



Town of Mount Desert  
Selectboard  
Agenda

**Regular Meeting/Organizational Meeting**  
**TUESDAY, May 7, 2024**  
**Kelley Auditorium, Mount Desert Elementary School**  
**8 Joy Road, Northeast Harbor**  
*Following the conclusion of Annual Town Meeting*

**Per Maine CDC, COVID transmission rate is LOW; masks are not required.**

**The regular meeting will begin immediately following the Town Meeting.**

- I. Call to order immediately following Town Meeting**  
*Public please hold comments until the Selectboard Chairman opens the agenda items for public comment. When addressing the Board, state your FULL NAME.*
- II. Election of Officers**
  - A. Chair
  - B. Vice Chair
  - C. Secretary
- III. Minutes**
  - A. Approval of minutes from April 1, 2024 meeting
  - B. Approval of minutes from April 16, 2024 meeting
- IV. Appointments/Recognitions/Resignations**
  - A. Appointment of Kevin Stradley as a part-time, seasonal employee in the Waste Management Division at an hourly rate of \$25.00 per hour effective June 10, 2024 ending on or before October 4, 2024
- V. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
  - A. Boston Cane appreciation email from resident
  - B. FEMA News Release: Beware of Fraud and Scams; April 15, 2024
  - C. FEMA News Release: To Qualify for Federal Assistance, You Must Apply with FEMA; May 1, 2024
  - D. FEMA Fact Sheet on Renters Assistance
- VI. Selectboard's Reports**
- VII. Unfinished Business**  
*None presented.*

**VIII. New Business**

- A. *Selectboard Annual Policies:*
  - a. *Annual Policy on Treasurer’s Disbursement Warrants for Employee Wages and Benefits*
  - b. *Annual Policy on Treasurer’s Disbursement Warrants for State Fees*
  - c. *Annual Policy on Disbursement of Municipal Education Costs*
  - d. *Annual Policy on Application of Payments to Unpaid Taxes*
  - e. *Annual Policy on Reimbursement (Code Enforcement Officer Permits)*
  - f. *Annual Policy Authorizing Town Manager and his Designee to sign BYOB and Off-Premises Catering Liquor License Applications on behalf of the Municipal Officers*
  - g. *Annual Approval of Town Counsel*
- B. *Public Space Special Event Application – MDIAA District 18 Community Cookout – Suminsby Park; May 27, 2024*
- C. *Public Space Special Event Application – Mount Desert Elementary School 8th Grade Promotion – June 6, 2024, Northeast Harbor Village Green*
- D. *Request Authorization to pay for repairs and realignment made to the Seal Harbor dock mooring chains by Alvah B. Barge Service LLC. for \$14,306.10 from the Seal Harbor Mooring/Floats CIP 6410200-24601 which has a balance of \$126,419.98*
- E. *Consideration of Replacement of the Seal Harbor Pier comfort station with portable toilets*
- F. *Review and approve authorizing Public Works Superintendent, Ben Jacobs to purchase a Western Star cab and chassis from Freightliner of Maine in the amount not to exceed \$127,399.00*
- G. *Request authorization to release PD Capital Reserve funds not to exceed \$3,600.00 from PD Capital Reserve account #4040100-24405 for the purchase and installation of a new antenna for Station #3 coverage of the Mount Desert Fire frequency which will be tied in the existing PA System; The current unencumbered balance of PD Capital Reserve account #4040100-24405 is \$112,768.99*

**IX. Other Business** *(Addendum items may be considered at the Selectboard’s discretion via majority vote to do so under Other Business or out of order.)*

- A. *Such other business as may be legally conducted*

**X. Treasurer’s Warrants**

*(Tabled from April 16, 2024)*

- A. *Approve Signed Treasurer’s Payroll, State Fees, & PR Benefit Warrants as shown below:*

State Fees & PR Benefits	AP#2462	4/3/2024	\$5,762.45
	AP#2463	4/10/2024	\$78,458.90
Town Payroll	PR#2424	4/12/2024	\$163,201.06
<b>Total</b>			<b>\$247,422.41</b>

- B. *Acknowledge Treasurer’s Town Voided Disbursements & School Board AP/Payroll Warrants as shown below:*

School Invoices	AP#11	4/2/2024	\$61,969.66
School Payroll	PR#21	4/12/2024	\$101,055.45
Voided Disbursements	V#2405	4/11/2024	-\$891.00
<b>Total</b>			<b>\$162,134.11</b>

*C. Approve & Sign Treasurer's Warrant as shown below:*

Town Invoices	AP#2468	5/8/2024	\$821,255.55
<b>Total</b>			<b>\$821,255.55</b>

*D. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown below:*

State Fees & PR Benefits	AP#2465	4/17/2024	\$5,686.45
	AP#2466	4/24/2024	\$111,242.00
	AP#2467	5/1/2024	\$8,807.54
Town Payroll	PR#2425	4/26/2024	\$173,812.96
<b>Total</b>			<b>\$299,548.95</b>

*E. Acknowledge Treasurer's Town Voided Disbursements & School Board AP/Payroll Warrants as shown below:*

School Invoices	AP#12	5/1/2024	\$78,295.43
School Payroll	PR#22	4/26/2024	\$180,945.91
Voided Disbursements	N/A		\$0
<b>Total</b>			<b>\$259,241.34</b>

<b>Grand Total</b>		Includes tabled items from the 4/16/2024 agenda.	<b>\$1,789,602.36</b>
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**XI. Adjournment**

The next regularly scheduled meeting is at 6:30 p.m., Monday, May 20, 2024 in the Meeting Room, Town Hall, Northeast Harbor