



Town of Mount Desert
Selectboard
Agenda

Regular Meeting

Monday, February 6, 2023

Location: Meeting Room, Town Hall, Northeast Harbor; Meetings will continue to be offered via Zoom see final page for connection details. Per Maine CDC, COVID transmission rate is MEDIUM; masks are not required, but are recommended for those at risk of severe illness

- I. Call to order at 6:30 p.m.**
Public please hold comments until the BOS Chairman opens the agenda items for public comment
- II. Minutes**
 - A. *Approval of minutes from January 17, 2023 meeting*
- III. Appointments/Recognitions/Resignations**
 - A. *Consider the appointment of Jason Irwin to the Investment Committee*
 - B. *Consider the appointment of Allen Kimmerly to the LUZO Committee*
 - C. *Consider the appointment of Joseph Renault to the LUZO Committee*
 - D. *Accept resignation of Christie Anastasia as alternate Planning Board member*
- IV. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectboard in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
 - A. *Treasurer's Report: 4th Quarter 2022 (Oct-Dec) analysis of cash, cash equivalents, investments, reserves, and trust funds*
 - B. *Memo from Finance Director, Jake Wright, regarding modifications to the FY24 CIP proposed funding resulting from no long pursuing the "virtual desktop" project*
 - C. *Universal waste collection totals from the annual HHW and UW held 9-22*
 - D. *Hancock County Commissioners Meeting Minutes from January 4, 2023*
 - E. *Acadia National Park Advisory Commission Meeting Minutes from September 12, 2022*
- V. Selectboard Reports**
- VI. Unfinished Business**
 - A. *Seal Harbor Library Memorandum of Understanding presentation and review*
 - B. *Discussion of Landscape Architect's Plan for Benches*
 - C. *Revised Code of Conduct Policy*
 - D. *Conflict for Third Party Funding Requests second meeting on February 22nd; need to move to February 23rd*
 - E. *Discussion of capital gains reserve account and certain projects as described in memo from Jake Wright, Finance Director, dated February 2nd, 2023*
 - F. *Review of bids received to repair approximately two hundred lineal feet of erosion to the Seal Harbor beach shoreline*
 - G. *Consider acceptance of bids received to repair approximately two hundred lineal feet of erosion to the Seal Harbor beach shoreline*

VII. New Business

- A. Consider waiving collection of EMS accounts receivable in the amount of \$300 in response to request from patient
- B. Consider writing off uncollectable accounts receivable in the amount of \$2,279.50 created by three EMS runs prior to the effective date of MDFD's Medicare billing certification
- C. Overview of Public Works-related proposed May 2023 town meeting warrant articles
- D. Proposed FY24 Revenue Budget review
- E. Special Meeting February 13 for Ordinance Articles and Review of MDES budget, and Draft Warrant Review

VIII. Other Business (Addendum items may be considered at the Selectboard's discretion via majority vote to do so under Other Business or out of order.)

- A. Such other business as may be legally conducted

IX. Treasurer's Warrants

- A. Approve & Sign Treasurer's Warrant as shown below:

Town Invoices	AP#2351	2/7/2023	\$670,089.22
Total			\$670,089.22

- B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown below:

State Fees & PR Benefits	AP#2348	1/19/2023	\$5,106.62
	AP#2349	1/25/2023	\$819.50
	AP#2350	2/1/2023	\$91,099.72
Town Payroll	PR#2317	1/20/2023	\$137,787.68
	PR#2318	2/3/2023	\$154,881.93
	PR#2319	2/3/2023	\$403.52
Total			\$390,098.97

- C. Acknowledge Treasurer's Town Voided Disbursements & School Board AP/Payroll Warrants as shown below:

School Invoices	AP#8	2/1/2023	\$197,732.17
School Payroll	PR#15	1/20/2023	\$205,607.92
	PR#16	2/3/2023	\$94,805.39
Voided Disbursements	V#2308	2/2/2023	\$(257.73)
Total			\$497,887.75

Grand Total			\$1,558,075.94
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X. Adjournment

The next regularly scheduled meeting is at 6:30 p.m., TUESDAY, February 21, 2023 in the Meeting Room, Town Hall, Northeast Harbor

The Town of Mount Desert is inviting you to a scheduled Zoom meeting. You can call in through any of the listed phone numbers or connect with a computer via the web link. You **will need to enter the meeting ID** to get access to the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/248566175?pwd=RmozZjBOVWhUTQrRXR5QzFEZEEyQT09>

Meeting ID: 248 566 175

Password: 919872

One tap mobile

+13126266799,,248566175#,,,,0#,,919872# US (Chicago)

+16468769923,,248566175#,,,,0#,,919872# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 408 638 0968 US (San Jose)

+1 646 876 9923 US (New York)

+1 669 900 6833 US (San Jose)

+1 301 715 8592 US (Germantown)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Zoom security now requires a password on all zoom meetings, so the recurring BS meeting now has a password.

MINUTES

Town of Mount Desert
Board of Selectmen
Meeting Minutes
January 17, 2023

Board Members Present: Chair John Macauley, Wendy Littlefield, Martha Dudman, Rick Mooers, Geoff Wood

Town Officials Present: Harbor Master John Lemoine, Town Clerk Claire Woolfolk, Fire Chief Mike Bender, Town Manager Durlin Lunt, Highway Superintendent Ben Jacobs, Wastewater Superintendent Ed Montague, Finance Director Jake Wright, Tax Assessor Kyle Avila, Public Works Director Brian Henkel

Members of the public were also present.

I. Call to order at 6:30 p.m.

Chair Macauley called the Meeting to order at 6:30PM.

II. Minutes

A. Approval of Minutes from January 3, 2023 meeting

MOTION: Ms. Littlefield moved, with Mr. Mooers seconding, approval of the January 3, 2023 Minutes as presented.

Motion approved 5-0.

III. Appointments/Recognitions/Resignations

A. Request Appointment of Sarah Adelberg as full-time FF/EMT at an initial rate of \$26.75 to be increased to \$28.24 upon successful completion of a 6-month probationary period, effective date of January 18, 2023

MOTION: Ms. Dudman moved, with Mr. Wood seconding, appointment of Sarah Adelberg as full-time FF/EMT at an initial rate of \$26.75 to be increased to \$28.24 upon successful completion of a 6-month probationary period, effective January 18, 2023 as presented.

Motion approved 5-0.

B. Request Appointment of William Shepard as part-time Fire Fighter at a rate of \$18.00 an hour, effective date of January 18, 2023

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, Appointment of William Shepard as part-time Fire Fighter at a rate of \$18.00 an hour, effective January 18, 2023 as presented.

Motion approved 5-0.

C. Request Appointment of Megan Bailey to the Warrant Committee effective January 17, 2023

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, Appointment of Megan Bailey to the Warrant Committee effective January 17, 2023 as presented.

Motion approved 5-0.

1
2 *D. Request Appointment of James Blaine to the Warrant Committee effective January 17,*
3 *2023*

4 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, Appointment of James
5 Blaine to the Warrant Committee effective January 17, 2023 as presented.

6 Motion approved 5-0.

7
8 *E. Request Appointment of Wendy Todd to the Economic Development Committee*
9 *effective January 17, 2023*

10 Ms. Dudman pointed out that Ms. Todd lives on the Cranberry Isles. Town Manager
11 Lunt affirmed Ms. Todd's role would be that of a non-voting member.

12
13 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, Appointment of Wendy
14 Todd to the Economic Development Committee effective January 17, 2023 as presented.
15 Motion approved 5-0.

16
17 *F. Request Appointment of Megan Bailey to the Comprehensive Planning Committee*
18 Mr. Wood recalled the Board agreed to hold off on making any appointments until a pool
19 of applicants had been reached, in an effort to ensure the Town has even geographic
20 representation without the committee becoming unwieldy. Mr. Wood believed Ms.
21 Bailey to be a good candidate, but he would prefer the Board wait to appoint members.
22 Other Board members agreed.

23
24 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, to amend Item F to
25 confirm the Board's acceptance of Megan Bailey's application to the Comprehensive
26 Planning Committee for consideration and potential appointment at a later date.
27 Motion approved 5-0.

28
29 *G. Appointment of BOS member as liaison to the Broadband Committee*
30 The committee meets once a month. Chair Macauley agreed to step in as liaison.

31
32 MOTION: Ms. Littlefield moved, with Mr. Mooers seconding, Appointment of Chair
33 John Macauley as liaison to the Broadband Committee, with thanks.
34 Motion approved 5-0.

35
36 **IV. Consent Agenda**

37 *A. Thank you letter from Great Cranberry Fire Department and the Islesford Volunteer*
38 *Fire Department, dated January 4, 2023*

39 *B. Hancock County Commissioners Special Meeting Minutes from December 20, 2022*

40 *C. Municipal solid waste (MSW) will continue bypassing PERC and go to landfill as*
41 *PERC continues to get the tipping floor volume reduced to a point they can start*
42 *accepting and processing MSW*

43 MOTION: Ms. Littlefield moved, with Mr. Wood seconding, acceptance of the Consent
44 Agenda as presented.

45

1 Mr. Mooers believed the letter from the Great Cranberry Island Fire Department
2 emphasizes the value to be had in mutual aid. The Town of Mount Desert should be
3 proud of its participation.

4
5 Motion approved 5-0.

6
7 **V. Selectmen's Reports**

8 Ms. Littlefield asked for clarification on the streetlight issue on Pine and Sylvan that was
9 discussed at a previous meeting. Manager Lunt noted the action was to look into the
10 situation and offer a recommendation.

11
12 Ms. Dudman recalled the area neighbors were concerned about the invasive light. Ms.
13 Dudman followed up with the concerned neighbors and was told that something was in
14 the works.

15
16 Ms. Littlefield reported Sylvan Rd. residents mentioned to her that they would like more
17 light. Sylvan Rd. is quite dark.

18
19 **VI. Unfinished Business**

20 *A. Island Explorer Memorandum of Understanding presentation and review*
21 Executive Director of Downeast Transportation Paul Murphy was in attendance.
22 Downeast Transportation is a private nonprofit corporation operating Island Explorer.
23 Their request this year is for \$14,000.00, as it has been every year. The Memorandum of
24 Understanding (MOU) and been signed and returned.

25
26 Mr. Murphy noted that Downeast Transportation has no MOUs with any other
27 municipality or funding entities. Their concern is that the MOU reads like a purchase
28 agreement with reference to goods and services. Downeast Transportation sees the
29 town's contribution as a match to grant funding they receive.

30
31 Chair Macauley explained the MOU was an effort to make the process easier. The
32 MOU's language is something that can be reviewed.

33
34 *B. Neighborhood House Memorandum of Understanding presentation and review*
35 Director Anne Marie Hart was in attendance. She was happy the Neighborhood House
36 was included as part of the general town budget; it makes sense to do so. They've
37 submitted their MOU. Neighborhood House's request has not changed from previous
38 years. Their annual budget is \$740,000.00

39
40 Ms. Hart reminded community members in attendance of the Community Café on
41 Thursday.

42
43 Ms. Littlefield voiced her gratitude for Neighborhood House. Mount Desert is lucky to
44 have such an organization.

45
46 *C. Northeast Harbor Library Memorandum of Understanding presentation and review*

1 Northeast Harbor library director Amy Wiseheart was in attendance. She appreciated the
2 library's inclusion in the MOU process. Ms. Wiseheart reported the library is starting
3 their strategic planning this year and hopes for feedback from the Town. The library is
4 requesting an increase of \$25,000, up from \$20,500. Part of the increase is inflationary.
5 Among the many services the library provides, they also act as the elementary school's
6 library.

7
8 *D. Somesville Library Memorandum of Understanding presentation and review*

9 Library Treasurer Steve Anastasia was in attendance. The Somesville Library is
10 requesting \$12,000, up from last year's request of \$11,000. The library serves
11 approximately 500 year-round residents and another 250 seasonal residents and visitors.
12 The library has a new librarian this year. Hours are two days a week – Saturday and
13 Wednesdays. Summer hours include Mondays too.

14
15 Manager Lunt reported that the Seal Harbor Library will present at a later date.

16
17 *E. Authorize Town Manager Durlin Lunt to sign Contractor Service Agreement with A
18 Climate to Thrive for services in support of State of Maine Community Action Grant
19 to implement the Towns Climate Emergency Plan*

20 MOTION: Mr. Wood moved, with Mr. Mooers seconding, authorization of Town
21 Manager Durlin Lunt to sign a Contractor Service Agreement with A Climate to Thrive
22 for services in support of the State of Maine Community Action Grant to implement the
23 Towns Climate Emergency Plan as presented.

24 Motion approved 5-0.

25
26 *F. Accept Community Support Grant from the State of Maine in the amount of \$29,025,
27 such funds to be used in support of the Town of Mount Desert's Climate Action plan.*

28 *Further authorize Town Manager Durlin Lunt to sign the grant approval document*

29 MOTION: Mr. Mooers moved, with Mr. Wood seconding, acceptance of the Community
30 Support Grant from the State of Maine in the amount of \$29,025.00, such funds to be
31 used in support of the Town of Mount Desert's Climate Action plan, and further, to
32 authorize Town Manager Durlin Lunt to sign the grant approval document as presented.

33 Motion approved 5-0.

34
35 *G. Discussion of proposed Code of Conduct/Ethics policy for the Town of Mount Desert*
36 HR Manager Zach Harris was in attendance.

37
38 Mr. Wood asked about Section 11 in the policy, which reads: *Members will not appear*
39 *before the Board or any board or committee of the Town on behalf of the private interests*
40 *of third parties.* Mr. Wood worried about how broad the wording was. For example, it
41 implies someone on a town committee cannot present an idea to the Selectboard.

42
43 Mr. Harris agreed questions have come up regarding Section 11. Section 11 is intended
44 to address the financial interest of third parties that do not have the Town's best interests
45 in mind. It was left a gray area intentionally, however it can be clarified.

46

1 Mr. Wood noted a person recently appointed to the Economic Development Committee is
2 by definition representing the economic interests of third parties as they are a
3 representative of the chamber of commerce to that committee. That person would be
4 unable to present any ideas under this policy. Mr. Harris agreed Section 11 can be given
5 more clarity and brought back before the Board. On page 9 of the policy, Mr. Harris
6 pointed out a disclosure statement. A member would be required to disclose their interest
7 prior to participation in the committee.
8

9 Mr. Wood asked about Section 16, which notes *...orientation sessions and training*
10 *regarding this Code may be conducted for newly elected or appointed Members, and*
11 *Members will sign a statement affirming that they understand and will uphold the tenets*
12 *of the Code.* Mr. Wood recommended that all members be required to sign such a
13 statement on an annual basis. Manager Lunt suggested members sign upon
14 reappointment of each new term of their service. Mr. Wood worried this might
15 understate the importance of the policy. The policy could be revised by adding the word
16 “annually” to Section 16. He didn’t feel it was too much to ask.
17

18 Ms. Dudman did not believe renewing once a year was an onerous request. Ms.
19 Littlefield felt it important for longer-term members to recommit to the importance of the
20 work. Manager Lunt inquired whether the Board felt the policy needed to be rewritten to
21 clarify signatures were required each year. The Board can simply vote on when
22 signatures are required.
23

24 With regard to Section 11, Ms. Dudman reported that at a recent LUZO Committee
25 meeting the question of conflict of interest was raised. It was noted that if a committee
26 member has an expertise on a pertinent subject they should be able to share that expertise
27 with the committee. According to the policy, such people can engage in discussions,
28 provided they’ve disclosed their personal interests. The barrier is on voting. Committees
29 are advisory; they can bring suggestions to the Board. The Planning Board and the
30 Zoning Board of Appeals are voting groups. Additionally, committees can be eliminated
31 at the Selectboard’s discretion. A Board like the Planning Board cannot be eliminated.
32 Manager Lunt believed some sort of distinction should be drawn between the two.
33 Without a clear understanding committees could lose membership and the expertise some
34 members provide. A committee may advise with the disclosure of a potential conflict,
35 and the Board can then decide if the advice given is given in good faith.
36

37 Ms. Littlefield felt the policy gives some flexibility. She suggested Section 11 could be
38 revised by inserting the word “financial” if that is truly the heart of the issue.
39

40 Mr. Wood referred to Page 9, the “Conflict of Interest Statement and Disclosure” refers
41 to the person having an interest, not a third-party interest.
42

43 Manager Lunt agreed to make the suggested changes and bring the policy back for final
44 approval.
45

1 H. *Review and discussion of proposal from G.F. Johnston & Associates to conduct a*
2 *feasibility study for the purpose of increasing the number of reliable water sources*
3 *for fire protection use in the area known as Pond's End*

4 Fire Chief Bender reminded the Board of citizen concerns about the lack of additional
5 water sources for the purpose of fire suppression in the Pretty Marsh/Somesville area.
6 Chief Bender sent out a proposal and GF Johnston submitted a proposal. He asked for
7 the Board's stance on next steps and whether they were willing to waive the Purchase
8 Policy requirements to expedite the project. Funding is available for a feasibility study.

9
10 Mr. Wood thought the plan was to look town wide at the dry hydrant situation. Chair
11 Macauley concurred. Chief Bender agreed. He recalled talk of engaging the Water
12 District in the endeavor. He asked whether it was acceptable to start with the concerns
13 heard from the Pretty Marsh area, or begin a Town-wide review. A larger review might
14 slow the process. Chair Macauley suggested a town-wide review with the Pond's End
15 area being the first area on which to focus.

16
17 Ms. Littlefield asked if the Fire Chief felt a second request for bids would result in more
18 interest. Chief Bender felt there was a chance the Town would receive no additional
19 bids.

20
21 Ms. Dudman believed both moving forward on the feasibility study as well as beginning
22 to think about other areas in Town was probably the best route forward. Mr. Wood
23 hoped for an inventory of what the Town had regarding access to fire suppression water
24 sources, where they are, and how to access them. Chief Bender agreed the Fire
25 Department has information on available dry hydrants and how to access water in areas
26 where there's not a lot of water.

27
28 MOTION: Mr. Wood moved, with Ms. Dudman seconding, to allow Chief Bender to
29 bypass the solicitation of bids and move forward with the proposal received.
30 Motion approved 5-0.

31
32 **VII. New Business**

33 A. *Authorize Small Animal Clinic Contract for 2023*

34 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, authorization of the Small
35 Animal Clinic Contract for 2023 as presented.

36 Motion approved 5-0.

37
38 B. *Authorization to pay for replacement of Northeast Harbor Mooring Floats top and bottom*
39 *chains by Alvah B. Barge Service Inc. for \$2,434.50. The Northeast Harbor Mooring/Floats*
40 *CIP 6410100-24681 has a balance of \$351,754.13*

41 MOTION: Mr. Wood moved, with Ms. Littlefield seconding, authorization to pay for
42 replacement of Northeast Harbor Mooring Floats top and bottom chains by Alvah B. Barge
43 Service Inc. for \$2,434.50. The Northeast Harbor Mooring/Floats CIP 6410100-24681 has a
44 balance of \$351,754.13 as presented.

45 Motion approved 5-0.
46

1 C. Consideration of Highway Superintendent Ben Jacobs request to lease a new model year
2 2023 loader backhoe for a sum of \$121,400.00 after receiving \$31,000.00 for the trade of our
3 2015 Case loader backhoe from Beauregard Equipment

4 Mr. Wood inquired why leasing a piece of equipment is better than purchasing outright.
5

6 Finance Director Jake Wright explained that leasing is in line with the Town's appropriation
7 practice. Leasing spreads out the impact of the purchase of this type of asset. For this reason a
8 number of organizations lease equipment like this. At the end of the lease, the Town will get a
9 bargain purchase agreement allowing the Town to use the equipment until the end of its life.

10
11 MOTION: Ms. Dudman moved, with Mr. Mooers seconding, approval of Highway
12 Superintendent Ben Jacobs request to lease a new model year 2023 loader backhoe for a sum of
13 \$121,400.00 after receiving \$31,000.00 for the trade of the 2015 Case loader backhoe from
14 Beauregard Equipment as presented.

15 Motion approved 5-0.
16

17 D. Consideration of Highway Superintendent Ben Jacobs request to finance the 2023 loader
18 backhoe through a lease agreement from Gorham Savings Bank with a 5-year term at a fixed
19 interest rate of 4.57 percent for annual payments of approximately \$26,496.96, with terms as
20 detailed in the January 12, 2023 memo to Town Manager, Durlin Lunt. Fifty percent of the
21 annual lease payment to be made from the Public Works Equipment Reserve Account
22 4050100-24500 with a current balance of \$94,915.28, and the remaining fifty percent of
23 lease payment would be made from the Highways annual appropriations Lease-Backhoe
24 budget line 1550100-55312

25 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, approval of Highway
26 Superintendent Ben Jacobs request to finance the 2023 loader backhoe through a lease agreement
27 from Gorham Savings Bank with a 5-year term at a fixed interest rate of 4.57 percent for annual
28 payments of approximately \$26,496.96, with terms as detailed in the January 12, 2023 memo to
29 Town Manager, Durlin Lunt. Fifty percent of the annual lease payment to be made from the
30 Public Works Equipment Reserve Account 4050100-24500 with a current balance of \$94,915.28,
31 and the remaining fifty percent of lease payment would be made from the Highways annual
32 appropriations Lease-Backhoe budget line 1550100-55312 as presented.
33

34 Mr. Wood asked about the 4.57% interest being paid on the loan. He questioned the wisdom of
35 paying interest to borrow money for the Town to obtain a piece of equipment. Director Wright
36 explained it's a structure the Town can use through the CIP process. This action is responsive to
37 investments and appropriations made thus far. To shift this classification of equipment to a
38 purchasing system the Town would have to be proactive in moving forward in the CIP process to
39 invest more in order to have the funding to remove the appropriations portion of the budget and
40 purchase equipment outright. In terms of the interest rate percentage, it's comparable to what the
41 Town's reserves are bringing in, in interest and dividends, due to the shift towards fixed income
42 models. In that regard the Town is utilizing assets that are not stagnant to fund this and future
43 values become stronger.
44

45 Motion approved 5-0.
46

47 E. Consideration to authorize Highway Superintendent Ben Jacobs to execute all documents on
48 behalf of the Town to facilitate the purchase and execute the lease in accordance with the
49 terms described in New Business items C and D.

50 MOTION: Ms. Dudman moved, with Mr. Wood seconding, authorization of Highway
51 Superintendent Ben Jacobs to execute all documents on behalf of the Town to facilitate the

1 purchase and execute the lease in accordance with the terms described in New Business items C
2 and D as presented.

3 Motion approved 5-0.
4

5 *F. Request authorization for the Fire Chief to sign and execute a contract with Maine Maritime*
6 *Academy to provide the fire department's breathing air cascade/compressor vehicle along*
7 *with an operator in support of their student fire training program at the Ellsworth Fire*
8 *Training Center*

9 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, authorizing the Fire Chief to sign
10 and execute a contract with Maine Maritime Academy to provide the fire department's breathing
11 air cascade/compressor vehicle along with an operator in support of their student fire training
12 program at the Ellsworth Fire Training Center as presented.

13 Motion approved 5-0.
14

15 *G. MDI Historical Society request for additional funding to paint the Somesville bridge and*
16 *museum at a cost of \$13,000*

17 Historical Society Executive Director Raney Bench was in attendance. The Historical Society
18 makes an annual third-party request, usually asking for \$2500.00. This funding supports portable
19 toilets and wi-fi at the Historical Society. She explained that the Historical Society owns and is
20 responsible for insurance and maintenance of the property in Somesville. Expenses like painting
21 the bridge and building fall outside the Society's ability to cover. The Historical Society will be
22 asking for a one-time amount of approximately \$13,000.00 for painting the bridge and main
23 building. The Historical Society is also facing the cost of replacing deteriorating windows on the
24 building in Somesville. Window replacement is a cost the Historical Society will bear.
25 Additionally, in the past year, the additional costs of 24-hour security systems and attorney fees
26 have been necessary, as well as the increase in general expenses. The Historical Society has
27 received additional funding in the past from the Town.

28
29 The schedule for repainting is dependent on when the Historical Society can receive the funds.

30
31 Manager Lunt understood the Historical Society to be requesting to bypass the third-party request
32 process in order to paint the bridge prior to July 2023. Ms. Bench affirmed this was so.
33

34 Ms. Littlefield reported that Ms. Bench reached out to her and Mr. Wood. She suggested Ms.
35 Bench come to a meeting to explain her circumstances prior to the third-party request process.
36

37 Ms. Bench confirmed she intended to ask for the annual \$2500.00 for the usual expenses in
38 addition to the request for painting funds. The actual cost estimate of the painting received from
39 Welch Painting is \$12,280.00.
40

41 Manager Lunt believed the best way to proceed was for the Historical Society to increase their
42 request for the third-party request process. Such increases have been made before when groups
43 have a specific need. Director Wright concurred. The timing may not be ideal for the Historical
44 Society, but unfortunately governmental process moves slowly.
45

46 Ms. Bench noted the Historical Society could work with their funding in anticipation of receiving
47 funds, if they knew funding would be approved.
48

49 Mr. Mooers felt the Historical Society could commit with Welch Painting as soon as funding is
50 approved at Town Meeting.
51

1 Resident Katrina Carter asked what would happen if the request is turned down at Town Meeting.
2 Ms. Dudman agreed there are no guarantees for any third-party request. Mr. Wood concurred.
3 Ms. Dudman added that the Town has been discussing capping the total amount given. Such
4 discussions have not been formalized, but that is also a possibility.
5

6 *H. Review of FY 2024 Budgets: Public Works, and Marina budget & revenues*
7 The Board made a review of the FY2024 budget for Public Works.
8

9 Mr. Wood asked about the adjustments in salary. Manager Lunt explained that only three
10 positions in Public Works are covered by the longevity salary increases discussed at previous
11 meetings. Other changes to salaries are due to the collective bargaining agreement.
12

13 Mr. Mooers asked about the Office Supplies and General Repairs and Maintenance, showing an
14 increase of 200%. This was due to moving an expense from one line item to another. It will not
15 result in a decrease of 200% elsewhere.
16

17 Mr. Wood noticed the percentage increase in materials across different departments did not seem
18 to follow any pattern. Wouldn't every department be hit equally by an increase in the cost of a
19 utility like electricity? He noted the cost of electricity at Wastewater showed a zero% increase,
20 despite the prices rising. Wastewater Superintendent Montague reported the rate increase
21 estimated last year was significant. In tracking so far this year, that increase was not on par with
22 last year's estimate. Superintendent Montague saw no reason to increase the amount. Manager
23 Lunt pointed out the budget is committed 18 months before it's spent; there are many variables.
24

25 Mr. Wood pointed out the vehicle fuel for Otter Creek rose by 21%, but fuel for some other plants
26 went up by 32.5%. What would create this discrepancy?
27

28 Highway Superintendent Jacobs explained that budgeting takes into account what has been spent
29 in the past. Heating oil may be up this year, but if the Department did not spend all that was
30 budgeted last year, then he saw no reason to raise it further, so the increase was small.
31

32 Superintendent Montague explained that in budgeting he looked at the amount of oil used in the
33 past three to four years and calculated out the pricing based on the winter forecast. He didn't feel
34 more was necessary. And in past years the amount requested had not been fully expended. He
35 agreed this may mean there's not a lot left at the end of the year.
36

37 Ms. Dudman asked about the ph control cost increase. Superintendent Montague noted the cost
38 of all chemicals rose this year. The chemical company the Town uses has not raised their pricing
39 in six years. They informed the Town that the lack of price increase was an oversight and the
40 Town could expect a substantial increase this year. Price increases have been as high as 76% for
41 some chemicals. Weather can also play a part in the materials used. The increases seem realistic.
42

43 Superintendent Jacobs confirmed that Public Works estimates a fixed amount for paving, and
44 then decides what can be done with the amount budgeted. The cost of paving this year will rise,
45 resulting in fewer paving jobs being done, while the same amount of money is spent.
46

47 The Board made a review of the FY2024 Marina budget.
48

49 Mr. Mooers inquired about the 75% increase in Overtime. Harbormaster Lemoine explained that
50 a previous year-round employee did not use overtime. He converted his overtime hours to Comp
51 Time. The Harbor now has two employees who take their overtime hours in overtime pay.

1 Additionally, more overtime is necessary to cover summer shifts because he cannot find
2 employees. He noted the 75% increase equates to \$2,000.00.

3
4 Harbormaster Lemoine reported the marina is doing well. It grows financially every year,
5 allowing the marina to cover their expenses and save for upcoming projects. Reservations for
6 next year are double from last year. The ramp for the new dock is built and ready to be installed
7 once the necessary granite arrives.

8
9 **VIII. Other Business**

10 *A. Such other business as may be legally conducted*

11 Manager Lunt noted the Addendum received must be discussed.

12
13 *Consider Modifying the scope of \$7,000 donation from Town of Mount Desert Community*
14 *Development Corporation accepted at the 1.3.23 Selectboard Meeting to include payment of*
15 *liability insurance for ice rink contractor, Peter Bronson*

16
17 The CDC has requested that some of the funds they provided the Town for the hockey
18 rink be used to cover the liability insurance necessary. The way the gift was accepted did
19 not allow for such an amendment.

20
21 MOTION: Ms. Dudman moved, with Mr. Wood seconding, modifying the scope of the
22 \$7,000 donation received from the Town of Mount Desert Community Development
23 Corporation accepted at the January 3, 2023 Selectboard Meeting to include payment of
24 liability insurance for ice rink contractor, Peter Bronson as presented.
25 Motion approved 5-0.

26
27 Ms. Littlefield pointed out that the Town's new Public Works Director was now on staff.
28 She wondered whether there was still a need to retain a consultant. Public Works
29 Director Brian Henkle reported that consultant Smith would not stay on longer than the
30 next few weeks, allowing Director Henkle to transition into the role.

