



Town of Mount Desert
Selectboard
Agenda

Regular Meeting
Monday, April 3, 2023

Location: Meeting Room, Town Hall, Northeast Harbor; Meetings will continue to be offered via Zoom see final page for connection details. Per Maine CDC, COVID transmission rate is LOW; masks are not required.

- I. Call to order at 6:30 p.m.**
Public please hold comments until the Selectboard Chairman opens the agenda items for public comment. When addressing the Board, state your FULL NAME (both in person and on Zoom). It is suggested that you enter your full name as your ID on Zoom.
- II. Minutes**
 - A. *Approval of minutes from March 6, 2023 meeting*
- III. Appointments/Recognitions/Resignations**
 - A. *Appoint Ballot Clerks under Title 30-A, MRS, Section 2528 for 2023 Annual Town Meeting*
 - B. *Consider Carrie Eason, Election Warden/Deputy Moderator, pay increase to \$25.00 per hour*
 - C. *Consider appointment of Logan Lemoine as a part-time seasonal employee in the Public Works Department at an hourly rate of \$20.00 per hour effective June 12, 2023, ending on or before September 18, 2023*
 - D. *Appointment of Paul Accomando as a part-time seasonal employee in the Buildings & Grounds at a pay rate of \$20.50 per hour and an effective start date of May 8, 2023 ending on or before October 13, 2023*
- IV. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
 - A. *Warrant Committee Minutes from March 7, 2023*
 - B. *Letter from Christopher Zamore regarding Short-Term Rental Ordinance*
 - C. *Letter from Maine's Sustainable Forestry Initiative; February 21, 2023*
 - D. *Letter from Maine Lobstermen's Association, Inc.; March 14, 2023*
 - E. *Hancock County Commissioners Meeting Minutes from March 7, 2023*
- V. Selectboard's Reports**
- VI. Unfinished Business**
 - A. *Discussion of Short-term Licensing Ordinance*
- VII. New Business**
 - A. *Winter Spring Inc. d/b/a Colonel's Restaurant 143 Main Street, Northeast Harbor request for Liquor License Renewal*
 - B. *Public Space Special Event Application – Qigong Class for Seniors - Suminsby Park; Mondays, June through October 2023 9am – 10am; Susan Sassaman*

New Business continued

- C. Request to Authorize a Public Space Special Event Application to the Neighborhood House for Annual Memorial Day Community BBQ scheduled May 29, 2023 – Northeast Harbor Marina Green*
- D. Consider of authorization Fire Chief Mike Bender to retain the services of Duffy's Electric, LLC to furnish and install a new PA and door alarm system at the Mount Desert Fire Station #1 at a cost not to exceed \$14,000.00 with said funds to be used from the Northeast Harbor Fire Station Expansion Project budget*
- E. Consider approval of Change Order #8 – Northeast Harbor Village Center Improvement Project*
- F. Consider authorization of opening the office at 10am on Wednesday April 12th to facilitate software training as described in memo from Jake Wright, Finance Director*

VIII. Other Business *(Addendum items may be considered at the Selectboard's discretion via majority vote to do so under Other Business or out of order.)*

- A. Such other business as may be legally conducted*

IX. Treasurer's Warrants

- A. Approve & Sign Treasurer's Warrant as shown below:*

Town Invoices	AP#2363	4/4/2023	\$381,154.07
Total			\$381,154.07

- B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown below:*

State Fees & PR Benefits	AP#2361	3/22/2023	\$2,844.10
	AP#2362	3/29/2023	\$95,886.18
Town Payroll	PR#2323	3/31/2023	\$153,695.65
Total			\$252,425.93

- C. Acknowledge Treasurer's Town Voided Disbursements & School Board AP/Payroll Warrants as shown below:*

School Invoices	AP#		\$0
School Payroll	PR#20	3/31/2023	\$203,018.75
Voided Disbursements	V#		\$0
Total			\$203,018.75

Grand Total			\$836,598.75
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X. Adjournment

The next regularly scheduled meeting is at 6:30 p.m., TUESDAY, April 18, 2023 in the Meeting Room, Town Hall, Northeast Harbor

Selectboard Meeting Agenda April 3, 2023

The Town of Mount Desert is inviting you to a scheduled Zoom meeting. You can call in through any of the listed phone numbers or connect with a computer via the web link. You **will need to enter the meeting ID** to get access to the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/248566175?pwd=RmozZjBOVWhUTQrRXR5QzFEZEEyQT09>

Meeting ID: 248 566 175

Password: 919872

One tap mobile

+13126266799,,248566175#,,,0#,,919872# US (Chicago)

+16468769923,,248566175#,,,0#,,919872# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

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+1 669 900 6833 US (San Jose)

+1 301 715 8592 US (Germantown)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Zoom security now requires a password on all zoom meetings, so the recurring BS meeting now has a password.

MINUTES

**Town of Mount Desert
Selectboard Meeting Minutes
March 6, 2023**

Board Members Present: Rick Mooers, Geoffrey Wood, Martha Dudman, Chair John Macauley, Wendy Littlefield

Town Officials Present: Tax Assessor Kyle Avila, Town Manager Durlin Lunt, Finance Director Jake Wright, Police Captain David Kerns, Public Works Director Brian Henkel, Town Clerk Claire Woolfolk

Members of the Public were also present.

I. Call to order at 6:30 p.m.

Chair Macauley called the meeting to order at 6:30PM.

II. Public Hearing(s)

A. Northeast Lobster Co. LLC d/b/a The Nor' Easter 10 Huntington Rd, Northeast Harbor request for Special Amusement Permit

Chair Macauley opened the Public Hearing. He asked for public comment. There was none.

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, to close the Public Hearing for Northeast Lobster Co. LLC d/b/a The Nor' Easter 10 Huntington Rd, Northeast Harbor request for Special Amusement Permit.

Motion approved 5-0.

B. May 2, 2023 Town Meeting Proposed Warrant Articles for Appropriation of Funds, Ordinance Amendments, and Ordinances (Note: Land Use Zoning Ordinance articles had public hearings on 2/8/2023 and 2/22/2023)

Chair Macauley opened the Public Hearing. He asked for public comment. There was none.

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, to close the Public Hearing for the May 2, 2023 Town Meeting Proposed Warrant Articles for Appropriation of Funds, Ordinance Amendments, and Ordinances.

Motion approved 5-0.

III. Minutes

A. Approval of minutes from February 13, 2023 meeting

MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, approval of the February 13, 2023 Minutes as presented.

Motion approved 5-0.

B. Approval of minutes from February 21, 2023 meeting

MOTION: Ms. Dudman moved, with Mr. Mooers seconding, approval of the February 21, 2023 Minutes as presented.

Motion approved 4-0-1 (Littlefield in Abstention).

IV. Appointments/Recognitions/Resignations

None presented.

V. Consent Agenda *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*

A. Department Reports: Highway

B. Short-term Rental Discussion letter from Brendan McPeak; February 26, 2023

C. Hancock County Commissioners Meeting Minutes from February 7, 2023

MOTION: Mr. Mooers moved, with Ms. Dudman seconding, acceptance of the Consent Agenda as presented.

Motion approved 5-0.

It was agreed to discuss Item VIII.C out of order.

VI. Selectmen's Reports

Mr. Mooers suggested internet installs on the pedestals at the marina. This would allow for on-board internet access for those needing it and is consistent with what's occurring at other marinas. Manager Lunt agreed to bring the suggestion to the Harbor Committee's attention.

Chair Macauley added that there are no generators at the marina for the diesel boats. There is a generator at the Fire Department that is no longer in use. He wondered if it could be used at the marina. Manager Lunt agreed to look into it.

Warrant Committee member Katrina Carter asked if there was a policy requiring meeting attendees to identify themselves, especially if they want to speak. Possible solutions were considered. Mr. Mooers noted someone who wants to speak is supposed to be recognized by the Chair. They could be asked for their name at that time.

VII. Unfinished Business

A. Consideration of Private Placement Application- Friendship Bench, Pond's End

Board Members thanked Public Works Director Henkel for his assistance in locating a spot for the bench.

Mr. Wood believed the Board agreed that action should be taken on this request now, even as work continues on creating a plan for consistent bench style and placement. Ms. Littlefield agreed.

MOTION: Ms. Littlefield moved, with Mr. Wood seconding, approval of private placement application – Friendship Bench, Pond's End – as presented by the applicant and as recommended by Director Henkel.

Motion approved 5-0.

B. Discussion of the Stanley Lane streetlight by Captain Dave Kerns

1 Captain Kerns reported he's talked with the residents, the Public Works Department, and MCM
2 Electric. Shade repositioning on the light did not improve the situation. This particular light is
3 not dimmable. He's spoken with the original requesters of the light who are at the end of
4 Stanley Lane where there is no pole. Options include:

- 5 - Try a larger shade – the shade would come down further over the light. Captain Kerns
6 cautioned it may not be an improvement.
- 7 - Move the pole closer to the Stanley Lane Right of Way – The residents who requested the
8 light are willing to allow the pole to be installed on their property. The light causing the
9 problem could be relocated to this site. It will cost approximately \$4,000.00 to move.
- 10 - Remove the light completely.

11
12 Captain Kerns reported that there are dimmable streetlights, but Mount Desert does not have
13 them. It would require changing the whole light, adding more cost. Bar Harbor has the
14 dimmable light system, and if the Town decided to install dimmable lights, it might be possible
15 to add them to Bar Harbor's system.

16
17 Chair Macauley suggested turning the light off completely to see how residents feel about it.
18 Captain Kerns agreed to inform area residents if the Board votes to turn the light off.

19
20 Captain Kerns suggested creating a policy for streetlight placement. It was agreed streetlight
21 installation requests should be planned and considered.

22
23 MOTION: Mr. Wood moved, with Ms. Dudman seconding, that the streetlight on Stanley Lane
24 be turned off.

25 Motion approved 5-0.

26
27 *C. Review of the newly proposed Public Water Supply Protection Ordinance, which repeals and*
28 *replaces the No Swimming and Limiting Motor Vehicle Access to Great Ponds Ordinances*

29 Mount Desert Water District Manager Paul Slack reported that the newly proposed ordinance
30 combines two already existing ordinances into one. Both ordinances seek to protect community
31 drinking water. Additionally, this ordinance will provide guidance on the safe installation of ice
32 shacks and give the Water District authority to remove an ice shack from the ice if it is deemed
33 unsafe. It will also limit access to the public water supply from companies like fertilizer or
34 seeding companies that currently pump water directly from the source and risk contamination.
35 Access of this type will be limited to the Fire Department and the Water District. Dollar
36 amounts included in the Ordinance are part of the State statute.

37
38 Captain Kerns added that the Police Department has been in contact with Mr. Slack regarding the
39 ordinance and supports it. Any violation of the ordinance will be handled through the Town; the
40 District Attorney does not handle such violations. Ice safety is determined by the Water District.
41 Mr. Slack noted there's only been one problem with an ice shack on the ice, but because there
42 was no ordinance in place giving the Water District authority over ice shack removal, they had
43 no recourse.

1 D. Non-profit Funding Request Recommendations

2 It was confirmed that non-profit groups that failed to attend the meeting to present their request
3 would not be granted funding. Five non-profit groups did not attend their meeting; those
4 requests total \$8500.00.

5
6 Discussion regarding the requests ensued.
7

8 Mr. Mooers commented on the Seal Harbor Village Improvement Society's request of \$55,000.
9 In 2010 their request was \$25,000. The funding is for a VIS employee. This amount of pay
10 outpaces the rate of pay for municipal buildings and grounds maintenance staff. The VIS
11 position is one over which the Town has no supervisory responsibility or authority. It was
12 suggested that after doing it in this way for so many years, it was akin to imposing *ex post facto*
13 change in funding. Mr. Mooers respectfully disagreed; the issue is reviewed, presumably for
14 potential revision, annually. Additionally, because it's been done for years does not mean it's
15 accurate or correct. Mr. Mooers was unsure whether the Village Improvement Society is paying
16 for Worker's Comp, unemployment, or FICA for this employee. Without the answers to these
17 questions, Mr. Mooers did not feel he could approve the amount of money requested.
18

19 Mr. Wood agreed with Mr. Mooers' concerns. Mr. Wood recalled being told that the work being
20 done cannot be duplicated by the Town's Public Works Department for the cost the Town is
21 providing. This may be true, but does it justify the amount being granted? Mr. Wood reiterated
22 that the Town is paying the salary and health benefits of a person over whom they have no
23 supervisory authority.
24

25 Chair Macauley noted the question is always asked at this time, and it's always too late in the
26 process to effectively make change.
27

28 Ms. Dudman reasoned that the VIS does an exemplary job and it would cost the Town more
29 because the work done is offset by donations received. However, she shared the concerns
30 brought up. It is an awkward system. She suggested the amount requested be approved this
31 year, and perhaps the Public Works Director, working with the Finance Director, could present
32 some alternatives to the situation for next year. Director Hankel agreed to review the situation.
33

34 Mr. Mooers suggested tabling this line item in the budget, pending a definitive opinion from the
35 Town's Attorney confirming the Town is on firm legal ground and not considered to be hiring or
36 compensating an employee over which the Town has no supervisory authority.
37

38 Ms. Dudman pointed out that when funding is provided to a non-profit organization, that
39 organization has a number of expenses. The question lies with whether the Town is paying the
40 salary, or whether the Town is giving funding to the Seal Harbor Village Improvement Society
41 and they are paying the salary. Mr. Wood mentioned that the Town expects the Village
42 Improvement Society to continue to do the work they do. Would the Town have recourse if they
43 stopped? Finance Director Wright reported that non-profit organizations tell the Town how they
44 will spend funding received. If that group stops doing what they said they would do, it would
45 provide a route to potential recourse if it had to be settled in court.
46

1 Discussion ensued regarding the timing of any further discussion and the Warrant schedule. The
2 Board has until March 13th if the issue is tabled. Another meeting would be required. Manager
3 Lunt believed the Town Attorney would likely respond in a timely manner.
4

5 Ms. Dudman thought this year's amount of non-profit giving should not exceed last year's. This
6 would mean not all groups could be funded at the level they requested. A review was made of
7 the requests.
8

9 The Chamber of Commerce's request has increased. The chamber is provided a building in
10 addition to this request. Resident Lincoln Millstein pointed out that the Chamber of Commerce
11 is asking the Town for \$28,500.00. They receive \$23,000.00 in member dues. Chair Macauley's
12 understanding was that the funding better allows the Chamber to do the things they do for the
13 Town. The funding was increased previously as an effort to implement economic growth in
14 Town and the funding has remained at that higher level. Mr. Millstein questioned whether
15 support at this level was still necessary.
16

17 Resident Tracy Aberman reported that the Chamber staffs and runs the building at no cost to the
18 Town. The building remains open for the public.
19

20 Mr. Mooers recalled that when the marina was remodeled, the chamber's building was taken for
21 use as a yachtmen's building, and in return the Town gave the Chamber space at the marina.
22 Manager Lunt pointed out that if the Chamber was not staffing the building, it would likely mean
23 the Town would be staffing the building. If the building were not staffed, members of the public
24 visiting would be coming to the Town Offices. The expenditure would be happening one way or
25 the other. Mr. Millstein believed it was reasonable to expect members of the Chamber to pay as
26 much as taxpayers. Ms. Dudman suggested keeping the Chamber's request at last year's request
27 level.
28

29 The Mount Desert Historical Society is asking for an additional \$15,000.00 for painting the
30 bridge. While the bridge is owned by the historical society, most residents likely think of it as
31 belonging to the Town. Mr. Wood believed there is a certain level of ownership and
32 responsibility the Town should accept, although he agreed with giving at a level less than what
33 they are asking for. A large percentage of the historical society budget is in salaries. Some
34 organizations have very small budgets; some have endowments. These are all things to consider
35 as well.
36

37 Ms. Littlefield asked what happens if the bridge is closed due to being in disrepair. There are
38 community members who do not understand the Town is not responsible for the bridge, yet it's a
39 large part of the Town and its history. It's a large request, but hopefully it's a one-time request.
40

41 The Nursing Association was discussed. Service has now expanded to other towns and some of
42 the services have become limited. Ms. Littlefield was unsure whether the Nursing Association
43 was requesting equal funding from other towns to which they provide services.
44

45 Mr. Wood suggested that requests for capital improvement funding be funded at 50% of the
46 request.
47

1 With regard to the Chamber of Commerce, Mr. Wood suggested recommending matching the
2 amount given to the amount of dues the Chamber collected in 2022.

3
4 Warrant Committee member Katrina Carter pointed out that the Chamber of Commerce was very
5 helpful and supportive during the covid pandemic to everyone in the community and not just
6 businesses.

7
8 Warrant Committee member Jerry Miller noted that non-profit representatives attended meetings
9 with both the Selectboard and the Warrant Committee. None of these questions were asked at
10 that time and they are not in attendance now to defend their requests. He felt that in the future
11 these discussions should be held when they are present. Chair Macauley disagreed. He felt the
12 process was like a grant application. Mr. Wood pointed out that the questions he's brought up
13 were ones he asked when the non-profit groups made their presentations.

14
15 Mr. Miller worried the groups were not aware they may not receive their requests. It was noted
16 that the application sent to the non-profit groups states that a request is not a guarantee of award.

17
18 For the Mount Desert Historical Society, it was suggested the Town recommend \$9,000.00;
19 providing half of the capital improvements amount requested plus the amount of their usual
20 request.

21
22 For the Mount Desert Nursery School, it was suggested the Town recommend \$11,000.00;
23 providing half of the capital improvement amount requested plus the amount of their usual
24 request.

25
26 The SPCA doubled their annual amount requested. Chair Macauley recalled it was due to their
27 expenses rising. Ms. Dudman recommended keeping the SPCA funding at \$1,000.00.

28
29 Downeast Community Partners have requested \$2,150.00. They noted at the time of their
30 request that the amount requested was a metric based on services to the Town and they use the
31 same metric to make requests from all towns they served. It equated to 5% of the benefit the
32 Town receives. Mr. Wood supported keeping the amount at the level requested.

33
34 With regard to the Seal Harbor Village Improvement Society, discussion ensued regarding
35 whether to defer that request until a legal opinion could be obtained. Ms. Dudman reiterated her
36 suggestion that the request be approved for this year and the Board begin now to review the
37 question for next year's budgeting season. Mr. Mooers stated he could not vote in favor of that.

38
39 It was agreed to reduce the Chamber of Commerce request to \$23,000.00.

40
41 Director Wright informed the Board that with these changes, the revised amount for non-profit
42 requests was now at \$180,437.00, a 4.36% increase from last year.

43
44 MOTION: Ms. Dudman moved with Ms. Littlefield seconding, the Board recommend for
45 passage the non-profit request amounts as discussed and revised at the March 6, 2023
46 Selectboard Meeting, and totaling \$180,437.00, the Seal Harbor VIS amount request being
47 contingent upon the Town Attorney review and approval.

Ms. Dudman noted that due to the elementary school's Pre-K program, the Mount Desert Nursery School reported they are accepting kids from other towns. She hoped the nursery school was approaching those other towns as well.

Motion approved 5-0.

It was agreed to take Item VIII.A out of order.

E. Review and Final Votes on Warrant Articles for May 1 and 2, 2023 Annual Town Meeting

Article 9: Shall an ordinance dated May 2, 2023 and entitled "Town of Mount Desert Public Water Supply Protection Ordinance" be enacted? See Appendix A (pgs.XX - XX) for language

MOTION: Mr. Wood moved, with Ms. Littlefield seconding, recommendation for passage Article 9 titled *Shall an ordinance dated May 2, 2023 and entitled "Town of Mount Desert Public Water Supply Protection Ordinance" be enacted? See Appendix A (pgs.XX - XX) for language* as presented.

