principal	82,000	84,173	84,173	-	0.00%
0000-2410-511800	Salaries: Secretaries	61,398	64,357	62,265	(1,632)	-2.54%
0000-2410-520400	Benefits - Principal	3,879	4,049	4,562	513	12.67%
0000-2410-520800	Benefits - Secretaries	4,185	4,923	10,741	11,071	124.88%
0000-2410-521400	BC/BS - Principal	21,944	24,018	21,834	24,017	(1)
0000-2410-521401	BC/BS - Secretaries	35,002	43,751	28,174	30,992	(12,759)
0000-2410-544450	Copier Lease	5,282	5,282	5,282	-	0.00%
0000-2410-554000	Advertising	5,028	1,500	2,000	500	33.33%
0000-2410-558000	Staff Travel	308	500	500	-	0.00%
0000-2410-560000	Office Supplies / Postage	4,600	4,000	4,200	200	5.00%
0000-2410-573000	Replace/Purchase Equipment	297	500	500	-	0.00%
0000-2410-581000	Dues / Fees / Conferences	626	500	500	250	50.00%
0000-2410-589000	Miscellaneous/ Bank Svc.Fees	4,495	4,000	4,000	-	0.00%
	Total Office of Principal	229,043	241,553	228,731	(6,781)	-2.81%
Article 65						
School Administration						
\$ 234,772						
Transportation and Buses						
Student Transportation						
0000-2700-511800	Salaries: Bus Drivers	66,124	61,104	64,559	65,403	4,299
0000-2700-520800	Benefits - Bus Drivers	3,751	10,113	11,137	11,282	1,169
0000-2700-521800	BC/BS: Bus Drivers	14,123	30,489	25,899	28,489	(2,000)
0000-2700-534000	Physicals & Drug Testing	784	750	750	800	50
0000-2700-543000	Contr. Svcs.: Bus Repairs	2,609	5,000	4,000	5,000	-
0000-2700-552000	Insurance: Bus	3,121	3,500	3,564	3,750	250
000-2700-55800	Staff Travel	-	-	100	100	100
0000-2700-560000	Supplies	13,493	16,000	15,000	16,000	-
0000-2700-562600	Fuel	14,237	20,000	18,000	20,000	-
0000-2700-573000	Replace/Purch. Of Equipment	58	250	250	250	-
0000-2700-573600	Purchase of School Bus	30,000	30,000	30,000	30,000	-
0000-2700-581000	Dues/ Fees/ Conference	-	150	150	150	-
0000-2700-589000	Miscellaneous	-	-	-	-	-
0000-2750-551400	Transp. Purchased Ir Private	-	-	-	-	-
	Total Transportation	148,300	177,356	173,409	181,224	3,868
Article 66						
Transportation & Buses						
\$ 181,224						
2.18%						

Soc Sec/Medicare (7.65%) & PLD for some (10% for 18-19)

based on 10% rate increase

Based on 10% rate incr. & 82% Employer share

Purch Bus 17-18 - Lease Paym. 18-19 plus addl to reserve

#DIV/0!

#DIV/0!

MOUNT DESERT SCHOOL DEPARTMENT

	16-17	17-18	17-18	18-19	\$	%	
	Actual	Current	Anticipated	Proposed	Difference	Difference	Explanation
Facilities Maintenance	Expend.	Budget	Expend.	Budget			
Operation & Maint. Of Plant							
0000-2600-511800 Salaries: Custodians	135,682	150,051	160,000	151,993	1,942	1.29%	
0000-2600-520800 Soc. Sec./ Medicare / Reitre.	16,975	24,834	20,496	21,000	(3,834)	-15.44%	Soc Sec/Medicare (7.65%) & PLD for some (10% for 18-19)
0000-2600-521800 Blue Cross / Blue Shield	47,000	52,507	43,838	48,222	(4,285)	-8.16%	Based on 10% rate incr. & 82% Employer share
0000-2600-541000 Utility Svcs.: Sewer / Water	9,052	9,052	9,052	9,052	-	0.00%	
0000-2600-552000 Insurance: Building/Equip.	9,096	9,800	9,078	9,500	(300)	-3.06%	
0000-2600-553200 Telephone	4,703	5,000	5,300	5,500	500	10.00%	
0000-2600-558000 Staff Travel	155	300	250	300	-	0.00%	
0000-2600-560000 Supplies	16,521	18,000	18,000	18,000	-	0.00%	
0000-2600-562200 Electricity	46,259	44,000	45,000	45,000	1,000	2.27%	
0000-2600-562400 Heating Oil	14,555	35,000	35,000	40,000	5,000	14.29%	15000 g @ \$2.50 plus overage gallons
0000-2600-573000 Replace/Purchase Equipment	3,497	4,000	4,000	4,000	-	0.00%	
0000-2600-581000 Dues / Fees / Conf.	-	150	150	150	-	0.00%	
0000-2600-589005 Miscellaneous	-	-	-	-	-	#DIV/0!	
0000-2600-590000 Contingency (Operating)	-	6,000	6,000	6,000	-	0.00%	
0000-2620-543000 Repair & Maint.: Building	31,163	34,600	34,600	34,600	-	0.00%	Incl. HVAC Monitoring System payments \$10,400
0000-2630-543000 Repair & Maint.: Grounds	7,698	15,000	15,000	15,000	-	0.00%	Irrigation Maint. / Lawn & field Maint.
0000-2630-543000 Repair & Maint.: Equip. Repair	3,516	5,000	4,500	5,000	-	0.00%	
0000-2630-543000 Total Oper. & Maint.	345,911	413,294	410,264	413,317	23	0.01%	
Facilities Maintenance							
Capital Outlay							
0000-2690-545002 Land & Improvements	-	-	-	-	-	#DIV/0!	
0000-2690-545001 Buildings	9,559	-	-	-	-	#DIV/0!	
0000-2690-591000 Buildings (Transf to Reserve)	22,000	22,000	22,000	22,000	-	0.00%	balance as of June 30, 2018 \$115,509
0000-2690-573000 Equipment	-	87,995	87,000	-	(87,995)	-100.00%	
0000-2690-573000 Total Capital Outlay	31,559	109,995	109,000	22,000	(87,995)	-80.00%	
Article 67	Facilities Maintenance			\$ 435,317			
Debt Service							
Debt Service							
0000-5100-583200 Interest	81,977	66,450	66,450	50,930	(15,520)	-23.36%	Interest decreases each yr/Bonds resold - Interest lower
0000-5100-583100 Principal	297,500	297,500	297,500	297,500	-	0.00%	payment number 16/20 (11/1/2022 last payment)
0000-5100-583100 Total Debt Service	379,477	363,950	363,950	348,430	(15,520)	-4.26%	
Article 68	Debt Service & Other Commitments			\$ 348,430			
All Other Expenditures							
Food Services							
0000-3100-591000 Food Services Transfer	55,000	63,000	65,000	68,000	5,000	7.94%	Est. Fund Balance 6/30/17 = \$ -16K
0000-3100-591000 Total Food Services	55,000	63,000	65,000	68,000	5,000	7.94%	
Article 69	All Other Expenditures			\$ 68,000			
Grand Totals:	3,777,199	4,253,831	4,142,517	4,268,050	14,219	0.33%	Total Budget Incr
Article 73	Total Expenditures (Summary Article)			\$ 4,268,050			
Total Salaries & Benefits 2018-19	\$ 2,931,685			\$ 2,920,929			
% of Budget	68.92%			68.44%			

