



Town of Mount Desert
Selectboard
Agenda

Regular Meeting

Monday, September 18, 2023, 2023

Location: Meeting Room, Town Hall, Northeast Harbor; Meetings will continue to be offered via Zoom see final page for connection details. Per Maine CDC, COVID transmission rate is LOW; masks are not required.

The regular meeting will begin immediately following the Executive Session.

- I. Call to order at 6:00 p.m.**
Public please hold comments until the Selectboard Chairman opens the agenda items for public comment. When addressing the Board, state your FULL NAME (both in person and on Zoom). It is suggested that you enter your full name as your ID on Zoom.
- II. Executive Session**
 - A. Pursuant to 1 MRS§405(6)(A) Personnel Matters, to discuss possible staff re-alignment*
- III. Minutes**
 - A. Approval of minutes from September 5, 2023 meeting*
- IV. Appointments/Recognitions/Resignations**
 - A. Accept resignation of Treasurer, Jacob Wright, effective end of day October 6, 2023*
- V. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
 - A. Department Reports: Highway, Buildings & Grounds, Parks & Cemeteries, and Solid Waste, Police Department*
 - B. Investment Committee minutes from May 9, 2023 meeting*
 - C. Thank you letters from the American Red Cross, LifeFlight Foundation, MDI Community Campfire Coalition, and Neighborhood House*
- VI. Selectboard's Reports**
- VII. Unfinished Business**
 - A. Consider soliciting appointments to the Comprehensive Plan Committee*
 - B. Review proposals/quotes from solicitation for a laddered maturity portfolio of CDs, treasury bonds, US Government agency obligation, and/or similar investments for \$5,000,000 initial investment after substantial tax collection in fiscal year 2024 and consider reallocation of funds*

VIII. New Business

- A. Consideration of proposed “Breaking the Silence of Domestic Abuse” month proclamation
- B. Request Liquor License Extension through October 12, 2023 - Asti-Kim Corporation /DBA Asticou Inn
- C. Consider de-activating the Village Center Planning Committee
- D. Request authorization for Superintendent Jacobs to execute all necessary documents on behalf of the Town to purchase a new 2023-2024 RAM 1500 crew cab 4x4 truck from Darlings Ram in Ellsworth at their bid price of \$45,987.00 using funds from Public Works Equipment Reserve account number 4050100-24500 with an unencumbered balance of approximately \$330,244.99 as of August 31, 2023
- E. Consider authorizing Public Works Director, Brian Henkel, to sign and execute documents for the use of \$25,250 from the Wastewater Capital Reserve Account #4050500-24501 with a current unencumbered balance of approximately \$124,744 and, \$25,000 from the FY-24 appropriations budget line Sewer Inspection Services #1550552-54530 for a total amount of \$50,250 to fund the fourth year of Vortex Company’s five-year plan to video inspect, clean and GIS map the Town’s sanitary sewer collection system
- F. Consider amendment to Section 8.6.1 of the Town’s current personnel policy entitled “Sick Leave” as described in memo from Finance Director, Jake Wright
- G. Consider amendment to Section 6.4 of the Town’s current personnel policy entitled “Compensatory Time” as described in memo from Finance Director, Jake Wright
- H. Review of DRAFT Budget Development Schedule

IX. Other Business (Addendum items may be considered at the Selectboard’s discretion via majority vote to do so under Other Business or out of order.)

- A. Such other business as may be legally conducted

X. Treasurer’s Warrants

- A. Approve & Sign Treasurer’s Warrant as shown below:

Town Invoices	AP#2417	9/9/2023	\$1,752,049.02
	AP#2418	9/19/2023	\$96,928.57
Total			\$1,848,977.59

- B. Approve Signed Treasurer’s Payroll, State Fees, & PR Benefit Warrants as shown below:

State Fees & PR Benefits	AP#2415	9/6/2023	\$4,268.00
	AP#2416	9/13/2023	\$67,674.69
Town Payroll	PR#2407	9/15/2023	\$170,645.60
Total			\$242,588.29

C. Acknowledge Treasurer’s Town Voided Disbursements & School Board AP/Payroll Warrants as shown below:

School Invoices	AP#3	9/6/2023	\$59,704.76
School Payroll	PR#6	9/15/2023	\$100,427.49
Voided Disbursements	V#2401	9/19/2023	(\$113,928.03)
Total			\$46,204.22
Grand Total			\$2,137,770.10

XI. Adjournment

The next regularly scheduled meeting is at 6:30 p.m., Monday, October 2, 2023 in the Meeting Room, Town Hall, Northeast Harbor

The Town of Mount Desert is inviting you to a scheduled Zoom meeting. You can call in through any of the listed phone numbers or connect with a computer via the web link. You **will need to enter the meeting ID** to get access to the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/248566175?pwd=RmozZjBOVWhUTQrRXR5QzFEZEEyQT09>

Meeting ID: 248 566 175

Password: 919872

One tap mobile

+13126266799,,248566175#,,,,0#,,919872# US (Chicago)

+16468769923,,248566175#,,,,0#,,919872# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 408 638 0968 US (San Jose)

+1 646 876 9923 US (New York)

+1 669 900 6833 US (San Jose)

+1 301 715 8592 US (Germantown)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Zoom security now requires a password on all zoom meetings, so the recurring BS meeting now has a password.

MINUTES

**Town of Mount Desert
Selectboard Minutes
September 5, 2023**

Board Members Present: Chair John Macauley, Rick Mooers, Martha Dudman, Geoffrey Wood, Wendy Littlefield

Town Officials Present: Town Manager Durlin Lunt, Town Clerk Claire Woolfolk, Tax Assessor Kyle Avila, Fire Chief Mike Bender, Public Works Director Brian Henkel

Members of the Public were also present.

I. Call to order at 6:30 p.m.

Chair Macauley called the Meeting to order at 6:30PM.

II. Minutes

A. Approval of minutes from August 7, 2023 meeting

MOTION: Ms. Dudman moved, with Mr. Mooers seconding, approval of the Minutes from August 7, 2023 as presented.

Motion approved 3-0-1 (Wood and Littlefield in Abstention)

B. Approval of minutes from August 21, 2023 meeting

MOTION: Ms. Dudman moved, with Mr. Mooers seconding, approval of the Minutes of August 21, 2023 as presented.

Motion approved 4-0-1 (Littlefield in Abstention)

III. Appointments/Recognitions/Resignations

A. Consider appointment of Allen Kimmerly to the Planning Board as a Regular Member effective September 6, 2023

MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, appointment of Allen Kimmerly to the Planning Board as a Regular Member effective September 6, 2023 as presented.

Motion approved 5-0.

B. Consider appointment of Gail Marshall to the Planning Board as an Alternate Member effective September 6, 2023

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, appointment of Gail Marshall to the Planning Board as an Alternate Member effective September 6, 2023 as presented.

Motion approved 5-0.

C. Consider appointment of Cynder Johnson as Full-time Firefighter/EMT at the probationary base rate of \$27.56, effective September 7, 2023

MOTION: Ms. Littlefield moved, with Mr. Wood seconding, appointment of Cynder Johnson as Full-time Firefighter/EMT at the probationary base rate of \$27.56, effective September 7, 2023 as presented.

Motion approved 5-0.

1 **IV. Consent Agenda**

2 A. *Memo from Fire Chief Mike Bender regarding an approved and signed change order for*
3 *emergency repairs to the Town Office building necessary to ensure viability of*
4 *improvements being made to the NEH Fire Station*

5 B. *Thank you letters from Downeast Community Partners, Downeast Horizons, Eastern*
6 *Area Agency on Agency and Island Housing Trust*

7 C. *Hancock County Hazard Mitigation Plan*

8 D. *Acadia National Park Advisory Commission Minutes of June 5, 2023*

9 MOTION: Mr. Mooers moved, with Mr. Wood seconding, acceptance of the Consent
10 Agenda as presented.

11 Motion approved 5-0.

12
13 **V. Selectboard's Reports**

14 Ms. Dudman asked for a status report on the Jordan Pond Road seasonal road closing
15 discussed at earlier meetings. Public Works Director Henkel reported meeting with the
16 Interim Police Chief, who would install a second speed sign to collect additional information.
17 Director Henkel has talked with Park officials, and it was decided to reconvene for further
18 consideration later in the season.

19
20
21 Mr. Wood asked for discussion regarding events that took place at the August 9, 2023
22 Planning Board Meeting and the Town's response. Town Manager Lunt reported the
23 Planning Board Chair has asked Town Counsel to draft a policy that abides by citizens'
24 constitutional rights and preserves the rights of the citizen's participating in the meeting to be
25 heard and the members of the Board to have the ability to conduct their meeting in a
26 reasonably judicious fashion. It was noted that Boards and Committees have the right to
27 make rules allowing them to govern their proceedings, as long as they are not in violation of
28 any laws. Mr. Wood believed that in adopting any policy the Town must be mindful of
29 complete transparency, including video feed for the meeting.

30
31 **VI. Unfinished Business**

32 A. *Discussion regarding the Code of Ethics*

33 A review was made of the Draft Code of Ethics presented to the Board. Human Resources
34 representative Zack Harris was in attendance. Thoughts included:

35 - Clerk Woolfolk suggested that instead of listing each Board and Committee, maybe include
36 language that covers all Boards and Committees that an individual may participate in as a
37 blanket statement.

38 - Discussion ensued regarding whether someone serving on multiple boards and committees
39 must take the oath multiple times or if once would suffice.

40 - Requiring the oath to be taken annually provides those serving with an annual reminder of
41 their responsibilities.

42 - It should not be necessary that each board and committee member appear before the Town
43 Clerk every year to be given the oath. Annual notarization was not necessary, but instead
44 an annual public acknowledgement of agreement to the policy was suggested.

45 - Such an annual acknowledgement could be the responsibility of the board and committee
46 chairs to execute.

1 - Public elected officials must sign the acknowledgement annually in addition to be given the
2 term oath.

3
4 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, any new member to any
5 committee must sign an acknowledgement that they have read and understand the Code of
6 Ethics and Code of Conduct. Thereafter, it is the responsibility of the Committee Chair to
7 ensure annually that all members of said Committee are current in their understanding and
8 acknowledgement of the Code of Ethics and Code of Conduct.

9 Motion approved 5-0.

10
11 **VII. New Business**

12 *A. Public Space Special Event Application – Friends of Acadia Benefit Auction – August 5-*
13 *12, 2024, Northeast Harbor Village Green*

14
15 President and CEO of Friends of Acadia (FOA) Eric Stiles and members of the FOA Board
16 were present. FOA is requesting to hold their 2024 auction at the Northeast Harbor Marina.
17 Mr. Stiles provided a summary of the FOA Special Event Application. History of the event
18 was provided. He noted alternative event space is being explored as well. The event will be
19 weeklong. Additionally, FOA is willing to hold an coinciding ancillary event for the benefit
20 of the Town. 400 – 500 people attend over the course of the event. A search for additional
21 off-site parking is underway. There are police officers on hand for parking and safety
22 oversight. Mr. Stiles noted this is likely a one-time occurrence. The event is traditionally
23 held at the Asticou Inn. The Inn will be closed in 2024, due to renovation work going on.

24
25 Ms. Dudman extolled the work FOA does. She noted how difficult it would be to have such
26 a large event in August at the marina. Ms. Littlefield felt the Harbor Committee should be a
27 part of the discussion. Mr. Wood suggested getting the logistics from Wallace Tent. The
28 event is a large one, but perhaps it could be organized to be unobtrusive. Other potential
29 event sites and potential overflow parking were also brainstormed.

30
31 The Farmer’s Market would also have to be considered so the two events don’t conflict.

32
33 Harbor Committee member Storey Litchfield was present. She noted she was also on the
34 FOA’s Board of Directors. While the event hasn’t been officially brought before the Harbor
35 Committee, members Howie Motenko and Chris Moore are both aware and supportive. The
36 Harbor Committee is meeting in a week.

37
38 Mr. Mooers requested seeing an offsite parking plan for the event.

39
40 MOTION: Mr. Wood moved, with Ms. Littlefield seconding, to table discussion until the
41 Harbor Committee has reviewed the request and more information on the event is gathered.
42 Motion approved 5-0.

43
44 *B. Request authorization for Superintendent Montague to execute all necessary documents*
45 *on behalf of the Town to purchase a new 2024 RAM 2500 Trademan, four-wheel drive,*
46 *single cab pickup truck with service body from Darlings Auto Mall in Ellsworth at their bid*
47 *price of \$58,918 (including the trade in allowance for the 2014 GMC 2500HD Wastewater*

1 *truck of \$11,500) using funds from our Wastewater Work Truck Reserve account number*
2 *4050500-24583 with a current FY-24 balance of approximately \$152,249*

3
4 MOTION: Mr. Wood moved, with Mr. Mooers seconding, authorization for Superintendent
5 Montague to execute all necessary documents on behalf of the Town to purchase a new 2024
6 RAM 2500 Trademan, four-wheel drive, single cab pickup truck with service body from
7 Darlings Auto Mall in Ellsworth at their bid price of \$58,918 (including the trade in
8 allowance for the 2014 GMC 2500HD Wastewater truck of \$11,500) using funds from our
9 Wastewater Work Truck Reserve account number 4050500-24583 with a current FY-24
10 balance of approximately \$152,249 as presented.

11 Motion approved 5-0.

12
13 *C. Request authorization to solicit competitive bids for a new 2023 or 2024 Ram crew cab*
14 *1500 4x4 with a gas-powered engine for the Buildings and Grounds division of the Public*
15 *Works Department*

16
17 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, authorization to solicit
18 competitive bids for a new 2023 or 2024 Ram crew cab 1500 4x4 with a gas-powered engine
19 for the Buildings and Grounds division of the Public Works Department as presented.

20
21 Mr. Wood pointed out the truck being replaced will be kept by the Department. Director
22 Henkel explained it would make the logistics of moving personnel around easier.

23
24 Motion approved 5-0.

25
26 *D. Consideration of authorizing Fire Chief Mike Bender to purchase furniture from Working*
27 *Fire Furniture & Mattress Co., Inc. at a cost not to exceed \$25,000.00 in association with*
28 *the Mount Desert Fire Station #1(Northeast Harbor) building project*

29
30 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, authorizing Fire Chief Mike
31 Bender to purchase furniture from Working Fire Furniture & Mattress Co., Inc. at a cost not
32 to exceed \$25,000.00 in association with the Mount Desert Fire Station #1(Northeast Harbor)
33 building project as presented.

34 Motion approved 5-0.

35
36 *E. Consider authorizing Fire Chief Mike Bender to sign and execute a change order to*
37 *install a thickened area of pavement in the area of the four truck bays at the Mount Desert*
38 *Fire Station #1 at a cost not to exceed \$19,635.00, with said funds to be used from the*
39 *Northeast Harbor Fire Station Expansion Project budget*

40
41 MOTION: Mr. Mooers moved, with Mr. Wood seconding, authorizing Fire Chief Mike
42 Bender to sign and execute a change order to install a thickened area of pavement in the area
43 of the four truck bays at the Mount Desert Fire Station #1 at a cost not to exceed \$19,635.00,
44 with said funds to be used from the Northeast Harbor Fire Station Expansion Project budget
45 as presented.

46 Motion approved 5-0.

47

F. Consider contract for Professional Services through Dirigo Safety, LLC for Law Enforcement Executive Consulting

MOTION: Ms. Dudman moved, with Mr. Mooers seconding, approval of contract for Professional Services through Dirigo Safety, LLC for Law Enforcement Executive Consulting as presented.
 Motion approved 5-0.

VIII. Other Business

A. Such other business as may be legally conducted
 No Other Business.

IX. Treasurer’s Warrants

A. Approve & Sign Treasurer’s Warrant as shown below:

Town Invoices	AP#2414	9/6/2023	\$565,585.19
Total			\$565,585.19

MOTION: Ms. Littlefield moved, with Mr. Wood seconding, approval and signature of Treasurer’s Warrant as shown above.

Motion approved 5-0.

B. Approve Signed Treasurer’s Payroll, State Fees, & PR Benefit Warrants as shown below:

State Fees & PR Benefits	AP#2412	8/23/23	\$106,462.45
	AP#2413	8/30/2023	\$7,060.41
Town Payroll	PR#2406	9/1/2023	\$172,226.38
Total			\$285,749.24

MOTION: Mr. Mooers moved, with Mr. Wood seconding, approval of Signed Treasurer’s Payroll, State Fees, & PR Benefit Warrants as shown above.

Motion approved 4-0-1 (Littlefield in Abstention).

C. Acknowledge Treasurer’s Town Voided Disbursements & School Board AP/Payroll Warrants as shown below:

School Invoices			\$0
School Payroll	PR#5	9/1/2023	\$78,893.20
Voided Disbursements			\$0
Total			\$78,893.20

MOTION: Mr. Mooers moved, with Mr. Wood seconding, acknowledgement of Treasurer’s Town Voided Disbursements & School Board AP/Payroll Warrants as shown above.

Motion approved 5-0.

Grand Total			\$930,227.63
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1 **X. Adjournment**

2 MOTION: Ms. Littlefield moved, with Mr. Mooers seconding, to adjourn the meeting.

3 Motion approved 5-0.

4

5 The meeting was adjourned at 7:05PM.

6

7

8

9

10

11

Respectfully Submitted, Geoffrey Wood

APPOINTMENTS

RECOGNITIONS

RESIGNATIONS

Tuesday September 12, 2023

Durlin,

Please accept this letter as notice of my resignation from employment with the Town of Mount Desert effective EOD Friday, October 6, 2023.

I appreciate my time with the Town. I've learned a lot and I believe I've provided valuable service to the community during my time here. With that being said, I have been offered a new position that I believe to be the right direction for my career and my family. This was a very tough decision that was not made lightly. I appreciate the trust that you, my co-workers, the Board, and the Town vested in me for these past years.

Sincerely,

A handwritten signature in black ink, appearing to read "Jake Wright". The signature is fluid and cursive, with the first name "Jake" and last name "Wright" clearly distinguishable.

