



Town of Mount Desert  
Selectboard  
Agenda

**Regular Meeting**  
**Monday, June 5, 2023**

**Location: Meeting Room, Town Hall, Northeast Harbor; Meetings will continue to be offered via Zoom see final page for connection details. Per Maine CDC, COVID transmission rate is LOW; masks are not required.**

- I. Call to order at 6:30 p.m.**  
*Public please hold comments until the Selectboard Chairman opens the agenda items for public comment. When addressing the Board, state your FULL NAME (both in person and on Zoom). It is suggested that you enter your full name as your ID on Zoom.*
- II. Minutes**
  - A. *Approval of minutes from May 15, 2023 meeting*
- III. Appointments/Recognitions/Resignations**
  - A. *Request appointment of Cynder Johnson as per diem FF/EMT at a base rate of \$25.97 with an effective date of June 6, 2023*
  - B. *Accept resignation of William Renault as on-call Firefighter, effective May 2, 2023*
  - C. *Accept resignation of Gregory Theriault as on-call Firefighter, effective May 10, 2023*
- IV. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
  - A. *Department Reports: Highway, Buildings & Grounds, and Solid Waste*
  - B. *Investment Committee minutes from November 2, 2022 meeting*
  - C. *Investment Committee minutes from February 8, 2023 meeting*
  - D. *Shellfish Committee minutes from March 30, 2023 meeting*
  - E. *Acadia Disposal District (ADD) FY-24 draft budget and explanatory memo*
  - F. *Hancock County Commissioners Meeting Minutes from May 2, 2022*
- V. Selectboard's Reports**
- VI. Unfinished Business**
  - A. *Review bids received for financing of projects approved at the 2023 Annual Town Meeting consistent with the requirements identified in articles 38 through 43 and associated disclosures in a total principal amount of \$2,550,000*
  - B. *Consider modifying 8/2/21 authorization to purchase a new International truck and chassis from Daigle & Houghton from \$85,400 to \$90,520 due to delay and corresponding changes in material cost*
- VII. New Business**
  - A. *Mandy Fountaine/DBA Abel's Lobster Pound (On The Shore, LLC) 13 Abels Lane Mount Desert request for Liquor License Renewal*

**New Business continued**

- B. *Scott Cole/14 Sea Street. LLC/DBA The Docksider 14 Sea Street, Northeast Harbor request for Liquor License Renewal*
- C. *Dawnland, LLC d/b/a Jordan Pond House 2928 Park Loop Rd, Seal Harbor request for Liquor License Renewal*
- D. *Public Space Special Event Application – Mount Desert Sustainability Committee Sports Equipment SWAP – July 8, 2023, Northeast Harbor Village Green*
- E. *Public Space Special Event Application – Mount Desert Sustainability Committee Tool SWAP – August 12, 2023, Northeast Harbor Village Green*
- F. *Consider a \$10.00 processing fee for BYOB, Off-Premises Catering, and Taste Testing, and the like liquor license applications*
- G. *Consideration of authorizing the sale of the surplus equipment on behalf of the Fire Department by the competitive bid process*
- H. *Consideration of authorizing the Fire Chief to determine the acceptance or rejection of bids and disposal of items that do not sell on behalf of the Town*
- I. *Consideration of accepting an unconditional gift from the First National Bank to the Mount Desert Fire Department in the amount of \$200.00 in recognition of National EMS Week, May 21-27, 2023*
- J. *Consider authorization of solicitation of bids for a laddered maturity portfolio of CDs, treasury bonds, US Government agency obligations, and/or similar investments with maturities from 3 to 6 months and \$5,000,000 initial investment after substantial tax collection in fiscal year 2024, as recommended by the Investment Committee*
- K. *Consider authorization of \$100,000 to be used from the Capital Gains Reserve Account #400-24202 to reduce the 2023 – 2024 tax commitment in accordance with article 54 passed at the 2023 Annual Town Meeting*
- L. *Review and approve entering into a contract with Maine State Bureau of Purchases to purchase bulk salt for deicing roadways*
- M. *Review and approve contracts and purchasing for the replacement of 23 window in the Town Office*

**VIII. Other Business** *(Addendum items may be considered at the Selectboard’s discretion via majority vote to do so under Other Business or out of order.)*

- A. *Such other business as may be legally conducted*

**IX. Treasurer’s Warrants**

- A. *Approve & Sign Treasurer’s Warrant as shown below:*

Town Invoices	AP#2378	06/06/2023	\$884,211.36
<b>Total</b>			<b>\$884,211.36</b>

*B. Approve Signed Treasurer’s Payroll, State Fees, & PR Benefit Warrants as shown below:*

State Fees & PR Benefits	AP#2375	5/17/2023	\$3,286.94
	AP#2376	5/25/2023	\$95,458.85
	AP#2377	5/31/2023	\$5,563.48
Town Payroll	PR#2327	05/26/2023	\$144,964.02
<b>Total</b>			<b>\$249,273.29</b>

*C. Acknowledge Treasurer’s Town Voided Disbursements & School Board AP/Payroll Warrants as shown below:*

School Invoices			
School Payroll	PR#24	5/26/2023	\$185,898.23
Voided Disbursements			
<b>Total</b>			<b>\$185,898.23</b>

<b>Grand Total</b>			<b>\$1,319,382.88</b>
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**X. Adjournment**

The next regularly scheduled meeting is at 6:30 p.m., Monday, June 20, 2023 in the Meeting Room, Town Hall, Northeast Harbor

The Town of Mount Desert is inviting you to a scheduled Zoom meeting. You can call in through any of the listed phone numbers or connect with a computer via the web link. **You will need to enter the meeting ID** to get access to the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/248566175?pwd=RmozZjBOVWhUTQrRXR5QzFEZEEyQT09>

**Meeting ID: 248 566 175**

**Password: 919872**

One tap mobile

+13126266799,,248566175#,,,,0#,,919872# US (Chicago)

+16468769923,,248566175#,,,,0#,,919872# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 408 638 0968 US (San Jose)

+1 646 876 9923 US (New York)

+1 669 900 6833 US (San Jose)

+1 301 715 8592 US (Germantown)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Zoom security now requires a password on all zoom meetings, so the recurring BS meeting now has a password.



# MINUTES



**Town of Mount Desert  
Selectboard Meeting Minutes  
May 15, 2023**

Board Members Present: Chair John Macauley, Rick Mooers, Martha Dudman, Geoffrey Wood  
Wendy Littlefield was not in attendance.

Town Officials Present: Tax Assessor Kyle Avila, Town Manager Durlin Lunt, Fire Chief Mike Bender, Town Clerk Claire Woolfolk, Public Works Director Brian Henkel

Members of the Public were present.

**I. Call to order at 6:30 p.m.**

Chair Macauley called the meeting to order at 6:30PM.

**II. Minutes**

*A. Approval of minutes from May 1, 2023 meeting*

MOTION: Ms. Dudman moved, with Mr. Wood seconding, approval of the May 1, 2023 Minutes as presented.  
Motion approved 4-0.

*B. Approval of minutes from May 2, 2023 meeting*

MOTION: Mr. Mooers moved, with Ms. Dudman seconding, approval of the May 2, 2023 Minutes at presented.  
Motion approved 4-0.

**III. Appointments/Recognitions/Resignations**

*A. Request appointment of William Shepherd as full-time FF/EMT at an initial base rate of \$26.75 to be increased to \$28.24 upon successful completion of a 6-month probationary period, effective date of May 16, 2023*

MOTION: Mr. Mooers moved, with Mr. Wood seconding, appointment of William Shepherd as full-time FF/EMT at an initial base rate of \$26.75 to be increased to \$28.24 upon successful completion of a 6-month probationary period, effective date of May 16, 2023 as presented.  
Motion approved 4-0.

*B. Annual Employee Appointments*

MOTION: Mr. Wood moved, with Mr. Mooers seconding, acceptance of the slate of Employee Appointments as presented.  
Motion approved 4-0.

*C. Accept resignation of Daniel Litchfield as on-call Firefighter effective March 28, 2023*

MOTION: Mr. Wood moved, with Ms. Dudman seconding, acceptance of the resignation of Daniel Litchfield as on-call Firefighter effective March 28, 2023 as presented and with thanks.  
Motion approved 4-0.

1 **IV. Consent Agenda**

2 *A. Healthy Acadia Tobacco Prevention letter and documentation*

3 *B. MRC Update, May 11, 2023*

4 MOTION: Mr. Mooers moved, with Mr. Wood seconding, acceptance of the Consent Agenda as  
5 presented.

6 Motion approved 4-0.

7

8 **V. Selectboard's Reports**

9 None.

10

11 **VI. Unfinished Business**

12 *A. May 2017 Article on TOMD Resolution regarding the Foundation Principles for Acadia*  
13 *National Park, submitted by Stephen Smith*

14 Manager Lunt added this item to the Agenda as it had a bearing on Agenda Item VII.J. The  
15 Article notes the Town is supposed to work with the Otter Creek Aid Society on issues in the  
16 village. Manager Lunt inquired whether there was a formal Aid Society representative or  
17 process the Town should use.

18

19 Chair Macauley reported that there is an Otter Creek Revitalization Committee under the Otter  
20 Creek Aid Society umbrella. The committee is headed up by Stevie Smith. There is an annual  
21 meeting scheduled in the near future. Chair Macauley will provide more information to Manager  
22 Lunt after that meeting.

23

24 *B. Consider approval of Change Order #10 for the Northeast Harbor Village Center*  
25 *Improvement Project*

26 MOTION: Ms. Dudman moved, with Mr. Wood seconding, approval of Change Order #10 for  
27 the Northeast Harbor Village Center Improvement Project as presented.

28

29 Resident Willie Granston voiced appreciation that the issue was being revisited. He noted there  
30 are drain lines and water lines in the location where the pavers are proposed to go. He hoped  
31 care would be taken with the installation to avoid flooding in the Great Harbor Museum. Such  
32 flooding has occurred previously during the Main Street construction project.

33

34 Motion approved 4-0.

35

36 **VII. New Business**

37 *A. Public Space Special Event Application – Wedding Ceremony - Suminsby Park; Saturday,*  
38 *September 30, 2023, 3pm – 5pm; Raymond Bley*

39 MOTION: Ms. Dudman moved, with Mr. Mooers seconding, approval of Public Space Special  
40 Event Application – Wedding Ceremony - Suminsby Park; Saturday, September 30, 2023, 3pm –  
41 5pm; Raymond Bley as presented.

42

43 *B. Public Space Special Event Application – MDIAA Community Cookout – Suminsby Park;*  
44 *May 29, 2023*

45 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, approval of Public Space Special  
46 Event Application – MDIAA Community Cookout – Suminsby Park; May 29, 2023, as  
47 presented.



1 Motion approved 3-0-1 (Wood in Abstention).  
2

3 *C. Public Space Special Event Application – Mount Desert Elementary School 8th Grade*  
4 *Promotion – June 7, 2023, Northeast Harbor Village Green*

5 MOTION: Ms. Dudman moved, with Mr. Mooers seconding, approval of Public Space Special  
6 Event Application – Mount Desert Elementary School 8th Grade Promotion – June 7, 2023,  
7 Northeast Harbor Village Green as presented.

8 Motion approved 4-0.  
9

10 *D. Liquor License Renewal - Michael C. Boland/DBA COPITA (Choco-Latte, LLC)*

11 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, approval of Liquor License  
12 Renewal - Michael C. Boland/DBA COPITA (Choco-Latte, LLC) as presented.

13 Motion approved 4-0.  
14

15 *E. Authorize soliciting bids for bonds and/or notes to finance projects approved at the 2023*  
16 *Annual Town Meeting consistent with the requirements identified in articles 38 through 43*

17 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, authorization to solicit bids for  
18 bonds and/or notes to finance projects approved at the 2023 Annual Town Meeting consistent  
19 with the requirements identified in articles 38 through 43 as presented.

20 Motion approved 4-0.  
21

22 *F. Consideration of accepting a conditional gift of ballistic vests and helmets from the*  
23 *Northeast Harbor Ambulance Service to the Mount Desert Fire Department for \$6,544.48*

24 MOTION: Ms. Dudman moved, with Mr. Wood seconding, accepting a conditional gift of  
25 ballistic vests and helmets from the Northeast Harbor Ambulance Service to the Mount Desert  
26 Fire Department for \$6,544.48, as presented and with thanks.

27 Motion approved 4-0.  
28

29 *G. Consideration of waiving the rental fee for use of the Seal Harbor fire station community*  
30 *room by the Mount Desert Island Search and Rescue on the dates of October 14th through*  
31 *the 17th and October 19th through the 22nd, 2023*

32 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, waiving the rental fee for use of  
33 the Seal Harbor fire station community room by the Mount Desert Island Search and Rescue on  
34 the dates of October 14th through the 17th and October 19th through the 22nd, 2023 as  
35 presented.

36 Motion approved 4-0.  
37

38 *H. Consideration of offering the 2013 Ford/PL Custom ambulance to the Northeast Harbor*  
39 *Ambulance Service for \$1.00*

40 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, offering the 2013 Ford/PL Custom  
41 ambulance to the Northeast Harbor Ambulance Service for \$1.00 as presented.

42  
43 Chief Bender reported the group is still an active registered non-profit organization. He did not  
44 know what they intended to do with the ambulance.

45  
46 Motion approved 4-0.  
47

1 I. Consider authorizing Fire Chief Mike Bender to execute any and all documents to facilitate  
2 the sale of the 2013 Ford/P L Custom ambulance to the Northeast Harbor Ambulance  
3 Service

4 MOTION: Mr. Mooers moved, with Mr. Wood seconding, authorizing Fire Chief Mike Bender  
5 to execute any and all documents to facilitate the sale of the 2013 Ford/P L Custom ambulance to  
6 the Northeast Harbor Ambulance Service as presented.

7 Motion approved 4-0.  
8

9 J. Review of the Otter Creek Boat Landing feasibility study

10 Public Works Director Henkel reported that Engineer Greg Johnston created the feasibility study.  
11 Director Henkel has conferred with Mr. Johnston and Highway Superintendent Ben Jacobs on  
12 two options included in Mr. Johnston's study; a full loop and a hammerhead turn-around. The  
13 lack of space at the site makes both options challenging. The full loop requires a significant cut.  
14 Such a cut would likely mean running into ledge, which would be costly. Director Henkel has  
15 not pursued a cost estimate on this option due to the expected cost. The bulkhead on the site may  
16 be in the way of any turn-around proposed. The tight space there will make turning a vehicle  
17 and trailer around difficult regardless of the bulkhead.  
18

19 It will be difficult for people to use the site to launch boats, and the work will be a significant  
20 expense. Site conditions, coordination levels, the need for land acquisition, and expense makes  
21 the project a difficult one. Director Henkel could make no recommendation at this time.  
22

23 Mr. Mooers felt that the work done so far and communication with park officials are both steps  
24 in the right direction toward making this area of Mount Desert functional. He hoped more  
25 progress could be made.  
26

27 Manager Lunt stated he would prefer land acquisition for this area, instead of a land swap. Just  
28 3,000 feet of land should be adequate. He felt it reasonable to request of the Park that 3,000 feet  
29 of land be returned to the Town to make the facility there functional. Manager Lunt noted the  
30 Article referred to in Agenda Item VI.A references livability and viability. Manager Lunt asked  
31 the Board to consider allowing him to work with Acadia National Park, and other governmental,  
32 advisory, or non-profit entities connected to the park, to begin conversations on the question of  
33 acquiring a small amount of land.  
34

35 MOTION: Mr. Dudman moved, with Mr. Mooers seconding, to authorize Manager Lunt to  
36 begin efforts on acquiring the land needed to make the area functional.

37 Motion approved 4-0.  
38

39 It was felt this work would dovetail into the causeway work going on in the area. Acadia  
40 National Park Facilities Manager Keith Johnston was on site. He didn't have information on the  
41 historic work at the causeway but would look into it and share what he found.  
42

43 K. Consider Corrective Municipal Quitclaim Deed for Timmy Town, LLC book 7039, Page 353

44 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, approval of Corrective Municipal  
45 Quitclaim Deed for Timmy Town, LLC book 7039, Page 353 as presented.  
46

1 Assessor Avila explained the property has been recently conveyed and the Town is signing a  
2 corrective deed as a title clearing measure.

3  
4 Motion approved 4-0.

5  
6 **VIII. Other Business**

7 *A. Such other business as may be legally conducted*

8 No Other Business.

9  
10 **IX. Treasurer's Warrants**

11 *A. Approve & Sign Treasurer's Warrant as shown below:*

Town Invoices	AP#2374	05/16/2023	\$601,014.84
<b>Total</b>			<b>\$601,014.84</b>

12 MOTION: Mr. Wood moved, with Ms. Dudman seconding, approval and signature of  
13 Treasurer's Warrant as shown above.

14 Motion approved 4-0.

15  
16 *B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown below:*

State Fees & PR Benefits	AP#2372	05/03/2023	\$130,928.08
	AP#2373	05/11/2023	\$9,833.24
Town Payroll	PR#2326	05/12/2023	\$143,753.17
<b>Total</b>			<b>\$284,514.49</b>

17 MOTION: Ms. Dudman moved, with Mr. Wood seconding, approval of signed Treasurer's  
18 Payroll, State Fees, & PR Benefit Warrants as shown above.

19 Motion approved 4-0.

20  
21 *C. Acknowledge Treasurer's Town Voided Disbursements & School Board AP/Payroll*  
22 *Warrants as shown below:*

School Invoices	AP#11	5/3/2023	\$61,244.62
School Payroll	PR#23	5/12/2023	\$95,374.05
Voided Disbursements			\$0
<b>Total</b>			<b>\$156,618.67</b>

23 MOTION: Mr. Wood moved, with Mr. Mooers seconding, acknowledgement of Treasurer's  
24 Town Voided Disbursements & School Board AP/Payroll Warrants as shown above.

25 Motion approved 4-0.

26

<b>Grand Total</b>			<b>\$1,042,148.00</b>
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27  
28 **X. Adjournment**

29 MOTION: Ms. Dudman moved, with Mr. Mooers seconding, to adjourn.

30 Motion approved 4-0.

31  
32 The Meeting adjourned at 6:50PM.

33

1  
2 Respectfully Submitted,  
3  
4  
5  
6 Geoffrey Wood

**APPOINTMENTS**

**RECOGNITIONS**

**RESIGNATIONS**



# **CONSENT AGENDA**





# *Town of Mount Desert*

21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248  
Telephone 207-276-5744 Fax 207-276-5142  
[www.mtidesert.org](http://www.mtidesert.org) [highway@mtidesert.org](mailto:highway@mtidesert.org)  
Otter Creek, Seal Harbor, Northeast Harbor, Somesville,  
Hall Quarry and Pretty Marsh



## **MEMO**

To: Brian Henkel, Public Works Director  
From: Benjamin Jacobs, Highway Superintendent  
Re: March & April Monthly Reports  
Date: May 15, 2023

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### Highway Crew

- Plowed and sanded roads during the snowstorms that we received in March.
- Hauled snow from various dumpsites throughout town to Suminsby Park.
- Completed our Bureau of Labor Standards inspections on, for example, fire extinguishers, secondary containment structures and eyewash stations.
- Removed plow gear from our trucks and equipment.
- Started sweeping sidewalks and roadways.
- Unposted our roads on April 14<sup>h</sup>.
- Put the swim float and the boat launching float in the water at Long Pond.
- Cleaned the highway garage and bus garage.
- Put out benches, trash cans and picnic tables for the season.
- Performed maintenance and made repairs to our equipment and trucks in the public works department and other town departments.
- Cold patched potholes throughout the town's villages.
- Repaired washouts on Indian Point Road and Gray Farm Road.
- Had a successful clean up week.
- Trimmed trees on a section of Sargeant Drive.
- Installed and repaired signs.

### Buildings & Grounds and Parks & Cemeteries

The crew:

- Cleaned the town office, dispatch area police station and the public restrooms at the marina daily.
- Shoveled snow from walkways and salted walkways around the outside of town office, police department, highway garage, bathroom entrances to the public restrooms at the marina, and the main entrances to all three of the fire station buildings when it snowed.
- Cleaned the highway garage office areas and bathrooms as needed.
- Serviced lawn mowing equipment in preparation for the upcoming mowing season.

# *Town of Mount Desert*

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5744 Fax 207-276-5142

[www.mtdesert.org](http://www.mtdesert.org) [highway@mtdesert.org](mailto:highway@mtdesert.org)

Otter Creek, Seal Harbor, Northeast Harbor, Somesville,  
Hall Quarry and Pretty Marsh



## Solid Waste

The crew:

- Continued to pick up trash on their daily routes.
- Continued to police the area around the dumpsters at the highway garage and recycling center before heading out to begin their daily collection. The area looks nice when they leave.
- Put out our seasonal dumpsters.
- Started to get our second refuse packer truck ready for the summer.

