



Town of Mount Desert
Board of Selectmen
Agenda

Regular Meeting
Monday, August 16, 2021

Location: Public can now attend meeting in person. Meetings will continue to be offered via Zoom see pg. 2 for connection details

- I. Call to order at 6:30 p.m.**
Public, please hold comments until the BOS Chairman opens the agenda items for public comment
- II. Minutes**
 - A. *Approval of the minutes from August 2, 2021*
- III. Appointments/Recognitions/Resignations**
 - A. *Consider appointment of Francis Baltzell to the Broadband Committee*
- IV. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
 - A. *Thank you letter from Island Connections*
 - B. *Thank you letter from Eastern Area Agency on Aging*
 - C. *Hancock County Commissioners Meeting Minutes for July 20, 2021*
 - D. *Damage Assessment Determination for June 9, 2021 with revisions and final determination*
 - E. *Durlin Lunt re-certified as Town Manager, by the Maine Town, City and County Management Association*
 - F. *Wastewater Superintendent Monthly report for June*
- V. Selectmen's Reports**
- VI. Unfinished Business**
 - A. *Update from Harbor Master Lemoine about the Marina Landscaping Plan*
- VII. New Business**
 - A. *Fuel Oil Bids 2021-2022*
 - B. *Request from Mount Desert Chamber to use parking lot between Museum and Shaw Jewelry for public event*
 - C. *MDFD Station 3 Community Room Agreement*
 - D. *Purchase of New Respirator Fit Tester*
- VIII. Other Business**

IX. Treasurer's Warrants

A. Approve & Sign Treasurer's Warrant as shown below:

Town Invoices	AP2177	08/17/2021	\$8,321.06
	AP2178	02/01/2021	\$380.00
	AP2208	08/17/2021	\$406,084.17
Total			\$414,785.23

B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown below:

State Fees & PR Benefits	AP2206	08/06/2021	\$6,501.31
State Fees & PR Benefits	AP2207	08/11/2021	\$82,112.08
Town Payroll	PR2203	08/06/2021	\$130,854.30
Total			\$219,467.69

C. Acknowledge Treasurer's School Board AP/Payroll Warrants as shown below:

School Invoices	#2	08/04/2021	\$97,289.75
	#3	08/06/2021	\$64,304.69
Total			\$161,594.44

Grand Total			\$795,847.36
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X. Adjournment

The next scheduled meeting is at 6:30 p.m., **Tuesday**, September 2, 2021 Via Zoom.

The Town of Mount Desert is inviting you to a scheduled Zoom meeting. You can call in through any of the listed phone numbers or connect with a computer via the web link. You **will need to enter the meeting ID** to get access to the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/248566175?pwd=RmozZjBOVWhUTQrRXR5QzFEZEEyQT09>

Meeting ID: 248 566 175

Password: 919872

One tap mobile

+13126266799,,248566175#,,,0#,,919872# US (Chicago)

+16468769923,,248566175#,,,0#,,919872# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Germantown)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 248 566 175

Password: 919872

Zoom security now requires a password on all zoom meetings, so the recurring BOS meeting now has a password.

MINUTES

**Town of Mount Desert
Selectboard Meeting Minutes
Monday, August 2, 2021**

Selectboard Members Present: Chair John Macauley, Wendy Littlefield, Matt Hart, Martha Dudman

Board Member Geoff Wood was not in attendance.

Town Officials Present: Town Manager Durlin Lunt, Finance Director Jake Wright, Tax Assessor Kyle Avila, CEO Kimberly Keene, Fire Chief Mike Bender, Public Works Director Tony Smith

Members of the public were also in attendance.

I. Call to order at 6:30 p.m.

Chair Macauley called the meeting to order at 6:00PM.

II. Minutes

A. Approval of the minutes from July 19, 2021

MOTION: Mr. Hart moved, with Ms. Dudman seconding, approval of the July 19, 2021 Minutes as presented.

Motion approved 3-0-1 (Littlefield in Abstention).

III. Appointments/Recognitions/Resignations

A. Consideration of the appointment of Craig Ridley to the vacant Packer Truck Driver position effective August 4, 2021 and, that he be appointed at the mandatory six-month probationary rate of pay of \$20.54 per hour increasing to the regular rate of \$21.62 per hour upon successful completion of his probationary period, with this appointment being subject to a current Town employee not coming forward on or before end of day August 3, 2021 with a request to be considered for the vacant position thereby rendering the appointment being considered here, if approved, void.

MOTION: Mr. Hart moved, with Ms. Dudman seconding, appointment of Craig Ridley to the vacant Packer Truck Driver position effective August 4, 2021 and, that he be appointed at the mandatory six-month probationary rate of pay of \$20.54 per hour increasing to the regular rate of \$21.62 per hour upon successful completion of his probationary period, with this appointment being subject to a current Town employee not coming forward on or before end of day August 3, 2021 with a request to be considered for the vacant position thereby rendering the appointment being considered here, if approved, void, as presented.

Motion approved 4-0.

IV. Consent Agenda

A. Thank you letter from the Mount Desert Nursing Association

B. Hancock County Commissioners Meeting Agenda for July 20, 2021

- 1 C. Hancock County Commissioners Meeting Agenda for August 3, 2021
- 2 D. Hancock County Commissioners Meeting Minutes of July 6, 2021
- 3 E. MRC bypass update -PERC operational again
- 4 F. Summer Residents Association Annual Meeting Minutes for July 21, 2021
- 5 G. MRC Newsletter
- 6 H. Damage Assessment Determination for June 9, 2021 with July 30, 2021 follow-up
- 7 I. Letter from David Loeb thanking Jennifer Buchanan for excellent customer service
- 8 J. DOT's November 2020 Brookside Road Bridge Inspection Report dated July 29,
- 9 2021, a copy of the report is available at the Town Office
- 10 K. Thank you from Shannon Westphal for the crosswalk at Mount Desert Elementary
- 11 School

12 MOTION: Mr. Hart moved, with Ms. Littlefield seconding, acceptance of the Consent
13 Agenda as presented.
14 Motion approved 4-0.
15

16 **V. Selectmen's Reports**

17 Chair Macauley reported that the Sustainability Committee is considering the creation of
18 a position of Sustainability Coordinator, to be shared by the island communities. The
19 item would have to go on an agenda for official discussion and vote.
20

21 Ms. Dudman reported on the issue of bicyclists riding on the sidewalks. Additionally,
22 bikes are being left lying on the sidewalks. This leaves the sidewalks congested or
23 blocked completely. Manager Lunt noted it was an issue for the Police Department. He
24 would apprise Police Chief Willis of the concerns raised.
25

26 Ms. Littlefield reported on hearing concerns from residents about the parking by the fleet.
27 Cars are parking on the side of the road there, making it narrow for traffic and difficult to
28 safely pass. There are No Parking signs in the area. After hearing the concerns from
29 residents Ms. Littlefield has driven past several times and the parking there is always
30 congested. Manager Lunt agreed to mention it to Chief Willis.
31

32 Mr. Hart added that vegetation around some of the stop signs near the fleet has grown
33 enough to make them hard to see.
34

35 Chair Macauley mentioned the bicycles left piled on the sidewalk near the Knowles
36 Company, near the steps going up to the church. Ms. Littlefield noted there is a bicycle
37 rack there, but rarely used.
38

39 It was agreed to take Item VIII. A out of order.
40

41 **VI. Unfinished Business**

42 A. Review and discussion of latest schematic designs for the proposed
43 addition/renovation of the Northeast Harbor fire station (Station 1)

44 Fire Chief Bender stated the renovation process is at the point of moving into the design
45 development phase. Moving further into the design development phase will mean
46 making alterations to the project will become more difficult.

1
2 Nothing in the design has changed, other than some rooms have been rearranged. The
3 footprint remains the same. The first floor will be expanded, which will enable the
4 second floor to be expanded as well. There is a fourth bay planned for the west side of
5 the building. It was noted a firepole was added at the request of the firefighters; in
6 deference to the firefighting tradition.
7

8 Mr. Hart noted the back driveway will be lost with the renovation. Chief Bender
9 confirmed. Space would be looked for elsewhere to make up any parking spaces lost.
10

11 There is little option for further expansion with this plan, unless the fire station was to
12 take up some of the Cranberry parking lot space. There are four bunk rooms. Two
13 firefighters will remain on site for duty. Firefighters are given their own bed and bring
14 their own linens. The plan provides what is necessary now, as well as provides space
15 should more space be needed in the future.
16

17 *B. Presentation of preliminary cost estimates for an addition to the Somesville fire*
18 *station (Station 3)*

19 Chief Bender presented the Somesville plans. The plans have not changed since
20 previously presented. He's been in discussion with the architect. The cost of adding a
21 community room and storage space to the Somesville Fire Station, approximately 1600
22 extra square feet, will raise the price by 480k to 560k – essentially doubling the
23 construction price. Extra cost in additional site work and foundation work and other
24 expenses will bring the project to an estimated total of \$800k to \$900k.
25

26 Town Manager Lunt reported there was concerns among the residents about the loss of a
27 community room, but it did not appear that the concern was specific to the fire station.
28 He hoped an alternative could be found.
29

30 Chief Bender noted that the addition will extend the construction time as well. This
31 skews the timing of the two fire station projects occurring in conjunction with each other.
32 The Fire Department can't have two stations under construction simultaneously.
33 Additionally, community room use by the public might not be conducive to a station
34 where staff will be living onsite during their shift. Mr. Hart suggested that with the
35 timing being critical, perhaps it was best to move ahead with the fire station as currently
36 planned. Other options will continue to be explored in the meantime.
37

38 Chief Bender asked if a November Town Meeting might still be the intent regarding the
39 project. If approval can be gained in November, the work can begin over the winter and
40 completed by summer 2022. It was noted there might be other items for a November
41 Town Meeting as well.
42

43 The Board agreed the project should move forward.
44

45 *C. Consideration of accepting the recommendations provided by Public Works Director*
46 *Tony Smith in "Part F. Recommendations" of his July 26, 2021, memo, from him to*

1 Town Manager Durlin Lunt, Jr., referenced as “Pump Station and Treatment Plant
2 Improvements Project (2021 Project)”, which, in brief:

3 1) Provides that total project funding for the 2021 Project of \$518,848 be as
4 described in TABLE A: 2021 Project Costs and Proposed Funding using the
5 funding and associated account numbers described below and shown on Lines 19, 21
6 and 22 of Table A of the memo as:

7 a. \$332,279 which is the remaining balance of two prior wastewater
8 projects SRF funds in Account Number 3000048-57710 and,

9 b. \$32,566 which is the remaining balance of the FY-22 Sewer
10 Capital-Pump Stations Budget Appropriations Line Number 1550551-

11 57051 and,

12 c. \$154,003 which is the Wastewater Capital Reserve Account Number 4050500-
13 24501 with a current balance of \$284,777,

14 d. For total 2021 Project funding of \$518,848.

15 2) Awards the construction of the 2021 Project to TBuck Construction at a
16 negotiated cost of \$460,848 and

17 3) Retains the services of Olver Associates to provide CCA-I services for the 2021
18 Project at a cost of \$38,000 and

19 4) Authorizes the use of up to \$20,000 for contingency funding for the 2021 Project
20 and,

21 5) Authorizes Public Works Director Tony Smith to execute all contracts and
22 documents and do all things necessary or convenient to accomplish the 2021
23 Project on behalf of the Town.

24 MOTION: Ms. Dudman moved, with Mr. Hart seconding, acceptance of the
25 recommendations of Public Works Director Tony Smith in “Part F. Recommendations”
26 of his July 26, 2021, memo, referenced as “Pump Station and Treatment Plant
27 Improvements Project (2021 Project)”, which:

28 1) Provides that total project funding for the 2021 Project of \$518,848 be as described in
29 TABLE A: 2021 Project Costs and Proposed Funding using the funding and associated
30 account numbers described below and shown on Lines 19, 21 and 22 of Table A of the
31 memo as:

32 a. \$332,279 which is the remaining balance of two prior wastewater projects SRF funds
33 in Account Number 3000048-57710 and,

34 b. \$32,566 which is the remaining balance of the FY-22 Sewer Capital-Pump Stations
35 Budget Appropriations Line Number 1550551- 57051 and,

36 c. \$154,003 which is the Wastewater Capital Reserve Account Number 4050500-24501
37 with a current balance of \$284,777,

38 d. For total 2021 Project funding of \$518,848.

39 2) Awards the construction of the 2021 Project to TBuck Construction at a negotiated
40 cost of \$460,848 and

41 3) Retains the services of Olver Associates to provide CCA-I services for the 2021
42 Project at a cost of \$38,000 and

43 4) Authorizes the use of up to \$20,000 for contingency funding for the 2021 Project and,

44 5) Authorizes Public Works Director Tony Smith to execute all contracts and documents
45 and do all things necessary or convenient to accomplish the 2021 Project on behalf of the
46 Town.

1 As presented.
2 Motion approved 4-0.

3
4 *D. In conformance with our Capital Improvement Plan, consideration be given to the*
5 *authorization of the purchase of a new 2022 International truck and chassis from*
6 *Daigle & Houghton at their bid price of \$85,400 and the purchase of a new plow,*
7 *wing, and mounting equipment from H.P. Fairfield at their bid price of \$94,230 for a*
8 *total purchase price of \$179,630 using funds from the Public Works Equipment*
9 *Reserve account number 4050100-24500 with a current balance of \$289,941. There*
10 *will be \$110,311 remaining in the account if we make this purchase.*

11 MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, authorization of the
12 purchase of a new 2022 International truck and chassis from Daigle & Houghton at their
13 bid price of \$85,400 and the purchase of a new plow, wing, and mounting equipment
14 from H.P. Fairfield at their bid price of \$94,230 for a total purchase price of \$179,630
15 using funds from the Public Works Equipment Reserve account number 4050100-24500
16 with a current balance of \$289,941. There will be \$110,311 remaining in the account if
17 we make this purchase, as presented.

18 Motion approved 4-0.

19
20 **VII. New Business**

21 *A. Consideration of authorizing Public Works Director Tony Smith to apply for the*
22 *DEP Permit-by-Rule and the Town's Conditional Use Permit required for Seal*
23 *Harbor shoreline erosion/stabilization control work needed along the easterly side*
24 *of the harbor described in his 7-29-21 e-mail to Town Manager Durlin Lunt, Jr., a*
25 *copy of which is included in the Selectboard information packet and available on*
26 *the Town website*

27 Public Works Director Smith reported this was a stretch of land along the shore across
28 from the Shubert residence.

29
30 MOTION: Mr. Hart moved, with Ms. Dudman seconding, authorization of Public Works
31 Director Tony Smith to apply for the DEP Permit-by-Rule and the Town's Conditional
32 Use Permit required for Seal Harbor shoreline erosion/stabilization control work needed
33 along the easterly side of the harbor described in his 7-29-21 e-mail to Town Manager
34 Durlin Lunt, Jr., a copy of which is included in the Selectboard information packet and
35 available on the Town website as presented.