Motion approved 5-0.

Article 31: To see if the Inhabitants of the Town of Mount Desert (Town) will vote to sell a surplus emergency standby Kohler 80 kW Generator to the Mount Desert Island Regional School District (MDI High School) for a lump sum cost of \$12,500 on an as is where is basis, said generator being the same generator that was leased by the MDI High School from the Town for \$1.00 in September 2022, and is presently in place and in use at the MDI High School, with said lease scheduled to terminate on or before June 1, 2023, and further to authorize the Board of Selectmen or their designee to execute any and all contracts and documents and do any and all things necessary or convenient to accomplish the Sale.

MOTION: Mr. Wood moved, with Mr. Mooers seconding, recommendation for passage Article 31, titled *"To see if the Inhabitants of the Town of Mount Desert (Town) will vote to sell a surplus emergency standby Kohler 80 kW Generator to the Mount Desert Island Regional School District (MDI High School) for a lump sum cost of \$12,500 on an as is where is basis, said generator being the same generator that was leased by the MDI High School from the Town for \$1.00 in September 2022, and is presently in place and in use at the MDI High School, with said lease scheduled to terminate on or before June 1, 2023, and further to authorize the Board of Selectmen or their designee to execute any and all contracts and documents and do any and all things necessary or convenient to accomplish the Sale."* as presented.

Motion approved 5-0.

Article 25: Shall an ordinance dated May 2, 2023 and entitled "Short-Term Rental Licensing Ordinance" be enacted as set forth below? See Appendix A (pgs.XX - XX) for Language

MOTION: Ms. Dudman moved, with Mr. Wood seconding, recommendation for passage Article 25, titled *"Shall an ordinance dated May 2, 2023 and entitled "Short-Term Rental Licensing Ordinance" be enacted as set forth below? See Appendix A (pgs.XX - XX) for Language"* as presented.

1 Consultant Noel Musson provided the Board with a packet of information which included a
2 summary of the public hearing. The Ordinance proposed is a licensing ordinance requiring
3 people to license their short-term rentals. There are additional issues the Board must discuss
4 prior to Town meeting, some of which are included in the packet.

5
6 Resident Tracy Aberman opposed the ordinance being on this year's warrant. She felt there were
7 too many unanswered questions. Ms. Aberman felt the process should have started with a survey
8 and a count of listings made on various short-term rental websites. She believed the pertinent
9 question was whether there is a specific group of people renting residences as a business; a
10 survey sent to all residents asking about their short-term rental status would have been a more
11 effective way to answer the question. Additionally, no licensing fee has been set despite residents
12 asking repeatedly. Ms. Aberman argued that short-term rental is not the root of housing issues
13 on the island and does not merit licensing. Ms. Aberman took issue with the fact that the Board
14 did not publicly read the letter included in the Consent Agenda.

15
16 Board members confirmed they read the letter. Ms. Dudman explained the Consent Agenda is
17 never a body of information read to the public. The Consent Agenda is on the Town's website
18 for public review.

19
20 Mr. Millstein asked for confirmation that the Selectboard moved to add the ordinance to the
21 warrant without providing information regarding the cost involved in licensing. Mr. Wood
22 confirmed cost has not been determined at this time. He agreed it was concerning. Mr. Wood
23 believed getting the draft ordinance on the warrant was a way to start momentum on the issue.
24 He worried about the issue being put off and delayed. If it's felt a licensing cost must be
25 determine now, he was willing to set a rate. Ms. Dudman felt a more thoughtful conversation on
26 cost should be held prior to setting it. Ms. Dudman agreed a cost amount should be set prior to
27 Town Meeting.

28
29 Manager Lunt explained the licensing fee would not be included within the body of the
30 Ordinance. Doing so would require the Ordinance to be revised at Town Meeting any time the
31 cost required changing. The Board can move to put the Ordinance on the ballot and prior to
32 Town Meeting a fee structure can be developed.

33
34 Ms. Littlefield believed the ordinance was not ready to be brought to Town Meeting. She
35 pointed out the Selectboard and the relatively small number of meeting attendees at this meeting
36 are unable to come to agreement on the issue. It was highly unlikely agreement would be
37 reached at Town Meeting. Ms. Littlefield could not approve the ordinance without details like a
38 fee structure. She pointed out that Mount Desert depends on tourism. Restrictions on some
39 short-term rentals could exclude an entire category of visitors. Those visitors will go elsewhere.
40 This will affect the community, year-round businesses, and it could prevent residents from being
41 able to keep their year-round properties. Ms. Littlefield worried residents may have to sell
42 property because they can't afford to keep it without renting it. Until some of the questions
43 being asked by residents are answered, she felt that the ordinance was not ready for the warrant.

44
45 Mr. Mooers agreed the ordinance was not ready for Town Meeting. He felt the problem it
46 addresses was not clearly defined. More work was necessary before it should be put before the
47 Town.

Ms. Dudman noted this is a relatively new issue. Residents renting their residence and staying elsewhere is not something she believed the Town wanted to interfere with. The year-round community has changed, and part of the reason is the increased short-term rentals. Rentals may enhance the Town as a tourist destination, but the Town is also a strong, closely-knit community. Year-round housing is disappearing. Ms. Dudman did not believe anyone had the intention of harming year-round residents who need to rent their property to be able to afford it.

Resident Jennifer McQueen stated the effort seemed unconstitutional. She asserted the Town is pursuing an Ordinance with the goal of solving a housing problem that could result in homes sitting on the market for longer, losing value so year-round residents can afford them, artificially depressing the market and prohibiting community members from realizing the full value of their home. If the goal is to determine who is renting, it can be done with a survey and not with a licensing ordinance.

Regarding safety issues in a rental, Ms. McQueen noted that safety measures must be in place to get insurance. Law enforcement can address noise issues. There are many layers to this issue and they all must be explored. Ms. McQueen suggested as an alternative, an ordinance that affects all properties being purchased moving forward. There are families on the island who have been renting their property for years prior to this ordinance and the ordinance should not be applicable to them. For some residents renting is their livelihood and the only way they can keep their family home. Additionally, there are rentals that are year-round as well, which helps keep year-round businesses open.

Motion approved 3-2 (Littlefield and Mooers Opposed).

Resident Tony Smith opposed the Selectboard approving the Ordinance for Town Meeting without costs determined.

Mr. Wood reiterated that cost will be determined prior to the Ordinance going to Town Meeting.

Article 33: To see if the Town of Mount Desert will vote to accept Patterson Hill Road (exclusive of Clubhouse Way) serving the Patterson Hill Subdivision, as it is defined below and subject to the conditions set forth below.

MOTION: Mr. Wood moved, with Mr. Mooers seconding, recommending for passage Article 33 titled *“To see if the Town of Mount Desert will vote to accept Patterson Hill Road (exclusive of Clubhouse Way) serving the Patterson Hill Subdivision, as it is defined below and subject to the conditions set forth below.”* as presented.

Motion approved 5-0.

Article 34: To see if the Town of Mount Desert will vote to accept the existing private sanitary sewer collection and conveyance system serving the Patterson Hill Subdivision, as the same is defined below and subject to the conditions and requirements set forth below.

MOTION: Mr. Mooers moved, with Mr. Wood seconding, recommending for passage Article 34 titled *“To see if the Town of Mount Desert will vote to accept the existing private sanitary sewer collection and conveyance system serving the Patterson Hill Subdivision, as the same is defined below and subject to the conditions and requirements set forth below.”* as presented.

1 Motion approved 5-0.

2
3 **Article 37: To see if the Inhabitants of the Town of Mount Desert will vote to transfer the**
4 **balance held in the Police Training Cost Reserve account 4040100-24473 to the Police**
5 **Capital Improvement Reserve account 4040100-24405.**

6 MOTION: Ms. Dudman moved, with Mr. Wood seconding, recommendation for passage Article
7 37 titled "*To see if the Inhabitants of the Town of Mount Desert will vote to transfer the balance*
8 *held in the Police Training Cost Reserve account 4040100-24473 to the Police Capital*
9 *Improvement Reserve account 4040100-24405.*" as presented.

10 Motion approved 5-0.

11
12 **Article 38: To see if the Inhabitants of the Town of Mount Desert will vote to transfer the**
13 **balance held in the Assessor Capital Improvement Reserve account 4020500-24206 to the**
14 **Assessor Revaluation Reserve account 4020600-24207.**

15 MOTION: Mr. Wood moved, with Mr. Mooers seconding, recommendation for passage Article
16 38 titled "*To see if the Inhabitants of the Town of Mount Desert will vote to transfer the balance*
17 *held in the Assessor Capital Improvement Reserve account 4020500-24206 to the Assessor*
18 *Revaluation Reserve account 4020600-24207.*" as presented.

19 Motion approved 5-0.

20
21 **Article 39: Shall the Town of Mount Desert be authorized to issue general obligation bonds**
22 **or notes of the Town in a principal amount not to exceed \$50,000.00 to pay for professional**
23 **technical services including, but not necessarily limited to, topographical survey, design,**
24 **permitting, and, bidding services for improvements to portions of the Town's sidewalks**
25 **and curbing, with all sidewalk locations totaling approximately 4,160 feet and collectively**
26 **referred to as (the "Project"); and further to authorize the Selectboard or its designee to**
27 **execute any and all contracts and documents and do any and all things necessary or**
28 **convenient to issue the bond or note of the Town, which may be callable, and to accomplish**
29 **the Project. Said improvements shall include the following segments: See Appendix X**
30 **(pgs.XX - XX) for maps showing the proposed Project area.**

31 MOTION: Ms. Dudman moved, with Mr. Wood seconding, recommendation for passage Article
32 39 titled "*Shall the Town of Mount Desert be authorized to issue general obligation bonds or*
33 *notes of the Town in a principal amount not to exceed \$50,000.00 to pay for professional*
34 *technical services including, but not necessarily limited to, topographical survey, design,*
35 *permitting, and, bidding services for improvements to portions of the Town's sidewalks and*
36 *curbing, with all sidewalk locations totaling approximately 4,160 feet and collectively referred to*
37 *as (the "Project"); and further to authorize the Selectboard or its designee to execute any and*
38 *all contracts and documents and do any and all things necessary or convenient to issue the bond*
39 *or note of the Town, which may be callable, and to accomplish the Project. Said improvements*
40 *shall include the following segments: See Appendix X (pgs.XX - XX) for maps showing the*
41 *proposed Project area.*" as presented.

42 Motion approved 5-0.

43
44 **Article 40: Shall the Town of Mount Desert be authorized to issue general obligation bonds**
45 **or notes of the Town in a principal amount not to exceed \$210,000.00 to pay for**
46 **professional technical, and construction services including, but not necessarily limited to,**
47 **site survey, design, bidding, and construction services for renovations of the two (2) existing**

Town owned tennis and pickleball courts (the Courts) with said renovation to provide two fully functional tennis and pickleball courts; and further to authorize the Selectboard or its designee to execute any and all contracts and documents and do any and all things necessary or convenient to issue the bond or note of the Town, which may be callable, and to accomplish the renovation Project. See Appendix X (pgs.XX - XX) for a map showing the proposed Project area.

MOTION: Mr. Mooers moved, with Ms. Dudman seconding, recommendation for passage Article 40 titled “*Shall the Town of Mount Desert be authorized to issue general obligation bonds or notes of the Town in a principal amount not to exceed \$210,000.00 to pay for professional technical, and construction services including, but not necessarily limited to, site survey, design, bidding, and construction services for renovations of the two (2) existing Town owned tennis and pickleball courts (the Courts) with said renovation to provide two fully functional tennis and pickleball courts; and further to authorize the Selectboard or its designee to execute any and all contracts and documents and do any and all things necessary or convenient to issue the bond or note of the Town, which may be callable, and to accomplish the renovation Project. See Appendix X (pgs.XX - XX) for a map showing the proposed Project area.*” as presented.

Mr. Wood was hopeful this was a reasonable cost in relation to the use the courts receive. The cost seemed high.

Director Henkel reported that the cost covered the project through construction. There are two other similar projects occurring on the island, and this cost is comparable to the other cost estimates received.

Chair Macauley asked how the project would impact the skating rink. Director Henkel reported the rink can be placed on the site. There are significant elevation differences between the two ends of the courts currently. And there’s a difference in height of the skating rink liner. This work will make that more level. It was noted the courts have not been refurbished in over 20 years.

Finance Director Wright pointed out that the Articles are separated out intentionally, so at Town Meeting voters can pick and choose what they want to support or not. It was noted there are no logs showing the number of users of the tennis courts. Ms. Carter pointed out that visiting yachters use the courts, and also the Neighborhood House, the Mount Desert Nursery School, and the elementary school use the courts.

Motion approved 5-0.

Article 41: Shall the Town of Mount Desert be authorized to issue general obligation bonds or notes of the Town in a principal amount not to exceed \$780,000 to pay for professional, technical, and construction services including, but not necessarily limited to, topographical survey, design, permitting, bidding services, and construction for improvements to three (3) existing Town-owned parking lots (Project), and further to authorize the Board of Selectmen or its designee to execute any and all contracts and documents and do any and all things necessary or convenient to accomplish the Project. Two of the three parking lots are identified as (1) the paved Town of Cranberry Isles Leased Lot southerly of the Town

1 **office building and (2) the paved Town Office Lower Level Parking Lot adjacent to the**
2 **police and fire departments, as to which two said parking lots said improvements shall**
3 **include, but not necessarily be limited to, reclaiming existing paved surfaces, replacing the**
4 **existing traffic control islands with new ones, installing new LED dark-sky compliant**
5 **lighting, and constructing surface water drainage improvements. The third said parking lot**
6 **is identified as (3) the gravel parking lot located in the Village of Seal Harbor accessed off**
7 **Route 3/Main Street northerly of the access driveway to the Seal Harbor wastewater**
8 **treatment plant, as to which third said parking lot said improvements shall include**
9 **removing existing soil material from the entire footprint of the lot and replacing it with**
10 **new soil material used in roadway and parking lot construction, drainage improvements,**
11 **and lighting. In all three of said parking lots, said improvements shall include the**
12 **construction of new base and surface layers of bituminous concrete (pavement) and other**
13 **associated work typically recognized by the industry to complete the intent of the Project;**
14 **and further to authorize the Selectboard or its designee to execute any and all contracts**
15 **and documents and do any and all things necessary or convenient to issue the bond or note**
16 **of the Town, which may be callable, and to accomplish the Project. See Appendix X**
17 **(pgs.XX - XX) for maps showing the proposed Project areas.**

18 MOTION: Mr. Wood moved, with Ms. Dudman seconding, recommendation for passage Article
19 41 titled “*Shall the Town of Mount Desert be authorized to issue general obligation bonds or*
20 *notes of the Town in a principal amount not to exceed \$780,000 to pay for professional,*
21 *technical, and construction services including, but not necessarily limited to, topographical*
22 *survey, design, permitting, bidding services, and construction for improvements to three (3)*
23 *existing Town-owned parking lots (Project), and further to authorize the Board of Selectmen or*
24 *its designee to execute any and all contracts and documents and do any and all things necessary*
25 *or convenient to accomplish the Project. Two of the three parking lots are identified as (1) the*
26 *paved Town of Cranberry Isles Leased Lot southerly of the Town office building and (2) the*
27 *paved Town Office Lower Level Parking Lot adjacent to the police and fire departments, as to*
28 *which two said parking lots said improvements shall include, but not necessarily be limited to,*
29 *reclaiming existing paved surfaces, replacing the existing traffic control islands with new ones,*
30 *installing new LED dark-sky compliant lighting, and constructing surface water drainage*
31 *improvements. The third said parking lot is identified as (3) the gravel parking lot located in the*
32 *Village of Seal Harbor accessed off Route 3/Main Street northerly of the access driveway to the*
33 *Seal Harbor wastewater treatment plant, as to which third said parking lot said improvements*
34 *shall include removing existing soil material from the entire footprint of the lot and replacing it*
35 *with new soil material used in roadway and parking lot construction, drainage improvements,*
36 *and lighting. In all three of said parking lots, said improvements shall include the construction of*
37 *new base and surface layers of bituminous concrete (pavement) and other associated work*
38 *typically recognized by the industry to complete the intent of the Project; and further to*
39 *authorize the Selectboard or its designee to execute any and all contracts and documents and do*
40 *any and all things necessary or convenient to issue the bond or note of the Town, which may be*
41 *callable, and to accomplish the Project. See Appendix X (pgs.XX - XX) for maps showing the*
42 *proposed Project areas.” as presented.*

43 Motion approved 5-0.

44
45 **Article 42: Shall the Town of Mount Desert be authorized to issue general obligation bonds**
46 **or notes of the Town in a principal amount not to exceed \$900,000.00 to pay for**
47 **professional, technical, and construction services including, but not necessarily limited to,**

1 **topographical survey, design, permitting, bidding services, and construction of the**
2 **relocation of a portion of the Town's existing sanitary sewer infrastructure consisting of**
3 **approximately 400-feet of sanitary sewer pipe, manholes, and associated appurtenances to**
4 **complete the relocation work (Project) in general conformance with industry standards for**
5 **such work, and further to authorize the Selectboard or its designee to execute any and all**
6 **contracts and documents and do any and all things necessary or convenient to issue the**
7 **bond or note of the Town, which may be callable, and to accomplish the Project. Said work**
8 **is located in the Village of Somesville within the Maine Department of Transportation's**
9 **(MDOT) right-of-way of State Route 3/198, and said relocation shall be in accordance with**
10 **the MDOT requirement to do so, at the Town's expense, all in conformance with Section 13**
11 **of the MDOT Utility Accommodation Rules (17-229 CMR Chapter 210) (Rules) covering**
12 **Bridges and Other Highway Structures, with said Rules stating that if there is a conflict**
13 **between the location of infrastructure the Town was previously authorized by the MDOT**
14 **to construct, and did construct and the anticipated construction of new infrastructure by**
15 **the MDOT in the Village of Somesville, specifically replacing the existing bridge located in**
16 **State Route 3/198 that conveys various modes of traffic across Kitteredge Brook including**
17 **vehicular, cycling, and foot traffic, with a new bridge in the same general location of the**
18 **existing bridge, then the previously authorized infrastructure must be relocated at the**
19 **Town's expense. Said bridge replacement construction activities are tentatively scheduled**
20 **to begin in 2023-2024, but if said bridge replacement construction activities are delayed,**
21 **then the Project described in this Article shall also be delayed. See Appendix X (pgs.XX -**
22 **XX) for a map showing the proposed Project areas.**

23 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, recommendation for passage
24 Article 42 titled "*Shall the Town of Mount Desert be authorized to issue general obligation*
25 *bonds or notes of the Town in a principal amount not to exceed \$900,000.00 to pay for*
26 *professional, technical, and construction services including, but not necessarily limited to,*
27 *topographical survey, design, permitting, bidding services, and construction of the relocation of*
28 *a portion of the Town's existing sanitary sewer infrastructure consisting of approximately 400-*
29 *feet of sanitary sewer pipe, manholes, and associated appurtenances to complete the relocation*
30 *work (Project) in general conformance with industry standards for such work, and further to*
31 *authorize the Selectboard or its designee to execute any and all contracts and documents and do*
32 *any and all things necessary or convenient to issue the bond or note of the Town, which may be*
33 *callable, and to accomplish the Project. Said work is located in the Village of Somesville within*
34 *the Maine Department of Transportation's (MDOT) right-of-way of State Route 3/198, and said*
35 *relocation shall be in accordance with the MDOT requirement to do so, at the Town's expense,*
36 *all in conformance with Section 13 of the MDOT Utility Accommodation Rules (17-229 CMR*
37 *Chapter 210) (Rules) covering Bridges and Other Highway Structures, with said Rules stating*
38 *that if there is a conflict between the location of infrastructure the Town was previously*
39 *authorized by the MDOT to construct, and did construct and the anticipated construction of new*
40 *infrastructure by the MDOT in the Village of Somesville, specifically replacing the existing*
41 *bridge located in State Route 3/198 that conveys various modes of traffic across Kitteredge*
42 *Brook including vehicular, cycling, and foot traffic, with a new bridge in the same general*
43 *location of the existing bridge, then the previously authorized infrastructure must be relocated at*
44 *the Town's expense. Said bridge replacement construction activities are tentatively scheduled to*
45 *begin in 2023-2024, but if said bridge replacement construction activities are delayed, then the*
46 *Project described in this Article shall also be delayed. See Appendix X (pgs.XX - XX) for a map*
47 *showing the proposed Project areas."* as presented.