31
32 Town Clerk Claire Woolfolk noted the other Treasurer Warrants included in the
33 Addendum must be addressed.

34
35 *A. Approve & Sign Treasurer's Warrant as shown below:*

Town Invoices	AP#2347	1/18/2023	\$1,763.36
Total			\$1,763.36

36
37 MOTION: Ms. Littlefield moved, with Mr. Mooers seconding, approval of Warrant
38 AP#2347 as presented.
39 Motion approved 5-0.

40 *B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as*
41 *shown below:*

State Fees & PR Benefits			
Town Payroll	PR#2316	1/6/2023	\$(383.48)

1 MOTION: Mr. Mooers moved, with Mr. Wood seconding, approval of Warrant
 2 PR#2316 as presented.
 3 Motion approved 4-0-1 (Littlefield in Abstention).

Total			\$1,379.88

4
 5 **IX. Treasurer's Warrants**

6 *A. Approve & Sign Treasurer's Warrant as shown below:*

Town Invoices	AP#2346	1/18/2023	\$694,597.34
Total			\$694,597.34

7 MOTION: Ms. Dudman moved, with Mr. Mooers seconding, approval and signature of
 8 Treasurer's Warrant as shown above.
 9 Motion approved 5-0.

10
 11 *B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown below:*

State Fees & PR Benefits	AP#2344	1/6/2023	\$45,263.76
	AP#2345	1/11/2023	\$8,991.28
Town Payroll	PR#2315	1/6/2023	\$135,283.36
Total			\$189,538.40

12 MOTION: Mr. Mooers moved, with Mr. Wood seconding approval of signed Treasurer's
 13 Payroll, State Fees, & PR Benefit Warrants as shown above.
 14 Motion approved 4-0-1 (Littlefield in Abstention).

15
 16 *C. Acknowledge Treasurer's Town Voided Disbursements & School Board AP/Payroll
 17 Warrants as shown below:*

School Invoices	AP#7	1/4/2023	\$73,640.86
School Payroll	PR#14	1/6/2023	\$84,680.95
Voided Disbursements	V2307	1/11/2023	\$(11,074.70)
Total			\$147,247.11

18 MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, acknowledgement of
 19 Treasurer's Town Voided Disbursements & School Board AP/Payroll Warrants as shown above.
 20 Motion approved 5-0.

Grand Total			\$1,031,382.85
--------------------	--	--	-----------------------

22
 23 **D. Adjournment**

24 MOTION: Ms. Littlefield moved, with Mr. Wood seconding, to adjourn.
 25 Motion approved 5-0.

26
 27 The Meeting adjourned at 7:50PM.

28
 29 Respectfully submitted,

30
 31
 32
 33 Geoffrey Wood

APPOINTMENTS

RECOGNITIONS

RESIGNATIONS



Town of Mount Desert
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone: 207-276-5531 Fax: 207-276-3232
Web Address www.mtdesert.org

Resident Request for Appointment to Volunteer Board or Committee

Thank you for expressing an interest in serving on one of the Town's volunteer Boards or Committees. Before the Board of Selectmen makes appointments, they would like to know a little about you and why you feel you could contribute to the Board or Committee. Please take a few minutes and complete the brief expression of interest information below and **return to the Town Clerk, PO Box 248/21 Sea St, Northeast Harbor ME 04662.**

Name: Jason Irwin Date: January 25, 2023
Street
Address: 16 Pine Ledge Ln. Phone: Home None
Mail
Address: Mount Desert, ME 04660 Work 288-3340
E-mail: Irwincpa@yahoo.com Cell 576-9378

Are you a registered voter in the Town of Mount Desert? Yes No

Appointment(s) requested: Investment Committee

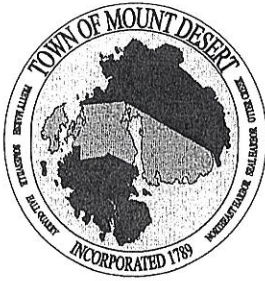
If you have previously served on any Boards or Committees in the Town of Mount Desert, please describe your experience: None

Are there other background experiences or skills that you feel would contribute to this appointment?
I am a Certified Public Accountant (licensed in New Hampshire), and have more than 20
years of experience managing investments.

Why are you interested in this appointment? This appointment will provide me with the
opportunity to help the Town in an area where I have extensive experience.

What are your goals for this Board or Committee? My goal is to add value to the Committee
by leveraging my years of investment management experience.

Do you have conflicts with meeting times or group assignments? I have not yet been provided
meeting times or group assignments. If conflicts exist, I will inform the Committee.



Town of Mount Desert

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Northeast Harbor, ME 04662-0248

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Name: Allen Kimmerly Date: Jan 5, 2023
Street Address: 8 Cider Ridge Rd Phone: Home —
Mail Address: PO Box 426 Work —
E-mail: akimmerly19@gmail.com Cell 266-4088

Are you a registered voter in the Town of Mount Desert? Yes No

Appointment(s) requested: Land use ordinance

If you have previously served on any Boards or Committees in the Town of Mount Desert, please describe your experience: yes, on Harbor committee & Warrant committee

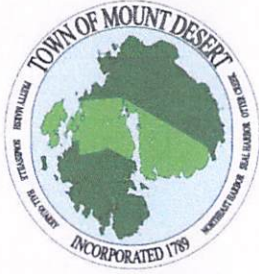
Are there other background experiences or skills that you feel would contribute to this appointment?

Why are you interested in this appointment? I want to keep our town for people to live year round

What are your goals for this Board or Committee? _____

Do you have conflicts with meeting times or group assignments? _____

Have Harbor & Warrant meetings on tuesdays & others



Town of Mount Desert
 21 Sea Street, P.O. Box 248
 Northeast Harbor, ME 04662-0248
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Name: Joseph Renault Date: 1-24-23
 Street Address: 77 Parker Farm Rd Phone: Home _____
 Mail Address: P.O. Box 407 Seal Harbor Work _____
 E-mail: joerenault@hotmail.com Cell 207-266-2097

Are you a registered voter in the Town of Mount Desert? Yes No

Appointment(s) requested: LU20 Advisory Group

If you have previously served on any Boards or Committees in the Town of Mount Desert, please describe your experience: Warrant Committee Very positive experience which helped me better understand town government.

Are there other background experiences or skills that you feel would contribute to this appointment? Lifelong resident of the town. Steward of land that has been in our family for over 150 years. Went through the process of changing zoning for our 1043 main St. Property.

Why are you interested in this appointment? Its important that now that my kids are grown that I start participating and serving my town again.

What are your goals for this Board or Committee? To educate myself and others regarding zoning and to contribute to the towns people while protecting and helping the LU20 evolve appropriately, to the needs of the town
 Do you have conflicts with meeting times or group assignments? I do not believe so.

Town Clerk

From: William Hanley <wmh@wmharchitects.com>
Sent: Wednesday, January 18, 2023 12:55 PM
To: Town Clerk
Cc: Kim Keene
Subject: Christie Anastasia

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Claire,

Can you please let the BOS know that Christie Anastasia who is an alternate PB member has requested to step off the board because of work.

She's did not have any available bandwidth to continue, even as an alternate member.

Thanks-Bill

William M. Hanley, AIA
WMH ARCHITECTS
10 Neighborhood Road
P.O. Box 399
Northeast Harbor, Maine 04662

tel: 207-276-2100
email: wmh@wmharchitects.com

<https://nam11.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.wmharchitects.com%2F&data=05%7C01%7Ctownclerk%40mtdesert.org%7Cf5abfc7412b449e6873f08daf97d21f9%7C7924fd9aa79444c2a93a55fe168ba123%7C0%7C0%7C638096613138110289%7CUnknown%7CTWFpbGZsb3d8eyJWljojMC4wLjAwMDAiLCJQIjoiV2luMzliLCJBTiI6Ikk1haWwiLCJXVCi6Mn0%3D%7C3000%7C%7C%7C&sdata=MQHH8KcYxGnUOPgsBQdaw2gEQapNe1w%2BpltiC39J4GM%3D&reserved=0>

CONSENT AGENDA



01/24/2023 14:56
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Town of Mount Desert
ACCOUNT SUMMARY TRIAL BALANCE FOR FY23/OCT TO DEC
FUND

P 1
giarbal

ACCOUNT NAME	ORG	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
100-00-000-000-10100	100					
Ckg-BH General Fund 8066		9,516,546.27	4,048,050.04	7,612,008.20	-3,563,958.16	5,952,588.11
100-00-000-000-10100-0422	100	2,672,093.54	.00	.00	.00	2,672,093.54
Ckg ICS - BH GF 8066	100					
100-00-000-000-10110-		25,000.20	25,444.38	342.00	25,102.38	50,102.58
MAR CC - BH 7028	100					
100-00-000-000-10110-0422	100	811,629.75	46,251.95	.00	46,251.95	857,881.70
CC ICS - BH 7028	100					
100-00-000-000-10110-70286	100	.00	74,982.59	74,982.59	.00	.00
Ckg-BH CC MARINA 7028	100					
100-00-000-000-10112	100	27,096.96	1,234,468.66	1,234,448.04	20.62	27,117.58
Ckg-BH MDES 1610	100					
100-00-000-000-10112-0422	100	4.27	10.46	5.29	5.17	9.44
Ckg ICS - BH MDES 1610	100					
100-00-000-000-10117	100	404,802.71	.00	404,802.71	-404,802.71	.00
Ckg-BH MDEP 7511	100					
100-00-000-000-10137-	100	3,149,044.79	18,850.39	.00	18,850.39	3,167,895.18
MM-FA - 0708						
TOTALS FOR FUND 100		16,606,218.49	5,448,058.47	9,326,588.83	-3,878,530.36	12,727,688.13
General Fund						

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Town of Mount Desert
ACCOUNT SUMMARY TRIAL BALANCE FOR FY23/OCT TO DEC
FUND

P 2
Glarbal

ACCOUNT ACCOUNT NAME	BEG. BALANCE	ORG	DEBITS	CREDITS	NET CHANGE	END BALANCE
1000 American Rescue Act Plan Fund						
Cash in Bank	153,470.35	1000	.00	.00	.00	153,470.35
TOTALS FOR FUND 1000 American Rescue Act Plan Fund	153,470.35		.00	.00	.00	153,470.35



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Town of Mount Desert
ACCOUNT SUMMARY TRIAL BALANCE FOR FY23/OCT TO DEC
FUND

P 3
Glatrbal

ACCOUNT NAME	BEG. BALANCE	ORG	DEBITS	CREDITS	NET CHANGE	END BALANCE
300 Capital Projects						
300-00-000-000-10000-		300				
Cash in Bank - SR 2022A	5,138,702.63		5,896.32	721,496.88	-715,600.56	4,423,102.07
TOTALS FOR FUND 300	5,138,702.63		5,896.32	721,496.88	-715,600.56	4,423,102.07
Capital Projects						



Town of Mount Desert
ACCOUNT SUMMARY TRIAL BALANCE FOR FY23/OCT TO DEC
FUND

01/24/2023 14:56
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ACCOUNT NAME	BEG. BALANCE	ORG	DEBITS	CREDITS	NET CHANGE	END BALANCE
REPORT TOTALS	21,898,391.47		5,453,954.79	10,048,085.71	-4,594,130.92	17,304,260.55

** END OF REPORT - Generated by Jacob Wright **

ACCOUNT NAME	BEG. BALANCE	ORG	DEBITS	CREDITS	NET CHANGE	END BALANCE
100-00-000-000-000-11110 Investment -FA	1,996,900.25	100	17,186.31	.00	17,186.31	2,014,086.56
TOTALS FOR FUND 100 General Fund	1,996,900.25		17,186.31	.00	17,186.31	2,014,086.56

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Town of Mount Desert
ACCOUNT SUMMARY TRIAL BALANCE FOR FY23/OCT TO DEC
FUND

P 2
Glatrbal

ACCOUNT NAME	BEG. BALANCE	ORG	DEBITS	CREDITS	NET CHANGE	END BALANCE
400 Investment Trusts-Reserves						
400-00-000-000-11110- Investment-AT	5,810,944.87	400	544,839.39	179,792.93	365,046.46	6,175,991.33
TOTALS FOR FUND 400 Investment Trusts-Reserves	5,810,944.87		544,839.39	179,792.93	365,046.46	6,175,991.33

ACCOUNT ACCOUNT NAME	BEG. BALANCE	ORG	DEBITS	CREDITS	NET CHANGE	END BALANCE
600 Marina						
600-00-000-000-11110	953,363.52	600	8,205.11	.00	8,205.11	961,568.63
M-Investment						
TOTALS FOR FUND 600	953,363.52		8,205.11	.00	8,205.11	961,568.63
Marina						



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Town of Mount Desert
ACCOUNT SUMMARY TRIAL BALANCE FOR FY23/OCT TO DEC
FUND

P 4
Glatrbal

ACCOUNT NAME	BEG. BALANCE	ORG	DEBITS	CREDITS	NET CHANGE	END BALANCE
REPORT TOTALS	8,761,208.64		570,230.81	179,792.93	390,437.88	9,151,646.52

** END OF REPORT - Generated by Jacob Wright **



ACCOUNT PER	ACCOUNT NAME	JNL	SRC	EFF DATE	REFERENCE	ORG	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE	
100-00-000-000-000-11110	Investment-FA					100	1,996,900.25					
4	111 GNI			10/31/22	Oct-22			5,357.74	.00	5,357.74		
5	99 GNI			11/30/22	Nov-22			1,429.92	.00	6,787.66		
6	148 GNI			12/31/22	Dec-22			10,398.65	.00	17,186.31		
							1,996,900.25	17,186.31	.00	17,186.31	2,014,086.56	
TOTALS FOR FUND 100												
General Fund							1,996,900.25	17,186.31	.00		17,186.31	2,014,086.56

ACCOUNT PER	ACCOUNT NAME	JNL	SRC	EFF DATE	REFERENCE	ORG	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE	
400	Investment Trusts-Reserves											
400-00-000-000-000-11110-	Investment-AT					400	5,810,944.87					
4	111 GNI			10/31/22	Oct-22			213,074.97	.00	213,074.97		
5	99 GNI			11/30/22	Nov-22			331,764.42	.00	544,839.39		
6	148 GNI			12/31/22	Dec-22			.00	179,792.93	365,046.46		
						400-11110	5,810,944.87	544,839.39	179,792.93	365,046.46	6,175,991.33	
TOTALS FOR FUND 400												
	Investment Trusts-Reserves						5,810,944.87	544,839.39	179,792.93	365,046.46	6,175,991.33	

ACCOUNT PER	ACCOUNT NAME	SRC	EFF DATE	REFERENCE	ORG	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
600	Marina									
600-00-000-000-11110	M-Investment				600	953,363.52				
4	111 GNI		10/31/22	Oct-22			2,557.89	.00	2,557.89	
5	99 GNI		11/30/22	Nov-22			682.68	.00	3,240.57	
6	148 GNI		12/31/22	Dec-22			4,964.54	.00	8,205.11	
	600-11110					953,363.52	8,205.11	.00	8,205.11	961,568.63
TOTALS FOR FUND 600						953,363.52	8,205.11	.00	8,205.11	961,568.63
Marina										

Town of Mount Desert
ACCOUNT TRIAL BALANCE FOR FY23/OCT TO DEC
FUND

01/24/2023 15:28
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ACCOUNT PER	JNL	SRC	EFF DATE	REFERENCE	ORG	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
REPORT TOTALS										
						8,761,208.64	570,230.81	179,792.93	390,437.88	9,151,646.52

** END OF REPORT - Generated by Jacob Wright **

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Town of Mount Desert
ACCOUNT SUMMARY TRIAL BALANCE FOR FY23/OCT TO DEC
FUND

P 1
giatrbal

ACCOUNT NAME	BEG. BALANCE	ORG	DEBITS	CREDITS	NET CHANGE	END BALANCE
400-00-000-000-000-24200-		400				
Cap Land Acq	-290,117.05		.00	3,747.50	-3,747.50	-293,864.55
400-00-000-000-000-24202-		400				
Cap Gains	-291,554.42		212,777.88	589,007.46	-376,229.58	-667,784.00
400-00-201-000-000-24209-		4020100				
TM Telephone Reserve	-30,277.45		.00	391.10	-391.10	-30,668.55
400-00-202-000-000-24205-		4020200				
TC Town Clerk Reserve	-10,664.60		.00	137.75	-137.75	-10,802.35
400-00-202-000-000-24205-421		4020200				
TC-TABULATING MACHINES	-12,470.85		.00	161.09	-161.09	-12,631.94
400-00-202-000-000-24205-422		4020200				
TC-HISTORICAL PRESERVATION	-33,491.43		.00	432.61	-432.61	-33,924.04
400-00-205-000-000-24206-		4020500				
FN Treas Capital Resv	-16,090.97		.00	207.86	-207.86	-16,298.83
400-00-206-000-000-24207-		4020600				
AS Resv-Reval	-181,396.13		.00	2,343.16	-2,343.16	-183,739.29
400-00-206-000-000-24207-11.20		4020600				
Vision Reval 11.16.20 BOS MTG	-2,988.87		1,380.64	.00	1,380.64	-1,608.23
400-00-206-000-000-24208-		4020600				
AS Resv-Vision Server	-8,431.62		.00	108.91	-108.91	-8,540.53
400-00-206-000-000-24211-		4020600				
AS Resv-Aerial Ortho Photo	-12,945.87		.00	167.23	-167.23	-13,113.10
400-00-207-000-000-24283-		4020700				
CE Truck Resv	-32,337.97		.00	417.72	-417.72	-32,755.69
400-00-208-000-203-24212-		4020800				
GG Benefit Accrual Reserve	-177,378.20		26,289.97	1,892.77	24,397.20	-152,981.00
400-00-401-000-000-24405-		4040100				
PD Capital Resv	-99,293.48		.00	1,282.60	-1,282.60	-100,576.08
400-00-401-000-000-24473-		4040100				
PD Training Resv	-65,917.76		.00	851.48	-851.48	-66,769.24
400-00-403-000-000-24470-		4040300				
FD Bldg Resv	-130,234.39		.00	1,682.29	-1,682.29	-131,916.68
400-00-403-000-000-24471-		4040300				
FD Equip/Engine Resv	-1,413,197.79		.00	18,254.82	-18,254.82	-1,431,452.61
400-00-403-000-000-24474-		4040300				
FD-Fire Ponds/Dry Hydrants Rsv	-73,531.98		.00	949.84	-949.84	-74,481.82
400-00-407-000-000-24204-		4040700				
AC Animal Welfare Rsv	-5,179.08		.00	285.14	-285.14	-5,464.22
400-00-408-000-000-24406-		4040800				
CM Dispatch Capital Reserve	-140,956.29		.00	1,820.78	-1,820.78	-142,777.07
400-00-501-000-000-24500-		4050100				
PW Equip Resv	-234,943.85		.00	3,034.87	-3,034.87	-237,978.72
400-00-501-000-000-24500-07.22		4050100				
7.18.22 BOS - 2024 Plow Truck	-98,000.00		.00	.00	.00	-98,000.00
400-00-501-000-000-24500-08.21		4050100				
8.2.21 BOS VI. D. - truck/plow	-179,630.00		.00	.00	.00	-179,630.00
400-00-501-000-000-24500-08.22		4050100				
8.15.22 BOS - Equip	-109,909.00		.00	.00	.00	-109,909.00
400-00-501-000-000-24570-		4050100				
PW Bldg Resv	-163,664.92		.00	2,114.12	-2,114.12	-165,779.04
400-00-501-000-000-24573-		4050100				
PW Road Resv	-238,394.86		.00	3,079.44	-3,079.44	-241,474.30
400-00-501-000-000-24573-466		4050100				

ACCOUNT NAME	ORG	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
PW Road Resv-BH Crossrd Culv		-2,208.30	.00	.00	.00	-2,208.30
400-00-501-000-000-24584-	4050100					
PW Bait Hse Resv		-5,100.21	.00	65.88	-65.88	-5,166.09
400-00-505-000-000-24203-	4050500					
WW Bond Resv		-303,185.21	.00	3,916.35	-3,916.35	-307,101.56
400-00-505-000-000-24501-	4050500					
WW Capital Resv		-103,596.95	14,805.00	1,337.09	13,467.91	-90,129.04
400-00-505-000-000-24583-	4050500					
WW Truck Resv		-99,098.39	.00	1,280.10	-1,280.10	-100,378.49
400-00-515-000-000-24581-	4051500					
WW Refuse Truck Resv		-155,904.68	.00	2,013.88	-2,013.88	-157,918.56
400-00-515-000-000-24581-08.22	4051500					
8.1.22 BOS - Packer Truck		-193,041.20	.00	.00	.00	-193,041.20
400-00-520-000-000-24571-	4055200					
PW Grounds Reserve		-30,356.38	.00	392.12	-392.12	-30,748.50
400-00-525-000-000-24572-	4055250					
PW Parks & Cemtery Reserve		-41,934.16	.00	541.68	-541.68	-42,475.84
TOTALS FOR FUND 400		-4,987,424.31	255,253.49	641,917.64	-386,664.15	-5,374,088.46
Investment Trusts-Reserves						

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Town of Mount Desert
ACCOUNT SUMMARY TRIAL BALANCE FOR FY23/OCT TO DEC
FUND

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ACCOUNT NAME	ORG	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
600 Marina	6410100					
600-04-101-000-000-24680-M NEH CAPITAL RESERVE	6410100	-52,085.15	5,625.00	508.38	5,116.62	-46,968.53
600-04-101-000-000-24681-M NEH Moorings/Floats Reserve	6410100	-352,828.57	.00	3,443.66	-3,443.66	-356,272.23
600-04-101-000-000-24683-M NEH Wk Tk Resv	6410100	-22,432.04	.00	218.93	-218.93	-22,650.97
600-04-101-000-000-24686-M NEH Boat Resv	6410100	-105,920.28	.00	1,033.80	-1,033.80	-106,954.08
600-04-101-000-000-24687-M NEH Equip Resv	6410200	-10,038.78	.00	97.98	-97.98	-10,136.76
600-04-102-000-000-24600-M SH Capital Reserve	6410200	-85,691.29	.00	836.36	-836.36	-86,527.65
600-04-102-000-000-24601-M SH Mooring/Float Reserve	6410300	-122,727.18	.00	1,197.83	-1,197.83	-123,925.01
600-04-103-000-000-24670-M BI Capital Reserve	6410300	-36,184.29	.00	353.17	-353.17	-36,537.46
600-04-103-000-000-24671-M BI Moor/Flt Resv	6410300	-52,765.07	.00	515.00	-515.00	-53,280.07

TOTALS FOR FUND 600						
Marina		-840,672.65	5,625.00	8,205.11	-2,580.11	-843,252.76



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Town of Mount Desert
ACCOUNT SUMMARY TRIAL BALANCE FOR FY23/OCT TO DEC
FUND

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ACCOUNT NAME	BEG. BALANCE	ORG	DEBITS	CREDITS	NET CHANGE	END BALANCE
REPORT TOTALS	-5,828,096.96		260,878.49	650,122.75	-389,244.26	-6,217,341.22

** END OF REPORT - Generated by Jacob Wright **



ACCOUNT NAME PER JNL SRC EFF DATE REFERENCE	ORG	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
400-00-000-000-000-24200- Cap Land Acq	400	-290,117.05	.00	1,100.45	-1,100.45	
4 111 GNI 10/31/22 Oct-22			.00	303.67	-1,404.12	
5 99 GNI 11/30/22 Nov-22			.00	2,343.38	-3,747.50	
6 148 GNI 12/31/22 Dec-22						
400-24200		-290,117.05	.00	3,747.50	-3,747.50	-293,864.55
400-00-000-000-000-24202- Cap Gains	400	-291,554.42	.00	197,484.12	-197,484.12	
4 111 GNI 10/31/22 Oct-22			.00	327,462.34	-524,946.46	
5 99 GNI 11/30/22 Nov-22			.00	38,000.00	-562,946.46	
6 75 GEN 12/19/22	2018-11-112 - MD CW balance		.00	26,061.00	-589,007.46	
6 75 GEN 12/19/22	2019-11-126 - Steamboat bal.		212,777.88	.00	-376,229.58	
6 148 GNI 12/31/22 Dec-22						
400-24202		-291,554.42	212,777.88	589,007.46	-376,229.58	-667,784.00
400-00-201-000-000-24209- TM Telephone Reserve	4020100	-30,277.45	.00	114.85	-114.85	
4 111 GNI 10/31/22 Oct-22			.00	31.69	-146.54	
5 99 GNI 11/30/22 Nov-22			.00	244.56	-391.10	
6 148 GNI 12/31/22 Dec-22						
4020100-24209		-30,277.45	.00	391.10	-391.10	-30,668.55
400-00-202-000-000-24205- TC Town Clerk Reserve	4020200	-10,664.60	.00	40.45	-40.45	
4 111 GNI 10/31/22 Oct-22			.00	11.16	-51.61	
5 99 GNI 11/30/22 Nov-22			.00	86.14	-137.75	
6 148 GNI 12/31/22 Dec-22						
4020100-24205		-10,664.60	.00	137.75	-137.75	-10,802.35
400-00-202-000-000-24205-421 TC-TABULATING MACHINES	4020200	-12,470.85	.00	47.31	-47.31	
4 111 GNI 10/31/22 Oct-22			.00	13.05	-60.36	
5 99 GNI 11/30/22 Nov-22			.00	100.73	-161.09	
6 148 GNI 12/31/22 Dec-22						
4020200-24205		-12,470.85	.00	161.09	-161.09	-12,631.94
400-00-202-000-000-24205-422 TC-HISTORICAL PRESERVATION	4020200	-33,491.43	.00	127.04	-127.04	
4 111 GNI 10/31/22 Oct-22			.00	35.05	-162.09	
5 99 GNI 11/30/22 Nov-22			.00	270.52	-432.61	
6 148 GNI 12/31/22 Dec-22						
4020200-24205		-33,491.43	.00	432.61	-432.61	-33,924.04
400-00-205-000-000-24206- FN Treas Capital Resv	4020500	-16,090.97	.00	61.04	-61.04	
4 111 GNI 10/31/22 Oct-22			.00	16.85	-77.89	
5 99 GNI 11/30/22 Nov-22			.00	129.97	-207.86	
6 148 GNI 12/31/22 Dec-22						
4020500-24206		-16,090.97	.00	207.86	-207.86	-16,298.83
400-00-206-000-000-24207-						



ACCOUNT NAME PER JNL SRC EFF DATE REFERENCE	ORG	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
AS Resv-Reval	4020600	-181,396.13				
4 111 GNI 10/31/22 Oct-22			.00	688.09	-688.09	
5 99 GNI 11/30/22 Nov-22			.00	189.87	-877.96	
6 148 GNI 12/31/22 Dec-22			.00	1,465.20	-2,343.16	
4020600-24207		-181,396.13				-183,739.29
400-00-206-000-000-24207-11.20						
Vision Reval 11.16.20 BOS MTG	4020600	-2,988.87				
4 28 API 10/06/22 000751		VISION R1	1,242.57	.00	1,242.57	
4 36 APM 10/30/22 000751		VISION R1	138.07	.00	1,380.64	
4020600-24207		-2,988.87				-1,608.23
400-00-206-000-000-24208-						
AS Resv-Vision Server	4020600	-8,431.62				
4 111 GNI 10/31/22 Oct-22			.00	31.98	-31.98	
5 99 GNI 11/30/22 Nov-22			.00	8.82	-40.80	
6 148 GNI 12/31/22 Dec-22			.00	68.11	-108.91	
4020600-24208		-8,431.62				-8,540.53
400-00-206-000-000-24211-						
AS Resv-Aerial Ortho Photo	4020600	-12,945.87				
4 111 GNI 10/31/22 Oct-22			.00	49.11	-49.11	
5 99 GNI 11/30/22 Nov-22			.00	13.55	-62.66	
6 148 GNI 12/31/22 Dec-22			.00	104.57	-167.23	
4020600-24211		-12,945.87				-13,113.10
400-00-207-000-000-24283-						
CE Truck Resv	4020700	-32,337.97				
4 111 GNI 10/31/22 Oct-22			.00	122.67	-122.67	
5 99 GNI 11/30/22 Nov-22			.00	33.85	-156.52	
6 148 GNI 12/31/22 Dec-22			.00	261.20	-417.72	
4020700-24283		-32,337.97				-32,755.69
400-00-208-000-203-24212-						
GG Benefit Accrual Reserve	4020800	-177,378.20				
4 111 GNI 10/31/22 Oct-22			.00	672.85	-672.85	
5 69 PRJ 11/23/22 RUN: 3		WARRANT: PR2312	22,257.67	.00	21,584.82	
5 99 GNI 11/30/22 Nov-22			4,032.30	.00	25,617.12	
6 148 GNI 12/31/22 Dec-22			.00	1,219.92	24,397.20	
4020800-24212		-177,378.20				-152,981.00
400-00-401-000-000-24405-						
PD Capital Resv	4040100	-99,293.48				
4 111 GNI 10/31/22 Oct-22			.00	376.65	-376.65	
5 99 GNI 11/30/22 Nov-22			.00	103.93	-480.58	
6 148 GNI 12/31/22 Dec-22			.00	802.02	-1,282.60	
4040100-24405		-99,293.48				-100,576.08
400-00-401-000-000-24473-						
PD Training Resv	4040100	-65,917.76				
4 111 GNI 10/31/22 Oct-22			.00	250.04	-250.04	
5 99 GNI 11/30/22 Nov-22			.00	69.00	-319.04	