Cc. Claire Woolfolk, Town Clerk  
Durlin Lunt, Town Manager



***Investment Committee  
Meeting Minutes  
Wednesday November 1, 2022 at 2pm  
Remote and In-Person  
21 Sea Street, Northeast Harbor***

Attendees: Jake Wright, Durlin Lunt, Phil Lichtenstein, John Brown, Brian Henkel

1. The meeting was called to order at 2:03 by Chair Brown
2. Brown moved and Lichtenstein seconded approval of the minutes from the 6.17.22 Investment Committee meeting. The motion passed on a unanimous vote 4-0
3. The Committee reviewed the report of cash and investment analysis for Q2 and Q3 2022, unaudited. The Committee discussed market fluctuations and reports reflecting current conditions. There was also discussion of differences in short-term and long-term investment strategies and which reserve funds utilize which strategy.
4. The Committee reviewed proposals for investment opportunities and reallocation possibilities including from Bar Harbor Bank & Trust, Katahdin Trust, First National, Camden National, Machias Savings Bank, and Key Bank. The Committee noted that treasury bonds tend to have diminishing returns with length of term. The Committee also noted the largest returns available through Machias for CDs and that the transaction limits (5 per month) would likely not be a meaningful limitation. Wright provided an overview of fiscal YTD expenditures and anticipated income and expenditures for the remainder of the fiscal year. Wright explained a potential move of money market account funds to Machias. The Committee discussed the potential additional interest in the upcoming fiscal year as approximately 80% of tax revenues are typically received by the end of August. Brown moved and Henkel seconded authorizing Financing Director, Jake Wright, to enter into an agreement with Machias Savings Bank to open a liquid, money market account, reallocate the balance of funds held in the First National Money Market account to the Machias Savings Bank Money Market Account, and to transfer up to \$3,000,000 of operating funds held with BHBT to Machias Savings Bank Money Market account and to transfer amounts back to the BHBT operating account to meet cash-flow needs. Additionally, the motion included caveats that if the incumbent institution, First National, were able to match or exceed Machias Savings Bank's money market quote, the portion of the motion pertaining to opening a new money market account with Machias Savings Bank would be null, though the recommendation to transfer up to \$3,000,000 of operating funds held with BHBT to the Town's money market account, would remain in effect. Finally, the motion was further clarified by the caveat that if BHBT were able to materially match the money market rate, the recommendation to transfer up to \$3,000,000 of operating funds held with BHBT to the Town's money market account would also become null. The Committee voted unanimously for approval 4-0.
5. There was no other business
6. There were no questions or comments
7. Chairman Brown moved adjournment at 3:15, seconded by Wright. The Committee voted unanimously 4-0 to adjourn



***Investment Committee  
Meeting  
Wednesday February 8th at  
10am  
Remote and In-Person  
21 Sea Street, Northeast Harbor***

Attendees: Jake Wright, Durlin Lunt, John Brown, Jason Irwin, Phil Lichtenstein, Matt Weaver (First National Wealth Management)

- 1) Meeting was officially called to order at 10:06am when John Brown joined, representing a quorum. Prior to quorum, Matt Weaver addressed item 6 (discussed more in item 6).
- 2) Review of 11.2.22 meeting minutes
  - a. Moved acceptance by John Brown and seconded by Phil Lichtenstein. Passed unanimously (3 – 0).
- 3) Accept Resignation of Brian Henkel from Investment Committee
  - a. Moved acceptance by John Brown and seconded by Phil Lichtenstein. passed unanimously (3 – 0).
- 4) Welcome Jason Irwin to the Investment Committee
  - a. Committee and ex-officio members welcomed Jason to the committee.
- 5) Elect secretary to replace Brian Henkel
  - a. This item was tabled for a future meeting where election of officials would be discussed
- 6) Review of investment performance – Q4 2022 report(s) from The First Wealth Management
  - a. Matt Weaver discussed Q4 2022 and calendar year 2022 performance. It was noted that the portfolio beat the blended benchmark by a little under 100 basis points. Discussion ensued regarding future allocation plans given inverted yield curve. Discussion ensued regarding vanguard value vs growth fund with a note that growth would become preferable as the market flips. Discussion ensued regarding ESG Fund benchmarking with a note that performance in 2022 would have suffered if the portfolio had missed out on gains in the oil and gas sector due to substantial ESG allocations.
- 7) Review Q4 2022 Cash, equivalents, and investment reports, unaudited
  - a. Reviewed, no action necessary
- 8) Review investment policy and finalize amendments to be presented at 2023 Annual Town Meeting
  - a. Discussion of ESG allocation ensued, specifically as it pertained to a percentage based approach versus targeting specific segments. The committee discussed how to draw the line between segments. It was noted that creating custom funds would come with a higher cost. After the discussion on ESG funds, a proposal of 7 to 12 percent of equity allocation to be held in ESG funds was added to the recommended changes to the Town’s Investment Policy, subject to endorsement by First National Wealth Management that the policy would be easily administrable by them. Additionally,

including Insured Cash Sweep as an acceptable vehicle for short-term reserve funds was added to the recommended changes to the Town's Investment Policy. Finally, clarifications that a quorum of the investment committee is defined as 3 voting members and that ex-officio members are non-voting members were added to the recommended changes to the Town's Investment Policy. Approval of these changes was moved by John Brown and seconded by Phil Lichtenstein. Passed unanimously (3 – 0). It was requested by the Committee that Jake Wright send an electronic version of the red-lined investment policy with the changes that had just been recommended to the Committee via email for confirmation that it met everyone's expectations.

9) Consider possible reallocation of assets

- a. Discussion ensued regarding the Marina Credit Card Processing account and associated insured cash sweep account held with Bar Harbor Bank and Trust. The interest rate on this account was substantially below that being earned on the general operating account, with no material reason for separation of assets. As such, John Brown made a motion to recommend closing the Marina Credit Card Processing account and related insured cash sweep account and move all activity and funds into the General operating account. The motion was seconded by Phil Lichtenstein. Passed unanimously (3 – 0).

10) Other business

- a. It was noted that additional recruitment to the committee was needed.

11) Questions and Comments

12) Adjournment

- a. Motion to adjourn made by John Brown and seconded by Phil Lichtenstein. Passed unanimously (3 – 0).

**TOWN OF MOUNT DESERT  
SHELLFISH COMMITTEE  
MINUTES**

**Thursday, March 30, 2023**

**5:00 PM**

**Town Hall Meeting Room  
21 Sea Street  
Northeast Harbor  
(or ZOOM)**

Members Present: David Dunton, Brian Silverman (via Zoom), Rustin Taylor, and Town Clerk Claire Woolfolk. Also present were DMR Biologist Hannah Annis, Richard Taylor, and Tiffany Tate (all via Zoom).

I. Call to order 5:05 p.m.

II. Approval of 10/27/2022 Minutes

MOTION: Mr. Taylor moved, with Mr. Dunton seconding, to approve the minutes of 10/27/2022. Motion carried 3-0.

III. Warden Update

No wardens were able to be present; Town Clerk Woolfolk spoke with Warden Guildford earlier and confirmed they had nothing to report.

IV. State Update

Hannah Annis introduced herself as the DMR biologist assigned to our area under Near Shore Marine Resources Program (renamed from the Municipal Management Program) with Director Meredith White, out of Boothbay Harbor office, in charge.

Ms. Annis enquired about Mount Desert's interest in water quality updates. The committee expressed an interest and suggested that Ed Montague of the Town's Wastewater Management department attend a future meeting to report on the water quality of Gilpatrick Cove. Ms. Annis suggested that Water Quality personnel could attend a meeting or come down to try to identify where the problem is.

In the meantime, having some water quality information disseminated from DMR to the committee would be helpful. It was suggested getting town-wide information with a focus on Gilpatrick Cove would be a good place to begin.

Committee members recalled the history of the Gilpatrick Cove issue; it appears that there are probably several homes with archaic septic systems that need to be updated (but are grandfathered) and they could be the source of the problem. Ms. Annis stated that the process begins with DMR water quality staff (Hannah Horecka) working with the Town's LPI/CEO officer, but that DEP is the enforcement authority for this issue; they are also the ones who would have money (i.e. small community grant) to help, administer, or have information on how to proceed.

The last information included in the Gilpatrick Cove file was from 2016. There was a walk-through done on the area for resources in 2018 by DMR and Shellfish committee members.

DMR is requesting our Town Management Plan (back from 2000) or create a new one. If we are unable to locate the original plan, DMR will provide a template and request that a plan be submitted by the end of year.

V. Old Business:

Mr. Taylor reported on Dr. Peterson's research on water samples from Pirate's Cove and areas in Mount Desert, including Pretty Marsh showing the microbial contamination results are mammals, but not human, deer or cow. Dogs are part of the problem, but the proportion of dogs vs. wild animals is unknown. Bird contamination level is low, specifically tested for geese.

Mr. Taylor then touched on the prior discussion regarding the potential to put out clam recruitment boxes at identified locations. Dr. Peterson reported that Acadia National Park would like him to amend the Army Core of Engineers Permit for Otter Creek to add any site that wasn't in the initial permit. We will need to identify what specific locations we want to include from Mount Desert in the permit and indicate that to Dr. Peterson. Mr. Taylor indicated that he would be willing to work with Dr. Peterson on this.

MOTION: Mr. Taylor moved, with Mr. Silverman seconding, to designate Rustin Taylor as point person to identify sites in Otter Creek to be included in the permit for the clam recruitment box on Dr. Peterson's application, which needs to be done within the next month. Motion carried 3-0.

VI. New Business:

A. Removal of Benjamin Hamor as member of Shellfish Committee per Shellfish Ordinance Sec. 3.G.

**G. Committee members shall make every effort to regularly attend Committee meetings. Any Committee member who misses more than two consecutive unexcused absences shall lose their seat on the Committee.**

It was noted that several attempts had been made to contact Mr. Hamor with no response. It has been several years since Mr. Hamor attended a meeting, nor is he currently holding a license; therefore, it was recommended that he be removed from the committee.

Mr. Dunton commented that the committee should be careful about removing someone because they hadn't attended meetings, noting the absence of Mr. Moore. The committee felt that there was a distinction between missing a meeting or two and not attending for several years. Also, if Mr. Hamor chooses to re-activate his place on the committee, he can do so at any time.

MOTION: Mr. Silverman moved, with Mr. Taylor seconding, to remove Mr. Hamor from the committee in accordance with the Shellfish Ordinance Sec. 3.G. Motion carried 3-0.

The committee asked that the list of residential licenses sold be sent to the committee members so that members could reach out to people on the list for potential interest in serving on the committee.

#### B. 2022 Annual Review to DMR

Discussion only to review the submission to DMR. The report has not changed from the year before.

#### C. Allocation Plan Approval for 2023

MOTION: Mr. Taylor moved, with Mr. Dunton seconding, to keep the allocation plan as is.

<b>Class</b>	<b>Subclass</b>	<b>Amount</b>	<b>Cost</b>
Commercial	Resident	9	\$150.00
Commercial	Nonresident	1	\$300.00
Recreational	Resident	No Limit Set	\$30.00
Recreational	Nonresident	No Number Set*	\$50.00

*\*One to one (one non-resident for every resident license sold) up to 10 licenses; then one non-resident license for every 5 (five) resident licenses sold.*

Motion carried 3-0.



D. Discussion of Conservation efforts, such as coastal clean-up

Mr. Taylor asked Ms. Annis if DMR still sponsored nationwide coastal clean-up with sites already determined and that it might be a way for committee members and interested parties to participate. There are other days, such as Earth Day in April that may lend towards a clean-up. Ms. Annis said she would check into this.

VII. Such other business as may be legally conducted

Mr. Dunton questioned the Blue Hill warden situation. Apparently, their warden resigned last June; a new warden was just hired the prior week. Ms. Annis confirmed that they now have enforcement.

V. Adjournment

MOTION: Mr. Taylor moved, with Mr. Dunton seconding, to adjourn. Motion carried 3-0.

The meeting adjourned at 5:50 PM.

## ACADIA DISPOSAL DISTRICT

182 Oak Hill Road, Mount Desert, Maine 04660; 207-266-7866;  
29parsonscounty@gmail.com

### MEMO

To: ADD Member Towns and Pending New Member Southwest Harbor  
From: Tony Smith, Chair  
Re: FY-24 Draft Budget Summary  
Date: May 22, 2023

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As you might already know, the Town of Southwest Harbor voted to rejoin the ADD at their 2023 town meeting having opted out of the ADD in 2012. We anticipate receiving the necessary paperwork related to their rejoining and appointment of a director before long. We welcome them back! Our budget is a fiscal year, in effect from July to June of each year. We acknowledge and appreciate the continued support of all member towns as we work on the complex and expensive issues associated with environmentally sound, cost-effective solid waste management..

We have budgeted the same amount for FY-24 as we did for FY-23, \$9,650. We are able to do this due to the balances through April 30, 2023 of \$25,793 in our checking account and \$10,459 in our reserve account, which total \$36,252. These funds are readily available to us if we need them. A draft copy of the budget is included with this memo showing each member Town's budget share for FY-23.

In conformance with **Article IV.A (1): Budget** of the ADD Interlocal Agreement, the directors are required to make copies of their draft budget available to the municipal officers of the member municipalities for review and comment and are to hold a public hearing. As per our guidelines, there is one director per member town. The current directors for the five member towns are shown below. As noted above, Southwest Harbor is in the process of soliciting interest from residents who would consider serving their town as a director. If anyone has any questions about the draft budget or in general, feel free to contact your local director.

- Cranberry Isles: Jim Fortune at [james@cranberryisles-me.gov](mailto:james@cranberryisles-me.gov)
- Frenchboro: Richard Turner at [rladdturner@gmail.com](mailto:rladdturner@gmail.com)
- Mount Desert: Tony Smith, Chair at [29parsonscounty@gmail.com](mailto:29parsonscounty@gmail.com)
- Southwest Harbor: Pending
- Tremont: Carey Donovan, Clerk at [carey3d@gmail.com](mailto:carey3d@gmail.com)
- Trenton: Martha B. Higgins at [atlmainiac@comcast.net](mailto:atlmainiac@comcast.net)
- Kathi Mahar, Treasurer

ADD guidelines stipulate that if we have not received any comments or concerns from a member, or do and we satisfactorily address them, within two weeks of providing the Towns the draft budget, it is understood by all that the budget is acceptable. We will then schedule the public hearing to review the budget followed immediately by the regular meeting to act on it and other agenda items.

Each town's share of ADD's annual budget is based on their percentage of solid waste generated, net tonnage, as compared to the gross tonnage of the member towns. If your town generates more trash than others, your town's share will be higher.

Following is a brief explanation of why we are proposing the budgeted amounts. We look forward to working with you towards a successful year. The amounts and rationale for them have not changed very much over the years. In this case, they are the same as for last year.

### **1. Maine Municipal Association (MMA): \$2,500 (an increase of \$500 from FY-23)**

The ADD is an associate member of the MMA and, as such, we chose to be insured by them. We are a member of their Property and Casualty Pool including the Public Official Liability Program, the Crime Coverage program, have a liquor liability supplement and a sexual misconduct defense endorsement. Even though we do not employ anyone, we must carry the workers comp insurance to protect us should a volunteer director, a volunteer at our annual household hazardous waste and universal waste (HHW & UW) collection day or any other volunteer get hurt and not be able to return to their job for a period of time and, e.g., lose wages. Carrying workers compensation insurance is common for boards of directors or trustees of i.e., sewer or water districts – they are required by State statute to carry it as well. Funds in this budget line can also be used to pay for any MMA training applicable to us that we might attend.

### **2. Legal Services: \$500 (same as FY-23)**

We will continue to retain the services of Eaton Peabody Attorneys at Law of Bangor as our legal counsel. Being an associate and not full member of MMA, we are not allowed to use their legal services group. We anticipate using Eaton Peabody services for:

- General Counsel should the need arise.
- Any assistance we might provide on behalf of all the member towns related to the continued transition to the waste handling facility in Hampden when it reopens.
- Assistance with any regulatory changes involving solid waste, including any related to our annual HHW&UW collection event.

### **3. Technical Services: \$1,500 (same as FY-23)**

These costs are related to our website for maintenance, trouble shooting and any modifications to it we might request. The site had been dormant for quite some time, but Director Carey Donovan worked with our web designer to get it updated and become a viable tool. Also, as with legal counsel, we will continue to retain the services of professionals on an as needed basis to help us.

### **4. Auditor: \$2,000 (same as FY-23)**

We will continue to use the services of Jim Wadman, CPA of Ellsworth to conduct our annual audit required by our by-laws.

**5. Grants: \$500 (same as FY-23)**

The ADD provides funding for educational projects related to solid waste. Our application process is quite simple and requires the applicant to provide a brief description of their project and a requested dollar amount for our review. We will not award monies for after the fact requests – we ask that the request be made prior to implementation of the project. We have not had any interest from people in applying for a grant of late. We encourage folks to consider doing so.

**6. Other Expenses: \$250 (same as FY-23)**

These funds are used primarily to pay the costs of newspaper notices for the HHW&UW annual collection event. Starting in FY-22, we decided to advertise the event at least twice in the newspaper each year.

**7. Treasurer Stipend: \$2,400 (the same as the last seven years)**

Our treasurer's duties include cost tracking for HHW&UW including invoicing and receiving payments; addressing any required accounting and documentation for our MMA needs; preparing and providing information to the auditors; and being responsible for any accounts payable and receivable. The Treasurer does an excellent job for us.

**8 & 9. HHW & UW Event Expenses and Revenue: \$27,000 per each (same as FY-23)**

The actual expenses and revenue for FY-23 were each \$26,733 and cancelled each other out. The FY-24 budgeted amounts of \$27,000 are the same amount budgeted for FY-23. These estimated budget figures are now included at the recommendation of the auditor.

The costs associated with the HHW&UW annual collection **are not** included in the ADD budget. As we have done in the past, the ADD will pay the invoiced costs as they come in and then invoice the towns for their share of them based on the amount and type of waste brought in by their respective town residents. We appreciate the funds the League of Towns has provided us with each year which go a long way towards helping make the event as successful as it has been. Gott's Disposal has helped us keep costs down over the years by donating the use and transportation of roll-off containers and we thank them as well.

The FY-24 collection event will be held once again at the MDIHS rear parking lot on September 23, 2023. Off island consolidated loads will be accepted beginning at 9:00 AM, one hour before the public. The general public's deliveries will be from 10:00 AM until 2:00 PM.

Enc. FY-24 Draft Operating Budget  
Cc. ADD Board of Directors

**Acadia Disposal District**

182 Oak Hill Road, Mount Desert, ME 04660; 207-266-7866

5-22-23/TS

**DRAFT for review - FY-24 Operating Budget considering Southwest Harbor as a Member**

**DRAFT**

Item	Name	Description	FY-22 Budget	FY-22 Spent	FY-23 Budget	FY-24 Budget	FY-24 vs FY-23 Change
1	MIMA	Membership dues, insurance, workshops	\$2,000	\$2,415	\$2,500	\$2,500	0
2	Legal Services	General counsel	500	0	500	500	0
3	Technical Services	Consulting services as needed incl. web maintenance	1,500	139	1,500	1,500	0
4	Auditor	Annual audit per by-laws	2,000	1,526	2,000	2,000	0
5	Grants	Educational projects related to MSW and recycling	500	0	500	500	0
6	Other Expenses	Newspaper notices; training; supplies	250	50	250	250	0
7	Treasurer Stipend	Stipend for the amount of work that is required	2,400	2,400	2,400	2,400	0
8	Annual HHW&UW Collection: Expenses	Expenses Estimate per Auditor starting FY-22	(\$23,600)	(26,199)	(27,000)	(27,000)	0
		FY-23 spent			(26,733)		
9	Annual HHW&UW Collection: Revenue	Revenue Estimate per Auditor starting FY-22	23,600	26,199	27,000	27,000	0
		FY-23 invoiced and collected			26,733		
	<b>Total to be Raised</b>		\$9,150	\$6,530	\$9,650	\$9,650	0
We have held the budget in check from last year due to balances as of 4-30-23 of \$25,793 and \$10,459, in our checking account and our Reserve Fund, respectively, for a total of \$36,252 on hand. These funds are readily accessible if needed.							
<b>Allocation per Member Town (Net of Gross by Calendar 2022 MSW Tons)</b>							
			FY-23 Budget		FY-24 Budget		Budget Change FY-23 to FY-24
<b>Member Town</b>	Net Tons 2021	Percentage	Town Share	Net Tons 2022	Percentage	Town Share	
Cranberry Isles	105.96	2.31	\$222.76	110.00	1.75	\$168.79	(\$53.97)
Frenchboro	44.93	0.98	94.45	28.00	0.45	42.96	(51.49)
Mount Desert	2,058.31	44.84	4,327.10	1,952.00	31.04	2,995.20	(1331.90)
Southwest Harbor	0.00	0.00	0.00	1,873.00	29.78	2,873.98	2873.98
Tremont	995.77	21.69	2,093.37	964.00	15.33	1,479.19	(614.18)
Trenton	1,385.33	30.18	2,912.32	1,362.00	21.66	2,089.89	(822.43)
Totals (Gross tons)	4,590.30	100.00	\$9,650.00	6,289.00	100.00	\$9,650.00	\$0.00

## COMMISSIONERS REGULAR MEETING

Learn more about **HANCOCK COUNTY** by visiting  
[www.co.hancock.me.us](http://www.co.hancock.me.us)

**Audio recordings of the meeting are available upon request**

The regular meeting of the Hancock County Commissioners was brought to order by Commissioner Paradis at 8:30 a.m. on **Tuesday May 2, 2023**. Commissioner Clark, Commissioner Wombacher, County Administrator Michael Crooker were also present, as well as several Department Heads. The meeting was held using a hybrid format and Department Heads and members of the public were able to attend in person or via Zoom.

Adjustments to agenda: none

**MOTION: Move to approve the Agenda as presented. (Clark/Wombacher 3-0, motion passed)**

Meeting Minutes:

**MOTION: Move to approve the minutes of the April 19, 2023 Commissioners' Special Meeting as presented with the correction of changing "of" to "if" in the first Motion. (Clark/Wombacher 3-0, motion passed)**

ARP:

**MOTION: Move to accept and file the Mission Broadband report as presented. (Clark/Wombacher 3-0, motion passed)**

UT:

**MOTION: Move to accept and file the UT report as presented. (Clark/Wombacher 3-0, motion passed)**

Airport:

**MOTION: Move to accept and file the Airport report as presented. (Clark/Wombacher 3-0, motion passed)**

**MOTION: Move to approve the upgrade to the HVAC controls system in the Terminal Building in the amount of \$18,200.00 with Maine Controls being a Sole Source Vendor. (Clark/Wombacher 3-0, motion passed)**

EMA:

**MOTION: Move to accept and file the EMA report as presented. (Clark/Wombacher 3-0, motion passed)**

Jail:

**MOTION: Move to approve the employment of Dexter Brown of Ellsworth as part-time on-call as needed Corrections Officer, effective May 6, 2023 at Step 9A with no benefits. (Clark/Wombacher 3-0, motion passed)**

**MOTION: Move to approve the employment of Justin McNeal of Deer Isle as part-time on-call as needed Corrections Officer, effective May 6, 2023 at Step 9A with no benefits. (Clark/Wombacher 3-0, motion passed)**

**MOTION: Move to approve the employment of Jeffrey Spinney of Bar Harbor as full-time Corrections Officer, effective May 6, 2023 at Step 9A with full benefits. (Clark/Wombacher 3-0, motion passed)**

Sheriff:

**MOTION: Move to approve putting out to bid for sale by sealed bid one 2015 Ford Cruiser and three 2017 Ford cruisers. (Clark/Wombacher 3-0, motion passed)**

**MOTION: Move to approve the sale of one 2017 Ford cruiser to the Town of Orland for \$5,000. (Clark/Wombacher 3-0, motion passed)**

**MOTION: Move to approve the employment of Galen McDonough of Orrington as part-time Deputy effective May 6, 2023. (Clark/Wombacher 3-0, motion passed)**

**MOTION: Move to approve the employment of Anthony Jones of Ellsworth as part-time Deputy, effective May 6, 2023 at Step 12A. (Clark/Wombacher 3-0, motion passed)**

**MOTION: Move to approve the employment of Lukas Keene of Bar Harbor as part-time Deputy effective May 6, 2023. (Clark/Wombacher 3-0, motion passed)**

Maintenance:

**MOTION: Move to accept and file the Maintenance report as presented. (Clark/Wombacher 3-0, motion passed)**

RCC:

**MOTION: Move to accept and file the RCC report as presented. (Clark/Wombacher 3-0, motion passed)**

**MOTION: Move to accept the resignation of full-time RCC Dispatcher Emily Finson, effective April 27, 2023. (Clark/Wombacher 3-0, motion passed)**

**MOTION: Move to approve the employment of Walton Kinney of Lamoine as a full-time RCC Dispatcher at Step 9A, effective May 3, 2023. (Clark/Wombacher 3-0, motion passed)**

Human Resources:

**MOTION: Move to accept and file the Human Resources report as presented. (Clark/Wombacher 3-0, motion passed)**

Treasurer:

**MOTION: Move to approve the monthly bills as presented. (Clark/Wombacher 3-0, motion passed)**

The Treasurer's memo listed the following:

April GF, Airport and Jail Payroll Warrants #23-14, #23-15, #23-16, #23-17 in the aggregate amount of \$482,654.58;

April GF, Airport and Jail Expense Warrants #23-19, #23-20, #23-21, #23-22, #23-23, #23-24, in the aggregate amount of \$788,954.26;

April UT Payroll Warrants #23-40, #23-41, #23-42, and #23-43, in the aggregate amount of \$1,098.04;

April UT Expense Warrants #23-19 and #23-20, in the aggregate amount of \$26,805.82