36 Motion approved 4-0.

37
38 *B. Move signature of Account Agreement and Corporate Authorization Resolution*
39 *with First National Bank to add Jake Wright as a signer on the account*

40 MOTION: Ms. Littlefield moved, with Mr. Hart seconding, signature of Account
41 Agreement and Corporate Authorization Resolution with First National Bank to add Jake
42 Wright as a signer on the account, as presented.

43 Motion approved 4-0.

44
45 *B. Consider the Adoption of a Remote Meeting Policy*

1 Manager Lunt reported this new policy is from LD32 passed by the State Legislature. It
2 will allow the Town to continue meeting as they currently do. The Bill passed requires
3 the Board Officers to be present in person at the meeting unless they have a valid reason
4 not to do so. Each Board and Committee from the Town is required to vote on the policy.
5

6 Planning Board Chair William Hanley inquired about Planning Board Members who
7 have hesitation about returning to in-person meetings. Manager Lunt believed such
8 concern can be used as viable rationale for a Board Member's continuing meeting
9 remotely. The entire Board could not meet remotely. As long as the public is allowed to
10 attend a meeting, they must be provided the opportunity to do so. As long as the CDC
11 allows for public in-person attendance, a meeting cannot be held remotely only.
12 Concerned Board and Committee members may participate remotely.
13

14 Mr. Hart inquired about Covid-19 status of the area. If the area becomes a high-risk area
15 for Covid-19, then the Board must be in attendance and masked, even if no others are
16 present. Could a remote meeting be a viable option in light of such a circumstance?
17 Manager Lunt noted that at this point the policy does not permit such an option.
18 Approving this policy allows the Board to continue with the current hybrid meeting
19 option. Boards and Committees are not allowed to meet in any way other than in person
20 without this policy in place.
21

22 Mr. Hart noted that the policy states roll call votes must be taken on all votes at remotely
23 attended meetings.
24

25 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, adoption of a Remote
26 Meeting Policy, as presented.
27 Motion approved 4-0.
28

29 *C. Consider Revision of Sections 5.5.2 and 6.9.0 of the Personnel Policy*

30 Manager Lunt reported this revision is the result of he and Finance Director Wright's
31 work on making the Personnel Policy more consistent.
32

33 MOTION: Mr. Hart moved, with Ms. Dudman seconding, Approval of Revision of
34 Sections 5.5.2 and 6.9.0 of the Personnel Policy, as presented.
35 Motion approved 4-0.
36

37 *E. Consider Amending Sections 7.7.1., 7.7.10 and 8.7 of the Personnel Policy to*
38 *Clarify Vacation Accrual Methodology, Required Leave for Bonded Personnel,*
39 *and Earned Paid Leave Accrual Methodology.*

40 Ms. Dudman inquired about the term "front loaded" in connection to Earned Paid Leave
41 accrual. Finance Director Wright explained that while Earned Paid Leave is front loaded
42 at the beginning of the year, the policy ensures that only the portion of leave earned at the
43 time an employee terminates employment will be paid out. Director Wright went on to
44 specify the rate at which Earned Paid Leave is earned for full-time employees for
45 purposes of calculating the amount to be paid out upon termination of employment.
46 of leave earned at the time an employee's leaves employment will be paid out.

1
2 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, approval of amending
3 Sections 7.7.1., 7.7.10 and 8.7 of the Personnel Policy to Clarify Vacation Accrual
4 Methodology, Required Leave for Bonded Personnel, and Earned Paid Leave Accrual
5 Methodology, as presented.
6 Motion approved 4-0.
7

8 **VIII. Other Business**

9 *A. Meeting with Representative Lynne Williams, District 135, Bar Harbor, Mount*
10 *Desert and Lamoine for a summary of Legislative Action this session of Importance*
11 *to the Town*

12 State Representative Lynne Williams, District 135, presented news on actions taken at the
13 State level.
14

15 Activity includes:

- 16 - Revenue sharing has increased to 4.5% from 3.75%.
- 17 - School funding has risen to 55%.
- 18 - From the Appropriations Committee, and decisions made regarding the ARC money
19 received by the Feds, \$20 million is available in funding to build affordable green
20 housing, using project labor agreements. The goal is to build more than 1,000
21 environmentally friendly units over the next two years.
- 22 - A bill passed allowing a municipality to use tax increment financing if affordable
23 housing is being built.
- 24 - A bill imposing an increase in the real estate transfer tax did not pass. The bill was
25 presented by Representative Williams but was vetoed by the Governor. Governor
26 Mills explained that she promised no tax increases.
- 27 - Rep. Williams is a part of the Affordable Housing Caucus. She is looking into
28 leveraging ARC money presented to the county for use to assist MDI Towns to create
29 workforce housing. She is working with past Representative Brian Hubble towards
30 this end.
- 31 - Rep. Williams has been appointed to the House Transportation Committee. The
32 major transportation initiative addressed so far is to initiate a feasibility study for
33 extending rail from Portland to Waterville and Bangor. The study will be partially
34 paid for by the towns along the route.
- 35 - A first in the Nation recycling bill has been passed. Starting 2023, the cost and
36 responsibility for recycling most waste falls to the producers. Municipalities will no
37 longer be responsible for the cost of recycling.
- 38 - A bill was passed to allow municipalities, counties, and school boards to adopt
39 policies to allow remote participation.
- 40 - A bill was passed to allow towns to process absentee ballots beginning on the seventh
41 day before an election, due to the increase in the use of absentee ballots.
- 42 - A bill was passed to allow remote online notarization, extending the practice allowed
43 during the state of emergency caused by the pandemic.
- 44 - The State carried over a bill to allow regular automatic mailing by clerks of absentee
45 ballots if a voter requests.

- 1 - A bond measure was carried over to provide money for rehabilitation or construction
- 2 of fire stations.
- 3 - While this is not work done within the legislature, Rep. Williams reported on her
- 4 work to fight the proposed American Aquaculture Salmon Farm. Rep. Williams is
- 5 the Town of Bar Harbor's Harbor Committee Chair. Bar Harbor is an intervenor to
- 6 the proposal.
- 7 - Rep. Williams was appointed to the Maine Chapter of Women in Transportation, the
- 8 Transportation Working Group that reports to the Climate Council, and the Maine
- 9 Public Transit Council. She will begin work with the Hancock County Planning
- 10 Commission which received a Department of Transportation grant to set up a system
- 11 for providing rides to people without transportation.
- 12 - Rep. Williams' bill, LD42, requires the Office of Marijuana Policy to submit all
- 13 future proposed regulatory changes to the Legislature. Changes have been made
- 14 without oversight prior to this bill.
- 15

16 Ms. Dudman asked what the Legislature can do with regard to the aquaculture proposal.
17 Rep. Williams noted that the Legislature can do nothing. Rep. Williams is working on
18 that outside of her Legislative work. The sole decision maker with regard to this project
19 is the Commissioner of Marine Resources. Such a project is different from an on-land
20 development. On-land aquaculture projects must meet the zoning ordinances of the town
21 they are in. A marine aquaculture project has no such zoning requirements.

22
23 **IX. Treasurer's Warrants**

24 *A. Approve & Sign Treasurer's Warrant as shown below:*

<i>Town Invoices</i>	<i>AP2176</i>	<i>8/3/2021</i>	<i>\$68,981.91</i>
	<i>AP2205</i>	<i>8/3/2021</i>	<i>\$411,832.97</i>
<i>Total</i>			<i>\$480,814.88</i>

25 MOTION: Ms. Littlefield moved, with Mr. Hart seconding, approval and signature of
26 Treasurer's Warrant as shown above.
27 Motion approved 4-0.

28
29 *B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown*
30 *below:*

<i>State Fees & PR Benefits</i>	<i>AP2203</i>	<i>7/21/2021</i>	<i>\$3,159.75</i>
<i>State Fees & PR Benefits</i>	<i>AP2204</i>	<i>7/28/2021</i>	<i>\$20,824.87</i>
<i>Town Payroll</i>	<i>PR2202</i>	<i>7/23/2021</i>	<i>\$131,095.09</i>
<i>Total</i>			<i>\$155,079.71</i>

31 MOTION: Mr. Hart moved, with Ms. Dudman seconding, approval of signed
32 Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown above.
33 Motion approved 3-0-1 (Littlefield in Abstention).

34
35 *D. Acknowledge Treasurer's School Board AP/Payroll Warrants as shown below:*

<i>School Invoices</i>	<i>#2</i>	<i>7/23/2021</i>	<i>\$146,607.16</i>
<i>Total</i>			<i>\$146,607.16</i>

36

<i>Grand Total</i>			<i>\$782,501.75</i>
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1 MOTION: Mr. Hart moved, with Ms. Dudman seconding, acknowledgement of
2 Treasurer's School Board AP/Payroll Warrants as shown above.
3 Motion approved 4-0.
4

5 **X. Adjournment**

6 MOTION: Ms. Littlefield moved, with Mr. Hart seconding, adjournment.
7 Motion approved 4-0.
8

9 The Meeting adjourned at 6:30PM.
10

11 Respectfully Submitted,
12

13
14
15 Wendy Littlefield

APPOINTMENTS

RECOGNITIONS

RESIGNATIONS



Town of Mount Desert

21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232
Web Address www.mtidesert.org

Resident Request for Appointment to Volunteer Board or Committee

Thank you for expressing an interest in serving on one of the Town's volunteer Boards or Committees. Before the Board of Selectmen makes appointments, they would like to know a little about you and why you feel you could contribute to the Board or Committee. Please take a few minutes and complete the brief expression of interest information below and return to the Town Clerk, PO Box 248/21 Sea St, Northeast Harbor ME 04662.

Name: FRANCIS BALTZELL Date: 7/21/21
Street _____
Address: 7 HADLOCK POND ROAD Phone: Home _____
Mail _____
Address: PO BOX 744, NEH, 04662 Work _____
E-mail: FRANK @ acadia.net Cell 266-5292

Are you a registered voter in the Town of Mount Desert? Yes No

Appointment(s) requested: BROADBAND COMMITTEE

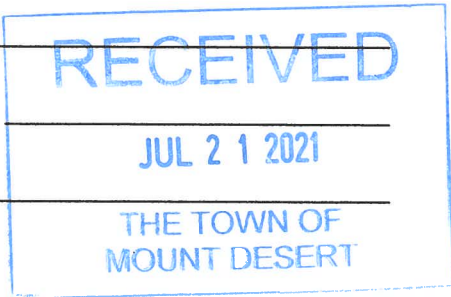
If you have previously served on any Boards or Committees in the Town of Mount Desert, please describe your experience: _____

Are there other background experiences or skills that you feel would contribute to this appointment?
RE BROKER, AMATEUR BUILDER & ARCHITECT

Why are you interested in this appointment? HIGH SPEED INTERNET INCREASES IN IMPORTANCE EVERY YEAR.

What are your goals for this Board or Committee? _____

Do you have conflicts with meeting times or group assignments? _____



CONSENT AGENDA



*Neighbors helping Neighbors
for over 20 years on
Mount Desert Island
and Outer Islands*

August 5, 2021

*I hope you're enjoying
this crazy summer!*

Ms. Claire Woolfolk
Town of Mount Desert
PO Box 248
Northeast Harbor, ME 04662-0248

Dear Claire,

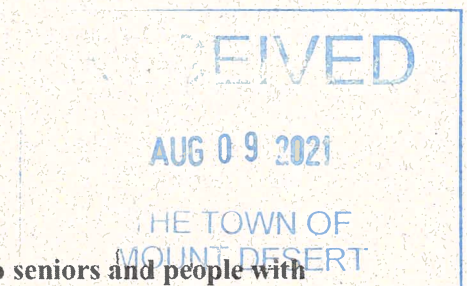
We, the board, staff and neighbors we serve on and off Mount Desert Island, are filled with gratitude for the support given to Island Connections by the citizens of Mount Desert. The generous support in the amount of \$ 2,500.00 helps us to continue to share and act on our mission in order to assist those who rely on the much needed free transportation services in our community. We will carry on helping more neighbors in the coming year with the tremendous service of our noble volunteers.

Please note, there was no tangible benefit, goods, or services received by any individuals or entities connected with the above mentioned donation. Thank you again for your support.

Most Sincerely,

Doreen Willett
Executive Director

Island Connections provides free transportation and other services to seniors and people with disabilities from Mount Desert Island and the surrounding islands to enhance their independence and quality of life by utilizing our core group of dedicated volunteers.





Eastern Area Agency on Aging

240 State Street, Brewer, ME 04412
Tel: (TDD) (207) 941-2865 or (TDD) 1-800-432-7812
Fax: (207) 941-2869 www.eaaa.org

August 9, 2021

Town of Mount Desert
PO Box 248
Northeast Harbor, ME 04662

Dear Friends:

It is through the continued support of towns and municipalities like yours we are able to offer much needed services and resources to community residents in Washington, Hancock, Piscataquis and Penobscot counties. Last year we were able to:

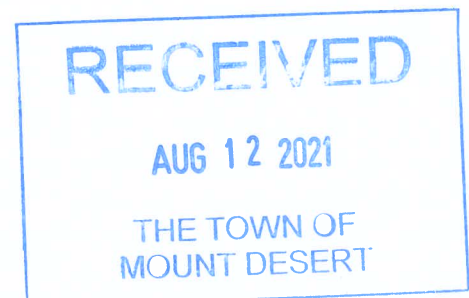
- Provide health insurance counseling to over 4,177 community residents,
- Save community residents \$2.3 million in Medicare premiums, deductibles and copays,
- Provide 189,664 meals to homebound seniors, and
- Provide 21,055 hours of volunteer services across our region

We are a 501(C) 3 private non-profit organization, and your contribution may be tax deductible to the extent allowed by law.

On behalf of the individuals and families of those who benefited from the services provided by Eastern Area Agency on Aging, we thank you for approving an allocation to our agency.

Sincerely,

Dyan Walsh
Executive Director



COMMISSIONERS SPECIAL MEETING

Learn more about **HANCOCK COUNTY** by visiting
www.co.hancock.me.us
Audio recordings of the meeting are available upon request

The special meeting of the Hancock County Commissioners was brought to order in the Commissioners' meeting room at the county courthouse by Commissioner Clark at 8:30 a.m. on **Tuesday July 20, 2021**. Commissioner Wombacher, Commissioner Paradis, County Administrator Scott Adkins and Deputy County Administrator Rebekah Knowlton were also present, as well as several Department Heads. The meeting was held using a hybrid format; the public or department heads could participate via Zoom or in person.

