



Town of Mount Desert  
Selectboard  
Agenda

**Regular Meeting**

**Monday, November 6, 2023**

**Location: Board Members Town Office Conference Room; Public via Zoom - see final page for connection details. Per Maine CDC, COVID transmission rate is LOW; masks are not required.**

**The regular meeting will begin immediately following the Executive Session.**

- I. Call to order at 6:00 p.m.**  
*Public please hold comments until the Selectboard Chairman opens the agenda items for public comment. When addressing the Board, state your FULL NAME (both in person and on Zoom). It is suggested that you enter your full name as your ID on Zoom.*
- II. Executive Session**
  - A. Pursuant to 1 MRS§405(6)(E) – Consultation between the Board and its attorney concerning the rights and duties of the Board, in a pending Code Enforcement matter*
- III. Minutes**
  - A. Approval of minutes from October 16, 2023 meeting*
- IV. Appointments/Recognitions/Resignations**
  - A. Request appointment of Mae Wyler as Director of Finance effective November 13, 2023*
  - B. Request appointment of Joseph Accomando as full time Building and Grounds effective on or before November 07, 2023, and, that he be appointed at the probationary rate of pay of \$23.28 per hour, increasing to \$24.50 per hour after successfully completing the six-month probationary period*
  - C. Request appointment of Todd Dailey Jr. to the vacant full time Refuse Packer Driver position effective on or after November 07, 2023, at the six-month probationary rate of \$22.72 per hour, and increasing to \$23.92 per hour after successfully completing the six-month probationary period*
  - D. Request appointment of Gail Marshall as Regular Member of the Planning Board*
  - E. Accept resignation of Dave Ashmore from the Planning Board*
- V. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
  - A. Department Reports: Highway, Buildings & Grounds, and Waste Management*
  - B. Hancock County Commissioners Meeting Minutes from October 3, 2023*
  - C. State Valuation Report*
- VI. Selectboard's Reports**

**VII. Unfinished Business**

- A. *Review and accept bid from Atlantic Landscape Construction for Seal Harbor Beach stabilization and authorize Public Works Director to contract for same on behalf of Town*

**VIII. New Business**

- A. *Consideration of retaining the services of the Vortex Company to apply a geopolymer coating to the Gilpatrick Cove pump station’s wet well that will restore its structural integrity at a cost of \$24,400 with said funds to be used from the Wastewater Capital Reserve Account Number 4050500-24501 that has an approximate balance of \$124,744 with a prior encumbrance of \$25,250 for FY24 Inspection Services leaving, if approved, an unencumbered balance of \$75,094 in the reserve account and request authorization for Wastewater Superintendent Montague to execute all necessary documents on behalf of the Town*
- B. *Discuss location of the 2024 Open-floor Town Meeting*
- C. *Boston Post Cane recipient search*
- D. *Consider the removal of Gloria Delsandro, former principal, and Angelique Hodgdon, employment change as of November 10, 2023, and Jake Wright, former Finance Director, as authorized signers on the Bar Harbor Banking and Trust Mount Desert Elementary School checking account ending in 7766 and adding Heather Dorr, current principal as an authorized signer, with the approval of the Mount Desert School Board Committee as noted in the memo from Deputy Treasurer, Lisa Young, effective upon selectboard approval*
- E. *Request the Approval of Mae Wyler as authorized signer on the Town of Mount Desert’s Bar Harbor Banking & Trust and the First National Bank accounts listed in the memo from Deputy Treasurer, Lisa Young along with current authorized signers additionally listed in the memo effective November 13, 2023*
- F. *Request the removal of Jake Wright, former Finance Director from all Bar Harbor Banking and Trust and The First National Bank accounts as noted in the memo from Deputy Treasurer, Lisa Young effective November 13, 2023*

**IX. Other Business** *(Addendum items may be considered at the Selectboard’s discretion via majority vote to do so under Other Business or out of order.)*

- A. *Such other business as may be legally conducted*

**X. Treasurer’s Warrants**

- A. *Approve & Sign Treasurer’s Warrant as shown below:*

Town Invoices	AP#2429	11/7/2023	\$876,401.48
<b>Total</b>			<b>\$876,401.48</b>

- B. *Approve Signed Treasurer’s Payroll, State Fees, & PR Benefit Warrants as shown below:*

State Fees & PR Benefits	AP#2426	10/18/2023	\$1,909.56
	AP#2427	10/26/2023	\$84,653.85

Selectboard Meeting Agenda November 6, 2023

	AP#2428	11/1/2023	\$1,789.00
Town Payroll	PR#2410	10/27/2023	\$154,306.50
	PR#2411	10/30/2023	\$77.34
<b>Total</b>			<b>\$242,736.25</b>

*C. Acknowledge Treasurer’s Town Voided Disbursements & School Board AP/Payroll Warrants as shown below:*

School Invoices	AP#5	11/2/2023	\$52,746.58
School Payroll	PR#9	10/27/2023	\$184,346.52
Voided Disbursements	V#2403	10/31/2023	-\$237.14
	V#2410	10/27/2023	-\$677.01
<b>Total</b>			<b>\$236,178.95</b>

<b>Grand Total</b>			<b>\$1,355,316.68</b>
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**XI. Adjournment**

The next regularly scheduled meeting is at 6:30 p.m., Monday, November 20, 2023 in the Meeting Room, Town Hall, Northeast Harbor

The Town of Mount Desert is inviting you to a scheduled Zoom meeting. You can call in through any of the listed phone numbers or connect with a computer via the web link. You **will need to enter the meeting ID** to get access to the meeting.

Join Zoom Meeting

[https://us02web.zoom.us/j/248566175?pwd=RmozZjBOVWhUTQrRXR5QzFEZEEyQT09\\$1,355,993.69](https://us02web.zoom.us/j/248566175?pwd=RmozZjBOVWhUTQrRXR5QzFEZEEyQT09$1,355,993.69)

**Meeting ID: 248 566 175**

**Password: 919872**

One tap mobile

+13126266799,,248566175#,,,,0#,,919872# US (Chicago)  
 +16468769923,,248566175#,,,,0#,,919872# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)	+1 408 638 0968 US (San Jose)
+1 646 876 9923 US (New York)	+1 669 900 6833 US (San Jose)
+1 301 715 8592 US (Germantown)	+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)	

Zoom security now requires a password on all zoom meetings, so the recurring selectboard meeting now has a password.



# MINUTES



**Town of Mount Desert  
Selectboard Minutes  
October 16, 2023**

**Board Members Present:** Rick Mooers, Chair John Macauley, Martha Dudman, Wendy Littlefield, Geoffrey Wood

**Town Officials Present:** Tax Assessor Kyle Avila, Town Manager Durlin Lunt, Town Clerk Claire Woolfolk, Finance Clerk Lisa Young, Fire Chief Mike Bender, Public Works Director Brian Henkel

Members of the Public were also present.

**I. Call to order at 6:30 p.m.**

Chair Macauley called the Meeting to order at 6:30p.m.

**II. Minutes**

*A. Approval of minutes from October 2, 2023 meeting*

MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, approval of the October 2, 2023 Minutes as presented.  
Motion approved 5-0.

**III. Appointments/Recognitions/Resignations**

*A. Appointment of Justin Kelley as Mechanical Equipment Operator (MEO II) at an hourly rate of \$26.24 per hour*

MOTION: Ms. Dudman moved, with Mr. Mooers seconding, appointment of Justin Kelley as Mechanical Equipment Operator (MEO II) at an hourly rate of \$26.24 per hour as presented.

It was confirmed the position was adequately posted.

Motion approved 5-0.

*B. Request appointment of Jonathon Zumwalt as Full-time Firefighter/EMT at the probationary base rate of \$27.56, effective August 14, 2023*

MOTION: Ms. Dudman moved, with Mr. Mooers seconding, appointment of Jonathon Zumwalt as Full-time Firefighter/EMT at the probationary base rate of \$27.56, effective August 14, 2023 as presented.

Motion approved 5-0.

*C. Appointment of Carrie Eason as Warden for the November 7, 2023 State Election*

MOTION: Mr. Mooers moved, with Ms. Dudman seconding, appointment of Carrie Eason as Warden for the November 7, 2023 State Election as presented.

Motion approved 5-0.

1 **IV. Consent Agenda**

2 *A. Thank you notes from Hancock County SPCA and Mount Desert Chamber of Commerce*

3 *B. Hancock County Commissioners Special Meeting Minutes from September 27, 2023*

4 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, acceptance of the Consent Agenda  
5 as presented.

6 Motion approved 5-0.

7

8 **V. Selectboard's Reports**

9 Ms. Littlefield inquired about the paving going on in Town. Public Works Director Henkel  
10 reported Oak Hill Road, a portion of Beech Hill Road, and a portion of Joy Road are being  
11 paved. Whitney Farm Road was paved in the recent past.

12

13 **VI. Unfinished Business**

14 *A. Public Space Special Event Application –Garden Club of Mount Desert – Tracy Combs; Seal*  
15 *Harbor Village Green; Saturday, July 27, 2024 10am – 4:00 pm; to include parking plan*

16 Technical Difficulties forced discussion to occur later in the Meeting.

17

18 The Board reviewed the Application.

19

20 Ms. Combs noted that changes to the venue logistics included creating two different tour times,  
21 in the morning and in the afternoon. This change will significantly smooth out the traffic flow.  
22 If the Seal Harbor Library were to use a larger tent for their book sale, the Garden Club might be  
23 interested in working with them, but it had not been discussed. Ms. Combs noted there will be  
24 limited parking available at each of the houses, as available, on the tour.

25

26 MOTION: Ms. Dudman moved, with Mr. Mooers seconding, approval of Public Space Special  
27 Event Application – Garden Club of Mount Desert – Tracy Combs; Seal Harbor Village Green;  
28 Saturday, July 27, 2024 10am – 4:00 pm; to include parking plan as presented.

29 Motion approved 5-0.

30

31 *B. Sign contract with Harris Local Government for Government Window-Online payments;*  
32 *service will benefit customers paying via credit card – details to be presented at selectboard*  
33 *meeting*

34 Finance Clerk Young explained this service will lower the cost to pay bills online and can accept  
35 echecks. Changing interest rate percentages will be easier as well. Recurring payments and  
36 accounts can be created in the system. The contract will allow the Town to lock in at today's  
37 rates. Implementation will be coordinated with the Trio upgrade, and will likely occur before  
38 summer of 2024. Tutorials for the public will be available.

39

40 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, approval and signature of  
41 contract with Harris Local Government for Government Window-Online payments; service will  
42 benefit customers paying via credit card – details to be presented at selectboard meeting as  
43 presented.

44 Motion approved 5-0.

45

46



1 *C. Dates for Third Party Funding Request application review*

2 Town Clerk Woolfolk noted the form needs to be finalized for the website. After some  
3 discussion, the beginning of February was agreed on as the third-party submission deadline, with  
4 February 26, 2024 being the date to review requests. Clerk Woolfolk suggested the 26<sup>th</sup> could  
5 also be the second Selectboard meeting that month.

6  
7 Clerk Woolfolk noted that without moving any other third-party requests to the MOU process,  
8 there are approximately 30 third-party requesters. If more were moved to the MOU process that  
9 number would decrease. And there are usually a few requesters that don't request.

10  
11 Applications are usually due at the beginning of February.

12  
13 MOTION: Ms. Dudman moved, with Mr. Wood seconding, scheduling the third-party request  
14 discussion for February 26, 2024, and using the February 26<sup>th</sup> meeting in place of the standard  
15 February 20, 2024 Selectboard Meeting.

16 Motion approved 5-0.

17  
18 *D. Review location for November 6 selectboard meeting (venue change for election)*

19 Town Manager Lunt suggested the meeting be Zoom-only for members of the public.  
20 Selectboard Members and Town Personnel could meet in the conference room. Or the meeting  
21 could be moved to another venue, such as the library.

22  
23 MOTION: Ms. Littlefield moved, with Mr. Wood seconding, to hold the November 6, 2023  
24 Meeting via Zoom only for the public, with Board Members and personnel in the conference  
25 room.

26 Motion approved 5-0.

27  
28 **VII. New Business**

29 *A. 2024 Interim Revaluation Real Estate Adjustments*

30 Tax Assessor Avila reported that another re-evaluation will be necessary. Property sales prices  
31 are rising at an unprecedented rate throughout the Town, and across the state and coast as well.  
32 Assessor Avila is trying to stay proactive in keeping assessments in line. Adjustments haven't  
33 been finalized; Assessor Avila is still collecting data. Work is occurring on property values, and  
34 Assessor Avila intends to work on values in February/March of 2024, sending notice in time for  
35 discussions with landowners, and commitment in Summer, 2024. Valuations will go up at a  
36 variable rate, depending on what village the property is in and the type of property. It won't be  
37 an across-the-board increase. He noted historically a 1-2% increase was normal in a year; rates  
38 have increased 30% over the past two years.

39  
40 *B. Consideration to release up to \$45,000.00 from the Fire Equipment Reserve account, #*  
41 *4040300-24471, and authorize the Fire Chief to use such funds for the purpose of purchasing*  
42 *structural firefighting gear*

43 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, to release up to \$45,000.00 from  
44 the Fire Equipment Reserve account, # 4040300-24471, and authorize the Fire Chief to use such  
45 funds for the purpose of purchasing structural firefighting gear as presented.

46 Motion approved 5-0.

1 **VIII. Other Business**

2 A. *Such other business as may be legally conducted*

3 There was no Other Business.

4

5 **IX. Treasurer's Warrants**

6 A. *Approve & Sign Treasurer's Warrant as shown below:*

Town Invoices	AP#2425	10/4/2023	\$1,196,001.88
<b>Total</b>			<b>\$1,196,001.88</b>

7 MOTION: Mr. Wood moved, with Ms. Littlefield seconding, approval and signature of  
8 Treasurer's Warrant as shown above.

9 Motion approved 5-0.

10

11 B. *Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown below:*

State Fees & PR Benefits	AP#2422	10/4/2023	\$4,751.88
	AP#2424	10/12/2023	\$74,333.51
Town Payroll	PR#2409	10/13/2023	\$158,348.28
<b>Total</b>			<b>\$237,433.67</b>

12 MOTION: Mr. Wood moved, with Ms. Dudman seconding, approval of Signed Treasurer's  
13 Payroll, State Fees, & PR Benefit Warrants as shown above.

14 Motion approved 4-0-1 (Littlefield in Abstention).

15

16 C. *Acknowledge Treasurer's Town Voided Disbursements & School Board AP/Payroll  
17 Warrants as shown below:*

School Invoices	AP#4	10/4/2023	\$74,339.68
School Payroll	PR#8	10/13/2023	\$101,428.76
Voided Disbursements	V#2402	10/2/2023	-\$50,214.33
Reissue of Void	AP#2423	10/6/2023	50,214.33
<b>Total</b>			<b>\$175,768.44</b>

18 MOTION: Mr. Wood moved, with Ms. Dudman seconding, acknowledgment of Treasurer's  
19 Town Voided Disbursements & School Board AP/Payroll Warrants as shown above.

20 Motion approved 5-0.

21

<b>Grand Total</b>			<b>\$1,609,203.99</b>
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22

23 **X. Adjournment**

24 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, to adjourn.

25 Motion approved 5-0.

26

27 The Meeting adjourned at 6:59 p.m.

28

29 Respectfully Submitted,

30

31

32 Geoffrey Wood

**APPOINTMENTS**

**RECOGNITIONS**

**RESIGNATIONS**





## ***Town of Mount Desert***

John B. Macauley Chair Selectboard  
21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232

Web Address [www.mtdesert.org](http://www.mtdesert.org)  
[manager@mtdesert.org](mailto:manager@mtdesert.org)

**To:** Selectboard

**From:** Town Manager

**Date:** November 3, 2023

**Subject:** Consider Approval for Mae Wyler to become Director of Finance

I am pleased to nominate Mae Wyler as Director of Finance for the Town of Mount Desert. Mae is an experienced governmental accountant currently serving as Deputy Finance Director for the City of Ellsworth, Maine. Ellsworth has a budget similar in size and complexity to Mount Desert. Mae has experience in resolving audit discrepancies, tax law, vendor payments, and budgeting. She is familiar with MUNIS software through her experience in Ellsworth.