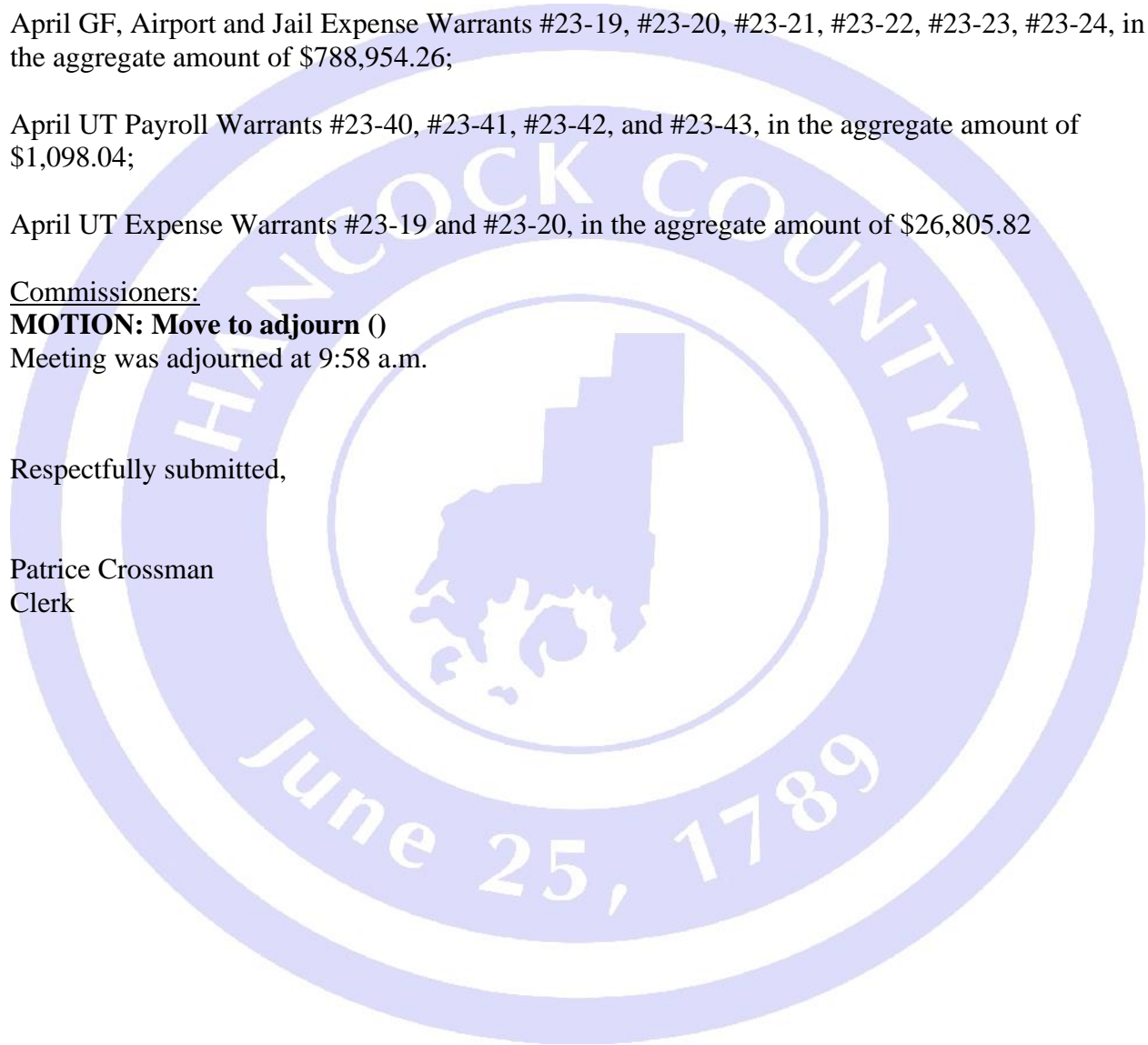
Commissioners:

**MOTION: Move to adjourn ()**

Meeting was adjourned at 9:58 a.m.

Respectfully submitted,

Patrice Crossman  
Clerk





**UNFINISHED BUSINESS**



***of portfolio performance.***

The Warrant Committee moved and seconded to recommend passage of Article 37. A voice vote was called, and it was the opinion of the moderator that Article 37 passed as presented.

Moderator Miller asked the Public if he could forgo reading the article in its entirety and read only the beginning and the explanatory note for the LUZO articles. The Public agreed.

**Article 38.** Shall the Town of Mount Desert be authorized to issue general obligation bonds or notes of the Town in a principal amount not to exceed \$50,000.00 to pay for professional technical services including, but not necessarily limited to, topographical survey, design, permitting, and, bidding services for improvements to portions of the Town's sidewalks and curbing, with all sidewalk locations totaling approximately 4,160 feet and collectively referred to as (the "Project"); and further to authorize the Selectboard or its designee to execute any and all contracts and documents and do any and all things necessary or convenient to issue the bond or note of the Town, which may be callable, and to accomplish the Project. Said improvements shall include the following segments: **See Appendix F (pgs. 60 - 62)** for maps showing the proposed Project area.

- in the Village of Somesville on the easterly side of State Route 102/Main Street across from the funeral home between the Masonic Hall and the Somesville Union Meeting House, a distance of approximately 800 feet and,
- in the Village of Northeast Harbor on the southerly side of Neighborhood Road from its intersection with Manchester Road to its intersection with Maple Lane, a distance of approximately 1,650 feet and;
- in the Village of Northeast Harbor on the southerly side of Sea Street beginning at the westerly end of the sidewalk in front of the Town office and extending easterly down the hill to, and ending at, Harbor Drive, a distance of approximately 350 feet and;
- in the Village of Seal Harbor on the westerly side of State Route 3/Main Street, beginning approximately 20 feet southerly of the entrance to the Seal Harbor wastewater treatment plant continuing southerly a distance of 85 feet across and in front of the Acadia Outdoor Center to a point approximately 20 feet northerly of the existing sidewalk in front of the Naturalists Notebook for a total length of improvements of 85 feet and;
- in the Village of Seal Harbor on the southerly side (the ocean side) of State Route 3/Peabody Drive, beginning at the paved access point to the Seal Harbor beach from State Route 3/Peabody Drive located across from the Town's public parking lot, then extending easterly along State Route 3/Peabody Drive a distance of approximately 450 feet then turning southerly onto Steamboat Wharf Road and continuing southerly a distance of approximately 885 feet, for a total distance of 1,275 feet ending at or near the northerly end of the existing wooden boardwalk located across from the Somesville Library.

The Warrant Committee moved and seconded to recommend passage of Article 38 as written. A voice vote was called, and it was the opinion of the moderator that Article 38 passed as presented.

**Article 39.** Shall the Town of Mount Desert be authorized to issue general obligation bonds or notes of the Town in a principal amount not to exceed \$210,000.00 to pay for professional technical, and construction services including, but not necessarily limited to, site survey, design, bidding, and construction services for renovations of the two (2) existing Town owned tennis and

pickleball courts (the Courts) with said renovation to provide two fully functional tennis and pickleball courts; and further to authorize the Selectboard or its designee to execute any and all contracts and documents and do any and all things necessary or convenient to issue the bond or note of the Town, which may be callable, and to accomplish the renovation Project. **See Appendix G (pg. 63)** for a map showing the proposed Project area.

The Warrant Committee moved and seconded to recommend passage of Article 39 as written. A voice vote was called, and it was the opinion of the moderator that Article 39 passed as presented.

**Article 40.** Shall the Town of Mount Desert be authorized to issue general obligation bonds or notes of the Town in a principal amount not to exceed \$780,000 to pay for professional, technical, and construction services including, but not necessarily limited to, topographical survey, design, permitting, bidding services, and construction for improvements to three (3) existing Town-owned parking lots (Project), and further to authorize the Board of Selectmen or its designee to execute any and all contracts and documents and do any and all things necessary or convenient to accomplish the Project. Two of the three parking lots are identified as (1) the paved Town of Cranberry Isles Leased Lot southerly of the Town office building and (2) the paved Town Office Lower Level Parking Lot adjacent to the police and fire departments, as to which two said parking lots said improvements shall include, but not necessarily be limited to, reclaiming existing paved surfaces, replacing the existing traffic control islands with new ones, installing new LED dark-sky compliant lighting, and constructing surface water drainage improvements. The third said parking lot is identified as (3) the gravel parking lot located in the Village of Seal Harbor accessed off Route 3/Main Street northerly of the access driveway to the Seal Harbor wastewater treatment plant, as to which third said parking lot said improvements shall include removing existing soil material from the entire footprint of the lot and replacing it with new soil material used in roadway and parking lot construction, drainage improvements, and lighting. In all three of said parking lots, said improvements shall include the construction of new base and surface layers of bituminous concrete (pavement) and other associated work typically recognized by the industry to complete the intent of the Project; and further to authorize the Selectboard or its designee to execute any and all contracts and documents and do any and all things necessary or convenient to issue the bond or note of the Town, which may be callable, and to accomplish the Project. **See Appendix H (pgs. 64 - 65)** for maps showing the proposed Project areas.

The Warrant Committee moved and seconded to recommend passage of Article 40. Questions were asked and answered by Brian Henkel, Public Works Director. A voice vote was called, and it was the opinion of the moderator that Article 40 passed as presented.

**Article 41.** *Shall the Town of Mount Desert* be authorized to issue general obligation bonds or notes of the Town in a principal amount not to exceed \$900,000.00 to pay for professional, technical, and construction services including, but not necessarily limited to, topographical survey, design, permitting, bidding services, and construction of the relocation of a portion of the Town's existing sanitary sewer infrastructure consisting of approximately 400-feet of sanitary sewer pipe, manholes, and associated appurtenances to complete the relocation work (Project) in general conformance with industry standards for such work, and further to authorize the Selectboard or its designee to execute any and all contracts and documents and do any and all things necessary or convenient to issue the bond or note of the Town, which may be callable, and to accomplish the

Project. Said work is located in the Village of Somesville within the Maine Department of Transportation's (MDOT) right-of-way of State Route 3/198, and said relocation shall be in accordance with the MDOT requirement to do so, at the Town's expense, all in conformance with Section 13 of the MDOT Utility Accommodation Rules (17-229 CMR Chapter 210) (Rules) covering Bridges and Other Highway Structures, with said Rules stating that if there is a conflict between the location of infrastructure the Town was previously authorized by the MDOT to construct, and did construct and the anticipated construction of new infrastructure by the MDOT in the Village of Somesville, specifically replacing the existing bridge located in State Route 3/198 that conveys various modes of traffic across Kitteredge Brook including vehicular, cycling, and foot traffic, with a new bridge in the same general location of the existing bridge, then the previously authorized infrastructure must be relocated at the Town's expense. Said bridge replacement construction activities are tentatively scheduled to begin in 2023-2024, but if said bridge replacement construction activities are delayed, then the Project described in this Article shall also be delayed. **See Appendix I (pg. 66)** for a map showing the proposed Project areas.

The Warrant Committee moved and seconded to recommend passage of Article 41. A voice vote was called, and it was the opinion of the moderator that Article 41 passed as presented.

**Article 42.** Shall the Town of Mount Desert be authorized to issue general obligation bonds or notes of the Town in a principal amount not to exceed \$360,000.00 to finance construction contract administration, inspection, and construction services associated with drainage improvements to the Beech Hill Cross Road (the Road) in the general area where Denning's Brook crosses under Beech Hill Cross Road, said improvements to be in conformance with the Maine Department of Environmental Protection StreamSmart program requirements and with said repairs to include, but not necessarily be limited to, replacing two corroded metal pipes with a concrete box culvert; placing stone riprap for stabilization and erosion control on the embankments along both sides of the Road; erecting guardrails along the top of the embankments along both sides of the Road and, placing earthen fill, loam and seed in the area and other amenities and appurtenances required to complete the improvements; and further to authorize the Selectboard or its designee to execute any and all contracts and documents and do any and all things necessary or convenient to issue the bond or note of the Town, which may be callable, and to accomplish the Project. **See Appendix J (pg. 67)** for a map showing the proposed Project areas.

The Warrant Committee moved and seconded to recommend passage of Article 42 as written. Comments made, and questions were asked and answered by Jacob Wright. A voice vote was called, and it was the opinion of the moderator that Article 42 passed as presented with one abstention.

**Article 43.** Shall the Town of Mount Desert be authorized to issue general obligation bonds or notes of the Town in a principal amount not to exceed \$250,000.00 to finance construction related services, including but not necessarily limited to, construction contract administration, inspection, and construction services associated with improvements and repairs to approximately 200-lineal feet of erosion of the Seal Harbor beach shoreline eroded by a strong storm surge in 2020, said damaged area located in the northeasterly portion of the waters of Seal Harbor per se, and located in general, down over the embankment westerly of the Steamboat Wharf Road with said improvements and repairs to include, but not necessarily be limited to, placing geotextile, anchor boulders, stone riprap, earthen fill, loam and seed and other amenities and appurtenances required to complete the improvements and repairs; and further to authorize the Selectboard or its designee

to execute any and all contracts and documents and do any and all things necessary or convenient to issue the bond or note of the Town, which may be callable, and to accomplish the Project. **See Appendix K (pg. 68)** for a map showing the proposed Project areas.

The Warrant Committee moved and seconded to recommend passage of Article 43. A voice vote was called, and it was the opinion of the moderator that Article 43 passed as presented.

**Article 44.** To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Selectboard to accept and expend on behalf of the Town additional state, federal and other funds (including gifts and grants, as well as funds received under the American Rescue Plan Act and similar legislation) received during the fiscal year 2023-2024 for Town purposes, provided that such additional funds do not require expenditure of local funds not previously appropriated.

The Warrant Committee moved and seconded to recommend passage of Article 44. A voice vote was called, and it was the moderator's opinion that Article 44 passed.

**Article 45.** To see if the Inhabitants of the Town of Mount Desert will vote to approve July 1, each year, as the date on which all taxes shall be due and payable providing that all unpaid taxes on September 1, of each year, shall be charged interest at an annual rate of 8% (percent) per year. (*Tax Club members are exempt within the terms and conditions of the Town's Tax Club Agreement.*)

The Warrant Committee moved and seconded to recommend passage of Article 45 as written. A voice vote was called, and Article 45 passed.

**Article 46.** To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Tax Collector to enter into a standard "tax club" agreement with taxpayers whereby: (1) the taxpayer agrees to pay specified monthly payments to the Town based on the taxpayer's estimated and actual tax obligation for current year property taxes (real estate and/or personal); (2) the Town agrees to waive interest on timely payments; (3) the Town authorizes the Tax Collector to accept payment of taxes prior to commitment of taxes; (4) the agreement automatically terminates if two consecutive payments are missed and the taxpayer thereupon becomes subject to the same due date and interest rate as other, nonparticipating taxpayers; (5) only taxpayers who are paid in full on their property tax obligations may participate; and (6) interested taxpayers shall apply annually for participation by the date shown on the application, date and application format to be determined by the Tax Collector.

The Warrant Committee moved and seconded to recommend passage of Article 46 as written. A voice vote was called, and it was the moderator's opinion that Article 46 passed.

**Article 47.** To see if the Town will vote to authorize the Tax Collector to accept pre-payment of property taxes not yet committed, not to exceed the estimated amount to be committed in the subsequent year, with no interest to be paid on same.

The Warrant Committee moved and seconded to recommend passage of Article 47. A voice vote was called, and Article 47 passed.

**NEW BUSINESS**







**STATE OF MAINE**  
**DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES**  
**BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS**  
**DIVISION OF LIQUOR LICENSING AND ENFORCEMENT**

## Application for an On-Premises License

*All Questions Must Be Answered Completely. Please print legibly.*

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS:    Yes <input type="checkbox"/> No <input type="checkbox"/>	

**Section I:    Licensee/Applicant(s) Information;  
                  Type of License and Status**

Legal Business Entity Applicant Name (corporation, LLC): <b>On The Shore, LLC.</b>	Business Name (D/B/A): <b>Abel's Lobster</b>
Individual or Sole Proprietor Applicant Name(s):	Physical Location: <b>13 Abels Ln, Mount Dessert, Maine 04660</b>
Individual or Sole Proprietor Applicant Name(s):	Mailing address, if different: <b>PO Box 748, Bar Harbor, Maine 04609</b>
Mailing address, if different from DBA address:	Email Address: <b>Mandy@bhccaterco.com</b>
Telephone #                  Fax #:	Business Telephone #                  Fax #: <b>207-664-8474</b>
Federal Tax Identification Number: <b>84-3693-603</b>	Maine Seller Certificate # or Sales Tax #: <b>1205546</b>
Retail Beverage Alcohol Dealers Permit: <b>N/A</b>	Website address: <b>bhcaterco.com/abelslobster</b>

1. New license or renewal of existing license?     New                  Expected Start date: 5/4/23
- Renewal                  Expiration Date: 11/1/23

2. The dollar amount of gross income for the licensure period that will end on the expiration date above:
- Food:    940,369                  Beer, Wine or Spirits: 254,291                  Guest Rooms: n/a

3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

Malt Liquor (beer)     Wine     Spirits

4. Indicate the type of license applying for: (choose only one)

- |  |  |   |
|--|--|---|
| <input checked="" type="checkbox"/> Restaurant<br>(Class I, II, III, IV)   | <input type="checkbox"/> Class A Restaurant/Lounge<br>(Class XI)         | <input type="checkbox"/> Class A Lounge<br>(Class X)  |
| <input type="checkbox"/> Hotel<br>(Class I, II, III, IV)   | <input type="checkbox"/> Hotel – Food Optional<br>(Class I-A)            | <input type="checkbox"/> Bed & Breakfast<br>(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)<br>(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary                                       | <input type="checkbox"/> Mobile Cart                  |
| <input type="checkbox"/> Tavern<br>(Class IV)  | <input type="checkbox"/> Other: _____                                    |   |
| <input type="checkbox"/> Qualified Caterer   | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) |   |

*Refer to Section V for the License Fee Schedule on page 9*

5. Business records are located at the following address:

367 State Highway 3, Bar Harbor, Maine 04609

---

6. Is the licensee/applicant(s) citizens of the United States?  Yes  No
7. Is the licensee/applicant(s) a resident of the State of Maine?  Yes  No

**NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.**

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

Yes  No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

Yes  No

Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

Yes  No

If yes, please provide details: \_\_\_\_\_  
 \_\_\_\_\_

11. Do you own or have any interest in any another Maine Liquor License?  Yes  No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address
Bar Harbor Catering Company	Qcs-2013-5170	367 State Highway 3, BH, Maine 04609
Merchant & Frye	CAR-2022-14051	8 Cottage Street, Bar Harbor, Maine 04609

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Mandy Fontaine		Ellsworth

Residence address on all the above for previous 5 years

Name: Mandy Fontaine Address: 154 woodland dr. Trenton, Maine 04605

Name: Mandy Fontaine Address: 45 Pine Heath Road, BH, Maine 04609

Name: Mandy Fontaine Address: 882 State Highway 3, BH, Maine 04609

Name: Address:

13. Will any law enforcement officer directly benefit financially from this license, if issued?

Yes  No

If Yes, provide name of law enforcement officer and department where employed:

\_\_\_\_\_

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States?  Yes  No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States?  Yes  No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_

16. Has the licensee/applicant(s) formerly held a Maine liquor license?  Yes  No

17. Does the licensee/applicant(s) own the premises?  Yes  No

If No, please provide the name and address of the owner:

William Stewart 28 Sargeant Drive, Northeast Harbor, 04662

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: 0

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

Inside restaurant style table seating, inside bar stool seating and outside picnic table seating.

Seasonal Lobster pound and restaurant.

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Somesville Union Meeting House

Distance: 2.5 Miles

**Section II: Signature of Applicant(s)**

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 3/15/2023



\_\_\_\_\_  
Signature of Duly Authorized Person

\_\_\_\_\_  
Signature of Duly Authorized Person

Mandy Fontaine

\_\_\_\_\_  
Printed Name Duly Authorized Person

\_\_\_\_\_  
Printed Name of Duly Authorized Person

**Section III: For use by Municipal Officers and County Commissioners only**

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: \_\_\_\_\_

Who is approving this application?  Municipal Officers of \_\_\_\_\_

County Commissioners of \_\_\_\_\_ County

- Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

**This Application will Expire 60 Days from the date of Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine’s liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

**1. Hearings.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

**A.** The bureau shall prepare and supply application forms.

**B.** The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

**C.** If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

**D.** If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

**2. Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

**A.** Conviction of the applicant of any Class A, Class B or Class C crime;

**B.** Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

**C.** Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

**D.** Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

**D-1.** Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

**E.** A violation of any provision of this Title;

**F.** A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

## Section V: Fee Schedule

**Filing fee required.** In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

**Please note:** For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

<b>Class of License</b>	<b>Type of liquor/Establishments included</b>	<b>Fee</b>
<b>Class I</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
<b>Class I-A</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes only hotels that do not serve three meals a day.	\$1,100.00
<b>Class II</b>	<b>For the Sale of Spirits Only</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
<b>Class III</b>	<b>For the Sale of Wine Only</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
<b>Class IV</b>	<b>For the Sale of Malt Liquor Only</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
<b>Class III and IV</b>	<b>For the Sale of Malt Liquor and Wine Only</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
<b>Class V</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes only a Club without catering privileges.	\$ 495.00
<b>Class X</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes only a Class A Lounge	\$2,200.00
<b>Class XI</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes only a Restaurant Lounge	\$1,500.00



G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

**3. Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

**A. Repealed**

**B.** If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

**4. Repealed**

**5. Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

**Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine**

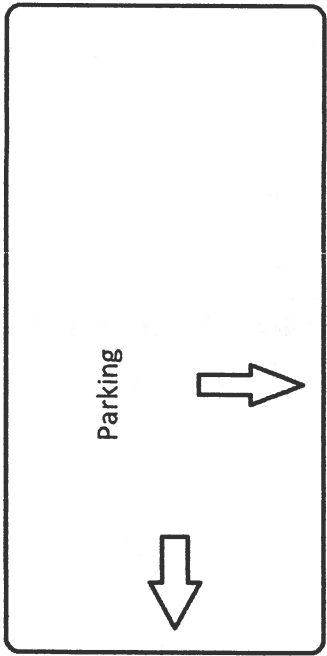
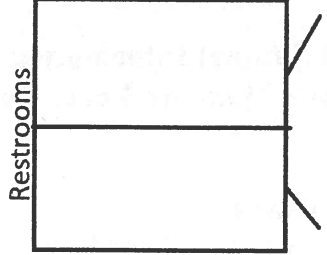
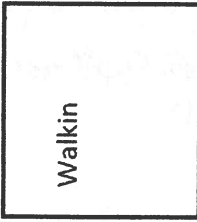
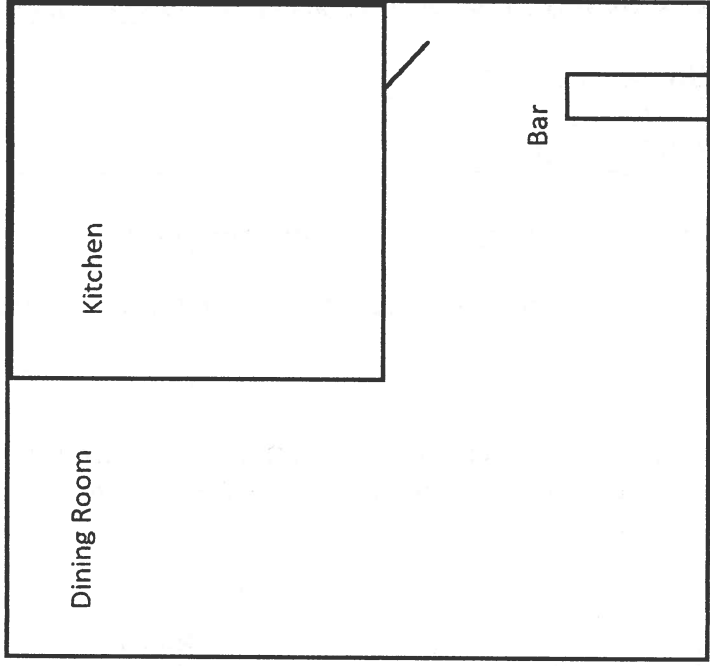
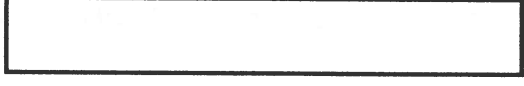
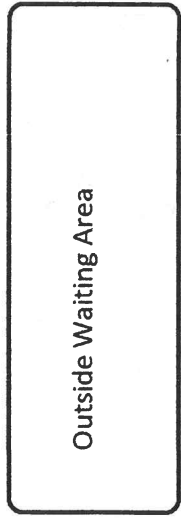
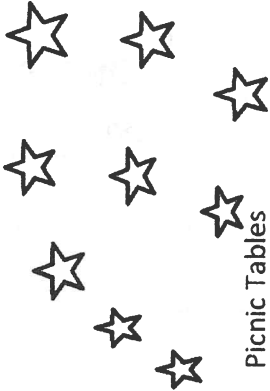
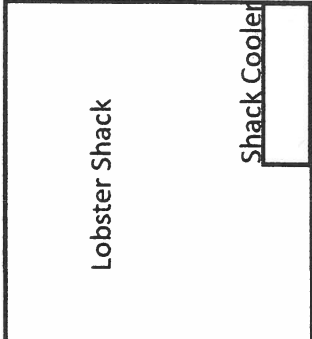
- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
  - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its Retail Beverage Alcohol Dealers permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

## Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.

