



Town of Mount Desert
Selectboard
Agenda

Regular Meeting
Monday, August 7, 2023

Location: Meeting Room, Town Hall, Northeast Harbor; Meetings will continue to be offered via Zoom see final page for connection details. Per Maine CDC, COVID transmission rate is LOW; masks are not required.

The regular meeting will begin immediately following the Executive Session.

- I. Call to order at 6:00 p.m.**
Public please hold comments until the Selectboard Chairman opens the agenda items for public comment. When addressing the Board, state your FULL NAME (both in person and on Zoom). It is suggested that you enter your full name as your ID on Zoom.
- II. Executive Session**
 - A. Pursuant to 1 MRS §405(6)(A) Personnel Matters
- III. Minutes**
 - A. Approval of minutes from July 17, 2023 meeting
- IV. Appointments/Recognitions/Resignations**
 - A. Appointment of Christopher Wiebusch as Full-time Firefighter/EMT at the probationary base rate of \$27.56, effective August 14, 2023
 - B. Appointment of George Adams as Launch Captain at the Northeast Harbor Marina for the summer season at the rate of \$22.00, effective August 8, 2023
- V. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
 - A. Thank you note from Sophia Taylor for the Reynolds Scholarship Award
 - B. Acadia Area League of Towns request for State assistance on Solid Waste disposal issue
 - C. Hancock County Commissioners Meeting Minutes from July 6, 2023
 - D. Hancock County Commissioners Special Meeting Minutes from July 18, 2023
 - E. Notice of Hancock County Commissioner District Caucus; August 17, 2023 – Election of Budget Advisory Committee Member(s)
- VI. Selectboard's Reports**
- VII. Unfinished Business**
 - A. Discussion of resident concerns regarding traffic on Jordan Pond Road by Acadia National Park traffic, in general – letter dated July 18, 2023
 - B. Update on Beech Hill Cross Road Culvert Construction
 - C. Discussion regarding the Code of Ethics

VIII. New Business

- A. *Public Space Special Event Application –Cadillac Challenge Aid Station – Joanna Fogg; Seal Harbor Village Green; Sunday, October 7, 2023 9am – 1:00 pm*
- B. *Public Space Special Event Application – DeSouza Wedding; Suminsby Park; Saturday, June 1, 2024*
- C. *Public Space Special Event Application –Garden Club of Mount Desert – Tracy Combs; Seal Harbor Village Green; Saturday, July 27, 2023 10am – 4:00 pm*
- D. *Request early closure of Administrative Offices at 1:30pm on August 11th for Police Chief, James Willis, Retirement Celebration*
- E. *Consideration of waiving the rental fee for use of the Seal Harbor fire station community room by Seal Harbor Village Improvement Society on the date of June 29, 2023*
- F. *Request authorization to solicit competitive bids for a new ambulance for the Fire Department*
- G. *Request authorization to solicit competitive bids for a new SUV quick response vehicle for the Fire Department*
- H. *Consideration of approving the revised agreement with Hedefine Engineering & Design, Inc. for Construction Administration services on the Northeast Harbor fire station project and, if approved, authorizing the Fire Chief to sign and execute said agreement*
- I. *Request authorization to solicit competitive bids for a new 4x4 single cab pickup truck for the Wastewater Division of the Public Works Department*

IX. Other Business *(Addendum items may be considered at the Selectboard’s discretion via majority vote to do so under Other Business or out of order.)*

- A. *Such other business as may be legally conducted*

X. Treasurer’s Warrants

- A. *Approve & Sign Treasurer’s Warrant as shown below:*

Town Invoices	AP#2408	8/8/2023	\$2,281,016.53
Total			\$2,281,016.53

- B. *Approve Signed Treasurer’s Payroll, State Fees, & PR Benefit Warrants as shown below:*

State Fees & PR Benefits	AP#2405	7/19/2023	\$8,884.86
	AP#2406	7/27/2023	\$97,190.74
	AP#2407	8/2/2023	\$4,894.00
Town Payroll	PR#2402	7/21/2023	\$178,287.24
	PR#2403	7/21/2023	\$12,666.28
	PR#2404	8/4/2023	\$193,709.62
Total			\$495,632.74

Selectboard Meeting Agenda August 7, 2023

C. Acknowledge Treasurer’s Town Voided Disbursements & School Board AP/Payroll Warrants as shown below:

School Invoices	AP#2	8/2/2023	\$181,713.81
School Payroll	PR#2	7/21/2023	\$145,193.13
	PR#3	8/8/2023	\$67,512.92
Voided Disbursements			\$0
Total			\$394,419.86

Grand Total			\$3,171,069.13
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XI. Adjournment

The next regularly scheduled meeting is at 6:30 p.m., Monday, August 21, 2023 in the Meeting Room, Town Hall, Northeast Harbor

The Town of Mount Desert is inviting you to a scheduled Zoom meeting. You can call in through any of the listed phone numbers or connect with a computer via the web link. You **will need to enter the meeting ID** to get access to the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/248566175?pwd=RmozZjBOVWhUTQrRXR5QzFEZEEyQT09>

Meeting ID: 248 566 175

Password: 919872

One tap mobile

+13126266799,,248566175#,,,,0#,,919872# US (Chicago)

+16468769923,,248566175#,,,,0#,,919872# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 408 638 0968 US (San Jose)

+1 646 876 9923 US (New York)

+1 669 900 6833 US (San Jose)

+1 301 715 8592 US (Germantown)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Zoom security now requires a password on all zoom meetings, so the recurring BS meeting now has a password.

MINUTES

**Town of Mount Desert
Selectboard Meeting
Minutes of July 17, 2023**

Selectboard Members Present: Chair John Macauley, Rick Mooers, Martha Dudman, Geoffrey Wood, Wendy Littlefield

Town Officials Present: Town Manager Durlin Lunt, Finance Director Jake Wright, Tax Assessor Kyle Avila, Town Clerk Claire Woolfolk, Police Captain David Kerns, Public Works Director Brian Henkel, Fire Chief Mike Bender

Members of the Public were also present.

I. Call to order at 6:30 p.m.

Chair Macauley called the meeting to order at 6:28PM.

II. Minutes

A. Approval of minutes from June 20, 2023 meeting

MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, approval of the June 20, 2023 Minutes as presented.

Mr. Mooers noted on Page 4, Line 21 of the Minutes, the term “moved to question” should be “moved the question”.

MOTION: Mr. Mooers moved, with Mr. Wood seconding, to amend the Minutes of June 20, 2023 as stated.
Motion approved 5-0.

MOTION: Mr. Mooers moved, with Mr. Wood seconding, approval of the June 20, 2023 Minutes as amended.
Motion approved 5-0.

III. Appointments/Recognitions/Resignations

A. Request appointment of Logan Blanchette as a part-time Seasonal Public Works Helper at a rate of \$22.00 per hour effective July 18, 2023

MOTION: Ms. Dudman moved, with Mr. Mooers seconding, appointment of Logan Blanchette as a part-time Seasonal Public Works Helper at a rate of \$22.00 per hour effective July 18, 2023 as presented.
Motion approved 5-0.

B. Request appointment of Nick Jacobs as a part-time Seasonal Public Works Helper at a rate of \$22.00 per hour effective July 18, 2023

MOTION: Ms. Dudman moved, with Mr. Mooers seconding, appointment of Nick Jacobs as a part-time Seasonal Public Works Helper at a rate of \$22.00 per hour effective July 18, 2023 as presented.
Motion approved 5-0.

1 C. *Resignation of Edward Ganz from Broadband Committee*
2 MOTION: Mr. Mooers moved, with Mr. Wood seconding, acceptance of the resignation of
3 Edward Ganz from Broadband Committee as presented and with regret.
4 Motion approved 5-0.

5
6 D. *Withdrawal of Marsha Planting from the Village Center Planning Committee*
7 MOTION: Ms. Dudman moved, with Mr. Wood seconding, acceptance of the withdrawal of
8 Marsha Planting from the Village Center Planning Committee as presented and with thanks.
9 Motion approved 5-0.

10

11 **IV. Consent Agenda**

- 12 A. *Department Reports: Public Works – Highway, Buildings & Grounds, Solid Waste*
13 B. *Investment and interest earnings performance for fiscal year ended June 30, 2023, unaudited*
14 C. *Thank you note from Florian Smith for the Frank Stanley Scholarship Award*
15 D. *Preliminary 2024 State Valuation and Interim Revaluation Adjustments*
16 E. *Hancock County Commissioners Special Meeting Minutes from June 6, 2023*
17 F. *Hancock County Commissioners Special Meeting Minutes from June 20, 2023*

18 MOTION: Mr. Mooers moved, with Mr. Wood seconding, acceptance of the Consent Agenda as
19 presented.
20 Motion approved 5-0.

21

22 **V. Selectboard's Reports**

23 Ms. Dudman reported that the returnables box at the Highway Garage is in need of repair or
24 replacement and the returnables are not being emptied in a timely manner. She wondered if
25 there were any non-profit groups willing to tend the box.

26

27 Public Works Director Henkel reported he's reached out to the Cub Scouts and other non-profits
28 about tending the box. Director Henkel agreed the box was in poor shape and would require
29 renovation or replacement in the near future.

30

31 **VI. Unfinished Business**

32 A. *Discussion regarding the Promenade Park donation options*
33 Town Manager Lunt reminded the Board that the Town voted to designate \$30,000.00 for the
34 Promenade Park. The project has been delayed for the foreseeable future. The Economic
35 Development Committee has asked the donor organizations what they would like done with the
36 funds. The options include hold the money until the park is created, return the funds to the
37 donors, or rededicate the amount to another project, such as the skating rink project. The Warrant
38 Article specified the use of the funds.

39

40 Finance Director Wright suggested that since the funds were voted to be used for a specific
41 purpose, the best option might be to hold onto them and vote whether or not to repurpose the
42 funds at Town Meeting.

43

44 MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, authorizing to hold the funds
45 until Town Meeting where potential reallocation can be considered.
46 Motion approved 5-0.

47

1 B. *Request amendment to previously approved Permit # 10-2023 Public Space Special Event*
2 *Application – Sustainability Committee Tool Swap on the Green – August 12, 2023,*
3 *Northeast Harbor Village Green to be held in conjunction with the weekly Farmer’s Market*
4 *on August 10, 2023*

5 Town Clerk Woolfolk informed the Board that the Town’s policy is to approve only one Village
6 Green event at a time. The Board, however, can make an exception.

7
8 The Sustainability Committee hoped to piggyback on the Farmer’s Market, in hopes of taking
9 advantage of the crowd already at the event. Having it at another time would defeat that
10 purpose. If the event cannot be held in conjunction with the Farmer’s Market, the Sustainability
11 Committee already has an approved event date.

12
13 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, to approve the amendment to
14 previously approved Permit # 10-2023 Public Space Special Event Application – Sustainability
15 Committee Tool Swap on the Green – August 12, 2023, Northeast Harbor Village Green to be
16 held in conjunction with the weekly Farmer’s Market on August 10, 2023 as presented.

17 Motion failed 0-5, all opposed.

18
19 C. *Consider signing bill of sale to convey and transfer title of a surplus Kohler 80 kW*
20 *Generator to The Mount Desert Island Regional School District for \$12,500 as authorized by*
21 *article 30 at the 2023 Annual Town Meeting*

22 MOTION: Ms. Dudman moved, with Mr. Wood seconding, signing bill of sale to convey and
23 transfer title of a surplus Kohler 80 kW Generator to The Mount Desert Island Regional School
24 District for \$12,500 as authorized by article 30 at the 2023 Annual Town Meeting as presented.
25 Motion approved 5-0.

26
27 D. *Harbor Committee – Parking Subcommittee Final Report; June 13, 2023*

28 Harbor Committee representative Howie Motenko reported on the Parking Subcommittee final
29 report.

30
31 He summarized the information shared previously. Improvements made based on findings from
32 the first year of the study included better signage, a new electronic parking system and
33 enforcement, adding a stripe at the Farmer’s Market site, and overnight parking permit changes.

34
35 Suggested improvements based on findings from the second year of the study included more
36 signage, outreach to the working waterfront community, police checks for overnight parking
37 violations, potentially more parking space configuration, adding parking on Huntington Road,
38 discussions with the Cranberry Isles lot users, and further reducing overnight parking permits.

39
40 Island Explorer impact appeared to be minimal.

41
42 Other things the Town should consider include the growing parking pressure from the Cranberry
43 Isle residents, stricter limits on overnight parking, and paid parking.

44
45 Mr. Motenko reported the parking subcommittee will continue to meet.

46

1 Ms. Dudman noted times when Cranberry Isle residents are spilling over into the tennis court
2 parking.

3
4 Ms. Littlefield believed there were businesses in town asking their employees to use the marina
5 parking. Mr. Motenko noted there was no way to limit that type of use.

6
7 *E. Parking Update from Captain David Kerns*

8 Captain Kerns reported that a parking permit system has been implemented. Special Services
9 Lieutenant Chris Wharf explained there is now permitted residential parking in the Gray Cow
10 parking lot, and the Cranberry Isles residents have now been added into the permit system. This
11 means there are no parking space numbers for Cranberry Isle residents. Parking is based on
12 license plate numbers. Further parking redesign will occur once the fire station renovations are
13 complete. Additionally, special circumstance parking areas have been consolidated and better
14 signage will be added.

15
16 Parking near the fleet was discussed. Captain Kerns reported tickets have been written in that
17 area. The apron at the fleet's entrance could potentially be redesigned to allow for a loading
18 zone.

19
20 Permitted parking in Seal Harbor has been considered, but no action has been taken. The DOT
21 has stopped painting the fog lines on Main Street in Seal Harbor, making enforcement easier.

22
23 Additionally, Harborside Drive remains a congested area with people parking on the side of the
24 road and on the sidewalks. Captain Kerns noted he could talk with the DOT. When parking on
25 the sidewalk is ticketed there are complaints. Some of the residences there do not have parking.
26 Police are not currently ticketing for those parking on the sidewalks there. There is no good
27 location for off-street parking. Captain Kerns suggested he could brainstorm with the residents
28 on that road and get a count of the parking spaces needed.

29
30 Captain Kerns reported that Bar Harbor has raised their parking rates and fees. He reported
31 record keeping becomes more difficult with two different rates for the two towns.

32
33 **VII. New Business**

34 *A. Public Space Special Event Application – Neighborhood House Family Concert on the Green*
35 *– August 9, 2023, Northeast Harbor Village Green*

36 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, approval of the Public Space
37 Special Event Application – Neighborhood House Family Concert on the Green – August 9,
38 2023, Northeast Harbor Village Green as permitted.

39 Motion approved 5-0.

40
41 *B. Katherine M. Conley /DBA Lighthouse Inn and Restaurant 12 Main St Seal Harbor request*
42 *for Liquor License Renewal*

43 MOTION: Ms. Littlefield moved, with Mr. Mooers seconding, approval of Katherine M. Conley
44 /DBA Lighthouse Inn and Restaurant 12 Main St Seal Harbor request for Liquor License
45 Renewal as presented.

46 Motion approved 5-0.

47

1 C. *Authorize pay increase for Heidi Smallidge from \$15.00 an hour to \$20.00 per hour to be*
2 *effective 7/1/23*

3 MOTION: Ms. Dudman moved, with Mr. Wood seconding, approval of pay increase for Heidi
4 Smallidge from \$15.00 an hour to \$20.00 per hour to be effective 7/1/23 as presented.

5 Motion approved 5-0.

6
7 D. *Move signature on engagement letter from James W. Wadman regarding audit of the fiscal*
8 *year ended June 30, 2023*

9 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, signature on engagement letter
10 from James W. Wadman regarding audit of the fiscal year ended June 30, 2023 as presented.

11 Motion approved 5-0.

12
13 E. *Discussion of audit timeline*

14 Superintendent Mike Zboray was in attendance. Discussion of the audit timeline and scheduling
15 ensued.

16
17 Suggestions included scheduling the various audits in order of which Towns need the
18 information first, Mount Desert being one of towns needing it earliest.

19
20 The CRF grants awarded during covid and other grants have been time consuming, but they are
21 ending. No longer processing those grants may improve the speed of the audit.

22
23 Director Wright noted that auditor James Wadman reported the timelines appeared to be backing
24 up further each year. He hoped to hear from the school their thoughts on what might improve
25 the situation.

26
27 School Finance Manager Nancy Thurlow pointed out the single audits required by some grants
28 required more work. Additionally, there are new audit standards resulting in training that takes
29 time. The auditors used to arrive in mid-October. It's moved into November.

30
31 Director Wright believed timing throughout the process is important, and a good way to
32 determine where the timing slows or breaks down. He suggested working backward from a
33 proposed finalization date in February/March, which should be reasonable. He suggested that if
34 there were tasks the Town could assist with on their side, it might speed the process up.

35
36 Mr. Wood hoped the conversation could continue with the month of October as a target month
37 for the fiscal year to be closed and readied for audit. Director Wright agreed October would be a
38 good target month.

39
40 Chair Macauley suggested a group meeting between the Town, the School and the auditors with
41 a report back to the Selectboard.

42
43 F. *Consideration of approving and authorizing the Fire Chief to sell the 2006 Spartan/Smeal*
44 *Rescue/Pumper fire truck to Tom Wallace in the amount of \$3,902.00*

45 MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, approval and authorization of
46 the Fire Chief to sell the 2006 Spartan/Smeal Rescue/Pumper fire truck to Tom Wallace in the
47 amount of \$3,902.00 as presented.

1 Motion approved 5-0.

2

3 *G. Request authorization to solicit competitive bids for a new 4x4 diesel powered front-end*
4 *loader for the Highways Division of the Public Works Department*

5 MOTION: Mr. Wood moved, with Mr. Mooers seconding, authorization to solicit competitive
6 bids for a new 4x4 diesel powered front-end loader for the Highway Division of the Public
7 Works Department as presented.

8

9 Director Wright noted a lease is typically five years. Director Henkel explained the last piece of
10 equipment was owned outright for an additional two years after the lease ended, and it still has
11 some resale value. The purchase is in the CIP and Appropriations accounts.

12

13 Motion approved 5-0.

14

15 *H. If authorized above, request authorization to lease a new front-end loader and purchasing it*
16 *at the end of the lease for \$1.00; with fifty percent of the annual lease payment to be made*
17 *from the Public Works Equipment Reserve Account 4050100-24500, with a balance of*
18 *approximately \$330,244.99 as of July 1, 2023, and the other fifty percent of the annual lease*
19 *payment to be made from the Highway's annual appropriations Lease-Loader account*
20 *1550100-55311*

21 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, authorizing to lease a new front-
22 end loader and purchasing it at the end of the lease for \$1.00; with fifty percent of the annual
23 lease payment to be made from the Public Works Equipment Reserve Account 4050100-24500,
24 with a balance of approximately \$330,244.99 as of July 1, 2023, and the other fifty percent of the
25 annual lease payment to be made from the Highway's annual appropriations Lease-Loader
26 account 1550100-55311 as presented.

27 Motion approved 5-0.

28

29 *I. Review and approve an update to service and supply contract #CN50551 with Transco*
30 *Business Technologies to include office equipment lease*

31 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, approval of an update to service
32 and supply contract #CN50551 with Transco Business Technologies to include office equipment
33 lease as presented.

34 Motion approved 5-0.

35

36 *J. Review and approve award of the Town's FY-24 paving contract to B&B Paving, Inc. in the*
37 *amount of \$378,250 from account number 1550100-53250 leaving \$31,750 remaining*
38 *balance and authorization for Public Works Director Brian Henkel to sign the contract for*
39 *paving on behalf of the Town*

40 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, award of the Town's FY-24
41 paving contract to B&B Paving, Inc. in the amount of \$378,250 from account number 1550100-
42 53250 leaving \$31,750 remaining balance and authorization for Public Works Director Brian
43 Henkel to sign the contract for paving on behalf of the Town as presented.

44

45 Director Henkel noted that Highway Superintendent Jacobs knew the company and believed
46 them capable of doing a quality job. Director Wright reported the Town has used the company
47 in the past.

1
2 Motion approved 5-0.

3
4 *K. Consider authorizing Public Works Director Brian Henkel to expend the remaining budget*
5 *balance of \$31,750 in account number 1550100-53250 in the interests of the Town for*
6 *additions or revisions to the paving contract with B&B Paving, Inc., if approved above, for*
7 *items such as bid quantity changes, escalator clause cost increases, paving yet to be*
8 *identified, or other appropriate uses of the funds allocated for paving*

9 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, authorizing Public Works
10 Director Brian Henkel to expend the remaining budget balance of \$31,750 in account number
11 1550100-53250 in the interests of the Town for additions or revisions to the paving contract with
12 B&B Paving, Inc., if approved above, for items such as bid quantity changes, escalator clause
13 cost increases, paving yet to be identified, or other appropriate uses of the funds allocated for
14 paving as presented.

15 Motion approved 5-0.

16
17 **VIII. Other Business**

18 *A. Such other business as may be legally conducted*

19 Chair Macauley reported that Police Chief Jim Willis has submitted his resignation. Board
20 members agreed Chief Willis would be greatly missed.

21
22 MOTION: Mr. Wood moved, with Ms. Littlefield seconding, acceptance of Chief Willis'
23 resignation with regret and the best of luck in his new venture.

24 Motion approved 5-0.

25
26
27 Captain Kerns reported that Police Dispatch is short an employee due to one being out on
28 extended medical leave. He suggested moving to 12-hour shifts of 8am to 8pm might help. He
29 stated there was no intention to shut the Mount Desert Dispatch down.

30
31
32 Manager Lunt reported the Chamber of Commerce's lease includes a clause regarding tennis
33 court rental. The clause should be removed; the tennis courts are not rented out. Manager Lunt
34 would see that it was removed from the lease the next time the lease is renewed.

35
36 **IX. Treasurer's Warrants**

37 *A. Approve & Sign Treasurer's Warrant as shown below:*

Town Invoices	AP#2404	7/18/2023	\$991,709.21
Total			\$991,709.21

38 MOTION: Ms. Littlefield moved, with Mr. Wood seconding, approval and signature of
39 Treasurer's Warrant as shown above.

40 Motion approved 5-0.

41
42
43
44
45

1 **B. Approve Signed Treasurer’s Payroll, State Fees, & PR Benefit Warrants as shown below:**

State Fees & PR Benefits	AP#2382	6/22/2023	\$103,066.47
	AP#2383	6/28/2023	\$16,395.15
	AP#2402	7/06/2023	\$23,632.34
	AP#2403	7/12/2023	\$53,481.96
Town Payroll	PR#2329	6/23/2023	\$159,817.86
	PR#2401	7/07/2023	\$170,969.52
Total			\$527,363.30

2 MOTION: Mr. Wood moved, with Mr. Mooers seconding, approval of Signed Treasurer’s
 3 Payroll, State Fees, & PR Benefit Warrants as shown above.
 4 Motion approved 4-0-1 (Littlefield in Abstention).
 5

6 **C. Acknowledge Treasurer’s Town Voided Disbursements & School Board AP/Payroll**
 7 **Warrants as shown below:**

School Invoices	AP#13	6/21/2023	\$32,531.32
	AP#01	7/12/2023	\$150,772.93
School Payroll	PR#26	6/23/2023	\$228,591.01
	PR#01	7/07/2023	\$62,508.36
Voided Disbursements	V#2311	6/20/2023	\$(95.00)
Total			\$474,308.62

8 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, acknowledgement of
 9 Treasurer’s Town Voided Disbursements & School Board AP/Payroll Warrants as shown above.
 10 Motion approved 5-0.
 11

Grand Total			\$1,993,381.13
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12
 13 **X. Adjournment**

14 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, to adjourn the meeting.
 15 Motion approved 5-0.