Jake Wright

CONSENT AGENDA



Town of Mount Desert

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5744 Fax 207-276-5142

www.mtdesert.org highway@mtdesert.org

Otter Creek, Seal Harbor, Northeast Harbor, Somesville,
Hall Quarry and Pretty Marsh

MEMO

To: Brian Henkel, Public Works Director
From: Benjamin Jacobs, Highway Superintendent
Re: July and August Monthly Reports.
Date: September 5, 2023

Highway Crew

- Swept sidewalks and roads.
- Worked with a local contractor to ditch sections of Beech Hill Road.
- Completed our Bureau of Labor Standards inspections on, for example, fire extinguishers, secondary containment structures and eyewash stations.
- Ditched a section of Beech Hill Cross Road.
- Repaired edges of road on Indian Point Road.
- Repaired a section of the boat ramp at the Northeast Harbor Marina.
- Cold patched potholes.
- Cleaned the highway garage and bus garage.
- Trimmed bushes and grass around various signs in Northeast Harbor.
- Repaired and raised sewer manholes on Joy Road.
- Installed a new swim float at Ponds End.
- Worked with a contractor to paint center lines on Indian Point Road and Hall Quarry Road.
- Replaced, straighten and erected various signs.
- Hauled gravel to our stockpile at the highway garage on Sargeant Drive.
- Started preparing plow trucks and equipment for the winter months.
- Added new playground safe woodchips to both Otter Creek and Seal Harbor playgrounds.

Buildings & Grounds and Parks & Cemeteries

The crew:

- Continued setting up for meetings, cleaning bathrooms in the town office, vacuuming and assisting the admin staff with projects as needed e.g., assembling shelving, hanging pictures, repairing toilets, installing door closes, and painting.



Town of Mount Desert

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5744 Fax 207-276-5142

www.mtdesert.org highway@mtdesert.org

Otter Creek, Seal Harbor, Northeast Harbor, Somesville,
Hall Quarry and Pretty Marsh

- Continued to clean the restrooms at Seal Harbor pier, the facilities at yachtsman building in Northeast Harbor and the seasonal porta potties located at Suminsby park, Ponds End, Bartlett's Landing and behind the museum on Main Street in Northeast Harbor.
- Continued mowing and weed whacking the greens in Northeast Harbor and all the other various town owned parks in the town's villages.
- A member of our highway department has been doing a great job filling in for our regular Buildings and Grounds employee who has been out on FMLA for an extended period.

Solid Waste

- The crew continues to do a fantastic job keeping the areas around the highway garage dumpsters and recycle center neat and clean as possible.
- Continued picking up trash on their daily scheduled routes.
- Each day two members of the highway department continued to help the solid waste department with their daily routes due to not being able to fill both part time seasonal summer refuse packer helper positions.

Cc. Claire Woolfolk, Town Clerk
Durlin Lunt, Town Manager

From: David Kerns <dkerns@barharbormail.org>
Sent: Monday, September 11, 2023 10:52 AM
To: Cornell Knight <cknight@barharbormail.org>
Cc: Durlin Lunt <manager@mtdesert.org>
Subject: PD Weekly 09/11/23

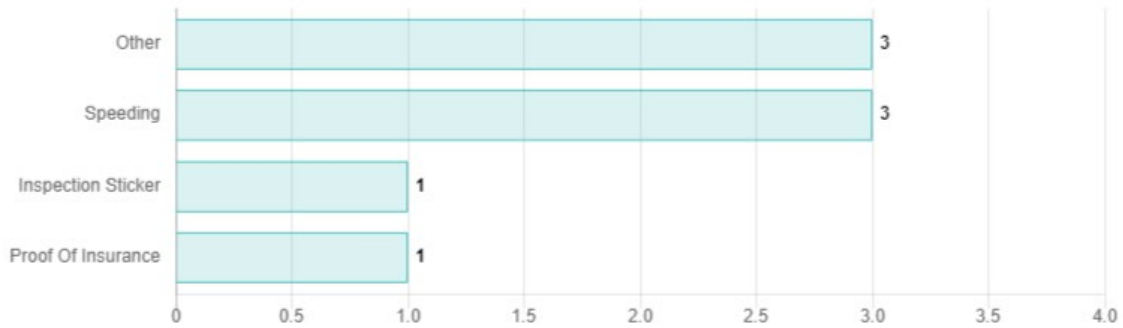
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I have attached our weekly meeting notes for your reference.

- 217 Call for Service handled by Dispatch last week
- 164 of the CFS were Law incidents requiring law enforcement response and narrative reports
- Mental Health Law Enforcement Liaison interview to be scheduled for the one applicant that we received
- Lucas Keene part-time officer completed (PASSED) his polygraph last week and is scheduled for his psychological exam this week.
- Working with Brown's Communication to assist AOS 91 build out their bus radio network utilizing the old BH and MD public works frequencies that the PD still controls. This project began with Chief Willis and will allow monitoring of the frequencies in both dispatch centers. Also, will allow us to have another tactical frequency that we could use with different technology for in building coverage at all the schools. (MDIHS, CES, MDE, and Trenton)
- Continue to work on FOAA's with the Towns attorneys for PD
- Continue to work with MDI Hospital to update their policies around law enforcement in the hospital setting
- Met with Maine State Bureau of Investigations here at BH for site prep for the fingerprint scanner.
- Continue to work on the MD station swapping over to the BH domain. Steve Cornell has been a huge help getting us up and running. We currently have Spillman Access and the wireless access points working. He is continuing to Work with Bob Bickmore to finalize the swap over.
- Sgt. Leigh Guildford retired on Friday. Officer Tim Bland has moved into the supervisor shift to fill in as our senior patrol officer until we determine how we are going to fill this supervisor position. He will be on dayshift and be able to continue to do some of his school resource officer duties as well
- All seven motor vehicle citations were issued in Bar Harbor this week

Citations By Violation Type

2023-9-4 to 2023-9-12 for Hancock County
Bar Harbor & Mount Desert Police Department



Dave

David Kerns

Captain/Interim Police Chief

Bar Harbor Police Department (207)-288-3391

Mount Desert Police Department (207)-276-5111



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***Investment Committee
Meeting
May 9th, 2023 10 am
Remote and In-Person
21 Sea Street, Northeast Harbor***

Attendees: Jake Wright, Durlin Lunt, Jason Irwin, Phil Lichtenstein, Wendy Littlefield, Michael Bailey

- 1) Meeting was officially called to order by Phil Lichtenstein at 10:03am
- 2) Welcome Michael Bailey to the Investment Committee
 - a. Initially tabled until Michael joined the call at 10:06am. At 10:06am, Michael was welcomed to the Investment Committee.
- 3) Accept resignation of John Brown from the Investment Committee
 - a. The Committee accepted John Brown's resignation
- 4) Elect Officers
 - a. Jason Irwin moved that Phil be the chair and Wendy be secretary, Michael Bailey seconded, all in favor (4-0)
- 5) Consider amendment to November 2, 2022 meeting minutes approved at February 2, 2023 meeting
 - a. Jason Irwin moved, Wendy Littlefield seconded, all in favor (4-0)
- 6) Review of minutes from February 2, 2023 meeting
 - a. Moved to accept by Jason Irwin, Wendy Littlefield seconded, all in favor (4-0)
- 7) Review Q1 2023 Cash and Investment Analysis, unaudited
 - a. Wright gave high level overview of materials
 - i. Directed Wright to ask about unrealized losses associated with Fixed income assets / plan to continue weathering storm? Committee asked Wright to review monthly statements and inform committee of any material changes to allocations.
- 8) Recommend Selectboard authorize solicitation of proposals for laddered maturity portfolio
 - a. Recommendation of \$5,000,000 laddered maturity portfolio of CDs, treasury bonds, US Government agency obligations, and/or similar investments with maturities from 3 to 6 months
 - i. Moved by Phil Lichtenstein, seconded by Wendy Littlefield, all in favor (4-0)
- 9) Recommend transfer from reserve portfolio to general operating account in the amount of the audited interfund liability amount of \$500,142.43 for the fiscal year ended 6.30.22
 - a. Wright explained how the liability is generated
 - i. Wendy Littlefield motioned recommendation, Jason Irwin seconded, all in favor (4-0)
- 10) Recommend amount, if any, to be utilized from the Capital Gains Reserve to reduce the 2023-2024 tax commitment

- a. Wendy Littlefield motioned \$100,000, Phil Lichtenstein seconded, all in favor (4-0)
- 11) Other business
- a. Discussion ensued regarding the next meeting date with a request that Matt Weaver attend
- 12) Questions and comments
- a. None presented
- 13) Adjournment
- a. Wendy Littlefield motioned to adjourn, Phil Lichtenstein seconded



**American
Red Cross**

American Red Cross
431 18th Street NW
Washington, DC 20006
redcross.org

August 30, 2023

TOWN OF MOUNT DESERT
PO BOX 248
NORTHEAST HARBOR ME 04662-0248
[Barcode]

Dear Red Cross Supporter,

On behalf of the American Red Cross, thank you for your generous gift of \$3,500.00 on August 21, 2023, which will be applied to Where It Is Needed Most. Support from companies like yours is truly making an impact in the lives of those we serve every day.

During their darkest hours, people know they can turn to the Red Cross for comfort and care. Our humanitarian mission of preventing and alleviating human suffering in the face of emergencies depends on the compassion of our generous donors.

Red Cross Supporter, I am profoundly grateful for your commitment to the Red Cross mission. Thank you once again for standing with us to help turn heartbreak into hope. You can reach us any time with questions and feedback at redcross.org or by calling 1-800-RED-CROSS (1-800-733-2767).

Sincerely,

Gail J. McGovern
President and CEO, American Red Cross

Donation Total: \$3,500.00
Donation Date: August 21, 2023
Will be applied to: Where It Is Needed Most

RECEIVED
SEP 05 2023

BY:

Please keep this page for tax purposes

As required by IRS regulations, we provide the following information: The American Red Cross is a 501(c)(3) not for profit organization. Our federal tax identification number is 53-0196605. As no goods or services have been provided in connection with this gift, the full amount is deductible to the fullest extent provided by law.



Thank You!

THE LIFEFLIGHT FOUNDATION

August 18, 2023

Town of Mount Desert
PO Box 248
Northeast Harbor, ME 04662-0248

Thanks so much for this fantastic and generous gift. Your support matters to Maine!

Dear Residents of Mount Desert,

Thank you for the recent gift of \$1000 to the Community Giving Campaign. Every town, city, plantation, and municipality in Maine is unique but a common thread ties us together -- Mainers recognize our great state as one large, connected community built upon the values of hard work, compassion, and a willingness to help a neighbor in need. Your generosity is symbolic of that shared commitment which is what makes Maine so special, and in our 25th year of serving the people of Maine, we are especially grateful for your support.

Last year was the busiest in our history, with more than 2500 patients safely transported. That means the call for help comes (on average) once every 3.5 hours! Patients range from being just minutes old to well in their 80s (and beyond) and come from every county in Maine.

Now in its 25th year as Maine's sole air medical provider, LifeFlight has become nationally and internationally recognized as a leader in the field of transport medicine for quality, safety, community service, and innovation. Taking care of people in a state as rural and rugged as Maine requires tremendous coordination, which is why LifeFlight is so grateful for our many partners in dispatch, fire/rescue, EMS, public safety, law enforcement, and hospitals across the state. **Each of these partners play an integral role and together we form the chain of survival for Mainers on what is often the worst day (or night) of their life.**

We recognize that the needs in every Maine community are greater and more complex than ever before. We are extremely grateful that you included LifeFlight among the organizations that you choose to support. The next time that you see or hear one of the LifeFlight of Maine helicopters in the skies above, we hope you'll take great pride in knowing what a difference your support makes for not only the residents of your community but for everyone who lives in and loves Maine.

With warmth and gratitude,

Kate O'Halloran

Kate O'Halloran
Executive Director

RECEIVED
SEP 07 2023

BY:

No goods or services were provided in consideration of this gift. All gifts are tax deductible to the fullest extent of the law. Please retain this receipt for your records.



25
Years

Celebrating 25 years of safely caring for and transporting the people of Maine.

PO Box 859, Augusta, ME 04332 | (207) 230-7092 | www.lifeflightmaine.org



Keeping neighbors warm this winter.

Dear Durkin
and Selectboard,

August 31, 2023

My sincere thanks to you and the voters of the town of Mount Desert. Your continued support of the MDI Community Campfire Coalition is most sincerely appreciated. The program is such an important effort and a true safety net for so many households.

Last heating season we helped 108 households with a cost of \$64,000. I fear the coming season will be worse as the State has announced their LIHEAP funding has been slashed. This makes the Town's backing more important than ever.

With gratitude,
Anne-Marie Hart



P.O. Box 332
Northeast Harbor, Maine 04662
207-276-5039

Dear Darlin . August 31, 2023
and Selectboard,

It's with sincere appreciation I write to thank you for continued funding. The Neighborhood House is so pleased to work in tandem with the Town to offer our residents such a wide array of programs. What a long-standing and solid relationship!

My very best,
Anne-Marie Hart
Executive Director

UNFINISHED BUSINESS

NEW BUSINESS

Town of Mount Desert Proclamation

BE IT RESOLVED by the Town of Mount Desert as follows:

WHEREAS, domestic abuse and violence are serious injustices that affect people and families of all races, ages, genders and income levels; and

WHEREAS, each year nearly half the homicides in Maine are related to domestic abuse and violence; and

WHEREAS, in Maine, over 14,000 people affected by domestic violence reach out for help each year; and

WHEREAS, domestic abuse and violence are preventable through public education initiatives, advocacy for better policies and support systems, resources affected by people of abuse, and holding perpetrators to account; and

WHEREAS, we all have a role in changing the cultural norms and interrupting the belief systems that underlie abuse and in making abusive behavior socially unacceptable; and

WHEREAS, Mount Desert Breaks the Silence of Domestic Abuse Month is an opportunity to shine a critical light on the issue of domestic abuse and violence;

NOW, THEREFORE, we the members of the Mount Desert Select Board do hereby proclaim October as:

“Mount Desert Breaks the Silence of Domestic Abuse Month”

And urges all citizens to recognize this observance.

IN WITNESS WHEREOF, I hereunto set my hand and seal this 18th day of September 2023.

John Macauley, Chairman

Wendy H. Littlefield, Vice Chairman

Geoffrey Wood, Secretary

Martha T. Dudman

James F. Mooers

Attest: A True Copy

Town Clerk, Mount Desert



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS: Yes <input type="checkbox"/> No <input type="checkbox"/>	

**Section I: Licensee/Applicant(s) Information;
 Type of License and Status**

Legal Business Entity Applicant Name (corporation, LLC): Asti-Kim Corporation	Business Name (D/B/A): Asticou-Inn & Restaurant
Individual or Sole Proprietor Applicant Name(s):	Physical Location: 15 Peabody Drive, Northeast Harbor ME 04662
Individual or Sole Proprietor Applicant Name(s):	Mailing address, if different: P.O. Box 337
Mailing address, if different from DBA address:	Email Address: gm@asticou-inn.com
Telephone # Fax #: 207-276-3344	Business Telephone # Fax #: 207-276-3344
Federal Tax Identification Number: 010270914	Maine Seller Certificate # or Sales Tax #: 0102733
Retail Beverage Alcohol Dealers Permit:	Website address: www.asticou.com

1. New license or renewal of existing license? New Expected Start date: 09/09/2023
- Renewal Expiration Date: 10/15/2023

2. The dollar amount of gross income for the licensure period that will end on the expiration date above:
- Food: \$ 207,420.00 Beer, Wine or Spirits: \$ 61,637.00 Guest Rooms: \$ 405,862.00

3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)
- Malt Liquor (beer) Wine Spirits

4. Indicate the type of license applying for: (choose only one)

- | | | |
|--|--|---|
| <input type="checkbox"/> Restaurant
(Class I, II, III, IV) | <input type="checkbox"/> Class A Restaurant/Lounge
(Class XI) | <input type="checkbox"/> Class A Lounge
(Class X) |
| <input checked="" type="checkbox"/> Hotel
(Class I, II, III, IV) | <input type="checkbox"/> Hotel – Food Optional
(Class I-A) | <input type="checkbox"/> Bed & Breakfast
(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)
(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary | <input type="checkbox"/> Mobile Cart |
| <input type="checkbox"/> Tavern
(Class IV) | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> Qualified Caterer | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) | |

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

6. Is the licensee/applicant(s) citizens of the United States? Yes No

7. Is the licensee/applicant(s) a resident of the State of Maine? Yes No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

Yes No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

Yes No

Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

Yes No

If yes, please provide details: _____

11. Do you own or have any interest in any another Maine Liquor License? Yes No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Gary R. Caron		Augusta, Maine
Residence address on all the above for previous 5 years		
Name Gary R. Caron	Address: 12 McDonald Ave, Ellsworth, Maine 04605	
Name	Address:	
Name	Address:	
Name	Address:	

13. Will any law enforcement officer directly benefit financially from this license, if issued?

Yes No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? Yes No

17. Does the licensee/applicant(s) own the premises? Yes No

If No, please provide the name and address of the owner:

Asti-Kim Corporation P.O. BOX 337, Northeast Harbor, ME 04662

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: 46.00

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

Inside dining room, bar, patio, private dining room, grand lawn, pool

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: School and Church

Distance: _____

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 09/11/2023

Signature of Duly Authorized Person

Signature of Duly Authorized Person

Printed Name Duly Authorized Person

Printed Name of Duly Authorized Person

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: _____

Who is approving this application? Municipal Officers of _____

County Commissioners of _____ County

- Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

This Application will Expire 60 Days from the date of Municipal or County Approval unless submitted to the Bureau

Included below is the section of Maine’s liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime;

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

D-1. Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

E. A violation of any provision of this Title;

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

4. Repealed

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
 - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its [Retail Beverage Alcohol Dealers](https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers) permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