See  
Attached



**Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities**

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

*All Questions Must Be Answered Completely. Please print legibly.*

1. Exact legal name: On The Shore, LLC.
2. Doing Business As, if any: Abel's Lobster
3. Date of filing with Secretary of State: 11/2019 State in which you are formed: ME
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:  
\_\_\_\_\_
5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Mandy Fontaine	154 Woodland Dr. Trenton, ME 04605		Owner	100

(Ownership in non-publicly traded companies must add up to 100%.)



ABEL

STATE OF MAINE  
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS  
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

TELEPHONE: (207) 624-7220

FAX: (207) 287-3434

EMAIL INQUIRIES: [maineliquor@maine.gov](mailto:maineliquor@maine.gov)

Thank you for your interested in becoming a licensed establishment to sell and serve alcoholic beverages in Maine. To avoid any delay in the processing of your application and the subsequent issuance of your liquor license, please use the following checklist to assist you in completing the application. If you are renewing your license, this checklist is useful as well.

- Your application has been completed in its entirety and is legible. For a renewal, please submit your application 30 days prior to the expiration date of your liquor license.
- Your application is signed and dated by a duly authorized person.
- The application is signed and approved by the Town or City Municipal Officers or County Commissioners.
- The license fee submitted is for the correct fee for the license class for which you are applying and includes the \$10.00 filing fee.
  - The check must be made payable to "Treasurer, State of Maine"; both the license and filing fees can be submitted on one check.
  - If the licensee/applicant(s) is in an unorganized township, the application must be approved by the County Commissioners and the \$10.00 filing fee must be paid to them. Please be sure to include a copy of the receipt of payment with your application.
- For a renewal, the dollar amount of your gross income for food, liquor and guest rooms, if applicable must be completed – see Section I.1
- A diagram of the facility to be licensed must accompany all applications whether for a new license or the renewal of an existing license
- If you are a registered business entity with the Maine Secretary of State's office like a corporation or a limited liability company, you must complete Section VII of the application. This does not need to be completed if you are a sole proprietor.
- Have you applied for other required licensing from other state and federal agencies? See attached list.

**Important** – all applications whether for a new license or to renew an existing license for an on-premises liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places to have their application approved and signed prior to submitting it to the Bureau for further consideration.

The address to send your completed application to:

1. Mailing address:

Bureau of Alcoholic Beverages and Lottery Operations  
Division of Liquor Licensing and Enforcement  
8 State House Station  
Augusta, ME 04333-0008

2. Courier/overnight address:

Bureau of Alcoholic Beverages and Lottery Operations  
Division of Liquor Licensing and Enforcement  
10 Water Street  
Hallowell, ME 04347

The following licenses/permits may be required prior to be licensing as an on-premises licensee with the Bureau

Obtained ✓	License/Permit	State/Federal Agency to Contact	Telephone Number	Physical Location
✓	Seller Certificate or Sales Tax Number	Maine Revenue Services <a href="http://www.maine.gov/revenue">www.maine.gov/revenue</a>	(207) 624-9693	51 Commerce Dr, Augusta
✓	Health License	Health and Human Services <a href="http://www.maine.gov/dhhs">www.maine.gov/dhhs</a>	(207) 287 5671	286 Water St, 3 <sup>rd</sup> floor, Augusta
	Victualer's License	Municipality where premise is located.	Contact your town office or county office	Contact your town office or county office
✓	Shellfish License	Marine Recourses <a href="http://www.maine.gov/dmr">www.maine.gov/dmr</a>	(207) 624-6550	<ul style="list-style-type: none"> <li>• 32 Blossom Lane, Augusta</li> <li>• 194 McKown Point Rd, West Boothbay Harbor</li> <li>• Lamoine State Park, Lamoine</li> <li>• 650 State St, Bangor</li> <li>• 317 Whitneyville Rd, Jonesboro</li> </ul>
✓	Dance or Entertainment License	Fire Marshall's Office <a href="http://www.maine.gov/dps/fmo">www.maine.gov/dps/fmo</a>	(207) 626-3882	45 Commerce Drive, Suite 1, Augusta
✓	Federal I.D. Number	<a href="http://www.irs.gov">www.irs.gov</a>	(800) 829-4933	
✓	Legal business names for corporations and limited liability companies and "Doing Business As" Names (assumed names)	Secretary of State, Bureau of Corporations, Elections and Commissions <a href="http://www.maine.gov/sos/cec">www.maine.gov/sos/cec</a>	(207) 624-7752	111 Sewall St, 3 <sup>rd</sup> Fl, Augusta
	Retail Beverage Alcohol Dealers Permit	Alcohol and Tobacco Tax and Trade Bureau (TTB) <a href="https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers">https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers</a>	(877) 882-3277	



4. Indicate the type of license applying for: (choose only one)

- |  |  |   |
|--|--|---|
| <input checked="" type="checkbox"/> Restaurant<br>(Class I, II, III, IV)   | <input type="checkbox"/> Class A Restaurant/Lounge<br>(Class XI)         | <input type="checkbox"/> Class A Lounge<br>(Class X)  |
| <input type="checkbox"/> Hotel<br>(Class I, II, III, IV)   | <input type="checkbox"/> Hotel – Food Optional<br>(Class I-A)            | <input type="checkbox"/> Bed & Breakfast<br>(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)<br>(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary                                       | <input type="checkbox"/> Mobile Cart                  |
| <input type="checkbox"/> Tavern<br>(Class IV)  | <input type="checkbox"/> Other: _____                                    |   |
| <input type="checkbox"/> Qualified Caterer   | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) |   |

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

14 Sea Street, Northeast Harbor, Me. 04662

6. Is the licensee/applicant(s) citizens of the United States?  Yes  No
7. Is the licensee/applicant(s) a resident of the State of Maine?  Yes  No

**NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.**

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

Yes  No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

Yes  No

Not applicable – licensee/applicant(s) is a sole proprietor



10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

Yes  No

If yes, please provide details: \_\_\_\_\_  
 \_\_\_\_\_

11. Do you own or have any interest in any another Maine Liquor License?  Yes  No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Scott Cole		Berlin, VT.

Residence address on all the above for previous 5 years

Name Scott Cole	Address: 19 Fern Meadow Dr., Bar Harbor, Me. 04662
Name	Address:
Name	Address:
Name	Address:

13. Will any law enforcement officer directly benefit financially from this license, if issued?

Yes  No

If Yes, provide name of law enforcement officer and department where employed:

\_\_\_\_\_

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States?  Yes  No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States?  Yes  No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_

16. Has the licensee/applicant(s) formerly held a Maine liquor license?  Yes  No

17. Does the licensee/applicant(s) own the premises?  Yes  No

If No, please provide the name and address of the owner:

\_\_\_\_\_

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: \_\_\_\_\_

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

Inside the 50 seat dining room, as well as  
an outside patio area with another 25 seats

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Mount Desert Elementary School

Distance: 2 miles

**Section II: Signature of Applicant(s)**

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

*Please sign and date in blue ink.*

Dated: 5/15/20



Signature of Duly Authorized Person

Signature of Duly Authorized Person

Scott Cole  
Printed Name Duly Authorized Person

Printed Name of Duly Authorized Person

**Section III: For use by Municipal Officers and County Commissioners only**

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: \_\_\_\_\_

Who is approving this application?  Municipal Officers of \_\_\_\_\_

County Commissioners of \_\_\_\_\_ County

- Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

**This Application will Expire 60 Days from the date of Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine’s liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

**1. Hearings.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

**A.** The bureau shall prepare and supply application forms.

**B.** The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

**C.** If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

**D.** If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

**2. Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

**A.** Conviction of the applicant of any Class A, Class B or Class C crime;

**B.** Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

**C.** Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

**D.** Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

**D-1.** Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

**E.** A violation of any provision of this Title;

**F.** A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

**3. Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

4. Repealed

**5. Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

#### **Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine**

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
  - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its Retail Beverage Alcohol Dealers permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

## Section V: Fee Schedule

**Filing fee required.** In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

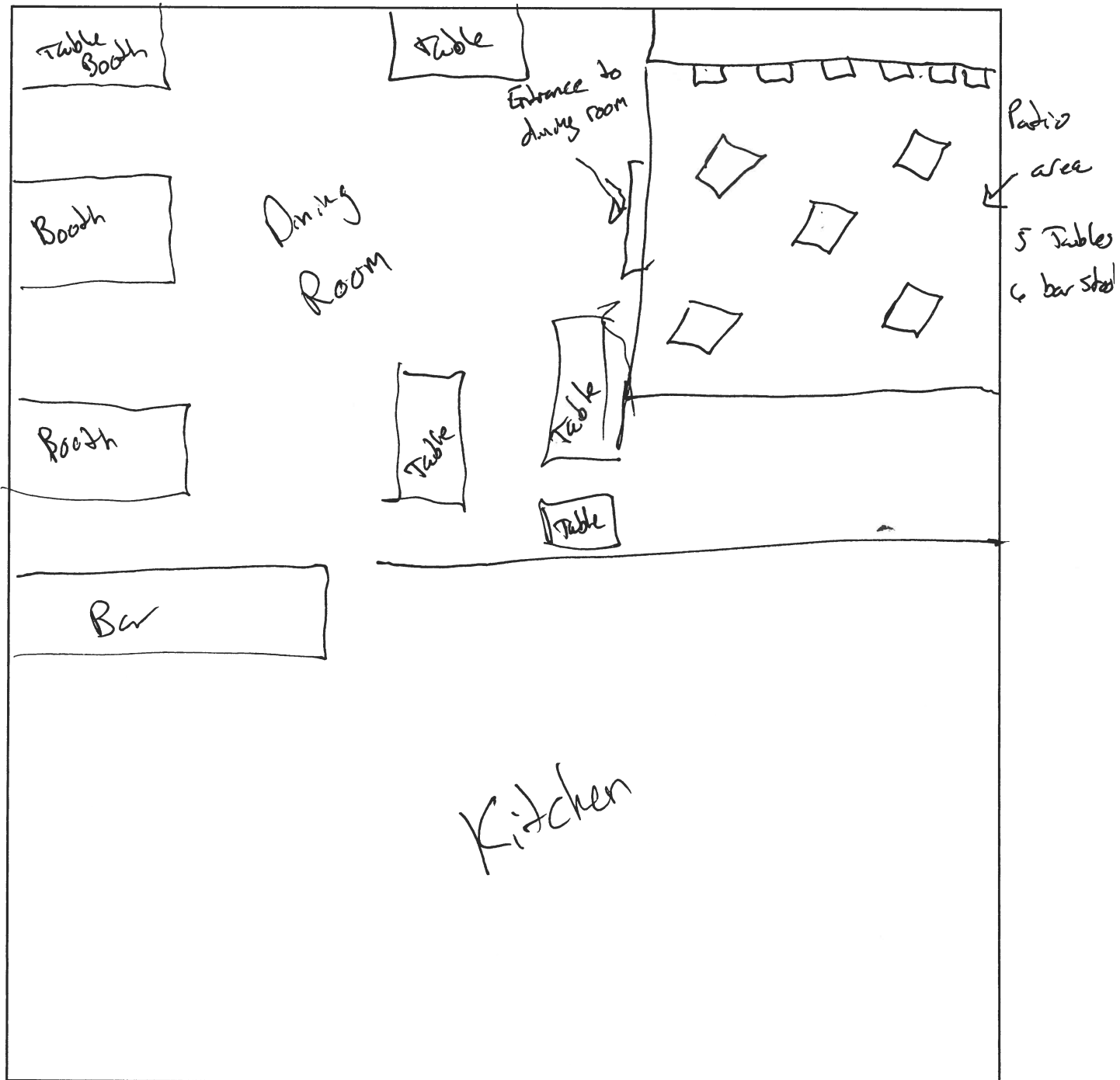
**Please note:** For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

<b>Class of License</b>	<b>Type of liquor/Establishments included</b>	<b>Fee</b>
<b>Class I</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
<b>Class I-A</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes only hotels that do not serve three meals a day.	\$1,100.00
<b>Class II</b>	<b>For the Sale of Spirits Only</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
<b>Class III</b>	<b>For the Sale of Wine Only</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
<b>Class IV</b>	<b>For the Sale of Malt Liquor Only</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
<b>Class III and IV</b>	<b>For the Sale of Malt Liquor and Wine Only</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
<b>Class V</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes only a Club without catering privileges.	\$ 495.00
<b>Class X</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes only a Class A Lounge	\$2,200.00
<b>Class XI</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes only a Restaurant Lounge	\$1,500.00

## Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.





**Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities**

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

*All Questions Must Be Answered Completely. Please print legibly.*

1. Exact legal name: 14 Sea Street LLC
2. Doing Business As, if any: The Dockside
3. Date of filing with Secretary of State: 2/1/22 State in which you are formed: Maine
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:  
\_\_\_\_\_
5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Scott Cole	19 Fern Meadow Dr. Bart Harbor, Me. 04609		Owner	100 %

(Ownership in non-publicly traded companies must add up to 100%.)

E.K.



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Division Use Only
License No: CAR-12627
Class: 1 By: LP
Deposit Date:
Amt. Deposited: \$910-
Payment Type: #1005
OK with SOS: Yes [X] No [ ]

5.21

Section I: Licensee/Applicant(s) Information;
Type of License and Status

Table with 2 columns: Applicant Information and Business Information. Rows include: Legal Business Entity (Dawnland, LLC), Business Name (Jordan Pond House), Physical Location (2928 Park Loop Rd, Seal Harbor, ME 04675), Mailing address (6720 W 121st St. STE 200, Overland Park, KS 66209), Telephone/Fax, Federal Tax ID (93-4080270), Maine Seller Certificate # (1203483), Retail Beverage Alcohol Dealers Permit (CAR-2020-12627), and Website address (www.jordanpondhouse.com).

- 1. New license or renewal of existing license? [ ] New Expected Start date: \_\_\_\_\_
[X] Renewal Expiration Date: 06/24/2023

- 2. The dollar amount of gross income for the licensure period that will end on the expiration date above:
Food: \$2,385,122.75 Beer, Wine or Spirits: \$207,053.00 Guest Rooms: \$0.00

- 3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)
[X] Malt Liquor (beer) [X] Wine [X] Spirits

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4. Indicate the type of license applying for: (choose only one)

- |  |  |   |
|--|--|---|
| <input checked="" type="checkbox"/> Restaurant<br>(Class I, II, III, IV)   | <input type="checkbox"/> Class A Restaurant/Lounge<br>(Class XI)         | <input type="checkbox"/> Class A Lounge<br>(Class X)  |
| <input type="checkbox"/> Hotel<br>(Class I, II, III, IV)   | <input type="checkbox"/> Hotel – Food Optional<br>(Class I-A)            | <input type="checkbox"/> Bed & Breakfast<br>(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)<br>(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary                                       | <input type="checkbox"/> Mobile Cart                  |
| <input type="checkbox"/> Tavern<br>(Class IV)  | <input type="checkbox"/> Other: _____                                    |   |
| <input type="checkbox"/> Qualified Caterer   | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) |   |

*Refer to Section V for the License Fee Schedule on page 9*

5. Business records are located at the following address:

6720 W 121st St STE 200, Overland Park, KS 66209

6. Is the licensee/applicant(s) citizens of the United States?  Yes  No

7. Is the licensee/applicant(s) a resident of the State of Maine?  Yes  No

**NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.**

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

Yes  No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

Yes  No

Not applicable – licensee/applicant(s) is a sole proprietor

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& Enforcement**

Page 2 of 11

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

Yes  No

If yes, please provide details: \_\_\_\_\_  
 \_\_\_\_\_

11. Do you own or have any interest in any another Maine Liquor License?  Yes  No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Jonathan Ipe - General Manager		Akron, OH
Residence address on all the above for previous 5 years		
Name	Address:	
Jonathan Ipe - 25 Arrowhead Dr. SE, Rome, GA 30161		
Name	Address:	
Jonathan Ipe - 212 Station Way, Adaisville, GA 30103		
Name	Address:	
Name	Address:	

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& Enforcement

13. Will any law enforcement officer directly benefit financially from this license, if issued?

Yes  No

If Yes, provide name of law enforcement officer and department where employed:

\_\_\_\_\_

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States?  Yes  No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States?  Yes  No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_

16. Has the licensee/applicant(s) formerly held a Maine liquor license?  Yes  No

17. Does the licensee/applicant(s) own the premises?  Yes  No

If No, please provide the name and address of the owner:

National Park Service

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**Liquor Licensing  
& Enforcement**

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: \_\_\_\_\_

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

Restaurant is indoor and table service only - no seated bar. Alcoholic beverages will also be served on the lawn with tables for patrons adjacent to the indoor restaurant. There is a barrier and fencing with signage stating "No Alcohol Beyond This Point"

20. What is the distance from the premises to the nearest school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Seaside United Church of Christ

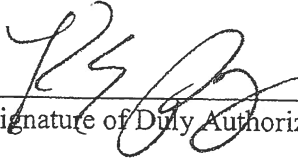
Distance: 1.80

**Section II: Signature of Applicant(s)**

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

*Please sign and date in blue ink.*

Dated: 03/22/2023

  
\_\_\_\_\_  
Signature of Duly Authorized Person

KIRK E. PAYNE  
\_\_\_\_\_  
Printed Name Duly Authorized Person

\_\_\_\_\_  
Signature of Duly Authorized Person

\_\_\_\_\_  
Printed Name of Duly Authorized Person

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**Section III: For use by Municipal Officers and County Commissioners only**

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: \_\_\_\_\_

Who is approving this application?  Municipal Officers of \_\_\_\_\_

County Commissioners of \_\_\_\_\_ County

- Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

**This Application will Expire 60 Days from the date of  
Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine's liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

**1. Hearings.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

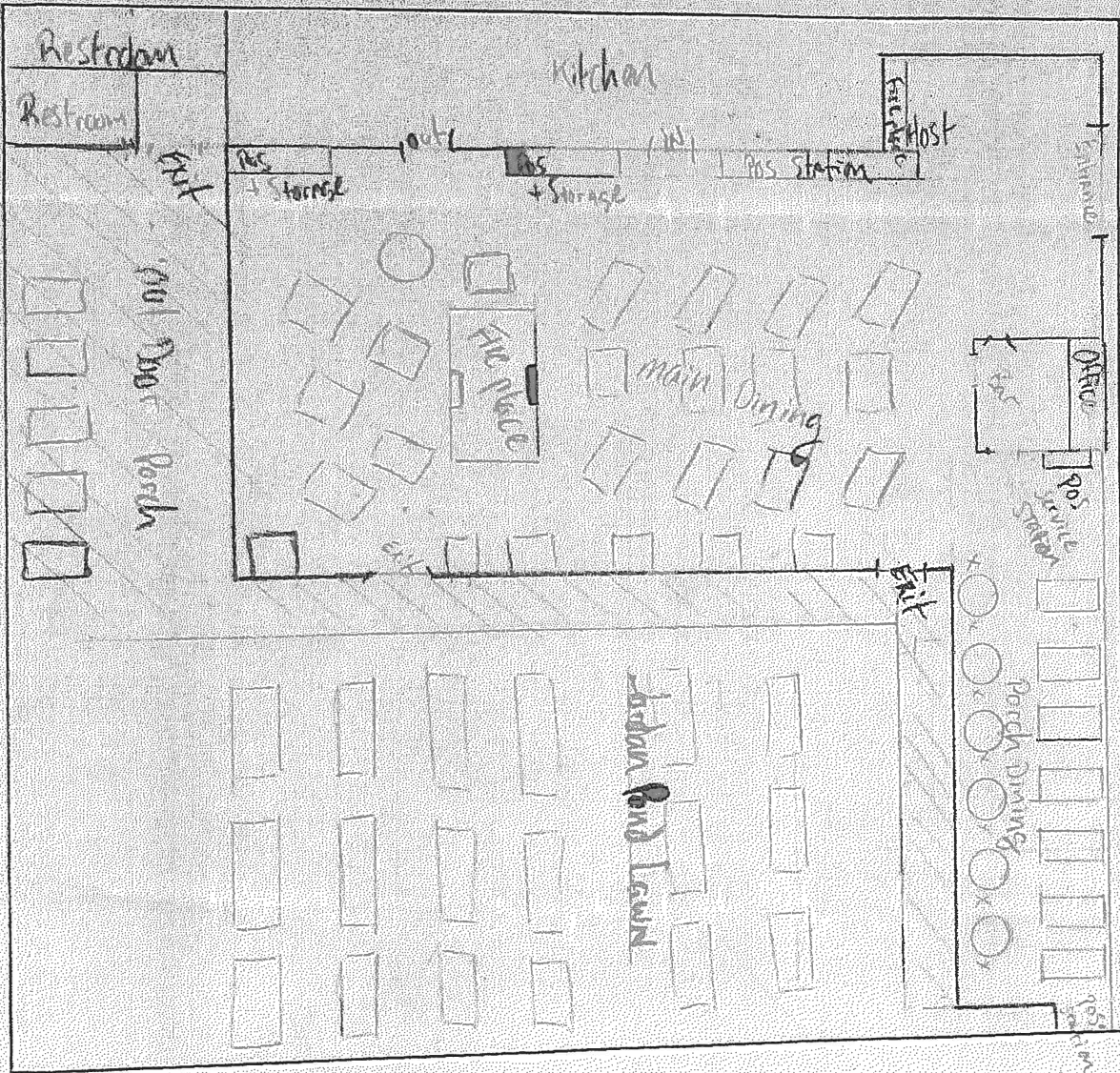
A. The bureau shall prepare and supply application forms.

