



Town of Mount Desert
Selectboard
Agenda

Regular Meeting
TUESDAY, June 20, 2023

Location: Meeting Room, Town Hall, Northeast Harbor; Meetings will continue to be offered via Zoom see final page for connection details. Per Maine CDC, COVID transmission rate is LOW; masks are not required.

- I. Call to order at 6:30 p.m.**
Public please hold comments until the Selectboard Chairman opens the agenda items for public comment. When addressing the Board, state your FULL NAME (both in person and on Zoom). It is suggested that you enter your full name as your ID on Zoom.
- II. Minutes**
 - A. *Approval of minutes from June 5, 2023 meeting*
- III. Appointments/Recognitions/Resignations**
 - A. *Annual Board and Committee Appointments*
 - B. *Confirm reappointment of Katrina Carter to the Mount Desert Housing Authority Board of Commissioners for a five-year term beginning May 1, 2023*
 - C. *Confirm reappointment of Wanda Fernald to the Mount Desert Housing Authority Board of Commissioners for a five-year term beginning May 1, 2023*
 - D. *Consider appointment of Zachary DaRosa as seasonal employee at the Northeast Harbor Marina – Launch Captain at an hourly rate of \$20 per hour*
 - E. *Consider appointment of Zachary Mitchell as Packer Truck Driver for the Waste Management Division of the Public Works Department effective on or before July 17, 2023 at a probationary hourly rate of \$22.72 per hour*
 - F. *Resignation of John March from the Zoning Board of Appeals, effective June 6, 2023*
 - G. *Resignation of Gloria Kunje from the Planning Board*
- IV. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
 - A. *Resident comment for Trash Pick-up in Hall Quarry*
 - B. *Memorandum from Public Works Director, Brian Henkel, and Wastewater Superintendent, Ed Montague regarding Gilpatrick Cove water quality*
 - C. *Selectboard Meeting Schedule 2023-2024*
 - D. *Town of Mount Desert Holiday Schedule 2023-2024*
 - E. *Neighborhood House 2023 Agreement (Term July 1, 2023--June 30, 2024)*
 - F. *Ticket Booth Sales 2023 Agreements: Allen Associates, Asticou Charters, Beal & Bunker (Term July 1, 2023--June 30, 2024)*
 - G. *Hancock County Commissioners Special Meeting Minutes from May 16, 2023*
 - H. *MRC Partnership Update for Innovative Resource Recovery (IRR); June 2, 2023*
 - I. *MRC Virtual Town Hall meeting invitation – June 21, 2023 at 11am*
 - J. *Penobscot Energy Recovery Company (PERC) Foreclosure memo from MRC; June 5, 2023*

V. Selectboard's Reports

VI. Unfinished Business

A. Marina Landscape Plan discussion

VII. New Business

- A. Consider a \$10.00 processing fee for the recording of Family and Private Burial Grounds*
- B. Consider the policy of limiting Public Notary acts to town business*
- C. Consider transfer from reserve portfolio to general operating account in the amount of the audited interfund liability amount of \$500,142.43 for the fiscal year ended June 30, 2022*
- D. Review bids received for a General Obligation Bond to finance projects approved at the 2023 Annual Town Meeting consistent with the requirements identified in articles 38 through 43 and associated disclosures in a total principal amount of \$2,550,000*
- E. Approve resolutions authorizing the issuance of a General Obligation Bond of the Town in a principal amount not to exceed \$2,550,000 at a fixed interest rate of 5.48% for a term of 20 years to Bar Harbor Bank & Trust*
- F. Authorize execution of the bond document(s) for the \$2,550,000 General Obligation Bond with Bar Harbor Bank & Trust effective on or about June 27, 2023*
- G. Consideration of waiving the rental fee for use of the Seal Harbor fire station community room by Friends of Acadia on the date of June 29, 2023*
- H. Consider amending the September 19, 2022 authorization to purchase a new Ferrara Ignitor fire truck from Ferrara Fire Apparatus at \$913,450.00 to authorization to purchase a new Ferrara Inferno fire truck from Ferrara Fire Apparatus at \$969,044.00, using funds from the Fire Equipment Reserve account number 4040300-24471 with a current unencumbered balance of approximately \$481,222.90 (original 9/19/22 authorization currently encumbered) for the additional \$55,944.00*

VIII. Other Business *(Addendum items may be considered at the Selectboard's discretion via majority vote to do so under Other Business or out of order.)*

A. Such other business as may be legally conducted

IX. Treasurer's Warrants

A. Approve & Sign Treasurer's Warrant as shown below:

Town Invoices	AP#2381	6/21/2023	241,556.16
	AP#2401	7/1/2023	\$1,207,062.17
Total			\$1,448,618.33

B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown below:

State Fees & PR Benefits	AP#2379	6/7/2023	\$52,701.41
	AP#2380	6/14/2023	\$7,121.91
Town Payroll	PR#2328	6/9/2023	\$150,017.90
Total			\$209,841.22

C. Acknowledge Treasurer's Town Voided Disbursements & School Board AP/Payroll Warrants as shown below:

School Invoices			\$0
School Payroll	PR#25	6/9/2023	\$121,701.19
Voided Disbursements			\$0
Total			\$121,701.19

Grand Total			\$1,780,160.74
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X. Adjournment

The next regularly scheduled meeting is at 6:30 p.m., TUESDAY, July 3, 2023 in the Meeting Room, Town Hall, Northeast Harbor

The Town of Mount Desert is inviting you to a scheduled Zoom meeting. You can call in through any of the listed phone numbers or connect with a computer via the web link. You **will need to enter the meeting ID** to get access to the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/248566175?pwd=RmozZjBOVWhUTQrRXR5QzFEZEEyQT09>

Meeting ID: 248 566 175

Password: 919872

One tap mobile

+13126266799,,248566175#,,,0#,,919872# US (Chicago)
+16468769923,,248566175#,,,0#,,919872# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)	+1 408 638 0968 US (San Jose)
+1 646 876 9923 US (New York)	+1 669 900 6833 US (San Jose)
+1 301 715 8592 US (Germantown)	+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)	

Zoom security now requires a password on all zoom meetings, so the recurring BS meeting now has a password.

MINUTES

**Town of Mount Desert
Selectboard Minutes
June 5, 2023**

Board Members Present: Martha Dudman, Rick Mooers, Geoffrey Wood, Vice Chair Wendy Littlefield

Chair John Macauley was not in attendance.

Town Officials Present: Tax Assessor Kyle Avila, Finance Director Jake Wright, Town Manager Durlin Lunt, Town Clerk Claire Woolfolk, Fire Chief Mike Bender, Public Works Director Brian Henkel

Members of the Public were also present.

I. Call to order at 6:30 p.m.

Vice Chair Littlefield called the Meeting to order at 6:30PM.

II. Minutes

A. Approval of minutes from May 15, 2023 meeting

MOTION: Mr. Mooers moved, with Ms. Dudman seconding, approval of the May 15, 2023 Minutes as presented.

Motion approved 3-0-1 (Littlefield in Abstention).

III. Appointments/Recognitions/Resignations

A. Request appointment of Cynder Johnson as per diem FF/EMT at a base rate of \$25.97 with an effective date of June 6, 2023

MOTION: Mr. Mooers moved, with Mr. Wood seconding, appointment of Cynder Johnson as per diem FF/EMT at a base rate of \$25.97 with an effective date of June 6, 2023 as presented.

Motion approved 4-0.

B. Accept resignation of William Renault as on-call Firefighter, effective May 2, 2023

MOTION: Mr. Mooers moved, with Mr. Wood seconding, acceptance of the resignation of William Renault as an on-call Firefighter, effective May 2, 2023, with regret.

Motion approved 4-0.

C. Accept resignation of Gregory Theriault as on-call Firefighter, effective May 10, 2023

MOTION: Mr. Mooers moved, with Ms. Dudman seconding, acceptance of the resignation of Gregory Theriault as an on-call Firefighter, effective May 10, 2023, with regret.

Motion approved 4-0.

IV. Consent Agenda

A. Department Reports: Highway, Buildings & Grounds, and Solid Waste

B. Investment Committee minutes from November 2, 2022 meeting

C. Investment Committee minutes from February 8, 2023 meeting

1 *D. Shellfish Committee minutes from March 30, 2023 meeting*

2 *E. Acadia Disposal District (ADD) FY-24 draft budget and explanatory memo*

3 *F. Hancock County Commissioners Meeting Minutes from May 2, 2023*

4 Mr. Mooers noted that Item D, Shellfish Committee Minutes, notes the Committee worked with
5 DEP representatives. He noted water quality testing in Seal Harbor was last done in 2016. He
6 hoped the Board would remain mindful and diligent about testing, to ensure water quality and
7 clam sustainability.

8
9 Clerk Woolfolk reported the Shellfish Committee met on June 1. It was attended via Zoom by
10 both the DMR and DEP. More water quality testing was agreed to. With regard to Gilpatrick
11 Cove and other shore areas, improvement has been seen in the water quality since the last testing.
12 Clerk Woolfolk noted the next meeting is scheduled for November.

13
14 It was noted there are likely still a small number of archaic septic systems. These systems are
15 regulated by the State.

16
17 MOTION: Ms. Dudman moved, with Mr. Mooers seconding, acceptance of the Consent Agenda
18 as presented.

19 Motion approved 4-0.

20
21 **V. Selectboard's Reports**

22 None.

23
24 **VI. Unfinished Business**

25 *A. Review bids received for financing of projects approved at the 2023 Annual Town Meeting*
26 *consistent with the requirements identified in articles 38 through 43 and associated*
27 *disclosures in a total principal amount of \$2,550,000*

28 Finance Director Wright reported the bids were received too late to include in the Selectboard
29 Meeting packets. A 20-year bond was requested in the original solicitation letter. Director
30 Wright stated that informal estimates for a 2-year Bond Anticipation Notes were also received
31 from the institutions that submitted responses to the formal solicitation of 20-year bond rates to
32 determine if it was worthwhile to open up the formal solicitation process to include requests for
33 Bond Anticipation Note rates. In comparing the formal 20-year bond rates received to the
34 informal BAN estimates, it was Director Wright's opinion that the difference was minimal and
35 not worth expanding the solicitation process. Director Wright recommended that, if the
36 Selectboard was in agreement that formal requests of BAN rates were unnecessary, a 20-year
37 Bond be issued with BHBT at their proposed rate of 5.48%. Upon hearing no disagreement from
38 the Selectboard, Director Wright stated that he would prepare all necessary disclosures,
39 resolutions, and documents to accomplish the issuance at the next meeting.

40
41 MOTION: Mr. Mooers moved, with Mr. Wood seconding, to table Item A until the next
42 meeting when the issue can be formalized.

43 Motion approved 3-0-1 (Dudman in Abstention).

44

1 B. Consider modifying 8/2/21 authorization to purchase a new International truck and chassis
2 from Daigle & Houghton from \$85,400 to \$90,520 due to delay and corresponding changes
3 in material cost

4 Public Works Director Henkel reported the truck was ordered and the Town is in the queue for
5 receiving the truck. It's taken time to receive the equipment and prices have since gone up.
6 Rebidding the purchase would likely result in a larger increase.

7
8 MOTION: Mr. Wood moved, with Ms. Dudman seconding, modifying 8/2/21 authorization to
9 purchase a new International truck and chassis from Daigle & Houghton from \$85,400 to
10 \$90,520 due to delay and corresponding changes in material costs as presented.
11 Motion approved 4-0.

12
13 **VII. New Business**

14 A. Mandy Fountaine/DBA Abel's Lobster Pound (On The Shore, LLC) 13 Abels Lane Mount
15 Desert request for Liquor License Renewal

16 MOTION: Ms. Dudman moved, with Mr. Mooers seconding, approval of Mandy
17 Fountaine/DBA Abel's Lobster Pound (On The Shore, LLC) 13 Abels Lane Mount Desert
18 request for Liquor License Renewal, as presented.

19
20 Mr. Wood inquired about whose responsibility it is to fully review each of these applications.
21 Clerk Woolfolk reported the Town Office reviews the applications, to be sure there are no
22 changes from the previous year. If there are no changes, the application is presented to the
23 Board for consideration.

24
25 Mr. Wood noted the applications are filled out with a wide variety of detail and clarity. Clerk
26 Woolfolk noted the State has the ultimate approval of the license. Town approval confirms the
27 Town has no concerns with the license.

28
29 Motion approved 4-0.

30
31 B. Scott Cole/14 Sea Street. LLC/DBA The Docksider 14 Sea Street, Northeast Harbor request
32 for Liquor License Renewal

33 MOTION: Ms. Dudman moved, with Mr. Wood seconding, approval of Scott Cole/14 Sea
34 Street. LLC/DBA The Docksider 14 Sea Street, Northeast Harbor request for Liquor License
35 Renewal as presented.

36
37 Mr. Mooers noted that the Application states the establishment is 2 miles from the elementary
38 school. The distance is actually less than a mile. Mr. Wood noted the income on the application
39 states the business made less than \$15,000 in food. Ms. Littlefield believed the owners had
40 purchased the business last year and opened late due to renovations they made. Clerk Woolfolk
41 promised to make a note of the issues, so when they come for their application, they can amend it
42 for the State. Mr. Mooers wanted to be sure the Board was approving a complete and accurate
43 application before its submittal to the State.

44

1 MOTION: Mr. Mooers moved, with Mr. Wood seconding, approval of Scott Cole/14 Sea Street.
2 LLC/DBA The Docksider 14 Sea Street, Northeast Harbor request for Liquor License Renewal,
3 contingent upon amendments as suggested by the Board.
4 Motion approved 4-0.

5
6 *C. Dawnland, LLC d/b/a Jordan Pond House 2928 Park Loop Rd, Seal Harbor request for*
7 *Liquor License Renewal*

8 MOTION: Mr. Mooers moved, with Mr. Wood seconding, approval of Dawnland, LLC d/b/a
9 Jordan Pond House 2928 Park Loop Rd, Seal Harbor request for Liquor License Renewal as
10 presented.
11 Motion approved 4-0.

12
13 *D. Public Space Special Event Application – Mount Desert Sustainability Committee Sports*
14 *Equipment SWAP – July 8, 2023, Northeast Harbor Village Green*

15 MOTION: Ms. Dudman moved, with Mr. Wood seconding, approval of Public Space Special
16 Event Application – Mount Desert Sustainability Committee Sports Equipment SWAP – July 8,
17 2023, Northeast Harbor Village Green as presented.
18 Motion approved 4-0.

19
20 *E. Public Space Special Event Application – Mount Desert Sustainability Committee Tool*
21 *SWAP – August 12, 2023, Northeast Harbor Village Green*

22 MOTION: Mr. Wood moved, with Mr. Mooers seconding, approval of Public Space Special
23 Event Application – Mount Desert Sustainability Committee Tool SWAP – August 12, 2023,
24 Northeast Harbor Village Green as presented.
25 Motion approved 4-0.

26
27 *F. Consider a \$10.00 processing fee for BYOB, Off-Premises Catering, and Taste Testing, and*
28 *the like liquor license applications*

29 Clerk Woolfolk reported the Town receives 6 to 7 of these applications per year. The fee is in
30 keeping with other types of business licenses the Town issues.

31
32 MOTION: Mr. Wood moved, with Mr. Mooers seconding, approval of a \$10.00 processing fee
33 for BYOB, Off-Premises Catering, and Taste Testing, and the like liquor license applications as
34 presented.

35 Motion approved 4-0.

36
37 *G. Consideration of authorizing the sale of the surplus equipment on behalf of the Fire*
38 *Department by the competitive bid process*

39 MOTION: Mr. Mooers moved, with Mr. Wood seconding, authorizing the sale of surplus
40 equipment on behalf of the Fire Department by the competitive bid process as presented.
41 Motion approved 4-0.

42
43 *H. Consideration of authorizing the Fire Chief to determine the acceptance or rejection of bids*
44 *and disposal of items that do not sell on behalf of the Town*

1 MOTION: Mr. Wood moved, with Mr. Mooers seconding, authorizing the Fire Chief to
2 determine the acceptance or rejection of bids and disposal of items that do not sell on behalf of
3 the Town as presented.

4
5 Mr. Mooers inquired about the fate of the fire vehicle with the cracked frame. Chief Bender did
6 not believe it was in any condition to be safely used. Someone might be willing to purchase it
7 for the motor or water pump, which are usable.

8
9 Motion approved 4-0.

10
11 *I. Consideration of accepting an unconditional gift from the First National Bank to the Mount*
12 *Desert Fire Department in the amount of \$200.00 in recognition of National EMS Week, May*
13 *21-27, 2023*

14 MOTION: Mr. Mooers moved, with Mr. Wood seconding, accepting an unconditional gift from
15 the First National Bank to the Mount Desert Fire Department in the amount of \$200.00 in
16 recognition of National EMS Week, May 21-27, 2023 as presented and with thanks.

17 Motion approved 4-0.

18
19 *J. Consider authorization of solicitation of bids for a laddered maturity portfolio of CDs,*
20 *treasury bonds, US Government agency obligations, and/or similar investments with*
21 *maturities from 3 to 6 months and \$5,000,000 initial investment after substantial tax*
22 *collection in fiscal year 2024, as recommended by the Investment Committee*

23 MOTION: Mr. Mooers moved, with Mr. Wood seconding, authorization of solicitation of bids
24 for a laddered maturity portfolio of CDs, treasury bonds, US Government agency obligations,
25 and/or similar investments with maturities from 3 to 6 months and \$5,000,000 initial investment
26 after substantial tax collection in fiscal year 2024, as recommended by the Investment
27 Committee as presented.

28
29 Director Wright reported it was a conservative cashflow estimate. The numbers were scaled
30 down to test the model and may be increased if it proves advantageous to the Town.

31
32 Motion approved 3-0-1 (Dudman in Abstention).

33
34 *K. Consider authorization of \$100,000 to be used from the Capital Gains Reserve Account*
35 *#400-24202 to reduce the 2023 – 2024 tax commitment in accordance with article 54 passed*
36 *at the 2023 Annual Town Meeting*

37 MOTION: Mr. Wood moved, with Ms. Dudman seconding, authorization of \$100,000 to be
38 used from the Capital Gains Reserve Account #400-24202 to reduce the 2023 – 2024 tax
39 commitment in accordance with article 54 passed at the 2023 Annual Town Meeting as
40 presented.

41 Motion approved 4-0.

42
43 *L. Review and approve entering into a contract with Maine State Bureau of Purchases to*
44 *purchase bulk salt for deicing roadways*

45 MOTION: Mr. Mooers moved, with Mr. Wood seconding, approval of entering into a contract
46 with Maine State Bureau of Purchases to purchase bulk salt for deicing roadways as presented.

Director Henkel reported it was a standard way to purchase. Mount Desert was one of many Towns purchasing this way.

Motion approved 4-0.

M. Review and approve contracts and purchasing for the replacement of 23 window in the Town Office

Director Henkel reported the Town put the window replacement out to bid in 2022 and received no bids. Director Henkel has reached out to different companies for installation and painting, and the Town will purchase the windows directly. He submitted the pricing of the various companies. The work is expected to start after September 11.

MOTION: Mr. Dudman moved, with Mr. Wood seconding, approval of contracts and purchasing for the replacement of 23 windows in the Town Office as presented.

Motion approved 4-0.

VIII. Other Business

A. Such other business as may be legally conducted

No Other Business.

IX. Treasurer's Warrants

A. Approve & Sign Treasurer's Warrant as shown below:

Town Invoices	AP#2378	06/06/2023	\$884,211.36
Total			\$884,211.36

MOTION: Mr. Mooers moved, with Mr. Wood seconding, approval and signature of Treasurer's Warrant as shown above.

Motion approved 4-0.

B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown below:

State Fees & PR Benefits	AP#2375	5/17/2023	\$3,286.94
	AP#2376	5/25/2023	\$95,458.85
	AP#2377	5/31/2023	\$5,563.48
Town Payroll	PR#2327	05/26/2023	\$144,964.02
Total			\$249,273.29

MOTION: Mr. Mooers moved, with Mr. Wood seconding, approval of Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown above.

Motion approved 3-0-1 (Littlefield in Abstention).

C. Acknowledge Treasurer's Town Voided Disbursements & School Board AP/Payroll Warrants as shown below:

School Invoices			
School Payroll	PR#24	5/26/2023	\$185,898.23

Voided Disbursements			
Total			\$185,898.23

MOTION: Mr. Mooers moved, with Mr. Wood seconding, acknowledgement of Treasurer's
Town Voided Disbursements & School Board AP/Payroll Warrants as shown above.
Motion approved 4-0.

Grand Total			\$1,319,382.88
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X. Adjournment

MOTION: Mr. Mooers moved, with Ms. Dudman seconding, to adjourn.
Motion approved 4-0.

The Meeting Adjourned at 6:56PM

Respectfully Submitted,

Geoffrey Wood

APPOINTMENTS

RECOGNITIONS

RESIGNATIONS

CERTIFICATE OF APPOINTMENT

Municipality of **MOUNT DESERT**

County of **HANCOCK**

State of **MAINE**

June 20, 2023 The Board of Selectmen of the Municipality of the Town of Mount Desert, in accordance with the provisions of the laws of the State of Maine, hereby appoints the following **Committee and Board members** within and for the Municipality of Mount Desert for the positions and terms ending June 30th as indicated:

Committee/Board	Term	Name
Board of Assessment Review	July 1, 2023-June 30, 2026	Keating Pepper
Broadband Committee	July 1, 2023-June 30, 2024	Francis Baltzell Peter Cuffari John Fehlauer Edward Ganz Scott McFarland Kathleen Miller Wendell Oppewall Joan Pew
Economic Development Committee	July 1, 2023-June 30, 2026	Megan Rae Bailey James Blaine Donald Graves Kerri Sands Warwick Wheeler Averel Wilson
Investment Committee	July 1, 2023-June 30, 2024	Jason Irwin Philip Litchenstein Michael Bailey
LUZO Advisory Group	July 1, 2023-June 30, 2024	David Ashmore Charles Bucklin Katrina Carter William Hanley Gerard Miller
Marine Management Committee / Harbor Committee	July 1, 2023-June 30, 2025	James Bright Eric Jones Christopher Moore Howard Motenko Doug Randolph-Foster Richard Savage
Planning Board	July 1, 2023-June 30, 2026	William Hanley
Shellfish Conservation Committee	July 1, 2023-June 30, 2025	Brian Silverman Rustin Taylor

Sustainability Committee	July 1, 2023-June 30, 2024	Meg Ashur Gordon Beck Johannah Blackman Jesse Hartson Troy Julian Philip Lichtenstein John Macauley Sarah March Rosemary Matchak Sydney Roberts Rockefeller Dennis Shubert
Traffic Committee	July 1, 2023-June 30, 2024	Jean Fernald Katherine Fernald Samuel Coplon Sydney Roberts- Rockefeller Anthony Smith James Willis
Village Center Planning Committee (Main St., NEH)	July 1, 2023-June 30, 2024	Kelly Brown Katrina Carter Samuel Coplon Marsha Planting Anthony Smith
Warrant Committee	July 1, 2023-June 30, 2026	Donna Beals Katrina Carter Jesse Hartson Marina McGarr Timothy Murphy Craig Roebuck
Water District Trustee	July 1, 2023-June 30, 2026	James Fahey Rosemary Matchak
Zoning Board of Appeals	July 1, 2023-June 30, 2026	James Bright

Dated: June 20, 2023 at Town of Mount Desert:

Attest:

Martha T. Dudman

Wendy H. Littlefield

John B. Macauley

James F. Mooers

Geoffrey Wood

A majority of the Municipal Officers of the Town of Mount Desert

MDI & Ellsworth Housing Authorities

PO Box 28 Bar Harbor, ME 04609-0028

80 Mt. Desert St., Bar Harbor

Executive Director H. Duane Bartlett

June 6, 2023

The Honorable Town Selectmen Members
Honorable Durlin E. Lunt, Town Manager
Town of Mount Desert
P.O. Box 248
Northeast Harbor, ME 04662

Dear Sirs and Madams;

The Town of Mount Desert Housing Authority respectfully requests your consideration of the reappointment of Commissioner Katrina Carter to the Mount Desert Housing Authority Board of Commissioners for another term of five years. The renewed term would begin May 1st, 2023 and would expire May 1st, 2028.