16
 17 The Meeting adjourned at 7:47PM.
 18
 19
 20

21 Respectfully Submitted,
 22
 23
 24

25 Geoffrey Wood

APPOINTMENTS

RECOGNITIONS

RESIGNATIONS



Town of Mount Desert

Michael Bender, Fire Chief
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5111

Fax 207-276-5732

Web Address www.mtdesert.org

firechief@mtdesert.org

Memo

To: Durlin Lunt, Town Manager

From: Mike Bender, Fire Chief

CC: Zach Harris, Human Resource, Jake Wright, Finance Director

Date: July 27, 2023

Re: Appointment of Full Time Firefighter/EMT

I would like to make a request that the Select Board appoint Christopher Wiebusch to the position of full-time Municipal Firefighter/EMT at the probationary base rate of \$27.56, effective August 14, 2023.

Chris is certified as structural firefighter and possesses a Maine EMT-B license.

If approved, this will fill one of the two open FF/EMT positions.

Thank you.



Town of Mount Desert

John Lemoine, Harbormaster
40 Harbor Drive, P.O. Box 237
Northeast Harbor, ME 04662-0248
Telephone 207-276-5737 Fax 207-276-5741
E-mail Address harbormaster@mtdesert.org
Web Address www.mtdesert.org

MEMO

To: Durlin Lunt, Town Manager and Board of Selectmen
From: John Lemoine, Harbormaster
Re: Summer Launch Captain
Date: July 31, 2023

Durlin,

I would like to recommend the individual listed below for seasonal employment at the Northeast Harbor Marina this summer. Could you please place this individual on August 7, 2023, Board of Selectmen's agenda for their approval to work the 2023 season.

George Adams @ \$22.00/hr Launch Captain

Thank you,

John Lemoine
Harbormaster

CONSENT AGENDA



Thank you so much for this scholarship. It will certainly help me with the financial challenges of my college education. I am very excited to attend Marist College in the fall.
Sincerely, Sophia Taylor

League of Towns

A Collaborative Unit of Government Serving
Bar Harbor, Cranberry Isles, Ellsworth, Lamoine, Mount Desert,
Southwest Harbor, Swans Island, Tremont, Trenton, and
Acadia National Park
P.O. Box 218 Northeast Harbor, Maine 04662

July 6, 2023

Honorable Janet T. Mills
Governor of Maine
Office of the Governor
1 State House Station
Augusta, Maine 04333-0001

Dear Governor Mills.

I am writing to you in my capacity as the Chair of the Acadia Area League of Towns, a collaborative unit of government consisting of nine Hancock County municipalities and Acadia National Park.

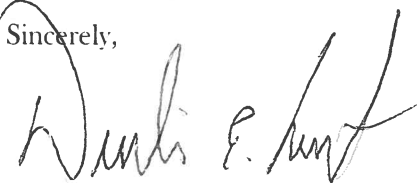
As you may be aware, the impending loss of the PERC waste to energy facility in Hampden, the limited lifetimes of area landfills, the high costs of recycling, coupled with the possible opening of the Municipal Review Committee facility in Hampden delayed until at least 2025 has placed our communities at risk of not having a viable solid waste disposal option in the very near future.

Solid waste disposal is an issue that is now beyond the capacity to be resolved solely at the local level, therefore we urge that the State of Maine become more active in partnering with organizations such as the Acadia Area League of Towns to craft a viable Statewide program to address this problem before it reaches critical mass.

Such short term state efforts could include but not be limited to, identifying, and siting new land fill facilities at geographically strategic locations around Maine pending more environmentally friendly permanent solutions.

We thank you for your consideration and look forward to working with you as we jointly move towards a sustainable solid waste and recycling future for our state.

Sincerely,



Durlin E. Lunt
Town Manager Town of Mount Desert, Maine
Chair Acadia Area League of Towns

COMMISSIONERS REGULAR MEETING

Learn more about **HANCOCK COUNTY** by visiting
www.co.hancock.me.us

Audio recordings of the meeting are available upon request

The regular meeting of the Hancock County Commissioners was brought to order by Commissioner Paradis at 8:30 a.m. on **Tuesday July 6, 2023**. Commissioner Clark, Commissioner Wombacher, County Administrator Michael Crooker were also present, as well as several Department Heads. The meeting was held using a hybrid format and Department Heads and members of the public were able to attend in person or via Zoom.

Adjustments to agenda:

MOTION: Move to accept the Agenda as presented with the addition of approving the promotion of Corporal Robert Lisee to the rank of Jail Sergeant under Agenda item 9e and the deletion under agenda item 10a of the removal of Lukas Keene from the County payroll. (Clark/Wombacher 3-0, motion passed)

Public Comment: None

Meeting Minutes:

MOTION: Move to approve the minutes of the June 20, 2023 Commissioners' Special Meeting as presented. (Clark/Wombacher 3-0, motion passed)

ARP:

MOTION: Move to accept and file the Mission Broadband report as presented. (Clark/Wombacher 3-0, motion passed)

UT:

MOTION: Move to accept and file the UT monthly report as presented. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to approve the Solid Waste Agreement with the Town of Cherryfield for T10SD. (Clark/Wombacher 3-0, motion passed)

Airport:

MOTION: Move to accept and file the Airport monthly report as presented. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to approve the Change Order Number 2 with Gordon Contracting, Inc. in the sum of zero dollars and to authorize the Chair to sign. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to approve a one-year Lease extension of Parcel P-15 with Jeff Kase DBA PlaneAir. (Clark/Wombacher 3-0, motion passed)

EMA:

**MOTION: Move to accept and file the EMA monthly report as presented.
(Clark/Wombacher 3-0, motion passed)**

RCC:

**MOTION: Move to accept and file the RCC monthly report as presented.
(Clark/Wombacher 3-0, motion passed)**

District Attorney:

MOTION: Move to acknowledge the sufficiency and approve the Sheriff's bond as requested by the District Attorney. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to acknowledge the sufficiency and approve the Deputies' bond as requested by the District Attorney. (Clark/Wombacher 3-0, motion passed)

Jail:

**MOTION: Move to remove Justin McNeal from the County payroll, effective immediately.
(Clark/Wombacher 3-0, motion passed)**

**MOTION: Move to approve the employment of Lance Thibodeau of Ellsworth as a full-time Correction Officer at pay rate 9A, effective July 15, 2023 with full benefits.
(Clark/Wombacher 3-0, motion passed)**

**MOTION: Move to approve the employment of Michael Nemeth of Blue Hill as a full-time Correction Officer at pay rate 9A, effective July 15, 2023 with full benefits.
(Clark/Wombacher 3-0, motion passed)**

**MOTION: Move to approve the employment of Stacey Stillman of Ellsworth as part-time Correction Officer at pay rate 9A, effective July 8, 2023 with no benefits.
(Clark/Wombacher 3-0, motion passed)**

MOTION: Move to approve the promotion of Corporal Robert Lisee to the rank of Jail Sergeant, effective July 8, 2023 at a rate of pay of 12F. (Clark/Wombacher 3-0, motion passed)

Human Resources:

**MOTION: Move to accept and file the Human Resources monthly report as presented.
(Clark/Wombacher 3-0, motion passed)**

Workforce Development Compact Membership -

**MOTION: To take the information under advisement and take action at a later meeting.
(Clark/Wombacher 3-0, motion passed)**

Maintenance:

**MOTION: Move to accept and file the Maintenance monthly report as presented.
(Clark/Wombacher 3-0, motion passed)**

MOTION: Move to approve the hire of E.L. Shea as a sole source vendor based on availability and past experience with this job as the contractor for the SO steps project. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to approve the removal of the DA flowerbed once all permissions have been granted. (Clark/Wombacher 3-0, motion passed)

Treasurer:

MOTION: Move to accept and approve the monthly bills and warrants as presented. (Clark/Wombacher 3-0, motion passed)

The Treasurer's memo listed the following:

June GF, Airport and Jail Payroll Warrants #23-22, #23-23, #23-24, #23-25, and #23-26 in the aggregate amount of \$605,379.50;

June GF, Airport and Jail Expense Warrants #23-31, #23-32, #23-33, #23-34, #23-35, #23-36, in the aggregate amount of \$1,055,227.86;

June UT Payroll Warrants #23-48, #23-49, #23-50, #23-51, and #23-52, in the aggregate amount of \$1,372.50;

June UT Expense Warrants #23-23 and #23-24, in the aggregate amount of \$11,461.36

Commissioners:

MOTION: Move to go into Executive Session under MRSA Title 1§405 6(D) for union contract negotiations. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to adjourn (Clark/Wombacher 3-0, motion passed)

Meeting was adjourned at 10:55 a.m.

Respectfully submitted,

Patrice Crossman
Clerk

COMMISSIONERS SPECIAL MEETING

**Learn more about *HANCOCK COUNTY* by visiting
www.hancockcountymaine.gov
Audio recordings of the meeting are available upon request**

The special meeting of the Hancock County Commissioners was brought to order by Commissioner Paradis at 8:30 a.m. on **Tuesday July 18, 2023**. Commissioner Clark, Commissioner Wombacher, County Administrator Michael Crooker were also present, as well as several Department Heads. The meeting was held using a hybrid format and Department Heads and members of the public were able to attend in person or via Zoom.

Adjustments to agenda:

MOTION: To accept the Agenda as presented with the addition of an update from the Sheriff concerning a roundtable discussion sponsored by Senator Collins' office concerning law enforcement issues and federal funding to be placed under Jail item b. (Clark/Wombacher 3-0, motion passed)

Public Comment: None

Meeting Minutes:

MOTION: Move to approve the minutes of the July 6, 2023 Commissioners' Regular Meeting as presented. (Clark/Wombacher 3-0, motion passed)

UT:

MOTION: Move to approve the Fire and EMS Agreement with the Town of Howland for T3ND, T4ND, North half of T41MD and West Lake area of T40MD as presented in the annual sum of \$20,000. (Clark/Wombacher 3-0, motion passed)

Airport:

MOTION: Move to approve the Project Scoping and Site Data Procurement Contract with Jacobs Engineering and authorize the Chair to sign. (Clark/Wombacher 3-0, motion passed)

Jail:

MOTION: Move to approve the employment of Mastin Fletcher of Bangor as full-time Correction Officer, effective July 29, 2023 at pay level 9A with full benefits. (Clark/Wombacher 3-0, motion passed)

Maintenance:

MOTION: Move to approve a one-year extension with Dead River as the propane vendor for the County. (Clark/Wombacher 3-0, motion passed)

County Administrator:

MOTION: Move to approve the Professional Fee Reimbursement Agreement between the Three Rivers Solar Power, LLC and the County for the County Administrator to sign. (Clark/Wombacher 3-0, motion passed)

Commissioners:

MOTION: Move to go into Executive Session under MRSA Title 1§405 6(D) for union contract negotiations. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to change Hancock County's plan for its law enforcement officers for all service effective August 1, 2023. The County agrees to:

- a) **Adopt Special Plan 2C for all service to Hancock County for its full-time law enforcement officers who work 40 or more hours per week and who are employed and participating in MainePERS on August 1, 2023; and**
- b) **Remit payment to MainePERS for the additional liability to The Plan for this change in the amount of \$173,404.00 by making a lump sum payment for this amount by August 31, 2023; and**
- c) **To continue to provide Special Plan 2C to full-time law enforcement officers who work 40 or more hours per week who are hired after August 1, 2023; and**
- d) **Continue to provide Regular Plan AC to all other full-time employees who work 40 or more hours per week and to its elected/appointed officials; and**
- e) **To sign the Amended Agreement between the County and the Maine Public Employees Retirement System" (Clark/Wombacher 3-0, motion passed)**

MOTION: Move to remit payment to MainePERS for the additional liability to The Plan for this change in the amount of \$173,404.00 by making a lump sum payment for this amount from the Community Benefits Account. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to approve a Tentative Agreement with the Teamsters Union for the 2023 – 2025 Collective Bargaining Agreement. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to adjourn (Clark/Wombacher 3-0, motion passed)

Meeting was adjourned at 12:42 p.m.

Respectfully submitted,

Patrice Crossman
Clerk

HANCOCK COUNTY COMMISSIONERS CAUCUS W A R R A N T

**TO: ALL HANCOCK COUNTY ELECTED OFFICIALS
and THE GENERAL PUBLIC IN COMMISSIONER'S DISTRICT III**

FROM: COMMISSIONER PAUL PARADIS

SUBJECT: HANCOCK COUNTY BUDGET ADVISORY COMMITTEE

Pursuant to 30-A MRSA, §763 (1)(A), and 30-A MRSA §2523, No Later than 100 days before the start of a fiscal year, the county commissioners shall notify all municipal officers in the county and the public to caucus by county commissioner district(s) at a specified date, time and place for the purpose of electing a municipal officer who is a resident of the commissioner's district to serve as a member of the budget advisory committee.

On Thursday, August 17, 2023, a caucus chaired by Paul Paradis will be held at the Lamoine Town Office, 606 Douglas Highway Lamoine, Maine at 3:00 p.m. for the purpose of electing one (1) municipal officer to serve a three-year term on the budget advisory committee.

MRSA §763 (3)

The budget advisory committee shall annually select one of its members to chair the committee.

MRSA §763 (2)

The Hancock County legislative delegation shall annually select one member of the delegation who resides in Hancock County to serve on the budget advisory committee.

The 131st Maine Legislature passed LD 893, which is an act to amend the Legislative Membership of the Hancock County Budget Advisory Committee. This bill provided that by October 1, 2023 and by October 1st of every odd-numbered year thereafter, the Hancock County Legislative Delegation must select, by majority vote, a member of the delegation to serve on the Hancock County Budget Advisory Committee for a period of two years.

MRSA §764

The Hancock County commissioners shall hold a public hearing on the budget estimate at least 90 days before the end of the county's fiscal year and an informational meeting on the advisory committee's budget estimates at least 30 days before the end of the county's fiscal year.

MRSA §765

The Hancock County commissioners shall submit a budget estimate to the budget advisory committee no later than 90 days before the end of the county's fiscal year for the coming year. The budget advisory committee shall review the budget estimate and make recommendations to the Commissioners at least 45 days before the end of the county's fiscal year. The county commissioners shall act on the budget no later than 15 days before the end of the county's fiscal year.

Dated: July 26, 2023



Michael Crooker, County Administrator

Please post and distribute a copy of this notice to all elected officials.

UNFINISHED BUSINESS

July 18, 2023

RECEIVED
JUL 18 2023

Mr. Durlin E. Lunt, Jr.
Town Manager
Town of Mount Desert
21 Sea Street, P.O. Box 248
Northeast Harbor, Maine 04662

BY:

Dear Mr. Lunt and Members of the Select Board:

On behalf of numerous concerned citizens, I write to request that the Select Board add to its August 1 meeting agenda our request to be heard on the matter of chronic speeding and misuse of Jordan Pond Road by Acadia National Park traffic in general, and in specific by its concessioner Dawnland (Jordan Pond House) and Dawnland's numerous vendors and staff members.

In the first instance, virtually all are ignoring "No Through Traffic" signs posted at the Select Board's direction at either end of the street, else this petition would be unnecessary; the same holds true for a number of park visitors who regularly ignore the admonition to travel an alternative route. Secondly, more than a few of those motorists exceed the speed limit of 25 miles per hour enacted by this Board. Finally, over recent years, as Jordan Pond House has grown exponentially in popularity, the concessioner has become increasingly reliant on tractor trailers and large box trucks to deliver the food and other consumables it uses in daily operations. The list, though not exclusive, includes (tractor trailers) Dennis Foods, Performance Food Group, Sysco, Coca Cola, and Budweiser; (dump trucks) Gott's Disposal; and (box trucks) W.A. Bean, Central Liquors, Ipswich Shellfish, and an unlabeled truck. Their route is not the Stanley Brook Road--which was specifically donated to provide access to the park--but our street.

As you are aware, our street is narrow and curvy, and negotiates a lengthy hill. Our houses are in most cases built very close to the road. From top to bottom, our street traverses a neighborhood in its richest sense, and its sidewalks are heavily utilized. All those circumstances makes Jordan Pond Road truly unique and precious to us, the vestige of a different—and better—time, and therefore deserving of preservation. By contrast, the trucks are all noisy; they are all large. When they arrive at or before 5:00 a.m., they disturb our sleep. When they arrive later in the day, they threaten the safety of our neighbors, their children, grandchildren, pets and elderly parents. When they climb the hill, they power up to maintain their speed; when they return, the temptation to hurry down our street to their next delivery often proves irresistible.

We ask to appear before the Board seeking the following specific remedies:

1. Installation of improved signage, emphasizing the street is intended for "Residents Only," and specifically directing traffic to turn at the cemetery pullout (southbound) and the fire station parking lot (northbound.) If not enforceable in the strictest sense, those admonitions would clarify the present signs, which apparently are too subtle for visitors, vendors and employees alike.
2. Installation of a second radar-fired speed sign on the northbound, uphill side of the street to help calm the remaining traffic.

3. Consideration of installing a sidewalk from the north side of the Jordan Pond Road Carriage Road Bridge to the driveway of the planned park housing development, together with an appropriately conspicuous crosswalk (think Jackson Lab) to afford our new neighbors-to-be safe egress on foot and by bicycle from their homes on what is otherwise a dangerous blind downhill curve.

4. Enactment of a quiet hours restriction on large truck traffic.

5. An expression of the Board's belief, as representatives of our town, that Acadia National Park owes a duty to the residents of Seal Harbor to conduct its business affairs at both Dawnland and Wildwood in keeping with Congress' declared intent (54 USC §101912 [governing park concessions]) that

It is the policy of Congress that the development of public accommodations, facilities, and services in System units shall be limited to accommodations, facilities, and services that...

(2) are consistent to the highest practicable degree with the preservation and conservation of the resources and values of the System unit [emphasis added;]

you believe those values of stewardship to be similarly embodied in the Park's own mission statement; and it is inconsistent with those values [1] to rely on multiple diesel tractor trailers and other large trucks to traverse a residential neighborhood. and [2] discount the Town's posted direction that park traffic, [including those trucks, Dawnland shuttle vans and employee vehicles] use Stanley Brook Road.

We appreciate your consideration--and believe the issues we present and solutions we propose offer an opportunity not simply for needed action, but also serve as a possible model for dialogue and cooperation among all parties; it is in that spirit we request seek your leadership and assistance.

Sincerely yours,

/s/ Charles Stephenson

Charles Stephenson
56 Jordan Pond Road
Seal Harbor

By copies to their respective offices at P.O. Box 177, Bar Harbor 04609, and 43 Cottage Street, Bar Harbor 04609, I have provided notice of this petition to the Superintendent of Acadia National Park and the President of Friends of Acadia, as possible interested parties.

NAME

ADDRESS

Nancy E. Kohl

40 Jordan Pond Rd

Robert Ware

40 Jordan Pond Rd

Rachel Fenton

Paula

1 Fenway Ln

L. Huxwell

43 Jordan Pond Rd.

Charlotte B. Thoreau

38 Jordan Pond Road

Dana Thoreau

38 Jordan Pond Road

Wendy Seltzer

25 Jordan Pond Road

E. S. Seltzer

25 Jordan Pond Road

Joan Kleinman

7A Jordan Pond Rd.

Arlan Kleinman

7A Jordan Pond Rd.

Janet Moore

8 Jordan Pond Road.

I have read the attached letter to the Select Board of the Town of Mount Desert and concur with its substance.

NAME

ADDRESS

M Anne Stephenson 50 Jordan Pond Road

M Rosemary Matchak 56 Jordan Pond Road

Diana K Andrews 52 Jordan Pond Rd

Dom Di Guardia 54 JORDON POND RD

Peter Fleisher 64 Jordan Pond Rd

Virginie R. Sleskin, Virginia Fleisher 64 Jordan Pond Road

Liza Haing 52 Jordan Pond Rd

Ron Haing 52 Jordan Pd. Rd.

David Danon 34 Jordan Rd. Rd.



Memorandum

To: Board of Selectmen
From: Brian Henkel, Public Works Director
Re: Beech Hill Cross Road Culvert
Date: August 3, 2023

Work began on the Beech Hill Cross Road culvert replacement on July 17, 2023 to replace the existing corrugated metal pipe culverts with a concrete box culvert designed for aquatic organism passage (Project). The culvert replacement required closure of the Beech Hill Cross Road from the beginning of construction through August 3, 2023. The road closure improved the safety of the worksite and the efficiency of the work by R.F. Jordan & Sons (Contractor). Traffic has been detoured using Main Street, Pretty Marsh Road, and Beech Hill Road. The Contractor, Public Works, and the Engineer (Vanasse Hangen Brustlin, Inc.) have monitored the traffic through the detour and found no significant adverse impacts to traffic flow.

The culvert replacement began slowly with the Contractor having difficulty controlling the flow of water through the worksite. Once adequate water control was established, the Contractor was able to quickly remove the previous culvert and install the new box culvert. Excavation at the site depended upon the condition of the material under the existing pavement. If the materials underlying the existing pavement met or exceeded the Town's standards, then the contractor had the option of leaving those materials in place. Fortunately, those materials exceeded the design specifications, and the Contractor was able to decrease the amount to be excavated creating a cost savings for the Town.

During the excavation it was also determined that the thickness of the existing roadway pavement was greater than anticipated, approximately 4 inches versus an assumed thickness of 3 inches. It is the recommendation of the Engineer to match the existing roadway thickness to maintain consistency of the roadway. The contract specified a minimum of 3 inches of pavement and the bid of the Contractor assumed that same pavement thickness. The additional 1 inch of pavement will increase the cost of repaving the road to the full thickness of the existing roadway.

At the time of writing this memo, the anticipated cost savings from decreased excavation, among other items, is approximately \$9,000. The additional cost associated with the increased thickness of pavement is approximately \$12,000. While this represents an increase of approximately \$3,000 to the Project cost, it is well within the amount specified as contingency for the project (\$12,500). At this time, Public Works does not anticipate a need for a change to the contract amount or any change order for the contract.

Cc: Durlin Lunt, Town Manager
Claire Wolfolk, Town Clerk



Town of Mount Desert

Claire Woolfolk, Town Clerk
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232
E-mail townclerk@mtdesert.org Web Address www.mtdesert.org

MEMO

DATE: August 1, 2023
TO: Selectboard
FROM: Claire Woolfolk, Town Clerk
RE: Code of Ethics

I am requesting clarification on the administration of the Code of Ethics. What I need to know is as the code is currently written, it requires *every* appointment and reappointment to take an oath. What this means is every appointment to *any* committee would now require an oath. As it stands now, only appointments to boards are required to take an oath.

Requiring oaths for these many appointments (many committee members are appointed on an annual basis), upwards of perhaps 100/year for both reappointments and new appointments, would be a large investment in administrative time. It is difficult to chase down oaths for the few board members that need oaths (34 members with 3-year terms). I need to know how much effort you want me to expend on chasing down the oaths/signatures (keeping in mind that currently we could be talking about an excess of 75 appointments/year).

Also, I would like clarification regarding if you intend this for ALL boards and committees. Committees do not have any authority; they are advisory only, no oaths. Boards do have authority to act on behalf of the Town and members are required to take an oath.