Mae earned her bachelor's degree in accounting, Magna Cum Laude from Texas State University, San Marcos. I look forward to her joining the Mount Desert team.



## *Town of Mount Desert*

21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248  
Telephone 207-276-5744 Fax 207-276-4152  
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## **MEMO**

To: Brian Henkel, Public Works Director  
From: Ben Jacobs, Highway Supt.  
Re: Buildings and Grounds Opening  
Date: October 19, 2023

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I recently interviewed Joseph Accomando who is interested in the vacant Buildings and Grounds position. Joseph has worked for the town part time in the summer months since 2019, mowing at the marina and learned of the vacancy through our employees and through advertising. Joseph has done an excellent job working for the town as a part time employee.

I would like to recommend Joseph be hired to fill the vacant full time Buildings and Grounds position in the Public Works Department. This recommendation is based on the information provided by him when I interviewed him, review of his application, and previous work history with the town. He presently holds a Class C drivers license. Joseph said he would accept an offer of employment from us if one was offered to him and understands his appointment is contingent on being appointed by the Select board to the position. He understands the Town has an agreement with Teamsters Union Local 340.

As such, I request Joseph be appointed to the vacant full time Building and Grounds effective on or before November 07, 2023, and, that he be appointed at the six probationary rate of pay of \$23.28 per hour, increasing to \$24.50 per hour after successfully completing the six month probationary period.

Thank you for your consideration of my recommendation.

Cc. Zach Harris, Human Resources  
Durlin Lunt Jr., Town Manager  
Claire Woolfolk, Town Clerk



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### **MEMO**

To: Brian Henkel, P.W. Director  
From: Ben Jacobs, P.W Superintendent  
Re: Refuse Packer Driver  
Date: November 02, 2023

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I recently interviewed Todd Dailey Jr. who is interested in the vacant Refuse Packer Driver position. Todd learned about the vacancy through advertising and had spoken to some of the town's employees prior to his job interview with me.

I would like to recommend Todd be hired to fill the vacant full time Refuse Packer position in the Public Works Department. This recommendation is based on the information provided by him when I interviewed him and a review of his application. He presently holds a Class C driver's license. He understands that he will need to get his Class B driver's license within six months of his date of hire. Todd said he would accept an offer of employment from us if one was offered to him. He understands his appointment is contingent on being appointed by the Select board to the position along with successfully passing a preemployment D.O.T physical and drug test. He understands the Town has an agreement with Teamsters Union Local 340.

As such, I request Todd be appointed to the vacant full time Refuse Packer Driver position effective on or after November 07, 2023, at the six-month probationary rate of \$22.72 per hour, and increasing to \$23.92 per hour after successfully completing the six-month probationary period.

Thank you for your consideration of my recommendation.

Cc.

Zach Harris, Human Resources

Durlin Lunt Jr., Town Manager

Claire Woolfolk, Town Clerk

**From:** [William Hanley](#)  
**To:** [Town Clerk](#); [Gail Marshall](#); [Kim Keene](#); [David Ashmore](#)  
**Subject:** Re: Planning board position  
**Date:** Thursday, October 26, 2023 10:00:04 AM

---

Claire,

Hey one PB procedural item to please convey to the BOS...

At the 10/25 PB hearing last night the PB realized we need to have a vote to make a recommendation to the BOS that Gail become a voting regular member of the board, which we did unanimously, as Dave is losing his residency on 10/30 due to the pending sale of his property in Hall Quarry.

However I also received a 10/25 email from Dave Ashmore saying that he is not planning to give his formal resignation from the PB until after a successful closing on 10/30. To date, he has only conveyed his leaving verbally to the PB.

So I have not yet received Dave's official resignation, as he's waiting on the outcome of the closing, but please let the BOS know of his intended departure and Gail's desire to become a full voting member. I would wager the BOS can only vote on that PB appointment change after the receipt of Dave's written resignation, which I will forward upon receipt.

Sorry for any confusion.

Clear as mud?

Thanks-Bill

---

**From:** Town Clerk <townclerk@mtdesert.org>  
**Date:** Friday, October 20, 2023 at 11:18 AM  
**To:** William Hanley <wmh@wmharchitects.com>, Gail Marshall <gmarshall@mtdesert.org>  
**Subject:** RE: Planning board position

Will do, thank you.

*Claire*

Claire Woolfolk, CCM  
Town Clerk/Registrar of Voters  
Town of Mount Desert  
21 Sea St/PO Box 248  
Northeast Harbor ME 04662  
276-5531 phone, 276-3232 fax  
[townclerk@mtdesert.org](mailto:townclerk@mtdesert.org)



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**From:** William Hanley <wmh@wmharchitects.com>  
**Sent:** Friday, October 20, 2023 9:46 AM  
**To:** Town Clerk <townclerk@mtdesert.org>; Gail Marshall <gmarshall@mtdesert.org>  
**Subject:** Re: Planning board position

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Claire,

Thanks for the nudge.

So unfortunately at the 10/18 hearing we heard we are losing Dave as he is selling his property in Hall Quarry, closing on it 10/30 and thus losing his residency in the town and no longer can sit on the Planning Board.

Therefore, could you please make mention to the BOS and request that Gail Marhsall transition to a full time member of the board.

Thanks-Bill

---

William M. Hanley, AIA  
WMH ARCHITECTS  
10 Neighborhood Road  
P.O. Box 399  
Northeast Harbor, Maine 04662

tel: 207-276-2100

email: [wmh@wmharchitects.com](mailto:wmh@wmharchitects.com)

[www.wmharchitects.com](http://www.wmharchitects.com)

---

**From:** Town Clerk <[townclerk@mtdesert.org](mailto:townclerk@mtdesert.org)>

**Date:** Thursday, October 19, 2023 at 6:28 PM  
**To:** Gail Marshall <[gmarshall@mtdesert.org](mailto:gmarshall@mtdesert.org)>  
**Cc:** William Hanley <[wmh@wmharchitects.com](mailto:wmh@wmharchitects.com)>  
**Subject:** Re: Planning board position

No, I need a memo/email from Bill.

Claire

On Oct 19, 2023 6:14 PM, Gail Marshall <[gmarshall@mtdesert.org](mailto:gmarshall@mtdesert.org)> wrote:  
Hi Claire,

We've been informed Dave Ashmore is moving out of town the end of the month and therefore will be resigning from the Planning Board.

I would like to be considered for an appointment to the full time position.

Can you advise me if I need to re-apply for that?

I've written notes to John Macauley and Bill Hanley about this.

Thanks!

Gail

# **CONSENT AGENDA**





## *Town of Mount Desert*

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5744 Fax 207-276-5142

[www.mtdesert.org](http://www.mtdesert.org) [highway@mtdesert.org](mailto:highway@mtdesert.org)

Otter Creek, Seal Harbor, Northeast Harbor, Somesville,

Hall Quarry and Pretty Marsh

## **MEMO**

To: Brian Henkel, P.W. Director

From: Benjamin Jacobs, P.W. Superintendent

Re: September & October Monthly Reports

Date: November 1, 2023

---

### Highway Crew

- The crew completed our monthly Bureau of Labor Standards inspections on, for example, fire extinguishers, secondary containment structures and eyewash stations.
- Working with a local contractor paved sections of Joy Road, Beech Hill Road, and all of Oak Hill Road.
- Installed gravel driveway aprons on Joy Road, Beech Hill Road, and Oak Hill after they were paved.
- Replaced a driveway culvert on Sargeant Drive.
- Took delivery of our new Case Front End Loader.
- Worked on trucks and equipment in preparation for winter.
- Prepped our salt/sand pile next to the highway garage so a local contractor can deliver winter sand in November.
- Had a local contractor pump out our floor drain holding tanks at the highway and bus garages.
- Picked up blown down trees from multiple rain and windstorms.
- Swept roads and sidewalks.
- Removed the floats at Long Pond.
- Picked up planters, benches, and trash cans and put them in storage for the winter.
- Cold patched various potholes.
- Cleaned the highway garage and bus garage.
- The crew performed maintenance and made repairs to our equipment and trucks in public works and other town departments.

### Buildings & Grounds and Parks & Cemeteries



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Otter Creek, Seal Harbor, Northeast Harbor, Somesville,  
Hall Quarry and Pretty Marsh

- Due to being unable to fill the vacant full-time position in this department, a member of the highway crew and our part time seasonal helper helped performed all duties in this department for the entire summer along with the months of September and October.
- Continued setting up for meetings, cleaning bathrooms in the town office, vacuuming and assisting the admin staff with projects as needed e.g., assembling shelving, hanging pictures, repairing toilets, installing door closers, cleaning air filters, and changing light bulbs.
- Continued to clean portable toilets, yachtsman building, and the marina bathrooms.
- Continued to mow and weed whack.

### Waste Management

- Due to being unable to fill the vacant full-time position and both of the part time seasonal positions, members of the highway crew helped perform most of the department's duties the entire summer along with the months of September and October.
- The crews continue to do an excellent job picking up trash on their daily routes.
- The crew made a smooth transition from their summer routes back to their winter route in mid-September.

## COMMISSIONERS REGULAR MEETING

**Learn more about *HANCOCK COUNTY* by visiting  
[www.hancockcountymaine.gov](http://www.hancockcountymaine.gov)  
Audio recordings of the meeting are available upon request**

The regular meeting of the Hancock County Commissioners was brought to order by Commissioner Paradis at 8:30 a.m. on **Tuesday October 3, 2023**. Commissioner Clark, Commissioner Wombacher, County Administrator Michael Crooker were also present, as well as several Department Heads. The meeting was held using a hybrid format and Department Heads and members of the public were able to attend in person or via Zoom.

Adjustments to agenda:

**MOTION: Move to approve the Agenda as presented with the addition in Airport item c of a discussion regarding a grant application for the airport of the FAA Airport Terminal Program. (Clark/Wombacher 3-0, motion passed)**

Meeting Minutes:

**MOTION: Move to approve the minutes of the September 19, 2023 Commissioners' Special Meeting as presented. (Clark/Wombacher 3-0, motion passed)**

**MOTION: Move to approve the minutes of the September 27, 2023 Public Hearing and Commissioners' Special Meeting. (Clark/Wombacher 3-0, motion passed)**

Employee recognition:

**MOTION: Move to recognize Nancy Pelletier for her 15 years as a corrections officer and thank her for her service. (Clark/Wombacher 3-0, motion passed)**

ARP:

**MOTION: Move to accept and file the Mission Broadband report as presented. (Clark/Wombacher 3-0, motion passed)**

UT:

**MOTION: Move to approve the liquor license for the Airline Snack Bar in Township 22. (Clark/Wombacher 3-0, motion passed)**

Airport:

**MOTION: Move to accept and file the Airport report as presented. (Clark/Wombacher 3-0, motion passed)**

**MOTION: Move to approve the contract with Hi-Lite Airfield Services, LLC in the amount of \$188,875.00 for Airfield Pavement Marking and Crack Sealing and for the Chair to sign. (Clark/Wombacher 3-0, motion passed)**

**MOTION: Move to permit the airport to make a grant application for the FAA Airport Terminal Program. (Clark/Wombacher 3-0, motion passed)**

EMA:

**MOTION: Move to accept and file the EMA report as presented. (Clark/Wombacher 3-0, motion passed)**

RCC:

**MOTION: Move to accept and file the RCC report as presented. (Clark/Wombacher 3-0, motion passed)**

Maintenance:

**MOTION: Move to accept and file the Maintenance report as presented. (Clark/Wombacher 3-0, motion passed)**

**MOTION: Move to approve the Lewis & Malm Architecture's Architecture/Engineering Services proposal for the Hancock County Jail Plumbing Upgrades project with a sum not to exceed \$34,875 with the funds to be paid from through ARPA. (Clark/Wombacher 3-0, motion passed)**

**MOTION: Move to permit the Sheriff to go out to bid for a new Civil Patrol pickup. (Clark/Wombacher 3-0, motion passed)**

Sheriff:

**MOTION: Move to approve the removal of Deputy Lukas Keene from the County payroll. (Clark/Wombacher 3-0, motion passed)**

**MOTION: Move to approve for Deputy Rob Morang to travel out of state to New Hampshire for DARE School November 6-17<sup>th</sup>. (Clark/Wombacher 3-0, motion passed)**

**MOTION: Move to approve and sign the forfeiture in the case of State of Maine vs. Jeffrey Allen in the amount of \$1,105.00 and for the funds to be deposited into G1-3013-50 forfeiture account and for the Chair to sign. (Clark/Wombacher 3-0, motion passed)**

Jail:

**MOTION: Move to approve Chelsea Howard as a sole source provider of medical services at the jail and to authorize staff to work on drafting a contract with Chelsea Howard as soon as possible in order to bring that contract back to the Commission for the Commission's review and approval. (Clark/Wombacher 3-0, motion passed)**

**MOTION: Move to accept the proposal from Sara Wiley to provide mental health services in the jail and to authorize staff to work on drafting a contract with Sara Wiley as soon as possible in order to bring that contract back to the Commission for the Commission's review and approval. (Clark/Wombacher 3-0, motion passed)**



Human Resources:

**MOTION: Move to accept and file the HR report as presented. (Clark/Wombacher 3-0, motion passed)**

Treasurer:

**MOTION: Move to approve monthly bills and warrants as presented. (Clark/Wombacher 3-0, motion passed)**

The Treasurer's memo listed the following:

September GF, Airport and Jail Payroll Warrants #23-36, #23-37, #23-38, #23-39 in the aggregate amount of \$502,674.98;

September GF, Airport and Jail Expense Warrants #23-49, #23-50, #23-51, #23-52, #23-53, #23-54, in the aggregate amount of \$1,327,077.06;

September UT Payroll Warrants #24-10, #24-11, #24-12, and #24-13, in the aggregate amount of \$1,098.04;

September UT Expense Warrants #24-5 and #24-6, in the aggregate amount of \$2,906.01.

Commissioners:

**MOTION: Move to amend the County's retiree health insurance benefit policy to make anyone who is retiring and had an insurance buy out for any of the preceding 12 months ineligible for lifetime health insurance through the County. (Clark/Wombacher 3-0, motion passed)**

**MOTION: Move to go into Executive Session under MRSA 1, section 405, subsection 6(A) for the purpose of discussing a personnel matter. (Clark/Wombacher 3-0, motion passed)**

**In: 9:36 a.m.**

**OUT: 9:51 a.m.**

**MOTION: Move to permit the Sheriff to overdraw the Civil Process overtime line to compensate the part time civil process server for the remainder of this year. (Clark/Wombacher 3-0, motion passed)**

**MOTION: Move to go into Executive Session under MRSA 1, section 405, subsection 6(D) to conduct union negotiations. (Clark/Wombacher 3-0, motion passed)**

**IN: 10:02 a.m.**

**OUT: 1:00 p.m.**

**MOTION: Move to adjourn (Clark/Wombacher 3-0, motion passed)**

Meeting was adjourned at 1:00 p.m.

Respectfully submitted,

Patrice Crossman, Clerk



# TOWN OF MOUNT DESERT

## Assessing Office

P.O. BOX 248 21 SEA STREET  
NORTHEAST HARBOR, MAINE 04662  
207-276-5531 FAX 207-276-3232  
[www.mtdesert.org](http://www.mtdesert.org)

DATE: October 16, 2023  
TO: Town Manager & Select Board  
FROM: Kyle Avila, Assessor  
RE: State Valuation

### PRELIMINARY 2024 STATE VALUATION

Please see the attached letter from Maine Revenue Services regarding the proposed 2024 State Valuation. The proposed State valuation is derived from the Town's total taxable assessed value, which is then adjusted/equalized to 100%. The equalized adjustment is based on the ratio of assessed value to market value found in the sales analysis. Assessed values in Mount Desert were around 85% in the latest sales analysis of sales occurring in the last half of 2021 and first half of 2022. The 2024 valuation for Mount Desert is proposed to be \$2,780,250,000. The State valuation is up 9.8% from last year's State Valuation of \$2,507,250,000 and reflects the continuation of the rapidly appreciating real estate market. The proposed 2024 State valuation will be used in the calculation of Mount Desert's portion of County appropriations, school subsidies, and State Revenue sharing to be distributed in 2024.