We believe Ms. Carter will continue do her best to support goals that are in the best interest of the town.

Your consideration of this reappointment will be greatly appreciated by the other Board members of the Mount Desert Housing Authority, and by myself.

Sincerely,
H. Duane Bartlett
Executive Director

HDB/tlh

MDI & Ellsworth Housing Authorities

PO Box 28 Bar Harbor, ME 04609-0028

80 Mt. Desert St., Bar Harbor

Executive Director, H. Duane Bartlett

June 6, 2023

The Honorable Town Selectmen Members
Honorable Durlin E. Lunt, Town Manager
Town of Mount Desert
P.O. Box 248
Northeast Harbor, ME 04662

Dear Sirs and Madams;

The Town of Mount Desert Housing Authority respectfully requests your consideration of the reappointment of Commissioner Wanda Fernald to the Mount Desert Housing Authority Board of Commissioners for another term of five years. The renewed term would begin May 1st, 2023 and would expire May 1st, 2028.

We believe Ms. Fernald will continue do her best to support goals that are in the best interest of the town.

Your consideration of this reappointment will be greatly appreciated by the other Board members of the Mount Desert Housing Authority, and by myself.

Sincerely,
H. Duane Bartlett
Executive Director

HDB/tlh



Town of Mount Desert

John Lemoine, Harbormaster
40 Harbor Drive, P.O. Box 237
Northeast Harbor, ME 04662-0248
Telephone 207-276-5737 Fax 207-276-5741
E-mail Address harbormaster@mtdesert.org
Web Address www.mtdesert.org

MEMO

To: Durlin Lunt, Town Manager and Board of Selectmen
From: John Lemoine, Harbormaster
Re: Summer Launch Captain
Date: June 8, 2023

Durlin,

I would like to recommend the individual listed below for seasonal employment at the Northeast Harbor Marina this summer. Could you please place this individual on June 20, 2023, Board of Selectmen's agenda for their approval to work the 2023 season.

Zachary DaRosa @ \$20.00/hr Launch Captain

Thank you,

John Lemoine
Harbormaster



Town of Mount Desert

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5744 Fax 207-276-4152

www.mtdesert.org highway@mtdesert.org

MEMO

To: Brian Henkel, Public Works Director

From: Ben Jacobs, Highway Supt.

Re: Packer Truck Driver Opening

Date: June 12, 2023

With the recent transfer of one of our packer truck drivers to the highway crew, we now have an opening for a new packer truck driver. To date, no current Town employees have responded to our in-house posting of the vacancy which ends June 15th.

I recently interviewed Zachary Mitchell who is interested in the vacant packer truck driver position. He learned of the vacancy through mutual friends with some of our employees. Zachary has experience driving a refuse packer truck and other equipment.

I would like to recommend Zachary be hired to fill the vacant packer truck driver position in the Waste Management Division of the Public Works Department. This recommendation is based on the information provided by him when I interviewed him, review of his application, and reference checks. He presently holds a Class B license required to operate a packer truck with air brakes. Zachary said he would accept an offer of employment from us if one was offered to him and understands his appointment is contingent on being appointed by the Selectboard to the position and on his successful completion of a mandatory pre-employment physical and drug and alcohol screening. He understands the Town has an agreement with Teamsters Union Local 340.

As such, I request Zachary Mitchell be appointed to the vacant Packer Truck Driver position effective on or before July 17, 2023, and, that he be appointed at the mandatory six-month probationary rate of pay of \$22.72 per hour increasing to the regular rate of \$23.92 per hour upon successful completion of his probationary period.

Thank you for your consideration of my recommendation.

Cc. Jake Wright, Finance
Durlin Lunt Jr., Town Manager
Claire Woolfolk, Town Clerk

From: [Kim Keene](#)
To: [Town Clerk](#)
Cc: [John March](#)
Subject: FW: Resignation
Date: Tuesday, June 6, 2023 7:20:08 PM

Good evening, Claire-

Could you please, print, forward and place this resignation request on and within the next Board of Selectmen packet/agenda.

Thank you.

Kimberly Keene

Code Enforcement Officer

Town of Mount Desert

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662

ceo@mtdesert.org

Phone: (207) 276-5731 or 276-5531

Fax: (207) 276-3232

From: John March <johnmarchjr@gmail.com>
Sent: Tuesday, June 6, 2023 7:09 PM
To: Kim Keene <ceo@mtdesert.org>
Subject: Resignation

Dear Kim,

Please accept this as my resignation from the Zoning Board of Appeals, effective immediately.

You do a terrific job as the town's code enforcement officer, and I hope you stick around for many years. I have enjoyed working with you.

John March

From: [Kim Keene](#)
To: [Town Clerk](#)
Cc: [Bill Hanley](#); [Jennifer M. Buchanan](#)
Subject: FW: PB Attendance
Date: Thursday, June 8, 2023 8:42:53 AM

Claire-

Please place Gloria Kunje's resignation from the Planning Board on the next Board of Selectmen's Agenda.

Thank you.

Kimberly Keene

Code Enforcement Officer

Town of Mount Desert

21 Sea Street, P.O. Box 248

Northwest Harbor, ME 04662

ceo@mtdesert.org

Phone: (207) 276-5731 or 276-5531

Fax: (207) 276-3232

From: Gloria Kunje <gloriakvincent@gmail.com>
Sent: Thursday, June 8, 2023 6:17 AM
To: William Hanley <wmh@wmharchitects.com>
Cc: Kim Keene <ceo@mtdesert.org>
Subject: Re: PB Attendance

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Goodmorning Bill and Kim,

Thanks for your patience throughout this year and yes my schedule has changed drastically and has made it impossible to be available for the planning board meetings and it serves no purpose to be so inconsistent.

I would like to formally withdraw as an alternate member of the Board and if my schedule changes in the future, I will be glad to participate.

Thanks and have a great day

Gloria

On Mon, May 15, 2023 at 9:28 AM William Hanley <wmh@wmharchitects.com> wrote:

Hi Gloria,

Happy Monday.

Since I'm working through all my PB email this morning I wanted to reach out regarding your position as an alternate member on the Planning Board.

As an alternate member and where we only currently have (4) regular members, when we are a (5) person board with (2) alternate members, we're obviously understaffed and having you participate as a voting member is really key to maintaining due process.

Prior to each PB hearing I send out an email reminder, with the agenda, with the intent to find out who's attending, either online or in person. Often I don't hear from you and/or see you at the hearing, either online or in person. Would love to have you!

So as Chair I'm asking you to please let me know if you can make the hearings when I email reminders as we are going to be challenged to achieve a quorum w/o your presence and I need to hear from everyone.

However, If the Planning Board is something that you're finding to be a continued challenge for your schedule, let's just talk about it as it may then be best if you stepped down as an alternate member, if it's just not feasible to attend consistently.

Let me know what you think.

Best-Bill

William M. Hanley, AIA
WMH ARCHITECTS
10 Neighborhood Road
P.O. Box 399
Northeast Harbor, Maine 04662

tel: 207-276-2100

email: wmh@wmharchitects.com

www.wmharchitects.com

CONSENT AGENDA

From: [Durlin Lunt](#)
To: [Ben Jacobs - Highway](#); [Town Clerk](#); [Brian Henkel](#)
Subject: Re: Trash Pickup in Hall Quarry
Date: Monday, June 12, 2023 10:13:04 AM

On Jun 12, 2023, at 9:21 AM, Brian Henkel <director@mtdesert.org> wrote:

Ben,

I received a very complimentary call from a resident of Hall Quarry. Jeannie Gilpin, who lives on Macomber Pines Road, called to say that she is impressed with and grateful to the crew that picks up her trash. She says they are always very careful in taking the can to the truck to be emptied reducing the risk of trash escaping onto the ground. She really appreciates the fact that they are also careful returning the can and that they replace the lid each time. She simply wanted to pass along her thanks. Will you please let the crew know they are appreciated?

Thanks,

Brian Henkel, P.E.
Public Works Director
Mount Desert, Maine
207-276-5743
director@mtdesert.org
<image001.jpg>



Memorandum

To: Board of Selectmen
From: Brian Henkel, Public Works Director and
Ed Montague, Wastewater Superintendent
Re: Gilpatrick Cove Water Quality
Date: June 25, 2023

The Town of Mount Desert holds permits through the Maine Pollutant Discharge Elimination System (MEPDES) that allows us to operate our wastewater treatment plants (WWTP). The Maine Department of Environmental Protection (MEDEP) issues and enforces those permits. Within the Town's permits are conditions on methods of operation, standards for testing, and limits on the water quality of the effluent (treated wastewater) that is discharged from the WWTPs. Under the "Receiving Water Quality Conditions" of the Town's permits is a condition set by the Maine Department of Marine Resources (MEDMR) which prohibits shellfish harvesting within the immediate vicinity of any wastewater treatment plant outfall pipe. The prohibition is a precautionary measure in the event of a failure of a treatment plant's disinfection system. The Northeast Harbor WWTP outfall pipe discharges near the Northeast Harbor Swim Club. MEDMR established a 384-acre area around the outfall that is closed to shellfish harvesting inclusive of Gilpatrick Cove (see included map). The MEDEP charges the Town an annual fee for that closure based on the percentage of the shellfish area closed by the permit condition.

The Northeast Harbor WWTP Disinfection System uses Sodium Hypochlorite to disinfect the effluent which leaves a chlorine residual in the effluent. After that initial disinfection, the chlorine residual is removed with Sodium Bisulfite. These chemicals are injected into the effluent using flow paced chemical feed pumps prior to releasing the effluent through the outfall pipe. Should a component of the Disinfection System fail outside of normal operating hours, there is no alert system in place to notify staff. The failure of a component of the Disinfection System would not be recognized until staff were again on-site at the WWTP, potentially the following day. A failure of this type could temporarily compromise the water quality around the outfall. The conditions of the MEPDES permit require notification of any failure of the Disinfection System.

The Northeast Harbor WWTP is required to test effluent twice a month for fecal coliforms. Over the last twelve months, the fecal coliform test results in the effluent have ranged from non-detect to a maximum of 3 colony-forming units (CFU). The highest monthly geometric mean reported to the MEDEP from our fecal coliform testing, over that same period, was 2 CFU. The "Receiving Water Quality Conditions" allow single samples with a maximum of 31 CFU and a maximum of 14 CFU for a monthly geometric mean.

The MEDMR also tests for fecal coliform along the coast of Maine including two locations in Gilpatrick Cove (see included map). The reported results for those locations are from 2022 and include 30 samples. The geometric mean for those sampling locations is 3.6 CFU (north location) and 3.1 CFU (south location). The levels of fecal coliform within Gilpatrick Cove are not solely related to the Northeast Harbor WWTP. Fecal coliforms can be found in the digestive tracts and feces of any warm-blooded animal. The presence of feces from those animals can impact the water quality of Gilpatrick Cove from direct entering the waters, from runoff from the surrounding shoreline, or from stormwater sewers leading to the cove. Based on sampling by the Wastewater Department and MEDMR, the level of fecal coliform in the WWTP effluent is lower than the background levels of Gilpatrick Cove.

The Wastewater Department is subject to the conditions of the MEPDES permit and lacks any authority to open or close any area to shellfish harvesting surrounding our outfall. We are simply required to abide by the conditions set forth in the MEPDES permit. As MEDEP and MEDMR consider changes to the existing closure of Gilpatrick Cove, Public Works will continue to provide information and assess any potential impacts to the Town. There are currently several considerations the Wastewater Department has identified since learning of the potential change to the Gilpatrick Cove shellfish closure. The Town currently pays an annual fee based on the percentage of area closed for shellfish harvesting. If Gilpatrick Cove is opened to harvesting, will there be a reduction in fees assessed or will the area instead be shifted leaving the Town responsible for a similar fee? Will there be required changes to the existing Disinfection System or the inclusion of an alert system. Should the Disinfection System fail, will the Town be subjected to more severe penalties than had Gilpatrick Cove remained closed? Will the Wastewater Department be required to do additional lab testing for fecal coliform or any other constituents? Will the water quality limits within the existing permit change to more stringent levels? Are there closure areas adjacent to WWTP outfalls in other towns that have been modified in this way and how were the towns and WWTPs affected? Answers to these questions and others that arise will help inform the Town of any necessary changes in operations, budget adjustments, or potential liability.

The Town's Wastewater Department staff members are very knowledgeable and attentive to the maintenance needs of the WWTP and its collection system. The WWTP is operated effectively and produces a safe, high quality effluent. Our mission is to protect the environment and we take pride in our work to ensure success.

Cc: Durlin Lunt, Town Manager
Claire Wolfolk, Town Clerk

3. CONDITIONS OF PERMIT

Conditions of licenses, 38 M.R.S. § 414-A, requires that the effluent limitations prescribed for discharges, including, but not limited to, effluent toxicity, require application of best practicable treatment (BPT), be consistent with the U.S. Clean Water Act, and ensure that the receiving waters attain the State water quality standards as described in Maine's Surface Water Classification System. In addition, *Certain deposits and discharges prohibited*, 38 M.R.S. § 420 and *Surface Water Toxic Control Program*, require the regulation of toxic substances not to exceed levels set forth in *Surface Water Quality Criteria for Toxic Pollutants*, 06-096 CMR 584 (effective July 29, 2012), and that ensure safe levels for the discharge of toxic pollutants such that existing and designated uses of surface waters are maintained and protected.

4. RECEIVING WATER QUALITY STANDARDS

Classifications of estuarine and marine waters, 38 M.R.S. § 469(2)(1) classifies Atlantic Ocean at the point of discharge as a Class SB waterway. *Standards for classification of estuarine and marine waters*, 38 M.R.S. § 465-B(2) describes the standards for classification for Class SB waters.

5. RECEIVING WATER QUALITY CONDITIONS

The State of Maine 2016 Integrated Water Quality Monitoring and Assessment Report, prepared pursuant to Sections 303(d) and 305(b) of the Federal Water Pollution Control Act, lists the marine waters at the permittee's outfall as, *Category 5-B-1(a), Estuarine and Marine Waters Impaired for Bacteria Only - TMDL Required*. The impairment may be either recreational uses (swimming) or shellfish consumption or both. Shellfish consumption impairments only apply to waters naturally capable of supporting the shellfish harvesting use (i.e. waters of high enough salinity for propagation of shellfish).

The Maine Department of Marine Resources (MEDMR) closes shellfish harvesting areas if there are known sources of discharges with unacceptable bacteria levels (thresholds established in the National Shellfish Sanitation Program) or maintains shellfish harvesting closure areas due to lack of updated information regarding ambient water quality conditions and current shoreline surveys. In addition, the MEDMR prohibits shellfish harvesting in the immediate vicinity of all wastewater treatment outfall pipes as a precautionary measure in the event of a failure in the treatment plant's disinfection system. Thus, shellfish harvesting area #44 is closed to the harvesting of shellfish. The shellfish closure area can be found at <http://www.maine.gov/dmr/shellfish-sanitation-management/closures/pollution.html>.

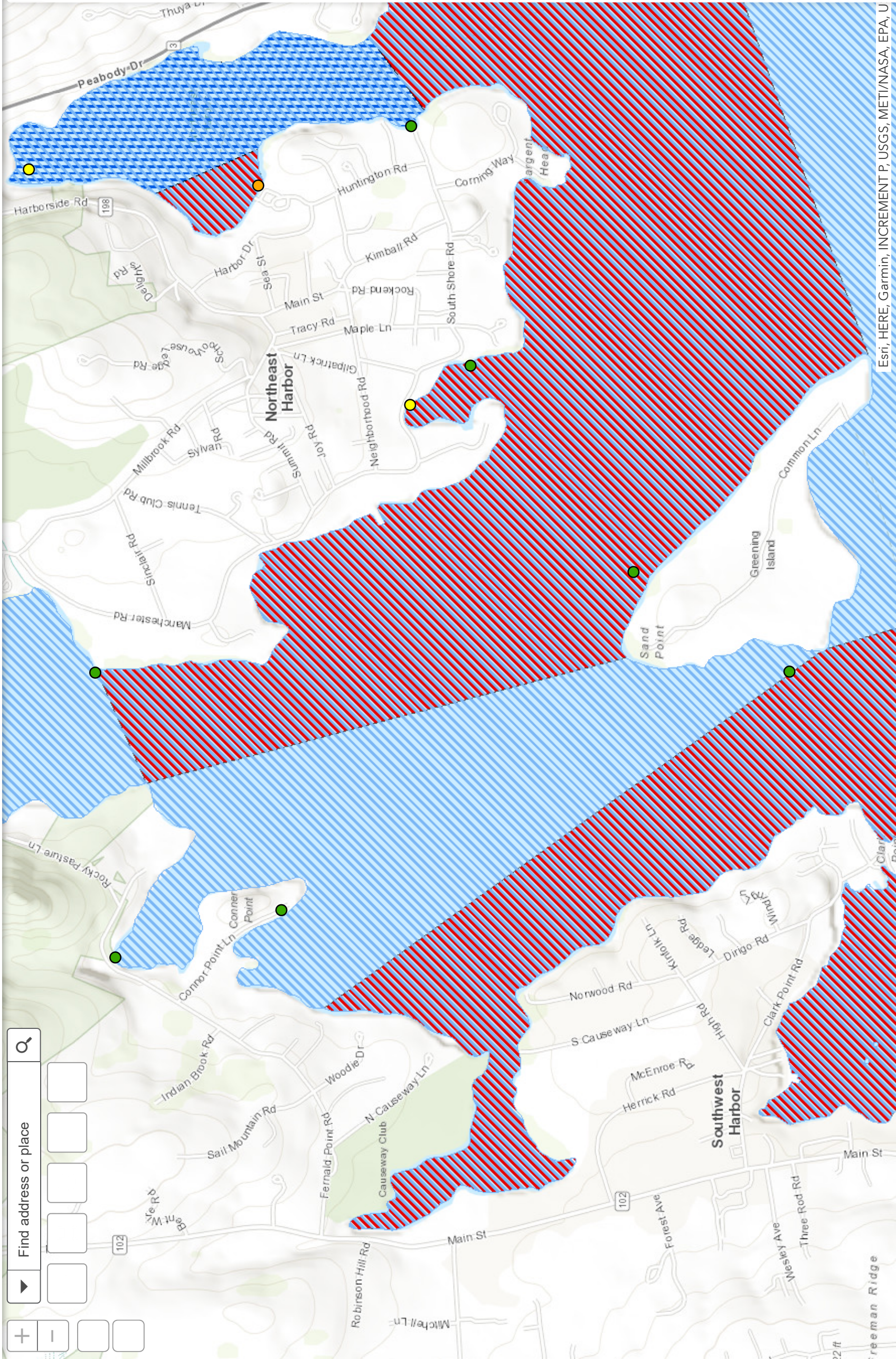
Category 5-D: *Estuarine and Marine Waters Impaired by Legacy Pollutants*. All estuarine and marine waters capable of supporting American lobster are listed in Category 5-D, partially supporting fishing ("shellfish" consumption) due to elevated levels of polychlorinated biphenyls (PCBs) and other persistent, bioaccumulating substances in lobster tomalley. The permittee will not cause or contribute to the failure of the receiving waters to meet the standards of its designated classification.



+

-

Find address or place



Esri, HERE, Garmin, INCREMENT P, USGS, METI/NASA, EPA, U

Legend

P90 Scores 2022

90th Percentile (P90)

- > 163.4
- 31.5 - 163.4
- 25.1 - 31.4
- 15.1 - 25
- < 2 - 15

Current Shellfish Closures

Emergency Closure

Municipal Conservation Closures

Area closure

Town-wide closure

Biotoxin Closures

Soft shell and hard clams



Mussels, European oysters, razor clams, surf clams, carnivorous snails



All shellfish species



American oysters



Bacterial Closures

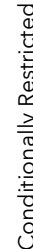
Approved



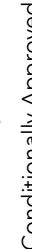
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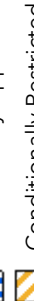
Restricted



Conditionally Restricted



Conditionally Approved



Conditionally Restricted for Relay

0.2mi

-68.268 44.292 Degrees

Town of Mount Desert

Board of Selectmen Meeting Schedule FY 2023-2024

Traditionally, Regular Meetings are held on 1st and 3rd Mondays of Each Month

		<u>Location</u>	<u>Notes</u>
July 3, 2023		NEH	
July 17, 2023		NEH	
August 7, 2023		NEH	
August 21, 2023		NEH	
September 5, 2023	Tuesday	NEH	Alternate day for Labor Day
September 18, 2023		NEH	
October 2, 2023		NEH	
October 16, 2023		NEH	
November 6, 2023		NEH	Meet in Conference Room/Zoom - Election
November 20, 2023		NEH	
December 4, 2023		NEH	
December 18, 2023		NEH	
January 2, 2024	Tuesday	NEH	Alternate day for New Years Day
January 16, 2024	Tuesday	NEH	Alternate day for MLK Day
February 5, 2024		NEH	
February 20, 2024	Tuesday	NEH	Alternate day for Presidents Day
March 4, 2024		NEH	
March 18, 2024		NEH	
April 1, 2024		NEH	
April 16, 2024	Tuesday	NEH	Alternate day for Patriots Day
May 7, 2024	Tuesday	NEH	Organizational Meeting after Annual Town Mtg
May 20, 2024		NEH	
June 3, 2024		NEH	
June 17, 2024		NEH	

Planning Board Meets in NEH Meeting Room 2nd and 4th Wednesday of each Month

Marine Management Committee Meets in NEH MR on 2nd Tuesday

Other Boards and Committees meet as required or needed

Town of Mount Desert Holidays FY 2024

The Town Office will observe and be closed on the following dates:

Tuesday, July 4, 2023	Independence Day
Monday, September 4, 2023	Labor Day
Monday, October 9, 2023	Columbus Day Federal/ Indigenous Peoples' Day Maine
Friday, November 10, 2023	Veterans Day
Thursday, November 23, 2023	Thanksgiving Day
Friday, November 24, 2023	Thanksgiving Friday
Monday, December 25, 2023	Christmas Day
Monday, January 1, 2024	New Year's Day
Monday, January 15, 2024	Martin Luther King, Jr. Day
Monday, February 19, 2024	President's Day
Monday, April 15, 2024	Patriot's Day
Monday, May 27, 2024	Memorial Day
Monday, June 19, 2024	Juneteenth
FY 2025 (1st 6 mos) Thursday, July 4, 2024	Independence Day
Monday, September 2, 2024	Labor Day
Monday, October 14, 2024	Columbus Day/Native American D
Monday, November 11, 2024	Veterans Day
Thursday, November 28, 2024	Thanksgiving Day
Friday, November 29, 2024	Thanksgiving Friday
Wednesday, December 25, 2024	Christmas Day

CHAMBER OF COMMERCE AGREEMENT

This AGREEMENT is made this _____ day of _____, 2023, by and between the Mount Desert Chamber of Commerce, a Maine non-profit corporation (hereinafter the “CHAMBER”) and the Town of Mount Desert, a municipal corporation located in Hancock County, State of Maine (hereinafter the “TOWN”).