1
2 It was confirmed that the Town was required to pay for the relocation of existing sewer
3 infrastructure both before and after the DOT replaces the bridge in Somesville.
4

5 Motion approved 5-0.
6

7 **Article 43: Shall the Town of Mount Desert be authorized to issue general obligation bonds**
8 **or notes of the Town in a principal amount not to exceed \$360,000.00 to finance**
9 **construction contract administration, inspection, and construction services associated with**
10 **drainage improvements to the Beech Hill Cross Road (the Road) in the general area where**
11 **Denning's Brook crosses under Beech Hill Cross Road, said improvements to be in**
12 **conformance with the Maine Department of Environmental Protection StreamSmart**
13 **program requirements and with said repairs to include, but not necessarily be limited to,**
14 **replacing two corroded metal pipes with a concrete box culvert; placing stone riprap for**
15 **stabilization and erosion control on the embankments along both sides of the Road;**
16 **erecting guardrails along the top of the embankments along both sides of the Road and,**
17 **placing earthen fill, loam and seed in the area and other amenities and appurtenances**
18 **required to complete the improvements; and further to authorize the Selectboard or its**
19 **designee to execute any and all contracts and documents and do any and all things**
20 **necessary or convenient to issue the bond or note of the Town, which may be callable, and**
21 **to accomplish the Project. See Appendix X (pgs.XX - XX) for a map showing the proposed**
22 **Project areas.**

23 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, recommendation for passage
24 Article 43 titled "*Shall the Town of Mount Desert be authorized to issue general obligation*
25 *bonds or notes of the Town in a principal amount not to exceed \$360,000.00 to finance*
26 *construction contract administration, inspection, and construction services associated with*
27 *drainage improvements to the Beech Hill Cross Road (the Road) in the general area where*
28 *Denning's Brook crosses under Beech Hill Cross Road, said improvements to be in conformance*
29 *with the Maine Department of Environmental Protection StreamSmart program requirements*
30 *and with said repairs to include, but not necessarily be limited to, replacing two corroded metal*
31 *pipes with a concrete box culvert; placing stone riprap for stabilization and erosion control on*
32 *the embankments along both sides of the Road; erecting guardrails along the top of the*
33 *embankments along both sides of the Road and, placing earthen fill, loam and seed in the area*
34 *and other amenities and appurtenances required to complete the improvements; and further to*
35 *authorize the Selectboard or its designee to execute any and all contracts and documents and do*
36 *any and all things necessary or convenient to issue the bond or note of the Town, which may be*
37 *callable, and to accomplish the Project. See Appendix X (pgs.XX - XX) for a map showing the*
38 *proposed Project areas.*" as presented.

39 Motion approved 5-0.
40

41 **Article 44: Shall the Town of Mount Desert be authorized to issue general obligation bonds**
42 **or notes of the Town in a principal amount not to exceed \$250,000.00 to finance**
43 **construction related services, including but not necessarily limited to, construction contract**
44 **administration, inspection, and construction services associated with improvements and**
45 **repairs to approximately 200-linear feet of erosion of the Seal Harbor beach shoreline**
46 **eroded by a strong storm surge in 2020, said damaged area located in the northeasterly**
47 **portion of the waters of Seal Harbor per se, and located in general, down over the**

embankment westerly of the Steamboat Wharf Road with said improvements and repairs to include, but not necessarily be limited to, placing geotextile, anchor boulders, stone riprap, earthen fill, loam and seed and other amenities and appurtenances required to complete the improvements and repairs; and further to authorize the Selectboard or its designee to execute any and all contracts and documents and do any and all things necessary or convenient to issue the bond or note of the Town, which may be callable, and to accomplish the Project. See Appendix X (pgs.XX - XX) for a map showing the proposed Project areas.

MOTION: Ms. Littlefield moved, with Ms. Dudman seconding recommendation for passage Article 44 titled “*Shall the Town of Mount Desert be authorized to issue general obligation bonds or notes of the Town in a principal amount not to exceed \$250,000.00 to finance construction related services, including but not necessarily limited to, construction contract administration, inspection, and construction services associated with improvements and repairs to approximately 200-lineal feet of erosion of the Seal Harbor beach shoreline eroded by a strong storm surge in 2020, said damaged area located in the northeasterly portion of the waters of Seal Harbor per se, and located in general, down over the embankment westerly of the Steamboat Wharf Road with said improvements and repairs to include, but not necessarily be limited to, placing geotextile, anchor boulders, stone riprap, earthen fill, loam and seed and other amenities and appurtenances required to complete the improvements and repairs; and further to authorize the Selectboard or its designee to execute any and all contracts and documents and do any and all things necessary or convenient to issue the bond or note of the Town, which may be callable, and to accomplish the Project. See Appendix X (pgs.XX - XX) for a map showing the proposed Project areas.*” as presented.

Motion approved 5-0.

Article 54: To see if the Inhabitants of the Town of Mount Desert will vote to transfer Seven hundred and fifty thousand dollars (\$750,000.00) from the Undesignated Fund Balance Account #100-38300 to reduce the 2023 – 2024 tax commitment.

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, recommendation for passage Article 54 titled “*To see if the Inhabitants of the Town of Mount Desert will vote to transfer Seven hundred and fifty thousand dollars (\$750,000.00) from the Undesignated Fund Balance Account #100-38300 to reduce the 2023 – 2024 tax commitment.*” as presented.

Motion approved 5-0.

Article 56: To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and/or appropriate as Revenue through Excise Taxes, Service Fees and miscellaneous sources for the 2023 – 2024 Town Budget.

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, recommendation for passage Article 56 titled “*To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and/or appropriate as Revenue through Excise Taxes, Service Fees and miscellaneous sources for the 2023 – 2024 Town Budget*” in the amount of \$1,965,157.00.

Motion approved 5-0.

Director Wright reported the amount was revised from earlier estimates due to a number of factors, including:

- The original draft was overstated due to preliminary estimates.
- A slight increase in the checking interest

1 - An increase to the fund balance
2 Regarding the fund balance, for years the Town has created budgetary deficits. Most years the
3 Town ends up adding to the surplus.
4

5 **Article 71: To see what sum the Inhabitants of the Town of Mount Desert will vote to raise**
6 **and appropriate for Department 851 Third Party Request Agencies for the 2023 – 2024**
7 **Town Budget: Village Organizations, Recreation, and Public/Social Service Agencies, and**
8 **Historical/Museums.**

9 MOTION: Mr. Wood moved, with Ms. Littlefield seconding, recommending for passage Article
10 71 titled “*To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and*
11 *appropriate for Department 851 Third Party Request Agencies for the 2023 – 2024 Town*
12 *Budget: Village Organizations, Recreation, and Public/Social Service Agencies, and*
13 *Historical/Museums.*” In the amount of \$180,437.00, and contingent upon Town Attorney review
14 and approval of the Seal Harbor VIS amount request.
15 Motion approved 5-0.
16

17 **Article 73: To see if the Inhabitants of the Town of Mount Desert will vote to increase the**
18 **property tax levy limit by \$ 587,775.00. See Appendix XYZ (pg. XX).**

19 Tax Assessor Kyle Avila noted the amount would have to be changed considering the change
20 made to the service groups. The adjusted amount was calculated to be \$565,775.00.
21

22 MOTION: Ms. Littlefield moved, with Mr. Wood seconding, recommendation for passage
23 Article 73 titled “*To see if the Inhabitants of the Town of Mount Desert will vote to increase the*
24 *property tax levy limit by See Appendix XYZ (pg. XX).*” In the amended amount of
25 \$565,775.00.
26 Motion approved 5-0.
27

28 **VIII. New Business**

29 *A. Northeast Lobster Co. LLC d/b/a The Nor’ Easter 10 Huntington Rd, Northeast Harbor*
30 *request for Liquor License Renewal and Special Amusement Permit Renewal*

31 MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, approval of the Northeast
32 Lobster Co. LLC d/b/a The Nor’ Easter 10 Huntington Rd, Northeast Harbor request for Liquor
33 License Renewal and Special Amusement Permit Renewal as presented.
34 Motion approved 5-0.
35

36 *B. Consider authorizing up to \$18,000 to be spent from the Buildings & Grounds Reserve*
37 *account 4055200-24571 with a current balance of \$30,759.68 as of January 31, 2023 to fund*
38 *a feasibility study of building a salt/sand building as described in memo from Public Works*
39 *Director Brian Henkel dated March 2, 2023*

40 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, authorizing up to \$18,000 to be
41 spent from the Buildings & Grounds Reserve account 4055200-24571 with a current balance of
42 \$30,759.68 as of January 31, 2023 to fund a feasibility study of building a salt/sand building as
43 described in memo from Public Works Director Brian Henkel dated March 2, 2023 as presented.
44 Motion approved 5-0.
45

46 *C. MDES Budget Review*

1 Principal Gloria Delsandro provided an overview of the school and reported on the MDES
2 School Budget. Last year the school retired their debt service. They hope to begin to focus on a
3 priority list of work needed at the school. The list is based on a 2017 assessment done on the
4 school.

5
6 School Board Member Brian Henkel reported the school is using funds currently in hand to
7 contract with Blatt Architects, hired in an RFP process. The architects will review the existing
8 conditions of windows and insulation, ADA Compliance, and deferred maintenance and make an
9 evaluation of systems, codes, features, and facilities and programs. The amount of the retired
10 debt service is proposed to be moved into the capital outlay section of the budget and a portion of
11 that could be budgeted for the next phase of work which would include concept design, planning
12 and proposals and cost estimation of projects. At that point the school can decide what they can
13 afford to accomplish in a third phase. Projects that will be looked at include windows, the shed,
14 insulation, a lack of ADA-compliant updates. Additionally, the bleachers need to be replaced.

15
16 Principal Delsandro realized the cost was significant. The school endeavors to keep the budget
17 fiscally responsible with regard to the community.

18
19 Mr. Wood asked about talk of school consolidation and how that would affect the plans. Ms.
20 Delsandro agreed the school would be mindful of how potential consolidation might change the
21 school's use when planning projects. Mr. Henkel believed this year would provide reasonable
22 cost estimates necessary to plan for next year. By this time next year, he hoped there would be a
23 clearer direction for the school regarding consolidation plans.

24
25 Mr. Wood pointed out the amount needed for this work equals the amount of the retired debt
26 service. It could be questioned by the community. Mr. Wood recommended very clearly
27 defined reasoning for the number. He hoped that an effort to defer what can be deferred could be
28 made to offset the cost in light of other capital improvement projects underway in Town.

29
30 There were no other questions.

31
32 *D. Public Space Special Event Application – MDI Farmers' Market Northeast Harbor Village*
33 *Green; Thursdays; 9am – noon from June 20 – September 7, 2023*

34 MOTION: Ms. Dudman moved, with Mr. Mooers seconding, approval of Public Space Special
35 Event Application – MDI Farmers' Market Northeast Harbor Village Green; Thursdays; 9am –
36 noon from June 20 – September 7, 2023 as presented.
37 Motion approved 5-0.

38
39 *E. Public Space Special Event Application – Help Portrait MDI Seal Harbor Village Green;*
40 *Saturday, October 7, 2023; 8am – noon*

41 MOTION: Ms. Dudman moved, with Mr. Mooers seconding, approval of Public Space Special
42 Event Application – Help Portrait MDI Seal Harbor Village Green; Saturday, October 7, 2023;
43 8am – noon as presented.
44 Motion approved 5-0.

45
46 *F. Consider request Repeal Category 1 and Category 2 details as established in 2013 of the*
47 *police Outside Detail Compensation policy*

1 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, approval of request to Repeal
2 Category 1 and Category 2 details as established in 2013 of the police Outside Detail
3 Compensation policy as presented.
4 Motion approved 5-0.
5

6 *G. Consider request to increasing our standard outside detail rate to \$100/hour with a three-*
7 *hour minimum charged to the customer and increasing Officer's pay to \$75/hour with a*
8 *guaranteed three-hour minimum beginning FY 24 for the police Outside Detail*
9 *Compensation policy*

10 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, approval of request to increase the
11 standard outside detail rate to \$100/hour with a three-hour minimum, charged to the customer
12 and increasing Officer's pay to \$75/hour with a guaranteed three-hour minimum beginning FY
13 24 for the police Outside Detail Compensation policy as presented.
14

15 It was noted this includes events like high school basketball sports events.
16

17 Motion approved 5-0.
18

19 *H. Request authorization to pay Norwood Delaittre & Sons Inc \$4,800.00 for the repair work*
20 *from the December 23, 2022 storm. Funds to be taken from the Seal Harbor Docks CIP*
21 *reserve #6410200-24600, with a balance of \$86,551.58.*

22 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, authorization to pay Norwood
23 Delaittre & Sons Inc \$4,800.00 for the repair work from the December 23, 2022 storm. Funds to
24 be taken from the Seal Harbor Docks CIP reserve #6410200-24600, with a balance of
25 \$86,551.58 as presented.
26

27 Motion approved 5-0.
28

29 *I. Consider accepting assignment of miscellaneous equipment related to the Skating Rink by*
30 *gift from the Town of Mount Desert Community Development Corporation and authorize*
31 *Durlin Lunt, Town Manager, to sign the necessary documents to facilitate the assignment.*

32 Manager Lunt reported that one of the donations was hockey sticks. Accepting the hockey sticks
33 results in a slight increased exposure to liability.
34

35 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, acceptance of assignment of
36 miscellaneous equipment related to the Skating Rink by gift from the Town of Mount Desert
37 Community Development Corporation and authorize Durlin Lunt, Town Manager, to sign the
38 necessary documents to facilitate the assignment as presented.
39

40 Motion approved 5-0.
41

42 *J. Consider accepting additional monetary gift of \$4,000 from the Town of Mount Desert*
43 *Community Development Corporation to be used for Skating Rink maintenance.*

44 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, acceptance of additional monetary
45 gift of \$4,000 from the Town of Mount Desert Community Development Corporation to be used
46 for Skating Rink maintenance as presented.

47 Motion approved 5-0.

K. Consider authorizing the Mount Desert Regional High School to grant scholarships of \$300 from the Reynolds Trust Fund and \$100 from the Stanley Trust Fund, as described in memo from Finance Director Jake Wright

MOTION: Mr. Mooers moved, with Mr. Wood seconding, authorization of the Mount Desert Regional High School to grant scholarships of \$300 from the Reynolds Trust Fund and \$100 from the Stanley Trust Fund, as described in memo from Finance Director Jake Wright as presented.

Motion approved 4-0-1 (Littlefield in Abstention).

L. Consider authorizing the allocation of \$95.63 from the expendable income balance of the Stanley Trust to the Mount Desert Elementary School departmental budget to offset costs associated with the care, maintenance, and improvement of the infield of the Frank F. Stanley Athletic Field as described in memo from Finance Director Jake Wright

MOTION: Ms. Littlefield moved, with Mr. Wood seconding, authorization of the allocation of \$95.63 from the expendable income balance of the Stanley Trust to the Mount Desert Elementary School departmental budget to offset costs associated with the care, maintenance, and improvement of the infield of the Frank F. Stanley Athletic Field as described in memo from Finance Director Jake Wright as presented.

Motion approved 5-0.

IX. Other Business

A. Such other business as may be legally conducted

There was no Other Business.

X. Treasurer's Warrants

A. Approve & Sign Treasurer's Warrant as shown below:

Town Invoices	AP#2357	3/7/2023	\$355,849.27
Total			\$355,849.27

MOTION: Mr. Wood moved, with Ms. Littlefield seconding, approval and signature of Treasurer's Warrant as shown above.

Motion approved 5-0.

B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown below:

State Fees & PR Benefits	AP#2355	2/23/2023	\$90,874.81
	AP#2356	3/1/2023	\$2,784.27
Town Payroll	PR#2321	3/3/2023	\$147,964.95
Total			\$241,624.03

MOTION: Ms. Dudman moved, with Mr. Wood seconding, approval of signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown above.

Motion approved 4-0-1 (Littlefield in Abstention).

C. Acknowledge Treasurer's Town Voided Disbursements & School Board AP/Payroll
Warrants as shown below:

School Invoices	AP#09	3/1/2023	\$77,401.51
School Payroll	PR#18	3/3/2023	\$93,924.34
Total			\$171,325.85

MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, acknowledgement of
Treasurer's Town Voided Disbursements & School Board AP/Payroll Warrants as shown above.
Motion approved 5-0.

Grand Total			\$768,799.15
--------------------	--	--	---------------------

XI. Adjournment

MOTION: Ms. Littlefield moved, with Mr. Wood seconding, to adjourn.
Motion approved 5-0.

The meeting adjourned at 8:48PM.

Respectfully Submitted,

Geoffrey Wood

APPOINTMENTS

RECOGNITIONS

RESIGNATIONS



Town of Mount Desert

Claire Woolfolk, Town Clerk
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232
E-mail townclerk@mtdesert.org Web Address www.mtdesert.org

MEMO

DATE: March 31, 2023

TO: Board of Selectmen

FROM: Claire Woolfolk, Town Clerk

RE: Ballot Clerk Appointments

Title 30-A, MRS, Section 2528(8) states that the municipal officers shall appoint the necessary number of ballot clerks as provided in Title 21-A, Section 503 for secret ballot elections. The Annual Town Meeting election May 1, 2023 is such an election.

Please sign the accompanying Certificate of Appointments for the Republican and Democrat clerks. The appointments will be posted at the polls and will become a part of the Annual Town Meeting permanent record.

Thank you.



Town of Mount Desert

Board of Selectmen

21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5531 Fax 207-276-3232
Web Address www.mtdesert.org

CERTIFICATE OF APPOINTMENT

Municipality of MOUNT DESERT County of HANCOCK State of MAINE

The Selectmen of the Municipality of the Town of Mount Desert do, in accordance with the provisions of the laws of the State of Maine, hereby appoint Carrie Eason Election Warden within and for the Municipality of Mount Desert and appoint the following for as ballot clerks for the May 1 & 2, 2023 Annual Town Meeting election.

Title 30-A, MRS, Section 2528(8) states that the municipal officers shall appoint the necessary number of ballot clerks as provided in Title 21-A, Section 503 for secret ballot elections. The Annual Town Meeting Election May 1, 2023 is such an election.