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Section VI Premises Floor Plan

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& Enforcement



**Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities**

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

*All Questions Must Be Answered Completely. Please print legibly.*

1. Exact legal name: Dawnland, LLC
2. Doing Business As, if any: Jordan Pond House
3. Date of filing with Secretary of State: 12/18/2019 State in which you are formed: DE
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: 12/18/2019
5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Peter Nolan	58 11th Street Hermosa Beach, CA		Member	100.0000
Frank Pikus	10815 W 153rd Overland Park, KS		CEO	0.0000

(Ownership in non-publicly traded companies must add up to 100%.)

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 & Enforcement

TOWN OF MOUNT DESERT  
PUBLIC SPACE SPECIAL EVENT APPLICATION

Application Fee - \$10.00

NOTE - Applications are due 60 days prior for major events and  
30 days prior to event for minor events.

PERMIT #: 16-2023 DATE OF EVENT: July 8 2023 TIME: 9 am - 3 pm

DATE APPLICATION RECEIVED: May 16, 2023

PUBLIC SPACE REQUESTED: Please check: Northeast Harbor Marina Green   
Seal Harbor Village Green  Suminsby Park  Otter Creek Playground   
Hall Quarry Park  Pond's End

TYPE OF EVENT - MAJOR OR MINOR (SEE POLICY FOR DEFINITIONS)  
(circle one)

APPLICANT: Meg Ashur Sustainability Meg Ashur  
(Print) (Signature)

MAILING ADDRESS: PO Box 464 Northeast Harbor ME 04662  
Committee member

PHONE: 202-306-5306 202-306-5306  
(Home) (Business) (cellular)

OTHER CONTACT INFO: ashur.meg3@gmail.com  
(Email) (fax)

AGENT: Meg Ashur Meg Ashur  
(Print) (Signature)

AGENT MAILING ADDRESS: PO Box 464 Neb, ME 04662

PHONE: 202-306-5306 202-306-5306  
(Agent home) (Agent business) (Agent cellular)

OTHER CONTACT INFO: ashur.meg3@gmail.com NA  
(Agent email) (Agent fax)

What is the tax status of the applicant? (Non-profit)

Does the applicant propose that amplified sound be used for event? Yes  No

If yes, include description:  
\_\_\_\_\_  
\_\_\_\_\_

USE REQUESTED (Applicant, review the Public Space Use Policy, then explain what you want to do)

SWAP  
We want to have a sports equipment, clothing, paraphernalia  
exercise equipment (SWAP)  
Bring children's or adults old soccer shoes, swimsuits  
or whatever. So someone else can pick up + use. Free

Approved this      day of     , 20  , by a majority of the Board of Selectmen: Free

TOWN OF MOUNT DESERT  
PUBLIC SPACE SPECIAL EVENT APPLICATION

Application Fee - \$10.00

NOTE - Applications are due 60 days prior for major events and  
30 days prior to event for minor events.

PERMIT #: 11-2023 DATE OF EVENT: August 12, 2023 TIME: 9-3

DATE APPLICATION RECEIVED: 5-17-2023

PUBLIC SPACE REQUESTED: Please check: Northeast Harbor Marina Green   
Seal Harbor Village Green  Suminsby Park  Otter Creek Playground   
Hall Quarry Park  Pond's End

TYPE OF EVENT - (MAJOR) OR MINOR (SEE POLICY FOR DEFININTIONS)  
(circle one)

APPLICANT: Meg Ashur Mary Macle  
(Print) (Signature)

MAILING ADDRESS: P.O. Box 464 Northeast Harbor, ME 04662

PHONE: 202-306-5306 202-306-5306  
(Home) (Business) (cellular)

OTHER CONTACT INFO: ashur.meg30@gmail.com  
(Email) (fax)

AGENT: Meg Ashur Mary Macle  
(Print) (Signature)

AGENT MAILING ADDRESS: P.O. Box 464 Northeast Harbor, ME 04662

PHONE: 202-306-5306 Sustainability Committee 202-306-5306  
(Agent home) (Agent business) (Agent cellular)

OTHER CONTACT INFO: ashur.meg30@gmail.com \_\_\_\_\_  
(Agent email) (Agent fax)

What is the tax status of the applicant? (Non-profit) Yes

Does the applicant propose that amplified sound be used for event? Yes  No

If yes, include description:  
\_\_\_\_\_  
\_\_\_\_\_

USE REQUESTED (Applicant, review the Public Space Use Policy, then explain what you want to do)

A tool swap - tools of any kind  
that people want to give away. Free.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by a majority of the Board of Selectmen:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



## ***Town of Mount Desert***

Claire Woolfolk, Town Clerk  
21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232  
E-mail [townclerk@mtdesert.org](mailto:townclerk@mtdesert.org) Web Address [www.mtdesert.org](http://www.mtdesert.org)

### MEMO

DATE: May 30, 2023

TO: Board of Selectmen

FROM: Town Clerk Claire Woolfolk

RE: Application Fee for Single Event Liquor Permits

I request that the selectboard consider a \$10.00 fee for the processing of single event liquor permits (BYOB, Off-Premises Catering, and Taste Testing liquor license applications and the like).

Processing these applications are similar to the processing of Business Licenses and Public Space Event applications, both of which we charge \$10.00 for.



## *Mount Desert Fire Department*

Michael Bender, Fire Chief  
21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248

Telephone 207-276-5111 Fax 207-276-5732

Web Address [www.mtdesert.org](http://www.mtdesert.org)  
[firechief@mtdesert.org](mailto:firechief@mtdesert.org)

# Memo

To: Durlin Lunt, Town Manager  
From: Mike Bender, Fire Chief  
CC:  
Date: May 30, 2023  
Re: Sale of Surplus Equipment

I would like to request authorization to sell some surplus equipment belonging to the Mount Desert Fire Department. The sale will be by the competitive bid process as described below. Items to be sold will be on an as-is, where-is, buyer picks up the item basis. I also request authorization to accept or reject the bids under \$30,000.00 and dispose of the items that are not sold on behalf of the Town.

The fire truck is the one that would not pass inspection last fall due to corrosion and cracks in the frame. The replacement for this apparatus was approved and ordered last summer with an expected delivery date of early 2025. I have deemed the repairs to this vehicle too costly to try and return it service.

Newspaper Ad:

### **Town of Mount Desert: Surplus Equipment for Sale**

The Town of Mount Desert has the following surplus equipment for sale by competitive bid on an as-is, where-is, buyer picks up the item, basis. Written bids in sealed envelopes must be received at the Town's Municipal Office, no later than 1:00P.M.; July 6, 2023; bids will be opened at that time. Faxed and/or e-mailed bids will not be

accepted. The sealed envelopes must have "Surplus FD Equipment Bid" clearly written on the outside of the envelope. Items being bid upon must be identified by the item number and description from below; multiple items can be included in the same envelope. The Town's mailing address is P.O. Box 248, Northeast Harbor, Maine 04662; the physical address is 21 Sea Street, Northeast Harbor. Successful bidders are to make payment by check payable to the Town of Mount Desert by July 14, 2023. If payment is not made by this date, the item(s) will be disposed determined best by the Fire Chief. Site visits to see the items or questions about them can be directed to the Fire Chief. The Town reserves the right to reject any or all bids and to again invite bids; to negotiate with any bidder it so desires; to waive such formalities or informalities as do not affect or alter the substantive provisions thereof; to reissue a request for bids and/or to accept any bid deemed advantageous to the Town.

The items are as follows:

1. One (1) 2019 24-inch Premier Freestanding Smooth Top Electric Range in black
2. One (1) 2006 Spartan chassis, Smeal Freedom cab Rescue/Pumper fire truck, approximately 45,000 miles, w/ pre-emission Cummins ISL400 diesel motor, no inspection due to frame corrosion

Thank you



***Town of Mount Desert***  
Jake Wright, Finance Director  
21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232  
Web Address [www.mtdesert.org](http://www.mtdesert.org)  
[financedirector@mtdesert.org](mailto:financedirector@mtdesert.org)

Selectboard,

In the Fall of 2022, the Town was successful in capitalizing on the changing rate environment without sacrificing liquidity or incurring additional administrative costs through a solicitation process. At the time, liquid funds were prioritized due to cash flow needs heading into the second half of the fiscal year. However, the Investment Committee recommended that opportunities be re-assessed going into Fiscal Year 2024 to determine if a laddered short-term-maturity portfolio would be appropriate after substantial tax collection when weighted average cash-flow needs are lowest. At their May 9, 2023 meeting, the Investment Committee discussed this opportunity again and voted to recommend that the Selectboard authorize soliciting proposals of a laddered maturity portfolio of CDs, treasury bonds, US Government agency obligations, and/or similar investments with maturities from 3 to 6 months with an initial investment of \$5,000,000 after substantial tax collection in Fiscal Year 2024.

Thank you,

**Jake Wright**

Finance Director



## ***Town of Mount Desert***

Jake Wright, Finance Director  
21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232

Web Address [www.mtdesert.org](http://www.mtdesert.org)  
[financedirector@mtdesert.org](mailto:financedirector@mtdesert.org)

Selectboard,

At the 2023 Annual Town Meeting, article 54 authorized the use of up to \$250,000 from the Capital Gains Reserve Account #400-24202 to reduce the 2023 – 2024 tax commitment. The exact amount, as limited by the aforementioned maximum value, is to be determined by the Selectboard's timely assessment of current and expected market conditions. At their May 9, 2023 meeting, the Investment Committee discussed this article and recommended that the Selectboard authorize an amount of \$100,000 be used for the purpose described in article 54. As the capital gains reserve is subject to ever-changing market conditions, the Investment Committee's recommendation represents both cautious optimism in future market conditions and conservatism in light of continued questions around rates and growth. As of May 31<sup>st</sup>, the approximate value of the capital gains reserve is \$957,816. Based on preliminary numbers provided in the estimated tax rate disclosure included with the 2023 ATM warrant, this authorization will decrease the necessary mill rate by about 4 cents.

Thank you,

Jake Wright

Finance Director





## **Memorandum**

To: Selectboard  
From: Brian Henkel, Public Works Director  
Re: Salt Bid through State of Maine Bureau of Purchases  
Date: June 1, 2023

Public Works again participated with the State of Maine Bureau of Purchases (BOP) in their Request for Proposals (RFP) for purchasing salt for deicing use on Town roads. Approximately 75 towns participated in the RFP which aggregates the amounts being purchased by towns and improves the Town of Mount Desert's ability to receive competitive pricing. There was only one bid submitted to BOP which was from New England Salt at a price of \$77.00 per ton delivered to the highway garage. That bid is an increase of \$2.00 per ton from last year's price of \$75.00 per ton.

Our estimated need for Fiscal Year 2024 is 1,700 tons, the same as the current fiscal year. The contract through the State of Maine commits a municipality to purchase at least 75% (1,275 tons) of the amount estimated. The Town has the flexibility to also purchase up to 125% (2,125 tons) of our estimated amount. New England Salt was also the low bidder in this process for the Towns purchase in the current fiscal year. Public Works was satisfied with the quality of the salt delivered to us. Public Works recommends the Selectboard authorize the Town to enter into a contract with the State of Maine Bureau of Purchases for the purchase of salt for use in deicing roadways with a purchase price of \$77.00 per ton and an estimated purchase amount between 1,275 and 2,125 tons.

Cc: Durlin Lunt, Town Manager  
Claire Wolfolk, Town Clerk



## **Memorandum**

To: Selectboard  
From: Brian Henkel, Public Works Director  
Re: Town Office Window Replacement  
Date: June 1, 2023

Public Works has identified 23 windows in the Town Office to be replaced as part of the regular upkeep of the building (Project). The windows identified are original to the construction of the building. The voters at the May 2022 Annual Town Meeting approved the use of \$75,000 from the Capital Gains Reserve Account 400-24202 for the Project. Public Works solicited bids for the Project on December 22, 2022 and held a bid opening on January 25, 2023. No bids were received for the Project.

Public Works has since then contacted C.E. Bucklin & Sons, Inc. (Contractor) asking for an estimate to complete the Project. The Contractor is the same that was used to replace the windows in the Seal Harbor Fire Station under similar circumstances where no bids were received. Public Works is confident that the Contractor will complete the work to the standards set forth in the original Invitation to Bid and Project Manual (Bid Manual), in a timely manner, and that estimated price of \$54,509.59 is appropriate. The estimate is included with this memorandum.

The Contractor has also agreed to generally follow the schedule within the Bid Manual which allowed for work to be done between April 17, 2023 and June 16, 2023 and to resume after a summer shutdown on September 11, 2023. The Bid Manual also allowed for the possibility of work being done during the summer shutdown period from June 16, 2023 to September 11, 2023 so long as such work did not interfere with daily Town business. The materials needed for the Project will likely not be available until after June 16, 2023. Materials are expected to take 4-6 weeks to arrive after the order is submitted. Should materials become available prior to September 11, 2023, the Contractor has agreed to begin work only with pre-approval from Public Works and to begin in areas least impactful to daily Town business such as the hallway or the Meeting Room.

Finance Director, Jake Wright provided a memorandum to the Select Board on February 6, 2023 explaining that due to market uncertainty, alternate funding sources for the replacement of the windows in the Town Office were preferable. As mentioned in the memo, the Town Office Building Reserve, account 4050100-24570 (Reserve) has been identified as an appropriate alternate source of funding for the Project. The unencumbered balance of the Reserve is approximately \$132,919 with \$25,000 funding included in the Fiscal Year 2024 Capital Improvement Plan. Public Works recommends authorizing the Town to contract with C.E. Bucklin & Sons, Inc. and Welch's Painting to replace 23 windows in the Town Office building and to purchase the replacement windows from Hammond Lumber

in an amount not to exceed \$54,509.59 and for the Town Office Building Reserve, account 4050100-24570 to be used as the funding source.

Cc: Durlin Lunt, Town Manager  
Claire Wolfolk, Town Clerk

# ESTIMATE SHEET

PAGE NO. \_\_\_\_\_ OF \_\_\_\_\_ PAGES

JOB NAME <i>Town of Mount Desert</i>	CONTRACTOR	ESTIMATE NO.
LOCATION <i>Town Office</i>	ARCHITECT	DATE <i>6/1/2023</i>
ESTIMATOR	CHECKED BY	BID DATE

JOB DESCRIPTION *Replace 23 Windows*

FORWARD

DESCRIPTION	QUANTITY	@	MATERIAL				LABOR	SUBCONTRACT				TOTAL
<i>Remove &amp; install C.E. Bucklin</i>												<i>33625.00</i>
<i>ANDERSEN windows 23 Purchased by MD.</i>	<i>23</i>											<i>12404.59</i>
<i>STAIN &amp; PAINT new windows John Welch</i>												<i>8480</i>
												<i>54509.59</i>
<b>TOTAL COSTS</b>												

MISC. JOB EXPENSES	AMOUNT		
		OVERHEAD	%
		PROFIT	%
<b>TOTAL</b>			

BID SUBMITTED  
OR TOTAL FORWARD

C.E. Bucklin & Sons, Inc.  
 5 Neighborhood Road  
 PO Box 752  
 Northeast Harbor, ME 04662



Town of Mount Desert  
 PO Box 248  
 Northeast Harbor, ME 04662

Estimate
6/1/2023

Item	Description of Work	Rate	Total
Contractor	Remove and install 23 Andersen TW2442, 400 Series Double Hung windows, white exterior and unfinished wood interior to be stained to match existing windows. Remove interior trim and reinstall the existing trim. Cover the exterior trim with white aluminum coil and add a subsill. White aluminum full screens. Windows to be purchased by the Town of Mount Desert. Painting not included in this price.	33,625.00	33,625.00
We appreciate your business		Subtotal	\$33,625.00
chuck@cebucklin.com 207-276-3644		Sales Tax (5.5%)	\$0.00
		Total	\$33,625.00



**Welch's Painting**

5 Country Way  
Bar Harbor, ME 04609 US  
207-610-9513  
john@welchspainting.com  
www.welchspainting.com

**BILL TO**

C.E. Bucklin & Sons, Inc.  
5 Neighborhood Road  
P.O Box 752  
Northeast Harbor, Maine  
04662

**INVOICE #** 1426

**DATE** 04/30/2023

**TERMS** Due on receipt

DATE	ACTIVITY	DESCRIPTION	AMOUNT
			0.00
	<b>Com. Int.</b>	Coating 23 newly installed windows for the office building of the Town of Mount Desert. To include:  - Applying 1 coat of stain to all window sashes and stoops. - Applying 2 coats of urethane to stained window sashes. - Applying 1 coat of urethane to previously stained casing window trim that will be reinstalled. - Painting outside stoop trim of windows. - Painting walls if needed is not included in this quote. - All materials & supplies.  Terms: 1/2 before start, balance upon completion.	8,480.00
BALANCE DUE			<b>\$8,480.00</b>

Thank you for choosing Welch's painting.



**SOLD BY:**  
 ALAN HAMBLEN  
 1513 STATE HWY 102  
 BAR HARBOR, MAINE



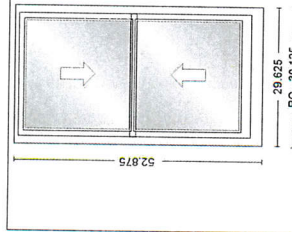
**SOLD TO:**

CREATED DATE	4/5/2023
LATEST UPDATE	4/6/2023
OWNER	ALAN HAMBLEN

### Abbreviated Quote Report - Customer Pricing

QUOTE NAME: TOWN OF MT.DESERT PROJECT NAME: TOWN OFFICE QUOTE NUMBER: 3831000 CUSTOMER PO#: TRADE ID

ORDER NOTES: DELIVERY NOTES:



Item	Qty	Operation	Location	Unit Price	Ext. Price
100	23	AA	None Assigned	\$539.33	\$12,404.59

RO Size = 30 1/8" x 52 7/8" *Existing size windows*  
 Unit Size = 29 5/8" x 52 7/8"

TW2442, Unit, 400 Series Double-Hung, Equal Sash, Installation Flange, White Exterior Frame, White Exterior Sash/Panel, Pine w/Unfinished Interior Frame, Pine w/Unfinished Interior Sash/Panel, AA, Dual Pane Low-E4 Standard Argon Fill Stainless Glass / Grille Spacer, Traditional, 1 Sash Locks Stone (Factory Applied), White/Jamb Liner, White, Full Screen, Aluminum

Insect Screen 1: 400 Series Double-Hung, TW2442 Full Screen Aluminum White PN: 1610122

Unit #	U-Factor	SHGC	ENERGY STAR	Clear Opening/Unit #	Width	Height	Area (Sq. Ft)	Comments:
A1	0.3	0.31	NO	A1	25.8750	21.7500	3.92000	

SUB-TOTAL:	\$12,404.59
FREIGHT:	\$0.00
LABOR:	\$0.00
TAX:	\$0.00
<b>TOTAL:</b>	<b>\$12,404.59</b>

CUSTOMER SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_  
 Quote #: 3831000 Print Date: 4/6/2023 1:50:52 PM UTC All Images Viewed from Exterior Page 1 of 2





# **TREASURER'S WARRANTS**



Warrants for BOS Agenda:

BOS Agenda:

6/5/2023

	Description	#	Date	Amount
<b>A. Warrants to be Approved and Signed:</b>				
	<b>Town Invoices</b>			
		AP#2378	06/06/23	884,211.36
				<b>\$ 884,211.36</b>
<b>B. Authorized Warrants to be Signed: (Wendy needs to abstain)</b>				
(Prior Electronic or Manual Authorization )				
	<b>Town State Fees &amp; P/R Benefits</b>			
		AP#2375	05/17/23	\$ 3,286.94
		AP#2376	05/25/23	\$ 95,458.85
		AP#2377	05/31/23	\$ 5,563.48
	<b>Town Payroll</b>			
		PR#2327	05/26/23	\$ 144,964.02
				<b>\$ 249,273.29</b>
<b>C. Warrants to be Acknowledged:</b>				
	<b>School Invoices</b>			
	<b>School Payroll</b>			
		PR#24	05/26/23	\$ 185,898.23
	<b>Town Voids</b>			
				<b>\$ 185,898.23</b>
<b>TOTAL WARRANTS FOR BOS MEETING</b>				<b>\$ 1,319,382.88</b>



FOR 2023 13

ACCOUNTS FOR: 100	General Fund	REVISSED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
ORIGINAL APPROP							
200 Governing Body	35,701.00	16,999.54	0.00	0.00	0.00	18,701.46	47.6%
201 Municipal Management	396,971.00	353,313.10	0.00	0.00	0.00	43,657.90	89.0%
202 Town Clerk	123,582.00	115,170.00	0.00	0.00	0.00	19,262.28	85.7%
203 Elections	22,250.00	6,425.62	0.00	0.00	0.00	15,824.38	28.9%
204 Planning Board	51,509.00	13,831.64	0.00	0.00	0.00	73,354.36	15.9%
205 Finance	249,317.00	231,497.19	0.00	0.00	0.00	17,819.81	92.9%
206 Assessing	134,141.00	118,126.07	0.00	0.00	0.00	16,014.93	88.1%
207 Code Enforcement	182,524.00	157,529.53	0.00	0.00	0.00	24,994.47	86.3%
208 Unallocated	103,100.00	55,515.59	0.00	0.00	0.00	47,584.41	53.8%
209 Human Resources	40,320.00	1,759.99	0.00	0.00	0.00	38,560.01	4.4%
210 Technology	201,731.00	154,733.98	0.00	0.00	0.00	46,997.02	76.7%
300 General Assistance	5,000.00	0.00	0.00	0.00	0.00	5,000.00	.0%
350 Rural Wastewater Support	205,805.00	189,505.00	0.00	0.00	0.00	16,300.00	92.1%
401 Police	1,058,095.00	945,007.29	0.00	0.00	0.00	177,122.71	84.2%
403 Fire	1,997,088.00	1,491,880.36	0.00	0.00	0.00	505,842.64	74.7%
404 Hydrants	273,500.00	273,500.00	0.00	0.00	0.00	0.00	100.0%
405 Shellfish Conservation	3,250.00	0.00	0.00	0.00	0.00	3,250.00	.0%
406 Street Lights	10,500.00	8,469.39	0.00	0.00	0.00	2,030.61	80.7%
407 Animal Control	5,000.00	70.01	0.00	0.00	0.00	4,929.99	1.4%
408 Communication	398,857.00	252,660.46	0.00	0.00	0.00	158,428.54	61.5%
409 Emergency Management	1,000.00	0.00	0.00	0.00	0.00	1,000.00	.0%
501 Highways	1,862,153.00	1,822,748.78	0.00	0.00	0.00	39,404.22	97.9%

Town of Mount Desert  
YEAR-TO-DATE BUDGET REPORT

06/01/2023 17:01  
6905jwr.i

FOR 2023 13

ACCOUNTS FOR: 100	General Fund	REVISSED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
ORIGINAL APPROP							
505 Wastewater Operations		710,650.00	625,936.71	0.00	0.00	84,713.29	88.1%
704,650.00							
506 Waste Water Treatment		429,608.00	329,915.58	0.00	0.00	99,692.42	76.8%
429,608.00							
515 Waste Management		684,710.00	618,422.17	0.00	0.00	66,287.83	90.3%
684,710.00							
520 Buildings & Grounds		237,971.00	245,130.44	0.00	0.00	-7,159.44	103.0%
237,971.00							
525 Parks & Cemeteries		59,877.00	42,403.69	0.00	0.00	17,473.31	70.8%
59,877.00							
530 Environmental Sustainability		84,975.00	26,229.82	0.00	0.00	58,745.18	30.9%
35,750.00							
605 Recreation		5,900.00	11,994.43	0.00	0.00	-6,094.43	203.3%
5,900.00							
701 Community Development		10,000.00	2,350.00	0.00	0.00	7,650.00	23.5%
10,000.00							
801 General Obligation		1,832,464.47	1,832,012.63	0.00	0.00	451.84	100.0%
1,736,705.00							
851 3rd Party Request Agencies		324,095.00	324,095.00	0.00	0.00	0.00	100.0%
324,095.00							
991 Operating Transfers		1,069,436.00	1,069,436.00	0.00	0.00	0.00	100.0%
1,069,436.00							
TOTAL General Fund		12,934,509.75	11,336,670.01	0.00	0.00	1,597,839.74	87.6%
12,660,096.00							