I have the following suggestions:

- If you want the Code to apply to ALL board and committee members, have them sign an acknowledgement/agreement rather than an oath to be kept on file (in this way they could mail it in rather than appear in person).
- Have space to list multiple boards and committees that the individual may participate on (so that multiple documents are not required for an individual).
- Only require the signed document when someone is initially appointed (an emailed reminder of what they agreed to can be sent out upon reappointment).

Cc: Durlin Lunt, Town Manager
Zachary Harris, HR

Town of Mount Desert Code of Ethics and Code of Conduct

Preamble

Pursuant to Maine Statute, it is the policy of the Town of Mount Desert that the proper operation of democratic government requires that public officers and officials and members of all boards and committees be independent, impartial, and responsible to the citizens; that public service not be used for personal gain; and that the public have confidence in the integrity of its municipal government.

This Code of Ethics provides guidance on ethical issues and related questions. Ethics is based on adherence to the universal moral principles of honesty, integrity, promise keeping, loyalty, fairness, caring and respect for others, law abidingness, pursuit of excellence and accountability. This Code describes the manner in which elected and appointed officials are expected to treat one another, Town employees, constituents, and other members of the public with whom they come in contact as they represent the Town of Mount Desert. It defines more clearly the behavior, manners, and expectations appropriate to those who hold the public trust. Town employees are governed by similar standards set out in the Personnel Manual rather than by this Code.

The constant and consistent themes throughout this Code are “respect” and “inclusion”. Our intent is to create an atmosphere that welcomes the participation of all citizens who seek to share their knowledge, expertise, and experience in service to the Town of Mount Desert. Elected and appointed Town officials experience considerable workloads and sometimes significant stress in making decisions that impact the lives of all of our citizens. Despite these pressures, officials are called upon to exhibit appropriate behavior at all times. Demonstrating respect for each individual through words and actions is the touchstone that guides elected and appointed officials to do the right thing in even the most difficult situations.

To this end, the Board of Selectmen of Mount Desert has adopted this Code of Ethics and Code of Conduct for members of all Boards, Commissions and Committees of the Town:

Section 1. Code of Ethics

1. Act in the Public Interest

Recognizing that stewardship of the public interest is our primary concern, members of Boards, Commissions and Committees of the Town (hereafter ‘Members’) will work for the common good of the people of Mount Desert and not for any private or personal interest.

2. Comply with the Law

Members will comply with the laws and ordinances of the nation, the State of Maine and the Town of Mount Desert in the performance of our public duties.

3. Conduct of members

The professional and personal conduct of Members must be above reproach. Respectful behavior in all encounters is paramount.

4. Respect for Process

Members will perform duties in accordance with established processes and procedures. Members will uphold meeting guidelines and ground rules as established by the Board or Committee on which they serve.

5. Conduct of Public Meetings

Members will come prepared to meetings, listen attentively to fellow Members and the public, and focus on the business at hand.

6. Communication

Members will publicly share information relevant to a matter under consideration which they may have received outside of the public decision-making process.

7. Conflict of Interest

In order to assure independence and impartiality on behalf of the common good, Members will not use their positions to influence Board decisions in which they have a personal financial interest or where they have an organizational responsibility or personal relationship which may give the appearance of a conflict of interest. Members will disclose any potential conflicts of interest pertaining to the decision at hand and will abstain from voting on matters where conflicts exist. Members may however, share their expertise on issues when helpful to the board.

8. Gifts and Favors

Members will not take special advantage of services or opportunities for personal gain that are not available to the general public. Members will refrain from accepting any gifts, or favors, or promises of future benefits which might compromise independence of judgment.

9. Confidential Information

Members will respect the confidentiality of information regarding personnel, property, and others affairs of the Town that are not a matter of the public record. Members must not disclose such information without proper authorization, nor use such information to advance personal, financial, or other private interests.

10. Use of Public Resources

Members will not use public resources unless they are available to the public in general, such as staff time, equipment, supplies, or facilities for private gain or personal purposes.

11. Representation of Private Interests

Members will not appear before the Board or any board or committee of the Town on behalf of the financial private interests of third parties.

12. Advocacy

Members will represent the official policies or positions of the Board to the best of their ability when designated as delegates for this purpose. When presenting individual opinions

and positions, Members will explicitly state that they do not represent the Town of Mount Desert or the Board, Commission or Committee in which they are affiliated, nor will they allow the inference that they do. This shall be made clear whether the positions are spoken publicly or whether they appear in print.

13. Policy Role of Members

Members will respect and adhere to the Board of Selectmen/Town Manager structure of town government established in Mount Desert. In this structure the Board of Selectmen determines the policies of the Town with the advice, information and analysis provided by the public, boards and committees, and Town staff. Members will not interfere with the administrative functions of the Town or the professional duties of Town staff as they implement these policies.

14. Independence of Boards and Committees

Because of the value of the independent advice of the Town's Committees and Boards to the public decision-making process, Members will refrain from using their position to unduly influence the outcomes of the proceedings of said Boards and Committees.

15. Positive Work Environment

Members will support the maintenance of a positive and constructive work environment for Town employees and for citizens and businesses dealing with the Town. Members must recognize their special role in dealings with Town employees and avoid inappropriate direction to staff.

16. Implementation

As an expression of the standards of conduct for members expected by the Town, this Code is intended to be self-enforcing. Therefore, it is most effective when Members are thoroughly familiar with it and embrace the spirit of its provisions. For this reason, orientation sessions and training regarding this Code may be conducted for newly elected or appointed Members, and Members will sign a statement affirming that they understand and will uphold the tenets of the Code. Refusal to sign such a statement, and/or refusal to attend an orientation session after reasonable efforts have been made to meet an individual's personal schedule, shall be grounds for termination of the appointment of appointed officials.

17. Compliance and Enforcement

The Board of Selectmen shall address the enforcement of this Code according to the provisions contained herein.

The Mount Desert Code of Ethics expresses standards of ethical conduct expected for members of the Board of Selectmen and all other municipal boards and committees. Individual Members have the primary responsibility to ensure that ethical standards are understood and met, and that the public can continue to have full confidence in the integrity of government. The Chairs of Boards, Commissions and Committees and the Town Manager have the additional responsibility to intervene when actions of Members that appear to be in violation of the code of ethics are brought to their attention.

The Board of Selectmen may impose sanctions on Members whose conduct does not comply with the Town's ethical standards. These sanctions may include reprimand, formal censure, suspension or loss of committee assignment. The process for issuing a formal censure is further described in this Code.

Section 2. Code of Conduct

The Mount Desert Board of Selectmen recognizes that appropriate conduct by its members is essential to effective government.

The Code of Conduct outlines specific expectations regarding conduct in the following areas: General Conduct, and Conduct at Meetings.

General Conduct

We will uphold the oath of office.

We will be respectful at all times.

We will listen to and respect the constituents that we serve.

We will represent all constituents that we serve not just those from a specific geographic area or from a specific interest group

We will refer constituent or staff complaints to the appropriate administrative office.

We will declare any conflicts of interest between our personal lives and our positions, and avoid voting on issues that may appear to be a conflict of interest.

We will carry out activities professionally with honesty and integrity.

We will be accountable for adhering to this code.

We will respect the office we hold for the Town of Mount Desert, at all times.

Conduct at Meetings

Attitudes:

- We will respect differences.
- Meetings will focus on task and processes, not personalities.
- We are all contributors - to the existing situation(s), to success or failure, and to the direction in which we proceed.
- We will practice self respect and mutual respect.
- We will criticize only ideas, not people and only do so constructively.
- We will respect and encourage each other's participation, and support each other's right to be heard.

- We will be open to new concepts, keep an open mind, and appreciate other points of view.
- We will work as a team to implement board decisions regardless if there is unanimity on each and every issue.
- We recognize that mistakes and differences of opinion, if handled constructively, contribute to the strength of the team.

Process:

- We will use our time wisely
- We will publish our agenda and minutes
- We will make every effort to attend meetings and be on time
- We will maintain our focus on goals
- We will communicate directly with one another on issues, acknowledge problems and deal with them constructively.
- We will keep our cell phones and pagers on vibrate during meetings
- We will invite participation with one person talking at a time without interruption.

Section 3. Enforcement

Members of the Board of Selectmen are elected by the voters of the Town of Mount Desert and it is the voters who determine membership on the Board of Selectmen. The Board of Selectmen may take actions as necessary to publicly acknowledge whether its members act in a manner that may be in violation of this Code of Conduct/Code of Ethics.

The Board of Selectmen serves as the collective Chief Executive of the Town of Mount Desert and oversees the work of all other Boards, Commissions and Committees of the Town, whether elected or appointed. The Board is responsible for the enforcement of this Code of Conduct/Code of Ethics throughout the Town's Boards, Commissions and Committees.

Complaints of violations of this Code may be brought by any member of a Board, Commission or Committee directly to the Board of Selectmen. Complaints by members of the public shall be directed to the Town Manager who may consult with the Chair of the Board of Selectmen to determine whether the behavior complained of actually violates this Code of Conduct/ Code of Ethics, and if so to place on the Board of Selectmen's agenda.

Complaints shall be heard by the Board of Selectmen in public, if the complaint is with regard to an action in connection with the public responsibilities of the member; or otherwise in Executive Session under M.R.S.A. Title 1, §405.

Enforcement Process

Elected Officials:

Action by the Board of Selectmen to acknowledge inappropriate conduct by an elected official shall be in the form of a censure. Elected officials include members of the Board of Selectmen, the School Board, the Parks and Recreation Commission, and the Planning Board. A censure by the Board of Selectmen of a member of any Board or Commission, including the Board of Selectmen itself, shall represent a public expression of disapproval of the specific action(s) by the member. A vote to censure shall only be held after a censure hearing is held by the Board of Selectmen.

The process by which the Board of Selectmen votes to censure an elected official shall be as follows.

The matter shall be made known to the member of the Chair of the Board of Selectmen prior to appearing on a meeting agenda. The Chair shall make a good faith effort to inform the Board or Commission member who is the subject of the matter of the issue prior to the censure discussion appearing on the Board's agenda. If the Chair of the Board of Selectmen is the subject of the matter being brought forth, then the Second Selectman shall act as Chair for the purposes of this process.

The Chair of the Board of Selectmen shall state the reason why they believe a censure hearing is appropriate. The Member who is the subject of the hearing shall be given time to respond to issues raised. The purpose of this discussion by the Board of Selectmen is to allow for an opportunity for the Board to decide if further discussion and a possible censure on the matter are appropriate. The Board shall conduct this discussion publicly but in closed session (not in executive session). The Board of Selectmen shall vote on whether to hold a censure hearing. If the Board votes to hold a censure hearing, it shall be scheduled for the next regular or special meeting of the Board. The matter may be tabled to a later meeting but should be held as expeditiously as possible.

If a censure hearing is held, the Chair of the Board shall preside over the hearing and allow for ample time for all appropriate parties to be heard on the matter. Once the hearing is closed, the Chair shall open the floor regarding a motion for Censure. If a vote to censure passes, it shall be recorded in the minutes of the meeting. If no motion for censure reaches the floor or the censure motion fails, this result shall also be recorded.

Appointed Officials:

Action by the Board to acknowledge inappropriate conduct by an appointed official may be in the form of a reprimand, censure, suspension from office for a fixed period, or removal from office. For purposes of this Code of Conduct, 'appointed officials' includes members of any of our boards including ad-hoc committees.

A reprimand shall normally be verbal, with guidance as to standards of behavior expected in future. A censure shall be transmitted in writing to the person censured, and to the Chair of the Board or Committee concerned, and recorded in the Minutes of the Board of Selectmen. Suspension from service on a Board or Committee shall be for a period of not more than three meetings of the Board or Committee concerned. Removal from office shall take place with immediate effect and Selectmen shall replace the Member with a new appointee to serve the balance of the removed person's term.

The process by which the Board of Selectmen acts upon a complaint brought against any member of an appointed Board or Committee shall be the same as that for complaints against elected officials described above.

Member Statement

As a member of the _____ I agree to uphold the Code of Ethics and Code of Conduct for elected and appointed officials adopted by the Town and conduct myself by the following standards.

I will:

Recognize the worth of individual members and appreciate their individual perspectives, experiences, and contributions;

Help create an atmosphere of respect and civility where individual members, town employees, and the public are free to express their ideas and work to their full potential;

Conduct my personal and public affairs with honesty, integrity, fairness, and respect for others, and within the limits of the law;

Respect the dignity and privacy of individuals and organizations;

Keep the common good as my highest purpose and focus on achieving constructive solutions for the public benefit;

Avoid and discourage conduct which is divisive or harmful to the best interests of Mount

Desert; Treat all people with whom I come in contact in the way I wish to be treated;

I affirm that I have read and understood the Town of Mount Desert Code of Ethics.

Signature _____

Date _____

Name _____

Office _____

Town of Mount Desert

Conflict of Interest Statement and Disclosure

- 1) I agree to readily disclose any potential conflict of interest, making it a matter of record, either when appointed or when the interest becomes a board action.
- 2) I agree that I will not vote or use my personal influence on any matter which constitutes a conflict of interest. I will ensure that the minutes of any meeting where this might occur duly show that I have abstained from voting due to the presence of a conflict of interest.
- 3) If questions are raised as to a potential conflict of interest, I agree to allow other board members to go on record as to their opinion as the existence of a conflict, or the appropriateness that I abstain from voting on the matter. I agree to abide by the outcome of the Board's decision.
- 4) I understand that I may state my opinion or position on any matter described above, or answer pertinent questions to which I may lend my expertise, so long as I abstain from voting on any matter judged to be a conflict of interest by either me or the board or committee of which I am a member.

Disclosure

I am involved or affiliated with the following activates or entities which might cause a conflict of interest in certain matters of Town business in the course of fulfilling my duties as a member of _____:

Name

Signature

Date

Title 30-A: MUNICIPALITIES AND COUNTIES HEADING: PL 1987, c. 737, Pt. A, §2 (new)

Part 2: MUNICIPALITIES HEADING: PL 1987, c. 737, Pt. A, §2 (new)

Subpart 3: MUNICIPAL AFFAIRS HEADING: PL 1987, c. 737, Pt. A, §2 (new)

Chapter 123: MUNICIPAL OFFICIALS HEADING: PL 1987, c. 737, Pt. A, §2 (new)

Subchapter 1: GENERAL PROVISIONS HEADING: PL 1987, c. 737, Pt. A, §2 (new)

§2604. Definitions

As used in section 2605, unless the context otherwise indicates, the following terms have the following meanings. [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

1. Body. "Body" means the governing unit of a municipality or county, and any subunit of government of a municipality or county, including, but not limited to, agencies, authorities, boards, commissions and offices.

[1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD) .]

2. Official. "Official" means any elected or appointed member of a municipal or county government or of a quasi-municipal corporation.

[1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD) .]

3. Quasi-municipal corporation. "Quasi-municipal corporation" means any governmental unit embracing a portion of a municipality, a single municipality or several municipalities which is created by law to deliver public services but which is not a general purpose governmental unit. This definition includes, but is not limited to, utility districts under the jurisdiction of the Public Utilities Commission and school administrative districts.

[1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD) .]

SECTION HISTORY

1987, c. 737, §§A2,C106 (NEW). 1989, c. 6, (AMD). 1989, c. 9, §2 (AMD). 1989, c. 104, §§C8,10 (AMD).

Title 30-A: MUNICIPALITIES AND COUNTIES HEADING: PL 1987, c. 737, Pt. A, §2 (new)

Part 2: MUNICIPALITIES HEADING: PL 1987, c. 737, Pt. A, §2 (new)

Subpart 3: MUNICIPAL AFFAIRS HEADING: PL 1987, c. 737, Pt. A, §2 (new)

Chapter 123: MUNICIPAL OFFICIALS HEADING: PL 1987, c. 737, Pt. A, §2 (new)

Subchapter 1: GENERAL PROVISIONS HEADING: PL 1987, c. 737, Pt. A, §2 (new)

§2605. Conflicts of interest

Certain proceedings of municipalities, counties and quasi-municipal corporations and their officials are voidable and actionable according to the following provisions. [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

1. Voting. The vote of a body is voidable when any official in an official position votes on any question in which that official has a direct or an indirect pecuniary interest. [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c.104, Pt. C, §§8, 10 (AMD).]

2. Contracts. A contract, other than a contract obtained through properly advertised bid procedures, made by a municipality, county or quasi-municipal corporation during the term of an official of a body of the municipality, county or quasi-municipal corporation involved in the negotiation or award of the contract who has a direct or an indirect pecuniary interest in it is voidable, except as provided in subsection 4.

[1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

3. Restrain proceedings. The Superior Court may restrain proceedings in violation of this section on the application of at least 10 residents of the municipality, county or area served by the quasi-municipal corporation.

[1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

4. Direct or indirect pecuniary interest. In the absence of actual fraud, an official of a body of the municipality, county government or a quasi-municipal corporation involved in a question or in the negotiation or award of a contract is deemed to have a direct or indirect pecuniary interest in a question or in a contract where the official is an officer, director, partner, associate, employee or stockholder of a private corporation, business or other economic entity to which the question relates or with which the unit of municipal, county government or the quasi-municipal corporation contracts only where the official is directly or indirectly the owner of at least 10% of the stock of the private corporation or owns at least a 10% interest in the business or other economic entity.

When an official is deemed to have a direct or indirect pecuniary interest, the vote on the question or the contract is not voidable and actionable if the official makes full disclosure of interest before any action is taken and if the official abstains from voting, from the negotiation or award of the contract and from otherwise attempting to influence a decision in which that official has an interest. The official's disclosure and a notice of abstention from taking part in a decision in which the official has an interest shall be recorded with the clerk or secretary of the municipal or county government or the quasi-municipal corporation.

A. This subsection does not prohibit a member of a city or town council or a member of a quasi-municipal corporation who is a teacher from making or renewing a teacher employment contract with the municipality or quasi-municipal corporation for which the member serves. [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

[1987, c.737, Pt. A, §2 (NEW); 1987,c.737,Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

5. Former municipal and county officials. This subsection applies to former municipal and county officials.

A. No former municipal or county official may, for anyone other than the municipality or county, knowingly act as an agent or attorney, or participate in a proceeding before a municipal or county government body for one year after termination of the official's employment or term of office with that government body in connection with any proceeding:

(1) In which the specific issue was pending before the municipal or county official and was directly within the responsibilities of that official; and

(2) Which was completed at least one year before the termination of that official's employment or term of office. [1989, c. 104, Pt. A, §22 (NEW); 1989, c. 104, Pt. C, §10 (NEW).]

B. No former municipal or county official may, for anyone other than the municipality or county, knowingly act as an agent or attorney, or participate in a proceeding before a municipal or county government body at any time after termination of the official's employment or term of office with that government body in connection with any proceeding:

(1) In which the specific issue was pending before the municipal or county official and was directly within the responsibilities of that official; and

(2) Which was pending within one year of the termination of the municipal or county official's employment or term of office. [1989, c. 104, Pt. A, §22 (NEW); 1989, c. 104, Pt. C, §10 (NEW).]

C. This subsection may not be construed to prohibit former municipal or county officials from doing personal business with the municipality or county. This subsection does not limit the application of Title 17-A, chapter 25. [1989, c. 104, Pt. A, §22 (NEW); 1989, c. 104, Pt. C, §10 (NEW).]

For the purpose of this subsection, a municipal or county government body includes an agency, board, commission, authority, committee, legislative body, department or other governmental entity of a municipality or county.

[1989, c. 104, Pt. A, §22 (NEW); 1989, c. 104, Pt. C, §10 (NEW) .]

6. Avoidance of appearance of conflict of interest. Every municipal and county official shall attempt to avoid the appearance of a conflict of interest by disclosure or by abstention.

[1989, c. 104, Pt. A, §22 (NEW); 1989, c. 104, Pt. C, §10 (NEW) .]

7. Municipal officers adopt ethics policy. In their discretion, the municipal officers may adopt an ethics policy governing the conduct of elected and appointed municipal officials.

[1989, c. 561, §19 (NEW) .]

SECTION HISTORY

1987, c. 737, §SA2, C106 (NEW). 1989, c. 6, (AMD). 1989, c. 9, §2 (AMD). 1989, c. 104, §SA22, C8, C10 (AMD). 1989, c. 561, §19 (AMD).

**(OATH OF TOWN OFFICER)
(Except Moderator or Clerk)
STATE OF MAINE**

Date: _____

I, _____, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof.

SO HELP ME GOD. (Const. ME., ART. IX, Sec. 1.)

I, _____, do swear, that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as _____ for the Town of Mount Desert, according to the Constitution and laws of the State. SO HELP ME GOD.

Term Expiration:

Signature

(Before assuming the duties of office, a town official or deputy shall be sworn by the moderator in open town meeting, by the clerk, or by any other person authorized by law to administer an oath. Unless the oath is administered in the presence of the clerk, the person who administers it shall give the official or deputy sworn a certificate which he/she shall return to the clerk for filing. Title 30-A, M.R.S.A. § 2526 (9) (A).)

CAUTION: A PERSON MUST MAKE A SEPARATE OATH FOR EACH OFFICE TO WHICH THEY ARE ELECTED, e.g., SWEAR SEPARATELY AS SELECTMEN AND AS ASSESSOR

Town of Mount Desert, Maine

Date: _____

Subscribed and sworn to

Before me, _____
Municipal Clerk

NEW BUSINESS

TOWN OF MOUNT DESERT
PUBLIC SPACE SPECIAL EVENT APPLICATION

Application Fee - \$10.00

NOTE - Applications are due 60 days prior for major events and
30 days prior to event for minor events.

PERMIT #: 13-2023 DATE OF EVENT: Oct 7, 2023 TIME: 9am-1pm

DATE APPLICATION RECEIVED: July 18th

PUBLIC SPACE REQUESTED: Please check: Northeast Harbor Marina Green _____
Seal Harbor Village Green Suminsby Park _____ Otter Creek Playground _____
Hall Quarry Park _____ Pond's End _____

TYPE OF EVENT - MAJOR OR MINOR (SEE POLICY FOR DEFINITIONS)
(circle one)

APPLICANT: Joanna Fogg / Cadilla Challenge Ride
(Print) (Signature)

MAILING ADDRESS: 105 Seabury Drive Bar Harbor, ME 04609

PHONE: _____
(Home) (Business) (cellular) 812-0885

OTHER CONTACT INFO: cadillacchallenge@gmail.com
(Email) (fax)

AGENT: Same
(Print) (Signature)

AGENT MAILING ADDRESS: _____

PHONE: _____
(Agent home) (Agent business) (Agent cellular)

OTHER CONTACT INFO: _____
(Agent email) (Agent fax)

What is the tax status of the applicant? (Non-profit) _____

Does the applicant propose that amplified sound be used for event? Yes _____ No

If yes, include description:

USE REQUESTED (Applicant, review the Public Space Use Policy, then explain what you want to do)
set up tables and a trash bin to serve as a rest aid for a bike ride.

Approved this _____ day of _____, 20____, by a majority of the Board of Selectmen:

TOWN OF MOUNT DESERT
PUBLIC SPACE SPECIAL EVENT APPLICATION

Application Fee - \$10.00

NOTE - Applications are due 60 days prior for major events and
30 days prior to event for minor events.