Given under our hands at Mount Desert, April 3, 2023:

Mady Jo Allen D
Stephen Anastasia D
Kathleen Graves D
Brian Henkle D
John March D
Maude March D
Gerard Miller D
Eleanor Pancoe D
Michael Pancoe D
Mary Silverman D
Dorothy Kay Stillman D
Stephen Votey D

Anna Carr R
Anne Dalton R
Barbara Dickson R
Felicia Falt R
Sara Fraley R
Daniel Litchfield R
Cherie Weed R
Marc Woolfolk R
Dianne Young R



Town of Mount Desert

Claire Woolfolk, Town Clerk
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232
E-mail townclerk@mtdesert.org Web Address www.mtdesert.org

MEMO

DATE: March 22, 2023

TO: Board of Selectmen

FROM: Claire Woolfolk, Town Clerk

RE: Election/Ballot Clerks and Election Warden/Deputy Moderator Rates of Pay

Considering the many years of experience and reliability of the Town of Mount Desert's election workers, I would like to raise the following election worker hourly rate of pay to \$25.00/hour in recognition of her years of service and mastery of the skills needed to perform their duties.

Carrie Eason (election clerk/warden since 2020) has worked multiple duties on election day (set up/close, check-in, ballot clerk, ballot box, absentee ballot processing, and warden) and has shown proficiency in all areas of the election process.

The election workers are highly trained to handle confidential and sensitive material in a professional manner and to execute the duties required by the Secretary of State's Election Office, which at times can be very stressful. I feel Carrie has earned the increase in pay to continue to motivate her to work on our election staff.

The Town of Mount Desert is very fortunate to have dedicated long-serving people to work the polls. We have been recognized by the Secretary of State's Office as being one of the most accurate towns in Maine for the reconciliation of their election results (Voter Participation History matching Total Ballots Cast). This only happens when the check-in clerks and counting clerks are diligent and meticulous, and that the election in general is overseen by vigilant staff.



Town of Mount Desert

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5744 Fax 207-276-5142

www.mtdesert.org highway@mtdesert.org

MEMO

To: Brian Henkel, Public Works Director

From: Ben Jacobs, Highway Superintendent

Re: Logan Lemoine

Date: March 28, 2023

As you know we typically hire four summer helpers each year, two for the refuse packer trucks, one for buildings and grounds and one for wastewater. For our 2023 summer season, I recommend the appointment of Logan Lemoine. He has accepted our verbal offer and understands his employment with us is subject to being appointed by the Selectboard. He also understands the offer is not for full-time employment with us, that there are no benefits associated with the proposed hire other than the earned paid leave law, is seasonal in nature and will end as described below. The wages are based on the excellent job he has done working as part of the town's clean-up week crew in the past four years and on the refuse packer truck during last year's summer season.

Based on his successful history with the town, and his efforts working for the town in the past, I request that Logan Lemoine be appointed as a part-time seasonal employee at an hourly rate of \$20.00 per hour effective June 12, 2023, ending on or before September 18, 2023. Logan will assist one of our full time refuse packer drivers with picking up trash on their daily routes. Logans primary duties will be those typically associated with the refuse department, but he will also work in other divisions of the Public Works Department as needed and as time allows.

Cc. Durlin Lunt Jr, Town Manager
Claire Woolfolk, Town Clerk



Town of Mount Desert

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5744 Fax 207-276-5142

www.mtdesert.org highway@mtdesert.org

MEMO

To: Brian Henkel Public Works Director
From: Ben Jacobs, Highway Superintendent
Re: Paul Accomando
Date: March 28, 2023

As you know we typically hire four summer helpers each year, two for the refuse packer trucks, one for buildings and grounds and one for wastewater. For our 2023 summer season, I recommend the appointment of Paul Accomando. He has accepted our verbal offer and understands his employment with us is subject to being appointed by the Board of Selectman. He also understands the offer is not for full-time employment with us, that there are no benefits associated with the proposed hire other than the earned paid leave law, is seasonal in nature and will end as described below.

Based on his work ethic, how well he kept the lawns at the marina in the past two summer seasons, and his efforts during last years clean -up week as a helper, I request that Paul Accomando be appointed as a part-time seasonal employee in our Buildings & Grounds Division at an hourly rate of \$20.50 per hour effective May 8,2023 ending on or before October 13,2023. Paul will primarily take care of the grounds keeping at the Village Green and Yachtsman Facility in Northeast Harbor along with assisting with the operations at the town's recycling center on Sargeant Drive. He is also willing to assist with other duties of the public works department than those specifically identified as buildings and grounds as assigned.

Cc. Durlin Lunt Jr, Town Manager
Claire Woolfolk, Town Clerk

CONSENT AGENDA



**TOWN OF MOUNT DESERT
WARRANT COMMITTEE
Minutes of Meeting**

Tuesday, March 7, 2023 / 6:00PM

Northeast Harbor Meeting Hall and via Zoom

Members Present:

Meeting Hall: Phil Lichtenstein, Jerry Miller, Kathy Miller, Katrina Carter, Tim Murphy, Mike Olsen, Jamie Blaine, Allen Kimmerly, Stephanie Reece, Carmen Sanford, Sam McGee, Lauren Kuffler, Rodney Eason

Zoom: Rosemary Matchek, Megan Bailey, Owen Craighead, Craig Roebuck

Excused: Bill Ferm, Jesse Hartson, Tate Bushell

Guests: Brian Henkel, Gloria Delsandro, Nancy Thurlow

Absent: Marina McGarr, Blakeslee Bell

1. Members signed to the meeting in person and zoom.
2. Meeting was called to order at 6:03 P.M. by Chairperson Lichtenstein.
3. Announcements: Chair Lichtenstein asked if there were any comments / suggestions on the Warrant Committee's existing charter circulated the prior week for review? Hearing none, the meeting moved on.
4. Minutes from the 2/28/2023 Warrant Committee were duly motioned and approved.
5. The Mount Desert Elementary School (MDES) budget overview was presented starting at 6:09 P.M. by Principal Gloria Delsandro. Principal Delsandro reminded the public MDES maintains a weekly newsletter on its Facebook page for those interested. She commented on some of the student demographics – student body of 154 students, including 25 eighth graders, and noted 16% of students have special education needs and/or individual learning plans. Overall enrollment is down over the past +/- 5 years from 175 students.

Many extra curriculars have been revived as Covid-19 wanes, including music, skating group, floor hockey and art programs, including an artist in residence program with well-known portrait artist Robert Shetterly in partnership with the

Northeast Harbor Library. The school Parent Teacher Organization is currently very active under the leadership of parents including Katherine Emery.

Highlights from the budget include intentionally addressing deferred maintenance needs for the school postponed during Covid-19. The school recently paid off a prior 20-year bond that funded significant renovations completed at the school circa 2003. The plan is to re-allocate the annual debt service payment of +/- \$285,154 and use that amount towards repairs and maintenance at the building to have as neutral as possible impact on the overall school budget year over year while getting caught up with some maintenance projects. Projects may include replacing bleachers and equipment in the gymnasium, adding more insulation to the building to save on HVAC costs, and fixing leaky windows. Principal Delsandro as well as Nancy Thurlow from the Superintendent's office and Brian Henkel from Public Works answered questions about the anticipated timing and costs of these proposed projects.

Principal Delsandro is projecting stable staffing levels for the coming budget year and is keeping an eye out on enrollment trends. The student to teacher ratio is approximately 9:1 currently. The school has capacity for about 220 students if populations increase.

Warrant Committee members asked if pre-Covid-19 discussions about partnering with the Mt. Desert Nursery School would be revived for nursery / pre-K programs? Principal Delsandro indicated she would welcome recommencing such conversations. It was noted by members of the Warrant Committee the Nursery school is currently facing enrollment and financial headwinds. Possible contributing factors include Jackson Lab and MDI YMCA in Bar Harbor also having childcare programs. Furthermore, the Mt. Desert Nursery School did not receive as much 3rd party funding from the Town of Mount Desert at the recent Selectboard hearings as it requested. The consensus of the room amongst Warrant Committee members was encouraging our community to do what is possible to foster the current and future viability of the Nursery School.

6. Voting on Warrant Articles commenced. The Warrant Committee voted on Articles #3 through #34, except for passing over Article #25 (Short Term Rental Ordinance) until the next scheduled Warrant Committee meeting. The Warrant Committee was not ready to vote on Article #25 and this article and the underlying ordinance may yet be subject to further amendment by the Selectboard before the Warrant is finalized.
7. Round table discussion was curtailed as the Warrant Committee dedicated its efforts to voting on as many warrant articles as possible. The meeting adjourned at approximately 7:45 P.M.

Next meeting planned for Tuesday 3/14/2023. UPDATE NOTE: Due to weather and Covid-19 public health conditions, the Warrant Committee cancelled the planned Annual

Dinner and final meeting at the Neighborhood House. Next meeting for final voting on Warrant articles will now be at 5:30 P.M. on Wednesday March 15, 2023, hybrid meeting at the Northeast Harbor Town Meeting Hall and online via Zoom. Zoom link to follow from Chair Lichtenstein.

Christopher Zamore
22 Neighborhood Road
Northeast Harbor, Maine 04662

RECEIVED

MAR 23 2023

THE TOWN OF
MOUNT DESERT

Dear Select Board:

I am writing to express concern about funding the proposed article to establish a short term rental license.

We own a home in the village that we occasionally rent when we cannot be there. We have no problem with obtaining a license, but we are concerned with the potential costs of a licensing program and the important question: who will be pay for it?

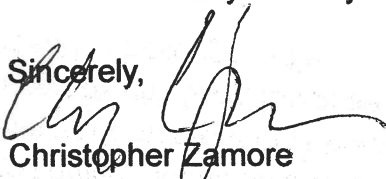
We've followed the licensing program in Bar Harbor and have learned that the town has asked for 43,000.00 dollars to pay for the cost of administration - after the fact of the program's establishment.

I would strongly suggest that you require that those of us who obtain the licenses bear the costs of the program and that the funds be built into the licensing law *from the beginning*, not as an afterthought. A majority of homeowners in the town of Mount Desert do not rent their homes on a short term basis. To ask them to pay for a licensing program with town funds seems unfair - the kind of ordinance that would certainly be open to challenge in the courts.

The licenses should include the fees needed for their administration. If we aim at raising 40,000.00, that would mean that if 150 out of the present 180 short term rentals listed on VRBO and AirBnB apply, they would need to pay 275.00 per license to cover the costs. If only 100 owners apply for licensing, the cost would be 400.00. I'd rather pay either amount than have my non-renting neighbors be asked to pay for a program that provides them with no benefit or services.

Building the cost of administration into a licensing fee will help us to prevent the kind of budget shortfall that Bar Harbor has created, and it will insure that the costs of the program are covered by those of us who rent our homes, not the taxpayers who do not rent. It's the only fair way to run such a program.

Sincerely,


Christopher Zamore
22 Neighborhood Road

MAR 20 2023

Maine's Sustainable Forestry Initiative sm

Good for you. Good for our forests.®



February 21, 2023

Dear Sir/Madam,

I'm writing to provide you access to our 2022 progress report on Maine's Sustainable Forestry Initiative (SFI), which is celebrating its 28th year of promoting sustainable management of our state's 17.6 million acres of forestland. The report can be found online at:

<https://maineforest.org/wp-content/uploads/2023/02/SIC-2022-Report-EMAIL-VERSION.pdf>

In our report, you will find articles on neotropical bird research, fire resilience, climate smart forestry, and efforts to protect globally significant rare and threatened species during harvest operations throughout Maine. Maine's SFI Implementation Committee (SIC) is made up of landowners, loggers, mills, foresters, government agencies, conservation groups, management companies, recreation representatives, educators, and researchers. Our goal is to continually improve forestry and harvesting practices on the ground. The 2022 SFI report will provide you with some ways we are working to achieve those goals.

In addition to the SFI report, we wanted to remind you of our confidential forestry public comment program, Maine's SFI GOAL Program. This is our statewide confidential, toll-free hotline, which was established in 1997 to respond to questions and concerns regarding forestry and timber harvesting practices. Over the years, we've fielded calls on concerns ranging from water quality issues to visual impacts of a timber harvest. When we get a call about a specific site, we send forest resource professionals out to study the site. It's important to understand that this is not an enforcement program, but a way to identify problem areas and develop education and training programs for loggers, foresters, and landowners. In responding to SFI GOAL calls, we've worked effectively with loggers, landowners, and foresters, sharing techniques and knowledge to encourage the best possible outcomes.

Our hope is that you will encourage people to call 1-888-SFI-GOAL (1-888-734-4625) should they have questions regarding a timber harvest in their area.

If you would like more information on the Sustainable Forestry Initiative, go to: www.sfmaine.org or call me at 207-622-9288. I would be happy to answer questions or provide additional information.

Sincerely,

Pat Sirois, Program Coordinator,
Maine SFI Implementation Committee



MAINE

Lobstermen's Association, Inc.

2 Storer St, Ste 203 • Kennebunk, ME 04043

Phone: 207-967-4555 • Fax: 866-407-3770

www.maine lobstermen.org

RECEIVED

MAR 21 2023

THE TOWN OF
MOUNT DESERT

Durlin Lunt
Town of Mount Desert
PO Box 248
Northeast Harbor, ME 04662

March 14, 2023

Dear Residents of Mount Desert,

Thank you for your generous gift of \$1,000 on 2/22/2023. Your contribution to the Maine Lobstermen's Association's (MLA) #SaveMaineLobstermen campaign is helping to preserve this unique way of life.

We are so grateful for the support we are receiving and, as a direct result, MLA is making incredible progress. We are currently amid a critically important appeal of a lower court ruling. During a hearing last month, our excellent legal team ably exposed the unlawful way National Marine Fisheries Service (NMFS) has treated the legitimate concerns of Maine's lobster industry. We expect a ruling this spring and the outcome of this case will dictate the future of Maine's lobstering heritage.

We are proud of the work we are doing, and we simply would not be able to defend this fishery without your support. The MLA is committed to continuing our challenge of government overreach leading to unfair, burdensome regulations that threaten the future of Maine's lobster fishing industry and investing in cutting-edge scientific research that will help protect both Maine's lobstering heritage and endangered right whales.

Your gift is a direct investment in the future of Maine's lobster industry, and an investment in the future of the next generation of Maine lobstering families. Thank you!

For continued updates, be sure to check out our website, www.savemainelobstermen.org and follow @Mainelobstermen on Facebook and Instagram.

Sincerely,


Amber-Jean Nickel
Chief Operating Officer

Thank you!!

COMMISSIONERS REGULAR MEETING

Learn more about *HANCOCK COUNTY* by visiting

www.co.hancock.me.us

Audio recordings of the meeting are available upon request

The regular meeting of the Hancock County Commissioners was brought to order by Commissioner Wombacher at 8:30 a.m. on **Tuesday March 7, 2023**. Commissioner Clark, County Administrator Michael Crooker were also present, as well as several Department Heads. Commissioner Paradis was unable to attend. The meeting was held using a hybrid format and Department Heads and members of the public were able to attend in person or via Zoom.

Adjustments to agenda: none

MOTION: Move to approve the Agenda as presented with the addition of a discussion with Jail Administrator about jail renovations under 3B. (Clark/Wombacher 2-0, motion passed)

Meeting Minutes:

MOTION: Move to approve the amended minutes of the February 7, 2023 Commissioners' Regular Meeting which corrects the Sheriff's item 9b to reflect the correct sale amount of \$5000. (Clark/Wombacher 2-0, motion passed)

MOTION: Move to approve the minutes of the February 22, 2023 Commissioner's Special Meeting. (Clark/Wombacher 2-0, motion passed)

Employee recognition:

MOTION: Move to congratulate Troy Frye on his 10 years of employment and to thank him for his service. (Clark/Wombacher 2-0, motion passed)

MOTION: Move to approve Richard Henderson as sole source and authorize him to build a wall in the Indoor Recreation portion of the jail and to pay the \$10,500 cost from ARPA. (Clark/Wombacher 2-0, motion passed)

Maine Judicial Branch update on new County Courthouse Project – Kim Quinlan advised the Commission that the Ruth Foster property next to the existing Courthouse is now off the table. They will continue to look at other option which includes finding a 5-6 acre parcel to build on.

ARP:

Discussion - MDI High School new Septic System Project

MOTION: Move to take under advisement the information from the MDI High School and table any action until a future meeting.

**MOTION: Move to approve the purchase of three rack mounted UPS from Brown Communication at the cost of \$2,785 and to pay for them from ARPA funds.
(Clark/Wombacher 2-0, motion passed)**

Deeds:

MOTION: Move to approve the purchase of a copier from Transco for a price of \$8021.00 to be paid for with ARPA funds. (Clark/Wombacher 2-0, motion passed)

**MOTION: Move to approve the transfer of an old copier from Deeds to Probate.
(Clark/Wombacher 2-0, motion passed)**

UT:

**MOTION: Move to accept and file the UT monthly report as presented.
(Clark/Wombacher 2-0, motion passed)**

MOTION: Move to approve the ACO Policy in concept but to come back to us as an MOU in proper County form. (Clark/Wombacher 2-0, motion passed)

Airport:

**MOTION: Move to accept and file the Airport monthly report as presented.
(Clark/Wombacher 2-0, motion passed)**

EMA:

**MOTION: Move to accept and file the EMA monthly report as presented.
(Clark/Wombacher 2-0, motion passed)**

Maintenance:

**MOTION: Move to accept and file the Maintenance monthly report as presented.
(Clark/Wombacher 2-0, motion passed)**

SO steps project update and upgrade request: Sealander will prepare an Change Order to present to the Commissioners.

RCC:

**MOTION: Move to accept and file the RCC monthly report as presented.
(Clark/Wombacher 2-0, motion passed)**

DA:

MOTION: Move to approve the promotion of Colleen Rocker to DA Administrative Assistant at Grade 12 Step C. (Clark/Wombacher 2-0, motion passed)

**MOTION: Move to approve the District Attorney to advertise for a Legal Secretary 1.
(Clark/Wombacher 2-0, motion passed)**

Treasurer:

**MOTION: Move to accept and approve the monthly bill and warrants as presented.
(Clark/Wombacher 2-0, motion passed)**

The Treasurer's memo listed the following:

February GF, Airport and Jail Payroll Warrants #23-5, #23-6, #23-7, #23-8 in the aggregate amount of \$458,698.99;

February GF, Airport and Jail Expense Warrants #22-137, #23-7, #22-138, #23-8, #22-139, #23-9, #22-140, #23-10, #23-11, #23-12 in the aggregate amount of \$1,012,236.70;

February UT Payroll Warrants #23-31, #23-32, #23-33, and #23-34, in the aggregate amount of \$1,098.04;

August UT Expense Warrants #23-15 and #23-16, in the aggregate amount of \$17,585.00

Commissioners:

MOTION: Move to authorize the Treasurer to sign the Opioid Participation Agreements on behalf of the County of Hancock. (Clark/Wombacher 2-0, motion passed)

MOTION: Move to adjourn (Clark/Wombacher 2-0, motion passed)

Meeting was adjourned at 9:17 a.m.