Additional Items:									
Speech Time Incr (40%)				35,646	\$	35,646		Special Ed. Cost Center	
Library				5,000	\$	5,000		Student & Staff Support Cost Center	
Wood Chips				\$ 3,500	\$	3,500		Facility Maintenance Cost Center	
Entryway Redesign				5,000	\$	5,000		Facility Maintenance Cost Center	
Stage Mats				3,500	\$	3,500		Facility Maintenance Cost Center	
Energy Audit				2,000	\$	2,000		Facility Maintenance Cost Center	
Custodian - 1 Year (Step				64,257	\$	64,257		Changed to Step 5 / Facility Maint Cost Center	
Secretary - Incr In hrs.				2,011	\$	2,011		School Administration Cost Center	
Total Addtl Items				\$ 120,914	\$	120,914	2.84%		
Budget Increase w Addtl Items:				\$ 4,388,964	\$	135,133	3.18%		
Town Appopr w Addtl Items:				\$ 4,008,495	\$	218,345	5.76%		
Reserves:									
Maintenance				\$ 115,509					
Bus				\$ 1,181					
Special Education				\$ 83,433					

ACCOUNT	ACCOUNT DESCRIPTION	2015-2016				AVAILABLE BUDGET	% USED		2016-2017				2017-2018				2018-2019 REQUEST
		ORIGINAL APPROP	REVISED BUDGET	YTD RECEIVED					ORIGINAL APPROP	REVISED BUDGET	YTD RECEIVED		ORIGINAL APPROP	REVISED BUDGET	YTD RECEIVED		
100-40010	In Lieu of Taxes-Maple Lane Ap	\$ 4,000	\$ 4,000	\$ 4,867	\$ 867	\$ 122			\$ 4,000	\$ 4,000	\$ 4,227	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,216	\$ 4,000
100-40011	In Lieu of Taxes-Acadia Natl P	\$ 32,000	\$ 32,000	\$ 30,929	\$ 1,071	\$ 97	*		\$ 30,000	\$ 30,000	\$ 31,675	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
100-40012	In Lieu of Taxes-Other	\$ -	\$ -	\$ 1,125	\$ 1,125	\$ 100			\$ -	\$ -	\$ 6,125	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -
100-40222	State Revenue-Revenue Sharing	\$ 25,000	\$ 25,000	\$ 25,000	\$ 8,092	\$ 132			\$ 25,000	\$ 25,000	\$ 25,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 18,488	\$ 30,000
100-40230	State Revenue-Homestead Reimb	\$ 20,000	\$ 20,474	\$ 20,474	\$ 0	\$ 100	*		\$ 22,000	\$ 31,223	\$ 31,222	\$ 45,000	\$ 41,700	\$ 41,700	\$ 31,366	\$ 31,366	\$ 45,000
100-40232	State Revenue-Veteran Ex Reimb	\$ 700	\$ 700	\$ 775	\$ 75	\$ 111			\$ 760	\$ 760	\$ 801	\$ 700	\$ 700	\$ 700	\$ 700	\$ -	\$ 700
100-40233	State Revenue-Tree Growth Reimb	\$ 3,000	\$ 3,000	\$ 3,898	\$ 898	\$ 130			\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	\$ 3,000
100-40234	State Revenue-BETE Reimb	\$ 500	\$ 1,440	\$ 966	\$ 474	\$ 67	*		\$ 1,000	\$ 933	\$ 955	\$ 900	\$ 914	\$ 914	\$ 914	\$ 914	\$ 900
100-40110-	Building Permits	\$ 20,000	\$ 20,000	\$ 17,142	\$ 2,858	\$ 86	*		\$ 25,000	\$ 25,000	\$ 19,801	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 6,945	\$ 25,000
100-40114-	Plumbing Permits	\$ 14,000	\$ 14,000	\$ 15,215	\$ 1,215	\$ 109			\$ 12,000	\$ 12,000	\$ 15,337	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 3,714	\$ 15,000
100-40116-	Sewer Permits	\$ 10,000	\$ 10,000	\$ 7,800	\$ 2,200	\$ 78	*		\$ 10,000	\$ 10,000	\$ 22,900	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 2,900	\$ 15,000
100-40118-	Conditional Use Permits	\$ 200	\$ 200	\$ 650	\$ 450	\$ 325			\$ 500	\$ 500	\$ 375	\$ 300	\$ 300	\$ 300	\$ 300	\$ 75	\$ 500
100-40119-	Subdivision Permits	\$ 100	\$ 100	\$ 300	\$ 200	\$ 300			\$ 250	\$ 250	\$ 900	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ -	\$ 1,200
100-40218-	State Revenue-Clean Assist Reimb	\$ 2,500	\$ 2,500	\$ -	\$ 2,500	\$ -	*		\$ 2,500	\$ 2,500	\$ 63	\$ 3,500	\$ 3,500	\$ 3,500	\$ -	\$ -	\$ 3,500
1440110-40309	Police Ticket Fees	\$ 2,500	\$ 2,500	\$ 2,521	\$ 21	\$ 101			\$ 1,500	\$ 1,500	\$ 1,374	\$ 1,000	\$ 1,000	\$ 1,000	\$ 823	\$ 823	\$ 1,000
1440110-40360	Police Parking Fees	\$ 50,000	\$ 50,000	\$ 57,165	\$ 7,165	\$ 114			\$ 60,000	\$ 60,000	\$ 57,635	\$ 55,000	\$ 55,000	\$ 55,000	\$ 53,529	\$ 53,529	\$ 55,000
1440500-40502	INTERFUND FROM SHELLFISH	\$ -	\$ 2,500	\$ -	\$ 2,500	\$ -	*		\$ -	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 3,806
1440700-40334	Animal Control Fees	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ -	*		\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 2,513
100-40427	State Revenue-Road Assistance	\$ 35,000	\$ 35,000	\$ 36,608	\$ 1,608	\$ 105			\$ 35,000	\$ 35,000	\$ 36,460	\$ 35,000	\$ 35,000	\$ 35,000	\$ 37,044	\$ 37,044	\$ 35,000
100-40416+	Solid Waste Performance Income	\$ 46,000	\$ 46,000	\$ 33,158	\$ 12,842	\$ 72	*		\$ 40,000	\$ 40,000	\$ 25,716	\$ 30,000	\$ 30,000	\$ 30,000	\$ 28,054	\$ 28,054	\$ 30,000
