



Town of Mount Desert  
Selectboard  
Agenda

Regular Meeting  
Monday, July 17, 2023

**Location: Meeting Room, Town Hall, Northeast Harbor; Meetings will continue to be offered via Zoom see final page for connection details. Per Maine CDC, COVID transmission rate is LOW; masks are not required.**

- I. **Call to order at 6:30 p.m.**  
*Public please hold comments until the Selectboard Chairman opens the agenda items for public comment. When addressing the Board, state your FULL NAME (both in person and on Zoom). It is suggested that you enter your full name as your ID on Zoom.*
- II. **Minutes**
  - A. *Approval of minutes from June 20, 2023 meeting*
- III. **Appointments/Recognitions/Resignations**
  - A. *Request appointment of Logan Blanchette as a part-time Seasonal Public Works Helper at a rate of \$22.00 per hour effective July 18, 2023*
  - B. *Request appointment of Nick Jacobs as a part-time Seasonal Public Works Helper at a rate of \$22.00 per hour effective July 18, 2023*
  - C. *Resignation of Edward Ganz from Broadband Committee*
  - D. *Withdrawal of Marsha Planting from the Village Center Planning Committee*
- IV. **Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
  - A. *Department Reports: Public Works – Highway, Buildings & Grounds, Solid Waste*
  - B. *Investment and interest earnings performance for fiscal year ended June 30, 2023, unaudited*
  - C. *Thank you note from Florian Smith for the Frank Stanley Scholarship Award*
  - D. *Preliminary 2024 State Valuation and Interim Revaluation Adjustments*
  - E. *Hancock County Commissioners Special Meeting Minutes from June 6, 2023*
  - F. *Hancock County Commissioners Special Meeting Minutes from June 20, 2023*
- V. **Selectboard's Reports**
- VI. **Unfinished Business**
  - A. *Discussion regarding the Promenade Park donation options*
  - B. *Request amendment to previously approved Permit # 10-2023 Public Space Special Event Application – Sustainability Committee Tool Swap on the Green – August 12, 2023, Northeast Harbor Village Green to be held in conjunction with the weekly Farmer's Market on August 10, 2023*

**Unfinished Business continued**

- C. *Consider signing bill of sale to convey and transfer title of a surplus Kohler 80 kW Generator to The Mount Desert Island Regional School District for \$12,500 as authorized by article 30 at the 2023 Annual Town Meeting*
- D. *Harbor Committee – Parking Subcommittee Final Report; June 13, 2023*
- E. *Parking Update from Captain David Kerns*

**VII. New Business**

- A. *Public Space Special Event Application – Neighborhood House Family Concert on the Green – August 9, 2023, Northeast Harbor Village Green*
- B. *Katherine M. Conley /DBA Lighthouse Inn and Restaurant 12 Main St Seal Harbor request for Liquor License Renewal*
- C. *Authorize pay increase for Heidi Smallidge from \$15.00 an hour to \$20.00 per hour to be effective 7/1/23*
- D. *Move signature on engagement letter from James W. Wadman regarding audit of the fiscal year ended June 30, 2023*
- E. *Discussion of audit timeline*
- F. *Consideration of approving and authorizing the Fire Chief to sell the 2006 Spartan/Smeal Rescue/Pumper fire truck to Tom Wallace in the amount of \$3,902.00*
- G. *Request authorization to solicit competitive bids for a new 4x4 diesel powered front-end loader for the Highways Division of the Public Works Department*
- H. *If authorized above, request authorization to lease a new front-end loader and purchasing it at the end of the lease for \$1.00; with fifty percent of the annual lease payment to be made from the Public Works Equipment Reserve Account 4050100-24500, with a balance of approximately \$330,244.99 as of July 1, 2023, and the other fifty percent of the annual lease payment to be made from the Highway's annual appropriations Lease-Loader account 1550100-55311*
- I. *Review and approve an update to service and supply contract #CN50551 with Transco Business Technologies to include office equipment lease*
- J. *Review and approve award of the Town's FY-24 paving contract to B&B Paving, Inc. in the amount of \$378,250 from account number 1550100-53250 leaving \$31,750 remaining balance and authorization for Public Works Director Brian Henkel to sign the contract for paving on behalf of the Town*
- K. *Consider authorizing Public Works Director Brian Henkel to expend the remaining budget balance of \$31,750 in account number 1550100-53250 in the interests of the Town for additions or revisions to the paving contract with B&B Paving, Inc., if approved above, for items such as bid quantity changes, escalator clause cost increases, paving yet to be identified, or other appropriate uses of the funds allocated for paving*

**VIII. Other Business** *(Addendum items may be considered at the Selectboard's discretion via majority vote to do so under Other Business or out of order.)*

- A. *Such other business as may be legally conducted*

**IX. Treasurer's Warrants**

*A. Approve & Sign Treasurer's Warrant as shown below:*

Town Invoices	AP#2404	7/18/2023	\$991,709.21
<b>Total</b>			<b>\$991,709.21</b>

*B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown below:*

State Fees & PR Benefits	AP#2382	6/22/2023	\$103,066.47
	AP#2383	6/28/2023	\$16,395.15
	AP#2402	7/06/2023	\$23,632.34
	AP#2403	7/12/2023	\$53,481.96
Town Payroll	PR#2329	6/23/2023	\$159,817.86
	PR#2401	7/07/2023	\$170,969.52
<b>Total</b>			<b>\$527,363.30</b>

*C. Acknowledge Treasurer's Town Voided Disbursements & School Board AP/Payroll Warrants as shown below:*

School Invoices	AP#13	6/21/2023	\$32,531.32
	AP#01	7/12/2023	\$150,772.93
School Payroll	PR#26	6/23/2023	\$228,591.01
	PR#01	7/07/2023	\$62,508.36
Voided Disbursements	V#2311	6/20/2023	\$(95.00)
<b>Total</b>			<b>\$474,308.62</b>

<b>Grand Total</b>			<b>\$1,993,381.13</b>
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**X. Adjournment**

The next regularly scheduled meeting is at 6:30 p.m., Monday, August 7, 2023 in the Meeting Room, Town Hall, Northeast Harbor

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The Town of Mount Desert is inviting you to a scheduled Zoom meeting. You can call in through any of the listed phone numbers or connect with a computer via the web link. You **will need to enter the meeting ID** to get access to the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/248566175?pwd=RmozZjBOVWhUTQrRXR5QzFEZEEyQT09>

**Meeting ID: 248 566 175**

**Password: 919872**

One tap mobile

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+16468769923,,248566175#,,,,0#,,919872# US (New York)

Dial by your location

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+1 408 638 0968 US (San Jose)

+1 646 876 9923 US (New York)

+1 669 900 6833 US (San Jose)

+1 301 715 8592 US (Germantown)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Zoom security now requires a password on all zoom meetings, so the recurring BS meeting now has a password.