Respectfully submitted,

Patrice Crossman
Clerk

NEW BUSINESS



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS: Yes <input type="checkbox"/> No <input type="checkbox"/>	

**Section I: Licensee/Applicant(s) Information;
Type of License and Status**

Legal Business Entity Applicant Name (corporation, LLC): WinterSpring Inc	Business Name (D/B/A): Colonel's Restaurant
Individual or Sole Proprietor Applicant Name(s):	Physical Location: 143 Main Street
Individual or Sole Proprietor Applicant Name(s):	Mailing address, if different: P.O. Box 829
Mailing address, if different from DBA address:	Email Address: colonelsrestaurant@aol.com
Telephone # Fax #:	Business Telephone # Fax #: 207-276-5147
Federal Tax Identification Number: 76-0752783	Maine Seller Certificate # or Sales Tax #: 1075498
Retail Beverage Alcohol Dealers Permit:	Website address: www.colonelsrestaurant.com

1. New license or renewal of existing license? ☐ New Expected Start date: _____

☒ Renewal Expiration Date: 7/4/23

2. The dollar amount of gross income for the licensure period that will end on the expiration date above:

Food: \$ 835,448.00 Beer, Wine or Spirits: \$ 90,297.00 Guest Rooms: \$ 0.00

3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

☒ Malt Liquor (beer) ☒ Wine ☒ Spirits

4. Indicate the type of license applying for: (choose only one)

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Restaurant
(Class I, II, III, IV) | <input type="checkbox"/> Class A Restaurant/Lounge
(Class XI) | <input type="checkbox"/> Class A Lounge
(Class X) |
| <input type="checkbox"/> Hotel
(Class I, II, III, IV) | <input type="checkbox"/> Hotel – Food Optional
(Class I-A) | <input type="checkbox"/> Bed & Breakfast
(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)
(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary | <input type="checkbox"/> Mobile Cart |
| <input type="checkbox"/> Tavern
(Class IV) | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> Qualified Caterer | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) | |

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

143 Main Street Northeast Harbor

6. Is the licensee/applicant(s) citizens of the United States? ☒ Yes ☐ No
7. Is the licensee/applicant(s) a resident of the State of Maine? ☒ Yes ☐ No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

☒ Yes ☐ No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

☐ Yes ☒ No

☐ Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

☐ Yes ☒ No

If yes, please provide details: _____

11. Do you own or have any interest in any another Maine Liquor License? ☐ Yes ☒ No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Mark Reece		Skowhegan, ME
Stephanie Kelley-Reece		Warner-Robbins, GA

Residence address on all the above for previous 5 years

Name Address:
Mark Reece 25 Hall Quarry Road, Mount Desert ME 04660

Name Address:
Stephanie Kelley-Reece Same

Name Address:

Name Address:

13. Will any law enforcement officer directly benefit financially from this license, if issued?

☐ Yes ☒ No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? ☒ Yes ☐ No

17. Does the licensee/applicant(s) own the premises? ☐ Yes ☒ No

If No, please provide the name and address of the owner:

Terry Reece P.O. Box 49 Northeast Harbor ME 04662

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: _____

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

Full service restaurant and bar. Full takeout and bakery with door on Main Street.

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Church

Distance: 200.00

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 03/21/2023



Signature of Duly Authorized Person

Signature of Duly Authorized Person

Mark Reece

Printed Name Duly Authorized Person

Printed Name of Duly Authorized Person

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: _____

Who is approving this application? ☐ Municipal Officers of _____

☐ County Commissioners of _____ County

- ☐ **Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

**This Application will Expire 60 Days from the date of
Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine's liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime;

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

D-1. Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

E. A violation of any provision of this Title;

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

4. Repealed

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

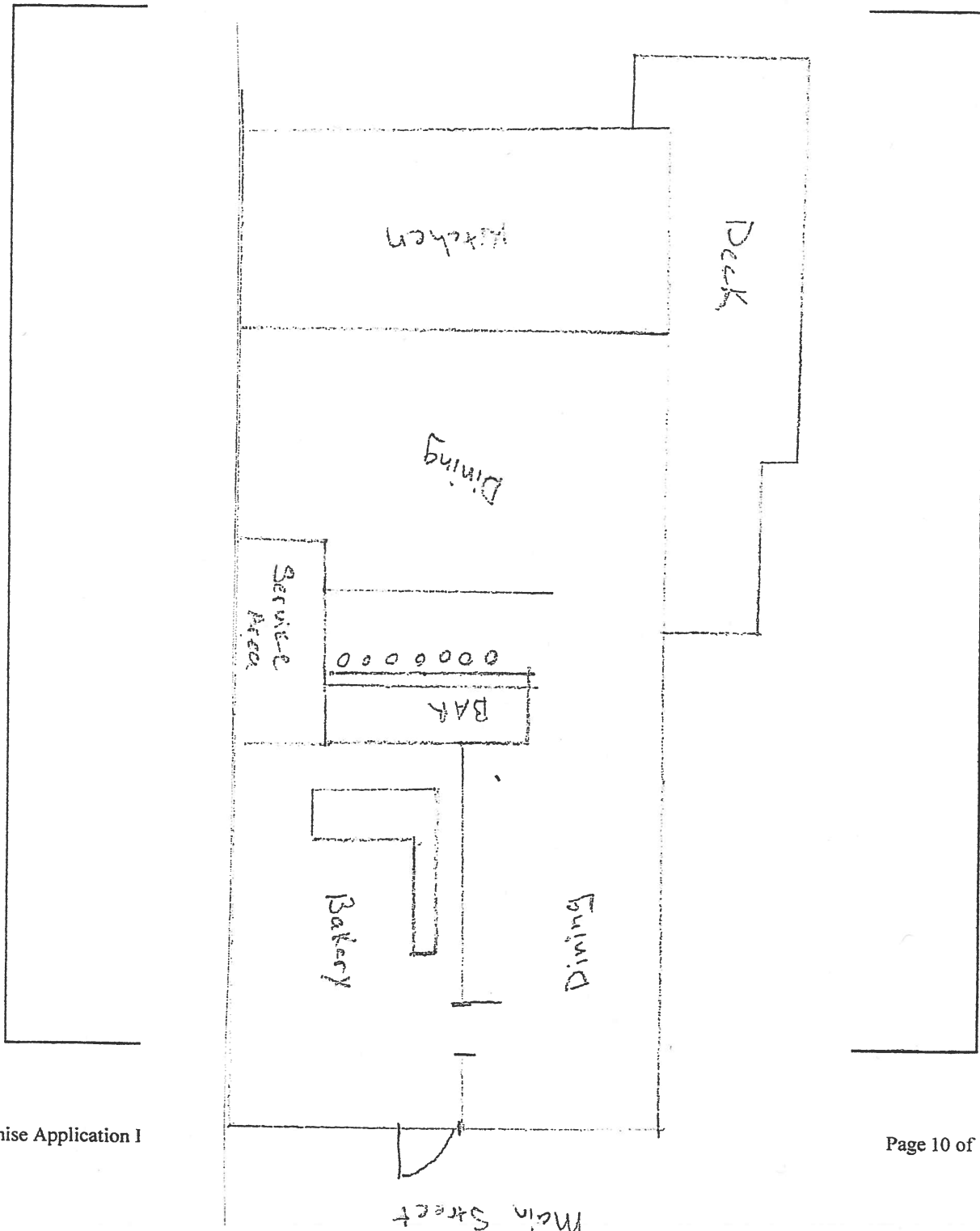
Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
 - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its Retail Beverage Alcohol Dealers permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: WinterSpring Inc
2. Doing Business As, if any: The Colonels Restaurant
3. Date of filing with Secretary of State: 03/08/2004 State in which you are formed: Maine
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Mark Reece	25 Hall Quarry, ME 04662		President	50.0000
Stephanie Kelley-Reece	SAME		Treasurer	50.0000

(Ownership in non-publicly traded companies must add up to 100%.)

**TOWN OF MOUNT DESERT
PUBLIC SPACE SPECIAL EVENT APPLICATION**

Application Fee – \$10.00

**NOTE - Applications are due 60 days prior for major events and
30 days prior to event for minor events.**

PERMIT #: 005-2023 DATE OF EVENT: Once a week TIME: Monday's 9-10 am

DATE APPLICATION RECEIVED: _____ # Expected to attend 20

PUBLIC SPACE REQUESTED: Please check: Northeast Harbor Marina Green _____
Seal Harbor Village Green _____ Suminsby Park ☒ Otter Creek Playground _____
Hall Quarry Park _____ Pond's End _____

TYPE OF EVENT – MAJOR OR MINOR (SEE POLICY FOR DEFINITIONS)

APPLICANT: Graceful Aging Classes Susan Sassaman
(Print) (Signature)

MAILING ADDRESS: 9 Strawberry Hill Rd. Bar Harbor, ME 04609

PHONE: 288-8103

OTHER CONTACT INFO: cloudnine@ghi.net
(Home) (Business) (cellular)
(Email) (fax)

AGENT: _____
(Print) (Signature)

AGENT MAILING ADDRESS: _____

PHONE: _____
(Agent home) (Agent business) (Agent cellular)

OTHER CONTACT INFO: _____
(Agent email) (Agent fax)

What is the tax status of the applicant? Non-profit MDI Housing Authority-Sponsor

Does the applicant propose that amplified sound be used for event? Yes _____ No ☒
If yes, include description:

USE REQUESTED (Applicant, review the Public Space Use Policy, then explain what you want to do)
Once a week (Outdoor) Qigong classes for Seniors. Classes
are Free and open to the public. We stand in a
circle on the grass to do these Health Exercises
together. I am a Certified Instructor.

*It should be noted that it is a public space and your event will not preclude other people from using the space;
however once approved, no other special events will be permitted at that location while your event is taking place.*

Approved this _____ day of _____, 20____, by a majority of the Board of Selectmen:

**TOWN OF MOUNT DESERT
PUBLIC SPACE SPECIAL EVENT APPLICATION**

Application Fee – \$10.00

**NOTE - Applications are due 60 days prior for major events and
30 days prior to event for minor events.**

PERMIT #: 6-2023 DATE OF EVENT: 5.29.23 TIME: 10^{AM} - 1 PM
DATE APPLICATION RECEIVED: 3.28.2023 # Expected to attend 300-400

PUBLIC SPACE REQUESTED: Please check: Northeast Harbor Marina Green X
Seal Harbor Village Green _____ Suminsby Park _____ Otter Creek Playground _____
Hall Quarry Park _____ Pond's End _____

TYPE OF EVENT – MAJOR OR MINOR (SEE POLICY FOR DEFINITIONS)
(circle one)

APPLICANT: THE NEIGHBORHOOD HOUSE
(Print) (Signature)

MAILING ADDRESS: PO BOX 332, NEH, ME 04462

PHONE: 276.5039
(Home) (Business) (cellular)

OTHER CONTACT INFO: annemarie@theneighborhoodhouse.com
(Email) (fax)

AGENT: ANNE-MARIE HART Ann-Marie Hart
(Print) (Signature)

AGENT MAILING ADDRESS: SAME AS ABOVE

PHONE: _____
(Agent home) (Agent business) (Agent cellular)

OTHER CONTACT INFO: _____
(Agent email) (Agent fax)

What is the tax status of the applicant? (Non-profit) NON-PROFIT

Does the applicant propose that amplified sound be used for event? Yes _____ No X
If yes, include description:

USE REQUESTED (Applicant, review the Public Space Use Policy, then explain what you want to do)

ANNUAL MEMORIAL DAY BBQ

*It should be noted that it is a public space and your event will not preclude other people from using the space;
however once approved, no other special events will be permitted at that location while your event is taking place.*

Approved this _____ day of _____, 20____, by a majority of the Board of Selectmen:



Town of Mount Desert
Michael Bender, Fire Chief, Emergency
Management Director
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5111 Fax 207-276-5732
Web Address www.mtidesert.org
firechief@mtidesert.org

Memo

To: Durlin Lunt, Town Manager

From: Mike Bender, Fire Chief

CC:

Date: March 30, 2023

Re: Request Authorization to Execute Change Order #16 for the NEH Fire Station Project

I would like to request authorization from the Select Board to select Duffy's Electric, LLC for the purchase and installation of a public address and door alerting system at the Northeast Harbor fire station.

When we started requesting pricing proposals in 2021 from various vendors in association with the Northeast Harbor fire station expansion project, we had intended to use a company out of Ellsworth for the installation of a PA system in the fire department portion of the building. We chose this business because they are currently the same ones who install and maintain all our communications and former PA equipment for both police and fire. When I contacted them last month to begin planning the work, they indicated they were no longer interested in performing the task.

So, in accordance with our Purchase Policy, we went back to the drawing board and requested 3 proposals from vendors who have either already been subcontracted to perform other work on this project, or is a company we felt was reliable enough to do this job. Below are the three proposals we received –

Duffy's Electric, LLC – 10,662.00

Border Electric Inc - \$11,750.00

Connectivity Works - \$18,684.83

The difference in the proposals above and the total amount I am asking for is due to the general contractor's change order markup (10%) and added contingency. Our planning and design team

has recommended that we contract Duffy's Electric for this work, and I would concur with their recommendation. I had originally budgeted \$8,500.00 for this scope of work so the difference will come from the project contingency funds.

Thank you.

DESIGN GROUP
COLLABORATIVE



ARCHITECTURE
DESIGN + PLANNING

3/30/23

PROJECT:

MDFD Station 1 Renovation & Addition
21 Sea Street, Northeast Harbor, ME

RE:

PA Scope of Work

ATTN:

Mike Bender, Fire Chief Town of Mount Desert

Hi Mike,

We have received 3 bids for the PA scope of work originally planned to be performed by Browns Communications under the direction of the town.

Those bids, in order from lowest to highest, are:

Duffy's Electric: \$10,622

Border Electric: \$11,750

Connectivity Works: \$18,684

Based on cost and availability, since they are already on site to do the alarm work for the project, we recommend selecting Duffy's Electric for this PA work

Note: Because these subcontractors would now be working directly under King Construction Services there is a 10% GC mark-up that is added to all their proposals. Bringing the total cost (if you went with Duffy) to \$11,684.

Please let me know if you have any questions.

Sincerely,

Michael Wade

DGC Project Manager

**KING CONSTRUCTION SERVICES****Main Office**

63 Dublin Street Ste 4
Machias, ME 04654

Ellsworth Office

210 Main Street
Ellsworth, ME 04605
207.497.2312

CHANGE PROPOSAL	Date: 3/28/2023	Change Proposal No.: 15R1
Project: Mount Desert Fire Station #1 Renovation		Location: Mount Desert, Maine
Contractor: King Construction Services, Inc.		
Description of Change Proposal: Add Communication Scope of Work Furnish and install speakers, amplifier, door bell, buzzers, relocate antenna, and tie in to the existing system. *Please add (5) working days to the schedule if this change order is approved*		
<i>The following change order proposal is for the additional material and labor cost for the requested changes to the contract documents.</i>		
Description	Price	
Subtotal Subcontractor	\$10,622.00	
Subcontractor Markup (10%)	\$1,062.00	
Subtotal Subcontractor including markup	\$11,684.00	
KCS	\$0.00	
Subtotal Contractor	\$0.00	
Contractor Markup (15%)	\$0.00	
Subtotal Contractor including markup	\$0.00	
Total cop amount	\$11,684.00	

Justin T. King, President



Memorandum

To: Board of Selectmen
From: Brian Henkel, Public Works Director
Re: Change Order #8 – Secondary electrical work for the Northeast Harbor Village Center Improvement project
Date: March 30, 2023

Public Works is requesting Change Order #8 (Change Order) for the Northeast Harbor Village Center Improvement project (Project). The proposed Change Order is outlined in the attached EJCDC change order form provided by Haley Ward, Inc. (Project Engineer) and includes a bid for completing the work from R.F. Jordan & Sons Construction (Contractor) via subcontractor Hampden Electric for \$47,509.00. The total cost of this Change Order, including General Contractor markup, is \$49,884.45. All seven previous change orders to the Project have increased the budget by \$93,681.80 or 4.2%. This would be the 8th change order for the Project and increase the total Project cost from \$2,312,239.57 to 2,362,124.02 an increase of an additional 2.2%.

The purpose of the work is to connect the newly installed, primary electrical lines that run along the top of the utility poles to the underground electrical vaults where power is then distributed to the individual meters. The electrical lines that are part of this proposed Change Order are referred to as secondary electrical lines as they are used to bring electrical power from the primary lines to the distribution vaults. Initially it was anticipated that Versant (formerly Emera) would do the work on the secondary lines, but they have since declined. The Contractor has secured a bid from their electrical subcontractor to take over the installation of the secondary lines. The installation of the secondary lines is a critical next step in transferring power transmission and distribution to the newly installed utility infrastructure. Public Works recommends approval of the proposed Change Order.

Cc: Durlin Lunt, Town Manager
Claire Wolfolk, Town Clerk

Date of Issuance:	4/4/2022	Effective Date:	4/4/2022
Owner:	Town of Mount Desert, Maine Mount Desert Water District	Owner's Contract No.:	
Contractor:	RF Jordan and Sons Construction, Inc.	Contractor's Project No.:	
Engineer:	Haley Ward, Inc. (Formerly CES, Inc.) Woodard and Curran, Inc.	Engineer's Project No.:	10328.016
Project:	Northeast Harbor Village Center Improvements	Contract Name:	Northeast Harbor Village Center Improvements

The Contract is modified as follows upon execution of this Change Order:

Description: Installation of secondary power from utility poles to vault including vault hardware and conductors.

Attachments: SK-E1 (2021-10-07), R.F. Jordan letter dated December 1, 2021 regarding secondary electric from poles to vaults.

CHANGE IN CONTRACT PRICE			CHANGE IN CONTRACT TIMES	
Original Contract Price:			Original Contract Times:	
Town	District	Total	Substantial Completion:	<u>November 13, 2020</u>
\$ <u>1,852,306.45</u>	<u>366,251.32</u>	<u>2,218,557.77</u>	Ready for Final Payment:	<u>May 7, 2021</u>
			days or dates	
Increase from previously approved Change Orders No. <u>0</u> to No. <u>7</u> :			Increase from previously approved Change Orders No. <u>1</u> to No. <u>7</u> :	
Town	District	Total	Substantial Completion:	<u>November 18, 2022</u>
\$ <u>92,265.80</u>	<u>1,416.00</u>	<u>93,681.80</u>	Ready for Final Payment:	<u>December 31, 2022</u>
			days	
Contract Price prior to this Change Order:			Contract Times prior to this Change Order:	
Town	District	Total	Substantial Completion:	<u>November 18, 2022</u>
\$ <u>1,944,572.25</u>	<u>367,667.32</u>	<u>2,312,239.57</u>	Ready for Final Payment:	<u>December 31, 2022</u>
			days or dates	
Increase of this Change Order:			Increase of this Change Order:	
Town	District	Total	Substantial Completion:	<u>April 28, 2023</u>
\$ <u>49,884.45</u>	<u>0.00</u>	<u>49,884.45</u>	Ready for Final Payment:	<u>May 26, 2023</u>
			days or dates	
Contract Price incorporating this Change Order:			Contract Times with all approved Change Orders:	
Town	District	Total	Substantial Completion:	<u>April 28, 2023</u>
\$ <u>1,994,456.70</u>	<u>367,667.32</u>	<u>2,362,124.02</u>	Ready for Final Payment:	<u>May 26, 2023</u>
			days or dates	

RECOMMENDED:		ACCEPTED:		ACCEPTED:	
By:	_____	By:	_____	By:	_____
	Engineer (if required)		Owner (Authorized Signature)		Contractor (Authorized Signature)
Title:	_____	Title	_____	Title	_____
Date:	_____	Date	_____	Date	_____
Approved by Funding Agency (if applic.)					
By:	_____	Date:			
Title:	_____				

R. F. JORDAN

& SONS

CONSTRUCTION, INC.

Office (207) 667-5236 Fax (207) 667-9321

85 WATER ST. - ELLSWORTH, ME 04605 www.rfjordanandsons.com

December 1, 2021

To: Nate Gustafson, Haley Ward
Project: NEH Village Center Improvements

The contract was set up so that the secondary from the poles to the vaults was to be supplied and installed by Versant. I believe the secondary from the vaults to the meters was by our electrical sub. During our September meeting with Versant, they expressed a disinterest in installing the secondary to the vaults. As a result, I asked Chris Carson of Hampden Electric to provide me with a price to provide and install the vault hardware and the conductors.

The cost for this work is as follows:

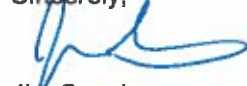
Subcontractor Cost	1 ls @ \$	47,509.00	47,509.00
GC Markup (5%)	1 ls @	2,375.45	2,375.45

Total Cost: 49,884.45

I have attached a copy of Hampden Electric's proposal so you would be aware of the scope and exclusions.