Respectfully submitted,

Kyle Avila, Assessor

**HANCOCK COUNTY****MAINE REVENUE SERVICES  
PROPERTY TAX DIVISION****PROPOSED 2024 STATE VALUATION**

<b>MUNICIPALITY</b>	<b>STATE VALUATION</b>
AMHERST	\$35,050,000
AURORA	\$28,600,000
BAR HARBOR	\$2,444,400,000
BLUE HILL	\$956,100,000
BROOKLIN	\$461,300,000
BROOKSVILLE	\$510,200,000
BUCKSPORT	\$636,750,000
CASTINE	\$392,250,000
CRANBERRY ISLES	\$222,900,000
DEDHAM	\$423,100,000
DEER ISLE	\$786,150,000
EASTBROOK	\$97,650,000
ELLSWORTH	\$1,545,700,000
FRANKLIN	\$269,900,000
FRENCHBORO	\$16,150,000
GOULDSBORO	\$592,800,000
GREAT POND	\$28,950,000
HANCOCK	\$529,600,000
LAMOINE	\$448,350,000
MARIAVILLE	\$101,450,000
MOUNT DESERT	\$2,780,250,000
ORLAND	\$379,650,000
OSBORN	\$85,450,000
OTIS	\$247,650,000
PENOBSCOT	\$281,300,000
SEDGWICK	\$298,500,000
SORRENTO	\$147,600,000
SOUTHWEST HARBOR	\$953,000,000
STONINGTON	\$419,000,000
SULLIVAN	\$261,850,000
SURRY	\$483,850,000
SWAN'S ISLAND	\$178,800,000
TREMONT	\$695,450,000
TRENTON	\$504,100,000
VERONA ISLAND	\$78,500,000
WALTHAM	\$53,350,000
WINTER HARBOR	\$234,700,000
<b>TOTAL</b>	<b>\$18,610,350,000</b>



JANET T. MILLS  
GOVERNOR

STATE OF MAINE  
MAINE REVENUE SERVICES  
PROPERTY TAX DIVISION  
P.O. BOX 9106  
AUGUSTA, MAINE  
04332-9106

RECEIVED  
OCT 03 2023

ADMINISTRATIVE & FINANCIAL SERVICES

KIRSTEN LC FIGUEROA  
COMMISSIONER

MAINE REVENUE SERVICES

JEROME D. GERARD  
EXECUTIVE DIRECTOR

September 2023

Municipal Officers:

**RE: Proposed 2024 State Valuation**

Pursuant to 36 M.R.S. § 208, the Bureau of Revenue Services is required to send you an annual notice of proposed state valuation for municipalities located in your county. Enclosed are the 2024 proposed valuations. These valuations represent the full equalized value of all **taxable property** in each municipality as of **April 1, 2022** while incorporating sales data primarily from 2021 and 2022.

The valuations finally certified to the Secretary of State pursuant to 36 M.R.S. § 305 will be used for all computations required by law to be based on the state valuation.

**STATE BOARD OF PROPERTY TAX REVIEW**

In accordance with 36 M.R.S. § 272, any municipality aggrieved by a state valuation may appeal to the State Board of Property Tax Review. Appeal procedures, along with the duties and powers of the State Board of Property Tax Review are summarized below.

An aggrieved municipality may file a written notice of appeal with the State Board of Property Tax Review **by November 15, 2023**. An appeal to the State Board of Property Tax Review must be in writing, signed by a majority of the municipal officers and accompanied by an **affidavit** stating the grounds for appeal. **The affidavit must include the municipal officers' sworn statement of the specific grounds for their appeal and bear the notarized signatures of the municipal officers.**

With respect to the affidavit, the State Board of Property Tax Review's Rule 1, § 4(B)(2) states: "The appealing municipality must file with its notice of appeal an affidavit of the municipal officers stating the grounds for the appeal. The affidavit must be meaningful and specific. A mere statement that the state valuation is too high is not sufficient. If a municipality intends to compare its state valuation to neighboring towns or cities, the municipality should list those municipalities in the affidavit. In appeals from assessment quality and ratio decisions of the Bureau of Taxation, the municipality must set forth in specific terms the basis for the challenge to the determination." The Bureau of Taxation referenced in this quote is now the Bureau of Revenue Services. A copy of the appeal and affidavit must be provided to the Bureau of Revenue Services. The Bureau of Revenue Services has the burden of proving that its state valuation for the related municipality is correct.

The State Board of Property Tax Review will issue its decision no later than January 15 following the date of the appeal.

The State Board of Property Tax Review will give at least five days' notice prior to an appeal hearing to the municipality and to the Bureau of Revenue Services.

The State Board of Property Tax Review, after hearing an appeal, has the power to:

1. Raise, lower, or sustain the state valuation determined by the Bureau of Revenue Services. The decision of the State Board of Property Tax Review is final, and the determined valuation will be certified to the Bureau of Revenue Services.
2. Raise, lower, or sustain the Bureau of Revenue Services' determination of the municipality's achieved assessing standards and then, if such standards are inadequate, order the municipality to take the corrective steps the State Board of Property Tax Review deems necessary.

Any party aggrieved by the decision of the State Board of Property Tax Review may appeal pursuant to Rule 80B of the Maine Rules of Civil Procedure.

In the event a municipality's appeal to the Superior or Supreme Judicial Court results in a lowering of the municipality's state valuation, the Treasurer of State will reimburse the municipality for the money lost due to the use by the state of the incorrect state valuation.

The mailing address of the State Board of Property Tax Review is: **State Board of Property Tax Review, 49 State House Station Augusta, ME 04333.**

Any questions concerning the proposed 2024 state valuation may be directed to the Property Tax Division at 624-5600.

Very truly yours,



Tony Pinette,  
Tax Section Manager, State Valuation  
Property Tax Division



**UNFINISHED BUSINESS**







## **Memorandum**

To: Selectboard  
From: Brian Henkel, Public Works Director  
Re: Seal Harbor Beach Erosion Project  
Date: November 2, 2023

The Seal Harbor Beach Erosion Project (Project) was originally anticipated to be funded through the use of capital gains funds when the Project was initially bid. Due to market conditions, then Finance Director Jake Wright, recommended finding an alternate source of funding. The Selectboard at their February 6, 2023 meeting rejected the bids previously received. A warrant article was developed to issue general obligation bonds in the amount of \$250,000 to be used to fund the Project which passed at the Annual Town Meeting on May 2, 2023.

G.F. Johnston & Associates opened another round of bids for the Project on October 18, 2023 with two companies providing qualified bids; R.F. Jordan & Sons Construction with a bid of \$312,375 and Atlantic Landscape Construction with a bid of \$226,216.24. A bid comparison table is included with this memorandum.

Public Works recommends that the Selectboard accept the apparent low bid from Atlantic Landscape Construction in the amount of \$226,216.24 and that the Selectboard authorize Public Works Director, on behalf to the Town, to enter into a contract with Atlantic Landscape Construction for the completion of the Project.

Cc: Durlin Lunt, Town Manager  
Claire Wolfolk, Town Clerk

Mount Desert  
Seal Harbor Shoreline Stabilization  
Bid Comparison

Contract Bidders

Mount Desert - Seal Harbor Shoreline Erosion

BID TAB

DATE: 10/18/2023

Base Bid	Contractors				Jordan		Atlantic Landscape	
Item #	Item Description	UN Q'ty	Q'ty		UN \$	Item Value	UN \$	Item Value
1	MOBILIZATION	LS	1		\$21,000.00	\$21,000.00	\$4,000.00	\$4,000.00
2	EROSION CONTROL INSTALLATION AND MAINTENANCE	LS	1		\$6,000.00	\$6,000.00	\$3,141.60	\$3,141.60
3	TEMPORARY ACCESS	LS	1		\$32,000.00	\$32,000.00	\$9,523.67	\$9,523.67
4	COMMON EXCAVATION FOR RUN UP ARMOR 3' ANCHOR STONE	CY	91		\$42.00	\$3,822.00	\$84.04	\$7,648.00
5	RUN UP ARMOR 3' ANCHOR STONE INSTALLATION 0-1+40	LF	140		\$225.00	\$31,500.00	\$134.00	\$18,760.00
6	COMMON EXCAVATION FOR RUN UP ARMOR DRAINAGE PLANE BASE 0- 1+40	CY	80		\$42.00	\$3,360.00	\$95.60	\$7,648.00
7	REMOVE AND SET ASIDE STONE IN HISTORICAL FILL ZONE FOR REUSE IN RUN UP ZONE	LS	1		\$6,500.00	\$6,500.00	\$4,104.00	\$4,104.00
8	FILTER FABRIC SINGLE LAYER IN ARMOR RUN UP ZONE	SY	250		\$4.50	\$1,125.00	\$11.86	\$2,966.00
9	INSTALL 6"-9" ANGULAR STONE IN ARMOR RUN UP ZONE.	CY	114		\$72.00	\$8,208.00	\$96.09	\$10,954.00
10	INSTALL ROUND 12"-24" STONES IN RUN UP ZONE INCLUDING ORIGINAL STONES	CY	120		\$120.00	\$14,400.00	\$161.18	\$19,341.00
11	COMMON EXCAVATION FOR KEYSTONE AND ANCHOR COURSE	CY	204		\$65.00	\$13,260.00	\$78.07	\$15,926.00
12	FILTER FABRIC WRAPPED IN KEYSTONE DRAINAGE PLANE	SY	580		\$4.50	\$2,610.00	\$8.19	\$4,748.00
13	6" ANGULAR RIP RAP DRAINAGE PLANE BEHIND KEYSTONE	CYD	85		\$150.00	\$12,750.00	\$124.98	\$10,623.00
14	PROVIDE INSTALL 48" KEYSTONE INSTALLATION	LF	200		\$230.00	\$46,000.00	\$119.84	\$23,968.00
15	PROVIDE INSTAL 36" SECOND COURSE	LF	200		\$230.00	\$46,000.00	\$120.12	\$24,024.00
16	3 FEET WIDE COMPACTED IN PLACE 8-12" ANGULAR STONE ON 2.5% SLOPE	CY	60		\$160.00	\$9,600.00	\$150.97	\$9,058.00
17	PROVIDE INSTALL 24" UPLAND KEY STONE WHERE REQ'D AT TRANSITION	LF	100		\$235.00	\$23,500.00	\$119.92	\$11,992.00
18	PROVIDE INSTALL MIXED OFFSITE 6" ROUND STONE WITH SILT LOAM AND CONSERVATION SEED FOR TRANSITION ZONE TO NATIVE	CY	68		\$90.00	\$6,120.00	\$177.32	\$12,058.00
19	HAND WORK TO SUPPORT BELOW EXPOSED TREE ROOTS WITH 4" ROUND SCREENINGS	EA	2		\$1,800.00	\$3,600.00	\$2,459.00	\$4,918.00
20	PROVIDE INSTALL 1" DIA. SS PINS WITH AC100 EPOXY GROUT	EA	50		\$150.00	\$7,500.00	\$102.64	\$5,132.00
21	LOAM AND SEED DISTURBED PROJECT AREAS	LS	1		\$12,200.00	\$12,200.00	10785.78	\$10,785.78
22	JUTE MESH COVER EXPOSED AREAS	SY	220		\$6.00	\$1,320.00	22.26	\$4,897.20
	<b>Bid Total</b>				<b>RF Jordan</b>	<b>\$312,375.00</b>	<b>Atlantic</b>	<b>\$226,216.24</b>

**NEW BUSINESS**





## *Town of Mount Desert Wastewater*

Ed Montague, Superintendent

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-2210 Fax 207-276-5742

Web Address: [www.mtdesert.org](http://www.mtdesert.org)

E-Mail: [suptwwtp@mtdesert.org](mailto:suptwwtp@mtdesert.org)

## MEMO

To: Brian Henkel, Public Works Director  
From: Ed Montague, Superintendent  
Re: Gilpatrick Cove Wet Well  
Date: 10-25-2023

---

This summer, we had a routine cleaning of the Gilpatrick Cove pump station's wet well. During the cleaning, it was discovered that the back wall of the wet well, which is also one of the foundation walls of the station, has a hole forming in it. The hole is approximately eight inches in diameter on the wall surface and approximately two to three inches deep. The spot is in an area of the wet well that is filled with sewage during the station's normal pump cycles and allows a small amount of sewage to find its way through the wall and into the basement. We have temporarily adjusted the pumps to have them turn on and pump the wet well down prior to filling to the height of the hole. This only helps when we have normal flows into the station. During a rain event, the area of the hole would most likely be below the water's surface.

For a few years now, we have been working with the Vortex company to clean, CCTV inspect and map our lines. Vortex also provides a service that lines manholes and wet wells with a product called GeoKrete when those structures are compromised. According to the Vortex website, "GeoKrete geopolymer is formulated to provide corrosion resistant protection in a high hydrogen sulfide environment, restore structural integrity and eliminate the infiltration of groundwater in deteriorated structures. GeoKrete is a factory blended, one-component (just add water), eco-friendly, micro-fiber reinforced geopolymer mortar". We looked into this product a few years ago for another project and spoke with municipalities that have used it and were satisfied with it. I contacted Vortex and received a quote to line the Gilpatrick Cove pump station's wet well for a total of \$24,400.

I am requesting that we use funds from the Wastewater Capital Reserve Account (4050500-24501) to have the wet well lined. We currently have an approximate balance of \$124,744 in the account with a prior amount of \$25,250 that was approved to be used on the FY24 inspecting, cleaning and mapping of the collection system at the September 18<sup>th</sup> BOS meeting that hasn't been expended yet. The balance after the \$25,250 is expended would be \$99,494. If the wet well lining is approved for the \$24,400, the Wastewater Capital Reserve account would have an unencumbered balance of approximately \$75,094 remaining.



## ***Town of Mount Desert Wastewater***

Ed Montague, Superintendent

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-2210 Fax 207-276-5742

Web Address: [www.mtdesert.org](http://www.mtdesert.org)

E-Mail: [suptwwtp@mtdesert.org](mailto:suptwwtp@mtdesert.org)

The lining curing process is temperature dependent and the GeoKrete cannot be applied if the temperature drops below 32 degrees. If we are not able to complete the project this fall, I have been assured that the price for the project will be the same in the spring.



## ***Town of Mount Desert***

Claire Woolfolk, Town Clerk  
21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232  
E-mail [townclerk@mtdesert.org](mailto:townclerk@mtdesert.org) Web Address [www.mtdesert.org](http://www.mtdesert.org)

### MEMO

DATE: November 1, 2023

TO: Town Manager Durlin Lunt and Board of Selectmen

FROM: Claire Woolfolk, Town Clerk

RE: Boston Post Cane

I am sad to report that Marie Nolf of Somesville passed away on September 27, 2023 at the age of 102. Per the policy created on January 3, 2022, I will post a public notice to determine the oldest community member and eligibility. Notices will be posted at each of the post offices in the Town of Mount Desert, in the Ellsworth American, and on the Town's website.

However, a search of my records indicates that Edith Mann of Somesville is our oldest eligible resident. Marie is 98 years old and has been a resident for 35 years.

Once I determine the next eligible resident (30 days after the posting of the nomination notice), I will present the recommendation for the award to the Board of Selectmen at the next available Board meeting. The Board will make its selection, and then arrangements will be made with the recipient for the presentation. Depending on the recipient's preference, the presentation may be a quiet or festive affair, and the press may or may not be asked to attend.

