

Town of Mount Desert
Board of Selectmen
Agenda

Regular Meeting
MONDAY, March 1, 2021

Location: Zoom Meeting see pg. 2 for connection details

- I. **Call to order at 6:30 p.m.**
- II. **Minutes**
 - A. *Approval of minutes from February 8, 2021 meeting*
- III. **Appointments/Recognitions/Resignations**

None presented
- IV. **Consent Agenda (These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)**
 - A. *Department Reports: Highway, Buildings and Grounds*
 - B. *Thank you note from Mount Desert Nursing Association (MDNA)*
- V. **Selectmen's Reports**
- VI. **Unfinished Business**
 - A. *Traffic Committee*
 - B. *Service Groups/3rd Party Budget 2021-2022 Requests*
 - *Community Health and Counseling Services*
 - *Health Equity Alliance (formerly Down East AIDS Network)*
 - *Northern Light Home Care & Hospice*
 - *Seal Harbor VIS*
 - *WIC Nutrition Program*
 - C. *DRAFT Warrant Review*
- VII. **New Business**
 - A. *As requested by members of the warrant committee, consideration of testing the inflow to our three wastewater treatment plants for the COVID-19 virus at an estimated annual cost of \$55,000 to \$75,000 to collect samples for testing and to generate a beneficial use of the data*
 - B. *Review and approval of the 2021 summer dockage rates for the Northeast Harbor Marina.*
 - C. *Winter Spring Inc. d/b/a Colonel's Restaurant 143 Main Street, Northeast Harbor request for Liquor License Renewal*
- VIII. **Other Business**
 - A. *Such other business as may be legally conducted*

Board of Selectmen Meeting Agenda March 1, 2021

IX. Treasurer's Warrants

- A. *Approve & Sign Treasurer's Warrant AP2149 in the amount of \$362,612.55*
- B. *Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2147, AP2148, and PR2120 in the amounts of \$26,159.55, \$3,036.50, and \$109,065.16, respectively*
- C. *Acknowledge Treasurer's School Board AP/Payroll Warrants 18 in the amounts of \$156,767.11*

X. Adjournment

The next scheduled SPECIAL meeting is at 4:00 p.m., Monday, March 8, 2021 Via Zoom.

The Town of Mount Desert is inviting you to a scheduled Zoom meeting. You can call in through any of the listed phone numbers or connect with a computer via the web link. You **will need to enter the meeting ID** to get access to the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/248566175?pwd=RmozZjBOVWhtUTQrRXR5QzFEZEEyQT09>

Meeting ID: 248 566 175

Password: 919872

One tap mobile

+13126266799,,248566175#,,,,0#,,919872# US (Chicago)
+16468769923,,248566175#,,,,0#,,919872# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)
+1 646 876 9923 US (New York)
+1 301 715 8592 US (Germantown)
+1 346 248 7799 US (Houston)
+1 408 638 0968 US (San Jose)
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)

Meeting ID: 248 566 175

Password: 919872

Zoom security now requires a password on all zoom meetings, so the recurring BOS meeting now has a password.

MINUTES

Town of Mount Desert
Selectboard Meeting Minutes
Monday, February 8, 2021
Location: Zoom Meeting

This Meeting was held via remote access.

SelectBoard Members Present:

Chair John Macauley, Matt Hart, Wendy Littlefield, Martha Dudman, Geoff Wood

Town Officials Present:

Town Manager Durlin Lunt, Tax Assessor Kyle Avila, CEO Kimberly Keene

Members of the public were also in attendance.

I. Call to order at 3:30 p.m.

The regular meeting will begin immediately following the Executive Session.

Chair John Macauley called the Meeting to order at 3:30PM.

II. Executive Session

A. Pursuant to 1 M.R.S.A. § 405(6)(A) for personnel matters

MOTION: Mr. Hart moved, with Ms. Littlefield seconding, entering into Executive Session.

Motion approved 5-0.

The Board entered into Executive Session at 3:31PM.

MOTION: Mr. Hart moved, with Ms. Littlefield seconding, to exit out of Executive Session.

Motion approved 5-0. The SelectBoard exited Executive Session at 4:03 PM.

III. Selectmen's Reports

Mr. Wood reported being approached by a resident inquiring about the Acadia Outdoor Center proposed for Seal Harbor. Mr. Wood knows nothing of the project; however he was told people in Seal Harbor are unhappy with the project and how it's unfolded. Mr. Wood was told the project was supposed to go before the Planning Board and a Public Hearing would be held, but the project was then approved without that step.

Town Manager Lunt explained that if a decision made by the Planning Board is deemed not satisfactory, it can be taken before the Zoning Board of Appeals for review. The SelectBoard has no jurisdiction over such an item.

CEO Keene reported that information describing plans for a new business was sent to some of the Seal Harbor summer residents. The business owners sent the information hoping to obtain financial assistance from those residents. The proposal consisted of a variety of functions operating out of a downtown building, including the sale of outdoor gear, kayak rentals, bicycle rentals, and selling coffee and ice cream. At a future date the owners were

1 considering installing a climbing wall and creating an activity area in the building for crafts
2 and other activities to occur. The proposal was brought before the Planning Board for an
3 informal discussion. At that meeting the owner and the owner's attorney explained their
4 plans.

5
6 Since that meeting, the owners have decided to forego the climbing wall and activity area.
7 This renders the use purely retail. CEO Keene has discussed the proposed use with Maine
8 Municipal. The owner contacted the Maine DOT at CEO Keene's request. The owner also
9 spoke with the State Fire Marshal's office. CEO Keene confirmed there are residents who
10 are unhappy with the proposed use. A permit would only be issued if structural changes
11 were made to the building.

12
13 CEO Keene confirmed that the use, being retail, falls under her purview and the issue as
14 currently presented will not go before the Planning Board. The Planning Board has no
15 jurisdiction over the project. She has not seen the parking plan the owner sent to the DOT
16 but the DOT reports having no concerns with the project. There are approximately nine or
17 ten parking spaces on the property.

18
19
20 Ms. Littlefield reported that a resident approached her about snow accumulating at the end of
21 Sargent Drive and Route 198. The snow makes it difficult to see oncoming traffic. The
22 resident hoped the snow could be moved or the field of vision could be somehow improved.
23 Town Manager Lunt agreed to look into it.

24
25 **IV. New Business**

26 *A. MDES Budget Review*

27 Principal Gloria Delsandro gave a status report of the Mount Desert Elementary School
28 over the past year.

29
30 Highlights of the past year, in the face of the Covid-19 pandemic include:

- 31 - The school has purchased Honda Odyssey vans with Covid-19 Relief Funding money.
32 The school is short one bus driver. The high school's new schedule has made it
33 difficult to take students on field trips during this school year. The vans have helped
34 the situation.
- 35 - 56% of the students were provided with meals in 2020.
- 36 - The school has provided social and emotional support, food, attention, health care to
37 students throughout the pandemic.
- 38 - Enrollment held steady since last year. There are 161 students, 15 of those students
39 are in the virtual academy that began this past summer. Students in the virtual
40 academy are enrolled at MDES but work with teachers from across the district.
- 41 - Due to Covid restrictions, there are rooms in the school that can only accommodate
42 seven or eight students.
- 43 - 147 students are currently in-person learning at school.
- 44 - Of the 161 students enrolled, 15% have Individualized Education Plans, due to
45 learning instabilities. 6% of the students have a 504 Plan, and 4% are identified as
46 Gifted and Talented.

- 1 - The school has a Response to Intervention Program.
- 2 - There have been a number of family forums held to ensure families know what
- 3 procedures are in place to keep students safe.
- 4 - There have been three confirmed cases of Covid-19 in people associated with the
- 5 school, but no transmission of Covid has occurred in the school.
- 6 - A Family Support Form has been created and is on the school's website. Services that
- 7 can be requested via the form include social and emotional, internet, and food
- 8 services. Over 125 requests were received with this form from March to June of
- 9 2020. 116 additional requests have been received since September.
- 10 - The Mustang Collaborative combines Physical Education and Art in the gym every
- 11 other month for three to four hours.
- 12 - Mustang Explorers is the van program. Teachers can be certified to drive the vans.
- 13 - The ERMA (Early Release Mustang Afternoon) provides teachers with Thursday
- 14 afternoons for professional development and collaboration opportunities, while the Ed
- 15 Techs provide programming for the students.
- 16 - Outside learning is occurring for a variety of classes.

17
18 Ms. Delsandro noted her budget requests. The priority is to keep students in school. Two
19 one-year teacher positions are proposed for next year's budget. Currently music teacher
20 Ms. Graves is teaching sixth grade, and Spanish teacher Señora Beal is teaching 5th grade.
21 The teaching positions are requested for just one year. If Covid continues to require the
22 students to remain socially distant these two positions will provide that space and the
23 teachers to accommodate it.

24
25 Another budget item is to increase the Tech Integrator teaching position from 40% to
26 100%. The current Tech Integrator serves the school two days a week. The need for
27 technology support and instruction has increased.

28
29 The Budget is requesting \$5,000.00 for PreK collaboration. This would allow the school
30 to work with the PreK families in the community. Ms. Delsandro hopes to put PreK
31 budgeting back into the budget for the following year.

32
33 Superintendent Marc Gauss noted how proud he was of the MDES.

34
35 Mr. Hart stated he would prefer to see new budget requests integrated into the rest of the
36 budget. Budget requests could be delineated perhaps by highlighting them or some other
37 way to single them out. This would be a better way to see how they fit into the rest of the
38 budget while also making it easy to single them out for review.

39
40 Mr. Gauss noted singling out requested budget increases in this way allows as much
41 transparency as possible. They can incorporate it into the rest of the budget, but Mr.
42 Gauss hoped to keep them clearly defined as new requests.

43
44 Ms. Delsandro confirmed that the new requests in the budget consist of:
45 - the two new one-year teaching positions.

- 1 - an increase in the single Tech Integrator position to five days a week, up from two
- 2 days a week.
- 3 - \$5,000.00 for the PreK Collaboration.

4
5 Chair Macauley pointed out a 68% increase for three and a half more Ed Tech positions.
6 Ms. Delsandro clarified that no changes have been made to the current Ed Techs already
7 on staff. She thought perhaps there was a shift in the funding line. Mr. Gauss suggested
8 it might be a shift in benefits. This would result in an offset of a line item elsewhere in
9 the budget. The change may be due to some Ed Techs being moved from Special Ed to
10 General Ed. Additionally, a Title I Grant is shrinking each year. An RTI position was
11 added to the General Ed Tech line.

12
13 Mr. Wood noticed the Special Ed teacher salaries appear to have gone down by a whole
14 position and an RTI position which might be the result of moving a budget line item.

15
16 Ms. Delsandro noted that two teachers were required for the fourth grade, due to logistics
17 affected by Covid. A staff member certified to teach has been helping in that capacity.
18 At this time, due to Covid, it's difficult to be certain of the school's staffing needs.

19
20 Ms. Delsandro promised to provide a one-page budget summary to the Board.

21
22 *B. Proposed Land Use Zoning Ordinance Articles (Noel Musson)*

23 Noel Musson of The Musson Group presented the proposed Land Use Zoning Ordinance
24 Articles. He explained the following Warrant Articles:

25
26 **WARRANT ARTICLE XX - Shall an ordinance dated May ==, 2021 and entitled**
27 **“Amendments to the Land Use Zoning Ordinance to remove footnote 4 from some**
28 **permitted uses in the Resource Protection (RP) District to be in conformance with**
29 **Shoreland Zoning Standards”**

30 This is an administrative change removing Footnote 4 from the table of allowed uses in
31 the Stream Protection zones, related to clearing and removing of vegetation, excavation
32 and fill, and roads and driveways. This will make the Ordinance more consistent with
33 State Shoreland Zoning Guidelines.

34
35 Currently Footnote 4 requires an excavation and fill project to receive a variance from the
36 Zoning Board of Appeals. This is an allowed use, and only requires Planning Board
37 approval and not a variance.

38
39 There were no questions from the Board.

40
41 **WARRANT ARTICLE XX -Shall an ordinance dated May ==, 2021 and entitled**
42 **“Amendments to Section 6A.6 Lighting-Outdoor”**

43 This is a continuation of discussions held last year regarding modifications to outdoor
44 lighting standards. Mr. Musson worked with Dwight Lanpher to revise the Article. Mr.
45 Musson noted there was some new language added to the Ordinance; the revision is more
46 a reorganization of language already there. The intent is to make outdoor lighting

1 standards more applicable and more up to date with current lighting technology. This
2 amendment will also make the lighting standards more enforceable.

3
4 Chair Macauley inquired if the changes proposed were similar to last year's Ordinance
5 amendment that was found to have an issue with wording. Mr. Musson affirmed that it
6 was. He and Mr. Lanpher worked on revisions to that previous Ordinance amendment.
7 The Ordinance as presented still has standards and recommended best practices. The
8 hope is to make the Ordinance clearer and more modern.

9
10 Mr. Hart asked, with regard to enforcement, how is lighting measured by the Town,
11 should a complaint about lighting come up.

12
13 Mr. Musson thought the enforceability would be more a question of guidelines,
14 particularly when a new development is proposed to the Planning Board for review. This
15 will allow for a better check that the standards are being met. Mr. Musson felt he and the
16 CEO would have to further discuss how to make the Ordinance work from an
17 enforceability perspective should a complaint arise.

18
19 Mr. Hart inquired how enforcing holiday lighting would occur. He pointed out other
20 times holiday lights are used – for parties throughout the year for example. According to
21 the Ordinance wording, such things will now be a violation. Mr. Hart felt the Town
22 should not get into legislating when holiday lighting may be used.

23
24 Mr. Musson noted there was still time to review the proposed changes. There is a broad
25 range of wording with regard to lighting. It was the intent not to make it more
26 complicated but to make it more applicable to the issues the Town deals with. Mr. Hart
27 agreed having best practices laid out is helpful.

28
29 There were no further questions from the Board.

30
31 **WARRANTARTICLE XX - Shall an ordinance dated May ==, 2021 and entitled**
32 **“Amendments to the Land Use Zoning Ordinance to clarify where the setback is**
33 **measured from a private road or right-of-way”**

34
35 This proposed change is an attempt at clarifying how to measure a setback from a private
36 road or right of way. Essentially, this part of the definition of setback is being moved to
37 Footnote C to make it more obvious to an applicant. No existing policies are being
38 changed.

39
40 There were no further questions from the Board.

41
42 **WARRANT ARTICLE XX Shall an ordinance dated May ==, 2021 and entitled**
43 **“Amendments to the Land Use Zoning Ordinance to modify the definition of setback**
44 **to exclude footpaths and sidewalks.”**

1 This change modifies the definition of setback, which will allow footpaths and sidewalks
2 within a setback. Currently the Ordinance does not allow a footpath or sidewalk within a
3 road's setback should a resident want, for example, a footpath from their front door to the
4 sidewalk or road. This creates an exemption under the definition of setbacks that includes
5 footpaths and sidewalks. Additionally, a definition of footpath has been added to give
6 dimensional standards to what is allowed as a footpath, ensuring it remains a path for
7 pedestrian traffic, and not for vehicles like golfcarts or ATVs.

8
9 There were no questions from the Board.

10
11 Mr. Musson mentioned other items up for review, including Otter Creek planning,
12 updating the subdivision ordinance, and planning in Somesville. Mr. Musson added that
13 the Comprehensive Plan would soon come due for a review and update.

14
15 *C. Consider resignation of Jeanne Fernald from the Traffic Committee; she just turned*
16 *88 last week!*

17 MOTION: Ms. Dudman moved, with Mr. Wood seconding, acceptance of resignation of
18 Jeanne Fernald from the Traffic Committee, with much thanks for her dedication, and best
19 wishes for her birthday.

20 Motion approved 5-0.

21
22 **V. Other Business**

23 *A. Such other business as may be legally conducted*

24 Manager Lunt noted that A Climate To Thrive (ACTT) is hoping to apply for a grant to
25 try to integrate alternate energies. They are requesting a letter of support to include in
26 their grant application. Manager Lunt noted such letters were usually done by the Town
27 as a courtesy for groups trying to apply for grants that were deemed in the best interest of
28 the community.