WHEREAS, the CHAMBER is in need of A place near the Northeast Harbor public marina; and

WHEREAS, the TOWN currently owns and operates a marina, information building, and Harbormasters' building in the Village of Northeast Harbor; and

WHEREAS it is mutually advantageous for the CHAMBER to lease space from the TOWN at a location to be designated and in a building to be provided by the Town.

NOW THEREFORE, the parties to this Agreement hereby agree as follows:

1. LOCATION and USES. The CHAMBER is hereby leased a portion of the building depicted as Exhibit A. The leased portion is the “Office” area, together with a non-exclusive right to use (together with the Commercial Operators for Ticket Sales) the area labeled “Shared Use Area” (the “Property”). The Property excludes the “Ticket Sales Area” which is being leased to the Commercial Operators for Ticket Sales. The CHAMBER shall not conduct any other business venture or other activities which are not directly related to the uses expressly provided for herein. Parking for the CHAMBER and its customers shall be in the general public parking areas of the Town owned parking lot, and use in connection with this Lease shall otherwise conform to all Town rules and regulations.

The CHAMBER is hereby given a non-exclusive license to use the kitchenette and restroom facilities, as depicted on Exhibit A, provided use by the CHAMBER shall be by the staff, members and volunteers of the CHAMBER only, not the general public. Public restrooms are available elsewhere. Use of the licensed areas shall at all times conform to the applicable TOWN rules, and may be terminated, modified or restricted by the TOWN in the event of violation of such rules.

2. TENNIS COURTS. The CHAMBER agrees to use its staff and volunteers at the Property to schedule and coordinate use of the TOWN owned tennis courts at the Northeast Harbor marina during the normal business hours of the CHAMBER. The CHAMBER and TOWN shall set a reasonable rate to charge for use of the tennis courts. A written record of the use of the tennis courts shall be maintained by the CHAMBER, and the CHAMBER shall periodically (not less frequently than monthly) remit the fees, along with the record of use, to the TOWN. The CHAMBER shall maintain a key to the tennis court, and shall ensure the tennis courts are locked when not in use and are locked and vacant at the close of business.

This is an agreement for staffing exclusively, and not a lease of the tennis courts. As such, the TOWN remains exclusively responsible to maintain the tennis courts, and may impose rules and regulations in connection with use of the tennis courts.

3. TERM. The term of this Agreement shall commence on July 1, 2022 and run through and terminate June 30, 2023. The CHAMBER shall surrender the Property at the end of the lease term in broom clean condition, normal wear and tear excepted.
4. RENT. At the time of execution, the CHAMBER shall pay One Dollar (\$1.00) to the TOWN as rent for the term of this Lease and in consideration for the benefits conveyed herein.
5. DUTIES OF THE CHAMBER. The CHAMBER shall pay any and all costs and expenses resulting from this Lease and/or its occupation of the Property, except for the cost of providing electricity and grounds maintenance which costs shall be the responsibility of the TOWN. The CHAMBER specifically agrees to maintain and clean the Property and the immediate area around the Property, including picking up trash and debris and disposing of same in receptacles provided and designated by the TOWN. The CHAMBER shall provide routine maintenance to the Property, including but not limited to routine vacuuming and cleaning, and shall ensure all bills and costs which are the responsibility of the CHAMBER are timely paid. The CHAMBER shall ensure no liens or other claims are asserted against the Property for work done by or on behalf of the CHAMBER.

No storage of any brochures, pamphlets, or any other promotional information shall be allowed by the CHAMBER outside the Property, except that one or more signs, advertising the presence of the CHAMBER and its use of the Property, as described in Section 1, shall be permitted, which sign and the placement thereof shall be subject to the prior review and approval of the TOWN. The business of the CHAMBER shall be conducted exclusively within the Property. The CHAMBER shall not permit any use of the Property which is in violation of applicable TOWN, State, Federal or other governmental rules, laws or ordinances, and shall not permit heaters or other flammable devices except with the prior written consent of the TOWN and then only in compliance with this Lease and all applicable manufacturer instructions.

At the Property, the CHAMBER agrees to provide general information (such as directions and locations/sites of interest) to the public, as well as maintain brochures and other printed material provided by the TOWN and related thereto.

In conducting its business, the CHAMBER shall furnish services on a professional, reasonable and non-discriminatory basis. In the event, for any reason, the TOWN has justifiable reason to believe the CHAMBER is acting in a discriminatory or otherwise less than professional manner, the TOWN shall provide written notice to the CHAMBER and reserves the right to take and/or mandate reasonable corrective action at the cost and expense of the CHAMBER, which action includes requiring changes to personnel at the Property

and/or termination of this Lease.

6. NO JOINT VENTURE. The CHAMBER, its members, officers, employees, agents, and volunteers shall act in an independent capacity during the term of this Agreement and shall not hold themselves out as officers, employees, agents, or volunteers of the TOWN.
7. INDEMNIFICATION and INSURANCE. The CHAMBER shall, at its own expense, defend, indemnify and save harmless the TOWN from all demands, claims, causes of action or judgments, and from all liens, expense and losses that may be incurred, including reasonable attorneys' fees, arising from or out of the performance of this Agreement, except to the extent such loss or claim results from the intentional acts or negligence of the TOWN, its officers, employees, or agents.

All property of the CHAMBER, and of all persons claiming through or under the CHAMBER, shall be maintained at the sole risk and hazard of the CHAMBER.

Notwithstanding anything to the contrary herein, the TOWN's obligations hereunder are limited to the extent provided pursuant to Maine law, including limits on statutory liability under the provisions of the Maine Tort Claims Act. Among other protections, Title 14 MRSA sec. 8104-B of the Tort Claims Act provides a governmental entity (such as the TOWN) is not liable for any claims that arise from the leasing of property. Without waiving or otherwise limiting the protections and immunities provided at law, the TOWN shall be responsible for repairs and replacement of the PROPERTY, except as otherwise provided herein and/or to the extent necessary as a result of the CHAMBER's negligence or intentional acts. Damage resulting from the negligence or intentional acts of the CHAMBER shall be repaired and replaced at the sole cost and expense of the CHAMBER. In the event any work or repairs to the Property which is the responsibility of the TOWN are necessary, the CHAMBER shall provide at least 10-days written notice and opportunity for the TOWN to perform such work.

The CHAMBER agrees to maintain a minimum of \$1,000,000 general commercial liability insurance throughout the entire term of this Agreement with the TOWN as a named additional insured and provide the TOWN with an annual Certificate of Insurance at the time this Agreement is signed, and thereafter, from time to time, as may be requested by the Town. The policy shall provide the Town with at least 10-days written notice prior to cancellation.

8. NO ASSIGNMENT. The CHAMBER may not by operation of law or otherwise assign, encumber, mortgage, or sublease this Agreement without the prior approval and consent of the TOWN, in its sole and absolute discretion, and any such assignment in violation of this provision shall be void and of no effect.
9. This Agreement may be cancelled (with or without cause) by the TOWN or by the

CHAMBER upon 30 days advance written notice to the other party.

10. GENERAL. All notices required by or useful under the terms of this Agreement shall be in writing and be deemed delivered if dispatched by registered or certified mail, postage prepaid, return receipt requested, or delivered personally, to the following addresses, or to such other addresses as the parties may designate in writing:

CHAMBER: Mount Desert Chamber of Commerce
42 Harbor Drive / P.O. Box 675
Northeast Harbor, ME 04662

TOWN: Town of Mount Desert
Attn: Town Clerk
21 Sea St/P.O. Box 248
Northeast Harbor ME 04662

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed on their behalf, as of the date first written above.

TOWN OF MOUNT DESERT

Witness

By: _____

Printed Name: _____

Its: _____

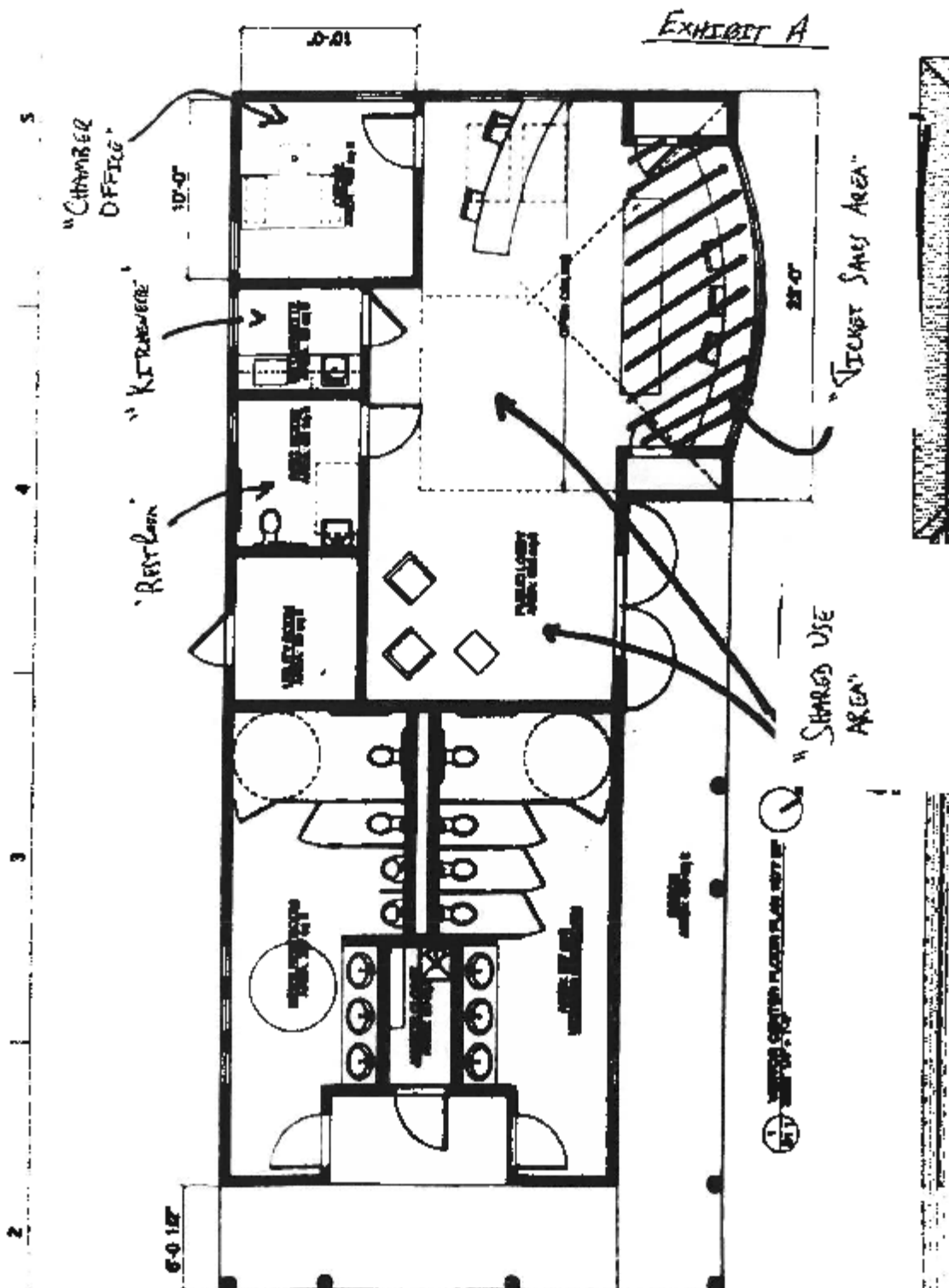
CHAMBER OF COMMERCE

Witness

By: _____

Printed Name: _____

Its: _____



NEIGHBORHOOD HOUSE AGREEMENT

THIS AGREEMENT made this _____ day of _____, 20____ by and between the Neighborhood House, a non-profit corporation duly organized and existing under the laws of the State of Maine, having a place of business in the Town of Mount Desert, County of Hancock, State of Maine, hereinafter referred to as Neighborhood House, and the Town of Mount Desert, a municipal corporation located in the County of Hancock, State of Maine, hereinafter referred to as the Town.

W I T N E S S E T H

WHEREAS, the Town has a municipal swimming pool; and

WHEREAS, the Town needs to have an organization which can operate the municipal swimming pool for the 2021 season and thereafter: and

WHEREAS, Neighborhood House has the expertise and has successfully operated the Town's municipal swimming pool in prior seasons; and

WHEREAS, Neighborhood House is willing to continue to operate the Town's pool; and

WHEREAS, the Town and Neighborhood House have reached agreement on all of the terms and conditions,

NOW, THEREFORE,

based upon all of the foregoing and other valuable considerations, it is agreed by and between the Town and Neighborhood House as follows:

1. Possession and use: Beginning _____ to _____, between the hours of 9:00 a.m. and 6:00 p.m. Monday through Friday, and 11:00 a.m. and 4:00 p.m. Saturday and Sunday (hereinafter referred to as the Season), Neighborhood House shall have exclusive possession of the Town's municipal swimming pool located at Joy Road in Northeast Harbor for use in implementing its own programs such as summer camp swim times and shall provide access to the general public, so long as it does not conflict with its program, in accordance with the terms and conditions of this Agreement. The Town shall be responsible for the pool at all other times when the pool is closed and the gates locked.

2. Maintenance of Pool: Neighborhood House shall be responsible for the opening and closing of the pool, as well as the maintenance of the pool at all times during the Season in a generally accepted safe and sanitary condition for use in Neighborhood House programs and for use by the general public as hereinbefore provided. Neighborhood House will bill the Town for the cost associated with the opening and closing of the pool, as well as the general maintenance which the Town will either reimburse or pay directly to vendors within thirty (30) days after the presentation of a bill, as has been practiced in the past, subject to the provisions of Section 8 of this Agreement.

3. Personnel: Neighborhood House shall be exclusively responsible for the hiring of duly qualified personnel and the general management for the operation of the pool during

the Season. Neighborhood House shall perform background checks on each person applying for a job prior to the person being hired and working at the pool. No person which may be a risk to the public in general or to Neighborhood House clientele shall be employed or involved in the operation or general management of the pool during the season.

4. Operation: Neighborhood House shall operate the Town's municipal swimming pool in a non-discriminatory manner, so as not to violate any State or Federal law. Additionally, it shall operate the pool during the Season in a manner which will allow access to the general public during reasonable periods of time as hereinbefore provided.

Neighborhood House shall have the right to charge a reasonable fee for the use of the pool, which shall be used to help defray the operating costs of the pool.

5. Insurance: Neighborhood House shall maintain general comprehensive liability insurance during the season in an amount of at least One Million Dollars (\$1,000,000.00) coverage with an insurance company licensed to do business in the State of Maine. Neighborhood House shall name the Town as an additional insured at no cost to the Town. The insurance shall be non-cancelable to the Town without thirty (30) days written notice. Neighborhood House will provide the Town with a Certificate of Insurance prior to the start of the Season.

6. Independent Contractor: It is agreed between the Town and Neighborhood House that Neighborhood House is an independent contractor. As such, its employees are not employees from the Town.

Neighborhood House will, at all times during the Season, maintain Worker's Compensation coverage on its employees. It will deduct and withhold any taxes due from its personnel and fully comply with any State and Federal laws and indemnify the Town for the same.

7. Permits, Licenses and Testing: Neighborhood House will obtain any permits and licenses required to operate the pool during the Season. It shall perform all testing of the pool and maintain all records as may be required by any State or Federal agency.

8. Limitation on the Town's Financial Obligation: The Town's financial obligation to pay Neighborhood House under this Agreement is specifically limited to the amount specifically raised and appropriated for the operation of the pool at the annual Town meeting for the 2021 season. The Town specifically makes no representation to Neighborhood House of the amount which will be raised and appropriated for the operation of the pool in future years. No payments shall be made beyond the money so raised and appropriated by the Town for each Season.

9. Termination: The Town and Neighborhood House each reserve the right to terminate this Agreement, with or without cause, by giving thirty (30) days written notice to the

other of its intent to terminate this Agreement. Notices to the Town shall be hand delivered, FAXed or mailed by First Class United States Mail, postage prepaid, to the Town Manager and notices to the Neighborhood House shall be hand delivered, FAXed or mailed by First Class United States Mail, postage prepaid. Each party will provide the other in writing with the address to be used for notice to be given under the terms of this Agreement.

10. Representation: Each party represents to the other it has full and complete authority to enter into this Agreement.

11. Completeness and Modifications: This Agreement contains the total understanding and agreement between the parties and may only be modified by a writing signed by both parties. If any provision of this Agreement is declared null and void, it shall have no impact upon the balance of this Agreement, which shall remain in full force and effect as hereinbefore provided.

12. General: All notices required by or useful under the terms of this Agreement shall be in writing and be deemed delivered if dispatched by registered or certified mail, postage prepaid, return receipt requested, or delivered personally, to the following addresses, or to such other addresses as the parties may designate in writing:

NEIGHBORHOOD HOUSE: Neighborhood House
1 Kimball Road/P. O. Box 332
Northeast Harbor, ME 04662

TOWN: Town of Mount Desert
21 Sea St/P.O. Box 248
Northeast Harbor ME 04662

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed on their behalf, as of the date first written above.

TOWN OF MOUNT DESERT

Witness By: _____
Printed Name: _____
Its: _____

THE NEIGHBORHOOD HOUSE

Witness By: _____
Printed Name: _____
Its: _____

TICKET SALES AGREEMENT

This AGREEMENT is made this _____ day of _____, 20____, by and between the Commercial Operator named at the end of this Agreement (hereinafter COMMERCIAL OPERATOR) and the Town of Mount Desert, a municipal corporation located in Hancock County, State of Maine (hereinafter TOWN).

WHEREAS, COMMERCIAL OPERATOR is in need of a place for ticket sales and

WHEREAS, TOWN currently owns and operates a marina, information building, and Harbormasters' building in the Village of Northeast Harbor; and

WHEREAS, it is mutually advantageous for the COMMERCIAL OPERATOR to provide and the TOWN to site and allow ticket sales at a location to be designated and in a building to be provided by the Town.

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reasonable corrective action at the cost and expense of the COMMERCIAL OPERATOR, which action includes requiring changes to personnel at the Property and/or termination of this Lease.

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6. INDEMNIFICATION and INSURANCE. The COMMERCIAL OPERATOR, by and through its members, shall, at its own expense, defend, indemnify and save harmless the TOWN from all demands, claims, causes of action or judgments, and from all liens, expense and losses that may be incurred, including reasonable attorneys' fees, arising from or out of the performance of this Agreement, except to the extent such loss or claim results from the intentional acts or negligence of the TOWN, its officers, employees, or agents.

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All notices required by or useful under the terms of this Agreement shall be in writing and be deemed delivered if dispatched by registered or certified mail, postage prepaid, return receipt requested, or delivered personally, to the following addresses, or to such other addresses as the parties may designate in writing:

COMMERCIAL OPERATOR:

Name: Allen Associates

Sea Princess

Mailing Address: PO Box 112

Mount Desert, ME 04660

Phone/Email 276-5352 seaprincesscruises@gmail.com

TOWN: Town of Mount Desert
Attn: Town Clerk
21 Sea St/P.O. Box 248
Northeast Harbor ME 04662

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed on their behalf, as of the date first written above.

TOWN OF MOUNT DESERT

Witness

By: _____

Printed Name: Durlin E. Lunt, Jr.