Please let us know how you wish to proceed. We would appreciate a quick turnaround on your decision as they are holding their proposal for only nine days due to the volatility of copper prices. Please do not hesitate to call me with any questions or if you require further information.

Sincerely,



Jim Saucier
Estimator/Project Manager
R. F. Jordan & Sons Construction, Inc.



Change Request

November 30, 2021

RF Jordan & Sons Construction, Inc.
Attn: Jim Saucier
85 Water St.
Ellsworth, ME 04605

RE: Northeast Harbor – Add vault secondary SK-E1

Jim,

Please accept our proposed change request for the amount of **\$47,509.00** for the project modifications mentioned above.

Our proposal Includes:

- Furnish & Install 12 (4 per manhole) Burndy BIBD60010MT (Equal to specified ILSCO) 10 Port Multi-Tap Blocks mounted to the vault side wall. This includes all lead anchors, bolts, washers & lock washers.
- Vault #1 provide 560 total linear feet of 500 MCM Copper. This will be one run in a 4" conduit, accounting for 20' inside the vault, 70' through the conduit horizontally, and 50' to go up the pole and for makeup. (4 runs x 140LF)
- Vault #2 provide 480 total linear feet of 500 MCM Copper. This will be one run in a 4" conduit, accounting for 20' inside the vault, 50' through the conduit horizontally, and 50' to go up the pole and for makeup. (4 runs x 120LF)
- Vault #3 provide 880 total linear feet of 500 MCM Copper. This will be two separate parallel runs in their own 4" conduit accounting for 20' inside the vault, 40' through the conduit horizontally, and 50' to go up the pole and for makeup. (8 runs x 110LF).
- Includes use of tuggers, equipment trailers, baskets, pulleys & rope.
- A block or assistance from Versant or Versant subcontractor will be required to Versant standards to pull these secondary conductors up a hot pole.
- Includes manhole tripod, blower & air quality sniffer for confined space entry.
- Includes confined space permitting & documentation.

Our proposal Excludes:

- State of Maine Sales Tax.
- Night or weekend work.
- Spare conductors in unused 4" conduits.

Sincerely,

Christopher R Carson

*This proposal may be withdrawn if not accepted within 10 days.
After 10 days Hampden Electrical reserves the right to assess current market pricing.*



BIBD60010MT

by Burndy
Catalog ID: BIBD60010MT

Prop 65 Notice

MOUNTING VERSION; MULTI-PORT Double-Sided Entry.

Product Details

General

Hex Key	3/8
Insulation	Y
Insulation Type	Plastisol
Material	Aluminum
Material - Hardware	Aluminum
Number Of Ports	10
Physical Attribute - Number of Screws	12
Physical Attribute - Screw Type	Allen
Plated	N
Plating Type	Unplated
Temperature Rating	194
Trade Name	UNITAP™
UPC	781810253434
UPC 12 Digit	7818102534344

Dimensions

Dimension - Height fraction	2.875 in
Dimension - Height inch	2.88 in
Dimension - L Length Overall mm	394 mm
Dimension - Length Overall inch	15.53 in
Dimension - Width inch	3.00 in
Dimension - Width mm	76 mm

Electrical Ratings

Rating - Minimum Voltage	600
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Conductor Related

Conductor - AL Str Size	4 AWG;3 AWG;2 AWG;1 AWG;1/0 AWG;2/0 AWG;3/0 AWG;4/0 AWG;250 kcmil;266 kcmil;300 kcmil;336 kcmil;350 kcmil;397 kcmil;400 kcmil;450 kcmil;477 kcmil;500 kcmil;550 kcmil;556 kcmil;600 kcmil
Conductor - AL Str Size Range	4 AWG-600 kcmil
Conductor - Copper Str Size	4 AWG;3 AWG;2 AWG;1 AWG;1/0 ;2/0 AWG;3/0 AWG;4/0 AWG;250 kcmil;266 kcmil;300 kcmil;336 kcmil;350 kcmil;397 kcmil;400 kcmil;450 kcmil;477 kcmil;500 kcmil;550 kcmil;556 kcmil;600 kcmil

Conductor - Copper Str Size Range	4 AWG-600 kcmil
Conductor Type	<ul style="list-style-type: none"> • AL C Str-Size • CU C Str-Size

Certifications and Compliance

Certification - CSA Approved	Yes
Certification - ETL	No
Certification - UL Listed Direct Burial	No
Certification - UL Recognized	No
Certification - cULus	No
Industry Standard(s)	UL467
Standards - Industry Standards Met	UL467
Standards - RoHS Compliance Status	CM
UL Listed	Yes

Logistics

Minimum Pack Quantity	5
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For further technical assistance, please contact us

BURNDY Headquarters
47 East Industrial Park Drive
Manchester, New Hampshire 03109

Customer Service Hours:
8 AM - 8 PM Eastern Monday-Friday
Emergency Service 24-hours/365 Days
Phone: 1-800-346-4175
1-603-647-5299 (International)



Town of Mount Desert

Jake Wright, Finance Director
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232

Web Address www.mtdesert.org
financedirector@mtdesert.org

Selectboard,

As part of a migration to a newer version of our cash receipting and tax software, Trio, users will need training on the changes between it and our current version. This training is offered once to all that may attend and will be recorded for those that are unable to. The training must occur during the software company's normal business hours to avoid additional charges. The training is expected to last between 1 and 1.5 hours.

Subject to approval, the training has been tentatively scheduled for Wednesday April 12th from 8:30am to 10:00am. As such, we request authorization to open the office at 10am on Wednesday April 12th, instead of 9am.

If approved, adequate notice will be posted and distributed to inform the public of this change.

Thank you,

Jake Wright

Finance Director

TREASURER'S WARRANTS

Warrants for BOS Agenda:

BOS Agenda:

4/3/2023

	Description	#	Date	Amount
A. Warrants to be Approved and Signed:				
	Town Invoices			
		AP#2363	04/04/23	381,154.07
				<u><u>\$ 381,154.07</u></u>
B. Authorized Warrants to be Signed: (Wendy needs to abstain)				
(Prior Electronic or Manual Authorization)				
	Town State Fees & P/R Benefits			
		AP#2361	03/22/23	\$ 2,844.10
		AP#2362	03/29/23	\$ 95,886.18
	Town Payroll			
		PR#2323	03/31/23	\$ 153,695.65
				<u><u>\$ 252,425.93</u></u>
C. Warrants to be Acknowledged:				
	School Invoices			
	School Payroll			
		PR#20	03/31/23	\$ 203,018.75
	Town Voids			
				<u><u>\$ 203,018.75</u></u>
TOTAL WARRANTS FOR BOS MEETING				<u><u>\$ 836,598.75</u></u>

TOWN OF MOUNT DESERT
ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2363

CHECK DATE: April 4, 2023

CHECK NUMBER:	<u>318628</u>	through	<u>318673</u>	\$ <u>328,249.38</u>	Check payments
CHECK NUMBER:	<u>n/a</u>	and	<u>n/a</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER:	<u>2730</u>	through	<u>2717</u>	\$ <u>52,904.69</u>	ACH Payments
EFT or CK NUMBER:	<u>n/a</u>	and	<u>n/a</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 381,154.07

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

<u>John B Macauley, Chairman</u>	<u>Martha T Dudman</u>
<u>Wendy H Littlefield, Vice Chairman</u>	<u>Geoffrey V Wood, Secretary</u>
<u>James F Mooers</u>	

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
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10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE

INVOICE DTL DESC

WARRANT

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2703 04/04/2023 EFT Invoice: 4611	2097 TOWN OF BAR HARBOR	TWNRO	FDR1	4611	03/24/2023	03/2023 Mutual Aid BH to MD	AP2363	3,345.22
				2,134.16	1440110	51500 299		
				1,211.06	1440800	51500 299		
							CHECK	2703 TOTAL:
								3,345.22
2704 04/04/2023 EFT Invoice: Jul - Dec 22 Fees	2097 TOWN OF BAR HARBOR	TWNRO	FDR1	Jul - Dec 22 Fees	12/31/2022	AP2363	3,631.86	
				2,355.84	1440110	40360 401		
				1,276.02	1440110	40309		
							CHECK	2704 TOTAL:
								3,631.86
2705 04/04/2023 EFT Invoice: X100008924:01	124 COLWELL DIESEL SERVICE & GARAGE I	X100008924:01	SHOCKS BJ	03/20/2023	AP2363	430.54		
				430.54	1990100	59200 9105		
						MDES - BUS 5		
Invoice: X100008983:01	COLWELL DIESEL SERVICE & GARAGE I	X100008983:01	BOLTS BJ	03/20/2023	AP2363	381.84		
				381.84	1550100	55400		
						GEN REPAIRS & MAINT		
Invoice: X100008981:01	COLWELL DIESEL SERVICE & GARAGE I	X100008981:01	GAUGE BJ	03/23/2023	AP2363	163.53		
				163.53	1551500	55400		
						GEN REPAIRS & MAINT		
Invoice: X100009003:01	COLWELL DIESEL SERVICE & GARAGE I	X100009003:01	PARTS BJ	03/23/2023	AP2363	158.98		
				158.98	1551500	55400		
						GEN REPAIRS & MAINT		
							CHECK	2705 TOTAL:
								1,134.89
2706 04/04/2023 EFT Invoice: 45955	175 EMR INC	45955	SINGLE SORT TONAGE BJ	03/13/2023	AP2363	945.50		
				945.50	1551500	55501		
						TIPPING FEE EMR		
							CHECK	2706 TOTAL:
								945.50
2707 04/04/2023 EFT Invoice: 20232721	116 HALEY WARD, INC.	20232721	IT Support Municipal Office	03/13/2023	AP2363	568.90		
				568.90	1221000	54250		
						IT/TECH FEE		
Invoice: 20232718	HALEY WARD, INC.	20232718	IT Support Police Department	03/13/2023	AP2363	856.36		
				856.36	1221000	54250		
						IT/TECH FEE		
Invoice: 20232820	HALEY WARD, INC.	20232820	NEH Main Street CCAI - BLH	03/16/2023	AP2363	3,207.50		



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INVOICE DTL DESC		ENGINEERING & DESIGN		2707 TOTAL:		4,632.76	
3,207.50 3000039 57712		CHECK		2707 TOTAL:		4,632.76	
2708 04/04/2023 EFT Invoice: 49227	1326 DURLIN LUNT	49227	03/29/2023 Town Manager Travel Expense TOWN MGR EXPENSE	AP2363		79.91	
2709 04/04/2023 EFT Invoice: 683	1687 NOEL MUSSON	683	03/25/2023 Planning Consultant PLANNING CONSULTANT	AP2363		3,233.90	
2710 04/04/2023 EFT Invoice: 539227	2611 NO FRILLS OIL COMPANY	539227	03/15/2023 Stat. 2 heating fuel HEATING FUEL-S2 SH	AP2363		796.88	
2711 04/04/2023 EFT Invoice: 537874	2612 NO FRILLS OIL COMPANY	537874	03/02/2023 Station 3 fuel oil HEATING FUEL S3 SV	AP2363		657.19	
2712 04/04/2023 EFT Invoice: 949302	2607 NO FRILLS OIL COMPANY	949302	03/01/2023 DEF FLUID BJ MDES - BUS 5	AP2363		1,183.40	
2713 04/04/2023 EFT Invoice: 539260	2613 NO FRILLS OIL COMPANY	539260	03/21/2023 Seal Harbor WWTP #2 Fuel - BLH HEATING FUEL	AP2363		464.62	
Invoice: 535981	NO FRILLS OIL COMPANY	535981	03/08/2023 SH Waste Water fuel HEATING FUEL	AP2363		633.65	
633.65 1550668 53400		CHECK		2713 TOTAL:		1,098.27	



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INVOICE DTL DESC		INVOICE		INV DATE		PO		WARRANT		NET	
2714 04/04/2023 EFT	1131 NORTHEAST EMERGENCY APPARATUS LLC 108764	610.00	1440330	57100	0403	03/16/2023	AP2363	610.00			
Invoice: 108764	HCN sensor for MSA gas monitor										
2715 04/04/2023 EFT	2512 CHARTER COMMUNICATIONS	80.00	1221000	55150	1771	03/21/2023	AP2363	80.00			
Invoice: 00256180332123	00256180332123 Otter Creek Communications										
	CABLE/INTERNET-POLICE DEPT										
2716 04/04/2023 EFT	1553 ULINE, INC	133.41	1440330	53110	0403	03/06/2023	AP2363	133.41			
Invoice: 160766770	Stat. 3 cleaning supplies										
2717 04/04/2023 EFT	1842 VERSANT POWER	7,815.06	6010100	55010		03/06/2023	AP2363	7,815.06			
Invoice: 10003320-2 030623	10003320-2 030623 marina power										
Invoice: 10057341-1 030823	10057341-1 030823 Joy Road Pool electricity										
Invoice: 10057322-1 030823	10057322-1 030823 Sargeant Drive pump station - BLH										
Invoice: 10057343-5 030723	10057343-5 030723 Manchester Road pump station - BLH										
Invoice: 10057329-6 030723	10057329-6 030723 Shore Road pump station - BLH										
Invoice: 10003319-0 030723	10003319-0 030723 NEH WWTP Power - BLH										
Invoice: 10057324-5 031623	10057324-5 031623 Sea Street pump station - BLH										
Invoice: 10057325-8 031623	10057325-8 031623 Sea Street pump station - BLH										

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1,925.98 1550666 55010 ELECTRICITY

Invoice: 10057344-7 031623 VERSANT POWER
Somesville WWTP Elec - BLH
6,035.01 1550667 55010 ELECTRICITY

Invoice: 10057347-4 031723 VERSANT POWER
Library pump station elec - BLH
507.98 1550667 55010 ELECTRICITY

Invoice: 10057349-8 031723 VERSANT POWER
Rte 198 pumps station elec - BLH
471.53 1550667 55010 ELECTRICITY

Invoice: 10532164-0 031623 VERSANT POWER
Seal Harbor WWTP Elec - BLH
18.25 1550668 55010 ELECTRICITY

Invoice: 10057321-9 031623 VERSANT POWER
Town Garage elec - BLH
966.62 1550100 55010 ELECTRICITY

Invoice: 10057346-2 031723 VERSANT POWER
Somesville Library pump station - BLH
565.10 1550667 55010 ELECTRICITY

Invoice: 10003318-8 031623 VERSANT POWER
Rowland Road pump station elec - BLH
72.55 1550668 55010 ELECTRICITY

318628 04/04/2023 PRTD 1954 ACADIA FUEL LLC
Invoice: 191414
PROPANE BJ
HEATING FUEL
1,667.36 1550100 53400
CHECK 2717 TOTAL: 31,341.50

318629 04/04/2023 PRTD 1402 COLIN BROCK
Invoice: 05298
Stat 2 lock system install
Construction
6,244.00 3000055 57710
CHECK 318628 TOTAL: 1,667.36

318630 04/04/2023 PRTD 2436 ALLEN, SHELBY
Invoice: 49221
Mileage reimburs.. for EMT-A training
TRAINING
264.64 1440330 54100
CHECK 318629 TOTAL: 6,244.00



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INVOICE DTL DESC		CHECK		318630 TOTAL:	
318631	04/04/2023 PRD Invoice: 512590C	2661 AUTOMOTIVE GARAGE TOOLS LLC	512590C		264.64
		941.75 1550100 55400	LIFT SAFTEY INSPECTIONS BJ GEN REPAIRS & MAINT	03/21/2023 AP2363	941.75
				CHECK 318631 TOTAL:	941.75
318632	04/04/2023 PRD Invoice: 3488533221	2701 AUTOZONE INC.	3488533221		125.64
		125.64 1550100 55400	BRAKE CLEAN BJ GEN REPAIRS & MAINT	03/15/2023 AP2363	125.64
				CHECK 318632 TOTAL:	125.64
318633	04/04/2023 PRD Invoice: 0080 TRACTION STR	997 CARDMEMBER SERVICES	0080 TRACTION STR	03/01/2023 AP2363	85.00
			85.00 1550100 55400	FITTINGS BJ GEN REPAIRS & MAINT	
				CHECK 318633 TOTAL:	85.00
					158.64
					125.00
					250.00
					58.62
					125.18
					801.50
					96.00
					135.00

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INVOICE DTL DESC		INV DATE	PO	WARRANT	NET
Invoice: 8073 Microsoft	CARDMEMBER SERVICES	8073 Microsoft 78.89 1221000 55140 03/05/2023 Microsoft Azure EMAIL/INTERNET		AP2363	78.89
Invoice: 9320 Microsoft	CARDMEMBER SERVICES	9320 Microsoft 402.42 1221000 55140 03/02/2023 Online Services EMAIL/INTERNET		AP2363	402.42
Invoice: 7998 Amazon	CARDMEMBER SERVICES	7998 Amazon 649.98 6010100 57121 03/21/2023 new dock carts EQUIP-MOORINGS/FLOATS		AP2363	649.98
Invoice: 5070 Microsoft	CARDMEMBER SERVICES	5070 Microsoft 66.00 1221000 55140 03/02/2023 Online Services EMAIL/INTERNET		AP2363	66.00
Invoice: 5678 Microsoft	CARDMEMBER SERVICES	5678 Microsoft 90.00 1221000 55140 03/15/2023 Online Services Police Department EMAIL/INTERNET		AP2363	90.00
Invoice: 1616 Pay Gov	CARDMEMBER SERVICES	1616 Pay Gov 95.00 6010100 57121 02/22/2023 Mark Puglisi captain license fee EQUIP-MOORINGS/FLOATS		AP2363	95.00
Invoice: 5675 Micrososft	CARDMEMBER SERVICES	5675 Micrososft 50.07 1221000 55140 03/16/2023 Microsoft Azure EMAIL/INTERNET		AP2363	50.07
Invoice: 0332 EMT Prep	CARDMEMBER SERVICES	0332 EMT Prep 39.00 1440330 54100 02/22/2023 EMT Prep monthly fee TRAINING		AP2363	39.00
Invoice: 1060 Strobes N More	CARDMEMBER SERVICES	1060 Strobes N More 171.48 1440330 55100 4305 02/28/2023 Replacement lights VEHICLE REPAIR-12 Ferrara T5		AP2363	171.48
Invoice: 1060 LC Ready	CARDMEMBER SERVICES	1060 LC Ready 149.00 1440330 54100 03/01/2023 EMT remediation training TRAINING		AP2363	149.00
Invoice: 1707 Faxage	CARDMEMBER SERVICES	1707 Faxage 7.95 1440330 53000 03/02/2023 Monthly fax service fee OFFICE SUPPLIES		AP2363	7.95
Invoice: 8295 Staples	CARDMEMBER SERVICES	8295 Staples 50.44 1440330 53000 433 03/09/2023 Custom signs OFFICE SUPPLIES-S3 SV		AP2363	50.44
Invoice: 3172 Best Western	CARDMEMBER SERVICES	3172 Best Western 280.00 1440330 54100 03/12/2023 Hotel room for FD training TRAINING		AP2363	280.00

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INVOICE INVOICE DTL DESC

Invoice: 7443 Microsoft CARDMEMBER SERVICES 7443 Microsoft 03/15/2023 AP2363 12.50