Adjustments to / approval of agenda: none

MOTION: move to approve the amended agenda as presented (Paradis/Wombacher 3-0, motion passed)

Public Comment:

Rebecca Wentworth commented on the hybrid Zoom/In-person meeting format. She said she was glad the option to join via Zoom is available and she hopes more of the public will take advantage of that.

Meeting Minutes:

MOTION: Move to approve the minutes of the July 6, 2021 Commissioners' Regular Meeting as presented. (Paradis/Wombacher 3-0, motion passed)

District Attorney:

MOTION: Move to hire Colleen Rocker of Surry as Legal Secretary 1, at Grade/Step 9B effective July 24, 2021 as recommended by the District Attorney's Office. (Paradis/Wombacher 3-0, motion passed)

EMA:

Storm Mitigation Funding-
EMA Director Sankey explained the process that municipalities must use for applying for reimbursement for disaster-related damages and injuries and Hancock County Emergency Management Agency's role in that process.

Airport:

MOTION: Move to approve the Airport Improvement Program #3-23-0006-052-2021 Airfield Pavement Remarketing Grant offer, and authorize the chair to sign the grant offer. (Paradis/Wombacher 3-0, motion passed)

MOTION: Move to approve the Airport Improvement Program #3-23-0006-053-2021 Rotating Beacon Replacement Grant offer, and authorize the chair to sign the grant offer. (Paradis/Wombacher 3-0, motion passed)

MOTION: Move to approve the Airport Improvement Program #3-23-0006-054-2021 Pavement Management Study Grant offer, and for the chair to sign the grant offer. (Paradis/Wombacher 3-0, motion passed)

MOTION: Move to approve the contract with JJ Cunningham LLC 200 Woodbine Rd. Shavertown, PA in the amount of \$150,517.50 for Airfield Pavement Marking, [per Jacobs Engineering recommendation letter dated July 5, 2021] and authorize the chair to sign when the contract becomes available. (Paradis/Wombacher 3-0, motion passed)

MOTION: Move to approve the contract with Moulison Electric Inc. 10 Iron Trail Rd. Biddeford, Me. in the amount of \$172,700.00 for New Rotating Beacon, [per Jacobs Engineering recommendation letter dated July 5, 2021] and authorize the chair to sign the document as presented. (Paradis/Wombacher 3-0, motion passed)

Maintenance:

MOTION: Move to approve the promotion of Mike Marshall from Custodian to Crew Leader effective July 10, 2021. (Paradis/Wombacher 3-0, motion passed)

MOTION: Move to approve the promotion of Ramsey Abraham II of Ellsworth from part time to full time Janitor at Grade/Step 5C, effective July 17, 2021. (Paradis/Wombacher 3-0, motion passed)

Commissioners:

LD 32 / Remote Participation in Public Meetings-

The Commissioners reviewed the recently enacted law which requires that members of a public body may participate remotely in meetings only if that public body has, after a notice and hearing, adopted a written policy. They also reviewed a sample policy. There was some discussion about allowable circumstances and the process for approval for remote participation. CA Adkins was directed to draft a policy for Hancock County and bring to the Commission for review. Once a draft is finalized a public meeting will be held.

Finance Position / Update-

CA Adkins reported that there is one applicant who has been interviewed. The interview was favorable and he is continuing to consider options.

Covid-19 / Operational Update-

The courthouse is open to the public now, with no restrictions to the County offices. It is the Commissioners' understanding that all employees are physically present, not working remotely.

CGI Communications / Hancock County Videos-

DCA Knowlton explained that the contract with CGI Communications has expired and CGI is seeking renewal. Although the videos are developed at no cost, the contract involves using the County as a reference point for seeking advertising. Several area business have complained about CGI's advertising tactics; this reflects badly on the County. The Commissioners agreed

not to renew the contract and to consider engaging local talent if there was a need to create similar videos in the future.

**MOTION: Move to not renew the contract with CGI Communications.
(Paradis/Wombacher 3-0, motion passed)**

ARP Funding Workshop-

An ARP link has been added to the County website with resources and a form for the public to submit comments regarding use of the funds. The Commission discussed potential uses of the funds including broadband, affordable housing, and hazard pay for employees. They also discussed using the funds to renovate the entrance at the Sheriff's Office to ensure accessibility. There was discussion about making broadband a priority and Commissioner Clark suggested setting aside \$2 million this year and \$2 million next year for broadband. CA Adkins and Barbee will research options for an individual who would act as Broadband Coordinator and represent the County's interests in such a project.

Commissioner Clark said he would like to get the funds out into the community soon and suggested developing a program where certain types of non-profits can apply for lost revenues. The Commissioners agreed to have Kitty Barbee develop an outline for the program as well as an application.

Hazard pay for employees who continued to work through the pandemic was discussed. CA Adkins will develop a proposal for the Commission to review.

2022 Budget-

CA Adkins reported that the budget process is underway and he expects to have a couple of departments present a first look during the next meeting. The process of developing the budget was discussed. In an effort to reduce confusion, the Commissioners agreed that the Department Heads' initial figures could be revised, if the Department Head agreed, before the proposed budget went to the BAC.

MOTION: Move to adjourn (Paradis/Wombacher 3-0, motion passed)

Meeting was adjourned at 11:53 a.m.

Respectfully submitted,

Rebekah Knowlton
Deputy County Administrator

STATE OF MAINE



JANET T. MILLS
GOVERNOR
MAJ GEN DOUGLAS A.
FARNHAM
COMMISSIONER

STATE OF MAINE
DEPARTMENT OF DEFENSE, VETERANS AND
EMERGENCY MANAGEMENT
MAINE EMERGENCY MANAGEMENT AGENCY
72 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0072
PHONE: 207-624-4400/800-452-8735
FAX: 207-287-3178



PETER J. ROGERS
DIRECTOR

Andrew Sankey
Hancock County EMA
50 State St. # 4
Ellsworth, ME 04605

August 2, 2021

via email

RE: 6/9/2021 Flash Flood Revised Damage Assessment

Dear Mr. Sankey,

Per Hancock County Emergency Management's request, MEMA has completed an additional review of the FORM 7 data pertaining to the June 9, 2021 flash flooding event in Hancock and Washington Counties. The total damages have been adjusted to reflect MaineDOT's total expended costs, broken down by each County as shown below.

Government Entity	Total Damages	Minimum Damage Threshold	Final Threshold Determination
Washington County *	\$323,443.69	\$127,810	Threshold Met
Hancock County *	\$614,692.11	\$211,686	Threshold Met
State of Maine	\$938,135.80	\$2,058,960	<i>Threshold Not Met</i>

*Includes MaineDOT straight and overtime labor costs

FEMA takes into consideration the extent of the disaster, localized impacts, and types of federal assistance that may be needed when determining whether the event is beyond the State's capacity to respond, in addition to a state meeting financial thresholds. While MaineDOT data boosted the total overall cost, a shortfall of \$1,120,824 remains toward meeting the \$2,058,960 minimum damage threshold needed to pursue a Federal Disaster Declaration. Please note, MaineDOT costs also included personnel services of which "straight time" would be deemed ineligible during a FEMA Damage Assessment, thereby reducing the overall State of Maine's costs further.

We understand this was a devastating event for this area, but after a review of the MaineDOT data, the Maine Emergency Management Agency stands by its decision not to pursue a disaster declaration.

If we can supply any further information on damage assessments or the Public Assistance program, please don't hesitate to reach out. We are happy to assist you with any questions you may have.

Sincerely,

Naomi Petley
Public Assistance Officer
Maine Emergency Management Agency



MTCMA
Maine Town, City and County
Management Association
A State Affiliate of **ICMA**

Local Government Center • 60 Community Drive
Augusta, Maine 04330-9486
1-800-452-8786 (In Maine)
207-623-8428
Fax: 207-624-0128

August 3, 2021

Mr John Macauley
Chair Selectboard
Town of Mount Desert
PO Box 248
Northeast Harbor, ME 04662-0248

Dear Mr. Macauley:

On behalf of the Maine Town, City & County Management Association, it is my pleasure to inform you that Durlin Lunt has applied for, and has been accepted, as having met the professional development criteria of the MTCMA Certification program.

Durlin is now one of the select few re-certified Town, City or County Managers in the State of Maine. The program represents Durlin's commitment to public service and professional excellence. Mount Desert can be proud to have its Manager re-certified.

Sincerely,

Jay Feyler (Chair)
Professional Development Committee
Maine Town, City & County Management Association



Town of Mount Desert Wastewater

Ed Montague, Superintendent
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-2210
Web Address: www.mtdesert.org
E-Mail: suptwwtp@mtdesert.org

MEMO

To: Tony Smith, Public Works Director
From: Ed Montague, WWTP Superintendent
Re: APR-JUNE 2021 Wastewater Report
Date: August 4, 2021

As I have mentioned in previous reports, our new wastewater permits were changed regarding the number of months we were required to disinfect our final effluent. We are now required to disinfect year-round as opposed to our historical schedule of May 15th to the end of September. In previous reports, I have explained the issues with wintertime use of disinfection chemicals and the need to develop a delivery system that would keep them from freezing. The crew developed a heated chemical line system that functioned exceptionally well. We did have a few minor adjustments to make during the winter, but we are happy with the results. We received positive comments from our DEP inspector, and he asked if he could take pictures of the system to share with other municipalities that are struggling to develop a cost-efficient chemical delivery system. I am proud of the crew and their "outside of the box" thinking. A job well done.

In May and June, the crew had several maintenance projects to complete. We replaced two electric motors that failed, one in Northeast Harbor and one in Seal Harbor. These motors run continuously to operate the aeration blowers that provide oxygen to the aeration, digester and thickener tanks at our plants. These motors weigh in excess of 300 pounds each. It was a challenge to remove the old motors and put the new ones in place, but we did accomplish the task.

We also replaced two aeration blower silencers at the Seal Harbor treatment plant. One silencer was in the building and the other was on the Seal Harbor treatment plant roof. An awkward job but teamwork prevailed.

The crew also replaced several hundred aeration tank fine air diffuser membranes in one of the two aeration tanks at the Seal Harbor treatment plant. The membranes are attached to piping on the floors of the tanks and ensure an even distribution of air into the wastewater from the bottom up. The membranes have a ten-year life expectancy and can have a negative affect on our treatment process if they get clogged or otherwise begin to fail. We have six aeration tanks and we have been changing out the membranes over the last few years based on a rotating schedule.

The crew worked with two outside contractors to clean one of Seal Harbor's aeration tanks and all our pump station wet wells in May and June. This is an annual



Town of Mount Desert Wastewater

Ed Montague, Superintendent
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-2210
Web Address: www.mtdesert.org
E-Mail: suptwwtp@mtdesert.org

maintenance task to remove items that can cause potential damage to our pumps and help prevent clogs and backups in our collection system.

We have been working with an engineer to upgrade the Gilpatrick Cove and Garry Moore pump stations for a few years now. This will include some electronic upgrades, addressing some safety concerns and building maintenance issues that are needed. Most of the funding for this will come from the remaining monies left after the completion of the Northeast Harbor WWTP upgrade and the Bracy Cove pump station project. We received one bid from the several contractors that were contacted about the project. We have worked with the contractor to refine the scope of the work into a project that will cover most of our needs and still be within our funding capabilities.

UNFINISHED BUSINESS



Town of Mount Desert

John Lemoine, Harbormaster
40 Harbor Drive, P.O. Box 237
Northeast Harbor, ME 04662-0248
Telephone 207-276-5737 Fax 207-276-5741
E-mail Address harbormaster@mtdesert.org
Web Address www.mtdesert.org

August 11, 2021

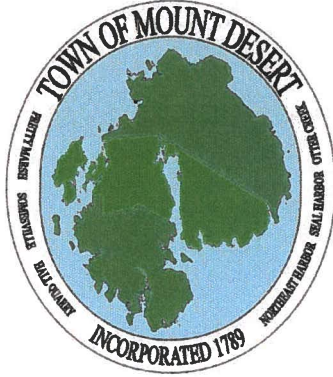
MEMO

To: Durlin Lunt-Town Manager, Board of Selectmen
From: John Lemoine-Harbormaster
Ref: Marina Landscaping Plan update

I was asked to get a survey of the underground infrastructure of the Marina grounds so the Garden Club could make a Landscaping plan. To make this happen we need to update the underground infrastructure maps with work that has been done since 2012. I have verbal quotes from Centerline Utility Services to locate the underground utilities for \$1,800.00 and Haley Ward to survey them and add them to our current maps for \$5,000.00. I do not currently have a CIP line or budget line to pay for this in FY 21-22. I can budget for the next fiscal year for this unless a different funding source is available.

John Lemoine
Harbormaster

NEW BUSINESS



Town of Mount Desert
Durlin E. Lunt Jr., Town Manager
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232
Web Address www.mtdesert.org
manager@mtdesert.org

To: Board of Selectmen

From: Durlin E. Lunt

DEL

Date: August 9, 2021

Subject: Fuel Oil Bids 2021-2022

Once again, we participated with AOS # 91- MDIRSS for our fuel oil contract. The bids were received in the Superintendent's office on Wednesday, August 4, 2021. The results of the bids are attached as part of this memo.

I recommend that we accept the bid by Acadia Fuel LLC of \$2.13/ gallon as they were the low bidder.

August 4, 2021

AOS #91 – MDIRSS

2021-2022 Heating Oil Price Proposals

Proposals for #2 Heating Oil were received in the Superintendent's Office on Wednesday, August 4, 2021. Results as follows:

Acadia Fuel, LLC	\$ 2.13/gallon
Dead River Company	\$ 2.2530/gallon
Coastal Energy	\$ 2.23/gallon (#2 w B20 Blend)
	\$ 2.26/gallon (#2 w B30 Blend)
No Frills Oil	Nothing Received
R. H. Foster	Nothing Received

Town will need to contact vendor directly to initiate your contract if you wish to participate in this pricing.

Jennifer M. Buchanan

From: James Willis <jwillis@mdpolice.org>
Sent: Thursday, August 12, 2021 9:02 AM
To: Jennifer M. Buchanan
Subject: Fw: Chamber Activity on 9/11

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

From: Lisa Parsons <lparsons@barharbor.bank>
Sent: Wednesday, August 11, 2021 5:20 PM
To: Durlin Lunt <manager@mtdesert.org>; James Willis <jwillis@mdpolice.org>
Cc: Sumpter.Micki@gmail.com <Sumpter.Micki@gmail.com>
Subject: Chamber Activity on 9/11

Thank you all for helping out with this request.