FOR 2023 13

ACCOUNTS FOR: 600 Marina	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 Northeast Harbor Marina	622,410.00	635,965.00	589,572.12	0.00	0.00	46,392.88	92.7%
102 Seal Harbor Marina	11,800.00	11,800.00	5,469.00	0.00	0.00	6,331.00	46.3%
103 Bartlett Marina	4,600.00	4,600.00	1,032.70	0.00	0.00	3,567.30	22.5%
104 Somes Marina	750.00	750.00	180.00	0.00	0.00	570.00	24.0%
801 General Obligation	36,036.00	36,036.00	36,025.03	0.00	0.00	10.97	100.0%
991 Operating Transfers	105,648.00	105,648.00	41,498.00	0.00	0.00	64,150.00	39.3%
TOTAL Marina	781,244.00	794,799.00	673,776.85	0.00	0.00	121,022.15	84.8%



06/01/2023 17:01  
6905jwr.i

Town of Mount Desert  
YEAR-TO-DATE BUDGET REPORT

P 4  
glytdbud

FOR 2023 13

ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
13,441,340.00	13,729,308.75	12,010,446.86	0.00	0.00	1,718,861.89	87.5%

GRAND TOTAL

\*\* END OF REPORT - Generated by Jacob Wright \*\*



**TOWN OF MOUNT DESERT**  
**ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 2378**

CHECK DATE: June 6, 2023

CHECK NUMBER:	<u>318860</u>	through	<u>318926</u>	\$ <u>817,232.52</u>	Check payments
CHECK NUMBER:	<u>59742</u>	and	<u>59742</u>	\$ <u>380.00</u>	Electronic payments
EFT NUMBER:	<u>2790</u>	through	<u>2814</u>	\$ <u>66,598.84</u>	ACH Payments
EFT or CK NUMBER:	<u>n/a</u>	and	<u>n/a</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 884,211.36

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Wendy H Littlefield, Vice Chairman

Geoffrey V Wood, Secretary

James F Mooers



06/01/2023 16:48  
69051you

Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
Ck-g-BH General Fund 8066

INVOICE

INV DATE PO WARRANT

NET

		INVOICE DTL DESC				NET		
CASH ACCOUNT: 100	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	WARRANT	NET
2790	06/06/2023	EFT	2097 TOWN OF BAR HARBOR TWMR0 FDR1	4622	05/09/2023		AP2378	2,376.39
	Invoice: 4622				Reimb - Power DMS & CDW Gov't COMPUTER PKG PURCHASE EQUIP-VEHICLES			
			1,933.83 1440110 53620					
			442.56 1440110 57200 4116					
					CHECK		2790 TOTAL:	2,376.39
2791	06/06/2023	EFT	2097 TOWN OF BAR HARBOR FD	4251	05/06/2023		AP2378	250.00
	Invoice: 4251				Paramedic Intercept CONTRACTED EMS SERVICES			
			250.00 1440330 54530 0404					
					CHECK		2791 TOTAL:	250.00
2792	06/06/2023	EFT	76 BROWNS COMMUNICATIONS INC	38018	05/01/2023		AP2378	102.00
	Invoice: 38018				PAGER BJ GEN REPAIRS & MAINT			
			102.00 1550100 55400					
					PAGER BJ GEN REPAIRS & MAINT		AP2378	102.00
	Invoice: 38019							
			102.00 1550100 55400					
					PAGER BJ GEN REPAIRS & MAINT		AP2378	102.00
	Invoice: 38021							
			102.00 1550100 55400					
					CHECK		2792 TOTAL:	306.00
2793	06/06/2023	EFT	2740 BRIAN LIPPOLD	MTD0523	05/01/2023		AP2378	400.00
	Invoice: MTD0523				Broadband Consultant CONSULTANT- OTHER			
			400.00 1770100 54540					
					CHECK		2793 TOTAL:	400.00
2794	06/06/2023	EFT	792 COASTAL ENERGY	5693516	05/09/2023		AP2378	17.40
	Invoice: 5693516				Propane for grill FD Supplies			
			17.40 1440330 53110 0403					
					43.6 GALS LP Gas #7 NEH WWTP Heating-EM HEATING FUEL		AP2378	89.38
	Invoice: 1243049							
			89.38 1550666 53400					
					CHECK		2794 TOTAL:	106.78
2795	06/06/2023	EFT	1844 COLLIER & FAHEY, PA	3336	05/08/2023		AP2378	111.00
	Invoice: 3336				Quarry - Legal Court Process. PB LEGAL			
			111.00 1220440 54500					



CASH ACCOUNT: 100 10100  
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE

2797 06/06/2023 EFT 10100  
Invoice: X100009296:01

124 COLWELL DIESEL SERVICE & GARAGE I X100009296:01

5,584.04 1550100 55400

05/15/2023 AP2378

SPRINGS BJ GEN REPAIRS & MAINT

CHECK 2795 TOTAL: 5,584.04

2797 06/06/2023 EFT 10100  
Invoice: 10670163165

148 DELL MARKETING LP

329.37 1221000 54250

05/05/2023 AP2378

IT Tech Support IT/TECH FEE

CHECK 2796 TOTAL: 329.37

2797 06/06/2023 EFT 10100  
Invoice: 10670793302

DELL MARKETING LP

329.37 1221000 54250

05/09/2023 AP2378

IT Tech support IT/TECH FEE

CHECK 2797 TOTAL: 329.37

2798 06/06/2023 EFT 10100  
Invoice: 620027

181 EATON PEABODY ATTORNEYS AT LAW

696.00 1220770 54500

05/18/2023 AP2378

Planning Board & CEO LEGAL PB LEGAL

CHECK 2798 TOTAL: 3,064.38

2798 06/06/2023 EFT 10100  
Invoice: 620026

EATON PEABODY ATTORNEYS AT LAW

220.00 6010100 54500

05/18/2023 AP2378

Marina and Administration LEGAL LEGAL

CHECK 2799 TOTAL: 1,980.00

2799 06/06/2023 EFT 10100  
Invoice: 46338

EATON PEABODY ATTORNEYS AT LAW

396.00 3000039 57710

05/18/2023 AP2378

Legal Main Street Project Construction-Budget

CHECK 2798 TOTAL: 5,440.38

2799 06/06/2023 EFT 10100  
Invoice: 46338

175 EMR INC

291.00 1551500 55560

05/15/2023 AP2378

Single Sort Tonnage - BLH PROCESSING SVCS

CHECK 2799 TOTAL: 291.00

2800 06/06/2023 EFT 10100  
Invoice: 20234445

116 HALEY WARD, INC.

25.50 1221000 54250

05/17/2023 AP2378

IT Support Police Department IT/TECH FEE

CHECK 2799 TOTAL: 25.50

2800 06/06/2023 EFT 10100  
Invoice: 20234433

HALEY WARD, INC.

60.00 1221000 54250

05/17/2023 AP2378

IT Support Fee IT/TECH FEE

CHECK 2799 TOTAL: 60.00

NET



Invoice: 20234444	HALEY WARD, INC.	20234444	05/17/2023	AP2378	51.00
		51.00 1221000 54250	IT Highway Garage IT/TECH FEE		
Invoice: 20234437	HALEY WARD, INC.	20234437	05/17/2023	AP2378	301.57
		301.57 6010100 54250	it work IT/TECH FEE		
			CHECK	2800 TOTAL:	438.07
2801 06/06/2023 EFT Invoice: 20002A-21	287 HEDEFINE ENGINEERING & DESIGN INC	20002A-21	05/19/2023	AP2378	17,295.90
		17,295.90 3000053 57712	NEH project CA services ENGINEERING		
			CHECK	2801 TOTAL:	17,295.90
2802 06/06/2023 EFT Invoice: 49890	1326 DURLIN LUNT	49890	05/23/2023	AP2378	17.03
		17.03 1220110 52700	League of Towns Meeting TOWN MGR EXPENSE		
			CHECK	2802 TOTAL:	17.03
2803 06/06/2023 EFT Invoice: 5861905	2142 MODERN PEST SERVICES INC (R1)	5861905	05/10/2023	AP2378	99.00
		99.00 1440330 55200 432	Stat. 2 pest control BLDG REPAIR & MAINT-S2 SH		
Invoice: 5861244	MODERN PEST SERVICES INC (R1)	5861244	05/23/2023	AP2378	104.00
		104.00 1440330 55200 433	Station 3 pest control BLDG REPAIR & MAINT-S3 SV		
			CHECK	2803 TOTAL:	203.00
2804 06/06/2023 EFT Invoice: 5862643	2142 MODERN PEST SERVICES INC (R1)	5862643	05/10/2023	AP2378	81.00
		81.00 1550100 55400	PEST CONTROL BJ GEN REPAIRS & MAINT		
			CHECK	2804 TOTAL:	81.00
2805 06/06/2023 EFT Invoice: 543745	2607 NO FRILLS OIL COMPANY	543745	05/23/2023	AP2378	8,799.02
		8,799.02 1550100 53710	ON ROAD DIESEL BJ VEHICLE FUEL		
			CHECK	2805 TOTAL:	8,799.02



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2806 06/06/2023 EFT  
Invoice: 536858

2613 NO FRILLS OIL COMPANY

05/24/2023

143.2 GALS #2 Fuel SH WWTP Heating-EM HEATING FUEL

536858

552.61 1550668 53400

2806 TOTAL:

552.61

AP2378

NET

2807 06/06/2023 EFT  
Invoice: 543271

2614 NO FRILLS OIL COMPANY

05/10/2023

HEATING FUEL BJ HEATING FUEL

543271

1,855.41 1552000 53400

2807 TOTAL:

1,855.41

AP2378

NET

2808 06/06/2023 EFT  
Invoice: 108936

1131 NORTHEAST EMERGENCY APPARATUS LLC

04/26/2023

Wheel chock parts, truck wash VEHICLE REPAIR-12 Ferrara T5 VEHICLE REPAIR

108936

95.15 1440330 55100  
292.42 1440330 55100

2808 TOTAL:

387.57

AP2378

NET

2809 06/06/2023 EFT  
Invoice: 27534

538 NORTHEAST PLUMBING & HEATING INC.

05/19/2023

WATER TURN ON SH B BJ GEN REPAIRS & MAINT

27534

333.00 1552000 55400

2809 TOTAL:

333.00

AP2378

NET

2810 06/06/2023 EFT  
Invoice: 051423

581 PITNEY BOWES

05/14/2023

Postage refill 4/26/23 POSTAGE

051423

900.00 1220110 53140

2810 TOTAL:

900.00

AP2378

NET

2811 06/06/2023 EFT  
Invoice: 0025618052123

2512 CHARTER COMMUNICATIONS

05/21/2023

Otter Creek Communications CABLE/INTERNET-POLICE DEPT

0025618052123

80.00 1221000 55150 1771

2811 TOTAL:

80.00

AP2378

NET

2812 06/06/2023 EFT  
Invoice: 163109693

1553 ULINE, INC

05/02/2023

Janitorial supplies BLDG REPAIR & MAINT-S3 SV

163109693

299.59 1440330 55200 433

2812 TOTAL:

299.59

AP2378

NET

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CASH ACCOUNT: 100 10100  
CHECK NO CHK DATE TYPE VENDOR NAME Ck-g-BH General Fund 8066 INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

Invoice:	163409958	ULINE, INC	163409958		05/09/2023	AP2378		144.23
			144.23	1440330	55200	433	Custodial supplies for station 3 BLDG REPAIR & MAINT-S3 SV	443.82
CHECK 2812 TOTAL:								
			54.45	6010100	55010		yachtsmen power ELECTRICITY	54.45
			1,491.97	6010100	55010		marina power ELECTRICITY	1,491.97
			18.25	6010100	55010		marina power ELECTRICITY	18.25
			2,265.83	6010100	55010		marina power ELECTRICITY	2,265.83
			932.80	1550666	55010		1919 KWH Sea Street PS ELECTRICITY	932.80
			363.44	1550668	55010		1354 KWH Bracy Cove PS ELECTRICITY	363.44
			201.03	1550668	55010		717 KWH SH Library PS ELECTRICITY	201.03
			1,072.23	1550669	55010		3360 KWH Otter Creek PS ELECTRICITY	1,072.23
			3,721.12	1550668	55010		23080 KWH SH WWTP ELECTRICITY	3,721.12
			30.73	1553000	55010		40 HARBOR DRIVE BJ ELECTRICITY-EVSE CHG STA	30.73
			774.84	1440600	55011		LED STREET LIGHTS BJ STREET LIGHTS-LED	774.84
				10057341-1	051023	05/12/2023		18.25



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CASH ACCOUNT: 100  
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TYPE VENDOR NAME

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INVOICE

INV DATE PO WARRANT NET

INVOICE DTL DESC

Invoice: 10057341-1	051023	18.25	1990100	59200	Joy Road Pool Electricity MD ELEMENTARY SCHOOL				
Invoice: 10057329-6	050723	853.69	10057329-6	55010	VERSANT POWER 3277 KWH GILPAT Cove PS Electric-EM ELECTRICITY	AP2378			853.69
Invoice: 10057343-5	050723	149.29	10057343-5	55010	VERSANT POWER 514 KWH Garry Moore PS Electric-EM ELECTRICITY	AP2378			149.29
Invoice: 10003319-0	050723	5,908.06	10003319-0	55010	VERSANT POWER 37880 KWH NEH WWTP Electric-EM ELECTRICITY	AP2378			5,908.06
Invoice: 10057322-1	050923	27.17	10057322-1	55010	VERSANT POWER 35 KWH SGT Drive PS Electric-EM ELECTRICITY	AP2378			27.17
Invoice: 10057346-2	041923	573.26	10057346-2	55010	VERSANT POWER 2177 KWH SV Fence PS Electric-EM ELECTRICITY	AP2378			573.26
Invoice: 10057346-2	051823	264.27	10057346-2	55010	VERSANT POWER 965 KWH SV Fence PS Electric-EM ELECTRICITY	AP2378			264.27
Invoice: 10003318-8	041823	82.23	10003318-8	55010	VERSANT POWER 251 KWH SH Hill PS Electric-EM ELECTRICITY	AP2378			82.23
Invoice: 10003318-8	051823	103.65	10003318-8	55010	VERSANT POWER 335 KWH SH Hill PS Electric-EM ELECTRICITY	AP2378			103.65
					CHECK	2813 TOTAL:			18,906.56
2814	06/06/2023	EFT	2221	LISA YOUNG	051823	05/18/2023	AP2378		53.71
					Annual MMTCFA Conf. Mileage Reimb TRAINING TRAINING				
					CHECK	2814 TOTAL:			53.71
59742	05/31/2023	WIRE	1465	U S BANK EQUIPMENT FINANCE INC	500972484	05/07/2023			380.00
					Copier and Printer lease COPIER LEASE				
					CHECK	2814 TOTAL:			380.00
					CHECK	2814 TOTAL:			53.71







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INVOICE DTL DESC

318867	06/06/2023	PRTD	2931 ATLANTIC PARTNERS EMS, INC	11954	05/20/2023	AP2378	1,760.00
	Invoice: 11954			1,760.00 1440330 54100	PHILS EMS training TRAINING		
318868	06/06/2023	PRTD	2701 AUTOZONE INC.	3488541632	04/07/2023	AP2378	10.00
	Invoice: 3488541632			10.00 1550100 55400	BATTERY BJ GEN REPAIRS & MAINT		
318869	06/06/2023	PRTD	997 CARDMEMBER SERVICES	4978 The Hope Group	04/29/2023	AP2378	493.84
	Invoice: 4978 The Hope Group			493.84 1550100 55400	HOSES BJ GEN REPAIRS & MAINT		
	Invoice: 6986 Walmart		CARDMEMBER SERVICES	6986 Walmart	04/29/2023	AP2378	99.11
				99.11 1220331 53950	ATM ELECTION SUPPLIES ELECTION SUPPLIES		
	Invoice: 7709 Burkes Hollow		CARDMEMBER SERVICES	7709 Burkes Hollow	05/09/2023	AP2378	128.72
				128.72 1220220 53900	FLOWERS -DEPUTY CLERKS (CLERKS WEEK) MISC SUPPLIES		
	Invoice: 6532 Longfellow Res.		CARDMEMBER SERVICES	6532 Longfellow Res.	05/21/2023	AP2378	42.64
				42.64 1220770 54100	CEO Conference - Dinner Tab. TRAINING		
	Invoice: 0024 The Hope Group		CARDMEMBER SERVICES	0024 The Hope Group	05/02/2023	AP2378	-25.74
				-25.74 1550100 55400	Credit for Tax from 4978 The Hope Group GEN REPAIRS & MAINT		
	Invoice: 0957 Best Western		CARDMEMBER SERVICES	0957 Best Western	04/25/2023	AP2378	233.58
				233.58 1440800 54110	Allen - Lodging Best Western LODGING		
	Invoice: 5817 American Emerg		CARDMEMBER SERVICES	5817 American Emerg	05/04/2023	AP2378	438.00
				438.00 1440800 54100	Allen - American Emergency Preparedness TRAINING		
	Invoice: 7105 Double Tree		CARDMEMBER SERVICES	7105 Double Tree	05/04/2023	AP2378	220.00
				220.00 1440800 54110	Allen - Doubletree Hotel South Portland LODGING		
	Invoice: 6524 Amazon		CARDMEMBER SERVICES	6524 Amazon	05/20/2023	AP2378	27.99
				27.99 1440800 53000	Amazon - Laptop bag OFFICE SUPPLIES		
			CARDMEMBER SERVICES	3568 Amazon	05/22/2023	AP2378	30.18
				3568 Amazon			





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Invoice:	9419	Microsoft	100.67	1221000	55140	Online Services EMAIL/INTERNET				
Invoice:	3073	Microsoft	66.00	1221000	55140	3073 Microsoft Online Services EMAIL/INTERNET		05/02/2023	AP2378	66.00
Invoice:	4236	Microsoft	89.60	1221000	55140	4236 Microsoft Microsoft Azure EMAIL/INTERNET		05/03/2023	AP2378	89.60
Invoice:	7109	Bud Connection	87.46	1220110	52700	7109 Bud Connection Clerks Recognition TOWN MGR EXPENSE		05/11/2023	AP2378	87.46
Invoice:	5448	Microsoft	90.00	1221000	55140	5448 Microsoft Online Services Police Department EMAIL/INTERNET		05/15/2023	AP2378	90.00
Invoice:	5321	Microsoft	57.97	1221000	55140	5321 Microsoft Microsoft Azure EMAIL/INTERNET		05/14/2023	AP2378	57.97
Invoice:	9155	Zoom	90.00	1221000	55330	9155 Zoom ZOOM LARGE MEETINGS & CLOUD STORAGE SOFTWARE -ZOOM		05/25/2023	AP2378	90.00
Invoice:	0131	Super Shoes	119.98	6010100	53800	0131 Super Shoes John adam boat shoes UNIFORMS		05/16/2023	AP2378	119.98
Invoice:	2124	Woodland Studio	490.50	6010100	53800	2124 Woodland Studio summer uniforms dock hands UNIFORMS		05/10/2023	AP2378	490.50
Invoice:	5134	Walmart	105.30	6010100	55400	5134 Walmart supplies GEN REPAIR & MAINT		05/03/2023	AP2378	266.87
Invoice:	7877	Shell Oil	28.23	1550552	53900	7877 Shell Oil Ice for Shipping Lab Samples-EM OTHER EQUIPMENT		05/16/2023	AP2378	28.23
Invoice:	8779	UPS Store	932.02	1550552	54600	8779 UPS Store Shipping for WET, AC and PP Testing-EM OUTSIDE LAB/TESTING		05/16/2023	AP2378	932.02
Invoice:	6181	Shell Oil	107.84	1550552	53710	6181 Shell Oil Fuel for Trk#15-EM VEHICLE FUEL		05/01/2023	AP2378	107.84



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CASH ACCOUNT: 100  
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TYPE VENDOR NAME

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INVOICE

INV DATE PO WARRANT NET

INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
CHECK				318869 TOTAL:	9,087.99
318870 06/06/2023 PRTRD 1757 BERGERON PROTECTIVE CLOTHING Invoice: 236847	236847	05/08/2023		AP2378	611.79
611.79 4040300 24471 Structural boot for Zumwalt FD Equip/Engine Resv					
318871 06/06/2023 PRTRD 2553 BLYTHE CONSTRUCTION INC Invoice: 68000723-6260-23	68000723-6260-23	05/17/2023		AP2378	474.72
474.72 1550100 53730 9.5 FINEMM BJ MISC-MATERIALS					
318872 06/06/2023 PRTRD 1424 C & C MACHINE SHOP INC Invoice: 32401	32401	05/15/2023		AP2378	4,260.00
4,260.00 1550100 53730 DRAIN BOXES BJ MISC-MATERIALS					
318873 06/06/2023 PRTRD 1052 CMD POWERSYSTEMS, INC. Invoice: 1506	1506	02/14/2023		AP2378	401.90
401.90 1440330 55200 433 Repairs to station 2 generator BLDG REPAIR & MAINT-S3 SV					
318874 06/06/2023 PRTRD 1339 COMPUTER PROJECTS OF IL INC Invoice: 23-05-89ME	23-05-89ME	05/11/2023		AP2378	396.00
396.00 1440800 54250 Annual Open Fox 05/15/23-05/14/24 IT/TECH FEE					
318875 06/06/2023 PRTRD 1792 CONSOLIDATED COMMUNICATIONS INC Invoice: 050323	050323	05/03/2023		AP2378	57.82
57.82 1221000 55120 telephone someville WWTP TELEPHONE-USAGE					
318876 06/06/2023 PRTRD 1794 CONSOLIDATED COMMUNICATIONS Invoice: 052723	052723	05/27/2023		AP2378	57.85
57.85 1221000 55120 telephone E-911 TELEPHONE-USAGE					
CHECK				318876 TOTAL:	57.85
CHECK				318873 TOTAL:	401.90
CHECK				318874 TOTAL:	396.00
CHECK				318875 TOTAL:	57.82
CHECK				318877 TOTAL:	4,260.00



CASH ACCOUNT: 100 10100 Ck-g-BH General Fund 8066 INVOICE P 12  
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE DTL DESC INV DATE PO WARRANT NET