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ACCOUNT NAME PER JNL SRC EFF DATE REFERENCE	ORG	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
6 148 GNI 12/31/22 Dec-22			.00	532.44	-851.48	
4040100-24473		-65,917.76	.00	851.48	-851.48	-66,769.24
400-00-403-000-000-24470- FD Bldg Resv	4040300	-130,234.39	.00	494.02	-494.02	
4 111 GNI 10/31/22 Oct-22			.00	136.32	-630.34	
5 99 GNI 11/30/22 Nov-22			.00	1,051.95	-1,682.29	
6 148 GNI 12/31/22 Dec-22			.00			
4040300-24470		-130,234.39	.00	1,682.29	-1,682.29	-131,916.68
400-00-403-000-000-24471- FD Equip/Engine Resv	4040300	-1,413,197.79	.00	5,360.72	-5,360.72	
4 111 GNI 10/31/22 Oct-22			.00	1,479.20	-6,839.92	
5 99 GNI 11/30/22 Nov-22			.00	11,414.90	-18,254.82	
6 148 GNI 12/31/22 Dec-22			.00			
4040300-24471		-1,413,197.79	.00	18,254.82	-18,254.82	-1,431,452.61
400-00-403-000-000-24474- FD-Fire Ponds/Dry Hydrants Rsv	4040300	-73,531.98	.00	278.93	-278.93	
4 111 GNI 10/31/22 Oct-22			.00	76.96	-355.89	
5 99 GNI 11/30/22 Nov-22			.00	593.95	-949.84	
6 148 GNI 12/31/22 Dec-22			.00			
4040300-24474		-73,531.98	.00	949.84	-949.84	-74,481.82
400-00-407-000-000-24204- AC Animal Welfare Rsv	4040700	-5,179.08	.00	2.00	-2.00	
4 58 GNI 10/19/22 T10/20			.00	6.00	-8.00	
4 76 GNI 10/25/22 T10/26			.00	2.00	-10.00	
4 87 GNI 10/31/22 T11/01			.00	19.65	-29.65	
4 111 GNI 10/31/22 Oct-22			.00	2.00	-31.65	
5 21 GNI 11/01/22 T11/02			.00	4.00	-35.65	
5 25 API 11/09/22 000729			.00	2.00	-37.65	
5 37 GNI 11/08/22 T11/09			.00	2.00	-39.65	
5 62 GNI 11/14/22 T11/15			.00	4.00	-43.65	
5 89 GNI 11/18/22 T11/21			.00	2.00	-45.65	
5 94 GNI 11/28/22 T11/29			.00	2.00	-47.65	
5 96 GNI 11/30/22 T12/01			.00	5.43	-53.08	
5 99 GNI 11/30/22 Nov-22			.00	6.00	-59.08	
6 10 GNI 12/01/22 T12/02			.00	6.00	-65.08	
6 11 GNI 12/02/22 T12/05			.00	12.00	-77.08	
6 12 GNI 12/05/22 T12/06			.00	2.00	-79.08	
6 13 GNI 12/06/22 T12/07			.00	4.00	-83.08	
6 14 API 12/07/22 000729			.00	6.00	-89.08	
6 16 GNI 12/07/22 T12/08			.00	4.00	-93.08	
6 18 GNI 12/08/22 T12/09			.00	34.00	-127.08	
6 19 GNI 12/09/22 T12/12			.00	22.00	-149.08	
6 61 GNI 12/12/22 T12/13			.00	10.00	-159.08	
6 63 GNI 12/13/22 T12/14			.00	10.00	-169.08	
6 64 GNI 12/14/22 T12/15			.00	20.00	-189.08	
6 67 GNI 12/16/22 T12/19			.00	4.00	-193.08	
6 80 GNI 12/19/22 T12/20			.00	10.00	-203.08	
6 82 GNI 12/20/22 T12/21			.00			



ACCOUNT PER	ACCOUNT NAME JNL	SRC	EFF DATE	REFERENCE	ORG	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
6	84 GNI	12/20/22	T12/22	Trio Close	12.21.22	.00	.00	6.00	-209.08	
6	85 GNI	12/22/22	T12/23	Trio Close	12.23.22	.00	.00	2.00	-211.08	
6	122 GNI	12/27/22	T12/28	Trio Close	12.28.22	.00	.00	2.00	-213.08	
6	123 GNI	12/28/22	T12/29	Trio Close	12.29.22	.00	.00	6.00	-219.08	
6	124 GNI	12/29/22	T12/30	Trio Close	12.30.22	.00	.00	14.00	-233.08	
6	125 GNI	12/30/22	T01/03	Trio Close	01.03.23	.00	.00	10.00	-243.08	
6	148 GNI	12/31/22	Dec-22			.00	.00	42.06	-285.14	
	4040700-24204					-5,179.08	.00	285.14	-285.14	-5,464.22
	400-00-408-000-000-24406-									
	CM Dispatch Capital Reserve				4040800	-140,956.29	.00	534.69	-534.69	
4	111 GNI	10/31/22	Oct-22			.00	.00	147.54	-682.23	
5	99 GNI	11/30/22	Nov-22			.00	.00	1,138.55	-1,820.78	
6	148 GNI	12/31/22	Dec-22			.00	.00			
	4040800-24406					-140,956.29	.00	1,820.78	-1,820.78	-142,777.07
	400-00-501-000-000-24500-									
	PW Equip Resv				4050100	-234,943.85	.00	891.22	-891.22	
4	111 GNI	10/31/22	Oct-22			.00	.00	245.92	-1,137.14	
5	99 GNI	11/30/22	Nov-22			.00	.00	1,897.73	-3,034.87	
6	148 GNI	12/31/22	Dec-22			.00	.00			
	4050100-24500					-234,943.85	.00	3,034.87	-3,034.87	-237,978.72
	400-00-501-000-000-24500-07.22									
	7.18.22 BOS - 2024 Plow Truck				4050100	-98,000.00	.00	.00	.00	-98,000.00
	4050100-24500					-98,000.00	.00	.00	.00	
	400-00-501-000-000-24500-08.21					-179,630.00	.00	.00	.00	-179,630.00
	8.2.21 BOS VI. D. - truck/plow				4050100	-179,630.00	.00	.00	.00	
	4050100-24500					-179,630.00	.00	.00	.00	-179,630.00
	400-00-501-000-000-24500-08.22					-109,909.00	.00	.00	.00	-109,909.00
	8.15.22 BOS - Equip				4050100	-109,909.00	.00	.00	.00	
	4050100-24500					-109,909.00	.00	.00	.00	-109,909.00
	400-00-501-000-000-24570-									
	PW Bldg Resv				4050100	-163,664.92	.00	620.83	-620.83	
4	111 GNI	10/31/22	Oct-22			.00	.00	171.31	-792.14	
5	99 GNI	11/30/22	Nov-22			.00	.00	1,321.98	-2,114.12	
6	148 GNI	12/31/22	Dec-22			.00	.00			
	4050100-24570					-163,664.92	.00	2,114.12	-2,114.12	-165,779.04
	400-00-501-000-000-24573-									
	PW Road Resv				4050100	-238,394.86	.00	904.31	-904.31	
4	111 GNI	10/31/22	Oct-22			.00	.00	249.53	-1,153.84	
5	99 GNI	11/30/22	Nov-22			.00	.00	1,925.60	-3,079.44	
6	148 GNI	12/31/22	Dec-22			.00	.00			
	4050100-24573					-238,394.86	.00	3,079.44	-3,079.44	-241,474.30
	400-00-501-000-000-24573-466									
	PW Road Resv-BH Crossrd Culv				4050100	-2,208.30	.00			

ACCOUNT NAME PER	JNL	SRC	EFF	DATE	REFERENCE	ORG	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
4050100-24573							-2,208.30	.00	.00	.00	-2,208.30
PW Balt Hse Resv						4050100	-5,100.21	.00			
4	111	GNI	10/31/22	Oct-22				.00	19.35	-19.35	
5	99	GNI	11/30/22	Nov-22				.00	5.34	-24.69	
6	148	GNI	12/31/22	Dec-22				.00	41.19	-65.88	
4050100-24584							-5,100.21	.00	65.88	-65.88	-5,166.09
400-00-505-000-000-24203-						4050500	-303,185.21	.00			
WW Bond Resv								.00	1,150.07	-1,150.07	
4	111	GNI	10/31/22	Oct-22				.00	317.34	-1,467.41	
5	99	GNI	11/30/22	Nov-22				.00	2,448.94	-3,916.35	
6	148	GNI	12/31/22	Dec-22				.00			
4050500-24203							-303,185.21	.00	3,916.35	-3,916.35	-307,101.56
400-00-505-000-000-24501-						4050500	-103,596.95	.00			
WW Capital Resv								.00	392.98	-392.98	
4	111	GNI	10/31/22	Oct-22				.00	.00	-252.98	
5	49	API	11/10/22	002759		VORTEX SERVICES		140.00	108.44	-361.42	
5	99	GNI	11/30/22	Nov-22				.00	.00	14,303.58	
6	102	API	12/15/22	002759		VORTEX SERVICES		14,665.00	.00	13,467.91	
6	148	GNI	12/31/22	Dec-22				.00	835.67		
4050500-24501							-103,596.95	14,805.00	1,337.09	13,467.91	-90,129.04
400-00-505-000-000-24583-						4050500	-99,098.39	.00			
WW Truck Resv								.00	375.92	-375.92	
4	111	GNI	10/31/22	Oct-22				.00	103.73	-479.65	
5	99	GNI	11/30/22	Nov-22				.00	800.45	-1,280.10	
6	148	GNI	12/31/22	Dec-22				.00			
4050500-24583							-99,098.39	.00	1,280.10	-1,280.10	-100,378.49
400-00-515-000-000-24581-						4051500	-155,904.68	.00			
WM Refuse Truck Resv								.00	591.40	-591.40	
4	111	GNI	10/31/22	Oct-22				.00	163.19	-754.59	
5	99	GNI	11/30/22	Nov-22				.00	1,259.29	-2,013.88	
6	148	GNI	12/31/22	Dec-22				.00			
4051500-24581							-155,904.68	.00	2,013.88	-2,013.88	-157,918.56
400-00-515-000-000-24581-08.22						4051500	-193,041.20	.00			
8.1.22 BOS - Packer Truck								.00	.00	.00	
4051500-24581							-193,041.20	.00			
400-00-520-000-000-24571-						4055200	-30,356.38	.00			
PW Grounds Reserve								.00	115.15	-115.15	
4	111	GNI	10/31/22	Oct-22				.00	31.77	-146.92	
5	99	GNI	11/30/22	Nov-22				.00	245.20	-392.12	
6	148	GNI	12/31/22	Dec-22				.00			
4055200-24571							-30,356.38	.00	392.12	-392.12	-30,748.50
400-00-525-000-000-24572-						4055250	-41,934.16	.00			
PW Parks & Cemtery Reserve								.00	159.07	-159.07	
4	111	GNI	10/31/22	Oct-22				.00			

ACCOUNT PER	JNL	SRC	EFF DATE	REFERENCE	ORG	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
5	99	GNI	11/30/22	Nov-22			.00	43.89	-202.96	
6	148	GNI	12/31/22	Dec-22			.00	338.72	-541.68	
						-41,934.16	.00	541.68	-541.68	-42,475.84
TOTALS FOR FUND 400 Investment Trusts-Reserves						-4,987,424.31	255,253.49	641,917.64	-386,664.15	-5,374,088.46

ACCOUNT NAME PER JNL SRC EFF DATE REFERENCE	ORG	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
600 Marina						
600-04-101-000-000-24680-	6410100	-52,085.15	.00	158.48	-158.48	
M NEH CAPITAL RESERVE			.00	42.30	-200.78	
4 111 GNI 10/31/22 Oct-22						
5 99 GNI 11/30/22 Nov-22						
6 104 API 12/19/22 000413	48038	MCM ELECTRIC IN	5,625.00	.00	5,424.22	
6 148 GNI 12/31/22 Dec-22			.00	307.60	5,116.62	
6410100-24680		-52,085.15	5,625.00	508.38	5,116.62	-46,968.53
600-04-101-000-000-24681-	6410100	-352,828.57	.00	1,073.54	-1,073.54	
M NEH Moorings/Floats Reserve			.00	286.52	-1,360.06	
4 111 GNI 10/31/22 Oct-22			.00			
5 99 GNI 11/30/22 Nov-22			.00	2,083.60	-3,443.66	
6 148 GNI 12/31/22 Dec-22			.00			
6410100-24681		-352,828.57	.00	3,443.66	-3,443.66	-356,272.23
600-04-101-000-000-24683-	6410100	-22,432.04	.00	68.25	-68.25	
M NEH Wk Tk Resv			.00	18.21	-86.46	
4 111 GNI 10/31/22 Oct-22			.00	132.47	-218.93	
5 99 GNI 11/30/22 Nov-22			.00			
6 148 GNI 12/31/22 Dec-22			.00			
6410100-24683		-22,432.04	.00	218.93	-218.93	-22,650.97
600-04-101-000-000-24686-	6410100	-105,920.28	.00	322.28	-322.28	
M NEH Boat Resv			.00	86.01	-408.29	
4 111 GNI 10/31/22 Oct-22			.00	625.51	-1,033.80	
5 99 GNI 11/30/22 Nov-22			.00			
6 148 GNI 12/31/22 Dec-22			.00			
6410100-24686		-105,920.28	.00	1,033.80	-1,033.80	-106,954.08
600-04-101-000-000-24687-	6410100	-10,038.78	.00	30.55	-30.55	
M NEH Equip Resv			.00	8.15	-38.70	
4 111 GNI 10/31/22 Oct-22			.00	59.28	-97.98	
5 99 GNI 11/30/22 Nov-22			.00			
6 148 GNI 12/31/22 Dec-22			.00			
6410100-24687		-10,038.78	.00	97.98	-97.98	-10,136.76
600-04-102-000-000-24600-	6410200	-85,691.29	.00	260.73	-260.73	
M SH Capital Reserve			.00	69.59	-330.32	
4 111 GNI 10/31/22 Oct-22			.00	506.04	-836.36	
5 99 GNI 11/30/22 Nov-22			.00			
6 148 GNI 12/31/22 Dec-22			.00			
6410200-24600		-85,691.29	.00	836.36	-836.36	-86,527.65
600-04-102-000-000-24601-	6410200	-122,727.18	.00	373.42	-373.42	
M SH Mooring/Float Reserve			.00	99.66	-473.08	
4 111 GNI 10/31/22 Oct-22			.00	724.75	-1,197.83	
5 99 GNI 11/30/22 Nov-22			.00			
6 148 GNI 12/31/22 Dec-22			.00			
6410200-24601		-122,727.18	.00	1,197.83	-1,197.83	-123,925.01
600-04-103-000-000-24670-						

ACCOUNT PER	ACCOUNT NAME	JNL	SRC	EFF DATE	REFERENCE	ORG	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE	
M BI	Capital Reserve					6410300	-36,184.29					
4	111 GNI			10/31/22	Oct-22			.00	110.09	-110.09		
5	99 GNI			11/30/22	Nov-22			.00	29.39	-139.48		
6	148 GNI			12/31/22	Dec-22			.00	213.69	-353.17		
6410300-24670							-36,184.29	.00	353.17	-353.17	-36,537.46	
600-04-103-000-000-24671-						6410300	-52,765.07					
M BI	Moor/Flt Resv											
4	111 GNI			10/31/22	Oct-22			.00	160.55	-160.55		
5	99 GNI			11/30/22	Nov-22			.00	42.85	-203.40		
6	148 GNI			12/31/22	Dec-22			.00	311.60	-515.00		
6410300-24671							-52,765.07	.00	515.00	-515.00	-53,280.07	
TOTALS FOR FUND 600							-840,672.65	5,625.00	8,205.11	-2,580.11	-843,252.76	
Marina												



ACCOUNT PER	ACCOUNT NAME JNL	SRC	EFF DATE	REFERENCE	ORG	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
				REPORT TOTALS		-5,828,096.96	260,878.49	650,122.75	-389,244.26	-6,217,341.22

** END OF REPORT - Generated by Jacob Wright **

ACCOUNT NAME	BEG. BALANCE	ORG	DEBITS	CREDITS	NET CHANGE	END BALANCE
500-00-000-000-10200- Investment-BTS	23,282.22	500	257.38	.00	257.38	23,539.60
500-00-000-000-29800- Inv-Reynold	-12,457.74	500	.00	139.85	-139.85	-12,597.59
500-00-000-000-29900- Inv-Stanley	-6,488.51	500	.00	77.31	-77.31	-6,565.82
500-00-000-000-29910- Inv-Cemetery	-3,644.26	500	.00	40.22	-40.22	-3,684.48
500-00-000-000-35010- DT Gen fund	-691.71	500	.00	.00	.00	-691.71
TOTALS FOR FUND 500	.00		257.38	257.38	.00	.00
Permanent Trusts~Cemetery/Schl						



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Town of Mount Desert
ACCOUNT SUMMARY TRIAL BALANCE FOR FY23/OCT TO DEC
FUND

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ACCOUNT ACCOUNT NAME	BEG. BALANCE	ORG	DEBITS	CREDITS	NET CHANGE	END BALANCE
REPORT TOTALS	.00		257.38	257.38	.00	.00

** END OF REPORT - Generated by Jacob Wright **

ACCOUNT ACCOUNT NAME PER JNL SRC EFF DATE REFERENCE	ORG	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
500-00-000-000-10200- Investment-BTS 6 137 GEN 12/31/22 TRUST	500 Q4 2022	23,282.22 Trust analysis	257.38	.00	257.38	23,539.60
500-00-000-000-29800- Inv-Reynold 6 137 GEN 12/31/22 TRUST	500 Q4 2022	23,282.22 Trust analysis	257.38	.00	257.38	23,539.60
500-29800 500-00-000-000-29900- Inv-Stanley 6 137 GEN 12/31/22 TRUST	500 Q4 2022	-12,457.74 Trust analysis	.00	139.85	-139.85	-12,597.59
500-29900 500-00-000-000-29910- Inv-Cemetery 6 137 GEN 12/31/22 TRUST	500 Q4 2022	-6,488.51 Trust analysis	.00	77.31	-77.31	-6,565.82
500-29910 500-00-000-000-35010- DT Gen fund 6 137 GEN 12/31/22 TRUST	500 Q4 2022	-3,644.26 Trust analysis	.00	40.22	-40.22	-3,684.48
500-35010	500	-691.71	.00	40.22	-40.22	-691.71
TOTALS FOR FUND 500 Permanent Trusts-Cemetery/Schl		.00	257.38	257.38	.00	.00



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Glatrbal

Town of Mount Desert
ACCOUNT TRIAL BALANCE FOR FY23/OCT TO DEC
FUND

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ACCOUNT PER	ACCOUNT NAME JNL	SRC	EFF DATE	REFERENCE	ORG	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
						.00	257.38	257.38	.00	.00
REPORT TOTALS										

** END OF REPORT - Generated by Jacob Wright **

FOR 2022 13

ACCOUNTS FOR: 100	General Fund	REVISSED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
ORIGINAL APPROP							
100 General Fund							
<u>100 40409</u>	Interest Income-GF Accounts	-15,890.00	-41,568.68	0.00	0.00	25,678.68	261.6%
<u>100 40410</u>	Investment Earnings	-60,000.00	-37,592.08	0.00	0.00	-22,407.92	62.7%*
TOTAL General Fund		-75,890.00	-79,160.76	0.00	0.00	3,270.76	104.3%
TOTAL General Fund		-75,890.00	-79,160.76	0.00	0.00	3,270.76	104.3%
TOTAL REVENUES		-75,890.00	-79,160.76	0.00	0.00	3,270.76	

Town of Mount Desert
YEAR-TO-DATE BUDGET REPORT

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FOR 2022 13

ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
-75,890.00	-75,890.00	-79,160.76	0.00	0.00	3,270.76	104.3%
GRAND TOTAL						

** END OF REPORT - Generated by Jacob Wright **

FOR 2023 06

ACCOUNTS FOR: 100 General Fund
ORIGINAL APPROP REVISED BUDGET

	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
100 General Fund					
<u>100 40409</u> Interest Income-GF Accounts	-73,098.75	-34,052.46	0.00	48,098.75	292.4%
<u>100 40410</u> Investment Earnings	-25,847.61	-10,398.66	0.00	-4,152.39	86.2%*
TOTAL General Fund	-98,946.36	-44,451.12	0.00	43,946.36	179.9%
TOTAL General Fund	-98,946.36	-44,451.12	0.00	43,946.36	179.9%
TOTAL REVENUES	-98,946.36	-44,451.12	0.00	43,946.36	
-55,000.00					

FOR 2023 06

ACCOUNTS FOR: 300	Capital Projects								
ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED			
300 Construction									
<u>300 40409</u>	Interest Income - CPF	0.00	-2,089.12	0.00	8,362.78	100.0%			
TOTAL Construction	0.00	-8,362.78	-2,089.12	0.00	8,362.78	100.0%			
TOTAL Capital Projects	0.00	-8,362.78	-2,089.12	0.00	8,362.78	100.0%			
TOTAL REVENUES	0.00	-8,362.78	-2,089.12	0.00	8,362.78	100.0%			



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Town of Mount Desert
YEAR-TO-DATE BUDGET REPORT

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FOR 2023 06

ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
-55,000.00	-55,000.00	-107,309.14	-46,540.24	0.00	52,309.14	195.1%

GRAND TOTAL

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FUND

ACCOUNT NAME PER JNL SRC EFF DATE REFERENCE	ORG	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
100-00-000-000-40409						
Interest Income-GF Accounts	100	.00				
1 127 GEN 07/31/22 Jul-22			.00	801.85	-801.85	
1 128 GEN 07/31/22 Jul-22			.00	136.36	-938.21	
1 129 GEN 07/31/22 Jul-22			.00	5.00	-943.21	
1 137 GEN 07/31/22 Jul-22			.00	888.46	-1,831.67	
2 126 GEN 08/31/22 Aug-22			.00	2,415.02	-4,246.69	
2 127 GEN 08/31/22 Aug-22			.00	3.28	-4,249.97	
2 128 GEN 08/31/22 Aug-22			.00	156.94	-4,406.91	
2 130 GEN 08/31/22 Aug-22			.00	3,258.16	-5,208.96	
3 122 GEN 09/30/22 Sep-22			.00	181.08	-8,467.12	
3 123 GEN 09/30/22 Sep-22			.00	802.05	-8,648.20	
3 126 GEN 09/30/22 Sep-22			.00	5.24	-8,653.44	
3 127 GEN 09/30/22 Sep-22			.00	776.38	-9,429.82	
4 118 GEN 10/31/22 Oct-22			.00	294.05	-9,723.87	
4 119 GEN 10/31/22 Oct-22			.00	15.41	-9,739.28	
4 121 GEN 10/31/22 Oct-22			.00	802.46	-10,541.74	
4 123 GEN 10/31/22 Oct-22			.00	4,140.41	-14,682.15	
5 128 GEN 11/30/22 Nov-22			.00	8,645.47	-23,327.62	
5 129 GEN 11/30/22 Nov-22			.00	10.38	-23,338.00	
5 130 GEN 11/30/22 Nov-22			.00	351.63	-23,689.63	
5 135 GEN 11/30/22 Nov-22			.00	15,356.66	-39,046.29	
6 138 GEN 12/31/22 Dec-22			.00	370.52	-39,416.81	
6 139 GEN 12/31/22 Dec-22			.00	9,402.46	-48,819.27	
6 145 GEN 12/31/22 Dec-22			.00	24,274.39	-73,093.66	
6 147 GEN 12/31/22 Dec-22			.00	5.09	-73,098.75	
100-40409		.00	.00	73,098.75	-73,098.75	-73,098.75
100-00-000-000-40410						
Investment Earnings	100	.00				
1 135 GNI 07/31/22 Jul-22			.00	3,430.18	-3,430.18	
2 125 GNI 08/30/22 Aug-22			.00	1,979.98	-5,410.16	
3 131 GNI 09/30/22 Sep-22			.00	3,251.10	-8,661.26	
4 111 GNI 10/31/22 Oct-22			.00	5,357.75	-14,019.01	
5 99 GNI 11/30/22 Nov-22			.00	1,429.94	-15,448.95	
6 148 GNI 12/31/22 Dec-22			.00	10,398.66	-25,847.61	
100-40410		.00	.00	25,847.61	-25,847.61	-25,847.61
TOTALS FOR FUND 100		.00	.00	98,946.36	-98,946.36	-98,946.36
General Fund						

ACCOUNT PER	ACCOUNT NAME	JNL	SRC	EFF DATE	REFERENCE	ORG	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
300	Capital Projects										
300-00-000-000-000-40409-	Interest Income - CPF					300	.00				
2	131 GEN 08/31/22					Aug-22		.00	1,174.96	-1,174.96	
3	128 GEN 09/30/22					Sep-22		.00	1,291.50	-2,466.46	
4	120 GEN 10/31/22					Oct=22		.00	1,764.43	-4,230.89	
5	127 GEN 11/30/22					Nov-22		.00	2,042.77	-6,273.66	
6	140 GEN 12/31/22					Dec-22		.00	2,089.12	-8,362.78	
	300-40409						.00	.00	8,362.78	-8,362.78	-8,362.78
TOTALS FOR FUND 300											
	Capital Projects						.00	.00	8,362.78	-8,362.78	-8,362.78



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Town of Mount Desert
ACCOUNT TRIAL BALANCE FOR FY23/JUL TO DEC
FUND

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ACCOUNT PER	ACCOUNT NAME JNL	SRC	EFF DATE	REFERENCE	ORG	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
						.00	.00	107,309.14	-107,309.14	-107,309.14
REPORT TOTALS										

** END OF REPORT - Generated by Jacob Wright **



Town of Mount Desert

Jake Wright, Finance Director
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

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Web Address www.mtdesert.org
financedirector@mtdesert.org

Selectboard,

At the 12.5.22 Selectboard meeting, a draft of the capital improvement plan funding for FY24 was presented. At that time, I provided a memo to accompany the plan that disclosed plans to repurpose the "Town Manager Telephone Reserve" as the "Technology Reserve" to account for Town-wide implications of the "virtual desktop" project that was previously being funded through the Police CIP. Police Chief, Jim Willis, who had been spearheading the virtual desktop project has determined that the goals of the project can be accomplished without the need for virtual desktop infrastructure by capitalizing on the dark fiber project that was funded by the bond authorized at the May 2022 town meeting. As such, the virtual desktop project has been removed from the capital improvement plan and we are dropping the recommendation to reclassify the Telephone Reserve as a broader Technology Reserve, at this time.

This change has resulted in the following changes in the CIP from the version you originally reviewed:

- Account 1999191-59962 proposed funding for Telephone Reserve decreases from \$77,444.11 to \$8,222.55.
- Total General Fund CIP proposed funding decreases from \$1,285,502.78 to \$1,216,281.23.
- The percent change from 2023 to 2024, net of the PD cruiser appropriation wash previously discussed, decreases from 16.00% to 9.52%.

Respectfully submitted,

Jake Wright

Finance Director

North Coast Services LLC
Sales by Customer Detail
January through December 2022

Acadia Disposal District

Items	Sum of Qty
2' Fluorescent Lamps, for Recycling	30
4' Fluorescent Lamps, for Recycling	285
8' Fluorescent Lamps, for Recycling	76
Alkaline Batteries, for Recycling	295
Button Cell Batteries, for Recycling	7
Compact Fluorescent Lamps (CFL), fo	21
Computers and Laptops, for Recyclin	558
Lithium Batteries, for Recycling	38
ME Printers for recycling	873
ME Televisions for recycling	1918
Miscellaneous Electronics, for Recycl	1374
NiCD, Dry Batteries, for Recycling	29
NiMH, Dry Batteries, for Recycling	26
Sealed Lead Acid Batteries, for Recycl	1893
Smoke Detectors, for Recycling	27
U-Bend Lamps, for Recycling	18
Grand Total	7468

COMMISSIONERS REGULAR MEETING

**Learn more about *HANCOCK COUNTY* by visiting
www.co.hancock.me.us**

Audio recordings of the meeting are available upon request

The regular meeting of the Hancock County Commissioners was brought to order by Commissioner Wombacher at 8:30 a.m. on **Tuesday January 4, 2023**. Commissioner Clark, Commissioner Paradis, County Administrator Michael Crooker were also present, as well as several Department Heads. The meeting was held using a hybrid format and Department Heads and members of the public were able to attend in person or via Zoom.