1550100-40165	Road Opening Permit Fees	\$ 1,500	\$ 1,500	\$ 3,075	\$ 1,575	\$ 205			\$ 1,500	\$ 1,500	\$ 2,633	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 300	\$ 1,500
1550552-40320	Sewerage Charges	\$ -	\$ -	\$ 687	\$ 687	\$ 100			\$ 700	\$ 700	\$ 719	\$ 700	\$ 700	\$ 700	\$ 700	\$ 690	\$ 700
1551500-40415	Recycling Income	\$ 1,500	\$ 1,500	\$ 774	\$ 726	\$ 52	*		\$ 2,000	\$ 2,000	\$ 1,134	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 540	\$ 500
100-40020+	Penalty/Interest on Delinq Tax	\$ 20,000	\$ 20,000	\$ 18,834	\$ 1,166	\$ 94	*		\$ 25,000	\$ 25,000	\$ 23,346	\$ 20,000	\$ 20,000	\$ 20,000	\$ 10,257	\$ 10,257	\$ 20,000
100-40020+	Motor Vehicle Excise Tax	\$ 550,000	\$ 550,000	\$ 627,974	\$ 77,974	\$ 114			\$ 600,000	\$ 600,000	\$ 646,299	\$ 600,000	\$ 600,000	\$ 600,000	\$ 364,404	\$ 364,404	\$ 600,000
100-40021+	Boat Excise Tax	\$ 18,000	\$ 18,000	\$ 17,625	\$ 375	\$ 98	*		\$ 18,000	\$ 18,000	\$ 20,225	\$ 18,000	\$ 18,000	\$ 18,000	\$ 3,609	\$ 3,609	\$ 18,000
100-40022+	Documented Boat Excise Tax	\$ 11,000	\$ 11,000	\$ 10,043	\$ 957	\$ 91	*		\$ 11,000	\$ 11,000	\$ 12,807	\$ 11,000	\$ 11,000	\$ 11,000	\$ 1,170	\$ 1,170	\$ 11,000
100-40130+	Animal Licenses	\$ 250	\$ 250	\$ 259	\$ 9	\$ 104			\$ 250	\$ 250	\$ 264	\$ 250	\$ 250	\$ 250	\$ 250	\$ 146	\$ 250
100-40150+	IFV Motor Fees	\$ 1,000	\$ 1,000	\$ 1,001	\$ 1	\$ 100			\$ 1,000	\$ 1,000	\$ 1,072	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 381	\$ 1,000
100-40160+	Motor Vehicle Fees	\$ 10,000	\$ 10,000	\$ 9,501	\$ 499	\$ 95	*		\$ 10,000	\$ 10,000	\$ 9,381	\$ 10,000	\$ 10,000	\$ 10,000	\$ 4,903	\$ 4,903	\$ 10,000
100-40162+	Snowmobile Fees	\$ 100	\$ 100	\$ 165	\$ 65	\$ 165			\$ 150	\$ 150	\$ 167	\$ 150	\$ 150	\$ 150	\$ 105	\$ 105	\$ 150
100-40330+	Vital Statistic Fees	\$ 2,000	\$ 2,000	\$ 3,254	\$ 1,254	\$ 163			\$ 3,000	\$ 3,000	\$ 3,244	\$ 3,000	\$ 3,000	\$ 3,000	\$ 1,027	\$ 1,027	\$ 3,000
100-40325+	AMP Otter Creek Sewer Fees	\$ 60,000	\$ 60,000	\$ 48,444	\$ 11,556	\$ 81	*		\$ 60,000	\$ 60,000	\$ 47,977	\$ 60,000	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ 60,000
100-40326+	AMP Seal Harbor Sewer Fees	\$ 15,000	\$ 15,000	\$ 15,298	\$ 298	\$ 102			\$ 15,000	\$ 15,000	\$ 25,151	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ 15,000
100-40420	Contributions+Private Sources	\$ 30,600	\$ 30,600	\$ (2,269)	\$ 30,600	\$ -	*		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
100-40440	Insurance Claims Income	\$ -	\$ -	\$ 10,682	\$ 10,682	\$ 100			\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,152	\$ 5,152	\$ 5,000
100-40500+	INTERFUND TRANSFER (MARINA)	\$ 46,592	\$ 46,592	\$ 46,709	\$ 317	\$ 100			\$ 47,052	\$ 47,052	\$ 47,370	\$ 41,570	\$ 41,570	\$ 41,570	\$ -	\$ -	\$ 43,043
1770100-40420	Econ Dev Contributions+Events	\$ 30,000	\$ 37,063	\$ 37,063	\$ -	\$ 100			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
100-40302	Parking Fees	\$ 1,000	\$ 1,000	\$ 731	\$ 269	\$ 73	*		\$ 1,000	\$ 1,000	\$ 1,037	\$ 1,000	\$ 1,000	\$ 1,000	\$ 459	\$ 459	\$ 1,000
100-40409	Interest Income+GF Accounts	\$ 30,000	\$ 30,000	\$ 34,329	\$ 4,329	\$ 114			\$ 23,000	\$ 23,000	\$ 38,901	\$ 40,000	\$ 40,000	\$ 40,000	\$ 24,267	\$ 24,267	\$ 40,000
100-40410	Investment Earnings	\$ 25,000	\$ 25,000	\$ 36,022	\$ 11,022	\$ 144			\$ 35,000	\$ 35,000	\$ 29,850	\$ 35,000	\$ 35,000	\$ 35,000	\$ 17,122	\$ 17,122	\$ 35,000
100-40526+	TRANSFER FROM SURPLUS (W C/O)	\$ 300,000	\$ 478,788	\$ 300,000	\$ 478,788	\$ -	*		\$ 400,000	\$ 649,403	\$ 400,000	\$ 400,000	\$ 400,000	\$ 619,554	\$ -	\$ -	\$ 400,000
1770100-40421	Econ Dev Contributions+Events	\$ -	\$ 6,350	\$ 6,350	\$ -	\$ 100			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total 100 General Fund		\$ 1,419,042	\$ 16,086,007	\$ 16,687,137	\$ 1,126,545	\$ 6,143	\$ -	\$ 1,531,162	\$ 16,781,051	\$ 27,004,074	\$ 1,580,770	\$ 17,097,439	\$ 16,100,945	\$ 1,544,462			



MEMORANDUM

To: Board of Selectmen
From: Noel Musson, The Musson Group
RE: 2018 LUZO Amendments
Date: February 7, 2018
Cc: Kim Keene, Durlin Lunt

Below is a list of possible ordinance amendments that have been identified for the 2018 Annual Town Meeting. I will be present at the Selectmen's meeting on February 12 to discuss these in more detail. The Planning Board will be discussing these amendments at a Public Hearing on February 14.