**TOWN OF MOUNT DESERT  
PUBLIC NOTICE  
BOSTON POST CANE RECIPIENT NOMINATION**

The Boston Post Cane tradition was established in 1909 by Edwin Grozier, Editor and Publisher of the Boston Post Newspaper. On August 2, 1909, in letters sent to 700 Boards of Selectmen of towns in Maine, Massachusetts, New Hampshire, and Rhode Island, Grozier asked them to be trustees of the 700 ebony, gold topped canes that he had contracted to be made during the previous year. A special cane was presented to the Board of Selectmen in over 600 towns in New England who responded to the letter, to be presented as an honor to each town's oldest resident. The recipient held the honor as long as he/she lived (or moved from the town). Upon his or her death (or move) the cane would be awarded to the next oldest resident. A stipulation in the letter was that the Cane would belong to the town and not the resident who received it.

The Town Clerk is conducting a search for the next eligible recipient. Traditionally, a search of the voter records is conducted to determine the oldest living citizen of the town. To be eligible to receive the award of eldest citizen of the Town of Mount Desert, the resident must reside in the Town of Mount Desert for a principal portion of his/her life. The term 'resident' refers to a person who has physically resided year-round at a fixed, permanent, and principal home in the town.

If you would like to nominate someone for consideration, please complete the nomination form found on the Town of Mount Desert's website Clerk's page: <https://www.mtdesert.org/town-clerk/pages/boston-post-cane-information> along with the required documentation. All completed nominations must be received in the Town Clerk's Office no later than December 9<sup>th</sup>, 2023.

Contact the Clerk's office at 276-5531 with any questions.





# *Town of Mount Desert*

*Deputy Treasurer*

## **MEMORANDUM**

---

To: Town of Mount Desert Board of Selectmen  
Re: Authorized Signers on MDES check Account #7766  
From: Lisa Young, Deputy Treasurer  
Date: 11/2/23

---

During the October 5, 2023 Mount Desert School Board Committee Meeting, a motion was approved requesting the authorization of the School Board to add Heather Dorr, current principal, as an authorized signer on all applicable accounts for Mount Desert Elementary school effective October 1, 2023 and to remove Gloria Delsandro, former principal, as an authorized signer. The Mount Desert Elementary School account ending in 7766 is under the town's purview, therefore I am requesting, under the recommendation of the Mount Desert School Board Committee, to authorize Heather Dorr to be added as an authorized signer to said account and remove Gloria Delsandro on same said account. I am also requesting that Angelique Hodgson and Jake Wirght be removed from said account effective directly following this approval. This will leave Durlin Lunt and Heather Dorr as authorized signers effective November 6, 2023.

Thank you,

Incl. MDES minutes from October 5, 2023

**Mount Desert School Department  
School Committee Meeting  
Mt. Desert Elementary School Forum  
THURSDAY, 5 October 2023  
4:00 p.m.**

The Mount Desert Elementary School Committee held a meeting on Thursday, 5 October 2023 at 4:00 pm with the following members present: Chair Brian Henkel, James Whitehead, and Jarrod Kushla. Excused Absences: Jennica Piecuch and Katie Dube.

Also present: Superintendent Mike Zboray, Principal Heather Dorr, Spanish Teacher Cristina Devora, Operations Manager Eric Hann, and Recording Secretary Becky Keefe.

- I. **Call to Order** - Chair Brian Henkel called the meeting to order at 4:04.
- II. **Confirmation of Board Member Attendance** - With three members present there was a quorum.
- III. **Approval of Minutes: [7 September 2023](#)** -
  - A MOTION was made by Jarrod Kushla to approve the minutes of 7 September and it was SECONDED by Jamie Whitehead. The motion passed with 3 in favor and 0 opposed.
- IV. **Approval of Voucher** -

A voucher was sent prior to this meeting and it was passed via docusign.
- V. **Public Comment** - Not at this time.
- VI. **Reports and Updates:**  
**[Principal's Report](#)** -
  - Heather Dorr said there are 159 students enrolled. The current average daily attendance is 95%. Strep throat and Covid are present and account for some of the absences.
  - For staffing updates, Rhonda Moore, Special Education Teacher resigned unexpectedly and on short notice. Heather has met with Melissa Beckwith and Mike Zboray. They have connected with special education teacher Robyn Hanson, who has been helping with other schools as well.
    - Robyn is able to help piece some things together. Interventionists are also stepping in to help as well. She will be the case manager for K-5 Special Education.
    - Linda Kane has been helping with providing direct instruction. Resource room ed techs have been delivering services under her direction as she is a certified special education teacher. Extra wages are being paid to the ed techs to prepare additional direct service lessons beyond their usual work day.
    - Math and literacy teacher interventionists have adjusted their schedules to deliver services as well.
    - Minimum special education teacher coverage needed is still unclear.
  - Heather has recommended hiring Steven Calderon as a new ed tech III, and Tricia Pope as a pre-K medical health assistant.
  - NWEA testing is taking place this week for grades 3-8th.
  - The NAEP test will take place on January 30. This is the nation's report card.
  - MDES was also selected to participate in the 2023-2024 National Teacher and Principal Survey to provide policymakers and researchers reliable, nationally representative data on teachers' professional backgrounds, teaching fields, workload, and working conditions.
  - Heather updated recent data charts shared with the board, so that tier 3 and special education students are separated out for a more accurate representation of the data.

- Phase two relies upon phase one. Jamie identified parts of the contract that he had problems with and what he thought was missing such as identification of terms, and what was meant by schematics. He also wondered about whether the timeline in attachment B worked with the town budget timeline. He wondered if it would have to match a referendum timeline. Mike thought that would be separate.
- Brian added that in Article 6.1, he thinks that it should be clarified who owns the documents. It should be the school and not the firm.
- Jamie wondered if the company was stamping and sealing the contract. Brian said they have to stamp documents as a requirement of their license. Brian said this firm has done some very good projects in the State. He does think they will do a good job but has a problem with certain aspects of the contract.
- Eric offered that school contracts may look different from public works and private firm contracts because they are operating on specific school laws. He will send the board supporting documents to lend perspective to the assumptions he is operating under, and for the sake of going forward in terms of process and contract content requirements.
- A virtual special meeting can take place to approve a revised contract, to keep things moving, and to stay within a timeline.

**VII. Discussion Items:** - Not at this time.

**VIII. Action Items:**

**Code of Ethics and Code of Conduct for the Town of Mt. Desert -**

- Brian Henkel referred to the linked documents. This code of ethics supersedes the authority of the code of behavior that was shared with the school boards.
- Jamie noted a conflict in section 2 about communication. The language of *will do* versus *may do* conflicts with the board member roles and responsibilities documents.
- For the sake of clarification, Mike will address this with Drummond Woodsum.
- Jamie also wondered if other towns have the same document and Mike is not aware that they do.
- A MOTION was made by Jarrod Kushla to table the signing of the Code of Ethics and Conduct for the Town of Mount Desert and it was SECONDED by Jamie Whitehead. The motion passed with 3 in favor and 0 opposed.

**Teacher Request for Leave of Absence -**

- Christina Devora needs to go to Spain to make some updates to the program she is enrolled in.
- She has been working with the district office to fulfill her certification requirements.
- Without having a social security number, the paperwork she needs to complete can only be done in Spain.
- In order for her to complete programs for certification in the United States, she would have to give an inordinate amount of time to her educational pursuits. Whereas, Spain has online programs she can take after school and she can take her tests in New York or Miami.
- The State of Maine Department of Education requirements do shift and yet this seems like the best way to ultimately accomplish her certification in the United States.
- This will occur in November for 2 weeks.
- A MOTION was made by Jarrod Kushla to approve an extended leave of absence for Christina Devora for professional development for the 2023- 2024 school year and it was SECONDED by Jamie Whitehead. The motion passed with 3 in favor and 0 opposed.

**Approval of Installation for Ventilation of New OT/PT Work Space -**

- A repurposed workspace, that used to be a storage space, does not have ventilation. Now that services with students are taking place and staff are using it as well, it needs to be ventilated so the door can be closed if needed.
- The Mechanical Services company gave a quote for \$11,560 to do the work. This is over \$10,000, the limit for whether work should go out to bid or not. There is also a policy

**Mount Desert School Department  
School Committee Meeting  
Mt. Desert Elementary School Forum  
THURSDAY, 5 October 2023  
4:00 p.m.**

**REVISED AGENDA**

- I. Call to Order**
- II. Confirmation of Board Member Attendance**
- III. Approval of Minutes: 7 September 2023**
- IV. Approval of Voucher**
- V. Public Comment**
- VI. Reports and Updates:**
  - Principal's Report
  - **Superintendent's Report**
    - Negotiations
    - Reorganization
  - **Building Project Update**
    - Contract Agreement with Blatt Associates
- VII. Discussion Items:**
- VIII. Action Items:**
  - Code of Ethics and Code of Conduct for the Town of Mt. Desert
  - **Teacher Request for Leave of Absence**
  - **Approval of Installation for Ventilation of New OT/PT Work Space**
  - Authorization to Change Signers on Accounts
- IX. Other Business**
- X. Public Comment**
- XI. Future Agenda Items**
- XII. Date and Time of Next Meeting: Thursday, 2 November 2023 at 4:00 p.m.**
- XIII. Adjournment**

**THE SCHOOL COMMITTEE RESERVES THE RIGHT TO TAKE ACTION  
ON ANY ITEM THAT IS LISTED ON THIS AGENDA**

*Public comment, limited to 3 minutes per speaker, is an opportunity for the board to listen to concerns and receive information from the public. The board will not engage in dialogue, but will investigate as appropriate. Speakers and board members should be respectful and professional at all times.*



# *Town of Mount Desert*

*Deputy Treasurer*

## **MEMORANDUM**

---

To: Town of Mount Desert Board of Selectmen  
Re: Authorized Signers on the Town of Mount Desert Accounts as listed below  
From: Lisa Young, Deputy Treasurer  
Date: 11/2/23

---

I am requesting the Board of Selectmen to approve Mae Wyler, the Town of Mount Desert's Director of Finance, as an authorized signer on the Bar Harbor Banking and Trust and The First National Bank accounts listed below along with the current signer(s) listed next to the accounts, effective November 13, 2023. By doing this directive, I am requesting the removal of Jake Wright as an authorized signer on all accounts listed below.

Bar Harbor Banking and Trust

Operating Acct 7618 - Durlin Lunt

MDES Acct 7832 - Durlin Lunt

ARPA Funds 0614 - Durlin Lunt

Capital Project Bnd 5282 - Durlin Lunt

ICS Reserve Acct 7133 - Durlin Lunt

MDES Acct 7766 - Heather Dorr (upon approval from VIII. D) & Durlin Lunt

The First National Bank

Money Market NP 2216 - Durlin

Thank you,



# **TREASURER'S WARRANTS**





Warrants for BOS Agenda:

BOS Agenda:

11/7/2023

	Description	#	Date	Amount
<b>A. Warrants to be Approved and Signed:</b>				
	<b>Town Invoices</b>			
		AP#2429	11/07/23	876,401.48
				<b>\$ 876,401.48</b>
<b>B. Authorized Warrants to be Signed: (Wendy needs to abstain)</b>				
(Prior Electronic or Manual Authorization )				
	<b>Town State Fees &amp; P/R Benefits</b>			
		AP#2426	10/18/23	\$ 1,909.56
		AP#2427	10/26/23	\$ 84,653.85
		AP#2428	11/01/23	\$ 1,789.00
	<b>Town Payroll</b>			
		PR#2410	10/27/23	\$ 154,306.50
		PR#2411	10/30/23	\$ 77.34
				<b>\$ 242,736.25</b>
<b>C. Warrants to be Acknowledged:</b>				
	<b>School Invoices</b>			
		AP#5	11/2/23	\$ 52,746.58
	<b>School Payroll</b>			
		PR#9	10/27/23	\$ 184,346.52
	<b>Town Voids</b>			
		V2403	10/31/23	\$ (237.14)
		V2410	10/27/23	\$ (677.01)
				<b>\$ 236,178.95</b>
<b>TOTAL WARRANTS FOR BOS MEETING</b>				<b>\$ 1,355,316.68</b>

# Town of Mount Desert



## YEAR-TO-DATE BUDGET REPORT

FOR 2023 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
200 Governing Body	35,701	0	35,701	21,314.98	.00	14,386.02	59.7%
201 Municipal Management	396,971	0	396,971	387,972.37	.00	8,998.63	97.7%
202 Town Clerk	123,432	10,850	134,432	123,944.37	.00	10,487.91	92.2%
203 Elections	22,250	0	22,250	6,665.62	.00	15,584.38	30.0%
204 Planning Board	51,509	35,677	87,186	23,546.64	.00	63,639.36	27.0%
205 Finance	249,317	0	249,317	259,776.30	.00	-10,459.30	104.2%
206 Assessing	134,141	200	134,341	126,848.88	.00	7,492.12	94.4%
207 Code Enforcement	182,524	0	182,524	173,541.24	.00	8,982.76	95.1%
208 Unallocated	103,100	0	103,100	76,131.22	.00	26,968.78	73.8%
209 Human Resources	40,320	0	40,320	31,819.99	.00	8,500.01	78.9%
210 Technology	201,731	0	201,731	227,443.53	.00	-25,712.53	112.7%
300 General Assistance	5,000	0	5,000	.00	.00	5,000.00	.0%
350 Rural Wastewater Support	205,805	0	205,805	189,505.00	.00	16,300.00	92.1%
401 Police	1,038,095	64,125	1,122,220	1,120,352.51	.00	1,867.49	99.8%
403 Fire	1,997,088	8,379	2,005,467	1,749,342.03	.00	256,125.45	87.2%
404 Hydrants	273,500	0	273,500	273,500.00	.00	.00	100.0%
405 Shellfish Conservation	3,250	0	3,250	.00	.00	3,250.00	.0%
406 Street Lights	10,500	0	10,500	10,610.61	.00	-110.61	101.1%
407 Animal Control	5,000	0	5,000	70.01	.00	4,929.99	1.4%
408 Communication	398,857	27,664	426,521	316,592.29	.00	109,928.95	74.2%
409 Emergency Management	1,000	0	1,000	.00	.00	1,000.00	.0%
501 Highways	1,862,153	0	1,862,153	1,899,162.62	.00	-37,009.62	102.0%
505 Wastewater Operations	704,650	6,000	710,650	702,188.73	.00	8,461.27	98.8%
506 Waste Water Treatment	429,608	0	429,608	363,700.66	.00	65,907.34	84.7%
515 Waste Management	684,710	0	684,710	781,561.04	.00	-96,851.04	114.1%
520 Buildings & Grounds	237,971	0	237,971	261,600.10	.00	-23,629.10	109.9%
525 Parks & Cemeteries	59,877	20,940	80,817	84,094.36	.00	-3,277.36	104.1%
530 Environmental Sustainability	35,750	49,225	84,975	29,653.67	.00	55,321.33	34.9%
605 Recreation	5,900	0	5,900	17,116.63	.00	-11,216.63	290.1%
701 Community Development	10,000	0	10,000	2,650.00	.00	7,350.00	26.5%
801 General Obligation	1,736,705	95,759	1,832,464	1,832,012.63	.00	.00	100.0%
851 3rd Party Request Agencies	324,095	0	324,095	324,095.00	.00	.00	100.0%
991 Operating Transfers	1,069,436	0	1,069,436	1,069,436.00	.00	.00	100.0%
TOTAL General Fund	12,660,096	318,820	12,978,916	12,486,249.03	.00	492,667.44	96.2%

# Town of Mount Desert

## YEAR-TO-DATE BUDGET REPORT



FOR 2023 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
200 Special Revenue							
401 Police	0	0	0	55,205.89	.00	-55,205.89	100.0%
403 Fire	0	0	0	789.62	.00	-789.62	100.0%
TOTAL Special Revenue	0	0	0	55,995.51	.00	-55,995.51	100.0%

# Town of Mount Desert

## YEAR-TO-DATE BUDGET REPORT



FOR 2023 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
300 Capital Projects	556,126	-3,396	552,730	451,516.04	.00	101,214.12	81.7%
403 Fire	556,126	-3,396	552,730	451,516.04	.00	101,214.12	81.7%
TOTAL Capital Projects							

# Town of Mount Desert

## YEAR-TO-DATE BUDGET REPORT



FOR 2023 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
600 Marina							
101 Northeast Harbor Marina	622,410	14,555	636,965	652,621.75	.00	-15,656.75	102.5%
102 Seal Harbor Marina	11,800	0	11,800	5,538.52	.00	6,261.48	46.9%
103 Bartlett Marina	4,600	0	4,600	1,097.99	.00	3,502.01	23.9%
104 Somes Marina	750	0	750	180.00	.00	570.00	24.0%
801 General Obligation	36,036	0	36,036	36,025.03	.00	10.97	100.0%
991 Operating Transfers	105,648	0	105,648	41,498.00	.00	64,150.00	39.3%
TOTAL Marina	781,244	14,555	795,799	736,961.29	.00	58,837.71	92.6%

# Town of Mount Desert

## YEAR-TO-DATE BUDGET REPORT



FOR 2023 13

	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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GRAND TOTAL 13,997,466 329,979 14,327,446 13,730,721.87 .00 596,723.76 95.8%

\*\* END OF REPORT - Generated by Lisa Young \*\*

Please note, data for the FY24 Budget was not available by the packet deadline. Data will be presented at the November 20th Meeting.