Adjustments to agenda: none

MOTION: Move to add after the Public Comment section an introduction and welcome to the new District Attorney. Move to approve the Agenda as amended. (Clark/Wombacher 3-0, motion passed)

Vote to elect a Chairman:

Commissioner Clark nominated Commissioner Paul Paradis for Chair of 2023

MOTION: Move that nominations cease. (Clark/Paradis 3-0, motion passed)

Public Comment: None

Meeting Minutes:

MOTION: Move to approve the minutes of the December 20, 2023 Special Meeting as presented. (Clark/Wombacher 3-0, motion passed)

Employee recognition:

MOTION: Move to recognize Patrice Crossman's 5 years of employment and thank her for her service. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to recognize Tim Cote's 35 years of employment and thank him for his service. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to recognize Jacob Day's 10 years of employment and thank him for his service. (Clark/Wombacher 3-0, motion passed)

Sheriff:

MOTION: Move to recognize Dylan Hall's transfer to Detective and congratulate him on his promotion. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to recognize Travis Frost's transfer to Sgt. and congratulate him on his promotion. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to recognize Brian Archer's transfer to Sgt. and congratulate him on his promotion. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to donate the County's \$600 balance to Downeast Community Partners for their Fuel Assistance Program. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to remove Sean Dow from the County payroll. (Clark/Wombacher 3-0, motion passed)

ARP:

MOTION: Move to accept and file the broadband report dated 1/4/23 as presented. (Clark/Wombacher 3-0, motion passed)

UT:

MOTION: Move to accept and file the UT monthly report as presented. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to approve the Regional Animal Control Agreement between the UT and County of Hancock. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to approve the Regional Animal Control Agreement between the Town of Franklin and County of Hancock. (Clark/Wombacher 3-0, motion passed)

Airport:

MOTION: Move to accept and file the Airport Manager's monthly report as presented. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to enter into an agreement with Jacob's Engineering Group for the Avigation Easement Acquisition Project in the amount of \$424,612.54 and authorize the Chair to sign in the amended signature portion. (Clark/Wombacher 3-0, motion passed)

EMA:

MOTION: Move to accept and file the EMA's monthly report as presented. (Clark/Wombacher 3-0, motion passed)

RCC:

MOTION: Move to accept and file the RCC monthly report as presented. (Clark/Wombacher 3-0, motion passed)

Jail:

MOTION: Move to approve the transfer of Troy Frye to Corporal effective January 7, 2023 and congratulate him on his promotion. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to accept the resignation of Christopher Stanley and thank him for his service. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to remove Heather Sullivan from the County payroll. (Clark/Wombacher 3-0, motion passed)

Maintenance:

MOTION: Move to accept and file the Maintenance report as presented. (Clark/Wombacher 3-0, motion passed)

Probate:

MOTION: Move to accept the resignation of Kimberly Abbott and thank her for her service. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to accept the resignation of Ada McKenna effective January 10, 2023 and thank her for her service. (Clark/Wombacher 3-0, motion passed)

MOTION: Move the Registrar of Probate be authorized to seek applications for the positions of full and part time Probate Clerks. (Clark/Wombacher 3-0, motion passed)

Treasurer:

MOTION: Move to approve the monthly bills and warrants as presented. (Clark/Wombacher 3-0, motion passed)

The Treasurer's memo listed the following:

December GF, Airport and Jail Payroll Warrants #22-48, #22-49, #22-50, #22-51, and #22-52 in the aggregate amount of \$566,888.63;

December GF, Airport and Jail Expense Warrants #22-125, #22-126, #22-127, #22-128, #22-129, #22-130, in the aggregate amount of \$836,562.15;

December UT Payroll Warrants #23-22, #23-23, #23-24, and #23-25, and #23-26 in the aggregate amount of \$1,372.55;

December UT Expense Warrants #23-11 and #23-12, in the aggregate amount of \$10,903.42

Commissioners:

MOTION: Move to appoint Commissioner Clark and Commissioner Wombacher to review and sign each monthly warrant for calendar year 2023. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to set the mileage rate for 2023 at 65 cents per mile. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to adjourn (Clark/Wombacher 3-0, motion passed)

Meeting was adjourned at 9:36 a.m.

Respectfully submitted,

Patrice Crossman
Clerk



DRAFT

ACADIA NATIONAL PARK ADVISORY COMMISSION MEETING

Meeting Platform: Zoom
September 12, 2022, 1:00 p.m.

ATTENDANCE:

Ben Worcester, Chair
Fred Ehrlenbach, Member
Jacqueline Johnston, Member
Carolyn Gothard, Member
Katherine Heidinger, Member
Ken Cline, Member
Ken Smith, Member
Kendall Davis, Member
Howie Motenko, Member
G. Bruce Wiersma, Vice Chair
Kevin Schneider, Superintendent, ANP
Brandon Bies, Deputy Superintendent, ANP
Therese Picard, Chief of Visitor & Resource Protection, ANP
Kevin Langley, Chief of Administration, ANP
Keith Johnston, Chief of Facility Management, ANP
Jesse Wheeler, Natural Resource Specialist, ANP
Matt Fahey, Schoodic Maintenance, ANP
Kate Petrie, Schoodic Education, ANP
Eric Stiles, President & CEO, Friends of Acadia
Nick Fisichelli, President & CEO, Schoodic Institute
Congressional Representatives
Members of the Public
Staff of ANP
News Media

ABSENT MEMBERS:

Matt Horton, Member
Stephen Shea, Member

PLATFORM: In-person & Virtual via Zoom

OPENING REMARKS

The Commission Chair, Ben (Lee) Worcester, called the meeting of the Acadia National Park Advisory Commission, Monday, September 12, 2022, 1:00 p.m. to order.

APPROVAL OF THE AGENDA

A motion was made by Ken Cline and seconded by Fred Ehrlenbach to accept the agenda for the September 12, 2022, meeting; all approved as is, no opposed. Motion carries.

APPROVAL OF THE MINUTES

A motion was made by Ken Smith and seconded by Kendall Davis to accept the minutes of June 6, 2022. All approved, no opposed. Motion carries.

SUPERINTENDENT’S REPORT – Kevin Schneider, Superintendent

WELCOME – Kevin Schneider

Introduction

- Welcome back to the first in-person meeting since February 2020.
 - Chief of Interpretation and Education, Laura Cohen, has taken a job for Washington, D.C. headquarters. She has been here since 2019. We are sorry to see her go. In the meanwhile, we will be filling the position with an acting assignment for 120-days during the interim period and we will get the permanent recruitment going soon.
 - Acadia Gateway Center - The Maine Attorney General's office is reviewing the documents for legal sufficiency to transfer \$4 million. Once approved and transferred, it will allow the state to hopefully get it out for bid this fall.
 - We had a visit from NPS Director, Chuck Sams, of the National Park Service to Acadia National Park in July.
 - He toured the Schoodic district, including Schoodic Shores housing.
 - We held a press event on Bipartisan Infrastructure Law funding; we have received about half a million dollars to do ecological restoration at Great Meadow which is the largest wetland in Acadia National Park.
 - He toured the park and met staff.
 - The National Park Foundation Board and National Council met in Bar Harbor. I was part of a panel on the need for employee housing.
 - Senator King has sponsored legislation to help us address the Town Hall parcel in Bar Harbor, which is currently set aside for use as a transfer station. The legislation proposes to utilize it for workforce housing. 40 acres would be transferred to the town of Bar Harbor to be used for workforce housing for Mount Desert Island and 15 acres retained by National Park Service for our housing needs. The legislation passed unanimously out of committee in the Senate and is now on the floor of the Senate and can be voted on. The department of the Interior supports the legislation. We want to recognize Senator King and Senator Collins who have helped to move that in the Senate and get it passed out of committee and moved through.
- **Park Visitation (Kevin Schneider)**
 - 2022 year to date we are down about 4% from 2021, making it the second busiest year. We don't have official numbers yet. The first few months of 2022 were off relative to 2021, but when compared to pre-pandemic levels, our 2022 visitation is up by about 19%. So basically, pre-pandemic we were about 3.5 million visits per year and last year we were at 4 million visits per year.
 - Schoodic visitation for July was up by about 3% from 2021.

- Island Explorer was down 38% year to date as of July - that is compared to 2019 because 2020 Island Explorer did not run and 2021 ran on a modified schedule. We will be doubling down on marketing efforts to get people back in the habit of using the Island Explorer. Like previous years, they have also struggled with drivers this year. They had to move to their fall schedule a little earlier than anticipated because of the shortage of bus drivers.
- Reservation System - this year about 52% of reservations as of July are being made on the same day. Sunrise or sunset reservations get sold out very quickly. Reservations for the middle part of the day are happening same day.

- **COVID Updates (Brandon Bies)**

- CDC has changed some of the guidelines as it relates to quarantine and isolation for exposure. The Park Service has adapted the guidance accordingly. The Park is no longer collecting vaccination status, not just for employees but for anyone.
- The guidance on masking and level of transmission has not changed. If we are a low (green) or medium (yellow) transmission status, masks are not required. A high level of transmission (red) and we are back to wearing masks in federal buildings. Hancock County picked up to the yellow status last Thursday evening, but we have been green for several months at this point.
- Operationally, there have not been a lot of major impacts this summer season and there have been no cases of extremely serious illness among employees. We have not had to change any of our operations this summer and operationally, everything is open. There have been no restrictions and no longer any capacity limits in place. And currently, they are not requiring masks on Island Explorer buses either.
- However, for the foreseeable future, the Department is requiring that all commission meetings have a virtual component but, at least for the time being, we can meet in-person but with a virtual component.

- **Hemlock Wooley Adelgid (Jesse Wheeler)**

- Jesse presented a slide show with a brief introduction on a new infestation of an invasive insect pest, the Hemlock Wooley Adelgid.
- Hemlock Woolly Adelgid is a non-native pest from East Asia that feeds on our native Eastern Hemlock trees. In July it was found in a section of park lands along Jordan Stream just south of Jordan Pond. Approximately 30 or 40 acres of hemlock forest along Jordan Stream is invested.
- The life stage of the Hemlock Woolly Adelgid has a stationary phase starting mid-August until early March and cannot be spread. In the next several months, we will be in the park with volunteer groups or educational groups trying to remove/prune branches that overhang roads and trails, before their active period in the spring, as well as mapping Hemlock areas.
- We are working with partners like Schoodic Institute to help us identify and prioritize specific hemlock stands to monitor, provide resources, and develop a protocol for monitoring and management.
- We are developing Integrated Pest Management options with the National Park Service, USFS (United States Forest Service), State and local partners.
- A successful management option has been an Integrated Pest Management (IPM) approach which includes a combination of a chemical and a biological agent control approach. We will be looking into use of a multiple species of biological control

- which are predator beetles that feed on winter and summer generations of HWA.
- We are still developing a management plan but have a strategy for the Jordan Stream area using biocontrol release and starting a mild chemical control in a couple of years. It may continue to be present in the ecosystem but our intent is to keep it at low levels and still have Hemlocks on the landscape.
- **Construction Projects (Keith Johnston)**
 - The Duck Brook Motor Road Bridge project has been one-lane traffic most of the summer. They are almost done repointing the west wall and the project is nearly complete.
 - Bids have been extended for the maintenance facility at park headquarters. The project is funded through the Great American Outdoors Act (GAOA). Bids will close on September 14th. If we receive viable bids on the new maintenance facility, it will, hopefully, mean construction could start in the spring.
 - There is a major water-wastewater project at Schoodic that will help keep our current water line from freezing and tighten up the sewage system. It will help to keep groundwater out of the system as well as rehabilitating lift stations. Those bids have closed and they are evaluating proposals right now and should be making awards soon.
 - The next project about to be awarded is a significant paving project in the Park. We are replacing most of the culverts on Cadillac Mountain Road and there will be one-way traffic. They will not start the project until November of this year. We're working closely with the contractor to minimize disruption accessing the mountain. But there will be times on the mountain where it will be closed, hopefully later in November. We will also be paving at Sieur de Mont, replacing the culvert at Seawall entrance road, paving Old Farm Road in Bar Harbor and the Park Loop road from mile five to the end of the one-way. These will be done over the next six to eight months. There is also a lot of crack seal at Blackwoods and Seawall campgrounds.
- **Schoodic District Updates (Matt Fahey/Therese Picard)**
 - Maintenance – (Matt Fahey, Maintenance Supervisor, Schoodic)**
 - Schoodic staff has been staying busy this summer working on tiebacks, picnic tables and amphitheater benches, and seasonal staff have made custom doors. We have been producing new gates for the park, fabricating them here in-house and assisting road crews with installation. We are going to build some ice control measures in the welding shop for the new communications building on top of Cadillac that will protect the equipment from ice and snow coming off the tower.
 - The water tower project was completed and back online. We have been tightening up the new waterline system so rainwater will not affect the sewer plant. Our goal is to eventually get rid of the sewer plant and go to a subsurface system.
 - And we've had a lot of issues with the supplies and contractors for smaller projects. We have struggled all summer long to get an air conditioner (AC) contractor in to recharge the AC in this building (Moore Auditorium). Like everywhere else there are labor problems.

Law Enforcement – (Therese Picard, Chief Ranger)

- The law enforcement program covers all the entrance stations, campgrounds, dispatch, and wildland fire. Schoodic is a smaller group but we still have seen a record number of visitors. We are on track to see the same, or slightly more, numbers as last year. Schoodic Woods Campground was fully open this year. Our fee staff have been understaffed by about 30% but we were able to utilize a lot of volunteers to help staff the welcome center and registration. We were also able to get a new automatic fee machine installed at the gatehouse. Now anyone can get a park pass 24 hours a day, year-round. We also installed one at the Hulls Cove Visitor Center and both are doing well to supplement our fee stations. At Hulls Cove, the fee machine has been utilized as early as 3:00 a.m. and as late as 9:00 p.m.
- **Schoodic Education Adventure Program Updates (Kate Petrie, Education Coordinator, ANP & Schoodic)**
 - Kate shared a slide presentation. We provide a variety of educational programming that includes distance learning, day field trips into the park, residential education, and teacher workshops. We're really excited to be back to full programming in person at 100% this fall. We started in the spring with 50%. We operate year-round but staff peaks in fall and spring. We focus on three broad audiences: career development for internships and teacher assistants, teacher in-service training, and residential education for grades five through nine. Our programming is led by rangers with teaching assistants as well as volunteers. This year at Schoodic we have seven teaching assistants and four volunteers who go through extensive training. The volunteers do everything from keeping 40 laptops and iPads up and running with kids using them each day to taking care of logistics, like cafeteria duty.

We have teachers in the Park every Wednesday to get resource training for teaching kindergarten through 12th grade curriculum. We also have a 7-week teacher-fellows who spent the summer helping us write curriculum for the classroom, develop props and teaching everything behind the scenes at Acadia. They work with maintenance, go out in the field, meet with law enforcement, and spend a lot of time with resource management and scientists. They are invaluable in helping us broaden our curriculum.

Some of the children who participate from throughout Maine have never seen the ocean. Some have spent little time outdoors in nature. It is wonderful to be a part of their lives when they first see the ocean, catch a salamander, or get to pick up a crab. This spring we operated at 50% and worked with seven school over four weeks, with 159 participants. This fall, operating at 100%, we are anticipating 425 participants from over 14 schools. The SEA program offers different programs for teachers to select from that connects their classroom to the experience the students receive to bridge the gap. Everything is curriculum based. We have students from 6:30 a.m. to 9:00 p.m. You are welcome to come observe.

OLD BUSINESS

- Status of Appointments (Brandon Bies)
 - Of the 16 positions on the commission,
 - We have 2 commission members whose appointments have expired and are waiting on their appointments – Town of Winter Harbor (Katherine Heidinger) and Member at Large (Ken Cline)
 - We have 2 new nominations waiting for their appointments, Town of Swans Island and The Member at Large
 - We have 2 positions with no appointments or nominations, Frenchboro and Cranberry Isle
 - There is movement on two of the four positions. I am relatively confident that by the next meeting, two of those positions will have been confirmed.
 - There are seven members whose appointments are expiring in April of 2023 and three members whose appointments expire in July of 2023.
 - People who are serving in those roles can continue serving in those roles until they've either been reappointed or replaced.

NEW BUSINESS

- Update on Committee Membership (Callie Gothard)
 - I have reviewed the committee membership, the charter, and our by-laws. Two committees do not have a chairman.
 - Lands Committee –
 - *Chair Vacant
 - Ken Cline
 - Ken Smith
 - Ben (Lee) Worcester
 - Howie Motenko (added)
 - Park Use Committee
 - Jackie Johnston (Chair)
 - Katherine Heidinger
 - Ken Smith
 - Fred Ehrlenbach
 - Matt Horton
 - Howie Motenko
 - Science & Education Committee
 - Bruce Wiersma (Chair)
 - Callie Gothard
 - Stephen Shea
 - Ken Cline
 - Kendall Davis
 - History Committee
 - *Chair Vacant
 - Callie Gothard
 - Stephen Shea
 - Kendall Davis (added)

- 2023 Advisory Commission Meeting Dates (Brandon Bies)
 - 2023 Advisory Commission meeting dates:
 - Monday, February 6, 2023
 - Monday, June 5, 2023
 - Monday, September 11, 2023

We have a motion moved by _____ and seconded by Callie Gothard to approve the dates of 2023. Is there any discussion on that motion? All Approved. No opposed. Motion carries.

COMMITTEE REPORTS

Lands Committee – No Report

Science & Education Committee – No report

*Bruce Wiersman, Chair, submitted a list of summer updates to enter into the record.

Park Use Committee – No Report

History Committee – No Report

FRIENDS OF ACADIA – Eric Stiles, President & CEO

It was a very successful summer in the partnership between Friends of Acadia and Acadia National Park, also, some partnership programs with Schoodic institute, whether it was Summit Stewards teaching them about Leaving No Trace behind and the fragile ecology of our summits or the Trail Crews helped to protect and make sure our Park trails are among the best not only in country but in the world.

The Acadia Youth Conservation Corps were amazing, just going to that graduation and seeing these 15 to 18-year-old talk about their experiences. Not only are they benefiting the Park but for the first time they had full exposure to all the activities of the Park. Not only did they contribute to trails but also opening their eyes and minds to various career options through National Park Service. I also offer we need to focus more on state level. They may end up in state Parks or State Forestry. Is truly a founded experience for these young women and men.

And our student programs with Schoodic Institute -- those hearts and minds. It is immersive experiences that become lasting experiences. The types of projects showcased here today really are transformational. And just a shout out to the folks that volunteer to maintain what is among the best in our National Park.

I also want to stress we continue to fund raise. Friends of Acadia both has joint operations so we have staff embedded in National Park. For example, we have staff working at Great Meadow, as well as foundational funding for the National Park. We have raised over a quarter million dollars to help contribute to the Hemlock Woolly Adelgid project within the National Park to showcase one of the most cutting-edge projects in the country. Not just among National Parks but in the country. Showcasing that we are stewarding these habitats to a future condition.

We have heard about changes in the landscape. Things are warming up. Species distributions are changing. And the commission should all be immensely proud to know we have among the best projects in the country showcasing how we can begin to steward these landscapes towards climate change. The most existential threat and immediate threat to the National Park is the lack of seasonal workforce housing. Kevin is polite but I really want to elevate and amplify this. We need more than 165 seasonals here. That is what Congress and Department of Interior have approved. We were only able to hire 116. That is something that is the heart and soul of Acadia -- the trails and carriage roads. We count on the

Island Explorer to reduce traffic load. They were only able to hire 92 of 120 drivers. I am brand-new but you all know that the cost of living around here is going up. There are two issues. One is if we don't address this for the National Park, with Schoodic Institute, with Friends of Acadia, with Island Explorer -- it will just be going to get worse. This is a market failure and we need to step in and offer some alternatives. Free market housing is not providing these. Talk to any hotel owner or restaurant owner, Jackson Labs, MDI labs, Land & Garden Preserve... we are all in the same space together. We have an immediate need to solve this. Friends of Acadia, working with our donors and National Park, is looking at options to address that.

The other thing is a diversity and equity issue. We can hire from locals and should always be looking to do that. But how do you uplift talent from local communities when there are only so many individuals of that age cohort. I think back on my own experience. I volunteered for one year with U.S. Fish and Wildlife Service because my parents paid for my housing, food, and car. That launched my career. My wife the same. Both of her parents were teachers.

If you are young adult who does not live local and does not have parents with means -- these careers are closed to you. You could be one of the most amazing people out there, an amazing botanist. But if you do not have housing, you cannot come here. So that is starving the National Park of talent and closing doors to opportunities. So, we are looking forward to working with our good partners -- with Acadia National Park and with Schoodic Institute - to make progress in that space. Thank you for your time and thank you for your service.

SCHOODIC INSTITUTE UPDATE – Nicholas Fisichelli, President & CEO

It has been three years since the commission met in person here in the Schoodic district. I was in the interim role with Schoodic then. A lot has happened in the last three years. Lots of change. It has been a really busy this summer. I think you've heard a lot about that. I think it will be the busiest year in the Schoodic district of Acadia. And certainly, here on campus as well.

This year marks 20 years since this campus transferred from the Navy over to the National Park Service. And lots has happened in those 20 years. There is a lot of maintenance work to do as you heard from Matt and Keith and they are being proactive on these things. Working on things such as water and wastewater facilities, which are critical to the operations of this campus. We are thankful for their work and for pursuing funding to keep this place going.

It has been 20 years since the transfer which means all the infrastructure here is more than 20 years old, including water and wastewater facilities. The housing on campus -- the overnight accommodations -- are almost all from when the Navy was here. We are working together on that as well.

Inflation may not be a friend of ours as far as getting funding through the Great America Outdoors Act (GAOA) because of the cost of construction. And the projects in years one and two may be eating funding from years three plus. But we have been working to get an overnight accommodations project in the queue for GAOA funding. The Schoodic Institute Board raised about \$100,000 to develop conceptual plans for those overnight accommodations to help get the project in the queue for funding. We are continuing to work to, hopefully, get that support. It is a key piece of the campus that has not been restored in the last 20 years.

Other things happening on campus, we will have 85 overnight groups this year, which is getting back to pre-pandemic levels. So far through July, we have had about 2000 overnights on campus. We have about 50 employees working weekly here during the summer so we are up to pre-pandemic levels and maybe even a little higher now in 2022. Of course, the pandemic is still here. We are still managing COVID in groups and so far, it has been working out. We are excited to have the Schoodic Education Adventure (SEA) programs this fall, for the first time since the fall of 2019. We should have about 16 schools -- a little less than 600 students -- coming for that.

Earlier this year we had a workshop among National Park Service, Friends of Acadia, and Schoodic

Institute and I think the takeaways are that Schoodic Education Adventure is the flagship education program here in Acadia. Typically, three days and two nights, it is an immersive education program. And there was a reaffirmation of commitment to continue the Schoodic Education Adventure, which was hit hard by the pandemic and our inability to safely bring students here into the National Park. So, reaffirmation of continuing the SEA programs and, hopefully, being able to expand that so more kids have the chance for this kind of an experience in Acadia National Park to have an immersive science education experience.

The theme for our science year is Science For Change. Part of that is for a changing workforce in conservation. This year we will have about 30 seasonal conservation professionals working in the Park and more broadly with the National Park Service through Teacher Assistants and Early Career Fellowship Program through the National Park Foundation. So, we have three fellows this year. The first cohort of that new fellowship program is intended to bridge the college to career gap in conservation. The three fellows are focusing on research, education, and communication. Each of the fellows focuses on one of the three areas but they work together in an integrated program.

There is a call for proposals for the Second Century Steward Fellowship Program. This will be our eighth year of that fellowship.

And I just wanted to note that forest management is in good hands with Jesse Wheeler. He has his hands full with Hemlock Woolly Adelgid. I worked at Shenandoah National Park 20 years ago when Hemlock Woolly Adelgid first arrived in North America in Richmond, Virginia. Shenandoah was one of the first Parks where Hemlock Woolly Adelgid arrived. In 2001 and 2002, there was a two-year drought and by 2003 when I arrived, 97% of the hemlocks died in the Park. It is a serious pest and real forest health issue. Professionals, scientists, and managers have learned a lot in the last 20 years. The tools available today were not available then. Managers were not able to stop the mortality of hemlock trees. But as mentioned, other Parks have had better success, like New River Gorge. Parks will have their hands full with Hemlock Woolly Adelgid but there are tools now to try to work with and manage through this kind of change.

Change is happening. Not just to the forest, but certainly to other species here in the Park. We have a manuscript under review right now from 50 years of the Christmas Bird Count. That happens every year. There is a circle on the Schoodic Peninsula and another on Mount Desert Island. It shows about a 50% decline in winter birds over the last 50 years so a strong decline is happening. The 50% decline driven by the most abundant species is showing big declines, including Eider ducks, Herring Gulls, Long-tailed ducks, and others. The data also show a lot of species arriving here which were not present previously. And some of the conservation successes, like Bald Eagle and Peregrine Falcon population numbers are increasing. A lot more turkey because of management at the state level. And birds like Northern Cardinals, which were not known to nest here on the peninsula are now residents here, especially in Winter Harbor. So, there are lots of change happening.

Lastly, October 19th is the Acadia Science Symposium, which we are hoping to hold in person for the first time in three years. Just like this meeting, it will be a hybrid model with a remote option. That is Wednesday, October 19th.

ADVISORY COMMISSION COMMENTS

None

PUBLIC COMMENT

Steve Smith, Otter Creek - *As far as I'm concerned, they are the worst neighbors and stewards anyone could possibly have. I reached out to Friends of Acadia and they have never answered me back. Don't seem to want to communicate with anything. The Park is illegally blocking our exit from the campground.*

The little piece of property we have left. They are blocking our exit. We have to drive 8 miles from the fish house back around when it is only 1500 feet. They blocked the road off that we used to use as our exit. I believe they are supposed to provide us with the nearest exit. So, we don't have to have a pass or anything to get to our fish house. I'm just wondering if anybody knows what year this committee was founded.

Ben (Lee) Worcester: 1986 I believe. Somewhere around there.

Steve Smith: *Somewhere around there. Does anyone know the name?*

Ben (Lee) Worcester: No, I don't.

Steve Smith: *I believe it was the Acadia National Planning Bill. [indiscernible] copies of that bill -- can't find them anywhere. Can't find my own either.*

Ben (Lee) Worcester: We will search and see if we can find you one.

Steve Smith: *Thank you. Do you know the purpose of this board and why it was formed?*

Ben (Lee) Worcester: To establish the boundary of Acadia National Park, was the primary purpose.

Steve Smith: *The bill was, yes. Do you know why the committee was formed and its purpose?*

Ben (Lee) Worcester: The answer is yes but I would have to refresh my memory to come up with a full answer.

Steve Smith: *Anyone here that was in Washington during the formation of this bill? In Washington, D.C.? Anybody here that was in Washington, D.C. during the formation?*

Ben (Lee) Worcester: I was not.

Steve Smith: *I thought you were.*

Ben (Lee) Worcester: No, my father was.

Steve Smith: *Oh, I thought you was. I was. I was there. Please let the record state that I was there. And it was my understanding that is now that this commission was formed as a mediator between the Park administration and the people who actually live here. Because we have a great deal of problems communicating with the Park Service. It just didn't happen. So, a lot of people got together and got this thing going down there in Washington, D.C. That is why this committee was formed, I believe. In my opinion.*

Ben (Lee) Worcester: One of its purposes -- yes. I remember that.

Steve Smith: *It seems to be watered down. Because now I understand somebody said in the last meeting -- they suggested the town get together with the Park. We have been trying to get together with the Park for years and years. I have been here before you people many, many times. Nothing is going on. No matter what it is. Several issues that we have at the Village of Otter Creek. I don't know anything that has ever been resolved. None. And we are tired of it. It's been years. There is a class action suit in progress right now stating that the Park's predecessor, Hancock County Trustees Public Reservation did not live up to its bylaws. And they didn't. Anybody here familiar with the Bill Sherman legislation back in 1912 to remove a clause of the Hancock County trustees public reservation? George B. Dorr never heard of him and [that was the end of the line] it was withdrawn. Eight days later my great-great-grandfather was dead. Which is funny. I have a lot to say but I get all nerved up working on this stuff.] I would like to read some of my notes here.*

The Town Landing, at the head of Otter Creek, and please don't refer to it as the Cove, which is on the other side of the point. The why they started calling it Otter Cove is to remove us from our namesake, Otter Creek. And they are pretty successful doing it. And hardly anybody knows it is Otter Creek anymore. I heard through the grapevine something that made perfect sense to me and I wonder why the Park never came up with a solution. I want to know if it is true. As you know, the fire of 1947 was basically stopped here at the main brook with water being taken from the Creek saltwater supply. There was a town landing here and I had to fight 13 years in federal court to get our town landing back. Because the Park fights us on everything. No matter what it is.

(The recording for the meeting ended 1:47:06)

[indiscernible] reestablished town landing on the work. And there will probably come a time when the

National Park Service may want to use this fire hydrant for an emergency. [indiscernible] have an ambulance waiting for it. First Response. Any kind of boating accidents. There is no place to turn around down there so we really do not need an ambulance on the side of the hill there. Or if fire truck going off the side. But if there was a correct turnaround space. According to the Park it would take congressional (). I am in the process of taking back land. Not giving more up. I'm not going to give up anymore. But it would be nice of them to offer to build a turnaround space on their property there. As a compliment to the town for reestablishing that landing. It's not very big but all we have. All we ever had. Anyways, through the grapevine, the Parks realized this and thank God. And once it on their own land. Assuming the title is valid. [indiscernible] this case in federal court. That the () was unknown. The judge seemed to find they did. We had 17 sworn affidavits from people around the village. And the judge at the time said it was all hearsay. Which was foolish.

The whole thing -- if they made a turnaround space down there it would be for the good of the public. One of the big things we have a problem with is freshwater at fisherman slanting. The village owns a 22 square-foot piece. () 17 and a half feet by () feet. According to the survey paid for by the Park service. The Park owns most of this lot. () in the deed that says all rights so the so-called () just south of the bridge. That has never been really accept it. A lot of our roads are gone now. They shut off all of our roads. And when the big road was made through their -- got through the ledges. It cut the only water supply we had. That has never been corrected. But if the Park service owns of all this property down there, why can't they run a line from their line that calls comes all the way from Jordan Pond. Why can't they run it down to their property? They don't have to run to our property. Nobody wants to do it. They could do it so if we have a fire or anything they could fill it up. For sanitary reasons if anyone wanted to wash their hands. Which is why the Hancock trustees was formed in the first place. Percentage rate purposes. Water on the waterfront. We seem to forget this now. Something has to be done about this attitude. That is really all I have to say. Thank you.

Ben (Lee) Worcester: Thank you. Any other public comments? I see none.

Howie Motenko: I would like to make a closing remark if possible. I just really wanted to say to Kevin and all the folks at Acadia, I know there have been some concerns, but overall, you guys all being so short-staffed, it is amazing what has gone on this summer in terms of activities and people getting along and all of that. From my perspective, I've not seen a lot of missing activities or any degradation in service, so to speak. So, I really appreciate that. And I just wanted to acknowledge that. I believe the Park has been doing a wonderful job of supporting everyone in the shortage of employees.