Section V: Fee Schedule

Filing fee required. In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

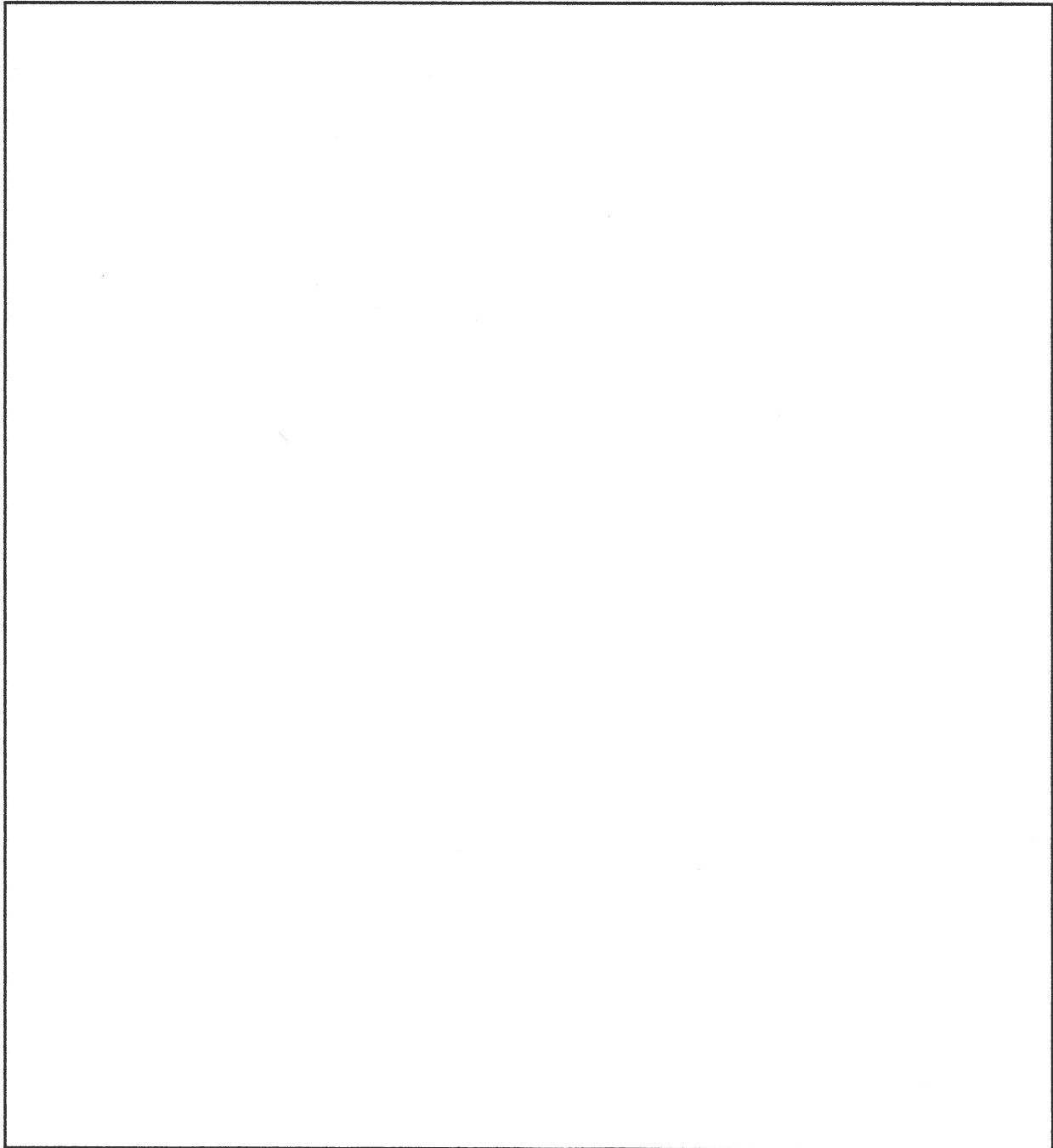
Please note: For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

Class of License	Type of liquor/Establishments included	Fee
Class I	For the sale of liquor (malt liquor, wine and spirits) This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
Class I-A	For the sale of liquor (malt liquor, wine and spirits) This class includes only hotels that do not serve three meals a day.	\$1,100.00
Class II	For the Sale of Spirits Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
Class III	For the Sale of Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class IV	For the Sale of Malt Liquor Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class III and IV	For the Sale of Malt Liquor and Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
Class V	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Club without catering privileges.	\$ 495.00
Class X	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Class A Lounge	\$2,200.00
Class XI	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Restaurant Lounge	\$1,500.00

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: _____
2. Doing Business As, if any: _____
3. Date of filing with Secretary of State: _____ State in which you are formed: _____
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Gary R. Caron	12 McDonald Ave, Ellsworth,		Chief Eng	0.0000

(Ownership in non-publicly traded companies must add up to 100%.)



STATE OF MAINE
 DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
 BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
 DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
 8 STATE HOUSE STATION
 AUGUSTA, MAINE 04333-0008



License for the Sale of Liquor

License Number	Issue Date	Expiration Date
HOF-1990-4062	09/10/2022	09/09/2023

This License is valid only between the Issue Date and the Expiration Date appearing on this document. This License may be used only for the Named Holder at the Location for which the License was issued. The person or business named in this License is authorized to sell or serve liquor with liquor content as permitted by Maine law for the license type designated in this License.

All licensees shall make available for inspection their licenses at the premises to which those licenses apply. This License or each type of License issued as part of this License is subject to fine, suspension or revocation pursuant to Title 28-A of Maine law. License fee is non-refundable and the License is non-transferable unless approved by the Bureau.

Legal Name of Licensee: ASTI-KIM CORP.
 Business Name of Licensee: ASTICOU INN
 Address of Licensee: 15 PEABODY DRIVE
 NORTHEAST HARBOR, ME, 04662

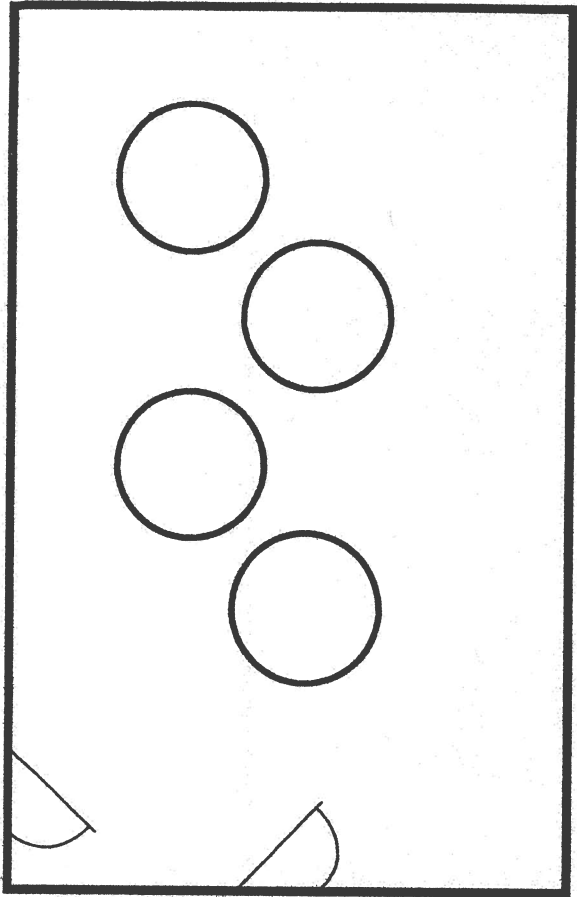
CODE	License Type and Description	FEE
HOF	CLASS I-A - HOTEL - FOOD REQUIREMENT OPTIONAL - MALT LIQUOR, WINE AND SPIRI	1,100.00
FF	FILING FEE	10.00

Total Fees: \$ 1,110.00

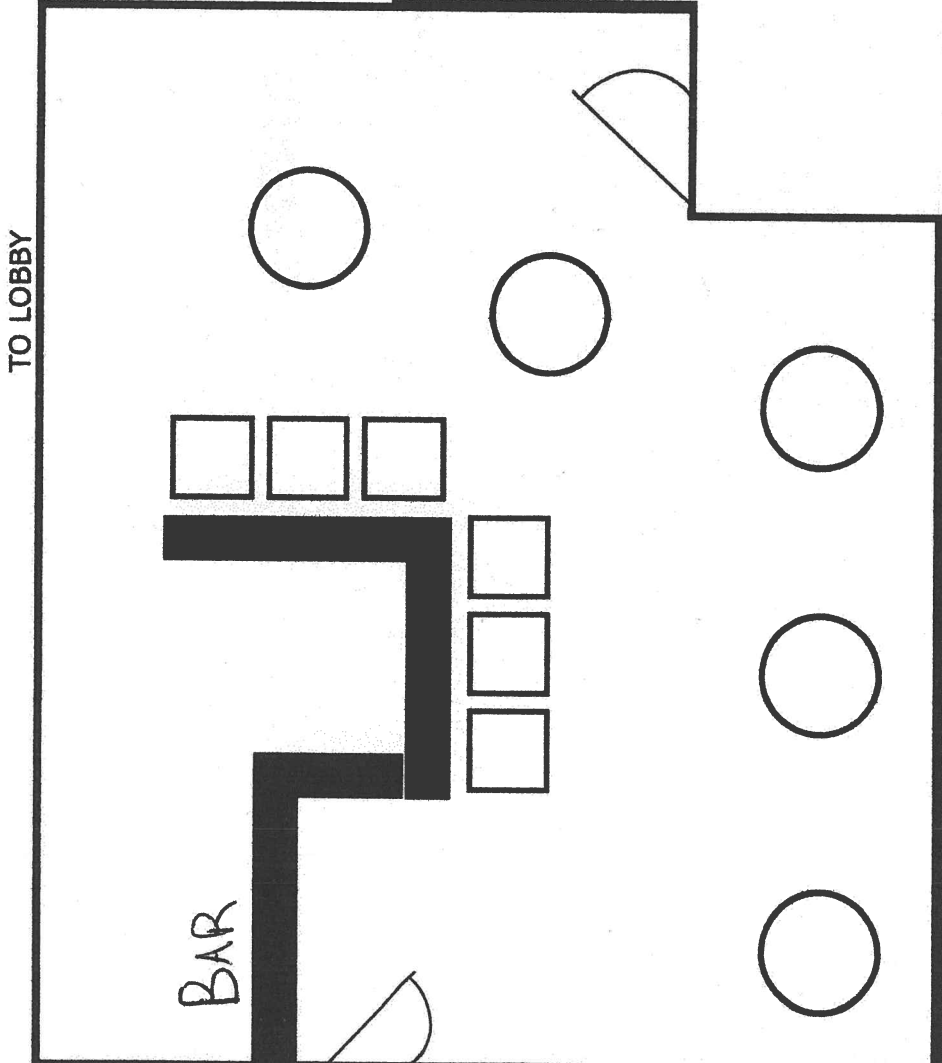
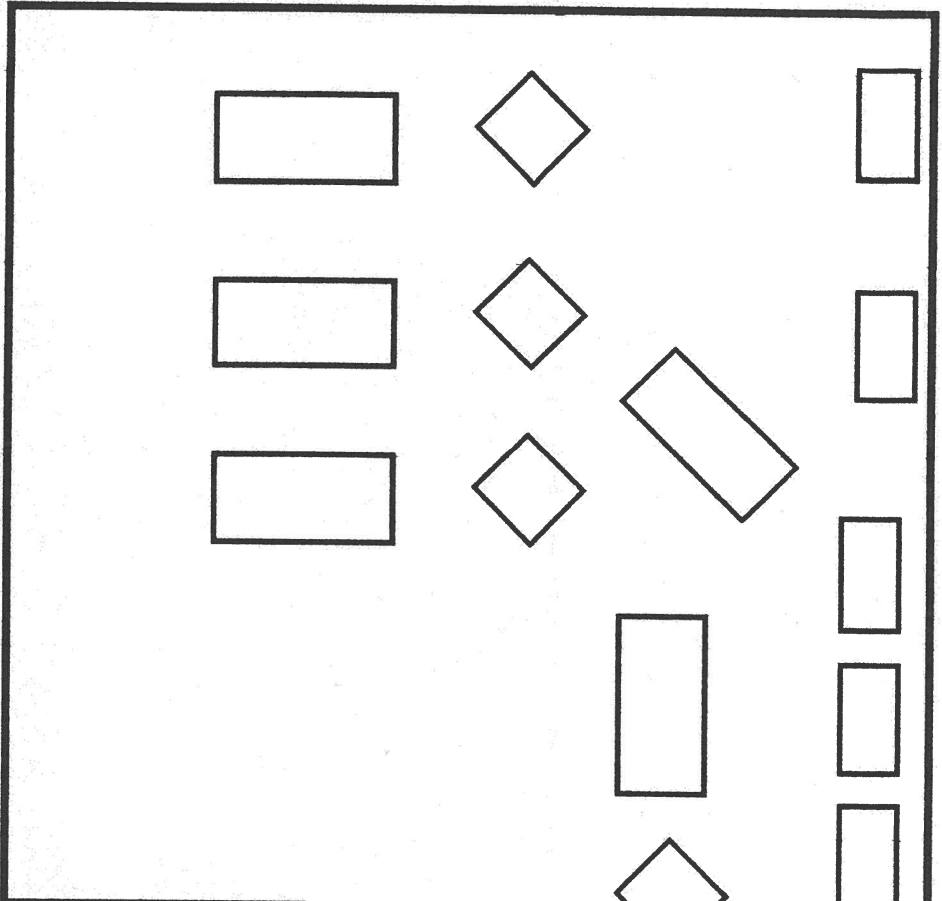
Timothy R. Poulin

 Timothy R. Poulin, Deputy Director
 Bureau of Alcoholic Beverages and Lottery Operations

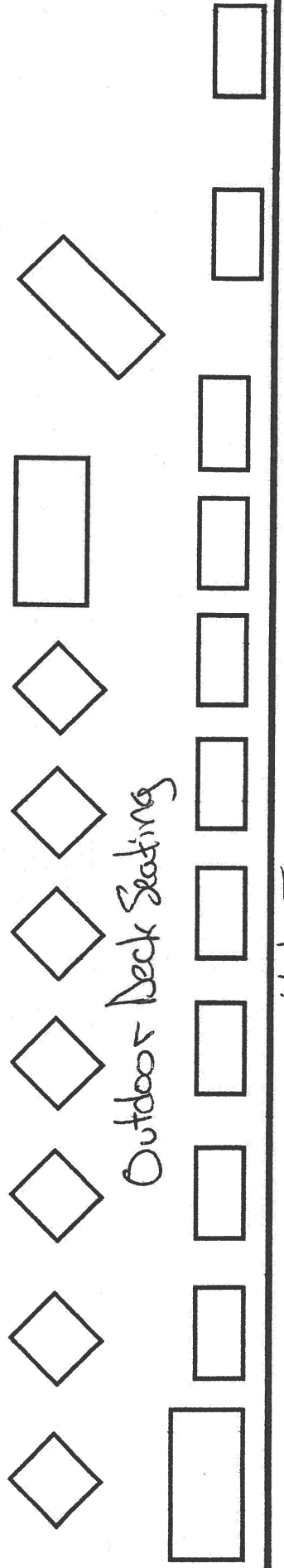
ASTICOU INN
 PO BOX 337
 NORTHEAST HARBOR, ME 04662



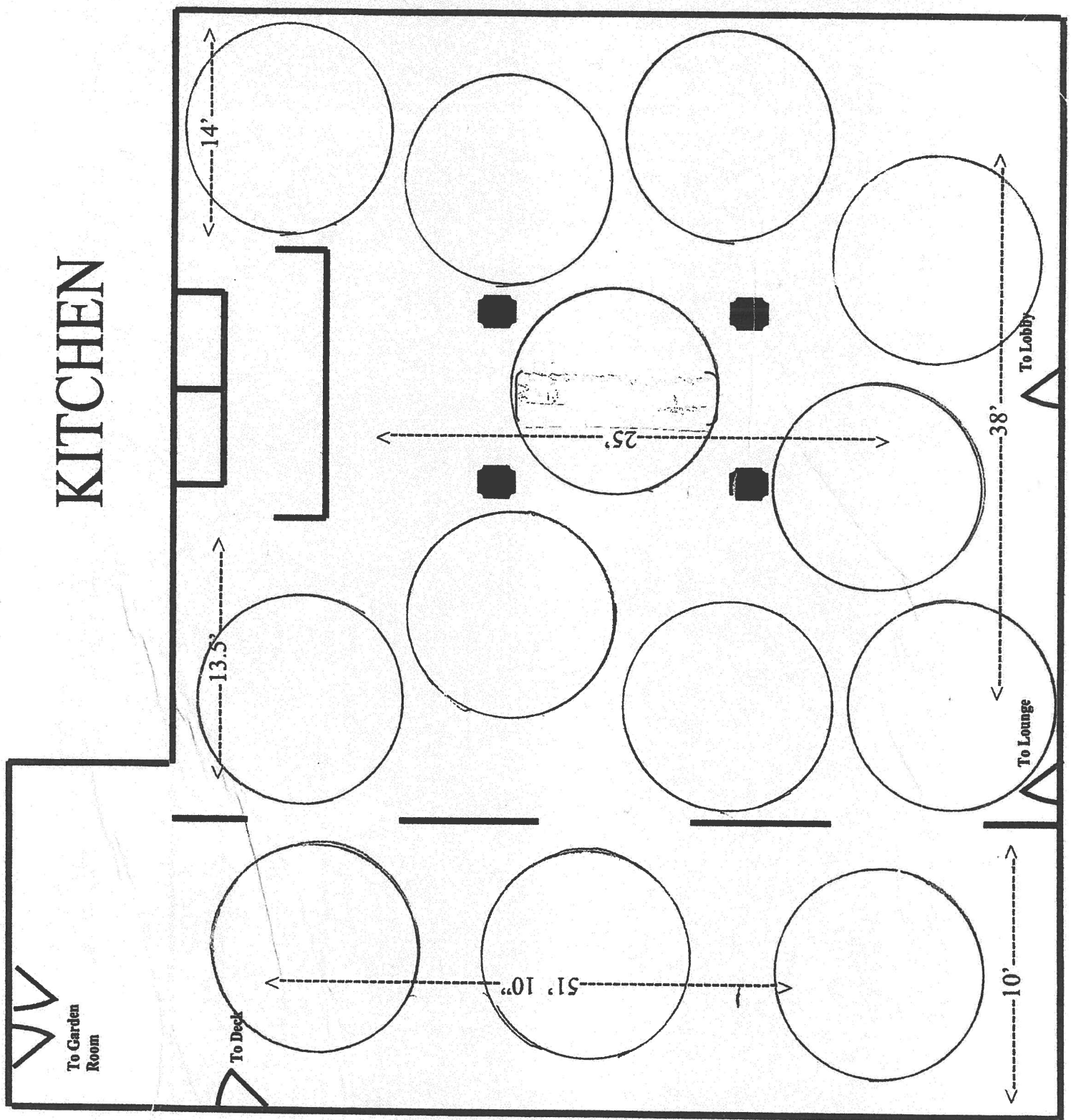
TO THE DINING ROOM



Outdoor Deck Seating



DECK OVERLOOKING HARBOR



KITCHEN

To Garden Room

To Deck

13.5'