PERMIT #: 14-2023 DATE OF EVENT: June 1, 2024 TIME: 2pm - 3:30pm

DATE APPLICATION RECEIVED: 7.21.2023 # Expected to attend 50

PUBLIC SPACE REQUESTED: Please check: Northeast Harbor Marina Green _____
Seal Harbor Village Green _____ Suminsby Park X Otter Creek Playground _____
Hall Quarry Park _____ Pond's End _____

TYPE OF EVENT - MAJOR OR MINOR (SEE POLICY FOR DEFINITIONS)
(circle one)

APPLICANT: Chanda Desouza [Signature]
(Print) (Signature)

MAILING ADDRESS: 30 Rocky Gutter St. Middleboro, MA 02346

PHONE: _____ 774-451-2563
(Home) (Business) (cellular)

OTHER CONTACT INFO: desouza.c.27@gmail.com 774-451-5776
(Email) (fax) other cell

AGENT: _____
(Print) (Signature)

AGENT MAILING ADDRESS: _____

PHONE: _____
(Agent home) (Agent business) (Agent cellular)

OTHER CONTACT INFO: _____
(Agent email) (Agent fax)

What is the tax status of the applicant? (Non-profit) Person

Does the applicant propose that amplified sound be used for event? Yes No _____

If yes, include description:

If allowed, Music for 15-30mins. Microphones for sound so guests can hear ceremony. The Toasted Brew is our DJ for the day and I would be happy to ask him any needed questions.

USE REQUESTED (Applicant, review the Public Space Use Policy, then explain what you want to do)

We would like to hold a wedding ceremony for about 30-45 mins at Suminsby Park. This would be down the rock stairs near the water facing Acadia Mountain. Guests will stand behind a ONE level up. I will have event insurance for the day and a clean up crew.

It should be noted that it is a public space and your event will not preclude other people from using the space; however once approved, no other special events will be permitted at that location while your event is taking place.

Approved this _____ day of _____, 20____, by a majority of the Board of Selectmen:

TOWN OF MOUNT DESERT
PUBLIC SPACE SPECIAL EVENT APPLICATION

Application Fee - \$10.00

NOTE - Applications are due 60 days prior for major events and
30 days prior to event for minor events.

PERMIT #: 15-2023 DATE OF EVENT: JULY 21, 2024 TIME: 10 - 4 pm

DATE APPLICATION RECEIVED: 7.27.2023

PUBLIC SPACE REQUESTED: Please check: Northeast Harbor Marina Green _____
Seal Harbor Village Green Suminsby Park _____ Otter Creek Playground _____
Hall Quarry Park _____ Pond's End _____

TYPE OF EVENT - MAJOR OR MINOR (SEE POLICY FOR DEFININTIONS)
(circle one)

APPLICANT: GARDEN CLUB OF MT. DESERT
(Print) (Signature)

MAILING ADDRESS: PO BOX 813, NEH 04662

PHONE: 310-804-7481
(Home) (Business) (~~cellular~~)

OTHER CONTACT INFO: tracy o1combs@gmail.com
(Email) (~~cellular~~)

AGENT: TRACY COMBS [Signature]
(Print) (Signature) (fax)

AGENT MAILING ADDRESS: PO BOX 68, NEH 04662

PHONE: 310-804-7481
(Agent home) (Agent business) (~~Agent cellular~~)

OTHER CONTACT INFO: _____
(Agent email) (Agent fax)

What is the tax status of the applicant? (~~Non-profit~~) _____

Does the applicant propose that amplified sound be used for event? Yes No
If yes, include description:

USE REQUESTED (Applicant, review the Public Space Use Policy, then explain what you want to do)

OPEN GARDEN DAY 2024 will host 800 guests
viewing 6 private gardens in Seal Harbor.
We are using shuttle buses as much as possible
to reduce traffic. Village Green area will be pick up

Approved this _____ day of _____, 20____, by a majority of the Board of Selectmen:

- * drop off for shuttles.
- * If approved, we plan a 30x60 tent for registration and plant sale.
I understand that is separately permitted.
- * We have coordinated with Seal Harbor Library Fair, which will be held the next weekend.



Town of Mount Desert

Michael Bender, Fire Chief
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5111

Fax 207-276-5732

Web Address www.mtdesert.org

firechief@mtdesert.org

Memo

To: Durlin Lunt, Town Manager

From: Mike Bender, Fire Chief

CC:

Date: August 2, 2023

Re: Station 2 Rental Waiver

I would like to make a request that the Select Board consider waiving the rental fee for the Seal Harbor Village Improvement Society to use the Seal Harbor fire station community room the evening of Thursday, August 10, 2023.

Thank you.



Town of Mount Desert

Michael Bender, Fire Chief
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5111

Fax 207-276-5732

Web Address www.mtdesert.org

firechief@mtdesert.org

Memo

To: Durlin Lunt, Town Manager

From: Mike Bender, Fire Chief

CC:

Date: August 2, 2023

Re: Request Authorization to Solicit Competitive Ambulance Bids

I would like to request authorization to solicit competitive truck bids to replace the fire department's 2018 ambulance in compliance with the Town's Purchasing Policy. The current ambulance has approximately 28,662 miles on it. The fire department's Truck and Equipment Capital Improvement Plan (CIP) has this vehicle scheduled for replacement in the fiscal year of 2025 (every 7 years). Vendors are telling customers that there is an approximate delivery time of eighteen months. The RFP will include an invitation to provide a proposal for the vehicle and associates EMS equipment, i.e., a stretcher, heart monitor, etc.

If authorized to move forward with this, bid results will be evaluated and a request for authorization to purchase will be brought to the Board with a recommendation.

Thank you.



Town of Mount Desert

Michael Bender, Fire Chief
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5111

Fax 207-276-5732

Web Address www.mtdesert.org

firechief@mtdesert.org

Memo

To: Durlin Lunt, Town Manager

From: Mike Bender, Fire Chief

CC:

Date: August 3, 2023

Re: Request Authorization to Solicit Competitive SUV Bids

I would like to request authorization to solicit competitive SUV bids to replace the fire department's 2011 heavy duty pickup truck in compliance with the town's Purchasing Policy. The current pickup has approximately 140,025 miles on it. If approved, the SUV will be primarily assigned to the paramedic on duty once the Northeast Harbor fire station is completed and staffed. At that time, the paramedic on duty will be either in Somesville or Northeast Harbor and may be requested in other locations in town, outside their assigned duty station's response area. For example, the duty officer may assign the paramedic to be in the Somesville station but needed on the other side of town for Advanced Life Support (ALS). Instead of dispatching the medic in an ambulance or fire truck, the SUV would be utilized as a quick response vehicle by the paramedic. Requests for ALS outside Mount Desert will still require a response in an ambulance per MDFD protocol.

If authorized to move forward with this, bid results will be evaluated and a request for authorization to purchase will be brought to the Board with a recommendation.

Thank you.



Town of Mount Desert
Michael Bender, Fire Chief, Emergency
Management Director
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5111 Fax 207-276-5732
Web Address www.mtdesert.org
firechief@mtdesert.org

Memo

To: Durlin Lunt, Town Manager

From: Mike Bender, Fire Chief

CC: Jake Wright, Finance Director, ATM

Date: August 3, 2023

Re: Authorization to Sign Revised Construction Phase Services Agreement with Hedefine Engineering & Design, Inc.

I would like to request authorization from the Board of Selectman to enter into a revised agreement with Hedefine Engineering & Design, Inc. for Construction Administrative Services (CA) for the Northeast Harbor fire station expansion project. The purpose of the revision is to continue with both CA and site observation services at their current rate, for reasons outlined in Hedefine's proposal dated July 26, 2023. The cost to continue these services is \$37,900.00 which will be funded through the construction contingency fund, with an approximate balance of \$292,934.75.

These services will include weekly site visits, project coordination between the Town and the General Contractor (GC), provide a point person for Requests for Information (RFI) from the GC, reviewing monthly payment applications, reviewing drawings and submittals, etc.

Thank you.



July 26, 2023

Town of Mount Desert
Attention: Chief Mike Bender
P.O. Box 248
21 Sea Street
Northeast Harbor, Maine 04662

Subject: Construction Phase services for MDFS #1 renovation REVISED 2023-07-26

Dear Chief Bender:

This proposal is intended to update our previous agreement dated April 14, 2022 which was revised on September 7, 2022. It is intended to cover more extensive Contract Administration (CA) work that has been necessary to manage the project and deal with various issues that have arisen during construction.

During the preparation of our current CA proposal it was noted that our estimate of scope was predicated on an assumed level of involvement that would be dependent upon who the contractor was and how they executed the project. As the project progresses, we have noted that significantly more effort has been required than anticipated and was included in our previous agreement. This is due, in part to a longer construction period than anticipated, various issues that we have noted in the work, and project scope changes that required additional design work. Specifically, we started processing submittals and providing construction support almost three months prior to the anticipated start of construction. This effectively extended the construction period from 15 months to 18 months. As you know, various challenges have arisen during the construction phase which have required more extensive involvement from the CA team as we work to get the general contractor to provide the work as designed and required. Additionally, there have been some design changes and scope increase that have required additional design time that was unforeseen during our initial proposal preparation. This is not atypical for a renovation project such as the Fire Station renovation.

We have recently reviewed progress at the project and discussed the best way to continue to provide the Town and the Fire Department with the best possible service to see the



project through. We feel it is in the best interest of the project to maintain a similar level of CA and on-site services as we have provided to date. This way we are available to identify and document issues as they arise, and work with the construction team to find a workable solution that meets the design intent and the needs of the Fire Department. To this end, we request that you consider this updated proposal to modify our CA budget as noted below:

- Construction Administration \$18,900
- Site Visit/Inspections estimate* \$19,000
- *at rates \$37,900

In terms of percentage, the total contract time has increased by approximately 20% and our fee request is slightly below that at an 18% increase. We realize this is a significant cost increase and there are limited resources funding this project. We would like to note that we have been able to provide site observation services at a significantly lower hourly rate than anticipated during our original site inspection estimate. This was accomplished by hiring Mr. Burrige as site inspector instead of using our regular in-house personnel. We believe this has provided significant benefit to the Town in both the expertise of Mr. Burrige as well as a reduced hourly rate. This savings has been passed on to the Town allowing more time to be spent already for site observation than would have been possible otherwise. We would be happy to discuss this proposal in more detail as the Town is a very important client to us and we are committed to seeing the project through.

We thank you for considering this updated proposal and for the opportunity to continue working with you and the Town on this very important project. If this proposal is acceptable, please indicate such in the space provided and return a copy to us, in which case, our existing agreement will be modified to include the work discussed herein.

Sincerely,
Hedefine Engineering & Design, Inc.

Eero Hedefine, PE, LEED AP
 President

Authorized Signature

Date



Town of Mount Desert Wastewater

Ed Montague, Superintendent

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-2210 Fax 207-276-5742

Web Address: www.mtdesert.org

E-Mail: suptwwtp@mtdesert.org

MEMO

To: Brian Henkel, Public Works Director
From: Ed Montague, Wastewater Superintendent
Re: Truck#23 Replacement
Date: 08-03-2023

Historically, we have been replacing vehicles after a ten-year service life and we are at that point with our 2014 GMC 2500 4x4 single cab truck (Truck#23). This truck has significant rust on the rear quarter panels, it will need brake work soon and has a few other minor issues that will need attention. I am requesting permission to solicit bids for a new 2024 GMC, Chevy, Ford or Ram single cab, three quarter ton, 4x4 work truck with a service body with a gas, hybrid or electric motor as its replacement.

We often find ourselves in a position where we identify a maintenance problem at a pump station or treatment plant and are not able to immediately fix it due to lack of storage to carry all the necessary tools, equipment and parts on our current trucks. We frequently find ourselves traveling back to the Northeast Harbor treatment plant's maintenance shop to gather the necessary items to make the repairs. With a service body, we would have the capability to carry those items and make repairs on site without additional travel. The additional cost of the service body would be partly offset by less wear and tear on the vehicle, fewer miles traveled equating to less fuel used and more productive staff time.

TREASURER'S WARRANTS

Warrants for BOS Agenda:

BOS Agenda:

8/7/2023

	Description	#	Date	Amount
A. Warrants to be Approved and Signed:				
	Town Invoices			
		AP#2408	08/08/23	2,281,016.53
				\$ 2,281,016.53
B. Authorized Warrants to be Signed: (Wendy needs to abstain)				
(Prior Electronic or Manual Authorization)				
	Town State Fees & P/R Benefits			
		AP#2405	07/19/23	\$ 8,884.86
		AP#2406	07/27/23	\$ 97,190.74
		AP#2407	08/02/23	\$ 4,894.00
	Town Payroll			
		PR#2402	07/21/23	\$ 178,287.24
		PR#2403	07/21/23	\$ 12,666.28
		PR#2404	08/04/23	\$ 193,709.62
				\$ 495,632.74
C. Warrants to be Acknowledged:				
	School Invoices			
		AP#2	8/2/23	\$ 181,713.81
	School Payroll			
		PR#2	07/21/23	\$ 145,193.13
		PR#3	08/08/23	\$ 67,512.92
	Town Voids			
				\$ 394,419.86
TOTAL WARRANTS FOR BOS MEETING				\$ 3,171,069.13



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Town of Mount Desert
YEAR-TO-DATE BUDGET REPORT

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FOR 2023 13

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
200 Governing Body	35,701	0	35,701	21,169.65	.00	14,531.35	59.3%
201 Municipal Management	396,971	0	396,971	385,800.52	.00	11,170.48	97.2%
202 Town Clerk	123,582	10,850	134,432	123,699.98	.00	10,732.30	92.0%
203 Elections	22,250	0	22,250	6,665.62	.00	15,584.38	30.0%
204 Planning Board	51,509	35,677	87,186	22,906.04	.00	64,279.96	26.3%
205 Finance	249,317	0	249,317	253,650.13	.00	-4,333.13	101.7%
206 Assessing	134,141	200	134,341	126,356.32	.00	7,984.68	94.1%
207 Code Enforcement	182,524	0	182,524	169,641.65	.00	12,882.35	92.9%
208 Unallocated	103,100	0	103,100	76,131.22	.00	26,968.78	73.8%
209 Human Resources	40,320	0	40,320	1,794.99	.00	38,525.01	4.5%
210 Technology	201,731	0	201,731	227,443.53	.00	-25,712.53	112.7%
300 General Assistance	5,000	0	5,000	.00	.00	5,000.00	.0%
350 Rural Wastewater Support	205,805	0	205,805	189,505.00	.00	16,300.00	92.1%
401 Police	1,058,095	64,125	1,122,220	1,100,864.20	.00	21,355.80	98.1%
403 Fire	1,997,088	8,379	2,005,467	1,702,612.15	.00	302,855.33	84.9%
404 Hydrants	273,500	0	273,500	273,500.00	.00	.00	100.0%
405 Shellfish Conservation	3,250	0	3,250	.00	.00	3,250.00	.0%
406 Street Lights	10,500	0	10,500	10,416.55	.00	83.45	99.2%
407 Animal Control	5,000	0	5,000	70.01	.00	4,929.99	1.4%
408 Communication	398,857	27,664	426,521	306,873.40	.00	119,647.84	71.9%
409 Emergency Management	1,000	0	1,000	.00	.00	1,000.00	.0%
501 Highways	1,862,153	0	1,862,153	1,869,676.44	.00	-7,523.44	100.4%
505 Wastewater Operations	704,650	6,000	710,650	685,708.63	.00	24,941.37	96.5%
506 Waste Water Treatment	429,608	0	429,608	363,700.66	.00	65,907.34	84.7%
515 Waste Management	684,710	0	684,710	737,635.48	.00	-52,925.48	107.7%
520 Buildings & Grounds	237,971	0	237,971	257,456.40	.00	-19,485.40	108.2%
525 Parks & Cemeteries	59,877	0	59,877	61,174.38	.00	-1,297.38	102.2%
530 Environmental Sustainability	35,750	49,225	84,975	29,653.67	.00	55,321.33	34.9%
605 Recreation	5,900	0	5,900	17,116.63	.00	-11,216.63	290.1%
701 Community Development	10,000	0	10,000	2,650.00	.00	7,350.00	26.5%
801 General Obligation	1,736,705	95,759	1,832,464	1,832,012.63	.00	451.84	100.0%
851 3rd Party Request Agencies	324,095	0	324,095	324,095.00	.00	.00	100.0%
991 Operating Transfers	1,069,436	0	1,069,436	1,069,436.00	.00	.00	100.0%
TOTAL General Fund	12,660,096	297,880	12,957,976	12,249,416.88	.00	708,559.59	94.5%

ACCOUNTS FOR:

600 Marina

	ORIGINAL APPROP	TRANFRS/ ADJSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
101 Northeast Harbor Marina	622,410	13,555	635,965	637,009.74	.00	-1,044.74	100.2%
102 Seal Harbor Marina	11,800	0	11,800	5,538.52	.00	6,261.48	46.9%
103 Bartlett Marina	4,600	0	4,600	1,097.99	.00	3,502.01	23.9%
104 Somes Marina	750	0	750	180.00	.00	570.00	24.0%
801 General Obligation	36,036	0	36,036	36,025.03	.00	10.97	100.0%
991 Operating Transfers	105,648	0	105,648	41,498.00	.00	64,150.00	39.3%
TOTAL Marina	781,244	13,555	794,799	721,349.28	.00	73,449.72	90.8%



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Town of Mount Desert
YEAR-TO-DATE BUDGET REPORT

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FOR 2023 13

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	13,441,340	311,435	13,752,775	12,970,766.16	.00	782,009.31	94.3%

** END OF REPORT - Generated by Lisa Young **



FOR 2024 02

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
200 Governing Body	36,770	0	36,770	535.41	.00	36,234.59	1.5%
201 Municipal Management	432,064	0	432,064	47,895.53	.00	384,168.47	11.1%
202 Town Clerk	139,940	0	139,940	13,166.96	.00	126,773.04	9.4%
203 Elections	17,000	0	17,000	90.20	.00	16,909.80	.5%
204 Planning Board	52,263	0	52,263	13,773.31	.00	38,489.69	26.4%
205 Finance	314,851	0	314,851	34,474.57	.00	280,376.43	10.9%
206 Assessing	143,212	0	143,212	14,652.42	.00	128,559.58	10.2%
207 Code Enforcement	212,484	0	212,484	15,223.41	.00	197,260.59	7.2%
208 Unallocated	113,000	0	113,000	718.73	.00	112,281.27	.6%
209 Human Resources	55,400	0	55,400	.00	.00	55,400.00	.0%
210 Technology	220,887	0	220,887	77,612.49	.00	143,274.51	35.1%
211 Contracted Mun & Comm-Oriented	143,000	0	143,000	143,000.00	.00	.00	100.0%
300 General Assistance	5,000	0	5,000	.00	.00	5,000.00	.0%
350 Rural Wastewater Support	222,066	0	222,066	400.00	.00	221,666.00	.2%
TOTAL General Fund	2,107,937	0	2,107,937	361,543.03	.00	1,746,393.97	17.2%

FOR 2024 02

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
600 Marina							
101 Northeast Harbor Marina	664,321	0	664,321	100,773.16	.00	563,547.84	15.2%
102 Seal Harbor Marina	12,800	0	12,800	.00	.00	12,800.00	.0%
103 Bartlett Marina	4,800	0	4,800	.00	.00	4,800.00	.0%
104 Somes Marina	750	0	750	.00	.00	750.00	.0%
TOTAL Marina	682,671	0	682,671	100,773.16	.00	581,897.84	14.8%



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Town of Mount Desert
YEAR-TO-DATE BUDGET REPORT

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FOR 2024 02

	ORIGINAL APPROP	TRANSFRS/ ADJSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	2,790,608	0	2,790,608	462,316.19	.00	2,328,291.81	16.6%

** END OF REPORT - Generated by Lisa Young **

TOWN OF MOUNT DESERT
ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2408

CHECK DATE: August 8, 2023

CHECK NUMBER:	<u>319081</u>	through	<u>319174</u>	\$ <u>2,164,714.67</u>	Check payments
CHECK NUMBER:	<u>59753</u>	and	<u>59754</u>	\$ <u>484.74</u>	Electronic payments
EFT NUMBER:	<u>2885</u>	through	<u>2903</u>	\$ <u>115,817.12</u>	ACH Payments
EFT or CK NUMBER:	<u>n/a</u>	and	<u>n/a</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 2,281,016.53

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Wendy H Littlefield, Vice Chairman

Geoffrey V Wood, Secretary

James F Mooers



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

10100
Ck-g-BH General Fund 8066

INVOICE INVOICE INV DATE PO WARRANT NET

		INVOICE		INVOICE DTL DESC		NET
2885	08/08/2023 EFT Invoice: 414334	2 A C PARSONS LANDSCAPING & GARDEN	414334	06/30/2023	AP2408	210.50
		210.50 1440330 55200 433		Station 3 landscaping BLDG REPAIR & MAINT-S3 SV		
	Invoice: 414335	A C PARSONS LANDSCAPING & GARDEN	414335	06/30/2023	AP2408	3,581.08
		3,581.08 1552500 55222		LANDSCAPING BJ LANDSCAPING SVCS		
	Invoice: 414160	A C PARSONS LANDSCAPING & GARDEN	414160	06/30/2023	AP2408	1,180.02
		1,180.02 6010100 55222		landscaping LANDSCAPING SVCS		
				CHECK	2885 TOTAL:	4,971.60
2886	08/08/2023 EFT Invoice: MTD0723	2740 BRIAN LIPPOLD	MTD0723	06/30/2023	AP2408	300.00
		300.00 1770100 54540		Broadband Consultant CONSULTANT- OTHER		
				CHECK	2886 TOTAL:	300.00
2887	08/08/2023 EFT Invoice: 6033957	792 COASTAL ENERGY	6033957	07/14/2023	AP2408	105.76
		COASTAL ENERGY	6033958	ON ROAD DIESEL BJ VEHICLE FUEL		
	Invoice: 6033958	COASTAL ENERGY	6033958	07/14/2023	AP2408	22.79
		COASTAL ENERGY	6033959	ON ROAD DIESEL BJ VEHICLE FUEL		
	Invoice: 6033959	COASTAL ENERGY	6033959	07/14/2023	AP2408	110.24
		COASTAL ENERGY	6033960	ON ROAD DIESEL BJ VEHICLE FUEL		
	Invoice: 6033960	COASTAL ENERGY	6033960	07/14/2023	AP2408	119.57
		COASTAL ENERGY	6033962	ON ROAD DIESEL BJ VEHICLE FUEL		
	Invoice: 6033962	COASTAL ENERGY	6033962	07/18/2023	AP2408	71.01
		COASTAL ENERGY	6033963	ON ROAD DIESEL BJ VEHICLE FUEL		
	Invoice: 6033963	COASTAL ENERGY	6033963	07/18/2023	AP2408	138.65
		COASTAL ENERGY	6035103	Fuel for fire trucks VEHICLE FUEL		
	Invoice: 6035103	COASTAL ENERGY	6035103	07/22/2023	AP2408	67.43
		COASTAL ENERGY	6035092	L1 fuel		
	Invoice: 6035092	COASTAL ENERGY	6035092	07/19/2023	AP2408	56.88



INVOICE DTL DESC

INVOICE

INVOICE

56.88 1440330 53710 4301 VEHICLE FUEL-09 Ferrara Ll

2888 08/08/2023 EFT 124 COLWELL DIESEL SERVICE & GARAGE I X100009579:01 BUS 6 06/30/2023 AP2408 692.33

Invoice: X100009579:01 658.69 1990100 59200 9106 MDES - BUS 2 (NEW) 2887 TOTAL: 692.33