Kendall Davis: If I could just mention -- I'm glad that Stephen Smith came forward and made his representations before the commission. I would ask of Kevin, as things slow down, is it possible we could get together for a resolution meeting as we discussed? If Kevin could give me some indication?

Kevin Schneider: Thanks for prompting that. The summer sort of got away from us after our June meeting.

Kendall Davis: You have had a lot going on.

Kevin Schneider: This fall we are hoping that Brandon and I and Durlin (Durlin Lunt, Town Manager, Mount Desert) could get out there and look at the issues. And if you are still in town, you'd be welcome to join us as well.

Kendall Davis: Wonderful. We will stay in touch. Thank you.

Ben (Lee) Worcester: At the last meeting I suggested the two parties get together. Okay. Very good.

Anybody have a comment with regard to the Otter Creek comments? No additional comments.

CLOSING COMMENTS

The Commission Chair made closing comments. Does anybody else have any closing marks from the commission? Seeing none, I move we adjourn.

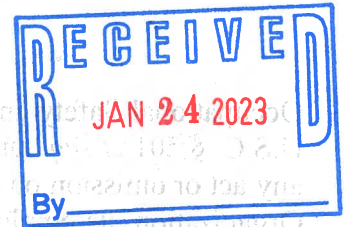
ADJOURNMENT

The next meeting is scheduled for Monday, February 6, 2023, 1:00 p.m. at Park Headquarters, Acadia National Park, and will continue to be an in-person and virtual meeting as published in the FEDERAL REGISTER.

Motion was made and seconded to adjourn, approved by all, no opposed. Motion passed.

Meeting adjourned at (2:37 pm?)
Minutes Submitted by Kathy Flanders

UNFINISHED BUSINESS



To: Town Manager
21 Sea Street
P.O. Box 248
Northeast Harbor, Me.
04662

Each party reserves the right to change its notification contact or address by written notice to the other party.

11. Integration. This Agreement constitutes the entire understanding of the parties with respect to its leased employees and supersedes any prior oral or written understandings. This Agreement may be amended only in writing and if signed by both parties.

12. Severability. If any provision of this Agreement is found by a court to be invalid or unenforceable, the remaining provisions shall remain in force and the court shall reform those provisions at issue to the extent necessary to render any such provisions valid and enforceable.

13. Governing Law. This Agreement shall be governed by the laws of the state of Maine.

The Organization Seal Harbor Library

Dated: By Wendy Willis Livingston, President

Name, Title

Town of Mount Desert

Dated: By [Signature]

Its Town Manager

RECEIVED

Occupational Safety and Health Act, 29 U.S.C. § 654 *et seq.*; the Fair Labor Standards Act, 29 U.S.C. § 201 *et seq.*; and the National Labor Relations Act, 29 U.S.C. § 151 *et seq.* arising from any act or omission on the part of The Organization. Mount Desert shall indemnify and hold The Organization, its employees, officers and trustees harmless from and against any and all losses, liabilities, claims, demands, damages, injuries, costs and expenses and attorneys' fees, of whatever nature, including but not limited to claims of negligence and employment related claims under local, state and/or federal laws including but not limited to Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e *et seq.*; the Americans With Disabilities Act (ADA), 42 U.S.C. § 12101 *et seq.*; the Civil Rights Act of 1991, 42 U.S.C. § 1981 *et seq.*; the Maine Human Rights Act, 5 M.R.S.A. § 4572 *et seq.*; the Age Discrimination in Employment Act, 29 U.S.C. § 621 *et seq.*; the Occupational Safety and Health Act, 29 U.S.C. § 654 *et seq.*; and the National Labor Relations Act, 29 U.S.C. § 151 *et seq.* arising from any act or omission on the part of Mount Desert.

7. Insurance. Both parties shall provide and maintain in force during the term of this Agreement and any extensions hereof workers' compensation coverage in such amounts as required by applicable law and shall be responsible for the management of workers' compensation claims, claim filings and related procedures for each parties' leased employees for services performed under this Agreement.

8. Records and Reporting. The Organization shall provide a report annually to Mount Desert disclosing the following:

- If the Organization segregates its accounting for receipt(s) and use(s) of Mount Desert contribution(s), such annual report shall only include such segregated activity
- If The Organization comingles its accounting for receipt(s) and use(s) of Mount Desert contribution(s), such annual report shall include all activity for which Mount Desert receipt(s) and use(s) are included.

Records sufficient to substantiate such reporting shall be available for review upon request by Mount Desert.

9. Assignment. Neither party may assign its rights or obligations under this Agreement without the prior written consent of the other party.

10. Notices. All notices shall be given in writing, and shall be hand delivered or sent by mail, and shall be addressed to:

In the case of The Organization:

To: Wendy W. Livingston
Seal Harbor Library
23 Crockett ST
Norwalk, CT 06853

In the case of Mount Desert:

2. **Independent Contractor Status.** The Organization and Mount Desert expressly acknowledge that The Organization and Mount Desert are independent contractors for the purpose of this agreement and not an employee or agent of the other. The parties agree that The Organization is not the employer of any Mount Desert employees and Mount Desert is not the employer of any of The Organization's Employees. The parties mutually agree that the relationship of the parties hereto shall not be construed as a joint venture or partnership. The parties mutually agree the services provided do not and are not intended to make The Organization a joint employer with Mount Desert. The Organization is and will remain the sole employer of its employees, and will retain sole responsibility for any independent contractors working on its behalf. Mount Desert is and will remain the sole employer of its employees. The parties acknowledge and agree that neither The Organization nor Mount Desert is an "employee leasing company" as defined in 32 M.R.S. §14051(3) or similar Maine statutes.

3. **Fees.** In exchange for goods and services described, Mount Desert will contribute an amount of its choosing subject to internal policies and procedures, adequate budget appropriation, cash-flow considerations, and any other factor it deems relevant.

4. **Term.** This Agreement shall remain in-force until terminated.

5. **Termination.** Either party may terminate this Agreement at any time by providing at least thirty (30) days written notice to the other party. Within five (5) business days of the effective date of the termination of this Agreement, The Organization shall remit back to Mount Desert on a pro-rated basis any funds not used in accordance with the terms of this Agreement, as well as an accounting of all funds actually spent in accordance with the terms of this Agreement and of the method of calculating the amount of funds refunded.

Notwithstanding the above, if at any time (a) The Organization adopts a Plan of Dissolution, or (b) The Organization makes a change in its operations or purposes requiring notice pursuant to the provisions of Article 1.A of this Agreement, this Agreement will be deemed immediately terminated, as of the date of such adoption or change, and the 30 day notice period will be deemed immediately satisfied. Upon any such change, The Organization must immediately (a) notify Mount Desert of the change, and (b) cease spending any funds provided by Mount Desert, and return any remaining funds to Mount Desert within five (5) business days of the date of such adoption unless Mount Desert informs the Organization, in writing, that it wishes to extend the terms of the Agreement notwithstanding the change.

6. **Indemnification.** The Organization shall indemnify and hold Mount Desert, its employees, officers and elected or appointed officials, harmless from and against any and all losses, liabilities, claims, demands, damages, injuries, costs and expenses and attorneys' fees, of whatever nature, including but not limited to claims of negligence and employment related claims under local, state and/or federal laws including but not limited to Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e *et seq.*; the Americans With Disabilities Act (ADA), 42 U.S.C. § 12101 *et seq.*; the Leased Employee Retirement Income Security Act of 1974 (ERISA), 29 U.S.C. § 1001 *et seq.*; the Civil Rights Act of 1991, 42 U.S.C. § 1981 *et seq.*; the Maine Human Rights Act, 5 M.R.S.A. §4572 *et seq.*; the Age Discrimination in Employment Act, 29 U.S.C. § 621 *et seq.*; the

Memorandum Of Understanding – Contracted Municipal and Community-Oriented Services

This Memorandum of Understanding is entered into on Jan 14, 2023, by and between the Seal Harbor Lib, a non-profit organization providing goods and/or services that a municipality might choose to otherwise provide (hereinafter “The Organization”) and the **Town of Mount Desert**, a municipality existing under the laws of the State of Maine (hereinafter “Mount Desert”).

WHEREAS, Mount Desert desires to subsidize funding for goods and services provided by The Organization to ensure continuation of providing said goods and services as Mount Desert holds an interest in their preservation; and

WHEREAS, The Organization desires to continue providing goods and services that Mount Desert may otherwise choose to provide;

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. A description of the goods and/or services to be provided by The Organization, and a description of their intended uses in pursuit of the Organization’s exempt purposes, as subsidized or funded by Mount Desert follows:

The Seal Harbor Library provides books, periodicals, access to historic archives, lectures, wif., book club, and childrens programming to our community.

A. Rights and Duties of The Organization. The Organization shall have the right and duty to:

- Provide the aforementioned goods and/or services as deemed appropriate by The Organization consistent with its corporate purposes and the description of their intended use set forth above, subject to superseding authorities and the articulated intent and spirit of this agreement.
- The Organization must provide written notice to Mount Desert of any change in the nature of its operations or purposes inconsistent with the description provided above within five (5) business days of such change.

B. Rights and Duties of Mount Desert. Mount Desert shall have the right and duty to:

- Determine the amount, timing, and frequency of any contribution(s) to support The Organization in providing the aforementioned goods and services
- Mount Desert reserves the right to provide similar, ancillary, and/or related goods and services regardless of operational status of The Organization

Town of Mount Desert Code of Ethics and Code of Conduct

Preamble

Pursuant to Maine Statute, it is the policy of the Town of Mount Desert that the proper operation of democratic government requires that public officers and officials and members of all boards and committees be independent, impartial, and responsible to the citizens; that public service not be used for personal gain; and that the public have confidence in the integrity of its municipal government.

This Code of Ethics provides guidance on ethical issues and related questions. Ethics is based on adherence to the universal moral principles of honesty, integrity, promise keeping, loyalty, fairness, caring and respect for others, law abidingness, pursuit of excellence and accountability. This Code describes the manner in which elected and appointed officials are expected to treat one another, Town employees, constituents, and other members of the public with whom they come in contact as they represent the Town of Mount Desert. It defines more clearly the behavior, manners, and expectations appropriate to those who hold the public trust. Town employees are governed by similar standards set out in the Personnel Manual rather than by this Code.

The constant and consistent themes throughout this Code are “respect” and “inclusion”. Our intent is to create an atmosphere that welcomes the participation of all citizens who seek to share their knowledge, expertise, and experience in service to the Town of Mount Desert. Elected and appointed Town officials experience considerable workloads and sometimes significant stress in making decisions that impact the lives of all of our citizens. Despite these pressures, officials are called upon to exhibit appropriate behavior at all times. Demonstrating respect for each individual through words and actions is the touchstone that guides elected and appointed officials to do the right thing in even the most difficult situations.

To this end, the Board of Selectmen of Mount Desert has adopted this Code of Ethics and Code of Conduct for members of all Boards, Commissions and Committees of the Town:

Section 1. Code of Ethics

1. Act in the Public Interest

Recognizing that stewardship of the public interest is our primary concern, members of Boards, Commissions and Committees of the Town (hereafter ‘Members’) will work for the common good of the people of Mount Desert and not for any private or personal interest.

2. Comply with the Law

Members will comply with the laws and ordinances of the nation, the State of Maine and the Town of Mount Desert in the performance of our public duties.

3. Conduct of members

The professional and personal conduct of Members must be above reproach. Respectful behavior in all encounters is paramount.

4. Respect for Process

Members will perform duties in accordance with established processes and procedures. Members will uphold meeting guidelines and ground rules as established by the Board or Committee on which they serve.

5. Conduct of Public Meetings

Members will come prepared to meetings, listen attentively to fellow Members and the public, and focus on the business at hand.

6. Communication

Members will publicly share information relevant to a matter under consideration which they may have received outside of the public decision-making process.

7. Conflict of Interest

In order to assure independence and impartiality on behalf of the common good, Members will not use their positions to influence Board decisions in which they have a personal financial interest or where they have an organizational responsibility or personal relationship which may give the appearance of a conflict of interest. Members will disclose any potential conflicts of interest pertaining to the decision at hand and will abstain from voting on matters where conflicts exist. Members may however, share their expertise on issues when helpful to the board.

8. Gifts and Favors

Members will not take special advantage of services or opportunities for personal gain that are not available to the general public. Members will refrain from accepting any gifts, or favors, or promises of future benefits which might compromise independence of judgment.

9. Confidential Information

Members will respect the confidentiality of information regarding personnel, property, and others affairs of the Town that are not a matter of the public record. Members must not disclose such information without proper authorization, nor use such information to advance personal, financial, or other private interests.

10. Use of Public Resources

Members will not use public resources unless they are available to the public in general, such as staff time, equipment, supplies, or facilities for private gain or personal purposes.

11. Representation of Private Interests

Members will not appear before the Board or any board or committee of the Town on behalf of the financial private interests of third parties.

12. Advocacy

Members will represent the official policies or positions of the Board to the best of their ability when designated as delegates for this purpose. When presenting individual opinions

and positions, Members will explicitly state that they do not represent the Town of Mount Desert or the Board, Commission or Committee in which they are affiliated, nor will they allow the inference that they do. This shall be made clear whether the positions are spoken publicly or whether they appear in print.

13. Policy Role of Members

Members will respect and adhere to the Board of Selectmen/Town Manager structure of town government established in Mount Desert. In this structure the Board of Selectmen determines the policies of the Town with the advice, information and analysis provided by the public, boards and committees, and Town staff. Members will not interfere with the administrative functions of the Town or the professional duties of Town staff as they implement these policies.

14. Independence of Boards and Committees

Because of the value of the independent advice of the Town's Committees and Boards to the public decision-making process, Members will refrain from using their position to unduly influence the outcomes of the proceedings of said Boards and Committees.

15. Positive Work Environment

Members will support the maintenance of a positive and constructive work environment for Town employees and for citizens and businesses dealing with the Town. Members must recognize their special role in dealings with Town employees and avoid inappropriate direction to staff.

16. Implementation

As an expression of the standards of conduct for members expected by the Town, this Code is intended to be self-enforcing. Therefore, it is most effective when Members are thoroughly familiar with it and embrace the spirit of its provisions. For this reason, annual orientation sessions and training regarding this Code may be conducted for newly elected or appointed Members, and Members will sign a statement affirming that they understand and will uphold the tenets of the Code. Refusal to sign such a statement, and/or refusal to attend an orientation session after reasonable efforts have been made to meet an individual's personal schedule, shall be grounds for termination of the appointment of appointed officials.

17. Compliance and Enforcement

The Board of Selectmen shall address the enforcement of this Code according to the provisions contained herein.

The Mount Desert Code of Ethics expresses standards of ethical conduct expected for members of the Board of Selectmen and all other municipal boards and committees. Individual Members have the primary responsibility to ensure that ethical standards are understood and met, and that the public can continue to have full confidence in the integrity of government. The Chairs of Boards, Commissions and Committees and the Town Manager have the additional responsibility to intervene when actions of Members that appear to be in violation of the code of ethics are brought to their attention.

The Board of Selectmen may impose sanctions on Members whose conduct does not comply with the Town's ethical standards. These sanctions may include reprimand, formal censure, suspension or loss of committee assignment. The process for issuing a formal censure is further described in this Code.

Section 2. Code of Conduct

The Mount Desert Board of Selectmen recognizes that appropriate conduct by its members is essential to effective government.

The Code of Conduct outlines specific expectations regarding conduct in the following areas: General Conduct, and Conduct at Meetings.

General Conduct

We will uphold the oath of office.

We will be respectful at all times.

We will listen to and respect the constituents that we serve.

We will represent all constituents that we serve not just those from a specific geographic area or from a specific interest group

We will refer constituent or staff complaints to the appropriate administrative office.

We will declare any conflicts of interest between our personal lives and our positions, and avoid voting on issues that may appear to be a conflict of interest.

We will carry out activities professionally with honesty and integrity.

We will be accountable for adhering to this code.

We will respect the office we hold for the Town of Mount Desert, at all times.

Conduct at Meetings

Attitudes:

- We will respect differences.
- Meetings will focus on task and processes, not personalities.
- We are all contributors - to the existing situation(s), to success or failure, and to the direction in which we proceed.
- We will practice self respect and mutual respect.
- We will criticize only ideas, not people and only do so constructively.
- We will respect and encourage each other's participation, and support each other's right to be heard.

- We will be open to new concepts, keep an open mind, and appreciate other points of view.
- We will work as a team to implement board decisions regardless if there is unanimity on each and every issue.
- We recognize that mistakes and differences of opinion, if handled constructively, contribute to the strength of the team.

Process:

- We will use our time wisely
- We will publish our agenda and minutes
- We will make every effort to attend meetings and be on time
- We will maintain our focus on goals
- We will communicate directly with one another on issues, acknowledge problems and deal with them constructively.
- We will keep our cell phones and pagers on vibrate during meetings
- We will invite participation with one person talking at a time without interruption.

Section 3. Enforcement

Members of the Board of Selectmen are elected by the voters of the Town of Mount Desert and it is the voters who determine membership on the Board of Selectmen. The Board of Selectmen may take actions as necessary to publicly acknowledge whether its members act in a manner that may be in violation of this Code of Conduct/Code of Ethics.

The Board of Selectmen serves as the collective Chief Executive of the Town of Mount Desert and oversees the work of all other Boards, Commissions and Committees of the Town, whether elected or appointed. The Board is responsible for the enforcement of this Code of Conduct/Code of Ethics throughout the Town's Boards, Commissions and Committees.

Complaints of violations of this Code may be brought by any member of a Board, Commission or Committee directly to the Board of Selectmen. Complaints by members of the public shall be directed to the Town Manager who may consult with the Chair of the Board of Selectmen to determine whether the behavior complained of actually violates this Code of Conduct/ Code of Ethics, and if so to place on the Board of Selectmen's agenda.

Complaints shall be heard by the Board of Selectmen in public, if the complaint is with regard to an action in connection with the public responsibilities of the member; or otherwise in Executive Session under M.R.S.A. Title 1, §405.

Enforcement Process

Elected Officials:

Action by the Board of Selectmen to acknowledge inappropriate conduct by an elected official shall be in the form of a censure. Elected officials include members of the Board of Selectmen, the School Board, the Parks and Recreation Commission, and the Planning Board. A censure by the Board of Selectmen of a member of any Board or Commission, including the Board of Selectmen itself, shall represent a public expression of disapproval of the specific action(s) by the member. A vote to censure shall only be held after a censure hearing is held by the Board of Selectmen.

The process by which the Board of Selectmen votes to censure an elected official shall be as follows.

The matter shall be made known to the member of the Chair of the Board of Selectmen prior to appearing on a meeting agenda. The Chair shall make a good faith effort to inform the Board or Commission member who is the subject of the matter of the issue prior to the censure discussion appearing on the Board's agenda. If the Chair of the Board of Selectmen is the subject of the matter being brought forth, then the Second Selectman shall act as Chair for the purposes of this process.

The Chair of the Board of Selectmen shall state the reason why they believe a censure hearing is appropriate. The Member who is the subject of the hearing shall be given time to respond to issues raised. The purpose of this discussion by the Board of Selectmen is to allow for an opportunity for the Board to decide if further discussion and a possible censure on the matter are appropriate. The Board shall conduct this discussion publicly but in closed session (not in executive session). The Board of Selectmen shall vote on whether to hold a censure hearing. If the Board votes to hold a censure hearing, it shall be scheduled for the next regular or special meeting of the Board. The matter may be tabled to a later meeting but should be held as expeditiously as possible.

If a censure hearing is held, the Chair of the Board shall preside over the hearing and allow for ample time for all appropriate parties to be heard on the matter. Once the hearing is closed, the Chair shall open the floor regarding a motion for Censure. If a vote to censure passes, it shall be recorded in the minutes of the meeting. If no motion for censure reaches the floor or the censure motion fails, this result shall also be recorded.

Appointed Officials:

Action by the Board to acknowledge inappropriate conduct by an appointed official may be in the form of a reprimand, censure, suspension from office for a fixed period, or removal from office. For purposes of this Code of Conduct, 'appointed officials' includes members of any of our boards including ad-hoc committees.

A reprimand shall normally be verbal, with guidance as to standards of behavior expected in future. A censure shall be transmitted in writing to the person censured, and to the Chair of the Board or Committee concerned, and recorded in the Minutes of the Board of Selectmen. Suspension from service on a Board or Committee shall be for a period of not more than three meetings of the Board or Committee concerned. Removal from office shall take place with immediate effect and Selectmen shall replace the Member with a new appointee to serve the balance of the removed person's term.

The process by which the Board of Selectmen acts upon a complaint brought against any member of an appointed Board or Committee shall be the same as that for complaints against elected officials described above.

Member Statement

As a member of the _____ I agree to uphold the Code of Ethics and Code of Conduct for elected and appointed officials adopted by the Town and conduct myself by the following standards.

I will:

Recognize the worth of individual members and appreciate their individual perspectives, experiences, and contributions;

Help create an atmosphere of respect and civility where individual members, town employees, and the public are free to express their ideas and work to their full potential;

Conduct my personal and public affairs with honesty, integrity, fairness, and respect for others, and within the limits of the law;

Respect the dignity and privacy of individuals and organizations;

Keep the common good as my highest purpose and focus on achieving constructive solutions for the public benefit;

Avoid and discourage conduct which is divisive or harmful to the best interests of Mount

Desert; Treat all people with whom I come in contact in the way I wish to be treated;

I affirm that I have read and understood the Town of Mount Desert Code of Ethics.

Signature _____

Date _____

Name _____

Office _____

Town of Mount Desert

Conflict of Interest Statement and Disclosure

- 1) I agree to readily disclose any potential conflict of interest, making it a matter of record, either through an annual procedure or when the interest becomes a board action.
- 2) I agree that I will not vote or use my personal influence on any matter which constitutes a conflict of interest. I will ensure that the minutes of any meeting where this might occur duly show that I have abstained from voting due to the presence of a conflict of interest.
- 3) If questions are raised as to a potential conflict of interest, I agree to allow other board members to go on record as to their opinion as the existence of a conflict, or the appropriateness that I abstain from voting on the matter. I agree to abide by the outcome of the Board's decision.
- 4) I understand that I may state my opinion or position on any matter described above, or answer pertinent questions to which I may lend my expertise, so long as I abstain from voting on any matter judged to be a conflict of interest by either me or the board or committee of which I am a member.

Disclosure

I am involved or affiliated with the following activates or entities which might cause a conflict of interest in certain matters of Town business in the course of fulfilling my duties as a member of _____:

Name Signature Date

Title 30-A: MUNICIPALITIES AND COUNTIES HEADING: PL 1987, c. 737, Pt. A, §2 (new)

Part 2: MUNICIPALITIES HEADING: PL 1987, c. 737, Pt. A, §2 (new)

Subpart 3: MUNICIPAL AFFAIRS HEADING: PL 1987, c. 737, Pt. A, §2 (new)

Chapter 123: MUNICIPAL OFFICIALS HEADING: PL 1987, c. 737, Pt. A, §2 (new)

Subchapter 1: GENERAL PROVISIONS HEADING: PL 1987, c. 737, Pt. A, §2 (new)

§2604. Definitions

As used in section 2605, unless the context otherwise indicates, the following terms have the following meanings. [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

1. Body. "Body" means the governing unit of a municipality or county, and any subunit of government of a municipality or county, including, but not limited to, agencies, authorities, boards, commissions and offices.

[1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD) .]

2. Official. "Official" means any elected or appointed member of a municipal or county government or of a quasi-municipal corporation.

[1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD) .]

3. Quasi-municipal corporation. "Quasi-municipal corporation" means any governmental unit embracing a portion of a municipality, a single municipality or several municipalities which is created by law to deliver public services but which is not a general purpose governmental unit. This definition includes, but is not limited to, utility districts under the jurisdiction of the Public Utilities Commission and school administrative districts.

[1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD) .]

SECTION HISTORY

1987, c. 737, §§A2,C106 (NEW). 1989, c. 6, (AMD). 1989, c. 9, §2 (AMD). 1989, c. 104, §§C8,10 (AMD).

Title 30-A: MUNICIPALITIES AND COUNTIES HEADING: PL 1987, c. 737, Pt. A, §2 (new)

Part 2: MUNICIPALITIES HEADING: PL 1987, c. 737, Pt. A, §2 (new)

Subpart 3: MUNICIPAL AFFAIRS HEADING: PL 1987, c. 737, Pt. A, §2 (new)

Chapter 123: MUNICIPAL OFFICIALS HEADING: PL 1987, c. 737, Pt. A, §2 (new)

Subchapter 1: GENERAL PROVISIONS HEADING: PL 1987, c. 737, Pt. A, §2 (new)

§2605. Conflicts of interest

Certain proceedings of municipalities, counties and quasi-municipal corporations and their officials are voidable and actionable according to the following provisions. [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

1. Voting. The vote of a body is voidable when any official in an official position votes on any question in which that official has a direct or an indirect pecuniary interest. [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c.104, Pt. C, §§8, 10 (AMD).]

2. Contracts. A contract, other than a contract obtained through properly advertised bid procedures, made by a municipality, county or quasi-municipal corporation during the term of an official of a body of the municipality, county or quasi-municipal corporation involved in the negotiation or award of the contract who has a direct or an indirect pecuniary interest in it is voidable, except as provided in subsection 4.

[1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

3. Restrain proceedings. The Superior Court may restrain proceedings in violation of this section on the application of at least 10 residents of the municipality, county or area served by the quasi-municipal corporation.

[1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

4. Direct or indirect pecuniary interest. In the absence of actual fraud, an official of a body of the municipality, county government or a quasi-municipal corporation involved in a question or in the negotiation or award of a contract is deemed to have a direct or indirect pecuniary interest in a question or in a contract where the official is an officer, director, partner, associate, employee or stockholder of a private corporation, business or other economic entity to which the question relates or with which the unit of municipal, county government or the quasi-municipal corporation contracts only where the official is directly or indirectly the owner of at least 10% of the stock of the private corporation or owns at least a 10% interest in the business or other economic entity.

When an official is deemed to have a direct or indirect pecuniary interest, the vote on the question or the contract is not voidable and actionable if the official makes full disclosure of interest before any action is taken and if the official abstains from voting, from the negotiation or award of the contract and from otherwise attempting to influence a decision in which that official has an interest. The official's disclosure and a notice of abstention from taking part in a decision in which the official has an interest shall be recorded with the clerk or secretary of the municipal or county government or the quasi-municipal corporation.

A. This subsection does not prohibit a member of a city or town council or a member of a quasi-municipal corporation who is a teacher from making or renewing a teacher employment contract with the municipality or quasi-municipal corporation for which the member serves. [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

[1987, c.737, Pt. A, §2 (NEW); 1987,c.737,Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

5. Former municipal and county officials. This subsection applies to former municipal and county officials.

A. No former municipal or county official may, for anyone other than the municipality or county, knowingly act as an agent or attorney, or participate in a proceeding before a municipal or county government body for one year after termination of the official's employment or term of office with that government body in connection with any proceeding:

(1) In which the specific issue was pending before the municipal or county official and was directly within the responsibilities of that official; and

(2) Which was completed at least one year before the termination of that official's employment or term of office. [1989, c. 104, Pt. A, §22 (NEW); 1989, c. 104, Pt. C, §10 (NEW).]

B. No former municipal or county official may, for anyone other than the municipality or county, knowingly act as an agent or attorney, or participate in a proceeding before a municipal or county government body at any time after termination of the official's employment or term of office with that government body in connection with any proceeding:

(1) In which the specific issue was pending before the municipal or county official and was directly within the responsibilities of that official; and

(2) Which was pending within one year of the termination of the municipal or county official's employment or term of office. [1989, c. 104, Pt. A, §22 (NEW); 1989, c. 104, Pt. C, §10 (NEW).]

C. This subsection may not be construed to prohibit former municipal or county officials from doing personal business with the municipality or county. This subsection does not limit the application of Title 17-A, chapter 25. [1989, c. 104, Pt. A, §22 (NEW); 1989, c. 104, Pt. C, §10 (NEW).]

For the purpose of this subsection, a municipal or county government body includes an agency, board, commission, authority, committee, legislative body, department or other governmental entity of a municipality or county.

[1989, c. 104, Pt. A, §22 (NEW); 1989, c. 104, Pt. C, §10 (NEW) .]

6. Avoidance of appearance of conflict of interest. Every municipal and county official shall attempt to avoid the appearance of a conflict of interest by disclosure or by abstention.

[1989, c. 104, Pt. A, §22 (NEW); 1989, c. 104, Pt. C, §10 (NEW) .]

7. Municipal officers adopt ethics policy. In their discretion, the municipal officers may adopt an ethics policy governing the conduct of elected and appointed municipal officials.

[1989, c. 561, §19 (NEW) .]

SECTION HISTORY

1987, c. 737, §§A2, C106 (NEW). 1989, c. 6, (AMD). 1989, c. 9, §2 (AMD). 1989, c. 104, §§A22, C8, C10 (AMD). 1989, c. 561, §19 (AMD).

**(OATH OF TOWN OFFICER)
(Except Moderator or Clerk)
STATE OF MAINE**

Date: _____

I, _____, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof.

SO HELP ME GOD. (Const. ME., ART. IX, Sec. 1.)

I, _____, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as _____ for the Town of Mount Desert, according to the Constitution and laws of the State. SO HELP ME GOD.

Term Expiration:

Signature

(Before assuming the duties of office, a town official or deputy shall be sworn by the moderator in open town meeting, by the clerk, or by any other person authorized by law to administer an oath. Unless the oath is administered in the presence of the clerk, the person who administers it shall give the official or deputy sworn a certificate which he/she shall return to the clerk for filing. Title 30-A, M.R.S.A. § 2526 (9) (A).)