TOWN OF MOUNT DESERT  
ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2429

CHECK DATE: November 7, 2023

CHECK NUMBER: <u>319519</u>	through	<u>319625</u>	\$ <u>788,829.71</u>	Check payments
CHECK NUMBER: <u>29765</u>	and	<u>59765</u>	\$ <u>380.00</u>	Electronic payments
EFT NUMBER: _____	through	_____	_____	ACH Payments
EFT or CK NUMBER: <u>3017</u>	and	<u>3038</u>	\$ <u>87,191.77</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 876,401.48

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

\_\_\_\_\_  
John B Macauley, Chairman

\_\_\_\_\_  
Martha T Dudman

\_\_\_\_\_  
Wendy H Littlefield, Vice Chairman

\_\_\_\_\_  
Geoffrey V Wood, Secretary

\_\_\_\_\_  
James F Mooers



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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME

	INV DATE	PO	WARRANT	NET
3017 11/07/2023 EFT	09/30/2023		AP2429	1,050.34
	09/30/2023		AP2429	810.65
	09/30/2023		AP2429	1,743.17
	CHECK		3017 TOTAL:	3,604.16
3018 11/07/2023 EFT	10/11/2023		AP2429	6,794.25
	10/19/2023		AP2429	2,082.57
	CHECK		3018 TOTAL:	8,876.82
3019 11/07/2023 EFT	09/13/2023		AP2429	1,519.60
	10/25/2023		AP2429	265.00
	CHECK		3019 TOTAL:	1,784.60
3020 11/07/2023 EFT	10/12/2023		AP2429	3,086.50
	CHECK		3020 TOTAL:	3,086.50
3021 11/07/2023 EFT	10/24/2023		AP2429	14.79
	CHECK		3021 TOTAL:	14.79
3022 11/07/2023 EFT	10/26/2023		AP2429	600.04
	10/27/2023		AP2429	4,987.45
	CHECK		3022 TOTAL:	5,587.49
3023 11/07/2023 EFT	10/24/2023		AP2429	9,850.82
	CHECK		3023 TOTAL:	9,850.82
3024 11/07/2023 EFT	10/06/2023		AP2429	6,180.00
	10/06/2023		AP2429	260.95
	10/06/2023		AP2429	1,170.00

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Town of Mount Desert  
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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE PO WARRANT NET

CHECK 3024 TOTAL: 7,610.95

3025 11/07/2023 EFT 175 EMR INC 10/16/2023 AP2429 1,113.00

CHECK 3025 TOTAL: 1,113.00

3026 11/07/2023 EFT 2667 GAFTEK LLC 08/22/2023 AP2429 609.86

GAFTEK LLC 10/19/2023 AP2429 840.70

CHECK 3026 TOTAL: 1,450.56

3027 11/07/2023 EFT 116 HALEY WARD, INC. 10/16/2023 AP2429 480.00

HALEY WARD, INC. 10/16/2023 AP2429 822.50

CHECK 3027 TOTAL: 1,302.50

3028 11/07/2023 EFT 2592 HAMMOND LUMBER COMPANY 10/20/2023 AP2429 160.50

HAMMOND LUMBER COMPANY 10/18/2023 AP2429 41.98

CHECK 3028 TOTAL: 202.48

3029 11/07/2023 EFT 287 HEDEFINE ENGINEERING & DESIGN INC 10/17/2023 AP2429 14,441.55

CHECK 3029 TOTAL: 14,441.55

3030 11/07/2023 EFT 1030 INDUSTRIAL PROTECTION SERVICES, LLC 10/10/2023 AP2429 630.00

CHECK 3030 TOTAL: 630.00

3031 11/07/2023 EFT 1326 DURLIN LUNT 10/18/2023 AP2429 52.40

DURLIN LUNT 10/30/2023 AP2429 45.20

CHECK 3031 TOTAL: 97.60

3032 11/07/2023 EFT 1043 MAIN STREET VARIETY 09/30/2023 AP2429 1,216.37

MAIN STREET VARIETY 09/30/2023 AP2429 661.24

MAIN STREET VARIETY 09/30/2023 AP2429 381.88

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Town of Mount Desert  
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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	WARRANT	NET
3032 TOTAL: 2,259.49			
10/18/2023	AP2429		88.00
08/23/2023	AP2429		197.00
10/25/2023	AP2429		113.00
10/24/2023	AP2429		113.00
10/31/2023	AP2429		108.00
CHECK	3033 TOTAL:		619.00
10/24/2023	AP2429		130.42
CHECK	3034 TOTAL:		130.42
10/21/2023	AP2429		80.00
CHECK	3035 TOTAL:		80.00
10/03/2023	AP2429		778.38
10/13/2023	AP2429		1,089.31
10/16/2023	AP2429		596.98
10/19/2023	AP2429		668.12
CHECK	3036 TOTAL:		3,132.79
10/05/2023	AP2429		196.41
10/05/2023	AP2429		1,012.66
10/05/2023	AP2429		1,159.03
10/05/2023	AP2429		302.55
10/05/2023	AP2429		1,157.67
10/06/2023	AP2429		5,364.60
10/06/2023	AP2429		710.86
10/04/2023	AP2429		2,880.88

3033 11/07/2023 EFT 2142 MODERN PEST SERVICES, LLC  
MODERN PEST SERVICES, LLC  
MODERN PEST SERVICES, LLC  
MODERN PEST SERVICES, LLC  
MODERN PEST SERVICES, LLC

3034 11/07/2023 EFT 2693 NO FRILLS OIL COMPANY

3035 11/07/2023 EFT 2512 CHARTER COMMUNICATIONS

3036 11/07/2023 EFT 1553 ULINE, INC  
ULINE, INC  
ULINE, INC  
ULINE, INC

3037 11/07/2023 EFT 1842 VERSANT POWER  
VERSANT POWER  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100  
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066

CHK NO	CHK DATE	TYPE	VENDOR NAME	INVT DATE	PO	WARRANT	NET
			VERSANT POWER	10/03/2023		AP2429	1,852.90
			VERSANT POWER	07/01/2023		AP2429	194.06
			VERSANT POWER	10/10/2023		AP2429	237.86
			VERSANT POWER	10/10/2023		AP2429	849.26
			VERSANT POWER	10/11/2023		AP2429	346.11
			VERSANT POWER	10/20/2023		AP2429	864.98
			VERSANT POWER	10/18/2023		AP2429	113.96
			VERSANT POWER	10/18/2023		AP2429	106.80
			VERSANT POWER	10/18/2023		AP2429	297.31
			VERSANT POWER	10/18/2023		AP2429	289.87
			VERSANT POWER	10/18/2023		AP2429	2,179.49
			VERSANT POWER	10/25/2023		AP2429	726.15
				CHECK		3037 TOTAL:	20,843.41
3038	11/07/2023	EFT	1842 VERSANT POWER	10/05/2023		AP2429	20.51
			VERSANT POWER	10/06/2023		AP2429	75.10
			VERSANT POWER	10/04/2023		AP2429	85.57
			VERSANT POWER	09/29/2023		AP2429	51.12
			VERSANT POWER	09/29/2023		AP2429	54.98
			VERSANT POWER	10/10/2023		AP2429	30.71
			VERSANT POWER	10/20/2023		AP2429	50.02
			VERSANT POWER	10/20/2023		AP2429	20.51
			VERSANT POWER	10/18/2023		AP2429	55.53
			VERSANT POWER	10/20/2023		AP2429	28.79
				CHECK		3038 TOTAL:	472.84

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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME

	INV DATE	PO	WARRANT	NET
319519 11/07/2023 PRTD 1477 ABM MECHANICAL INC	10/17/2023		AP2429	1,100.77
	CHECK		319519 TOTAL:	1,100.77
319520 11/07/2023 PRTD 16 ADMIRAL FIRE & SAFETY INC	10/05/2023		AP2429	150.93
	CHECK		319520 TOTAL:	150.93
319521 11/07/2023 PRTD 1641 ROBERT ALLEY	09/30/2023		AP2429	948.75
	CHECK		319521 TOTAL:	948.75
319522 11/07/2023 PRTD 2411 ALLIED EQUIPMENT LLC	09/26/2023		AP2429	1,099.52
	CHECK		319522 TOTAL:	1,099.52
319523 11/07/2023 PRTD 2701 AUTOZONE INC.	09/19/2023		AP2429	21.77
			AP2429	39.26
			AP2429	130.73
	10/25/2023		AP2429	26.38
	CHECK		319523 TOTAL:	218.14
319524 11/07/2023 PRTD 1988 B&BPAVING INC	10/11/2023		AP2429	409,000.00
	CHECK		319524 TOTAL:	409,000.00
319525 11/07/2023 PRTD 1393 BANGOR TRUCK EQUIPMENT	09/20/2023		AP2429	7,788.00
			AP2429	565.00
	CHECK		319525 TOTAL:	8,353.00
319526 11/07/2023 PRTD 997 CARDMEMBER SERVICES	10/02/2023		AP2429	724.15
			AP2429	587.28
	10/19/2023		AP2429	106.93
	10/10/2023		AP2429	239.88

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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME

CHK NO	CHK DATE	TYPE	VENDOR NAME	INVT DATE	PO	WARRANT	NET
			CARDMEMBER SERVICES	10/03/2023		AP2429	587.88
			CARDMEMBER SERVICES	10/04/2023		AP2429	111.90
			CARDMEMBER SERVICES	09/25/2023		AP2429	286.60
			CARDMEMBER SERVICES	09/25/2023		AP2429	432.96
			CARDMEMBER SERVICES	09/13/2023		AP2429	109.38
			CARDMEMBER SERVICES	10/18/2023		AP2429	107.80
			CARDMEMBER SERVICES	10/03/2023		AP2429	330.00
			CARDMEMBER SERVICES	09/25/2023		AP2429	508.24
			CARDMEMBER SERVICES	09/29/2023		AP2429	2,160.64
			CARDMEMBER SERVICES	09/29/2023		AP2429	500.63
			CARDMEMBER SERVICES	10/01/2023		AP2429	124.27
			CARDMEMBER SERVICES	10/03/2023		AP2429	134.12
			CARDMEMBER SERVICES	10/03/2023		AP2429	135.00
			CARDMEMBER SERVICES	10/04/2023		AP2429	400.00
			CARDMEMBER SERVICES	10/10/2023		AP2429	949.10
			CARDMEMBER SERVICES	10/18/2023		AP2429	410.00
			CHECK			319526 TOTAL:	8,946.76
319527	11/07/2023	PRTD	997 CARDMEMBER SERVICES	10/11/2023		AP2429	68.90
			CARDMEMBER SERVICES	10/11/2023		AP2429	80.92
			CARDMEMBER SERVICES	09/27/2023		AP2429	76.04
			CARDMEMBER SERVICES	10/12/2023		AP2429	33.57
			CARDMEMBER SERVICES	09/25/2023		AP2429	78.33
			CARDMEMBER SERVICES	09/22/2023		AP2429	39.00
			CARDMEMBER SERVICES	10/18/2023		AP2429	21.00
			CARDMEMBER SERVICES	10/19/2023		AP2429	99.00
			CARDMEMBER SERVICES	10/19/2023		AP2429	50.01

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CASH ACCOUNT: 100  
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066

CHK NO	CHK DATE	TYPE	VENDOR NAME	INVT DATE	PO	WARRANT	NET
			CARDMEMBER SERVICES	10/02/2023		AP2429	34.99
			CARDMEMBER SERVICES	10/04/2023		AP2429	106.54
			CARDMEMBER SERVICES	10/04/2023		AP2429	14.93
			CARDMEMBER SERVICES	10/06/2023		AP2429	72.67
			CARDMEMBER SERVICES	10/15/2023		AP2429	90.00
			CARDMEMBER SERVICES	10/16/2023		AP2429	48.34
			CARDMEMBER SERVICES	10/30/2023		AP2429	40.00
			CARDMEMBER SERVICES	09/21/2023		AP2429	19.89
			CARDMEMBER SERVICES	09/21/2023		AP2429	59.65
			CARDMEMBER SERVICES	10/19/2023		AP2429	14.75
			CARDMEMBER SERVICES	10/17/2023		AP2429	58.96
				CHECK		319527 TOTAL:	1,107.49
319528	11/07/2023	PRTD	997 CARDMEMBER SERVICES	09/30/2023		AP2429	.99
			CARDMEMBER SERVICES	09/25/2023		AP2429	.93
			CARDMEMBER SERVICES	10/03/2023		AP2429	.66
				CHECK		319528 TOTAL:	2.58
319529	11/07/2023	PRTD	1757 BERGERON PROTECTIVE CLOTHING	10/06/2023		AP2429	12,726.21
				CHECK		319529 TOTAL:	12,726.21
319530	11/07/2023	PRTD	2397 BERNSTEIN SHUR SAWYER & NELSON PA	10/06/2023		AP2429	120.00
				CHECK		319530 TOTAL:	120.00
319531	11/07/2023	PRTD	2823 BOUND TREE MEDICAL LLC	10/09/2023		AP2429	148.02
			BOUND TREE MEDICAL LLC	10/06/2023		AP2429	175.26
			BOUND TREE MEDICAL LLC	10/06/2023		AP2429	125.57

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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	WARRANT	NET
CHECK 319531 TOTAL: 448.85			
10/20/2023	AP2429		4,000.00
CHECK 319532 TOTAL: 4,000.00			
09/30/2023	AP2429		1,259.25
CHECK 319533 TOTAL: 1,259.25			
09/28/2023	AP2429		305.00
CHECK 319534 TOTAL: 305.00			
10/10/2023	AP2429		450.00
CHECK 319535 TOTAL: 450.00			
11/01/2023	AP2429		15.00
CHECK 319536 TOTAL: 15.00			
10/25/2023	AP2429		267.35
10/16/2023	AP2429		496.75
CHECK 319537 TOTAL: 764.10			
09/30/2023	AP2429		712.50
CHECK 319538 TOTAL: 712.50			
10/20/2023	AP2429		512.10
CHECK 319539 TOTAL: 512.10			
09/30/2023	AP2429		1,387.50
CHECK 319540 TOTAL: 1,387.50			



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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME

	INV DATE	PO	WARRANT	NET
319541	11/07/2023	PRTD	1679 FRENCHMAN'S BAY BOATING CO INC	
	09/30/2023		AP2429	2,081.25
		CHECK	319541 TOTAL:	2,081.25
319542	11/07/2023	PRTD	1668 WILLIAM C FERNALD	
	09/30/2023		AP2429	379.50
		CHECK	319542 TOTAL:	379.50
319543	11/07/2023	PRTD	2715 JEAN FINNEY	
	09/30/2023		AP2429	598.50
		CHECK	319543 TOTAL:	598.50
319544	11/07/2023	PRTD	215 FIRE TECH & SAFETY OF NEW ENGLAND	
	10/13/2023		AP2429	767.75
		CHECK	319544 TOTAL:	767.75
319545	11/07/2023	PRTD	2624 DAVID FITZ	
	09/30/2023		AP2429	655.50
		CHECK	319545 TOTAL:	655.50
319546	11/07/2023	PRTD	2291 G F JOHNSTON & ASSOCIATES LLC	
	10/27/2023		AP2429	2,728.50
		CHECK	319546 TOTAL:	2,728.50
319547	11/07/2023	PRTD	1814 JOHN S GANNON	
	09/30/2023		AP2429	534.75
		CHECK	319547 TOTAL:	534.75
319548	11/07/2023	PRTD	2660 GILMAN ELECTRIC	
	10/18/2023		AP2429	241.20
		CHECK	319548 TOTAL:	241.20
319549	11/07/2023	PRTD	2110 GONETSPEED	
	10/10/2023		AP2429	598.94
		CHECK	319549 TOTAL:	598.94
319550	11/07/2023	PRTD	249 GORHAM SAVINGS & LEASING GRP LLC	
	10/11/2023		AP2429	31,474.91
		CHECK	319550 TOTAL:	31,474.91

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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME

	INV DATE	PO	WARRANT	NET
319551 11/07/2023 PRTD 254 GRAINGER	10/03/2023		AP2429	142.28
	10/18/2023		AP2429	509.40
	CHECK		319551 TOTAL:	651.68
319552 11/07/2023 PRTD 260 GREEN THUMB LAWN SERVICE INC R1	10/06/2023		AP2429	1,198.50
	10/06/2023		AP2429	321.30
	10/17/2023		AP2429	1,133.91
	CHECK		319552 TOTAL:	2,653.71
319553 11/07/2023 PRTD 1470 GROUP DYNAMIC INC	10/16/2023		AP2429	172.50
	10/18/2023		AP2429	885.00
	CHECK		319553 TOTAL:	1,057.50
319554 11/07/2023 PRTD 1978 RONALD A HAMES	09/30/2023		AP2429	845.25
	CHECK		319554 TOTAL:	845.25
319555 11/07/2023 PRTD 268 HAMILTON MARINE INC	10/18/2023		AP2429	146.88
	CHECK		319555 TOTAL:	146.88
319556 11/07/2023 PRTD 1635 THOMAS W HANSON	09/30/2023		AP2429	224.25
	CHECK		319556 TOTAL:	224.25
319557 11/07/2023 PRTD 1064 HARCROS CHEMICALS INC	10/19/2023		AP2429	2,000.00
	10/19/2023		AP2429	1,592.00
	10/31/2023		AP2429	2,000.00
	10/31/2023		AP2429	3,855.35
	CHECK		319557 TOTAL:	9,447.35

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 CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
 CHECK NO CHK DATE TYPE VENDOR NAME

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CHK NO	CHK DATE	TYPE	VENDOR NAME	INVT DATE	PO	WARRANT	NET
319558	11/07/2023	PRTD	285 HAYES PUMP INC-(01-WC)	10/02/2023		AP2429	2,575.21
			HAYES PUMP INC-(01-WC)	10/18/2023		AP2429	113.02
				CHECK		319558 TOTAL:	2,688.23
319559	11/07/2023	PRTD	1765 HIGGINS OFFICE PRODUCTS, INC	10/13/2023		AP2429	309.38
				CHECK		319559 TOTAL:	309.38
319560	11/07/2023	PRTD	2962 NEIL HOUGHTON	09/30/2023		AP2429	114.00
				CHECK		319560 TOTAL:	114.00
319561	11/07/2023	PRTD	1263 IAAO	10/17/2023		AP2429	240.00
				CHECK		319561 TOTAL:	240.00
319562	11/07/2023	PRTD	2838 IDEXX DISTRIBUTION,INC	10/17/2023		AP2429	450.05
				CHECK		319562 TOTAL:	450.05
319563	11/07/2023	PRTD	358 JORDAN EQUIPMENT CO	10/16/2023		AP2429	1,138.42
				CHECK		319563 TOTAL:	1,138.42
319564	11/07/2023	PRTD	963 KELLEY'S INDUSTRIAL ELECTRONIC	10/08/2023		AP2429	381.60
				CHECK		319564 TOTAL:	381.60
319565	11/07/2023	PRTD	1647 MICHAEL KELLEY	09/30/2023		AP2429	759.00
				CHECK		319565 TOTAL:	759.00
319566	11/07/2023	PRTD	2961 KIMMERLY, ALLEN	10/18/2023		AP2429	150.65
				CHECK		319566 TOTAL:	150.65
319567	11/07/2023	PRTD	2846 KING CONSTRUCTION SERVICES	10/31/2023		AP2429	194,365.89

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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE PO WARRANT NET

CHECK 319567 TOTAL: 194,365.89

319568 11/07/2023 PRTD 389 LAKE & SEA BOATWORKS INC 10/14/2023 AP2429 487.60  
CHECK 319568 TOTAL: 487.60

319569 11/07/2023 PRTD 947 LAWSON PRODUCTS 09/29/2023 AP2429 412.94  
LAWSON PRODUCTS 09/28/2023 AP2429 106.79  
LAWSON PRODUCTS 10/06/2023 AP2429 608.98  
CHECK 319569 TOTAL: 1,128.71

319570 11/07/2023 PRTD 2306 JOSHUA L MADEIRA 09/30/2023 AP2429 517.50  
CHECK 319570 TOTAL: 517.50

319571 11/07/2023 PRTD 1873 MAINE CHAPTER AMERICAN PUBLIC WORKS 10/20/2023 AP2429 495.00  
CHECK 319571 TOTAL: 495.00

319572 11/07/2023 PRTD 1153 MAINE ENVIRONMENTAL LABORATORY LLC 10/20/2023 AP2429 1,233.00  
CHECK 319572 TOTAL: 1,233.00

319573 11/07/2023 PRTD 419 MAINE EQUIPMENT CO INC 10/20/2023 AP2429 1,034.09  
CHECK 319573 TOTAL: 1,034.09

319574 11/07/2023 PRTD 1682 THE MAINE SEACOAST MISSION 09/30/2023 AP2429 1,415.25  
CHECK 319574 TOTAL: 1,415.25

319575 11/07/2023 PRTD 1669 FINLAY B MATHESON 09/30/2023 AP2429 1,138.50  
CHECK 319575 TOTAL: 1,138.50

319576 11/07/2023 PRTD 2047 CHAPIN MCFARLAND 10/19/2023 AP2429 125.76  
CHECK 319576 TOTAL: 125.76

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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE PO WARRANT NET

319577	11/07/2023	PRTD	1676 ALAN MCILHENNY JR	09/30/2023	AP2429	103.50
				CHECK	319577 TOTAL:	103.50
319578	11/07/2023	PRTD	413 M C M ELECTRIC INC	10/20/2023	AP2429	305.00
			M C M ELECTRIC INC	10/20/2023	AP2429	187.53
			M C M ELECTRIC INC	10/20/2023	AP2429	146.89
				CHECK	319578 TOTAL:	639.42
319579	11/07/2023	PRTD	1630 STEPHEN MCMULLEN	09/30/2023	AP2429	1,328.25
				CHECK	319579 TOTAL:	1,328.25
319580	11/07/2023	PRTD	1347 KOREY GOODWIN	10/24/2023	AP2429	2,944.20
				CHECK	319580 TOTAL:	2,944.20
319581	11/07/2023	PRTD	1646 JOHN L MERRILL III	09/30/2023	AP2429	672.75
				CHECK	319581 TOTAL:	672.75
319582	11/07/2023	PRTD	1644 MIDNIGHT INC	09/30/2023	AP2429	1,293.75
			MIDNIGHT INC	09/30/2023	AP2429	828.00
				CHECK	319582 TOTAL:	2,121.75
319583	11/07/2023	PRTD	2703 MINUTEMAN SECURITY TECHNOLOGIES INC	10/25/2023	AP2429	190.52
			MINUTEMAN SECURITY TECHNOLOGIES INC	08/02/2023	AP2429	1,282.00
				CHECK	319583 TOTAL:	1,472.52
319584	11/07/2023	PRTD	824 MISSION SQUARE RETIREMENT	10/17/2023	AP2429	250.00
				CHECK	319584 TOTAL:	250.00
319585	11/07/2023	PRTD	2056 CHRISTOPHER S MOORE	09/30/2023	AP2429	1,082.25

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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE PO WARRANT NET

CHECK 319585 TOTAL: 1,082.25

319586	11/07/2023	PRTD	1012 MORRIS FIRE PROTECTION INC	10/12/2023	AP2429	356.60
			MORRIS FIRE PROTECTION INC	10/12/2023	AP2429	100.00
			MORRIS FIRE PROTECTION INC	10/12/2023	AP2429	200.00
			MORRIS FIRE PROTECTION INC	10/12/2023	AP2429	501.00
			MORRIS FIRE PROTECTION INC	10/16/2023	AP2429	235.00
			MORRIS FIRE PROTECTION INC	10/16/2023	AP2429	492.60
			MORRIS FIRE PROTECTION INC	10/12/2023	AP2429	75.00
			MORRIS FIRE PROTECTION INC	10/16/2023	AP2429	213.00
			MORRIS FIRE PROTECTION INC	10/16/2023	AP2429	160.00
			MORRIS FIRE PROTECTION INC	10/16/2023	AP2429	405.00

CHECK 319586 TOTAL: 2,738.20

319587	11/07/2023	PRTD	1533 MOTION INDUSTRIES	10/11/2023	AP2429	316.89
				CHECK	319587 TOTAL:	316.89

319588	11/07/2023	PRTD	2552 MOTOROLA SOLUTIONS, INC.	07/01/2023	AP2429	495.00
				CHECK	319588 TOTAL:	495.00

319589	11/07/2023	PRTD	502 MOUNT DESERT SPRING WATER	07/01/2023	AP2429	104.00
			MOUNT DESERT SPRING WATER	07/01/2023	AP2429	60.40
			MOUNT DESERT SPRING WATER	07/01/2023	AP2429	98.80
			MOUNT DESERT SPRING WATER	10/15/2023	AP2429	52.20
			MOUNT DESERT SPRING WATER	07/01/2023	AP2429	95.80
				CHECK	319589 TOTAL:	411.20

319590	11/07/2023	PRTD	1633 MT DESERT YACHT YARD INC	09/30/2023	AP2429	966.00
			MT DESERT YACHT YARD INC	09/30/2023	AP2429	793.50

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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	WARRANT	NET
09/30/2023	AP2429	AP2429	1,207.50
09/30/2023	AP2429	AP2429	1,345.50
CHECK	319590 TOTAL:		4,312.50
10/06/2023	AP2429	AP2429	18,655.69
CHECK	319591 TOTAL:		18,655.69
10/12/2023	AP2429	AP2429	392.29
10/05/2023	AP2429	AP2429	425.22
10/10/2023	AP2429	AP2429	241.99
09/19/2023	AP2429	AP2429	1,068.31
10/02/2023	AP2429	AP2429	162.72
09/29/2023	AP2429	AP2429	296.16
09/29/2023	AP2429	AP2429	173.88
10/16/2023	AP2429	AP2429	725.00
10/16/2023	AP2429	AP2429	104.48
10/16/2023	AP2429	AP2429	99.49
10/16/2023	AP2429	AP2429	108.60
10/17/2023	AP2429	AP2429	1,376.94
10/23/2023	AP2429	AP2429	117.52
10/23/2023	AP2429	AP2429	130.40
10/23/2023	AP2429	AP2429	197.21
10/16/2023	AP2429	AP2429	95.36
10/24/2023	AP2429	AP2429	181.80
10/27/2023	AP2429	AP2429	544.37
10/27/2023	AP2429	AP2429	350.28
10/31/2023	AP2429	AP2429	172.22

MT DESERT YACHT YARD INC

MT DESERT YACHT YARD INC

319591 11/07/2023 PRTD 2955 MUNICIPAL WASTE SOLUTIONS, LLC

319592 11/07/2023 PRTD 2160 COASTAL AUTO PARTS

COASTAL AUTO PARTS

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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE PO WARRANT NET

CHECK 319592 TOTAL: 6,964.24

319593	11/07/2023	PRTD	2160	COASTAL AUTO PARTS		10/13/2023	AP2429	47.68
				COASTAL AUTO PARTS		10/13/2023	AP2429	21.41
				COASTAL AUTO PARTS		09/28/2023	AP2429	68.05
				COASTAL AUTO PARTS		09/29/2023	AP2429	73.13
				COASTAL AUTO PARTS		09/29/2023	AP2429	7.27
				COASTAL AUTO PARTS		09/29/2023	AP2429	69.99
				COASTAL AUTO PARTS		10/14/2023	AP2429	8.58
				COASTAL AUTO PARTS		10/16/2023	AP2429	48.97
				COASTAL AUTO PARTS		10/13/2023	AP2429	51.68
				COASTAL AUTO PARTS		10/05/2023	AP2429	26.97
				COASTAL AUTO PARTS		10/24/2023	AP2429	89.94
				COASTAL AUTO PARTS		10/23/2023	AP2429	49.32
				COASTAL AUTO PARTS		10/13/2023	AP2429	94.70
				COASTAL AUTO PARTS		10/24/2023	AP2429	15.00
				COASTAL AUTO PARTS		10/25/2023	AP2429	26.99
				COASTAL AUTO PARTS		10/26/2023	AP2429	63.20
				COASTAL AUTO PARTS		10/27/2023	AP2429	-21.35
				COASTAL AUTO PARTS		10/25/2023	AP2429	34.69
				COASTAL AUTO PARTS		10/31/2023	AP2429	26.00
				COASTAL AUTO PARTS		10/05/2023	AP2429	-8.58
						CHECK	319593 TOTAL:	793.64
319594	11/07/2023	PRTD	2160	COASTAL AUTO PARTS		10/18/2023	AP2429	5.16
				COASTAL AUTO PARTS		10/28/2023	AP2429	7.27



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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	WARRANT	NET
CHECK 319594 TOTAL: 12.43			
10/25/2023	AP2429		122.90
CHECK 319595 TOTAL: 122.90			
10/03/2023	AP2429		288.70
10/02/2023	AP2429		365.99
10/02/2023	AP2429		215.99
CHECK 319596 TOTAL: 870.68			
10/10/2023	AP2429		5,139.50
CHECK 319597 TOTAL: 5,139.50			
09/30/2023	AP2429		99.75
CHECK 319598 TOTAL: 99.75			
09/30/2023	AP2429		812.25
CHECK 319599 TOTAL: 812.25			
09/30/2023	AP2429		1,017.75
CHECK 319600 TOTAL: 1,017.75			
10/16/2023	AP2429		1,406.56
CHECK 319601 TOTAL: 1,406.56			
09/30/2023	AP2429		1,052.25
CHECK 319602 TOTAL: 1,052.25			
10/26/2023	AP2429		408.00
CHECK 319603 TOTAL: 408.00			

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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	WARRANT	NET
09/30/2023		AP2429	1,415.25
CHECK	319604	TOTAL:	1,415.25
09/14/2023		AP2429	486.20
CHECK	319605	TOTAL:	486.20
09/30/2023		AP2429	1,224.75
CHECK	319606	TOTAL:	1,224.75
09/29/2023		AP2429	149.99
CHECK	319607	TOTAL:	149.99
10/01/2023		AP2429	544.00
CHECK	319608	TOTAL:	544.00
09/30/2023		AP2429	983.25
CHECK	319609	TOTAL:	983.25
10/04/2023		AP2429	1,149.08
10/11/2023		AP2429	173.03
CHECK	319610	TOTAL:	1,322.11
10/19/2023		AP2429	76.41
CHECK	319611	TOTAL:	76.41
10/19/2023		AP2429	31.49
CHECK	319612	TOTAL:	31.49
09/30/2023		AP2429	1,154.25