The event now is set to simply be live music by The Danny Harper Band on Saturday, September 11th from 3-5pm. We were thinking in the area between the Museum and Shaw Jewelry. We will not be offering any beverages or food, simply encouraging those to come to town and shop, eat and drink while here. We would like to set up two or three dozen chairs for those who would like to sit down and listen for a bit. We are asking to block Main Street during the event to ensure the safety of those stopping by to enjoy the music. There will be no charge to attend this community event.

In case of rain, we have reserved the Neighborhood House to have the event there.

Please let me know if you there is any additional information needed. Again thank you for your time and effort on our behalf.

Sincerely,

Lisa Lyn Parsons, Senior Vice President
Regional Market Manager
Bar Harbor Bank & Trust
82 Main Street | PO Box 400
Bar Harbor, ME 04609
Phone: 207-667-0660 x16721
Cell: 207-460-1652
E-mail: lparsons@barharbor.bank

From: sumpter.micki@gmail.com <sumpter.micki@gmail.com>
Sent: Tuesday, August 10, 2021 11:12 AM

To: Lisa Parsons <lparsons@barharbor.bank>

Subject: FW: Chamber Activity on 9/11

BHBT WARNING MESSAGE: The Bank's email filter flagged this email as originating from an external source, do not click on links or attachments within this message unless you recognize the sender and know the content is safe

Lisa, would you please write up a small summary of the event. That summary will go to durlin to add to meeting with selectman this Monday night. Thanks micki

From: James Willis <jwillis@mdpolic.org>

Sent: Tuesday, August 10, 2021 11:06 AM

To: sumpter.micki@gmail.com; Durlin Lunt <manager@mtdesert.org>

Cc: David Kerns <dkerns@barharbormaine.gov>; Kevin Edgecomb <kedgecomb@mdpolic.org>

Subject: Chamber Activity on 9/11

Durlin, I've been talking with Micki Sumpter about the Chamber of Commerce having an event with live music in the Gray Cow Lot in the afternoon / evening on 9/11/21. I've suggested to her that she get BOS approval for use of the public space and told her that once she gets that approval, we'll help coordinate and facilitate for the event.

I'll be on vacation when the next BOS meeting is scheduled so I thought I'd send this along.

Jim

James Willis

Chief of Police

Mount Desert and Bar Harbor Police Departments

MDPD - 207-276-5111 / BHPD - 207-288-3391

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Town of Mount Desert
Michael Bender, Fire Chief, Emergency
Management Director
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5111 Fax 207-276-5732
Web Address www.mtdesert.org
firechief@mtdesert.org

Memo

To: Durlin Lunt, Town Manager

From: Mike Bender, Fire Chief

CC:

Date: August 12, 2021

Re: MDFD Station 3 Community Room

On of Tuesday, August 3, 2021, an affidavit was signed and notarized by an officer representing the Somesville Fire Company (SFC) in which the Lease Agreement for the community room at MDFD Station #3(Somesville) between the Town and the SFC was terminated. The affidavit was prepared by legal counsel at Eaton Peabody and the lease termination was agreed upon by both sides when it was learned that the remaining officer with SFC could no longer perform the duties as outlined in the Lease Agreement.

Attached is a draft Rules and Rental Agreement along with a post-use checklist for the Board of Selectmen to review, comment on and hopefully approve for use going forward when scheduling the Station #3 Community Room. It is my understanding that you would like for fire department personnel to conduct all the scheduling, monitoring, rental fee collection and inspection/cleaning of this room, which we will do. There are, however, some terms of use and fees that need to be established by the Board before we can move forward with this transition. These items are:

- Cost and duration of room rental
- Amount of deposit required
- Will rentals be allowed for nonprofit fundraising
- Will rentals be allowed for profit commercial use

It would be my recommendations to consider a minimum fee of \$100.00 per every 48 hours of rental use or less, including setup and clean up. I would also recommend a deposit of \$50.00 for each rental period, to be refunded under the terms found in the Rule and Rental Agreement.

RULES AND RENTAL AGREEMENT FOR THE MOUNT DESERT FIRE STATIONS COMMUNITY ROOM

RULES:

1. The Board of Selectmen will set the cost of renting the Community Rooms located in all Mount Desert Fire Department (MDFD) fire stations. Any request for change or variance of the rules must be brought to the Board of Selectmen prior to the event. The Board will make any change or variance on an individual basis and for that event only. The Board reserves the right to amend these rules any time prior to the rent of all MDFD Community Rooms.
2. The Town of Mount Desert or the MDFD will not be responsible for lost, stolen, or damaged items brought into the building prior to, during, or after the event. Nor will it be responsible for items not removed from the building after the event.
3. Renter hereby agrees to hold the Town of Mount Desert and the MDFD harmless and indemnify it from any public liability and/or property damage liability, which may arise or accrue by reason of use by the renter. The Town of Mount Desert and the MDFD shall not be responsible for any servants, employees, guests, or property from any groups whatsoever, during the period covered by the agreement; and the renter hereby expressly release the Town of Mount Desert and the MDFD from and agrees to indemnify it against any and all claims for such loss, damage or injury.
4. Renter hereby agrees to assume all responsibility for insurance respecting the facility during use under the agreement, and to assert no claim of coverage under any insurance policy of the Town of Mount Desert or the MDFD.
5. The building must be reserved through the MDFD. A reservation is not accepted or confirmed until rental payment is received. A security/damage deposit will be paid at the same time the rental fee is paid, prior to use. This deposit will be returned in full or in part after the event when inspection of the building and contents are found undamaged, trash and recyclables removed and disposed of, and all rooms, hallways, restrooms, etc. properly cleaned. At the discretion of the MDFD the security deposit will not be returned if an event is cancelled. The person signing the contract will be responsible for all damages incurred over the deposit amount.
6. The MDFD stations are a tobacco and marijuana-free areas. Use of tobacco and marijuana products are prohibited on all Town-owned properties. Please refer to the Town of Mount Desert's Tobacco-Free Policy for more specific information.
7. Minimum age for renting building is 21 years old. The renter must sign this form for the group and will be held responsible. Children must always have adult supervision while in the fire station Community Rooms. Children must always remain in the building. Please **DO NOT** allow children to play outside. Remember, this is an operational fire department.

8. Animals, except certified service animals, or those approved by the MDFD, are not permitted in any of the fire stations.
9. The use of alcohol is strictly prohibited in all Mount Desert fire stations.
10. A curfew of 10:00 p.m. has been established. Anything later than this time must be approved through the Mount Desert Board of Selectmen prior to the event. This curfew will be enforced through the Mount Desert/Bar Harbor Police Department.
11. The Fire Chief will be contacted when the building is rented for an event. The Fire Chief or their designee may enter the building to ensure the safety and welfare of all participants of the building.
12. When moving tables and chairs, carry them - do not drag them across the floor to prevent marks and scuffs.
13. No equipment, such as chairs, tables, or kitchen equipment will be removed from the building prior to, during, or after the event. Exceptions are at the discretion of the MDFD.
14. Fire Station Community Rooms rental parking will be located at designated areas only. Parking for Community Room use is NOT ALLOWED in areas designated as "No Parking" or "For Fire Dept Use Only" or indicated by yellow markings in the parking lots.
15. Tape is not allowed anywhere on walls, floors, light fixtures, or ceiling. No duct tape, glue guns, staple guns, thumbtacks, nails, or painting allowed. No fog machines, bubbles or rice allowed.
16. The individual or organization renting the building will complete a checklist for cleaning up the rented area after use.
17. The checklist in the will be reviewed by a fire department representative with the renting party prior to occupancy. The renter and the fire department representative will sign and initial checklist and note any discrepancy in conditions.
18. A fire department representative will go over the checklist after each event to determine if the security/damage deposit may be refunded or if there has been excessive damage or items missing exceeding the application of the security/damage deposit.
19. Upon completion of an event, all items brought into the building prior to or during the event must be removed and discarded (bottles, cans, decorations, etc.) off site properly. All lights and fans will be shut off. Air conditioning or heat will be set to the proper temperature as indicated on the checklist. The renter will lock all windows and doors.

The building should be left as you found it. A cleaning checklist will be provided to you to follow. If the building is not left in the same condition as when you rented it, your deposit will NOT be returned.

All rules outlined in the contract will be followed. Failure to obey will result in deposit forfeited and possibly denied future rental of the building.

IT IS THE RENTER'S RESPONSIBILITY TO CLEAN AND RETURN THE COMMUNITY ROOM TO ITS ORIGINAL CONDITION. THE RENTER'S DEPOSIT MAY BE KEPT IF THE ROOM IS DAMAGED OR NOT CLEANED, OR ITEMS ARE MISSING.

DRAFT

MDFD FIRE STATION COMMUNITY ROOMS CLEANING CHECKLIST

Objective is leaving the area in the same condition as at the time rental began:

Main Room:

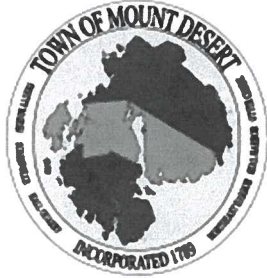
- Empty and reline trashcans
- Properly dispose of all trash off property
- Clean tables and chairs
- Return tables and chairs to storage area(s)
- Sweep and mop all floor areas
- Heat set at 58 degrees.
- Lights and fans off
- Windows and doors closed and locked

Kitchen:

- Put all trash in trash cans and properly dispose of all trash off property
- Wipe down countertops, clean sink.
- Wipe down to clean stove/oven/microwave, if used
- Remove all food and beverages and properly dispose of all trash off property
- Wipe down to clean front and inside of refrigerator
- Sweep and mop all floor areas
- Empty and reline trashcans
- Properly dispose of all trash off property

Bathrooms

- Sweep and mop floors
- Clean toilets and sink



Mount Desert Fire Department

Michael Bender, Fire Chief
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5111 Fax 207-276-5732

Web Address www.mtdesert.org

firechief@mtdesert.org

COMMUNITY ROOM RESERVATION/RENTAL AGREEMENT

PLEASE PRINT CLEARLY

Event Date: _____ Event Time: _____ AM/PM Number of Attendees: _____
(Cannot exceed 75 people)

Reservation

Time—From: _____ AM/PM To: _____ AM/PM Total Hours Reserved: _____
(Room available between 8:00 AM – 10:00 PM; Two-hour minimum required on all rentals; Reservation time must include setup and cleanup time)

Event Contact Name
(Lessee): _____

Phone Number: _____

Email Address: _____

Phone (day of event): _____

Group/Organization: _____

Event Description: _____

Total Rental Fee: _____ Deposit: _____ Cash/Check #: _____ Date: _____
(\$0.00 per 24 hours) (\$50 to secure reservation)

Balance Due: _____ Paid: _____ Cash/Check #: _____ Date: _____
(Balance due before event)

The Event Contact as written above (hereinafter referred to as the "Lessee") shall be responsible for all persons who attend the event and shall ensure that all persons act in an orderly, responsible, and safe manner. The Mount Desert Fire Department (hereinafter referred to as the "Organization") retains the right to terminate the event or expel any person or persons who are deemed to be unruly, unsafe, illegally or acting with dangerous behavior or who are in violation of any other clause of this Rental Agreement. The Lessee shall also be responsible for any damage to the Organization's Community Room, restrooms, kitchen, vestibule, hallway, and parking lot hereinafter referred to as the "Rental Area"), regardless of cause and shall promptly reimburse the organization in full for such damages.

In consideration of the leasing of the Organization's Rental Area to the undersigned, the undersigned hereby releases the Organization, its officers, directors, members and employees (hereinafter collectively referred to as the "Organization Parties") from any and all suits, actions, compensation, consequential and punitive damages, any and all property damage, personal injuries, illnesses, death resulting from any occurrence or accident that may occur as a result of or arise out of leasing or use of the described Rental Area by the Lessee.

This Rental Agreement shall be governed by the laws of the state in which the Rental Area are located. The parties agree that jurisdiction and venue shall lie exclusively in the appropriate trial court of the county in which the Rental Area is located, or, if appropriate in the United States District Court for such county/parish/town/village.

The undersigned hereby agrees to indemnify, defend, and hold harmless The Organization Parties from any claims brought by any person or entity arising out of or related to this agreement.

In the event that any court of competent jurisdiction enters a final order determining that any provision of this Rental Agreement is unenforceable, all other provisions of this agreement shall survive and continue in full force and effect.

By my signature below, as Lessee, I take complete responsibility for the use of the Rental Area for my private, group or organization's event. I further acknowledge that any information that I have provided is true and accurate to the best of my knowledge and belief. I agree that prior to signing this application, I have read a copy of the attached Community Room Information, Rules and Regulations governing the use of the Rental Area, and agree that as the Lessee and responsible representative for this group or organization, I will take responsibility for our group or organization's compliance with all rules, regulations, policies and fees governing the use of the facility. I also agree that all rent and fees shall be paid by the above due date and if such rent or fees are not paid, the confirmed reservation shall automatically and without notice become void.

Further, I agree both on my behalf and of those in charge of the event for which the Rental Area is being rented or leased, to assume all risks involved when using the space rented and agree that any materials added to the space specific for the event are my sole responsibility and Mount Desert Fire Department assumes no responsibility for my use of such materials. By my signature below, I also understand and agree that it is my responsibility to ensure that any materials brought in by the participants or those acting on their behalf is safe for the function for which I/we are using the room.

OVER 

Lessee's Signature: _____

Date: _____

Lessee's Initials: _____

**Mount Desert Fire
Department Approval:** _____

Date: _____

(Acknowledging review of Community
Room Rules and Regulations)

****IMPORTANT:** Your reservation is not confirmed until we have received your reservation form and the deposit due.

DRAFT



Town of Mount Desert

Michael Bender, Fire Chief, Emergency

Management Director

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5111

Fax 207-276-5732

Web Address

www.mtdesert.org

firechief@mtdesert.org

Memo

To: Durlin Lunt, Town Manager

From: Mike Bender, Fire Chief

CC:

Date: August 12, 2021

Re: Purchase of New Respirator Fit Tester

I would like to request from the Board of Selectman authorization to release an amount not to exceed \$15,000.00 from account #4040300-24471, Fire Department Equipment/Engine Reserve CIP, and authorization to use such funds for the purpose of purchasing a PortaCount Respirator Fit Tester Model #8048. This will replace our current PortaCount Fit Tester which was purchased in 2008. The newer machine will allow us to conduct quantitative fit testing on N95 respirators instead of the qualitative testing we are currently doing. Quantitative fit testing is a more reliable way to ensure these respirators are fitting correctly. We have the option to upgrade the fit tester we have now to do N95's at \$5,000.00. But with an expected life span of 15 years, it made sense to me to replace the machine rather than invest in something that may be nearing the end of its life span. We have been offered \$1,500.00 as a trade in for our current fit tester. The current unencumbered balance of the Fire Department Equipment/Engine Reserve CIP account is \$966,584.25.25.