CAUTION: A PERSON MUST MAKE A SEPARATE OATH FOR EACH OFFICE TO WHICH THEY ARE ELECTED, e.g., SWEAR SEPARATELY AS SELECTMEN AND AS ASSESSOR

Town of Mount Desert, Maine

Date: _____

Subscribed and sworn to

Before me, _____
Municipal Clerk



Town of Mount Desert

Jake Wright, Finance Director
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232

Web Address www.mtdesert.org
financedirector@mtdesert.org

February 2, 2023

Selectboard,

Background

The Town holds funds with First National Wealth Management that are invested in accordance with the investment policy. As of February 2nd, 2023, the value of this portfolio is \$9,554,585.09. The claims on these assets are divided between General Fund investments, General Fund Reserve investments, and Marina Reserve investments. The Reserve Investments, for both the General Fund and Marina, are tied to the Town's Capital Improvement Plan (CIP). It has been the longstanding practice of the Town to exclude market fluctuation from portfolio activity allocation to the reserve accounts. This ensures that market downturns don't negatively impact asset replacement in accordance with the CIP. Instead, the reserve accounts are allocated only their pro-rata share of net interest/dividends. This stability in the reserve accounts, which account for around 70% of the total portfolio, is accomplished by the capital gains reserve account. This account absorbs all of the portfolio's market volatility. As it is a subset of the total portfolio, changes in the total portfolio have a more dramatic effect on the balance of the capital gains reserve. During good times in the market, the capital gains reserve may increase 30% or more following only a 5% change in the total portfolio, for example. As such, the capital gains reserve has been an invaluable resource for years that has enabled the Town to fund various capital projects, reduce necessary tax commitment, and even establish a new reserve account without need for any taxation, either in the form of direct appropriations or deferred appropriations through debt issuance. Since Fiscal Year 2014, over \$2.35 million has been used from the capital gains reserve as described above.

In accordance with this practice of utilizing accumulated capital gains to fund various projects and offset taxation, in conjunction with strong market returns in 2021 and prior (averaging over 7% annually), the 2022 Annual Town Meeting (ATM) approved the following uses for accumulated capital gains:

- \$300,000 to reduce the 2023 tax commitment.
- \$360,000 to finance construction contract administration, inspection and construction services associated with drainage improvements to the Beech Hill Cross Road in conformance with the MDEP's Stream Smart program requirements.

- \$220,000 to finance professional technical design, construction contract administration, inspection and construction services associated with improvements and repairs to approximately 200-linear feet of erosion of the Seal Harbor beach shoreline.
- \$75,000 to finance costs associated with furnishing and installing twenty-three new windows in the Town office building.

As we all now know, the market performance from 2021 and prior turned out to not be indicative of the market performance we experienced in 2022. In 2022, the total portfolio lost 10.82%, 0.88% better than our blended benchmark for similar funds, and 7.28% better than the S&P 500, for context. January 2023 has started out on a positive note with a ~4% positive change in market value. As of January 31, 2022, when planning for the 2022 ATM, the capital gains account had a balance of \$1,849,274.86, down only slightly from the highest fiscal year balance on record (\$2,103,234.88 as of 6/30/21). While all warrant articles authorizing spending to be applied to the capital gains reserve passed at the 2022 ATM, only the article to use \$300,000 to offset tax commitment has been acted upon thus far. As a result of reducing 2023 tax commitment by \$300,000 and market decline, the balance of the capital gains account is \$1,160,695.32 as of February 2, 2023. As the strong market resurgence we've been hoping for has not yet come to pass, and with the 2023 Town Meeting preparations now upon us, I believe the most prudent path forward is to identify new funding sources for the Beech Hill Cross Road culvert project, Seal Harbor Beach Erosion project, and the installation of new windows at the Town office building.

Projects

Beech Hill Cross Road Culverts and Drainage Improvements

The total project cost is estimated at \$475,000. The Town was awarded a grant of \$125,000 through MDEP's Stream Smart program. \$10,000 of the grant funds were allowed to be used for design, leaving a grant balance of \$115,000. These remaining grant funds reduce the amount of local funds needed for construction and construction related engineering services from \$475,000 to \$360,000. The US Army Corps of Engineers requires a construction window for this project of mid-July to the end of September to avoid fish runs. Originally, this project was to be completed in the summer of 2022. Contracts with VHB for Construction Contract Administration and Inspection (CCA-I) and R.F. Jordan for construction services were entered into subject to funding/spending approval at the May 2022 ATM. In late May 2022, we were informed that the precast concrete box culvert meant to replace the deteriorated metal pipes would be unavailable until the following year due to supply chain issues. As of now, the construction schedule is set for July 2023 through September 2023, though some construction administration expenditures may be incurred prior to that timeline. The grant funding described is more than sufficient to cover any CCA-I incurred prior to authorizing an alternative funding source for the balance of the project at the May 2023 ATM. As such, I recommend the following with respect to this project:

- Utilize MDEP Stream Smart grant funds prior to the use of any local funds. This is consistent with best practice of utilizing funding sources with higher levels of specificity and restriction prior to less restrictive funding sources. These grant funds are adequate to cover any expenses incurred prior to securing an alternative funding source at Town Meeting for the remainder of the project costs.

- Bring forward an alternative funding proposal for the balance of the project costs at the May 2023 Annual Town Meeting prior to start of construction.

Seal Harbor Beach Erosion Project

The total project cost is estimated at \$220,000, all of which is to be derived locally. Bids for this project were authorized at the 11/21/22 Selectboard meeting. Two bids were received. However, due to the uncertainty of current market conditions, I recommend:

- Rejecting the bids received, at this time, to avoid further encumbrance on the capital gains reserve.
- Bring forward an alternative funding proposal for the project at the May 2023 Annual Town Meeting
- Rebid with plans to complete the project in or around Late Fall early Winter 2023

Town Office Windows

The total project cost is estimated at \$75,000. Bidding for the project was approved at the 12/19/22 Selectboard meeting. No bids were received. Many of the windows in question are very deteriorated and in need of replacement. The Public Works department is working on finding an appropriate contractor to do the work. In conversation with Public Works Consultant, Tony Smith, the Town Office Building Reserve has identified as appropriate funding source for this project. The unencumbered balance of the Reserve is \$130,958.54 as of 12/31/22 with \$25,000 funding included in the current FY24 CIP. This reserve sees very little activity. As such, I'd recommend the following:

- Authorize the Town Office Building Reserve, acct 4050100-24570, to be used for replacement of the Town Office Windows as described in article 48 of the 2022 Annual Town Meeting. Specific authorization of this expenditure would be brought for Selectboard authorization at such time as Public Works has identified an appropriate contractor to do the work.

Summary

For 10+ years, the Capital Gains Reserve has been a mechanism for funding projects and reducing taxation, with only positive effects on appropriation. The inverse to that relationship exists in these times of market uncertainty. It is still quite possible that the market, as we saw in January 2023, continues to recover and renders all of this analysis moot. However, with the 2023 town meeting approaching, I think the most prudent approach is to plan for continued market uncertainty and identify additional funding mechanisms for these projects.

Respectfully submitted,

Jake Wright

Finance Director

NEW BUSINESS



Town of Mount Desert
Jake Wright, Finance Director
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232
Web Address www.mtidesert.org
financedirector@mtidesert.org

Selectboard,

In accordance with standard practice, Mount Desert Fire Department provided transport services from one hospital to another for a patient. The charges for this transport were billed to insurance and collected, less a \$300 copay due from the patient which was billed out. Subsequently, we received a letter from this patient requesting waiver of collection. Deputy Chief John Lennon has confirmed that this transfer was in accordance with normal operating procedures and past practice for similarly situated patients needing care that necessitates a transfer from one hospital to another. As such, we bring this request for your consideration along with a recommendation from myself and Deputy Chief John Lennon to pursue collection in this case to ensure fair application amongst similarly situated patients.

Respectfully submitted,

Jake Wright

Finance Director



Town of Mount Desert

Jake Wright, Finance Director
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232

Web Address www.mtdesert.org
financedirector@mtdesert.org

Selectboard,

After jumping through the various required hoops, Mount Desert Fire Department received their billing certification from Medicare effective 6/9/22. There were three billable runs prior to the effective date with a cumulative balance of \$2,279.50. This effective date was appealed by Deputy Chief John Lennon to back-date to incorporate these runs. This appeal was denied and signed as final without any recourse. As patient responsibility is determined by Medicare and Medicare will not issue advisory opinions on these issues, there is no recourse to collect any of these charges. As such, I recommend writing off the entire balance of these EMS runs as uncollectable.

Respectfully submitted,

Jake Wright

Finance Director

MEMO

To: Durlin Lunt, Jr., Town Manager
From: Tony Smith, Consultant
Re: Overview of Proposed May 2023 Town Meeting Warrant Articles
Date: February 2, 2023

Following is a summary and brief description of proposed articles, in concept, we have been working on with legal counsel for consideration by the Board of Selectmen to include in the May 2023 Town meeting warrant. You will note below that we have place-holder costs in some articles but not all. We are working with others to obtain costs for the other articles that need them. The draft articles with final associated costs, as applicable, will be in the articles provided to the Board when they review and take a final vote on including all or some of the articles in the warrant.

1. To accept ownership of Patterson Hill Road, a private road located in Somesville off State Route 102 that serves the Patterson Hill Subdivision, and make it public. This is the same action taken by voters at the 2018 town meeting when the private roadways of Farnham's Way and Sydney's Way located off the Beech Hill Road in Somesville were accepted and made public.
2. To accept ownership of the Patterson Hill Subdivision private sanitary sewer system and make it public. This is the same action taken by voters at the 2018 town meeting when the sanitary sewer serving Farnham's Way and Sydney's Way was accepted and made public.
3. Based on residents comments, maintenance history, safety concerns, and current conditions, to make sidewalk improvements:
 - on the easterly side of Route 102 in Somesville between the Masonic Hall and the church (approximately 900-feet);
 - on the southerly side of Neighborhood Road in Northeast Harbor from Manchester Road to Maple Lane (approximately 1,700-feet);
 - on the southerly side of Sea Street in Northeast Harbor from the Town office to Harbor Road (approximately 350 feet);
 - in Seal Harbor from the ramp on the ocean side of Route 3 across from the parking lot to, and continuing along, Steamboat Wharf Road to the wooden boardwalk across from the Seal Harbor library (approximately 1,335 feet) and;
 - in the Village of Seal Harbor on the westerly side of Main Street just northerly of the post office (approximately 85 feet) with
 - total length of approximately 4,370-feet.
4. To vote to ratify the overdraft that occurred in Public Works in Waste Management in the amount of approximately \$48,000.
5. To vote to ratify the overdraft that occurred in Public Works in Buildings & Grounds in the amount of approximately \$18,000.

6. Consideration of funding concept engineering work related to locating a sand/salt building on the same map and lot that the highway garage is located on at Sargeant Drive.

7. To approve the necessary funding for renovations to the two (2) existing Town owned tennis and pickleball courts.

8. To approve the necessary funding for renovations to the 1) parking lot in Seal Harbor located westerly of the driveway to the Seal Harbor wastewater treatment plant and accessed from Route 3 and, for the parking lots at the 2) lower level of the town office outside the police and fire departments and 3) the lot that the Town leases to Cranberry Isles. .

9. To consider the sale of the emergency standby generator that the Town is leasing to the Mount Desert Island Regional School System presently in use at the MDI High School.

10. In conformance with Maine DOT requirements, to approve funding for the relocation of the Town sanitary sewer presently attached to the Babson Creek bridge scheduled to be replaced with the possibility of construction commencing in the spring of FY-24.

11. Consider approving a funding source other than capital gains, which were approved for use at the 2022 town meeting, associated with costs for engineering and construction to make drainage improvements to the Beech Hill Cross Road in the general area where Denning's Brook crosses under the Road. Funding requested is \$360,000 to be supplemented by the remaining DEP StreamSmart grant balance of \$115,000 for a total cost of \$475,000. The original grant funding was \$125,000, \$10,000 of which was used towards project design costs.

12. Consider approving a funding source other than capital gains, which were approved for use at the 2022 town meeting, associated with costs for engineering and construction to make repairs to the Seal Harbor beach erosion. The erosion was caused by a strong storm surge that occurred during the winter of 2020-21. The 2022 town meeting approved funding if \$220,000. Based on the high bid of two we received in the amount of approximately \$246,000, the May 2023 article is anticipated to request \$250,000.

Cc. Claire Woolfolk, Town Clerk
Brian Henkel, PW Director
Jake Wright, Finance Director

	A	B	R		S		T		U		V		W		X	AA
			ORIGINAL APPROP	REVISED BUDGET	ORIGINAL APPROP	REVISED BUDGET	ORIGINAL APPROP	REVISED BUDGET	ORIGINAL APPROP	REVISED BUDGET	ORIGINAL APPROP	REVISED BUDGET	ORIGINAL APPROP	REVISED BUDGET		
2			2021-2022 (unaudited as of 1/11/23)		2022-2023 (unaudited as of 1/11/23)		2023-2024									
3	ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD RECOGNIZED	ORIGINAL APPROP	REVISED BUDGET	YTD RECOGNIZED	ORIGINAL APPROP	REVISED BUDGET	YTD RECOGNIZED	ORIGINAL APPROP	REVISED BUDGET	YTD RECOGNIZED	REQUEST	REPORTER
4	100-00-000-000-40000	Tax Revenue	0	17,249,144	17,249,144	0	18,921,614	18,921,614	0	18,921,614	18,921,614	0	4,500	4,500	ASSESSOR	
5	100-00-000-000-40010	In Lieu of Taxes-Maple Lane Ap	4,500	4,500	3,969	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	ASSESSOR	
6	100-00-000-000-40011	In Lieu of Taxes-Acadia Natl P	30,000	30,000	32,344	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	ASSESSOR	
7	100-00-000-000-40012	In Lieu of Taxes-Other	2,500	2,500	2,075	2,500	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	ASSESSOR	
8	100-00-000-000-40013-	In Lieu of Taxes-Land & Garden Preserve	19,000	19,000	19,552	19,000	19,000	19,000	19,000	19,000	19,000	19,000	19,000	20,000	ASSESSOR	
9	100-00-000-000-40222	State Revenue-Revenue Sharing	70,000	70,000	70,000	70,000	70,000	70,000	100,000	100,000	80,707	100,000	120,000	120,000	ASSESSOR	
10	100-00-000-000-40230	State Revenue-Homestead Reimb	70,000	70,000	75,024	70,000	70,000	61,769	70,000	70,000	61,769	70,000	65,000	65,000	ASSESSOR	
11	100-00-000-000-40232	State Revenue-Veteran Ex Reimb	700	700	572	700	600	0	600	600	0	600	500	500	ASSESSOR	
12	100-00-000-000-40233	State Revenue-Tree Growth Reim	1,000	1,000	1,591	1,000	1,000	710	1,000	1,000	710	1,000	1,000	1,000	ASSESSOR	
13	100-00-000-000-40234	State Revenue-BETE Reimb	3,200	3,200	2,531	3,200	2,500	2,435	2,500	2,500	2,435	2,500	2,000	2,000	ASSESSOR	
14	100-00-000-000-40110-	Building Permits	10,000	10,000	30,028	10,000	10,000	10,000	10,000	10,000	7,512	10,000	10,000	10,000	CEO	
15	100-00-000-000-40114-	Plumbing Permits	8,000	8,000	16,190	8,000	7,000	6,438	7,000	7,000	6,438	14,000	14,000	14,000	CEO	
16	100-00-000-000-40116-	Sewer Permits	9,000	9,000	8,144	9,000	5,000	3,980	5,000	5,000	3,980	8,000	8,000	8,000	CEO	
18	100-00-000-000-40118-	Conditional Use Permits	250	250	400	250	150	275	150	150	275	400	400	400	CEO	
19	100-00-000-000-40119-	Subdivision Permits	300	300	150	300	150	0	150	150	0	150	-	-	CEO	
23	100-00-000-000-40228-	State Revenue-Gen Assist Reimb	3,500	3,500	416	3,500	3,500	0	3,500	3,500	0	3,500	3,500	3,500	GA ADMIN	
25	100-40-401-410-000-40309	Police Ticket Fees	500	500	1,005	500	750	0	750	750	0	750	750	750	PD	
26	100-40-401-410-000-40360	Police Parking Fees	55,000	55,000	0	60,000	60,000	0	60,000	60,000	0	60,000	60,000	60,000	PD	
33	100-40-401-410-000-42000-	BH Contracted Services Rev PD	0	0	0	109,987	109,987	0	109,987	109,987	0	166,633	166,633	166,633	PD	
34	100-00-000-000-40227	State Revenue+Road Assistance	35,000	35,000	37,840	35,000	35,000	37,636	35,000	35,000	37,636	35,000	35,000	35,000	PW	
35	100-00-000-000-40416-	Solid Waste Performance Income	6,000	6,000	10,398	6,000	15,000	6,581	15,000	15,000	6,581	-	-	-	PW	
37	100-50-501-000-000-40165	Road Opening Permit Fees	8,500	8,500	2,645	10,000	10,000	941	10,000	10,000	941	10,000	10,000	10,000	PW	
38	100-50-505-555-000-40320	Sewerage Charges	700	700	1,445	700	700	0	700	700	0	700	700	700	PW	
39	100-50-530-000-000-40327-	SV-EVSE Revenue	300	300	1,367	300	710	1,118	710	710	1,118	1,000	1,000	1,000	PW	
40	100-50-515-000-000-40415	Recycling Income	0	0	1,332	0	0	283	0	0	283	-	-	-	PW	
41	100-41-410-440-000-41000-	EMS Revenue	0	0	6,627	87,000	87,000	84,560	87,000	87,000	84,560	123,404	123,404	123,404	EMS Cordinator	
42	100-00-000-000-40030	Penalty/Interest on Delinq Tax	30,000	30,000	32,954	30,000	30,000	6,614	30,000	30,000	6,614	30,000	30,000	30,000	TAX COLLECTOR	
44	100-00-000-000-40020-	Motor Vehicle Excise Tax	620,000	620,000	664,587	650,000	650,000	322,784	650,000	650,000	322,784	660,000	660,000	660,000	TOWN CLERK	
46	100-00-000-000-40021-	Boat Excise Tax	18,000	18,000	19,458	18,000	18,000	4,109	18,000	18,000	4,109	18,000	18,000	18,000	TOWN CLERK	
47	100-00-000-000-40022-	Documented Boat Excise Tax	10,000	10,000	11,413	10,000	10,000	1,568	10,000	10,000	1,568	10,000	10,000	10,000	TOWN CLERK	
50	100-00-000-000-40130-	Animal Licenses - Agent Fees	250	250	278	300	300	192	300	300	192	250	250	250	TOWN CLERK	
51	100-00-000-000-40150-	IFW Moses Fees	1,000	1,000	891	1,000	1,000	319	1,000	1,000	319	1,000	1,000	1,000	TOWN CLERK	
52	100-00-000-000-40160-	Motor Vehicle Fees	10,000	10,000	13,346	10,000	10,000	6,620	10,000	10,000	6,620	10,000	10,000	10,000	TOWN CLERK	
53	100-00-000-000-40162-	Snowmobile Fees	150	150	50	150	150	21	150	150	21	150	150	150	TOWN CLERK	
55	100-00-000-000-40330-	Vital Statistic Fees	3,000	3,000	2,645	3,000	3,000	1,539	3,000	3,000	1,539	3,000	3,000	3,000	TOWN CLERK	
59	100-00-000-000-40325-	ANP Otter Creek Sewer Fees	60,000	60,000	56,821	60,000	60,000	0	60,000	60,000	0	60,000	60,000	60,000	TOWN MGR	
60	100-00-000-000-40326-	ANP Seal Harbor Sewer Fees	15,000	15,000	17,943	15,000	15,000	0	15,000	15,000	0	15,000	15,000	15,000	TOWN MGR	
62	100-00-000-000-40440	Insurance Claims Income	5,000	5,000	14,486	5,000	5,000	0	5,000	5,000	0	5,000	5,000	5,000	TOWN MGR	
63	100-00-000-000-40500-	INTERFUND TRANSFER (MARINA)	53,203	53,203	52,605	64,150	74,650	10,500	64,150	74,650	10,500	74,270	74,270	74,270	TOWN MGR	
66	100-00-000-000-40302	Printing Fees	500	500	362	500	500	78	500	500	78	100	100	100	TREAS	
67	100-00-000-000-40409	Interest Income+GF Accounts	15,890	15,890	41,569	25,000	25,000	23,338	25,000	25,000	23,338	300,000	300,000	300,000	TREAS	
68	100-00-000-000-40410	Investment Earnings	60,000	60,000	37,592	30,000	30,000	15,449	30,000	30,000	15,449	300,000	300,000	300,000	TREAS	
71	100-00-000-000-40530-	TRANSFER FROM CAPITAL GAINS	0	0	0	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	TREAS	
72	100-00-000-000-40526-	TRANSFER FROM SURPLUS (W C/O)	500,000	500,000	500,000	700,000	700,000	700,000	700,000	700,000	700,000	500,000	500,000	500,000	TREAS	
75		Total 100 General Fund	\$ 1,739,943	\$ 18,989,087	\$ 19,041,789	\$ 2,496,647	\$ 21,428,761	\$ 20,632,029	\$ 2,496,647	\$ 21,428,761	\$ 20,632,029	\$ 2,665,157	\$ 2,665,157	\$ 2,665,157		

TREASURER'S WARRANTS

Warrants for BOS Agenda:

BOS Agenda:

2/6/2023

	Description	#	Date	Amount
A. Warrants to be Approved and Signed:				
	Town Invoices			
		AP#2351	02/07/23	670,089.22
				\$ 670,089.22
B. Authorized Warrants to be Signed: (Wendy needs to abstain)				
(Prior Electronic or Manual Authorization)				
	Town State Fees & P/R Benefits			
		AP#2348	01/19/23	\$ 5,106.62
		AP#2349	01/25/23	\$ 819.50
		AP#2350	02/01/23	\$ 91,099.72
	Town Payroll			
		PR#2317	01/20/23	\$ 137,787.68
		PR#2318	02/03/23	\$ 154,881.93
		PR#2319	02/03/23	403.52
				\$ 390,098.97
C. Warrants to be Acknowledged:				
	School Invoices			
		AP#8	2/1/23	\$ 197,732.17
	School Payroll			
		PR#15	01/20/23	\$ 205,607.92
		PR#16	02/03/23	\$ 94,805.39
	Town Voids			
		V#2308	02/02/23	\$ (257.73)
				\$ 497,887.75
TOTAL WARRANTS FOR BOS MEETING				\$ 1,558,075.94

TOWN OF MOUNT DESERT
ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2351

CHECK DATE: February 7, 2023

CHECK NUMBER: <u>318396</u>	through	<u>318454</u>	\$ <u>526,762.60</u>	Check payments
CHECK NUMBER: <u>59726</u>	and	<u>59726</u>	\$ <u>380.00</u>	Electronic payments
EFT NUMBER: <u>2579</u>	through	<u>2614</u>	\$ <u>142,946.62</u>	ACH Payments
EFT or CK NUMBER: <u>n/a</u>	and	<u>n/a</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 670,089.22

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Wendy H Littlefield, Vice Chairman

Geoffrey V Wood, Secretary

James F Mooers



CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

Ck-g-BH General Fund 8066

INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
2584 02/02/2023 EFT Invoice: 3192	1844 COLLIER & FAHEY, PA 3192 Legal Service - MacQuinn PB LEGAL	01/03/2023		AP2351	178.68
2585 02/02/2023 EFT Invoice: X100008301:01	124 COLWELL DIESEL SERVICE & GARAGE I X100008301:01 755.80 1550100 55400 FUEL TANK PARTS BJ GEN REPAIRS & MAINT	01/12/2023		AP2351	87.50
Invoice: X100008487:01	COLWELL DIESEL SERVICE & GARAGE I X100008487:01 27.23 1551500 55400 MODULE BJ GEN REPAIRS & MAINT	01/25/2023		AP2351	27.23
Invoice: X100008450:01	COLWELL DIESEL SERVICE & GARAGE I X100008450:01 1,476.37 1550100 55400 BRAKE PARTS BJ GEN REPAIRS & MAINT	01/23/2023		AP2351	1,476.37
Invoice: X100008458:01	COLWELL DIESEL SERVICE & GARAGE I X100008458:01 528.48 1550100 55400 COOLANT PIPE FITTINGS BJ GEN REPAIRS & MAINT	01/23/2023		AP2351	528.48
Invoice: X100008409:01	COLWELL DIESEL SERVICE & GARAGE I X100008409:01 81.82 1990100 59200 9105 MDES - BUS 5 PUMP BJ	01/18/2023		AP2351	81.82
Invoice: X100008489:01	COLWELL DIESEL SERVICE & GARAGE I X100008489:01 49.90 1550100 55400 HOSE BJ GEN REPAIRS & MAINT	01/25/2023		AP2351	49.90
2586 02/02/2023 EFT Invoice: 10647717629	148 DELL MARKETING LP 10647717629 1,371.37 1550552 57400 1,371.36 1550100 57400 Dell Dock WD19S, Base, NBK, MPWS, CTO, 5570-EM EQUIP-TECH HARDWARE EQUIP-TECH HARDWARE	01/26/2023		AP2351	2,742.73
2587 02/02/2023 EFT Invoice: 010523	2750 EYEMART EXPRESS LLC 010523 305.96 1550100 53800 ALBERT LEEMAN GLASSES BJ UNIFORMS	01/05/2023		AP2351	305.96
2583 TOTAL:					178.68
2584 TOTAL:					87.50
2585 TOTAL:					2,742.73
2586 TOTAL:					2,919.60
2587 TOTAL:					305.96



CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE

Ck-g-BH General Fund 8066 INVOICE

NET

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
CHECK			2587 TOTAL:	305.96
2588 02/02/2023 EFT Invoice: 0000294353	01/25/2023	AP2351	AP2351	290.70
DIESEL FUEL PUMP REPAIR BJ BLDG REPAIR & MAINT				
290.70 1550100 55200				
CHECK			2588 TOTAL:	290.70
2589 02/02/2023 EFT Invoice: 20226808	12/16/2022	AP2351	AP2351	21,468.95
116 HALEY WARD, INC. Main Street CCA-I - BLH Construction-Budget				
21,468.95 3000039 57710				
HALEY WARD, INC. Main Street CCA-I - BLH Construction-Budget				
20,798.85 3000039 57710				
CHECK			2589 TOTAL:	42,267.80
2590 02/02/2023 EFT Invoice: 20002A-17	01/17/2023	AP2351	AP2351	18,826.69
287 HEDEFINE ENGINEERING & DESIGN INC 20002A-17 CA Work ENGINEERING				
18,826.69 3000053 57712				
CHECK			2590 TOTAL:	18,826.69
2591 02/02/2023 EFT Invoice: 184262-01	01/25/2023	AP2351	AP2351	300.00
1030 INDUSTRIAL PROTECTION SERVICES, L 184262-01 Gear locker name tags - BOS CONSTRUCTION				
300.00 3000053 57710				
CHECK			2591 TOTAL:	300.00
2592 02/02/2023 EFT Invoice: 1222 WW	12/31/2022	AP2351	AP2351	1,183.38
1043 MAIN STREET VARIETY 324.7 GALS WW Vehicle Fuel-EM VEHICLE FUEL				
1,183.38 1550552 53710				
MAIN STREET VARIETY 12/31/2022 133.9 GALS HWY Vehicle Fuel-EM VEHICLE FUEL				
482.28 1550100 53710				
MAIN STREET VARIETY 12/31/2022 79.0 GALS B&G Vehicle Fuel-EM VEHICLE FUEL				
284.34 1552000 53710				
MAIN STREET VARIETY 12/31/2022 Drinks for HCFFA dinner FD Supplies				
34.74 1440330 53110 0403				
MAIN STREET VARIETY 12/22 FD				
34.74 1440330 53110 0403				
CHECK			2592 TOTAL:	34.74



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
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1550666
Ck-g-BH General Fund 8066

INVOICE

INVOICE DTL DESC

INV DATE PO

WARRANT

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INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
2593	140.5 GALS #2 Fuel NEH Maint Shop Heating-EM HEATING FUEL	01/16/2023	AP2351		542.19
	542.19 1550666 53400			2592 TOTAL:	1,984.74
2594	Station 2 heating oil HEATING FUEL-S2 SH	01/11/2023	AP2351		636.74
	636.74 1440330 53400 432			2593 TOTAL:	542.19
2595	Station 3 heating oil HEATING FUEL S3 SV	01/06/2023	AP2351		368.92
	368.92 1440330 53400 433			2594 TOTAL:	636.74
	Station 3 heating oil HEATING FUEL S3 SV	12/12/2022	AP2351		148.96
	148.96 1440330 53400 433			2595 TOTAL:	517.88
2596	ON ROAD DIESEL BJ VEHICLE FUEL	01/20/2023	AP2351		10,940.60
	10,940.60 1550100 53710			2596 TOTAL:	10,940.60
2597	78.9 GALS #2 Fuel SH WWTP Heating-EM HEATING FUEL	01/10/2023	AP2351		304.48
	304.48 1550668 53400			2597 TOTAL:	361.59
	93.7 GALS #2 Fuel SH WWTP Heating-EM HEATING FUEL	01/18/2023	AP2351		361.59
	361.59 1550668 53400			2598 TOTAL:	363.90
	94.3 GALS #2 Fuel SH WWTP Heating-EM HEATING FUEL	01/16/2023	AP2351		363.90
	363.90 1550668 53400			2599 TOTAL:	448.03
	116.1 GALS Fuel Oil SH WWTP Heating HEATING FUEL	01/18/2023	AP2351		448.03
	448.03 1550668 53400				