12.50 1440110 53620 Microsoft Fees 03/2023 COMPUTER PKG PURCHASE

Invoice: 3233 Amazon CARDMEMBER SERVICES 3233 Amazon 02/28/2023 AP2363 29.99

29.99 1440110 53000 Amazon - Canon battery OFFICE SUPPLIES

Invoice: 5865 Amazon CARDMEMBER SERVICES 5865 Amazon 03/10/2023 AP2363 171.99

171.99 1440110 53000 Amazon - Evidence storage totes OFFICE SUPPLIES

Invoice: 8355 Zoom CARDMEMBER SERVICES 8355 Zoom 03/12/2023 AP2363 90.00

90.00 1221000 55330 890 ZOOM CLOUD STORAGE & LARGE MEETINGS SOFTWARE -ZOOM

CHECK 318633 TOTAL: 4,269.65

318634 04/04/2023 PRTD 1915 BEAUREGARD EQUIPMENT INC 1B46046 AP2363 459.40

Invoice: 1B46046 459.40 1550100 55400 HYDRAULIC FLUID AND HOSE BJ GEN REPAIRS & MAINT

CHECK 318634 TOTAL: 459.40

318635 04/04/2023 PRTD 1757 BERGERON PROTECTIVE CLOTHING 235918 AP2363 1,794.00

Invoice: 235918 1,794.00 4040300 24471 Structural boots for new staff FD Equip/Engine Resv

CHECK 318635 TOTAL: 1,794.00

318636 04/04/2023 PRTD 2865 CARROLL DRUG STORE 167963 AP2363 1,163.81

Invoice: 167963 1,163.81 1440330 53110 0404 Epin pens EMS Supplies

CHECK 318636 TOTAL: 1,163.81

318637 04/04/2023 PRTD 858 TEAM EJP BANGOR, ME 6143429 AP2363 621.51

Invoice: 6143429 621.51 1550100 53730 MANHOLE COVERS BJ MISC-MATERIALS

CHECK 318637 TOTAL: 621.51

318638 04/04/2023 PRTD 1736 ELECTION SYSTEMS AND SOFTWARE, LL CD2054364 AP2363 390.14

Invoice: CD2054364 390.14 1220331 53950 TOWN MEETING ELECTION CODING ELECTION SUPPLIES

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CASH ACCOUNT: 100
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INVOICE DTL DESC		INVOICE	INV DATE	PO	WARRANT	NET
LEASE-SIDEWALK PLOW		55313				
16,369.71		1550100				
			CHECK		318645 TOTAL:	32,739.42
318646 04/04/2023 PRTD	254 GRAINGER					
Invoice: 9638723651		9638723651	03/14/2023		AP2363	147.30
		147.30 1440330 55200	Batteries for SCBA's BLDG REPAIR & MAINT			
			CHECK		318646 TOTAL:	147.30
318647 04/04/2023 PRTD	1470 GROUP DYNAMIC INC					
Invoice: L2304-016000282		L2304-016000282	03/16/2023		AP2363	165.00
		165.00 1220800 52415	HRA Admin Fee HRA=MED DEDUCT			
			CHECK		318647 TOTAL:	165.00
318648 04/04/2023 PRTD	268 HAMILTON MARINE INC					
Invoice: 6832016		6832016	03/27/2023		AP2363	306.12
		191.18 6010100 57401 114.94 6010100 57121	marina supplies EQUIP-RADIOS EQUIP-MOORINGS/FLOATS			
			CHECK		318648 TOTAL:	306.12
318649 04/04/2023 PRTD	2592 HAMMOND LUMBER COMPANY					
Invoice: 6393019		6393019	03/08/2023		AP2363	58.12
		58.12 1550100 55400	GROUT BJ GEN REPAIRS & MAINT			
Invoice: 6412376		6412376	03/16/2023		AP2363	142.73
		142.73 6010300 55400	marina supplies GEN REPAIRS & MAINT			
Invoice: 6413387		6413387	03/16/2023		AP2363	23.58
		23.58 1440330 53110 0403	Broom and truck wash FD Supplies			
			CHECK		318649 TOTAL:	224.43
318650 04/04/2023 PRTD	1064 HARCROS CHEMICALS INC					
Invoice: 300171799		300171799	03/21/2023		AP2363	2,075.00
		2,075.00 1550666 53213	NEHWW pH Control - BLH PH CONTROL			
			CHECK		318650 TOTAL:	2,075.00
318651 04/04/2023 PRTD	1006 HANCOCK COUNTY FIRE FIGHTER ASSOC 2023					
Invoice: 2023			03/28/2023		AP2363	100.00
		100.00 1440330 54200	HCCFFA annual dues DUES & MEMBERSHIPS			

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INVOICE DTL DESC		INVOICE	INV DATE	PO	WARRANT	NET
CHECK 318651 TOTAL:						100.00
318652 04/04/2023 PRD Invoice: 49217	1006 HCFFA TRAINING & EDUCATION COMMIT 49217	15.00 1440330 54100	03/28/2023 Basic Pumps Class TRAINING	AP2363		15.00
CHECK 318652 TOTAL:						15.00
318653 04/04/2023 PRD Invoice: 47050	2280 JIMAR CONTRUCTION PRODUCTS, LLC 47050	1,796.74 1550100 55400	03/13/2023 PLOW STEEL BJ GEN REPAIRS & MAINT	AP2363		1,796.74
CHECK 318653 TOTAL:						1,796.74
318654 04/04/2023 PRD Invoice: PE #11 NEH FS	2846 KING CONSTRUCTION SERVICES PE #11 NEH FS	229,972.42 3000053 57710 -11,498.62 300 24560	03/31/2023 PE 11 NEH FS work thru 3.31.23 CONSTRUCTION Retainage Payable	AP2363		218,473.80
KING CONSTRUCTION SERVICES PE #8 SV FS		18,564.00 3000055 57710 -928.15 300 24560	03/31/2023 PE #8 SV FS work thru 3.31.23 Construction Retainage Payable	AP2363		17,635.85
CHECK 318654 TOTAL:						236,109.65
318655 04/04/2023 PRD Invoice: 9310430317	947 LAWSON PRODUCTS	217.91 1550100 55400	03/14/2023 SHOP SUPPLIES BJ GEN REPAIRS & MAINT	AP2363		217.91
CHECK 318655 TOTAL:						217.91
318656 04/04/2023 PRD Invoice: 62818	421 MAINE FIRE PROTECTION	110.00 1440330 55200 431	03/01/2023 Stat. 1 quarterly sprinkler inspection BLDG REPAIR & MAINT-S1 NE	AP2363		110.00
MAINE FIRE PROTECTION		110.00 1440330 55200 433	03/01/2023 Stat. 3 quarterly sprinkler inspection BLDG REPAIR & MAINT-S3 SV	AP2363		110.00
CHECK 318656 TOTAL:						220.00
318657 04/04/2023 PRD Invoice: 3002680895	1236 MAINE OXY/ SPEC AIR	53.93 1550100 55440	03/22/2023 Highway Mechanic supplies - BLH REPAIRS & MAINT-ELEC EQUIP	AP2363		53.93

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53.93

CHECK 318657 TOTAL:

322.50

03/24/2023 AP2363
STREET LIGHT STANLEY LANE BJ
TECH SVCS - SUSTAINABILITY

322.50

CHECK 318658 TOTAL:

10.00

03/23/2023 AP2363
Maine Moderators Manual
TRAINING

10.00

CHECK 318659 TOTAL:

46.60

01/31/2023 AP2363
Office Water
OFFICE SUPPLIES

68.60

01/31/2023 AP2363
spring water
OFFICE SUPPLIES

35.40

01/31/2023 AP2363
SPRING WATER BJ
OFFICE SUPPLIES

35.80

01/31/2023 AP2363
SPRING WATER BJ
OFFICE SUPPLIES

68.20

01/31/2023 AP2363
012623 Water delivery/cooler rental
OFFICE SUPPLIES

254.60

CHECK 318660 TOTAL:

180.00

02/07/2023 AP2363
MSFF membership dues
DUES & MEMBERSHIPS

180.00

CHECK 318661 TOTAL:

24.99

03/13/2023 AP2363
PLIERS BJ
GEN REPAIRS & MAINT

665479

2160 COASTAL AUTO PARTS

318662 04/04/2023 PRD
Invoice: 665479

24.99 1550100 55400

1557 MAINE STATE FEDERATION OF FIREFIG 59063

318661 04/04/2023 PRD
Invoice: 59063

180.00 1440330 54200

MOUNT DESERT SPRING WATER 26567 0123

68.20 1440800 53000

MOUNT DESERT SPRING WATER 9514 0123

35.80 1550100 53000

MOUNT DESERT SPRING WATER 6544 0123

35.40 1550100 53000

MOUNT DESERT SPRING WATER 9498 0123

68.60 6010100 53000

502 MOUNT DESERT SPRING WATER 4929 0123

46.60 1220110 53000

425 MAINE MUNICIPAL ASSOCIATION 1000442114

10.00 1220220 54100

413 M C M ELECTRIC INC 23272

322.50 1440600 54260

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INVOICE		INVOICE		INVOICE DTL DESC		INV DATE	PO	WARRANT	NET
Invoice: 666074	COASTAL AUTO PARTS	666074	197.82 1550100 55400	COOLANT BJ GEN REPAIRS & MAINT	03/14/2023		AP2363		197.82
Invoice: 666203	COASTAL AUTO PARTS	666203	21.98 1550100 55400	COOLANT BJ GEN REPAIRS & MAINT	03/15/2023		AP2363		21.98
Invoice: 666448	COASTAL AUTO PARTS	666448	8.05 1550100 55400	BATTERIES BJ GEN REPAIRS & MAINT	03/15/2023		AP2363		8.05
Invoice: 666198	COASTAL AUTO PARTS	666198	-21.98 1550100 55400	Credit Inv666074 GEN REPAIRS & MAINT	03/15/2023		AP2363		-21.98
Invoice: 668078	COASTAL AUTO PARTS	668078	391.50 1990100 59200	JUMP STARTER BJ MD ELEMENTARY SCHOOL	03/21/2023		AP2363		391.50
Invoice: 668689	COASTAL AUTO PARTS	668689	159.05 1550100 55400	BATTERY BJ GEN REPAIRS & MAINT	03/22/2023		AP2363		159.05
Invoice: 668884	COASTAL AUTO PARTS	668884	27.48 1550100 55400	HOSE& CLAMPS BJ GEN REPAIRS & MAINT	03/22/2023		AP2363		27.48
Invoice: 667836	COASTAL AUTO PARTS	667836	15.18 1440110 55100 4114	Ext Prot 5W30 VEHICLE REPAIR - 2022 F-150	03/20/2023		AP2363		15.18
Invoice: 667684	COASTAL AUTO PARTS	667684	101.78 1440110 55100 4114	Valve, oil, oil filter VEHICLE REPAIR - 2022 F-150	03/20/2023		AP2363		101.78
Invoice: 668621	COASTAL AUTO PARTS	668621	67.06 1550100 55400	AIR FILTERS BJ GEN REPAIRS & MAINT	03/22/2023		AP2363		67.06
Invoice: 668607	COASTAL AUTO PARTS	668607	102.78 1550100 55400	GAUGE BJ GEN REPAIRS & MAINT	03/22/2023		AP2363		102.78
Invoice: 669044	COASTAL AUTO PARTS	669044	104.95 1550100 55400	FUEL OIL MIX BJ GEN REPAIRS & MAINT	03/23/2023		AP2363		104.95
Invoice: 669060	COASTAL AUTO PARTS	669060	8.48 1550100 55400	BOXED MINUTURES GEN REPAIRS & MAINT	03/23/2023		AP2363		8.48

03/30/2023 15:57
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066

P 13
apcshdsb

NET

INVOICE		DTL	DESC	INVOICE	INV DATE	PO	WARRANT	NET
Invoice: 666594		COASTAL AUTO PARTS	666594	124.08 1550666 55400	03/16/2023		AP2363	124.08
					Non-Deter 30 Quarts - BLH			
					GEN REPAIRS & MAINT			
318663 04/04/2023 PRD		2888 STEVE CLISHAM	38980	5,265.28 1550100 53200	03/17/2023		AP2363	5,265.28
Invoice: 38980					SALT BJ			
					SALT & SAND			
					CHECK		318662 TOTAL:	1,333.20
318664 04/04/2023 PRD		936 NEW ENGLAND TRUCK TIRE CENTERS I 140424-08		486.55 1550100 53720	03/13/2023		AP2363	486.55
Invoice: 140424-08					TIRES BJ			
					TIRES			
					CHECK		318663 TOTAL:	5,265.28
318665 04/04/2023 PRD		794 OLVER ASSOCIATES, INC	12634	450.00 1550552 54260	03/14/2023		AP2363	450.00
Invoice: 12634					Babson Creek sewer line relocation - BLH			
					TECHNICAL SVCS			
					CHECK		318664 TOTAL:	486.55
318666 04/04/2023 PRD		1706 ONLINE MOORING, LLC	P26876	1,542.00 6010100 54250	02/28/2023		AP2363	1,542.00
Invoice: P26876					online mooring fees			
					IT/TECH FEE			
					CHECK		318665 TOTAL:	450.00
318667 04/04/2023 PRD		1709 SMCC CAMPUS AT BRUNSWICK LANDING	MFSI-23-0110	25.00 1440330 54100	03/17/2023		AP2363	25.00
Invoice: MFSI-23-0110					Fire Invest. training class			
					TRAINING			
					CHECK		318666 TOTAL:	1,542.00
318668 04/04/2023 PRD		859 SUPER SHOE INC	0129896	142.49 1550100 53800	01/20/2023		AP2363	142.49
Invoice: 0129896					6- inch BOOTS AL-BJ			
					UNIFORMS			
Invoice: 0129470					12/30/2022		AP2363	142.49
					6- inch Boots CF-BJ			
					UNIFORMS			

03/30/2023 15:57
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066
INVOICE

INV DATE PO WARRANT

P 14
apcsbdsb

NET

INVOICE DTL DESC

CHECK 318668 TOTAL: 284.98

318669 04/04/2023 PRD 2924 TELEFLEX LLC 9506596148 02/13/2023 AP2363 752.50
Invoice: 9506596148 IO needles EMS Supplies

CHECK 318669 TOTAL: 752.50

318670 04/04/2023 PRD 1387 TREASURER, STATE OF MAINE BIL031623000002449 03/16/2023 AP2363 120.30
Invoice: BIL031623000002449 Circuit Charges 03/2023 IT/TECH FEE

CHECK 318670 TOTAL: 120.30

318671 04/04/2023 PRD 737 UNIFIRST CORP 0272980351 03/16/2023 AP2363 93.97
Invoice: 0272980351 WW Uniforms-EM UNIFORMS

CHECK 318671 TOTAL: 247.19

318672 04/04/2023 PRD 2400 BENJAMIN T WALLACE 49142 03/20/2023 AP2363 184.71
Invoice: 49142 Mileage reimbursement for training TRAINING

CHECK 318672 TOTAL: 184.71

318673 04/04/2023 PRD 2114 CENTRAL EQUIPMENT CO IVC125554 02/27/2023 AP2363 3,375.65
Invoice: IVC125554 3,375.65 SWEEPER BROOMS BJ GEN REPAIRS & MAINT

CHECK 318673 TOTAL: 3,375.65





NUMBER OF CHECKS	61	*** CASH ACCOUNT TOTAL ***	381,154.07
	COUNT	AMOUNT	
TOTAL PRINTED CHECKS	46	328,249.38	
TOTAL EFT'S	15	52,904.69	
		*** GRAND TOTAL ***	381,154.07

03/30/2023 15:57 | Town of Mount Desert | P 16
69051you | A/P CASH DISBURSEMENTS JOURNAL | apcshdsb

CLERK: 69051you

YEAR PER JNL				JOURNAL ENTRIES TO BE CREATED				T		DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC		OB			
2023.10	17										
APP 100-20000	04/04/2023	AP2363	AP2363			Accounts Payable			87,796.31		
APP 100-10100	04/04/2023	AP2363	AP2363			AP CASH DISBURSEMENTS JOURNAL Ckg-BH General Fund 8066					381,154.07
APP 300-20000	04/04/2023	AP2363	AP2363			Accounts Payable			264,574.56		
APP 600-20000	04/04/2023	AP2363	AP2363			AP CASH DISBURSEMENTS JOURNAL			10,619.49		
APP 400-20000	04/04/2023	AP2363	AP2363			Accounts Payable			18,163.71		
	04/04/2023	AP2363	AP2363			AP CASH DISBURSEMENTS JOURNAL					
						GENERAL LEDGER TOTAL			381,154.07		381,154.07
APP 100-35030	04/04/2023	AP2363	AP2363			DTF-CAP IMP			264,574.56		
APP 300-35010	04/04/2023	AP2363	AP2363			DT Gen fund					264,574.56
APP 100-35060	04/04/2023	AP2363	AP2363			DT-MARINA			10,619.49		
APP 600-35010	04/04/2023	AP2363	AP2363			DT Gen fund					10,619.49
APP 100-35040	04/04/2023	AP2363	AP2363			DT-TRUST			18,163.71		
APP 400-35010	04/04/2023	AP2363	AP2363			DT Gen fund					18,163.71
	04/04/2023	AP2363	AP2363			SYSTEM GENERATED ENTRIES TOTAL			293,357.76		293,357.76
						JOURNAL 2023/10/17 TOTAL			674,511.83		674,511.83

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100	General Fund	2023 10	17	04/04/2023			
	100-10100				Ckg-BH General Fund 8066		381,154.07
	100-20000				Accounts Payable	87,796.31	
	100-35030				DTF-CAP IMP	264,574.56	
	100-35040				DT-TRUST	18,163.71	
	100-35060				DT-MARINA	10,619.49	
					FUND TOTAL	381,154.07	
300	Capital Projects	2023 10	17	04/04/2023			
	300-20000				Accounts Payable	264,574.56	
	300-35010				DT Gen fund		264,574.56
					FUND TOTAL	264,574.56	
400	Investment Trusts-Reserves	2023 10	17	04/04/2023			
	400-20000				Accounts Payable	18,163.71	
	400-35010				DT Gen fund		18,163.71
					FUND TOTAL	18,163.71	
600	Marina	2023 10	17	04/04/2023			
	600-20000				Accounts Payable	10,619.49	
	600-35010				DT Gen fund		10,619.49
					FUND TOTAL	10,619.49	

FUND	DUE TO	DUE FROM
100 General Fund	293,357.76	264,574.56
300 Capital Projects		18,163.71
400 Investment Trusts-Reserves		10,619.49
600 Marina		
TOTAL	293,357.76	293,357.76

** END OF REPORT - Generated by Lisa Young **

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2361

CHECK DATE: March 22, 2023

CHECK NUMBER:	<u>318626</u>	<u>through</u>	<u>318626</u>	<u>\$ 2,844.10</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	<u>and</u>	<u>N/A</u>	<u>\$ -</u>	Electronic payments
EFT NUMBER:	<u>N/A</u>	<u>through</u>	<u>N/A</u>	<u>\$ -</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	<u>and</u>	<u>N/A</u>	<u>\$ -</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 2,844.10

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

<u>John B Macauley, Chairman</u>	<u>Martha T Dudman</u>
<u>James F Mooers</u>	<u>Geoffrey V Wood, Secretary</u>

From: [John Macauley](#)
To: [Lisa Young](#)
Subject: Re: Warrant AP#2361 State Fees/Payroll Benefits - SECOND REQUEST
Date: Tuesday, March 21, 2023 4:53:20 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Looks fine-

On Tue, Mar 21, 2023 at 4:06 PM Lisa Young <financeclerk@mtdesert.org> wrote:

Greetings,

Attached is Accounts Payable Warrant #2361 (for Payroll and/or State Fees) in the amount of \$2,844.10 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young,