Maine Bureau of Labor Directives require anyone who must wear a respirator in the workplace to be medically cleared to wear a respirator and then fit test annually on them. For the fire department these include our Self-Contained Breathing Apparatus and N95's.

Thank You

TREASURER'S WARRANTS

Warrants for BOS Agenda:

BOS Agenda:

8/17/2021

	Description	#	Date	Amount
A. Warrants to be Approved and Signed:				
	Town Invoices	AP2177	08/17/21	\$ 8,321.06
		AP2178	02/01/21	\$ 380.00
		AP2208	08/17/21	\$ 406,084.17
				<u>\$ 414,785.23</u>
B. Authorized Warrants to be Signed: (Wendy needs to abstain) (Prior Electronic or Manual Authorization)				
	Town State Fees & P/R Benefits	AP2206	08/06/21	\$ 6,501.31
		AP2207	08/11/21	\$ 82,112.08
	Town Payroll	PR2203	08/06/21	\$ 130,854.30
				<u>\$ 219,467.69</u>
C. Warrants to be Acknowledged:				
	School Invoices	#2	8/4/21	\$ 97,289.75
	School Payroll	#3	08/06/21	\$ 64,304.69
				<u>\$ 161,594.44</u>
TOTAL WARRANTS FOR BOS MEETING				<u>\$ 795,847.36</u>

TOWN OF MOUNT DESERT
ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2177

CHECK DATE: August 17, 2021

CHECK NUMBER:	<u>315408</u>	through	<u>315413</u>	\$ <u>3,732.06</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER:	<u>2002</u>	through	<u>2003</u>	\$ <u>4,589.00</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 8,321.06

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

Geoffrey V Wood

Wendy H Littlefield, Secretary



1
P
apcsbdsb

08/13/2021 10:01 Town of Mount Desert
69051you A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066 INVOICE NET
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
2002 08/17/2021 EFT Invoice: 4800918	06/30/2021	AP2177		89.00
2142 MODERN PEST SERVICES, LLC (R1)				
89.00 1552000 55400				
2003 08/17/2021 EFT Invoice: 274	06/30/2021	AP2177		89.00
1856 TERRYS TANK LLC				
4,500.00 1550552 54610				
315408 08/17/2021 PRTR Invoice: ROAYL FLUSH 060621	06/06/2021	AP2177		350.00
2787 DAVID P BENDANA				
350.00 1335000 54620				
315409 08/17/2021 PRTR Invoice: 134698	06/30/2021	AP2177		927.00
1377 CREATIVE OFFICE PAVILION				
927.00 1440800 57400				
315410 08/17/2021 PRTR Invoice: 43714	06/30/2021	AP2177		140.00
250 DOUG GOTT & SONS INC				
140.00 1550100 53730				
315411 08/17/2021 PRTR Invoice: 2872776631	06/30/2020	AP2177		57.98
874 STAPLES CREDIT PLAN				
57.98 1440110 53000				
Invoice: 2873019601	06/30/2021	AP2177		998.02
STAPLES CREDIT PLAN				
998.02 1440110 53000				
315412 08/17/2021 PRTR Invoice: 5234	06/30/2021	AP2177		1,150.00
2771 TRIDENT ARMORY				
585.00 1440110 53000				
565.00 1440110 57300				

08/13/2021 10:01
6905lyou

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 4
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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100 General Fund 100-10100 100-20000	2021 12	212	06/30/2021	Ckg-BH General Fund 8066 Accounts Payable	8,321.06	8,321.06
				FUND TOTAL	8,321.06	8,321.06

** END OF REPORT - Generated by Lisa Young **

TOWN OF MOUNT DESERT
ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2178

CHECK DATE: February 1, 2021

CHECK NUMBER: <u>999999999</u>	through	<u>999999999</u>	\$ <u>380.00</u>	Check payments
CHECK NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	ACH Payments
EFT or CK NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 380.00

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

- John B Macauley, Chairman Martha T Dudman
- Matthew J Hart, Vice Chairman Geoffrey V Wood
- Wendy H Littlefield, Secretary



08/13/2021 11:15
6905lyou

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

10100
CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

10100 Ckg-BH General Fund 8066 INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

99999999 02/01/2021 MANL 1465 U S BANK EQUIPMENT FINANCE INC 01312021 01/31/2021 380.00
Invoice: 01312021 January auto disbursement not posted

380.00 1221000 55320 COPIER LEASE CHECK 999999999 TOTAL: 380.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 380.00

TOTAL MANUAL CHECKS 1 380.00

*** GRAND TOTAL *** 380.00

CLERK: 69051you

YEAR PER SRC ACCOUNT	JNL	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	LINE DESC	T	OB	DEBIT	CREDIT
----------------------	-----	----------	----------	-------	-------	-------	--------------	-----------	---	----	-------	--------

2021	8	144					Accounts Payable				380.00	
APP	100-20000	02/01/2021	CASH DISB	LLY			AP CASH DISBURSEMENTS JOURNAL					380.00
APP	100-10100	02/01/2021	CASH DISB	LLY			Ckg-BH General Fund 8066					
							AP CASH DISBURSEMENTS JOURNAL					
							JOURNAL 2021/08/144	TOTAL			380.00	380.00

08/13/2021 11:15
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

P 3
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FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100 General Fund	2021 8	144	02/01/2021			
100-10100				Ckg-BH General Fund 8066	380.00	380.00
100-20000				Accounts Payable		
				FUND TOTAL	380.00	380.00

** END OF REPORT - Generated by Lisa Young **

TOWN OF MOUNT DESERT
ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2208

CHECK DATE: August 17, 2021

CHECK NUMBER: <u>315414</u>	through	<u>315481</u>	\$ <u>341,985.87</u>	Check payments
CHECK NUMBER: <u>315406</u>	through	<u>315407</u>	\$ <u>28,347.14</u>	Electronic payments
EFT NUMBER: <u>2004</u>	through	<u>2016</u>	\$ <u>35,751.16</u>	ACH Payments
EFT or CK NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 406,084.17

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

- | | |
|---------------------------------------|------------------------|
| <u>John B Macauley, Chairman</u> | <u>Martha T Dudman</u> |
| <u>Matthew J Hart, Vice Chairman</u> | <u>Geoffrey V Wood</u> |
| <u>Wendy H Littlefield, Secretary</u> | |



08/13/2021 11:08
6905lyou

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

10100 Ckg-BH General Fund 8066
TYPE VENDOR NAME

CASH ACCOUNT: 100
CHECK NO CHK DATE

INVOICE

INVOICE DTL DESC

INV DATE PO

WARRANT

NET

INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
2004 08/17/2021 EFT Invoice: 412389	2 A C PARSONS LANDSCAPING & GARDEN 412389 Stat. 3 landscaping 312.19 1440330 55200 433 BLDG REPAIR & MAINT-S3 SV	07/31/2021	AP2208		312.19
Invoice: 412274	A C PARSONS LANDSCAPING & GARDEN 412274 1,456.00 6010100 55222 landscaping LANDSCAPING SVCS	07/31/2021	AP2208		1,456.00
2005 08/17/2021 EFT Invoice: 36547	76 BROWNS COMMUNICATIONS INC 36547 40.00 1440330 55400 Radio reprogramming GEN REPAIRS & MAINT	08/04/2021	AP2208		40.00
Invoice: 36545	BROWNS COMMUNICATIONS INC 36545 25.00 1440330 55400 Reprogrammed E4 radio GEN REPAIRS & MAINT	08/04/2021	AP2208		25.00
Invoice: 36546	BROWNS COMMUNICATIONS INC 36546 50.00 1440330 55400 Reprogrammed 2 portable radios GEN REPAIRS & MAINT	08/04/2021	AP2208		50.00
2006 08/17/2021 EFT Invoice: 382395	792 COASTAL ENERGY 382395 141.02 6010100 55200 restroom repair BLDG REPAIR & MAINT	08/02/2021	AP2208		141.02
2007 08/17/2021 EFT Invoice: 2658	1844 COLLIER & FAHEY, PA 2658 186.00 1220770 54500 Legal Counsel police LEGAL	08/02/2021	AP2208		186.00
2008 08/17/2021 EFT Invoice: 42456	175 EMR INC 42456 27,825.54 1551500 55501 July tip fee ts TIPPING FEE EMR	07/31/2021	AP2208		27,825.54
2009 08/17/2021 EFT Invoice: 18034A-13	287 HEDEFINE ENGINEERING & DESIGN INC 18034A-13 417.15 3000052 57710 Final bait house ts CONSTRUCTION	08/07/2021	AP2208		417.15
	2004 TOTAL:				1,768.19
	2005 TOTAL:				115.00
	2006 TOTAL:				141.02
	2007 TOTAL:				186.00
	2008 TOTAL:				27,825.54
	2009 TOTAL:				417.15



08/13/2021 11:08
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 2
apcshdsb

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100 Ckg-BH General Fund 8066
TYPE VENDOR NAME

INVOICE

INV DATE PO

WARRANT

NET

INVOICE DTL DESC

2009 TOTAL: 417.15

2010 08/17/2021 EFT Invoice: 9308635841 947 LAWSON PRODUCTS 9308635841 19.78 1550100 55400 07/20/2021 AP2208

SHOP METRIC NUTS AL
GEN REPAIRS & MAINT

Invoice: 9308635842 9308635842 20.66 1550100 55400 07/20/2021 AP2208

SHOP METRIC NUTS AL
GEN REPAIRS & MAINT

CHECK 2010 TOTAL: 40.44

2011 08/17/2021 EFT Invoice: 0721 B&G 1043 MAIN STREET VARIETY 0721 B&G 569.36 1552000 53710 07/31/2021 AP2208

180.3 GALS B&G Vehicle Fuel-EM
VEHICLE FUEL

Invoice: 0721 HWY 0721 HWY 643.44 1550100 53710 07/31/2021 AP2208

193.9 GALS HWY Vehicle Fuel-EM
VEHICLE FUEL

Invoice: 0721 WW 0721 WW 718.56 1550552 53710 07/31/2021 AP2208

227.3 GALS WW Vehicle Fuel-EM
VEHICLE FUEL

Invoice: 0721 FD 0721 FD 53.80 1440330 53710 07/07/2021 20220001 AP2208

Fuel for T9
VEHICLE FUEL-T9

Invoice: 0721 FD 2 0721 FD 2 62.08 1440330 53710 07/17/2021 20220008 AP2208

20 gal Fuel for T9
VEHICLE FUEL-T9

CHECK 2011 TOTAL: 2,047.24

2012 08/17/2021 EFT Invoice: 100597008 417 MAINE COMMERCIAL TIRE INC 100597008 290.50 1440330 55100 08/10/2021 AP2208

Alignment of E4
VEHICLE REPAIR-06 SMEAL E4

Invoice: 4852975 2142 MODERN PEST SERVICES INC 4852975 89.00 1552000 55400 07/24/2021 AP2208

Pest control pd & fd ts
GEN REPAIRS & MAINT

Invoice: 4858127 4858127 75.00 1440330 55200 07/30/2021 AP2208

Station 2 pest control
BLDG REPAIR & MAINT-S2 SH

CHECK 2012 TOTAL: 290.50



INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
2014 08/17/2021 EFT Invoice: 499326	2611 NO FRILLS OIL COMPANY	08/04/2021	AP2208		164.00
	832.02 1440330 53400 432	354.2 gal Stat. 2 heating oil			832.02
		HEATING FUEL-S2 SH			
2015 08/17/2021 EFT Invoice: 276	1856 TERRYS TANK LLC	08/02/2021	AP2208		1,650.00
	1,650.00 1550552 54610	Clean NEH Contact Chamber and Sludge Disposal-EM			
		SLUDGE DISPOSAL			
2016 08/17/2021 EFT Invoice: 136052678	1553 ULINE, INC	07/13/2021	AP2208		274.06
	274.06 1550100 55400	SHOP SPILL PADS AL			
		GEN REPAIRS & MAINT			
315414 08/17/2021 PRTRD Invoice: 59343	1148 AFLAC	07/31/2021	AP2208		1,725.94
	358.42 100	JULY PREMIUMS			
	142.20 100	AFLAC-Acc			
	379.50 100	AFLAC-Cancer			
	238.56 100	AFLAC-Dental			
	88.84 100	AFLAC-Hosp			
	26.22 100	AFLAC-Life			
	492.20 100	AFLAC-STD			
315415 08/17/2021 PRTRD Invoice: 00000043725	1001 AMERICAN CONCRETE INDUSTRIES	07/27/2021	AP2208		1,428.90
	1,428.90 1550100 53740	DONUT RISERS BJ			
		STORM WATER SUPPLIES			
315416 08/17/2021 PRTRD Invoice: N4370046VH	2462 AMERICAN MESSAGING SERVICES LLC	08/01/2021	AP2208		26.14
	26.14 1550552 54260	Paing Service for WW Alarms-EM			
		TECHNICAL SVCS			

CHECK 2013 TOTAL: 164.00

CHECK 2014 TOTAL: 832.02

CHECK 2015 TOTAL: 1,650.00

CHECK 2016 TOTAL: 274.06

CHECK 2016 TOTAL: 274.06

CHECK 315414 TOTAL: 1,725.94

CHECK 315415 TOTAL: 1,428.90

CHECK 315416 TOTAL: 26.14

CHECK 315416 TOTAL: 26.14



INVOICE DTL DESC

INVOICE

INV DATE

PO

WARRANT

NET

110.75

3488304859

07/15/2021

AP2208

110.75

SHOP TRUCK OIL AND FILTER AL
GEN REPAIRS & MAINT

15.82

3488309778

07/27/2021

AP2208

15.82

Trk#15 parts - M14-22
GEN REPAIRS & MAINT

16.63

3488309777

07/27/2021

AP2208

16.63

Halogen Capsul
VEHICLE REPAIR-18 DODGE RAM

143.20

CHECK 315417 TOTAL:

3.50

C55696

07/09/2021

AP2208

3.50

light bulb
BOAT REPAIRS-WKBOAT

4.49

C55320

07/07/2021 20220002

AP2208

4.49

Battery
GENERAL SUPPLIES

8.99

C55965

07/12/2021 20220003

AP2208

8.99

Toilet brush
GENERAL SUPPLIES

15.44

C56238

07/13/2021 20220009

AP2208

15.44

Shipping
GEN REPAIRS & MAINT

4.49

C56651

07/16/2021 20220013

AP2208

4.49

Fuse
GENERAL SUPPLIES

.60

C57065

07/20/2021 20220011

AP2208

.60

Washer
GENERAL SUPPLIES

7.19

C57073

07/20/2021 20220010

AP2208

7.19

Faucet washer kit
GEN REPAIRS & MAINT

2.69

C57534

07/23/2021 20220004

AP2208

2.69

Tape measure
GENERAL SUPPLIES

1.84

C57430

07/22/2021 20220014

AP2208

1.84

Ass'd nuts,bolts, etc.
GENERAL SUPPLIES



Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

10100 Ckg-BH General Fund 8066

Invoice: C57941	F T BROWN CO	28.26	1440330	53110	C57941	INVOICE	INV DATE	PO	WARRANT	NET
							07/26/2021	20220018	AP2208	28.26
							Shipping GENERAL SUPPLIES			
Invoice: C58363	F T BROWN CO	22.48	1440330	53110	C58363		07/29/2021	20220020	AP2208	22.48
							Garden hose & al. foil GENERAL SUPPLIES			
Invoice: C58475	F T BROWN CO	8.09	1440330	53110	C58475		07/30/2021	20220021	AP2208	8.09
							Broom GENERAL SUPPLIES			
Invoice: C55333	F T BROWN CO	106.15	1550100	53800	C55333		07/07/2021		AP2208	106.15
							Utility Gloves HWY-EM UNIFORMS			
Invoice: B77256	F T BROWN CO	71.91	1550552	54610	B77256		07/01/2021		AP2208	76.39
							10 Bags of Lime, 3/8 Socket-EM SIUDGE DISPOSAL OTHER EQUIPMENT			
Invoice: C55653	F T BROWN CO	234.54	1552000	55400	C55653		07/09/2021		AP2208	234.54
							Scrub Bubl Drop Ins, Trash Bags, Mr Clean-EM GEN REPAIRS & MAINT			
Invoice: C57214	F T BROWN CO	191.63	1550552	53900	C57214		07/21/2021		AP2208	191.63
							Putty Knife, Mop head, Rags, Paper Towels-EM OTHER EQUIPMENT			
Invoice: C57354	F T BROWN CO	18.14	1552000	55400	C57354		07/22/2021		AP2208	18.14
							Gorilla Tape, Chalk Lines-EM GEN REPAIRS & MAINT			
Invoice: C57372	F T BROWN CO	4.13	1550552	53900	C57372		07/22/2021		AP2208	4.13
							PVC Primer-EM OTHER EQUIPMENT			
Invoice: C57824	F T BROWN CO	35.64	1550667	55400	C57824		07/26/2021		AP2208	35.64
							Nuts, Bolts and Screws, Clorox Bleach-EM GEN REPAIRS & MAINT			
Invoice: C58155	F T BROWN CO	61.18	1550100	55400	C58155		07/28/2021		AP2208	61.18
							Shovel and Rake HWY-EM GEN REPAIRS & MAINT			
Invoice: C57872	F T BROWN CO	71.99	1552500	55400	C57872		07/26/2021		AP2208	71.99
							50:1 2CYL Fuel 5GAL-EM GEN REPAIRS & MAINT			
Invoice: C58294	F T BROWN CO	53.99	1552000	55200	C58294		07/29/2021		AP2208	53.99
							LED Strip Light 24-EM BLDG REPAIR & MAINT			



CASH ACCOUNT: 100 | 10100 | Ckg-BH General Fund 8066 | INVOICE | INVOICE DTL DESC | WARRANT | NET
 CHECK NO | CHK DATE | TYPE | VENDOR NAME

PRID	COMMUNICATIONS	INVOICE	INVOICE DTL DESC	WARRANT	NET
315427 08/17/2021 PRID Invoice: 080321	1792 CONSOLIDATED COMMUNICATIONS 55.10 1221000 55120	080321	08/03/2021 Telephone Somesville TELEPHONE-USAGE	AP2208	55.10
			CHECK 315427 TOTAL:		55.10
315428 08/17/2021 PRID Invoice: 072721	1794 CONSOLIDATED COMMUNICATIONS 55.12 1221000 55120	072721	07/27/2021 Telephone E911 TELEPHONE-USAGE	AP2208	55.12
			CHECK 315428 TOTAL:		55.12
315429 08/17/2021 PRID Invoice: 072721	1796 CONSOLIDATED COMMUNICATIONS 120.91 1221000 55120	072721	07/27/2021 Telephone Seal Harbor TELEPHONE-USAGE	AP2208	120.91
			CHECK 315429 TOTAL:		120.91
315430 08/17/2021 PRID Invoice: 072721	1797 CONSOLIDATED COMMUNICATIONS 357.49 1221000 55120	072721	07/27/2021 Telephone Town Office TELEPHONE-USAGE	AP2208	357.49
			CHECK 315430 TOTAL:		357.49
315431 08/17/2021 PRID Invoice: 080321	1801 CONSOLIDATED COMMUNICATIONS 96.31 1221000 55120	080321	08/03/2021 Telephone OC Pump Station TELEPHONE-USAGE	AP2208	96.31
			CHECK 315431 TOTAL:		96.31
315432 08/17/2021 PRID Invoice: MEBAN124807	1398 FASTENAL COMPANY 201.12 1550100 55400	MEBAN124807	07/16/2021 SHOP HAND CLEANER AL GEN REPAIRS & MAINT	AP2208	201.12
			CHECK 315432 TOTAL:		201.12
315433 08/17/2021 PRID Invoice: 197559	215 FIRE TECH & SAFETY OF NEW ENGLAND 197559 2,875.00 1440330 57100	197559	07/30/2021 Hose tester EQUIPMENT	AP2208	2,875.00
			CHECK 315433 TOTAL:		2,875.00

INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
315434 08/17/2021 PRTRD 1514 FIREHOUSE Invoice: 0721	0721	08/10/2021	AP2208		26.00
Firehouse magazine subscription DUES & MEMBERSHIPS					
26.00 1440330 54200		CHECK	315434	TOTAL:	26.00
315435 08/17/2021 PRTRD 1982 FIRSTNET Invoice: 0728202	0728202	07/22/2021	AP2208		133.52
cell phone CELL PHONES-HARBORMASTER					
133.52 6010100 55130 84289		CHECK	315435	TOTAL:	133.52
315436 08/17/2021 PRTRD 1984 FIRSTNET Invoice: 07282021	07282021	07/28/2021	AP2208		527.67
Cell Phone Bill BJ CELL PHONES					
527.67 1550100 55130		CHECK	315436	TOTAL:	527.67
315437 08/17/2021 PRTRD 2438 AT&T MOBILITY Invoice: 07282021	07282021	07/22/2021	AP2208		376.63
cell phone & data bill CELL PHONES					
376.63 1440330 55130		CHECK	315437	TOTAL:	376.63
315438 08/17/2021 PRTRD 2669 AT&T MOBILITY Invoice: 072821	072821	07/28/2021	AP2208		186.10
INTERNET HOT SPOTS EMAIL/INTERNET					
186.10 1221000 55140		CHECK	315438	TOTAL:	186.10
315439 08/17/2021 PRTRD 1985 FIRST NET - NON PUBLIC SAFETY Invoice: 072821	072821	07/28/2021	AP2208		210.07
CELL AND DATE THROUGH 07282021					
-33.56 1220550 55130 87949		CELL PHONES			
44.66 1220550 55130 87949		CELL PHONES			
44.66 1220660 55130		CELL PHONES			
42.65 1220551 55130		CELL PHONES			
111.66 1221000 55140		EMAIL/INTERNET			
		CHECK	315439	TOTAL:	210.07
315440 08/17/2021 PRTRD 2443 AT&T MOBILITY Invoice: 07282021	07282021	07/22/2021	AP2208		352.92
PD Cell Phones 07/2021					
163.88 1440110 55130		CELL PHONES			
48.19 1440110 55130 81911		CELL PHONES-ADMIN ASSIST			
19.20 1440110 55130 84088		CELL PHONES-POLICE CHIEF			



CASH ACCOUNT: 100 | Town of Mount Desert | 10100 | Ck9-BH General Fund 8066 | INVOICE | INV DATE | PO | WARRANT | NET
 CHECK NO | CHK DATE | TYPE | VENDOR NAME | INVOICE DTL DESC

INVOICE	INV DATE	PO	WARRANT	NET
46.88	1440110	55130	84648	CELL PHONES-POLICE LT
45.98	1440110	55130	86748	CELL PHONES-POLICE SGT
28.79	2140115	55130	84088	CELL PHONES-BAR HBR PD
CHECK 315440 TOTAL: 352.92				

INVOICE	INV DATE	PO	WARRANT	NET
60.98	1440330	53710	4309	VEHICLE FUEL-T9
44.34	1440330	53710	4309	VEHICLE FUEL-T9
42.56	1440330	53710	4309	VEHICLE FUEL-T9
12.24	1220660	53710	2702	VEHICLE FUEL-18 CHEV COLO
12.24	1220770	53710	2702	FUEL-CEO 2018 Chev Col
117.09	1440110	53710	4109	VEHICLE FUEL-17 FORD EXP ADM
563.17	1440110	53710	4110	VEHICLE FUEL-18 Dodge Ram
394.18	1440110	53710	4112	VEHICLE FUEL-20 SUV FORD
723.16	1440110	53710	4113	VEHICLE FUEL
74.93	1550552	53710		VEHICLE FUEL
92.02	6010100	53710		VEHICLE FUEL
CHECK 315441 TOTAL: 2,136.91				

INVOICE	INV DATE	PO	WARRANT	NET
6,939.95	6300063	57712		engineer work marina ENGINEERING
CHECK 315442 TOTAL: 6,939.95				

INVOICE	INV DATE	PO	WARRANT	NET
97.60	6010100	53230	671	ice CONCESSION SUPP-Ice
CHECK 315442 TOTAL: 97.60				

INVOICE	INV DATE	PO	WARRANT	NET
75.10	6010100	53230	671	ice CONCESSION SUPP-Ice
CHECK 315442 TOTAL: 75.10				

INVOICE	INV DATE	PO	WARRANT	NET
72.80	6010100	53230	671	ice CONCESSION SUPP-Ice
CHECK 315442 TOTAL: 72.80				

INVOICE	INV DATE	PO	WARRANT	NET
95.90	6010100	53230	671	ice CONCESSION SUPP-Ice
CHECK 315442 TOTAL: 95.90				

INVOICE	INV DATE	PO	WARRANT	NET
40.00	6010100	53230	671	ice CONCESSION SUPP-Ice
CHECK 315442 TOTAL: 40.00				



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CASH ACCOUNT: 100 | 10100 | Ckg-BH General Fund | 8066 | INVOICE | INV DATE | PO | WARRANT | NET
 CHECK NO | CHK DATE | TYPE | VENDOR NAME

INVOICE		INVOICE		INVOICE		INVOICE		INVOICE		INVOICE		INVOICE	
INVOICE	CHK DATE	CHK NO	CHK DATE	CHK NO	CHK DATE	CHK NO	CHK DATE	CHK NO	CHK DATE	CHK NO	CHK DATE	CHK NO	CHK DATE
315444	08/17/2021	PRTD	254	GRAINGER	9001151043	07/26/2021	20220017	AP2208					
Invoice: 9001151043		254		GRAINGER	9001151043	Loctite		GENERAL SUPPLIES					
315445	08/17/2021	PRTD	2741	H E CALLAHAN CONSTRUCTION	20021-5	DPBH VIP	07/22/2021	AP2208					
Invoice: 20021-5		DPBH VIP		H E CALLAHAN CONSTRUCTION	20021-5	DPBH VIP	07/22/2021	AP2208					
Invoice: 20021-5		DPBH VIP		2741	H E CALLAHAN CONSTRUCTION	20021-5	DPBH VIP	07/22/2021	AP2208				
Invoice: 414		2782		EDWARD J HAMELE III	414	Lights repaired/replaced on E4		VEHICLE REPAIR-06	SMEAL E4				
315446	08/17/2021	PRTD	2592	HAMMOND LUMBER COMPANY	4625614	07/16/2021	AP2208						
Invoice: 4644425		2592		HAMMOND LUMBER COMPANY	4625614	MORTAR MIX BJ		STORM WATER SUPPLIES					
Invoice: 4666325		2741		H E CALLAHAN CONSTRUCTION	20021-5	DPBH VIP	07/22/2021	AP2208					
Invoice: 4666325		2741		H E CALLAHAN CONSTRUCTION	20021-5	DPBH VIP	07/22/2021	AP2208					
Invoice: 4650289		272		HANCOCK COUNTY REGISTRY OF DEEDS	081221	LIEN DISCHARGE: 2533 (2), 2035 (2), 2492 (1)		DEED SVCS					
Invoice: 4650289		272		HANCOCK COUNTY REGISTRY OF DEEDS	081221	LIEN DISCHARGE: 2533 (2), 2035 (2), 2492 (1)		DEED SVCS					

CHECK 315443 TOTAL: 381.40

CHECK 315444 TOTAL: 44.01

CHECK 315445 TOTAL: 10,523.62

CHECK 315446 TOTAL: 1,367.50

CHECK 315447 TOTAL: 73.50

CHECK 315448 TOTAL: 95.00



10100 Ckg-BH General Fund 8066 INVOICE INV DATE PO WARRANT NET
INVOICE DTL DESC

315449 08/17/2021 PRTRD 283 HARRIS COMPUTER SYSTEMS (REMIT 1 TRIXT0000636 07/28/2021 AP2208 1,175.00
Invoice: TRIXT0000636 Training/Licenses SOFTWARE-TRIO CASH RECTS

Invoice: TRIMN0000566 HARRIS COMPUTER SYSTEMS (REMIT 1 TRIMN0000566 07/23/2021 AP2208 350.00
TRIO Maint SOFTWARE-TRIO CASH RECTS
CHECK 315449 TOTAL: 1,525.00

315450 08/17/2021 PRTRD 296 HOME DEPOT CREDIT SERVICES 08032 08/02/2021 AP2208 19.97
Invoice: 08032 LIGHT BJ GEN REPAIRS & MAINT
CHECK 315450 TOTAL: 19.97

315451 08/17/2021 PRTRD 876 HYGRADE BUSINESS GROUP INC 715923 07/21/2021 AP2208 3,082.76
Invoice: 715923 1,359.52 1220551 56210 FY22 TXBILLS, TC APPL BRDBAND, PRSTARINOTE, TWNOFFNOT
1,337.44 1220110 56205 PRINTING-TAX BILLS
385.80 1220660 54530 PUBLIC NOTICE
OTHER CONTRACTED SVCS
CHECK 315451 TOTAL: 3,082.76

315452 08/17/2021 PRTRD 995 BENJAMIN JACOBS 41158 08/02/2021 AP2208 599.00
Invoice: 41158 599.00 1552500 55223 Cemetary Mowing 2021 bj CEMETERY SVCS
CHECK 315452 TOTAL: 599.00