318877	06/06/2023	PRTD	1796	CONSOLIDATED COMMUNICATIONS INC	052723	05/27/2023	AP2378	120.77
	Invoice: 052723					Telephone Seal Harbor WWTP TELEPHONE-USAGE		
						CHECK	318877 TOTAL:	120.77
318878	06/06/2023	PRTD	1797	CONSOLIDATED COMMUNICATIONS1	052723	05/27/2023	AP2378	353.83
	Invoice: 052723					Telephone Town Office TELEPHONE-USAGE		
						CHECK	318877 TOTAL:	120.77
318879	06/06/2023	PRTD	819	DARLINGS	919138	05/03/2023	AP2378	62.51
	Invoice: 919138					Exhaust Sensor VEHICLE REPAIR		
						CHECK	318879 TOTAL:	62.51
318880	06/06/2023	PRTD	2920	DC TOWING AND RECOVERY, LLC	23-6507	04/25/2023	AP2378	460.00
	Invoice: 23-6507					TOWED PACKER TRUCK BJ GEN REPAIRS & MAINT		
						CHECK	318880 TOTAL:	460.00
318881	06/06/2023	PRTD	2516	DIRIGO SAFETY, LLC	2023-495	05/24/2023	AP2378	225.00
	Invoice: 2023-495					T. Cake First Line Supv TRAINING		
						CHECK	318881 TOTAL:	225.00
318882	06/06/2023	PRTD	250	DOUG GOTT & SONS INC	46269	05/10/2023	AP2378	360.00
	Invoice: 46269					GRAVEL BJ MISC-MATERIALS		
						CHECK	318882 TOTAL:	360.00
318883	06/06/2023	PRTD	197	ELLSWORTH CHAINSAW INC	134605	05/23/2023	AP2378	134.99
	Invoice: 134605					Battery, Oil and Air Filters for WW Zero Turn-EM VEHICLE REPAIR		
						CHECK	318883 TOTAL:	134.99



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INVOICE

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WARRANT

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INVOICE DTL DESC

318884	06/06/2023	PRTD	2234 FARRELL, ROSENBLATT, & RUSSELL P.	49159.56834	052023	05/17/2023	AP2378	315.00
	Invoice:	49159.56834	052023		CEO-Water District Legal			
				315.00	1220770	54500		
								CHECK 318884 TOTAL: 315.00
318885	06/06/2023	PRTD	215 FIRE TECH & SAFETY OF NEW ENGLAND	193777		05/24/2023	AP2378	48,000.00
	Invoice:	193777			Breathing air compressor w/ CO monitor			
				48,000.00	3000053	57710		
								CHECK 318885 TOTAL: 48,000.00
318886	06/06/2023	PRTD	2291 G F JOHNSTON & ASSOCIATES LLC	01114383		05/19/2023	AP2378	1,037.00
	Invoice:	01114383			engineering public daock			
				1,037.00	6300063	57712		
								CHECK 318886 TOTAL: 1,037.00
318887	06/06/2023	PRTD	2110 GONETSPEED	0523		05/10/2023	AP2378	684.23
	Invoice:	0523			Telephone Charge			
				684.23	1221000	55120		
								CHECK 318887 TOTAL: 684.23
318888	06/06/2023	PRTD	1470 GROUP DYNAMIC INC	L2306-016000282		05/15/2023	AP2378	165.00
	Invoice:	L2306-016000282			HRA Admin Fee			
				165.00	1220800	52415		
								CHECK 318888 TOTAL: 165.00
318889	06/06/2023	PRTD	2592 HAMMOND LUMBER COMPANY	6558123		05/04/2023	AP2378	158.98
	Invoice:	6558123			marina supplies			
				158.98	6010100	55400		
								CHECK 318889 TOTAL: 158.98
	Invoice:	6574135			HAMMOND LUMBER COMPANY			
				110.65	1440330	53110	0403	
								CHECK 318887 TOTAL: 110.65
	Invoice:	6603633			HAMMOND LUMBER COMPANY			
				35.94	1550552	53900		
								CHECK 318889 TOTAL: 305.57



06/01/2023 16:48  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 14  
apcsbdsb

CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
TYPE VENDOR NAME

8066  
INVOICE

INV DATE PO

WARRANT

NET

INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
318890 06/06/2023 PRTD Invoice: 300172325	1064 HARCROS CHEMICALS INC 300172325	05/16/2023		AP2378	3,023.75
	2,000.00 1550666 53213 1,023.75 1550666 53211	pH Control/50% Caustic & Bleach NEH WWTP-EM PH CONTROL CHLORINATION			
318891 06/06/2023 PRTD Invoice: REFUND OVERPAYMENT	2446 DOUGLAS P IRWIN REFUND OVERPAYMENT	05/26/2023		AP2378	451.63
	451.63 100 20010	Accounts Payable-Refunds			
318892 06/06/2023 PRTD Invoice: PE 3 Abut Replace	1417 R F JORDAN & SONS CONSTRUCTION I PE 3 Abut Replace	05/15/2023		AP2378	75,314.54
	79,278.46 6300063 57710 -3,963.92 600 24560	Public dock abutment payment GROSS BUDGET Retainage Payable			
318893 06/06/2023 PRTD Invoice: P59937	358 JORDAN EQUIPMENT CO P59937	05/17/2023		AP2378	188.78
	188.78 1550100 55400	TOOLS BJ GEN REPAIRS & MAINT			
318894 06/06/2023 PRTD Invoice: PE #13 NEH FS	2846 KING CONSTRUCTION SERVICES PE #13 NEH FS	05/31/2023		AP2378	250,488.94
	263,672.57 3000053 57710 -13,183.63 300 24560	#13 NEH FS #1 thru 5.31.23 CONSTRUCTION Retainage Payable			
318895 06/06/2023 PRTD Invoice: 104934	389 LAKE & SEA BOATWORKS INC 104934	05/02/2023		AP2378	142.14
	142.14 1440330 55200	Repairs to outboard motor BLDG REPAIR & MAINT			
318896 06/06/2023 PRTD Invoice: 9310574086	947 LAWSON PRODUCTS 9310574086	05/02/2023		AP2378	209.65
	209.65 1550100 55400	AIR COUPLERS BJ GEN REPAIRS & MAINT			
Invoice: 9310616114	LAWSON PRODUCTS 9310616114	05/16/2023		AP2378	113.63
		MALE ADAPTER BJ			



CASH ACCOUNT: 100	CHK DATE	TYPE	VENDOR NAME	INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
CHECK NO	CHK DATE		Ck-g-BH General Fund	8066					
			10100		GEN REPAIRS & MAINT				
			113.63	1550100	55400	CHECK	318896	TOTAL:	323.28
318897	06/06/2023	PRTD	469 MDI REGIONAL SCHOOL	Jun-23 Assessment	06/01/2023	AP2378			288,936.66
			Invoice: Jun-23 Assessment	288,936.66	1995100	59201			
					MD HIGH SCHOOL				
318898	06/06/2023	PRTD	2052 KENNETH P MITCHELL	49822	05/15/2023	AP2378			52.75
			Invoice: 49822	52.75	1440110	53800			
					Magazine Clip - Willeys UNIFORMS				
318899	06/06/2023	PRTD	425 MAINE MUNICIPAL ASSOCIATION	1000443802	05/24/2023	AP2378			95.00
			Invoice: 1000443802	95.00	1220660	54100			
					MMA CONVENTION REGISTRATION TRAINING				
318900	06/06/2023	PRTD	861 MMTCTA	1000442790	05/23/2023	AP2378			200.00
			Invoice: 1000442790	50.00	1220500	54100			
				150.00	1220551	54100			
					2023 MMTCTA Annual Conference TRAINING				
318901	06/06/2023	PRTD	502 MOUNT DESERT SPRING WATER	4929 0223	02/28/2023	AP2378			87.60
			Invoice: 4929 0223	87.60	1220110	53000			
					Office Water				
					OFFICE SUPPLIES				
					spring water				
					OFFICE SUPPLIES				
					35.80	6010100	53000		
					Water for NEH Maint Shop-EM				
					OFFICE SUPPLIES				
					02/28/2023	AP2378			35.80
					Water for HWY Garage-EM				
					OFFICE SUPPLIES				
					60.00	1550100	53000		
					Water Delivery/Cooler Rental				
					02/28/2023	AP2378			60.00
					26567	0223			
					02/28/2023	AP2378			68.20





CASH ACCOUNT: 100 10100 Ckfg-BH General Fund 8066 INVOICE

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	WARRANT	NET
		INVOICE DTL DESC						
			68.20 1440800 53000		OFFICE SUPPLIES			
					CHECK		318901 TOTAL:	287.40
318902	06/06/2023	PRTD	468 MOUNT DESERT ISLAND HOSPITAL & HE 2902		05/24/2023		AP2378	246.50
	Invoice: 2902		246.50 1440330 54100		CPR books and cert. cards TRAINING			
					CHECK		318902 TOTAL:	246.50
318903	06/06/2023	PRTD	1356 MUNICIPAL REVIEW COMMITTEE 9291		05/08/2023		AP2378	7,918.39
	Invoice: 9291		7,918.39 1551500 55502		Members Monthly - BLH TIPPING FEE CROM			
					CHECK		318903 TOTAL:	7,918.39
318904	06/06/2023	PRTD	2160 COASTAL AUTO PARTS 686240		05/04/2023		AP2378	44.98
	Invoice: 686240		44.98 1220770 55400		Oil for CEO-Assessor Truck. GEN REPAIRS & MAINT			
	Invoice: 688462		59.97 1550100 55400		05/10/2023		AP2378	59.97
					GLOVES BJ GEN REPAIRS & MAINT			
	Invoice: 686844		-66.66 1550552 55100		05/05/2023		AP2378	-66.66
					Credit Inv#671730 VEHICLE REPAIR			
	Invoice: 690395		13.38 1550100 55400		05/15/2023		AP2378	13.38
					FLINT STRIKER BJ GEN REPAIRS & MAINT			
	Invoice: 686955		16.90 1220770 55400		05/05/2023		AP2378	16.90
					Oil Filter for CEO Truck. GEN REPAIRS & MAINT			
	Invoice: 692927		514.61 1550100 55400		05/22/2023		AP2378	514.61
					AIR FILTER BJ GEN REPAIRS & MAINT			
	Invoice: 691779		99.74 1550100 55400		05/18/2023		AP2378	99.74
					LED BJ GEN REPAIRS & MAINT			
	Invoice: 691545		29.91 1550100 55400		05/18/2023		AP2378	29.91
					CLEANER BJ GEN REPAIRS & MAINT			
			691590		05/18/2023		AP2378	24.98
					COASTAL AUTO PARTS			



INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
GAS BJ VEHICLE FUEL	24.98 1552000 53710	05/18/2023		AP2378	17.69
THINNER BJ MD ELEMENTARY SCHOOL	691626				
COASTAL AUTO PARTS	17.69 1990100 59200				
COASTAL AUTO PARTS	693851	05/24/2023		AP2378	21.73
AIR FILTERS BJ GEN REPAIRS & MAINT	21.73 1550100 55400				
COASTAL AUTO PARTS	693020	05/22/2023		AP2378	81.76
Oil & Filter	81.76 1440110 55100 4114				
VEHICLE REPAIR - 2022 F-150	55100 4114				
COASTAL AUTO PARTS	693120	05/22/2023		AP2378	22.94
5W30 Oil	22.94 1440110 55100 4114				
VEHICLE REPAIR - 2022 F-150	55100 4114				
CHECK 318904 TOTAL:					881.93
318905 06/06/2023 PRTR	2932 NATIONAL NENA	04/10/2023		AP2378	147.00
Invoice: 300070895	300070895				
NENA 9-1-1 Membership DUES & MEMBERSHIPS	147.00 1440800 54200				
CHECK 318905 TOTAL:					147.00
318906 06/06/2023 PRTR	2935 WILSON S NEELY	05/30/2023		AP2378	1,735.76
Invoice: REFUND OVERPAYMENT	REFUND OVERPAYMENT RE #2241				
Accounts Payable-Refunds	1,735.76 100 20010				
CHECK 318906 TOTAL:					1,735.76
318907 06/06/2023 PRTR	522 NEIGHBORHOOD HOUSE	05/17/2023		AP2378	9,583.29
Invoice: 9440	9440				
Replace Pool Liner POOL REPAIRS	9,583.29 1660500 55205				
CHECK 318907 TOTAL:					9,583.29
318908 06/06/2023 PRTR	794 OLVER ASSOCIATES, INC	05/09/2023		AP2378	1,727.50
Invoice: 12807	12807				
Sanitary Sewer line Babson Bridge - BLH TECHNICAL SVCS	1,727.50 1550552 54260				
CHECK 318908 TOTAL:					1,727.50

06/01/2023 16:48 Town of Mount Desert  
6905lyou A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100 10100 Ck-g-BH General Fund 8066 INVOICE NET  
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
318909 06/06/2023 PRTRD 1706 ONLINE MOORING, LLC Invoice: P27597	04/30/2023		AP2378	60.00
	online mooring fees IT/TECH FEE			
	CHECK	318909	TOTAL:	60.00
318910 06/06/2023 PRTRD 565 PERMA-LINE CORP OF NE Invoice: 198481	05/10/2023		AP2378	95.90
	SIGNS BJ STREET SIGNS			
	CHECK	318909	TOTAL:	60.00
Invoice: 198467	05/10/2023		AP2378	932.35
	SIGNS BJ STREET SIGNS			
Invoice: 198629	05/18/2023		AP2378	510.00
	SIGNS BJ STREET SIGNS			
	CHECK	318910	TOTAL:	1,538.25
318911 06/06/2023 PRTRD 2668 SEABRIDGE MARINE INC Invoice: 1798	05/14/2023		AP2378	3,400.00
	pile work marina EQUIP-MOORINGS/FLOATS			
	CHECK	318911	TOTAL:	3,400.00
318912 06/06/2023 PRTRD 784 SEACOAST SECURITY INC Invoice: 842772	06/01/2023		AP2378	135.00
	Stat. 3 fire alarm monitoring BLDG REPAIR & MAINT			
	CHECK	318912	TOTAL:	135.00
318913 06/06/2023 PRTRD 2848 SEARSPORT SHORES OCEAN CAMPGROUND Invoice: 49782	05/17/2023		AP2378	436.72
	TRAINING ACCOMODATIONS TRAVEL			
	CHECK	318913	TOTAL:	436.72
318914 06/06/2023 PRTRD 657 SEW AND SAVE INC Invoice: 25303	05/17/2023		AP2378	379.00
	VACUUM BJ GEN REPAIRS & MAINT			
	CHECK	318914	TOTAL:	379.00



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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
TYPE VENDOR NAME

Ck-g-BH General Fund 8066

NET

INVOICE

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INVOICE DTL DESC

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INVOICE

318915 06/06/2023 PRTRD 2621 SHREDSAFE LLC 0107413 05/08/2023 AP2378 90.00 1220220 53900 Clerk - Document Shredding  
Invoice: 0107413 MISC SUPPLIES

318916 06/06/2023 PRTRD 672 SNOWMAN PRINTING 175557 05/12/2023 AP2378 240.03 6010100 53000 stickers  
Invoice: 175557 OFFICE SUPPLIES

318917 06/06/2023 PRTRD 1863 STANLEY ELEVATOR COMPANY INC SRV000450456 01/01/2023 AP2378 819.00 1552000 55400 Quarterly maintenance - BLH  
Invoice: SRV000450456 GEN REPAIRS & MAINT

318918 06/06/2023 PRTRD 725 TRANSCO BUSINESS TECHNOLOGIES IN3803446 04/03/2023 AP2378 1,739.54 1221000 55320 Printer and Copier Repair and Maintenance  
Invoice: IN3803446 COPIER LEASE

318919 06/06/2023 PRTRD 1387 TREASURER, STATE OF MAINE BIL0518230000003004 05/2023 AP2378 76.41 1440800 54250 Telco Charges  
Invoice: BIL0518230000003004 IT/TECH FEE

318920 06/06/2023 PRTRD 2780 TREASURER, STATE OF MAINE 23EMS00012270 11/22/2022 AP2378 220.00 1440330 54200 EMS vehicle & service license renewal  
Invoice: 23EMS00012270 DUES & MEMBERSHIPS

318915 06/06/2023 PRTRD 2621 SHREDSAFE LLC 0107413 05/08/2023 AP2378 90.00 1220220 53900 Clerk - Document Shredding  
Invoice: 0107413 MISC SUPPLIES

318916 06/06/2023 PRTRD 672 SNOWMAN PRINTING 175557 05/12/2023 AP2378 240.03 6010100 53000 stickers  
Invoice: 175557 OFFICE SUPPLIES

318917 06/06/2023 PRTRD 1863 STANLEY ELEVATOR COMPANY INC SRV000450456 01/01/2023 AP2378 819.00 1552000 55400 Quarterly maintenance - BLH  
Invoice: SRV000450456 GEN REPAIRS & MAINT

318918 06/06/2023 PRTRD 725 TRANSCO BUSINESS TECHNOLOGIES IN3803446 04/03/2023 AP2378 1,739.54 1221000 55320 Printer and Copier Repair and Maintenance  
Invoice: IN3803446 COPIER LEASE

318919 06/06/2023 PRTRD 1387 TREASURER, STATE OF MAINE BIL0518230000003004 05/2023 AP2378 76.41 1440800 54250 Telco Charges  
Invoice: BIL0518230000003004 IT/TECH FEE

318920 06/06/2023 PRTRD 2780 TREASURER, STATE OF MAINE 23EMS00012270 11/22/2022 AP2378 220.00 1440330 54200 EMS vehicle & service license renewal  
Invoice: 23EMS00012270 DUES & MEMBERSHIPS

318915 06/06/2023 PRTRD 2621 SHREDSAFE LLC 0107413 05/08/2023 AP2378 90.00 1220220 53900 Clerk - Document Shredding  
Invoice: 0107413 MISC SUPPLIES

318916 06/06/2023 PRTRD 672 SNOWMAN PRINTING 175557 05/12/2023 AP2378 240.03 6010100 53000 stickers  
Invoice: 175557 OFFICE SUPPLIES

318917 06/06/2023 PRTRD 1863 STANLEY ELEVATOR COMPANY INC SRV000450456 01/01/2023 AP2378 819.00 1552000 55400 Quarterly maintenance - BLH  
Invoice: SRV000450456 GEN REPAIRS & MAINT

318918 06/06/2023 PRTRD 725 TRANSCO BUSINESS TECHNOLOGIES IN3803446 04/03/2023 AP2378 1,739.54 1221000 55320 Printer and Copier Repair and Maintenance  
Invoice: IN3803446 COPIER LEASE

318919 06/06/2023 PRTRD 1387 TREASURER, STATE OF MAINE BIL0518230000003004 05/2023 AP2378 76.41 1440800 54250 Telco Charges  
Invoice: BIL0518230000003004 IT/TECH FEE

318920 06/06/2023 PRTRD 2780 TREASURER, STATE OF MAINE 23EMS00012270 11/22/2022 AP2378 220.00 1440330 54200 EMS vehicle & service license renewal  
Invoice: 23EMS00012270 DUES & MEMBERSHIPS





CASH ACCOUNT: 100 10100 Ck-g-BH General Fund 8066 INVOICE INV DATE PO WARRANT NET  
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE DTL DESC

318924	06/06/2023	PRTD	2562	VANASSE HANGEN BRUSTLIN INC R1	0408248	05/19/2023	AP2378	870.00
	Invoice: 0408248					Beech Hill Cross Culvert - BLH TECHNICAL SVCS		
			870.00	1550100	54260	CHECK	318924	TOTAL: 870.00
318925	06/06/2023	PRTD	2315	ELIZABETH YEO	051823	05/18/2023	AP2378	16.64
	Invoice: 051823					Annual MMTCTA Conf. Mileage Reimb TRAINING		
			16.64	1220551	54100	CHECK	318925	TOTAL: 16.64
318926	06/06/2023	PRTD	2876	ZOLL MEDICAL CORPORATION	3736093	05/24/2023	AP2378	87.00
	Invoice: 3736093					EMS equipmnet EQUIPMENT - EMS		
			87.00	1440330	57100 0404	CHECK	318926	TOTAL: 87.00

NUMBER OF CHECKS 93 \*\*\* CASH ACCOUNT TOTAL \*\*\* 884,211.36

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	67	817,232.52
TOTAL WIRE TRANSFERS	1	380.00
TOTAL EFT'S	25	66,598.84

\*\*\* GRAND TOTAL \*\*\* 884,211.36

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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

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CLERK: 69051you

YEAR PER SRC ACCOUNT	JNL EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T	OB	DEBIT	CREDIT
2023.12	12									
APP 100-20000	06/06/2023	AP2378	AP2378			Accounts Payable			390,163.74	
APP 100-10100	06/06/2023	AP2378	AP2378			AP CASH DISBURSEMENTS JOURNAL Ckg-BH General Fund 8066				884,211.36
APP 600-20000	06/06/2023	AP2378	AP2378			Accounts Payable			86,734.99	
APP 300-20000	06/06/2023	AP2378	AP2378			AP CASH DISBURSEMENTS JOURNAL			316,180.84	
APP 400-20000	06/06/2023	AP2378	AP2378			Accounts Payable			91,131.79	
						AP CASH DISBURSEMENTS JOURNAL				
						GENERAL LEDGER TOTAL			884,211.36	884,211.36
APP 100-35060	06/06/2023	AP2378	AP2378			DT-MARINA			86,734.99	
APP 600-35010	06/06/2023	AP2378	AP2378			DT Gen fund				86,734.99
APP 100-35030	06/06/2023	AP2378	AP2378			DTF-CAP IMP			316,180.84	
APP 300-35010	06/06/2023	AP2378	AP2378			DT Gen fund				316,180.84
APP 100-35040	06/06/2023	AP2378	AP2378			DT-TRUST			91,131.79	
APP 400-35010	06/06/2023	AP2378	AP2378			DT Gen fund				91,131.79
						SYSTEM GENERATED ENTRIES TOTAL			494,047.62	494,047.62
						JOURNAL 2023/12/12			1,378,258.98	1,378,258.98
						TOTAL				

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100 General Fund	2023 12	12	06/06/2023	Ckg-BH General Fund 8066		
100-10100				Accounts Payable	390,163.74	884,211.36
100-20000				DTF-CAP IMP	316,180.84	
100-35030				DT-TRUST	91,131.79	
100-35040				DT-MARINA	86,734.99	
100-35060				FUND TOTAL	884,211.36	884,211.36
300 Capital Projects	2023 12	12	06/06/2023	Accounts Payable	316,180.84	
300-20000				DT Gen fund		316,180.84
300-35010				FUND TOTAL	316,180.84	316,180.84
400 Investment Trusts-Reserves	2023 12	12	06/06/2023	Accounts Payable	91,131.79	
400-20000				DT Gen fund		91,131.79
400-35010				FUND TOTAL	91,131.79	91,131.79
600 Marina	2023 12	12	06/06/2023	Accounts Payable	86,734.99	
600-20000				DT Gen fund		86,734.99
600-35010				FUND TOTAL	86,734.99	86,734.99



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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
100	General Fund	494,047.62	316,180.84
300	Capital Projects		91,131.79
400	Investment Trusts-Reserves		86,734.99
600	Marina		
	TOTAL	494,047.62	494,047.62

\*\* END OF REPORT - Generated by Lisa Young \*\*

**TOWN OF MOUNT DESERT  
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 2375**

CHECK DATE: May 17, 2023

CHECK NUMBER:	<u>318855</u>	through	<u>318856</u>	\$ <u>3,286.94</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	and	<u>N/A</u>	\$ -	Electronic payments
EFT NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	and	<u>N/A</u>	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 3,286.94

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

**From:** [Rick Mooers](#)  
**To:** [Lisa Young](#)  
**Subject:** Re: Warrant AP#2375 State Fees/Payroll Benefits  
**Date:** Monday, May 15, 2023 4:23:19 PM

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**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Approved

Sent from my iPhone

On May 15, 2023, at 3:46 PM, Lisa Young <[financeclerk@mtdesert.org](mailto:financeclerk@mtdesert.org)> wrote:

Greetings,

Attached is Accounts Payable Warrant #2375 (for Payroll and/or State Fees) in the amount of \$3,286.94 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

**I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.**

Thank you!