- A. **Conditional Use Permit Amendment** – This Article amends the LUZO to clarify the amendment process for CUP's.
- B. **Standards for Animal Husbandry 2** - This Article amends the LUZO to make the standards for chickens applicable in all zones.
- C. **CEO approval of Dwellings** - This Article amends the LUZO to allow the CEO to approve 1 and 2 family dwellings and accessory structures in the VC and SC districts.
- D. **Rooming Houses** - This Article will allow "Rooming Houses in the VC district and add some regulatory standards for this use.
- E. **Map 9, Lot 120-10-1** - This Article amends the LUZO to include a new lot (Map 9, Lot 120-10-1) under the lots requiring a 100 ft setback. This lot was part of an existing lot which had the same setback.
- F. **Shoreland Zoning Consistency** - This Article includes several changes aimed at making the LUZO more consistent with State Shoreland Zoning Guidelines. It includes: a provision for Hazard Trees, changing permitting responsibility for timber harvesting to the State, amendments to maximum lot coverage (15% to 20%); changes to the shorefrontage (250 ft to 200 ft), and allows lots that do not currently have shorefrontage to be divided and still have no shorefrontage.
- G. **Road Ordinance** - This amends the Road Ordinance to correctly reference the Road Construction standards.
- H. **Zero setbacks** - This Article amends Footnote O in the LUZO to include additional lots that would have 0ft setbacks
- I. **Area Per Dwelling** - This Article replaces the existing provision called "Accessory Dwelling Units" with a new dimensional standard called "Area Per Dwelling Unit". The amendment also edits Footnote G so that residential uses in the Village Commercial district do not need to meet the standards of the nearest residential zone.

WARRANT ARTICLE == - Shall an ordinance dated May == and entitled "Amendments to the Town of Mount Desert Land Use Ordinance regarding amendments to Conditional Use Permits" be enacted as follows?

Explanatory Note: This amendment allows the CEO to approve minor amendments to Conditional Use Permits and clarifies that the requirements for an application and approval for other amendments are the same as they are for the original application.

2.4 Conditional Uses. Conditional uses may be permitted only after review and approval by the Planning Board except where the Code Enforcement Officer is authorized under the Standards of Section 5.6 to authorize minor changes in the placement and size of improvements for an approved conditional use permit – and only if specific provisions for such conditional uses are made in this Ordinance. The Standards of Section 6A and the applicable standards of Section 6B and 6C of this Ordinance shall apply at all times.

3.4 Permitted, Conditional, and Excluded Uses by District:

All land use activities, as indicated in the following table, shall conform with all of the applicable land use standards in Sections 6.A., 6.B., and 6.C. The district designation for a particular site shall be determined from the Official Land Use Zoning map.

P Use allowed without a permit (but the use must comply with all applicable land use standards)

C Use allowed with conditional use approval from the Planning Board, except where the code enforcement officer may authorize minor changes in the placement and size of improvements for an approved conditional use permit

X Use is prohibited

CEO Use allowed with a permit from the code enforcement officer

SECTION 5 CONDITIONAL USE APPROVAL

.
. .
.

5.6 Amendment

~~— An amendment to a Conditional Use Approval may be issued by the Planning Board only:~~

- ~~1. in conformity with the procedural and substantive requirements set forth in Section 6A and the applicable standards of Section 6B and 6C.~~
- ~~2. on finding that there have been significant changes of conditions or circumstances; and~~
- ~~3. when justified by a statement of findings of fact and reasons.~~

No proposed or existing building, premise or land use authorized as a conditional use may be established, enlarged, modified, structurally altered, or otherwise changed from that approved in the conditional use permit, unless such amendment is authorized in accordance with the standards and procedures set forth in this Ordinance, and the conditional use permit and approved site plan are amended accordingly.

Animal Husbandry 2

insects and parasites that may result in unhealthy conditions to human habitation shall be removed by the Animal Control Officer.

7. **Waste Storage and Removal.** Provision must be made for the storage and removal of chicken manure. All stored manure shall be covered by a fully enclosed structure with a roof or lid over the entire structure. No more than three (3) cubic feet of manure shall be stored. All other manure not used for composting or fertilizing shall be removed. In addition, the henhouse, chicken pen and surrounding area must be kept free from trash and accumulated droppings. Uneaten feed shall be removed in a timely manner.

WARRANT ARTICLE == - Shall an ordinance dated May == and entitled "Amendments to the Town of Mount Desert Land Use Ordinance to allow the CEO to approve 1 and 2 family dwellings and accessory structures in the Village Commercial and Shoreland Commercial" be enacted as follows?

Explanatory Note: This amendment will allow the CEO to approve 1 and 2 family residential dwellings in the Village Commercial and Shoreland Commercial Zones.

3.4 Permitted, Conditional, and Excluded Uses by District:

All land use activities, as indicated in the following table, shall conform with all of the applicable land use standards in Sections 6.A., 6.B., and 6.C. The district designation for a particular site shall be determined from the Official Land Use Zoning map.

P	Use allowed without a permit (but the use must comply with all applicable land use standards)
C	Use allowed with conditional use approval from the Planning Board
X	Use is prohibited
CEO	Use allowed with a permit from the code enforcement officer
VR1	VILLAGE RESIDENTIAL ONE
VR2	VILLAGE RESIDENTIAL TWO
R1	RESIDENTIAL ONE
R2	RESIDENTIAL TWO
SR1	SHORELAND RESIDENTIAL ONE
SR2	SHORELAND RESIDENTIAL TWO
SR3	SHORELAND RESIDENTIAL THREE
SR5	SHORELAND RESIDENTIAL FIVE
RW2	RURAL OR WOODLAND TWO
RW3	RURAL OR WOODLAND THREE
VC	VILLAGE COMMERCIAL
SC	SHORELAND COMMERCIAL
RP	RESOURCE PROTECTION
C	CONSERVATION
SP	STREAM PROTECTION