COLWELL DIESEL SERVICE & GARAGE I X100009578:01 BUS 5 06/30/2023 AP2408 511.91

Invoice: X100009578:01 511.91 1990100 59200 9105 MDES - BUS 5

COLWELL DIESEL SERVICE & GARAGE I X100009577:01 BUS 2 06/30/2023 AP2408 451.23

Invoice: X100009577:01 451.23 1990100 59200 9106 MDES - BUS 2 (NEW)

COLWELL DIESEL SERVICE & GARAGE I X100009863:01 starter bj 07/12/2023 AP2408 558.98

Invoice: X100009863:01 558.98 1550100 55400 GEN REPAIRS & MAINT

COLWELL DIESEL SERVICE & GARAGE I X100009862:01 filters bj 07/12/2023 AP2408 298.94

Invoice: X100009862:01 298.94 1550100 55400 GEN REPAIRS & MAINT

COLWELL DIESEL SERVICE & GARAGE I R100007332:02 BEARING STRAP KIT BJ 07/14/2023 AP2408 40.34

Invoice: R100007332:02 40.34 1551500 55400 GEN REPAIRS & MAINT

2888 08/08/2023 EFT 181 EATON PEABODY ATTORNEYS AT LAW 623724 5,350.50

Invoice: 623724 560.50 1220770 54500 CEO & Planning Board LEGAL

4,790.00 1220440 54500 PB LEGAL

EATON PEABODY ATTORNEYS AT LAW 623722 4,360.00

Invoice: 623722 220.00 1220440 54500 Legal Counsel, Admin, PB, and Police

220.00 1220770 54500 PB LEGAL

3,920.00 1220110 54500 LEGAL

EATON PEABODY ATTORNEYS AT LAW 623723 360.00

Invoice: 623723 360.00 1220110 54500 Legal Consultation General government LEGAL

2889 TOTAL: 10,070.50

CHECK 2889 TOTAL: 10,070.50

CHECK 2888 TOTAL: 2,520.09

CHECK 2888 TOTAL: 2,520.09

AP2408 5,350.50

AP2408 4,360.00

AP2408 360.00

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

10100
Ck-g-BH General Fund 8066

INVOICE

INV DATE PO

WARRANT

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INVOICE DTL DESC

2890	08/08/2023	EFT	175	EMR INC	46754	06/30/2023	AP2408	1,063.25
	Invoice: 46754				1,063.25	Single Sort Tipping - BLH RECYCLING SVCS		
						CHECK	2890 TOTAL:	1,063.25
2891	08/08/2023	EFT	2667	GAFTEK LLC	0000307184	07/28/2023	AP2408	282.75
	Invoice: 0000307184				282.75	HWY Diesel Pump Service Call-EM GEN REPAIRS & MAINT		
						CHECK	2891 TOTAL:	282.75
2892	08/08/2023	EFT	116	HALEY WARD, INC.	20236748	06/30/2023	AP2408	1,178.25
	Invoice: 20236748				1,178.25	IT Support Police Department IT/TECH FEE		
						CHECK	2892 TOTAL:	1,178.25
	Invoice: 20236747				261.25	IT Support Fire Department IT/TECH FEE	AP2408	261.25
	Invoice: 20236746				267.82	IT Support NEH WWTP IT/TECH FEE	AP2408	267.82
					4,269.70	IT Support Municipal Office IT/TECH FEE	AP2408	4,269.70
	Invoice: 20236745				261.25	IT Support NEH WWTP IT/TECH FEE	AP2408	261.25
						CHECK	2892 TOTAL:	6,238.27
2893	08/08/2023	EFT	287	HEDEFINE ENGINEERING & DESIGN INC	20002A-23	06/30/2023	AP2408	13,701.10
	Invoice: 20002A-23				13,701.10	CA & observation services ENGINEERING		
						CHECK	2893 TOTAL:	13,701.10
2894	08/08/2023	EFT	1030	INDUSTRIAL PROTECTION SERVICES, L	188969-00	07/12/2023	AP2408	183.40
	Invoice: 188969-00				183.40	Repairs to Holmatro ram REPAIRS & MAINT-FIRE DEPT		
						CHECK	2893 TOTAL:	183.40
	Invoice: 188427-00				25.00	Locker name tag for C. Baker EQUIPMENT - FD	AP2408	25.00





CASH ACCOUNT: 100 10100 Ck-g-BH General Fund 8066 INVOICE

CHECK NO CHK DATE TYPE VENDOR NAME

1326 DURLIN LUNT 17.03 1220110 52700 INVOICE DTL DESC

2895 08/08/2023 EFT Invoice: 50635 1326 DURLIN LUNT 17.03 1220110 52700 INVOICE

2896 08/08/2023 EFT Invoice: 5950367 2142 MODERN PEST SERVICES, LLC 184.00 1440330 55200 433 BLDG REPAIR & MAINT-S3 SV

Invoice: 5948096 MODERN PEST SERVICES, LLC 5948096 07/25/2023 Station 3 pest control BLDG REPAIR & MAINT-S3 SV

Invoice: 5947613 MODERN PEST SERVICES, LLC 5947613 07/31/2023 PEST CONTROL BJ BLDG REPAIR & MAINT

Invoice: 5948700 MODERN PEST SERVICES, LLC 5948700 07/28/2023 Stat. 3 pest control BLDG REPAIR & MAINT-S2 SH

2897 08/08/2023 EFT Invoice: 545797 2606 NO FRILLS OIL COPMANY 143.91 1550666 53400 INVOICE

2898 08/08/2023 EFT Invoice: 545284 2607 NO FRILLS OIL COMPANY 8,933.57 1550100 53710 INVOICE

2899 08/08/2023 EFT Invoice: 0025618072123 2512 CHARTER COMMUNICATIONS 80.00 1221000 55150 1771 CABLE/INTERNET-POLICE DEPT

2894 TOTAL: 208.40

2895 TOTAL: 17.03

2896 TOTAL: 184.00

2897 TOTAL: 104.00

2898 TOTAL: 108.00

2896 TOTAL: 495.00

2897 TOTAL: 143.91

2898 TOTAL: 143.91

2899 TOTAL: 8,933.57

2898 TOTAL: 8,933.57

2899 TOTAL: 80.00

2899 TOTAL: 80.00



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE

INV DATE PO

WARRANT

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INVOICE DTL DESC

2900	08/08/2023	EFT	1609 TYLER TECHNOLOGIES INC	045-431615	07/27/2023	AP2408	52,765.65
	Invoice:	045-431615			MUNIS Software		
				52,765.65	SOFTWARE MUNIS LICENSE		
					CHECK	2900 TOTAL:	52,765.65
2901	08/08/2023	EFT	1553 ULINE, INC	165564106	07/05/2023	AP2408	2,996.16
	Invoice:	165564106			chemical storage cabinet/kitchen supplies bj		
				2,996.16	GEN REPAIRS & MAINT		
					CHECK	2901 TOTAL:	297.68
					Custodial supplies for station 3		
				297.68	BLDG REPAIR & MAINT-S3 SV		
					CHECK	2901 TOTAL:	3,293.84
2902	08/08/2023	EFT	1842 VERSANT POWER	10057340-9	06/29/2023	AP2408	154.39
	Invoice:	10057340-9			Stat. 2 monthly electricity bill		
				154.39	ELECTRICITY-S2 SH		
					CHECK	2901 TOTAL:	34.70
					seal power		
				34.70	ELECTRICITY		
					CHECK	2901 TOTAL:	198.41
					yachtsmen power		
				198.41	ELECTRICITY		
					CHECK	2901 TOTAL:	1,156.93
					marina power		
				1,156.93	ELECTRICITY		
					CHECK	2901 TOTAL:	18.80
					marina power		
				18.80	ELECTRICITY		
					CHECK	2901 TOTAL:	833.40
					marina power		
				833.40	ELECTRICITY		
					CHECK	2901 TOTAL:	818.24
					LED STREET LIGHTS BJ		
				818.24	STREET LIGHTS-LED		
					CHECK	2901 TOTAL:	701.12
					Joy Road pool electricity		
				701.12	ELECTRICITY		
					CHECK	2901 TOTAL:	381.53
					VERSANT POWER		
				10057337-3	070723	06/30/2023	



381.53 1550668 55010 1374 KWH Bracy Cove PS Electric-EM
ELECTRICITY

Invoice: 10057334-6 070623 10057334-6 070623 2835 KWH Sea Street PS Electric-EM
ELECTRICITY AP2408

1,022.89 1550666 55010 15760 KWH SH WWTP Electric-EM
ELECTRICITY AP2408

Invoice: 10057342-3 062723 10057342-3 062723 3880 KWH Otter Creek PS Electric-EM
ELECTRICITY AP2408

2,304.38 1550668 55010 499 KWH SH Library PS Electric-EM
ELECTRICITY AP2408

Invoice: 10057339-7 070523 10057339-7 070523 2261 KWH GILPAT PS Electric-EM
ELECTRICITY AP2408

1,163.71 1550669 55010 70923 06/30/2023 207 KWH Garry Moore PS Electric-EM
ELECTRICITY AP2408

Invoice: 10057335-9 070623 10057335-9 070623 768 KWH 40 Harbor Drive Unit Charger-EM
ELECTRICITY AP2408

150.34 1550668 55010 70923 06/30/2023 54 KWH SGT Drive PS Electric-EM
ELECTRICITY AP2408

622.93 1550666 55010 70923 06/30/2023 54 KWH SGT Drive PS Electric-EM
ELECTRICITY AP2408

Invoice: 10057343-5 070923 10057343-5 070923 74.09 1550666 55010 70923 06/30/2023 207 KWH Garry Moore PS Electric-EM
ELECTRICITY AP2408

74.09 1550666 55010 70923 06/30/2023 768 KWH 40 Harbor Drive Unit Charger-EM
ELECTRICITY AP2408

Invoice: 10545196-3 070723 10545196-3 070723 220.35 1552000 55010 071123 06/30/2023 54 KWH SGT Drive PS Electric-EM
ELECTRICITY AP2408

220.35 1552000 55010 071123 06/30/2023 33.62 1550666 55010 071123 06/30/2023 54 KWH SGT Drive PS Electric-EM
ELECTRICITY AP2408

Invoice: 10057322-1 071123 10057322-1 071123 33.62 1550666 55010 071123 06/30/2023 54 KWH SGT Drive PS Electric-EM
ELECTRICITY AP2408

33.62 1550666 55010 071123 06/30/2023 75.00 1220800 54532 06/30/2023 Admin Fee ADMIN-SE125 AP2408

75.00 1220800 54532 06/30/2023 Admin Fee ADMIN-SE125 AP2408

Invoice: INV5449622 75.00 1220800 54532 07/25/2023 Admin Fee ADMIN-SE125 AP2408

75.00 1220800 54532 07/25/2023 Admin Fee ADMIN-SE125 AP2408

2903 08/08/2023 EFT 1745 WAGEWORKS INC INV5327189 75.00 1220800 54532 06/30/2023 Admin Fee ADMIN-SE125 AP2408

Invoice: INV5449622 75.00 1220800 54532 07/25/2023 Admin Fee ADMIN-SE125 AP2408

75.00 1220800 54532 07/25/2023 Admin Fee ADMIN-SE125 AP2408

59753 07/31/2023 MANL 1465 U S BANK EQUIPMENT FINANCE INC 505723338 380.00 1221000 55320 07/07/2023 Copier lease payment due 7.31.23

Invoice: 505723338 380.00 1221000 55320 07/07/2023 Copier lease payment due 7.31.23

9,889.83 2902 TOTAL: CHECK

75.00 AP2408

75.00 AP2408

150.00 2903 TOTAL: CHECK

380.00



CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE

1465 U S BANK EQUIPMENT FINANCE INC 507108843
104.74 1221000 55321

1477 ABM MECHANICAL INC 67434
1,026.69 1440330 55200 433

17 AHM NORTHERN LIGHT DRUG TESTING 00070955-00
192.00 1220800 52400

1162 PINE TREE CHAPTER FY2024
3,500.00 1885154 59132

2862 ARCTIC GLACIER USA INC 4354320808
282.84 6010100 53230 671

ARCTIC GLACIER USA INC 4354321311
211.92 6010100 53230 671

2701 AUTOZONE INC. 3488581035
16.97 1550100 55400

AUTOZONE INC. 3488584070
107.64 1550100 55400

AUTOZONE INC. 3488585089
190.99

INVOICE DTL DESC

CHECK 59753 TOTAL: 380.00

08/19/2023 08/19/2023 AP2408
Kip scanner contract payment due 8.19.23
LEASE- SCANNER

CHECK 59754 TOTAL: 104.74

06/26/2023 AP2408
Replaced stat. 2 pressure tank
BLDG REPAIR & MAINT-S3 SV

CHECK 319081 TOTAL: 1,026.69

07/17/2023 AP2408
DTS FULL SERVICE BJ
MEDICAL TESTING

CHECK 319082 TOTAL: 192.00

07/01/2023 AP2408
FY2024 Third Party Payment
AMERICAN RED CROSS

CHECK 319083 TOTAL: 3,500.00

07/27/2023 AP2408
ice CONCESSION SUPP-Ice

08/01/2023 AP2408
ice CONCESSION SUPP-Ice

CHECK 319084 TOTAL: 494.76

07/11/2023 AP2408
OIL BJ
GEN REPAIRS & MAINT

07/18/2023 AP2408
PARTS FORD EXPLORER BJ
GEN REPAIRS & MAINT

07/20/2023 AP2408

NET



INVOICE DTL DESC

190.99	1550100	55400	BATTERY FORD EXPLORER BJ GEN REPAIRS & MAINT	AP2408	78.98
78.98	1550100	55400	ACP BJ GEN REPAIRS & MAINT	AP2408	112.36
112.36	1551500	55400	A/C PRO PREM BJ GEN REPAIRS & MAINT	AP2408	14.78
14.78	1440330	55100	R7 oil change VEHICLE REPAIR - Rescue 7	CHECK 319085 TOTAL:	521.72
15.59	1440330	53110	0403 FD Supplies Reimbursement for battery purchase	AP2408	15.59
249.95	6010100	57100	equipment EQUIPMENT	CHECK 319086 TOTAL:	15.59
249.00	6010100	54100	4244 NE Maritime Wildier captain license TRAINING	AP2408	249.00
82.20	6010100	57100	9752 Amazon Life vest EQUIPMENT	AP2408	82.20
101.71	1221000	55330	890 ZOOM LARGE MEETINGS - ANNUAL FEE SOFTWARE -ZOOM	AP2408	101.71
39.00	6010100	57100	3889 Amazon equipment EQUIPMENT	AP2408	39.00
40.00	1221000	55330	890 ZOOM CLOUD STORAGE - MONTHLY FEE SOFTWARE -ZOOM	AP2408	40.00
85.80	1221000	55140	0010 MicroSoft Microsoft Azure EMAIL/INTERNET	AP2408	85.80

Invoice:	0028	MicroSoft	07/02/2023	AP2408		400.00
	0028	MicroSoft	07/02/2023	AP2408		400.00
	0036	MicroSoft	07/02/2023	AP2408		135.00
	7.16-19	Facebk	07/19/2023	AP2408		231.60
	0044	MicroSoft	07/02/2023	AP2408		107.87
	0051	MicroSoft	07/02/2023	AP2408		100.00
	0813	MicroSoft	07/16/2023	AP2408		60.67
	5576	MicroSoft	07/15/2023	AP2408		90.00
	0047	Sugarloaf	07/19/2023	AP2408		601.44
	0587	Amazon	06/22/2023	AP2408		139.00
	8402	Amazon	06/22/2023	AP2408		9.99
	8073	Uplift Desk	06/26/2023	AP2408		1,845.00
	7086	Office Star	06/29/2023	AP2408		528.12
	4022	Amazon	07/14/2023	AP2408		22.99
	0028	MicroSoft	07/02/2023	AP2408		400.00
	0036	MicroSoft	07/02/2023	AP2408		135.00
	7.16-19	Facebk	07/19/2023	AP2408		231.60
	0044	MicroSoft	07/02/2023	AP2408		107.87
	0051	MicroSoft	07/02/2023	AP2408		100.00
	0813	MicroSoft	07/16/2023	AP2408		60.67
	5576	MicroSoft	07/15/2023	AP2408		90.00
	0047	Sugarloaf	07/19/2023	AP2408		601.44
	0587	Amazon	06/22/2023	AP2408		139.00
	8402	Amazon	06/22/2023	AP2408		9.99
	8073	Uplift Desk	06/26/2023	AP2408		1,845.00
	7086	Office Star	06/29/2023	AP2408		528.12
	4022	Amazon	07/14/2023	AP2408		22.99



INVOICE	INVT DATE	PO	WARRANT	NET
3729 Microsoft	07/16/2023		AP2408	12.50
Amazon - Microsoft Fees				
COMPUTER PKG PURCHASE				
12.50 1440110 53620				
8413 Amazon	07/06/2023		AP2408	15.81
Printer Ribbons for Star Printers				
OFFICE SUPPLIES				
15.81 1220110 53000				
3017 Amazon	07/05/2023		AP2408	423.76
Equipment				
EQUIPMENT				
423.76 6010100 57100				
0076 Amazon	07/05/2023		AP2408	70.95
Equipment				
EQUIPMENT				
70.95 6010100 57100				
9145 EMT Prep	06/22/2023		AP2408	39.00
EMT Prep training				
TRAINING				
39.00 1440330 54100				
4948 5.11	06/16/2023		AP2408	496.00
Duty uniforms				
UNIFORMS				
496.00 1440330 53800				
8727 Linkedln	06/24/2023		AP2408	196.00
Employment ad				
RECRUITMENT-FD				
196.00 1440330 52720				
1573 Iden Trust	06/26/2023		AP2408	185.00
Digital certificate				
SOFTWARE RENEW/LIC FEES				
185.00 1440330 55330				
9507 Walmart	06/26/2023		AP2408	14.63
Office supplies				
OFFICE SUPPLIES-S1 NEH				
14.63 1440330 53000 431				
3520 Indeed	06/30/2023		AP2408	342.00
Employment ads				
RECRUITMENT-FD				
342.00 1440330 52720				
4120 Faxage	07/03/2023		AP2408	31.44
Faxage fees				
OFFICE SUPPLIES-S1 NEH				
31.44 1440330 53000 431				
5773 Country Inn	07/11/2023		AP2408	403.62
Hotel for EMT-A testing				
TRAINING				
403.62 1440330 54100				
1863 RS HUGHES	07/12/2023		AP2408	89.52
Gloves Microflex Diamond Grip				
OTHER EQUIPMENT				
89.52 1550552 53900				



P 11
apcsahdsb

08/03/2023 16:22 Town of Mount Desert
69051you A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100 10100 Ck-g-BH General Fund 8066 INVOICE INV DATE PO WARRANT NET
CHECK NO CHK DATE TYPE VENDOR NAME

		INVOICE		INVOICE DTL DESC		NET
Invoice: 3214	FireHoseDirect	3214	FireHoseDirect	07/14/2023	AP2408	85.47
		85.47	1550552	53900	Aluminum 3" Female NPT to 2.5" Male NH Adapter-EM OTHER EQUIPMENT	
Invoice: 9507	Walmart \$24.24	9507	Walmart	06/26/2023	AP2408	24.24
		24.24	1440330	53000 431	Office supplies OFFICE SUPPLIES-S1 NEH	
Invoice: 072123	INTEREST	072123	INTEREST	07/21/2023	AP2408	223.10
		223.10	100	24900	INTEREST CHARGED TO BE REVERSED ON AUG STMT Clearing	
				CHECK	319087 TOTAL:	7,772.38
319088	08/08/2023 PRTD	1173	BAR HARBOR FOOD PANTRY		AP2408	3,500.00
	Invoice: FY2024		FY2024	07/01/2023		
		3,500.00	1885154	59141	FY2024 Third Party Payment BAR HARBOR FOOD PANTRY	
319089	08/08/2023 PRTD	2397	BERNSTEIN SHUR SAWYER & NELSON PA	4046012	AP2408	60.00
	Invoice: 4046012		60.00	1220440 54500	MacQuinn Quarry Litigation. PB LEGAL	
				CHECK	319088 TOTAL:	3,500.00
319090	08/08/2023 PRTD	2823	BOUND TREE MEDICAL LLC		AP2408	916.22
	Invoice: 85014839		85014839	07/06/2023		
		916.22	1440330	53110 0404	Misc. EMS supplies EMS Supplies	
Invoice: 85014840			85014840	07/06/2023	AP2408	58.18
		58.18	1440330	53110 0404	Hot packs EMS Supplies	
				CHECK	319090 TOTAL:	974.40
319091	08/08/2023 PRTD	74	BROWN APPLIANCE & MATTRESS INC	137371	AP2408	439.00
	Invoice: 137371		137371	06/29/2023		
		439.00	1440330	55200 433	Stat. 3 microwave BLDG REPAIR & MAINT-S3 SV	
				CHECK	319091 TOTAL:	439.00
319092	08/08/2023 PRTD	1424	C & C MACHINE SHOP INC	32483	AP2408	345.48
	Invoice: 32483		32483	07/11/2023		
		345.48	1550100	55400	SQUARE TUBING BU GEN REPAIRS & MAINT	



CASH ACCOUNT: 100 10100 Ck-g-BH General Fund 8066 INVOICE

CHECK NO CHK DATE TYPE VENDOR NAME INVOICE

Invoice: 32491 C & C MACHINE SHOP INC 32491

319093 08/08/2023 PRTD 2865 CARROLL DRUG STORE 109930C

Invoice: 109930C -285.00 1440330 53110 0404 Credit

Invoice: 177253 CARROLL DRUG STORE 177253

Invoice: 196778 CARROLL DRUG STORE 196778

319094 08/08/2023 PRTD 1794 CONSOLIDATED COMMUNICATIONS 072723

Invoice: 072723 60.85 1221000 55120 Telephone Charge E-911 TELEPHONE-USAGE

319095 08/08/2023 PRTD 1796 CONSOLIDATED COMMUNICATIONS INC 072723

Invoice: 072723 124.50 1221000 55120 Telephone Seal Harbor WWTP TELEPHONE-USAGE

319096 08/08/2023 PRTD 1797 CONSOLIDATED COMMUNICATIONS1 072723

Invoice: 072723 356.88 1221000 55120 Telephone Town Office TELEPHONE-USAGE

319097 08/08/2023 PRTD 2894 GRIFFIN COSTELLO-SAUNDERS 50554

Invoice: 50554 862.37 1440330 54100 Reimbursement for EMT testing TRAINING

INVOICE DTL DESC INV DATE PO WARRANT

07/24/2023 AP2408

ALUM FLAT STEEL BJ MD ELEMENTARY SCHOOL

CHECK 319092 TOTAL: 39.48

05/15/2023 AP2408

Credit EMS Supplies

CHECK 319093 TOTAL: 384.96

05/11/2023 AP2408

EMS supplies EMS Supplies

CHECK 319094 TOTAL: 305.00

07/26/2023 AP2408

Epi pens EMS Supplies

CHECK 319093 TOTAL: 27.57

07/27/2023 AP2408

Telephone Charge E-911 TELEPHONE-USAGE

CHECK 319094 TOTAL: 60.85

07/27/2023 AP2408

Telephone Seal Harbor WWTP TELEPHONE-USAGE

CHECK 319095 TOTAL: 124.50

07/27/2023 AP2408

Telephone Town Office TELEPHONE-USAGE

CHECK 319096 TOTAL: 356.88

07/20/2023 AP2408

Reimbursement for EMT testing TRAINING

CHECK 319097 TOTAL: 862.37

CHECK 319097 TOTAL: 862.37



CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME Ck-g-BH General Fund 8066 INVOICE