14'

51' 10"

25'

10'

38'

To Lounge

To Lobby

TOWN OF MOUNT DESERT
APPLICATION FOR SPECIAL AMUSEMENT PERMIT

DATE: 9/11/23

FEE: \$100.00

*APPLICANT: Asti Kim Corporation

MANAGER: GARY CARON

**RESIDENCE ADDRESS: 15 Peabody DR
Northeast Harbor, ME

TELEPHONE: 207891 9014

NAME OF BUSINESS: Asticou Inn

NATURE OF BUSINESS: Hotel

MAILING ADDRESS PO Box 337 Northeast Harbor, ME 04662

LOCATION OF BUSINESS PREMISE (street address): 15 Peabody DR

LIQUOR LICENSE EVER DENIED OR REVOKED? YES NO

IF YES, CIRCUMSTANCES: _____

EVER CONVICTED OF FELONY or LIQUOR LAW VIOLATION? YES NO

IF YES, CIRCUMSTANCES: _____

APPLICATION IS HEREBY MADE FOR A SPECIAL AMUSEMENT PERMIT FOR THE FOLLOWING:

Class A: Single instrumentalist without mechanical amplification

Class B: Single instrumentalist and vocalist without mechanical amplification

Class C: One or more vocalists and/or instrumentalist without mechanical amplification

Class D: Any one of the above with mechanical amplification

Class E: Dancing with any of the above or accompanied by music produced by radio or other mechanical device

Signature Gary Caron

***See reverse side for requirements

Permit shall be valid only for the license year of the applicant's existing liquor license:

The Selectmen of the Town of Mount Desert hereby approve deny

the application for a Special Amusement Permit for: _____

Selectmen, Town of Mount Desert:

Date: _____



Town of Mount Desert

21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5744 Fax 207-276-4152
www.mtdesert.org highway@mtdesert.org

MEMO

To: Brian Henkel, Public Works Director From: Ben Jacobs, Highway Superintendent
Re: Ram 1500 Truck Bid Recommendation Date: September 13, 2023

As authorized by the Board of Selectmen at their September 05, 2023 regular meeting, we solicited competitive bids for the purchase of a new 2023-2024 Ram 1500 crew cab 4x4 for the Buildings and Grounds Division of Public Works. We will be transferring the current 2016 Ram 2500 4x4 truck with approximately 70,000 miles on it from the Buildings and Grounds Department to the Highway Department. This was also authorized by the Board of Selectman at their September 05, 2023 regular meeting.

We received two bids from the three dealers we provided the bid package to. The bid results are presented below.

Dealer	2023-2024	Initial Price	Trade-in Allowance	Final Bid Price	Price Difference
Darlings Ram (Ellsworth)	Ram 1500	\$45,987.00	N/A	\$45,987.00	
Quirk Ram (Bangor)	Ram 1500	\$46,980.00	N/A	\$46,980.00	
Thorton Brothers (Lincoln)	No Response				

Based on the information presented above, and our review of the required specifications compared to those included with each bid, I recommend we purchase a new 2023 Ram 1500 crew cab 4x4 from Darlings Ram located in Ellsworth at a final price of \$45,987.00 which is \$993.00 less than Quirk Ram of Bangor.

I also recommend, on behalf of the Town, that I be authorized to make the purchase with funds from the Public Works Equipment Reserve account number 4050100-24500. This account presently has a balance of \$330,244.99 as of August 31, 2023. There will be \$284,257.99 remaining in the account if this purchase is approved. Darlings has the Ram 1500 crew in stock, and we can expect delivery of the truck to the highway garage with in the next two weeks.

Thank you for your consideration of my recommendation.

Cc. Jake Wright, Finance Director; Claire Woolfolk, Town Clerk



Town of Mount Desert Wastewater

Ed Montague, Superintendent
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-2210 Fax 207-276-5742
Web Address: www.mtdesert.org
E-Mail: suptwwtp@mtdesert.org

MEMO

To: Brian Henkel, Public Works Director
From: Ed Montague, Superintendent
Re: Vortex Year Four Collection System Inspections
Date: September 14, 2023

In the fall of 2020, we began an estimated five-year plan to GIS map, clean and CCTV inspect our wastewater collection system. This was initially approved by the Town's selectboard who fully funded the entire first phase of the project for a contract price of \$46,000 from the Wastewater Capital Reserve (Account# 4050500-24501) at their October 5, 2020 meeting.

Since then, an annual wastewater appropriations budget line item designated as Sewer Inspection Services (1550552-54530) in the amount of \$25,000 that was established to supplement the use of reserve funds for collection system maintenance. In 2021 and 2022, we used funds from the Wastewater Reserves to supplement the remaining cost of the inspections not covered by our budget line. The Fiscal Year 2024 Budget saw an increase of \$7500 to the Sewer Inspection Services line to address inspecting our wastewater plants outfalls. The outfalls are the pipes that deliver the treated effluent to its discharge and dispersion points in the ocean. Inspecting the outfall pipes was caused by an issue at the Somesville treatment plant when its outfall pipe had been almost completely blocked by root balls and debris not allow the effluent leaving the plant to freely flow. This caused a back-up at the plant which could have been a serious issue if we hadn't had it cleaned. This was the second time in two years that it had been blocked.

I have received the fourth-year proposal from Vortex, formally Ted Berry Company. The proposal is a continuation of the same scope of work that was conducted in the fall of 2020, 2021 and 2022. We will be continuing the GIS mapping, cleaning and CCTV'ing of our sewer lines in Seal Harbor. We will be moving on to Otter Creek if time allows. Vortex's estimate for this year's work is \$50,250.

With a project estimate of \$50,250 and subtracting \$25,000 from the Sewer Inspection Services line, we would have a remaining balance need of \$25,250. As anticipated, I request that we use funds from the Wastewater Capital Reserve (Account #4050500-24501) to fund the remaining balance of \$25,250. The Wastewater Capital Reserve account has a current unencumbered balance of approximately \$124,744.25. If the



Town of Mount Desert Wastewater

Ed Montague, Superintendent

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-2210 Fax 207-276-5742

Web Address: www.mtdesert.org

E-Mail: suptwwtp@mtdesert.org

\$25,250 is approved, the Wastewater Capital Reserves would have a remaining unencumbered balance of approximately \$99,494.25.



Town of Mount Desert

Jake Wright, Finance Director
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232
Web Address www.mtdesert.org
financedirector@mtdesert.org

Selectboard,

The following pages disclose proposed amendments to sections 8.6 Sick Leave and 6.4 Compensatory Time in the personnel policy.

Section 8.6.1a:

- Currently, all employees accrue 2.5 eight-hour days of sick leave on a quarterly basis (20 hours). Since the transition to a Fire/EMS Department with 24/7 coverage, this accrual rate has proved problematic for the employees who now work 24-hour shifts. While other employees may miss three days of work due to sickness before using the accrual time that a Fire Department employee will use by being sick for a single shift. Additionally, Fire Department employees are at heightened risk of sickness due to the nature of their work, especially with the addition of EMS services. Durlin Lunt, Mike Bender, and I see sufficient justification to increase the rate of sick leave accrual to address these issues. We recommend amending the sick leave accrual rate for Fire Department employees to be 60 hours (2.5 times 24 hours) per quarter as long as the standard 24-hour shift is in place. This ensures equity amongst other Town employees while addressing the concerns outlined above. Sick leave is non-compensable upon termination of employment.

Section 6.4.1:

- This change will align the non-union compensatory maximum with the collective bargaining agreement. Furthermore, we believe that this change may decrease overtime expense by allowing more capacity for employees to flex their time during periods of heightened and reduced demand while minimizing pay fluctuation. Compensatory time is voluntarily elected by employees in lieu of overtime pay and is compensable upon termination of employment.

Thank you,

Jake Wright
Finance Director

Current

SICK LEAVE

The Town will allow sick leave with compensation for full-time regular employees whose absence from work is required due to personal illness or injury or illness or injury of a minor dependent, spouse, domestic partner, or parent with the following limitations:

8.6.1 Sick leave is accrued at the end of each quarter at the rate of 2.5 days per quarter.

8.6.2 To be eligible for sick leave, an employee must notify his supervisor of the illness within the notice requirement in Section 8.1. A physician's certificate may be required.

8.6.3 Sick leave will accrue to a maximum of 720 hours.

8.6.4 All sick leave shall expire on the date of separation from Town service and no employee shall be reimbursed for sick leave outstanding at the time of termination of their Town employment.

8.6.5 Absences for less than a full day shall be charged proportionately for the actual time absent in an increment not less than one hour.

8.6.6 Sick leave usage shall be recorded regularly and the Town Manager shall review all sick leave records periodically and shall investigate any causes which indicate abuse of the privilege.

Sick leave may be used to convey spouse or domestic partner to hospital or to serve as pallbearer

Proposed

SICK LEAVE

The Town will allow sick leave with compensation for full-time regular employees whose absence from work is required due to personal illness or injury or illness or injury of a minor dependent, spouse, domestic partner, or parent with the following limitations:

8.6.1 Sick leave is accrued at the end of each quarter at the rate of 2.5 days per quarter.

8.6.1a During such time as the Fire Department's standard shift is 24 hours, eligible Fire Department employees will accrue sick leave at the end of each quarter at the rate of 60 hours per quarter (2.5 times 24 hours).

8.6.2 To be eligible for sick leave, an employee must notify his supervisor of the illness within the notice requirement in Section 8.1. A physician's certificate may be required.

8.6.3 Sick leave will accrue to a maximum of 720 hours.

8.6.4 All sick leave shall expire on the date of separation from Town service and no employee shall be reimbursed for sick leave outstanding at the time of termination of their Town employment.

8.6.5 Absences for less than a full day shall be charged proportionately for the actual time absent in an increment not less than one hour.

8.6.6 Sick leave usage shall be recorded regularly and the Town Manager shall review all sick leave records periodically and shall investigate any causes which indicate abuse of the privilege.

Sick leave may be used to convey spouse or domestic partner to hospital or to serve as pallbearer

Current

6.4 COMPENSATORY TIME

6.4.1 Compensatory time, which may be accrued by any non-exempt employee, shall not exceed a balance greater than 40 hours (i.e., not more than 26.67 of actual overtime hours worked). An employee who has accrued the maximum number of compensatory hours shall be paid overtime compensation for any additional overtime hours of work. An employee shall be permitted to use accrued compensatory time within a reasonable period after it is requested if to do so would not unduly disrupt the operations of the department.

Compensatory time will not accrue until after 40 hours have been worked for all full-time regular employees EXCEPT Full-time Police Officers. Overtime and compensatory town for Full-time Police Officers shall be in accordance with Section 6.3.8 of this Personnel Manual and Policy document. Public Safety employees may work schedules in excess of forty hours for straight time in compliance with Fair Labor Standards Act (FLSA).

6.4.2 It is understood that if an employee is prevented by Town duties from taking accrued compensatory time, the employee will not forfeit such accrued compensatory time but the employee is expected to take the compensatory time as soon as practicable on a schedule agreed to between the regular full-time employee and department head or town manager.

6.4.3 Payment for accrued compensatory time upon termination of employment shall be calculated at the employee's pay rate at the time of termination or separation.

6.4.4 Responsibility for Overtime Work - Employees may be required to work overtime when the needs of the Town so dictate. Any overtime must be approved in advance by the employee's supervisor.

Proposed

6.4 COMPENSATORY TIME

6.4.1 Compensatory time, which may be accrued by any non-exempt employee, shall not exceed a balance greater than 80 hours (i.e., not more than 53.33 of actual overtime hours worked). An employee who has accrued the maximum number of compensatory hours shall be paid overtime compensation for any additional overtime hours of work. An employee shall be permitted to use accrued compensatory time within a reasonable period after it is requested if to do so would not unduly disrupt the operations of the department.

Compensatory time will not accrue until after 40 hours have been worked for all full-time regular employees EXCEPT Full-time Police Officers. Overtime and compensatory town for Full-time Police Officers shall be in accordance with Section 6.3.8 of this Personnel Manual and Policy document. Public Safety employees may work schedules in excess of forty hours for straight time in compliance with Fair Labor Standards Act (FLSA).

6.4.2 It is understood that if an employee is prevented by Town duties from taking accrued compensatory time, the employee will not forfeit such accrued compensatory time but the employee is expected to take the compensatory time as soon as practicable on a schedule agreed to between the regular full-time employee and department head or town manager.

6.4.3 Payment for accrued compensatory time upon termination of employment shall be calculated at the employee's pay rate at the time of termination or separation.

6.4.4 Responsibility for Overtime Work - Employees may be required to work overtime when the needs of the Town so dictate. Any overtime must be approved in advance by the employee's supervisor.

A	B	C	D	E	F	G
1						
2	2023-2024 Budget Development Schedule	Board Meeting Notes and General Comments				
3						
4	September/October	CIP Worksheets to Department Heads				
5			WC Meeting Date [tentative schedule]	LUZO Adv Grp Mtgs	MDES Budget Mtgs	PB Meeting Date
6	November	CIP Worksheets Complete 11-10-2023				
7		Munis Budgets available for Data Entry by Dept Heads				
8		Budget Process Begins- BOS Reviews CIP				
9		Regular Meeting				
10	December	12/11/2023 Department Budgets Complete; Set up weekly Warrant Reviews (admin office)	GET FROM PHIL	GET FROM NOEL	GET FROM NANCY	GET FROM KIM
11		Admin, Debt, and Marina Budgets				
12		Fire and Police Budgets				
13		Special Budget Meeting, if Needed	1/9/2024 - Organizational			
14	January	Public Works Budget	1/23/2024 ADMIN DEPT HEADS			
15		Special Budget meeting if needed	1/30/2024 Public Safety	draft articles due 1/26/2023		
16		Review of Revenue Budget	2/6/2024 PW and Marina			
17		Special Meeting for Ordinances: LUZO & Harbor. Review of MDES budget and Draft Warrant	2/20 & 2/21 with BOS	no later than 2/21/2024		
18		Combined with WC for Service Groups, NEH	2/27/2024 CEO, PB, LUZO	Final Articles & Hearings		
19	February	Special Budget & Warrant Review Meeting. Public Hearing on Ordinances				
20						
21						
22						
23						
24						
25	March	School & Public Hearing on Money Articles, Budget Meeting, and Initial Votes on Warrant	3/4/2024 - School Board		3/1/2024 Final Budget 3/4/2024 TOMD BOS & WC	
26		Final Votes on Warrant & Public Hearing (if not already done)	3/11/2024 BOS Final Votes - ALL DEPARTMENTS & SCHOOL			
27		Regular Board Meeting [no action can be taken on Warrant]	3/12/2024 Final Votes/Dinner		3/1/2024 Final Votes	
28						
29		Friday March 22, 2024 is 45th day before Annual town Meeting				
30		Must have had public hearings & given Warrant to Warrant Committee				
31						
32		3/29/2024 Town Report & Warrant to Printers DEADLINE				
33		Regular Meeting				
34	April	Regular Meeting				
35		4/26/2024 Last day to post the Warrant and distribute town report to public (10 days prior)				
36						
37						
38	May	5/6/2024 Annual Town Meeting voting in Town Office Meeting Room				
39		5/7/2024 Annual Town Meeting-Open Floor Town Meeting				
40		Regular Meeting				

TREASURER'S WARRANTS

Warrants for BOS Agenda:

BOS Agenda:

9/19/2023

	Description	#	Date	Amount
A. Warrants to be Approved and Signed:				
	Town Invoices			
		AP#2417	09/19/23	1,752,049.02
		AP#2418	09/19/23	\$ 96,928.57
				\$ 1,848,977.59
B. Authorized Warrants to be Signed: (Wendy needs to abstain)				
(Prior Electronic or Manual Authorization)				
	Town State Fees & P/R Benefits			
		AP#2415	09/06/23	\$ 4,268.00
		AP#2416	09/13/23	\$ 67,674.69
	Town Payroll			
		PR#2407	09/15/23	\$ 170,645.60
				\$ 242,588.29
C. Warrants to be Acknowledged:				
	School Invoices			
		AP#3	9/6/23	\$ 59,704.76
	School Payroll			
		PR#6	09/15/23	\$ 100,427.49
	Town Voids			
		V#2401	09/19/23	\$ (113,928.03)
				\$ 46,204.22
TOTAL WARRANTS FOR BOS MEETING				\$ 2,137,770.10