319604 11/07/2023 PRTD 1681 WILLIAM STRASSBERG

319605 11/07/2023 PRTD 2959 HOWMEDICA OSTEONICS CORP

319606 11/07/2023 PRTD 1632 MICHAEL OLSON

319607 11/07/2023 PRTD 859 SUPER SHOE INC

319608 11/07/2023 PRTD 950 SWAN ISLAND PRESS

319609 11/07/2023 PRTD 1813 DAVID THOMAS

319610 11/07/2023 PRTD 725 TRANSCO BUSINESS TECHNOLOGIES  
TRANSCO BUSINESS TECHNOLOGIES

319611 11/07/2023 PRTD 1387 TREASURER, STATE OF MAINE

319612 11/07/2023 PRTD 2771 TRIDENT ARMORY

319613 11/07/2023 PRTD 1651 WILLIAM C TRIMBLE JR

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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	WARRANT	NET
319613 TOTAL: 1,154.25			
10/12/2023	AP2429		81.55
10/12/2023	AP2429		177.92
10/05/2023	AP2429		75.55
10/05/2023	AP2429		119.07
10/19/2023	AP2429		75.55
10/19/2023	AP2429		119.07
10/26/2023	AP2429		75.55
10/26/2023	AP2429		214.17
CHECK	319614 TOTAL:		938.43
05/05/2023	AP2429		237.14
CHECK	319615 TOTAL:		237.14
10/11/2023	AP2429		221.48
CHECK	319616 TOTAL:		221.48
10/17/2023	AP2429		1,311.00
CHECK	319617 TOTAL:		1,311.00
10/12/2023	AP2429		335.03
10/19/2023	AP2429		213.33
CHECK	319618 TOTAL:		548.36
09/30/2023	AP2429		586.50
CHECK	319619 TOTAL:		586.50
09/30/2023	AP2429		2,386.50

11/02/2023 14:10 | Town of Mount Desert | P 20  
 69051you | A/P CASH DISBURSEMENTS JOURNAL | apcshdsb

CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	WARRANT	NET
CHECK 319620 TOTAL: 2,386.50			
09/30/2023	AP2429		845.25
CHECK 319621 TOTAL: 845.25			
10/16/2023	AP2429		642.96
10/19/2023	AP2429		149.00
CHECK 319622 TOTAL: 791.96			
10/25/2023	AP2429		45.00
CHECK 319623 TOTAL: 45.00			
10/18/2023	AP2429		373.22
CHECK 319624 TOTAL: 373.22			
10/06/2023	AP2429		24.60
CHECK 319625 TOTAL: 24.60			

NUMBER OF CHECKS 129 \*\*\* CASH ACCOUNT TOTAL \*\*\* 876,021.48

COUNT	AMOUNT
107	788,829.71
22	87,191.77

\*\*\* GRAND TOTAL \*\*\* 876,021.48

Direct Disbursement GL Distribution pages at end of this report Direct Disbursement: #59765 US Bank \$308.00

Total Warrant \$876,401.48

11/02/2023 14:10  
69051you

Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

21  
apcsbdsb

CLERK: 69051you

JOURNAL ENTRIES TO BE CREATED

YEAR PER SRC ACCOUNT	JNL	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T	OB	DEBIT	CREDIT
2024	5	16								
APP 100-20000	11/07/2023	AP2429	AP2429			Accounts Payable			579,808.10	
APP 100-10100	11/07/2023	AP2429	AP2429			AP CASH DISBURSEMENTS JOURNAL Ckg-BH General Fund 8066				876,021.48
APP 600-20000	11/07/2023	AP2429	AP2429			Accounts Payable			43,317.68	
APP 200-20000	11/07/2023	AP2429	AP2429			AP CASH DISBURSEMENTS JOURNAL			535.28	
APP 300-20000	11/07/2023	AP2429	AP2429			Accounts Payable			223,896.76	
APP 400-20000	11/07/2023	AP2429	AP2429			AP CASH DISBURSEMENTS JOURNAL			28,463.66	
						GENERAL LEDGER TOTAL			876,021.48	876,021.48
APP 100-35060	11/07/2023	AP2429	AP2429			DT-MARINA			43,317.68	
APP 600-35010	11/07/2023	AP2429	AP2429			DT Gen fund				43,317.68
APP 100-35020	11/07/2023	AP2429	AP2429			DTF-SPEC REV			535.28	
APP 200-35010	11/07/2023	AP2429	AP2429			DT Gen fund				535.28
APP 100-35030	11/07/2023	AP2429	AP2429			DTF-CAP IMP			223,896.76	
APP 300-35010	11/07/2023	AP2429	AP2429			DT Gen fund				223,896.76
APP 100-35040	11/07/2023	AP2429	AP2429			DT-TRUST			28,463.66	
APP 400-35010	11/07/2023	AP2429	AP2429			DT Gen fund				28,463.66
						SYSTEM GENERATED ENTRIES TOTAL			296,213.38	296,213.38
						JOURNAL 2024/05/16			1,172,234.86	1,172,234.86

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100	General Fund	2024	5	16	11/07/2023			
	100-10100					Ckg-BH General Fund 8066		876,021.48
	100-20000					Accounts Payable	579,808.10	
	100-35020					DTF-SPEC REV	223,896.76	
	100-35030					DTF-CAP IMP	28,463.66	
	100-35040					DT-TRUST	43,317.68	
	100-35060					DT-MARINA		
						FUND TOTAL	876,021.48	876,021.48
200	Special Revenue	2024	5	16	11/07/2023			
	200-20000					Accounts Payable	535.28	
	200-35010					DT Gen fund		535.28
						FUND TOTAL	535.28	535.28
300	Capital Projects	2024	5	16	11/07/2023			
	300-20000					Accounts Payable	223,896.76	
	300-35010					DT Gen fund		223,896.76
						FUND TOTAL	223,896.76	223,896.76
400	Investment Trusts-Reserves	2024	5	16	11/07/2023			
	400-20000					Accounts Payable	28,463.66	
	400-35010					DT Gen fund		28,463.66
						FUND TOTAL	28,463.66	28,463.66
600	Marina	2024	5	16	11/07/2023			
	600-20000					Accounts Payable	43,317.68	
	600-35010					DT Gen fund		43,317.68
						FUND TOTAL	43,317.68	43,317.68

11/02/2023 14:10  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

P 23  
apcsbdsb

FUND		DUE TO	DUE FR
100 General Fund		296,213.38	
200 Special Revenue			535.28
300 Capital Projects			223,896.76
400 Investment Trusts-Reserves			28,463.66
600 Marina			43,317.68
TOTAL		296,213.38	296,213.38

\*\* END OF REPORT - Generated by Lisa Young \*\*

11/02/2023 14:12  
69051you

Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 1  
apcsbdsb

CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE PO WARRANT NET

59765 10/31/2023 MANL 1465 U S BANK EQUIPMENT FINANCE INC 10/31/2023 AP2429 380.00

CHECK 59765 TOTAL: 380.00

NUMBER OF CHECKS 1 \*\*\* CASH ACCOUNT TOTAL \*\*\* 380.00

TOTAL MANUAL CHECKS  
COUNT 1  
AMOUNT 380.00

\*\*\* GRAND TOTAL \*\*\* 380.00



11/02/2023 14:12 | Town of Mount Desert | P 2  
 69051you | A/P CASH DISBURSEMENTS JOURNAL | apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: 69051you

YEAR PER	JNL	ACCOUNT	JNL	DESC	REF	1	REF	2	REF	3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT
SRC	EFF	DATE	JNL	DESC	REF	1	REF	2	REF	3	LINE	DESC				
2024	5	17														
APP	100-20000		AP2429	AP2429	AP2429						Accounts Payable				380.00	
APP	100-10100	11/07/2023	AP2429	AP2429	AP2429						AP CASH DISBURSEMENTS JOURNAL					
		11/07/2023	AP2429	AP2429	AP2429						Ckg-BH General Fund 8066					380.00
		11/07/2023	AP2429	AP2429	AP2429						AP CASH DISBURSEMENTS JOURNAL					
													TOTAL		380.00	380.00

11/02/2023 14:12  
69051you

Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

P 3  
apcsbdsb

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100	General Fund	2024	5	17	11/07/2023			
	100-10100					Ckg-BH General Fund 8066	380.00	380.00
	100-20000					Accounts Payable	380.00	
						FUND TOTAL	380.00	380.00

\*\* END OF REPORT - Generated by Lisa Young \*\*

**TOWN OF MOUNT DESERT  
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 2426**

CHECK DATE: October 18, 2023

CHECK NUMBER:	<u>319516</u>	through	<u>319516</u>	\$ <u>1,909.56</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	and	<u>N/A</u>	\$ -	Electronic payments
EFT NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	and	<u>N/A</u>	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 1,909.56

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

**From:** [Rick Mooers](#)  
**To:** [Lisa Young](#)  
**Subject:** Re: Warrant AP#2426 State Fees/Payroll Benefits  
**Date:** Tuesday, October 17, 2023 10:49:38 AM

---

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Approved

On Tue, Oct 17, 2023 at 10:23 AM Lisa Young <[financeclerk@mtdesert.org](mailto:financeclerk@mtdesert.org)> wrote:

Greetings,

Attached is Accounts Payable Warrant #2426 (for Payroll and/or State Fees) in the amount of \$1,909.56 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

**I will “reply to all” when the first approval comes in so that you know that we have the one required email approval.**

Thank you!

Lisa Young,

Deputy Treasurer, Tax Collector

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

-----FOIA NOTICE-----

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**TOWN OF MOUNT DESERT  
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 2427**

CHECK DATE: October 26, 2023

CHECK NUMBER:	<u>319517</u>	through	<u>319517</u>	\$ <u>2,619.78</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	and	<u>N/A</u>	\$ -	Electronic payments
EFT NUMBER:	<u>3015</u>	through	<u>3016</u>	\$ <u>82,034.07</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	and	<u>N/A</u>	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 84,653.85

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

TOWN OF MOUNT DESERT  
PAYROLL WARRANT

WARRANT PR# 2410

CHECK DATE: October 27, 2023

ADVICE NUMBERS: 15913 through 15965

CHECK NUMBERS: 66259 through 66271

TOTAL DISBURSEMENTS: \$ 154,306.50

This is to certify that there is due and chargeable to the appropriations listed above  
the sum set against each name and you are directed to pay unto the parties  
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

**From:** [Rick Mooers](#)  
**To:** [Lisa Young](#)  
**Subject:** Re: Warrant AP#2427 & PR#2410 Approval Request  
**Date:** Wednesday, October 25, 2023 12:03:48 PM

---

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Approved

On Wed, Oct 25, 2023 at 11:46 AM Lisa Young <[financeclerk@mtdesert.org](mailto:financeclerk@mtdesert.org)> wrote:

Greetings,

Attached are the following warrants for approval:

Accounts Payable	#2427	total of	\$84,853.85
Payroll	#2410	total of	\$154,306.50

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

**I will “will reply to all” when the first approval comes in so that you know that we have the one required email approval.**

Thank you!

Lisa Young,

Finance Clerk, Tax Collector

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

-----FOIA NOTICE-----

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**TOWN OF MOUNT DESERT  
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 2428**

CHECK DATE: November 1, 2023

|                   |               |         |               |                    |                     |
|-------------------|---------------|---------|---------------|--------------------|---------------------|
| CHECK NUMBER:     | <u>319518</u> | through | <u>319518</u> | \$ <u>1,789.00</u> | Check payments      |
| CHECK NUMBER:     | <u>N/A</u>    | and     | <u>N/A</u>    | \$ -               | Electronic payments |
| EFT NUMBER:       | <u>N/A</u>    | through | <u>N/A</u>    | \$ -               | ACH Payments        |
| EFT or CK NUMBER: | <u>N/A</u>    | and     | <u>N/A</u>    | \$ -               | Voided Checks       |

TOTAL DISBURSEMENTS: \$ 1,789.00

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

**From:** [Rick Mooers](#)  
**To:** [Lisa Young](#)  
**Subject:** Re: Warrant AP#2428 State Fees/Payroll Benefits  
**Date:** Tuesday, October 31, 2023 2:36:24 PM

---

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Approved!

On Oct 31, 2023, at 2:28 PM, Lisa Young <[financeclerk@mtdesert.org](mailto:financeclerk@mtdesert.org)> wrote:

Greetings,

Attached is Accounts Payable Warrant #2428 (for Payroll and/or State Fees) in the amount of \$1,789.00 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

**I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.**

Thank you!

[Lisa Young](#),

Deputy Treasurer, Tax Collector

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

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<4- AP2428.pdf>

TOWN OF MOUNT DESERT  
PAYROLL WARRANT

WARRANT PR# 2411

CHECK DATE: October 30, 2023

ADVICE NUMBERS: N/A through N/A

CHECK NUMBERS: 66272 through 66272

TOTAL DISBURSEMENTS: \$ 77.34

This is to certify that there is due and chargeable to the appropriations listed above  
the sum set against each name and you are directed to pay unto the parties  
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

**From:** [Rick Mooers](#)  
**To:** [Lisa Young](#)  
**Subject:** Re: Warrant PR#2411 Approval Request  
**Date:** Monday, October 30, 2023 4:46:00 PM

---

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Approved

Sent from my iPhone

On Oct 30, 2023, at 3:53 PM, Lisa Young <[financeclerk@mtdesert.org](mailto:financeclerk@mtdesert.org)> wrote:

Greetings,

Deduction refund from prior PR was not done creating a hardship for the employee, resulting in the need for a miscellaneous payroll.

Attached are the following warrants for approval:

Payroll #2411 total of \$77.34

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

**I will “will reply to all” when the first approval comes in so that you know that we have the one required email approval.**

Thank you!

Lisa Young,  
Finance Clerk, Tax Collector  
Town of Mount Desert  
(207) 276-5531 (T) (207) 276-3232 (F)