315453 08/17/2021 PRTRD 2164 MAINE LOCAL GOVERNMENT HUMAN RESO 07/1/21-6/30/22 07/01/2021 AP2208 70.00
Invoice: 07/1/21-6/30/22 70.00 1220110 54200 Membership dues: Jake Wright and Elizabeth Yeo DUES & MEMBERSHIPS
CHECK 315453 TOTAL: 70.00

315454 08/17/2021 PRTRD 2549 MCKESSON MEDICAL-SURGICAL 27516894 06/26/2021 AP2208 77.56
Invoice: 27516894 77.56 1440330 53110 Exam gloves GENERAL SUPPLIES
CHECK 315454 TOTAL: 77.56

315455 08/17/2021 PRTRD 413 M C M ELECTRIC INC 20867 07/29/2021 AP2208 507.00
Invoice: 20867 507.00 6010100 57121 marina electrical repair EQUIP-MOORINGS/FLOATS
CHECK 315455 TOTAL: 507.00

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

10100 Ckg-BH General Fund 8066

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
Invoice: 20901				
M C M ELECTRIC INC	08/05/2021	20901	AP2208	312.00
312.00 6010100 57121	electrical repair			
	EQUIP-MOORINGS/FLOATS			
Invoice: 20902				
M C M ELECTRIC INC	08/05/2021	20902	AP2208	78.00
78.00 1550552 55405	Evaluated Generator at Town Office per WW-EM			
	GENERATOR SVCS			
	CHECK	315455	TOTAL:	897.00
315456 08/17/2021 PRTD				
1347 KOREY GOODWIN	07/28/2021	15631	AP2208	2,372.80
2,372.80 1552500 55314	PORTAPOTTIES BJ			
	PORTA POTTY SVCS			
	CHECK	315456	TOTAL:	2,372.80
315457 08/17/2021 PRTD				
469 MDI REGIONAL SCHOOL	08/01/2021	0821	AP2208	265,815.58
265,815.58 1995100 59201	Aug-21 Assessment			
	MD HIGH SCHOOL			
	CHECK	315457	TOTAL:	265,815.58
315458 08/17/2021 PRTD				
468 MOUNT DESERT ISLAND HOSPITAL & HE 7222021	07/22/2021		AP2208	125.00
125.00 1440330 52400	Pre-employment physical			
	MEDICAL TESTING			
Invoice: 7222021 PW				
MOUNT DESERT ISLAND HOSPITAL & HE 7222021 PW	07/07/2021		AP2208	50.00
50.00 1220800 54600	RP BAT BJ			
	OUTSIDE LAB/MEDICAL			
	CHECK	315458	TOTAL:	175.00
315459 08/17/2021 PRTD				
2160 COASTAL AUTO PARTS	07/12/2021	411325	AP2208	399.00
399.00 1550100 55400	SHOP JUMPER PACK AL			
	GEN REPAIRS & MAINT			
Invoice: 412174				
COASTAL AUTO PARTS	07/14/2021	412174	AP2208	8.29
8.29 1550100 55400	SHOP FILTER WRENCH AL			
	GEN REPAIRS & MAINT			
Invoice: 415816				
COASTAL AUTO PARTS	07/22/2021	415816	AP2208	47.60
47.60 1550100 55400	SHOP EQUIPMENT PREMIXED GAS AL			
	GEN REPAIRS & MAINT			
Invoice: 417991				
COASTAL AUTO PARTS	07/27/2021	417991	AP2208	9.69
9.69 1550100 55400	SOCKET REPLACEMENT AL			
	GEN REPAIRS & MAINT			



INVOICE DTL DESC

INVOICE

INV DATE PO

WARRANT

NET

Invoice:	420775	420775	08/03/2021	AP2208	73.24
		73.24 1550100 55400	TR#36 LIGHTS AND GREASE AL GEN REPAIRS & MAINT		
		411768	Light bulb		
		9.47 1440330 55100 4304	VEHICLE REPAIR-06 SMEAL E4		9.47
		415925	premixed gallon purchased on 415816		
		-23.80 1550100 55400	GEN REPAIRS & MAINT		-23.80
		418614	warrantly		
		-9.69 1550100 55400	GEN REPAIRS & MAINT		-9.69
		419809	07/31/2021	AP2208	
		44.74 1550552 55210	Super HC IND V-Belt 3VX850-EM PUMP STATION MAINT		44.74
		586701	08/04/2021	AP2208	
		71.40 1550668 55400	Hi Power IND V-Belt B45s-EM GEN REPAIRS & MAINT		71.40
		419804	07/31/2021	AP2208	
		47.15 1220770 55100	CEO Truck Maintenance/Service. VEHICLE REPAIR		47.15
			CHECK 315459 TOTAL:		677.09
			07/01/2021	AP2208	
		100.00 1440110 54200	Annual Membership July 1, 2021 - June 30, 2022 DUES & MEMBERSHIPS		100.00
			CHECK 315460 TOTAL:		100.00
			07/01/2021	AP2208	
		2,810.00 1550100 55400	SIGN POST BJ GEN REPAIRS & MAINT		2,810.00
			CHECK 315461 TOTAL:		2,810.00
			07/08/2021	AP2208	
		97.23 1220110 53000	Copy paper, coffee supplies, glue sticks OFFICE SUPPLIES		97.23
		2890096911	Retractable gel pens		
			07/28/2021	AP2208	
					101.98



315467	08/17/2021	PRTD	2771	TRIDENT ARMORY	5295	07/23/2021	AP2208	28.00	
				Collar Brass UNIFORMS	53800				
				TRIDENT ARMORY	5319	07/30/2021	AP2208	135.98	
				Uniform Pants - Payson UNIFORMS	53800				
							CHECK	315467 TOTAL:	163.98

315468	08/17/2021	PRTD	1737	TIME WARNER CABLE	854714801080221	08/02/2021	AP2208	352.12	
				Internet Fire Station # 2	55150 1737				
							CHECK	315468 TOTAL:	352.12

315469	08/17/2021	PRTD	1616	TIME WARNER CABLE	713662701080321	08/03/2021	AP2208	343.65	
				Internet Fire Station # 3	55150 1616				
							CHECK	315469 TOTAL:	343.65

315470	08/17/2021	PRTD	1370	TIME WARNER CABLE	719743901072821	07/28/2021	AP2208	186.52	
				time warner	55150				
							CHECK	315470 TOTAL:	186.52

315471	08/17/2021	PRTD	1773	TIME WARNER CABLE	859562901073121	07/31/2021	AP2208	448.52	
				Internet Highway Garage	55150 1773				
							CHECK	315471 TOTAL:	448.52

315472	08/17/2021	PRTD	2510	TIME WARNER CABLE	713240201073021	07/30/2021	AP2208	55.00	
				Beech Hill Communications Tower	55150 1771				
							CHECK	315472 TOTAL:	55.00



CHECK NO	CHK DATE	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	WARRANT	NET
315473	08/17/2021	08/17/2021	PRTD	2511 TIME WARNER CABLE	715785501072221	07/22/2021		AP2208	30.00
				Internet Joy Road Communications Tower					
				Invoice: 715785501072221	55150 1771			CABLE/INTERNET-POLICE DEPT	
								CHECK 315473 TOTAL:	30.00
315474	08/17/2021	08/17/2021	PRTD	2512 TIME WARNER CABLE	715785601072221	07/22/2021		AP2208	70.00
				Internet Otter Creek Communications Tower					
				Invoice: 715785601072221	55150 1771			CABLE/INTERNET-POLICE DEPT	
								CHECK 315474 TOTAL:	70.00
315475	08/17/2021	08/17/2021	PRTD	1770 TIME WARNER CABLE	697517601072021	07/20/2021		AP2208	1,909.53
				Internet Town Office					
				Invoice: 697517601072021	55150 1770			CABLE/INTERNET-TOWN OFFICE	
								CHECK 315475 TOTAL:	1,909.53
315476	08/17/2021	08/17/2021	PRTD	1693 TIME WARNER CABLE	697540001080321	08/03/2021		AP2208	454.52
				Internet NEH WWTP					
				Invoice: 697540001080321	55150 1693			CABLE/INTERNET-NEH WWTP	
								CHECK 315476 TOTAL:	454.52
315477	08/17/2021	08/17/2021	PRTD	1465 U S BANK EQUIPMENT FINANCE INC	448933895	07/23/2021		AP2208	104.74
				Scanner Lease					
				Invoice: 448933895	104.74 1221000 55321			LEASE- SCANNER	
								CHECK 315477 TOTAL:	104.74
315478	08/17/2021	08/17/2021	PRTD	737 UNIFIRST CORP	0272847847	07/08/2021		AP2208	165.24
				HWY/MSW/P&C Uniforms-EM					
				Invoice: 0272847847	35.00 1551500 53800			UNIFORMS	
					20.00 1552500 53800			UNIFORMS	
					110.24 1550100 53800			UNIFORMS	
								CHECK 315478 TOTAL:	165.24
								CHECK 315478 TOTAL:	100.99
315479	08/17/2021	08/17/2021	PRTD	1842 VERSANT POWER	10057348-6 072221	07/22/2021		AP2208	144.94
				749 KWH Stat. #3 monthly electricity bill					
				Invoice: 10057348-6 072221	144.94 1440330 55010 433			ELECTRICITY-S3 SV	
								CHECK 315479 TOTAL:	266.23



INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
10523164-0	071921 COMFORT STATION RT 3 BJ ELECTRICITY	07/18/2021	BJ	AP2208	25.73
25.73	1552500 55010				
10057325-8	071921 SEA STREET 407 BJ ELECTRICITY	07/18/2021		AP2208	239.19
239.19	1552000 55010				
10057324-5	071921 SEA ST COMFORT STATION BJ ELECTRICITY	07/19/2021		AP2208	49.69
49.69	1552500 55010				
10057320-7	071921 110 kwh TFL BJ TRAFFIC SIGNALS	07/19/2021		AP2208	32.03
32.03	1440600 55015				
10057321-9	071221 1200 kwh 307 SARGEANT DRIVE BJ ELECTRICITY	07/12/2021		AP2208	15.53
15.53	1550100 55010				
10057346-2	071821 1013 KWH SV Fence PS Electric-EM ELECTRICITY	07/19/2021		AP2208	167.52
167.52	1550667 55010				
10057347-4	071921 1121 SV Library PS Electric-EM ELECTRICITY	07/19/2021		AP2208	183.80
183.80	1550667 55010				
10057344-7	071821 15520 KWH SV WWTP Electric-EM ELECTRICITY	07/18/2021		AP2208	1,543.32
1,543.32	1550667 55010				
10057349-8	071921 375 KWH Babson Creek PS Electric-EM ELECTRICITY	07/19/2021		AP2208	71.83
71.83	1550667 55010				
10003318-8	071921 288 KWH SH Hill PS Electric-EM ELECTRICITY	07/19/2021		AP2208	58.75
58.75	1550668 55010				
10057340-9	072721 621 kwh Stat. 2 monthly electricity bill ELECTRICITY-S2 SH	07/27/2021		AP2208	109.07
109.07	1440330 55010 432				
10057336-1	072621 80 kwh bartlett power ELECTRICITY	07/26/2021		AP2208	27.58
27.58	6010300 55010				

CHECK 315479 TOTAL: 2,668.98

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

10100 Ckg-BH General Fund 8066

CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE

INV DATE PO WARRANT

INVOICE DTL DESC

NET

INVOICE	INV DATE	PO	WARRANT	NET
315480 08/17/2021 PRTD Invoice: IN007701	07/28/2021	AP2208		2,337.07
751 VISION GOVERNMENTAL SOLUTIONS INC IN007701				
REVAL INVOICE				
AS Resv-Reval				
2,337.07	4020600	24207		
Invoice: IN007755	08/01/2021	AP2208		3,500.00
VISION GOVERNMENTAL SOLUTIONS INC IN007755				
CLOUD HOSTING SERVICE				
SOFTWARE RENEW/LIC FEES				
3,500.00	1220660	55330		
CHECK 315480 TOTAL:				
				5,837.07
315481 08/17/2021 PRTD Invoice: 676134	08/04/2021	AP2208		162.91
2319 WS EMERSON COMPANY INC				
Carhartt Winter Jacket for HWY JS-EM				
UNIFORMS				
162.91	1550100	53800		
CHECK 315481 TOTAL:				
				162.91

NUMBER OF CHECKS	COUNT	AMOUNT
81	68	341,985.87
*** CASH ACCOUNT TOTAL ***	13	35,751.16
*** GRAND TOTAL ***		377,737.03



JOURNAL ENTRIES TO BE CREATED

YEAR PER SRC ACCOUNT EFF DATE	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T	OB	DEBIT	CREDIT
2022 2	APP 100-20000	08/17/2021 AP2208	LLY			Accounts Payable			353,887.63	
	APP 100-10100	08/17/2021 AP2208	LLY			AP CASH DISBURSEMENTS JOURNAL				377,737.03
	APP 600-20000	08/17/2021 AP2208	LLY			CKg-BH General Fund 8066			10,542.77	
	APP 300-20000	08/17/2021 AP2208	LLY			Accounts Payable			10,940.77	
	APP 200-20000	08/17/2021 AP2208	LLY			Accounts Payable			28.79	
	APP 400-20000	08/17/2021 AP2208	LLY			Accounts Payable			2,337.07	
						GENERAL LEDGER TOTAL			377,737.03	377,737.03
	APP 100-35060	08/17/2021 AP2208	LLY			DT-MARINA			10,542.77	
	APP 600-35010	08/17/2021 AP2208	LLY			DT Gen fund				10,542.77
	APP 100-35030	08/17/2021 AP2208	LLY			DTF-CAP IMP			10,940.77	
	APP 300-35010	08/17/2021 AP2208	LLY			DT Gen fund				10,940.77
	APP 100-35020	08/17/2021 AP2208	LLY			DTF-SPEC REV			28.79	
	APP 200-35010	08/17/2021 AP2208	LLY			DT Gen fund				28.79
	APP 100-35040	08/17/2021 AP2208	LLY			DT-TRUST			2,337.07	
	APP 400-35010	08/17/2021 AP2208	LLY			DT Gen fund				2,337.07
						SYSTEM GENERATED ENTRIES TOTAL			23,849.40	23,849.40
						JOURNAL 2022/02/60 TOTAL			401,586.43	401,586.43