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
319098 08/08/2023 PRTRD 136 CURTIS FAMILY SHOE STORE	07/18/2023		AP2408	90.00
Invoice: 30392	MUCK BOOTS ZM/BU UNIFORMS			
	30392			
	90.00 1551500 53800			
319099 08/08/2023 PRTRD 819 DARLINGS	07/17/2023		AP2408	509.08
Invoice: 925381	HUBS FORD EXPLORER BJ GEN REPAIRS & MAINT			
	925381			
	509.08 1550100 55400			
Invoice: 925499	DARLINGS		AP2408	196.07
	925499			
	196.07 1550100 55400			
Invoice: 924852	DARLINGS		AP2408	59.80
	924852			
	59.80 1440330 55100 4311			
	R7 service VEHICLE REPAIR - Rescue 7			
	CHECK 319099 TOTAL:			764.95
319100 08/08/2023 PRTRD 1288 DOWNEAST COMMUNITY PARTNERS	07/01/2023		AP2408	3,187.00
Invoice: FY2024	FY2024 Third Party Payment DE COMMUNITY PARTNERS			
	3,187.00 1885154 59144			
	FY2024			
	3,187.00 1885154 59144			
	CHECK 319100 TOTAL:			3,187.00
319101 08/08/2023 PRTRD 163 DOWNEAST HORIZONS INC	07/01/2023		AP2408	6,000.00
Invoice: FY2024	FY2024 Third Party Payment DOWNEAST HORIZONS			
	6,000.00 1885154 59136			
	FY2024			
	6,000.00 1885154 59136			
	CHECK 319101 TOTAL:			6,000.00
319102 08/08/2023 PRTRD 165 DOWNEAST TRANSPORTATION INC	07/01/2023		AP2408	14,000.00
Invoice: FY2024	FY2024 MOU Payment ISLAND EXPLORER - MOU			
	14,000.00 1222000 59138			
	FY2024			
	14,000.00 1222000 59138			
	CHECK 319102 TOTAL:			14,000.00
319103 08/08/2023 PRTRD 177 EAGLE POINT GUN	07/07/2023		AP2408	550.00
Invoice: 135614	SIG Romeo 5 sites AMMUNITION			
	550.00 1440110 53520			
	135614			
	550.00 1440110 53520			
	CHECK 319103 TOTAL:			550.00



CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE

Ck-g-BH General Fund 8066
INVOICE

NET

INVOICE DTL DESC INV DATE PO WARRANT

319104	08/08/2023	PRTD	178	EASTERN AREA AGENCY ON AGING	FY2024	07/01/2023	AP2408		750.00
	Invoice: FY2024					FY2024 Third Party Payment			
				750.00	1885154	EASTERN AREA AGENCY			
						CHECK	319104 TOTAL:		750.00
319105	08/08/2023	PRTD	197	ELLSWORTH CHAINSAW INC	136532	07/19/2023	AP2408		157.90
	Invoice: 136532					CHAINSAW SUPPLIES BJ			
				157.90	1550100	GEN REPAIRS & MAINT			
						CHECK	319104 TOTAL:		750.00
						CHECK	319105 TOTAL:		406.69
						CHECK	319106 TOTAL:		91.66
319106	08/08/2023	PRTD	2875	EMERGENCY MEDICAL PRODUCTS INC	2567092	07/06/2023	AP2408		91.66
	Invoice: 2567092					Quickclot			
				91.66	1440330	EMS Supplies			
						CHECK	319106 TOTAL:		91.66
319107	08/08/2023	PRTD	2256	EMMAUS HOMELESS SHELTER	FY2024	07/01/2023	AP2408		2,500.00
	Invoice: FY2024					FY2024 Third Party Payment			
				2,500.00	1885154	EMMAUS HOMELESS SHELTER			
						CHECK	319107 TOTAL:		2,500.00
319108	08/08/2023	PRTD	2266	FIRST ADVISORS	2023 ATM	07/01/2023	AP2408		1,084,314.00
	Invoice: 2023 ATM CIP TRFR					FY24 CIP Transfers Approved at 2023 ATM			
				50,000.00	1999191	CIP-WW TRUCK RESV			
				-50,000.00	4050500	WW Truck Resv			
				5,831.00	1999191	CIP-CEO TRUCK RESERVE			
				-5,831.00	4020700	CE Truck Resv			
				100,000.00	1999191	CIP-WM-TRUCK RESV			
				-100,000.00	4051500	WM Refuse Truck Resv			
				14,078.00	1999191	CIP-COMM RADIO RESV			
				-14,078.00	4040800	CM Dispatch Capital Reserve			
				25,000.00	1999191	CIP-PW TO BLDG RESV			
				-25,000.00	4050100	PW Bldg Resv			
				13,720.00	1999191	CIP-FD BLDG RESERVE			
				-13,720.00	4040300	FD Bldg Resv			
				3,750.00	1999191	CIP-PW BG BAIT HS RESV			



CASH ACCOUNT: 100 10100 Ck-g-BH General Fund 8066 INVOICE DTL DESC

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INVT DATE	PO	WARRANT	NET
-3	750.00	4050100	24584	PW Bait Hse Resv				
18	750.00	1999191	59953	CIP-PW BLDG & GROUNDS RESERVE				
-18	750.00	4055200	24571	PW Grounds Reserve				
12	500.00	1999191	59954	CIP-PW PARKS & CEM RESV				
-12	500.00	4055250	24572	PW Parks & Cemtery Reserve				
8	223.00	1999191	59962	CIP-TM TELEPHONE RESV				
-8	223.00	4020100	24209	TM Telephone Reserve				
12	745.00	1999191	59965	CIP-FD FIRE POND				
-12	745.00	4040300	24474	FD-Fire Ponds/Dry Hydrants Rsv				
38	064.00	1999191	59966	CIP-SW CAPITAL				
-38	064.00	4050500	24501	WW Capital Resv				
41	612.00	1999191	59967	CIP-PW ROAD RESV				
-41	612.00	4050100	24573	PW Road Resv				
18	385.00	1999191	59971	CIP-PD EQUIPMENT				
-18	385.00	4040100	24405	PD Capital Resv				
9	834.00	1999191	59972	CIP-TWN CLK EQUIPMENT				
-9	834.00	4020200	24205	TC Town Clerk Reserve				
400	000.00	1999191	59973	CIP-FD FIRE RESERVE				
-400	000.00	4040300	24471	FD Equip/Engine Resv				
15	000.00	1999191	59974	CIP-UB BENE ACCRUAL				
-15	000.00	4020800	24212	GG Benefit Accrual Reserve				
275	000.00	1999191	59975	CIP-PW EQUIPMENT RESV				
-275	000.00	4050100	24500	PW Equip Resv				
3	432.00	1999191	59976	CIP-FN EQUIPMENT RSV				
-3	432.00	4020500	24206	FN Treas Capital Resv				
11	336.00	1999191	59978	CIP-REVAL RESERVE				
-11	336.00	4020600	24207	AS Resv-Reval				
7	054.00	1999191	59979	CIP-AS AERIAL PHOTO				
-7	054.00	4020600	24211	AS Resv-Aerial Ortho Photo				
984	314.00	400	11110	Investment-AT				
100	000.00	400	24202	Cap Gains				
2023 ATM Marina CIP 07/01/2023 AP2408 63,108.00								
FY 2024 Marina CIP Approved at 2023 ATM								
4	534.00	6999191	59921	CIP-NEH TRUCK RESV				
-4	534.00	6410100	24683	M NEH Wk Tk Resv				
14	882.00	6999191	59931	CIP-NEH MRG FLT RESV				
-14	882.00	6410100	24681	M NEH Moorings/Floats Reserve				
27	462.00	6999191	59961	CIP-NEH CAP RESV				
-27	462.00	6410100	24680	M NEH CAPITAL RESERVE				
4	874.00	6999191	59963	CIP-BI CAP RESV				
-4	874.00	6410300	24670	M BI Capital Reserve				
1	987.00	6999191	59977	CIP-NEH EQUIP RESV				
-1	987.00	6410100	24687	M NEH Equip Resv				
9	369.00	6999191	59980	CIP-NEH BOAT RESV				
-9	369.00	6410100	24686	M NEH Boat Resv				
63	108.00	600	11110	M-Investment				

Invoice: 2023 ATM Marina CIP FIRST ADVISORS CHECK 319108 TOTAL: 1,147,422.00



CASH ACCOUNT: 100 10100 Ck-g-BH General Fund 8066 INVOICE
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
319109 08/08/2023 PRTRD 1982 FIRSINET 06282320 Invoice: 06282320	06/30/2023	84289	AP2408	96.37
	cell phones			
	CELL PHONES-HARBORMASTER			
319110 08/08/2023 PRTRD 2669 FIRSINET- HOTSPOTS 07222023 Invoice: 07222023	07/22/2023	55130	AP2408	196.15
	hotspots 7.23 - 8.22.23			
	EMAIL/INTERNET			
	CHECK	319109	TOTAL:	96.37
319111 08/08/2023 PRTRD 2110 GONETSPEED 0723 Invoice: 0723	06/30/2023		AP2408	601.87
	Telephone Charges			
	TELEPHONE-USAGE			
	CHECK	319110	TOTAL:	196.15
319112 08/08/2023 PRTRD 2258 GREAT HARBOR MARITIME MUSEUM FY2024 Invoice: FY2024	07/01/2023		AP2408	5,500.00
	FY2024 Third Party Payment			
	GREAT HARBOR MARITIME MUSEUM			
	CHECK	319111	TOTAL:	601.87
319113 08/08/2023 PRTRD 1470 GROUP DYNAMIC INC L2308-016000282 Invoice: L2308-016000282	07/14/2023		AP2408	165.00
	HRA Admin fee			
	HRA=MED DEDUCT			
	CHECK	319112	TOTAL:	165.00
319114 08/08/2023 PRTRD 2592 HAMMOND LUMBER COMPANY 6793437 Invoice: 6793437	07/07/2023		AP2408	19.98
	Paper towels for station 3			
	FD Supplies			
	CHECK	319113	TOTAL:	19.98
Invoice: 6784144	07/05/2023		AP2408	2,718.37
	FLOAT & COLD PATCH BJ			
	MISC-MATERIALS			
	GEN REPAIRS & MAINT			
Invoice: 6783407	07/05/2023		AP2408	19.33
	PAINT BJ			
	BLDG REPAIR & MAINT			
Invoice: 6783613	07/05/2023		AP2408	166.70
	FANS BJ			
	GEN REPAIRS & MAINT			



08/03/2023 16:22
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

Invoice: 6786463

CASH ACCOUNT: 100
CHECK NO CHK DATE

Ck-g-BH General Fund 8066
10100
TYPE VENDOR NAME

INVOICE

INV DATE PO WARRANT

NET

INVOICE DTL DESC

96.93

BOLTS BJ
GEN REPAIRS & MAINT

HAMMOND LUMBER COMPANY
6786463
96.93 1550100 55400

Invoice: 6786463

18.98

Painters Tape and Trowel-EM
OTHER EQUIPMENT

HAMMOND LUMBER COMPANY
6804124
18.98 1550552 53900

Invoice: 6804124

249.99

16" Type 1A Alum Ext Ladder-EM
GEN REPAIRS & MAINT

HAMMOND LUMBER COMPANY
6843649
249.99 1550100 55400

Invoice: 6843649

3,290.28

CHECK 319114 TOTAL:

DISCHARGES 880,2103,2533 - 2023
DEED SVCS

272 HANCOCK COUNTY REGISTRY OF DEEDS 080223
57.00 1220550 54700

319115 08/08/2023 PRTD
Invoice: 080223

57.00

CHECK 319115 TOTAL:

IBD Bleach, 4 Drums Bisulfite, 4 Drums Bleach-EM
CHLORINATION
CHLORINATION
DECHLORINATION

1064 HARCROS CHEMICALS INC 300173076
1,023.75 1550666 53211
831.60 1550668 53211
1,008.60 1550668 53212

319116 08/08/2023 PRTD
Invoice: 300173076

2,863.95

CHECK 319116 TOTAL:

GR Flap Valve Assembly Neoprene x 4-EM
PUMP STATION MAINT

285 HAYES PUMP INC-(01-WC) 00164949
838.09 1550552 55210

319117 08/08/2023 PRTD
Invoice: 00164949

3,278.10

Integrinex Basic Retrofit 48313-835 -EM
PUMP STATION MAINT

HAYES PUMP INC-(01-WC) 00165045
3,278.10 1550552 55210

Invoice: 00165045

4,116.19

CHECK 319117 TOTAL:

SPRAYFOAM BJ
BLDG REPAIR & MAINT

296 HOME DEPOT CREDIT SERVICES 2026076
11.96 1550100 55200

319118 08/08/2023 PRTD
Invoice: 2026076

11.96

CHECK 319118 TOTAL:

P 17
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INVOICE DTL DESC

WARRANT

PO

INV DATE

INVOICE

8066

10100

TYPE

10100

INVOICE	CHK	DATE	CHK	DATE	TYPE	VENDOR NAME	INVOICE	INVOICE	DATE	PO	WARRANT	NET
319119		08/08/2023	PRTD	1176	HUB INTERNATIONAL NE, LLC(R1	MAR 3263540	7,910.00	6010100	56010		AP2408	7,910.00
		Invoice: 3263540										
319120		08/08/2023	PRTD	876	HYGRADE BUSINESS GROUP INC	802418	2,546.04				AP2408	2,546.04
		Invoice: 802418										
319121		08/08/2023	PRTD	2838	IDEXX DISTRIBUTION, INC	3132929428	232.75	1550552	53820		AP2408	232.75
		Invoice: 3132929428										
319122		08/08/2023	PRTD	1038	ISLAND CONNECTIONS	FY2024	2,500.00	1885154	59131		AP2408	2,500.00
		Invoice: FY2024										
319123		08/08/2023	PRTD	2488	ISLAND HOUSING TRUST	FY2024	7,500.00	1885154	59156		AP2408	7,500.00
		Invoice: FY2024										
319124		08/08/2023	PRTD	995	BENJAMIN JACOBS	50703	599.00	1552500	55223		AP2408	599.00
		Invoice: 50703										
319125		08/08/2023	PRTD	358	JORDAN EQUIPMENT CO	P61065	7,946.90	1550100	55400		AP2408	7,946.90
		Invoice: P61065										

CHECK 319119 TOTAL:

CHECK 319120 TOTAL:
07/17/2023 AP2408
marina insurance
LIABILITY INSURANCE

CHECK 319121 TOTAL:
07/17/2023 AP2408
2,581 2024 tax bills & inserts
PRINTING
PRINTING-TAX BILLS

CHECK 319122 TOTAL:
07/14/2023 AP2408
WV120SB-200 Vessels w/o ST, 200PK-EM
LAB EQUIP

CHECK 319123 TOTAL:
07/01/2023 AP2408
FY2024 Third Party Payment
ISLAND CONNECTIONS

CHECK 319124 TOTAL:
08/01/2023 AP2408
MOWING BH, PM, OH CEMETERIES BJ
CEMETERY SVCS

CHECK 319125 TOTAL:
07/18/2023 AP2408
PLOW STEEL BJ
GEN REPAIRS & MAINT



CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE

Ck-g-BH General Fund 8066

INVOICE

INV DATE PO

WARRANT

NET

INVOICE DTL DESC

319126	08/08/2023	PRTD	2846 KING CONSTRUCTION SERVICES	PE #15 NEH FS	07/31/2023	AP2408	236,648.80
	Invoice: PE #15 NEH FS		249,104.00 3000053 57710		NEH FS Improvements thru 7.31.23		
			-12,455.20 300 24560		CONSTRUCTION Retainage Payable		
					CHECK 319126 TOTAL:		236,648.80
319127	08/08/2023	PRTD	1890 THE LIFEFLIGHT FOUNDATION	FY2024	07/01/2023	AP2408	1,000.00
	Invoice: FY2024		1,000.00 1885154 59149		FY2024 Third Party Payment LIFE FLIGHT FOUNDATION		
					CHECK 319127 TOTAL:		1,000.00
319128	08/08/2023	PRTD	1153 MAINE ENVIRONMENTAL LABORATORY LL 69492		06/30/2023	AP2408	90.00
	Invoice: 69492		90.00 1550552 54600		StuTox Reports x 3-EM OUTSIDE LAB/TESTING		
					CHECK 319128 TOTAL:		90.00
319129	08/08/2023	PRTD	1236 MAINE OXY/ SPEC AIR	3002761089	07/14/2023	AP2408	3,575.00
	Invoice: 3002761089		3,575.00 1550100 55400		Pressure Washer 3000 PSI 3.5 GPM 230V-EM GEN REPAIRS & MAINT		
					CHECK 319129 TOTAL:		3,575.00
319130	08/08/2023	PRTD	2947 GEORGE MASSUCCO	REFUND EXCISE TAX	08/07/2023	AP2408	119.68
	Invoice: REFUND EXCISE TAX		119.68 100 40020		REFUND EXCISE TAX 100% DISABLED Motor Vehicle Excise Tax		
					CHECK 319130 TOTAL:		119.68
319131	08/08/2023	PRTD	413 M C M ELECTRIC INC	23566	07/24/2023	AP2408	17.23
	Invoice: 23566		17.23 1550100 55200		RECEPTACLE BJ BLDG REPAIR & MAINT		
	Invoice: 23579		2,452.12 6010100 57121		ramp lights EQUIP-MOORINGS/FLOATS		
					CHECK 319131 TOTAL:		2,469.35
319132	08/08/2023	PRTD	2255 MDI COMMUNITY CAMPFIRE COALITION	FY2024	07/01/2023	AP2408	3,000.00
	Invoice: FY2024		3,000.00 1885154 59153		FY2024 Third Party Payment MDI CAMPFIRE COALITION/NHH		



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

Invoice: 18272

CASH ACCOUNT: 100
CHECK NO

CHK DATE

TYPE VENDOR NAME

10100
Ck-g-BH General Fund 8066

INVOICE

INVOICE DTL DESC

INVT DATE

PO

WARRANT

NET

CHECK

319132 TOTAL:

3,000.00

319133

08/08/2023 PRTRD

1347 KOREY GOODWIN

2,947.50

18272

07/21/2023 AP2408

2,947.50

55314

July 2023 Porta Potty Service-EM
PORTA POTTYS SVCS

319134

08/08/2023 PRTRD

469 MDI REGIONAL SCHOOL

312,689.74

Jul-23 Assessment

07/01/2023 AP2408

312,689.74

59201

July 2023 assessment
MD HIGH SCHOOL

319135

08/08/2023 PRTRD

824 MISSION SQUARE RETIREMENT

250.00

20230630-109-320310A

07/01/2023 AP2408

250.00

54531

Annual plan fee for period 7.1.23 - 9.30.23
ADMIN-ACTUARY

319136

08/08/2023 PRTRD

978 MOUNT DESERT CHAMBER OF COMMERCE

28,500.00

FY2024

07/01/2023 AP2408

28,500.00

59139

FY2024 Third Party Payment
MD CHAMBER OF COMMERCE

319137

08/08/2023 PRTRD

505 MOUNT DESERT HISTORICAL SOCIETY

15,500.00

FY2024

07/01/2023 AP2408

15,500.00

59114

FY2024 Third Party Payment
MDI HISTORICAL SOC

319138

08/08/2023 PRTRD

1037 MOUNT DESERT NURSERY SCHOOL

20,000.00

FY2024

07/01/2023 AP2408

20,000.00

59137

FY2024 Third Party Payment
MD NURSERY SCHOOL

319139

08/08/2023 PRTRD

1057 MOUNT DESERT NURSING ASSOCIATION

35,000.00

FY2024

07/01/2023 AP2408

35,000.00

59134

FY2024 Third Party Payment
MD NURSING ASSOCIATION

319139

TOTAL:

TOTAL:



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69051you A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME Ck-g-BH General Fund 8066 INVOICE

INV DATE PO WARRANT NET

INVOICE DTL DESC

319140	08/08/2023	PRTD	502	MOUNT DESERT SPRING WATER	4929	0423	06/30/2023	AP2408	71.20
	Invoice: 4929	0423			71.20	1220110	53000		
	Invoice: 6544	0423		MOUNT DESERT SPRING WATER	6544	0423	06/30/2023	AP2408	60.00
					60.00	1550100	53000		
	Invoice: 9514	0423		MOUNT DESERT SPRING WATER	9514	0423	06/30/2023	AP2408	35.80
					35.80	1550100	53000		
	Invoice: 9498	0423		MOUNT DESERT SPRING WATER	9498	0423	06/30/2023	AP2408	27.60
					27.60	6010100	53000		
	Invoice: 26567	0423		MOUNT DESERT SPRING WATER	26567	0423	04/06/2023	AP2408	68.20
					68.20	1440800	53000		
								CHECK	319140 TOTAL:
319141	08/08/2023	PRTD	468	MOUNT DESERT ISLAND HOSPITAL & HE	2938		06/30/2023	AP2408	104.21
	Invoice: 2938								
					104.21	1440330	53110		
								CHECK	319141 TOTAL:
319142	08/08/2023	PRTD	2948	STEVEN MUNGER			08/07/2023	AP2408	33.00
	Invoice: REFUND TITLE APP								
					33.00	100	20010		
								CHECK	319142 TOTAL:
319143	08/08/2023	PRTD	1356	MUNICIPAL REVIEW COMMITTEE	9808		06/30/2023	AP2408	17,278.08
	Invoice: 9808								
					17,278.08	1551500	55502		
								CHECK	319143 TOTAL:
319144	08/08/2023	PRTD	2944	NANKERVIS TRUCKING	5790		07/24/2023	AP2408	5,200.00
	Invoice: 5790								
					5,200.00	1550100	53740		
								CHECK	319144 TOTAL:
	Invoice: 5792			NANKERVIS TRUCKING	5792		07/28/2023	AP2408	4,585.00
					4,585.00	1550100	53740		
								CHECK	319145 TOTAL:



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

8066
INVOICE

INV DATE PO WARRANT NET

INVOICE DTL DESC

CHECK 319144 TOTAL: 9,785.00

319145	08/08/2023	PRTD	2160	COASTAL AUTO PARTS	710854	07/12/2023	AP2408	53.99	53.99
	Invoice: 710854				55400	trigger torch bj GEN REPAIRS & MAINT			
	Invoice: 710603			COASTAL AUTO PARTS	710603	07/11/2023	AP2408	42.94	42.94
					55400	relay bj GEN REPAIRS & MAINT			
	Invoice: 710938			COASTAL AUTO PARTS	710938	07/12/2023	AP2408	9.48	9.48
					55400	propanecyl GEN REPAIRS & MAINT			
	Invoice: 710817			COASTAL AUTO PARTS	710817	07/12/2023	AP2408	21.47	21.47
					55100	relay bj VEHICLE REPAIR			
	Invoice: 711014			COASTAL AUTO PARTS	711014	07/12/2023	AP2408	27.26	27.26
					55400	butane torch bj GEN REPAIRS & MAINT			
	Invoice: 710124			COASTAL AUTO PARTS	710124	07/10/2023	AP2408	198.04	198.04
					55400	filters bj GEN REPAIRS & MAINT			
	Invoice: 710851			COASTAL AUTO PARTS	710851	07/12/2023	AP2408	57.25	57.25
					55400	PLIERS BJ GEN REPAIRS & MAINT			
	Invoice: 710053			COASTAL AUTO PARTS	710053	07/10/2023	AP2408	92.54	92.54
					4309	R7 oil change VEHICLE REPAIR-T9			
	Invoice: 710046			COASTAL AUTO PARTS	710046	07/10/2023	AP2408	92.54	92.54
					55100	Oil change for T9 VEHICLE REPAIR			
	Invoice: 713429			COASTAL AUTO PARTS	713429	07/19/2023	AP2408	66.17	66.17
					55100	OIL FILTER BJ VEHICLE REPAIR			
	Invoice: 713261			COASTAL AUTO PARTS	713261	07/18/2023	AP2408	9.99	9.99
					55400	SOCKET BJ GEN REPAIRS & MAINT			
	Invoice: 713253			COASTAL AUTO PARTS	713253	07/18/2023	AP2408	98.02	98.02
					55400	STEEL WW BJ GEN REPAIRS & MAINT			