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
CHECK NO CHK DATE

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TYPE VENDOR NAME

Ck-g-BH General Fund 8066
INVOICE

NET

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
CHECK			2597 TOTAL:	1,478.00
230.6 GALS #2 Fuel SV WWTP Heating-EM HEATING FUEL	01/18/2023		AP2351	889.89
181.1 GALS #2 Fuel SV WWTP Heating-EM HEATING FUEL	01/17/2023		AP2351	698.86
CHECK			2598 TOTAL:	1,588.75
HEATING OIL BJ GEN REPAIRS & MAINT	01/11/2023		AP2351	1,593.38
CHECK			2599 TOTAL:	1,593.38
183.0 GALS #2 Fuel NEH WWTP Heating-EM HEATING FUEL	01/16/2023		AP2351	706.20
CHECK			2600 TOTAL:	706.20
Ink POSTAGE	01/19/2023		AP2351	118.28
CHECK			2601 TOTAL:	118.28
POSTAGE REFILL 120822 POSTAGE	12/14/2022		AP2351	907.50
CHECK			2602 TOTAL:	907.50
Internet NEH WWTP CABLE/INTERNET-NEH WWTP	01/14/2023		AP2351	349.98
CHECK			2603 TOTAL:	349.98
Internet Fire Station 3 2 CABLE/INTERNET-FIRE ST#2 SH	01/14/2023		AP2351	349.98



CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

Ck-g-BH General Fund 8066

10100
TYPE VENDOR NAME INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

2605 02/02/2023 EFT 2832 CHARTER COMMUNICATIONS 143514101012123 01/23/2023 2604 TOTAL: 349.98
 Invoice: 143514101012123 Internet 40 Harbor Drive AP2351
 CABLE/INTERNET-MARINA

489.96 1221000 55150 0710 55150 1773 2605 TOTAL: 489.96
 CHECK

2606 02/02/2023 EFT 1773 CHARTER COMMUNICATIONS 144223501012123 01/21/2023 2606 TOTAL: 349.98
 Invoice: 144223501012123 Internet Highway Garage AP2351
 CABLE/INTERNET-HGWY GAR

349.98 1221000 55150 1773 55150 1773 2606 TOTAL: 349.98
 CHECK

2607 02/02/2023 EFT 1370 CHARTER COMMUNICATIONS 143213001012123 01/21/2023 2607 TOTAL: 7.99
 Invoice: 143213001012123 time warner AP2351
 CABLE/INTERNET

7.99 6010100 55150 55150 1771 2607 TOTAL: 7.99
 CHECK

2608 02/02/2023 EFT 2510 CHARTER COMMUNICATIONS 143133201012123 01/21/2023 2608 TOTAL: 55.00
 Invoice: 143133201012123 01/21/2023 AP2351
 CABLE/INTERNET-POLICE DEPT

55.00 1221000 55150 1771 55150 1771 2608 TOTAL: 55.00
 CHECK

2609 02/02/2023 EFT 2511 CHARTER COMMUNICATIONS 143157001012123 01/21/2023 2609 TOTAL: 30.00
 Invoice: 143157001012123 Communications 8 Joy Rd AP2351
 CABLE/INTERNET-POLICE DEPT

30.00 1221000 55150 1771 55150 1771 2609 TOTAL: 30.00
 CHECK

2610 02/02/2023 EFT 2512 CHARTER COMMUNICATIONS 0025618012123 01/23/2023 2610 TOTAL: 80.00
 Invoice: 0025618012123 Internet Otter Creek Communications AP2351
 CABLE/INTERNET-POLICE DEPT

80.00 1221000 55150 1771 55150 1771 2610 TOTAL: 80.00
 CHECK

2611 02/02/2023 EFT 1770 CHARTER COMMUNICATIONS 143023601011423 01/14/2023 2,179.48
 Invoice: 143023601011423 Internet town Office AP2351
 CABLE/INTERNET-TOWN OFFICE

2,179.48 1221000 55150 1770 55150 1770 2,179.48
 CABLE/INTERNET-TOWN OFFICE



CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
2612	02/02/2023	EFT	1553 ULINE, INC	158451111	BATHROOM SUPPLIES BJ	01/09/2023		AP2351	519.77
				519.77	GEN REPAIRS & MAINT				
									2611 TOTAL: 2,179.48
2613	02/02/2023	EFT	1842 VERSANT POWER	10057334-6	Sea Street PS Electric/EnergySupply Rate Relief-EM	11/01/2022		AP2351	-1,429.24
				10057334-6	ELECTRICITY				
				10057334-6	2689 KWH Sea Street PS Electric-EM	12/03/2022		AP2351	939.18
				10057334-6	ELECTRICITY				
				10003320-2	010523 01/10/2023	01/10/2023		AP2351	3,253.76
				10558316-5	010523 01/10/2023	01/10/2023		AP2351	1,690.38
				10558315-3	010523 01/10/2023	01/10/2023		AP2351	689.25
				10057323-3	010523 01/10/2023	01/10/2023		AP2351	49.43
				10057335-9	010423 01/04/2023	01/04/2023		AP2351	264.27
				10057337-3	010523 01/05/2023	01/05/2023		AP2351	525.96
				10057322-1	010923 01/09/2023	01/09/2023		AP2351	26.32
				10057343-5	010723 01/07/2023	01/07/2023		AP2351	303.73
				10057329-6	010723 01/07/2023	01/07/2023		AP2351	873.82



CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

CASH ACCOUNT	CHK DATE	TYPE	VENDOR NAME	INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
				68.30 1552500 55010	ELECTRICITY				
				10057325-8	VERSANT POWER	01/16/2023		AP2351	1,773.41
				1,773.41 1552000 55010	21 SEA STREET UNIT 407 BJ ELECTRICITY				
				10057332-2	VERSANT POWER	01/05/2023		AP2351	38.81
				38.81 6010200 55010	seal power ELECTRICITY				
				10003318-8	VERSANT POWER	01/16/2023		AP2351	74.72
				74.72 1550668 55010	243 KWH SH Hill PS ELECTRICITY				
				10057349-8	VERSANT POWER	01/16/2023		AP2351	409.35
				409.35 1550667 55010	1683 KWH Babson Creek PS ELECTRICITY				
				10057347-4	VERSANT POWER	01/17/2023		AP2351	497.34
				497.34 1550667 55010	2055 KWH SV Library PS ELECTRICITY				
				10057344-7	VERSANT POWER	01/17/2023		AP2351	4,707.18
				4,707.18 1550667 55010	17680 KWH SV WWTP ELECTRICITY				
					CHECK			2613 TOTAL:	29,910.18
				2614 02/02/2023 EFT	1745 WAGWORKS INC	01/25/2023		AP2351	75.00
				Invoice: INV4682756	HC FSA Admin and Compliance Fee ADMIN-SE125				
				75.00 1220800 54532				CHECK	75.00
					CHECK			2614 TOTAL:	75.00
				59726 01/31/2023 WIRE	1465 U S BANK EQUIPMENT FINANCE INC	01/07/2023			380.00
				Invoice: 491528238	Copier and Printer lease COPIER LEASE				
				380.00 1221000 55320				CHECK	380.00
					CHECK			59726 TOTAL:	380.00
				318396 02/02/2023 PRTD	1477 ABM MECHANICAL INC	01/06/2023		AP2351	291.28
				Invoice: 64526	Station 1 toilet repairs BLDG REPAIR & MAINT-S1 NE				
				291.28 1440330 55200 431				CHECK	291.28
					CHECK			318396 TOTAL:	291.28



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CASH ACCOUNT: 100 10100 Invoice: 188785
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE

INVOICE DTL DESC INV DATE PO WARRANT NET

318397	02/02/2023	PRTD	2262 ACADIA FUEL LLC	188785				01/20/2023	AP2351	698.53
	Invoice: 188785			698.53	6010100	53400		lp gas Harbormaster HEATING FUEL		
								CHECK	318397 TOTAL:	698.53
318398	02/02/2023	PRTD	2261 ACADIA FUEL LLC	188048				01/04/2023	AP2351	68.17
	Invoice: 188048			68.17	6010100	53400		lp gas harbormaster HEATING FUEL		
								CHECK	318397 TOTAL:	698.53
								CHECK	318398 TOTAL:	167.11
318399	02/02/2023	PRTD	17 AHM NORTHERN LIGHT DRUG TESTING	00063674-00				01/17/2023	AP2351	128.00
	Invoice: 00063674-00			128.00	1220800	54600		RANDOM D TEST BU OUTSIDE LAB/MEDICAL		
								CHECK	318399 TOTAL:	128.00
318400	02/02/2023	PRTD	2917 ALL STATES TITLE SERVICES INC	refund				01/30/2023	AP2351	462.47
	Invoice: refund			462.47	100	20010		Refund on Excise Tax Over-Quoted Customer Accounts Payable-Refunds		
								CHECK	318400 TOTAL:	462.47
318401	02/02/2023	PRTD	2551 AUDIOLOGY CENTER, LLC	011223-1				01/12/2023	AP2351	825.00
	Invoice: 011223-1			150.00	1550552	54600		11 Annual Hearing Tests-EM OUTSIDE LAB/TESTING TECHNICAL SVCS		
				675.00	1550100	54260				
								CHECK	318400 TOTAL:	825.00
								01/12/2023	AP2351	300.00
	Invoice: 011223-2			150.00	1550552	54600		4 Annual Hearing Tests-EM OUTSIDE LAB/TESTING TECHNICAL SVCS		
				150.00	1550100	54260				
								CHECK	318401 TOTAL:	1,125.00
318402	02/02/2023	PRTD	997 CARDMEMBER SERVICES	8013 GRAINGER				12/22/2022	AP2351	41.65
	Invoice: 8013 GRAINGER			41.65	1550100	55400		PARTS BJ GEN REPAIRS & MAINT		
								CHECK	318401 TOTAL:	41.65
								01/05/2023	AP2351	128.00
	Invoice: 2932 MSP INSPECTION			2932 MSP	INSPECTION	INSPECTION STICKERS BJ				



CASH ACCOUNT: 100 10100
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INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
128.00	1550100 55400 GEN REPAIRS & MAINT				
Invoice: 1746	THE HOME DEPOT	01/08/2023		AP2351	29.97
	CEO Supplies - 100' Measuring Tape.				
Invoice: 5653	ZOOM	01/13/2023		AP2351	90.00
	ZOOM CLOUD STORAGE & LARGE MEETINGS				
Invoice: 5003	AMAZON	12/22/2022		AP2351	13.49
	marina supplies				
Invoice: 5403	AMAZON	12/22/2022		AP2351	59.75
	marina supplies				
Invoice: 3661	CW ACQUISITION	01/04/2023		AP2351	857.00
	pile glides marina				
Invoice: 3036	BOEDEKER PLASTI	01/06/2023		AP2351	426.66
	EQUIP-MOORINGS/FLOATS				
Invoice: 9147	USCG-MERCHT MAR	01/12/2023		AP2351	95.00
	USCG fees Genya				
Invoice: 0615	MSFT	01/02/2023		AP2351	60.00
	Online Services				
Invoice: 9516	MSFT	01/02/2023		AP2351	375.00
	Online Services				
Invoice: 4481	MSFT	01/03/2023		AP2351	135.00
	Online Services				
Invoice: 5440	MSFT	01/03/2023		AP2351	96.00
	Online Services				
Invoice: 0742	MSFT	01/05/2023		AP2351	58.30
	Microsoft Azure				
Invoice: 7073	MSFT	01/17/2023		AP2351	52.53
	Microsoft Azure				

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CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME

Ck-g-BH General Fund 8066

INVOICE INVOICE

INVT DATE PO WARRANT NET

INVOICE DTL DESC

Invoice: 1223018	COASTAL ENERGY	1223018			42.64
	20.9 GALS LP GAS Sea Street PS Heating-EM			10/05/2022	AP2351
	HEATING FUEL	53400			
		42.64 1550666		CHECK	318408 TOTAL:
					257.73
318409 02/02/2023 PRTD Invoice: 141806	127 COMPLETE TIRE SERVICE INC	141806			2,850.00
	2,850.00 1550100 53720			01/13/2023	AP2351
	TIRES BJ				
	TIRES			CHECK	318409 TOTAL:
					2,850.00
318410 02/02/2023 PRTD Invoice: 25075	136 CURTIS FAMILY SHOE STORE	25075			173.66
	173.66 1552000 53800			01/05/2023	AP2351
	MIKE P BOOTS BJ				
	UNIFORMS			CHECK	318409 TOTAL:
					173.66
Invoice: 25377	CURTIS FAMILY SHOE STORE	25377			346.42
	346.42 1550100 53800			01/21/2023	AP2351
	SLUSH AND REGULAR BJ				
	UNIFORMS			CHECK	318410 TOTAL:
					520.08
318411 02/02/2023 PRTD Invoice: 0026137IN	1732 CUSTOM FLOAT SERVICES	0026137IN			169.57
	169.57 6010300 55400			01/09/2023	AP2351
	dock repair supplies				
	GEN REPAIRS & MAINT			CHECK	318411 TOTAL:
					169.57
318412 02/02/2023 PRTD Invoice: 611248	819 DARLINGS	611248			124,761.00
	124,761.00 4050100 24500			01/25/2023	AP2351
	2022 RAM 5500 FLOW TRUCK BJ				
	PW Equip Resv			CHECK	318412 TOTAL:
					124,805.64
Invoice: 282313	DARLINGS	282313			44.64
	44.64 1550100 55400			01/19/2023	AP2351
	WHEEL NUTS BJ				
	GEN REPAIRS & MAINT			CHECK	318412 TOTAL:
					124,805.64
318413 02/02/2023 PRTD Invoice: 49159-56024	2234 FARRELL, ROSENBLATT, & RUSSELL P. 49159-56024				1,120.00
	1,120.00 1220770 54500			01/17/2023	AP2351
	Zoning Board of Appeals Legal Rep.				
	LEGAL			CHECK	318413 TOTAL:
					1,120.00

CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE

INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
318414	DECALS BJ GEN REPAIRS & MAINT	01/09/2023		AP2351	300.00
Invoice: 2384					
318415	Shipping charges for medi-vault return REPAIRS & MAINT-EMS	01/04/2023		AP2351	37.30
Invoice: 1108					
318416	Seal Harbor Erosion Repairs TECHNICAL SVCS	01/20/2023		AP2351	620.00
Invoice: 01114221					
318417	Parking area measurements TECHNICAL SVCS	01/20/2023		AP2351	665.00
Invoice: 01114233					
318418	Telephone Charges TELEPHONE-USAGE	01/10/2023		AP2351	677.12
Invoice: 0123					
318418	HRA Admin Fee HRA=DEDUCT	01/20/2023		AP2351	153.75
Invoice: L2302-016000282					
318418	HRA Admin Fee HRA=DEDUCT	01/07/2023		AP2351	153.75
Invoice: L2301-016000282					
318419	SOCKET SET BJ GEN REPAIRS & MAINT	01/04/2023		AP2351	59.89
Invoice: 6249482					
318419	PLUGS CONNECTORS BJ GEN REPAIRS & MAINT	01/03/2023		AP2351	13.94
Invoice: 6245591					

CHECK NO 318414 318415 318416 318417 318418 318419
 CHECK DATE 02/02/2023 02/02/2023 02/02/2023 02/02/2023 02/02/2023 02/02/2023
 CHECK TYPE PRTRD PRTRD PRTRD PRTRD PRTRD PRTRD
 CHECK AMOUNT 300.00 37.30 620.00 665.00 677.12 153.75
 CHECK TOTAL 300.00 300.00 620.00 665.00 677.12 1,285.00





CASH ACCOUNT: 100 10100 Ck:g-BH General Fund 8066 INVOICE

CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
CHECK	318420	TOTAL:		670.12
318421 02/02/2023 PRTD Invoice: 300170933	1064 HARCROS CHEMICALS INC	300170933		
	2,075.00 1550666 53213		AP2351 pH Control/50% Caustic NEH WWTP-EM PH CONTROL	2,075.00
318422 02/02/2023 PRTD Invoice: 300170934	1064 HARCROS CHEMICALS INC	300170934		
	1,475.00 1550667 53213		AP2351 50% Caustic/pH Control SV WWTP-EM PH CONTROL	1,475.00
CHECK	318421	TOTAL:		3,550.00
318422 02/02/2023 PRTD Invoice: 3121227670	2838 IDEXX DISTRIBUTION, INC	3121227670		
	907.41 1550552 53820		AP2351 WP1001 Irradiated Colilert 100ml 100PK-EM LAB EQUIP	907.41
CHECK	318422	TOTAL:		907.41
318423 02/02/2023 PRTD Invoice: 46571	2280 JIMAR CONSTRUCTION PRODUCTS, LLC	46571		
	2,483.59 1550100 55400		AP2351 PLOW STEEL BJ GEN REPAIRS & MAINT	2,483.59
CHECK	318423	TOTAL:		2,483.59
318424 02/02/2023 PRTD Invoice: P57604	358 JORDAN EQUIPMENT CO	P57604		
	1,172.85 1550100 55400		AP2351 WING STEEL BJ GEN REPAIRS & MAINT	1,172.85
Invoice: P57619	JORDAN EQUIPMENT CO	P57619		
	1,070.45 1550100 55400		AP2351 CHAIN/STRAP REPAIR AND ANNUAL INSPECTION BJ GEN REPAIRS & MAINT	1,070.45
Invoice: P57647	JORDAN EQUIPMENT CO	P57647		
	492.84 1550100 55400		AP2351 CHAINS BJ GEN REPAIRS & MAINT	492.84
CHECK	318424	TOTAL:		2,736.14
318425 02/02/2023 PRTD Invoice: PE #9 NEH FS	2846 KING CONSTRUCTION SERVICES	PE #9 NEH FS		
	295,392.00 3000053 57710		AP2351 PE #9 NEH FS through 1.31.23 CONSTRUCTION	280,622.40
	-14,769.60 300 24560		Retainage Payable	
CHECK	318425	TOTAL:		280,622.40



CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
318426 02/02/2023 PRTRD 947 LAWSON PRODUCTS Invoice: 9310270889	01/18/2023		AP2351	120.98
Anchor shackle, screw pin (6) GEN REPAIRS & MAINT				
	CHECK	318426	TOTAL:	120.98
318427 02/02/2023 PRTRD 413 M C M ELECTRIC INC Invoice: 23016	01/17/2023		AP2351	1,790.06
STREET LIGHT REPAIR BJ EQUIPMENT-EVSE CHG STA				
Invoice: 23115	01/20/2023		AP2351	1,182.00
M C M ELECTRIC INC				
STREET LIGHT REPAIRS BJ GEN REPAIRS & MAINT				
Invoice: 23081	01/17/2023		AP2351	83.00
M C M ELECTRIC INC				
SV WWTP UV Building Outlet Issue-EM BLDG REPAIR & MAINT				
Invoice: 23080	01/17/2023		AP2351	10,608.00
M C M ELECTRIC INC				
EV CHARGING STATION WORK MAIN S NEH BJ EQUIPMENT-EVSE CHG STA TECH SVCS-GEN				
318428 02/02/2023 PRTRD 1347 KOREY GOODWIN Invoice: 17688	02/01/2023		AP2351	1,758.90
PUMPED HOLDING TANKS BJB BLDG REPAIR & MAINT				
Invoice: 6544 1222				
318429 02/02/2023 PRTRD 502 MOUNT DESERT SPRING WATER Invoice: 4929 1222	12/31/2022		AP2351	112.20
office Water				
Invoice: 6544 1222	12/31/2022		AP2351	101.00
MOUNT DESERT SPRING WATER				
SPRING WATER BJ OFFICE SUPPLIES				
Invoice: 9514 1222	12/31/2022		AP2351	85.00
MOUNT DESERT SPRING WATER				
Water for NEH Maint Shop-EM OFFICE SUPPLIES				
Invoice: 117408 1222	12/31/2022		AP2351	13.00
MOUNT DESERT SPRING WATER				
Water cooler rental OFFICE SUPPLIES-S3 SV				
Invoice: 26567 1222	12/31/2022		AP2351	98.00
MOUNT DESERT SPRING WATER				



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apcsahdsb

02/02/2023 16:25 Town of Mount Desert
69051you A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100 10100 Invoice: 649545
CHECK NO CHK DATE TYPE VENDOR NAME Ck-g-BH General Fund 8066 INVOICE

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
COASTAL AUTO PARTS	01/31/2023		AP2351	-843.79
refund warranty due to defect - credit LED lights				
GEN REPAIRS & MAINT				
COASTAL AUTO PARTS	01/12/2023		AP2351	-272.39
Return Square hitch				
VEHICLE REPAIR				
CHECK			318432 TOTAL:	1,539.47
STEVE CLISHAM	01/18/2023		AP2351	10,108.76
4 LOADS OF SALT BJ				
SALT & SAND				
STEVE CLISHAM	01/11/2023		AP2351	2,536.88
SALT BJ				
SALT & SAND				
STEVE CLISHAM	01/25/2023		AP2351	7,670.68
3 LOADS SALT BJ				
SALT & SAND				
STEVE CLISHAM	01/26/2023		AP2351	2,475.32
SALT BJ				
SALT & SAND				
STEVE CLISHAM	01/06/2023		AP2351	5,093.52
SALT BJ				
SALT & SAND				
CHECK			318433 TOTAL:	27,885.16
STEVE CLISHAM	01/25/2023		AP2351	1,249.30
TIRES BJ				
TIRES				
CHECK			318434 TOTAL:	1,249.30
STEVE CLISHAM	01/10/2023		AP2351	885.00
DOT Babson Creek Bridge - BLH				
TECHNICAL SVCS				
CHECK			318435 TOTAL:	885.00
STEVE CLISHAM	01/13/2023		AP2351	39.96
CHECK VALVE BJ				
GEN REPAIRS & MAINT				



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apcsbdsb

02/02/2023 16:25 Town of Mount Desert
69051you A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100 10100 Ck-g-BH General Fund 8066 INVOICE NET
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
CHECK			318436 TOTAL:	39.96
SIGNS BJ STREET SIGNS	01/14/2023		AP2351	96.60
CHECK			318437 TOTAL:	96.60
STUD BJ GEN REPAIRS & MAINT	01/19/2023		AP2351	32.50
CHECK			318438 TOTAL:	32.50
Clean and Service SV WWTP Boiler-EM BLDG REPAIR & MAINT	12/12/2022		AP2351	308.00
CHECK			318439 TOTAL:	308.00
ELECTRICITY OCT-DEC BJ ELECTRICITY	12/31/2022		AP2351	1,781.55
CHECK			318440 TOTAL:	1,781.55
Annual RWTSP Benefit RWTSP Benefit	12/01/2022		AP2351	775.00
CHECK			318441 TOTAL:	775.00
CRANE REPAIRS BJ BLDG REPAIR & MAINT	01/16/2023		AP2351	4,602.20
CHECK			318442 TOTAL:	4,602.20
Copier repair and maintenance COPIER LEASE	10/03/2022		AP2351	1,181.57
Copier and printer repair and maintenance	10/27/2022		AP2351	165.12



02/02/2023 16:25
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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apcsbdsb

CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME Ck-g-BH General Fund 8066 INVOICE PO WARRANT NET

INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
165.12 1221000 55320	COPIER LEASE				
TRANSCO BUSINESS TECHNOLOGIES IN3595386	10/27/2022	AP2351			1,552.52
1,552.52 1221000 55320	Copier and printer repair and maintenance COPIER LEASE				
TRANSCO BUSINESS TECHNOLOGIES IN3681759	01/03/2023	AP2351			1,484.62
1,484.62 1221000 55320	Copier and printer repair and maintenance COPIER LEASE				
TRANSCO BUSINESS TECHNOLOGIES IN3712872	01/27/2023	AP2351			173.03
173.03 1221000 55320	Copier and printer repair and maintenance COPIER LEASE				
TRANSCO BUSINESS TECHNOLOGIES IN3712871	01/27/2023	AP2351			1,555.52
1,555.52 1221000 55320	Repair and maintenance copiers and printers COPIER LEASE				
	CHECK 318443 TOTAL:				6,112.38
318444 02/02/2023 PRTD 1387 TREASURER, STATE OF MAINE	BIL011923000000189101/19/2023			AP2351	120.30
Invoice: BIL0119230000001891	Circuit Charges 01/2023 IT/TECH FEE				
	120.30 1440800 54250				
	CHECK 318444 TOTAL:				120.30
318445 02/02/2023 PRTD 1358 TREASURER, STATE OF MAINE	Q3&4 2022	12/31/2022		AP2351	1,025.00
Invoice: Q3&4 2022	1,025.00 100 24161	Jul thru Dec 2022 State Fees DEH-Plumbing Fees			
	CHECK 318445 TOTAL:				1,025.00
318446 02/02/2023 PRTD 726 TREASURER, STATE OF MAINE	Q3&4 2022	12/31/2022		AP2351	120.00
Invoice: Q3&4 2022	120.00 100 24162	Jul thru Dec 2022 State Fees SWC-Surcharge Fees			
	CHECK 318446 TOTAL:				120.00
318447 02/02/2023 PRTD 869 TREASURER, STATE OF MAINE	1222	12/31/2022		AP2351	125.00
Invoice: 1222	125.00 100 24850	Weapons State Fees from Apr 2021 thru Dec 2022 Weapons Permits			
	CHECK 318447 TOTAL:				125.00
318448 02/02/2023 PRTD 1486 TREASURER, STATE OF MAINE	48279	01/19/2023		AP2351	400.00
Invoice: 48279	400.00 1220660 54100	TRAINING REGISTRATION FEE TRAINING			



02/02/2023 16:25
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

Ck-g-BH General Fund 8066

318453 02/02/2023 PRTRD 2759 VORTEX SERVICES LLC 309133 12/31/2022 AP2351 5,037.00
 Invoice: 309133 5,037.00 4050500 24501 GPS Data Collection/GIS Sewer Map Creation-EM
 WW Capital Resv CHECK 318453 TOTAL: 5,037.00

318454 02/02/2023 PRTRD 2319 WS EMERSON COMPANY INC 702604 01/09/2023 AP2351 165.40
 Invoice: 702604 165.40 1550100 53800 Carhartt Storm Defender Jacket ALHWY-EM
 UNIFORMS CHECK 318454 TOTAL: 165.40

NUMBER OF CHECKS 96 *** CASH ACCOUNT TOTAL *** 670,089.22

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	59	526,762.60
TOTAL WIRE TRANSFERS	1	380.00
TOTAL EFT'S	36	142,946.62

*** GRAND TOTAL *** 670,089.22

CLERK: 69051you

YEAR PER JNL
SRC ACCOUNT

EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2023 8 14								
APP 100-20000	AP2351				Accounts Payable		189,875.63	
APP 100-10100	AP2351				AP CASH DISBURSEMENTS JOURNAL			670,089.22
APP 300-20000	AP2351				Ckg-BH General Fund 8066			
APP 600-20000	AP2351				Accounts Payable		342,016.89	
APP 400-20000	AP2351				AP CASH DISBURSEMENTS JOURNAL			8,398.70
APP 100-35030	AP2351				Accounts Payable		129,798.00	
APP 300-35010	AP2351				AP CASH DISBURSEMENTS JOURNAL			670,089.22
APP 100-35040	AP2351				GENERAL LEDGER TOTAL		670,089.22	
APP 400-35010	AP2351							
APP 100-35030	AP2351				DTF-CAP IMP		342,016.89	
APP 300-35010	AP2351				DT Gen fund			342,016.89
APP 100-35060	AP2351				DT-MARINA		8,398.70	
APP 600-35010	AP2351				DT Gen fund			8,398.70
APP 100-35040	AP2351				DT-TRUST		129,798.00	
APP 400-35010	AP2351				DT Gen fund			129,798.00
APP 100-35030	AP2351				SYSTEM GENERATED ENTRIES TOTAL		480,213.59	
APP 300-35010	AP2351				JOURNAL 2023/08/14		1,150,302.81	
APP 100-35040	AP2351				TOTAL			1,150,302.81

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100	General Fund	2023	8	14	02/02/2023		
	100-10100				Ckg-BH General Fund		670,089.22
	100-20000				Accounts Payable	189,875.63	
	100-35030				DTF-CAP IMP	342,016.89	
	100-35040				DT-TRUST	129,798.00	
	100-35060				DT-MARINA	8,398.70	
					FUND TOTAL	670,089.22	670,089.22
300	Capital Projects	2023	8	14	02/02/2023		
	300-20000				Accounts Payable	342,016.89	
	300-35010				DT Gen fund		342,016.89
					FUND TOTAL	342,016.89	342,016.89
400	Investment Trusts-Reserves	2023	8	14	02/02/2023		
	400-20000				Accounts Payable	129,798.00	
	400-35010				DT Gen fund		129,798.00
					FUND TOTAL	129,798.00	129,798.00
600	Marina	2023	8	14	02/02/2023		
	600-20000				Accounts Payable	8,398.70	
	600-35010				DT Gen fund		8,398.70
					FUND TOTAL	8,398.70	8,398.70

02/02/2023 16:25
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
100 General Fund	480,213.59	342,016.89
300 Capital Projects		129,798.00
400 Investment Trusts-Reserves		8,398.70
600 Marina		
TOTAL	480,213.59	480,213.59

** END OF REPORT - Generated by Lisa Young **

**TOWN OF MOUNT DESERT
 BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

WARRANT AP# 2348

CHECK DATE: January 19, 2023

CHECK NUMBER:	<u>318392</u>	through	<u>318393</u>	\$ <u>5,106.62</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	and	<u>N/A</u>	\$ -	Electronic payments
EFT NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	and	<u>N/A</u>	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 5,106.62

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

TOWN OF MOUNT DESERT
PAYROLL WARRANT

WARRANT PR# 2317

CHECK DATE: January 20, 2023

ADVICE NUMBERS: 14782 through 14833

CHECK NUMBERS: 65945 through 65954

TOTAL DISBURSEMENTS: \$ 137,787.68

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

From: [Rick Mooers](#)
To: [Lisa Young](#)
Subject: Re: Warrant AP#2348 & PR#2317 Approval Request
Date: Wednesday, January 18, 2023 3:48:41 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Approved
Sent from my iPhone

On Jan 18, 2023, at 2:38 PM, Lisa Young <financeclerk@mtdesert.org> wrote:

Greetings,

Attached are the following warrants for approval:

Accounts Payable	#2348	total of	\$5,106.62
Payroll	#2317	total of	\$137,787.68

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will "will reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young,
Finance Clerk, Tax Collector
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)

<4- AP2348.pdf>
<11- PR2317.pdf>

**TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

WARRANT AP# 2349

CHECK DATE: January 25, 2023

CHECK NUMBER:	<u>318394</u>	through	<u>318394</u>	\$ <u>819.50</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	and	<u>N/A</u>	\$ -	Electronic payments
EFT NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	and	<u>N/A</u>	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 819.50

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

From: [Rick Mooers](#)
To: [Lisa Young](#)
Subject: Re: Warrant AP#2349 State Fees/Payroll Benefits
Date: Wednesday, January 25, 2023 12:07:36 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Approved

On Wed, Jan 25, 2023 at 9:58 AM Lisa Young <financeclerk@mtdesert.org> wrote:

Greetings,

Attached is Accounts Payable Warrant #2349 (for Payroll and/or State Fees) in the amount of \$819.50 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will “reply to all” when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young,

Deputy Treasurer, Tax Collector

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

**TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

WARRANT AP# 2350

CHECK DATE: February 1, 2023

CHECK NUMBER:	<u>318395</u>	through	<u>318395</u>	\$ <u>1,270.50</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	and	<u>N/A</u>	\$ -	Electronic payments
EFT NUMBER:	<u>2577</u>	through	<u>2578</u>	\$ <u>89,829.22</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	and	<u>N/A</u>	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 91,099.72

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

TOWN OF MOUNT DESERT
PAYROLL WARRANT

WARRANT PR# 2318

CHECK DATE: February 3, 2023

ADVICE NUMBERS: 14834 through 14885

CHECK NUMBERS: 65955 through 65965

TOTAL DISBURSEMENTS: \$ 154,881.93

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

TOWN OF MOUNT DESERT
PAYROLL WARRANT

WARRANT PR# 2319

CHECK DATE: February 3, 2023

ADVICE NUMBERS: 14886 through 14889

CHECK NUMBERS: N/A through N/A

TOTAL DISBURSEMENTS: \$ 403.52

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

From: [Rick Mooers](#)
To: [Lisa Young](#)
Subject: Re: Warrant AP#2350,PR#2318 & PR#2319 Approval Request
Date: Wednesday, February 1, 2023 3:28:48 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Approved!