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100 General Fund	2022 2	60	08/17/2021			
100-10100				Ckg-BH General Fund 8066		377,737.03
100-20000				Accounts Payable	353,887.63	
100-35020				DTF-SPEC REV	28.79	
100-35030				DTF-CAP IMP	10,940.77	
100-35040				DT-TRUST	2,337.07	
100-35060				DT-MARINA	10,542.77	
				FUND TOTAL	377,737.03	377,737.03
200 Special Revenue	2022 2	60	08/17/2021			
200-20000				Accounts Payable	28.79	
200-35010				DT Gen fund		28.79
				FUND TOTAL	28.79	28.79
300 Capital Projects	2022 2	60	08/17/2021			
300-20000				Accounts Payable	10,940.77	
300-35010				DT Gen fund		10,940.77
				FUND TOTAL	10,940.77	10,940.77
400 Investment Trusts-Reserves	2022 2	60	08/17/2021			
400-20000				Accounts Payable	2,337.07	
400-35010				DT Gen fund		2,337.07
				FUND TOTAL	2,337.07	2,337.07
600 Marina	2022 2	60	08/17/2021			
600-20000				Accounts Payable	10,542.77	
600-35010				DT Gen fund		10,542.77
				FUND TOTAL	10,542.77	10,542.77

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
100 General Fund	23,849.40	
200 Special Revenue		28.79
300 Capital Projects		10,940.77
400 Investment Trusts-Reserves		2,337.07
600 Marina		10,542.77
TOTAL	23,849.40	23,849.40

** END OF REPORT - Generated by Lisa Young **



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 69051you | A/P CASH DISBURSEMENTS JOURNAL | apcshdsb

CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066 INVOICE INV DATE PO WARRANT NET
 CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE DTL DESC

315406 08/17/2021 MANL 434 MAINE PUBLIC EMPLOYEES RETIREMENT 0821 07/31/2021 28,145.16
 Invoice: 0821
 28,145.16 100 24753 AUG PREMIUMS
 Mpers-EE & ER CHECK 315406 TOTAL: 28,145.16

315407 08/12/2021 MANL 1511 MAINE PUBLIC EMPLOYEES RETIREMENT 0731 07/31/2021 201.98
 Invoice: 0731
 136.32 100 24750 JULY PREMIUMS
 22.36 100 24751 MPERS-Basic
 43.30 1220800 52210 Mpers-Supp
 LIFE INS-OVER 50K CHECK 315407 TOTAL: 201.98

NUMBER OF CHECKS 2 *** CASH ACCOUNT TOTAL *** 28,347.14

TOTAL MANUAL CHECKS COUNT AMOUNT
 2 28,347.14

*** GRAND TOTAL *** 28,347.14

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

CLERK: 69051you

YEAR PER	JNL	JNL	REF 1	REF 2	REF 3	ACCOUNT DESC	T	OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
2022	2	62				Accounts Payable			28,347.14	
APP 100-20000	08/17/2021	CASH DISB LLY				AP CASH DISBURSEMENTS JOURNAL				
APP 100-10100	08/17/2021	CASH DISB LLY				Ckg-BH General Fund 8066				28,347.14
						AP CASH DISBURSEMENTS JOURNAL				
						JOURNAL 2022/02/62	TOTAL		28,347.14	28,347.14

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100	General Fund	2022	2	08/17/2021			
	100-10100				Ckg-BH General Fund		28,347.14
	100-20000				Accounts Payable	28,347.14	
					FUND TOTAL	28,347.14	28,347.14

** END OF REPORT - Generated by Lisa Young **

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2206

CHECK DATE: August 6, 2021

CHECK NUMBER:	<u>315402</u>	through	<u>315402</u>	\$ <u>6,501.31</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	Electronic payments
EFT NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 6,501.31

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman Martha T Dudman

Matthew J Hart, Vice Chairman Geoffrey V Wood

TOWN OF MOUNT DESERT
PAYROLL WARRANT

WARRANT PR# 2203

CHECK DATE: August 6, 2021

ADVICE NUMBERS: 12765 through 12819

CHECK NUMBERS: 65227 through 65245

TOTAL DISBURSEMENTS: \$ 130,854.30

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

Geoffrey V Wood

Lisa Young

From: John Macauley <jbmacauley3@gmail.com>
Sent: Wednesday, August 4, 2021 10:34 AM
To: Lisa Young
Subject: Re: Warrant AP#2206 & PR#2203 Approval Request

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Looks good!

On Wed, Aug 4, 2021 at 9:47 AM Lisa Young <financeclerk@mtdesert.org> wrote:

Good Morning!

Attached are the following warrants for approval:

Accounts Payable	#2206	total of	\$6,501.31
Payroll	#2203	total of	\$130,854.30

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will "will reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young



Lisa Young,

Finance Clerk, Tax Collector

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

--

John B Macauley, Ph.D. P.O. Box 172 Seal Harbor, Maine 04675

**TOWN OF MOUNT DESERT
 BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

WARRANT AP# 2207

CHECK DATE: August 11, 2021

CHECK NUMBER:	<u>315403</u>	through	<u>315405</u>	\$	<u>16,953.88</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$	<u>-</u>	Electronic payments
EFT NUMBER:	<u>2001</u>	through	<u>2001</u>	\$	<u>65,158.20</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$	<u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 82,112.08

This is to certify that there is due and chargeable to the appropriations listed above
 the sum set against each name and you are directed to pay unto the parties
 named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

Geoffrey V Wood

Lisa Young

From: Matthew Hart <matt@theneighborhoodhouse.com>
Sent: Friday, August 13, 2021 12:02 PM
To: Lisa Young
Subject: Re: REVISED: Warrant AP#2207 State Fees/Payroll Benefits

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I approve AP Warrant #2207.

Thanks!
-Matt

Matthew Hart

Community Relations Director
The Neighborhood House | 207-276-5039
End of Main Street | Northeast Harbor, ME

From: Lisa Young <financeclerk@mtdesert.org>
Date: Friday, August 13, 2021 at 11:43 AM
To: Geoffrey Wood <gwood@mtdesert.org>, "jbmacauley3@gmail.com" <jbmacauley3@gmail.com>, Martha Dudman <martha.dudman@gmail.com>, Matt Hart <matt@theneighborhoodhouse.com>
Cc: Jake Wright <financedirector@mtdesert.org>
Subject: REVISED: Warrant AP#2207 State Fees/Payroll Benefits

Good Afternoon!

Attached is Accounts Payable Warrant #2207 (for Payroll and/or State Fees) in the amount of \$82,112.08 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young



Lisa Young,
Deputy Treasurer, Tax Collector
Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 15443

Check Batch: 10482
 Check Header: (N/A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
10482	19901	08/04/2021	1160	AMAZON	0.00	261.04
	19902	08/04/2021	1215	AOS #91 <i>OT Costs 2020-2021</i>	0.00	11,522.20
	19903	08/04/2021	1700	BLICK ART MATERIALS	0.00	426.30
	19904	08/04/2021	1975	CARDMEMBER SERVICE	0.00	2,192.18
	19905	08/04/2021	2040	CENTER FOR RESPONSIVE SCHOOLS, INC.	0.00	92.00
	19906	08/04/2021	2300	CLEAN-O-RAMA <i>Supplies</i>	0.00	2,529.75
	19907	08/04/2021	4120	ELLSWORTH CHAIN SAW <i>Mower Kit</i>	0.00	809.98
	19908	08/04/2021	4180	F.T. BROWN CO.	0.00	145.47
	19909	08/04/2021	4585	GROUP DYNAMIC, INC. <i>HRA - August</i>	0.00	112.50
	19910	08/04/2021	5046	INTELEXIA USA, LLC <i>Spec teaching supplies</i>	0.00	662.00
	19911	08/04/2021	5229	JOHNSON, BETHANY <i>Reimb- Conference</i>	0.00	173.41
	19912	08/04/2021	5400	LAKESHORE LEARNING MATERIALS	0.00	38.98
	19913	08/04/2021	5870	MAINE DEPARTMENT OF LABOR - BUC	0.00	44.05
	19914	08/04/2021	5910	MAINE PAPER & JANITORIAL PRODUCTS <i>unemployment</i>	0.00	1,984.26
	19915	08/04/2021	6205	MDI REGIONAL SCHOOL DISTRICT <i>Other Reimb- August</i>	0.00	13,459.86
	19916	08/04/2021	6314	MINUTEMAN SECURITY TECHNOLOGIES <i>Security</i>	0.00	2,462.00
	19917	08/04/2021	6390	MOUNT DESERT ISLAND HOSPITAL <i>Bus Physicde</i>	0.00	125.00
	19918	08/04/2021	6600	NCS PEARSON INC.	0.00	374.18
	19919	08/04/2021	6805	NORTHEAST HARBOR LIBRARY <i>Library Services</i>	0.00	54,000.00
	19920	08/04/2021	6938	OTELCO <i>Phone</i>	0.00	293.46
	19921	08/04/2021	7180	PINE STATE ELEVATOR CO. <i>Inspection</i>	0.00	693.94
	19922	08/04/2021	7463	QUILL CORP. <i>Class Supplies</i>	0.00	1,886.96
	19923	08/04/2021	7463	QUILL CORP.	0.00	0.00
	19924	08/04/2021	7800	S R TRACY INC	0.00	399.13
	19925	08/04/2021	7885	SARGENT, LEON <i>Phone</i>	0.00	50.00
	19926	08/04/2021	8010	SCHOOL SPECIALTY, LLC	0.00	32.44
	19927	08/04/2021	4152	VERSANT POWER	0.00	2,518.66

Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
Totals:					0.00	\$97,289.75

WARRANT # 2

DATE: 8/4/21

Marc Edward Gagne, Ed.D.

 DocuSigned by:
Brian Hinkel
 FINANCE OFFICER

 DocuSigned by:
Dr. Susan Macleod
 FINANCE OFFICER

 DocuSigned by:
J. Johnson
 FINANCE OFFICER

FINANCE OFFICER

27 Checks Listed.

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 15456

Include Authorization Codes: Yes
Batch: 10477
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
	08/06/2021	IRS	INTERNAL REVENUE SERVIC		8,964.69	8,964.69	0.00	0.00	
	08/06/2021	STAT	TREASURER, STATE OF MAIN		3,025.00	3,025.00	0.00	0.00	
47380	08/06/2021	311	LAURA-JEAN BEAL	1	2,440.38	1,929.72	1,929.72	0.00	
47381	08/06/2021	11	KELLY S. BEAULIEU	1	2,785.45	1,870.63	1,870.63	0.00	
47382	08/06/2021	463	RENE L. BECKER	1	1,654.40	1,230.21	1,230.21	0.00	
47383	08/06/2021	266	JULIANNA R. BENNOCH	1	5,034.39	3,642.80	3,642.80	0.00	
47384	08/06/2021	314	ANDREW J. CARLSON	1	1,719.23	1,256.30	1,256.30	0.00	
47385	08/06/2021	337	AMBER G. CHARRON	1	2,093.57	1,443.93	1,443.93	0.00	
47386	08/06/2021	91	JUDITH CULLEN	1	2,065.38	1,553.35	1,553.35	0.00	
47387	08/06/2021	308	Gloria A. Delsandro	1	3,961.65	2,843.45	2,843.45	0.00	
47388	08/06/2021	43	SARAH R. DUNBAR	1	2,094.23	1,578.08	1,578.08	0.00	
47389	08/06/2021	52	WANDA J. FERNALD	1	2,849.76	1,869.71	1,869.71	0.00	
47390	08/06/2021	63	HEATHER M. GRAVES	1	2,411.53	1,575.26	1,575.26	0.00	
47391	08/06/2021	65	GAYLE M. GRAY	1	4,351.49	3,134.63	3,134.63	0.00	
47392	08/06/2021	331	RUSSELL W. GRAY	1	425.52	392.97	392.97	0.00	
47393	08/06/2021	595	WILLIAM HERRMANN	1	545.40	471.02	471.02	0.00	
47394	08/06/2021	477	ANGELIQUE E. HODGDON	1	1,110.29	731.30	731.30	0.00	
47395	08/06/2021	313	ANDREA W. HOWELL	1	1,955.53	1,568.47	1,568.47	0.00	
47396	08/06/2021	293	Amy L. James	1	2,632.69	1,803.15	1,803.15	0.00	
47397	08/06/2021	90	REBECCA A. JARVIS	1	2,325.00	1,597.19	1,597.19	0.00	
47398	08/06/2021	312	BETHANY G. JOHNSON	1	1,666.16	1,384.36	1,384.36	0.00	
47399	08/06/2021	291	PATRICIA A. KELLEY	1	448.60	377.54	377.54	0.00	
47400	08/06/2021	292	TARA MCKERNAN	1	2,303.26	1,667.94	1,667.94	0.00	
47401	08/06/2021	490	ANNA D. MONTE	1	180.00	163.62	163.62	0.00	
47402	08/06/2021	461	JANET NORDELUS	1	2,079.16	1,421.64	1,421.64	0.00	
47403	08/06/2021	237	JUSTIN B. NORWOOD	1	2,219.23	1,759.35	1,759.35	0.00	
47404	08/06/2021	238	WENDELL L. OPPEWALL	1	1,286.46	731.58	731.58	0.00	
47405	08/06/2021	240	JEANNE C. OTT	1	3,236.26	2,308.19	2,308.19	0.00	
47406	08/06/2021	275	JOELLE A. RUDDY	1	2,526.92	1,952.18	1,952.18	0.00	
47407	08/06/2021	74	LEON E. SARGENT	1	2,094.40	1,407.05	1,407.05	0.00	
47408	08/06/2021	120	KAREN L. SHARPE	1	1,260.90	980.31	980.31	0.00	
47409	08/06/2021	375	KATHLEEN C. ST DENIS	1	2,767.30	1,625.63	1,625.63	0.00	
47410	08/06/2021	404	KERRY L. TAYLOR	1	2,557.69	1,897.53	1,897.53	0.00	
47411	08/06/2021	476	BRUCE L. TRIPP	1	817.20	673.88	673.88	0.00	
47412	08/06/2021	459	SHANNON L. WESTPHAL	1	1,988.46	1,551.28	1,551.28	0.00	
47413	08/06/2021	448	JACQUELINE A. WHEATON	1	2,450.00	1,742.23	1,742.23	0.00	
47414	08/06/2021	307	LAUREN M. WHITE	1	200.00	178.52	178.52	0.00	
					84,527.58	64,304.69	52,315.00	0.00	

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 15456

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
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Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	0	0.00
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	35	52,315.00
	ACH Employee Credits	35	52,315.00
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	0	0.00
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
	ACH Online Payments	0	0.00
Taxes	EFTPS Payment - Debit	2	11,989.69

WARRANT # 3
PAID AUG 06 2021
 DATE: _____

Mark Edward Gaurin, Ed.D.

 SUPERINTENDENT

 FINANCE OFFICER

 FINANCE OFFICER

 FINANCE OFFICER

 FINANCE OFFICER

 FINANCE OFFICER

 FINANCE OFFICER

 FINANCE OFFICER