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ck-g-BH General Fund 8066

INVOICE

INVOICE DTL DESC

INV DATE PO WARRANT

NET

INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
Invoice: 710871	COASTAL AUTO PARTS	07/12/2023	710871	AP2408	-27.26
	Credit Invoice 710851				
	GEN REPAIRS & MAINT				
Invoice: 714160	COASTAL AUTO PARTS	07/20/2023	714160	AP2408	17.69
	SCREWDRIVER KIT BJ				
	GEN REPAIRS & MAINT				
Invoice: 714760	COASTAL AUTO PARTS	07/22/2023	714760	AP2408	94.98
	PREMIXED GAS BJ				
	GEN REPAIRS & MAINT				
Invoice: 714641	COASTAL AUTO PARTS	07/21/2023	714641	AP2408	126.64
	PREMIXED GAS BJ				
	GEN REPAIRS & MAINT				
	CHECK			319145 TOTAL:	981.74
319146 08/08/2023 PRTD	1490 NATIONAL FIRE CODES	07/24/2023	8538310X	AP2408	1,725.00
Invoice: 8538310X					
	Annual NFPA fire codes subscription				
	DUES & MEMBERSHIPS				
	CHECK			319146 TOTAL:	1,725.00
319147 08/08/2023 PRTD	1594 NE HARBOR VILLAGE IMPROVEMENT SOC FY2024	07/01/2023		AP2408	5,000.00
Invoice: FY2024					
	FY2024 Third Party Payment				
	NEH VILLAGE IMPROVE SOC				
	CHECK			319147 TOTAL:	5,000.00
319148 08/08/2023 PRTD	522 NEIGHBORHOOD HOUSE	07/01/2023	FY2024Youth	AP2408	15,000.00
Invoice: FY2024Youth					
	FY2024 MOU Payment - Youth				
	NEIGHBORHOOD HOUSE-YOUTH				
	CHECK			319148 TOTAL:	88,000.00
Invoice: FY2024	NEIGHBORHOOD HOUSE	07/01/2023	FY2024	AP2408	50,000.00
	FY2024 MOU Payment - General				
	NEIGHBORHOOD HOUSE-GENERAL				
Invoice: FY2024Events	NEIGHBORHOOD HOUSE	07/01/2023	FY2024Events	AP2408	23,000.00
	FY2024 MOU Payment - Events				
	NEIGHBORHOOD HOUSE-COMM EVENTS				
	CHECK			319148 TOTAL:	88,000.00
319149 08/08/2023 PRTD	522 NEIGHBORHOOD HOUSE	07/14/2023	9494	AP2408	455.98
Invoice: 9494					
	Pool Reimbursement				
	POOL REPAIRS				



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A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE

10100
Ck-g-BH General Fund 8066 INVOICE

INVOICE DTL DESC INVOICE DATE PO WARRANT NET

INVOICE DTL DESC	INVOICE DATE	PO	WARRANT	NET
CHECK	319149	TOTAL:		455.98
319150 08/08/2023 PRTR Invoice: 145092-08	07/06/2023 Tires for E2	AP2408	AP2408	2,693.90
2,693.90 1440330 55100 4302	VEHICLE REPAIR-17 FI E2			
CHECK	319150	TOTAL:		2,693.90
319151 08/08/2023 PRTR Invoice: FY2024	07/01/2023 FY2024 MOU Payment	AP2408	AP2408	25,000.00
536 NORTHEAST HARBOR LIBRARY	NEH LIBRARY - MOU			
25,000.00 1222000 59101				
CHECK	319151	TOTAL:		25,000.00
319152 08/08/2023 PRTR Invoice: 530579906	07/05/2023 playground chips bj	AP2408	AP2408	3,872.64
2941 OLDCASTLE LAWN & GARDEN NORTHEAST 530579906	GEN REPAIRS & MAINT			
3,872.64 1552500 55400				
CHECK	319152	TOTAL:		3,872.64
319153 08/08/2023 PRTR Invoice: 32986	07/20/2023 CEBTERLINE BHILL RD EDGE	AP2408	AP2408	3,139.08
2597 ON-THE-LINE, INC	GEN REPAIRS & MAINT			
3,139.08 1550100 55400				
CHECK	319153	TOTAL:		3,139.08
319154 08/08/2023 PRTR Invoice: P28338	06/30/2023 online mooring fees	AP2408	AP2408	42.00
1706 ONLINE MOORING, LLC	IT/TECH FEE			
42.00 6010100 54250				
CHECK	319154	TOTAL:		42.00
319155 08/08/2023 PRTR Invoice: FY2024	07/01/2023 FY2024 Third Party Payment	AP2408	AP2408	2,500.00
1595 PRETTY MARSH COMMUNITY ASSOCIATIO FY2024	PRETTY MARSH COMM ASSOC			
2,500.00 1885152 59104				
CHECK	319155	TOTAL:		2,500.00
319156 08/08/2023 PRTR Invoice: 100036	06/30/2023 Yes/No Cards for Town Meetings	AP2408	AP2408	240.00
2903 PRINT BANGOR	ELECTION SUPPLIES			
240.00 1220331 53950				
CHECK	319156	TOTAL:		240.00



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

10100

8066

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319157 08/08/2023 PRTR Invoice: FY2024

654 SEAL HARBOR LIBRARY ASSOCIATION
4,000.00 1222000 59102

07/01/2023
FY2024 MOU Payment
SH LIBRARY - MOU

CHECK

319157 TOTAL:

AP2408

4,000.00

NET

319158 08/08/2023 PRTR Invoice: FY2024

977 SEAL HARBOR VILLAGE IMPROVEMENT S
55,000.00 1885152 59112

07/01/2023
FY2024 Third Party Payment
SH VILLAGE IMPROVE SOC

CHECK

319158 TOTAL:

AP2408

55,000.00

NET

319159 08/08/2023 PRTR Invoice: 29351-1

1182 SOMATEX INC
1,548.00 1550100 55200

07/25/2023
Annual Bridge Crane Inspection-EM
BLDG REPAIR & MAINT

CHECK

319159 TOTAL:

AP2408

1,548.00

NET

319160 08/08/2023 PRTR Invoice: FY2024

674 SOMESVILLE LIBRARY ASSOCIATION
12,000.00 1222000 59103

07/01/2023
FY2024 MOU Payment
SV LIBRARY - MOU

CHECK

319160 TOTAL:

AP2408

12,000.00

NET

319161 08/08/2023 PRTR Invoice: FY2024

2653 SPCA OF HANCOCK COUNTY
2,000.00 1885154 59160

07/01/2023
FY2024 Third Party Payment
SPCA-HANCOCK COUNTY

CHECK

319161 TOTAL:

AP2408

2,000.00

NET

319162 08/08/2023 PRTR Invoice: SRV000464953

1863 STANLEY ELEVATOR COMPANY INC
25.00 1552000 55200

06/30/2023
Elevator Service Call - BLH
BLDG REPAIR & MAINT

CHECK

319162 TOTAL:

AP2408

25.00

NET

319163 08/08/2023 PRTR Invoice: 9507187407

2924 TELEFLEX LLC
59.50 1440330 53110 0404 EMS Supplies

07/06/2023
EMS stabilizers
EMS Supplies

CHECK

319163 TOTAL:

AP2408

59.50

NET

319163 08/08/2023 PRTR Invoice: 9507187407

2924 TELEFLEX LLC
59.50 1440330 53110 0404 EMS Supplies

07/06/2023
EMS stabilizers
EMS Supplies

CHECK

319163 TOTAL:

AP2408

59.50

NET

319163 08/08/2023 PRTR Invoice: 9507187407



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 10100 Ck-g-BH General Fund 8066 INVOICE PO WARRANT NET
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
319164 08/08/2023 PRD 2946 TERN II, LLC Invoice: 50709	07/24/2023	AP2408	AP2408	400.00
Septic Tank Pumping & Dumping Reimbursement. RWSP Septic Pumping	CHECK	319164 TOTAL:		400.00
319165 08/08/2023 PRD 725 TRANSCO BUSINESS TECHNOLOGIES Invoice: IN3917037	07/03/2023	AP2408	AP2408	1,326.18
1,326.18 1221000 55320 Copier and Printer repair and Maintenance COPIER LEASE	07/06/2023	AP2408	AP2408	173.03
TRANSCO BUSINESS TECHNOLOGIES Invoice: IN3919097	07/13/2023	AP2408	AP2408	1,552.52
173.03 1221000 55320 Copier and Printer Repair and Maintenance COPIER LEASE	CHECK	319165 TOTAL:		3,051.73
TRANSCO BUSINESS TECHNOLOGIES Invoice: IN3926130	07/25/2023	AP2408	AP2408	76.41
1,552.52 1221000 55320 Copier and Printer Repair and Maintenance COPIER LEASE	CHECK	319166 TOTAL:		76.41
319166 08/08/2023 PRD 1387 TREASURER, STATE OF MAINE Invoice: BIL0720230000000239	07/05/2023	AP2408	AP2408	1,057.98
76.41 1440800 54250 Telco Circuit Charges 07/2024 IT/TECH FEE	07/25/2023	AP2408	AP2408	788.85
TREASURER, STATE OF MAINE Invoice: DEP0705231NPD0000067	07/25/2023	AP2408	AP2408	1,123.02
DEP0705231NPD00006707/05/2023 Annual WW Discharge Fee SH WWTP-EM FEES, LICENSES, PERMITS	CHECK	319167 TOTAL:		2,969.85
TREASURER, STATE OF MAINE Invoice: DEP0705231NPD0000066	07/25/2023	AP2408	AP2408	118.23
788.85 1550552 54300 Annual WW Discharge Fee SV WWTP-EM FEES, LICENSES, PERMITS	07/25/2023	AP2408	AP2408	174.42
TREASURER, STATE OF MAINE Invoice: DEP0705231NPD0000065	07/25/2023	AP2408	AP2408	118.23
DEP0705231NPD00006507/05/2023 Annual WW Discharge Fee NEH WWTP-EM FEES, LICENSES, PERMITS	CHECK	319167 TOTAL:		2,969.85
1,123.02 1550552 54300 Misc. Items UNIFORMS	07/25/2023	AP2408	AP2408	118.23
TRIDENT ARMORY Invoice: 7448	07/25/2023	AP2408	AP2408	174.42
7448 5.11 PDU Class UNIFORMS				



CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME Ck-g-BH General Fund 8066 INVOICE

INVOICE DTL DESC INV DATE PO WARRANT NET

319169 08/08/2023 PRTD 737 UNIFIRST CORP 737 UNIFIRST CORP 0273005887 0273005887 07/13/2023 AP2408 292.65

Invoice: 0273005887
93.97 1550552 53800
WW Uniforms-EM UNIFORMS

Invoice: 0273005887
35.00 1551500 53800
20.00 1552500 53800
87.12 1550100 53800
UNIFIRST CORP
HWY/MSW/P&C Uniforms-EM UNIFORMS

Invoice: 0273007365
99.97 1550552 53800
UNIFIRST CORP
WW Uniforms and Mat-EM UNIFORMS

Invoice: 0273008819
98.17 1550552 53800
UNIFIRST CORP
WW Uniforms-EM UNIFORMS

Invoice: 0273008818
35.00 1551500 53800
20.00 1552500 53800
87.12 1550100 53800
UNIFIRST CORP
HWY/MSW/P&C Uniforms-EM UNIFORMS

Invoice: 0273007364
99.97 1550552 53800
UNIFIRST CORP
WW Uniforms and Mat-EM UNIFORMS

319170 08/08/2023 PRTD 742 USA BLUEBOOK 742 USA BLUEBOOK INV00065842 07/07/2023 AP2408 359.12

Invoice: INV00065842
75.24 1550552 53820
283.88 1550552 53900
Chemical Disclosure Signs, pH Buffer-EM LAB EQUIP OTHER EQUIPMENT

319171 08/08/2023 PRTD 2562 VANASSE HANGEN BRUSTLIN INC R1 2562 VANASSE HANGEN BRUSTLIN INC R1 0414738 07/18/2023 AP2408 16,095.00

Invoice: 0414738
16,095.00 3000061 57712
Beech Hill Cross Road culvert - BLH ENGINEERING

CHECK 319168 TOTAL: 292.65
CHECK 319169 TOTAL: 718.47
CHECK 319170 TOTAL: 359.12
CHECK 319171 TOTAL: 16,095.00



CLERK: 69051you

YEAR PER JNL
SRC ACCOUNT

EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2024 2 23								
APP 100-20000	AP2408	AP2408			Accounts Payable		1,935,903.66	
08/08/2023	AP2408				AP CASH DISBURSEMENTS JOURNAL			
APP 100-10100	AP2408	AP2408			Ckg-BH General Fund 8066			2,281,016.53
08/08/2023	AP2408				AP CASH DISBURSEMENTS JOURNAL			
APP 600-20000	AP2408	AP2408			Accounts Payable		78,667.97	
08/08/2023	AP2408				AP CASH DISBURSEMENTS JOURNAL			
APP 300-20000	AP2408	AP2408			Accounts Payable		266,444.90	
08/08/2023	AP2408				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL							2,281,016.53	
APP 100-35060	AP2408	AP2408			DT-MARINA		78,667.97	
08/08/2023	AP2408				DT Gen fund			78,667.97
APP 600-35010	AP2408	AP2408			DTF-CAP IMP		266,444.90	
08/08/2023	AP2408				DT Gen fund			266,444.90
APP 100-35030	AP2408	AP2408			DT Gen fund			266,444.90
08/08/2023	AP2408				DT Gen fund			266,444.90
APP 300-35010	AP2408	AP2408			DT Gen fund			266,444.90
08/08/2023	AP2408				DT Gen fund			266,444.90
SYSTEM GENERATED ENTRIES TOTAL							345,112.87	
JOURNAL 2024/02/23 TOTAL							2,626,129.40	

08/03/2023 16:22
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

P 30
apcshdsb

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100	General Fund	2024	2	08/08/2023			
	100-10100				Ckg-BH General Fund 8066		
	100-20000				Accounts Payable	1,935,903.66	2,281,016.53
	100-35030				DTF-CAP IMP	266,444.90	
	100-35060				DT-MARINA	78,667.97	
					FUND TOTAL	2,281,016.53	2,281,016.53
300	Capital Projects	2024	2	08/08/2023			
	300-20000				Accounts Payable	266,444.90	266,444.90
	300-35010				DT Gen fund		
					FUND TOTAL	266,444.90	266,444.90
600	Marina	2024	2	08/08/2023			
	600-20000				Accounts Payable	78,667.97	78,667.97
	600-35010				DT Gen fund		
					FUND TOTAL	78,667.97	78,667.97

08/03/2023 16:22
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

P 31
apcshdsb

FUND	DUE TO	DUE FROM
100 General Fund	345,112.87	
300 Capital Projects		266,444.90
600 Marina		78,667.97
TOTAL	345,112.87	345,112.87

** END OF REPORT - Generated by Lisa Young **

**TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

WARRANT AP# 2404

CHECK DATE: July 19, 2023

CHECK NUMBER:	<u>319078</u>	through	<u>319078</u>	\$ <u>8,884.86</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	and	<u>N/A</u>	\$ -	Electronic payments
EFT NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	and	<u>N/A</u>	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 8,884.86

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

From: [Rick Mooers](#)
To: [Lisa Young](#)
Subject: Re: Warrant AP#2405 State Fees/Payroll Benefits
Date: Tuesday, July 18, 2023 12:42:48 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Approved

Sent from my iPhone

On Jul 18, 2023, at 8:45 AM, Lisa Young <financeclerk@mtdesert.org> wrote:

Greetings,

Attached is Accounts Payable Warrant #2405 (for Payroll and/or State Fees) in the amount of \$8,884.86 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will “reply to all” when the first approval comes in so that you know that we have the one required email approval.

Thank you!

[Lisa Young](#),
Deputy Treasurer, Tax Collector
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)

~~~~~FOIA NOTICE~~~~~  
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<AP2405.pdf>

TOWN OF MOUNT DESERT
PAYROLL WARRANT

WARRANT PR# 2402

CHECK DATE: July 21, 2023

ADVICE NUMBERS: 15494 through 15552

CHECK NUMBERS: 66117 through 66136

TOTAL DISBURSEMENTS: \$ 178,287.24

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

From: [Rick Mooers](#)
To: [Lisa Young](#)
Subject: Re: Warrant PR#2402 Approval Request
Date: Tuesday, July 18, 2023 4:54:15 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Approved

Sent from my iPhone

On Jul 18, 2023, at 4:02 PM, Lisa Young <financeclerk@mtdesert.org> wrote:

Greetings,

Attached are the following warrants for approval:

Payroll #2402 total of \$178,287.24

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will “will reply to all” when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young,
Finance Clerk, Tax Collector
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)

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<11- PR2402.pdf>

TOWN OF MOUNT DESERT
PAYROLL WARRANT

WARRANT PR# 2403

CHECK DATE: July 21, 2023

ADVICE NUMBERS: 15553 through 15553

CHECK NUMBERS: 66137 through 66142

TOTAL DISBURSEMENTS: \$ 12,666.28

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

From: [Rick Mooers](#)
To: [Lisa Young](#)
Subject: Re: Warrant PR#2403 Approval Request
Date: Wednesday, July 19, 2023 6:24:22 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Approved

On Wed, Jul 19, 2023 at 5:36 PM Lisa Young <financeclerk@mtdesert.org> wrote:

Good Evening,

We needed to process an additional payroll for Planning Board's annual pay, attached is the following warrant for approval:

| | | | |
|---------|-------|----------|-------------|
| Payroll | #2403 | total of | \$12,666.28 |
|---------|-------|----------|-------------|

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will "will reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young,

Finance Clerk, Tax Collector

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

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**TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

WARRANT AP# 2406

CHECK DATE: July 27, 2023

| | | | | | |
|-------------------|---------------|---------|---------------|---------------------|---------------------|
| CHECK NUMBER: | <u>319079</u> | through | <u>319079</u> | \$ <u>5,048.88</u> | Check payments |
| CHECK NUMBER: | <u>N/A</u> | and | <u>N/A</u> | \$ - | Electronic payments |
| EFT NUMBER: | <u>2883</u> | through | <u>2884</u> | \$ <u>92,141.86</u> | ACH Payments |
| EFT or CK NUMBER: | <u>N/A</u> | and | <u>N/A</u> | \$ - | Voided Checks |

TOTAL DISBURSEMENTS: \$ 97,190.74

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

From: [Rick Mooers](#)
To: [Lisa Young](#)
Subject: Re: Warrant AP#2406 State Fees/Payroll Benefits
Date: Wednesday, July 26, 2023 12:29:41 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Approved

Sent from my iPhone

On Jul 26, 2023, at 12:02 PM, Lisa Young <financeclerk@mtdesert.org> wrote:

Greetings,

Attached is Accounts Payable Warrant #2406 (for Payroll and/or State Fees) in the amount of \$97,190.74 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

[Lisa Young](#),

Deputy Treasurer, Tax Collector

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

~~~~~FOIA NOTICE~~~~~

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<3- AP2406.pdf>

**TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

WARRANT AP# 2407

CHECK DATE: August 2, 2023

| | | | | | |
|-------------------|---------------|---------|---------------|--------------------|---------------------|
| CHECK NUMBER: | <u>319080</u> | through | <u>319080</u> | \$ <u>4,894.00</u> | Check payments |
| CHECK NUMBER: | <u>N/A</u> | and | <u>N/A</u> | \$ - | Electronic payments |
| EFT NUMBER: | <u>N/A</u> | through | <u>N/A</u> | \$ - | ACH Payments |
| EFT or CK NUMBER: | <u>N/A</u> | and | <u>N/A</u> | \$ - | Voided Checks |

TOTAL DISBURSEMENTS: \$ 4,894.00

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

TOWN OF MOUNT DESERT
PAYROLL WARRANT

WARRANT PR# 2404

CHECK DATE: August 4, 2023

ADVICE NUMBERS: 15554 through 15614

CHECK NUMBERS: 66143 through 66169

TOTAL DISBURSEMENTS: \$ 193,709.62

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

From: [Rick Mooers](#)
To: [Lisa Young](#)
Subject: Re: Warrant AP#2407 & PR#2404 Approval Request
Date: Wednesday, August 2, 2023 4:11:14 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Approved

Sent from my iPhone

On Aug 2, 2023, at 1:05 PM, Lisa Young <financeclerk@mtdesert.org> wrote:

Greetings,

Attached are the following warrants for approval:

| | | | |
|------------------|-------|----------|--------------|
| Accounts Payable | #2407 | total of | \$4,894.00 |
| Payroll | #2404 | total of | \$193,709.62 |

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will "will reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young,
Finance Clerk, Tax Collector
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)

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<4- AP2407.pdf>
<11- PR2404.pdf>

Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 17540

Check Batch: 11075
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

| Batch # | Check # | Check Date | Vendor Code | Vendor Name | Electronic Amount | Check Amount | |
|---------|----------------|------------|-------------|---|-------------------|--------------|---------------------|
| 11075 | 20911 | 08/02/2023 | 1161 | AMAZON CAPITAL SERVICES | 0.00 | 1,684.97 | |
| | 20912 | 08/02/2023 | 1215 | AOS #91 <i>OT Costs 2022-2023</i> | 0.00 | 10,412.28 | |
| | 20913 | 08/02/2023 | 1230 | APPLE COMPUTER, INC. <i>New Macbooks</i> | 0.00 | 21,734.50 | |
| | 20914 | 08/02/2023 | 1231 | APPLE FINANCIAL SERVICES <i>Lease Purchase Agreement</i> | 0.00 | 8,566.83 | |
| | 20915 | 08/02/2023 | 1700 | BLICK ART MATERIALS | 0.00 | 818.67 | |
| | 20916 | 08/02/2023 | 1975 | CARDMEMBER SERVICE | 0.00 | 1,146.25 | |
| | 20917 | 08/02/2023 | 2300 | CLEAN-O-RAMA | 0.00 | 3,449.31 | |
| | 20918 | 08/02/2023 | 2310 | COASTAL ENERGY, INC. | 0.00 | 121.04 | |
| | 20919 | 08/02/2023 | 3525 | DRUMMOND, WOODSUM <i>Legal Fees</i> | 0.00 | 72.80 | |
| | 20920 | 08/02/2023 | 4180 | F.T. BROWN CO. | 0.00 | 322.79 | |
| | 20921 | 08/02/2023 | 4110 | HAMMOND LUMBER CO/EBS | 0.00 | 881.54 | |
| | 20922 | 08/02/2023 | 5046 | INTELEXIA USA, LLC <i>Classroom books</i> | 0.00 | 360.54 | |
| | 20923 | 08/02/2023 | 6205 | MDI REGIONAL SCHOOL DISTRICT <i>other Reimbo - June & July</i> | 0.00 | 37,011.60 | |
| | 20924 | 08/02/2023 | 6314 | MINUTEMAN SECURITY TECHNOLOGIES <i>Inspection Agreement</i> | 0.00 | 3,431.60 | |
| | 20925 | 08/02/2023 | 6805 | NORTHEAST HARBOR LIBRARY <i>Library Services</i> | 0.00 | 54,000.00 | |
| | 20926 | 08/02/2023 | 7463 | QUILL CORP. | 0.00 | 467.66 | |
| | 20927 | 08/02/2023 | 7800 | S R TRACY INC | 0.00 | 83.95 | |
| | 20928 | 08/02/2023 | 7885 | SARGENT, LEON | 0.00 | 50.00 | |
| | 20929 | 08/02/2023 | 8010 | SCHOOL SPECIALTY, LLC <i>Classroom Supplies</i> | 0.00 | 880.29 | |
| | 20930 | 08/02/2023 | 8487 | STEPHEN BLATT ARCHITECTS <i>Architect Services</i> | 0.00 | 10,770.00 | |
| | 20931 | 08/02/2023 | 6652 | UNIVERSITY OF MAINE SYSTEM | 0.00 | 2.18 | |
| | 20932 | 08/02/2023 | 4152 | VERSANT POWER | 0.00 | 3,652.14 | |
| | 20933 | 08/02/2023 | 9145 | W.B. MASON, CO., INC. <i>Cleaning Supplies & Orbital Scrubber</i> | 0.00 | 8,798.98 | |
| | 20934 | 08/02/2023 | 9300 | WILLIAMS IRRIGATION SYSTEMS | 0.00 | 307.89 | |
| | 20935 | 08/02/2023 | 9400 | YANKEE, T.I.D. <i>Bus Camera s</i> | 0.00 | 12,686.00 | |
| | Totals: | | | | | 0.00 | \$181,713.81 |

Mount Desert School Department ACCOUNTS PAYABLE WARRANT

| Batch # | Check # | Check Date | Vendor Code | Vendor Name | Electronic Amount | Check Amount |
|---------|---------|------------|-------------|-------------|-------------------|--------------|
|---------|---------|------------|-------------|-------------|-------------------|--------------|

WARRANT # 2
 DATE: 8/2/2023

SUPERINTENDENT
 DocuSigned by:
Brian Hunkel
 7267A4A865446
 FINANCE OFFICER

DocuSigned by:
James Witchead
 5480FA3D7449
 FINANCE OFFICER

DocuSigned by:
[Signature]
 19C8A63144B3
 FINANCE OFFICER

DocuSigned by:
[Signature]
 9629A4086648C
 FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

25 Checks Listed.

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 17499

Include Authorization Codes: Yes
Batch: 11058
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

| Check # | Check Date | Code | Name | Chk Grp | Gross Pay | Net Pay | Direct Deposit | Check Amt | Void |
|---------|------------|------------|---------------------------|---------|-------------------|------------------|------------------|-----------------|------|
| | 07/21/2023 | IRS | INTERNAL REVENUE SERVICE | | 7,251.83 | 7,251.83 | 0.00 | 0.00 | |
| | 07/21/2023 | STAT | TREASURER, STATE OF MAINE | | 2,631.00 | 2,631.00 | 0.00 | 0.00 | |
| 50149 | 07/21/2023 | 491 | SANDRA G. BOYCE | 1 | 1,029.85 | 828.68 | 828.68 | 0.00 | |
| 50150 | 07/21/2023 | 477 | ANGELIQUE E. HODGDON | 1 | 1,582.40 | 1,224.67 | 1,224.67 | 0.00 | |
| 50151 | 07/21/2023 | 149 | MARIAH D. BAKER | 1 | 5,097.17 | 4,823.30 | 4,823.30 | 0.00 | |
| 50152 | 07/21/2023 | 266 | JULIANNA R. BENNOCH | 1 | 2,894.46 | 2,176.51 | 2,176.51 | 0.00 | |
| 50153 | 07/21/2023 | 43 | SARAH R. DUNBAR | 1 | 3,713.42 | 3,104.28 | 3,104.28 | 0.00 | |
| 50154 | 07/21/2023 | 63 | HEATHER M. GRAVES | 1 | 2,649.92 | 1,975.70 | 1,975.70 | 0.00 | |
| 50155 | 07/21/2023 | 65 | GAYLE M. GRAY | 1 | 2,779.07 | 1,986.06 | 1,986.06 | 0.00 | |
| 50156 | 07/21/2023 | 293 | Amy L. James | 1 | 2,894.46 | 2,259.28 | 2,259.28 | 0.00 | |
| 50157 | 07/21/2023 | 90 | REBECCA A. JARVIS | 1 | 2,586.30 | 1,951.82 | 1,951.82 | 0.00 | |
| 50158 | 07/21/2023 | 237 | JUSTIN B. NORWOOD | 1 | 2,470.92 | 1,924.06 | 1,924.06 | 0.00 | |
| 50159 | 07/21/2023 | 508 | CATHY T. OEHMKE | 1 | 2,942.53 | 2,212.60 | 2,212.60 | 0.00 | |
| 50160 | 07/21/2023 | 502 | MARIA E. SIMPSON | 1 | 2,058.73 | 1,744.80 | 1,744.80 | 0.00 | |
| 50161 | 07/21/2023 | 404 | KERRY L. TAYLOR | 1 | 2,894.46 | 1,830.08 | 1,830.08 | 0.00 | |
| 50162 | 07/21/2023 | 459 | SHANNON L. WESTPHAL | 1 | 2,161.03 | 1,667.34 | 1,667.34 | 0.00 | |
| 50163 | 07/21/2023 | 91 | JUDITH CULLEN | 1 | 2,292.96 | 1,717.41 | 1,717.41 | 0.00 | |
| 50164 | 07/21/2023 | 146 | CECILIA R. GARRITY | 1 | 1,900.19 | 1,250.60 | 1,250.60 | 0.00 | |
| 50165 | 07/21/2023 | 92 | ABIGAIL A. HARMON | 1 | 1,852.11 | 1,371.39 | 1,371.39 | 0.00 | |
| 50166 | 07/21/2023 | 503 | RACHEL M. SINGH | 1 | 2,376.96 | 1,902.31 | 1,902.31 | 0.00 | |
| 50167 | 07/21/2023 | 504 | CRISTINA DEVORA | 1 | 1,736.73 | 1,224.56 | 1,224.56 | 0.00 | |
| 50168 | 07/21/2023 | 292 | TARA MCKERNAN | 1 | 2,438.00 | 1,906.32 | 1,906.32 | 0.00 | |
| 50169 | 07/21/2023 | 238 | WENDELL L. OPPEWALL | 1 | 1,707.15 | 1,029.67 | 1,029.67 | 0.00 | |
| 50170 | 07/21/2023 | 52 | WANDA J. FERNALD | 1 | 2,779.07 | 1,979.83 | 1,979.83 | 0.00 | |
| 50171 | 07/21/2023 | 314 | ANDREW J. CARLSON | 1 | 1,857.07 | 1,401.22 | 1,401.22 | 0.00 | |
| 50172 | 07/21/2023 | 601 | ELIZA M. HOPKINS | 1 | 1,718.30 | 1,275.36 | 1,275.36 | 0.00 | |
| 50173 | 07/21/2023 | 337 | AMBER G. CHARRON | 1 | 2,293.61 | 1,718.67 | 1,718.67 | 0.00 | |
| 50174 | 07/21/2023 | 240 | JEANNE C. OTT | 1 | 2,942.53 | 2,044.40 | 2,044.40 | 0.00 | |
| 50175 | 07/21/2023 | 313 | ANDREA W. HOWELL | 1 | 2,142.42 | 1,751.87 | 1,751.87 | 0.00 | |
| 50176 | 07/21/2023 | 291 | PATRICIA A. KELLEY | 1 | 740.40 | 639.91 | 639.91 | 0.00 | |
| 50177 | 07/21/2023 | 490 | ANNA D. MONTE | 1 | 875.00 | 767.83 | 767.83 | 0.00 | |
| 50178 | 07/21/2023 | 501 | MICHAEL J. TINKER | 1 | 1,898.40 | 1,282.70 | 1,282.70 | 0.00 | |
| 50179 | 07/21/2023 | 463 | RENE L. BECKER | 1 | 1,858.40 | 1,405.52 | 1,405.52 | 0.00 | |
| 50180 | 07/21/2023 | 499 | BOBBIE JO DAY | 1 | 1,632.24 | 1,228.72 | 1,228.72 | 0.00 | |
| 50181 | 07/21/2023 | 74 | LEON E. SARGENT | 1 | 2,274.40 | 1,595.23 | 1,595.23 | 0.00 | |
| 50182 | 07/21/2023 | 476 | BRUCE L. TRIPP | 1 | 882.74 | 778.21 | 778.21 | 0.00 | |
| 50183 | 07/21/2023 | AFLAC | AFLAC | | 127.42 | 127.42 | 0.00 | 127.42 | |
| 50184 | 07/21/2023 | BCBS | ANTHEM BC/BS | | 6,618.66 | 6,618.66 | 6,618.66 | 0.00 | |
| 50185 | 07/21/2023 | MSRS | MAINE PERS | | 15,023.93 | 15,023.93 | 15,023.93 | 0.00 | |
| 50186 | 07/21/2023 | MET | METROPOLITAN LIFE INSURAN | | 350.00 | 350.00 | 0.00 | 350.00 | |
| 50187 | 07/21/2023 | DELTA DENT | NORTHEAST DELTA DENTAL | | 1,189.14 | 1,189.14 | 0.00 | 1,189.14 | |
| 50188 | 07/21/2023 | PRIM | PRIMERICA FINANCIAL SVCS. | | 1,270.00 | 1,270.00 | 0.00 | 1,270.00 | |
| 50189 | 07/21/2023 | FEDHEALTH | TREASURER, STATE OF MAINE | | 0.00 | 0.00 | 0.00 | 0.00 | |
| | | | | | 110,415.38 | 92,442.89 | 79,623.50 | 2,936.56 | |

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 17499

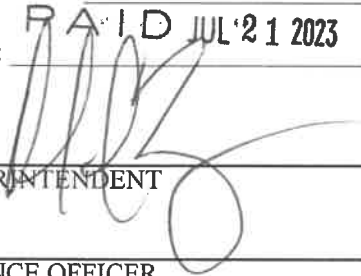
| Check # | Check Date | Code | Name | Chk Grp | Gross Pay | Net Pay | Direct Deposit | Check Amt | Void |
|---------|------------|------|------|---------|-----------|---------|----------------|-----------|------|
|---------|------------|------|------|---------|-----------|---------|----------------|-----------|------|

| Check Authorization Summary | | | |
|-----------------------------|-------------------------------------|-------|-----------|
| Type | Description | Count | Amount |
| Employee | Checks | 0 | 0.00 |
| | Voided Checks | 0 | 0.00 |
| | Direct Deposits (Fully Distributed) | 34 | 57,980.91 |
| | ACH Employee Credits | 34 | 57,980.91 |
| | ACH Employee Debits (Voids) | 0 | 0.00 |
| Deduction | Checks | 5 | 2,936.56 |
| | Voided Checks | 0 | 0.00 |
| | ACH Vendor Credits | 2 | 21,642.59 |
| | ACH VendorDebits (Voids) | 0 | 0.00 |
| | ACH Online Payments | 0 | 0.00 |
| Taxes | EFTPS Payment - Debit | 2 | 9,882.83 |

WARRANT # _____

DATE: _____

PAID JUL 21 2023



SUPERINTENDENT

FINANCE OFFICER

FINANCE OFFICER

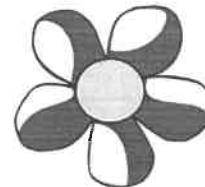
FINANCE OFFICER

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FINANCE OFFICER

FINANCE OFFICER



| | | |
|----|------------|-------------|
| \$ | 92,442.89 | net pay |
| \$ | 52,750.24 | payroll A/P |
| \$ | 145,193.13 | |

Mount Desert School Department Check Register

Report # 17505

Batch: 11061
Check Edit #: N/A
Sort By: Vendor Name
Include DTF Info: No

| Batch # | Control Total | Status | Created By | Date Created | Last Updated By | Date Last Updated |
|---------|---------------|--------|------------|--------------|-----------------|-------------------|
| 11061 | 52,750.24 | Posted | Bria | 07/18/2023 | Bria | 07/18/2023 |

| Vendor Code / Name
Check Edit # | Check Number
Check Date | Check Type
Status | Check Header Information | | | |
|------------------------------------|----------------------------------|---------------------------|--|------------------|-----------------|------------------|
| 1200 ANTHEM BC & BS
11926 | 20907
07/21/2023 | Payable Payment
Posted | ANTHEM BC & BS
PO BOX 645438
CINCINNATI OH 452645438 | | | |
| Email Subject Line: | | | DDep-Notification | | | |
| Email Check Remittances To: | | | Carmen.Leighton@anthem.com | | | |
| Payable # | Reference | Invoice # | Invoice Date | Amount | Discount | Payment |
| 18410 | ANTHEM BC & BS- 008421000 | BCBS JULY23 | 07/21/2023 | 51,206.16 | 0.00 | 51,206.16 |
| Check Totals: | | | | 51,206.16 | 0.00 | 51,206.16 |
| 6000 MAINE PERS
11923 | 20908
07/21/2023 | Payable Payment
Posted | MAINE PERS
PO BOX 349
AUGUSTA ME 043320349 | | | |
| Email Subject Line: | | | DDep-Notification | | | |
| Email Check Remittances To: | | | accounting@mainepers.org | | | |
| Payable # | Reference | Invoice # | Invoice Date | Amount | Discount | Payment |
| 18407 | MAINE PERS-RET JULY23 P0016A | RET JULY23 P007/21/2023 | 07/21/2023 | 1,187.69 | 0.00 | 1,187.69 |
| Check Totals: | | | | 1,187.69 | 0.00 | 1,187.69 |
| 6000 MAINE PERS
11924 | 20909
07/21/2023 | Payable Payment
Posted | MAINE PERS
PO BOX 349
AUGUSTA ME 043320349 | | | |
| Email Subject Line: | | | DDep-Notification | | | |
| Email Check Remittances To: | | | accounting@mainepers.org | | | |
| Payable # | Reference | Invoice # | Invoice Date | Amount | Discount | Payment |
| 18409 | MAINE PERS-GLI JUNE23 MDES TT091 | GLI JUNE23 MI07/21/2023 | 07/21/2023 | 257.99 | 0.00 | 257.99 |
| Check Totals: | | | | 257.99 | 0.00 | 257.99 |
| 6000 MAINE PERS
11925 | 20910
07/21/2023 | Payable Payment
Posted | MAINE PERS
PO BOX 349
AUGUSTA ME 043320349 | | | |
| Email Subject Line: | | | DDep-Notification | | | |
| Email Check Remittances To: | | | accounting@mainepers.org | | | |
| Payable # | Reference | Invoice # | Invoice Date | Amount | Discount | Payment |
| 18408 | MAINE PERS-GLI JUNE2023 MDES P0C | GLI JUNE2023 I07/21/2023 | 07/21/2023 | 98.40 | 0.00 | 98.40 |
| Check Totals: | | | | 98.40 | 0.00 | 98.40 |
| Batch 11061 Totals: | | | | 52,750.24 | 0.00 | 52,750.24 |

4 Checks Listed

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 17533

Include Authorization Codes: Yes
Batch: 11067
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

| Check # | Check Date | Code | Name | Chk Grp | Gross Pay | Net Pay | Direct Deposit | Check Amt | Void |
|---------|------------|------|---------------------------|---------|------------------|------------------|------------------|-----------------|------|
| | 08/04/2023 | IRS | INTERNAL REVENUE SERVICE | | 8,125.58 | 8,125.58 | 0.00 | 0.00 | |
| | 08/04/2023 | STAT | TREASURER, STATE OF MAINE | | 2,923.00 | 2,923.00 | 0.00 | 0.00 | |
| 50190 | 08/04/2023 | 626 | HEATHER E. DORR | 1 | 4,500.00 | 2,942.99 | 0.00 | 2,942.99 | |
| 50191 | 08/04/2023 | 491 | SANDRA G. BOYCE | 1 | 1,197.50 | 946.28 | 946.28 | 0.00 | |
| 50192 | 08/04/2023 | 477 | ANGELIQUE E. HODGDON | 1 | 1,620.99 | 1,251.04 | 1,251.04 | 0.00 | |
| 50193 | 08/04/2023 | 149 | MARIAH D. BAKER | 1 | 1,851.17 | 1,577.30 | 1,577.30 | 0.00 | |
| 50194 | 08/04/2023 | 266 | JULIANNA R. BENNOCH | 1 | 2,894.46 | 2,176.51 | 2,176.51 | 0.00 | |
| 50195 | 08/04/2023 | 43 | SARAH R. DUNBAR | 1 | 2,276.42 | 1,672.77 | 1,672.77 | 0.00 | |
| 50196 | 08/04/2023 | 63 | HEATHER M. GRAVES | 1 | 2,649.92 | 1,975.70 | 1,975.70 | 0.00 | |
| 50197 | 08/04/2023 | 65 | GAYLE M. GRAY | 1 | 2,779.07 | 1,989.28 | 1,989.28 | 0.00 | |
| 50198 | 08/04/2023 | 293 | Amy L. James | 1 | 2,894.46 | 2,259.28 | 2,259.28 | 0.00 | |
| 50199 | 08/04/2023 | 90 | REBECCA A. JARVIS | 1 | 2,586.30 | 1,957.31 | 1,957.31 | 0.00 | |
| 50200 | 08/04/2023 | 237 | JUSTIN B. NORWOOD | 1 | 2,470.92 | 1,924.06 | 1,924.06 | 0.00 | |
| 50201 | 08/04/2023 | 508 | CATHY T. OEHMKE | 1 | 2,942.53 | 2,212.60 | 2,212.60 | 0.00 | |
| 50202 | 08/04/2023 | 502 | MARIA E. SIMPSON | 1 | 2,058.73 | 1,744.80 | 1,744.80 | 0.00 | |
| 50203 | 08/04/2023 | 404 | KERRY L. TAYLOR | 1 | 2,894.46 | 1,830.08 | 1,830.08 | 0.00 | |
| 50204 | 08/04/2023 | 459 | SHANNON L. WESTPHAL | 1 | 2,161.03 | 1,667.34 | 1,667.34 | 0.00 | |
| 50205 | 08/04/2023 | 91 | JUDITH CULLEN | 1 | 2,292.96 | 1,719.31 | 1,719.31 | 0.00 | |
| 50206 | 08/04/2023 | 146 | CECILIA R. GARRITY | 1 | 1,900.19 | 1,256.09 | 1,256.09 | 0.00 | |
| 50207 | 08/04/2023 | 92 | ABIGAIL A. HARMON | 1 | 1,852.11 | 1,376.88 | 1,376.88 | 0.00 | |
| 50208 | 08/04/2023 | 503 | RACHEL M. SINGH | 1 | 2,376.96 | 1,902.31 | 1,902.31 | 0.00 | |
| 50209 | 08/04/2023 | 504 | CRISTINA DEVORA | 1 | 1,736.73 | 1,230.05 | 1,230.05 | 0.00 | |
| 50210 | 08/04/2023 | 292 | TARA MCKERNAN | 1 | 2,438.00 | 1,906.32 | 1,906.32 | 0.00 | |
| 50211 | 08/04/2023 | 238 | WENDELL L. OPPEWALL | 1 | 1,707.15 | 1,029.67 | 1,029.67 | 0.00 | |
| 50212 | 08/04/2023 | 52 | WANDA J. FERNALD | 1 | 2,779.07 | 1,983.05 | 1,983.05 | 0.00 | |
| 50213 | 08/04/2023 | 314 | ANDREW J. CARLSON | 1 | 1,857.07 | 1,401.22 | 1,401.22 | 0.00 | |
| 50214 | 08/04/2023 | 601 | ELIZA M. HOPKINS | 1 | 1,718.30 | 1,301.34 | 1,301.34 | 0.00 | |
| 50215 | 08/04/2023 | 337 | AMBER G. CHARRON | 1 | 2,293.61 | 1,718.67 | 1,718.67 | 0.00 | |
| 50216 | 08/04/2023 | 240 | JEANNE C. OTT | 1 | 2,942.53 | 2,044.40 | 2,044.40 | 0.00 | |
| 50217 | 08/04/2023 | 313 | ANDREA W. HOWELL | 1 | 2,142.42 | 1,751.87 | 1,751.87 | 0.00 | |
| 50218 | 08/04/2023 | 291 | PATRICIA A. KELLEY | 1 | 740.40 | 639.91 | 639.91 | 0.00 | |
| 50219 | 08/04/2023 | 490 | ANNA D. MONTE | 1 | 875.00 | 767.83 | 767.83 | 0.00 | |
| 50220 | 08/04/2023 | 501 | MICHAEL J. TINKER | 1 | 1,898.40 | 1,284.60 | 1,284.60 | 0.00 | |
| 50221 | 08/04/2023 | 463 | RENE L. BECKER | 1 | 1,858.40 | 1,407.42 | 1,407.42 | 0.00 | |
| 50222 | 08/04/2023 | 499 | BOBBIE JO DAY | 1 | 1,813.60 | 1,363.34 | 1,363.34 | 0.00 | |
| 50223 | 08/04/2023 | 74 | LEON E. SARGENT | 1 | 2,274.40 | 1,595.23 | 1,595.23 | 0.00 | |
| 50224 | 08/04/2023 | 476 | BRUCE L. TRIPP | 1 | 743.36 | 657.49 | 657.49 | 0.00 | |
| | | | | | 87,067.20 | 67,512.92 | 53,521.35 | 2,942.99 | |

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 17533

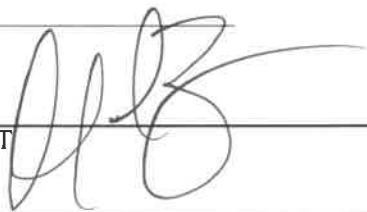
| Check # | Check Date | Code | Name | Chk Grp | Gross Pay | Net Pay | Direct Deposit | Check Amt | Void |
|---------|------------|------|------|---------|-----------|---------|----------------|-----------|------|
|---------|------------|------|------|---------|-----------|---------|----------------|-----------|------|

| Check Authorization Summary | | | |
|-----------------------------|-------------------------------------|-----------------------|-----------|
| Type | Description | Count | Amount |
| Employee | Checks | 1 | 2,942.99 |
| | Voided Checks | 0 | 0.00 |
| | Direct Deposits (Fully Distributed) | 34 | 53,521.35 |
| | ACH Employee Credits | 34 | 53,521.35 |
| | ACH Employee Debits (Voids) | 0 | 0.00 |
| | Deduction | Checks | 0 |
| Deduction | Voided Checks | 0 | 0.00 |
| | ACH Vendor Credits | 0 | 0.00 |
| | ACH VendorDebits (Voids) | 0 | 0.00 |
| | ACH Online Payments | 0 | 0.00 |
| | Taxes | EFTPS Payment - Debit | 2 |

#3

WARRANT # ~~PAID AUG 04 2023~~

DATE: _____



SUPERINTENDENT

FINANCE OFFICER

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