



Town of Mount Desert
Selectboard
Agenda

Regular Meeting

Monday, August 21, 2023, 2023

Location: Meeting Room, Town Hall, Northeast Harbor; Meetings will continue to be offered via Zoom see final page for connection details. Per Maine CDC, COVID transmission rate is LOW; masks are not required.

The regular meeting will begin immediately following the Executive Session.

- I. Call to order at 6:00 p.m.**
Public please hold comments until the Selectboard Chairman opens the agenda items for public comment. When addressing the Board, state your FULL NAME (both in person and on Zoom). It is suggested that you enter your full name as your ID on Zoom.
- II. Executive Session**
 - A. Pursuant to 1 MRS§405(6)(E) Consultation between the Board and it's attorney concerning the rights and duties of the Board, in a pending Code Enforcement matter*
 - B. Pursuant to 1 MRS§405(6)(A) Personnel Matters*
- III. Minutes**
None presented
- IV. Appointments/Recognitions/Resignations**
 - A. Consider appointment of Allen Kimmerly to the Planning Board as an Alternate Member*
- V. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
 - A. Treasurer's Report: 2nd Quarter 2023 (Apr-Jun) analysis of cash, cash equivalents, investments, reserves, and trust funds, unaudited*
 - B. Tax levy and collection analysis for fiscal year ended June 30, 2023, unaudited*
 - C. Island Connections Thank You Letter*
 - D. Maine Municipal Association Workers Compensation Fund Dividend Payment*
 - E. Hancock County Commissioners Regular Meeting Minutes from August 1, 2023*
 - F. Repeal of the State of Maine Senior Stabilization Law*
 - G. Annual notification of disposal rate change from Eastern Maine Recycling*
- VI. Selectboard's Reports**

VII. Unfinished Business

- A. *Mental Health Liaison Position discussion*
- B. *Authorize G.F. Johnston and Associates, on behalf of the Town of Mount Desert, to solicit bids to repair approximately two hundred lineal feet of erosion to the Seal Harbor beach shoreline caused by a strong storm surge in 2020*
- C. *Authorize Public Works Director, Brian Henkel, on behalf of the Town, to lease a new front-end loader from Beaugard Equipment in the amount of \$142,849.36 and to finance that lease through Gorham Savings Bank with lease payments being split evenly between the Public Works Equipment Reserve and the Highways yearly Loader Lease line*

VIII. New Business

- A. *Public Space Special Event Application – Mount Desert Sustainability Committee Tool SWAP – April 27, 2024, Northeast Harbor Village Green*
- B. *Public Space Special Event Application – Mount Desert Sustainability Committee Sports Equipment SWAP – June 1, 2024, Northeast Harbor Village Green*
- C. *Request approval to purchase a new Security Camera System from Omega Security Group for a total cost of \$7,989.00 to be split evenly between the PD Dispatch Equipment account #1440800-57400 and the Fire Department Building Repairs & Maintenance account #1440330-55200*
- D. *Request authorization to solicit competitive bids for a FY24 cruiser purchase as part of the scheduled cruiser replacement*
- E. *Office closure for Clerk’s Networking Day, September 12, 2023*
- F. *Review and consider adoption of official town-wide policies required to qualify for a premium discount on worker’s compensation through the Maine Municipal Association:*
 - 1. *Ergonomics Policy which includes a policy, Video Display Training, and Ergonomics checklist.*
 - 2. *Incident Review Policy which includes a program statement and policy.*
 - 3. *Lifting policy which includes a checklist.*
 - 4. *PPE Policy which includes a policy and a hazard assessment checklist.*
 - 5. *Return to Work Policy*
 - 6. *Safety Committee Policy*
 - 7. *Slip and Fall Prevention Policy*
- G. *Authorize Public Works Director, Brian Henkel, on behalf of the Town, to execute a contract with G.F. Johnston & Associates for engineering services for improvements to three parking lots*
- H. *Authorize Public Works Director, Brian Henkel, on behalf of the Town, to execute a contract with G.F. Johnston & Associates for design services for sidewalks in an amount not to exceed \$50,000*
- I. *Authorize Public Works Director, Brian Henkel, on behalf of the Town, to execute a contract with G.F. Johnston & Associates for engineering services for improvements to the tennis and pickleball courts at the Northeast Harbor Village Green*
- J. *Authorize Public Works Director, Brian Henkel, on behalf of the Town, to execute a contract with Olver Associates, Inc. for engineering services for replacement of the Babson Creek Bridge sanitary sewer line*

New Business continued

K. *Authorize Public Works Director, Brian Henkel, on behalf of the Town, to contract with Coastal Energy for #2 Heating Oil for Fiscal Year 2024 at a fixed price of \$3.08 per gallon*

IX. Other Business *(Addendum items may be considered at the Selectboard's discretion via majority vote to do so under Other Business or out of order.)*

A. *Such other business as may be legally conducted*

X. Treasurer's Warrants

A. *Approve & Sign Treasurer's Warrant as shown below:*

Town Invoices	AP#2411	8/22/2023	\$1,652,294.46
Total			\$1,652,294.46

B. *Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown below:*

State Fees & PR Benefits	AP#2409	8/8/2023	\$21,291.86
	AP#2410	8/15/2023	\$46,758.80
Town Payroll	PR#2405	8/18/2023	\$198,072.23
Total			\$266,122.89

C. *Acknowledge Treasurer's Town Voided Disbursements & School Board AP/Payroll Warrants as shown below:*

School Invoices			\$0
School Payroll	PR#4	8/18/2023	\$147,980.27
Voided Disbursements			\$0
Total			\$147,980.27

Grand Total			\$2,066,397.62
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XI. Adjournment

The next regularly scheduled meeting is at 6:30 p.m., Monday, September 5, 2023 in the Meeting Room, Town Hall, Northeast Harbor

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The Town of Mount Desert is inviting you to a scheduled Zoom meeting. You can call in through any of the listed phone numbers or connect with a computer via the web link. You **will need to enter the meeting ID** to get access to the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/248566175?pwd=RmozZjBOVWhUTQrR XR5QzFEZEEyQT09>

Meeting ID: 248 566 175

Password: 919872

One tap mobile

+13126266799,,248566175#,,,,0#,,919872# US (Chicago)

+16468769923,,248566175#,,,,0#,,919872# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 408 638 0968 US (San Jose)

+1 646 876 9923 US (New York)

+1 669 900 6833 US (San Jose)

+1 301 715 8592 US (Germantown)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Zoom security now requires a password on all zoom meetings, so the recurring BS meeting now has a password.