Deputy Treasurer, Tax Collector

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

~~~~~FOIA NOTICE~~~~~

Under Maine's Freedom of Access ("Right to Know") law, all e-mail and e-mail attachments received or prepared for use in matters concerning Town business or containing information relating to Town business are likely to be regarded as public records which may be inspected by any person upon request, unless otherwise made confidential by law.

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--

John B Macauley, Ph.D.
Otter Creek, Maine

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2362

CHECK DATE: March 29, 2023

| | | | | | | |
|-------------------|---------------|---------|---------------|----|------------------|---------------------|
| CHECK NUMBER: | <u>318627</u> | through | <u>318627</u> | \$ | <u>2,873.75</u> | Check payments |
| CHECK NUMBER: | <u>N/A</u> | and | <u>N/A</u> | \$ | <u>-</u> | Electronic payments |
| EFT NUMBER: | <u>2701</u> | through | <u>2702</u> | \$ | <u>93,012.43</u> | ACH Payments |
| EFT or CK NUMBER: | <u>N/A</u> | and | <u>N/A</u> | \$ | <u>-</u> | Voided Checks |

TOTAL DISBURSEMENTS: \$ 95,886.18

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

| | |
|----------------------------------|-----------------------------------|
| <u>John B Macauley, Chairman</u> | <u>Martha T Dudman</u> |
| <u>James F Mooers</u> | <u>Geoffrey V Wood, Secretary</u> |

From: [John Macauley](#)
To: [Lisa Young](#)
Subject: Re: Warrant AP#2362 State Fees/Payroll Benefits
Date: Monday, March 27, 2023 6:51:18 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Looks okay-

On Mon, Mar 27, 2023 at 4:12 PM Lisa Young <financeclerk@mtdesert.org> wrote:

Greetings,

Attached is Accounts Payable Warrant #2362 (for Payroll and/or State Fees) in the amount of \$95,886.18 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young,

Deputy Treasurer, Tax Collector

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

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--

John B Macauley, Ph.D.
Otter Creek, Maine

TOWN OF MOUNT DESERT
PAYROLL WARRANT

WARRANT PR# 2323

CHECK DATE: March 31, 2023

ADVICE NUMBERS: 15049 through 15101
CHECK NUMBERS: 65996 through 66010

TOTAL DISBURSEMENTS: \$ 153,695.65

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

| | |
|---------------------------|----------------------------|
| John B Macauley, Chairman | Martha T Dudman |
| James F Mooers | Geoffrey V Wood, Secretary |

From: [Rick Mooers](#)
To: [Lisa Young](#)
Subject: Re: Warrant PR#2323 Approval Request - SECOND REQUEST
Date: Wednesday, March 29, 2023 3:29:25 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Approved

Sent from my iPhone

On Mar 29, 2023, at 10:33 AM, Lisa Young <financeclerk@mtdesert.org> wrote:

Greetings,

Attached are the following warrants for approval:

| | | | |
|---------|-------|----------|--------------|
| Payroll | #2323 | total of | \$153,695.65 |
|---------|-------|----------|--------------|

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will "will reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young,
Finance Clerk, Tax Collector
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)

~~~~~FOIA NOTICE~~~~~  
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<11- PR2323.pdf>

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 17155

Include Authorization Codes: Yes
Batch: 10964
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

| Check # | Check Date | Code | Name | Chk Grp | Gross Pay | Net Pay | Direct Deposit | Check Amt | Void |
|---------|------------|------|--------------------------|---------|-----------|-----------|----------------|-----------|------|
| | 03/31/2023 | IRS | INTERNAL REVENUE SERVIC | | 12,431.20 | 12,431.20 | 0.00 | 0.00 | |
| | 03/31/2023 | STAT | TREASURER, STATE OF MAIN | | 4,120.00 | 4,120.00 | 0.00 | 0.00 | |
| 49685 | 03/31/2023 | 617 | RORY BRADFORD | 1 | 200.00 | 184.70 | 0.00 | 184.70 | |
| 49686 | 03/31/2023 | 337 | AMBER G. CHARRON | 1 | 2,293.61 | 1,908.48 | 0.00 | 1,908.48 | |
| 49687 | 03/31/2023 | 621 | KATELYN M. EVERSOLE | 1 | 100.00 | 92.35 | 0.00 | 92.35 | |
| 49688 | 03/31/2023 | 615 | JACK B. HODGDON | 1 | 100.00 | 92.35 | 0.00 | 92.35 | |
| 49689 | 03/31/2023 | 498 | MEGAN C. HOWELL | 1 | 400.00 | 369.40 | 0.00 | 369.40 | |
| 49690 | 03/31/2023 | 605 | JAMES A. MITCHELL | 1 | 300.00 | 277.05 | 0.00 | 277.05 | |
| 49691 | 03/31/2023 | 603 | ABBIE PAPPAS | 1 | 2,746.00 | 2,418.41 | 0.00 | 2,418.41 | |
| 49692 | 03/31/2023 | 622 | GISELLE F. TODD | 1 | 300.00 | 272.70 | 0.00 | 272.70 | |
| 49693 | 03/31/2023 | 149 | MARIAH D. BAKER | 1 | 2,155.80 | 1,772.93 | 1,772.93 | 0.00 | |
| 49694 | 03/31/2023 | 463 | RENE L. BECKER | 1 | 1,754.40 | 1,526.29 | 1,526.29 | 0.00 | |
| 49695 | 03/31/2023 | 266 | JULIANNA R. BENNOCH | 1 | 2,894.46 | 2,273.52 | 2,273.52 | 0.00 | |
| 49696 | 03/31/2023 | 491 | SANDRA G. BOYCE | 1 | 1,845.02 | 1,359.82 | 1,359.82 | 0.00 | |
| 49697 | 03/31/2023 | 314 | ANDREW J. CARLSON | 1 | 1,857.07 | 1,433.10 | 1,433.10 | 0.00 | |
| 49698 | 03/31/2023 | 18 | JANICE P. CARROLL | 1 | 1,334.59 | 1,103.16 | 1,103.16 | 0.00 | |
| 49699 | 03/31/2023 | 91 | JUDITH CULLEN | 1 | 2,742.96 | 2,077.19 | 2,077.19 | 0.00 | |
| 49700 | 03/31/2023 | 613 | BROOKE L. DAMON | 1 | 1,145.51 | 912.71 | 912.71 | 0.00 | |
| 49701 | 03/31/2023 | 69 | EMILY N. DAMON | 1 | 82.80 | 76.47 | 76.47 | 0.00 | |
| 49702 | 03/31/2023 | 499 | BOBBIE JO DAY | 1 | 2,219.65 | 1,743.87 | 1,743.87 | 0.00 | |
| 49703 | 03/31/2023 | 308 | Gloria A. Delsandro | 1 | 4,193.42 | 3,380.80 | 3,380.80 | 0.00 | |
| 49704 | 03/31/2023 | 504 | CRISTINA DEVORA | 1 | 1,736.73 | 1,498.69 | 1,498.69 | 0.00 | |
| 49705 | 03/31/2023 | 43 | SARAH R. DUNBAR | 1 | 2,276.42 | 1,824.21 | 1,824.21 | 0.00 | |
| 49706 | 03/31/2023 | 611 | DANIELLE EMMONS | 1 | 1,441.06 | 1,209.92 | 1,209.92 | 0.00 | |
| 49707 | 03/31/2023 | 52 | WANDA J. FERNALD | 1 | 2,779.07 | 2,128.41 | 2,128.41 | 0.00 | |
| 49708 | 03/31/2023 | 146 | CECILIA R. GARRITY | 1 | 1,900.19 | 1,464.53 | 1,464.53 | 0.00 | |
| 49709 | 03/31/2023 | 63 | HEATHER M. GRAVES | 1 | 2,649.92 | 2,116.09 | 2,116.09 | 0.00 | |
| 49710 | 03/31/2023 | 65 | GAYLE M. GRAY | 1 | 2,386.37 | 1,882.97 | 1,882.97 | 0.00 | |
| 49711 | 03/31/2023 | 331 | RUSSELL W. GRAY | 1 | 1,505.85 | 1,264.60 | 1,264.60 | 0.00 | |
| 49712 | 03/31/2023 | 92 | ABIGAIL A. HARMON | 1 | 1,852.11 | 1,663.56 | 1,663.56 | 0.00 | |
| 49713 | 03/31/2023 | 485 | TASHA L. HIGGINS | 1 | 1,646.91 | 1,321.24 | 1,321.24 | 0.00 | |
| 49714 | 03/31/2023 | 477 | ANGELIQUE E. HODGDON | 1 | 1,974.75 | 1,502.01 | 1,502.01 | 0.00 | |
| 49715 | 03/31/2023 | 601 | ELIZA M. HOPKINS | 1 | 1,718.30 | 1,332.34 | 1,332.34 | 0.00 | |
| 49716 | 03/31/2023 | 313 | ANDREA W. HOWELL | 1 | 2,142.42 | 1,751.87 | 1,751.87 | 0.00 | |
| 49717 | 03/31/2023 | 293 | Amy L. James | 1 | 2,894.46 | 2,334.27 | 2,334.27 | 0.00 | |
| 49718 | 03/31/2023 | 90 | REBECCA A. JARVIS | 1 | 2,586.30 | 2,192.40 | 2,192.40 | 0.00 | |
| 49719 | 03/31/2023 | 608 | EMMA JONES | 1 | 1,243.63 | 978.63 | 978.63 | 0.00 | |
| 49720 | 03/31/2023 | 291 | PATRICIA A. KELLEY | 1 | 1,657.60 | 1,321.44 | 1,321.44 | 0.00 | |
| 49721 | 03/31/2023 | 335 | CYNTHIA A. LAMBERT | 1 | 3,143.72 | 1,866.18 | 1,866.18 | 0.00 | |
| 49722 | 03/31/2023 | 487 | BENJAMIN MACKO | 1 | 3,114.52 | 2,410.92 | 2,410.92 | 0.00 | |
| 49723 | 03/31/2023 | 292 | TARA MCKERNAN | 1 | 2,438.00 | 2,081.65 | 2,081.65 | 0.00 | |
| 49724 | 03/31/2023 | 490 | ANNA D. MONTE | 1 | 1,326.73 | 1,109.36 | 1,109.36 | 0.00 | |
| 49725 | 03/31/2023 | 237 | JUSTIN B. NORWOOD | 1 | 2,470.92 | 1,895.45 | 1,895.45 | 0.00 | |
| 49726 | 03/31/2023 | 508 | CATHY T. OEHMKE | 1 | 2,942.53 | 2,179.05 | 2,179.05 | 0.00 | |
| 49727 | 03/31/2023 | 238 | WENDELL L. OPPEWALL | 1 | 1,641.50 | 1,043.32 | 1,043.32 | 0.00 | |
| 49728 | 03/31/2023 | 240 | JEANNE C. OTT | 1 | 2,942.53 | 2,067.22 | 2,067.22 | 0.00 | |
| 49729 | 03/31/2023 | 610 | VIVIENNE R. PREDOCK | 1 | 1,305.42 | 1,073.35 | 1,073.35 | 0.00 | |
| 49730 | 03/31/2023 | 302 | Carlos F. Rosales | 1 | 1,658.12 | 1,228.68 | 1,228.68 | 0.00 | |
| 49731 | 03/31/2023 | 74 | LEON E. SARGENT | 1 | 2,317.85 | 1,773.14 | 1,773.14 | 0.00 | |
| 49732 | 03/31/2023 | 602 | REBEKAH E. SARTIN | 1 | 1,270.54 | 1,154.92 | 1,154.92 | 0.00 | |
| 49733 | 03/31/2023 | 120 | KAREN L. SHARPE | 1 | 3,423.71 | 2,483.69 | 2,483.69 | 0.00 | |
| 49734 | 03/31/2023 | 350 | ANNA E. SILVER | 1 | 1,381.21 | 1,209.50 | 1,209.50 | 0.00 | |
| 49735 | 03/31/2023 | 502 | MARIA E. SIMPSON | 1 | 2,058.73 | 1,711.25 | 1,711.25 | 0.00 | |
| 49736 | 03/31/2023 | 503 | RACHEL M. SINGH | 1 | 2,376.96 | 1,872.45 | 1,872.45 | 0.00 | |

Mount Desert School Department

PAYROLL WARRANT REGISTER

Report # 17155

| Check # | Check Date | Code | Name | Chk Grp | Gross Pay | Net Pay | Direct Deposit | Check Amt | Void |
|---------|------------|-----------|---------------------------|---------|-------------------|-------------------|-------------------|------------------|------|
| 49737 | 03/31/2023 | 507 | DANIELLE A. STANLEY | 1 | 947.96 | 875.44 | 875.44 | 0.00 | |
| 49738 | 03/31/2023 | 404 | KERRY L. TAYLOR | 1 | 3,239.46 | 2,067.89 | 2,067.89 | 0.00 | |
| 49739 | 03/31/2023 | 501 | MICHAEL J. TINKER | 1 | 2,002.98 | 1,449.82 | 1,449.82 | 0.00 | |
| 49740 | 03/31/2023 | 459 | SHANNON L. WESTPHAL | 1 | 2,536.03 | 2,085.43 | 2,085.43 | 0.00 | |
| 49741 | 03/31/2023 | AFLAC | AFLAC | | 127.42 | 127.42 | 0.00 | 127.42 | |
| 49742 | 03/31/2023 | BCBS | ANTHEM BC/BS | | 11,240.22 | 11,240.22 | 0.00 | 11,240.22 | |
| 49743 | 03/31/2023 | HMD | HORACE MANN COMPANIES | | 37.00 | 37.00 | 0.00 | 37.00 | |
| 49744 | 03/31/2023 | HM | HORACE MANN INSURANCE C | | 1,500.00 | 1,500.00 | 0.00 | 1,500.00 | |
| 49745 | 03/31/2023 | MEA | MAINE EDUCATION ASSOCIA | | 2,113.65 | 2,113.65 | 0.00 | 2,113.65 | |
| 49746 | 03/31/2023 | MSRS | MAINE PERS | | 31,355.96 | 31,355.96 | 31,355.96 | 0.00 | |
| 49747 | 03/31/2023 | MET | METROPOLITAN LIFE INSUR | | 525.00 | 525.00 | 0.00 | 525.00 | |
| 49748 | 03/31/2023 | DELTA DEN | NORTHEAST DELTA DENTAL | | 2,424.90 | 2,424.90 | 0.00 | 2,424.90 | |
| 49749 | 03/31/2023 | PRIM | PRIMERICA FINANCIAL SVCS. | | 1,905.00 | 1,905.00 | 0.00 | 1,905.00 | |
| 49750 | 03/31/2023 | FEDHEALTH | TREASURER, STATE OF MAIN | | 25.58 | 25.58 | 0.00 | 25.58 | |
| | | | | | 175,402.73 | 152,507.12 | 110,441.71 | 25,514.21 | |

| Check Authorization Summary | | | |
|-----------------------------|-------------------------------------|-------|-----------|
| Type | Description | Count | Amount |
| Employee | Checks | 8 | 5,615.44 |
| | Voided Checks | 0 | 0.00 |
| | Direct Deposits (Fully Distributed) | 48 | 79,085.75 |
| | ACH Employee Credits | 48 | 79,085.75 |
| | ACH Employee Debits (Voids) | 0 | 0.00 |
| Deduction | Checks | 9 | 19,898.77 |
| | Voided Checks | 0 | 0.00 |
| | ACH Vendor Credits | 1 | 31,355.96 |
| | ACH VendorDebits (Voids) | 0 | 0.00 |
| | ACH Online Payments | 0 | 0.00 |
| Taxes | EFTPS Payment - Debit | 2 | 16,551.20 |

Mount Desert School Department

PAYROLL WARRANT REGISTER

Report # 17155

| Check # | Check Date | Code | Name | Chk Grp | Gross Pay | Net Pay | Direct Deposit | Check Amt | Void |
|---------|------------|------|------|---------|-----------|---------|----------------|-----------|------|
|---------|------------|------|------|---------|-----------|---------|----------------|-----------|------|

WARRANT # 20

DATE: PAID MAR 31 2023

SUPERINTENDENT

FINANCE OFFICER

FINANCE OFFICER

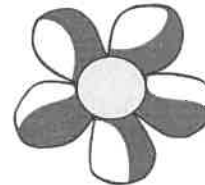
FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER



| | | |
|----|------------|-------------|
| \$ | 152,507.12 | net pay |
| \$ | 50,511.63 | payroll A/P |
| \$ | 203,018.75 | |

Mount Desert School Department

Check Register

Report # 17160

Batch: 10966
Check Edit #: N/A
Sort By: Vendor Name
Include DTF Info: No

| Batch # | Control Total | Status | Created By | Date Created | Last Updated By | Date Last Updated | |
|------------------------------------|-----------------------------|----------------------------------|----------------------------|---------------------------|--|-------------------|-----------|
| 10966 | 50,511.63 | Posted | Bria | 03/28/2023 | Bria | 03/28/2023 | |
| Vendor Code / Name
Check Edit # | | | Check Number
Check Date | Check Type
Status | Check Header Information | | |
| 1200 | ANTHEM BC & BS
11746 | | 20727
03/31/2023 | Payable Payment
Posted | ANTHEM BC & BS
PO BOX 645438
CINCINNATI OH 452645438 | | |
| | Payable # | Reference | Invoice # | Invoice Date | Amount | Discount | Payment |
| | 18104 | ANTHEM BC & BS-BCBS MAR23 | BCBS MAR23 | 03/31/2023 | 46,951.38 | 0.00 | 46,951.38 |
| | | | | Check Totals: | 46,951.38 | 0.00 | 46,951.38 |
| 6000 | MAINE PERS
11743 | | 20728
03/31/2023 | Payable Payment
Posted | MAINE PERS
PO BOX 349
AUGUSTA ME 043320349 | | |
| | Email Subject Line: | | DDep-Notification | | | | |
| | Email Check Remittances To: | | accounting@mainepers.org | | | | |
| | Payable # | Reference | Invoice # | Invoice Date | Amount | Discount | Payment |
| | 18103 | MAINE PERS-GLI MAR23 MDES P00 | GLI MAR23 ME | 03/31/2023 | 88.32 | 0.00 | 88.32 |
| | | | | Check Totals: | 88.32 | 0.00 | 88.32 |
| 6000 | MAINE PERS
11744 | | 20729
03/31/2023 | Payable Payment
Posted | MAINE PERS
PO BOX 349
AUGUSTA ME 043320349 | | |
| | Email Subject Line: | | DDep-Notification | | | | |
| | Email Check Remittances To: | | accounting@mainepers.org | | | | |
| | Payable # | Reference | Invoice # | Invoice Date | Amount | Discount | Payment |
| | 18101 | MAINE PERS- RET FEB23 PLD P0016A | RET MAR23 P | 03/31/2023 | 3,221.97 | 0.00 | 3,221.97 |
| | | | | Check Totals: | 3,221.97 | 0.00 | 3,221.97 |
| 6000 | MAINE PERS
11745 | | 20730
03/31/2023 | Payable Payment
Posted | MAINE PERS
PO BOX 349
AUGUSTA ME 043320349 | | |
| | Email Subject Line: | | DDep-Notification | | | | |
| | Email Check Remittances To: | | accounting@mainepers.org | | | | |
| | Payable # | Reference | Invoice # | Invoice Date | Amount | Discount | Payment |
| | 18102 | MAINE PERS-GLI FEB23 MDES TT09 | GLI FEB23 MD | 03/31/2023 | 249.96 | 0.00 | 249.96 |
| | | | | Check Totals: | 249.96 | 0.00 | 249.96 |
| | | | | Batch 10966 Totals: | 50,511.63 | 0.00 | 50,511.63 |

4 Checks Listed