See table of uses on following pages

Section 3.4 Permitted, Conditional, and Excluded Uses by District

Rooming Houses

Section 3.4 Permitted, Conditional, and Excluded Uses by District

LAND USE:	Districts								
	VR 1 VR 2	R 1 R 2	SR 1 SR 2 SR 3 SR 5	RW 2 RW 3	VC	SC	C	RP	SP
COMMERCIAL									
Retail Stores: clothing, hardware, paints, grocery, books, art, gifts, antiques, etc.	X	X	X	C	CEO	X	X	X	X
<u>Rooming House</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>C</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
Services 1: personal (wholly enclosed), hairdressing, barber, tailor, dressmaker, sewing, tanning parlor, etc.	C	C	C	C	CEO	X	C	X	X

•
•
•
•
•
•
•

6B SPECIFIC PERFORMANCE STANDARDS FOR ACTIVITIES AND LAND USES

6B.20 Rooming House

1. Rooming Houses must meet all applicable life safety standards.
2. No more than one rooming house per lot is allowed
3. All sleeping rooms shall be a minimum size of 70 square feet for one occupant and 120 square feet for two occupants, plus 50 square feet for each additional occupant.
4. Residents must have access on-site to shared common areas for cooking and eating. A common kitchen facility equipped for cooking meals located on-site must be available to the residents.

Map 9, Lot 120-10-1

Shoreland Zoning Consistency

LAND USE:	Districts								
	VR 1 VR 2	R 1 R 2	SR 1 SR 2 SR 3 SR 5	RW 2 RW 3	VC	SC	C	RP	SP
Cluster and Workforce Subdivisions									
Mobile Home Park	C	X	X	X	X	X	X	X	X
(c) A separate garage is an accessory structure. A separate garage with a dwelling unit shall be deemed a dwelling unit. (d) See Section 6B.1011.3 (Lots)									
COMMERCIAL									
Timber harvesting ¹⁰	CEO OF G ¹⁰ NA	CEO OF G ¹⁰ NA	CEO OF G ¹⁰ NA	CEO OF G ¹⁰ NA	CEO OF G ¹⁰ NA	CEO OF G ¹⁰ NA	CEO OF G ¹⁰ NA	XNA	XNA
MISCELLANEOUS									
Forest Management Activities except for timber harvesting & land management roads	P	P	CEO	P	P	P	P	X	P
Land management roads	P	P	CEO	P	P	P	P	G	G

Note: Some footnotes have been deleted. – namely 1,2,3 & 5. 4,6,7,8 & 9 retained.

⁴ Provided that a variance from the setback requirement is obtained from the Board of Appeals; otherwise the setback is 75 feet. Any Excavation or Filling must be limited to that necessary for the construction of approved structures.

⁶ See further restrictions in Section 6C.5.2

⁷ Only as provided in Section 6C.9.3

⁸ Single family residential structures may be allowed by special exception only according to the provisions of Section 7.5.3, Special Exceptions. Two-family residential structures are prohibited.

⁹ Permit not required but must file a written "notice of intent to construct" with CEO.

¹⁰ Timber Harvesting is regulated by the Bureau of Forestry in the Department of Agriculture, Conservation and Forestry.

.

.

.

6A GENERAL PERFORMANCE STANDARDS

6A.8 Vegetation

1. **Clearing.** Clearing of trees or conversion to other vegetation is allowed for permitted construction provided that:
 1. Appropriate measures are taken, if necessary, to prevent erosion when activity is undertaken.
 2. The activity is in conformity with Section 6C.3, clearing or removal of vegetation for activities other than timber harvesting.
2. **Tree removal near town or state roads.** Removal of more than 25% of the trees within 25 feet of any town or state road in any 12 month period (except for those required to complete permitted construction) shall require a Conditional Use Approval of the Planning Board. Other woody plants must be retained or replaced with native species.
3. **Slash.** No accumulation of slash shall be left within 50 feet of any town or state road or within 50 feet of the normal high-water line of any water body, and in shoreland zone shall comply with the standards of Section 6C.3. Slash shall be disposed of so that no part extends more than 4 feet above the ground.
4. ~~**CEO Permit.** A CEO Permit is required for cutting timber larger than 4 inches in diameter measured 4 ½ feet above ground when the total amount to be cut is greater than 10 cords but less than 50 cords in any one year period.~~
5. ~~**Conditional Use Approval.** Conditional Use Approval is required from the Planning Board for cutting timber larger than 4 inches in diameter measured 4 ½ feet above ground when the total amount to be cut is 50 cords or more in any one year period.~~

6B SPECIFIC PERFORMANCE STANDARDS FOR ACTIVITIES AND LAND USES

6B.9 Individual Private Campsites.

Individual private campsites not associated with campgrounds are allowed provided the following conditions are met:

1. One campsite per lot existing on the effective date of this Ordinance, or thirty thousand (30,000) square feet of lot area within the shoreland zone, whichever is less, may be permitted.

6B.145 Sanitary Standards

6B.156 Sign Regulations

6B.167 Vehicles, Unregistered

6B.178 Wireless Communication Facilities

6B.189. Animal Husbandry & Animal Husbandry 2

SHORELAND ZONING STANDARDS

6C.3 Clearing or Removal of Vegetation For Activities Other Than Timber Harvesting

7. Hazard Trees, Storm-Damaged Trees, and Dead Tree Removal

1. Hazard trees in the shoreland zone may be removed without a permit after consultation with the Code Enforcement Officer if the following requirements are met:

1. Within the shoreline buffer, if the removal of a hazard tree results in a cleared opening in the tree canopy greater than two hundred and fifty (250) square feet, replacement with native tree species is required, unless there is new tree growth already present. New tree growth must be as near as practicable to where the hazard tree was removed and be at least two (2) inches in diameter, measured at four and one half (4.5) feet above the ground level. If new growth is not present, then replacement trees shall consist of native species and be at least four (4) feet in height, and be no less than two (2) inches in diameter. Stumps may not be removed.

2. Outside of the shoreline buffer, when the removal of hazard trees exceeds forty (40) percent of the volume of trees four (4) inches or more in diameter, measured at four and one half (4.5) feet above ground level in any ten (10) year period, and/or results in cleared openings exceeding twenty-five (25) percent of the lot area within the shoreland zone, or ten thousand (10,000) square feet, whichever is greater, replacement with native tree species is required, unless there is new tree growth already present. New tree growth

8. Exemptions to Clearing and Vegetation Removal Requirements. The following activities are exempt from the clearing and vegetation removal standards set forth in Section 15(P), provided that all other applicable requirements of this chapter are complied with, and the removal of vegetation is limited to that which is necessary:

1. The removal of vegetation that occurs at least once every two (2) years for the maintenance of legally existing areas that do not comply with the vegetation standards in this chapter, such as but not limited to cleared openings in the canopy or fields. Such areas shall not be enlarged, except as allowed by this section. If any of these areas, due to lack of removal of vegetation every two (2) years, reverts back to primarily woody vegetation, the requirements of Section 15(P) apply;
2. The removal of vegetation from the location of allowed structures or allowed uses, when the shoreline setback requirements of section 15(B) are not applicable;
3. The removal of vegetation from the location of public swimming areas associated with an allowed public recreational facility;
4. The removal of vegetation associated with allowed agricultural uses, provided best management practices are utilized, and provided all requirements of section 15(N) are complied with;
5. The removal of vegetation associated with brownfields or voluntary response action program (VRAP) projects provided that the removal of vegetation is necessary for remediation activities to clean-up contamination on a site in a general development district, commercial fisheries and maritime activities district or other equivalent zoning district approved by the Commissioner that is part of a state or federal brownfields program or a voluntary response action program pursuant 38 M.R.S.A section 343-E, and that is located along:
 1. A coastal wetland; or
 2. A river that does not flow to a great pond classified as GPA pursuant to 38 M.R.S.A section 465-A.
6. The removal of non-native invasive vegetation species, provided the following minimum requirements are met:
 1. If removal of vegetation occurs via wheeled or tracked motorized equipment, the wheeled or tracked motorized equipment is operated and stored at least twenty-five (25) feet, horizontal distance, from the shoreline, except that wheeled or tracked equipment may be operated or stored on existing structural surfaces, such as pavement or gravel;
 2. Removal of vegetation within twenty-five (25) feet, horizontal distance, from the shoreline occurs via hand tools; and
 3. If applicable clearing and vegetation removal standards are exceeded due to the removal of non-native invasive species vegetation, the area shall be

5. If revegetation is required for a shoreline stabilization project, and it is not possible to plant trees and saplings in the same area where trees or saplings were removed, then trees or sapling must be planted in a location that effectively reestablishes the screening between the shoreline and structures; and
 6. A survival rate of at least eighty (80) percent of planted trees or saplings is required for a minimum five (5) years period.
5. Revegetation activities must meet the following requirements for woody vegetation and other vegetation under three (3) feet in height:
1. All woody vegetation and vegetation under three (3) feet in height must be replaced with native noninvasive species of woody vegetation and vegetation under three (3) feet in height as applicable;
 2. Woody vegetation and vegetation under three (3) feet in height shall be planted in quantities and variety sufficient to prevent erosion and provide for effective infiltration of stormwater;
 3. If more than three (3) woody vegetation plants are to be planted, then at least three (3) different species shall be planted;
 4. No one species shall make up 50% or more of the number of planted woody vegetation plants; and
 5. Survival of planted woody vegetation and vegetation under three feet in height must be sufficient to remain in compliance with the standards contained within this chapter for minimum of five (5) years
6. Revegetation activities must meet the following requirements for ground vegetation and ground cover:
1. All ground vegetation and ground cover removed must be replaced with native herbaceous vegetation, in quantities and variety sufficient to prevent erosion and provide for effective infiltration of stormwater;
 2. Where necessary due to a lack of sufficient ground cover, an area must be supplemented with a minimum four (4) inch depth of leaf mulch and/or bark mulch to prevent erosion and provide for effective infiltration of stormwater; and
 3. Survival and functionality of ground vegetation and ground cover must be sufficient to remain in compliance with the standards contained within this chapter for minimum of five (5) years.

6C.7 Marine and Freshwater Structure Performance Standards

Commissioner of the Department of Environmental Protection of each exception allowed, within fourteen (14) days of the planning board's decision.

3. **Accumulation of slash.** No accumulation of slash shall be left within fifty (50) feet, horizontal distance, of the normal high water line of a water body. In all other areas slash shall either be removed or disposed of in such a manner that it lies on the ground and no part thereof extends more than four (4) feet above the ground. Any debris that falls below the normal high water line of a water body or tributary stream shall be removed.

4. **Stream channel travel prohibited.** Timber harvesting equipment shall not use stream channels as travel routes except when:

1. Surface waters are frozen; and

2. The activity will not result in any ground disturbance.

5. **Crossing of flowing water.** All crossings of flowing water shall require a bridge or culvert, except in areas with low banks and channel beds which are composed of gravel, rock or similar hard surface which would not be eroded or otherwise damaged.

6. **Skid trail runoff.** Skid trail approaches to water crossings shall be located and designed so as to prevent water runoff from directly entering the water body or tributary stream. Upon completion of timber harvesting, temporary bridges and culverts shall be removed and areas of exposed soil revegetated.

7. **Soil exposure setback.** Except for water crossings, skid trails and other sites where the operation of machinery used in timber harvesting results in the exposure of mineral soil shall be located such that an unscarified strip of vegetation of at least seventy five (75) feet, horizontal distance, in width for slopes up to ten (10) percent shall be retained between the exposed mineral soil and the normal high water line of a water body or upland edge of a wetland. For each ten (10) percent increase in slope, the unscarified strip shall be increased by twenty (20) feet, horizontal distance. The provisions of this paragraph apply only to a face sloping toward the water body or wetland, provided, however, that no portion of such exposed mineral soil on a back face shall be closer than twenty five (25) feet, horizontal distance, from the normal high water line of a water body or upland edge of a wetland.

6C.4211 Water Quality

.

.

.

SECTION 7 CODE ENFORCEMENT OFFICER

.

.

.

7.5 Procedure for Administering Permits

.

.
FUNCTIONALLY WATER-DEPENDENT USES: Those uses that require, for their primary purpose, location on submerged lands or that require direct access to, or location in, coastal or inland waters and that can not be located away from these waters. The uses include, but are not limited to commercial and recreational fishing and boating facilities (excluding recreational boat storage buildings), finfish and shellfish processing, fish-related storage and retail and wholesale fish marketing facilities, waterfront dock and port facilities, shipyards and boat building facilities, marinas, navigation aids, basins and channels, retaining walls, shoreline structures necessary for erosion control purposes, industrial uses dependent upon water-borne transportation or requiring large volumes of cooling or processing water that can not reasonably be located or operated at an inland site, and uses that primarily provide general public access to coastal or inland waters. Recreational boat storage buildings are not considered to be a functionally water dependent use.

.
.
.

HAZARD TREE: a tree with a structural defect, combination of defects, or disease resulting in a structural defect that under the normal range of environmental conditions at the site exhibits a high probability of failure and loss of a major structural component of the tree in a manner that will strike a target. A normal range of environmental conditions does not include meteorological anomalies, such as, but not limited to: hurricanes; hurricane-force winds; tornados; microbursts; or significant ice storm events. Hazard trees also include those trees that pose a serious and imminent risk to bank stability. A target is the area where personal injury or property damage could occur if the tree or a portion of the tree fails. Targets include roads, driveways, parking areas, structures, campsites, and any other developed area where people frequently gather and linger.

.
.
.

LAND MANAGEMENT ROAD: A route or track consisting of a bed of exposed mineral soil, gravel, or other surfacing materials constructed for, or created by, the passage of motorized vehicles and used primarily for timber harvesting and related activities, including associated log yards, but not including skid trails or skid roads.

.
.
.

NON-CONFORMING STRUCTURE: A structure which does not meet any one or more of the following dimensional requirements; setback, height, or lot coverage or footprint, but which is allowed solely because it was in lawful existence at the time this Ordinance or subsequent amendments took effect.

.
.
.

NON-NATIVE INVASIVE SPECIES OF VEGETATION: species of vegetation listed by the Maine Department of Agriculture, Conservation and Forestry as being invasive in Maine ecosystems and not native to Maine ecosystems.

.
.
.

OUTLET STREAM: any perennial or intermittent stream, as shown on the most recent highest resolution version of the national hydrography dataset available from the United States

TREE: A woody perennial plant whose trunk is 4" in diameter or more, measured at 4½' above ground level. A woody perennial plant with a well-defined trunk(s) at least two (2) inches in diameter at four and one half (4.5) feet above the ground, with a more or less definite crown, and reaching a height of at least ten (10) feet at maturity, fixed exterior wall planes as measured from the exterior faces of these walls and roof. (Excluding foundations, but including basements as defined in this section.)

WARRANT ARTICLE == - Shall an ordinance dated May == and entitled "Amendments to the Town of Mount Desert Public Road Acceptance Ordinance regarding street design and construction standards" be enacted as follows?

Explanatory Note: This amendment will correct the reference to where the required road standards can be found.

Public Road Acceptance Ordinance

As amended May 5, 2009 Annual Town Meeting

The Citizens of the Town of Mount Desert do ordain a Public Road Acceptance Ordinance be adopted as follows:

WHEREAS, the Town has identified several private roads where maintenance including: plowing, sanding, grading and bituminous repairs have been requested of the Town by the private owners, and

WHEREAS, the Board of Selectmen have requested that private/public roads be identified and listed along with an assessment of their condition, size, use, benefit to the public and future need, and

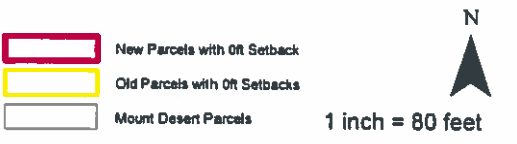
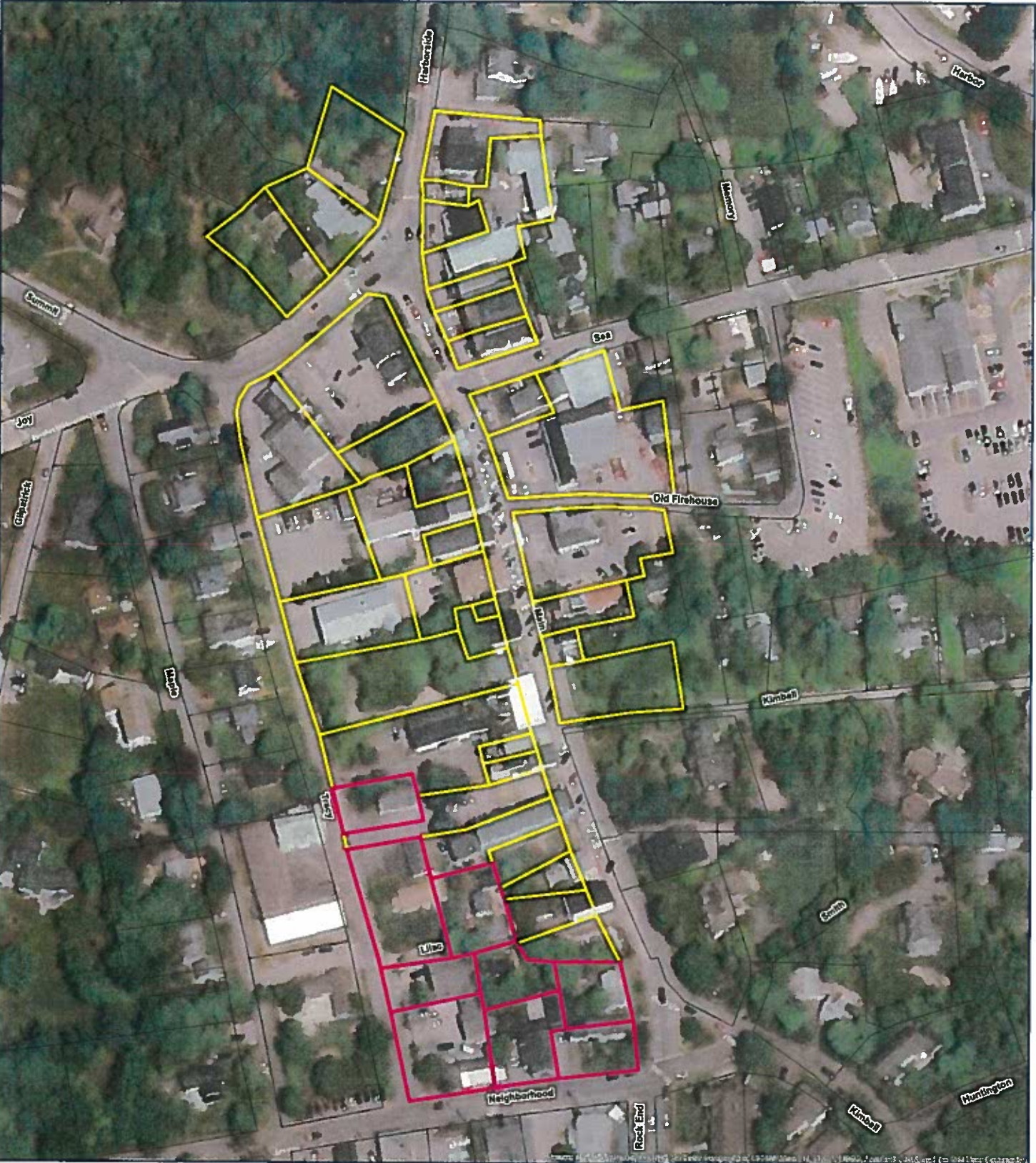
WHEREAS, it is the intention of this ordinance to identify those private roads which by the nature of their condition, use and location would be more appropriate with a "Public" designation.