Town of Mount Desert
YEAR-TO-DATE BUDGET REPORT

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FOR 2023 13

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
200 Governing Body	35,701	0	35,701	21,314.98	.00	14,386.02	59.7%
201 Municipal Management	396,971	0	396,971	387,873.57	.00	9,097.43	97.7%
202 Town Clerk	123,582	10,850	134,432	123,944.37	.00	10,487.91	92.2%
203 Elections	22,250	0	22,250	6,665.62	.00	15,584.38	30.0%
204 Planning Board	51,509	35,677	87,186	23,546.64	.00	63,639.36	27.0%
205 Finance	249,317	0	249,317	259,776.30	.00	-10,459.30	104.2%
206 Assessing	134,141	200	134,341	126,857.28	.00	7,483.72	94.4%
207 Code Enforcement	182,524	0	182,524	173,549.64	.00	8,974.36	95.1%
208 Unallocated	103,100	0	103,100	76,131.22	.00	26,968.78	73.8%
209 Human Resources	40,320	0	40,320	31,819.99	.00	8,500.01	78.9%
210 Technology	201,731	0	201,731	227,443.53	.00	-25,712.53	112.7%
300 General Assistance	5,000	0	5,000	.00	.00	5,000.00	.0%
350 Rural Wastewater Support	205,805	0	205,805	189,505.00	.00	16,300.00	92.1%
401 Police	1,058,095	64,125	1,122,220	1,117,175.72	.00	5,044.28	99.6%
403 Fire	1,997,088	8,379	2,005,467	1,749,447.19	.00	256,020.29	87.2%
404 Hydrants	273,500	0	273,500	273,500.00	.00	.00	100.0%
405 Shellfish Conservation	3,250	0	3,250	.00	.00	3,250.00	.0%
406 Street Lights	10,500	0	10,500	10,416.55	.00	83.45	99.2%
407 Animal Control	5,000	0	5,000	70.01	.00	4,929.99	1.4%
408 Communication	398,857	27,664	426,521	316,496.49	.00	110,024.75	74.2%
409 Emergency Management	1,000	0	1,000	.00	.00	1,000.00	.0%
501 Highways	1,862,153	0	1,862,153	1,899,048.95	.00	-36,895.95	102.0%
505 Wastewater Operations	704,650	6,000	710,650	702,385.26	.00	8,264.74	98.8%
506 Waste Water Treatment	429,608	0	429,608	363,700.66	.00	65,907.34	84.7%
515 Waste Management	684,710	0	684,710	780,145.83	.00	-95,435.83	113.9%
520 Buildings & Grounds	237,971	0	237,971	259,725.97	.00	-21,754.97	109.1%
525 Parks & Cemeteries	59,877	20,940	80,817	83,879.84	.00	-3,062.84	103.8%
530 Environmental Sustainability	35,750	49,225	84,975	29,653.67	.00	55,321.33	34.9%
605 Recreation	5,900	0	5,900	17,116.63	.00	-11,216.63	290.1%
701 Community Development	10,000	0	10,000	2,650.00	.00	7,350.00	26.5%
801 General Obligation	1,736,705	95,759	1,832,464	1,832,012.63	.00	451.84	100.0%
851 3rd Party Request Agencies	324,095	0	324,095	324,095.00	.00	.00	100.0%
991 Operating Transfers	1,069,436	0	1,069,436	1,069,436.00	.00	.00	100.0%
TOTAL General Fund	12,660,096	318,820	12,978,916	12,479,384.54	.00	499,531.93	96.2%

Town of Mount Desert
YEAR-TO-DATE BUDGET REPORT

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FOR 2023 13

ACCOUNTS FOR:
600 Marina

	ORIGINAL APPROP	TRANFRS/ ADJSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
101 Northeast Harbor Marina	622,410	14,555	636,965	652,595.25	.00	-15,630.25	102.5%
102 Seal Harbor Marina	11,800	0	11,800	5,538.52	.00	6,261.48	46.9%
103 Bartlett Marina	4,600	0	4,600	1,097.99	.00	3,502.01	23.9%
104 Somes Marina	750	0	750	180.00	.00	570.00	24.0%
801 General Obligation	36,036	0	36,036	36,025.03	.00	10.97	100.0%
991 Operating Transfers	105,648	0	105,648	41,498.00	.00	64,150.00	39.3%
TOTAL Marina	781,244	14,555	795,799	736,934.79	.00	58,864.21	92.6%



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Town of Mount Desert
YEAR-TO-DATE BUDGET REPORT

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FOR 2023 13

	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	13,441,340	333,375	13,774,715	13,216,319.33	.00	558,396.14	95.9%

** END OF REPORT - Generated by Lisa Young **

FOR 2024 13

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
200 Governing Body	36,770	0	36,770	836.85	.00	35,933.15	2.3%
201 Municipal Management	432,064	0	432,064	89,582.22	.00	342,481.78	20.7%
202 Town Clerk	139,940	0	139,940	26,343.58	.00	113,596.42	18.8%
203 Elections	17,000	0	17,000	90.20	.00	16,909.80	.5%
204 Planning Board	52,263	0	52,263	22,219.35	.00	30,043.65	42.5%
205 Finance	314,851	0	314,851	65,027.02	.00	249,823.98	20.7%
206 Assessing	143,212	0	143,212	32,586.51	.00	110,625.49	22.8%
207 Code Enforcement	212,484	0	212,484	29,468.42	.00	183,015.58	13.9%
208 Unallocated	113,000	0	113,000	9,701.04	.00	103,298.96	8.6%
209 Human Resources	55,400	0	55,400	.00	.00	55,400.00	.0%
210 Technology	220,887	0	220,887	92,763.00	.00	128,124.00	42.0%
211 Contracted Mun & Comm-Oriented	143,000	0	143,000	143,000.00	.00	.00	100.0%
300 General Assistance	5,000	0	5,000	.00	.00	5,000.00	.0%
350 Rural Wastewater Support	222,066	0	222,066	2,050.00	.00	220,016.00	.9%
401 Police	1,166,478	636	1,167,114	164,884.93	.00	1,002,228.62	14.1%
403 Fire	2,267,334	0	2,267,334	432,953.16	.00	1,834,380.84	19.1%
404 Hydrants	273,500	0	273,500	68,375.00	.00	205,125.00	25.0%
405 Shellfish Conservation	3,403	0	3,403	.00	.00	3,403.00	.0%
406 Street Lights	11,250	0	11,250	1,157.61	.00	10,092.39	10.3%
407 Animal Control	4,980	0	4,980	.00	.00	4,980.00	.0%
408 Communication	456,295	0	456,295	84,790.23	.00	371,504.77	18.6%
409 Emergency Management	1,000	0	1,000	.00	.00	1,000.00	.0%
501 Highways	2,004,068	0	2,004,068	293,350.20	.00	1,710,717.80	14.6%
505 Wastewater Operations	745,157	0	745,157	132,480.61	.00	612,676.39	17.8%
506 Waste Water Treatment	464,608	0	464,608	53,267.20	.00	411,340.80	11.5%
515 Waste Management	743,619	0	743,619	156,215.55	.00	587,403.45	21.0%
520 Buildings & Grounds	278,510	0	278,510	66,816.25	.00	211,693.75	24.0%
525 Parks & Cemeteries	60,202	0	60,202	23,965.25	.00	36,236.75	39.8%
530 Environmental Sustainability	35,750	0	35,750	372.72	.00	35,377.28	1.0%
605 Recreation	5,900	0	5,900	1,682.30	.00	4,217.70	28.5%
701 Community Development	10,000	0	10,000	.00	.00	10,000.00	.0%
801 General Obligation	2,203,989	0	2,203,989	1,916,922.84	.00	287,066.16	87.0%
851 3rd Party Request Agencies	202,437	0	202,437	202,437.00	.00	.00	100.0%
991 Operating Transfers	1,084,314	0	1,084,314	1,084,314.00	.00	.00	100.0%
TOTAL General Fund	14,130,731	636	14,131,367	5,197,653.04	.00	8,933,713.51	36.8%

FOR 2024 13

ACCOUNTS FOR:
600 Marina

	ORIGINAL APPROP	TRANFRS/ADJSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
101 Northeast Harbor Marina	664,321	0	664,321	170,023.97	.00	494,297.03	25.6%
102 Seal Harbor Marina	12,800	0	12,800	1,384.49	.00	11,415.51	10.8%
103 Bartlett Marina	4,800	0	4,800	257.28	.00	4,542.72	5.4%
104 Somes Marina	750	0	750	.00	.00	750.00	.0%
801 General Obligation	32,032	0	32,032	32,010.06	.00	21.94	99.9%
991 Operating Transfers	137,377	0	137,377	63,108.00	.00	74,269.00	45.9%
TOTAL Marina	852,080	0	852,080	266,783.80	.00	585,296.20	31.3%



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Town of Mount Desert
YEAR-TO-DATE BUDGET REPORT

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FOR 2024 13

	ORIGINAL APPROP	TRANSFRS/ ADJSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	14,982,811	636	14,983,447	5,464,436.84	.00	9,519,009.71	36.5%

** END OF REPORT - Generated by Lisa Young **

TOWN OF MOUNT DESERT
ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2417

CHECK DATE: September 19, 2023

CHECK NUMBER: <u>319303</u>	through	<u>319354</u>	\$ <u>1,685,452.16</u>	Check payments
CHECK NUMBER: <u>59760</u>	and	<u>59761</u>	\$ <u>484.74</u>	Electronic payments
EFT NUMBER: <u>2950</u>	through	<u>2971</u>	\$ <u>66,112.12</u>	ACH Payments
EFT or CK NUMBER: <u>n/a</u>	and	<u>n/a</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 1,752,049.02

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Wendy H Littlefield, Vice Chairman

Geoffrey V Wood, Secretary

James F Mooers



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 1
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CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

CASH ACCOUNT: 100	10100	INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
2950 09/18/2023 EFT Invoice: 3424	1844 COLLIER & FAHEY, PA	3424	Macquinn Quarry Court Litigation. PB LEGAL	09/05/2023		AP2417	407.00
		407.00 1220440		CHECK		2950 TOTAL:	407.00
2951 09/18/2023 EFT Invoice: R100007235:01	124 COLWELL DIESEL SERVICE & GARAGE I	R100007235:01	REPAIR IOL AND EXHUASHT LEAKS BUS 4 BJ	08/25/2023		AP2417	7,722.23
		7,722.23 1990100	MDES - BUS 4	CHECK		2951 TOTAL:	7,722.23
2952 09/18/2023 EFT Invoice: 47088	175 EMR INC	47088	EMR Tipping Fees - BLH TIPPING FEE EMR	08/31/2023		AP2417	32,742.67
		32,742.67 1551500		CHECK		2952 TOTAL:	32,742.67
2953 09/18/2023 EFT Invoice: 20237644	116 HALEY WARD, INC.	20237644	IT Municipal office IT/TECH FEE	08/24/2023		AP2417	1,000.80
		1,000.80 1221000		CHECK		2953 TOTAL:	1,000.80
Invoice: 20237688	HALEY WARD, INC.	20237688	IT Support Police Dept IT/TECH FEE	08/25/2023		AP2417	883.05
		883.05 1221000		CHECK		2954 TOTAL:	883.05
Invoice: 20237645	HALEY WARD, INC.	20237645	IT Support NEH WWTP IT/TECH FEE	08/24/2023		AP2417	120.00
		120.00 1221000		CHECK		2955 TOTAL:	120.00
Invoice: 20237643	HALEY WARD, INC.	20237643	IT Support Highway garage IT/TECH FEE	08/24/2023		AP2417	180.00
		180.00 1221000		CHECK		2956 TOTAL:	180.00
2954 09/18/2023 EFT Invoice: 6966832	2592 HAMMOND LUMBER COMPANY	6966832	Salt crystals	08/25/2023		AP2417	39.96
		39.96 1440330	BLDG REPAIR & MAINT-S3 SV	CHECK		2957 TOTAL:	39.96
Invoice: 6981917	HAMMOND LUMBER COMPANY	6981917	PRESSURE TREATED LUMBER BJ GEN REPAIRS & MAINT	08/30/2023		AP2417	419.90
		419.90 1552500		CHECK		2958 TOTAL:	419.90
Invoice: 6972686	HAMMOND LUMBER COMPANY	6972686	STAPLES BJ GEN REPAIRS & MAINT	08/28/2023		AP2417	5.99
		5.99 1550100		CHECK		2959 TOTAL:	5.99



CASH ACCOUNT: 100 10100 Ck-g-BH General Fund 8066 INVOICE

CHECK NO CHK DATE TYPE VENDOR NAME INVOICE DTL DESC INV DATE PO WARRANT NET

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DTL DESC	INV DATE	PO	WARRANT	NET
2955	09/18/2023	EFT	1030 INDUSTRIAL PROTECTION SERVICES, L	189847-00	08/23/2023		AP2417		206.25
	Invoice: 189847-00				Name plates				
					206.25 1440330 57100 0403 EQUIPMENT - FD				
	Invoice: 189957-00				08/29/2023		AP2417		141.82
					INDUSTRIAL PROTECTION SERVICES, L 189957-00				
					Structural gloves				
					141.82 1440330 57100 0403 EQUIPMENT - FD				
					CHECK		2955 TOTAL:		348.07
2956	09/18/2023	EFT	1326 DURLIN LUNT	51207	09/11/2023		AP2417		15.72
	Invoice: 51207				Leigh Guildford Retirement ceremony				
					TOWN MGR EXPENSE				
					CHECK		2956 TOTAL:		15.72
2957	09/18/2023	EFT	1043 MAIN STREET VARIETY	0823 WW	08/31/2023		AP2417		1,046.89
	Invoice: 0823 WW				277.7 GALS WW Vehicle Fuel-EM				
					VEHICLE FUEL				
	Invoice: 0823 B&G				192.7 GALS B&G Vehicle Fuel-EM				726.39
					VEHICLE FUEL				
	Invoice: 0823 HWY				83.7 GALS HWY Vehicle Fuel and iPhone Charger-EM				355.49
					OFFICE SUPPLIES				
					39.95 1550100 53000				
					315.54 1550100 53710				
	Invoice: 0823 FD				08/20/2023		AP2417		91.26
					Fuel for R7				
					91.26 1440330 53710 4311 VEHICLE FUEL - Rescue 7				
					CHECK		2957 TOTAL:		2,220.03
2958	09/18/2023	EFT	1687 NOEL MUSSON	713	09/03/2023		AP2417		1,198.53
	Invoice: 713				LUZO Planning Consultant				
					PLANNING CONSULTANT				
	Invoice: 546927				1,198.53 1220770 54900				
					CHECK		2958 TOTAL:		1,198.53
2959	09/18/2023	EFT	2607 NO FRILLS OIL COMPANY	546927	08/25/2023		AP2417		10,770.51
	Invoice: 546927				ON ROAD DIESEL				
					10,770.51 1550100 53710				
					VEHICLE FUEL				

CASH ACCOUNT: 100 10100 Ck-g-BH General Fund 8066 INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE
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2967	09/18/2023	EFT	2510	CHARTER COMMUNICATIONS	143133201090123	09/01/2023	AP2417	65.00	1221000	55150	1771	Internet Beech Hill Communications CABLE/INTERNET-POLICE DEPT	2967	TOTAL:	65.00
Invoice: 143133201090123															
2968	09/18/2023	EFT	2511	CHARTER COMMUNICATIONS	143157001090123	09/01/2023	AP2417	30.00	1221000	55150	1771	Internet Joy Road Communications CABLE/INTERNET-POLICE DEPT	2968	TOTAL:	30.00
Invoice: 143157001090123															
2969	09/18/2023	EFT	1770	CHARTER COMMUNICATIONS	143023601090123	09/01/2023	AP2417	2,191.52	1221000	55150	1770	Internet Town Office CABLE/INTERNET-TOWN OFFICE	2969	TOTAL:	2,191.52
Invoice: 143023601090123															
2970	09/18/2023	EFT	1553	ULINE, INC	168000673	09/05/2023	AP2417	247.04	1550100	55400		SHOP TOWELS BJ GEN REPAIRS & MAINT	2970	TOTAL:	247.04
Invoice: 168000673															
2971	09/18/2023	EFT	1842	VERSANT POWER	10057340-9	082923	AP2417	165.06	1440330	55010	432	Stat. 2 monthly electricity bill ELECTRICITY-S2 SH	2971	TOTAL:	165.06
Invoice: 10057340-9 082923															
				VERSANT POWER	10057348-6	082223	AP2417	763.65	1440330	55010	433	Station 3 monthly electricity bill ELECTRICITY-S3 SV	2972	TOTAL:	763.65
Invoice: 10057348-6 082223															
				VERSANT POWER	10057336-1	082423	AP2417	35.41	6010300	55010		Bartlett power ELECTRICITY	2973	TOTAL:	35.41
Invoice: 10057336-1 082423															
				VERSANT POWER	10003318-8	081723	AP2417	100.42	1550668	55010		286 KWH SH Hill PS Electric-EM ELECTRICITY	2974	TOTAL:	100.42
Invoice: 10003318-8 081723															
				VERSANT POWER	10057349-8	081723	AP2417	82.07	1550667	55010		220 KWH Babson Creek PS Electric-EM ELECTRICITY	2975	TOTAL:	82.07
Invoice: 10057349-8 081723															
				VERSANT POWER	10057347-4	081723	AP2417	276.08	1550667	55010		916 KWH SV Library PS Electric-EM ELECTRICITY	2976	TOTAL:	276.08
Invoice: 10057347-4 081723															



CASH ACCOUNT: 100 10100 Ck-g-BH General Fund 8066 INVOICE INV DATE PO WARRANT NET
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE DTL DESC

CHECK 319305 TOTAL: 69.00

319306 09/18/2023 PRD 1581 BAR HARBOR BANK & TRUST CO 8643 9/24/23 ds pmt 09/11/2023 AP2417 142,010.06
Invoice: 8643 9/24/23 ds pmt debt service payment due 9.24.23 - 8643
110,000.00 600 25000 M-Bond Pay
32,010.06 6880100 58522 GOB-INTEREST

CHECK 319306 TOTAL: 142,010.06

319307 09/18/2023 PRD 1757 BERGERON PROTECTIVE CLOTHING 238414 08/30/2023 AP2417 62.68
Invoice: 238414 62.68 1440330 55400 0403 Repairs to structural jacket
REPAIRS & MAINT-FIRE DEPT

CHECK 319307 TOTAL: 573.38

319308 09/18/2023 PRD 2397 BERNSTEIN SHUR SAWYER & NELSON PA 4047264 08/31/2023 AP2417 398.62
Invoice: 4047264 573.38 1440330 57100 0403 Structural boots
EQUIPMENT - FD
398.62 1440330 57100 0403 Structural flash hoods
EQUIPMENT - FD

CHECK 319307 TOTAL: 1,034.68

319308 09/18/2023 PRD 2397 BERNSTEIN SHUR SAWYER & NELSON PA 4047264 08/08/2023 AP2417 6,280.00
Invoice: 4047264 6,280.00 1220440 54500 MacQuinn Pending Court Case - Quarry
PB LEGAL

CHECK 319308 TOTAL: 6,280.00

319309 09/18/2023 PRD 2525 BRENNTAG NORTH AMERICAN INC BLN23-343470 07/20/2023 AP2417 3,193.46
Invoice: BLN23-343470 3,193.46 1550100 55400 MobilFluid 424, Mobil Delvac 1300 15W40 Oil-EM
GEN REPAIRS & MAINT

CHECK 319309 TOTAL: 3,193.46

319310 09/18/2023 PRD 75 F T BROWN CO B87726 08/05/2023 AP2417 53.96
Invoice: B87726 53.96 6010100 55400 marina supplies
GEN REPAIR & MAINT

CHECK 319310 TOTAL: 4.49

319310 09/18/2023 PRD 75 F T BROWN CO B88697 08/18/2023 AP2417 4.49
Invoice: B88697 4.49 6010100 55400 marina supplies
GEN REPAIR & MAINT
319310 09/18/2023 PRD 75 F T BROWN CO B88062 08/09/2023 AP2417 6.29
Invoice: B88062 6.29 1550100 55400 Staples 1/4IN T-50-EM
GEN REPAIRS & MAINT

CHECK 319309 TOTAL: 6.29



CASH ACCOUNT: 100 10100 Ck-g-BH General Fund 8066 INVOICE

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
Invoice: B87649			F T BROWN CO	B87649	08/04/2023 AP2417 3 Valve Flush, Outdoor Bleach-EM BLDG REPAIR & MAINT	08/04/2023	AP2417	AP2417	49.46
Invoice: C86851			F T BROWN CO	C86851	08/14/2023 AP2417 TLT Paper 2 ply Jumbo, Angl Soft TP, Paper Twls-EM GEN REPAIRS & MAINT	08/14/2023	AP2417	AP2417	796.16
Invoice: B88397			F T BROWN CO	B88397	08/14/2023 AP2417 Nuts, Bolts, Screws, 8" Cleat-EM GEN REPAIRS & MAINT	08/14/2023	AP2417	AP2417	15.82
Invoice: B88701			F T BROWN CO	B88701	08/18/2023 AP2417 73" Letter Stick on White, Surg Tap 3 OUT 2USB-EM GEN REPAIRS & MAINT	08/18/2023	AP2417	AP2417	26.41
Invoice: C87186			F T BROWN CO	C87186	08/23/2023 AP2417 Enforcer Wasp Killer-EM GEN REPAIRS & MAINT	08/23/2023	AP2417	AP2417	17.98
Invoice: B89410			F T BROWN CO	B89410	08/31/2023 AP2417 Coup Hose Plastic SHTOFF-EM OTHER EQUIPMENT	08/31/2023	AP2417	AP2417	5.93
Invoice: C87118			F T BROWN CO	C87118	08/25/2023 AP2417 Tape, Drill bit, nuts, bolts OFFICE SUPPLIES	08/25/2023	AP2417	AP2417	47.48
Invoice: C86845			F T BROWN CO	C86845	08/14/2023 AP2417 Drill bits, nuts, bolts GEN REPAIRS & MAINT	08/14/2023	AP2417	AP2417	31.10
Invoice: B88494			F T BROWN CO	B88494	08/15/2023 AP2417 dish soap and air spray for office MISC SUPPLIES	08/15/2023	AP2417	AP2417	8.08
Invoice: C86687			F T BROWN CO	C86687	08/08/2023 AP2417 disinfectant OFFICE SUPPLIES	08/08/2023	AP2417	AP2417	6.08
319311 09/18/2023 PRTRD 1424 C & C MACHINE SHOP INC 32507									1,069.24
Invoice: 32507 105.00 1550100 55400									105.00
CHECK 319310 TOTAL:									1,069.24
CHECK 319311 TOTAL:									105.00



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CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE

10100
Ck-g-BH General Fund 8066

INVOICE

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INVOICE DTL DESC

319319	09/18/2023	PRTD	1688	CITY OF ELLSWORTH	14-230801	09/06/2023	AP2417	1,200.00
Invoice: 14-230801						Sludge Disposal-EM SLUDGE DISPOSAL		
319320	09/18/2023	PRTD	1398	FASTENAL COMPANY	MEBAN133276	08/29/2023	AP2417	1,113.99
Invoice: MEBAN133276						CLIPPER QUIKIE SAW BJ STORM WATER SUPPLIES		
				FASTENAL COMPANY	MEBAN133278	08/29/2023	AP2417	655.52
Invoice: MEBAN133278						SAFTEY VEST BJ GEN REPAIRS & MAINT		
319321	09/18/2023	PRTD	1982	FIRSTNET	08282023	08/22/2023	AP2417	96.34
Invoice: 08282023						cell phones CELL PHONES-HARBORMASTER		
319322	09/18/2023	PRTD	1984	FIRSTNET	08282023	08/22/2023	AP2417	413.57
Invoice: 08282023						CELL PHONE BILL BJ CELL PHONES		
319323	09/18/2023	PRTD	2438	FIRSTNET-FIRE	08282023	08/22/2023	AP2417	427.35
Invoice: 08282023						Monthly data and cell phone bill CELL PHONES		
319324	09/18/2023	PRTD	2669	FIRSTNET- HOTSPOTS	08282023	08/22/2023	AP2417	196.15
Invoice: 08282023						hotspots 8.23 - 9.22.23 EMAIL/INTERNET		
319325	09/18/2023	PRTD	1985	FIRST NET - NON PUBLIC SAFETY	08282023	08/22/2023	AP2417	249.72
Invoice: 08282023						Cell and data thru 082223 CELL PHONES CELL PHONES CELL PHONES		

CHECK 319319 TOTAL:

CHECK 319320 TOTAL:

CHECK 319321 TOTAL:

CHECK 319322 TOTAL:

CHECK 319323 TOTAL:

CHECK 319324 TOTAL:



CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

Ck-g-BH General Fund 8066

INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
117.69	EMAIL/INTERNET				
249.72	CHECK 319325 TOTAL:				
319326	2443 FIRSTNET-PD CELL	08/22/2023	AP2417		465.17
Invoice: 08282023	Cell Phones 08/2023				
271.82	1440110 55130				
45.96	1440110 55130				
53.46	1440110 55130				
45.96	1440110 55130				
19.19	1440110 55130				
28.78	2140115 55130				
319327	272 HANCOCK COUNTY REGISTRY OF DEEDS	09/13/2023	AP2417		38.00
Invoice: 091323	discharge of liens #976 (2023) & #2616 (2023)				
38.00	1220550 54700				
319328	1064 HARCROS CHEMICALS INC	09/05/2023	AP2417		2,000.00
Invoice: 301000333	pH Control/50% Caustic NEH WWTP-EM				
2,000.00	1550666 53213				
319329	2202 TARA HARTSON	08/10/2023	AP2417		400.00
Invoice: 14271	Septic Tank Pumping Reimbursement.				
400.00	1335000 54620				
319330	2505 MARGARET HOUGHTON	09/07/2023	AP2417		39.88
Invoice: 51197	Food & drinks at emergency incident				
39.88	1440330 53110				
319331	1417 R F JORDAN & SONS CONSTRUCTION I Pay App #2	08/23/2023	AP2417		113,928.03
Invoice: Pay App #2 BHXC	Beech Hill X Culvert - BLH				
113,928.03	3000061 57710				
	GROSS BUDGET				
	113,928.03 319331 TOTAL:				113,928.03



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

Invoice: Sep-23 Assessment
MDI REGIONAL SCHOOL
312,689.66 1995100 59201

CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

10100
Ckfg-BH General Fund 8066

Invoice: N214682870
319338 09/18/2023 PRTRD
986 MAINE MUNICIPAL BOND BANK

Invoice: N214657650
319337 09/12/2023 PRTRD
986 MAINE MUNICIPAL BOND BANK

Invoice: N214657666
319338 09/18/2023 PRTRD
986 MAINE MUNICIPAL BOND BANK

Invoice: N214657689
319339 09/18/2023 PRTRD
1447 EDWARD MONTAGUE

INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
312,689.66	Sep-23 Assessment September 2023 Assessment MDI RSD MD HIGH SCHOOL	09/01/2023		AP2417	312,689.66
CHECK 319337 TOTAL:					625,379.32
353,333.33	2008FR CWSRF Loan pmt due 10.1.23 Prin-MMBB Sewer SV 2008	08/21/2023		AP2417	373,096.14
1,996.33	Int-MMBB Sewer SV 2008				
17,766.48	GOB Fees-MMBB Sewer SV 2008				
353,331.37	Bond-2008 WW SRF SV				
-353,331.37	FB Debt Service				
CHECK 319337 TOTAL:					625,379.32
220,000.00	2003 FFRRS CWSRF Loan ds pmt due 10.1.23 Prin-MMBB Sewer SH 2003	08/21/2023		AP2417	230,728.41
2,926.00	Int-MMBB Sewer SH 2003				
7,802.41	GOB Fees-MMBB Sewer SH 2003				
220,000.00	Bond-2004 WW SRF SH				
-220,000.00	FB Debt Service				
CHECK 319337 TOTAL:					230,728.41
4,014.30	2013 FR CWSRF Loan ds pmt due 10.1.23 Int-MMBB Sewer NH 2014	08/21/2023		AP2417	4,215.01
200.71	GOB Fees-MMBB Sewer NH 2014				
CHECK 319338 TOTAL:					676,043.65
7,232.00	2016 FR#2 CWSRF Loan due 10.1.23 Prin-MMBB Bracy Cove 2016-1	08/21/2023		AP2417	8,161.09
540.46	Int-MMBB Bracy Cove PS 2016-1				
388.63	GOB Fees-MMBB Bracy Cv 2016-1				
7,232.00	Bond-2016 CW SRF BC 2				
-7,232.00	FB Debt Service				
CHECK 319338 TOTAL:					8,161.09
53,030.00	2016 FR#1 CWSRF Loan due 10.1.23 Prin-MMBB Bracy Cove 2016-2	08/21/2023		AP2417	59,843.00
3,963.33	Int-MMBB Bracy Cove PS 2016-2				
2,849.67	GOB Fees-MMBB Bracy Cv 2016-2				
53,030.00	Bond-2016 CW SRF BC 1				
-53,030.00	FB Debt Service				
CHECK 319338 TOTAL:					676,043.65
255.20	319339 09/18/2023 PRTRD 1447 EDWARD MONTAGUE	09/12/2023		AP2417	255.20
retirement gift - Dave Higgins TOWN MGR EXPENSE					
CHECK 319339 TOTAL:					255.20



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 13
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CASH ACCOUNT: 100
CHECK NO CHK DATE

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TYPE VENDOR NAME

Ck-g-BH General Fund 8066
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255.20

CHECK 319339 TOTAL:

319340 09/18/2023 PRTRD 502 MOUNT DESERT SPRING WATER 9498 052023 08/18/2023 AP2417 60.40

Invoice: 9498 052023
Spring water
OFFICE SUPPLIES

319340 09/18/2023 PRTRD 502 MOUNT DESERT SPRING WATER 6544 052023 05/31/2023 AP2417 51.80

Invoice: 6544 052023
WATER BJ
OFFICE SUPPLIES

112.20

CHECK 319340 TOTAL:

319341 09/18/2023 PRTRD 468 MOUNT DESERT ISLAND HOSPITAL & HE 50000441 06/02/2023 AP2417 135.00

Invoice: 50000441
Pre-employment physical
MEDICAL TESTING

319341 09/18/2023 PRTRD 468 MOUNT DESERT ISLAND HOSPITAL & HE 50000506 08/01/2023 AP2417 135.00

Invoice: 50000506
Pre-employment physical
MEDICAL TESTING

319341 09/18/2023 PRTRD 468 MOUNT DESERT ISLAND HOSPITAL & HE 50000533 09/04/2023 AP2417 270.00

Invoice: 50000533
Pre-employment physicals
MEDICAL TESTING

540.00

CHECK 319341 TOTAL:

319342 09/18/2023 PRTRD 2955 MUNICIPAL WASTE SOLUTIONS, LLC 082023-5 09/07/2023 AP2417 25,242.78

Invoice: 082023-5
25,242.78 1551500 55502
Members monthly - BLH
TIPPING FEE CROM

319342 09/18/2023 PRTRD 2955 MUNICIPAL WASTE SOLUTIONS, LLC 072023-5 08/03/2023 AP2417 24,971.55

Invoice: 072023-5
24,971.55 1551500 55502
Members Monthly MSWR - BLH
TIPPING FEE CROM

50,214.33

CHECK 319342 TOTAL:

319343 09/18/2023 PRTRD 2160 COASTAL AUTO PARTS 730356 08/31/2023 AP2417 336.48

Invoice: 730356
336.48 1550100 55400
CLEVIS BJ
GEN REPAIRS & MAINT

319343 09/18/2023 PRTRD 2160 COASTAL AUTO PARTS 730477 08/31/2023 AP2417 170.81

Invoice: 730477
170.81 1550100 55400
PIPES BJ
GEN REPAIRS & MAINT

319343 09/18/2023 PRTRD 2160 COASTAL AUTO PARTS 730474 08/31/2023 AP2417 41.00

Invoice: 730474
41.00 1550100 55400
HOSE BJ
GEN REPAIRS & MAINT



CASH ACCOUNT: 100 10100 Ck-g-BH General Fund 8066 INVOICE

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
Invoice: 730615			COASTAL AUTO PARTS	730615	08/31/2023 CLEVIS BJ GEN REPAIRS & MAINT	08/31/2023		AP2417	84.12
Invoice: 730484			COASTAL AUTO PARTS	730484	08/31/2023 HOSES GEN REPAIRS & MAINT	08/31/2023		AP2417	70.48
Invoice: 730443			COASTAL AUTO PARTS	730443	08/31/2023 Wiper blades VEHICLE REPAIR-12 Ferrara T5	08/31/2023		AP2417	75.92
Invoice: 731055			COASTAL AUTO PARTS	731055	09/01/2023 FITTINGS BJ GEN REPAIRS & MAINT	09/01/2023		AP2417	3.95
Invoice: 731265			COASTAL AUTO PARTS	731265	09/02/2023 FITTINGS BJ GEN REPAIRS & MAINT	09/02/2023		AP2417	35.24
Invoice: 731992			COASTAL AUTO PARTS	731992	09/05/2023 SPRING BRAKE BJ MDES - BUS 4	09/05/2023		AP2417	417.52
Invoice: 732224			COASTAL AUTO PARTS	732224	09/06/2023 CERAMIC BRAKE BJ GEN REPAIRS & MAINT	09/06/2023		AP2417	24.69
Invoice: 732753			COASTAL AUTO PARTS	732753	09/07/2023 AIR COMPRESSOR PARTS BJ GEN REPAIRS & MAINT	09/07/2023		AP2417	187.87
Invoice: 732704			COASTAL AUTO PARTS	732704	09/07/2023 SOCKET BJ GEN REPAIRS & MAINT	09/07/2023		AP2417	7.99
Invoice: 732634			COASTAL AUTO PARTS	732634	09/07/2023 RETURN 3030 COMBO W O CLEVIS GEN REPAIRS & MAINT	09/07/2023		AP2417	-336.48
Invoice: 731755			COASTAL AUTO PARTS	731755	09/05/2023 T5 coolant VEHICLE REPAIR-12 Ferrara T5	09/05/2023		AP2417	29.96
Invoice: 644290			COASTAL AUTO PARTS	644290	09/12/2023 LIGHT BARS BJ GEN REPAIRS & MAINT	09/12/2023		AP2417	406.31
Invoice: 732439			COASTAL AUTO PARTS	732439	09/06/2023 GEAR OIL BJ MDES - BUS 4	09/06/2023		AP2417	37.23



CASH ACCOUNT: 100 10100 Ck-g-BH General Fund 8066 INVOICE

CHECK NO CHK DATE TYPE VENDOR NAME INVOICE DTL DESC INV DATE PO WARRANT NET

Invoice: 732308	COASTAL AUTO PARTS	732308	09/06/2023	AP2417	111.69
	GEAR OIL BJ				
	111.69 1990100 59200 9104 MDES - BUS 4				
Invoice: 733144	COASTAL AUTO PARTS	733144	09/08/2023	AP2417	109.48
	TRUCK SOAP WASH BJ				
	109.48 1550100 55400 GEN REPAIRS & MAINT				
Invoice: 732991	COASTAL AUTO PARTS	732991	09/07/2023	AP2417	86.62
	SERVICE SUPPLIES SCHOOL VAN 1				
	86.62 1990100 59200 MD ELEMENTARY SCHOOL				
Invoice: 732883	COASTAL AUTO PARTS	732883	09/07/2023	AP2417	197.37
	FILTERS BJ				
	197.37 1550100 55400 GEN REPAIRS & MAINT				
Invoice: 732959	COASTAL AUTO PARTS	732959	09/07/2023	AP2417	126.25
	BRAKE PARTS RAM 2500 RAM BJ				
	126.25 1550100 55400 GEN REPAIRS & MAINT				
Invoice: 733172	COASTAL AUTO PARTS	733172	09/08/2023	AP2417	-54.74
	Credit 733144				
	-54.74 1550100 55400 GEN REPAIRS & MAINT				
	CHECK		319343 TOTAL:		2,169.76
319344 09/18/2023 PRTRD	522 NEIGHBORHOOD HOUSE	9574	08/29/2023	AP2417	237.50
Invoice: 9574			Pool Reimbursement-electrical Work		
	237.50 1660500 55205 POOL REPAIRS				
	CHECK		319344 TOTAL:		237.50
319345 09/18/2023 PRTRD	525 NESPIN	INV202300580	07/01/2023	AP2417	100.00
Invoice: INV202300580			23-24 MEMFEES		
	100.00 1440110 54200 DUES & MEMBERSHIPS				
	CHECK		319345 TOTAL:		100.00
319346 09/18/2023 PRTRD	1706 ONLINE MOORING, LLC	P29082	08/31/2023	AP2417	28.00
Invoice: P29082			online mooring fees		
	28.00 6010100 54250 IT/TECH FEE				
	CHECK		319346 TOTAL:		28.00
319347 09/18/2023 PRTRD	555 PARADIS TRUE VALUE HARDWARE	536796	07/31/2023	AP2417	36.97
Invoice: 536796			Pool Wall Brush, Hose Nozzle, Cover Box Duplx-EM		
	36.97 1550552 53900 OTHER EQUIPMENT				



CASH ACCOUNT: 100 10100 Ck-g-BH General Fund 8066 INVOICE

CHECK NO CHK DATE TYPE VENDOR NAME INVOICE

INVOICE DTL DESC INV DATE PO WARRANT NET

319348 09/18/2023 PRTR 2954 RADIO COMMUNICATIONS MANAGEMENT, 97551 09/01/2023 AP2417 4,010.17

Invoice: 97551 4,010.17 1440330 57401 2 portable radios for new staff EQUIP-RADIOS

CHECK 319348 TOTAL: 4,010.17

319349 09/18/2023 PRTR 784 SEACOAST SECURITY INC 858570 09/01/2023 AP2417 135.00

Invoice: 858570 135.00 1440330 55200 433 Station 3 quarterly fire alarm monitoring BLDG REPAIR & MAINT-S3 SV

CHECK 319349 TOTAL: 135.00

319350 09/18/2023 PRTR 2129 FIRST NATIONAL BANK DS PMT 10.1.23 09/05/2023 AP2417 33,817.02

Invoice: DS PMT 10.1.23 32,810.44 700 Bond-2019 GOB Sweeper -32,810.44 700 FB Debt Service 32,810.44 1880100 Prin-FA Sweeper 2019 1,006.58 1880100 58541 Int-FA Sweeper 2019

CHECK 319350 TOTAL: 33,817.02

319351 09/18/2023 PRTR 827 TREASURER, STATE OF MAINE 082823 09/01/2023 AP2417 195.00

Invoice: 082823 195.00 1550100 53620 MeDOT Road tracking software - BLH SOFTWARE PKG PURCHASE

CHECK 319351 TOTAL: 195.00

319352 09/18/2023 PRTR 2771 TRIDENT ARMORY 7588 09/06/2023 AP2417 204.77

Invoice: 7588 204.77 1440110 53800 Guildford - retirement badge UNIFORMS

CHECK 319352 TOTAL: 204.77

319353 09/18/2023 PRTR 737 UNIFIRST CORP 0273017586 09/07/2023 AP2417 142.12

Invoice: 0273017586 35.00 1551500 53800 HWY/MSW/P&C Uniforms-EM UNIFORMS 20.00 1552500 53800 UNIFORMS 87.12 1550100 53800 UNIFORMS

UNIFIRST CORP 0273017586 09/07/2023 AP2417 93.97

WW Uniforms-EM UNIFORMS

UNIFIRST CORP 0273016141 08/31/2023 AP2417 142.12

UNIFIRST CORP 0273016141 08/31/2023 AP2417 142.12

UNIFIRST CORP 0273016141 08/31/2023 AP2417 142.12

UNIFIRST CORP 0273016141 08/31/2023 AP2417 142.12



CASH ACCOUNT: 100 10100 Ckfg-BH General Fund 8066 INVOICE INV DATE PO WARRANT NET
CHECK NO CHK DATE TYPE VENDOR NAME

		INVOICE		INVOICE DTL DESC			
INVOICE	INV DATE	PO	WARRANT	NET			
35.00	15511500	53800			HWY/MSW/P&C Uniforms-EM		
20.00	1552500	53800			UNIFORMS		
87.12	1550100	53800			UNIFORMS		
93.97	1550552	53800			WW Uniforms-EM	08/31/2023	AP2417
					UNIFORMS		
					CHECK	319353	TOTAL: 472.18
7,841.00	1550100	55400			PLOW STEEL BJ	08/31/2023	AP2417
					GEN REPAIRS & MAINT		
					CHECK	319354	TOTAL: 7,841.00
					NUMBER OF CHECKS	76	*** CASH ACCOUNT TOTAL *** 1,752,049.02

COUNT	AMOUNT
52	1,685,452.16
2	484.74
22	66,112.12

*** GRAND TOTAL *** 1,752,049.02

YEAR PER SRC ACCOUNT	JNL	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T	OB	DEBIT	CREDIT
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2024	3	48									
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APP	100-20000	09/19/2023	AP2417	AP2417			Accounts Payable			1,495,243.97	
APP	100-10100	09/19/2023	AP2417	AP2417			AP CASH DISBURSEMENTS JOURNAL				1,752,049.02
APP	600-20000	09/19/2023	AP2417	AP2417			Ckg-BH General Fund 8066			142,848.24	
APP	200-20000	09/19/2023	AP2417	AP2417			Accounts Payable			28.78	
APP	300-20000	09/19/2023	AP2417	AP2417			AP CASH DISBURSEMENTS JOURNAL			113,928.03	
GENERAL LEDGER TOTAL											1,752,049.02

APP	100-35060	09/19/2023	AP2417	AP2417			DT-MARINA			142,848.24	
APP	600-35010	09/19/2023	AP2417	AP2417			DT Gen fund				142,848.24
APP	100-35020	09/19/2023	AP2417	AP2417			DTF-SPEC REV			28.78	
APP	200-35010	09/19/2023	AP2417	AP2417			DT Gen fund				28.78
APP	100-35030	09/19/2023	AP2417	AP2417			DTF-CAP IMP			113,928.03	
APP	300-35010	09/19/2023	AP2417	AP2417			DT Gen fund				113,928.03
SYSTEM GENERATED ENTRIES TOTAL											256,805.05
JOURNAL 2024/03/48 TOTAL											2,008,854.07

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100	General Fund	2024	3	48	09/19/2023		
	100-10100				Ckg-BH General Fund 8066		
	100-20000				Accounts Payable	1,495,243.97	1,752,049.02
	100-35020				DTF-SPEC REV	28.78	
	100-35030				DTF-CAP IMP	113,928.03	
	100-35060				DT-MARINA	142,848.24	
					FUND TOTAL	1,752,049.02	1,752,049.02
200	Special Revenue	2024	3	48	09/19/2023		
	200-20000				Accounts Payable	28.78	28.78
	200-35010				DT Gen fund		
					FUND TOTAL	28.78	28.78
300	Capital Projects	2024	3	48	09/19/2023		
	300-20000				Accounts Payable	113,928.03	113,928.03
	300-35010				DT Gen fund		
					FUND TOTAL	113,928.03	113,928.03
600	Marina	2024	3	48	09/19/2023		
	600-20000				Accounts Payable	142,848.24	142,848.24
	600-35010				DT Gen fund		
					FUND TOTAL	142,848.24	142,848.24

09/14/2023 13:23
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

P 20
apcshdsb

FUND	DUE TO	DUE FROM
100 General Fund	256,805.05	
200 Special Revenue		28.78
300 Capital Projects		113,928.03
600 Marina		142,848.24
TOTAL	256,805.05	256,805.05

** END OF REPORT - Generated by Lisa Young **

TOWN OF MOUNT DESERT
ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2418

CHECK DATE: September 19, 2023

CHECK NUMBER:	<u>319355</u>				
CHECK NUMBER:	<u>n/a</u>	through	<u>319355</u>	\$	<u>96,928.57</u> Check payments
EFT NUMBER:	<u>n/a</u>	and	<u>n/a</u>	\$	<u>-</u> Electronic payments
EFT or CK NUMBER:	<u>n/a</u>	through	<u>n/a</u>	\$	<u>-</u> ACH Payments
		and	<u>n/a</u>	\$	<u>-</u> Voided Checks

TOTAL DISBURSEMENTS: \$ 96,928.57

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Wendy H Littlefield, Vice Chairman

Geoffrey V Wood, Secretary

James F Mooers



09/14/2023 14:22
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 1
apcsahdsb

CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

Ck-g-BH General Fund 8066

319355 09/19/2023 PRTD 1417 R F JORDAN & SONS CONSTRUCTION I Pay App #2 BHXC 08/23/2023 AP2418 96,928.57
Invoice: Pay App #2 BHXC
Beech Hill X Culvert - BLH
102,030.07 3000061 57710 GROSS BUDGET
-5,101.50 3000061 24560 Retainage Payable

CHECK 319355 TOTAL: 96,928.57

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 96,928.57

COUNT	AMOUNT
1	96,928.57
TOTAL PRINTED CHECKS	

*** GRAND TOTAL *** 96,928.57

CLERK: 69051you

YEAR PER JNL
SRC ACCOUNT EFF DATE JNL DESC REF 1 REF 2 REF 3

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T	OB	DEBIT	CREDIT
2024	3	51										
APP	300-20000		09/19/2023	AP2418	AP2418			Accounts Payable			96,928.57	
APP	100-10100		09/19/2023	AP2418	AP2418			AP CASH DISBURSEMENTS JOURNAL Ckg-BH General Fund 8066 AP CASH DISBURSEMENTS JOURNAL				96,928.57
								GENERAL LEDGER TOTAL			96,928.57	96,928.57
APP	100-35030		09/19/2023	AP2418	AP2418			DTF-CAP IMP			96,928.57	
APP	300-35010		09/19/2023	AP2418	AP2418			DT Gen fund				96,928.57
								SYSTEM GENERATED ENTRIES TOTAL			96,928.57	96,928.57
								JOURNAL 2024/03/51	TOTAL		193,857.14	193,857.14

09/14/2023 14:22
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

P 3
apcshdsb

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100	General Fund	2024	3	51	09/19/2023		
	100-10100				Ckg-BH General Fund	96,928.57	96,928.57
	100-35030				DTF-CAP IMP		
					FUND TOTAL	96,928.57	96,928.57
300	Capital Projects	2024	3	51	09/19/2023		
	300-20000				Accounts Payable	96,928.57	96,928.57
	300-35010				DT Gen fund		
					FUND TOTAL	96,928.57	96,928.57



09/14/2023 14:22
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

P 4
apcshdsb

FUND	DUE TO	DUE FROM
100 General Fund	96,928.57	96,928.57
300 Capital Projects		
	TOTAL	
	96,928.57	96,928.57

** END OF REPORT - Generated by Lisa Young **

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2415

CHECK DATE: September 6, 2023

CHECK NUMBER: <u>319298</u>	through	<u>319299</u>	\$ <u>4,268.00</u>	Check payments
CHECK NUMBER: <u>N/A</u>	and	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	ACH Payments
EFT or CK NUMBER: <u>N/A</u>	and	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 4,268.00

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

From: [Rick Mooers](#)
To: [Lisa Young](#)
Subject: Re: Warrant AP#2415 State Fees/Payroll Benefits
Date: Tuesday, September 5, 2023 4:00:51 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Approved

On Tue, Sep 5, 2023 at 3:17 PM Lisa Young <financeclerk@mtdesert.org> wrote:

Greetings,

Attached is Accounts Payable Warrant #2415 (for Payroll and/or State Fees) in the amount of \$4,268.00 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will “reply to all” when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young,

Deputy Treasurer, Tax Collector

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

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**TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

WARRANT AP# 2416

CHECK DATE: September 13, 2023

CHECK NUMBER:	<u>319300</u>	through	<u>319302</u>	\$ <u>17,443.53</u>	Check payments
CHECK NUMBER:	<u>59758</u>	and	<u>59759</u>	\$ <u>50,231.16</u>	Electronic payments
EFT NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	and	<u>N/A</u>	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 67,674.69

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

TOWN OF MOUNT DESERT
PAYROLL WARRANT

WARRANT PR# 2407

CHECK DATE: September 15, 2023

ADVICE NUMBERS: 15735 through 15793

CHECK NUMBERS: 66206 through 66223

TOTAL DISBURSEMENTS: \$ 170,645.60

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

From: [Rick Mooers](#)
To: [Lisa Young](#)
Subject: Re: Warrant AP#2416 & PR#2407 Approval Request
Date: Wednesday, September 13, 2023 1:16:40 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Approved

On Wed, Sep 13, 2023 at 1:15 PM Lisa Young <financeclerk@mtdesert.org> wrote:

Greetings,

Attached are the following warrants for approval:

Accounts Payable	#2416	total of	\$67,674.69
Payroll	#2407	total of	\$170,645.60

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will “will reply to all” when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young,

Finance Clerk, Tax Collector

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

-----FOIA NOTICE-----

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inspected by any person upon request, unless otherwise made confidential by law.

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# Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 17627

Check Batch: 11101  
 Check Header: (N / A)  
 Check Numbers: (First) - (Last)  
 Check Dates: (Earliest) - (Latest)  
 Cash Account Numbers: (First) - (Last)  
 Bank Account Code: (N/A)  
 Check Authorization Code: AP  
 Minimum Check Amount: \$0.00  
 Sorted By: Check Date  
 Include Payable Information: No  
 Include Payable Dist Information: No  
 Include Authorization Information: Yes

| Batch # | Check # | Check Date | Vendor Code | Vendor Name                                                           | Electronic Amount | Check Amount |
|---------|---------|------------|-------------|-----------------------------------------------------------------------|-------------------|--------------|
| 11101   | 20940   | 09/06/2023 | 1000        | 100% EDUCATIONAL VIDEOS                                               | 0.00              | 0.00         |
|         | 20941   | 09/06/2023 | 1089        | ACCELERATE LEARNING                                                   | 0.00              | 152.10       |
|         | 20942   | 09/06/2023 | 1161        | AMAZON CAPITAL SERVICES                                               | 0.00              | 3,000.83     |
|         | 20943   | 09/06/2023 | 1161        | AMAZON CAPITAL SERVICES                                               | 0.00              | 0.00         |
|         | 20944   | 09/06/2023 | 1215        | AOS #91                                                               | 0.00              | 165.00       |
|         | 20945   | 09/06/2023 | 1230        | APPLE COMPUTER, INC.                                                  | 0.00              | 285.00       |
|         | 20946   | 09/06/2023 | 1975        | CARDMEMBER SERVICE                                                    | 0.00              | 396.81       |
|         | 20947   | 09/06/2023 | 2099        | CHARTER COMMUNICATIONS                                                | 0.00              | 231.96       |
|         | 20948   | 09/06/2023 | 3040        | DAVID FRENCH MUSIC COMPANY                                            | 0.00              | 2,282.40     |
|         | 20949   | 09/06/2023 | 3577        | DUNBAR, SARAH <i>Instrument Repairs</i>                               | 0.00              | 778.39       |
|         | 20950   | 09/06/2023 | 3628        | EASTERN FIRE <i>Reimb Supplies</i>                                    | 0.00              | 110.75       |
|         | 20951   | 09/06/2023 | 4180        | F.T. BROWN CO. <i>Sprinkler Inspection</i>                            | 0.00              | 561.22       |
|         | 20952   | 09/06/2023 | 4544        | GREAT MINDS PBC <i>Wit + Wisdom</i>                                   | 0.00              | 1,121.29     |
|         | 20953   | 09/06/2023 | 4585        | GROUP DYNAMIC, INC.                                                   | 0.00              | 337.50       |
|         | 20954   | 09/06/2023 | 4706        | HARMON, ABIGAIL <i>Reimb Supplies</i>                                 | 0.00              | 124.01       |
|         | 20955   | 09/06/2023 | 4818        | HEINEMANN                                                             | 0.00              | 45.13        |
|         | 20956   | 09/06/2023 | 5150        | J.W. PEPPER & SONS, INC.                                              | 0.00              | 421.49       |
|         | 20957   | 09/06/2023 | 4830        | JARVIS, BECKY <i>Reimb Supplies</i>                                   | 0.00              | 637.49       |
|         | 20958   | 09/06/2023 | 5825        | MAIN STREET VARIETY                                                   | 0.00              | 75.61        |
|         | 20959   | 09/06/2023 | 6180        | MDES - GENERAL FUND/STUDENT ACTIVITY                                  | 0.00              | 5.70         |
|         | 20960   | 09/06/2023 | 6205        | MDI REGIONAL SCHOOL DISTRICT <i>Other Reimb August, Raimbusdrivky</i> | 0.00              | 23,154.71    |
|         | 20961   | 09/06/2023 | 6314        | MINUTEMAN SECURITY TECHNOLOGIES <i>Repair Alarm Systems</i>           | 0.00              | 8,624.38     |
|         | 20962   | 09/06/2023 | 6370        | MORRIS FIRE PROTECTION, INC. <i>Inspection</i>                        | 0.00              | 289.00       |
|         | 20963   | 09/06/2023 | 6510        | NASCO                                                                 | 0.00              | 937.24       |
|         | 20964   | 09/06/2023 | 6785        | NORTHCENTER FOODS                                                     | 0.00              | 5,964.64     |
|         | 20965   | 09/06/2023 | 6910        | OPPEWALL, ELIZABETH <i>Phys Therapy</i>                               | 0.00              | 247.50       |
|         | 20966   | 09/06/2023 | 7334        | POWELL REFRIGERATION, INC. <i>Fridge Repairs</i>                      | 0.00              | 683.50       |
|         | 20967   | 09/06/2023 | 7463        | QUILL CORP.                                                           | 0.00              | 530.47       |

## Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 17627



| Batch #        | Check # | Check Date | Vendor Code | Vendor Name                                                  | Electronic Amount | Check Amount       |
|----------------|---------|------------|-------------|--------------------------------------------------------------|-------------------|--------------------|
|                | 20968   | 09/06/2023 | 7570        | REALLY GOOD STUFF, INC.                                      | 0.00              | 107.42             |
|                | 20969   | 09/06/2023 | 7800        | S R TRACY INC                                                | 0.00              | 105.85             |
|                | 20970   | 09/06/2023 | 7835        | SALSBURY HARDWARE INC                                        | 0.00              | 91.24              |
|                | 20971   | 09/06/2023 | 7885        | SARGENT, LEON                                                | 0.00              | 50.00              |
|                | 20972   | 09/06/2023 | 7894        | SAVVAS LEARNING CO, LLC <i>Investigations Licenses</i>       | 0.00              | 3,322.27           |
|                | 20973   | 09/06/2023 | 7940        | SCHOLASTIC, INC. <i>Books</i>                                | 0.00              | 236.52             |
|                | 20974   | 09/06/2023 | 8150        | SEW & SAVE, INC.                                             | 0.00              | 128.40             |
|                | 20975   | 09/06/2023 | 8172        | SHARPE, KAREN                                                | 0.00              | 353.92             |
|                | 20976   | 09/06/2023 | 8771        | TINKER, MICHAEL <i>Mileage</i>                               | 0.00              | 35.64              |
|                | 20977   | 09/06/2023 | 8835        | TREASURER, STATE OF MAINE-HEALTH INSPECT <i>Cafe License</i> | 0.00              | 100.00             |
|                | 20978   | 09/06/2023 | 4152        | VERSANT POWER                                                | 0.00              | 2,539.36           |
|                | 20979   | 09/06/2023 | 9145        | W.B. MASON, CO., INC. <i>Cleaning Supplies</i>               | 0.00              | 1,357.02           |
|                | 20980   | 09/06/2023 | 9315        | WILSON LANGUAGE TRAINING CORP.                               | 0.00              | 113.00             |
| <b>Totals:</b> |         |            |             |                                                              | <b>0.00</b>       | <b>\$59,704.76</b> |

# Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 17627

| Batch # | Check # | Check Date | Vendor Code | Vendor Name | Electronic Amount | Check Amount |
|---------|---------|------------|-------------|-------------|-------------------|--------------|
|---------|---------|------------|-------------|-------------|-------------------|--------------|

WARRANT # 3  
 DATE: 9/6/2023  
 SUPERINTENDENT   
 DocuSigned by:  
 Brian Hunkel  
 FINANCE OFFICER

FINANCE OFFICER  
 DocuSigned by:  
  
 FINANCE OFFICER  
 DocuSigned by:  
  
 FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

41 Checks Listed.



# Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 17670

Include Authorization Codes: Yes.  
Batch: 11105  
Check Dates: (Earliest) - (Latest)  
Cash Account Number:  
Minimum Check Amount: \$0.00  
Sorted By: Check Number

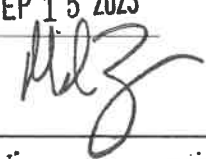
| Check # | Check Date | Code | Name                      | Chk Grp | Gross Pay         | Net Pay           | Direct Deposit   | Check Amt       | Void |
|---------|------------|------|---------------------------|---------|-------------------|-------------------|------------------|-----------------|------|
|         | 09/15/2023 | STAT | TREASURER, STATE OF MAINE |         | 4,085.00          | 4,085.00          | 0.00             | 0.00            |      |
|         | 09/15/2023 | IRS  | INTERNAL REVENUE SERVICE  |         | 12,476.39         | 12,476.39         | 0.00             | 0.00            |      |
| 50314   | 09/15/2023 | 630  | KRISTEN J. BRAUN          | 1       | 2,654.50          | 1,959.86          | 0.00             | 1,959.86        |      |
| 50315   | 09/15/2023 | 618  | TANJA DALTON              | 1       | 325.00            | 300.14            | 0.00             | 300.14          |      |
| 50316   | 09/15/2023 | 631  | MALLORY WATKINS           | 1       | 125.00            | 115.44            | 0.00             | 115.44          |      |
| 50317   | 09/15/2023 | 632  | MAKENZIE R. COWLES        | 1       | 870.44            | 744.08            | 0.00             | 744.08          |      |
| 50318   | 09/15/2023 | 626  | HEATHER E. DORR           | 1       | 4,500.00          | 2,977.98          | 2,977.98         | 0.00            |      |
| 50319   | 09/15/2023 | 491  | SANDRA G. BOYCE           | 1       | 1,916.00          | 1,172.83          | 1,172.83         | 0.00            |      |
| 50320   | 09/15/2023 | 477  | ANGELIQUE E. HODGDON      | 1       | 2,058.40          | 1,219.85          | 1,219.85         | 0.00            |      |
| 50321   | 09/15/2023 | 149  | MARIAH D. BAKER           | 1       | 2,385.00          | 1,976.43          | 1,976.43         | 0.00            |      |
| 50322   | 09/15/2023 | 43   | SARAH R. DUNBAR           | 1       | 5,010.84          | 4,485.99          | 4,485.99         | 0.00            |      |
| 50323   | 09/15/2023 | 63   | HEATHER M. GRAVES         | 1       | 2,920.00          | 2,154.78          | 2,154.78         | 0.00            |      |
| 50324   | 09/15/2023 | 65   | GAYLE M. GRAY             | 1       | 3,820.00          | 2,752.13          | 2,752.13         | 0.00            |      |
| 50325   | 09/15/2023 | 293  | Amy L. James              | 1       | 4,835.25          | 3,861.25          | 3,861.25         | 0.00            |      |
| 50326   | 09/15/2023 | 90   | REBECCA A. JARVIS         | 1       | 2,849.75          | 2,179.78          | 2,179.78         | 0.00            |      |
| 50327   | 09/15/2023 | 487  | BENJAMIN MACKO            | 1       | 3,385.20          | 2,575.83          | 2,575.83         | 0.00            |      |
| 50328   | 09/15/2023 | 237  | JUSTIN B. NORWOOD         | 1       | 2,734.25          | 2,119.25          | 2,119.25         | 0.00            |      |
| 50329   | 09/15/2023 | 508  | CATHY T. OEHMKE           | 1       | 3,083.50          | 2,302.10          | 2,302.10         | 0.00            |      |
| 50330   | 09/15/2023 | 120  | KAREN L. SHARPE           | 1       | 3,662.80          | 2,561.96          | 2,561.96         | 0.00            |      |
| 50331   | 09/15/2023 | 502  | MARIA E. SIMPSON          | 1       | 2,320.25          | 1,938.75          | 1,938.75         | 0.00            |      |
| 50332   | 09/15/2023 | 404  | KERRY L. TAYLOR           | 1       | 4,835.25          | 3,379.25          | 3,379.25         | 0.00            |      |
| 50333   | 09/15/2023 | 459  | SHANNON L. WESTPHAL       | 1       | 2,346.50          | 1,807.94          | 1,807.94         | 0.00            |      |
| 50334   | 09/15/2023 | 91   | JUDITH CULLEN             | 1       | 2,539.25          | 1,898.42          | 1,898.42         | 0.00            |      |
| 50335   | 09/15/2023 | 146  | CECILIA R. GARRITY        | 1       | 2,157.50          | 1,443.46          | 1,443.46         | 0.00            |      |
| 50336   | 09/15/2023 | 92   | ABIGAIL A. HARMON         | 1       | 1,927.00          | 1,440.96          | 1,440.96         | 0.00            |      |
| 50337   | 09/15/2023 | 603  | ABBIE PAPPAS              | 1       | 2,157.50          | 1,733.72          | 1,733.72         | 0.00            |      |
| 50338   | 09/15/2023 | 504  | CRISTINA DEVORA           | 1       | 1,924.50          | 1,387.73          | 1,387.73         | 0.00            |      |
| 50339   | 09/15/2023 | 627  | CONTESSA L. BROPHY        | 1       | 2,900.00          | 1,936.63          | 1,936.63         | 0.00            |      |
| 50340   | 09/15/2023 | 238  | WENDELL L. OPPEWALL       | 1       | 1,707.15          | 1,029.67          | 1,029.67         | 0.00            |      |
| 50341   | 09/15/2023 | 52   | WANDA J. FERNALD          | 1       | 2,920.00          | 2,085.55          | 2,085.55         | 0.00            |      |
| 50342   | 09/15/2023 | 611  | DANIELLE EMMONS           | 1       | 3,272.75          | 2,685.35          | 2,685.35         | 0.00            |      |
| 50343   | 09/15/2023 | 291  | PATRICIA A. KELLEY        | 1       | 1,727.60          | 1,193.19          | 1,193.19         | 0.00            |      |
| 50344   | 09/15/2023 | 302  | Carlos F. Rosales         | 1       | 1,270.04          | 942.52            | 942.52           | 0.00            |      |
| 50345   | 09/15/2023 | 602  | REBEKAH E. SARTIN         | 1       | 1,411.16          | 959.08            | 959.08           | 0.00            |      |
| 50346   | 09/15/2023 | 623  | TRACY HICKS               | 1       | 490.00            | 440.24            | 440.24           | 0.00            |      |
| 50347   | 09/15/2023 | 628  | CAMERON FROTHINGHAM       | 1       | 1,878.00          | 1,269.35          | 1,269.35         | 0.00            |      |
| 50348   | 09/15/2023 | 629  | RHONDA J. MOORE           | 1       | 3,083.50          | 2,236.15          | 2,236.15         | 0.00            |      |
| 50349   | 09/15/2023 | 337  | AMBER G. CHARRON          | 1       | 2,293.75          | 1,718.79          | 1,718.79         | 0.00            |      |
| 50350   | 09/15/2023 | 150  | LYNDA J. KANE             | 1       | 2,843.00          | 1,897.04          | 1,897.04         | 0.00            |      |
| 50351   | 09/15/2023 | 608  | EMMA JONES                | 1       | 1,259.18          | 987.95            | 987.95           | 0.00            |      |
| 50352   | 09/15/2023 | 490  | ANNA D. MONTE             | 1       | 1,274.96          | 792.15            | 792.15           | 0.00            |      |
| 50353   | 09/15/2023 | 350  | ANNA E. SILVER            | 1       | 1,319.18          | 1,061.53          | 1,061.53         | 0.00            |      |
| 50354   | 09/15/2023 | 507  | DANIELLE A. STANLEY       | 1       | 1,374.38          | 1,249.31          | 1,249.31         | 0.00            |      |
| 50355   | 09/15/2023 | 331  | RUSSELL W. GRAY           | 1       | 1,449.84          | 1,221.48          | 1,221.48         | 0.00            |      |
| 50356   | 09/15/2023 | 501  | MICHAEL J. TINKER         | 1       | 2,325.60          | 1,569.91          | 1,569.91         | 0.00            |      |
| 50357   | 09/15/2023 | 463  | RENE L. BECKER            | 1       | 1,858.40          | 1,407.42          | 1,407.42         | 0.00            |      |
| 50358   | 09/15/2023 | 499  | BOBBIE JO DAY             | 1       | 1,813.60          | 1,363.34          | 1,363.34         | 0.00            |      |
| 50359   | 09/15/2023 | 74   | LEON E. SARGENT           | 1       | 3,063.44          | 2,128.76          | 2,128.76         | 0.00            |      |
| 50360   | 09/15/2023 | 476  | BRUCE L. TRIPP            | 1       | 766.59            | 677.94            | 677.94           | 0.00            |      |
| 50361   | 09/15/2023 | 18   | JANICE P. CARROLL         | 1       | 1,476.09          | 1,039.13          | 1,039.13         | 0.00            |      |
| 50362   | 09/15/2023 | 485  | TASHA L. HIGGINS          | 1       | 2,173.69          | 1,483.71          | 1,483.71         | 0.00            |      |
|         |            |      |                           |         | <b>129,856.97</b> | <b>100,427.49</b> | <b>80,746.58</b> | <b>3,119.52</b> |      |

# Mount Desert School Department PAYROLL WARRANT REGISTER

| Check # | Check Date | Code | Name | Chk Grp | Gross Pay | Net Pay | Direct Deposit | Check Amt | Void |
|---------|------------|------|------|---------|-----------|---------|----------------|-----------|------|
|---------|------------|------|------|---------|-----------|---------|----------------|-----------|------|

| Check Authorization Summary |                                     |       |           |
|-----------------------------|-------------------------------------|-------|-----------|
| Type                        | Description                         | Count | Amount    |
| Employee                    | Checks                              | 4     | 3,119.52  |
|                             | Voided Checks                       | 0     | 0.00      |
|                             | Direct Deposits (Fully Distributed) | 45    | 80,746.58 |
|                             | ACH Employee Credits                | 45    | 80,746.58 |
|                             | ACH Employee Debits (Voids)         | 0     | 0.00      |
| Deduction                   | Checks                              | 0     | 0.00      |
|                             | Voided Checks                       | 0     | 0.00      |
|                             | ACH Vendor Credits                  | 0     | 0.00      |
|                             | ACH VendorDebits (Voids)            | 0     | 0.00      |
|                             | ACH Online Payments                 | 0     | 0.00      |
| Taxes                       | EFTPS Payment - Debit               | 2     | 16,561.39 |

WARRANT #         #6        

DATE:         PAID SEP 15 2023          


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 SUPERINTENDENT

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 FINANCE OFFICER

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 FINANCE OFFICER

TOWN OF MOUNT DESERT  
VOIDS

WARRANT V# 2401

CHECK DATE: September 19, 2023

|                                         |         |                             |                                |                |
|-----------------------------------------|---------|-----------------------------|--------------------------------|----------------|
| CHECK NUMBER: <u>319331</u>             | through | <u>319331</u>               | \$ <u>(113,928.03)</u>         | Check payments |
| <u>                    </u>             |         | <u>                    </u> | <u>                    </u>    |                |
| EFT NUMBER: <u>                    </u> | through | <u>N/A</u>                  | \$ <u>                    </u> | ACH Payments   |
| <u>                    </u>             |         | <u>                    </u> | <u>                    </u>    |                |

TOTAL DISBURSEMENTS: \$ (113,928.03)

Voided disbursements to be acknowledged described above



09/14/2023 13:37  
69051you

Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 1  
apcsahdsb

CASH ACCOUNT: 100 10100  
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

319331 09/18/2023 VOID 1417 R F JORDAN & SONS CONSTRUCTION I Pay App #2 BHXC 08/23/2023  
Invoice: Pay App #2 BHXC Beech Hill X Culvert - BLH  
-113,928.03 3000061 57710 GROSS BUDGET

CHECK 319331 TOTAL: -113,928.03  
NUMBER OF CHECKS 1 \*\*\* CASH ACCOUNT TOTAL \*\*\* -113,928.03

COUNT AMOUNT  
TOTAL VOIDED CHECKS 1 113,928.03

\*\*\* GRAND TOTAL \*\*\* -113,928.03

CLERK: 69051you

YEAR PER JNL  
SRC ACCOUNT EFF DATE JNL DESC REF 1 REF 2 REF 3

| YEAR PER                       | JNL       | SRC ACCOUNT | EFF DATE   | JNL DESC | REF 1 | REF 2 | REF 3 | ACCOUNT DESC<br>LINE DESC                                                                  | T | OB | DEBIT      | CREDIT     |
|--------------------------------|-----------|-------------|------------|----------|-------|-------|-------|--------------------------------------------------------------------------------------------|---|----|------------|------------|
| 2024                           | 3         | 49          |            |          |       |       |       |                                                                                            |   |    |            |            |
| APP                            | 300-20000 |             | 09/19/2023 | 319331   | V2401 |       |       | Accounts Payable                                                                           |   |    |            | 113,928.03 |
| APP                            | 100-10100 |             | 09/19/2023 | 319331   | V2401 |       |       | AP CASH DISBURSEMENTS JOURNAL<br>Ckg-BH General Fund 8066<br>AP CASH DISBURSEMENTS JOURNAL |   |    | 113,928.03 |            |
| GENERAL LEDGER TOTAL           |           |             |            |          |       |       |       |                                                                                            |   |    |            | 113,928.03 |
| APP                            | 100-35030 |             | 09/19/2023 | AP2417   | V2401 |       |       | DTF-CAP IMP                                                                                |   |    |            | 113,928.03 |
| APP                            | 300-35010 |             | 09/19/2023 | AP2417   | V2401 |       |       | DT Gen fund                                                                                |   |    | 113,928.03 |            |
| SYSTEM GENERATED ENTRIES TOTAL |           |             |            |          |       |       |       |                                                                                            |   |    |            | 113,928.03 |
| JOURNAL 2024/03/49 TOTAL       |           |             |            |          |       |       |       |                                                                                            |   |    |            | 227,856.06 |

09/14/2023 13:37  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

P 3  
apcshdsb

| FUND | ACCOUNT                                    | YEAR PER | JNL | EFF DATE                                         | ACCOUNT DESCRIPTION | DEBIT      | CREDIT     |
|------|--------------------------------------------|----------|-----|--------------------------------------------------|---------------------|------------|------------|
| 100  | General Fund<br>100-10100<br>100-35030     | 2024 3   | 49  | 09/19/2023<br>Ckg-BH General Fund<br>DTF-CAP IMP | 8066                | 113,928.03 | 113,928.03 |
|      |                                            |          |     | FUND TOTAL                                       |                     | 113,928.03 | 113,928.03 |
| 300  | Capital Projects<br>300-20000<br>300-35010 | 2024 3   | 49  | 09/19/2023<br>Accounts Payable<br>DT Gen fund    |                     | 113,928.03 | 113,928.03 |
|      |                                            |          |     | FUND TOTAL                                       |                     | 113,928.03 | 113,928.03 |

09/14/2023 13:37  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

P 4  
apcshdsb

| FUND                 | DUE TO     | DUE FROM   |
|----------------------|------------|------------|
| 100 General Fund     | 113,928.03 | 113,928.03 |
| 300 Capital Projects |            |            |
|                      | TOTAL      |            |
|                      | 113,928.03 | 113,928.03 |

\*\* END OF REPORT - Generated by Lisa Young \*\*