[Lisa Young](#),

Deputy Treasurer, Tax Collector

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

~~~~~FOIA NOTICE~~~~~

Under Maine's Freedom of Access ("Right to Know") law, all e-mail and e-mail attachments received or prepared for use in matters concerning Town business or containing information relating to Town business are likely to be regarded as public records which may be inspected by any person upon request, unless otherwise made confidential by law.

~~~~~PRIVACY NOTICE~~~~~

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<4- AP2375.pdf>

**TOWN OF MOUNT DESERT  
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 2376**

CHECK DATE: May 25, 2023

|                   |               |         |               |                     |                     |
|-------------------|---------------|---------|---------------|---------------------|---------------------|
| CHECK NUMBER:     | <u>318857</u> | through | <u>318858</u> | \$ <u>5,532.93</u>  | Check payments      |
| CHECK NUMBER:     | <u>N/A</u>    | and     | <u>N/A</u>    | \$ -                | Electronic payments |
| EFT NUMBER:       | <u>2788</u>   | through | <u>2789</u>   | \$ <u>89,925.92</u> | ACH Payments        |
| EFT or CK NUMBER: | <u>N/A</u>    | and     | <u>N/A</u>    | \$ -                | Voided Checks       |

TOTAL DISBURSEMENTS: \$ 95,458.85

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

TOWN OF MOUNT DESERT  
PAYROLL WARRANT

WARRANT PR# 2327

CHECK DATE: May 26, 2023

ADVICE NUMBERS: 15266 through 15320

CHECK NUMBERS: 66051 through 66062

TOTAL DISBURSEMENTS: \$ 144,964.02

This is to certify that there is due and chargeable to the appropriations listed above  
the sum set against each name and you are directed to pay unto the parties  
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

**From:** [Rick Mooers](#)  
**To:** [Lisa Young](#)  
**Subject:** Re: Warrant AP#2376 & PR#2327 Approval Request  
**Date:** Tuesday, May 23, 2023 3:22:58 PM

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**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Approved

Sent from my iPhone

On May 23, 2023, at 1:34 PM, Lisa Young <[financeclerk@mtdesert.org](mailto:financeclerk@mtdesert.org)> wrote:

Greetings,

Attached are the following warrants for approval:

|                  |       |          |              |
|------------------|-------|----------|--------------|
| Accounts Payable | #2376 | total of | \$95,458.85  |
| Payroll          | #2327 | total of | \$144,964.02 |

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

**I will "will reply to all" when the first approval comes in so that you know that we have the one required email approval.**

Thank you!

Lisa Young,  
Finance Clerk, Tax Collector  
Town of Mount Desert  
(207) 276-5531 (T) (207) 276-3232 (F)

~~~~~FOIA NOTICE~~~~~

Under Maine's Freedom of Access ("Right to Know") law, all e-mail and e-mail attachments received or prepared for use in matters concerning Town business or containing information relating to Town business are likely to be regarded as public records which may be inspected by any person upon request, unless otherwise made confidential by law.

~~~~~PRIVACY NOTICE~~~~~

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<4- AP2376.pdf>  
<11- PR2327.pdf>

**TOWN OF MOUNT DESERT  
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 2377**

CHECK DATE: May 31, 2023

|                   |               |         |               |                    |                     |
|-------------------|---------------|---------|---------------|--------------------|---------------------|
| CHECK NUMBER:     | <u>318859</u> | through | <u>318859</u> | \$ <u>5,563.48</u> | Check payments      |
| CHECK NUMBER:     | <u>N/A</u>    | and     | <u>N/A</u>    | \$ -               | Electronic payments |
| EFT NUMBER:       | <u>N/A</u>    | through | <u>N/A</u>    | \$ -               | ACH Payments        |
| EFT or CK NUMBER: | <u>N/A</u>    | and     | <u>N/A</u>    | \$ -               | Voided Checks       |

TOTAL DISBURSEMENTS: \$ 5,563.48

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

**From:** [Rick Mooers](#)  
**To:** [Lisa Young](#)  
**Subject:** Re: Warrant AP#2377 State Fees/Payroll Benefits  
**Date:** Wednesday, May 31, 2023 11:02:08 AM

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**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Approved

Sent from my iPhone

On May 31, 2023, at 10:31 AM, Lisa Young <[financeclerk@mtdesert.org](mailto:financeclerk@mtdesert.org)> wrote:

Greetings,

Attached is Accounts Payable Warrant #2377 (for Payroll and/or State Fees) in the amount of \$5,563.48 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

**I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.**

Thank you!

[Lisa Young](#),

Deputy Treasurer, Tax Collector

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

~~~~~FOIA NOTICE~~~~~

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<4- AP2377.pdf>



# Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 17313

Include Authorization Codes: Yes  
Batch: 11018  
Check Dates: (Earliest) - (Latest)  
Cash Account Number:  
Minimum Check Amount: \$0.00  
Sorted By: Check Number

| Check # | Check Date | Code | Name                     | Chk Grp | Gross Pay | Net Pay   | Direct Deposit | Check Amt | Void |
|---------|------------|------|--------------------------|---------|-----------|-----------|----------------|-----------|------|
|         | 05/26/2023 | IRS  | INTERNAL REVENUE SERVIC  |         | 11,892.38 | 11,892.38 | 0.00           | 0.00      |      |
|         | 05/26/2023 | STAT | TREASURER, STATE OF MAIN |         | 3,943.00  | 3,943.00  | 0.00           | 0.00      |      |
| 49925   | 05/26/2023 | 625  | CHRISTINA M. CRIST       | 1       | 300.00    | 272.70    | 0.00           | 272.70    |      |
| 49926   | 05/26/2023 | 621  | KATELYN M. EVERSOLE      | 1       | 200.00    | 184.70    | 0.00           | 184.70    |      |
| 49927   | 05/26/2023 | 498  | MEGAN C. HOWELL          | 1       | 300.00    | 277.05    | 0.00           | 277.05    |      |
| 49928   | 05/26/2023 | 616  | MARINA J. MCGARR         | 1       | 200.00    | 184.70    | 0.00           | 184.70    |      |
| 49929   | 05/26/2023 | 624  | KATELYN M. OSBORNE       | 1       | 300.00    | 277.05    | 0.00           | 277.05    |      |
| 49930   | 05/26/2023 | 603  | ABBIE PAPPAS             | 1       | 2,746.00  | 2,418.41  | 0.00           | 2,418.41  |      |
| 49931   | 05/26/2023 | 308  | Gloria A. Delsandro      | 1       | 4,193.42  | 3,145.17  | 3,145.17       | 0.00      |      |
| 49932   | 05/26/2023 | 491  | SANDRA G. BOYCE          | 1       | 1,645.47  | 929.80    | 929.80         | 0.00      |      |
| 49933   | 05/26/2023 | 477  | ANGELIQUE E. HODGDON     | 1       | 2,011.10  | 1,122.98  | 1,122.98       | 0.00      |      |
| 49934   | 05/26/2023 | 149  | MARIAH D. BAKER          | 1       | 1,851.17  | 1,543.75  | 1,543.75       | 0.00      |      |
| 49935   | 05/26/2023 | 266  | JULIANNA R. BENNOCH      | 1       | 2,894.46  | 2,148.66  | 2,148.66       | 0.00      |      |
| 49936   | 05/26/2023 | 43   | SARAH R. DUNBAR          | 1       | 2,276.42  | 1,640.44  | 1,640.44       | 0.00      |      |
| 49937   | 05/26/2023 | 63   | HEATHER M. GRAVES        | 1       | 3,409.32  | 2,486.20  | 2,486.20       | 0.00      |      |
| 49938   | 05/26/2023 | 65   | GAYLE M. GRAY            | 1       | 2,779.07  | 1,961.92  | 1,961.92       | 0.00      |      |
| 49939   | 05/26/2023 | 293  | Amy L. James             | 1       | 2,894.46  | 2,232.43  | 2,232.43       | 0.00      |      |
| 49940   | 05/26/2023 | 90   | REBECCA A. JARVIS        | 1       | 2,586.30  | 1,930.11  | 1,930.11       | 0.00      |      |
| 49941   | 05/26/2023 | 487  | BENJAMIN MACKO           | 1       | 3,114.52  | 2,403.78  | 2,403.78       | 0.00      |      |
| 49942   | 05/26/2023 | 237  | JUSTIN B. NORWOOD        | 1       | 2,470.92  | 1,890.51  | 1,890.51       | 0.00      |      |
| 49943   | 05/26/2023 | 508  | CATHY T. OEHMKE          | 1       | 2,942.53  | 2,179.05  | 2,179.05       | 0.00      |      |
| 49944   | 05/26/2023 | 120  | KAREN L. SHARPE          | 1       | 3,423.71  | 2,229.37  | 2,229.37       | 0.00      |      |
| 49945   | 05/26/2023 | 502  | MARIA E. SIMPSON         | 1       | 2,334.01  | 1,915.18  | 1,915.18       | 0.00      |      |
| 49946   | 05/26/2023 | 404  | KERRY L. TAYLOR          | 1       | 2,894.46  | 1,796.53  | 1,796.53       | 0.00      |      |
| 49947   | 05/26/2023 | 459  | SHANNON L. WESTPHAL      | 1       | 2,161.03  | 1,644.44  | 1,644.44       | 0.00      |      |
| 49948   | 05/26/2023 | 91   | JUDITH CULLEN            | 1       | 2,292.96  | 1,687.65  | 1,687.65       | 0.00      |      |
| 49949   | 05/26/2023 | 146  | CECILIA R. GARRITY       | 1       | 2,302.95  | 1,520.92  | 1,520.92       | 0.00      |      |
| 49950   | 05/26/2023 | 92   | ABIGAIL A. HARMON        | 1       | 2,252.11  | 1,724.01  | 1,724.01       | 0.00      |      |
| 49951   | 05/26/2023 | 503  | RACHEL M. SINGH          | 1       | 2,125.05  | 1,681.70  | 1,681.70       | 0.00      |      |
| 49952   | 05/26/2023 | 504  | CRISTINA DEVORA          | 1       | 1,736.73  | 1,235.40  | 1,235.40       | 0.00      |      |
| 49953   | 05/26/2023 | 292  | TARA MCKERNAN            | 1       | 2,438.00  | 1,916.72  | 1,916.72       | 0.00      |      |
| 49954   | 05/26/2023 | 335  | CYNTHIA A. LAMBERT       | 1       | 4,094.00  | 2,449.36  | 2,449.36       | 0.00      |      |
| 49955   | 05/26/2023 | 238  | WENDELL L. OPPEWALL      | 1       | 1,641.50  | 979.61    | 979.61         | 0.00      |      |
| 49956   | 05/26/2023 | 52   | WANDA J. FERNALD         | 1       | 2,779.07  | 1,953.83  | 1,953.83       | 0.00      |      |
| 49957   | 05/26/2023 | 602  | REBEKAH E. SARTIN        | 1       | 1,221.58  | 720.20    | 720.20         | 0.00      |      |
| 49958   | 05/26/2023 | 622  | GISELLE F. TODD          | 1       | 300.00    | 272.70    | 272.70         | 0.00      |      |
| 49959   | 05/26/2023 | 314  | ANDREW J. CARLSON        | 1       | 1,857.07  | 1,371.47  | 1,371.47       | 0.00      |      |
| 49960   | 05/26/2023 | 601  | ELIZA M. HOPKINS         | 1       | 1,718.30  | 1,244.59  | 1,244.59       | 0.00      |      |
| 49961   | 05/26/2023 | 337  | AMBER G. CHARRON         | 1       | 2,293.61  | 1,729.20  | 1,729.20       | 0.00      |      |
| 49962   | 05/26/2023 | 240  | JEANNE C. OTT            | 1       | 2,942.53  | 2,014.27  | 2,014.27       | 0.00      |      |
| 49963   | 05/26/2023 | 313  | ANDREA W. HOWELL         | 1       | 2,142.42  | 1,751.87  | 1,751.87       | 0.00      |      |
| 49964   | 05/26/2023 | 613  | BROOKE L. DAMON          | 1       | 1,190.80  | 831.65    | 831.65         | 0.00      |      |
| 49965   | 05/26/2023 | 611  | DANIELLE EMMONS          | 1       | 1,435.51  | 817.47    | 817.47         | 0.00      |      |
| 49966   | 05/26/2023 | 608  | EMMA JONES               | 1       | 1,304.29  | 1,016.80  | 1,016.80       | 0.00      |      |
| 49967   | 05/26/2023 | 291  | PATRICIA A. KELLEY       | 1       | 1,657.60  | 1,101.99  | 1,101.99       | 0.00      |      |
| 49968   | 05/26/2023 | 490  | ANNA D. MONTE            | 1       | 1,224.28  | 684.76    | 684.76         | 0.00      |      |
| 49969   | 05/26/2023 | 610  | VIVIENNE R. PREDOCK      | 1       | 1,275.52  | 1,051.47  | 1,051.47       | 0.00      |      |
| 49970   | 05/26/2023 | 350  | ANNA E. SILVER           | 1       | 1,360.44  | 1,070.01  | 1,070.01       | 0.00      |      |
| 49971   | 05/26/2023 | 507  | DANIELLE A. STANLEY      | 1       | 1,148.49  | 1,060.63  | 1,060.63       | 0.00      |      |
| 49972   | 05/26/2023 | 331  | RUSSELL W. GRAY          | 1       | 1,518.29  | 1,273.85  | 1,273.85       | 0.00      |      |
| 49973   | 05/26/2023 | 302  | Carlos F. Rosales        | 1       | 1,666.38  | 1,108.83  | 1,108.83       | 0.00      |      |
| 49974   | 05/26/2023 | 501  | MICHAEL J. TINKER        | 1       | 2,019.45  | 1,368.59  | 1,368.59       | 0.00      |      |
| 49975   | 05/26/2023 | 463  | RENE L. BECKER           | 1       | 1,754.40  | 1,335.75  | 1,335.75       | 0.00      |      |
| 49976   | 05/26/2023 | 499  | BOBBIE JO DAY            | 1       | 1,504.08  | 1,137.27  | 1,137.27       | 0.00      |      |

# Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 17313

| Check # | Check Date | Code      | Name                      | Chk Grp | Gross Pay         | Net Pay           | Direct Deposit    | Check Amt        | Void |  |
|---------|------------|-----------|---------------------------|---------|-------------------|-------------------|-------------------|------------------|------|--|
| 49977   | 05/26/2023 | 74        | LEON E. SARGENT           | 1       | 2,441.30          | 1,717.78          | 1,717.78          | 0.00             |      |  |
| 49978   | 05/26/2023 | 476       | BRUCE L. TRIPP            | 1       | 945.26            | 832.94            | 832.94            | 0.00             |      |  |
| 49979   | 05/26/2023 | 18        | JANICE P. CARROLL         | 1       | 1,469.17          | 1,045.14          | 1,045.14          | 0.00             |      |  |
| 49980   | 05/26/2023 | 485       | TASHA L. HIGGINS          | 1       | 1,871.07          | 1,284.42          | 1,284.42          | 0.00             |      |  |
| 49981   | 05/26/2023 | AFLAC     | AFLAC                     |         | 127.42            | 127.42            | 0.00              | 127.42           |      |  |
| 49982   | 05/26/2023 | BCBS      | ANTHEM BC/BS              |         | 11,240.22         | 11,240.22         | 11,240.22         | 0.00             |      |  |
| 49983   | 05/26/2023 | HMD       | HORACE MANN COMPANIES     |         | 37.00             | 37.00             | 0.00              | 37.00            |      |  |
| 49984   | 05/26/2023 | HM        | HORACE MANN INSURANCE C   |         | 1,000.00          | 1,000.00          | 0.00              | 1,000.00         |      |  |
| 49985   | 05/26/2023 | MEA       | MAINE EDUCATION ASSOCIA   |         | 1,409.10          | 1,409.10          | 0.00              | 1,409.10         |      |  |
| 49986   | 05/26/2023 | MSRS      | MAINE PERS                |         | 21,680.38         | 21,680.38         | 21,680.38         | 0.00             |      |  |
| 49987   | 05/26/2023 | MET       | METROPOLITAN LIFE INSUR   |         | 350.00            | 350.00            | 0.00              | 350.00           |      |  |
| 49988   | 05/26/2023 | DELTA DEN | NORTHEAST DELTA DENTAL    |         | 3,510.06          | 3,510.06          | 0.00              | 3,510.06         |      |  |
| 49989   | 05/26/2023 | PRIM      | PRIMERICA FINANCIAL SVCS. |         | 1,270.00          | 1,270.00          | 0.00              | 1,270.00         |      |  |
| 49990   | 05/26/2023 | FEDHEALTH | TREASURER, STATE OF MAIN  |         | 51.93             | 51.93             | 0.00              | 51.93            |      |  |
|         |            |           |                           |         | <b>166,364.07</b> | <b>136,319.27</b> | <b>109,113.77</b> | <b>11,370.12</b> |      |  |

| <b>Check Authorization Summary</b> |                                     |       |           |
|------------------------------------|-------------------------------------|-------|-----------|
| Type                               | Description                         | Count | Amount    |
| Employee                           | Checks                              | 6     | 3,614.61  |
|                                    | Voided Checks                       | 0     | 0.00      |
|                                    | Direct Deposits (Fully Distributed) | 50    | 76,193.17 |
|                                    | ACH Employee Credits                | 50    | 76,193.17 |
|                                    | ACH Employee Debits (Voids)         | 0     | 0.00      |
| Deduction                          | Checks                              | 8     | 7,755.51  |
|                                    | Voided Checks                       | 0     | 0.00      |
|                                    | ACH Vendor Credits                  | 2     | 32,920.60 |
|                                    | ACH VendorDebits (Voids)            | 0     | 0.00      |
|                                    | ACH Online Payments                 | 0     | 0.00      |
| Taxes                              | EFTPS Payment - Debit               | 2     | 15,835.38 |

# Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 17313

| Check # | Check Date | Code | Name | Chk Grp | Gross Pay | Net Pay | Direct Deposit | Check Amt | Void |
|---------|------------|------|------|---------|-----------|---------|----------------|-----------|------|
|---------|------------|------|------|---------|-----------|---------|----------------|-----------|------|

WARRANT # 24

DATE: ~~PAID MAY 26 2023~~

*[Handwritten Signature]*  
\_\_\_\_\_  
SUPERINTENDENT

\_\_\_\_\_  
FINANCE OFFICER

\_\_\_\_\_  
FINANCE OFFICER

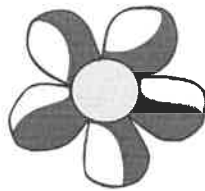
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FINANCE OFFICER

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FINANCE OFFICER

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FINANCE OFFICER

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FINANCE OFFICER

\_\_\_\_\_  
FINANCE OFFICER



|    |            |             |
|----|------------|-------------|
| \$ | 136,319.27 | net pay     |
| \$ | 49,578.96  | payroll A/P |
| \$ | 185,898.23 |             |

# Mount Desert School Department Check Register

Report # 17318

Batch: 11020  
Check Edit #: N/A  
Sort By: Vendor Name  
Include DTF Info: No

| Batch #                    | Control Total                   | Status                             | Created By          | Date Created               | Last Updated By  | Date Last Updated |
|----------------------------|---------------------------------|------------------------------------|---------------------|----------------------------|--|-------------------|
| 11020                      | 49,578.96                       | Posted                             | Bria                | 05/23/2023                 | Bria   | 05/23/2023        |
| Vendor Code / Name         | Check Edit #                    | Check Number                       | Check Date          | Check Type                 | Check Header Information                                   |                   |
| 1200 ANTHEM BC & BS        | 11835                           | 20816                              | 05/26/2023          | Payable Payment            | ANTHEM BC & BS<br>PO BOX 645438<br>CINCINNATI OH 452645438 |                   |
|                            |                                 | <b>Email Subject Line:</b>         |                     | DDep-Notification          |  |                   |
|                            |                                 | <b>Email Check Remittances To:</b> |                     | Carmen.Leighton@anthem.com |  |                   |
| <b>Payable #</b>           | <b>Reference</b>                | <b>Invoice #</b>                   | <b>Invoice Date</b> | <b>Amount</b>              | <b>Discount</b>  | <b>Payment</b>    |
| 18317                      | ANTHEM BC & BS- 008421000       | BCBS MAY23                         | 05/26/2023          | 46,951.38                  | 0.00   | 46,951.38         |
|                            |                                 |                                    |                     | <b>Check Totals:</b>       | <b>46,951.38</b>   | <b>0.00</b>       |
| 6000 MAINE PERS            | 11832                           | 20817                              | 05/26/2023          | Payable Payment            | MAINE PERS<br>PO BOX 349<br>AUGUSTA ME 043320349           |                   |
|                            |                                 | <b>Email Subject Line:</b>         |                     | DDep-Notification          |  |                   |
|                            |                                 | <b>Email Check Remittances To:</b> |                     | accounting@mainepers.org   |  |                   |
| <b>Payable #</b>           | <b>Reference</b>                | <b>Invoice #</b>                   | <b>Invoice Date</b> | <b>Amount</b>              | <b>Discount</b>  | <b>Payment</b>    |
| 18315                      | MAINE PERS-GLI APRIL2023 MDES P | GLI APRIL2023                      | 05/26/2023          | 98.40                      | 0.00   | 98.40             |
|                            |                                 |                                    |                     | <b>Check Totals:</b>       | <b>98.40</b>   | <b>0.00</b>       |
| 6000 MAINE PERS            | 11833                           | 20818                              | 05/26/2023          | Payable Payment            | MAINE PERS<br>PO BOX 349<br>AUGUSTA ME 043320349           |                   |
|                            |                                 | <b>Email Subject Line:</b>         |                     | DDep-Notification          |  |                   |
|                            |                                 | <b>Email Check Remittances To:</b> |                     | accounting@mainepers.org   |  |                   |
| <b>Payable #</b>           | <b>Reference</b>                | <b>Invoice #</b>                   | <b>Invoice Date</b> | <b>Amount</b>              | <b>Discount</b>  | <b>Payment</b>    |
| 18316                      | MAINE PERS-GLI APRIL23 MDES TT0 | GLI APRIL23                        | 05/26/2023          | 257.99                     | 0.00   | 257.99            |
|                            |                                 |                                    |                     | <b>Check Totals:</b>       | <b>257.99</b>  | <b>0.00</b>       |
| 6000 MAINE PERS            | 11834                           | 20819                              | 05/26/2023          | Payable Payment            | MAINE PERS<br>PO BOX 349<br>AUGUSTA ME 043320349           |                   |
|                            |                                 | <b>Email Subject Line:</b>         |                     | DDep-Notification          |  |                   |
|                            |                                 | <b>Email Check Remittances To:</b> |                     | accounting@mainepers.org   |  |                   |
| <b>Payable #</b>           | <b>Reference</b>                | <b>Invoice #</b>                   | <b>Invoice Date</b> | <b>Amount</b>              | <b>Discount</b>  | <b>Payment</b>    |
| 18314                      | MAINE PERS-RET MAY23 PLD P001   | RET MAY23 P                        | 05/26/2023          | 2,271.19                   | 0.00   | 2,271.19          |
|                            |                                 |                                    |                     | <b>Check Totals:</b>       | <b>2,271.19</b>  | <b>0.00</b>       |
| <b>Batch 11020 Totals:</b> |                                 |                                    |                     | <b>49,578.96</b>           | <b>0.00</b>  | <b>49,578.96</b>  |

4 Checks Listed