NOW, THEREFORE BE IT RESOLVED, that to become "public", a road or road section must meet the following conditions:

1. The road must meet the "Street/Road Design and Construction Standards" of the Mount Desert Land Use Zoning Ordinance ("LUZO") Subdivision Ordinance, which standards are currently listed in LUZO s. 6B.18 Section 5.14.
2. The current private owner(s) are willing to sign over all title, rights and responsibilities without reservations to the 50' wide, right of way. Legal costs of the deed to the Town shall be borne by the private owner(s).
3. The current private owner(s) shall ask the Public Works Director to certify in writing to the Board of Selectmen that the above-stated conditions have been met.
4. The current private owner(s) shall provide to the Town Manager evidence of good and marketable title in and to the proposed road in the form of an attorney's title opinion letter or a commitment for title insurance.
5. The Town Manager shall request from an attorney a letter certifying that said attorney's title opinion letter or said title insurance commitment sufficiently protects the Town's interests.
6. Upon receipt of the afore-mentioned two letters, the Selectmen will recommend the request for "Public" Designation as an article in the next succeeding regular Town Warrant.

Zero Setbacks

Overview Map



**Village Commercial District
Parcels with 0 foot Setback**



Area per Dwelling Unit

Section 3.4 Permitted, Conditional, and Excluded Uses by District

LAND USE:	Districts								
	VR 1 VR 2	R 1 R 2	SR 1 SR 2 SR 3 SR 5	RW 2 RW 3	VC	SC	C	RP	SP
RESIDENTIAL									
Dwelling 1 & 2 family	CEO	CEO	CEO ^(d)	CEO	C	C ^(d)	C	C ^B	C ^A
Dwelling, Multiple	C	C	C	C	C	X	C	X	X
Accessory Residential Dwelling Unit	CEO	CEO	CEO	CEO	CEO	C	C	C ^B	C ^A
Accessory structures including structural additions and guest houses ^(c)	CEO	CEO	CEO	CEO	C	C	C	C ^B	C ^A
Cluster and Workforce Subdivisions	C	C	X	C	C	X	X	X	X
Mobile Home Park	C	X	X	X	X	X	X	X	X
^(c) A separate garage is an accessory structure. A separate garage with a dwelling unit shall be deemed a dwelling unit. ^(d) See Section 6B.10.3 (Lots)									

Section 3.5 Dimensional Requirements for Districts: minimum area, width of lots, setbacks, etc.

DISTRICTS	SR1 see Note (f)	SR2 see Note (f)	SR3 see Note (f)	SR5 see Note (f)
DIMENSIONS see Notes (b) (h²)				
MINIMUM LOT AREA:				
A. with public sewer	1 acre	2 acres	3 acres	5 acres
B. without public sewer	N/A	2 acres	3 acres	5 acres
C. Minimum Lot Area Per Dwelling Unit w/sewer	<u>1 acre</u>	<u>2 acres</u>	<u>3 acres</u>	<u>5 acres</u>
D. Minimum Lot Area Per Dwelling Unit w/o sewer	<u>N/A</u>	<u>2 acres</u>	<u>3 acres</u>	<u>5 acres</u>
MINIMUM WIDTH OF LOTS:				
Shore Frontage	250 ft.	250 ft.	250 ft.	250 ft.
SETBACKS FROM:				
normal high water line of a water body (stream), tributary stream or upland edge of a wetland	75 ft.	75 ft.	75 ft.	75 ft.
Great Ponds (n)	100 ft. (n)	100 ft. (n)	100 ft. (n)	100 ft. (n)
public or private road*	50 ft.	50 ft.	50 ft.	50 ft.
property lines (d)**	25 ft.	25 ft.	25 ft.	25 ft.
* see Note (c) ** see Note (d)				
MAXIMUM LOT COVERAGE	15%	15%	15%	15%
MINIMUM DISTANCE BETWEEN PRINCIPAL BUILDINGS	30 ft.	30 ft.	30 ft.	30 ft.

BUILDINGS					
-----------	--	--	--	--	--

NOTES:

- (b) Refer to setback as defined in Section 8.
- (c) Measured from edge of road surface, or edge of legally established right of way if no road exists.
- (d) In all districts restrictions on setback of structures from property lines may be varied or nullified by written agreement with the abutting property owner. Said agreement or a copy of said agreement showing signatures shall be filed at the Municipal Office.
- (e) The minimum SC setback from shoreline is 75 feet except for functionally water-dependent structures.
- (f) Within the shoreland zone: No new lot shall be created except in conformity with all of the requirements of this Ordinance for the district in which it is located. In addition to shore frontage, refer to Section 6B.10.4.3 for the required minimum lot width. For the required measurements, refer to shore frontage and minimum lot width in Section 8.
- (g) Primary residential use in a **Shoreland** Commercial District must meet the dimensional requirements of the adjacent residential district. This requirement does not apply to projects that include covenants held by a qualified workforce housing entity.

SECTION 6 STANDARDS FOR USES, PERMITS AND APPROVALS

6B SPECIFIC PERFORMANCE STANDARDS FOR ACTIVITIES AND LAND USES

6B.10 Lots

3. Requirements for lots wholly outside the Shoreland Zone

1. **Lots abutting more than one road.** Lots which abut more than one road shall have the required setbacks along each road used as an entrance or exit.
2. **Additional one-family or two-family dwellings.** One-family and two-family dwellings are allowed in all districts, as indicated in Section 3.4. For each additional one-family or two-family dwelling on a lot, all dimensional requirements shall be met separately for each one-family or two-family dwelling.

5.7 Lots and Density

5.7.1 The lot size, width, depth, frontage, shape and orientation and the minimum setback lines shall be in accordance with the Land Use Zoning Ordinance.

5.7.2 Where individual, on-site sewage disposal systems are to be utilized, the size of each lot shall be based on soil characteristics, and shall, as a minimum, conform to M.R.S.A. Title 12, Section 4807- A as amended.

5.7.3 The Planning Board shall determine if a division of land will be reviewed as a Cluster, a Workforce or a Conventional subdivision.

In order to conform to Section V of the Comprehensive Plan, special consideration shall be given to the preservation of open space and the character of the community in which the development is proposed.

1. Land Subdivisions: Density requirements shall be in accordance with Land Use Zoning Ordinance, Section 3.53-6 Dimensional Requirements for Districts. Dimensional requirements remain as stated in the Land Use Zoning Ordinance, Section 3.53-6.
2. Non-land subdivisions (multiple units within a single structure): Overall net density shall be in accordance with Land Use Zoning Ordinance, Section 3.5 Dimensional Requirements for Districts ~~not exceed two dwelling units per minimum lot size in the district.~~
3. Overall net density shall be determined by the total number of proposed dwelling units and the total acreage (including open spaces and recreational areas) within the subdivision.