Its: Town Manager

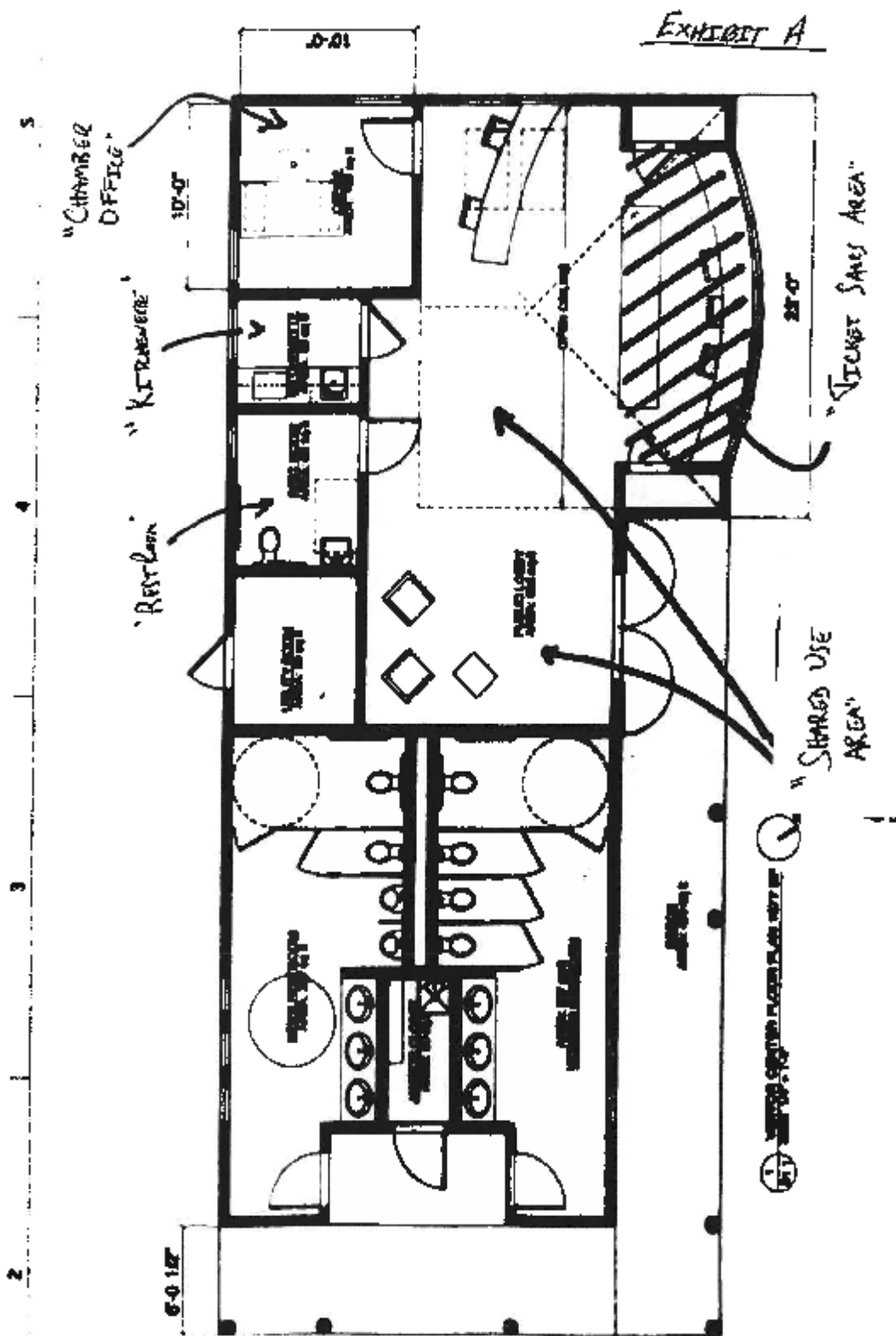
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Witness

By: _____

Printed Name: _____

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TICKET SALES AGREEMENT

This AGREEMENT is made this _____ day of _____, 20____, by and between the Commercial Operator named at the end of this Agreement (hereinafter COMMERCIAL OPERATOR) and the Town of Mount Desert, a municipal corporation located in Hancock County, State of Maine (hereinafter TOWN).

WHEREAS, COMMERCIAL OPERATOR is in need of a place for ticket sales and

WHEREAS, TOWN currently owns and operates a marina, information building, and Harbormasters' building in the Village of Northeast Harbor; and

WHEREAS, it is mutually advantageous for the COMMERCIAL OPERATOR to provide and the TOWN to site and allow ticket sales at a location to be designated and in a building to be provided by the Town.

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COMMERCIAL OPERATOR:

Name: ASTICOU CHARTERS

Rick Savage

Mailing Address: PO Box 582

Northeast Harbor, ME 04662

Phone/Email savageboat@myfairpoint.net

TOWN: Town of Mount Desert
Attn: Town Clerk
21 Sea St/P.O. Box 248
Northeast Harbor ME 04662

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed on their behalf, as of the date first written above.

TOWN OF MOUNT DESERT

Witness

By: _____

Printed Name: _____

Its: _____

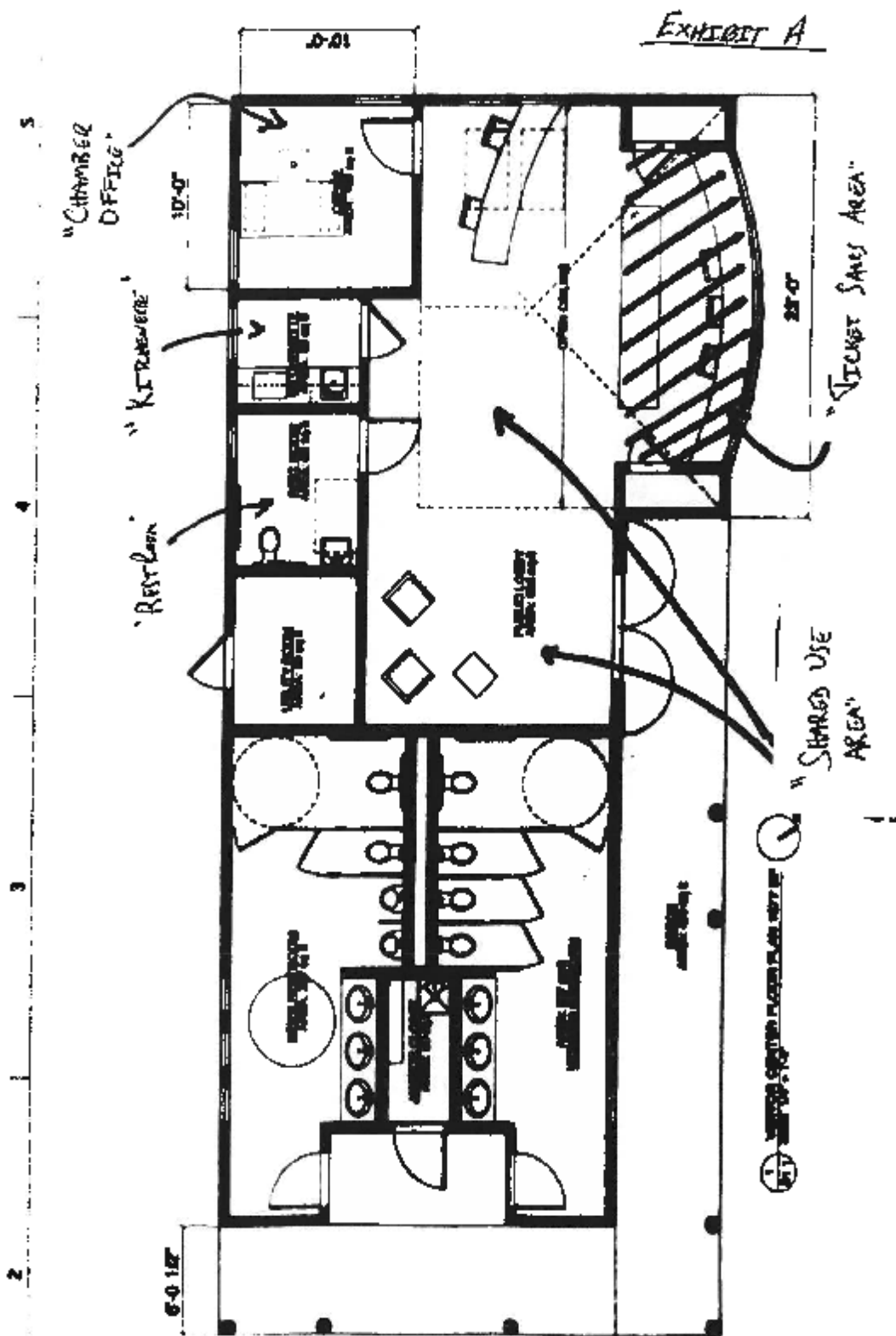
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COMMERCIAL OPERATOR:

Name: Beal & Bunker

Mailing Address: PO Box 33

Cranberry Isles, ME 04625

Phone/Email 244-3575

TOWN: Town of Mount Desert
Attn: Town Clerk
21 Sea St/P.O. Box 248
Northeast Harbor ME 04662

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed on their behalf, as of the date first written above.

TOWN OF MOUNT DESERT

Witness

By: _____

Printed Name: Durlin E. Lunt, Jr.

Its: Town Manager

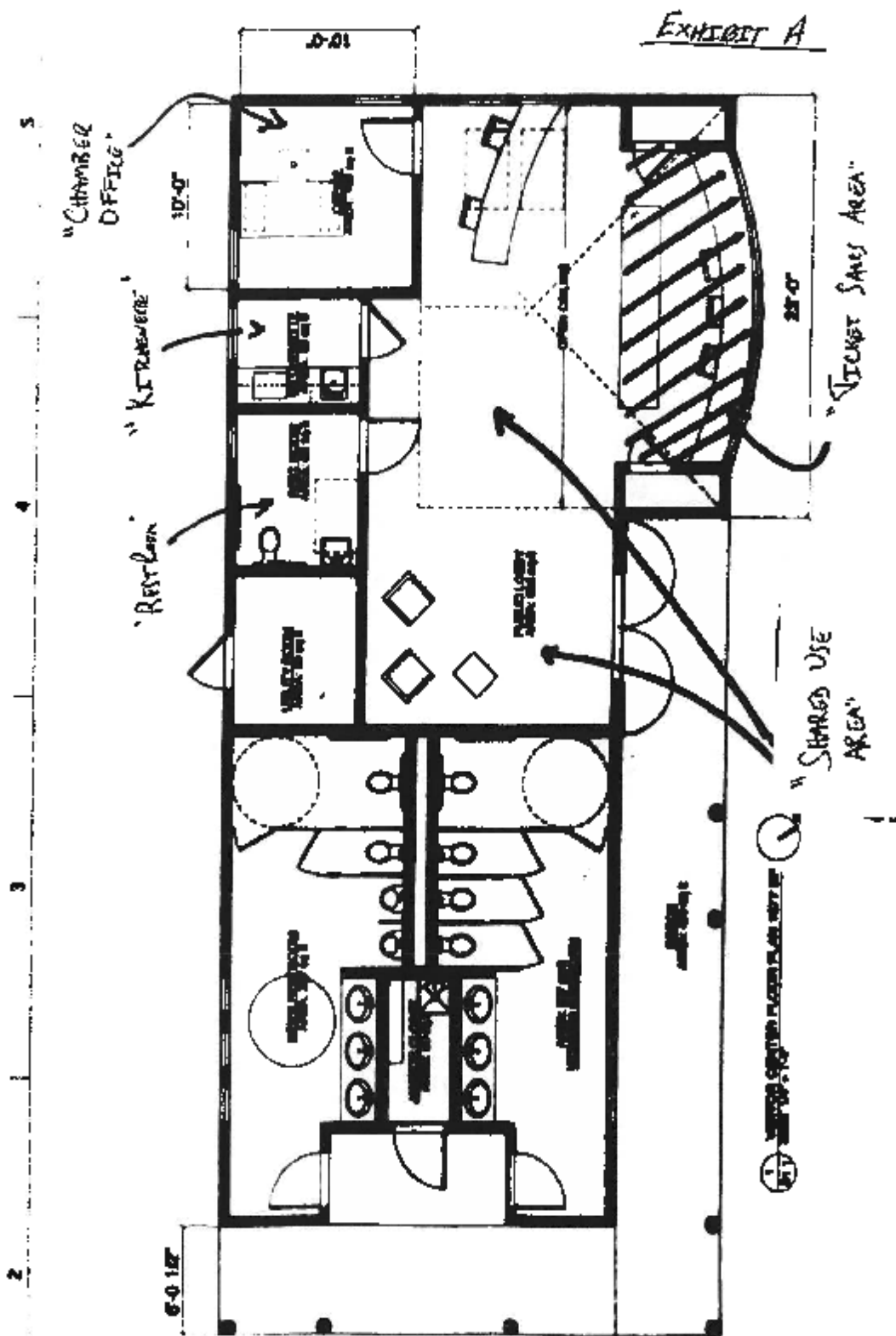
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COMMISSIONERS SPECIAL MEETING

Learn more about *HANCOCK COUNTY* by visiting

www.co.hancock.me.us

Audio recordings of the meeting are available upon request

The special meeting of the Hancock County Commissioners was brought to order by Commissioner Paradis at 8:30 a.m. on **Tuesday May 16, 2023**. Commissioner Clark, Commissioner Wombacher, County Administrator Michael Crooker were also present, as well as several Department Heads. The meeting was held using a hybrid format and Department Heads and members of the public were able to attend in person or via Zoom.

Adjustments to agenda:

MOTION: Move to accept the Agenda as presented. (Clark/Wombacher 3-0, motion passed)

Public Comment: None

Meeting Minutes:

MOTION: Move to approve the May 2, 2023 Commissioners' Regular Meeting. (Clark/Wombacher 3-0, motion passed)

ARP:

MOTION: Move to approve contributing \$200,000 from the County's ARPA funds towards the Town of Orland's fiber network project provided they receive the necessary funding from their town, from Consolidated Communications and from the MCA grant. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to deny the Town of Brooklin's request for financial support for their Hale Hill's road project. (Clark/Wombacher 3-0, motion passed)

Maintenance:

MOTION: Move to approve the employment of Wolf von Pankow of Dedham as a part-time Janitor, effective May 13, 2023 at Step 5A \$16.18. (Clark/Wombacher 3-0, motion passed)

MOTON: Move to enlist the services of Lewis and Malm for architectural services for the Sheriff's Step Project provided the fees do not exceed \$30,000. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to approve the update and repair of the northside property line fence. (Clark/Wombacher 3-0, motion passed)

UT:

MOTION: Move to approve the annual ATV Grant Program for Hancock County for the Airline Riders and Acadia Area ATVer's. (Clark/Wombacher 3-0, motion passed)

Jail:

MOTION: Move to approve the employment of Brittany Villar of Great Pond as a full-time Corrections Officer, effective May 13, 2023 at Step 9A with full benefits. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to approve the move of Matthew Saucier from full-time to part-time with no benefits, effective May 13, 2023 at Level 9H. (Clark/Wombacher 2-1, Clark voted no, motion passed)

RCC:

MOTION: Move to approve the employment of Caleb Whitney as a full-time Dispatcher, effective 5/16/2023 at Step 9A \$20.57. (Clark/Wombacher 3-0, motion passed)

Deeds:

MOTION: Move to approve the employment of Samantha Boddy of Eastbrook for a full-time temporary position with no benefits, to be paid out of G-3021-60. (Clark/Wombacher 3-0, motion passed)

IT:

MOTION: Move to approve enlisting the services of Mission Broadband to provide research for the Dark Fiber project at a cost of \$5,000 to be taken from ARPA funds and for the Chair to sign. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to approve the GIS Management agreement with Motorola for a five-year agreement in the amount of up to \$155,979.80 to be paid from ARPA funds. (Clark/Wombacher 3-0, motion passed)

Treasurer:

MOTION: Move to approve moving funds from the Maintenance, County Buildings, G-account to the Maintenance Middle Roof Account for payment to GR Roofing for updates to the Middle Roof above the Sheriff's Department. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to approve the transfer of funds from the CRSA 1 G-account, for an upgrade to the HVAC Controls System in the Airport Terminal Building. (Clark/Wombacher 3-0, motion passed)

Commissioners:

MOTION: Move to go into Executive Session under MRSA Title 1§405 6(D) for union contract negotiations. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to adjourn (Clark/Wombacher 3-0, motion passed)

Respectfully submitted,
Patrice Crossman
Clerk



Join Our Mailing List!

Partnership Update

June 2, 2023

Dear Members,

We hope you are enjoying the warm weather of the season! We would like to provide you with an update on the due diligence process for Innovative Resource Recovery (Innovative).

On Wednesday night, we received the legal documents pertaining to our potential partnership and have initiated the review process. Prior to finalizing the agreement, we are committed to organizing another Town Hall meeting for our members. This meeting will ensure a comprehensive understanding of the partnership and its implications for members, Municipal Waste Solutions (MWS), and will also address any questions that may arise. To allow our team sufficient time to complete the review and to facilitate the Town Hall meeting, we are considering granting Innovative an extension of our exclusivity partnership.

We will have a Special Board Meeting sometime late next week, which will mostly be held in executive session to review documents. That date will be firmed up first of the week and announced. We also anticipate announcing the date for the Town Hall meeting sometime next week, and we want to assure you that the MRC is striving to conclude this deal within the next few weeks.

Thank you for your continued support. If you have any questions at all, please contact Michael Carroll at 207-664-1700 or execdirector@mrcline.org or a [MRC Board Member](#).

E-mail MRC

Municipal Review Committee, Inc.

Address:
20 Godfrey Drive, Suite 300
Orono, ME 04473
Phone: 207-664-1700

[Visit our website](#)





[Join Our Mailing List!](#)

Public Notice: Special Board of Directors Meeting Friday, June 9, 2023

June 7, 2023

Dear Members,

It has been an eventful few days in our region, with several noteworthy developments taking place. As we approach the anticipated closure of the agreement between the MRC and Innovative Resource Recovery (Innovative) later this month, an important milestone is upon us: our exclusivity period is set to expire tomorrow. In light of this, we have made the decision to extend the exclusivity period on an interim basis so the Board of Directors can convene for a Special Meeting on Friday, June 9.

The purpose of this Special Board of Directors meeting is to consider an additional extension of our exclusivity partnership. We want the additional time because we understand the significance of allowing sufficient time for all necessary meetings and speaking with our members before closing. We will keep you informed of any developments following the meeting as it will mostly be held in executive session.

PUBLIC NOTICE NOTICE OF PUBLIC MEETING MUNICIPAL REVIEW COMMITTEE, INC. (MRC) SPECIAL BOARD MEETING

****Virtual Meeting****

Special Board Meeting
Friday, June 9 11AM-1PM

Agenda

1. Call to Order
2. Approval of Agenda
3. Executive Session per 1 M.R.S. § 405(6)(E) to consult with M.R.C.'s Legal Counsel Regarding Contractual Rights and Duties
4. Action(s) as a result of executive session, if needed
5. Adjournment

Participation for the Public

The majority of the Special Meeting will be spent in executive session. The meeting will be accessible to the public via live stream on [Facebook](#), except for the executive session portion of the meeting. The meeting recording will also be uploaded to [YouTube](#).

Should you have any questions, please do not hesitate to reach out to MRC Executive Director Michael Carroll at (207) 664-1700 or execdirector@mrcmaine.org or a [MRC Board Member](#).

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Public Notice: Town Hall Meeting

Wednesday, June 21

June 15, 2023

PUBLIC NOTICE

NOTICE OF PUBLIC MEETING

MUNICIPAL REVIEW COMMITTEE, INC. (MRC)

TOWN HALL MEETING

****In Person and Virtual Meeting****

Town Hall Meeting

Orono Town Office

59 Main Street, Orono

Wednesday, June 21 at 11AM

-Open to all interested stakeholders-

The MRC is hosting a virtual Town Hall meeting to review with members Municipal Waste Solutions (MWS), the agreements with our potential partner, and what it all means for reopening the facility and members' solid waste and recycling processing.

Members from Innovative Resource Recovery (Innovative) will also be in attendance to answer questions. MRC will send out to members and post on the website a matrix for high-level item changes within the new agreements with Innovative in the next couple of days. These changes are not fundamental matters but just the results of removing information that is no longer applicable and adding new terms and structure of the MWS and Innovative partnership.

Participation for the Public

The Town Hall meeting will be held in person at the Orono Town Office. You can also attend virtually by registering [here](#). After registering, you will receive a confirmation email containing information about joining the webinar. There will be a public comment period during the meeting to allow for questions through the Q&A feature or by promoting attendees as panelists.

The meeting will be accessible to the public via live stream on [Facebook](#). The meeting recording will also be uploaded to [YouTube](#).

Should you have any questions, please do not hesitate to reach out to MRC Executive Director Michael Carroll at (207) 664-1700 or execdirector@mrcline.org or a [MRC Board Member](#).

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PERC Foreclosure

June 5, 2023

MRC was informed by PERC about the foreclosure situation on late Friday, which was publicized in Saturday's BDN. We immediately offered our assistance in any way possible to facilitate this transaction. We fully comprehend the significance of this situation for all stakeholders involved, including employees, local communities, and environmental advocates.

The MRC is optimistic that they will also find a buyer. Rest assured that we are committed to seeing the partnership with Innovative Resource Recovery and by extension White Oak through to restart the Hampden facility so recycling and solid waste processing in our region can resume.

We recognize the importance of responsible waste management and the need to align any potential actions that impact Maine's solid waste hierarchy goals, ensuring environmental sustainability while supporting the needs of the community. This is why it is more important than ever to restart the Hampden facility to ensure environmental sustainability while meeting the recycling and solid waste processing needs of our region.

If you have any questions at all, please contact Michael Carroll at 207-664-1700 or execdirector@mrcline.org or a [MRC Board Member](#).

[E-mail MRC](#)

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UNFINISHED BUSINESS

Harbor Committee Minutes

For

5/9/2023

Meeting held in NEH and via Zoom, under Robert's Rules of Order

Attending: Savage, Lemoine, Black, Moore, Kimmerley, Jones, Bright, Motenko, Litchfield, Reis, Foster

- A. Meeting called to order at 1631
- B. Motion by Black to accept the 4/11/23 minutes as presented, seconded by Kimmerley. Motion carried.
- C. New Business
 - 1. The legal opinion agreed with the Harbormaster regarding the Hadlock mooring transfer, pursuant to 38 M.R.S. 3-3a. The Chair asked that the committee to discuss mooring transfers in the fall.
 - 2. The Seal Harbor working group gave updates on the Seal Harbor pier improvements. They will be meeting with the DEP and Army Core of Engineer's on 5/15/23 at noon. The Harbor master is going to measure to see if adjustments can be made to the floats as presented and discussed during the 1/10/23 meeting. If there is room, they will be readjusted in the next two weeks. Motenko noted that the pier wall had been repaired ahead of schedule.
- D. Old Business
 - 1. The Marina landscape plan was discussed. The committee did not see any changes or that any of the concerns the committee had were addressed. Motion by Bright to thank the Garden Club for their time and effort, but to reject the marina Landscape Plan as presented, seconded by Savage. Motion carried.
 - 2. The parking sub-committee will be presenting at the next meeting.
 - 3. The South Pier Ramp is to be installed soon and the North Pier construction is delayed until 10/1/23.

Motion by Moore to Adjourn, seconded by Savage. Motion carried at 1718

NEW BUSINESS



Town of Mount Desert

Claire Woolfolk, Town Clerk
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232
E-mail townclerk@mtdesert.org Web Address www.mtdesert.org

MEMO

DATE: June 8, 2023

TO: Board of Selectmen

FROM: Town Clerk Claire Woolfolk

RE: Application Fee for Family or Private Burying Ground

Many landowners elect to establish a burial ground on their property for the purpose of interring family members. Although a license to do so is not needed, such a family burial ground does have to be recorded.

To best guarantee protection of the burial ground as well as ensuring compliance with any local ordinances, Maine Municipal Association recommends that the parcel be recorded with **both** the County and the Town.

I request that the selectboard consider a \$10.00 fee for the processing of recording a family or private burial ground in the Town office. Processing these applications are similar to the processing of Business Licenses and Public Space Event applications, and BYOB Liquor applications, all of which we charge \$10.00 for.