On Wed, Feb 1, 2023 at 3:22 PM Lisa Young <financeclerk@mtdesert.org> wrote:

Greetings,

Attached are the following warrants for approval:

Accounts Payable	#2350	total of	\$91,099.72
Payroll	#2318	total of	\$154,881.93
Payroll (Correction)	#2319	total of	\$403.52

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will “will reply to all” when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young,

Finance Clerk, Tax Collector

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 16964

Check Batch: 10916
 Check Header: (N/A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
10916	20641	02/01/2023	1084	ACADIA FUEL, LLC	0.00	14,020.00
	20642	02/01/2023	1160	AMAZON	0.00	2,786.11
	20643	02/01/2023	1161	AMAZON CAPITAL SERVICES	0.00	344.71
	20644	02/01/2023	1215	AOS #91 <i>2022-2023</i>	0.00	127,257.00
	20645	02/01/2023	1700	BLICK ART MATERIALS	0.00	214.09
	20646	02/01/2023	1975	CARDMEMBER SERVICE	0.00	3,207.01
	20647	02/01/2023	2099	CHARTER COMMUNICATIONS <i>Phone</i>	0.00	141.99
	20648	02/01/2023	2310	COASTAL ENERGY, INC.	0.00	258.57
	20649	02/01/2023	2673	CREATIVE ARTS CENTER	0.00	216.50
	20650	02/01/2023	3424	DOTCOM THERAPY, INC <i>Occup Therapy</i>	0.00	2,359.50
	20651	02/01/2023	3577	DUNBAR, SARAH	0.00	14.90
	20652	02/01/2023	4180	F.T. BROWN CO.	0.00	151.38
	20653	02/01/2023	4410	GILMAN ELECTRICAL SUPPLY	0.00	246.85
	20654	02/01/2023	6938	GONETSPEED	0.00	190.96
	20655	02/01/2023	4585	GROUP DYNAMIC, INC.	0.00	127.50
	20656	02/01/2023	4824	HEIST, KIM <i>Consulting - January</i>	0.00	4,275.00
	20657	02/01/2023	5015	INKOWL	0.00	1,358.70
	20658	02/01/2023	5129	ISTE	0.00	186.00
	20659	02/01/2023	5261	KANE-LEWIS PRODUCTIONS	0.00	104.00
	20660	02/01/2023	5615	LITERACY RESOURCES, LLC. <i>Pre K Curriculum</i>	0.00	97.00
20661	02/01/2023	5825	MAIN STREET VARIETY	0.00	21.10	
20662	02/01/2023	6180	MDES - GENERAL FUND/STUDENT ACTIVITY <i>Officials</i>	0.00	1,540.00	
20663	02/01/2023	6205	MDI REGIONAL SCHOOL DISTRICT <i>Other Reimb - January</i>	0.00	3,633.81	
20664	02/01/2023	6225	MECHANICAL SERVICES, INC. <i>Boiler Repair & Air Treatment Install</i>	0.00	7,060.54	
20665	02/01/2023	6314	MINUTEMAN SECURITY TECHNOLOGIES	0.00	292.00	
20666	02/01/2023	6430	MOUNT DESERT WATER DISTRICT	0.00	2,263.00	
20667	02/01/2023	6785	NORTHCENTER FOODS	0.00	9,107.42	
20668	02/01/2023	7167	PHONAK, LLC <i>Speech Equipment</i>	0.00	239.99	



Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 16964

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	20669	02/01/2023	7180	PINE STATE ELEVATOR CO. <i>Inspection</i>	0.00	387.59
	20670	02/01/2023	7218	PIONEER VALLEY BOOKS	0.00	48.40
	20671	02/01/2023	7334	POWELL REFRIGERATION, INC. <i>Cafeteria equipment repairs</i>	0.00	1,131.34
	20672	02/01/2023	7463	QUILL CORP.	0.00	131.75
	20673	02/01/2023	7576	REALLY GREAT READING COMPANY, LLC <i>Class Supplies</i>	0.00	514.84
	20674	02/01/2023	7885	SARGENT, LEON <i>Phone & mileage</i>	0.00	201.96
	20675	02/01/2023	7982	SCHOOL HEALTH CORP. <i>Gym Class Supplies</i>	0.00	319.96
	20676	02/01/2023	8000	SCHOOL OUTFITTERS	0.00	160.12
	20677	02/01/2023	8150	SEW & SAVE, INC.	0.00	53.45
	20678	02/01/2023	4152	VERSANT POWER	0.00	5,626.06
	20679	02/01/2023	9145	W.B. MASON, CO., INC.	0.00	206.31
	20680	02/01/2023	9150	WADMAN, JAMES W. <i>Auditors</i>	0.00	1,441.50
	20681	02/01/2023	9248	WESTPHAL, SHANNON	0.00	30.00
	20682	02/01/2023	9290	WIGHT'S SPORTING GOODS <i>Spring Sport Supplies</i>	0.00	1,173.05
	20683	02/01/2023	9445	YOUNG, JASON <i>Installs recessed lights</i>	0.00	4,590.21
Totals:					<u>0.00</u>	<u>\$197,732.17</u>

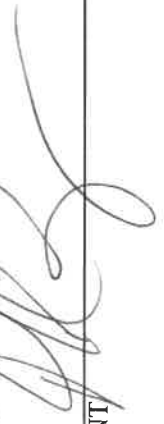


Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
---------	---------	------------	-------------	-------------	-------------------	--------------

WARRANT # 8

DATE: 2/1/2023



SUPERINTENDENT _____

FINANCE OFFICER _____

FINANCE OFFICER _____

DocuSigned by:

James Whithead
FINANCE OFFICER
548D01A3D724419

DocuSigned by:

[Signature]
FINANCE OFFICER
15C8A33815F4463

FINANCE OFFICER _____

FINANCE OFFICER _____

43 Checks Listed.

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 16939

Reprinted ✓

Include Authorization Codes: Yes
 Batches: 10901 - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Minimum Check Amount: \$0.00
 Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
	01/20/2023	STAT	TREASURER, STATE OF MAIN		4,476.00	4,476.00	0.00	0.00	
	01/20/2023	IRS	INTERNAL REVENUE SERVIC		13,846.99	13,846.99	0.00	0.00	
49392	01/20/2023	614	SOPHIA ESTABROOKE	1	100.00	92.35	0.00	92.35	
49393	01/20/2023	615	JACK B. HODGDON	1	700.00	623.76	0.00	623.76	
49394	01/20/2023	616	MARINA J. MCGARR	1	75.00	69.26	0.00	69.26	
49395	01/20/2023	603	ABBIE PAPPAS	1	1,942.40	1,739.65	0.00	1,739.65	
49396	01/20/2023	149	MARIAH D. BAKER	1	4,655.80	4,060.82	4,060.82	0.00	
49397	01/20/2023	463	RENE L. BECKER	1	1,754.40	1,335.75	1,335.75	0.00	
49398	01/20/2023	266	JULIANNA R. BENNOCH	1	2,894.46	2,149.51	2,149.51	0.00	
49399	01/20/2023	491	SANDRA G. BOYCE	1	1,728.62	1,057.57	1,057.57	0.00	
49400	01/20/2023	314	ANDREW J. CARLSON	1	1,857.07	1,371.54	1,371.54	0.00	
49401	01/20/2023	18	JANICE P. CARROLL	1	1,334.59	916.22	916.22	0.00	
49402	01/20/2023	337	AMBER G. CHARRON	1	2,293.61	1,734.80	1,734.80	0.00	
49403	01/20/2023	91	JUDITH CULLEN	1	2,292.96	1,687.71	1,687.71	0.00	
49404	01/20/2023	613	BROOKE L. DAMON	1	1,053.39	706.77	706.77	0.00	
49405	01/20/2023	499	BOBBIE JO DAY	1	1,671.20	1,260.55	1,260.55	0.00	
49406	01/20/2023	308	Gloria A. Delsandro	1	4,193.42	3,145.17	3,145.17	0.00	
49407	01/20/2023	504	CRISTINA DEVORA	1	2,681.45	2,180.25	2,180.25	0.00	
49408	01/20/2023	43	SARAH R. DUNBAR	1	2,276.42	1,640.50	1,640.50	0.00	
49409	01/20/2023	611	DANIELLE EMMONS	1	1,296.94	766.78	766.78	0.00	
49410	01/20/2023	52	WANDA J. FERNALD	1	2,779.07	1,953.83	1,953.83	0.00	
49411	01/20/2023	146	CECILIA R. GARRITY	1	1,900.19	1,226.83	1,226.83	0.00	
49412	01/20/2023	63	HEATHER M. GRAVES	1	2,649.92	1,934.49	1,934.49	0.00	
49413	01/20/2023	65	GAYLE M. GRAY	1	2,779.07	1,962.31	1,962.31	0.00	
49414	01/20/2023	331	RUSSELL W. GRAY	1	1,493.40	1,255.36	1,255.36	0.00	
49415	01/20/2023	92	ABIGAIL A. HARMON	1	1,852.11	1,383.75	1,383.75	0.00	
49416	01/20/2023	485	TASHA L. HIGGINS	1	1,889.25	1,298.44	1,298.44	0.00	
49417	01/20/2023	477	ANGELIQUE E. HODGDON	1	1,938.40	1,148.31	1,148.31	0.00	
49418	01/20/2023	601	ELIZA M. HOPKINS	1	1,718.30	1,244.59	1,244.59	0.00	
49419	01/20/2023	313	ANDREA W. HOWELL	1	4,642.42	3,989.20	3,989.20	0.00	
49420	01/20/2023	293	Amy L. James	1	2,894.46	2,232.43	2,232.43	0.00	
49421	01/20/2023	90	REBECCA A. JARVIS	1	2,586.30	1,930.28	1,930.28	0.00	
49422	01/20/2023	608	EMMA JONES	1	2,444.68	2,081.31	2,081.31	0.00	
49423	01/20/2023	161	REBECCA SL KEEFE	1	125.00	115.44	115.44	0.00	
49424	01/20/2023	291	PATRICIA A. KELLEY	1	1,515.52	1,043.13	1,043.13	0.00	
49425	01/20/2023	335	CYNTHIA A. LAMBERT	1	5,586.76	3,862.06	3,862.06	0.00	
49426	01/20/2023	487	BENJAMIN MACKO	1	5,614.52	4,531.02	4,531.02	0.00	
49427	01/20/2023	292	TARA MCKERNAN	1	2,438.00	1,916.95	1,916.95	0.00	
49428	01/20/2023	490	ANNA D. MONTE	1	1,065.47	632.35	632.35	0.00	
49429	01/20/2023	237	JUSTIN B. NORWOOD	1	4,970.92	4,034.52	4,034.52	0.00	
49430	01/20/2023	508	CATHY T. OEHMKE	1	5,442.53	4,254.96	4,254.96	0.00	
49431	01/20/2023	238	WENDELL L. OPPEWALL	1	1,641.50	979.61	979.61	0.00	
49432	01/20/2023	240	JEANNE C. OTT	1	2,942.53	2,014.27	2,014.27	0.00	
49433	01/20/2023	610	VIVIENNE R. PREDOCK	1	2,315.38	1,979.18	1,979.18	0.00	
49434	01/20/2023	302	Carlos F. Rosales	1	2,436.41	1,922.44	1,922.44	0.00	
49435	01/20/2023	74	LEON E. SARGENT	1	2,276.70	1,606.77	1,606.77	0.00	
49436	01/20/2023	602	REBEKAH E. SARTIN	1	991.51	586.34	586.34	0.00	
49437	01/20/2023	120	KAREN L. SHARPE	1	3,423.71	2,273.53	2,273.53	0.00	
49438	01/20/2023	350	ANNA E. SILVER	1	1,256.59	1,017.17	1,017.17	0.00	
49439	01/20/2023	502	MARIA E. SIMPSON	1	4,558.73	4,021.59	4,021.59	0.00	
49440	01/20/2023	503	RACHEL M. SINGH	1	4,876.96	4,064.72	4,064.72	0.00	
49441	01/20/2023	507	DANIELLE A. STANLEY	1	3,598.36	3,297.08	3,297.08	0.00	
49442	01/20/2023	404	KERRY L. TAYLOR	1	2,894.46	1,796.94	1,796.94	0.00	
49443	01/20/2023	501	MICHAEL J. TINKER	1	1,887.72	1,283.20	1,283.20	0.00	

Mount Desert School Department PAYROLL WARRANT REGISTER

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void	
49444	01/20/2023	459	SHANNON L. WESTPHAL	1	2,161.03	1,644.44	1,644.44	0.00		
49445	01/20/2023	AFLAC	AFLAC		127.42	127.42	0.00	127.42		
49446	01/20/2023	BCBS	ANTHEM BC/BS		11,384.40	11,384.40	0.00	11,384.40		
49447	01/20/2023	HMD	HORACE MANN COMPANIES		37.00	37.00	0.00	37.00		
49448	01/20/2023	HM	HORACE MANN INSURANCE C		1,000.00	1,000.00	0.00	1,000.00		
49449	01/20/2023	MEA	MAINE EDUCATION ASSOCIA		1,409.10	1,409.10	0.00	1,409.10		
49450	01/20/2023	MSRS	MAINE PERS		20,402.74	20,402.74	20,402.74	0.00		
49451	01/20/2023	MET	METROPOLITAN LIFE INSUR		350.00	350.00	0.00	350.00		
49452	01/20/2023	DELTA DEN	NORTHEAST DELTA DENTAL		2,476.84	2,476.84	0.00	2,476.84		
49453	01/20/2023	PRIM	PRIMERICA FINANCIAL SVCS.		1,270.00	1,270.00	0.00	1,270.00		
49454	01/20/2023	FEDHEALTH	TREASURER, STATE OF MAIN		133.45	133.45	0.00	133.45		
					187,303.55	155,971.74	116,935.52	20,713.23		

WARRANT # 15

DATE: **PAID JAN 20 2023**


 SUPERINTENDENT

 FINANCE OFFICER

 FINANCE OFFICER

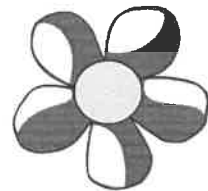
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\$ 155,971.74 net pay
 \$ 49,636.18 payroll A/P
 \$ **205,607.92**

Mount Desert School Department Check Register

Report # 16943

Batch: 10906
Check Edit #: N/A
Sort By: Vendor Name
Include DTF Info: No

Batch #	Control Total	Status	Created By	Date Created	Last Updated By	Date Last Updated	
10906	49,636.18	Posted	Bria	01/19/2023	Bria	01/19/2023	
Vendor Code / Name	Check Edit #	Check Number	Check Date	Check Type	Check Header Information		
1200 ANTHEM BC & BS	11656	20637	01/20/2023	Payable Payment Posted	ANTHEM BC & BS PO BOX 645438 CINCINNATI OH 452645438		
	Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
	17895	ANTHEM BC & BS-BCBS JAN23	BCBS JAN23	01/20/2023	47,204.22	0.00	47,204.22
				Check Totals:	47,204.22	0.00	47,204.22
6000 MAINE PERS	11653	20638	01/20/2023	Payable Payment Posted	MAINE PERS PO BOX 349 AUGUSTA ME 043320349		
		Email Subject Line:	DDep-Notification				
		Email Check Remittances To:	accounting@mainepers.org				
	Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
	17894	MAINE PERS-GLI DEC22 MDES P001	GLI DEC22 MD01/20/2023	01/20/2023	88.32	0.00	88.32
				Check Totals:	88.32	0.00	88.32
6000 MAINE PERS	11654	20639	01/20/2023	Payable Payment Posted	MAINE PERS PO BOX 349 AUGUSTA ME 043320349		
		Email Subject Line:	DDep-Notification				
		Email Check Remittances To:	accounting@mainepers.org				
	Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
	17892	MAINE PERS-RET JAN23 PLD P0016A	RET JAN23 PL	01/20/2023	2,093.68	0.00	2,093.68
				Check Totals:	2,093.68	0.00	2,093.68
6000 MAINE PERS	11655	20640	01/20/2023	Payable Payment Posted	MAINE PERS PO BOX 349 AUGUSTA ME 043320349		
		Email Subject Line:	DDep-Notification				
		Email Check Remittances To:	accounting@mainepers.org				
	Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
	17893	MAINE PERS-GLI DEC22 MDES TT09	GLI DEC22 MD01/20/2023	01/20/2023	249.96	0.00	249.96
				Check Totals:	249.96	0.00	249.96
				Batch 10906 Totals:	49,636.18	0.00	49,636.18

4 Checks Listed

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 16976

Include Authorization Codes: Yes
Batch: 10915
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
	02/03/2023	STAT	TREASURER, STATE OF MAIN		3,954.00	3,954.00	0.00	0.00	
	02/03/2023	IRS	INTERNAL REVENUE SERVIC		12,088.60	12,088.60	0.00	0.00	
49455	02/03/2023	617	RORY BRADFORD	1	300.00	277.05	0.00	277.05	
49456	02/03/2023	618	TANJA DALTON	1	125.00	115.44	0.00	115.44	
49457	02/03/2023	615	JACK B. HODGDON	1	100.00	92.35	0.00	92.35	
49458	02/03/2023	605	JAMES A. MITCHELL	1	100.00	92.35	0.00	92.35	
49459	02/03/2023	603	ABBIE PAPPAS	1	2,133.20	1,902.08	0.00	1,902.08	
49460	02/03/2023	149	MARIAH D. BAKER	1	2,155.80	1,772.93	1,772.93	0.00	
49461	02/03/2023	463	RENE L. BECKER	1	1,754.40	1,335.75	1,335.75	0.00	
49462	02/03/2023	266	JULIANNA R. BENNOCH	1	3,008.37	2,233.44	2,233.44	0.00	
49463	02/03/2023	491	SANDRA G. BOYCE	1	1,828.40	1,120.76	1,120.76	0.00	
49464	02/03/2023	314	ANDREW J. CARLSON	1	1,970.98	1,454.46	1,454.46	0.00	
49465	02/03/2023	18	JANICE P. CARROLL	1	1,334.59	916.22	916.22	0.00	
49466	02/03/2023	337	AMBER G. CHARRON	1	2,293.61	1,734.80	1,734.80	0.00	
49467	02/03/2023	91	JUDITH CULLEN	1	2,292.96	1,687.71	1,687.71	0.00	
49468	02/03/2023	613	BROOKE L. DAMON	1	1,278.56	915.69	915.69	0.00	
49469	02/03/2023	69	EMILY N. DAMON	1	189.70	175.19	175.19	0.00	
49470	02/03/2023	499	BOBBIE JO DAY	1	1,671.20	1,260.55	1,260.55	0.00	
49471	02/03/2023	308	Gloria A. Delsandro	1	4,193.42	3,145.17	3,145.17	0.00	
49472	02/03/2023	504	CRISTINA DEVORA	1	1,736.73	1,235.53	1,235.53	0.00	
49473	02/03/2023	43	SARAH R. DUNBAR	1	2,390.33	1,723.42	1,723.42	0.00	
49474	02/03/2023	611	DANIELLE EMMONS	1	1,296.94	766.78	766.78	0.00	
49475	02/03/2023	52	WANDA J. FERNALD	1	2,892.98	2,036.76	2,036.76	0.00	
49476	02/03/2023	146	CECILIA R. GARRITY	1	2,014.10	1,309.75	1,309.75	0.00	
49477	02/03/2023	63	HEATHER M. GRAVES	1	2,763.83	2,017.42	2,017.42	0.00	
49478	02/03/2023	65	GAYLE M. GRAY	1	2,892.98	2,046.23	2,046.23	0.00	
49479	02/03/2023	331	RUSSELL W. GRAY	1	1,344.06	1,140.37	1,140.37	0.00	
49480	02/03/2023	92	ABIGAIL A. HARMON	1	1,852.11	1,383.75	1,383.75	0.00	
49481	02/03/2023	485	TASHA L. HIGGINS	1	2,478.83	1,735.78	1,735.78	0.00	
49482	02/03/2023	477	ANGELIQUE E. HODGDON	1	2,229.20	1,349.56	1,349.56	0.00	
49483	02/03/2023	601	ELIZA M. HOPKINS	1	1,718.30	1,244.59	1,244.59	0.00	
49484	02/03/2023	313	ANDREA W. HOWELL	1	2,256.33	1,836.80	1,836.80	0.00	
49485	02/03/2023	293	Amy L. James	1	2,963.46	2,282.51	2,282.51	0.00	
49486	02/03/2023	90	REBECCA A. JARVIS	1	2,586.30	1,930.28	1,930.28	0.00	
49487	02/03/2023	608	EMMA JONES	1	944.68	758.56	758.56	0.00	
49488	02/03/2023	291	PATRICIA A. KELLEY	1	1,657.60	1,146.54	1,146.54	0.00	
49489	02/03/2023	335	CYNTHIA A. LAMBERT	1	3,200.67	1,901.31	1,901.31	0.00	
49490	02/03/2023	487	BENJAMIN MACKO	1	3,274.43	2,505.96	2,505.96	0.00	
49491	02/03/2023	292	TARA MCKERNAN	1	2,551.91	2,000.87	2,000.87	0.00	
49492	02/03/2023	490	ANNA D. MONTE	1	1,388.20	883.19	883.19	0.00	
49493	02/03/2023	237	JUSTIN B. NORWOOD	1	2,584.83	1,975.64	1,975.64	0.00	
49494	02/03/2023	508	CATHY T. OEHMKE	1	3,056.44	2,251.45	2,251.45	0.00	
49495	02/03/2023	238	WENDELL L. OPPEWALL	1	1,755.41	1,067.41	1,067.41	0.00	
49496	02/03/2023	240	JEANNE C. OTT	1	3,056.44	2,090.32	2,090.32	0.00	
49497	02/03/2023	610	VIVIENNE R. PREDOCK	1	1,126.05	941.18	941.18	0.00	
49498	02/03/2023	302	Carlos F. Rosales	1	1,123.04	634.37	634.37	0.00	
49499	02/03/2023	74	LEON E. SARGENT	1	2,688.21	1,885.90	1,885.90	0.00	
49500	02/03/2023	602	REBEKAH E. SARTIN	1	1,270.54	839.97	839.97	0.00	
49501	02/03/2023	120	KAREN L. SHARPE	1	3,537.62	2,344.93	2,344.93	0.00	
49502	02/03/2023	350	ANNA E. SILVER	1	1,308.51	1,056.58	1,056.58	0.00	
49503	02/03/2023	502	MARIA E. SIMPSON	1	2,172.64	1,795.38	1,795.38	0.00	
49504	02/03/2023	503	RACHEL M. SINGH	1	2,490.87	1,953.25	1,953.25	0.00	
49505	02/03/2023	507	DANIELLE A. STANLEY	1	1,303.45	1,183.74	1,183.74	0.00	
49506	02/03/2023	404	KERRY L. TAYLOR	1	3,008.37	1,880.86	1,880.86	0.00	

Mount Desert School Department PAYROLL WARRANT REGISTER


Report # 16976

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
49507	02/03/2023	501	MICHAEL J. TINKER	1	2,595.73	1,749.47	1,749.47	0.00	
49508	02/03/2023	459	SHANNON L. WESTPHAL	1	2,161.03	1,644.44	1,644.44	0.00	
					124,445.94	94,805.39	76,283.52	2,479.27	

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	5	2,479.27
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	49	76,283.52
	ACH Employee Credits	49	76,283.52
	ACH Employee Debits (Voids)	0	0.00
	Deduction	Checks	0
Voided Checks		0	0.00
ACH Vendor Credits		0	0.00
ACH VendorDebits (Voids)		0	0.00
ACH Online Payments		0	0.00
Taxes		EFTPS Payment - Debit	2

WARRANT # #16

DATE: PAID FEB 03 2023


 SUPERINTENDENT

 FINANCE OFFICER

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TOWN OF MOUNT DESERT
VOIDS

WARRANT V# 2308

CHECK DATE: February 2, 2023

CHECK NUMBER: <u>317792</u>	through	<u>317792</u>	\$ <u>(257.73)</u>	Check payments
EFT NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	ACH Payments

TOTAL DISBURSEMENTS: \$ (257.73)

Voided disbursements to be acknowledged described above



02/02/2023 09:13
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

10100
CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

10100
CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

792 COASTAL ENERGY
Invoice: 7092405

7092405
-125.00 6010100 55200

1223340
Invoice: 1223340

1223340
-90.09 1550666 53400

1223018
Invoice: 1223018

1223018
-42.64 1550666 53400

INVOICE DTL DESC

09/26/2022
boiler service yachtsmen
BLDG REPAIR & MAINT

10/12/2022
44.6 GALS LP Gas NEH WWTP-EM
HEATING FUEL

10/05/2022
20.9 GALS LP GAS Sea Street PS Heating-EM
HEATING FUEL

CHECK 317792 TOTAL:

317792 11/08/2022 VOID 792 COASTAL ENERGY 7092405 -125.00 6010100 55200

1223340 -90.09 1550666 53400

1223018 -42.64 1550666 53400

CHECK 317792 TOTAL: -257.73

Invoice: 7092405 -125.00

Invoice: 1223340 -90.09

Invoice: 1223018 -42.64

CHECK 317792 TOTAL: -257.73

NET -125.00

NET -90.09

NET -42.64

NET -257.73

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL ***

COUNT AMOUNT

TOTAL VOIDED CHECKS 1 257.73

*** GRAND TOTAL ***

*** GRAND TOTAL *** -257.73

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	LINE DESC	T OB	DEBIT	CREDIT
2023	8	6						Accounts Payable				
APP	600-20000		02/02/2023	317792	V2308			AP CASH DISBURSEMENTS JOURNAL			125.00	125.00
APP	100-10100		02/02/2023	317792	V2308			Ckg-BH General Fund 8066			125.00	
APP	100-20000		02/02/2023	317792	V2308			AP CASH DISBURSEMENTS JOURNAL				132.73
APP	100-10100		02/02/2023	317792	V2308			Accounts Payable			132.73	
APP	100-10100		02/02/2023	317792	V2308			AP CASH DISBURSEMENTS JOURNAL				132.73
								Ckg-BH General Fund 8066			132.73	
								AP CASH DISBURSEMENTS JOURNAL				257.73
								GENERAL LEDGER TOTAL			257.73	257.73
APP	100-35060							DT-MARINA			125.00	125.00
APP	600-35010							DT Gen fund			125.00	
								SYSTEM GENERATED ENTRIES TOTAL			125.00	125.00
								JOURNAL 2023/08/6	TOTAL		382.73	382.73

02/02/2023 09:13
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

P 3
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FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100	General Fund	2023	8	02/02/2023			
	100-10100				Ckg-BH General Fund 8066	257.73	
	100-20000				Accounts Payable		132.73
	100-35060				DT-MARINA		125.00
					FUND TOTAL	257.73	257.73
600	Marina	2023	8	02/02/2023			
	600-20000				Accounts Payable		125.00
	600-35010				DT Gen fund	125.00	
					FUND TOTAL	125.00	125.00



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

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FUND	DUE TO	DUE FROM
100 General Fund	125.00	125.00
600 Marina		
	TOTAL	TOTAL
	125.00	125.00

** END OF REPORT - Generated by Lisa Young **