29
30 Mr. Wood believed any work regarding alternate energies and offsetting climate change
31 should be of interest to the Town.

32
33 Beth Woolfolk of ACTT stated that their end goal was to have clean, reliable, affordable
34 power. The price of solar and wind energy is now lower than the price of fossil fuels.
35 This project will combine various pieces of technology that are part of addressing the
36 power gap caused by the sun's setting, and a lack of wind, measures such as incorporating
37 storage and backup power on the supply side, and load-shedding technology on the
38 demand side.

39
40 The Board voiced their support of the work.

41
42 Ms. Woolfolk reported that ACTT is applying to the Department of Energy for a funding
43 opportunity recently announced.

44
45 MOTION: Ms. Littlefield moved, with Mr. Wood seconding, to approve drafting a letter
46 of support for the Grant opportunity being applied for by ACTT, as presented.

7

1 Motion approved 5-0.

2

3 **VI. Adjournment**

4 MOTION: Ms. Dudman moved, with Mr. Hart seconding, adjournment.

5 Motion approved 5-0.

6

7 The Meeting adjourned at 5:08 PM.

8

9

10 Respectfully Submitted,

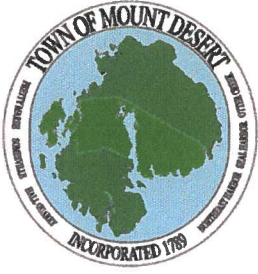
11

12

13

14 Wendy Littlefield

CONSENT AGENDA



Town of Mount Desert

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5744 Fax 207-276-5142

www.mtdesert.org highway@mtdesert.org

Otter Creek, Seal Harbor, Northeast Harbor, Somesville,
Hall Quarry and Pretty Marsh

MEMO

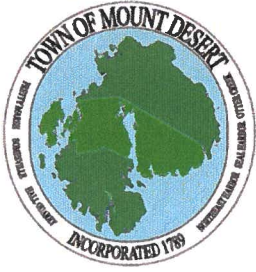
To: Tony Smith, Public Works Director
From: Benjamin Jacobs, Highway Superintendent
Re: January & February Monthly Reports
Date: February 26, 2021

Highway Crew

- Plowed and sanded the roads and sidewalks during snow, sleet, and freezing rainstorms.
- Completed our Bureau of Labor Standards inspections on, for example, fire extinguishers, secondary containment structures and eyewash stations.
- Picked up Christmas trees that residents put out curbside.
- Hauled a load of junk steel to Bangor so it could be recycled.
- Hauled snow to our dumpsites at the Gray Cow parking lot and Suminsby Park.
- At the end of February, we posted heavy load limited signs restricting any unauthorized vehicles over 23,000 pounds, the use of the posted road unless the road is considered solidly frozen and when the air temperature is 32 degrees or below with no water showing in the cracks of the posted road.
- Cold patched various potholes throughout the town's villages.
- Cleaned the highway and bus garages.
- Cleaned off snow and ice from our catch basins.
- Finished trimming trees on Whitney Farm Road and Ripples Road.
- The crew performed maintenance and made repairs to our equipment and trucks in the public works department and other town departments.
- Worked with a local contractor to repair and install shields on various LED streetlights in Somesville.

Buildings & Grounds and Parks & Cemeteries

- Continued setting up for meetings, cleaning bathrooms in the town office, vacuuming and assisting the admin staff with projects as needed e.g., assembling shelving, hanging pictures, repairing toilets, installing door closers, and painting.
- Shoveled snow from walkways and salted walkways around the outside of town office, police department, highway garage, bathroom entrances to the marina building, and the main entrances to all three of the fire station buildings when it snowed.
- Washed and serviced the buildings and grounds pick-up truck.



Town of Mount Desert

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5744 Fax 207-276-5142

www.mtdesert.org highway@mtdesert.org

Otter Creek, Seal Harbor, Northeast Harbor, Somesville,
Hall Quarry and Pretty Marsh

Solid Waste

- The crew continues to do a great job keeping the areas around the highway garage dumpsters as neat and clean as possible.
- Continued picking up trash on their daily scheduled routes.
- Serviced the refuse packer truck.

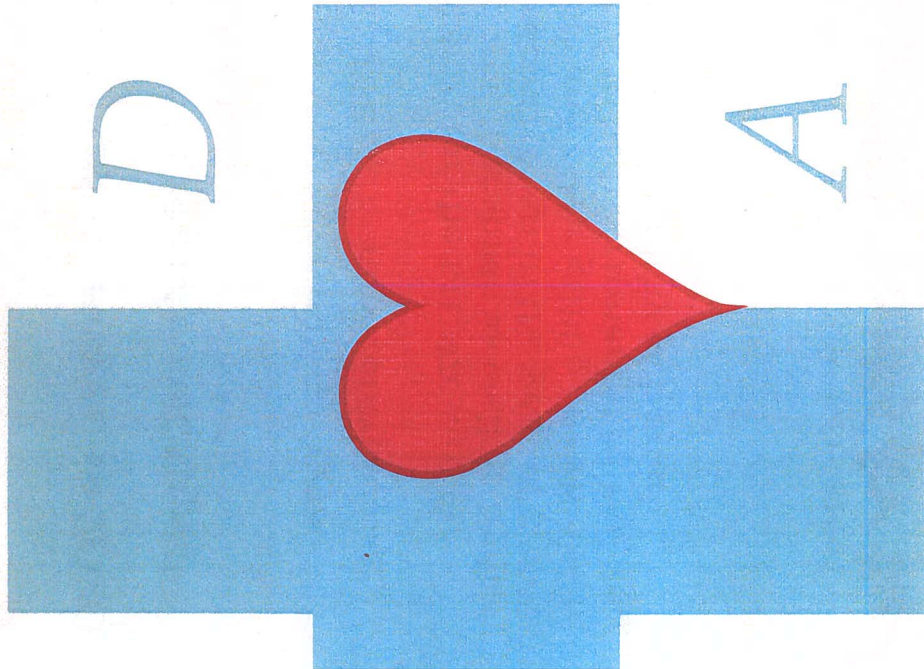
Cc. Claire Woolfolk, Town Clerk
Durlin Lunt, Town Manager
Ed Montague, Wastewater Superintendent

NEWS FLASH 2021:

Amy McVety is appointed new Executive Director

The MDNA Board of Directors is happy to announce the appointment of Amy McVety as the Executive Director of MDNA as of January 2021. Amy succeeds Heather Lewis who is leaving to pursue a new endeavor that she and her husband have been thinking about for several years. She leaves hoping to remain connected with and engaged in forwarding the mission of MDNA which she has worked so hard to establish.

Amy comes to MDNA upon her return to MDI after 25 years practicing as an RN all over the country. She received her BS in Nursing from the University of Rhode Island and her MS in Nursing from Northeastern University. She is an accomplished administrator as well as a practitioner. Amy's initial practice was in pediatrics, but then moved into administrative positions in both large and small hospital settings focusing on nursing quality and professional practice. In the midst of the COVID pandemic, Amy decided it was time to return home to MDI where she grew up. Many who have lived or been seasonal members of the MDI community will remember Amy's parents. Her mother was a teacher at Connors and Tremont Elementary schools as well as out on the islands; and, her father, was the pharmacist first in North-east Harbor and then moved to Carroll Drug store in Southwest Harbor. Welcome back AMY! And welcome to MDNA!



Desert Nursing Association

To the Board of Selectmen - Town of Mount Desert

NEW ANNUAL APPEAL RECORD ACHIEVED IN 2020

Total dollars received by the 2020 Annual Appeal:

\$193,943.00

Total number of generous contributors: **504**
(with a special thanks to our **29** new contributors)

Your financial support for the MDNA nurses, physical and occupational therapists as well as home health aides enabled a record (even in the year of a pandemic) **4121** patient visits and other public health needs, and have allowed MDNA to be instrumental in keeping our island communities "Healthy at Home".

THANK YOU!

You are the Heart of the MDNA Mission

Please accept our heartfelt thanks for the incredible + incredibly needed support the town provides to our annual operating budget. Couldn't exist without it... on behalf of all of MDNA, especially our patients... THANK YOU
Marianne L. Loomis

MISSION STATEMENT

The Mount Desert Nursing Association's improve the health, safety, and independence of Mount Desert Island through high quality and compassionate skilled nursing other in-home health care services, and education and prevention programs

UNFINISHED BUSINESS

From: Sam Coplon <scoplon@coplonassociates.com>

Sent: Thursday, February 4, 2021 4:48 PM

To: Durlin Lunt <manager@mtdesert.org>

Subject: Traffic Committee

Hi Durlin

I've been contacted by a few folks about convening the traffic and parking committee to discuss a parking strategy for NEH. Given the several new projects and others that might be coming as NEH tries to re-establish a vibrant year round community the issue of parking is always front and center. I would imagine we should get the committee together to discuss strategies and at some point hold a joint working session with the Planning Board to review land use requirements.

Look forward to hearing from you. Feel free to call me at 266 5414 if it's more convenient.

thanks,

Sam

Town Clerk

From: Town Clerk
Sent: Tuesday, February 23, 2021 9:34 AM
To: Michelle Humphrey; anthony@mainehealthequity.org; jwelsh@northernlight.org; tjacobs@fpam.org
Cc: Durlin Lunt (manager@mtdesert.org); Philip Lichtenstein
Subject: Third Party Funding Request
Importance: High

The Town of Mount Desert Board of Selectmen and Warrant Committee missed you at their Zoom Meeting last night. The selectmen graciously agreed to extend another opportunity to present for agencies that were not in attendance. The drop dead opportunity to present will be at their March 1, 2021 meeting. If no-one is there from your agency, it is likely that funding will not be approved.

The zoom meeting will be at 6:30, MONDAY March 1, 2021. Connection information:

The Town of Mount Desert is inviting you to a scheduled Zoom meeting. You can call in through any of the listed phone numbers or connect with a computer via the web link. You **will need to enter the meeting ID** to get access to the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/248566175?pwd=RmozZjBOVWhtUTQrRXR5QzFEZEYyQT09>

Meeting ID: 248 566 175

Password: 919872

One tap mobile

+13126266799,,248566175#,,,,0#,,919872# US (Chicago)

+16468769923,,248566175#,,,,0#,,919872# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Germantown)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 248 566 175

Password: 919872

Claire

Claire Woolfolk, CCM
Town Clerk/Registrar of Voters
Town of Mount Desert

21 Sea St/PO Box 248
Northeast Harbor ME 04662
276-5531 phone, 276-3232 fax
townclerk@mtdesert.org

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**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2021-2022 BUDGET REQUESTS**

Questionnaire Due Date: February 5, 2021

Board of Selectmen and Warrant Committee
Meeting Date to Review: February 16, 2021

Organization Name: Community Health and Counseling Services
Mailing Address: P.O. Box 425, Bangor ME, 04402-0425

Phone Number: (207) 947-0366
Contact Person: Michelle Humphrey

Contact Email: mhumphrey@chcs-me.org

Gross operating budget: 32,165,184
Gross payroll: 16,977,940/yr
Salary and other compensation of highest paid employee: 237,848
Salary and other compensation of lowest paid employee: \$25,272
Number of Paid Employees: 318 Full Time 72 Part Time
Number of volunteers: 18

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

CHCS offers several outpatient services to the people of Mount Desert: outpatient mental health therapy, psychiatric services. This past year we have offered residential services to several people living in Mt Desert. Residential services could be either congregate care or crisis stabilization. A complete listing of the potential services CHCS may be able to offer citizens has been attached to this document.

Total number of Mount Desert residents your organization served last year (a resident may only be counted **once** toward the total regardless of how many different programs/services are provided to him/her): 4

How many times per month was this service used? 38

What amount is each Mount Desert resident being served charged? The amount charged depends on the service being provided and the type of insurance the person holds. There are several sliding fee schedules and a listing of mental health charges attached to this document.

What are your plans for fundraisers?

CHCS had an annual appeal campaign for employees, a Christopher P. Pickering Pay It Forward Fund and we accept donations from citizens organizations. Our pay it forward fund is designed to assist clients in need.

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

Service provided would include most of the indicated services on the Services and Descriptions document attached to this document.

Amount you are requesting for FY 2021-2022: \$ 300.00

Please indicate what you *have received* from the Town of Mount Desert in previous years:

2020: \$ 0 2019: \$ 0 2018: \$ 0

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

Municipal appropriations are allocated to cost units associated with services provided in that municipality. The municipal appropriation is treated as revenue and serves to bridge the gap between reimbursement and costs. 74% of our total costs are associated with personnel expenses. 80% of personnel expenses are salary and 20% are benefits. Our G&A expenses are approximately 13%.

Signature of Requester

Date of Request

Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at **6:30 p.m., Tuesday, February 16, 2021, in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor** in order for the request to be considered. Attendance is also recommended at the May 4, 2021 Annual Town Meeting beginning at 6:00 p.m. in the parking lot of Mount Desert High School, 1081 Eagle Lake Rd, Bar Harbor (to meet COVID protocols for social distancing).

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2021).

**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2021-2022 BUDGET REQUESTS**

Questionnaire Due Date: February 5, 2021

Board of Selectmen and Warrant Committee
Meeting Date to Review: February 16, 2021

Organization Name Health Equity Alliance

Mailing Address: 304 Hancock St, Suite 3B, Bangor
04401

Phone Number: 207-990-3626

Contact Person: Kelly McDonald

Contact Email: kelly@mainehealthequity.org

Gross operating budget: \$3.2 million

Gross payroll: \$1.017 million

Salary and other compensation of highest paid employee: \$95K

Salary and other compensation of lowest paid employee: \$31K

Number of Paid Employees: 23 Full Time 2 Part Time

Number of volunteers: Currently 6 as many are not able to volunteer due to the pandemic.

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

HEAL offers a food pantry, syringe exchange, medical case management for those living with HIV/AIDS, and targeted case management for those with a current or history of drug use. We also provide LGBTQ+ services such as a youth group, testing events, trainings for the community, and plan Bangor Pride as well as support other Pride events across Maine.

Total number of Mount Desert residents your organization served last year (a resident may only be counted **once** toward the total regardless of how many different programs/services are provided to him/her): 47

How many times per month was this service used? This varies as to what service is being accessed. Food pantry is available weekly for clients and monthly for community

Town of Mount Desert Budget Questionnaire

members, while the syringe exchange can be accessed daily by clients. Case management varies as to the need of the client. _____

What amount is each Mount Desert resident being served charged? All services are free.

What are your plans for fundraisers?

We have many fundraisers planned surrounding Pride, but the current pandemic is changing how we fundraise since we are not able to hold as many in person events, such as our auction and dinner which is a large fundraising event for us. We hope to have a Drive-In Movie event, bottle drive and work with local organizations to partner to better serve our community.

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

Food pantry, syringe exchange, case management, HIV and HCV testing

Amount you *are requesting* for **FY 2021-2022**: \$ 500 _____

Please indicate what you *have received* from the Town of Mount Desert in previous years:

2020: \$ 500 _____ 2019: \$ 500 _____ 2018: \$ 0 _____

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

Food Pantry – 100%

Kelly Crane McDonald _____ 2/3/2021 _____
Signature of Requester Date of Request

Kelly Crane McDonald, Development Coordinator
Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at **6:30 p.m., Tuesday, February 16, 2021, in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor** in order for the request to be considered. Attendance is also recommended at the May 4, 2021 Annual Town Meeting beginning at 6:00 p.m. in the parking lot of Mount Desert High School, 1081 Eagle Lake Rd, Bar Harbor (to meet COVID protocols for social distancing).

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2021).