Town of Mount Desert

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Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232
E-mail townclerk@mtdesert.org Web Address www.mtdesert.org

MEMO

DATE: June 8, 2023

TO: Town Manager and Board of Selectmen

FROM: Town Clerk Claire Woolfolk

RE: Notary Public Work

It is becoming increasingly difficult to include non-town business notary public duties as part of what we offer to walk-ins. These requests often take away from the time we have to wait on customers with town business and our desk work. Frequently these requests are lengthy and complicated.

Additionally, due to the possibilities of fraudulent transactions and identity theft, we are concerned about placing the Town and ourselves under potential liability. We are often unable to tell if the paperwork presented to us is complete.

Over the last year, we processed more than 100 non-town business notary acts. A cursory look at the Secretary of State's listing of Notary Publics indicates that there are over 100 notaries on the island alone; it would not be difficult for people to locate a notary for their needs.

Many towns no longer provide notary services to the general public and limit the actions to town business only (such as Business Licenses, Motor Vehicle processes, Vital Records, Voter Registration, CEO/Assessor requests, Tax Liens, Treasurer requests, Selectboard documents (GOBs, etc.), any Registry of Deed documents needing to be filed).

I request that the selectboard support a policy of limiting the notary duties to official town business.



Town of Mount Desert

Jake Wright, Finance Director
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232

Web Address www.mtdesert.org
financedirector@mtdesert.org

Selectboard,

The Town has one checking account recognized within the General Fund which pays the expenses for all governmental funds. When the general checking account pays an expense applicable to a fund other than the General Fund, an interfund receivable for that amount is established in the General Fund and a corresponding interfund liability is established in the fund for which the expense is applicable. This occurs frequently when expenses are applied to the Town's reserve portfolio. The audited liability from the Reserve Fund to the General Fund as of June 30, 2022 was \$500,142.43. At their May 9, 2023 meeting, the Investment Committee recommended a transfer from the reserve portfolio to the general operating account in the amount of the audited interfund liability amount of \$500,142.43 for the fiscal year ended June 30, 2023.

Thank you,

Jake Wright

Finance Director

2023 General Obligation Bond Bids - \$2,550,000
20 Year Term with repayment beginning 7/1/24

	20-year bond, no deposit requirement	20-year bond, with primary deposit requirement
Bar Harbor Bank & Trust	5.48%	
First National Bank	5.67%	
Machias Savings Bank	6.61%	5.46%

**RESOLUTIONS OF THE TOWN OF MOUNT DESERT, MAINE
AUTHORIZING ISSUANCE OF ITS \$2,550,000
2023 GENERAL OBLIGATION BOND ANTICIPATION NOTE AND GENERAL
OBLIGATION BOND**

WHEREAS, The Town of Mount Desert, Maine (the “Issuer”) is authorized to borrow money and issue its bond therefore; and

WHEREAS, the Issuer has previously approved issuing its bond to finance a number of projects approved by the voters of the Town of Mount Desert at the 2023 Town Meeting, specifically, to finance sidewalk repairs, reconstruction of Town tennis and pickleball courts, a parking lot renovation project, a sewer pipe relocation along Route 3, drainage improvements along Beech Hill Road, and remediation of erosion on Seal Harbor beach, (collectively, the “Project”); and

WHEREAS, the Issuer desires to issue, for purposes of financing the Project, its 2023 General Obligation Bond in the amount of \$2,550,000 (the “Bond”) to pay for so much of the Project as is not financed with funds on hand, or, to pay Project costs incurred before the issuance of the Bond, its General Obligation Bond Anticipation Note in the amount of \$2,550,000 (the “Note”);

NOW, THEREFORE, be it voted and resolved by the Select Board of the Issuer as follows:

RESOLVED: The issuance, sale and delivery of the Note and/or the Bond are hereby authorized for the purpose of providing funding for the Project. The Note and/or the Bond shall be subject to call and prepayment in whole or in part at any time without penalty, and shall otherwise be in such form and contain such terms and conditions as the Select Board may approve, their signatures on such Note or Bond to evidence such approval.

RESOLVED: The Finance Director of the Town is hereby authorized to arrange the sale of the Note or Bond to Bar Harbor Bank and Trust and to arrange for the preparation of such documents, certificates and other materials as he deems necessary to accomplish the purposes of these resolutions.

RESOLVED: The members of the Select Board and officers of the Issuer, and each of them singly, are authorized and directed and empowered in its name and on its behalf, to do or cause to be done all such actions and things and to execute and deliver all certificates and other documents as may be necessary and proper in connection with the issuance of the Note and/or the Bond and the financing for the Project, including signing such certificates, returns and other materials as they deem convenient

for that purpose, the issuance and delivery of the Note and/or the Bond and such other actions as may be necessary in carrying out the purposes of these Resolutions.

RESOLVED: The law firm of Eaton Peabody is hereby designated as Bond Counsel for the Issuer to advise the Issuer with respect to the issuance and sale of the Note and/or the Bond, and to prepare documents and render opinions as may be necessary or convenient for that purpose;

RESOLVED: The Note and the Bond are each hereby designated as “qualified tax exempt obligation” within the meaning of Section 265(b)(3) of the Internal Revenue Code to the extent that such designation is available, in the opinion of Bond Counsel;

RESOLVED: If any officer or official of the Issuer who has signed or sealed the Note or the Bond shall cease to be such officer or official before the Note or the Bond has been authenticated or delivered by the Issuer, such Note or Bond nonetheless may be authenticated, issued and delivered with the same force and effect as though the person or persons who signed or sealed such Note or Bond had not ceased to be such officer or official; and any such Note or Bond may be signed and sealed on behalf of the Issuer by those persons who, at the actual date of the execution of such Note or Bond shall be the proper officers and officials of the Issuer, although at the nominal date of such Note or Bond such person or persons shall not be such officer or official; and

RESOLVED: These Resolutions shall take effect immediately.

[The remainder of this page is intentionally left blank.]

APPROVED: June 20, 2023, by the Select Board of the Issuer, at a meeting duly noticed,
convened and conducted.

A true copy, attest:

Claire Woolfolk, Clerk

(SEAL)

\$2,550,000

June 27, 2023

UNITED STATES OF AMERICA
STATE OF MAINE

TOWN OF MOUNT DESERT

2023 GENERAL OBLIGATION BOND

For value received, the Town of Mount Desert, Maine (the “Town”) promises to pay to Bar Harbor Bank and Trust (the “Bank”) or its registered assigns the principal sum of

TWO MILLION FIVE HUNDRED FIFTY THOUSAND DOLLARS
(\$2,550,000)

in annual principal amounts set forth below, together with interest calculated at the rate of 5.48% per annum on the outstanding principal balance, calculated based on actual elapsed days over a 365-day year, both principal and interest being payable annually to Bar Harbor Bank and Trust, Bar Harbor, Maine.

<u>Date</u>	<u>Principal</u>
July 1, 2024	\$127,500.00
July 1, 2025	\$127,500.00
July 1, 2026	\$127,500.00
July 1, 2027	\$127,500.00
July 1, 2028	\$127,500.00
July 1, 2029	\$127,500.00
July 1, 2030	\$127,500.00
July 1, 2031	\$127,500.00
July 1, 2032	\$127,500.00
July 1, 2033	\$127,500.00
July 1, 2034	\$127,500.00
July 1, 2035	\$127,500.00
July 1, 2036	\$127,500.00
July 1, 2037	\$127,500.00
July 1, 2038	\$127,500.00
July 1, 2039	\$127,500.00
July 1, 2040	\$127,500.00
July 1, 2041	\$127,500.00
July 1, 2042	\$127,500.00
July 1, 2043	\$127,500.00

TOTAL: \$2,550,000

Both principal and interest will be paid in lawful money of the United States of America at the offices of the Bank. This security is subject to call for redemption, in whole, or in part,

without premium, by delivery of payment to the holder or its nominee, whereupon this security shall be satisfied to the extent of any such Payment.

This Bond is a general obligation of the Town and is being issued to finance a number of projects approved by the voters of the Town of Mount Desert at the 2023 Town Meeting, specifically, to finance sidewalk repairs, reconstruction of Town tennis and pickleball courts, a parking lot renovation project, a sewer pipe relocation along Route 3, drainage improvements along Beech Hill Road, and remediation of erosion on Seal Harbor beach (collectively, the “Project”) under the Constitution and Laws of the State of Maine, authority of Title 30-A, Section 5772 of Maine Revised Statutes, as amended, and pursuant to action taken at a town meeting by the voters of the Town on May 2, 2023, and action taken by the Select Board of the Town at a meeting duly called and legally held on June 20, 2023.

It is hereby certified that every requirement of law relating to the issue hereof has been duly complied with, and that this Bond is a valid general obligation of the Town. All acts, formalities and conditions essential to the validity of this Bond have been performed and complied with and this Bond is within every debt and other limit and regulatory authorization prescribed by law or by votes of the Town or its municipal officers.

This Bond has been and is hereby designated a “qualified tax-exempt obligation” of the Town in accordance with Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Bond incorporates by reference the terms and conditions of a certain Commitment Letter between the Town and the Bank dated as of May 31, 2023.

This Bond is transferable only upon presentation to the Treasurer of the Town with a written assignment fully acknowledged or proved. No transfer hereof shall be effective unless made on the books of the Town kept by the Treasurer as transfer agent and noted thereon by the Treasurer with a record of payments as provided hereon. The Town shall have the right to prepay, without penalty or premium, all or any portion of the principal amount of this Bond at any time prior to the maturity hereof.

It is hereby certified that all acts, formalities and conditions essential to the validity hereof have been performed and complied with, and for the assignment, collection and payment of taxes to pay the same, when due, the full faith and credit of the Town are hereby irrevocably pledged.

[The remainder of this page is intentionally left blank.]

IN WITNESS WHEREOF, the Town has caused this Bond to be signed in its name and behalf by its Treasurer and countersigned by a majority at least of the members of its Select Board, with the corporate seal of the Town impressed hereon and attested by the Town Clerk, all as of this 27th day of June, 2023.

TOWN OF MOUNT DESERT

By: _____
Town Treasurer

Countersigned By: _____
Chairman, Select Board

Select Board member

Select Board member

Select Board member

Select Board member

Seal attested by:

Town Clerk

CERTIFICATE OF REGISTRATION OF TRANSFER

This Bond is registered in the name of the transferee noted hereon on the books of the Town kept by the Town Treasurer as transfer agent.

<u>Name of Registered Owner or Transferee</u>	<u>Date of Registration of Transfer</u>	<u>Date to Which Interest Paid</u>	<u>Aggregate Principal Paid</u>	<u>Balance of Principal Due</u>	<u>Signature of Town Treasurer</u>
Bar Harbor Bank and Trust	6/27/2023	None	None	All	_____

DEPUTY TOWN CLERK

The Town of Southwest is seeking a fulltime deputy Town Clerk to prepare and maintain official documents, assist with elections, issue licenses and permits, record documents, prepare reports, collect, and record Town funds, and maintain the Town website, as well as other skilled administrative, financial and clerical responsibilities. The ideal candidate will have considerable skill with computers and other technology; demonstrated administrative capacities; strong communication and interpersonal skills; proficiency with word processing and other computer programs; excellent record keeping ability; a community service philosophy and a team player attitude. Desirable minimum qualifications include graduation from high school, two years of work experience in an office environment, and considerable experience working with and accounting for cash; or any equivalent combination of experience and training. The salary range is \$19.00 to \$21.00 per hour depending on experience and training. Excellent benefit package included. Submit a cover letter and resume to Marilyn J Lowell, Southwest Harbor Town Manager by email at manager@southwestharbor.org. Applications will be accepted until the position is filled.

~ The Town of Southwest Harbor is an Equal Opportunity Employer ~

PUBLIC NOTICE
Memorandum of Agreement

The Maine Department of Environmental Protection (MEDEP), Petroleum Management Division is hereby providing public notice of the intent of MEDEP to enter into a Memorandum of Agreement (MOA) with the The Jackson Laboratory to establish an alternative procedure to the immediate reporting of certain oil discharges of ten (10) gallons or less at their Bar Harbor facility. Under the Memorandum of Agreement, The Jackson Laboratory will clean-up any spills and maintain a log of these spills at the facility that is available to MEDEP personnel upon request. The Jackson Laboratory will also be required to send a copy of this log to MEDEP for review on an annual basis. This agreement would expire three (3) years from the signature date.

The purpose of this public notice is to initiate a thirty (30) calendar day comment period beginning on the date of publication. During this period, the public is invited to comment in writing on the proposal. The public may view a copy of the proposed Memorandum of Agreement with MEDEP's Augusta office or at the clerk's office in Bar Harbor, Maine. A copy of the proposed Memorandum of Agreement will be mailed by the entity seeking an MOA to the clerk's office. If, after reviewing the project files, you would like to comment on the proposed Memorandum

p.m. or call (207) 244-7204 to obtain an application, or visit our website at www.tremont.maine.gov. Applications may be submitted in person, via email to clerk@tremont.maine.gov, or by mail to PO Box 159, Bernard, ME 04612. Applications must be received by 4 p.m. on June 14, 2023.

Town of
MOUNT DESERT

NOTICE OF REFUSE COLLECTION FOR THE
SUMMER SCHEDULE

Twice weekly refuse collection begins Monday, June 12, 2023, and continues through to September 9, 2023.

Juneteenth: Monday, June 19, 2023- NO COLLECTION Monday and Tuesday will be on Tuesday. No change to the rest of the week.

The Town Office will also be closed in observance of Juneteenth.

REMINDER: The complete holiday refuse schedule, can be found in the "yellow" section of the Town of Mount Desert Annual Report, and also on the Town website, www.mntdesert.org

Welcome back to our Summer Visitors! To alert the refuse collectors that you need your refuse to pick up, please leave a message at 276- 5733. Of course, this applies to year-round as well as summer residents.

Town of
MOUNT DESERT

NOTICE OF PUBLIC MEETING TO
APPROVE A GENERAL OBLIGATION BOND
IN A PRINCIPAL AMOUNT NOT TO
EXCEED \$2,550,000

Notice is hereby given that the Board of Selectmen of the Town of Mount Desert, Maine will meet at the Meeting Room of the Town Hall at 21 Sea Street in Northeast Harbor at 6:30 p.m. on June 20, 2023 to consider the adoption of a resolution to authorize the issuance, delivery and sale of a General Obligation Bond and/or General Obligation Bond Anticipation Note of the Town in the amount of \$2,550,000 to a bank or banks chosen by the Board of Selectmen, to finance projects approved by the voters at the 2023 Town Meeting of the Town, including but not limited to sidewalk repairs, athletic courts renovations, parking lot renovations, replacements of a portion of sewer on Route 3, drainage improvements on Beech Hill Road, and erosion remediation on Seal Harbor beach. The public is invited to attend. Written comments received before the meeting will be considered.

NOTICE OF INTENT TO FILE
Traffic Movement Permit

Please take notice that The Jackson Laboratory (Facilities Engineering), 600 Main Street, Bar Harbor, Maine 04609 Telephone (207) 288-6585 is intending to file a Traffic Movement Permit application with the Maine Department of Transportation pursuant to the provisions of 23 M.R.S.A. § 704 - A on or about June 2, 2023.

The application is for several building projects on the Bar Harbor campus, including an addition to B53, an addition to B62 and 24 dwelling units in a Phase 2 housing project. Several other buildings will be demolished after these projects are completed. The building projects, in combination with other recent campus projects, are expected to generate 118 new one-way trips during the AM peak hour and 125 during the PM peak hour of the campus. The building projects are expected to begin in late 2023 and are expected to be completed by late spring 2026.

Any interested party may request in writing to participate in the MaineDOT scoping meeting for the subject project no later than 20 days after the

DEPUTY TOWN CLERK

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Town of MOUNT DESERT

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Welcome back to our Summer Visitors! To alert the refuse collectors that you need your refuse to pick up, please leave a message at 276- 5733. Of course, this applies to year-round as well as summer residents.

Town of MOUNT DESERT

PLANNING BOARD MEETING

Date: June 14, 2023

Time: 6:00PM

IN-PERSON LOCATION: Town Hall Meeting Room,
21 Sea Street, Northeast Harbor (MASKS OPTIONAL)

Meetings will continue to be offered via Zoom see below for connection details.

III. Subdivision Approval Application(s): Public Hearing – 6:05PM: Subdivision #002-2023

A. **OWNER(S) NAME(S):** Mount Desert 365
AGENT: Greg Johnston, G.F. Johnston & Associates
LOCATION: 5 Manchester Road, Northeast Harbor
TAX MAP: 023 LOT(S): 025 **ZONING DISTRICT:**
Village Residential One (VR1)
PURPOSE: Subdivision as defined is the construction or placement of 3 or more dwelling units on a single tract or parcel of land within a 5-year period. The proposal is the construction or placement of 6 dwelling units on a single tract or parcel of land within a 5-year period. Workforce

Town of MOUNT DESERT

NOTICE OF PUBLIC MEETING TO APPROVE A GENERAL OBLIGATION BOND IN A PRINCIPAL AMOUNT NOT TO EXCEED \$2,550,000

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Any interested party may request in writing to participate in the MaineDOT scoping meeting for the subject project no later than 20 days after the



Town of Mount Desert

Michael Bender, Fire Chief
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5111

Fax 207-276-5732

Web Address www.mtdesert.org

firechief@mtdesert.org

Memo

To: Durlin Lunt, Town Manager

From: Mike Bender, Fire Chief

CC: Jake Wright, Finance Director, ATM

Date: June 13, 2023

Re: Station 2 Rental Waiver

I would like to make a request that the Select Board consider waiving the rental fee for Friends of Acadia to use the Seal Harbor fire station community room the evening of Thursday, June 29, 2023.

Friends of Acadia would like to meet with village residents so they can offer information and gather feedback on their proposed plans to provide housing for Acadia National Park staff in Seal Harbor. In my judgment, this is a community-based public service event and therefore should not be subject to rental fees by the Town.

Thank you.



Town of Mount Desert

Michael Bender, Fire Chief
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5111

Fax 207-276-5732

Web Address www.mtidesert.org

firechief@mtidesert.org

Memo

To: Durlin Lunt, Town Manager

From: Mike Bender, Fire Chief

CC: Jake Wright, Finance Director, ATM

Date: June 15, 2023

Re: Request for Additional Fire Truck Funding

I would like to make a request that the Board of Selectman consider amending their original motion made by Ms. Dudman and seconded by Mr. Mooers at their September 19, 2022 meeting where it was approved to purchase a Custom Ignitor MVP Rescue Pumper from Ferrara Fire Apparatus at a price of \$913,450.00. If agreeable, the amended motion should revise the price of the fire truck to \$969,044.00, a difference of \$55,594.00.

Cummins, the manufacturer of the engine we ordered with our new truck has oversold the L9 model power plant and may or may not be able to fill all future orders for this particular engine. To further complicate matters, the L9 engine was due to be phased out anyway in the next couple of years, being replaced by a new X12 engine that will comply with the tighter exhaust emission standards set by the EPA. The X12 engine is also quite a bit larger in size because of the added emission controls.

Because of the overselling, Ferrara has told me that we have a choice of either staying with our original L9 engine, which may or may not be available once construction begins on our order. Or we can authorize a change order which would upgrade the engine specs for our truck to the newer X12 model, which Cummins plans to roll out ahead of schedule due to the L9 backlog issues. Of course, upgrading to the newer model will cost an extra \$55,944.00. This price increase is not only due to the newer model, but because it also requires a larger cab, front axle, radiator, etc., all to accommodate the larger and heavier engine.

If possible, I would like to avoid any other delays in the delivery of the new fire truck. With one of our apparatuses already out of service due to frame corrosion, further delays in our new delivery may have a negative impact on our operational capabilities. This is the reason I am requesting

the Select Board consider authorizing the change order and the extra funds so we can move forward with the newer model engine.

Thank you.