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<7- PR2411.pdf>

# Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 17873

Check Batch: 11164  
 Check Header: (N/A)  
 Check Numbers: (First) - (Last)  
 Check Dates: (Earliest) - (Latest)  
 Cash Account Numbers: (First) - (Last)  
 Bank Account Code: (N/A)  
 Check Authorization Code: AP  
 Minimum Check Amount: \$0.00  
 Sorted By:  
 Include Payable Information: No  
 Include Payable Dist Information: No  
 Include Authorization Information: Yes

| Batch # | Check # | Check Date | Vendor Code | Vendor Name                                                    | Electronic Amount | Check Amount |
|---------|---------|------------|-------------|----------------------------------------------------------------|-------------------|--------------|
| 11164   | 21026   | 11/02/2023 | 1161        | AMAZON CAPITAL SERVICES                                        | 0.00              | 1,187.36     |
|         | 21027   | 11/02/2023 | 1161        | AMAZON CAPITAL SERVICES                                        | 0.00              | 0.00         |
|         | 21028   | 11/02/2023 | 1975        | CARDMEMBER SERVICE                                             | 0.00              | 881.59       |
|         | 21029   | 11/02/2023 | 2099        | CHARTER COMMUNICATIONS                                         | 0.00              | 233.21       |
|         | 21030   | 11/02/2023 | 2310        | COASTAL ENERGY, INC. <i>Phone Heating</i>                      | 0.00              | 7,072.20     |
|         | 21031   | 11/02/2023 | 3220        | DIARMUID, INC. <i>K-5 Reading Program</i>                      | 0.00              | 835.53       |
|         | 21032   | 11/02/2023 | 3424        | DOTCOM THERAPY, INC <i>Speech &amp; Occup. Therapy</i>         | 0.00              | 2,550.39     |
|         | 21033   | 11/02/2023 | 4180        | F.T. BROWN CO.                                                 | 0.00              | 296.47       |
|         | 21034   | 11/02/2023 | 4585        | GROUP DYNAMIC, INC.                                            | 0.00              | 123.75       |
|         | 21035   | 11/02/2023 | 4110        | HAMMOND LUMBER CO/EBS                                          | 0.00              | 133.76       |
|         | 21036   | 11/02/2023 | 4830        | JARVIS, BECKY <i>Reimb supplies</i>                            | 0.00              | 18.99        |
|         | 21037   | 11/02/2023 | 5400        | LAKESHORE LEARNING MATERIALS                                   | 0.00              | 850.10       |
|         | 21038   | 11/02/2023 | 5400        | LAKESHORE LEARNING MATERIALS                                   | 0.00              | 24.99        |
|         | 21039   | 11/02/2023 | 5825        | MAIN STREET VARIETY                                            | 0.00              | 120.28       |
|         | 21040   | 11/02/2023 | 6350        | MCKESSON MEDICAL-SURGICAL GOV. SOLUTIONS <i>Nurse supplies</i> | 0.00              | 317.43       |
|         | 21041   | 11/02/2023 | 6180        | MDES - GENERAL FUND/STUDENT ACTIVITY                           | 0.00              | 542.95       |
|         | 21042   | 11/02/2023 | 6205        | MDI REGIONAL SCHOOL DISTRICT <i>Other Reimb - Oct</i>          | 0.00              | 3,858.83     |
|         | 21043   | 11/02/2023 | 6225        | MECHANICAL SERVICES, INC. <i>Boiler Replis</i>                 | 0.00              | 650.75       |
|         | 21044   | 11/02/2023 | 6314        | MINUTEMAN SECURITY TECHNOLOGIES                                | 0.00              | 426.27       |
|         | 21045   | 11/02/2023 | 6370        | MORRIS FIRE PROTECTION, INC.                                   | 0.00              | 125.00       |
|         | 21046   | 11/02/2023 | 6430        | MOUNT DESERT WATER DISTRICT                                    | 0.00              | 2,263.00     |
|         | 21047   | 11/02/2023 | 6670        | NEVCO SPORTS, LLC <i>PE Supplies</i>                           | 0.00              | 396.61       |
|         | 21048   | 11/02/2023 | 6785        | NORTHCENTER FOODS                                              | 0.00              | 12,207.86    |
|         | 21049   | 11/02/2023 | 6910        | OPPEWALL, ELIZABETH <i>Phys Therapy</i>                        | 0.00              | 788.75       |
|         | 21050   | 11/02/2023 | 7180        | PINE STATE ELEVATOR CO. <i>Inspection</i>                      | 0.00              | 1,080.47     |
|         | 21051   | 11/02/2023 | 7334        | POWELL REFRIGERATION, INC. <i>Repair food warmer</i>           | 0.00              | 524.00       |
|         | 21052   | 11/02/2023 | 7463        | QUILL CORP.                                                    | 0.00              | 208.53       |
|         | 21053   | 11/02/2023 | 7643        | RESTAURANT BARN <i>Kitchen Supplies</i>                        | 0.00              | 192.61       |

## Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 17873

| Batch #        | Check # | Check Date | Vendor Code | Vendor Name                                                             | Electronic Amount | Check Amount |
|----------------|---------|------------|-------------|-------------------------------------------------------------------------|-------------------|--------------|
|                | 21054   | 11/02/2023 | 7875        | SANDERS, JUDITH <i>School Leadership</i>                                | 0.00              | 858.00       |
|                | 21055   | 11/02/2023 | 7885        | SARGENT, LEON                                                           | 0.00              | 50.00        |
|                | 21056   | 11/02/2023 | 7940        | SCHOLASTIC, INC.                                                        | 0.00              | 173.25       |
|                | 21057   | 11/02/2023 | 8310        | SMITH, DANA <i>Official</i>                                             | 0.00              | 50.00        |
|                | 21058   | 11/02/2023 | 8357        | SOUTHWEST HARBOR SCHOOL DEPT., TOWN OF <i>Reimb Volleyball uniforms</i> | 0.00              | 108.30       |
|                | 21059   | 11/02/2023 | 4152        | VERSANT POWER                                                           | 0.00              | 5,907.76     |
|                | 21060   | 11/02/2023 | 9142        | VOYAGER SOPRIS                                                          | 0.00              | 250.80       |
|                | 21061   | 11/02/2023 | 9145        | W.B. MASON, CO., INC. <i>Custodial Supplies</i>                         | 0.00              | 1,266.22     |
|                | 21062   | 11/02/2023 | 9290        | WIGHT'S SPORTING GOODS <i>Winch for basketball hoops</i>                | 0.00              | 3,852.55     |
|                | 21063   | 11/02/2023 | 9315        | WILSON LANGUAGE TRAINING CORP. <i>Classroom Supplies</i>                | 0.00              | 1,249.56     |
|                | 21064   | 11/02/2023 | 9445        | YOUNG, JASON <i>Electrical Work</i>                                     | 0.00              | 972.67       |
|                | 21065   | 11/02/2023 | 9500        | ZONES, LLC                                                              | 0.00              | 95.79        |
| <b>Totals:</b> |         |            |             |                                                                         | 0.00              | \$52,746.58  |



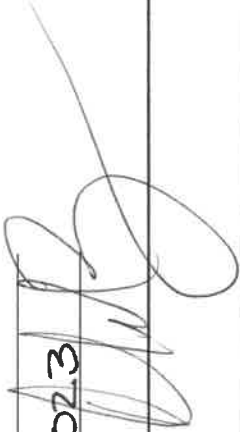
# Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 17873

| Batch # | Check # | Check Date | Vendor Code | Vendor Name | Electronic Amount | Check Amount |
|---------|---------|------------|-------------|-------------|-------------------|--------------|
|---------|---------|------------|-------------|-------------|-------------------|--------------|

WARRANT # 5

DATE: 11/2/2023



SUPERINTENDENT

FINANCE OFFICER

DocuSigned by:

James Whithead  
5481047469...  
FINANCE OFFICER

DocuSigned by:

[Signature]  
19080633...  
FINANCE OFFICER

DocuSigned by:

[Signature]  
959294068646C...  
FINANCE OFFICER

DocuSigned by:

[Signature]  
C033FA7D06B41E...  
FINANCE OFFICER

FINANCE OFFICER

40 Checks Listed.

# Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 17855

| Check # | Check Date | Code                             | Name                      | Chk Grp | Gross Pay         | Net Pay           | Direct Deposit    | Check Amt       | Void |
|---------|------------|----------------------------------|---------------------------|---------|-------------------|-------------------|-------------------|-----------------|------|
| 50532   | 10/27/2023 | 485                              | TASHA L. HIGGINS          | 1       | 1,871.35          | 1,252.86          | 1,252.86          | 0.00            |      |
| 50533   | 10/27/2023 | AFLAC                            | AFLAC                     |         | 127.42            | 127.42            | 0.00              | 127.42          |      |
| 50534   | 10/27/2023 | BCBS                             | ANTHEM BC/BS              |         | 11,878.46         | 11,878.46         | 11,878.46         | 0.00            |      |
| 50535   | 10/27/2023 | HMD                              | HORACE MANN COMPANIES     |         | 37.00             | 37.00             | 0.00              | 37.00           |      |
| 50536   | 10/27/2023 | HM                               | HORACE MANN INSURANCE C   |         | 200.00            | 200.00            | 0.00              | 200.00          |      |
| 50537   | 10/27/2023 | MEA                              | MAINE EDUCATION ASSOCIATI |         | 1,305.30          | 1,305.30          | 0.00              | 1,305.30        |      |
| 50538   | 10/27/2023 | MSRS                             | MAINE PERS                |         | 23,087.04         | 23,087.04         | 23,087.04         | 0.00            |      |
| 50539   | 10/27/2023 | LOCAL DUESMDI EDUC ASSOCIATION   |                           |         | 304.00            | 304.00            | 0.00              | 304.00          |      |
| 50540   | 10/27/2023 | DELTA DENTNORTHEAST DELTA DENTAL |                           |         | 2,211.51          | 2,211.51          | 0.00              | 2,211.51        |      |
| 50541   | 10/27/2023 | PRIM                             | PRIMERICA FINANCIAL SVCS. |         | 1,270.00          | 1,270.00          | 0.00              | 1,270.00        |      |
| 50542   | 10/27/2023 | FEDHEALTH                        | TREASURER, STATE OF MAINE |         | 281.79            | 281.79            | 0.00              | 281.79          |      |
|         |            |                                  |                           |         | <b>160,752.14</b> | <b>132,008.05</b> | <b>109,065.70</b> | <b>7,033.62</b> |      |

| Check Authorization Summary |                                     |       |           |  |
|-----------------------------|-------------------------------------|-------|-----------|--|
| Type                        | Description                         | Count | Amount    |  |
| Employee                    | Checks                              | 5     | 1,296.60  |  |
|                             | Voided Checks                       | 0     | 0.00      |  |
|                             | Direct Deposits (Fully Distributed) | 48    | 74,100.20 |  |
|                             | ACH Employee Credits                | 48    | 74,100.20 |  |
|                             | ACH Employee Debits (Voids)         | 0     | 0.00      |  |
| Deduction                   | Checks                              | 8     | 5,737.02  |  |
|                             | Voided Checks                       | 0     | 0.00      |  |
|                             | ACH Vendor Credits                  | 2     | 34,965.50 |  |
|                             | ACH VendorDebits (Voids)            | 0     | 0.00      |  |
|                             | ACH Online Payments                 | 0     | 0.00      |  |
| Taxes                       | EFTPS Payment - Debit               | 2     | 15,908.73 |  |




# Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 17855

| Check # | Check Date | Code | Name | Chk Grp | Gross Pay | Net Pay | Direct Deposit | Check Amt | Void |
|---------|------------|------|------|---------|-----------|---------|----------------|-----------|------|
|---------|------------|------|------|---------|-----------|---------|----------------|-----------|------|

WARRANT #   #9  

DATE:   PAID OCT 27 2023  

SUPERINTENDENT 

FINANCE OFFICER \_\_\_\_\_

FINANCE OFFICER \_\_\_\_\_

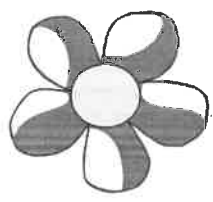
FINANCE OFFICER \_\_\_\_\_

FINANCE OFFICER \_\_\_\_\_

FINANCE OFFICER \_\_\_\_\_

FINANCE OFFICER \_\_\_\_\_

FINANCE OFFICER \_\_\_\_\_



|    |            |             |
|----|------------|-------------|
| \$ | 132,008.05 | net pay     |
| \$ | 52,338.47  | payroll A/P |
| \$ | 184,346.52 |             |

# Mount Desert School Department Check Register

Report # 17862

Batch: 11159  
Check Edit #: N/A  
Sort By: Vendor Name  
Include DTF Info: No

| Batch # | Control Total | Status | Created By | Date Created | Last Updated By | Date Last Updated |
|---------|---------------|--------|------------|--------------|-----------------|-------------------|
| 11159   | 52,338.47     | Posted | Bria       | 10/26/2023   | Bria            | 10/26/2023        |

| Vendor Code / Name<br>Check Edit # | Check Number<br>Check Date | Check Type<br>Status | Check Header Information |
|------------------------------------|----------------------------|----------------------|--------------------------|
|------------------------------------|----------------------------|----------------------|--------------------------|

|                              |                     |                           |                                                            |
|------------------------------|---------------------|---------------------------|------------------------------------------------------------|
| 1200 ANTHEM BC & BS<br>12041 | 21022<br>10/27/2023 | Payable Payment<br>Posted | ANTHEM BC & BS<br>PO BOX 645438<br>CINCINNATI OH 452645438 |
|------------------------------|---------------------|---------------------------|------------------------------------------------------------|

**Email Subject Line:** DDep-Notification  
**Email Check Remittances To:** Carmen.Leighton@anthem.com

| Payable # | Reference                       | Invoice #      | Invoice Date | Amount    | Discount | Payment   |
|-----------|---------------------------------|----------------|--------------|-----------|----------|-----------|
| 18660     | ANTHEM BC & BS-OCT23 008421000B | BCBS OCT23 001 | 10/27/2023   | 49,606.43 | 0.00     | 49,606.43 |

**Check Totals:**      **49,606.43**      **0.00**      **49,606.43**

|                          |                     |                           |                                                  |
|--------------------------|---------------------|---------------------------|--------------------------------------------------|
| 6000 MAINE PERS<br>12038 | 21023<br>10/27/2023 | Payable Payment<br>Posted | MAINE PERS<br>PO BOX 349<br>AUGUSTA ME 043320349 |
|--------------------------|---------------------|---------------------------|--------------------------------------------------|

**Email Subject Line:** DDep-Notification  
**Email Check Remittances To:** accounting@mainepers.org

| Payable # | Reference                        | Invoice #       | Invoice Date | Amount | Discount | Payment |
|-----------|----------------------------------|-----------------|--------------|--------|----------|---------|
| 18657     | MAINE PERS-GLI SEPT23 MDES P0016 | GLI SEPT23 ME10 | 10/27/2023   | 102.50 | 0.00     | 102.50  |

**Check Totals:**      **102.50**      **0.00**      **102.50**

|                          |                     |                           |                                                  |
|--------------------------|---------------------|---------------------------|--------------------------------------------------|
| 6000 MAINE PERS<br>12039 | 21024<br>10/27/2023 | Payable Payment<br>Posted | MAINE PERS<br>PO BOX 349<br>AUGUSTA ME 043320349 |
|--------------------------|---------------------|---------------------------|--------------------------------------------------|

**Email Subject Line:** DDep-Notification  
**Email Check Remittances To:** accounting@mainepers.org

| Payable # | Reference                   | Invoice #      | Invoice Date | Amount   | Discount | Payment  |
|-----------|-----------------------------|----------------|--------------|----------|----------|----------|
| 18659     | MAINE PERS-RET OCT23 P0016A | RET OCT23 P001 | 10/27/2023   | 2,359.67 | 0.00     | 2,359.67 |

**Check Totals:**      **2,359.67**      **0.00**      **2,359.67**

|                          |                     |                           |                                                  |
|--------------------------|---------------------|---------------------------|--------------------------------------------------|
| 6000 MAINE PERS<br>12040 | 21025<br>10/27/2023 | Payable Payment<br>Posted | MAINE PERS<br>PO BOX 349<br>AUGUSTA ME 043320349 |
|--------------------------|---------------------|---------------------------|--------------------------------------------------|

**Email Subject Line:** DDep-Notification  
**Email Check Remittances To:** accounting@mainepers.org

| Payable # | Reference                        | Invoice #       | Invoice Date | Amount | Discount | Payment |
|-----------|----------------------------------|-----------------|--------------|--------|----------|---------|
| 18658     | MAINE PERS-GLI SEPT23 MDES TT091 | GLI SEPT23 ME10 | 10/27/2023   | 269.87 | 0.00     | 269.87  |

**Check Totals:**      **269.87**      **0.00**      **269.87**

**Batch 11159 Totals:**      **52,338.47**      **0.00**      **52,338.47**

4 Checks Listed

TOWN OF MOUNT DESERT  
VOIDS

WARRANT V# 2403

CHECK DATE: October 31, 2023

|               |                             |         |                             |    |                             |                |
|---------------|-----------------------------|---------|-----------------------------|----|-----------------------------|----------------|
| CHECK NUMBER: | <u>319291</u>               | through | <u>319291</u>               | \$ | <u>(237.14)</u>             | Check payments |
| EFT NUMBER:   | <u>                    </u> | through | <u>N/A</u>                  | \$ | <u>-</u>                    | ACH Payments   |
|               | <u>                    </u> |         | <u>                    </u> |    | <u>                    </u> |                |

TOTAL DISBURSEMENTS: \$ (237.14)

Voided disbursements to be acknowledged described above

TOWN OF MOUNT DESERT  
PAYROLL VOID REISSUE

WARRANT V# 2410

CHECK DATE: October 27, 2023

|                     |              |         |              |                      |                |
|---------------------|--------------|---------|--------------|----------------------|----------------|
| EFT VOID NUMBER:    | <u>15919</u> | through | <u>15919</u> | \$ <u>(1,785.04)</u> | Check payments |
| EFT REISSUE NUMBER: | <u>15966</u> | through | <u>15966</u> | \$ <u>1,108.03</u>   | ACH Payments   |
|                     |              |         |              |                      |                |

TOTAL DISBURSEMENTS: \$ (677.01)

Voided disbursements to be acknowledged described above