**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2021-2022 BUDGET REQUESTS**

Questionnaire Due Date: February 5, 2021

Board of Selectmen and Warrant Committee
Meeting Date to Review: February 22, 2021

Organization Name: Northern Light Home Care & Hospice
Mailing Address: 50 Foden Rd. Suite 1
South Portland, ME 04106
Phone Number: 800-757-3326
Contact Person: Colleen Hilton, President / Jackie Welsh Director of Philanthropy & CR
Contact Email: hiltonc@northernlight.org / jwelsh@northernlight.org

Gross operating budget: \$66,843,147.51
Gross payroll: \$32,135,513.15
Salary and other compensation of highest paid employee: \$83.54 hour/\$173,763.20 Annual
Salary and other compensation of lowest paid employee: \$14.74 hour/ \$24,527.36 Annual

Number of Paid Employees: 502 Full Time Part Time
Number of volunteers: 230 many have not been able to help during the pandemic so are inactive for the time being.

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

Northern Light Home Care & Hospice provides health services to those at home recovering from illness or surgery and hospice services to those no longer seeking curative treatment. Services are provided by skilled clinicians (nurses, rehabilitation therapists, home health aides, and social workers and if on hospice spiritual counselors and volunteers.

Total number of Mount Desert residents your organization served last year (a resident may only be counted once toward the total regardless of how many different programs/services are provided to him/her): 12 for FY 20

How many times per month was this service used? 172 visits were made to 12 patients

What amount is each Mount Desert resident being served charged? Services are covered by insurance, Medicare and MaineCare are our primary payors. MaineCare reimburses at 50% of our cost to provide the care.

What are your plans for fundraisers?

We send out two annual appeals, and a fall and spring newsletter with a donation reply envelope. We also have a strong memorial giving program and seek grants from various foundations. Fundraising events take place on occasion and are provided by community members and volunteers.

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

Your residents will receive care at home from our nurses, home health aides, social workers and rehabilitation therapists. For hospice patients, we also provide spiritual counseling, bereavement care and trained volunteers. As mentioned below, care is provided regardless of ability to pay, insured or uninsured.

Amount you are requesting for **FY 2021-2022**: \$1,200

Please indicate what you have received from the Town of Mount Desert in previous years:

2020: \$1,200

2019: \$1,200

2018: \$1,200

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

Northern Light Home Care & Hospice provides care regardless of ability to pay, insured or uninsured. Funds provided by the Town of Mount Desert are used to offset the cost of care. Although we are reimbursed by Medicare and MaineCare this does not cover the full cost of care. MaineCare reimburses at 50% of the cost of care. We do not use the funds for salary and benefits.

received via email

Signature of Requester

rec'd 2-2-2021
Date of Request

Printed Name and Title of Requester

Jacqueline Welsh, Director of Philanthropy & community relations

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at **6:30 p.m., Monday, February 22, 2021, via Zoom Meeting** in order for the request to be considered. Attendance is also recommended at the May 4, 2021 Annual Town Meeting beginning at 6:00 p.m. in the parking lot of Mount Desert High School, 1081 Eagle Lake Rd, Bar Harbor (to meet COVID protocols for social distancing).

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2021).

**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2021-2022 BUDGET REQUESTS**

Questionnaire Due Date:

February 5, 2021

Board of Selectmen and Warrant Committee

Meeting Date to Review:

February 22, 2021

Organization Name Seal Harbor Village Improvement Society
Mailing Address: P.O. Box 369
Northeast Harbor, ME 04662

Phone Number: 207-276-5481
Contact Person: Deborah S. Brown

Contact Email: drbrown431@roadrunner.com

Gross operating budget: _____
Gross payroll: 92,000. Includes employee benefits.
Salary and other compensation of highest paid employee: 38,381
Salary and other compensation of lowest paid employee: 9,432
Number of Paid Employees: 3 _____ Full Time 1 _____ Part Time
Number of volunteers: Directors and Officers, 23 _____

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert: Seal Harbor VIS is the caretaker of Mt. Desert properties in Seal Harbor. ie: the Beach, Village Green, the Comfort Station, Parking Lots, Turnouts, Monuments, and publicly accessible trails and pathways.

Total number of Mount Desert residents your organization served last year (a resident may only be counted **once** toward the total regardless of how many different programs/services are provided to him/her): All Served

How many times per month was this service used? Daily

What amount is each Mount Desert resident being served charged? No Charge

What are your plans for fundraisers? Fund raising appeal letters as needed.

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

The VIS will continue to serve the community by maintaining the Town of Mt. Desert Property in Seal Harbor. ie: The Beach, Village Green, the Comfort Station, Parking Lots, Turnouts, Monuments, and publicly accessible trails and pathways.

Amount you are requesting for FY 2021-2022: \$52,815


Please indicate what you have received from the Town of Mount Desert in previous years:

2020: \$50,000

2019: \$45,000

2018: \$40,000

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.) See attached budget.


Signature of Requester

2/1/2021
Date of Request

Deborah S. Brown, Secretary/Treasurer & Director
Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at **6:30 p.m., Monday, February 22, 2021, via Zoom Meeting** in order for the request to be considered. Attendance is also recommended at the May 4, 2021 Annual Town Meeting beginning at 6:00 p.m. in the parking lot of Mount Desert High School, 1081 Eagle Lake Rd, Bar Harbor (to meet COVID protocols for social distancing).

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2021).

**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2021-2022 BUDGET REQUESTS**

Questionnaire Due Date:

February 5, 2021

Board of Selectmen and Warrant Committee

Meeting Date to Review:

February 22, 2021

Organization Name

Women Infants + Children Nutrition Program (NIC)

Mailing Address:

248 State St. Suite 3A Box #10

Ellsworth, ME 04605

Phone Number:

1067-5304 ext 7245

Contact Person:

Tawney Jacobs

Contact Email:

tjacobs@mainefamilyplanning.org

Gross operating budget:

1,383,734 (less \$980,065 food dollars, a wash)

Gross payroll:

\$2106,237

Salary and other compensation of highest paid employee:

\$59,271

Salary and other compensation of lowest paid employee:

\$13,260

Number of Paid Employees:

5

Full Time

2

Part Time

Number of volunteers:

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

Residents of Mount Desert were provided food vouchers valued at \$8,052 as well as seasonal farmers market vouchers. They also have access to a registered dietitian, 3 certified lactation counselors and 2 breastfeeding peer counselors.

Total number of Mount Desert residents your organization served last year (a resident may only be counted once toward the total regardless of how many different programs/services are provided to him/her): 11

How many times per month was this service used? 11

What amount is each Mount Desert resident being served charged? \$0

What are your plans for fundraisers?

We are seeking grants and request \$45 per participant on the program from the towns where NIC participants reside.

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

Funds will be used to offset the cost of traveling to Mount Desert to serve clients and to purchase books to promote early literacy.

Amount you are requesting for FY 2021-2022: \$ 495

Please indicate what you have received from the Town of Mount Desert in previous years:

2020: \$ 675 2019: \$ 495 2018: \$ 0

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

Travel - 4% (400)

Books - 8% (95)

Tawney Jacobs
Signature of Requester

1/7/2021
Date of Request

Tawney Jacobs - NIC Director
Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at 6:30 p.m., Monday, February 22, 2021, via Zoom Meeting in order for the request to be considered. Attendance is also recommended at the May 4, 2021 Annual Town Meeting beginning at 6:00 p.m. in the parking lot of Mount Desert High School, 1081 Eagle Lake Rd, Bar Harbor (to meet COVID protocols for social distancing).

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2021).

Town of Mount Desert

Annual Town Meeting Warrant Fiscal Year 2021 – 2022

As presented at the
Annual Town Meeting
May 3 & 4, 2021

Secret Ballot (Candidate) Election
May 3, 2021 8 a.m. – 8 p.m.
Somesville Fire Station

Drive-In Town Meeting
May 4, 2021
6 p.m.
Mount Desert High School Parking Lot

2/26/2021 8:35 AM

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BLACK – voted or Non-BOS/ GREEN – Ready to review/ RED – Not ready

Mount Desert Elementary School Department Budget
2021 Warrant Committee Report

report is usually 1 ½ pages

Warrant Committee 2021

Phil Lichtenstein, Co-Chair
Jerry Miller, Co-Chair
Brian Henkel, Secretary

Names will need to be updated

Greeting

State of Maine

Hancock County, ss

2021

To: James K. Willis, Jr., a Constable in the Town of Mount Desert

In the name of the State of Maine, you are hereby required to notify and warn the Inhabitants of the Town of Mount Desert, qualified by law to vote in Town affairs, to assemble in the **Somesville Fire House, 1157 Main Street, Mount Desert, Maine**, on **Monday, the third day of May AD 2021** at **seven-fifty o'clock** in the forenoon, then and there to act on Article 1; and immediately thereafter to act on Article 2 until **eight o'clock** in the evening.

AND to notify and warn said voters to reconvene in the **front parking lot, Mount Desert High 1081 Eagle Lake Rd, Bar Harbor, Maine** in said Town, on **Tuesday, the fourth day of May AD 2021** at **six o'clock** in the evening; then and there to act on Articles 3 through **xx**; all of said Articles being set out below to wit:

Pursuant to Title 21-A, §759(7), absentee ballots will be processed at the polls on May 3, 2021 every half hour beginning at 9:00 AM.

Election of Moderator

Article 1. To elect a Moderator by written ballot.

Election of Municipal Officers

Article 2. To elect one member to the Board of Selectmen for a term of three years, two members to the Mount Desert Elementary School Board for a term of three years, and one trustee to the Mount Desert Island Regional School District for a term of three years.

Non-Voter Recognition

Article 3. To see if non-voters shall be allowed, when recognized, to speak during the 2021 Annual Town Meeting.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Ordinances

For Articles 4 through **xx, an underline indicates an addition and a ~~strikethrough~~**

indicates a deletion.

Article 4. Shall an ordinance dated May 4, 2021 and entitled “Town of Mount Desert Alewife Ordinance” be enacted? The ordinance reads, in its entirety, “Regulations for the taking of alewives and blue back herring shall be as follows: For the year July 1, 2021 through June 30, 2022 there shall be no taking of Alewives and Blue Back Herring in the Town of Mount Desert.”

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 5. Shall an ordinance dated May 4, 2021 and entitled “Public Right-of-Way” be enacted? **See Appendix A (pg. XX)**

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 6. Shall an ordinance dated May 4, 2021 and entitled “X” be enacted? **See Appendix B (pg. XX)**

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 7. Shall an ordinance dated May 4, 2021 and entitled “Town of Mount Desert xxxxxxxx” be enacted? **See Appendix C (pg. XX)**

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 8. Shall an ordinance dated May 4, 2021 and entitled “Town of Mount Desert xxxxxx” be enacted as set forth below?

Planning Board recommends [if LUZO]
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Gifts

Article 9. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to accept Conditional Gifts (MRSA 30-A, §5654), Unconditional Gifts (MRSA 30-A §5655), equipment, proceeds from sale of fire equipment or funds on behalf of the Municipal Fire Department. It is understood that any funds received will be placed in the Fire Equipment Reserve Fund.

Board of Selectmen recommends (passage)

BLACK – voted or Non-BOS/ GREEN – Ready to review/ RED – Not ready

Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Leases, Agreements, Easements, Deeds, Sales

Article 10. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to lease a portion of the so-called Visitor Center at the Northeast Harbor Marina to the Ticket Booth operators for a term of one (1) year beginning July 1, 2021 under such terms and conditions as the Board of Selectmen, in its sole discretion, deems to be in the best interests of the Town.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 11. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen, to lease a portion of the so-called Visitor Center at the Northeast Harbor Marina to the Mount Desert Chamber of Commerce for a term of one (1) year beginning July 1, 2021 under such terms and conditions as the Board of Selectmen, in its sole discretion, deems to be in the best interests of the Town.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 12. To see if the Inhabitants of the Town of Mount Desert will authorize the Board of Selectmen, to negotiate and enter into an agreement with the Neighborhood House Club, Inc. for management and maintenance of the municipal swimming pool, under such terms and conditions as the Board of Selectmen, in its sole discretion, deems to be in the best interests of the Town.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Fiscal Policy

Article 13. To see if the Inhabitants of the Town of Mount Desert will vote to approve July 1, each year, as the date on which all taxes shall be due and payable providing that all unpaid taxes on September 1, of each year, shall be charged interest at an annual rate of 6% (percent) per year. (*Tax Club members are exempt within the terms and conditions of the Town's Tax Club Agreement.*)

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 14. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Tax Collector to enter into a standard “tax club” agreement with taxpayers whereby: (1) the taxpayer agrees to pay specified monthly payments to the Town based on the taxpayer’s estimated and actual tax obligation for current year property taxes (real estate and/or personal); (2) the Town agrees to waive interest on timely payments; (3) the Town authorizes the Tax Collector to accept payment of taxes prior to commitment of taxes; (4) the agreement automatically terminates if two consecutive payments are missed and the taxpayer thereupon becomes subject to the same due date and interest rate as other, nonparticipating taxpayers; (5) only taxpayers who are paid in full on their property tax obligations may participate; and (6) interested taxpayers shall apply annually for participation by the date shown on the application, date and application format to be determined by the Tax Collector.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 15. To see if the Town will vote to authorize the Tax Collector to accept pre-payment of property taxes not yet committed, not to exceed the estimated amount to be committed in 2021, with no interest to be paid on same.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 16. To see if the Inhabitants of the Town of Mount Desert will vote to set the interest rate to be paid by the Town for abated taxes that have been paid at the rate of 3% (percent) per year.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 17. To see if the inhabitants of the Town of Mount Desert will vote to authorize expenditures to pay any tax abatements granted by the Assessor, Board of Assessment Review, or Board of Selectmen together with any interest due thereon from the Town, during the fiscal year beginning July 1, 2021, in an aggregate amount not to exceed the property tax commitment overlay.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 18. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to dispose by public bid of Town-owned property, other than real property, with a value of ten thousand dollars (\$10,000.00) or less under such terms and conditions as it deems advisable.

BLACK – voted or Non-BOS/ GREEN – Ready to review/ RED – Not ready

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 19. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to sell at public auction or by advertised sealed bid, and to convey titles obtained under tax deeds and under deeds of conveyance to the Inhabitants of the Town any land and/or buildings, including trailers, in lieu of payment of taxes except that the Selectmen have the power to authorize redemption. Municipal Officers shall use the special sale process required by 36 M.R.S. § 943-C for qualifying homestead property if they choose to sell it to anyone other than the former owner(s).

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 20. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to contract for services, in amounts not to exceed appropriation for same, under such terms and conditions as it deems advisable.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Municipal Revenue

Article 21. To see if the Inhabitants of the Town of Mount Desert will vote to transfer Five hundred thousand dollars (\$500,000.00) from the Undesignated Fund Balance Account #100-38300 to reduce the 2021 – 2022 tax commitment.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 22. To see if the Inhabitants of the Town of Mount Desert will vote to transfer five hundred thousand dollars (\$500,000.00) from the Capital Gains Reserve Account #400-24202 to reduce the 2021 – 2022 tax commitment.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 23. **PLACEHOLDER:** To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to enter into xxxxx [for borrowing] agreement for design funds for the new public safety building, under such terms and conditions as the Board of Selectmen, in their sole discretion, deem to be in the best

BLACK – voted or Non-BOS/ GREEN – Ready to review/ RED – Not ready

interest of the Town.

Board of Selectmen recommends (passage)

Warrant Committee recommends (passage) (XX Ayes; XX Nays)

APPROPRIATION FROM CAPITAL GAINS RESERVE ACCOUNTSUMMARY

(If Article ?? through Article ?? are Approved in Total)

Article XX Placeholder 1	\$XX,XXX.00
Article XX Placeholder 2	\$XX,XXX.00
Article XX Placeholder 3	\$XX,XXX.00
Article XX Placeholder 4	\$XX,XXX.00
Article XX Placeholder 5	\$XX,XXX.00
<hr/>	
Total Appropriation Requested	\$XX,XXX.00

Article 24. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and/or appropriate as Revenue through Excise Taxes, Service Fees and miscellaneous sources for the 2021 – 2022 Town Budget.

Board of Selectmen recommends \$1,739,943.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Municipal Appropriations

Article 25. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 200 through 221 General Government – Governing Body (Board of Selectmen), Municipal Management, Town Clerk, Registrar, Elections, Planning Board, Finance, Treasurer, Tax Collector, Assessment, Code Enforcement, Unallocated Funds, Human Resources, and Technology for the 2021 – 2022Town Budget.

Gov. Body (Bd of Selectmen): \$35,301.00	Town Management: \$377,254.00
Town Clerk: \$123,032.00	Registrar: \$2,000.00
Elections: \$12,250.00	Planning Board: \$51,321.00
Finance: \$162,209.00	Treasurer: \$70,241.00
Tax Collector: \$20,574.00	Assessment: \$132,316.00
Code Enforcement: \$176,595.00	Unallocated: \$113,000.00
Human Resources: \$5,000.00	Technology: \$197,896.00

Board of Selectmen recommends \$1,478,989.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

BLACK – voted or Non-BOS/ GREEN – Ready to review/ RED – Not ready

Article 26. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 300 General Assistance Support for the 2021 – 2022 Town Budget.

Board of Selectmen recommends \$5,000.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 27. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 350 Rural Wastewater Support for the 2021 – 2022 Town Budget.

Board of Selectmen recommends \$198,529.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 28. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 406 Street Lights for the 2021 – 2022 Town Budget.

Board of Selectmen recommends \$25,750.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 29. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 401 and 408 Public Safety – Police and Communications (Dispatch) for the 2021 – 2022 Town Budget.

Police: \$903,188.00

Communications: \$378,696.00

Board of Selectmen recommends \$1,281,884.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 30. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 403,404, and 409 Public Safety – Fire Department, Hydrants, and Emergency Management for the 2021 – 2022 Town Budget.

Fire: \$711,083.00 Hydrants: \$273,500.00 Emergency Management: \$1,000.00

Board of Selectmen recommends \$985,583.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 31. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 501, 515, 520 and 525 Public Works - Roads, Waste Management, Buildings & Grounds, Parks & Cemeteries, and 530 Environmental Sustainability for the 2021 – 2022 Town Budget.

Roads: \$1,829,707.00 **Buildings/Grounds: \$230,026.00**
Parks/Cemeteries: \$49,318.00 **Waste Management: \$594,675.00**
Environmental Sustainability: \$26,000.00

Board of Selectmen recommends \$2,729,726.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 32. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 505 and 506 Sewers (Wastewater Treatment) for the 2021 – 2022 Town Budget.

Sewer Capital: \$ 0.00 **Sewer Operation: \$674,346.00**

Wastewater Treatment

Northeast Harbor Plant: \$154,350.00 **Somesville Plant: \$64,500.00**
Seal Harbor Plant: \$112,258.00 **Otter Creek Pmp Station: \$33,000.00**

Board of Selectmen recommends \$1,038,454.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 33. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 605 Recreation (Public Pool ~Utilities & Maintenance) for the 2021 – 2022 Town Budget.

Board of Selectmen recommends \$5,900.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 34. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 701 Economic/Community Development for the 2021 – 2022 Town Budget.

Board of Selectmen recommends \$10,000.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 35. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 801 Debt Service for the 2021 – 2022 Town Budget.

BLACK – voted or Non-BOS/ GREEN – Ready to review/ RED – Not ready

Board of Selectmen recommends \$1,863,050.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 36. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 851 Libraries, Village Improvement Societies, Recreation, and Public/Social Service Agencies for the 2021 – 2022 Town Budget.

Libraries: \$XXX.00
Recreation: \$XXX.00

Village Improvement Societies: \$XXX.00
Public/Social Service Agencies: \$XXX.00

Board of Selectmen recommends \$XXX.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 37. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 991 Capital Improvement Plan transfers for the 2021 – 2022 Town Budget.

Board of Selectmen recommends \$613,607.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Written Ballot required for Article xx

Article 38. To see if the Inhabitants of the Town of Mount Desert will vote to increase the property tax levy limit by \$XXX.00. **See Appendix XYZ (pg. XX).**

Explanation: The State Legislature passed a “tax reform” law known as LD#1. This bill created a maximum municipal tax levy based upon this year’s tax, plus an allowance for inflation and the Town’s tax base growth due to new construction. However, LD#1 allows Mount Desert voters to increase that tax cap with the approval of a simple majority of the voters at Town Meeting. The only requirement is that a secret vote must be taken by written ballot.

Board of Selectmen recommends
Warrant Committee recommends (XX Ayes; XX Nays)

Marina Proprietary Fund

Article 39. To see if the Inhabitants of the Town of Mount Desert will vote to ratify the Board of Selectmen’s approval of the Marina Proprietary Fund budget.

Revenue: \$792,659.00

Expense: \$792,659.00

Board of Selectmen recommends (ratification)
Warrant Committee makes no recommendation.

Elementary School Appropriations

Note: Articles 50 through 60 authorize expenditures in cost center

Article 40. To see what sum the School Board will be authorized to expend for Regular Instruction for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

School Board recommends \$XXX.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 41. To see what sum the School Board will be authorized to expend for Special Education for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

School Board recommends \$XXX.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 42. To see what sum the School Board will be authorized to expend for Career and Technical Education for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

School Board recommends \$XXX.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 43. To see what sum the School Board will be authorized to expend for Other Instruction for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

School Board recommends \$XXX.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 44. To see what sum the School Board will be authorized to expend for Student & Staff Support for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

School Board recommends \$XXX.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 45. To see what sum the School Board will be authorized to expend for System Administration for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

School Board recommends \$XXX.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 46. To see what sum the School Board will be authorized to expend for School

BLACK – voted or Non-BOS/ GREEN – Ready to review/ RED – Not ready

Administration for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

School Board recommends \$XXX.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 47. To see what sum the School Board will be authorized to expend for Transportation & Buses for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

School Board recommends \$XXX.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 48. To see what sum the School Board will be authorized to expend for Facilities Maintenance for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

School Board recommends \$XXX.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 49. To see what sum the School Board will be authorized to expend for Debt Service and Other Commitments for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

School Board recommends \$XXX.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 50. To see what sum the School Board will be authorized to expend for All Other Expenditures for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

School Board recommends \$XXX.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Note: Articles 50 – 60 authorize a total budget of \$XXX.00

Note: Articles xx – xx raise funds for the Proposed School Budget

Article 51. To see what sum the voters of the Town of Mount Desert will appropriate for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act (**Recommend \$X,XXX.00**) and to see what sum the voters of the Town of Mount Desert will raise as the Town's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688 for the period **July 1, 2021 and ending June 30, 2022.**

School Board recommends \$XXX.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Explanation: The Town of Mount Desert's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.

Article 52. To see what sum the voters of the Town of Mount Desert will raise and appropriate for the annual payments on debt service previously approved by the legislative body for non-state-funded school construction projects, non-state funded portions of school construction projects and minor capital projects in addition to the funds appropriated as the local share of the Town of Mount Desert's contribution to the total cost of funding public education from kindergarten to grade 12 for the period **July 1, 2021 and ending June 30, 2022.**

School Board recommends \$XXX.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Explanation: Non-state-funded debt service is the amount of money needed for the annual payments on the Town of Mount Desert's long-term debt for major capital school construction projects and minor capital renovation projects that are not approved for state subsidy. The bonding of this long-term debt was approved by the voters on November 6, 2001.

BLACK – voted or Non-BOS/ GREEN – Ready to review/ RED – Not ready

Written Ballot Vote Required for Article **xx**

Article 53. To see what sum the voters of the Town of Mount Desert will raise and appropriate in additional local funds for school purposes (**Recommend: \$XXX.00**) for the period July 1, 2021 and ending June 30, 2022, which exceeds the State's Essential Programs and Services allocation model by (**Recommend: \$XXX.00**) as required to fund the budget recommended by the school Board.

The School Board recommends **\$XXX.00** for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services funding model by **\$X,XXX.00**: The State funding model underestimates the actual costs to fully fund the 2021-2022 budget.

The Warrant Committee recommends **\$XXX.00** for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services funding model by **\$X,XXX.00**: The State funding model underestimates the actual costs to fully fund the 2021 – 2022 budget. (**XX Ayes; XX Nays**)

Explanation: The additional local funds are those locally raised funds over and above the Town of Mount Desert's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Town of Mount Desert's budget for educational programs.

Note: Articles **XX, XX, & XX raise a total town appropriation of \$XXX.00**

Note: Article xx summarizes the proposed school budget and does not authorize any additional expenditures

Article 54. To see what sum the voters of the Town of Mount Desert will authorize the School Board to expend for the fiscal year beginning July 1, 2021 and ending June 30, 2022 from the Town's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

School Board recommends \$XXX.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 55. In addition to the amount in Articles xx – xx, shall the School Board be authorized to expend such other sums as may be received from state or federal grants or programs or other sources during the fiscal year 2021-2022 for school purposes provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?

Current Year Totals: \$XXX.00

School Board recommends
Warrant Committee recommends (XX Ayes; XX Nays)

Citizen's Petitions

Article 56. Shall the inhabitants of the Town of Mount Desert adopt a Resolution to Endorse a Declaration of a Climate Emergency and Emergency Mobilization Effort (attached as Appendix ___)?

Explanatory Note: This article, and the Resolution herein referenced, directs the Board of Selectmen of the Town of Mount Desert to develop a plan to bring the activities of the Town government to zero carbon emissions by December 31, 2030, for presentation at the Annual Town Meeting of 2021.

(End of Warrant Articles)

NEW BUSINESS

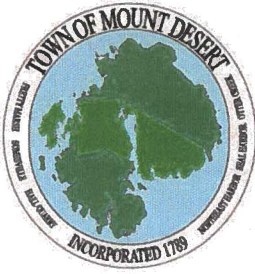
Durlin Lunt

From: Tony Smith
Sent: Wednesday, February 17, 2021 2:55 PM
To: Durlin Lunt
Cc: Town Clerk; Ed Montague
Subject: COVID-19 testing.

Suggested agenda language for the COVID memo I just sent you:

As requested by members of the warrant committee, consideration of testing the inflow to our three wastewater treatment plants for the COVID-19 virus at an estimated annual cost of \$55,000 to \$75,000 to collect samples for testing and to generate a beneficial use of the data.

Tony Smith, Public Works Director
Chairman, Acadia Disposal District
Town of Mount Desert
P.O. Box 248
Northeast Harbor, ME 04662
Tel. 207-276-5743
director@mtdesert.org
God Bless America



Town of Mount Desert Wastewater

Ed Montague, Superintendent

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-2210 Fax 207-276-5742

Web Address: www.mtdesert.org

E-Mail: suptwwtp@mtdesert.org

MEMO

To: Tony Smith, Public Works Director
From: Ed Montague, Superintendent
Re: COVID Testing of Wastewater
Date: 02/17/2021

At your February 9th Warrant Committee meeting, two members of the Committee asked if we tested our wastewater for COVID. You told them we did not, that DEP did not require us to do so and asked what purpose the testing would serve. Further discussion of the testing ensued, and it was generally agreed that such testing would heighten local awareness of the pandemic and possibly prevent people from becoming complacent about it. You stated at the meeting that you would check into the testing.

At your request on February 10th, I have been researching options to test for COVID in the wastewater influent entering our three treatment plants. I advised you that in-house testing would not be possible with our current laboratory and staff. Significant training and equipment would be needed for our lab to be able to conduct these tests provided we could even find the training and equipment.

I spoke with a contact at the DEP to see if we needed any special permissions to test for COVID. The DEP contact advised that they are not requiring nor are they stopping facilities from testing. They went on to say that they did not think that it is necessary for us to do so unless we have identified areas of concern and will be implementing actions town wide to limit resident's exposure based on the results.

I located and spoke with a company based in Boston that does wastewater COVID testing nationally. They advised they could test any samples that we collect and send to them. The results would show us how COVID is trending over time within the individual collection systems. The company recommended that we test a minimum of once a week to see any benefit from the data they are providing. The town would be responsible for collecting 24-hour composite samples at each plant and mailing them to the company's laboratory in Massachusetts. The company charges by the sample and they have three price points to select from. The rates are based on quantity of data provided and turnaround time for test results. The lowest tier would cost \$350 per sample for each plant for a weekly total of \$1050 plus our staff time. This would tell us if the virus was present in the wastewater and, if it was, provide us with a specific number of cases in the individual collection system. At this rate, there is a three-to-five-day turnaround time from when they receive the samples to providing us with testing results.



Town of Mount Desert Wastewater

Ed Montague, Superintendent
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-2210 Fax 207-276-5742
Web Address: www.mtdesert.org
E-Mail: suptwwtp@mtdesert.org

A one day turn around is available on the top two tiers for \$550 and \$780 dollars a test, \$1650 and \$2340 weekly, plus staff time. The price variations on these two tiers are the amount of data that they provide.

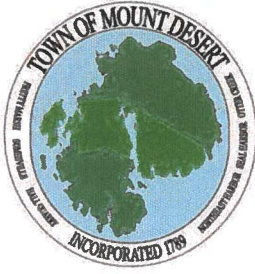
Based on further discussion with the company, I was told that a sample here and there was of little value. Repeated testing of a possible source on a weekly basis for a number of consecutive weeks would be best. If the virus is present, such long-term testing would allow the lab to establish a trend that might be helpful for identifying that it is continually present in the wastewater and not just a chance occurrence picked up when the sample was taken e.g., a person passing thru the area or delivering goods.

I spoke with another company located in Bangor that assists with the collection of the wastewater samples and outsources the analysis to a laboratory in Pennsylvania. The laboratory is becoming very busy as they are receiving samples from across the country. This company recommended that we have a well thought out plan for data evaluation, reporting and goals prior to sampling and testing. The per sample cost is approximately \$485 including shipping for a weekly total of \$1455 for all three plants.

While conducting the research, it was apparent that the sampling points for the testing have a more targeted approach. For instance, colleges may sample at individual dormitories to detect if there is a potential outbreak looming within the dormitory to be able to isolate the students from the rest of the campus. For our town, taking one sample weekly of the incoming sewage at the headworks of each treatment plant will be of little benefit to us as we would not be able to isolate the sources of the positive tests. It will tell us if we have COVID in the waste stream, but we already know that there is a high probability of that from the data that the Maine CDC provides. Our data will be skewed due to outside influences and not just reflect town residents as I believe the goal to be for the testing being discussed here. As touched on above, usage of public restrooms, visitors, employees who live outside of Mount Desert, contractors and more contribute toward our waste stream and vary on a day-to-day basis.

I am struggling with the cost to benefit ratio of this potential project. Unless the town is committed to making decisions on advising residents to shelter in place or forecasting when to open or close schools, businesses and so forth, I do not see the where the extreme testing costs will be justifiable. These decisions are already being made at the state level based on a lot more data than we would receive from localized testing. We would also have to invest in a way to broadcast our information to the town on a weekly basis. The data is only useful to those that seek it out.

We did not anticipate the need for this testing when preparing our current budget for FY-21 or our next budget for FY-22. I would have to request additional funding from the



Town of Mount Desert Wastewater

Ed Montague, Superintendent

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-2210 Fax 207-276-5742

Web Address: www.mtdesert.org

E-Mail: suptwwtp@mtdesert.org

town for testing to be possible in the amount of \$55,000 to \$75,000 annually. I am not requesting the funds at this time until I get further guidance from the town.

In summary, we are able to find sources that can get our samples tested at this time. This may change due to laboratories having to prioritize accounts based on location, types of people possibly affected or high demand. We will be able to get quantifiable data from the samples, but it will not reflect just town residents and we have no clear use for the information we get. The weekly cost of the testing is extremely high and, as stated, currently there is no funding for it. I do not recommend testing for COVID.



Town of Mount Desert

John Lemoine, Harbormaster
40 Harbor Drive, P.O. Box 237
Northeast Harbor, ME 04662-0248
Telephone 207-276-5737 Fax 207-276-5741
E-mail Address harbormaster@mtdesert.org
Web Address www.mtdesert.org

MEMO

To: Board of Selectmen and Town Manager
From: John LeMoine Harbormaster
Re: Summer rates
Date: February 18, 2021

The Harbor committee reviewed the summer and winter rates for the marina at their meeting. The following are unanimous recommendations from the Harbor Committee for the Board of Selectmen to approve the changes.

1. Transient/Seasonal summer dockage rates:

- Currently the marina charges Transient/Seasonal vessels \$2.95/ft for vessels <49', \$3.45/ft for vessels 50'<60', and \$3.95/ft for vessels >60'.

The Harbor Committee recommends adjusting the rate for vessels <49' to \$3.05/ft, the rate for vessels 50'<60' to \$3.55/ft and the rate for vessels 60 and over to \$4.05.

2. Winter monthly power rates:

- Currently the marina charges \$120.00 per month for winter electricity.

The Harbor Committee recommends \$150.00 per month for winter electricity starting October of 2021.

Thank you for your consideration I will be available for questions.

Thank you
John LeMoine
Harbormaster

4. Indicate the type of license applying for: (choose only one)

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Restaurant
(Class I, II, III, IV) | <input type="checkbox"/> Class A Restaurant/Lounge
(Class XI) | <input type="checkbox"/> Class A Lounge
(Class X) |
| <input type="checkbox"/> Hotel
(Class I, II, III, IV) | <input type="checkbox"/> Hotel – Food Optional
(Class I-A) | <input type="checkbox"/> Bed & Breakfast
(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)
(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary | <input type="checkbox"/> Mobile Cart |
| <input type="checkbox"/> Tavern
(Class IV) | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> Qualified Caterer | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) | |

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

143 Main Street, Northeast Harbor

6. Is the licensee/applicant(s) citizens of the United States? Yes No
7. Is the licensee/applicant(s) a resident of the State of Maine? Yes No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

Yes No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

Yes No

Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

Yes No

If yes, please provide details: _____

11. Do you own or have any interest in any another Maine Liquor License? Yes No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Mark Reece		Skowhegan, ME
Stephanie Kelley-Reece		Warner-Robbins, GA

Residence address on all the above for previous 5 years

Name Address:
 Mark Reece 25 Hall Quarry RD, Mount Desert, ME 04662

Name Address:
 Stephanie Kelley-Reece SAME

Name Address:

Name Address:

13. Will any law enforcement officer directly benefit financially from this license, if issued?

Yes No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? Yes No

17. Does the licensee/applicant(s) own the premises? Yes No

If No, please provide the name and address of the owner:

Terry Reece P.O. Box 49, Northeast Harbor, ME 04662

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: _____

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

Full service restaurant and bar. Full takeout and bakery with the door on main street.

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Church

Distance: 200.00

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 02/17/2021



Signature of Duly Authorized Person

Mark Reece

Printed Name Duly Authorized Person

Signature of Duly Authorized Person

Printed Name of Duly Authorized Person

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: _____

Who is approving this application? Municipal Officers of _____

County Commissioners of _____ County

- Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

**This Application will Expire 60 Days from the date of
Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine’s liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

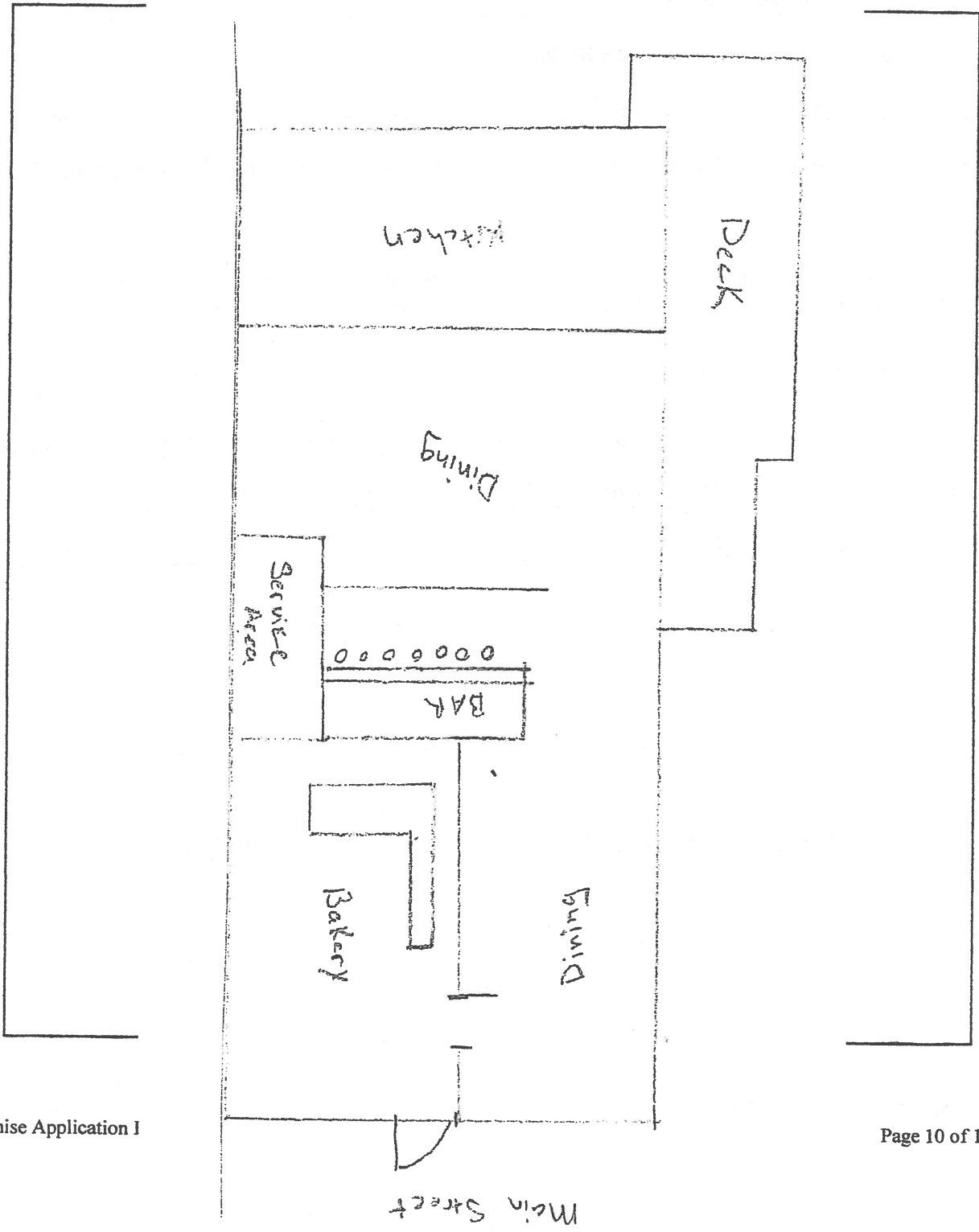
1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: WinterSpring Inc
2. Doing Business As, if any: The Colonels Restaurant
3. Date of filing with Secretary of State: 03/08/2004 State in which you are formed: Maine
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Mark Reece	25 Hall Quarry, ME 04662		President	50.0000
Stephanie Kelley-Reece	SAME		Treasurer	50.0000

(Ownership in non-publicly traded companies must add up to 100%.)

TREASURER'S WARRANTS

Warrants for BOS Agenda:

BOS Agenda:

3/1/2021

	Description	#	Date	Amount
A. Warrants to be Approved and Signed:				
	Town Invoices	AP2149	03/02/21	\$ 362,612.55
B. Authorized Warrants to be Signed:				
(Prior Electronic or Manual Authorization)				
	Town State Fees & P/R Benefits			
		AP2147	02/18/21	\$ 26,159.55
		AP2148	02/22/21	\$ 3,036.50
	Town Payroll			
		PR2120	02/19/21	\$ 109,065.16
C. Warrants to be Acknowledged:				
	School Invoices			
	School Payroll	#18	02/26/21	\$ 156,767.11
TOTAL WARRANTS FOR BOS MEETING				\$ <u>657,640.87</u>

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2149

CHECK DATE: March 2, 2021

CHECK NUMBER:	<u>314642</u>	through	<u>314694</u>	\$ <u>317,054.36</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER:	<u>1836</u>	through	<u>1854</u>	\$ <u>45,558.19</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 362,612.55

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman Martha T Dudman

Matthew J Hart, Vice Chairman Geoffrey V Wood

Wendy H Littlefield, Secretary



02/26/2021 09:07
6905lyou

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

10100
Ckg-BH General Fund 8066

1837 03/02/2021 EFT 1258 ACADIA TOWING & FLEET SERVICE 7422

Invoice: 7422

1837 03/02/2021 EFT 792 COASTAL ENERGY 1181706

Invoice: 1181706

1838 03/02/2021 EFT 124 COLWELL DIESEL SERVICE & GARAGE I X100002329:02

Invoice: X100002329:02

1839 03/02/2021 EFT 148 DELL MARKETING LP 10463314183

Invoice: 10463314183

1840 03/02/2021 EFT 181 EATON PEABODY ATTORNEYS AT LAW 575072

Invoice: 575072

Invoice: 575076

Invoice: 575071

Invoice: 575073

P 1

apcsahdsb

NET

720.50

720.50

47.08

47.08

153.94

153.94

650.84

650.84

227.69

227.69

227.69

227.69

3,712.50

3,712.50

INVOICE DTL DESC

02/12/2021 AP2149

TOWING TRACKLESS AND RAM 5500 BJ

GEN REPAIRS & MAINT

02/17/2021 AP2149

23.9 GALS LP Gas Sea Street PS Heating-EM

HEATING FUEL

02/17/2021 AP2149

TRACKLESS ALTERNATOR AL

GEN REPAIRS & MAINT

02/17/2021 AP2149

BUS#5 FILTER AL

MDES - BUS 5

11/04/2020 AP2149

COMPUTER SCREEN BJ

SOFTWARE PKG PURCHASE

02/10/2021 AP2149

Planning Board

PB LEGAL

02/10/2021 AP2149

720.50 1550100 55400

47.08 1550666 53400

496.90 1550100 55400

153.94 1990100 59200 9105

10463314183 53620

3,712.50 1220440 54500

1,417.34 1220110 54500

575076

575071

575073

144.00 1220110 54500

1836 TOTAL:

1837 TOTAL:

1838 TOTAL:

1839 TOTAL:

1840 TOTAL:

CHECK

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02/26/2021 09:07
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

10100
CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

10100
Ckg-BH General Fund 8066

INVOICE

INVOICE DATE PO WARRANT

INVOICE DTL DESC

NET

2
apcshdsb

INVOICE	INVOICE DATE	PO	WARRANT	NET
1841 03/02/2021 EFT Invoice: 6019452	01/31/2021	6019452	AP2149	128.00
	DOT Drug testing ts OUTSIDE LAB/MEDICAL	128.00 1220800 54600		
	CHECK	1841 TOTAL:		128.00
1842 03/02/2021 EFT Invoice: 20205741	01/15/2021	20205741	AP2149	11,660.07
	Easements and Versant; BOS attendance; con admin ts Construction-Budget	11,660.07 3000039 57710		
Invoice: 20206188	02/15/2021	20206188	AP2149	7,328.80
	Easements&Versant; met with prop owner; elect desi Construction-Budget	7,328.80 3000039 57710		
Invoice: 20206298	02/17/2021	20206298	AP2149	1,671.86
	IT Support Municipal Office IT/TECH FEE	1,671.86 1221000 54250		
Invoice: 20206301	02/17/2021	20206301	AP2149	52.74
	IT Support Police Department IT/TECH FEE	52.74 1221000 54250		
	CHECK	1842 TOTAL:		20,713.47
1843 03/02/2021 EFT Invoice: 20002-7	02/02/2021	20002-7	AP2149	7,200.00
	COMPLETION OF PS BLDG OPTION 012521 ENGINEERING	7,200.00 3000053 57712		
	CHECK	1843 TOTAL:		7,200.00
1844 03/02/2021 EFT Invoice: 4638783	02/16/2021	4638783	AP2149	89.00
	Pest control pd and fd ts` GEN REPAIRS & MAINT	89.00 1552000 55400		
	CHECK	1844 TOTAL:		89.00
1845 03/02/2021 EFT Invoice: 486402	01/28/2021	486402	AP2149	248.28
	124.2 GALS #2 Fuel NEH Maint Shop Heating-EM HEATING FUEL	248.28 1550666 53400		
Invoice: 489831	02/18/2021	489831	AP2149	287.86
	144.0 GALS #2 Fuel NEH Maint Shop Heating-EM HEATING FUEL	287.86 1550666 53400		
	CHECK	1845 TOTAL:		536.14



INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
1846 03/02/2021 EFT Invoice: 488690	2611 NO FRILLS OIL COMPANY 488690 385.41 1440330 53400 432 Stat. #2 heating fuel 192.8 HEATING FUEL-S2 SH	02/03/2021		AP2149	385.41
Invoice: 486028	NO FRILLS OIL COMPANY 486028 296.85 1440330 53400 432 Stat. #2 heating fuel 148.5 HEATING FUEL-S2 SH	01/20/2021		AP2149	296.85
1847 03/02/2021 EFT Invoice: 486414	2612 NO FRILLS OIL COMPANY 486414 385.61 1440330 53400 433 Stat. #3 heating fuel 192.9 HEATING FUEL S3 SV	01/30/2021		AP2149	385.61
1848 03/02/2021 EFT Invoice: 488861	2608 NO FRILLS OIL COMPANY 488861 230.68 1550669 53400 115.4 GALS #2 Fuel Otter Creek PS Heating-EM HEATING FUEL	02/14/2021		AP2149	230.68
1849 03/02/2021 EFT Invoice: 490401	2607 NO FRILLS OIL COMPANY 490401 5,083.88 1550100 53710 ON ROAD FUEL BJ 2250.5 GAL VEHICLE FUEL	02/15/2021		AP2149	5,083.88
1850 03/02/2021 EFT Invoice: 487859	2613 NO FRILLS OIL COMPANY 487859 288.86 1550668 53400 144.5 GALS #2 Fuel SH WWTP Heating-EM HEATING FUEL	01/28/2021		AP2149	288.86
Invoice: 488525	NO FRILLS OIL COMPANY 488525 311.44 1550668 53400 155.8 GALS #2 Fuel SH WWTP Heating-EM HEATING FUEL	02/07/2021		AP2149	311.44
Invoice: 484616	NO FRILLS OIL COMPANY 484616 280.46 1550668 53400 140.3 GALS #2 Fuel SH WWTP Heating-EM HEATING FUEL	02/05/2021		AP2149	280.46
Invoice: 489271	NO FRILLS OIL COMPANY 489271 303.85 1550668 53400 152.0 GALS #2 Fuel SH WWTP Heating-EM HEATING FUEL	02/14/2021		AP2149	303.85
Invoice: 490342	NO FRILLS OIL COMPANY 490342 283.46 1550668 53400 141.8 GALS #2 Fuel SH WWTP Heating-EM HEATING FUEL	02/18/2021		AP2149	283.46



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

10100
CASH ACCOUNT: 100
CHECK NO CHK DATE

1550667
Ckg-BH General Fund 8066

1550667
TYPE VENDOR NAME

INVOICE

INVOICE DTL DESC

INVOICE

INVOICE

INVOICE

1852 03/02/2021 EFT
Invoice: 488068

2614 NO FRILLS OIL COMPANY

488068

656.27 1552000 53400

HEATING FUEL BJ 328.3 GAL
HEATING FUEL

1852 TOTAL:

1852 AP2149

656.27

1852 TOTAL:

656.27

1853 03/02/2021 EFT
Invoice: 487688

2610 NO FRILLS OIL COMPANY

487688

319.84 1550666 53400

160.0 GALS NEH WWTP Heating-EM
HEATING FUEL

1853 TOTAL:

1853 AP2149

319.84

1853 TOTAL:

319.84

Invoice: 488856

NO FRILLS OIL COMPANY

488856

350.22 1550666 53400

175.2 GALS #2 Fuel NEH WWTP Heating-EM
HEATING FUEL

350.22 TOTAL:

350.22 AP2149

350.22

350.22 TOTAL:

350.22

Invoice: 490459

NO FRILLS OIL COMPANY

490459

161.12 1550666 53400

80.6 GALS #2 Fuel NEH WWTP Heating-EM
HEATING FUEL

161.12 TOTAL:

161.12 AP2149

161.12

161.12 TOTAL:

161.12

1854 03/02/2021 EFT
Invoice: 1220

2221 LISA YOUNG

1220

243.60 1220500 56100

fr SWH to NEH and back for deposit while remote
TRAVEL

243.60 TOTAL:

243.60 AP2149

243.60

243.60 TOTAL:

243.60

314642 03/02/2021 PRTD
Invoice: 53324

1477 ABM MECHANICAL INC

53324

354.76 1550668 55200

SH WWTP Boiler Repair-EM
BLDG REPAIR & MAINT

354.76 TOTAL:

354.76 AP2149

354.76

354.76 TOTAL:

354.76

Invoice: 53323

ABM MECHANICAL INC

53323

748.04 1550100 55200

BOILER SERVICE BJ
BLDG REPAIR & MAINT

748.04 TOTAL:

748.04 AP2149

748.04

748.04 TOTAL:

748.04

Invoice: 53361

ABM MECHANICAL INC

53361

254.96 1440330 55200 433

Stat. 3 annual boiler service
BLDG REPAIR & MAINT-S3 SV

254.96 TOTAL:

254.96 AP2149

254.96

254.96 TOTAL:

254.96

1850 TOTAL:

1850 TOTAL:

1,468.07

1851 TOTAL:

240.08

1852 TOTAL:

656.27

1853 TOTAL:

319.84

350.22

1853 TOTAL:

831.18

1854 TOTAL:

243.60

1855 TOTAL:

748.04

1856 TOTAL:

254.96

1,468.07

1,468.07



CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE

INVOICE DTL DESC INV DATE PO WARRANT NET

CHECK 314642 TOTAL: 1,357.76

314643 03/02/2021 PRD 1984 AT&T MOBILITY 01282021 AP2149 200.94
Invoice: 01282021 200.94 1552000 55400 PHONE BILL BJ GEN REPAIRS & MAINT

CHECK 314643 TOTAL: 200.94

314644 03/02/2021 PRD 2701 AUTOZONE 348826034 AP2149 185.64
Invoice: 348826034 185.64 1550100 55400 DE-ICER BJ GEN REPAIRS & MAINT

3488246755 AUTOZONE 3488246755 AP2149 28.48
Invoice: 3488246755 28.48 1550100 55400 MICRO 2 TRAY BJ GEN REPAIRS & MAINT

3488247274 AUTOZONE 3488247274 AP2149 27.45
Invoice: 3488247274 27.45 1550100 55400 COOLANT BJ GEN REPAIRS & MAINT

3488244283 AUTOZONE 3488244283 AP2149 259.98
Invoice: 3488244283 259.98 1440110 55100 4110 Rotors/Pads Ram Truck VEHICLE REPAIR-18 DODGE RAM

CHECK 314644 TOTAL: 501.55

314645 03/02/2021 PRD 997 CARDMEMBER SERVICES 2448 MOTIS BRANDS 01/06/2021 AP2149 281.26
Invoice: 2448 MOTIS BRANDS 281.26 1552000 55400 CARGO CARRIER BJ GEN REPAIRS & MAINT

9715 NEWARK.COM 9715 NEWARK.COM 01/15/2021 AP2149 162.08
Invoice: 9715 NEWARK.COM 162.08 1550100 55400 JOY STICK BJ GEN REPAIRS & MAINT

0189 SYMBOL ARTS WEB 0189 SYMBOL ARTS WEB12/23/2020 AP2149 722.75
Invoice: 0189 SYMBOL ARTS WEB 722.75 6010100 57100 Uniform Patches EQUIPMENT

0776 AMZN 0776 AMZN 01/05/2021 AP2149 36.73
Invoice: 0776 AMZN 36.73 6010100 53000 Office Supplies OFFICE SUPPLIES

7520 WAL-MART #1932 7520 WAL-MART #1932 01/11/2021 AP2149 108.90
Invoice: 7520 WAL-MART #1932 108.90 6010100 53000 Coffee OFFICE SUPPLIES

9817 WOOSLAND STUDIO 9817 WOOSLAND STUDIO01/11/2021 AP2149 147.65
Invoice: 9817 WOOSLAND STUDIO 147.65 6010100 53800 Uniforms UNIFORMS



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE

INVOICE DTL DESC

INVT DATE

PO

WARRANT

NET

6

apcshdsb

332.98

11.99

7.99

125.00

410.00

90.55

109.95

225.00

104.00

120.00

49.20

425.00

515.00

53800

54100

54100

53800

6133 WEST MARINE

01/14/2021

AP2149

332.98

6010100

57121

Power cord / Adapter
EQUIP-MOORINGS/FLOATS

8496 Amzn

12/31/2020

AP2149

8496 Amzn

12/31/2020

AP2149

11.99

1440110

53000

Amazon - address stamp
OFFICE SUPPLIES

7013 AMZN

12/31/2020

AP2149

7013 AMZN

12/31/2020

AP2149

7.99

1440110

53000

Amazon - File copy stamp
OFFICE SUPPLIES

5142 MSFT

01/02/2021

AP2149

5142 MSFT

01/02/2021

AP2149

125.00

1221000

55140

microsoft Online Services
EMAIL/INTERNET

9438 WINDHAM WEAPO

01/15/2021

AP2149

9438 WINDHAM WEAPO

01/15/2021

AP2149

410.00

1440110

54100

Windham Weaponry Armors Class - T.Cake
TRAINING

0563 MSFT

12/16/2020

AP2149

0563 MSFT

12/16/2020

AP2149

90.55

1221000

55140

Microsoft email
EMAIL/INTERNET

2295 GIH Globalindus

01/15/2021

AP2149

2295 GIH Globalindus

01/15/2021

AP2149

109.95

1550552

53900

Spilltech RRUG18H 18"x150'
OTHER EQUIPMENT

4317 MSFT

01/02/2021

AP2149

4317 MSFT

01/02/2021

AP2149

225.00

1221000

55140

Microsoft Online Services
EMAIL/INTERNET

0974 MSFT

01/02/2021

AP2149

0974 MSFT

01/02/2021

AP2149

104.00

1221000

55140

Microsoft Online Services
EMAIL/INTERNET

0016 MSFT

12/15/2020

AP2149

0016 MSFT

12/15/2020

AP2149

120.00

1221000

55140

Online Services Police Department
EMAIL/INTERNET

1135 MSFT

01/05/2021

AP2149

1135 MSFT

01/05/2021

AP2149

49.20

1221000

55140

Microsoft email
EMAIL/INTERNET

5215 digital

01/22/2021

AP2149

5215 digital

01/22/2021

AP2149

425.00

1440330

54100

Simulation training software
TRAINING

4037 PAYPAL

01/04/2021

AP2149

4037 PAYPAL

01/04/2021

AP2149

515.00

1440330

53800

FD winter hats
UNIFORMS



02/26/2021 09:07
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 7
apcsbdsb

CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE	INV DATE	PO	WARRANT	NET
0993 STROBES	01/06/2021	20210089	AP2149	167.91
167.91 1440330	55100 4304	VEHICLE REPAIR-06 SMEAL E4		
0083 ON DEMAND	12/23/2020	AP2149		53.85
53.85 1220110	53140	POSTAGE METER LABELS POSTAGE		
0901 APPLE	01/07/2021	AP2149		.99
.99 1220550	55130 87949	CLOUD FOR IPHONE CELL PHONES		
0016 ZEOMI	01/15/2021	AP2149		216.70
216.70 1220110	53000	4 Z-TAB KEYBOARDS OFFICE SUPPLIES		
0759 BVD Been Virfi	01/20/2021	AP2149		44.58
44.58 1220500	54200	3 months subscription - name research software DUES & MEMBERSHIPS		
7207 NEWARK US	01/14/2021	AP2149		-162.08
-162.08 1550100	55400	credit GEN REPAIRS & MAINT		
1027 NEWARK US	01/14/2021	AP2149		162.08
162.08 1550100	55400	joystick GEN REPAIRS & MAINT		
9731 UPS	01/15/2021	AP2149		6.90
6.90 1220220	53900	PICK UP FEE FOR UPS MISC SUPPLIES		
4209 MOTIS	01/14/2021	AP2149		-11.27
-11.27 1550100	55400	REFUND OF SALES TAX CHARGED GEN REPAIRS & MAINT		
CHECK 314645 TOTAL:				4,465.69
314646 03/02/2021 PRD	1713 BAR HARBOR BANK & TRUST CO	1077054 FEE	AP2149	6.00
Invoice: 1077054 FEE		CASHIERS CHECK FEE - HEDEFINE I#20002-7 BANK FEES-MO & BK CKS		
6.00 1220500	53920			
CHECK 314646 TOTAL:				6.00
314647 03/02/2021 PRD	59 B C M CONSTRUCTION INC	222373	AP2149	950.00
Invoice: 222373		SNOW HAULING BJ GEN REPAIRS & MAINT		
950.00 1550100	55400			



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

10100
CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

10100
Ckg-BH General Fund 8066

INVOICE

INVOICE DATE PO

WARRANT

NET

8
apcshdsb

INVOICE DTL DESC	CHECK	314647 TOTAL:	950.00
314648 03/02/2021 PRTR Invoice: 02172021	2005 THEODORE B CAKE	02172021	
306.00 1440110 57100	Armorer's Tool Kit - Windham Weaponry EQUIPMENT	02/17/2021 AP2149	306.00
314649 03/02/2021 PRTR Invoice: 3210	136 CURTIS FAMILY SHOE STORE	3210	
147.56 1551500 53800	Safety boots DF ts UNIFORMS	02/03/2021 AP2149	147.56
3101	CURTIS FAMILY SHOE STORE	3101	
157.46 1550100 53800	Safety boots JK ts UNIFORMS	01/27/2021 AP2149	157.46
314650 03/02/2021 PRTR Invoice: 2021-056	2516 SCOT H MATTOX	2021-056	
45.00 1440110 54100	Online Training Sample TRAINING	02/09/2021 AP2149	45.00
314651 03/02/2021 PRTR Invoice: 109452	197 ELLSWORTH CHAINSAW INC	109452	
27.04 1552000 55400	SHEAR PINS BJ GEN REPAIRS & MAINT	02/10/2021 AP2149	27.04
121228	ELLSWORTH CHAINSAW INC	121228	
19.50 1552000 55400	SHEAR PINS BJ GEN REPAIRS & MAINT	02/09/2021 AP2149	19.50
314652 03/02/2021 PRTR Invoice: 02032021	1792 CONSOLIDATED COMMUNICATIONS	02032021	
52.09 1221000 55120	Telephone Somesville WWTP TELEPHONE-USAGE	02/03/2021 AP2149	52.09
314653 03/02/2021 PRTR Invoice: 02032021	1801 CONSOLIDATED COMMUNICATIONS	02032021	
93.31 1221000 55120	Telephone Otter Creek Pump Station TELEPHONE-USAGE	02/03/2021 AP2149	93.31

INVOICE DTL DESC

INVOICE

WARRANT

NET

93.31

CHECK 314653 TOTAL:

314654 03/02/2021 PRPD
Invoice: MEELS52143
1398 FASTENAL COMPANY
MEELS52143
366.72 1550100 55400
02/01/2021 AP2149
FITTINGS BRAKE CLEAN BAR AND CHAIN OIL AL
GEN REPAIRS & MAINT

MEELS52143
366.72 1550100 55400

FASTENAL COMPANY

314655 03/02/2021 PRPD
Invoice: MEELS52155
1120 GARY SAUNDERS
MEELS52155
24.17 1550100 55400
02/02/2021 AP2149
HOSE FITTINGS AL
GEN REPAIRS & MAINT

MEELS52155
24.17 1550100 55400

FASTENAL COMPANY

314656 03/02/2021 PRPD
Invoice: MEELS52070
1470 GROUP DYNAMIC INC
MEELS52070
420.62 1550100 55400
01/25/2021 AP2149
HYDRAULIC HOSE BAR AND CHAIN OIL AL
GEN REPAIRS & MAINT

MEELS52070
420.62 1550100 55400

FASTENAL COMPANY

314655 03/02/2021 PRPD
Invoice: 2183
1120 GARY SAUNDERS
2183
550.00 1440110 57200 4113
02/05/2021 AP2149
Lettering Cruiser 4113
EQUIP-VEHICLES

2183
550.00 1440110 57200 4113

GARY SAUNDERS

314656 03/02/2021 PRPD
Invoice: 01113343
2291 G F JOHNSTON & ASSOCIATES LLC
01113343
3,518.75 3000054 57710
02/12/2021 AP2149
MPI-3: Rt 198 improvements ts
CONSTRUCTION

01113343
3,518.75 3000054 57710

G F JOHNSTON & ASSOCIATES LLC

314657 03/02/2021 PRPD
Invoice: L2103016000282
1470 GROUP DYNAMIC INC
L2103016000282
150.00 1220800 52415
02/16/2021 AP2149
HRA Admin Fee
HRA=MED DEDUCT

L2103016000282
150.00 1220800 52415

GROUP DYNAMIC INC

314658 03/02/2021 PRPD
Invoice: 7388075
207 H P FAIRFIELD
7388075
190.22 1550100 55400
01/06/2021 AP2149
PRINTED CIRCUIT BJ
GEN REPAIRS & MAINT

7388075
190.22 1550100 55400

H P FAIRFIELD

314659 03/02/2021 PRPD
Invoice: 030121
272 HANCOCK COUNTY REGISTRY OF DEEDS
030121
76.00 1220550 54700
02/24/2021 AP2149
LIEN DISCHARGES: 40004515 (2)
40003440 (2)
DEED SVCS

030121
76.00 1220550 54700

HANCOCK COUNTY REGISTRY OF DEEDS



02/26/2021 09:07
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 10
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CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
Ckg-BH General Fund 8066

NET

INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
CHECK 314659 TOTAL: 76.00					
314660 03/02/2021 PRTD Invoice: 2112120	1871 HANCOCK COUNTY SHERIFFS DEPT. 227.16 1440330 55330	02/11/2021	AP2149	Annual Netmotion License maintenance SOFTWARE RENEW/LIC FEES	227.16
Invoice: 02112021	HANCOCK COUNTY SHERIFFS DEPT. 227.16 1440110 53620	02/11/2021	AP2149	4 netmotion licenses 2021 Maintenance COMPUTER PKG PURCHASE	227.16
CHECK 314660 TOTAL: 454.32					
314661 03/02/2021 PRTD Invoice: 300160926	1064 HARCROS CHEMICALS INC 1,732.73 1550100 53200	02/05/2021	AP2149	SALT BJ SALT & SAND	1,732.73
Invoice: 300160975	HARCROS CHEMICALS INC 1,701.25 1550100 53200	02/09/2021	AP2149	SALT BJ SALT & SAND	1,701.25
Invoice: 300160976	HARCROS CHEMICALS INC 1,636.75 1550100 53200	02/09/2021	AP2149	SALT BJ SALT & SAND	1,636.75
Invoice: 300161018	HARCROS CHEMICALS INC 1,790.00 1550100 53200	02/10/2021	AP2149	SALT BJ SALT & SAND	1,790.00
Invoice: 300161096	HARCROS CHEMICALS INC 1,705.38 1550100 53200	02/15/2021	AP2149	SALT BJ SALT & SAND	1,705.38
Invoice: 300160989	HARCROS CHEMICALS INC 1,340.00 1550668 53213	02/09/2021	AP2149	pH Control/50% Caustic SH WWTP-EM PH CONTROL	1,340.00
Invoice: 300161184	HARCROS CHEMICALS INC 1,724.47 1550100 53200	02/18/2021	AP2149	SALT BJ SALT & SAND	1,724.47
CHECK 314661 TOTAL: 11,630.58					
314662 03/02/2021 PRTD Invoice: 69752	296 HOME DEPOT CREDIT SERVICES 77.90 1552000 55400	02/11/2021	AP2149	LIGHT BULBS BJ GEN REPAIRS & MAINT	77.90
CHECK 314662 TOTAL: 77.90					



INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
314663 03/02/2021 PRTD Invoice: 45033	02/03/2021 Annual Plan Fee # 108059 ADMIN-ACTUARY	108059	AP2149	250.00
Invoice: 45089	02/03/2021 Annual Plan Fee # 109051 ADMIN-ACTUARY	109051	AP2149	250.00
	CHECK		314663 TOTAL:	500.00
314664 03/02/2021 PRTD Invoice: 27161	01/25/2021 Treatment for Megan and Binx CONTRACT SERVICES-AC		AP2149	263.25
	CHECK		314664 TOTAL:	263.25
314665 03/02/2021 PRTD Invoice: 50229710	01/31/2021 3YR CYL LEASE BJ GEN REPAIRS & MAINT		AP2149	113.00
	CHECK		314665 TOTAL:	113.00
314666 03/02/2021 PRTD Invoice: 5025416	02/19/2021 Gloves and Masks OFFICE SUPPLIES		AP2149	163.99
Invoice: 5013127	01/11/2021 Name Plate EQUIPMENT		AP2149	86.99
	CHECK		314666 TOTAL:	250.98
314667 03/02/2021 PRTD Invoice: 20399	02/11/2021 Marina Light Repair GEN REPAIR & MAINT		AP2149	952.60
	CHECK		314667 TOTAL:	952.60
314668 03/02/2021 PRTD Invoice: 0321	02/12/2021 MARCH ASSESSMENT MD HIGH SCHOOL		AP2149	251,766.00
	CHECK		314668 TOTAL:	251,766.00



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 69051you | apcshdsb

CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066 INVOICE
 CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
Drinking water	01/31/2021		AP2149	30.64
OFFICE SUPPLIES				
CHECK		314669	TOTAL:	30.64
OSHA questionnaires	02/16/2021		AP2149	168.00
MEDICAL TESTING				
CHECK		314670	TOTAL:	168.00
membership and name badge	02/11/2021		AP2149	10.00
ELECTION SUPPLIES				
CHECK		314671	TOTAL:	10.00
Jan MSW tip fee ts	02/03/2021		AP2149	7,457.85
TIPPING FEE CROM			103.18 tons/ 72.28 rate	
CHECK		314672	TOTAL:	7,457.85
BACK-UP LAMPS BJ	02/11/2021		AP2149	18.24
GEN REPAIRS & MAINT				
DRILLING HAMMER BJ	02/11/2021		AP2149	24.99
GEN REPAIRS & MAINT				
RAZOR BLADES BJ	02/11/2021		AP2149	7.71
GEN REPAIRS & MAINT				
LED LAMPS BJ	02/11/2021		AP2149	21.80
GEN REPAIRS & MAINT				
FILTERS BJ	02/05/2021		AP2149	35.52
GEN REPAIRS & MAINT				
OIL BJ	02/11/2021		AP2149	101.88
GEN REPAIRS & MAINT				



INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
Invoice: 353694	COASTAL AUTO PARTS	02/22/2021	AP2149		3.86
	3.86 1990100 59200 9105	bus#5 HEADLIGHT BULB AL MDES - BUS 5			
Invoice: 353668	COASTAL AUTO PARTS	02/22/2021	AP2149		40.12
	40.12 1550100 55400	BACK-HOE LIGHTS AL GEN REPAIRS & MAINT			
Invoice: 350603	COASTAL AUTO PARTS	02/12/2021	AP2149		-27.00
	-27.00 1550100 55400	CORE DEPOSIT GEN REPAIRS & MAINT			
		CHECK	314673 TOTAL:		227.12
314674 03/02/2021 PRTRD	936 NEW ENGLAND TRUCK TIRE CENTERS I 109587-08	02/22/2021	AP2149		1,602.34
Invoice: 109587-08	1,602.34 1550100 53720	TR#36 TIRES AND WHEELS AL TIRES			
		CHECK	314674 TOTAL:		1,602.34
314675 03/02/2021 PRTRD	547 OFFICE DEPOT	02/03/2021	AP2149		255.37
Invoice: 154242864001	154242864001	OFFICE SUPPLIES BJ OFFICE SUPPLIES			
	255.37 1550100 53000	CHECK	314675 TOTAL:		255.37
314676 03/02/2021 PRTRD	1706 ONLINE MOORING, LLC	01/31/2021	AP2149		1,512.00
Invoice: P18682	1,512.00 6010100 54250	Online Mooring application fees IT/TECH FEE			
		CHECK	314676 TOTAL:		1,512.00
314677 03/02/2021 PRTRD	2110 OTT COMMUNICATIONS	02/10/2021	AP2149		679.63
Invoice: 0221	679.63 1221000 55120	Telephone Charges TELEPHONE-USAGE			
		CHECK	314677 TOTAL:		679.63
314678 03/02/2021 PRTRD	565 PERMA-LINE CORP OF NE	02/10/2021	AP2149		1,562.50
Invoice: 184784	1,562.50 1550100 53331	SIGNS BJ STREET SIGNS			
		CHECK	314678 TOTAL:		1,562.50



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

10100
Ckg-BH General Fund 8066

INVOICE

INVOICE DTL DESC

INV DATE PO

WARRANT

NET

NET

CASH ACCOUNT: 100	CHK DATE	TYPE	VENDOR NAME	INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
314679	03/02/2021	PRTD	1826 HOGAN ROAD MOTORS	CVB196793	RAM 500 REPAIRS BJ GEN REPAIRS & MAINT	02/10/2021		AP2149	1,265.04
				1,265.04 1550100 55400					
					CHECK			314679 TOTAL:	1,265.04
314680	03/02/2021	PRTD	784 SEACOAST SECURITY INC	695789	RECURRING SERVICES BJ GEN REPAIRS & MAINT	02/01/2021		AP2149	90.00
				90.00 1550100 55400					
					CHECK			314680 TOTAL:	90.00
314681	03/02/2021	PRTD	2747 HOLLIE S STANLEY	REFUND	SHORTED RETURN OF CASH Cash Over/Short	02/17/2021		AP2149	10.00
				10.00 100 40365					
					CHECK			314681 TOTAL:	10.00
314682	03/02/2021	PRTD	725 TRANSCO BUSINESS TECHNOLOGIES	CM78609	Credit Memo COPIER LEASE	01/27/2021		AP2149	-50.77
				-50.77 12221000 55320					
					CHECK			314682 TOTAL:	-50.77
					Invoice: IN2716687				
					TRANSCO BUSINESS TECHNOLOGIES			AP2149	1,611.18
				1,611.18 12221000 55320					
					Copier and Printer Repair and Maintenance COPIER LEASE				
					Invoice: IN2716682				
					TRANSCO BUSINESS TECHNOLOGIES			AP2149	1,092.88
				1,092.88 12221000 55320					
					Copier and Printer repair and maintenance COPIER LEASE				
					Invoice: IN2158086				
					TRANSCO BUSINESS TECHNOLOGIES			AP2149	50.77
				50.77 12221000 55320					
					Copier and Printer repair and Maintenance COPIER LEASE				
					CHECK			314682 TOTAL:	2,704.06
314683	03/02/2021	PRTD	1387 TREASURER, STATE OF MAINE	BIL0218210000002111	01/2021 Telco Circuit Charges IT/TECH FEE	01/2021		AP2149	120.30
				120.30 1440800 54250					
					CHECK			314683 TOTAL:	120.30
314684	03/02/2021	PRTD	1387 TREASURER, STATE OF MAINE-ELEVATO	39219	Annual elevator certificate renewal BLDG REPAIR & MAINT-S1 NE	02/22/2021		AP2149	70.00
				70.00 1440330 55200 431					
					CHECK			314684 TOTAL:	70.00



CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE	INV DATE	PO	WARRANT	NET
INVOICE DTL DESC				
CHECK 314684 TOTAL: 70.00				
314685 03/02/2021 PRD 726 TREASURER, STATE OF MAINE	02/16/2021	22048 0221	AP2149	10.00
Invoice: 22048 0221	Breathing air license renewal	55100 4310	VEH RPR-07 GMC AI	
CHECK 314685 TOTAL: 10.00				
314686 03/02/2021 PRD 2109 TREASURER, STATE OF MAINE	12/01/2020	RE06AWQIF711201044	AP2149	104.16
Invoice: RE06AWQIF711201044	FY2021 Water Quality Improvement Fund NEH-EM	104.16 1550552 54300	FEES, LICENSES, PERMITS	
CHECK 314686 TOTAL: 104.16				
314687 03/02/2021 PRD 1486 TREASURER, STATE OF MAINE	12/01/2020	RE06AWQIF711201043	AP2149	14.10
Invoice: RE06AWQIF711201043	FY2021 Water Quality Improvement Fund SV-EM	14.10 1550552 54300	FEES, LICENSES, PERMITS	
CHECK 314687 TOTAL: 14.10				
314688 03/02/2021 PRD 1616 TIME WARNER CABLE	02/03/2021	7136627011020321	AP2149	47.47
Invoice: 7136627011020321	Internet Fire Station # 3	47.47 1550552 54300	FEES, LICENSES, PERMITS	
CHECK 314688 TOTAL: 47.47				
314689 03/02/2021 PRD 1693 TIME WARNER CABLE	02/03/2021	6975400011020321	AP2149	100.00
Invoice: 6975400011020321	Internet NEH WWTP	100.00 1550100 54260	Diesel tank to pump piping registration ts	
CHECK 314689 TOTAL: 100.00				
314687 03/02/2021 PRD 1486 TREASURER, STATE OF MAINE	02/24/2021	39273	AP2149	265.73
Invoice: 39273	Prop Tax Inst. registration	85.00 1220660 54100	TRAINING	
CHECK 314686 TOTAL: 265.73				
314688 03/02/2021 PRD 1616 TIME WARNER CABLE	02/03/2021	7136627011020321	AP2149	85.00
Invoice: 7136627011020321	CABLE/INTERNET-FIRE ST#3 SV	85.00 1220660 54100		
CHECK 314687 TOTAL: 85.00				
314689 03/02/2021 PRD 1693 TIME WARNER CABLE	02/03/2021	6975400011020321	AP2149	325.23
Invoice: 6975400011020321	Internet NEH WWTP	325.23 1221000 55150 1616	CABLE/INTERNET-FIRE ST#3 SV	
CHECK 314688 TOTAL: 325.23				
314689 03/02/2021 PRD 1693 TIME WARNER CABLE	02/03/2021	6975400011020321	AP2149	380.60
Invoice: 6975400011020321	Internet NEH WWTP	380.60 1221000 55150 1693	CABLE/INTERNET-NEH WWTP	
CHECK 314689 TOTAL: 380.60				



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6905lyou A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
314690	03/02/2021 PRTRD 1465 U S BANK EQUIPMENT FINANCE INC 435222666 Invoice: 435222666	02/03/2021		AP2149	380.00
	380.00 1221000 55320				
				CHECK 314690 TOTAL:	380.00
314691	03/02/2021 PRTRD 737 UNIFIRST CORP 0272816247 Invoice: 0272816247	02/11/2021		AP2149	107.69
	107.69 1550552 53800				
				CHECK 314690 TOTAL:	107.69
	Invoice: 0272816246	02/11/2021		AP2149	173.48
	35.00 1551500 53800				
	20.00 1552500 53800				
	118.48 1550100 53800				
				CHECK 314691 TOTAL:	173.48
	Invoice: 0272817739	02/18/2021		AP2149	107.69
	107.69 1550552 53800				
				CHECK 314691 TOTAL:	107.69
	Invoice: 0272817738	02/18/2021		AP2149	173.48
	35.00 1551500 53800				
	20.00 1552500 53800				
	118.48 1550100 53800				
				CHECK 314691 TOTAL:	173.48
314692	03/02/2021 PRTRD 1842 VERSANT POWER 10057332-2 020121 Invoice: 10057332-2 020121	02/01/2021		AP2149	28.27
	28.27 6010200 55010				
				CHECK 314691 TOTAL:	28.27
	Invoice: 10558316-5 020221	02/02/2021		AP2149	1,445.65
	1,445.65 6010100 55010				
				CHECK 314691 TOTAL:	1,445.65
	Invoice: 10003320-2 020421	02/04/2021		AP2149	3,476.40
	3,476.40 6010100 55010				
				CHECK 314691 TOTAL:	3,476.40
	Invoice: 10558315-3 020421	02/04/2021		AP2149	621.58
	621.58 6010100 55010				
				CHECK 314691 TOTAL:	621.58
	Invoice: 10057322-1 020821	02/08/2021		AP2149	19.11
	19.11 1550666 55010				
				CHECK 314691 TOTAL:	19.11
	Invoice: 10003319-0 020721	02/07/2021		AP2149	4,700.70
	10003319-0 020721				
				CHECK 314691 TOTAL:	4,700.70



INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
39440 KWH NEH WWTP Electric-EM ELECTRICITY				
4,700.70 1550666 55010				
Invoice: 10003319-0 020721				
VERSANT POWER				
020421 02/04/2021 AP2149				
Invoice: 10057329-6 020421				
3094 KWH GILPAT Cove PS Electric-EM ELECTRICITY				872.07
872.07 1550666 55010				
Invoice: 10057343-5 020721				
VERSANT POWER				
020721 02/07/2021 AP2149				
Invoice: 10057343-5 020721				
1287 KWH Garry Moore PS Electric-EM ELECTRICITY				207.25
207.25 1550666 55010				
Invoice: 10057335-9 020221				
VERSANT POWER				
020221 02/02/2021 AP2149				
Invoice: 10057335-9 020221				
1005 KWH SH Library PS Electric-EM ELECTRICITY				165.25
165.25 1550668 55010				
Invoice: 10057339-7 020321				
VERSANT POWER				
020321 02/03/2021 AP2149				
Invoice: 10057339-7 020321				
3480 KWH Otter Creek PS Electric-EM ELECTRICITY				943.68
943.68 1550669 55010				
Invoice: 10057342-3 020221				
VERSANT POWER				
020221 02/02/2021 AP2149				
Invoice: 10057342-3 020221				
25600 KWH SH WWTP Electric-EM ELECTRICITY				3,110.65
3,110.65 1550668 55010				
Invoice: 10057337-3 020321				
VERSANT POWER				
020321 02/03/2021 AP2149				
Invoice: 10057337-3 020321				
2081 KWH Bracy Cove PS Electric-EM ELECTRICITY				325.54
325.54 1550668 55010				
Invoice: 10057334-6 020421				
VERSANT POWER				
020421 02/04/2021 AP2149				
Invoice: 10057334-6 020421				
2472 KWH Sea Street PS Electric-EM ELECTRICITY				821.71
821.71 1550666 55010				
Invoice: 10057323-3 020321				
VERSANT POWER				
020321 02/03/2021 AP2149				
Invoice: 10057323-3 020321				
Yachtmens Power kwh 136 ELECTRICITY				35.80
35.80 6010100 55010				
Invoice: 10057340-9 012821				
VERSANT POWER				
012821 01/28/2021 AP2149				
Invoice: 10057340-9 012821				
Stat. 2 monthly electricity bill kwh 763 ELECTRICITY-S2 SH				128.64
128.64 1440330 55010 432				
Invoice: 10057341-1 020921				
VERSANT POWER				
020921 02/09/2021 AP2149				
Invoice: 10057341-1 020921				
Joy Road Pool Electricity kwh 4 MD ELEMENTARY SCHOOL				16.12
16.12 1990100 59200				
Invoice: 10057328-4 020921				
VERSANT POWER				
020921 02/09/2021 AP2149				
Invoice: 10057328-4 020921				
LED STREET LIGHTS BJ 122 KWH STREET LIGHTS-LED				459.78
459.78 1440600 55011				
Invoice: 10545196-3 020321				
VERSANT POWER				
020321 02/03/2021 AP2149				
Invoice: 10545196-3 020321				
40 HARBOR DRIVE UNIT CHARGER BJ 28 KWH ELECTRICITY				19.69
19.69 1552500 55010				



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066

INVOICE INVOICE INVOICE
INVOICE DTL DESC INV DATE PO WARRANT NET

INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
314693 03/02/2021 PRTD Invoice: INV2585623	1745 WAGWORKS INC INV2585623 70.00 1220800 54532	02/16/2021 Administration Fee ADMIN-SE125	AP2149		70.00
314694 03/02/2021 PRTD Invoice: 668200-A	2319 WS EMERSON COMPANY INC 668200-A 177.71 1552500 53800	02/10/2021 LRG-T Carhartt Full Swing Armstrong Jacket Navy-EM UNIFORMS	AP2149		177.71

CHECK 314692 TOTAL: 17,397.89

CHECK 314693 TOTAL: 70.00

CHECK 314694 TOTAL: 177.71

NUMBER OF CHECKS 72 *** CASH ACCOUNT TOTAL *** 362,612.55

COUNT	AMOUNT
TOTAL PRINTED CHECKS 53	317,054.36
TOTAL EFT'S 19	45,558.19

*** GRAND TOTAL *** 362,612.55

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

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CLERK: 69051you

YEAR PER SRC ACCOUNT EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2021 9 21								
APP 100-20000	03/02/2021 AP2149	LY			Accounts Payable		323,232.64	
APP 100-10100	03/02/2021 AP2149	LY			AP CASH DISBURSEMENTS JOURNAL AP CASH General Fund 8066			362,612.55
APP 300-20000	03/02/2021 AP2149	LY			Accounts Payable		29,707.62	
APP 600-20000	03/02/2021 AP2149	LY			AP CASH DISBURSEMENTS JOURNAL		9,672.29	
	03/02/2021 AP2149	LY			AP CASH DISBURSEMENTS JOURNAL			
					GENERAL LEDGER TOTAL		362,612.55	362,612.55
APP 100-35030	03/02/2021 AP2149	LY			DTF-CAP IMP		29,707.62	
APP 300-35010	03/02/2021 AP2149	LY			DT Gen fund			29,707.62
APP 100-35060	03/02/2021 AP2149	LY			DT-MARINA		9,672.29	
APP 600-35010	03/02/2021 AP2149	LY			DT Gen fund			9,672.29
					SYSTEM GENERATED ENTRIES TOTAL		39,379.91	39,379.91
					JOURNAL 2021/09/21 TOTAL		401,992.46	401,992.46

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

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FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100 General Fund	2021 9	21	03/02/2021			
100-10100				Ckg-BH General Fund 8066		
100-20000				Accounts Payable	323,232.64	
100-35030				DTF-CAP IMP	29,707.62	
100-35060				DT-MARINA	9,672.29	
				FUND TOTAL	362,612.55	362,612.55
300 Capital Projects	2021 9	21	03/02/2021			
300-20000				Accounts Payable	29,707.62	
300-35010				DT Gen fund		29,707.62
				FUND TOTAL	29,707.62	29,707.62
600 Marina	2021 9	21	03/02/2021			
600-20000				Accounts Payable	9,672.29	
600-35010				DT Gen fund		9,672.29
				FUND TOTAL	9,672.29	9,672.29

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

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FUND	DUE TO	DUE FROM
100 General Fund	39,379.91	
300 Capital Projects		29,707.62
600 Marina		9,672.29
TOTAL	39,379.91	39,379.91

** END OF REPORT - Generated by Lisa Young **

TOWN OF MOUNT DESERT
PAYROLL WARRANT

WARRANT PR# 2120

CHECK DATE: February 19, 2021

ADVICE NUMBERS: 12146 through 12191

CHECK NUMBERS: 65014 through 65022

TOTAL DISBURSEMENTS: \$ 109,065.16

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

Geoffrey V Wood

**TOWN OF MOUNT DESERT
 BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

WARRANT AP# 2147

CHECK DATE: February 18, 2021

CHECK NUMBER:	<u>314635</u>	through	<u>314639</u>	\$ <u>26,159.55</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	Electronic payments
EFT NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 26,159.55

This is to certify that there is due and chargeable to the appropriations listed above
 the sum set against each name and you are directed to pay unto the parties
 named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

Geoffrey V Wood

Lisa Young

From: Geoffrey Wood
Sent: Wednesday, February 17, 2021 2:34 PM
To: Lisa Young
Subject: Re: Warrant AP#2147 & PR#2120 Approval Request

Hello Lisa,

I approve the above listed warrants, #2147 and # 2120.

Geoff

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From: Lisa Young <financeclerk@mtdesert.org>
Sent: Wednesday, February 17, 2021 1:58:18 PM
To: Geoffrey Wood <gwood@mtdesert.org>; jbmacauley3@gmail.com <jbmacauley3@gmail.com>; Martha Dudman <martha.dudman@gmail.com>; Matt Hart <matt@theneighborhoodhouse.com>
Cc: Kathi Mahar <treasurer@mtdesert.org>
Subject: Warrant AP#2147 & PR#2120 Approval Request

Good Afternoon!

Attached are the following warrants for approval:

Accounts Payable	#2147	total of	\$26,159.55
Payroll	#2120	total of	\$109,065.16

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will “will reply to all” when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young



Lisa Young,
Finance Clerk, Tax Collector
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2148

CHECK DATE: February 22, 2021

CHECK NUMBER:	<u>314640</u>	through	<u>314641</u>	\$ <u>3,036.50</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 3,036.50

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

<u>John B Macauley, Chairman</u>	<u>Martha T Dudman</u>
<u>Matthew J Hart, Vice Chairman</u>	<u>Geoffrey V Wood</u>

Lisa Young

From: Matthew Hart <matt@theneighborhoodhouse.com>
Sent: Monday, February 22, 2021 1:54 PM
To: Lisa Young
Subject: Re: Warrant AP#2148 State Fees/Payroll Benefits

Hi Lisa,

I approve AP Warrant #1248.

Thanks!
-Matt

Matthew Hart

Community Relations Director
The Neighborhood House | 207-276-5039
End of Main Street | Northeast Harbor, ME

From: Lisa Young <financeclerk@mtdesert.org>
Date: Monday, February 22, 2021 at 12:52 PM
To: Geoffrey Wood <gwood@mtdesert.org>, "jbmacauley3@gmail.com" <jbmacauley3@gmail.com>, Martha Dudman <martha.dudman@gmail.com>, Matt Hart <matt@theneighborhoodhouse.com>
Cc: Kathi Mahar <treasurer@mtdesert.org>
Subject: Warrant AP#2148 State Fees/Payroll Benefits

Good Afternoon!

Attached is Accounts Payable Warrant #2148 (for Payroll and/or State Fees) in the amount of \$3,036.50 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 14971

Include Authorization Codes: Yes
Batch: 9340
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
	02/26/2021	STAT	TREASURER, STATE OF MAIN		3,223.00	3,223.00	0.00	0.00	
	02/26/2021	IRS	INTERNAL REVENUE SERVIC		10,482.27	10,482.27	0.00	0.00	
46794	02/26/2021	208	ERIN J. ALLEN	1	1,119.16	755.28	755.28	0.00	
46795	02/26/2021	311	LAURA-JEAN BEAL	1	2,440.38	1,782.51	1,782.51	0.00	
46796	02/26/2021	11	KELLY S. BEAULIEU	1	2,487.95	1,629.01	1,629.01	0.00	
46797	02/26/2021	463	RENE L. BECKER	1	1,594.40	1,185.00	1,185.00	0.00	
46798	02/26/2021	266	JULIANNA R. BENNOCH	1	2,632.69	1,941.23	1,941.23	0.00	
46799	02/26/2021	491	SANDRA G. BOYCE	1	1,182.94	969.07	969.07	0.00	
46800	02/26/2021	314	ANDREW J. CARLSON	1	1,719.23	1,224.18	1,224.18	0.00	
46801	02/26/2021	18	JANICE P. CARROLL	1	796.77	523.48	523.48	0.00	
46802	02/26/2021	337	AMBER G. CHARRON	1	2,093.57	1,444.50	1,444.50	0.00	
46803	02/26/2021	91	JUDITH CULLEN	1	2,065.38	1,627.24	1,627.24	0.00	
46804	02/26/2021	308	Gloria A. Delsandro	1	3,712.31	2,661.45	2,661.45	0.00	
46805	02/26/2021	43	SARAH R. DUNBAR	1	2,094.23	1,546.22	1,546.22	0.00	
46806	02/26/2021	481	ELIZABETH FARRELL	1	1,018.63	761.78	761.78	0.00	
46807	02/26/2021	52	WANDA J. FERNALD	1	2,488.46	1,607.45	1,607.45	0.00	
46808	02/26/2021	57	JASON W. FOUNTAINE	1	1,821.48	1,318.51	1,318.51	0.00	
46809	02/26/2021	63	HEATHER M. GRAVES	1	2,411.53	1,530.06	1,530.06	0.00	
46810	02/26/2021	65	GAYLE M. GRAY	1	2,526.92	1,774.55	1,774.55	0.00	
46811	02/26/2021	331	RUSSELL W. GRAY	1	824.04	725.52	725.52	0.00	
46812	02/26/2021	92	ABIGAIL A. HARMON	1	775.50	470.72	470.72	0.00	
46813	02/26/2021	485	TASHA L. HIGGINS	1	751.10	665.45	665.45	0.00	
46814	02/26/2021	477	ANGELIQUE E. HODGDON	1	1,560.96	906.91	906.91	0.00	
46815	02/26/2021	244	KRISTIN D. HOLLEY	1	639.60	351.77	351.77	0.00	
46816	02/26/2021	313	ANDREA W. HOWELL	1	1,955.53	1,568.47	1,568.47	0.00	
46817	02/26/2021	293	Amy L. James	1	2,632.69	1,770.90	1,770.90	0.00	
46818	02/26/2021	90	REBECCA A. JARVIS	1	2,325.00	1,565.16	1,565.16	0.00	
46819	02/26/2021	312	BETHANY G. JOHNSON	1	1,154.85	837.49	837.49	0.00	
46820	02/26/2021	291	PATRICIA A. KELLEY	1	758.80	484.95	484.95	0.00	
46821	02/26/2021	335	CYNTHIA A. LAMBERT	1	1,132.26	925.32	925.32	0.00	
46822	02/26/2021	487	BENJAMIN MACKO	1	2,842.85	2,122.16	2,122.16	0.00	
46823	02/26/2021	292	TARA MCKERNAN	1	2,225.38	1,610.95	1,610.95	0.00	
46824	02/26/2021	490	ANNA D. MONTE	1	1,025.42	872.60	872.60	0.00	
46825	02/26/2021	461	JANET NORDELUS	1	1,830.34	1,261.00	1,261.00	0.00	
46826	02/26/2021	193	HARVEY BRUCE NORWOOD	1	621.76	416.12	416.12	0.00	
46827	02/26/2021	237	JUSTIN B. NORWOOD	1	2,219.23	1,727.29	1,727.29	0.00	
46828	02/26/2021	238	WENDELL L. OPPEWALL	1	1,389.65	808.49	808.49	0.00	
46829	02/26/2021	240	JEANNE C. OTT	1	2,680.76	1,860.50	1,860.50	0.00	
46830	02/26/2021	138	AMY Y. PHILBROOK	1	2,592.85	1,778.00	1,778.00	0.00	
46831	02/26/2021	275	JOELLE A. RUDDY	1	2,526.92	1,919.93	1,919.93	0.00	
46832	02/26/2021	74	LEON E. SARGENT	1	2,797.40	1,938.28	1,938.28	0.00	
46833	02/26/2021	493	EDITH SCHRIEVER	1	690.69	608.45	608.45	0.00	
46834	02/26/2021	120	KAREN L. SHARPE	1	3,069.04	1,950.74	1,950.74	0.00	
46835	02/26/2021	489	EMMA L. SOULES	1	999.79	757.62	757.62	0.00	
46836	02/26/2021	375	KATHLEEN C. ST DENIS	1	2,767.30	1,593.54	1,593.54	0.00	
46837	02/26/2021	404	KERRY L. TAYLOR	1	2,557.69	1,870.71	1,870.71	0.00	
46838	02/26/2021	476	BRUCE L. TRIPP	1	186.96	152.66	152.66	0.00	
46839	02/26/2021	459	SHANNON L. WESTPHAL	1	1,988.46	1,519.03	1,519.03	0.00	
46840	02/26/2021	448	JACQUELINE A. WHEATON	1	2,450.00	1,710.25	1,710.25	0.00	
46841	02/26/2021	307	LAUREN M. WHITE	1	1,055.92	742.13	742.13	0.00	
46842	02/26/2021	469	TIFFANY C. YARBROUGH	1	995.90	852.22	852.22	0.00	
46843	02/26/2021	AFLAC	AFLAC		127.42	127.42	0.00	127.42	
46844	02/26/2021	BCBS	ANTHEM BC/BS		10,993.68	10,993.68	0.00	10,993.68	
46845	02/26/2021	HMD	HORACE MANN COMPANIES		65.66	65.66	0.00	65.66	

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 14971

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
46846	02/26/2021	HM	HORACE MANN INSURANCE C		700.00	700.00	0.00	700.00	
46847	02/26/2021	MEA	MAINE EDUCATION ASSOCIA		1,290.00	1,290.00	0.00	1,290.00	
46848	02/26/2021	MSRS	MAINE PERS		19,298.50	19,298.50	19,298.50	0.00	
46849	02/26/2021	MET	METROPOLITAN LIFE INSUR		350.00	350.00	0.00	350.00	
46850	02/26/2021	DELTA DEN	NORTHEAST DELTA DENTAL		1,147.68	1,147.68	0.00	1,147.68	
46851	02/26/2021	PRIM	PRIMERICA FINANCIAL SVCS.		370.00	370.00	0.00	370.00	
46852	02/26/2021	FEDHEALTH	TREASURER, STATE OF MAIN		123.83	123.83	0.00	123.83	
					136,402.71	110,798.89	81,925.35	15,168.27	

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	0	0.00
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	49	62,626.85
	ACH Employee Credits	49	62,626.85
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	9	15,168.27
	Voided Checks	0	0.00
	ACH Vendor Credits	1	19,298.50
	ACH VendorDebits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	2	13,705.27

WARRANT # 18

DATE: **PAID FEB 26 2021**

SUPERINTENDENT *[Signature]* **ETD 24 Febry 2021**

FINANCE OFFICER

FINANCE OFFICER

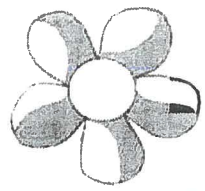
FINANCE OFFICER

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FINANCE OFFICER



**110798.89 net pay
45968.22 payroll A/P
156767.11**

Mount Desert School Department Check Register

Report # 14975

Batch: 9345
Check Edit #: N/A
Sort By: Vendor Name
Include DTF Info: No

Batch #	Control Total	Status	Created By	Date Created	Last Updated By	Date Last Updated
9345	45,968.22	Posted	Bria	02/24/2021	Bria	02/24/2021

Vendor Code / Name	Check Number	Check Type	Check Header Information			
Check Edit #	Check Date	Status				
1200 ANTHEM BC & BS 10683	19666 02/26/2021	Payable Payment Posted				
Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
16282	ANTHEM BC & BS-BCBS FEB21 MDE	BCBS FEB21	M02/26/2021	44,793.15	0.00	44,793.15
			Check Totals:	44,793.15	0.00	44,793.15
6000 MAINE PERS 10680	19667 02/26/2021	Payable Payment Posted	MAINE PERS PO BOX 349 AUGUSTA ME 043320349			
Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
16280	MAINE PERS-GLI MDES JAN21 PLD	GLI MDES JAN02	02/26/2021	57.60	0.00	57.60
			Check Totals:	57.60	0.00	57.60
6000 MAINE PERS 10681	19668 02/26/2021	Payable Payment Posted	MAINE PERS PO BOX 349 AUGUSTA ME 043320349			
Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
16279	MAINE PERS-GLI MDES JAN21 TEAC	GLI MDES JAN02	02/26/2021	250.85	0.00	250.85
			Check Totals:	250.85	0.00	250.85
6000 MAINE PERS 10682	19669 02/26/2021	Payable Payment Posted	MAINE PERS PO BOX 349 AUGUSTA ME 043320349			
Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
16281	MAINE PERS-RET MDES FEB21 PLD	RET MDES FE	02/26/2021	866.62	0.00	866.62
			Check Totals:	866.62	0.00	866.62
Batch 9345 Totals:				45,968.22	0.00	45,968.22

4 Checks Listed