TREASURER'S WARRANTS

Warrants for BOS Agenda:

BOS Agenda:

6/20/2023

	Description	#	Date	Amount
A. Warrants to be Approved and Signed:				
	Town Invoices			
		AP#2381	06/21/23	241,556.16
		AP#2401	07/01/23	\$ 1,207,062.17
				<u><u>\$ 1,448,618.33</u></u>
B. Authorized Warrants to be Signed: (Wendy needs to abstain)				
(Prior Electronic or Manual Authorization)				
	Town State Fees & P/R Benefits			
		AP#2379	06/07/23	\$ 52,701.41
		AP#2380	06/14/23	\$ 7,121.91
	Town Payroll			
		PR#2328	06/09/23	\$ 150,017.90
				<u><u>\$ 209,841.22</u></u>
C. Warrants to be Acknowledged:				
	School Invoices			
	School Payroll			
		PR#25	06/09/23	\$ 121,701.19
	Town Voids			
				<u><u>\$ 121,701.19</u></u>
TOTAL WARRANTS FOR BOS MEETING				<u><u>\$ 1,780,160.74</u></u>

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Town of Mount Desert
YEAR-TO-DATE BUDGET REPORT



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FOR 2023 13

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
200	Governing Body	35,701.00	35,701.00	16,999.54	0.00	0.00	18,701.46	47.6%
201	Municipal Management	396,971.00	396,971.00	366,326.73	0.00	0.00	30,644.27	92.3%
202	Town Clerk	123,582.00	134,432.28	119,391.19	0.00	0.00	15,041.09	88.8%
203	Elections	22,250.00	22,250.00	6,425.62	0.00	0.00	15,824.38	28.9%
204	Planning Board	51,509.00	87,186.00	15,149.74	0.00	0.00	72,036.26	17.4%
205	Finance	249,317.00	249,317.00	242,712.39	0.00	0.00	6,604.61	97.4%
206	Assessing	134,141.00	134,341.00	122,262.69	0.00	0.00	12,078.31	91.0%
207	Code Enforcement	182,524.00	182,524.00	163,849.80	0.00	0.00	18,674.20	89.8%
208	Unallocated	103,100.00	103,100.00	62,927.58	0.00	0.00	40,172.42	61.0%
209	Human Resources	40,320.00	40,320.00	1,794.99	0.00	0.00	38,525.01	4.5%
210	Technology	201,731.00	201,731.00	159,555.43	0.00	0.00	42,175.57	79.1%
300	General Assistance	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	.0%
350	Rural Wastewater Support	205,805.00	205,805.00	189,505.00	0.00	0.00	16,300.00	92.1%
401	Police	1,058,095.00	1,122,220.00	975,770.40	0.00	0.00	146,449.60	87.0%
403	Fire	1,997,088.00	1,997,923.00	1,561,769.13	0.00	0.00	436,153.87	78.2%
404	Hydrants	273,500.00	273,500.00	273,500.00	0.00	0.00	0.00	100.0%
405	Shellfish Conservation	3,250.00	3,250.00	0.00	0.00	0.00	3,250.00	.0%
406	Street Lights	10,500.00	10,500.00	8,823.47	0.00	0.00	1,676.53	84.0%
407	Animal Control	5,000.00	5,000.00	70.01	0.00	0.00	4,929.99	1.4%
408	Communication	398,857.00	411,410.20	268,381.10	0.00	0.00	143,029.10	65.2%
409	Emergency Management	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	.0%
501	Highways	1,862,153.00	1,862,153.00	1,839,976.66	0.00	0.00	22,176.34	98.8%

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Town of Mount Desert
YEAR-TO-DATE BUDGET REPORT

P 2
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FOR 2023 13

ACCOUNTS FOR: 100 General Fund
ORIGINAL APPROP REVISED BUDGET

	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
505 Wastewater Operations					
704,650.00	647,240.66	0.00	0.00	63,409.34	91.1%
506 Waste Water Treatment					
429,608.00	333,037.97	0.00	0.00	96,570.03	77.5%
515 Waste Management					
684,710.00	667,810.46	0.00	0.00	16,899.54	97.5%
520 Buildings & Grounds					
237,971.00	251,220.71	0.00	0.00	-13,249.71	105.6%
525 Parks & Cemeteries					
59,877.00	49,608.55	0.00	0.00	10,268.45	82.9%
530 Environmental Sustainability					
84,975.00	26,229.82	0.00	0.00	58,745.18	30.9%
605 Recreation					
5,900.00	11,994.43	0.00	0.00	-6,094.43	203.3%
701 Community Development					
10,000.00	2,350.00	0.00	0.00	7,650.00	23.5%
801 General Obligation					
1,736,705.00	1,832,012.63	0.00	0.00	451.84	100.0%
851 3rd Party Request Agencies					
324,095.00	324,095.00	0.00	0.00	0.00	100.0%
991 Operating Transfers					
1,069,436.00	1,069,436.00	0.00	0.00	0.00	100.0%
TOTAL General Fund					
12,660,096.00	11,610,227.70	0.00	0.00	1,325,093.25	89.8%

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Town of Mount Desert
YEAR-TO-DATE BUDGET REPORT

FOR 2023 13

ACCOUNTS FOR: 600 Marina
ORIGINAL APPROP REVISED BUDGET

		YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
101 Northeast Harbor Marina	622,410.00	607,550.96	0.00	0.00	28,414.04	95.5%
102 Seal Harbor Marina	11,800.00	5,503.82	0.00	0.00	6,296.18	46.6%
103 Bartlett Marina	4,600.00	1,064.97	0.00	0.00	3,535.03	23.2%
104 Somes Marina	750.00	180.00	0.00	0.00	570.00	24.0%
801 General Obligation	36,036.00	36,025.03	0.00	0.00	10.97	100.0%
991 Operating Transfers	105,648.00	41,498.00	0.00	0.00	64,150.00	39.3%
TOTAL Marina	781,244.00	691,822.78	0.00	0.00	102,976.22	87.0%

FOR 2023 13

ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
13,441,340.00	13,730,119.95	12,302,050.48	0.00	0.00	1,428,069.47	89.6%

GRAND TOTAL

13,441,340.00

13,730,119.95

12,302,050.48

0.00

0.00

1,428,069.47

89.6%

** END OF REPORT - Generated by Jacob Wright **





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Town of Mount Desert
YEAR-TO-DATE BUDGET REPORT

P 1
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FOR 2024 13

ACCOUNTS FOR: 100 General Fund		ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
200	Governing Body	36,770.00	36,770.00	0.00	0.00	0.00	36,770.00	.0%
201	Municipal Management	432,064.00	432,064.00	0.00	0.00	0.00	432,064.00	.0%
202	Town Clerk	139,940.00	139,940.00	0.00	0.00	0.00	139,940.00	.0%
203	Elections	17,000.00	17,000.00	0.00	0.00	0.00	17,000.00	.0%
204	Planning Board	52,263.00	52,263.00	0.00	0.00	0.00	52,263.00	.0%
205	Finance	314,851.00	314,851.00	0.00	0.00	0.00	314,851.00	.0%
206	Assessing	143,212.00	143,212.00	0.00	0.00	0.00	143,212.00	.0%
207	Code Enforcement	212,484.00	212,484.00	0.00	0.00	0.00	212,484.00	.0%
208	Unallocated	113,000.00	113,000.00	0.00	0.00	0.00	113,000.00	.0%
209	Human Resources	55,400.00	55,400.00	0.00	0.00	0.00	55,400.00	.0%
210	Technology	220,887.00	220,887.00	0.00	0.00	0.00	220,887.00	.0%
211	Contracted Mun & Comm-Oriented	143,000.00	143,000.00	0.00	0.00	0.00	143,000.00	.0%
300	General Assistance	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	.0%
350	Rural Wastewater Support	222,066.00	222,066.00	0.00	0.00	0.00	222,066.00	.0%
401	Police	1,166,478.00	1,166,478.00	0.00	0.00	0.00	1,166,478.00	.0%
403	Fire	2,267,334.00	2,267,334.00	0.00	0.00	0.00	2,267,334.00	.0%
404	Hydrants	273,500.00	273,500.00	0.00	0.00	0.00	273,500.00	.0%
405	Shellfish Conservation	3,403.00	3,403.00	0.00	0.00	0.00	3,403.00	.0%
406	Street Lights	11,250.00	11,250.00	0.00	0.00	0.00	11,250.00	.0%
407	Animal Control	4,980.00	4,980.00	0.00	0.00	0.00	4,980.00	.0%
408	Communication	456,295.00	456,295.00	0.00	0.00	0.00	456,295.00	.0%
409	Emergency Management	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	.0%

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Town of Mount Desert
YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

ACCOUNTS FOR: 100 General Fund
ORIGINAL APPROP REVISED BUDGET

		YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
501 Highways	2,004,068.00	0.00	0.00	0.00	2,004,068.00	.0%
505 Wastewater Operations	745,157.00	0.00	0.00	0.00	745,157.00	.0%
506 Waste Water Treatment	464,608.00	0.00	0.00	0.00	464,608.00	.0%
515 Waste Management	743,619.00	0.00	0.00	0.00	743,619.00	.0%
520 Buildings & Grounds	278,510.00	0.00	0.00	0.00	278,510.00	.0%
525 Parks & Cemeteries	60,202.00	0.00	0.00	0.00	60,202.00	.0%
530 Environmental Sustainability	35,750.00	0.00	0.00	0.00	35,750.00	.0%
605 Recreation	5,900.00	0.00	0.00	0.00	5,900.00	.0%
701 Community Development	10,000.00	0.00	0.00	0.00	10,000.00	.0%
801 General Obligation	2,203,989.00	1,207,062.17	0.00	0.00	996,926.83	54.8%
851 3rd Party Request Agencies	202,437.00	0.00	0.00	0.00	202,437.00	.0%
991 Operating Transfers	1,084,314.00	0.00	0.00	0.00	1,084,314.00	.0%
TOTAL General Fund	14,130,731.00	1,207,062.17	0.00	0.00	12,923,668.83	8.5%



FOR 2024 13

ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
14,130,731.00	14,130,731.00	1,207,062.17	0.00	0.00	12,923,668.83	8.5%

GRAND TOTAL

14,130,731.00

14,130,731.00

1,207,062.17

0.00

0.00

12,923,668.83

8.5%

** END OF REPORT - Generated by Jacob Wright **

TOWN OF MOUNT DESERT
ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2381

CHECK DATE: June 21, 2023

CHECK NUMBER:	318932	through	318975	\$ 147,092.13	Check payments
CHECK NUMBER:	59745	and	59746	\$ 484.74	Electronic payments
EFT NUMBER:	2815	through	2845	\$ 93,979.29	ACH Payments
EFT or CK NUMBER:	n/a	and	n/a	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 241,556.16

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman	Martha T Dudman
Wendy H Littlefield, Vice Chairman	Geoffrey V Wood, Secretary
James F Mooers	

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE

INV DATE PO

WARRANT

NET

P 1
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INVOICE DTL DESC		INVOICE		INV DATE PO		WARRANT		NET	
2815 06/21/2023 EFT Invoice: 414081	2 A C PARSONS LANDSCAPING & GARDEN 414081	1,108.38 1440330 55200 433	05/31/2023 Station 3 landscaping BLDG REPAIR & MAINT-S3 SV	AP2381		1,108.38			
Invoice: 414106	A C PARSONS LANDSCAPING & GARDEN 414106	3,149.08 1552500 55222	05/31/2023 LANDSCAPING SERVICES TOWN OFFICE VETERANS PARK BJ LANDSCAPING SVCS	AP2381		3,149.08			
Invoice: 414121	A C PARSONS LANDSCAPING & GARDEN 414121	1,445.00 1552500 55222	05/31/2023 LANDSCAPING SERVICES MAIN ST NEH BJ LANDSCAPING SVCS	AP2381		1,445.00			
			CHECK	2815 TOTAL:		5,702.46			
2816 06/21/2023 EFT Invoice: 4643	2097 TOWN OF BAR HARBOR TOWNRO FDR1 4643	2,116.85 1440110 51500 299 645.90 1440800 51500 299 30.00 1440110 57200 4116	06/01/2023 May 2023 Mutual Aid BH to MD OT-MA BHPD TO MDPD OT-MA BHPD TO MDPD EQUIP-VEHICLES	AP2381		2,792.75			
			CHECK	2816 TOTAL:		2,792.75			
2817 06/21/2023 EFT Invoice: 0314-23	2097 TOWN OF BAR HARBOR FD 0314-23	250.00 1440330 54530 0404	06/06/2023 Paramedic Intercept CONTRACTED EMS SERVICES	AP2381		250.00			
			CHECK	2817 TOTAL:		250.00			
2818 06/21/2023 EFT Invoice: 3360	1844 COLLIER & FAHEY, PA 3360	573.50 1220440 54500	06/02/2023 Legal Bill - MacQuinn Court Case. PB LEGAL	AP2381		573.50			
			CHECK	2818 TOTAL:		573.50			
2819 06/21/2023 EFT Invoice: R100006950:01	124 COLWELL DIESEL SERVICE & GARAGE I R100006950:01	1,629.96 1551500 55400	05/17/2023 DEF SYSTEM REPAIRS 23 BJ GEN REPAIRS & MAINT	AP2381		1,629.96			
			CHECK	2819 TOTAL:		1,629.96			
2820 06/21/2023 EFT Invoice: K14281-00	150 DENNIS PAPER & FOODSERVICE K14281-00	774.94 1552000 55400	05/31/2023 SOAP BJ GEN REPAIRS & MAINT	AP2381		774.94			
			CHECK	2820 TOTAL:		774.94			

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066
INVOICE

P 2
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INV DATE PO WARRANT

INVOICE DTL DESC

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2821 06/21/2023 EFT 181 EATON PEABODY ATTORNEYS AT LAW 621866 05/31/2023 AP2381 217.50
Invoice: 621866 217.50 1220770 54500 Land use matters thru 5.31.23 LEGAL

Invoice: 621865 EATON PEABODY ATTORNEYS AT LAW 621865 05/31/2023 AP2381 468.00
Main Street Project legal thru 5.31.23 Construction-Budget

Invoice: 621864 EATON PEABODY ATTORNEYS AT LAW 621864 05/31/2023 AP2381 360.00
General advice thru 5.31.23 LEGAL

CHECK 2821 TOTAL: 1,045.50

2822 06/21/2023 EFT 175 EMR INC 46499 05/31/2023 AP2381 24,171.90
Invoice: 46499 24,171.90 1551500 55501 Monthly Tipping - BLH TIPPING FEE EMR

Invoice: 46542 EMR INC 46542 06/09/2023 AP2381 1,470.50
EMR Recycling - BLH RECYCLING SVCS

CHECK 2822 TOTAL: 25,642.40

2823 06/21/2023 EFT 1925 ESCREEN INC 12565504 06/08/2023 AP2381 .25
Invoice: 12565504 .25 1220800 54600 Drug Tests - BLH OUTSIDE LAB/MEDICAL

CHECK 2823 TOTAL: .25

2824 06/21/2023 EFT 116 HALEY WARD, INC. 20234661 05/22/2023 AP2381 26,762.92
Invoice: 20234661 26,762.92 3000039 57710 CCA-I for NEH Main Street - BLH Construction-Budget

CHECK 2824 TOTAL: 26,762.92

2825 06/21/2023 EFT 287 HEDEFINE ENGINEERING & DESIGN INC 20002A-22 06/11/2023 AP2381 12,917.65
Invoice: 20002A-22 12,917.65 3000053 57712 Construction administrative & observation costs ENGINEERING

CHECK 2825 TOTAL: 12,917.65

2826 06/21/2023 EFT 382 KIMBERLY KEENE 49950 06/01/2023 AP2381 188.64
Invoice: 49950 188.64 1220770 54100 Mileage Reimbursement. TRAINING

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE

INV DATE PO

WARRANT

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INVOICE DTL DESC

CHECK 2826 TOTAL: 188.64

2827 06/21/2023 EFT 1043 MAIN STREET VARIETY 0523 FD 05/05/2023 AP2381 22.26
Invoice: 0523 FD Snacks/drinks for training

Invoice: 0523 WW MAIN STREET VARIETY 0523 WW 05/31/2023 AP2381 692.88
194.4 GALS WW Vehicle Fuel-EM
VEHICLE FUEL

Invoice: 0523 B&G MAIN STREET VARIETY 0523 B&G 05/31/2023 AP2381 545.77
154.8 GALS B&G Vehicle Fuel-EM
VEHICLE FUEL

Invoice: 0523 HWY MAIN STREET VARIETY 0523 HWY 05/31/2023 AP2381 484.91
118.5 GALS HWY Vehicle Fuel-EM
VEHICLE FUEL

Invoice: 0523 Marina MAIN STREET VARIETY 0523 Marina 05/24/2023 AP2381 9.68
gas
VEHICLE FUEL

CHECK 2827 TOTAL: 1,755.50

2828 06/21/2023 EFT 2142 MODERN PEST SERVICES, LLC 5904274 06/07/2023 AP2381 99.00
Invoice: 5904274 Station 2 pest control

99.00 1440330 55200 432 BLDG REPAIR & MAINT-S2 SH

CHECK 2828 TOTAL: 99.00

2829 06/21/2023 EFT 2142 MODERN PEST SERVICES INC (R1) 5903171 06/02/2023 AP2381 197.00
Invoice: 5903171 197.00 1552000 55400
PEST CONTROL BJ
GEN REPAIRS & MAINT

Invoice: 5903170 MODERN PEST SERVICES INC (R1) 5903170 06/06/2023 AP2381 108.00
PEST CONTROL BJ
GEN REPAIRS & MAINT

CHECK 2829 TOTAL: 305.00

2830 06/21/2023 EFT 1687 NOEL MUSSON 702 06/10/2023 AP2381 1,086.25
Invoice: 702 1,086.25 1220770 54900
Planning consultant 3.27 - 5.16.23
PLANNING CONSULTANT

CHECK 2830 TOTAL: 1,086.25



06/15/2023 15:06
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066

P 4
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INVOICE		INVOICE DTL DESC		INV DATE	PO	WARRANT	NET
2831	06/21/2023 EFT Invoice: 536856	2613 NO FRILLS OIL COMPANY	536856	06/13/2023		AP2381	265.50
		265.50 1550668 53400		68.8 GALS #2 Fuel SH WWTP Heating-FUEL			
				CHECK		2831 TOTAL:	265.50
2832	06/21/2023 EFT Invoice: 109009	1131 NORTHEAST EMERGENCY APPARATUS LLC 109009		05/19/2023		AP2381	291.35
		291.35 1440330 55100 4302		Service on E2 VEHICLE REPAIR-17 FI E2			
				05/19/2023		AP2381	598.15
		NORTHEAST EMERGENCY APPARATUS LLC 109011		Service to L1 VEHICLE REPAIR-09 Ferrara L1			
		598.15 1440330 55100 4301					
				05/19/2023		AP2381	871.85
		NORTHEAST EMERGENCY APPARATUS LLC 109010		Service to E6 VEHICLE REPAIR- 13 Ferrara E6			
		871.85 1440330 55100 4306					
				CHECK		2832 TOTAL:	1,761.35
2833	06/21/2023 EFT Invoice: 27690	538 NORTHEAST PLUMBING & HEATING INC. 27690		06/02/2023		AP2381	315.48
		315.48 1552500 55400		VAVLE REPAIR KIT BJ GEN REPAIRS & MAINT			
				CHECK		2833 TOTAL:	315.48
2834	06/21/2023 EFT Invoice: 143576201060123	1693 CHARTER COMMUNICATIONS	143576201060123	06/01/2023		AP2381	381.98
			143576201060123				
		381.98 1221000 55150 1693		CABLE/INTERNET-NEH WWTP			
				CHECK		2834 TOTAL:	381.98
2835	06/21/2023 EFT Invoice: 144127401060123	2831 CHARTER COMMUNICATIONS	144127401060123	06/01/2023		AP2381	9.99
				Cable Fire Station # 2 CABLE/INTERNET			
		9.99 1221000 55150					
				CHECK		2835 TOTAL:	9.99
2836	06/21/2023 EFT Invoice: 143576301060123	1737 CHARTER COMMUNICATIONS	143576301060123	06/01/2023		AP2381	391.88
				Internet Fire Station # 2 CABLE/INTERNET-FIRE St#2 SH			
		391.88 1221000 55150 1737					
				CHECK		2836 TOTAL:	391.88

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066

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2837	06/21/2023 EFT	1616	CHARTER COMMUNICATIONS	143136401060123	06/01/2023	AP2381	433.29
Invoice: 143136401060123				Internet Fire Station # 3			
				CABLE/INTERNET-FIRE St#3 SV			
2838	06/21/2023 EFT	2832	CHARTER COMMUNICATIONS	143514101060123	06/01/2023	AP2381	509.96
Invoice: 143514101060123				internet			
				CABLE/INTERNET			
				CHECK	2837 TOTAL:		433.29
2839	06/21/2023 EFT	1370	CHARTER COMMUNICATIONS	143213001060123	06/01/2023	AP2381	9.47
Invoice: 143213001060123				tv			
				CABLE/INTERNET			
				CHECK	2838 TOTAL:		509.96
2840	06/21/2023 EFT	2510	CHARTER COMMUNICATIONS	143133201060123	06/01/2023	AP2381	65.00
Invoice: 143133201060123				Internet Beech Hill Communications			
				CABLE/INTERNET-POLICE DEPT			
				CHECK	2840 TOTAL:		65.00
2841	06/21/2023 EFT	2511	CHARTER COMMUNICATIONS	143157001060123	06/01/2023	AP2381	30.00
Invoice: 143157001060123				Internet Joy Road Communications			
				CABLE/INTERNET-POLICE DEPT			
				CHECK	2841 TOTAL:		30.00
2842	06/21/2023 EFT	1770	CHARTER COMMUNICATIONS	143023601060123	06/01/2023	AP2381	2,223.56
Invoice: 143023601060123				Internet Town Office			
				CABLE/INTERNET-TOWN OFFICE			
				CHECK	2842 TOTAL:		2,223.56
2843	06/21/2023 EFT	1553	ULINE, INC	163966431	05/23/2023	AP2381	67.50
Invoice: 163966431				Janitorial supplies			
				GENERAL SUPPLIES			
				CHECK	2843 TOTAL:		67.50
				Invoice: 164075306			
				ULINE, INC			
				24" Clamp-Blueprint Rack 6/CT-EM			
				OFFICE SUPPLIES			
				CHECK	2844 TOTAL:		239.69
				Invoice: 164124040			
				ULINE, INC			
				05/26/2023			
				AP2381			
				CHECK	2845 TOTAL:		1,747.04

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Invoice: 164124040

1,747.04 1550100 55400

CLEANING SUPPLIES BJ
GEN REPAIRS & MAINT

CHECK 2843 TOTAL: 2,054.23

2844 06/21/2023 EFT 1842 VERSANT POWER
Invoice: 10057347-4 051823

10057347-4 051823 05/18/2023
819 KWH SV Library PS Electric-EM
ELECTRICITY

227.05 1550667 55010

227.05

Invoice: 10057344-7 051723
VERSANT POWER

10057344-7 051723 05/17/2023
16640 KWH SV WWTP Electric-EM
ELECTRICITY

2,545.56 1550667 55010

2,545.56

Invoice: 10057349-8 051823
VERSANT POWER

10057349-8 051823 05/18/2023
259 KWH Babson Creek PS Electric-EM
ELECTRICITY

84.28 1550667 55010

84.28

Invoice: 10057348-6 052323
VERSANT POWER

10057348-6 052323 05/25/2023
Stat. 3 monthly electricity bill
ELECTRICITY-S3 SV

586.58 1440330 55010

586.58

Invoice: 10057336-1 052523
VERSANT POWER

10057336-1 052523 05/25/2023
Bartlett power
ELECTRICITY

32.27 6010300 55010

32.27

Invoice: 10057340-9 053023
VERSANT POWER

10057340-9 053023 06/01/2023
Station 2 monthly electricity bill
ELECTRICITY-S2 SH

195.93 1440330 55010

195.93

Invoice: 10057332-2 060123
VERSANT POWER

10057332-2 060123 06/01/2023
seal power
ELECTRICITY

34.82 6010200 55010

34.82

Invoice: 10057323-3 060623
VERSANT POWER

10057323-3 060623 06/06/2023
yachtsmen power
ELECTRICITY

64.39 6010100 55010

64.39

CHECK 2844 TOTAL: 3,770.88

2845 06/21/2023 EFT 1745 WAGEWORKS INC
Invoice: INV3918445

INV3918445 07/01/2022
Admin Fee
ADMIN-SE125

80.00 1220800 54532

80.00

Invoice: INV5093967
WAGEWORKS INC

INV5093967 04/25/2023
Admin Fee
ADMIN-SE125

75.00 1220800 54532

75.00

Invoice: INV5211208
WAGEWORKS INC

INV5211208 05/24/2023
Admin Fee
ADMIN-SE125

75.00 1220800 54532

75.00

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CASH ACCOUNT: 100
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10100
TYPE VENDOR NAME

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230.00

CHECK 2845 TOTAL:

59745 06/19/2023 WIRE 1465 U S BANK EQUIPMENT FINANCE INC 502430200

Invoice: 502430200
Scanner Lease
05/26/2023
LEASE- SCANNER

104.74

CHECK 59745 TOTAL:

59746 06/30/2023 WIRE 1465 U S BANK EQUIPMENT FINANCE INC 503287948

Invoice: 503287948
Copier leases payment due 6.30.23
06/06/2023
COPIER LEASE

380.00

CHECK 59746 TOTAL:

318932 06/21/2023 PRD 1477 ABM MECHANICAL INC 66553

Invoice: 66553
HEAT PUMP REPAIR BJ
05/26/2023
GEN REPAIRS & MAINT

204.00

CHECK 318932 TOTAL:

318933 06/21/2023 PRD 2261 ACADIA FUEL LLC 193587

Invoice: 193587
lp gas yachtsmen
05/30/2023
HEATING FUEL

56.95

CHECK 318933 TOTAL:

318934 06/21/2023 PRD 2550 BEN C WORCESTER, III I4326

Invoice: I4326
RECYCLING BJ
06/08/2023
PROCESSING SVCS

3,450.00

CHECK 318934 TOTAL:

318935 06/21/2023 PRD 2462 AMERICAN MESSAGING SERVICES LLC N4370046XF

Invoice: N4370046XF
Paging Service for WW Alarms-EM
06/01/2023
TECHNICAL SVCS

26.57

CHECK 318935 TOTAL:

318936 06/21/2023 PRD 1757 BERGERON PROTECTIVE CLOTHING 237269

Invoice: 237269
Structural turnout gear
06/06/2023
FD Equip/Engine Resv

26,465.43



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CASH ACCOUNT: 100
CHECK NO CHK DATE

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TYPE VENDOR NAME

Ckg-BH General Fund 8066
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INVOICE DTL DESC		INV DATE	PO	WARRANT	INVOICE TOTAL:	
CHECK		318936		TOTAL:		26,465.43
318937	06/21/2023 PRD Invoice: 84969260	2823 BOUND TREE MEDICAL LLC	84969260			
		375.73 1440330 53110 0404 EMS Supplies		AP2381		375.73
318938	06/21/2023 PRD Invoice: 73951	934 BRADSTREET LAWN & GARDEN	73951			
		31.70 1552000 55400		AP2381		31.70
318939	06/21/2023 PRD Invoice: B81106	75 F T BROWN CO	B81106			
		15.28 6010100 55400		AP2381		15.28
	Invoice: B81490	F T BROWN CO	B81490			
		37.60 6010100 55400		AP2381		37.60
	Invoice: B81847	F T BROWN CO	B81847			
		4.49 6010100 55400		AP2381		4.49
	Invoice: B82231	F T BROWN CO	B82231			
		29.46 6010100 55200		AP2381		29.46
	Invoice: B81390	F T BROWN CO	B81390			
		5.39 1440330 55200 433 LED light		AP2381		5.39
	Invoice: B81469	F T BROWN CO	B81469			
		4.49 1440330 53110 Batteries		AP2381		4.49
	Invoice: B82226	F T BROWN CO	B82226			
		56.67 1440330 55200 433 Stat. 3 kitchen supplies		AP2381		56.67
	Invoice: B81052	F T BROWN CO	B81052			
		93.86 1552000 55400 Trash Bags, Mr. Clean, Drop		AP2381		93.86
	Invoice: C86158	F T BROWN CO	C86158			
		24.29 1550100 55400 VP 50:1 Fuel 128 OZ		AP2381		24.29

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CASH ACCOUNT: 100
CHECK NO CHK DATE

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TYPE VENDOR NAME

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INVOICE

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Invoice: B81186	F T BROWN CO	B81186	23.19 1550100 55200	05/12/2023	AP2381	23.19
				Spray Paint Matte Black-EM		
				BLDG REPAIR & MAINT		

Invoice: C86217	F T BROWN CO	C86217	66.75 1552000 55400	05/09/2023	AP2381	66.75
				Brushes, Drop Ins-EM		
				GEN REPAIRS & MAINT		

Invoice: B81195	F T BROWN CO	B81195	44.07 1552000 55400	05/12/2023	AP2381	44.07
				Funnel, Scissors, Tarp-EM		
				GEN REPAIRS & MAINT		

Invoice: B81263	F T BROWN CO	B81263	8.09 1552000 55400	05/15/2023	AP2381	8.09
				Oil&Gas Premix 50:1 32 Oz-EM		
				GEN REPAIRS & MAINT		

Invoice: B81276	F T BROWN CO	B81276	-14.39 1552000 55400	05/15/2023	AP2381	-14.39
				Funnel, Galvanized QT-EM		
				GEN REPAIRS & MAINT		

Invoice: B81287	F T BROWN CO	B81287	-8.09 1552000 55400	05/15/2023	AP2381	-8.09
				Oil&Gas Premix 50:1 32 Oz-EM		
				GEN REPAIRS & MAINT		

Invoice: B81545	F T BROWN CO	B81545	7.19 1550100 55400	05/19/2023	AP2381	7.19
				CM Torpedo Level 9"-EM		
				GEN REPAIRS & MAINT		

Invoice: B81640	F T BROWN CO	B81640	1.61 1552000 55400	05/22/2023	AP2381	1.61
				Carabiner Hook 2-1/2-EM		
				GEN REPAIRS & MAINT		

Invoice: B81842	F T BROWN CO	B81842	93.59 1550100 55400	05/24/2023	AP2381	93.59
				VP 50:1 2CYL Fuel 5 Gal-EM		
				GEN REPAIRS & MAINT		

Invoice: B81873	F T BROWN CO	B81873	4.84 1552000 55200	05/25/2023	AP2381	4.84
				No Seep No.1 Wax Ring, Ring Wax #1 Bowl-EM		
				BLDG REPAIR & MAINT		

498.38

CHECK 318939 TOTAL:

318940 06/21/2023 PRTD
Invoice: 35965287011

119 COCA-COLA BOTTLING CO OF NNE

06/07/2023

AP2381

586.20

586.20 6010100 53230 678 soda
CONCESSION SUPP-Soda

586.20

CHECK 318940 TOTAL:



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CASH ACCOUNT: 100
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318941	06/21/2023	PRTD	1792	CONSOLIDATED COMMUNICATIONS INC	060323	06/03/2023	AP2381	60.83
Invoice: 060323				60.83 1221000 55120		telephone Somerville WWTP TELEPHONE-USAGE		
318942	06/21/2023	PRTD	1801	CONSOLIDATED COMMUNICATIONS INC	060323	CHECK	318941 TOTAL:	60.83
Invoice: 060323				101.24 1221000 55120		Telephone OC Pump Station TELEPHONE-USAGE	AP2381	101.24
318943	06/21/2023	PRTD	2469	CREATIVE DIGITAL IMAGING, INC	2024 TAX BILLS	CHECK	318942 TOTAL:	101.24
Invoice: 2024 TAX BILLS				1,300.00 1220551 56210		POSTAGE FOR 2024 TAX BILLS 2,600 @ \$0.50 PRINTING-TAX BILLS	AP2381	1,300.00
318944	06/21/2023	PRTD	2516	DIRIGO SAFETY, LLC	2023-521	CHECK	318943 TOTAL:	1,300.00
Invoice: 2023-521				79.00 1440800 54100		Ken Mitchell - Online Training TRAINING	AP2381	79.00
318945	06/21/2023	PRTD	2504	EA ACQUISITION INC	470405	CHECK	318944 TOTAL:	79.00
Invoice: 470405				219.00 1220770 56205 744.60 1220440 56205 131.40 1551500 56205 175.20 1220220 56205		Public Notice PUBLIC NOTICE PUBLIC NOTICE PUBLIC NOTICE	AP2381	1,270.20
318946	06/21/2023	PRTD	1175	ERA	041286	CHECK	318945 TOTAL:	1,270.20
Invoice: 041286				742.86 1550552 54600		Annual DMRQA Testing-EM OUTSIDE LAB/TESTING	AP2381	742.86
318947	06/21/2023	PRTD	1982	FIRSTNET	05282023	CHECK	318946 TOTAL:	742.86
Invoice: 05282023				96.37 6010100 55130 84289		cell phones CELL PHONES-HARBORMASTER	AP2381	96.37



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CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ck-g-BH General Fund 8066

Town of Mount Desert
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INVOICE DTL DESC

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INV DATE PO

96.37

CHECK 318947 TOTAL:

383.47

AP2381

05/22/2023

CELL PHONE BILL BJ
CELL PHONES

383.47

CHECK 318948 TOTAL:

427.43

AP2381

05/22/2023

Monthly cell & data bill
CELL PHONES

427.43

CHECK 318949 TOTAL:

196.15

AP2381

05/22/2023

Internet Hot Spots
EMAIL/INTERNET

196.15

CHECK 318950 TOTAL:

249.76

AP2381

05/22/2023

Cell and Data Through 05222023
CELL PHONES
CELL PHONES
CELL PHONES
EMAIL/INTERNET

249.76

CHECK 318951 TOTAL:

465.28

AP2381

05/22/2023

May 2023 cell phone charges
CELL PHONES
CELL PHONES-ADMIN ASSIST
CELL PHONES-POLICE LT
CELL PHONES-POLICE SGT
CELL PHONES-POLICE CHIEF
CELL PHONES-BAR HBR PD

465.28

CHECK 318952 TOTAL:

51.80

AP2381

06/09/2023

Coffee delivery 060923
OFFICE SUPPLIES

51.80

51.80 1440110 53000

2833 FRED'S COFFEE COMPANY, INC.

000635

PRTD

Invoice: 000635

000635

06/09/2023

Coffee delivery 060923
OFFICE SUPPLIES

AP2381

51.80

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A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE

INV DATE PO

WARRANT

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CHECK 318953 TOTAL:

51.80

318954 06/21/2023 PRPD 2399 BANGOR PRINTING CO INC 99047 05/25/2023 AP2381 65.00 1440800 53000 Mitchell - Disp Supv Business cards OFFICE SUPPLIES

65.00

CHECK 318954 TOTAL:

65.00

318955 06/21/2023 PRPD 2291 G F JOHNSTON & ASSOCIATES LLC 01114403 06/08/2023 AP2381 2,183.50 1552000 54260 Otter Creek Launch Feas - BLH TECHNICAL SVCS

2,183.50

CHECK 318955 TOTAL:

2,183.50

318956 06/21/2023 PRPD 207 H P FAIRFIELD 8529335 03/24/2023 AP2381 985.29 1550100 55400 WIMG ARM BJ GEN REPAIRS & MAINT

985.29

CHECK 318956 TOTAL:

985.29

318957 06/21/2023 PRPD 2592 HAMMOND LUMBER COMPANY 6645759 05/26/2023 AP2381 11.94 1550552 53900 PVC Pipe Fittings, Nipples and Bushings-EM OTHER EQUIPMENT

11.94

Invoice: 6640570 HAMMOND LUMBER COMPANY 6640570 05/25/2023 AP2381 49.80 1440330 53110 0403 Paint & brushes FD Supplies

49.80

Invoice: 6651544 HAMMOND LUMBER COMPANY 6651544 05/27/2023 AP2381 11.99 1440330 53000 433 Command strips OFFICE SUPPLIES-S3 SV

11.99

Invoice: 6653454 HAMMOND LUMBER COMPANY 6653454 05/30/2023 AP2381 181.50 1550100 53730 COLD PATCH BJ MISC-MATERIALS

181.50

Invoice: 6665053 HAMMOND LUMBER COMPANY 6665053 06/01/2023 AP2381 214.25 6010100 55400 marina repair supplies GEN REPAIR & MAINT

214.25

Invoice: 6681225 HAMMOND LUMBER COMPANY 6681225 06/06/2023 AP2381 1,358.30 1440800 55400 Cabinets GEN REPAIRS & MAINT

1,358.30

CHECK 318957 TOTAL:

1,827.78



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CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

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318958 06/21/2023 PRD 272 HANCOCK COUNTY REGISTRY OF DEEDS 061423 57.00 1220550 54700 06/21/2023 AP2381 57.00
Invoice: 061423 DISCHARGE ACCT#187(2023) & ACCT#1109(2022/2023)
DEED SVCS

CHECK 318958 TOTAL: 57.00

318959 06/21/2023 PRD 1176 HUB INTERNATIONAL NE, LLC 2023-2024MMA 268.00 1220110 56050 06/09/2023 AP2381 268.00
Invoice: 2023-2024MMA Volunteer Insurance
OTHER INSURANCE

CHECK 318959 TOTAL: 268.00

318960 06/21/2023 PRD 1417 R F JORDAN & SONS CONSTRUCTION I App#19 17,943.74 3000039 57710 04/18/2023 AP2381 16,473.94
Invoice: App#19 -1,469.80 300 24560 NEH Village Center Improvements - BLH
Construction-Budget
Retainage Payable

R F JORDAN & SONS CONSTRUCTION I App#20 VCI 87,703.14 3000039 57710 05/31/2023 AP2381 83,890.60
Invoice: App#20 VCI -3,812.54 300 24560 NEH Village Center Improvements - BLH
Construction-Budget
Retainage Payable

CHECK 318960 TOTAL: 100,364.54

318961 06/21/2023 PRD 389 LAKE & SEA BOATWORKS INC 742.93 6010100 55225 06/02/2023 AP2381 742.93
Invoice: 104980 repair bad gas
BOAT REPAIRS-KW

CHECK 318961 TOTAL: 742.93

318962 06/21/2023 PRD 421 MAINE FIRE PROTECTION 110.00 1440330 55200 431 06/01/2023 AP2381 110.00
Invoice: 64115 Stat. 1 quarterly sprinkler inspection
BLDG REPAIR & MAINT-SI NE

MAINE FIRE PROTECTION 110.00 1440330 55200 433 06/01/2023 AP2381 110.00
Invoice: 64114 Stat. 3 quarterly sprinkler inspection
BLDG REPAIR & MAINT-S3 SV

CHECK 318962 TOTAL: 220.00

318963 06/21/2023 PRD 881 MAINE GIS USER GROUP 25.00 1220660 54200 06/09/2023 AP2381 25.00
Invoice: 00637 MEMBERSHIP DUES
DUES & MEMBERSHIPS

06/15/2023 15:06
69051you

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A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE

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CHECK 318963 TOTAL: 25.00

318964 06/21/2023 PRD 2164 MAINE LOCAL GOVERNMENT HUMAN RESO 1000443717
Invoice: 1000443717

05/19/2023 AP2381
J Wright MLGHRA 7.23 - 24 - FY23 for consistency
DUES & MEMBERSHIPS

318965 06/21/2023 PRD
Invoice: 23282

413 M C M ELECTRIC INC 23282
354.08 1440600 54260

05/31/2023 AP2381
STREET LIGHT STANLEY LANE BJ
TECH SVCS - SUSTAINABILITY

CHECK 318964 TOTAL: 35.00

318966 06/21/2023 PRD
Invoice: 49960

2052 KENNETH P MITCHELL 49960
15.12 1440800 54140

05/23/2023 AP2381
Meal - First Level Supv Training
MEAL ALLOWANCE

Invoice: 49961

KENNETH P MITCHELL 49961
183.40 1440800 54120

05/24/2023 AP2381
Mileage - First Level Supv. Training
MILEAGE

CHECK 318965 TOTAL: 354.08

318967 06/21/2023 PRD
Invoice: 9498 0323

502 MOUNT DESERT SPRING WATER 9498 0323
19.40 6010100 53000

05/23/2023 AP2381
spring water
OFFICE SUPPLIES

Invoice: 6455 0323

MOUNT DESERT SPRING WATER 6455 0323
60.00 1550100 53000

03/31/2023 AP2381
SPRING WATER BJ
OFFICE SUPPLIES

Invoice: 9514 0323

MOUNT DESERT SPRING WATER 9514 0323
11.20 1550100 53000

03/31/2023 AP2381
SPRING WATER BJ
OFFICE SUPPLIES

Invoice: 26567 0323

MOUNT DESERT SPRING WATER 26567 0323
68.20 1440800 53000

03/31/2023 AP2381
Water delivery 032323/030923
OFFICE SUPPLIES

Invoice: 4929 0323

MOUNT DESERT SPRING WATER 4929 0323
63.00 1220110 53000

03/31/2023 AP2381
water Mar-23 for Town Office
OFFICE SUPPLIES

CHECK 318967 TOTAL: 221.80



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CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR

Ck-g-BH General Fund 8066

INVOICE

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318968	06/21/2023	PRTD	2160	COASTAL AUTO PARTS	695366	05/30/2023	AP2381	5.14
Invoice: 695366				SUPER GLUE BJ	59200	9105		
				MDES - BUS 5				
Invoice: 698384				OIL FILTERS BJ	698384		AP2381	18.94
				GEN REPAIRS & MAINT	55400			
				CHECK		318968	TOTAL:	24.08
318969	06/21/2023	PRTD	1706	ONLINE MOORING, LLC	P27972	05/31/2023	AP2381	30.00
Invoice: P27972				online mooring fees				
				IT/TECH FEE				
				CHECK		318969	TOTAL:	30.00
318970	06/21/2023	PRTD	565	PERMA-LINE CORP OF NE	198722	05/25/2023	AP2381	257.55
Invoice: 198722				TAPE BJ				
				GEN REPAIRS & MAINT	55400			
Invoice: 198901				SIGNS BJ	198901	05/07/2023	AP2381	206.90
				GEN REPAIRS & MAINT	55400			
				CHECK		318970	TOTAL:	464.45
318971	06/21/2023	PRTD	874	STAPLES CREDIT PLAN	3273136811	05/15/2023	AP2381	24.94
Invoice: 3273136811				Headset				
				OFFICE SUPPLIES	53000			
Invoice: 3273518011				copy paper, Book rings, pens, tabs, coffee			AP2381	284.80
				OFFICE SUPPLIES	53000			
Invoice: 3268919361				Toilet seats for station 3			AP2381	122.18
				BLDG REPAIR & MAINT-S3 SV				
Invoice: 3269258861				Batteries			AP2381	4.79
				OFFICE SUPPLIES	53000			
Invoice: 3276810331				Printer ink, white out			AP2381	238.18
				OFFICE SUPPLIES-S3 SV				
Invoice: 3278149951				Log book			AP2381	32.89

06/15/2023 15:06
69051you

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ck-g-BH General Fund 8066

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 16
apcsbdsb

NET

WARRANT

PO

INV DATE

INVOICE

INVOICE DTL DESC

32.89 1440330 53000 OFFICE SUPPLIES

STAPLES CREDIT PLAN

3278363341 05/26/2023 AP2381 32.29

Invoice: 3278363341 Wall clock

32.29 1440330 53000 431 OFFICE SUPPLIES-S1 NEH

CHECK 318971 TOTAL: 740.07

318972 06/21/2023 PRTD 723 DAVID T BURR 06/06/2023 AP2381 86.97

Invoice: 93074 PAINT BJ

86.97 1552000 55400 GEN REPAIRS & MAINT

CHECK 318972 TOTAL: 86.97

318973 06/21/2023 PRTD 869 TREASURER, STATE OF MAINE 05/31/2023 AP2381 85.00

Invoice: 0523 CWP Collections May 2023

85.00 100 24850 Weapons Permits

CHECK 318973 TOTAL: 85.00

318974 06/21/2023 PRTD 737 UNIFIRST CORP 06/01/2023 AP2381 142.12

Invoice: 0272996924 HWY/MSW/P&C Uniforms-EM

35.00 1551500 53800 UNIFORMS

20.00 1552500 53800 UNIFORMS

87.12 1550100 53800 UNIFORMS

UNIFIRST CORP 06/01/2023 AP2381 93.97

Invoice: 0272996925 WW Uniforms-EM

93.97 1550552 53800 UNIFORMS

UNIFIRST CORP 06/01/2023 AP2381 275.60

Invoice: 0272996533 Direct Sales Items, Windshirt, Sweatshirt-EM

275.60 1550552 53800 UNIFORMS

UNIFIRST CORP 06/08/2023 AP2381 142.12

Invoice: 0272998423 HWY/MSW/P&C Uniforms-EM

35.00 1551500 53800 UNIFORMS

20.00 1552500 53800 UNIFORMS

87.12 1550100 53800 UNIFORMS

UNIFIRST CORP 06/08/2023 AP2381 93.97

Invoice: 0272998424 WW Uniforms-EM

93.97 1550552 53800 UNIFORMS

CHECK 318974 TOTAL: 747.78



06/15/2023 15:06
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE

INV DATE PO

WARRANT

P 17
apcsbdsb

NET

INVOICE DTL DESC

318975 06/21/2023 PRTD 773 WINTERPORT BOOT SHOP 275710 05/30/2023 AP2381 245.99 245.99
Invoice: 275710 245.99 1552000 53800 PAUL ACCOMANDO BOOTS BJ UNIFORMS

245.99

CHECK 318975 TOTAL:

NUMBER OF CHECKS 77 *** CASH ACCOUNT TOTAL *** 241,556.16

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	44	147,092.13
TOTAL WIRE TRANSFERS	2	484.74
TOTAL EFT'S	31	93,979.29

*** GRAND TOTAL *** 241,556.16



06/15/2023 15:06 Town of Mount Desert
69051you A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 69051you

YEAR PER SRC ACCOUNT	JNL EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T	OB	DEBIT	CREDIT
2023.12	65									
APP 100-20000	06/21/2023	AP2381	AP2381			Accounts Payable			72,055.31	
APP 100-10100	06/21/2023	AP2381	AP2381			AP CASH DISBURSEMENTS JOURNAL				241,556.16
APP 300-20000	06/21/2023	AP2381	AP2381			Ckg-BH General Fund 8066				
APP 600-20000	06/21/2023	AP2381	AP2381			AP CASH DISBURSEMENTS JOURNAL			140,513.11	
APP 400-20000	06/21/2023	AP2381	AP2381			Accounts Payable			2,493.52	
APP 200-20000	06/21/2023	AP2381	AP2381			AP CASH DISBURSEMENTS JOURNAL			26,465.43	
APP 100-35010	06/21/2023	AP2381	AP2381			Accounts Payable			28.79	
APP 300-35010	06/21/2023	AP2381	AP2381			AP CASH DISBURSEMENTS JOURNAL				
APP 600-35010	06/21/2023	AP2381	AP2381			GENERAL LEDGER TOTAL			241,556.16	241,556.16
APP 100-35030	06/21/2023	AP2381	AP2381			DTF-CAP IMP				
APP 300-35010	06/21/2023	AP2381	AP2381			DT Gen fund			140,513.11	140,513.11
APP 100-35060	06/21/2023	AP2381	AP2381			DT-MARINA			2,493.52	
APP 600-35010	06/21/2023	AP2381	AP2381			DT Gen fund				2,493.52
APP 100-35040	06/21/2023	AP2381	AP2381			DT-TRUST			26,465.43	
APP 400-35010	06/21/2023	AP2381	AP2381			DT Gen fund				26,465.43
APP 100-35020	06/21/2023	AP2381	AP2381			DTF-SPEC REV			28.79	
APP 200-35010	06/21/2023	AP2381	AP2381			DT Gen fund				28.79
APP 600-35010	06/21/2023	AP2381	AP2381			SYSTEM GENERATED ENTRIES TOTAL			169,500.85	169,500.85
						JOURNAL 2023/12/65			411,057.01	411,057.01
						TOTAL				

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100	General Fund	2023 12	65	06/21/2023			
	100-10100				Kcg-BH General Fund 8066		241,556.16
	100-20000				Accounts Payable	72,055.31	
	100-35020				DTF-SPEC REV	28.79	
	100-35030				DTF-CAP IMP	140,513.11	
	100-35040				DT-TRUST	26,465.43	
	100-35060				DT-MARINA	2,493.52	
					FUND TOTAL	241,556.16	241,556.16
200	Special Revenue	2023 12	65	06/21/2023			
	200-20000				Accounts Payable	28.79	
	200-35010				DT Gen fund		28.79
					FUND TOTAL	28.79	28.79
300	Capital Projects	2023 12	65	06/21/2023			
	300-20000				Accounts Payable	140,513.11	
	300-35010				DT Gen fund		140,513.11
					FUND TOTAL	140,513.11	140,513.11
400	Investment Trusts-Reserves	2023 12	65	06/21/2023			
	400-20000				Accounts Payable	26,465.43	
	400-35010				DT Gen fund		26,465.43
					FUND TOTAL	26,465.43	26,465.43
600	Marina	2023 12	65	06/21/2023			
	600-20000				Accounts Payable	2,493.52	
	600-35010				DT Gen fund		2,493.52
					FUND TOTAL	2,493.52	2,493.52

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
100 General Fund		169,500.85	
200 Special Revenue			28.79
300 Capital Projects			140,513.11
400 Investment Trusts-Reserves			26,465.43
600 Marina			2,493.52
	TOTAL	169,500.85	169,500.85

** END OF REPORT - Generated by Lisa Young **

TOWN OF MOUNT DESERT
ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2401

CHECK DATE: July 1, 2023

CHECK NUMBER:	<u>318976</u>	through	<u>318976</u>	\$ <u>1,207,062.17</u>	Check payments
CHECK NUMBER:	<u>n/a</u>	and	<u>n/a</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER:	<u>n/a</u>	through	<u>n/a</u>	\$ <u>-</u>	ACH Payments
EFT or CK NUMBER:	<u>n/a</u>	and	<u>n/a</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 1,207,062.17

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

<u>John B Macauley, Chairman</u>	<u>Martha T Dudman</u>
<u>Wendy H Littlefield, Vice Chairman</u>	<u>Geoffrey V Wood, Secretary</u>
<u>James F Mooers</u>	

06/15/2023 16:02
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066

P 1
apcshdsb

NET

INVOICE DTL DESC							
318976 07/01/2023 PRTD 1581 BAR HARBOR BANK & TRUST CO	9517 07012023 PMT	07/01/2023	Series 2015 #9517 ds pmt due 7.1.23	AP2401	75,197.58		
Invoice: 9517 07012023 PMT			Prin-BHBT Small Cap Projects				
	71,505.00 1880100	58124	Int-BHBT Small Cap Proj 2015				
	3,692.58 1880100	58524	Bond-2015 GOB SCP BH				
	71,505.00 700	25015	FB Debt Service				
	-71,505.00 700	37300					
BAR HARBOR BANK & TRUST CO	0010 07012023 PMT	07/01/2023	SR 2018 #0010 ds pmt due 7.1.23	AP2401	132,988.52		
Invoice: 0010 07012023 PMT			Prin-BHBT Small Cap Proj 2017				
	120,260.22 1880100	58126	Int-BHBT Small Cap Proj 2017				
	12,728.30 1880100	58526	Bond-2017 GOB Small Projects				
	120,260.22 700	25017	FB Debt Service				
	-120,260.22 700	37300					
BAR HARBOR BANK & TRUST CO	0554 07012023 PMT	07/01/2023	SR 2018 0554 ds pmt due 7.1.23	AP2401	390,166.49		
Invoice: 0554 07012023 PMT			Prin-BHBT Road Proj 2018				
	255,424.25 1880100	58127	Int-BHBT Road Proj 2018				
	134,742.24 1880100	58527	FB Debt Service				
	-255,424.25 700	37300	Bond-2018 GOB Road Projects				
	255,424.25 700	25018					
BAR HARBOR BANK & TRUST CO	1153 07012023 PMT	07/01/2023	SR 2019 #1153 ds pmt due 7.1.23	AP2401	51,633.90		
Invoice: 1153 07012023 PMT			Prin-BHBT Crosswalks 2019				
	42,892.00 1880100	58128	Int-BHBT Crosswalks 2019				
	8,741.90 1880100	58528	Bond-2020 GOB Crosswalk				
	42,892.00 700	25020	FB Debt Service				
	-42,892.00 700	37300					
BAR HARBOR BANK & TRUST CO	3893 07012023 PMT	07/01/2023	SR 2020 #3893 ds pmt due 7.1.23	AP2401	34,432.40		
Invoice: 3893 07012023 PMT			Prin-BHBT Road Proj 2021				
	29,500.00 1880100	58129	Int-BHBT Road Proj 2021				
	4,932.40 1880100	58529	Bond-2021 GOB Road Projects				
	29,500.00 700	25021	FB Debt Service				
	-29,500.00 700	37300					
BAR HARBOR BANK & TRUST CO	5854 07012023 PMT	07/01/2023	Somesville FS #5854 ds pmt due 7.1.23	AP2401	87,757.26		
Invoice: 5854 07012023 PMT			Prin - SR2022 Somesville				
	50,000.00 1880100	58133	Int - SR2022 Somesville				
	37,757.26 1880100	58533	SR 2022 SV FS Bond				
	50,000.00 700	25022	FB Debt Service				
	-50,000.00 700	37300					
BAR HARBOR BANK & TRUST CO	5947 07012023 PMT	07/01/2023	NEH FS / Fiber 5947 ds pmt 7.1.23	AP2401	424,547.96		
Invoice: 5947 07012023 PMT			Prin - SR2022A NEH FS & Fiber				
	165,676.30 1880100	58132	Int - SR2022A NEH FS & Fiber				
	258,871.66 1880100	58532	SR 2022A NEH FS & Fiber Bond				
	165,676.30 700	25023	FB Debt Service				
	-165,676.30 700	37300					
BAR HARBOR BANK & TRUST CO	9970 07012023 PMT	07/01/2023	Street Lights #9970 Final ds pmt 7.1.23	AP2401	10,338.06		
Invoice: 9970 07012023 PMT			Prin-BHBT Street Lights				
	9,690.14 1880100	58125					

10,338.06



a tyler erp solution

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VEND

C'kg-BH General Fund 8066

INVOICE

INV DATE

PC

WARRANT

NET

INVOICE	DTL	DESC
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647.92	1880100	58525
9,690.14	700	25016
-9,690.14	700	37300

Int-BHBT Street Lights
Bond-2016 GOB ST LTS
FB Debt Service

CHECK 318976 TOTAL: 1,207,062.17

NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***	1,207,062.17
------------------	---	----------------------------	--------------

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	1	1,207,062.17

*** GRAND TOTAL *** 1,207,062.17

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100	General Fund	2024 1	6	07/01/2023			
	100-10100				Ckg-BH General Fund 8066	1,207,062.17	1,207,062.17
	100-20000				Accounts Payable		
					FUND TOTAL	1,207,062.17	1,207,062.17

** END OF REPORT - Generated by Lisa Young **

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2379

CHECK DATE: June 7, 2023

CHECK NUMBER:	318927	through	318930	\$ 11,682.69	Check payments
CHECK NUMBER:	59743	and	59744	\$ 41,018.72	Electronic payments
EFT NUMBER:	N/A	through	N/A	\$ -	ACH Payments
EFT or CK NUMBER:	N/A	and	N/A	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 52,701.41

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman	Martha T Dudman
James F Mooers	Geoffrey V Wood, Secretary

TOWN OF MOUNT DESERT
PAYROLL WARRANT

WARRANT PR# 2328

CHECK DATE: June 9, 2023

ADVICE NUMBERS:	15321	through	15376
CHECK NUMBERS:	66063	through	66074

TOTAL DISBURSEMENTS: \$ 150,017.90

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman	Martha T Dudman
James F Mooers	Geoffrey V Wood, Secretary

From: [Rick Mooers](#)
To: [Lisa Young](#)
Subject: Re: Warrant AP#2379 & PR#2328 Approval Request
Date: Tuesday, June 6, 2023 3:56:12 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

approved

Sent from my iPhone

On Jun 6, 2023, at 2:56 PM, Lisa Young <financeclerk@mtdesert.org> wrote:

Greetings,

Attached are the following warrants for approval:

Accounts Payable	#2379	total of	\$52,701.41
Payroll	#2328	total of	\$150,017.90

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will “will reply to all” when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young,
Finance Clerk, Tax Collector
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)

~~~~~FOIA NOTICE~~~~~

Under Maine's Freedom of Access ("Right to Know") law, all e-mail and e-mail attachments received or prepared for use in matters concerning Town business or containing information relating to Town business are likely to be regarded as public records which may be inspected by any person upon request, unless otherwise made confidential by law.

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<4- AP2379.pdf>
<11- PR2328.pdf>

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2380

CHECK DATE: June 14, 2023

| | | | | | |
|-------------------|--------|---------|--------|-------------|---------------------|
| CHECK NUMBER: | 318931 | through | 318931 | \$ 7,121.91 | Check payments |
| CHECK NUMBER: | N/A | and | N/A | \$ - | Electronic payments |
| EFT NUMBER: | N/A | through | N/A | \$ - | ACH Payments |
| EFT or CK NUMBER: | N/A | and | N/A | \$ - | Voided Checks |

TOTAL DISBURSEMENTS: \$ 7,121.91

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

| | |
|---------------------------|----------------------------|
| John B Macauley, Chairman | Martha T Dudman |
| James F Mooers | Geoffrey V Wood, Secretary |

From: [Rick Mooers](#)
To: [Lisa Young](#)
Subject: Re: Warrant AP#2380 State Fees/Payroll Benefits
Date: Wednesday, June 14, 2023 5:41:59 AM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Approved!

On Jun 13, 2023, at 2:11 PM, Lisa Young <financeclerk@mtdesert.org> wrote:

Greetings,

Attached is Accounts Payable Warrant #2380 (for Payroll and/or State Fees) in the amount of \$7,121.91 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

[Lisa Young](#),

Deputy Treasurer, Tax Collector

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

FOIA NOTICE

Under Maine's Freedom of Access ("Right to Know") law, all e-mail and e-mail attachments received or prepared for use in matters concerning Town business or containing information relating to Town business are likely to be regarded as public records which may be inspected by any person upon request, unless otherwise made confidential by law.

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<4- AP2380.pdf>

Mount Desert School Department

PAYROLL WARRANT REGISTER

Report # 17346

Include Authorization Codes: Yes
 Batch: 11027
 Check Dates: (Earliest) - (Latest)
 Cash Account Number:
 Minimum Check Amount: \$0.00
 Sorted By: Check Number

| Check # | Check Date | Code | Name | Chk Grp | Gross Pay | Net Pay | Direct Deposit | Check Amt | Void |
|---------|------------|------|--------------------------|---------|-----------|-----------|----------------|-----------|------|
| | 06/09/2023 | IRS | INTERNAL REVENUE SERVIC | | 16,493.77 | 16,493.77 | 0.00 | 0.00 | |
| | 06/09/2023 | STAT | TREASURER, STATE OF MAIN | | 5,586.00 | 5,586.00 | 0.00 | 0.00 | |
| 49991 | 06/09/2023 | 606 | PAUL BODNER | 1 | 236.25 | 218.17 | 0.00 | 218.17 | |
| 49992 | 06/09/2023 | 27 | HOLLY A. COZZI-BURR | 1 | 240.00 | 236.52 | 0.00 | 236.52 | |
| 49993 | 06/09/2023 | 498 | MEGAN C. HOWELL | 1 | 300.00 | 277.05 | 0.00 | 277.05 | |
| 49994 | 06/09/2023 | 93 | GAIL S. MARSHALL | 1 | 200.00 | 184.70 | 0.00 | 184.70 | |
| 49995 | 06/09/2023 | 616 | MARINA J. MCGARR | 1 | 300.00 | 277.05 | 0.00 | 277.05 | |
| 49996 | 06/09/2023 | 603 | ABBIE PAPPAS | 1 | 2,471.40 | 2,190.50 | 0.00 | 2,190.50 | |
| 49997 | 06/09/2023 | 599 | SCOTT T. GRIERSON | 1 | 2,414.00 | 1,939.88 | 0.00 | 1,939.88 | |
| 49998 | 06/09/2023 | 496 | BRIAN L. HENKEL | 1 | 300.00 | 277.05 | 0.00 | 277.05 | |
| 49999 | 06/09/2023 | 612 | JARROD KUSHLA | 1 | 200.00 | 184.70 | 0.00 | 184.70 | |
| 50000 | 06/09/2023 | 409 | JENNICA L. PIECUCH | 1 | 200.00 | 184.70 | 0.00 | 184.70 | |
| 50001 | 06/09/2023 | 497 | JAMES WHITEHEAD | 1 | 200.00 | 184.70 | 0.00 | 184.70 | |
| 50002 | 06/09/2023 | 308 | Gloria A. Delsandro | 1 | 4,193.42 | 3,145.17 | 3,145.17 | 0.00 | |
| 50003 | 06/09/2023 | 491 | SANDRA G. BOYCE | 1 | 1,711.99 | 971.60 | 971.60 | 0.00 | |
| 50004 | 06/09/2023 | 477 | ANGELIQUE E. HODGDON | 1 | 1,938.40 | 1,071.60 | 1,071.60 | 0.00 | |
| 50005 | 06/09/2023 | 149 | MARIAH D. BAKER | 1 | 2,851.17 | 2,287.97 | 2,287.97 | 0.00 | |
| 50006 | 06/09/2023 | 266 | JULIANNA R. BENNOCH | 1 | 2,894.46 | 2,148.66 | 2,148.66 | 0.00 | |
| 50007 | 06/09/2023 | 43 | SARAH R. DUNBAR | 1 | 3,438.42 | 2,486.93 | 2,486.93 | 0.00 | |
| 50008 | 06/09/2023 | 63 | HEATHER M. GRAVES | 1 | 9,625.92 | 6,559.67 | 6,559.67 | 0.00 | |
| 50009 | 06/09/2023 | 65 | GAYLE M. GRAY | 1 | 2,779.07 | 1,961.92 | 1,961.92 | 0.00 | |
| 50010 | 06/09/2023 | 293 | Amy L. James | 1 | 2,894.46 | 2,232.43 | 2,232.43 | 0.00 | |
| 50011 | 06/09/2023 | 90 | REBECCA A. JARVIS | 1 | 3,586.30 | 2,694.33 | 2,694.33 | 0.00 | |
| 50012 | 06/09/2023 | 487 | BENJAMIN MACKO | 1 | 4,114.52 | 3,030.61 | 3,030.61 | 0.00 | |
| 50013 | 06/09/2023 | 237 | JUSTIN B. NORWOOD | 1 | 8,894.92 | 6,180.15 | 6,180.15 | 0.00 | |
| 50014 | 06/09/2023 | 508 | CATHY T. OEHMKE | 1 | 2,942.53 | 2,179.05 | 2,179.05 | 0.00 | |
| 50015 | 06/09/2023 | 120 | KAREN L. SHARPE | 1 | 3,423.71 | 2,395.37 | 2,395.37 | 0.00 | |
| 50016 | 06/09/2023 | 502 | MARIA E. SIMPSON | 1 | 3,058.73 | 2,451.64 | 2,451.64 | 0.00 | |
| 50017 | 06/09/2023 | 404 | KERRY L. TAYLOR | 1 | 6,106.46 | 4,430.24 | 4,430.24 | 0.00 | |
| 50018 | 06/09/2023 | 459 | SHANNON L. WESTPHAL | 1 | 2,161.03 | 1,644.44 | 1,644.44 | 0.00 | |
| 50019 | 06/09/2023 | 91 | JUDITH CULLEN | 1 | 2,292.96 | 1,687.65 | 1,687.65 | 0.00 | |
| 50020 | 06/09/2023 | 146 | CECILIA R. GARRITY | 1 | 1,363.17 | 831.81 | 831.81 | 0.00 | |
| 50021 | 06/09/2023 | 92 | ABIGAIL A. HARMON | 1 | 1,852.11 | 1,383.41 | 1,383.41 | 0.00 | |
| 50022 | 06/09/2023 | 503 | RACHEL M. SINGH | 1 | 3,376.96 | 2,606.94 | 2,606.94 | 0.00 | |
| 50023 | 06/09/2023 | 504 | CRISTINA DEVORA | 1 | 1,736.73 | 1,235.40 | 1,235.40 | 0.00 | |
| 50024 | 06/09/2023 | 292 | TARA MCKERNAN | 1 | 3,438.00 | 2,652.90 | 2,652.90 | 0.00 | |
| 50025 | 06/09/2023 | 335 | CYNTHIA A. LAMBERT | 1 | 3,086.76 | 1,831.01 | 1,831.01 | 0.00 | |
| 50026 | 06/09/2023 | 238 | WENDELL L. OPPEWALL | 1 | 1,641.50 | 979.61 | 979.61 | 0.00 | |
| 50027 | 06/09/2023 | 52 | WANDA J. FERNALD | 1 | 2,779.07 | 1,953.83 | 1,953.83 | 0.00 | |
| 50028 | 06/09/2023 | 602 | REBEKAH E. SARTIN | 1 | 1,140.99 | 646.94 | 646.94 | 0.00 | |
| 50029 | 06/09/2023 | 623 | TRACY HICKS | 1 | 245.00 | 226.26 | 226.26 | 0.00 | |
| 50030 | 06/09/2023 | 622 | GISELLE F. TODD | 1 | 300.00 | 272.70 | 272.70 | 0.00 | |
| 50031 | 06/09/2023 | 314 | ANDREW J. CARLSON | 1 | 4,406.07 | 3,359.17 | 3,359.17 | 0.00 | |
| 50032 | 06/09/2023 | 601 | ELIZA M. HOPKINS | 1 | 1,536.20 | 1,112.24 | 1,112.24 | 0.00 | |
| 50033 | 06/09/2023 | 337 | AMBER G. CHARRON | 1 | 2,293.61 | 1,729.20 | 1,729.20 | 0.00 | |
| 50034 | 06/09/2023 | 240 | JEANNE C. OTT | 1 | 2,942.53 | 2,014.27 | 2,014.27 | 0.00 | |
| 50035 | 06/09/2023 | 313 | ANDREA W. HOWELL | 1 | 2,142.42 | 1,751.87 | 1,751.87 | 0.00 | |
| 50036 | 06/09/2023 | 613 | BROOKE L. DAMON | 1 | 951.03 | 652.00 | 652.00 | 0.00 | |
| 50037 | 06/09/2023 | 611 | DANIELLE EMMONS | 1 | 1,385.62 | 772.12 | 772.12 | 0.00 | |
| 50038 | 06/09/2023 | 608 | EMMA JONES | 1 | 1,034.36 | 825.14 | 825.14 | 0.00 | |
| 50039 | 06/09/2023 | 291 | PATRICIA A. KELLEY | 1 | 1,657.60 | 1,101.99 | 1,101.99 | 0.00 | |
| 50040 | 06/09/2023 | 490 | ANNA D. MONTE | 1 | 2,549.77 | 1,667.05 | 1,667.05 | 0.00 | |
| 50041 | 06/09/2023 | 610 | VIVIENNE R. PREDOCK | 1 | 1,155.94 | 963.03 | 963.03 | 0.00 | |
| 50042 | 06/09/2023 | 350 | ANNA E. SILVER | 1 | 1,350.05 | 1,061.52 | 1,061.52 | 0.00 | |

Mount Desert School Department

PAYROLL WARRANT REGISTER

Report # 17346

| Check # | Check Date | Code | Name | Chk Grp | Gross Pay | Net Pay | Direct Deposit | Check Amt | Void |
|---------|------------|------|---------------------|---------|-------------------|-------------------|------------------|-----------------|------|
| 50043 | 06/09/2023 | 507 | DANIELLE A. STANLEY | 1 | 1,139.38 | 1,052.22 | 1,052.22 | 0.00 | |
| 50044 | 06/09/2023 | 331 | RUSSELL W. GRAY | 1 | 1,543.18 | 1,293.34 | 1,293.34 | 0.00 | |
| 50045 | 06/09/2023 | 302 | Carlos F. Rosales | 1 | 1,727.36 | 1,152.20 | 1,152.20 | 0.00 | |
| 50046 | 06/09/2023 | 501 | MICHAEL J. TINKER | 1 | 2,385.30 | 1,631.68 | 1,631.68 | 0.00 | |
| 50047 | 06/09/2023 | 463 | RENE L. BECKER | 1 | 1,754.40 | 1,335.75 | 1,335.75 | 0.00 | |
| 50048 | 06/09/2023 | 499 | BOBBIE JO DAY | 1 | 1,671.20 | 1,260.55 | 1,260.55 | 0.00 | |
| 50049 | 06/09/2023 | 74 | LEON E. SARGENT | 1 | 2,338.43 | 1,648.00 | 1,648.00 | 0.00 | |
| 50050 | 06/09/2023 | 476 | BRUCE L. TRIPP | 1 | 695.36 | 616.17 | 616.17 | 0.00 | |
| 50051 | 06/09/2023 | 18 | JANICE P. CARROLL | 1 | 1,480.38 | 1,053.61 | 1,053.61 | 0.00 | |
| 50052 | 06/09/2023 | 485 | TASHA L. HIGGINS | 1 | 1,798.37 | 1,233.04 | 1,233.04 | 0.00 | |
| | | | | | 158,948.74 | 121,701.19 | 93,466.40 | 6,155.02 | |

| Check Authorization Summary | | | |
|-----------------------------|-------------------------------------|-------|-----------|
| Type | Description | Count | Amount |
| Employee | Checks | 11 | 6,155.02 |
| | Voided Checks | 0 | 0.00 |
| | Direct Deposits (Fully Distributed) | 51 | 93,466.40 |
| | ACH Employee Credits | 51 | 93,466.40 |
| | ACH Employee Debits (Voids) | 0 | 0.00 |
| Deduction | Checks | 0 | 0.00 |
| | Voided Checks | 0 | 0.00 |
| | ACH Vendor Credits | 0 | 0.00 |
| | ACH VendorDebits (Voids) | 0 | 0.00 |
| | ACH Online Payments | 0 | 0.00 |
| Taxes | EFTPS Payment - Debit | 2 | 22,079.77 |

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 17346

| Check # | Check Date | Code | Name | Chk Grp | Gross Pay | Net Pay | Direct Deposit | Check Amt | Void |
|---------|------------|------|------|---------|-----------|---------|----------------|-----------|------|
|---------|------------|------|------|---------|-----------|---------|----------------|-----------|------|

WARRANT # 25

DATE PAID JUN 09 2023

SUPERINTENDENT 

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER