



Town of Mount Desert
Selectboard
Agenda

Regular Meeting

Monday, October 2, 2023, 2023

Location: Meeting Room, Town Hall, Northeast Harbor; Meetings will continue to be offered via Zoom see final page for connection details. **Per Maine CDC, COVID transmission rate is LOW; masks are not required.**

- I. **Call to order at 6:30 p.m.**
Public please hold comments until the Selectboard Chairman opens the agenda items for public comment. When addressing the Board, state your FULL NAME (both in person and on Zoom). It is suggested that you enter your full name as your ID on Zoom.
- II. **Public Hearing**
Amendments to the General Assistance Ordinance Appendices A-H
- III. **Post Public Hearing**
 - A. *Discussion and Approve Amendments to the General Assistance Ordinance Appendices A-H*
- IV. **Minutes**
 - A. *Approval of minutes from September 18, 2023 meeting*
- V. **Appointments/Recognitions/Resignations**
None presented
- VI. **Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
 - A. *Town of Mount Desert Awarded 2nd place for Maine Municipal Association's Annual Report Competition in the 1,000 to 2,499 population category*
 - B. *Thank you note from Mia Eason for the Reynolds Scholarship*
 - C. *ME LWCF Pre-application Site Inspection 2024 grant for Skating Rink Compressor Project*
 - D. *Hancock County Commissioners Meeting Minutes from September 6, 2023*
 - E. *Hancock County Commissioners Public Hearing Notice: 2024 Budget estimates*
- VII. **Selectboard's Reports**
- VIII. **Unfinished Business**
 - A. *Recommendation from Harbor Committee concerning proposed Friends of Acadia Event at the Marina Green*
 - B. *Public Space Special Event Application – Friends of Acadia Benefit Auction – August 5-12, 2024, Northeast Harbor Village Green*

Unfinished Business continued

- C. *Public Space Special Event Application –Garden Club of Mount Desert – Tracy Combs; Seal Harbor Village Green; Saturday, July 27, 2024 10am – 4:00 pm; to include parking plan*
- D. *Update on soliciting appointments to the Comprehensive Plan Committee*
- E. *Discussion with planning consultant Noel Musson concerning proposed short-term rental ordinance*
- F. *Sign Memorandum of Understanding (MOU) with the Town of Tremont designating the responsibilities of the administration of a Community Resilience Partnership Action grant for implementing the Town’s Climate Action Plan*
- G. *Proposed letter to Senator Angus S. King concerning the proposed turnaround at the Otter Creek Landing*
- H. *Discussion regarding final costs of Versant work related to the Main Street Project and acceptance*

IX. New Business

- A. *Request Liquor License Extension through October 16, 2023 – Eliza Bishop/DBA Milk and Honey*
- B. *Request from Harbor Committee to open a line of communication with the Cranberry Isles Board of Selectmen*
- C. *Request authorization to pay for replacement of Northeast Harbor Mooring Floats top and bottom chains and mooring stone by Alvah B. Barge Service Inc. for \$5,479.36. The Northeast Harbor Mooring/Floats CIP 6410100-24681 has a balance of \$357,953.04*
- D. *Request authorization to pay for repairs made to the Seal Harbor Dinghy dock back chains by Alvah B. Barge Service Inc. for \$2,285.41. The Seal Harbor Mooring/Floats CIP 6410200-24601 has a balance of \$126,366.09*
- E. *Request authorization to purchase our FY-24 winter sand from Harold MacQuinn, Inc. at a price of \$16.75 per cubic yard, delivered*

X. Other Business *(Addendum items may be considered at the Selectboard’s discretion via majority vote to do so under Other Business or out of order.)*

- A. *Such other business as may be legally conducted*

XI. Treasurer’s Warrants

- A. *Approve & Sign Treasurer’s Warrant as shown below:*

Town Invoices	AP#2421	10/3/2023	\$539,065.98
Total			\$539,065.98

- B. *Approve Signed Treasurer’s Payroll, State Fees, & PR Benefit Warrants as shown below:*

State Fees & PR Benefits	AP#2419	9/20/2023	\$2,430.35
	AP#2420	9/27/2023	\$96,478.62
Town Payroll	PR#2408	9/29/2023	\$174,342.32
Total			\$273,251.29

C. Acknowledge Treasurer’s Town Voided Disbursements & School Board AP/Payroll Warrants as shown below:

School Invoices			\$0
School Payroll	PR#7	9/29/2023	\$198,706.45
Voided Disbursements			\$0
Total			\$198,706.45
Grand Total			\$1,011,023.72

XII. Adjournment

The next regularly scheduled meeting is at 6:30 p.m., Monday, October 16, 2023 in the Meeting Room, Town Hall, Northeast Harbor

The Town of Mount Desert is inviting you to a scheduled Zoom meeting. You can call in through any of the listed phone numbers or connect with a computer via the web link. You **will need to enter the meeting ID** to get access to the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/248566175?pwd=RmozZjBOVWhUTQrRXR5QzFEZEEyQT09>

Meeting ID: 248 566 175

Password: 919872

One tap mobile

+13126266799,,248566175#,,,,0#,,919872# US (Chicago)
 +16468769923,,248566175#,,,,0#,,919872# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)	+1 408 638 0968 US (San Jose)
+1 646 876 9923 US (New York)	+1 669 900 6833 US (San Jose)
+1 301 715 8592 US (Germantown)	+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)	

Zoom security now requires a password on all zoom meetings, so the recurring BS meeting now has a password.

PUBLIC HEARINGS

Islander

Town of MOUNT DESERT

Public Hearing

GENERAL ASSISTANCE ORDINANCE APPENDICES A-H 2023-2024

The Board of Selectmen will hold a public hearing at its regular meeting which commences at 6:30 p.m., Monday, October 2, 2023 in the Meeting Room, Town Hall, 21 Sea St, Northeast Harbor to receive public comment on amendments to the General Assistance Ordinance. A copy of the appendices are available at the Town Office and on the town's website.

MDIRSS AOS 91

Tremont Consolidated School is accepting proposals for a new ADA school bus.

Interested parties are encouraged to contact Eric Hann with any questions. 207-812-6507 / eric.hann@mdirss.org

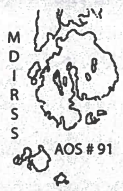
Please send proposals to:

Eric Hann
MDIRSS AOS 91
PO Box 60

Mount Desert, ME 04660

Proposals are due no later than 12 noon on October 18, 2023

The School Committee reserves the right to accept or reject any or all proposals. E.O.E.



cards, old schoolhouse desk with attached chair, scholarship plaque, 1911 speaking trophy, Bar Harbor dog, basketball runner up memorial cup, 1952 debate signed softball, basketball and theater trophy, "typical boy senior girl trophy, senior boy freshman boy trophy, 1954 grammar school sports trophy, 1968, 1967, 1966, 1965, 1964, 1953, 1952, 1951, 1950, 1949, 1938, 1937, 1936, 1935, 1923, 1922, 1921, 1920, painted decorative glass urn, decorative ceramic plate, large ceramic ceramic statues, grandfather net lace dress, brown chapeau piece costume, yellow jacket set, raspberry leaf blue taffeta dinner dress, dress, strapless black satin, satin square neck wedding pink lace party dress, pink, agold evening dress, red evening gown, pink and insignias, photo of hotel burned child's toy, burned umbrella, velvet dress show from photography shop, tortoise shell comb, silver trough, purple satin hat, bench show ribbon, fair rib Bloom show second place ribbon Woman's magazine, Lady photo of golf club, locke table, small wooden oval

THROUGH REMOTE METHODS (ZOOM) IS PERMITTED ADDITIONAL INFORMATION ABOUT ACCESSING THE MEETING REMOTELY WILL BE POSTED AT WWW. ELLSWORTHMAINE.GOV AND ON THE CITY FACEBOOK PAGE BY NOON ON THE DAY OF THE MEETING. PERSONS REQUESTING ACCOMMODATIONS TO ACCESS THE MEETING MAY REACH THE PLANNING DEPARTMENT AT (207) 869-6615 OR MWILLIAMS@ELLSWORTHMAINE.GOV.
1. CALL TO ORDER
2. ADOPTION OF MINUTES FROM THE SEPTEMBER 6, 2023 REGULAR MEETING.
3. FINAL PLAN REVIEW OF A MAJOR SUBDIVISION ENTITLED 59 FRANKLIN FOR APPLICANT CORY WEIGAND AND OWNER 59 FRANKLIN, LLC. THE PROPOSAL IS TO CONVERT THE EXISTING RESTAURANT INTO 4 RESIDENTIAL UNITS. THE SUBJECT PROPERTY IS AN APPROXIMATELY 0.27-ACRE LOT LOCATED AT 59 FRANKLIN STREET

PROPERTY IS AN APPROXIMATELY 0.27-ACRE LOT LOCATED AT 59 FRANKLIN STREET (TAX MAP 134 LOT 33) IN THE DOWNTOWN (DT) ZONING DISTRICT.
A. PUBLIC HEARING
B. DETERMINATION OF COMPLETENESS
5. PROPOSED AMENDMENTS TO CHAPTER 56 UNIFIED DEVELOPMENT ORDINANCE, ARTICLE 4 SHORELAND ZONING, ARTICLE 8 PERFORMANCE STANDARDS, ARTICLE 11 PARKING STANDARDS, AND ARTICLE 14 DEFINITIONS.
THE PROPOSED AMENDMENTS WILL ADD NEW DEFINITIONS AND PERFORMANCE STANDARDS TO COME INTO COMPLIANCE WITH THE STATE'S PASSING OF LD 2003. THESE CHANGES RELATE TO AFFORDABLE HOUSING, ACCESSORY DWELLING UNITS, AND ZONING DENSITY RATIOS.
A. DISCUSSION OF PROPOSED AMENDMENTS
B. PUBLIC HEARING
C. RECOMMENDATION TO CITY COUNCIL
6. STAFF COMMENTS
7. ADJOURNMENT

HANCOCK COUNTY

ELLSWORTH SCHOOL DEPARTMENT REQUEST FOR QUALIFICATIONS ENERGY CONSERVATION PROJECT

Pursuant to Section 15915 of Title 20-A of the Maine Revised Statutes, the Ellsworth School Department (Ellsworth Schools) is interested in an energy conservation/air quality improvement project. Ellsworth Schools is requesting that parties interested in receiving a Request for the Qualifications document and submitting a response, understand that our primary focus is to help the school department accomplish a competitive bid process for Priority 1 measures that will qualify for the open School Revolving Renovation Funds (SRRF) which are due by the end of October 2023. Parties interested in receiving a Request for Qualifications document and submitting a response must notify: Amy Boles, 66 Main Street, Suite 201, Ellsworth ME 04605, by email at aboles@ellsworthschools.org or by phone at 207-664-7100. The selected energy services company will be responsible for completion of all aspects of the design and the work of the project in compliance with Section 15915, including guarantees of performance. It is anticipated that the initial first phase project will include an expeditious audit of priority 1 facility improvement measures that could potentially qualify for the open School Revolving Renovation Funds. Qualifications must be submitted by September 29, 2023.

Mount is a NE

Interested parties with any questions

Er

Proposals are due The School Committee

PUBLIC NOTICE

2024 HANCOCK COUNTY BUDGET ESTIMATES PUBLIC HEARING

Pursuant to 30-A MRSA, §764 a public hearing on the 2024 Hancock County proposed budget, including the 2024-2025 Unorganized Territory Budget, will be held on Wednesday, September 27, 2023 at 6:00 p.m. in the Commissioners'

SURRY PUBLIC HEARINGS

The Town of Surry will hold Two Public Hearings on October 4th and October 11th at 6pm at the Surry Fire Department to discuss the cannabis referendum ballot.

The election will be held on November 7th from 8am-8pm.

LOCAL POLICE REPORTS

Check it out every week in your local

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Office for Family Independence
109 Capitol St.
11 State House Station
Augusta, Maine 04333-0011
Tel.: (207) 624-4168; Toll-Free: (800) 442-6003
TTY: Dial 711 (Maine Relay); Fax: (207) 287-3455

To: Welfare Officials and Contracted Agents
From: Sara Denson, Program Manager, General Assistance
Date: August 28, 2023
Subject: New GA Maximums for October 1, 2023

Enclosed please find the following items:

- MMA's new (October 1, 2023–September 30, 2024) “**General Assistance Ordinance Appendices**” (A – H).
- Recovery Residence Housing Maximums (October 1, 2023-September 30, 2024)
- “**GA Ordinance Adoption Form**” which was developed so that municipalities may easily send DHHS proof of the adoption of any updated or changed GA Ordinance. Once the selectpersons or council adopts the new ordinance, the enclosed form should be signed and submitted to DHHS. (*see “Filing of GA Ordinance and/or Appendices” below for further information*).
- “**GA Maximums Adoption Form**” which was developed so that municipalities may easily send DHHS proof of GA maximums adoption. Once the selectpersons or council adopts the new maximums, the enclosed form should be signed and submitted to DHHS. (*see “Filing of GA Ordinance and/or Appendices” below for further information*).

Updates

Please note that updates have been made to Appendix A (overall maximums), Appendix B (food maximums), and Appendix C (housing maximums) of the General Assistance Ordinance. There is also a new Recovery Residence Housing Maximums guide. You can find information about the MMA Model Ordinance on the Maine Welfare Director’s Association (MWDA) website at www.mainewelfaredirectors.org.

Appendix A – H

The enclosed Appendices A – H have been revised for your municipality’s General Assistance Ordinance. These new Appendices, **once adopted**, should replace the existing Appendices A – G. Even if you are not updating your GA Ordinance, **the municipal officers must approve/adopt the new Appendices yearly**.

The Adoption Process

The **municipal officers (i.e., selectpersons/council)** adopt the local **General Assistance Ordinance and yearly Appendices**, even in town meeting communities. The law requires that the municipal officers conduct a **notice and hearing** prior to the adoption of the Ordinance and/or Appendices. Seven days posted notice is recommended, unless local law (or practice) provides otherwise.

At the hearing, the municipal officers should:

- 1) Allow all interested members of the public an opportunity to comment on the proposed ordinance;
- 2) End public discussion, close the hearing; and
- 3) Move and vote to adopt the ordinance and/or appendices either in its posted form or as amended in light of public discussion.

Municipalities May Establish Their Own Maximums

Municipalities may establish their own maximum levels of assistance provided that the proposed levels of assistance are reasonable and meet adequate standards sufficient to maintain the health and safety of applicants in the municipality. The municipality must submit to the Department documentation to justify these levels of assistance and verify that the figures developed are appropriate to maintain health and decency.

A municipality's maximum assistance level for Food may not be below the Department provided figures which are issued by the USDA and published annually following a study of cost of food for various family sizes. A market basket survey may be used to establish food maximums if the maximums provided by the USDA are insufficient to maintain health in the municipality. (C.M.R. 10-144, Chapter 323, Section V).

Filing of GA Ordinance and/or Appendices

Please remember that General Assistance law requires each municipality to send DHHS a copy of its ordinance once adopted, should that ordinance differ from the MMA Model. Any changes or amendments, such as new Appendices, must also be submitted to DHHS. DHHS will accept the enclosed "adoption sheet" as proof that your Municipal Officers have adopted the current MMA Model GA maximums and/or ordinance. If you are not making changes to your adopted ordinance, you are only required to submit verification that the new Appendices have been adopted.

Oct 1, 2023 to Sept 30, 2024

OVERALL MAXIMUMS (A)

Persons in Household				
1	2	3	4	5
\$965	\$996	\$1,198	\$1,521	\$1,655

Household of 6 = \$1,730
* Add \$75 for each additional person

HOUSING MAXIMUMS (C)

BEDROOM	UNHEATED		HEATED	
	Weekly	Monthly	Weekly	Monthly
0	\$191	\$821	\$221	\$950
1	\$191	\$821	\$228	\$979
2	\$222	\$956	\$274	\$1,177
3	\$285	\$1,227	\$348	\$1,496
4	\$301	\$1,293	\$378	\$1,625

FOOD MAXIMUMS (B)

Persons	Weekly	Monthly
1	\$67.67	\$291.00
2	\$124.42	\$535.00
3	\$178.14	\$766.00
4	\$226.28	\$973.00
5	\$268.60	\$1,155.00
6	\$322.33	\$1,386.00
7	\$356.28	\$1,532.00
8	\$407.21	\$1,751.00

Add \$219 per month for each + person

HEATING FUEL (E)

Month	Gallons	Month	Gallons
January	225	Jun-Aug	0
February	225	September	50
March	125	October	100
April	125	November	200
May	50	December	200

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

PERSONAL CARE & HOUSEHOLD SUPPLIES (F)

Number in Household	Weekly Amount	Monthly Amount
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

Number of Children	Weekly Amount	Monthly Amount
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

MILEAGE RATE (G)

46 cents (\$0.46) per mile

FUNERAL MAXIMUMS (H)

Burial: \$1,475+; Cremation: \$1,025+

ELECTRIC (D)

NOTE: For an electrically heated dwelling also see "Heating Fuel" maximums below. But remember, an applicant is not automatically entitled to the "maximums" established applicants must demonstrate need.

1) Electricity Maximums for Households Without Electric Hot Water: The maximum amounts allowed for utilities, for lights, cooking and other electric uses excluding electric hot water and heat:

Number in Household	Weekly	Monthly
1	\$19.95	\$85.50
2	\$22.52	\$96.50
3	\$24.97	\$107.00
4	\$27.53	\$118.00
5	\$29.88	\$128.50
6	\$32.55	\$139.50

NOTE: For each additional person add \$10.50 per month.

2) Electricity Maximums for Households With Electrically Heated Hot Water: The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses excluding heat:

Number in Household	Weekly	Monthly
1	\$29.63	\$127.00
2	\$34.07	\$146.00
3	\$39.67	\$170.00
4	\$46.32	\$198.50
5	\$55.65	\$238.50
6	\$58.68	\$251.50

NOTE: For each additional person add \$14.50 per month.

1-800-442-6003

2023-2024 GA Overall Maximums

Metropolitan Areas

Persons in Household

COUNTY	1	2	3	4	5*
Bangor HMFA: Bangor, Brewer, Eddington, Glenburn, Hampden, Hermon, Holden, Kenduskeag, Milford, Old Town, Orono, Orrington, Penobscot Indian Island Reservation, Veazie	886	1,029	1,316	1,638	2,241
Cumberland County HMFA: Baldwin, Bridgton, Brunswick, Harpswell, Harrison, Naples, New Gloucester, Pownal, Sebago	1,103	1,235	1,626	2,049	2,215
Lewiston/Auburn MSA: Auburn, Durham, Greene, Leeds, Lewiston, Lisbon, Livermore, Livermore Falls, Mechanic Falls, Minot, Poland, Sabattus, Turner, Wales	853	925	1,186	1,543	1,870
Penobscot County HMFA: Alton, Argyle UT, Bradford, Bradley, Burlington, Carmel, Carroll plantation, Charleston, Chester, Clifton, Corinna, Corinth, Dexter, Dixmont, Drew plantation, East Central Penobscot UT, East Millinocket, Edinburg, Enfield, Etna, Exeter, Garland, Greenbush, Howland, Hudson, Kingman UT, Lagrange, Lakeville, Lee, Levant, Lincoln, Lowell town, Mattawamkeag, Maxfield, Medway, Millinocket, Mount Chase, Newburgh Newport, North Penobscot UT, Passadumkeag, Patten, Plymouth, Prentiss UT, Seboeis plantation, Springfield, Stacyville, Stetson, Twombly UT, Webster plantation, Whitney UT, Winn, Woodville	846	853	1,126	1,408	1,537
Portland HMFA: Cape Elizabeth, Casco, Chebeague Island, Cumberland, Falmouth, Freeport, Frye Island, Gorham, Gray, Long Island, North Yarmouth, Portland, Raymond, Scarborough, South Portland, Standish, Westbrook, Windham, Yarmouth; Buxton, Hollis, Limington, Old Orchard Beach	1,367	1,593	2,045	2,611	3,201
Sagadahoc HMFA: Arrowsic, Bath, Bowdoin, Bowdoinham, Georgetown, Perkins UT, Phippsburg, Richmond, Topsham, West Bath, Woolwich	938	1,118	1,360	1,857	2,219

Appendix A

Effective: 10/01/23-09/30/24

COUNTY	1	2	3	4	5*
York County HMFA: Acton, Alfred, Arundel, Biddeford, Cornish, Dayton, Kennebunk, Kennebunkport, Lebanon, Limerick, Lyman, Newfield, North Berwick, Ogunquit, Parsonsfield, Saco, Sanford, Shapleigh, Waterboro, Wells	1,154	1,217	1,509	1,961	2,207
York/Kittery/S.Berwick HMFA: Berwick, Eliot, Kittery, South Berwick, York	1,327	1,393	1,834	2,489	3,175

*Note: Add \$75 for each additional person.

Non-Metropolitan Areas

Persons in Household

COUNTY	1	2	3	4	5*
Aroostook County	742	812	951	1,281	1,464
Franklin County	781	834	1,033	1,383	1,695
Hancock County	965	996	1,198	1,521	1,655
Kennebec County	879	899	1,120	1,470	1,587
Knox County	905	913	1,120	1,490	1,592
Lincoln County	1,004	1,013	1,282	1,582	2,069
Oxford County	873	878	1,072	1,514	1,761
Piscataquis County	752	810	1,000	1,326	1,598
Somerset County	810	851	1,098	1,430	1,532
Waldo County	1,041	1,047	1,256	1,558	2,132
Washington County	811	816	1,060	1,328	1,453

* Please Note: Add \$75 for each additional person.

Appendix B

Effective: 10/01/23 to 09/30/24

2023-2024 Food Maximums

Please Note: The maximum amounts allowed for food are established in accordance with the [U.S.D.A. Thrifty Food Plan](#). As of October 1, 2023, those amounts are:

Number in Household	Weekly Maximum	Monthly Maximum
1	\$ 67.67	\$ 291.00
2	124.42	535.00
3	178.14	766.00
4	226.28	973.00
5	268.60	1,155.00
6	322.33	1,386.00
7	356.28	1,532.00
8	407.21	1,751.00

Note: For each additional person add \$219 per month.

2023-2024 GA Housing Maximums (Heated & Unheated Rents)

NOTE: NOT ALL MUNICIPALITIES SHOULD ADOPT THESE SUGGESTED HOUSING MAXIMUMS! ONLY consider adopting the following numbers if these figures are consistent with local rent values. If not, a market survey should be conducted, and the figures altered accordingly. The results of any such survey must be presented to DHHS prior to adoption. **Or, no housing maximums should be adopted and eligibility should be analyzed in terms of the Overall Maximum—Appendix A. (See Instruction Memo for further guidance.)**

Non-Metropolitan FMR Areas

<u>Aroostook County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	134	577	169	726	
1	139	598	185	794	
2	156	672	216	929	
3	218	940	292	1,256	
4	243	1,044	333	1,434	
<u>Franklin County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	143	616	178	765	
1	144	620	190	816	
2	175	754	235	1,011	
3	242	1,042	316	1,358	
4	296	1,275	387	1,665	
<u>Hancock County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	191	821	221	950	
1	191	821	228	979	
2	222	956	274	1,177	
3	285	1,227	348	1,496	
4	301	1,293	378	1,625	
<u>Kennebec County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	171	735	201	864	
1	171	735	205	882	
2	204	878	256	1,099	
3	274	1,176	336	1,445	
4	285	1,225	362	1,557	

Non-Metropolitan FMR Areas

<u>Knox County</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	177	761	207	890
1	177	761	208	896
2	204	878	256	1,099
3	278	1,196	341	1,465
4	286	1,230	363	1,562
<u>Lincoln County</u>				
	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	200	860	230	989
1	200	860	232	996
2	242	1,040	293	1,261
3	300	1,288	362	1,557
4	397	1,707	474	2,039
<u>Oxford County</u>				
	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	169	729	200	858
1	169	729	200	861
2	193	830	244	1,051
3	284	1,220	346	1,489
4	325	1,399	403	1,731
<u>Piscataquis County</u>				
	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	136	587	171	736
1	139	596	184	792
2	168	721	227	978
3	229	985	302	1,301
4	274	1,178	365	1,568
<u>Somerset County</u>				
	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	155	666	185	795
1	155	666	194	834
2	199	856	250	1,077
3	264	1,136	327	1,405
4	272	1,170	349	1,502

Non-Metropolitan FMR Areas

<u>Waldo County</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	209	897	239	1,026
1	209	897	239	1,030
2	236	1,014	287	1,235
3	294	1,264	357	1,533
4	412	1,770	489	2,102

<u>Washington County</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	155	667	185	796
1	155	667	186	799
2	190	818	242	1,036
3	241	1,034	303	1,303
4	254	1,091	331	1,423

Metropolitan FMR Areas

<u>Bangor HMFA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	172	742	203	871
1	196	841	235	1,012
2	250	1,074	301	1,295
3	313	1,344	375	1,613
4	437	1,879	514	2,211

<u>Cumberland Cty. HMFA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	223	959	253	1,088
1	244	1,047	283	1,218
2	322	1,384	373	1,605
3	408	1,755	471	2,024
4	431	1,853	508	2,185

<u>Lewiston/Auburn MSA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	165	709	195	838
1	171	737	211	908
2	220	944	271	1,165
3	291	1,249	353	1,518
4	351	1,508	428	1,840

Metropolitan FMR Areas

<u>Penobscot Cty. HMFA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	163	702	193	831
1	163	702	194	836
2	206	884	257	1,105
3	259	1,114	322	1,383
4	273	1,175	351	1,507
<u>Portland HMFA</u>				
	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	284	1,223	314	1,352
1	327	1,405	366	1,576
2	419	1,803	471	2,024
3	539	2,317	601	2,586
4	660	2,839	738	3,171
<u>Sagadahoc Cty. HMFA</u>				
	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	185	794	215	923
1	216	930	256	1,101
2	260	1,118	311	1,339
3	364	1,563	426	1,832
4	432	1,857	509	2,189
<u>York Cty. HMFA</u>				
	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	235	1,010	265	1,139
1	239	1,029	279	1,200
2	295	1,267	346	1,488
3	388	1,667	450	1,936
4	429	1,845	506	2,177
<u>York/Kittery/S. Berwick HMFA</u>				
	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	275	1,183	305	1,312
1	280	1,205	320	1,376
2	370	1,592	422	1,813
3	511	2,195	573	2,464
4	654	2,813	731	3,145

2023-2024 GA MAXIMUMS SUMMARY SHEET

Note: The overall maximums found in *Appendices A, B, C, D, E, and F* are effective from **October 1, 2023 to September 30, 2024.**

APPENDIX A - OVERALL MAXIMUMS

<u>County</u>	<u>Persons in Household</u>					
	1	2	3	4	5	6
NOTE: For each additional person add \$75 per month.						
(The applicable figures from Appendix A, <i>once adopted</i>, should be inserted here.)						

APPENDIX B - FOOD MAXIMUMS

<u>Number in Household</u>	<u>Weekly Maximum</u>	<u>Monthly Maximum</u>
1	\$ 67.67	\$ 291.00
2	124.42	535.00
3	178.14	766.00
4	226.28	973.00
5	268.60	1,155.00
6	322.33	1,386.00
7	356.28	1,532.00
8	407.21	1,751.00

NOTE: For each additional person add \$219 per month.

APPENDIX C - HOUSING MAXIMUMS

Number of Bedrooms	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0				
1				
2				
3				
4				

(The applicable figures from Appendix C, *once adopted*, should be inserted here.)

FOR MUNICIPAL USE ONLY

APPENDIX D - UTILITIES

ELECTRIC

NOTE: For an electrically heated dwelling also see “Heating Fuel” maximums below. But remember, an applicant is *not automatically* entitled to the “maximums” established—applicants must demonstrate need.

1) **Electricity Maximums for Households Without Electric Hot Water:** The maximum amounts allowed for utilities, for lights, cooking and other electric uses *excluding* electric hot water and heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$19.95	\$ 85.50
2	\$22.52	\$ 96.50
3	\$24.97	\$107.00
4	\$27.53	\$118.00
5	\$29.88	\$128.50
6	\$32.55	\$139.50

NOTE: For each additional person add \$10.50 per month.

2) **Electricity Maximums for Households With Electrically Heated Hot Water:** The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses *excluding* heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$29.63	\$127.00
2	\$34.07	\$146.00
3	\$39.67	\$170.00
4	\$46.32	\$198.50
5	\$55.65	\$238.50
6	\$58.68	\$251.50

NOTE: For each additional person add \$14.50 per month.

NOTE: For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

APPENDIX E - HEATING FUEL

<u>Month</u>	<u>Gallons</u>	<u>Month</u>	<u>Gallons</u>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

FOR MUNICIPAL USE ONLY

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

APPENDIX F - PERSONAL CARE & HOUSEHOLD SUPPLIES

<u>Number in Household</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

<u>Number of Children</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

2023-2024 Mileage Rate

This municipality adopts the State of Maine travel expense reimbursement rate as set by the Office of the State Comptroller. The current rate for approved employment and necessary medical travel etc. is 46 cents (46¢) per mile.

Please refer to the Office of the State Controller for changes to this rate at 626-8420 or visit <http://www.state.me.us/osc/>

Funeral Maximums

Burial Maximums

The maximum amount of general assistance granted for the purpose of burial is **\$1,475**. The municipality's obligation to provide funds for burial purposes is limited to a reasonable calculation of the funeral director's direct costs, not to exceed the maximum amounts of assistance described in this section. Allowable burial expenses are limited to:

- removal of the body from a local residence or institution
- a secured death certificate or obituary
- embalming
- a minimum casket
- a reasonable cost for necessary transportation
- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal administrator.

Additional costs may be allowed by the GA administrator, where there is an actual cost, for:

- the wholesale cost of a cement liner if the cemetery by-laws require one;
- the opening and closing of the grave site; and
- a lot in the least expensive section of the cemetery. If the municipality is able to provide a cemetery lot in a municipally owned cemetery or in a cemetery under municipal control, the cost of the cemetery lot in any other cemetery will not be paid by the municipality.

Cremation Maximums

The maximum amount of assistance granted for a cremation shall be **\$1,025**.

The municipality's obligation to provide funds for cremation purposes is limited to a reasonable calculation of the funeral director's direct costs, not to exceed the maximum amounts of assistance described in this section. Allowable cremation expenses are limited to:

- removal and transportation of the body from a local residence or institution
- professional fees
- crematorium fees
- a secured death certificate or obituary

Appendix H

Effective: 10/01/23-9/30/24

- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal administrator.

Additional costs may be allowed by the GA administrator where there is an actual cost, for:

- a cremation lot in the least expensive section of the cemetery
- a reasonable cost for a burial urn not to exceed \$55
- transportation costs borne by the funeral director at a reasonable rate per mile for transporting the remains to and from the cremation facility.

2023-2024 GA Housing Maximums

Recovery Residences

The following Recovery Residence maximums are in effect from 10/1/2023- 9/30/2024

Non-Metropolitan FMR Areas

<u>Aroostook County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	148.88	595.50

<u>Franklin County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	153.00	612.00

<u>Hancock County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	183.56	734.25

<u>Kennebec County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	165.38	661.50

<u>Knox County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	165.38	672.00

<u>Lincoln County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	186.75	747.00

<u>Oxford County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	161.44	645.75

<u>Piscataquis County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	148.50	594.00

<u>Somerset County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	156.38	599.25

<u>Waldo County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	193.13	772.50

<u>Washington County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	149.81	599.25

Metropolitan FMR Areas

<u>Bangor HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	189.75	759.00

<u>Cumberland Cty. HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	228.38	913.50

<u>Lewiston/Auburn MSA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	170.25	681.00

<u>Penobscot Cty. HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	156.75	627.00

<u>Portland HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	295.50	1182.00

<u>Sagadahoc Cty. HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	206.44	825.75

<u>York Cty. HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	225.00	900.00

<u>York/Kittery/S Berwick HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	258.00	1032.00

[For use when adopting **updated appendices only** without amending the body of an existing GA ordinance]

MUNICIPALITY OF _____
GENERAL ASSISTANCE ORDINANCE

Pursuant to 22 M.R.S. § 4305(1), the municipal officers of the Municipality of _____, after notice and hearing, hereby amend the municipal General Assistance Ordinance by repealing and replacing appendices A through H of the existing ordinance with the attached appendices A through H, which shall be in effect from October 1, 202__ through September 30, 202__. This amendment will be filed with the Maine Department of Health & Human Services (DHHS) pursuant to 22 M.R.S. § 4305(4), and a copy of the ordinance and amended appendices shall be available for public inspection at the municipal office along with a copy of the 22 M.R.S. chapter 1161.

Signed this _____ day of _____, 20____, by the municipal officers:

(Print Name)

(Signature)

(Print Name)

(Signature)

(Print Name)

(Signature)

(Print Name)

(Signature)

(Print Name)

(Signature)

[Please send a copy of the enactment page only to DHHS, 109 Capitol Street, SHS 11, Augusta, ME 04330-0011]

MINUTES

Town of Mount Desert
Selectboard Meeting Minutes
September 18, 2023

Selectboard Members Present: Chair John Macauley, Martha Dudman, Rick Mooers, Geoffrey Wood, Wendy Littlefield

Town Officials Present: Tax Assessor Kyle Avila, Town Manager Durlin Lunt, Town Clerk Claire Woolfolk, Finance Director Jake Wright, Fire Chief Mike Bender, Public Works Director Brian Henkel

Members of the public were also present.

I. Call to order at 6:00 p.m.

Chair Macauley called the meeting to order at 6:00PM.

II. Executive Session

A. Pursuant to 1 MRS§405(6)(A) Personnel Matters, to discuss possible staff re-alignment

MOTION: Ms. Dudman moved with Mr. Wood seconding, to enter into Executive Session, Pursuant to 1 MRS§405(6)(A) Personnel Matters, to discuss possible staff re-alignment.
Motion approved 5-0.

The Board entered into Executive Session at 6:00PM.

The Board returned from Executive Session at 6:29PM.

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, to return to regular meeting session.

Motion approved 5-0.

III. Minutes

A. Approval of minutes from September 5, 2023 meeting

MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, approval of the Minutes of September 5, 2023 as presented.

Motion approved 5-0.

IV. Appointments/Recognitions/Resignations

A. Accept resignation of Treasurer, Jacob Wright, effective end of day October 6, 2023

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, acceptance of resignation of Treasurer, Jacob Wright, effective end of day October 6, 2023, with deep regret.

Motion approved 5-0.

V. Consent Agenda

A. Department Reports: Highway, Buildings & Grounds, Parks & Cemeteries, and Solid Waste, Police Department

B. Investment Committee minutes from May 9, 2023 meeting

1 C. *Thank you letters from the American Red Cross, LifeFlight Foundation, MDI Community*
2 *Campfire Coalition, and Neighborhood House*

3 MOTION: Mr. Mooers moved, with Mr. Wood seconding, acceptance of the Consent Agenda as
4 presented.

5 Motion approved 5-0.

6
7 **VI. Selectboard's Reports**

8 There were no Selectboard Member reports presented.

9
10 **VII. Unfinished Business**

11 A. *Consider soliciting appointments to the Comprehensive Plan Committee*

12 Clerk Woolfolk reported having two applicants for the committee. Mr. Mooers suggested some
13 previous committee members might still be willing to continue with the committee. Mr. Mooers
14 hoped a revision of the Comprehensive Plan would be ready for review and approval by Town
15 Meeting.

16
17 Ms. Dudman suggested advertising the vacancies.

18
19 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, consideration of the solicitation
20 plan for committee appointments and consider the implementation of a timeline for the work.

21
22 Manager Lunt requested Mr. Mooers mention it at the next LUZO Advisory Committee meeting.

23
24 Motion approved 5-0.

25
26 B. *Review proposals/quotes from solicitation for a laddered maturity portfolio of CDs,*
27 *treasury bonds, US Government agency obligation, and/or similar investments for*
28 *\$5,000,000 initial investment after substantial tax collection in fiscal year 2024 and*
29 *consider reallocation of funds*

30 Finance Director Wright reported that as authorized in June, proposals were solicited for tying up
31 funds for a period of time, before pulling them back into operations as needed. Director Wright
32 recommended keeping the funds with Bar Harbor Banking and Trust (BHBT). BHBT proposed
33 a 5.25% rate on the new Insured Cash Sweep (ICS) fund that allows the funds to remain liquid,
34 plus increasing the rates on other existing ICS funds the Town has to 4.25%. This option
35 requires the least amount of administration and allows the flexibility to pull funding out if
36 deemed necessary. The rates exceed money market account rates the Town is receiving
37 elsewhere. Mr. Lichtenstein noted that Director Wright reviewed a number of proposals; BHBT
38 provided the offer in the best interest of the Town, in his opinion.

39
40 MOTION: Mr. Mooers moved, with Mr. Wood seconding, accepting Bar Harbor Banking and
41 Trust's offer of 5.25% new ICS account for an initial investment of \$5,000,000.00 and accept
42 their increase the existing operating ICS 3.85% to 4.25% as presented by Director Wright.

43 Motion approved 4-0-1 (Dudman in Abstention).

44
45 **VIII. New Business**

46 A. *Consideration of proposed "Breaking the Silence of Domestic Abuse" month*
47 *proclamation*

1 This item was tabled until the October 2, 2023 Meeting.

2
3 *B. Request Liquor License Extension through October 12, 2023 - Asti-Kim Corporation*
4 */DBA Asticou Inn*

5 Clerk Woolfolk explained the Asticou Inn was not reapplying, due to an upcoming change in
6 ownership. The current owners are requesting an extension of their license. New owners will
7 reapply next year. The State has approved such an extension.

8
9 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, Liquor License Extension
10 through October 12, 2023 - Asti-Kim Corporation /DBA Asticou Inn as presented.

11 Motion approved 5-0.

12
13 *C. Consider de-activating the Village Center Planning Committee*

14 MOTION: Ms. Dudman moved, with Mr. Wood seconding, de-activating the Village Center
15 Planning Committee as presented.

16 Motion approved 5-0.

17
18 *D. Request authorization for Superintendent Jacobs to execute all necessary documents on*
19 *behalf of the Town to purchase a new 2023-2024 RAM 1500 crew cab 4x4 truck from*
20 *Darlings Ram in Ellsworth at their bid price of \$45,987.00 using funds from Public*
21 *Works Equipment Reserve account number 4050100-24500 with an unencumbered*
22 *balance of approximately \$330,244.99 as of August 31, 2023*

23 MOTION: Mr. Mooers moved, with Mr. Wood seconding, authorizing Highway Superintendent
24 Jacobs to execute all necessary documents on behalf of the Town to purchase a new 2023-2024
25 RAM 1500 crew cab 4x4 truck from Darlings Ram in Ellsworth at their bid price of \$45,987.00
26 using funds from Public Works Equipment Reserve account number 4050100-24500 with an
27 unencumbered balance of approximately \$330,244.99 as of August 31, 2023 as presented.

28 Motion approved 5-0.

29
30 *E. Consider authorizing Public Works Director, Brian Henkel, to sign and execute*
31 *documents for the use of \$25,250 from the Wastewater Capital Reserve Account*
32 *#4050500-24501 with a current unencumbered balance of approximately \$124,744 and,*
33 *\$25,000 from the FY-24 appropriations budget line Sewer Inspection Services #1550552-*
34 *54530 for a total amount of \$50,250 to fund the fourth year of Vortex Company's five-*
35 *year plan to video inspect, clean and GIS map the Town's sanitary sewer collection*
36 *system*

37 MOTION: Mr. Mooers moved, with Mr. Wood seconding, authorizing Public Works Director,
38 Brian Henkel, to sign and execute documents for the use of \$25,250 from the Wastewater Capital
39 Reserve Account #4050500-24501 with a current unencumbered balance of approximately
40 \$124,744 and, \$25,000 from the FY-24 appropriations budget line Sewer Inspection Services
41 #1550552-54530 for a total amount of \$50,250 to fund the fourth year of Vortex Company's
42 five-year plan to video inspect, clean and GIS map the Town's sanitary sewer collection system
43 as presented.

44 Motion approved 5-0.

45
46 *F. Consider amendment to Section 8.6.1 of the Town's current personnel policy entitled*
47 *"Sick Leave" as described in memo from Finance Director, Jake Wright*

1 MOTION: Ms. Dudman moved, with Mr. Mooers seconding, amendment to Section 8.6.1 of the
 2 Town’s current personnel policy entitled “Sick Leave” as described in memo from Finance
 3 Director, Jake Wright as presented.
 4 Motion approved 5-0.
 5

6 *G. Consider amendment to Section 6.4 of the Town’s current personnel policy entitled*
 7 *“Compensatory Time” as described in memo from Finance Director, Jake Wright*

8 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, approval of amendment to Section
 9 6.4 of the Town’s current personnel policy entitled “Compensatory Time” as described in memo
 10 from Finance Director, Jake Wright as presented.
 11 Motion approved 5-0.
 12

13 *H. Review of DRAFT Budget Development Schedule*

14 Manager Lunt noted the schedule will be essentially the same as last year’s timeframe. Clerk
 15 Woolfolk suggested the Board consider condensing the third-party requests back to a single
 16 night, now that some of the organizations are requesting via a MOU. Mr. Wood wondered if
 17 additional groups would be invited to request the same way. Mr. Wood noted that scheduling
 18 during the school break can be problematic for some of those that want to attend.
 19

20 No action was necessary.
 21

22 **IX. Other Business**

23 *A. Such other business as may be legally conducted*

24 Ms. Littlefield thanked the Public Works Department, Fire Department and Police Department
 25 for their help and support during the recent hurricane.
 26

27 **X. Treasurer’s Warrants**

28 *A. Approve & Sign Treasurer’s Warrant as shown below:*

Town Invoices	AP#2417	9/9/2023	\$1,752,049.02
	AP#2418	9/19/2023	\$96,928.57
Total			\$1,848,977.59

29
 30 MOTION: Mr. Wood moved, with Ms. Littlefield seconding, approval and signature of
 31 Treasurer’s Warrant as shown above.
 32 Motion approved 5-0.
 33

34 *B. Approve Signed Treasurer’s Payroll, State Fees, & PR Benefit Warrants as shown below:*

State Fees & PR Benefits	AP#2415	9/6/2023	\$4,268.00
	AP#2416	9/13/2023	\$67,674.69
Town Payroll	PR#2407	9/15/2023	\$170,645.60
Total			\$242,588.29

35
 36 MOTION: Mr. Mooers moved, with Mr. Wood seconding, approval of signed Treasurer’s
 37 Payroll, State Fees, & PR Benefit Warrants as shown above.
 38 Motion approved 4-0-1 (Littlefield in Abstention).
 39

1 C. Acknowledge Treasurer's Town Voided Disbursements & School Board AP/Payroll
2 Warrants as shown below:

School Invoices	AP#3	9/6/2023	\$59,704.76
School Payroll	PR#6	9/15/2023	\$100,427.49
Voided Disbursements	V#2401	9/19/2023	(\$113,928.03)
Total			\$46,204.22

3 MOTION: Mr. Mooers moved, with Mr. Wood seconding, acknowledgement of Treasurer's
4 Town Voided Disbursements & School Board AP/Payroll Warrants as shown above.
5 Motion approved 5-0.

Grand Total			\$2,137,770.10
--------------------	--	--	-----------------------

6
7

8 **XI. Adjournment**

9 MOTION: Mr. Mooers moved, with Mr. Wood seconding, to adjourn the Meeting.
10 Motion approved 5-0.

11
12 The Meeting adjourned at 6:50PM.

13
14
15 Respectfully Submitted,

16
17
18
19 Geoffrey Wood

CONSENT AGENDA



Thank you very much for
choosing to award me the
Horace and Mary Reynolds
Scholarship. Your support will
be very helpful in my college
career.

Town Clerk

From: Durlin Lunt
Sent: Tuesday, September 19, 2023 9:15 AM
To: Averel Wilson; Dan McKay; Donald Graves (04662gravy@gmail.com); Ham Clark; James Blaine; Jennifer M. Buchanan; John Boynton; Kathe McCoy (k.gatesmccoy@zirkel.us); Martha Dudman; Matt Hart; Nancy Ho; Rick Wheeler; Brian Henkel; Town Clerk; Wendy Wood
Cc: Brian Henkel; Peter Bronson; Jake Wright
Subject: FW: Maine LWCF Pre-Application Site Inspection 2024 Grant Cycle

I have filled out the application to allow us to have a site visit for the skating rink compressor project.

Durlin E. Lunt
MPA ,CMM
Town Manager
Mount Desert, Maine
manager@mtdesert.org

(207) 276-5531

From: Google Forms <forms-receipts-noreply@google.com>
Sent: Tuesday, September 19, 2023 9:13 AM
To: Durlin Lunt <manager@mtdesert.org>
Subject: Maine LWCF Pre-Application Site Inspection 2024 Grant Cycle

You don't often get email from forms-receipts-noreply@google.com. [Learn why this is important](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thanks for filling out Maine LWCF Pre-Application Site Inspection 2024 Grant Cycle

Here's what was received.

Maine LWCF Pre-Application Site Inspection 2024 Grant Cycle

To assure that the proposed project area is suited to the proposed use and would be eligible for grant funding, the LWCF application process requires a pre-application site inspection by Grants & Community Recreation Program staff.

If your community intends to submit a grant application by the June 28, 2024 deadline then you must complete this form requesting a site inspection. Requests can be made any time between May1 and December 31, 2023, but the sooner the better!

Please bear in mind that only municipal, school district, county, state or tribal government agencies are eligible for LWCF assistance.

After successful completion of this form you will be contacted by the Grants and Community Recreation Program to schedule a site inspection.

Email *

manager@mtdesert.org

Eligibility Category - select one *

City/Town/Village

School District

County

State

Tribal

Name of Eligible Govt Agency *

Town of Mount Desert

Brief Project Description (type of project, location, estimated cost, etc.) *

Compressor system for municipal skating rink to lengthen the skating season.

Projected total project budget. *

\$500,000

Amount of LWCF assistance you seek. *

\$250,000

Contact Name *

Durlin E. Lunt

Email Address *

manager@mtdesert.org

Mailing Address *

P.O Box 248

City / Town *

Northeast Harbor, Maine

Zip Code *

04662

Preferred Telephone *

207-276-5531

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COMMISSIONERS REGULAR MEETING

**Learn more about *HANCOCK COUNTY* by visiting
www.hancockcountymaine.gov
Audio recordings of the meeting are available upon request**

The regular meeting of the Hancock County Commissioners was brought to order by Commissioner Paradis at 8:30 a.m. on **Wednesday September 6, 2023**. Commissioner Clark, Commissioner Wombacher, County Administrator Michael Crooker were also present, as well as several Department Heads. The meeting was held using a hybrid format and Department Heads and members of the public were able to attend in person or via Zoom.

Adjustments to agenda: none

MOTION: Move to approve the Agenda as presented. (Clark/Wombacher 3-0, motion passed)

Meeting Minutes:

MOTION: Move to approve the minutes of the August 15, 2023 Special Meeting. (Clark/Wombacher 3-0, motion passed)

UT:

MOTION: Move to approve and file the UT report as presented. (Clark/Wombacher 3-0, motion passed)

Airport:

MOTION: Move to approve and file the Airport report as presented. (Clark/Wombacher 3-0, motion passed)

EMA:

MOTION: Move to approve and file the EMA report as presented. (Clark/Wombacher 3-0, motion passed)

Sheriff:

MOTION: Move to reconsider the action taken on August 15, 2023 with regards to the purchase of used firearms by deputies except that all proceeds from any sales will reimburse ARPA account. Clark/Wombacher 3-0, motion passed)

MOTION: Move to approve the sale of one hand gun to each Patrol Deputy if they want to purchase from those the Sheriff's Office is replacing for the sum of \$400 per weapon and all revenue be used to reimburse the ARPA account. (Paradis/Wombacher 1-2 motion failed)

MOTION: Move to have the proceeds from the gun trade-ins be used to reimburse the ARPA account. (Clark/Wombacher 3-0, motion passed)

Jail:

MOTION: Move to approve for Correction Officer Angela Hall to take an unpaid leave from September 9, 2023 until September 19, 2023. (Clark/Wombacher 3-0, motion passed)

Maintenance:

MOTION: Move to approve and file the Maintenance report as presented. (Clark/Wombacher 3-0, motion passed)

RCC:

MOTION: Move to approve and file the RCC report as presented. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to accept 911 Dispatcher Walton Kinney's letter of resignation effective August 15, 2023. (Clark/Wombacher 3-0, motion passed)

HR:

MOTION: Move to approve and file the HR report as presented. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to designate Human Resources Officer Mary-Anne Saxl as the County's Public Access Officer. (Clark/Wombacher 3-0, motion passed)

Treasurer:

MOTION: Move to approve the monthly bills and warrants as presented. (Clark/Wombacher 3-0, motion passed)

The Treasurer's memo listed the following:

August GF, Airport and Jail Payroll Warrants #23-31, #23-32, #23-33, #23-34, and #23-35 in the aggregate amount of \$669,470.06;

August GF, Airport and Jail Expense Warrants #23-43, #23-44, #23-45, #23-46, #23-47, #23-48, in the aggregate amount of \$1,076,680.23;

August UT Payroll Warrants #24-5, #24-6, #24-7, #24-8 and #24-9, in the aggregate amount of \$1,372.55;

August UT Expense Warrants #24-3 and #24-4, in the aggregate amount of \$3,707.36.

Commissioners:

Discussion on Section XXIX Retirements of the Hancock County Personnel Policy as presented.

MOTION: Move to approve the Community Benefit Grant Application and Process as presented. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to go into Executive Session under M RSA Title 1§405 6(A) for exempt employee evaluation, County Administrator. (Clark/Wombacher 3-0, motion passed)

In: 12:31 p.m.

Out: 12:42 p.m.

MOTION: Move to acknowledge a satisfactory evaluation of the County Administrator and to place the evaluation in his personnel file. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to adjourn (Clark/Wombacher 3-0, motion passed)

Meeting was adjourned at 12:52 a.m.

Respectfully submitted,

Patrice Crossman
Clerk





COUNTY OF HANCOCK

Commissioners' Office

50 State Street, Suite 7

Ellsworth, Maine 04605

REC'D SEP 21 2023

Learn more about *HANCOCK COUNTY* by visiting
www.hancockcountymaine.gov

Commissioners:

William Clark, District I

John Wombacher, District II

Paul Paradis, District III/Chair

Michael R. Crooker

County Administrator

michael.crooker@ HancockCountymaine.gov

TO: Hancock County Municipal Officials

FROM: County Administrator, Michael Crooker

Date: September 13, 2023

RE: Public Hearing 2024

The Hancock County Commissioners have scheduled a Public Hearing on the Hancock County 2024 Budget estimates for 6:00 p.m. on Wednesday, September 27th, 2023 in the Commissioners' Meeting Room, 50 State Street, Ellsworth. I have attached a copy of the Notice of Public Hearing along with a copy of the Budget Estimates. Please post and share accordingly. Thank you.

COUNTY OF HANCOCK
UNORGANIZED TERRITORY
BUDGET

For Fiscal Year July 1, 2024 - June 30, 2025

BUDGETED APPROPRIATIONS

SERVICES:

Roads and Bridges	25,000.00	
Roads and Bridges Major Repairs	25,000.00	
Snow Removal	95,000.00	
Solid Waste	35,000.00	
Fire Protection & First Responders	79,000.00	
Polling Places	150.00	
Animal Control	3,500.00	
Supervisor/Road Commissioner	25,000.00	
Clerical Assistance	2,500.00	
WHCA Transportation Grant	1,500.00	
Operational Costs	25,100.00	
Regional Communications Center	9,000.00	
TOTAL SERVICES:		<u>325,750.00</u>

CAPITAL RESERVE:

E-911 Costs (Maintenance)	2,500.00
Ortho Imagery Mapping Program	4,000.00
Environmental Clean-up	500.00
Road Reserve	20,000.00

TOTAL CAPITAL RESERVE/OTHER: 27,000.00

TOTAL OF SERVICES AND OTHER: 352,750.00

ADMINISTRATION (Up to 5% of total services and other) 0.05
17,638

TOTAL BUDGETED APPROPRIATIONS: 370,388

**COUNTY OF HANCOCK
UNORGANIZED TERRITORY
BUDGET**

For Fiscal Year July 1, 2024 - June 30, 2025

COMPUTATION OF ASSESSMENT

TOTAL BUDGETED APPROPRIATIONS:		<u>370,388</u>
DEDUCTIONS: (Estimated)		
Local Road Assistance	<u>10,000</u>	
Excise Taxes	<u>40,000</u>	
Rocky Mt. Trailer Riders	<u>1,000</u>	
Other (be specific):		
Interest Revenue	<u>20,000</u>	
Miscellaneous	<u>500</u>	<u>71,500</u>
Surplus (Estimate)	<u>164,472</u>	
Less: 10% of Expenditures	<u>29,939</u>	
Est. Surplus Applied:	<u>134,533</u>	<u>134,533</u>
TOTAL DEDUCTIONS:		<u>206,033.00</u>
TAX ASSESSMENT:		<u>164,355</u>

Date: _____

AUTHORIZATION:
HANCOCK COUNTY COMMISSIONERS

Paul Paradis

John Wombacher

William F. Clark

2024-2025 Tax Assessment:	164,355
2023-2024 Tax Assessment:	<u>189,107</u>
Increase/Decrease:	-24,752
Percentage increase/decrease:	-13.09%
LD1 Assessment Limit 2023 is	707,486.36
Allowable percentage increase is	4.31%

County of Hancock

2024 Budget

Comparative Summary of Revenues

Dept. #	Account Title (Department)	2023 Budget	2024 Department Head	2024 Commissioners	2024 B.A.C.	2024 Approved	24 vs 23 % Inc / (Dec)
2	Emergency Management Agency - EMA	97,419	97,646	97,646			0.2%
3	District Attorney's Office	53,600	45,500	45,500			-17.8%
4	County Commissioners	0	0	0			0.0%
5	Treasurer	80,000	266,853	266,853			70.0%
6	Buildings & Maintenance	53,950	53,950	53,950			0.0%
7	RCC (Regional Communications)	174,000	179,320	179,320			3.0%
8	Probate, Registry of	179,900	180,900	180,900			0.6%
9	Deeds, Registry of	847,950	754,000	699,000			-21.3%
10	Sheriff's Department	31,320	8,500	8,500			-268.5%
12	Town Contracts (Sheriff)	547,326	483,755	516,210			-6.0%
13	Civil Process	175,000	135,000	135,000			-29.6%
14	Information Technology (IT)	5,000	5,000	5,000			0.0%
20	Health Insurance	212,609	231,822	220,512			3.6%
35	Animal Control	0	58,042	58,042			100.0%
46	Drug Task Force	185,743	183,966	139,114			-33.5%
51	PILT Funds	0	0	0			0.0%
	Trans To Budget - Fund Balance	421,000					0.0%
	Revenue Totals	\$3,064,817	\$2,684,255	\$2,605,547	\$0	\$0	0.0%

County of Hancock
Comparative Summary of Revenues & Expenses
2024 Budget

Dept. #	Dept. Name	Dept. Head		Commissioners		BAC		\$ -	
		Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue	Expenditures
2	Emerg. Mgmt. Agency (EMA)	97,646	241,668	97,646	241,668				
3	District Attorney	45,500	675,695	45,500	622,795				
4	Commissioners	0.00	416,012	0.00	409,512				
5	Treasurer	266,853	205,767	266,853	189,622				
6	Maintenance	53,950	721,256	53,950	723,439				
7	RCC (Dispatch)	179,320	1,200,617	179,320	1,170,167				
8	Probate	180,900	285,573	180,900	285,573				
9	Deeds	754,000	346,446	699,000	346,446				
10	Sheriff	8,500	2,717,366	8,500	2,444,601				
11	Jail CAP	0.00	2,211,042	0.00	2,211,042				
12	Town Contracts (Sheriff)	483,755	516,210	516,210	516,210				
13	Civil Process	135,000	186,278	135,000	176,278				
14	Information & Technology (IT)	5,000	302,729	5,000	290,729				
16	Debt & Overlay	0.00	0.00	0.00	0.00				
17	UMO & HCVFF	0.00	132,600	0.00	127,720				
20	Health Insurance, Airport & UT	231,822	1,389,480	220,512	1,324,010				
30	Reserves	0.00	70,708	0.00	70,708				
35	Animal Control	58,042	49,929	58,042	49,929				
46	Drug Task Force	183,966	376,702	139,114	139,114				
51	PILT Funds	0.00	0.00	0.00	0.00				
Totals		2,684,255	12,046,079	2,605,547	11,339,563				



UNFINISHED BUSINESS

Town Clerk

From: Durlin Lunt
Sent: Monday, September 25, 2023 9:42 AM
To: Town Clerk
Subject: FW: SB Meeting Agenda 2023-10-02.docx

Old business; Recommendation from Harbor Committee concerning proposed Friends of Acadia Event at the Marina Green.

Durlin E. Lunt
MPA ,CMM
Town Manager
Mount Desert, Maine
manager@mtdesert.org

(207) 276-5531

From: John Lemoine <harbormaster@mtdesert.org>
Sent: Monday, September 25, 2023 9:39 AM
To: Durlin Lunt <manager@mtdesert.org>
Subject: RE: SB Meeting Agenda 2023-10-02.docx

Durlin,

Here is the motion from the HC minutes.

1. Eric Stiles and Jennifer Byer from Friends of Acadia(FOA) presented and discussed the usage of the Marina parking and green space for their Gala 2024. The committee and FOA discussed parking options, permitted uses, and considerations of the neighborhood.
Motion by Moore to approve the request from FOA(option one, no tents over parking spaces), seconded by Litchfield. Motion carried.

John H Lemoine
Harbormaster
Town of Mountdesert
40 Harbor Drive
P.O. Box 237
Northeast Harbor, ME 04662
207-276-5737 Phone
207-276-5741 Fax

TOWN OF MOUNT DESERT
PUBLIC SPACE SPECIAL EVENT APPLICATION

Application Fee - \$10.00

NOTE - Applications are due 60 days prior for major events and
30 days prior to event for minor events.

PERMIT #: 18-2023 DATE OF EVENT: August 10, 2024 TIME: 5:30 - 11:00 PM

DATE APPLICATION RECEIVED: 8-25-23 gny # Expected to attend 400-450

PUBLIC SPACE REQUESTED: Please check: Northeast Harbor Marina Green
Seal Harbor Village Green Suminsby Park Otter Creek Playground
Hall Quarry Park Pond's End

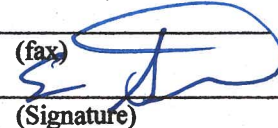
TYPE OF EVENT - MAJOR OR MINOR (SEE POLICY FOR DEFININTIONS)
(circle one)

APPLICANT: Friends of Acadia
(Print) (Signature)

MAILING ADDRESS: 43 Cottage Street P.O. Box 45 Bar Harbor, ME 04616

PHONE: 207.288.3340
(Home) (Business) (cellular)

OTHER CONTACT INFO: _____
(Email) (fax)

AGENT: Eric Stiles 
(Print) (Signature)

AGENT MAILING ADDRESS: same as above

PHONE: 207.370.4910 jen-byer@friendsofacadia.org
(Agent home) (Agent business) (Agent cellular)

OTHER CONTACT INFO: eric@friendsofacadia.org
(Agent email) (Agent fax)

What is the tax status of the applicant? (Non-profit) _____

Does the applicant propose that amplified sound be used for event? Yes No

If yes, include description:
see attached

USE REQUESTED (Applicant, review the Public Space Use Policy, then explain what you want to do)
see attached

It should be noted that it is a public space and your event will not preclude other people from using the space; however once approved, no other special events will be permitted at that location while your event is taking place.

Approved this _____ day of _____, 20____, by a majority of the Board of Selectmen:

Friends of Acadia's 35th Annual Benefit Auction
Saturday, August 10, 2024, 5:30-11 p.m.

Benefit Timeline Week-Of – DRAFT

Monday, August 5

Morning Wallace Events Arrives with tents

Tuesday, August 6

Morning Main Tents go up

Wednesday, August 7

Morning Event Tent installation completed in AM (side wall, gutters)
AV/Lighting equipment setup

Thursday, August 8

Tables set up in Dining Tent

Friday, August 9

Rest Room Trailers delivered

Saturday, August 10:

- Estimated Guests: 400-450
- Estimated Staff: 50

2:30 PM Band arrives to set up on stage

5:00 PM Ready to welcome guests

5:30 PM Guests arrive for Cocktail Reception & Silent Auction

7:30 PM Guests are seated for dinner

8:15 PM Live Program begins

8:20 PM Live Auction Begins

8:45/9:00 PM Live Auction ends
Dessert served
Band strikes up for dancing

11:00 PM Event Ends

Sunday, August 11 and Monday, August 12

Event Space Cleaned, All Tents/Equipment Removed

Dear Members of the Northeast Harbor Board of Selectmen,

We are writing to request your consideration and support for an exciting initiative that aims to benefit both the treasured Acadia National Park and the local Northeast Harbor community. Enclosed you will find our Public Space Event Application for hosting our Friends of Acadia 35th Annual Benefit on August 10th, 2024, on the green at the Northeast Harbor Marina.

The primary objective of the proposed benefit fundraiser is to provide crucial support to Acadia National Park through the Friends of Acadia organization. This support will aid in the preservation, conservation, and enhancement of the park for current and future generations. Equally important, however, is our commitment to fostering a strong sense of community and collaboration within Northeast Harbor.

We firmly believe that this benefit fundraiser presents a unique opportunity to forge stronger ties between the Friends of Acadia, and the local community. Through this event, we aim to showcase the spirit of unity that characterizes our town and highlight the significance of working together to maintain the beauty and vitality of our shared environment.

We recognize the importance of adhering to the Public Space Use Policy while planning and executing this event. To this end, we anticipate the need for certain pragmatic exceptions that will allow us to create a memorable and impactful fundraiser. Attached you will find an exhaustive timeline detailing the event and its setup, designed to offer a comprehensive snapshot of some of these practical adaptations. Your insights and guidance in this matter are invaluable, and we welcome the opportunity to engage in a productive discussion to ensure that all concerns are addressed comprehensively.

We kindly request the opportunity to present our proposal in person during an upcoming Board of Selectmen meeting. Your insights and feedback are essential to refine our plans and ensuring that all aspects are thoughtfully considered.

Thank you for your time, consideration, and continued dedication to the well-being of Northeast Harbor. We look forward to the prospect of working with you.

Sincerely,

A handwritten signature in blue ink, appearing to be 'E. [unclear]', written in a cursive style.

TOWN OF MOUNT DESERT
PUBLIC SPACE SPECIAL EVENT APPLICATION

Application Fee - \$10.00

NOTE - Applications are due 60 days prior for major events and
30 days prior to event for minor events.

PERMIT #: 15-2023 DATE OF EVENT: JULY 21, 2024 TIME: 10 - 4 pm

DATE APPLICATION RECEIVED: 7.27.2023

PUBLIC SPACE REQUESTED: Please check: Northeast Harbor Marina Green _____
Seal Harbor Village Green Suminsby Park _____ Otter Creek Playground _____
Hall Quarry Park _____ Pond's End _____

TYPE OF EVENT - MAJOR OR MINOR (SEE POLICY FOR DEFINITIONS)
(circle one)

APPLICANT: GARDEN CLUB OF MT. DESERT
(Print) (Signature)

MAILING ADDRESS: PO BOX 813, NEH 04662

PHONE: 310-804-7481
(Home) (Business) (~~cellular~~)

OTHER CONTACT INFO: tracy o1combs@gmail.com
(Email) (~~cellular~~)

AGENT: TRACY COMBS [Signature]
(Print) (Signature) (fax)

AGENT MAILING ADDRESS: PO BOX 68, NEH 04662

PHONE: 310-804-7481
(Agent home) (Agent business) (~~Agent cellular~~)

OTHER CONTACT INFO: _____
(Agent email) (Agent fax)

What is the tax status of the applicant? (~~Non-profit~~) _____

Does the applicant propose that amplified sound be used for event? Yes No
If yes, include description:

USE REQUESTED (Applicant, review the Public Space Use Policy, then explain what you want to do)

OPEN GARDEN DAY 2024 will host 800 guests
viewing 6 private gardens in Seal Harbor.
We are using shuttle buses as much as possible
to reduce traffic. Village Green area will be pick up

Approved this _____ day of _____, 20____, by a majority of the Board of Selectmen:

- * drop off for shuttles.
- * If approved, we plan a 30x60 tent for registration and plant sale.
I understand that is separately permitted.
- * We have coordinated with Seal Harbor Library Fair, which will be held the next weekend.

Application to Town of Mount Desert Selectboard

October 2, 2023

Permit #15-2023

Seal Harbor Village Green on Saturday July 27, 2024

Applicant

Garden Club of MDI

Tracy Combs, Representative

310-804-7481

tracy01combs@gmail.com

In Consultation with

Acting Chief of Police, **David Kerns**. Bar Harbor and Mount Desert Police Dept.
207-276-5111

Brian Henkel, Mount Desert Department of Public Works

207-276-5743

director@mtdesert.org

Purpose of permit

The Garden Club's biennial Open Garden Day will take place in Seal Harbor on July 27, 2024. Six private gardens will be open to 750 ticketed visitors from 10 am to 3:30 pm.

This tour raises \$40,000 for dozens of nature and outdoor projects around MDI, like Charlotte Rhoades Butterfly Park, Maine Seacoast Mission, and Wild Gardens of Acadia.

Open Garden Day has taken place every two years since the 90's. This is the first time we have planned to go car-free, using shuttles and vans on the 2.66 mile route along the shoreline of Seal Harbor. We are committed to minimizing traffic and congestion for the community.

The "park once" policy puts cars on the east end of Cooksey Drive. We are requesting use of the Village Green for a 20x50 tent (application for Temporary Structure submitted upon approval of this permit) for registration and box lunch seating.

The following attachments show:

- details of entry and exit for visitor parking,
- docent and volunteer parking,
- shuttle route,
- garden locations,
- and suggested police direction areas

Overview

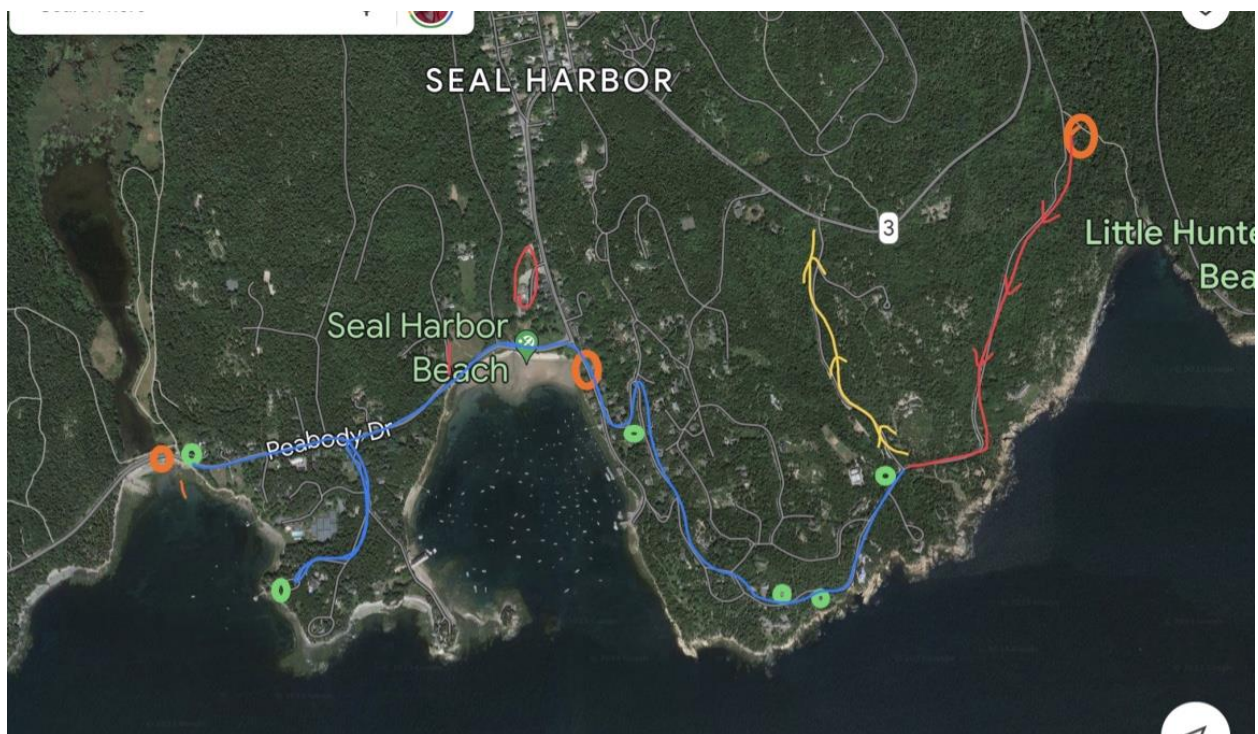
Red shows .75 miles on east Cooksey Drive for parking 200 visitor cars, as well as designated parking for 60 docents and volunteers

Yellow shows exit out Rock Garden Drive (no parking) to Rte 3

Blue shows route of shuttles

Green dots show location of gardens

Orange circles show suggested locations of police and volunteer traffic direction



Shuttle route 2.66 miles from Rock Garden Drive to Little Long Pond gate



Garden locations

#1 McAlpin Farm

Main registration and tours

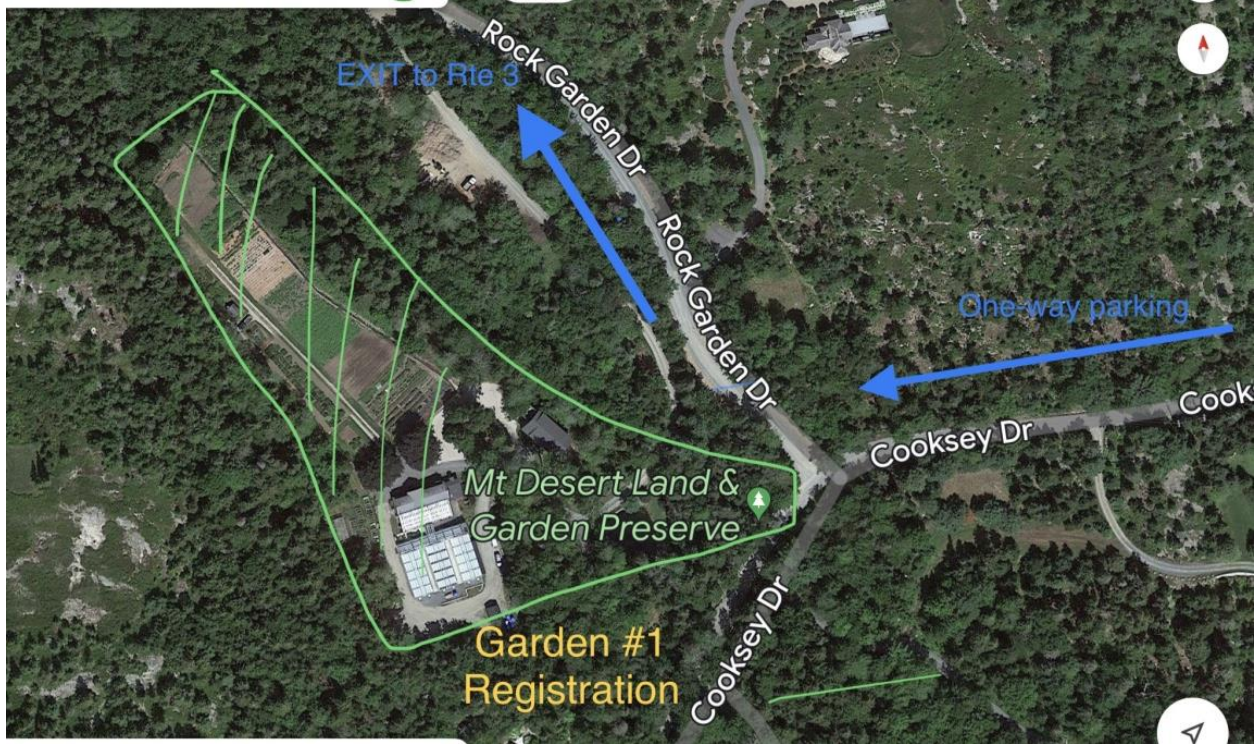
#2 - 65 Cooksey Drive

#3 - 60 Cooksey Drive

#4 - 16 Cooksey Drive

#5 - 238 Peabody Drive

#6 - 25 Back Cove Lane





Proposed tent on Village Green

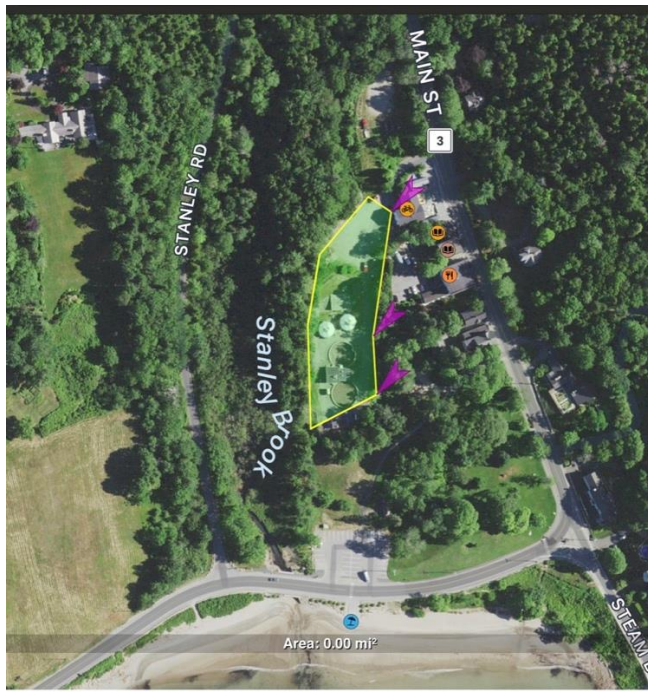
Secondary registration and welcome

Seating for box lunch

Information on GCMADI partners



Parking for 30 Docent and volunteer cars



Parking for 12 Docent and volunteer cars



NOTES

Visitors generally complete the tour within 2 - 3 hours, evenly spread through the day. At a maximum of 750 -800 visitors, allowing at least 2 per car, half in the morning and half in the afternoon, parking for 200+ cars should be sufficient. Police presence is vital to prevent tour traffic on Cooksey Drive west of Rock Garden Drive, allowing residential and Seal Harbor Yacht Club access only, via Steamboat Wharf.

Shuttles are 10 electric Acadia GEMs rated for 35 mph roads. They carry 6 passengers each. They will be supplemented by small 12-passenger sprinter vans. Visitors will be encouraged to carpool to Cooksey Drive parking.

Going forward, it is our hope that more events around MDI will choose the model of reducing the use of private cars.

Respectfully submitted,

Tracy Combs

Edited Thursday 9/28/2023 7am

Memorandum of Understanding

Town of Tremont and Town of Mount Desert

This Memorandum of Understanding (MOU) is made between **The Town of Tremont** whose office is located at 20 Harbor Drive, Tremont, Maine, herin referred to as “Tremont,” and **The Town of Mount Desert**, whose office is located at 21 Sea Street, Mount Desert, Maine herin referred to as “Mount Desert.”

1. Purpose of MOU

- a. This document is designed to designate the respective responsibilities of Tremont and Mount Desert with respect to the administration of a Community Resilience Partnership Community Action Grant. The towns will share personnel focused on the implementation of the town’s climate and action and community resilience priorities.

2. Process

- a. The Town of Mount Desert will receive grant funding from the State of Maine and will be responsible for payments.

3. Duration

- a. Twenty-two months. Anticipated completion date of May 2025.

3. Project Scope

- a. 23 hours of support each week for 22 months for a total of 2024 hours.
- b. 80% of these hours to be spent on Tasks 1-6 as described in grant application. The work will take place in both communities.
- c. Four hundred hours will be evenly divided between the two towns. Tremont will focus on Task 7 food production and working waterfront. Mount Desert will focus on task 8 vehicle fleet electrification.

4.

Amendments to MOU

- a. This agreement may be amended by mutual consent of both parties.

This agreement shall be approved by the duly authorized representative of Mount Desert's and Tremont's Selectboards.

Town Manager Town of Mount Desert

Town Manager Town of Tremont

Printed Name _____

Printed Name _____

Signature _____

Signature _____

Date _____

Date _____

As authorized by vote of the Mount
Desert Selectboard at their meeting on

As authorized by vote of the Tremont
Selectboard at their meeting on

Date _____

Date _____



Town of Mount Desert
Durlin E. Lunt Jr., Town Manager
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232
Web Address www.mtidesert.org
manager@mtidesert.org

October 2, 2023

The Honorable Angus S. King, Jr.

United States Senator

202 Harlow Street Suite 20350

Bangor, Maine 04401

Dear Senator King.

I am writing on behalf of the Selectboard of the Town of Mount Desert asking for your assistance with a project in the village of Otter Creek involving our town landing and boat launch facility. To accomplish our goal of improving vehicular access to these facilities, it will require the acquisition of 3,000 square feet of land currently owned by Acadia National Park. I have attached photos of the area where land will be needed and the current access road. This week I met with Superintendent Kevin Schneider and Deputy Superintendent Brandon Bies to discuss the proposed project. Neither voiced objection to the concept. Indeed, I have always found both gentlemen to be helpful and cooperative, willing to collaborate with the Town of Mount Desert wherever possible. Similarly, Mount Desert is happy to help the Park in joint endeavors. Currently we are collaborating on a project to bring high speed internet to unserved park properties in the village of Seal Harbor. Acadia National Park is also a valuable member of the Acadia Area League of Towns.

Traditionally a swap of land has been necessary to acquire property within the park boundary. In this instance we request your assistance so that a transfer of land may be accomplished without a donation back from Mount Desert. A history of the process of land acquisition from the village of Otter Creek , along with the understanding of the Trustees for Public Land Reservations that there would be policies of consideration for Otter Creek inhabitants as a first priority when the lands were transferred to what was known in 1916 as Lafayette National park (there are Trustee Papers that state these intentions)) leads the Town of Mount Desert to believe that this is a fair and reasonable request.

History of the village of Otter Creek and Acadia National Park

In 1901 citizens on Mount Desert Island formed the Hancock County Trustees of Public Reservations. Their mission was to acquire lands for free public use. Empowered by the Maine Legislature in 1903 to own lands of "scenic beauty, historical significance, scientific value or sanitary value," the Trustees

acquired nearly 5,000 acres. In 1916 they donated their holdings to the United States forming the core of what became Acadia National Park. When these large tracts of land were acquired, it was with the understanding they would not impinge on arable lands which were needed by the inhabitants to maintain themselves and their families. Similarly, they did not envision that access to the waterfront would be impinged. It was their intention to allow the inhabitants of the village of Otter Creek to continue unfettered access to the waterfront and for fishermen and marine harvesters to continue their livelihoods.

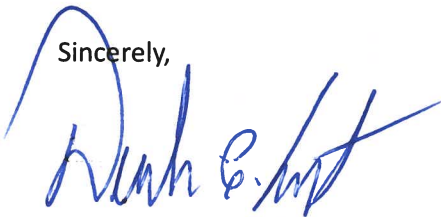
Acadia National Park is the only Park in the National Park Service which exists primarily as the results of gifts of land donated by private citizens. Many descendants of those citizens still inhabit the lands of their ancestors. As such they deserve and need the protections originally envisioned for them by the Trustees.

Since its inception, Acadia National Park's governance by the Department of the Interior's National Park Service has ignored the historic rights of the fishermen and inhabitants of the village of Otter Creek through such actions as denying the right of vehicular egress to the water through the Blackwoods Campground, denying access to fresh water at the shores, refusing to allow vista clearing at the Town Landing, Construction of a causeway on the Park Loop Road, with limited tidal flushing capacity with the stated intent of turning the harbor of Otter Creek into a swimming Pool, a bitter irony for an agency charged with the preservation of natural resources and, withholding the rights of Otter Creek residents to full access to and the ability to maintain traditional and historical village roads and paths.

It took until 1993 for the Town of Mount Desert to complete the process of reestablishing the very modest harbor access in Otter Creek that currently exists. The land acquisition for that project was a land exchange, but we do not believe that another such swap is warranted to accomplish the goal of a usable facility there.

The Town of Mount Desert believes that the donation of 3,000 square feet of land adjacent to the Otter Creek own landing would be a good faith gesture towards the creation of a usable dock and launch ramp at that facility, and a clear signal that the National Park Service recognizes the need to work closely with the Town of Mount Desert to begin the process of addressing past injustices to the village of Otter Creek. The past need not be prologue for as Robert F. Kennedy was fond of saying; "Some see things as they are and ask why, while others dream of things that never were and ask why not".

Sincerely,



Durlin E. Lunt

Town Manager

Town of Mount Desert, Maine



Memorandum

To: Selectboard
From: Brian Henkel, Public Works Director
Re: Versant Power Updated Project Cost Reconciliation
Date: September 28, 2023

On October 17th, 2022 Public Works Director, Tony Smith, updated the Selectboard regarding an invoice from Versant Power (Versant) for the work done on the Northeast Harbor Village Center Improvement project (Project). The original estimate for the electrical work by Versant was \$488,377. The amount of the invoice received was \$884,817, a difference of \$396,440. The invoice from Versant contained no additional information to explain the cost overrun.

Since that time the Town, along with legal counsel and Project consultants Haley Ward, have worked to develop an equitable agreement to cover cost overruns on the Project and to provide adequate justification for those overruns. The included Northeast Harbor Project Cost Reconciliation includes the individual scope items that contributed to the overrun and further details regarding the reasons for those overruns. The proposed Total Adjusted Invoice Amount, including all overruns, is \$683,882 or \$195,505 over the original estimate.

Cc: Durlin Lunt, Town Manager
Claire Wolfolk, Town Clerk
Encl: Northeast Harbor Project Cost Reconciliation

NORTHEAST HARBOR PROJECT COST RECONCILIATION - VERSANT POWER

Project Costs Assigned to Town

9/27/2023

Increases to Original Estimate

	Original Project Costs	Actual Cost Increases
Original Estimated Project Costs	\$636,383	
Less Engineering Fee Paid	\$65,000	
Less Versant Cost Share for Three Structures	\$83,006	
Net Remaining Project Cost from Original Estimate	\$488,377	

- \$75,647 Higher internal labor and expenses for property acquisition, re-engineering and planning
- \$27,803 Higher external engineering services due to design changes and updated plans
- \$5,424 Higher legal service costs for more complex property acquisition
- \$68,279 Project complexity called for greater on-site construction management
- \$18,352 Higher construction cost due to inflationary increases for labor and materials
- \$195,505 Total Increases**

\$683,882 Total Adjusted Invoice Amount

Explanation of increased cost: The scope of work for the electrical portion of the job was not firm at the time the original estimate was developed. Several alignment alternatives were pursued which required significant additional planning and engineering time. Property rights were not secure prior to the start of the project, so that also required more staff time and cost to complete. Versant recognized the sensitive nature of the in-town construction, and therefore assigned additional on-site construction management to assure safety and quality work. And the duration of the project extended longer than expected resulting in inflationary cost increases for labor and materials.

Total Project Cost Build-up

Cost Category	Actual Cost
Internal Labor - Planning, Engineering, Project Mgt., Property	\$173,378
External Engineering Services	\$28,757
Property Rights and Legal Services	\$13,470
Construction	\$367,243
Construction Management	\$73,279
Material	\$175,761
Total Cost	\$831,888
Less Engineering Fee Paid	\$65,000
Less Versant Cost Share for Three Structures	\$83,006
Total Current Reimbursement to Versant Power	\$683,882

NEW BUSINESS

Town Clerk

From: Eliza Bishop <eliza@milkandhoneykitchen.com>
Sent: Wednesday, September 27, 2023 10:34 AM
To: Town Clerk
Subject: Fwd: EXPIRED LIQUOR LICENSE: Milk & Honey (10239)

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Claire! The state is letting me do a temp license renewal, and they're asking for a letter from you guys to do that. I've pasted below what Laurie/Eileen sent- let me know if you have Qs!

If you are renewing your liquor license, please print and complete, have the town sign their approval and send a check with the application in the amount of \$450.00. If the town needs to have a meeting, send copies of the application, the check and have the town write a letter stating when the meeting will be held and that they do not see any issues with the approval.

To receive a "temporary license" you will need to provide the following by mailed hard copies:

- Completed application
- Check, with appropriate license and filing fee
- Letter from the municipal office affirming when the municipal will review the application

Liquor Licensing & Enforcement

19 Union St.

Augusta, Maine 04330

Kindly,



Laurie Pelletier

Licensing Associate

BABLO Liquor Licensing and Enforcement

Phone: 207-287-4468 **Email:** laurie.a.pelletier@maine.gov

8 State House Station, Augusta, ME 04330



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS: Yes <input type="checkbox"/> No <input type="checkbox"/>	

Section I: Licensee/Applicant(s) Information; Type of License and Status

Legal Business Entity Applicant Name (corporation, LLC): <i>MILK AND HONEY KITCHEN, LLC</i>	Business Name (D/B/A): <i>MILK AND HONEY</i>
Individual or Sole Proprietor Applicant Name(s): <i>ELIZA BISHOP</i>	Physical Location: <i>3 OLD FIREHOUSE LANE NE HBR ME</i>
Individual or Sole Proprietor Applicant Name(s):	Mailing address, if different: <i>PO BOX 1044 NE HBR ME 04662</i>
Mailing address, if different from DBA address:	Email Address: <i>ELIZAC@MILKANDHONEYKITCHEN.COM</i>
Telephone # Fax #: <i>2074154161 n/a</i>	Business Telephone # Fax #: <i>2072764003 n/a</i>
Federal Tax Identification Number: <i>45-4584291</i>	Maine Seller Certificate # or Sales Tax #: <i>1155182</i>
Retail Beverage Alcohol Dealers Permit:	Website address: <i>MILKANDHONEYKITCHEN.COM</i>

1. New license or renewal of existing license? New Expected Start date: _____
 Renewal Expiration Date: 9/19/23

2. The dollar amount of gross income for the licensure period that will end on the expiration date above:
Food: 215997.42 Beer, Wine or Spirits: 7341.50 Guest Rooms: 0

3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)
 Malt Liquor (beer) Wine Spirits

4. Indicate the type of license applying for: (choose only one)

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Restaurant
(Class I, II, III, IV) | <input type="checkbox"/> Class A Restaurant/Lounge
(Class XI) | <input type="checkbox"/> Class A Lounge
(Class X) |
| <input type="checkbox"/> Hotel
(Class I, II, III, IV) | <input type="checkbox"/> Hotel – Food Optional
(Class I-A) | <input type="checkbox"/> Bed & Breakfast
(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)
(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary | <input type="checkbox"/> Mobile Cart |
| <input type="checkbox"/> Tavern
(Class IV) | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> Qualified Caterer | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) | |

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

3 OLD FIREHOUSE NEAR

6. Is the licensee/applicant(s) citizens of the United States? Yes No

7. Is the licensee/applicant(s) a resident of the State of Maine? Yes No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

Yes No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

Yes No

Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

Yes No

If yes, please provide details: _____

11. Do you own or have any interest in any another Maine Liquor License? Yes No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
ELIZA JOHNSON BISHOP	9/4/83	MAINE

Residence address on all the above for previous 5 years

Name ELIZA BISHOP	Address: 1444 TREMONT RD. SEALCOCK ME 04674
Name	Address:
Name	Address:
Name	Address:

13. Will any law enforcement officer directly benefit financially from this license, if issued?

Yes No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? Yes No

17. Does the licensee/applicant(s) own the premises? Yes No

If No, please provide the name and address of the owner:

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: _____

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

CAFE w/ INDOOR AND OUTDOOR SEATING.

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: UCC PARISH

Distance: .2 mi

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 8/1/23


Signature of Duly Authorized Person

Signature of Duly Authorized Person

Printed Name Duly Authorized Person

Printed Name of Duly Authorized Person

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: _____

Who is approving this application? Municipal Officers of _____

County Commissioners of _____ County

- Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

**This Application will Expire 60 Days from the date of
Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine’s liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

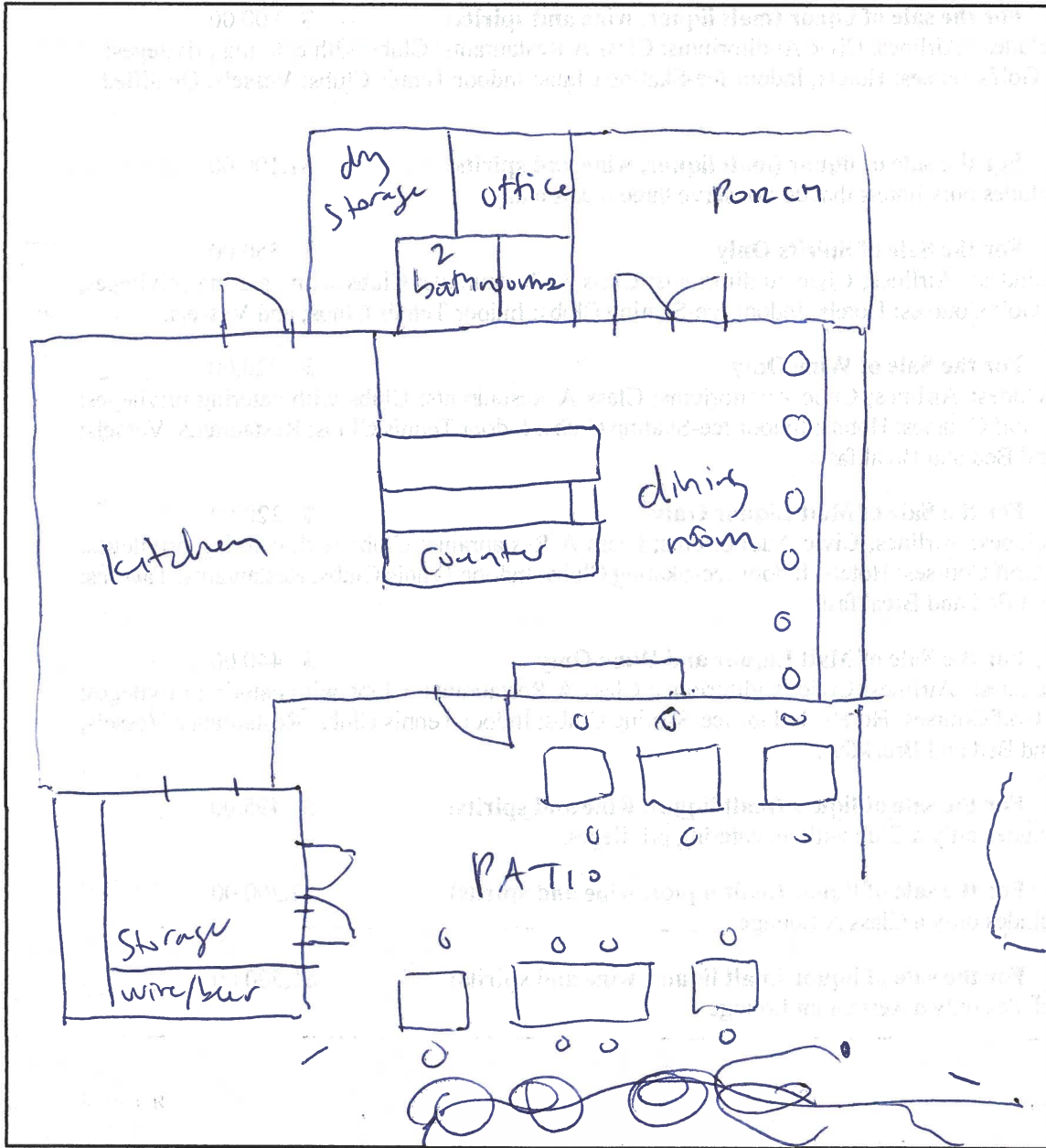
1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



Section V: Fee Schedule

Filing fee required. In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

Please note: For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

Class of License	Type of liquor/Establishments included	Fee
Class I	For the sale of liquor (malt liquor, wine and spirits) This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
Class I-A	For the sale of liquor (malt liquor, wine and spirits) This class includes only hotels that do not serve three meals a day.	\$1,100.00
Class II	For the Sale of Spirits Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
Class III	For the Sale of Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class IV	For the Sale of Malt Liquor Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class III and IV	For the Sale of Malt Liquor and Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
Class V	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Club without catering privileges.	\$ 495.00
Class X	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Class A Lounge	\$2,200.00
Class XI	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Restaurant Lounge	\$1,500.00

Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: MILK AND HONEY KITCHEN LLC
2. Doing Business As, if any: MILK AND HONEY
3. Date of filing with Secretary of State: 3/2012 State in which you are formed: MAINE
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
ELIZA BISHOP	1444 TREMONT RD. SEAL COVE ME	9/4/83	OWNER	100

(Ownership in non-publicly traded companies must add up to 100%.)



Town of Mount Desert

John Lemoine, Harbormaster
40 Harbor Drive, P.O. Box 237
Northeast Harbor, ME 04662-0248
Telephone 207-276-5737 Fax 207-276-5741
E-mail Address harbormaster@mtdesert.org
Web Address www.mtdesert.org

September 14, 2022

MEMO

To: Durlin Lunt-Town Manager, Board of Selectmen
From: John Lemoine-Harbormaster
Ref: Harbor Committee/ Cranberry Isle BOS

The Harbor Committee is asking permission to open a line of communication with the Cranberry Isles Board of Selectmen. This will be to help Marina plan and resolve parking and docking and other uses that have grown over the years by the Cranberry Isles.
I will be available for questions.

John Lemoine
Harbormaster



Town of Mount Desert

John Lemoine, Harbormaster
40 Harbor Drive, P.O. Box 237
Northeast Harbor, ME 04662-0248
Telephone 207-276-5737 Fax 207-276-5741
E-mail Address harbormaster@mtdesert.org
Web Address www.mtdesert.org

September 26, 2023

MEMO

To: Durlin Lunt-Town Manager, Board of Selectmen
From: John Lemoine-Harbormaster
Ref: Mooring Floats chains and stone

I am asking for authorization to pay for replacement of Northeast Harbor Mooring Floats top and bottom chains and mooring stone by Alvah B. Barge Service Inc. for \$5,479.36. The Northeast Harbor Mooring/Floats CIP 6410100-24681 has a balance of \$357,953.04. This is done to repair damage that was done during Hurricane Lee.

John Lemoine
Harbormaster



Town of Mount Desert

John Lemoine, Harbormaster
40 Harbor Drive, P.O. Box 237
Northeast Harbor, ME 04662-0248
Telephone 207-276-5737 Fax 207-276-5741
E-mail Address harbormaster@mtdesert.org
Web Address www.mtdesert.org

September 27, 2023

MEMO

To: Durlin Lunt-Town Manager, Board of Selectmen
From: John Lemoine-Harbormaster
Ref: Seal Harbor dinghy float back chains

I am asking for authorization to pay for repairs made to the Seal Harbor Dinghy dock back chains by Alvah B. Barge Service Inc. for \$2,285.41. The Seal Harbor Mooring/Floats CIP 6410200-24601 has a balance of \$126,366.09.

John Lemoine
Harbormaster



Town of Mount Desert

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5744 Fax 207-276-5142

www.mtdesert.org highway@mtdesert.org

MEMO

To: Brian Henkel, Public Works Director From: Ben Jacobs, Highway Superintendent
Re: Winter Sand Bids Date: September 20, 2023

On September 19, 2023, as scheduled, we opened bids for 2,000 cubic yards of winter sand for the FY-24 winter season. We requested bids from three area contractors this year and received one bid that was from Harold MacQuinn, Inc. for \$16.75 per cubic yard. The sample we collected at their source this year met both the visual inspection and the lab specifications.

Recommendation: Based on our successful experience with them and the information presented above, I recommend we purchase our FY-24 winter sand from Harold MacQuinn, Inc. at a price of \$16.75 per cubic yard delivered. As we have done in the past, if we can manage more than the 2,000 cubic yards in our storage area, we will purchase more from them. Thank you for your consideration of my recommendation.

Cc. Claire Woolfolk, Town Clerk
 Jake Wright, Finance Director
 Durlin Lunt, Town Manager

TREASURER'S WARRANTS

Warrants for BOS Agenda:

BOS Agenda:

10/2/2023

	Description	#	Date	Amount
A. Warrants to be Approved and Signed:				
	Town Invoices			
		AP#2421	10/03/23	539,065.98
				\$ 539,065.98
B. Authorized Warrants to be Signed: (Wendy needs to abstain)				
(Prior Electronic or Manual Authorization)				
	Town State Fees & P/R Benefits			
		AP#2419	09/20/23	\$ 2,430.35
		AP#2420	09/27/23	\$ 96,478.62
	Town Payroll			
		PR#2408	09/29/23	\$ 174,342.32
				\$ 273,251.29
C. Warrants to be Acknowledged:				
	School Invoices			
	School Payroll			
		PR#7	09/29/23	\$ 198,706.45
	Town Voids			
				\$ 198,706.45
TOTAL WARRANTS FOR BOS MEETING				\$ 1,011,023.72

Town of Mount Desert



YEAR-TO-DATE BUDGET REPORT

FOR 2023 13

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
200 Governing Body	35,701	0	35,701	21,314.98	.00	14,386.02	59.7%
201 Municipal Management	396,971	0	396,971	387,873.57	.00	9,097.43	97.7%
202 Town Clerk	123,432	10,850	134,432	123,944.37	.00	10,487.91	92.2%
203 Elections	22,250	0	22,250	6,665.62	.00	15,584.38	30.0%
204 Planning Board	51,509	35,677	87,186	23,546.64	.00	63,639.36	27.0%
205 Finance	249,317	0	249,317	259,776.30	.00	-10,459.30	104.2%
206 Assessing	134,141	200	134,341	126,857.28	.00	7,483.72	94.4%
207 Code Enforcement	182,524	0	182,524	173,549.64	.00	8,974.36	95.1%
208 Unallocated	103,100	0	103,100	76,131.22	.00	26,968.78	73.8%
209 Human Resources	40,320	0	40,320	31,819.99	.00	8,500.01	78.9%
210 Technology	201,731	0	201,731	227,443.53	.00	-25,712.53	112.7%
300 General Assistance	5,000	0	5,000	.00	.00	5,000.00	.0%
350 Rural Wastewater Support	205,805	0	205,805	189,505.00	.00	16,300.00	92.1%
401 Police	1,038,095	64,125	1,122,220	1,117,175.72	.00	5,044.28	99.6%
403 Fire	1,997,088	8,379	2,005,467	1,749,447.19	.00	256,020.29	87.2%
404 Hydrants	273,500	0	273,500	273,500.00	.00	.00	100.0%
405 Shellfish Conservation	3,250	0	3,250	.00	.00	3,250.00	.0%
406 Street Lights	10,500	0	10,500	10,416.55	.00	83.45	99.2%
407 Animal Control	5,000	0	5,000	70.01	.00	4,929.99	1.4%
408 Communication	398,857	27,664	426,521	316,496.49	.00	110,024.75	74.2%
409 Emergency Management	1,000	0	1,000	.00	.00	1,000.00	.0%
501 Highways	1,862,153	0	1,862,153	1,899,048.95	.00	-36,895.95	102.0%
505 Wastewater Operations	704,650	6,000	710,650	702,385.26	.00	8,264.74	98.8%
506 Waste Water Treatment	429,608	0	429,608	363,700.66	.00	65,907.34	84.7%
515 Waste Management	684,710	0	684,710	781,561.04	.00	-96,851.04	114.1%
520 Buildings & Grounds	237,971	0	237,971	259,729.97	.00	-21,754.97	109.1%
525 Parks & Cemeteries	59,877	20,940	80,817	83,879.84	.00	-3,062.84	103.8%
530 Environmental Sustainability	35,750	49,225	84,975	29,653.67	.00	55,321.33	34.9%
605 Recreation	5,900	0	5,900	17,116.63	.00	-11,216.63	290.1%
701 Community Development	10,000	0	10,000	2,650.00	.00	7,350.00	26.5%
801 General Obligation	1,736,705	95,759	1,832,464	1,832,012.63	.00	.00	100.0%
851 3rd Party Request Agencies	324,095	0	324,095	324,095.00	.00	.00	100.0%
991 Operating Transfers	1,069,436	0	1,069,436	1,069,436.00	.00	.00	100.0%
TOTAL General Fund	12,660,096	318,820	12,978,916	12,480,799.75	.00	498,116.72	96.2%

Town of Mount Desert

YEAR-TO-DATE BUDGET REPORT



FOR 2023 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
600 Marina							
101 Northeast Harbor Marina	622,410	14,555	636,965	652,595.25	.00	-15,630.25	102.5%
102 Seal Harbor Marina	11,800	0	11,800	5,538.52	.00	6,261.48	46.9%
103 Bartlett Marina	4,600	0	4,600	1,097.99	.00	3,502.01	23.9%
104 Somes Marina	4,750	0	4,750	180.00	.00	570.00	24.0%
801 General Obligation	36,036	0	36,036	36,025.03	.00	10.97	100.0%
991 Operating Transfers	105,648	0	105,648	41,498.00	.00	64,150.00	39.3%
TOTAL Marina	781,244	14,555	795,799	736,934.79	.00	58,864.21	92.6%

Town of Mount Desert

YEAR-TO-DATE BUDGET REPORT



FOR 2023 13

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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GRAND TOTAL	13,441,340	333,375	13,774,715	13,217,734.54	.00	556,980.93	96.0%
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** END OF REPORT - Generated by Lisa Young **

Town of Mount Desert



YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
200 Governing Body	36,770	0	36,770	5,048.52	.00	31,721.48	13.7%
201 Municipal Management	432,064	0	432,064	103,308.14	.00	328,755.86	23.9%
202 Town Clerk	139,940	0	139,940	30,244.80	.00	109,695.20	21.6%
203 Elections	17,000	0	17,000	180.40	.00	16,819.60	1.1%
204 Planning Board	52,263	0	52,263	38,523.24	.00	13,739.76	73.7%
205 Finance	314,851	0	314,851	74,149.81	.00	240,701.19	23.6%
206 Assessing	143,212	0	143,212	36,600.59	.00	106,611.41	25.6%
207 Code Enforcement	212,484	0	212,484	36,953.53	.00	175,530.47	17.4%
208 Unallocated	113,000	0	113,000	9,936.11	.00	103,063.89	8.8%
209 Human Resources	55,400	0	55,400	.00	.00	55,400.00	.0%
210 Technology	220,887	0	220,887	97,194.83	.00	123,692.17	44.0%
211 Contracted Mun & Comm-Oriented	143,000	0	143,000	143,000.00	.00	.00	100.0%
300 General Assistance	5,000	0	5,000	.00	.00	5,000.00	.0%
350 Rural Wastewater Support	222,066	0	222,066	2,050.00	.00	220,016.00	.9%
401 Police	1,166,478	636	1,167,114	189,534.69	.00	977,578.86	16.2%
403 Fire	2,267,334	0	2,267,334	512,991.70	.00	1,754,342.30	22.6%
404 Hydrants	273,500	0	273,500	68,375.00	.00	205,125.00	25.0%
405 Shellfish Conservation	3,403	0	3,403	.00	.00	3,403.00	.0%
406 Street Lights	11,250	0	11,250	2,006.87	.00	9,243.13	17.8%
407 Animal Control	4,980	0	4,980	.00	.00	4,980.00	.0%
408 Communication	456,295	0	456,295	96,595.50	.00	359,699.50	21.2%
409 Emergency Management	1,000	0	1,000	.00	.00	1,000.00	.0%
501 Highways	2,004,068	0	2,004,068	341,983.71	.00	1,662,084.29	17.1%
505 Wastewater Operations	745,157	0	745,157	150,668.38	.00	594,488.62	20.2%
506 Waste Water Treatment	464,608	0	464,608	71,743.75	.00	392,864.25	15.4%
515 Waste Management	743,619	0	743,619	171,779.94	.00	571,839.06	23.1%
520 Buildings & Grounds	278,510	0	278,510	68,147.83	.00	210,362.17	24.5%
525 Parks & Cemeteries	60,202	0	60,202	26,939.67	.00	33,262.33	44.7%
530 Environmental Sustainability	35,750	0	35,750	909.24	.00	34,840.76	2.5%
605 Recreation	5,900	0	5,900	3,823.58	.00	2,076.42	64.8%
701 Community Development	10,000	0	10,000	.00	.00	10,000.00	.0%
801 General Obligation	2,203,989	0	2,203,989	1,756,922.84	.00	447,066.16	79.7%
851 3rd Party Request Agencies	202,437	0	202,437	202,437.00	.00	.00	100.0%
991 Operating Transfers	1,084,314	0	1,084,314	1,084,314.00	.00	.00	100.0%
TOTAL General Fund	14,130,731	636	14,131,367	5,326,363.67	.00	8,805,002.88	37.7%

Town of Mount Desert

YEAR-TO-DATE BUDGET REPORT



FOR 2024 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
600 Marina							
101 Northeast Harbor Marina	664,321	0	664,321	193,575.73	.00	470,745.27	29.1%
102 Seal Harbor Marina	12,800	0	12,800	2,484.49	.00	10,315.51	19.4%
103 Bartlett Marina	4,800	0	4,800	257.28	.00	4,542.72	5.4%
104 Somes Marina	750	0	750	.00	.00	750.00	0%
801 General Obligation	32,032	0	32,032	32,010.06	.00	21.94	99.9%
991 Operating Transfers	137,377	0	137,377	63,108.00	.00	74,269.00	45.9%
TOTAL Marina	852,080	0	852,080	291,435.56	.00	560,644.44	34.2%

Town of Mount Desert

YEAR-TO-DATE BUDGET REPORT



FOR 2024 13

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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GRAND TOTAL 14,982,811 636 14,983,447 5,617,799.23 .00 9,365,647.32 37.5%

** END OF REPORT - Generated by Lisa Young **

TOWN OF MOUNT DESERT
ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2421

CHECK DATE: October 3, 2023

CHECK NUMBER: <u>319359</u>	through	<u>319398</u>	\$ <u>418,606.90</u>	Check payments
CHECK NUMBER: <u>n/a</u>	and	<u>n/a</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER: <u>2974</u>	through	<u>2991</u>	\$ <u>120,459.08</u>	ACH Payments
EFT or CK NUMBER: <u>n/a</u>	and	<u>n/a</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 539,065.98

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Wendy H Littlefield, Vice Chairman

Geoffrey V Wood, Secretary

James F Mooers

09/28/2023 15:00
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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apcshdsb

CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE PO WARRANT NET

2974	10/03/2023	EFT	2 A C PARSONS LANDSCAPING & GARDEN CE	08/31/2023	AP2421	2,159.75
			A C PARSONS LANDSCAPING & GARDEN CE	08/31/2023	AP2421	1,039.94
			A C PARSONS LANDSCAPING & GARDEN CE	08/31/2023	AP2421	470.00
			A C PARSONS LANDSCAPING & GARDEN CE	08/31/2023	AP2421	383.00
			CHECK		2974 TOTAL:	4,052.69
2975	10/03/2023	EFT	2097 TOWN OF BAR HARBOR TOWN RD FDR1	03/31/2023	AP2421	419.00
			TOWN OF BAR HARBOR TOWN RD FDR1	06/30/2023	AP2421	911.32
			TOWN OF BAR HARBOR TOWN RD FDR1	09/19/2023	AP2421	8,666.07
			CHECK		2975 TOTAL:	9,996.39
2976	10/03/2023	EFT	124 COLWELL DIESEL SERVICE & GARAGE INC	09/13/2023	AP2421	3,325.72
			COLWELL DIESEL SERVICE & GARAGE INC	09/13/2023	AP2421	907.18
			COLWELL DIESEL SERVICE & GARAGE INC	09/01/2023	AP2421	359.02
			COLWELL DIESEL SERVICE & GARAGE INC	09/13/2023	AP2421	435.96
			CHECK		2976 TOTAL:	5,027.88
2977	10/03/2023	EFT	181 EATON PEABODY ATTORNEYS AT LAW	09/06/2023	AP2421	36.00
			EATON PEABODY ATTORNEYS AT LAW	09/06/2023	AP2421	3,588.00
			EATON PEABODY ATTORNEYS AT LAW	09/14/2023	AP2421	5,263.50
			CHECK		2977 TOTAL:	8,887.50
2978	10/03/2023	EFT	175 EMR INC	09/13/2023	AP2421	1,735.75
			CHECK		2978 TOTAL:	1,735.75
2979	10/03/2023	EFT	116 HALEY WARD, INC.	09/12/2023	AP2421	1,762.55
			CHECK		2979 TOTAL:	1,762.55

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Town of Mount Desert
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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME

	INV DATE	PO	WARRANT	NET
2980 10/03/2023 EFT 2592 HAMMOND LUMBER COMPANY	08/23/2023		AP2421	3,500.04
HAMMOND LUMBER COMPANY	09/06/2023		AP2421	8,904.78
HAMMOND LUMBER COMPANY	09/12/2023		AP2421	11.16
HAMMOND LUMBER COMPANY	09/13/2023		AP2421	7.90
	CHECK		2980 TOTAL:	12,423.88
2981 10/03/2023 EFT 287 HEDEFINE ENGINEERING & DESIGN INC	09/12/2023		AP2421	15,056.45
	CHECK		2981 TOTAL:	15,056.45
2982 10/03/2023 EFT 1030 INDUSTRIAL PROTECTION SERVICES, LLC	09/19/2023		AP2421	182.15
	CHECK		2982 TOTAL:	182.15
2983 10/03/2023 EFT 427 MAINE MUNICIPAL ASSOCIATION	10/01/2023		AP2421	31,103.85
	CHECK		2983 TOTAL:	31,103.85
2984 10/03/2023 EFT 2142 MODERN PEST SERVICES INC (R1)	09/14/2023		AP2421	81.00
	CHECK		2984 TOTAL:	81.00
2985 10/03/2023 EFT 2607 NO FRILLS OIL COMPANY	09/15/2023		AP2421	9,735.17
	CHECK		2985 TOTAL:	9,735.17
2986 10/03/2023 EFT 1367 PITNEY BOWES GLOBAL FINANCIAL SERVI	09/26/2023		AP2421	196.98
	CHECK		2986 TOTAL:	196.98
2987 10/03/2023 EFT 1715 PORTLAND GLASS	09/15/2023		AP2421	702.55
PORTLAND GLASS	09/15/2023		AP2421	856.47
	CHECK		2987 TOTAL:	1,559.02
2989 10/03/2023 EFT 1553 ULINE, INC	09/05/2023		AP2421	328.07

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE PO WARRANT NET

CHECK 2989 TOTAL: 328.07

2990	10/03/2023	EFT	1842	VERSANT POWER	09/06/2023	AP2421	444.81
				VERSANT POWER	09/06/2023	AP2421	15.04
				VERSANT POWER	09/06/2023	AP2421	1,656.37
				VERSANT POWER	09/06/2023	AP2421	1,734.03
				VERSANT POWER	09/13/2023	AP2421	370.38
				VERSANT POWER	09/08/2023	AP2421	536.52
				VERSANT POWER	09/08/2023	AP2421	849.26
				VERSANT POWER	09/08/2023	AP2421	34.30
				VERSANT POWER	09/07/2023	AP2421	4,890.51
				VERSANT POWER	09/04/2023	AP2421	1,689.82
				VERSANT POWER	09/05/2023	AP2421	3,738.02
				VERSANT POWER	09/05/2023	AP2421	93.02
				VERSANT POWER	09/06/2023	AP2421	268.36
				VERSANT POWER	09/06/2023	AP2421	1,197.14
				VERSANT POWER	09/07/2023	AP2421	82.82
				VERSANT POWER	09/07/2023	AP2421	450.05
				CHECK		2990 TOTAL:	18,050.45
2991	10/03/2023	EFT	1420	CLAIRE WOOLFOLK	09/25/2023	AP2421	139.65
				CLAIRE WOOLFOLK	09/25/2023	AP2421	139.65
				CHECK		2991 TOTAL:	279.30
319359	10/03/2023	PRTD	2733	5 STAR YACHT SERVICES LLC	09/15/2023	AP2421	550.00
				5 STAR YACHT SERVICES LLC	09/19/2023	AP2421	550.00
				CHECK		319359 TOTAL:	1,100.00

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066

INV DATE PO WARRANT NET

319360	10/03/2023	PRTD	1477 ABM MECHANICAL INC	09/14/2023	AP2421	257.00
				CHECK	319360 TOTAL:	257.00
319361	10/03/2023	PRTD	2550 BEN C WORCESTER, III	09/18/2023	AP2421	4,200.00
				CHECK	319361 TOTAL:	4,200.00
319362	10/03/2023	PRTD	2847 AIRGAS, INC	09/01/2023	AP2421	144.94
				CHECK	319362 TOTAL:	144.94
319363	10/03/2023	PRTD	2436 ALLEN, SHELBY ALLEN, SHELBY ALLEN, SHELBY	07/01/2023	AP2421	459.81
				07/18/2023	AP2421	60.26
				09/10/2023	AP2421	352.39
				CHECK	319363 TOTAL:	872.46
319364	10/03/2023	PRTD	2701 AUTOZONE INC. AUTOZONE INC.	09/11/2023	AP2421	3.49
				09/11/2023	AP2421	213.82
				CHECK	319364 TOTAL:	217.31
319365	10/03/2023	PRTD	1393 BANGOR TRUCK EQUIPMENT BANGOR TRUCK EQUIPMENT	09/21/2023	AP2421	4,800.00
				09/21/2023	AP2421	949.00
				CHECK	319365 TOTAL:	5,749.00
319366	10/03/2023	PRTD	997 CARDMEMBER SERVICES CARDMEMBER SERVICES CARDMEMBER SERVICES CARDMEMBER SERVICES CARDMEMBER SERVICES CARDMEMBER SERVICES	08/29/2023	AP2421	110.14
				09/01/2023	AP2421	170.90
				09/11/2023	AP2421	222.88
				09/02/2023	AP2421	100.00
				09/02/2023	AP2421	400.00
				09/02/2023	AP2421	135.00
				09/02/2023	AP2421	113.55

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME

CHK NO	CHK DATE	TYPE	VENDOR NAME	INVT DATE	PO	WARRANT	NET
			CARDMEMBER SERVICES	09/05/2023		AP2421	75.77
			CARDMEMBER SERVICES	09/15/2023		AP2421	90.00
			CARDMEMBER SERVICES	09/16/2023		AP2421	56.28
			CARDMEMBER SERVICES	08/23/2023		AP2421	72.65
			CARDMEMBER SERVICES	09/05/2023		AP2421	638.00
			CARDMEMBER SERVICES	09/13/2023		AP2421	414.77
			CARDMEMBER SERVICES	09/13/2023		AP2421	544.60
			CARDMEMBER SERVICES	09/09/2023		AP2421	475.00
			CARDMEMBER SERVICES	09/12/2023		AP2421	759.92
			CARDMEMBER SERVICES	08/28/2023		AP2421	1,486.00
			CARDMEMBER SERVICES	08/30/2023		AP2421	703.20
			CARDMEMBER SERVICES	09/18/2023		AP2421	122.72
			CARDMEMBER SERVICES	09/01/2023		AP2421	274.97
				CHECK		319366 TOTAL:	6,966.35
319367	10/03/2023	PRTD	997 CARDMEMBER SERVICES	09/12/2023		AP2421	20.10
			CARDMEMBER SERVICES	09/20/2023		AP2421	55.97
			CARDMEMBER SERVICES	08/30/2023		AP2421	2.61
			CARDMEMBER SERVICES	08/25/2023		AP2421	25.99
			CARDMEMBER SERVICES	09/18/2023		AP2421	26.96
			CARDMEMBER SERVICES	09/02/2023		AP2421	14.93
			CARDMEMBER SERVICES	09/06/2023		AP2421	21.00
			CARDMEMBER SERVICES	08/31/2023		AP2421	.99
				CHECK		319367 TOTAL:	168.55
319368	10/03/2023	PRTD	2397 BERNSTEIN SHUR SAWYER & NELSON PA	09/15/2023		AP2421	10,112.00

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
10100 Ckg-BH General Fund 8066
CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

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INV DATE	PO	WARRANT	NET
CHECK 319368 TOTAL: 10,112.00			
09/05/2023		AP2421	218.97
09/13/2023		AP2421	632.73
08/30/2023		AP2421	7.47
CHECK 319369 TOTAL: 859.17			
09/25/2023		AP2421	101.09
CHECK 319370 TOTAL: 101.09			
09/13/2023		AP2421	1,280.00
CHECK 319371 TOTAL: 1,280.00			
09/09/2023		AP2421	124.95
CHECK 319372 TOTAL: 124.95			
09/21/2023		AP2421	45,987.00
CHECK 319373 TOTAL: 45,987.00			
09/13/2023		AP2421	103.14
CHECK 319374 TOTAL: 103.14			
08/31/2023		AP2421	2,793.53
CHECK 319375 TOTAL: 2,793.53			
09/10/2023		AP2421	603.84
CHECK 319376 TOTAL: 603.84			
09/21/2023		AP2421	183.75
CHECK 319377 TOTAL: 183.75			

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME

	INV DATE	PO	WARRANT	NET
319378 10/03/2023 PRTD 1064 HARCROS CHEMICALS INC	09/21/2023		AP2421	2,000.00
HARCROS CHEMICALS INC	09/21/2023		AP2421	1,023.75
HARCROS CHEMICALS INC	09/21/2023		AP2421	831.60
	CHECK		319378 TOTAL:	3,855.35
319379 10/03/2023 PRTD 296 HOME DEPOT CREDIT SERVICES	09/14/2023		AP2421	212.77
	CHECK		319379 TOTAL:	212.77
319380 10/03/2023 PRTD 2846 KING CONSTRUCTION SERVICES	09/30/2023		AP2421	297,210.35
	CHECK		319380 TOTAL:	297,210.35
319381 10/03/2023 PRTD 414 HAROLD MACQUINN INC	09/18/2023		AP2421	144.20
	CHECK		319381 TOTAL:	144.20
319382 10/03/2023 PRTD 419 MAINE EQUIPMENT CO INC	12/07/2022		AP2421	1,415.21
	CHECK		319382 TOTAL:	1,415.21
319383 10/03/2023 PRTD 1236 MAINE OXY/ SPEC AIR	08/22/2023		AP2421	96.30
	CHECK		319383 TOTAL:	96.30
319384 10/03/2023 PRTD 2052 KENNETH P MITCHELL	09/20/2023		AP2421	58.95
	CHECK		319384 TOTAL:	58.95
319385 10/03/2023 PRTD 425 MAINE MUNICIPAL ASSOCIATION	09/18/2023		AP2421	50.00
MAINE MUNICIPAL ASSOCIATION	09/19/2023		AP2421	70.00
	CHECK		319385 TOTAL:	120.00
319386 10/03/2023 PRTD 435 MAINE TOWN & CITY CLERKS ASSOCIATIO	09/18/2023		AP2421	12.00
	CHECK		319386 TOTAL:	12.00

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
CHECK NO CHK DATE

10100 Ckg-BH General Fund 8066
TYPE VENDOR NAME

PRTD	CHK DATE	TYPE	VENDOR NAME	INVT DATE	PO	WARRANT	NET
319387	10/03/2023	PRTD	2160 COASTAL AUTO PARTS	09/18/2023		AP2421	138.00
			COASTAL AUTO PARTS	09/15/2023		AP2421	104.90
			COASTAL AUTO PARTS	09/14/2023		AP2421	4.03
			COASTAL AUTO PARTS	09/14/2023		AP2421	62.90
			COASTAL AUTO PARTS	09/16/2023		AP2421	273.10
			COASTAL AUTO PARTS	09/16/2023		AP2421	25.98
			COASTAL AUTO PARTS	09/12/2023		AP2421	126.25
			COASTAL AUTO PARTS	09/11/2023		AP2421	91.99
			COASTAL AUTO PARTS	09/11/2023		AP2421	243.44
			COASTAL AUTO PARTS	09/12/2023		AP2421	8.67
			COASTAL AUTO PARTS	09/11/2023		AP2421	98.40
			COASTAL AUTO PARTS	09/09/2023		AP2421	54.74
			COASTAL AUTO PARTS	09/08/2023		AP2421	797.94
			COASTAL AUTO PARTS	09/13/2023		AP2421	33.26
			COASTAL AUTO PARTS	09/14/2023		AP2421	-126.55
			COASTAL AUTO PARTS	09/22/2023		AP2421	113.88
			COASTAL AUTO PARTS	09/22/2023		AP2421	79.00
			COASTAL AUTO PARTS	09/18/2023		AP2421	158.70
					CHECK	319387 TOTAL:	2,288.63
319388	10/03/2023	PRTD	522 NEIGHBORHOOD HOUSE	09/11/2023		AP2421	2,141.28
					CHECK	319388 TOTAL:	2,141.28
319389	10/03/2023	PRTD	794 OLVER ASSOCIATES, INC	09/12/2023		AP2421	4,962.00
					CHECK	319389 TOTAL:	4,962.00

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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apcshdsb

CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE PO WARRANT NET

319390	10/03/2023	PRTD	2849	JEFF VAN TRUMP		09/15/2023	AP2421		260.00
						CHECK	319390	TOTAL:	260.00
319391	10/03/2023	PRTD	1387	TREASURER, STATE OF MAINE		09/21/2023	AP2421		76.41
						CHECK	319391	TOTAL:	76.41
319392	10/03/2023	PRTD	869	TREASURER, STATE OF MAINE		08/31/2023	AP2421		30.00
						CHECK	319392	TOTAL:	30.00
319393	10/03/2023	PRTD	737	UNIFIRST CORP		09/21/2023	AP2421		131.02
				UNIFIRST CORP		09/21/2023	AP2421		81.23
				UNIFIRST CORP		09/14/2023	AP2421		81.55
				UNIFIRST CORP		09/14/2023	AP2421		130.32
						CHECK	319393	TOTAL:	424.12
319394	10/03/2023	PRTD	887	UNITED STATES TREASURY		09/18/2023	AP2421		7.26
				UNITED STATES TREASURY		09/18/2023	AP2421		44.06
						CHECK	319394	TOTAL:	51.32
319395	10/03/2023	PRTD	2562	VANASSE HANGEN BRUSTLIN INC		09/18/2023	AP2421		21,000.00
						CHECK	319395	TOTAL:	21,000.00
319396	10/03/2023	PRTD	906	WITMER ASSOCIATES INC		07/01/2023	AP2421		140.00
						CHECK	319396	TOTAL:	140.00
319397	10/03/2023	PRTD	2315	ELIZABETH YEO		09/18/2023	AP2421		106.77
						CHECK	319397	TOTAL:	106.77
319398	10/03/2023	PRTD	708	D L THURROTT INC		09/11/2023	AP2421		2,177.16

09/28/2023 15:00
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 10
apcsbdsb

CHECK 319398 TOTAL: 2,177.16

NUMBER OF CHECKS 57 *** CASH ACCOUNT TOTAL *** 539,065.98

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	40	418,606.90
TOTAL EFT'S	17	120,459.08

*** GRAND TOTAL *** 539,065.98

09/28/2023 15:00
 69051you
 CLERK: 69051you

Town of Mount Desert
 A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

P 11
 apcshdsb

YEAR PER SRC ACCOUNT	JNL	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T	OB	DEBIT	CREDIT
2024	4	8								
APP 600-20000	10/03/2023	AP2421	AP2421			Accounts Payable			9,151.39	
APP 100-10100	10/03/2023	AP2421	AP2421			AP CASH DISBURSEMENTS JOURNAL Ckg-BH General Fund 8066				539,065.98
APP 100-20000	10/03/2023	AP2421	AP2421			Accounts Payable			130,604.08	
APP 200-20000	10/03/2023	AP2421	AP2421			AP CASH DISBURSEMENTS JOURNAL			2,051.89	
APP 400-20000	10/03/2023	AP2421	AP2421			Accounts Payable			58,391.82	
APP 300-20000	10/03/2023	AP2421	AP2421			AP CASH DISBURSEMENTS JOURNAL			338,866.80	
			AP2421			AP CASH DISBURSEMENTS JOURNAL			539,065.98	539,065.98
						GENERAL LEDGER TOTAL				
APP 100-35060	10/03/2023	AP2421	AP2421			DT-MARINA			9,151.39	
APP 600-35010	10/03/2023	AP2421	AP2421			DT Gen fund				9,151.39
APP 100-35020	10/03/2023	AP2421	AP2421			DTF-SPEC REV			2,051.89	
APP 200-35010	10/03/2023	AP2421	AP2421			DT Gen fund				2,051.89
APP 100-35040	10/03/2023	AP2421	AP2421			DT-TRUST			58,391.82	
APP 400-35010	10/03/2023	AP2421	AP2421			DT Gen fund				58,391.82
APP 100-35030	10/03/2023	AP2421	AP2421			DTF-CAP IMP			338,866.80	
APP 300-35010	10/03/2023	AP2421	AP2421			DT Gen fund				338,866.80
			AP2421			DT Gen fund			408,461.90	408,461.90
						SYSTEM GENERATED ENTRIES TOTAL				
						JOURNAL 2024/04/8			947,527.88	947,527.88
						TOTAL				

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100	General Fund	2024 4	8	10/03/2023			
	100-10100				Ckg-BH General Fund 8066		
	100-20000				Accounts Payable	130,604.08	539,065.98
	100-35020				DTF-SPEC REV	2,051.89	
	100-35030				DTF-CAP IMP	338,866.80	
	100-35040				DT-TRUST	58,391.82	
	100-35060				DT-MARINA	9,151.39	
					FUND TOTAL	539,065.98	539,065.98
200	Special Revenue	2024 4	8	10/03/2023			
	200-20000				Accounts Payable	2,051.89	2,051.89
	200-35010				DT Gen fund		
					FUND TOTAL	2,051.89	2,051.89
300	Capital Projects	2024 4	8	10/03/2023			
	300-20000				Accounts Payable	338,866.80	338,866.80
	300-35010				DT Gen fund		
					FUND TOTAL	338,866.80	338,866.80
400	Investment Trusts-Reserves	2024 4	8	10/03/2023			
	400-20000				Accounts Payable	58,391.82	58,391.82
	400-35010				DT Gen fund		
					FUND TOTAL	58,391.82	58,391.82
600	Marina	2024 4	8	10/03/2023			
	600-20000				Accounts Payable	9,151.39	9,151.39
	600-35010				DT Gen fund		
					FUND TOTAL	9,151.39	9,151.39

09/28/2023 15:00
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

P 13
apcsbdsb

FUND		DUE TO	DUE FR
100	General Fund	408,461.90	
200	Special Revenue		2,051.89
300	Capital Projects		338,866.80
400	Investment Trusts-Reserves		58,391.82
600	Marina		9,151.39
	TOTAL	408,461.90	408,461.90

** END OF REPORT - Generated by Lisa Young **

**TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

WARRANT AP# 2419

CHECK DATE: September 20, 2023

CHECK NUMBER:	<u>319356</u>	through	<u>319357</u>	\$ <u>2,430.35</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	and	<u>N/A</u>	\$ -	Electronic payments
EFT NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	and	<u>N/A</u>	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 2,430.35

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

From: [Rick Mooers](#)
To: [Lisa Young](#)
Subject: Re: Warrant AP#2419 State Fees/Payroll Benefits
Date: Thursday, September 21, 2023 5:51:17 AM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Approved

On Sep 20, 2023, at 4:37 PM, Lisa Young <financeclerk@mtdesert.org> wrote:

Greetings,

Attached is Accounts Payable Warrant #2419 (for Payroll and/or State Fees) in the amount of \$2,403.35 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

[Lisa Young](#),

Deputy Treasurer, Tax Collector

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

~~~~~FOIA NOTICE~~~~~

Under Maine's Freedom of Access ("Right to Know") law, all e-mail and e-mail attachments received or prepared for use in matters concerning Town business or containing information relating to Town business are likely to be regarded as public records which may be inspected by any person upon request, unless otherwise made confidential by law.

~~~~~PRIVACY NOTICE~~~~~

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<AP2419.pdf>

**TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

WARRANT AP# 2420

CHECK DATE: September 27, 2023

| | | | | | |
|-------------------|---------------|---------|---------------|---------------------|---------------------|
| CHECK NUMBER: | <u>319358</u> | through | <u>319358</u> | \$ <u>2,770.50</u> | Check payments |
| CHECK NUMBER: | <u>N/A</u> | and | <u>N/A</u> | \$ - | Electronic payments |
| EFT NUMBER: | <u>2972</u> | through | <u>2973</u> | \$ <u>93,708.12</u> | ACH Payments |
| EFT or CK NUMBER: | <u>N/A</u> | and | <u>N/A</u> | \$ - | Voided Checks |

TOTAL DISBURSEMENTS: \$ 96,478.62

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

TOWN OF MOUNT DESERT
PAYROLL WARRANT

WARRANT PR# 2408

CHECK DATE: September 29, 2023

ADVICE NUMBERS: 15794 through 15854

CHECK NUMBERS: 66223 through 66242

TOTAL DISBURSEMENTS: \$ 174,342.32

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

From: [Rick Mooers](#)
To: [Lisa Young](#)
Subject: Re: Warrant AP#2420 & PR#2408 Approval Request
Date: Wednesday, September 27, 2023 3:35:11 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Approved

Sent from my iPhone

On Sep 27, 2023, at 3:14 PM, Lisa Young <financeclerk@mtdesert.org> wrote:

Greetings,

Attached are the following warrants for approval:

| | | | |
|------------------|-------|----------|--------------|
| Accounts Payable | #2420 | total of | \$96,478.62 |
| Payroll | #2408 | total of | \$174,342.32 |

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will “will reply to all” when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young,
Finance Clerk, Tax Collector
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)

-----FOIA NOTICE-----

Under Maine's Freedom of Access ("Right to Know") law, all e-mail and e-mail attachments received or prepared for use in matters concerning Town business or containing information relating to Town business are likely to be regarded as public records which may be inspected by any person upon request, unless otherwise made confidential by law.

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<4- AP2420.pdf>

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 17769

Include Authorization Codes: Yes
Batch: 11119
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

| Check # | Check Date | Code | Name | Chk Grp | Gross Pay | Net Pay | Direct Deposit | Check Amt | Void |
|---------|------------|------|---------------------------|---------|-----------|-----------|----------------|-----------|------|
| | 09/29/2023 | IRS | INTERNAL REVENUE SERVICE | | 12,528.86 | 12,528.86 | 0.00 | 0.00 | |
| | 09/29/2023 | STAT | TREASURER, STATE OF MAINE | | 3,871.00 | 3,871.00 | 0.00 | 0.00 | |
| 50363 | 09/29/2023 | 633 | SUSAN E. CARROLL | 1 | 750.00 | 619.81 | 0.00 | 619.81 | |
| 50364 | 09/29/2023 | 621 | KATELYN M. EVERSE | 1 | 250.00 | 230.87 | 0.00 | 230.87 | |
| 50365 | 09/29/2023 | 615 | JACK B. HODGDON | 1 | 125.00 | 115.44 | 0.00 | 115.44 | |
| 50366 | 09/29/2023 | 631 | MALLORY WATKINS | 1 | 625.00 | 577.19 | 0.00 | 577.19 | |
| 50367 | 09/29/2023 | 608 | EMMA JONES | 1 | 1,204.91 | 951.27 | 0.00 | 951.27 | |
| 50368 | 09/29/2023 | 634 | TRICIA L. POPE | 1 | 287.98 | 245.94 | 0.00 | 245.94 | |
| 50369 | 09/29/2023 | 626 | HEATHER E. DORR | 1 | 4,500.00 | 2,977.98 | 2,977.98 | 0.00 | |
| 50370 | 09/29/2023 | 491 | SANDRA G. BOYCE | 1 | 2,239.37 | 1,379.22 | 1,379.22 | 0.00 | |
| 50371 | 09/29/2023 | 477 | ANGELIQUE E. HODGDON | 1 | 2,367.20 | 1,431.09 | 1,431.09 | 0.00 | |
| 50372 | 09/29/2023 | 149 | MARIAH D. BAKER | 1 | 5,891.92 | 5,441.01 | 5,441.01 | 0.00 | |
| 50373 | 09/29/2023 | 43 | SARAH R. DUNBAR | 1 | 1,966.80 | 1,399.65 | 1,399.65 | 0.00 | |
| 50374 | 09/29/2023 | 63 | HEATHER M. GRAVES | 1 | 2,919.80 | 2,112.27 | 2,112.27 | 0.00 | |
| 50375 | 09/29/2023 | 65 | GAYLE M. GRAY | 1 | 2,919.80 | 2,050.26 | 2,050.26 | 0.00 | |
| 50376 | 09/29/2023 | 293 | Amy L. James | 1 | 3,035.19 | 2,319.26 | 2,319.26 | 0.00 | |
| 50377 | 09/29/2023 | 90 | REBECCA A. JARVIS | 1 | 2,849.57 | 2,137.27 | 2,137.27 | 0.00 | |
| 50378 | 09/29/2023 | 487 | BENJAMIN MACKO | 1 | 3,385.19 | 2,575.82 | 2,575.82 | 0.00 | |
| 50379 | 09/29/2023 | 237 | JUSTIN B. NORWOOD | 1 | 2,734.19 | 2,076.85 | 2,076.85 | 0.00 | |
| 50380 | 09/29/2023 | 508 | CATHY T. OEHMKE | 1 | 3,083.26 | 2,259.58 | 2,259.58 | 0.00 | |
| 50381 | 09/29/2023 | 120 | KAREN L. SHARPE | 1 | 3,662.61 | 2,519.47 | 2,519.47 | 0.00 | |
| 50382 | 09/29/2023 | 502 | MARIA E. SIMPSON | 1 | 2,320.23 | 1,896.38 | 1,896.38 | 0.00 | |
| 50383 | 09/29/2023 | 404 | KERRY L. TAYLOR | 1 | 3,035.19 | 1,892.06 | 1,892.06 | 0.00 | |
| 50384 | 09/29/2023 | 459 | SHANNON L. WESTPHAL | 1 | 2,346.46 | 1,765.56 | 1,765.56 | 0.00 | |
| 50385 | 09/29/2023 | 630 | KRISTEN J. BRAUN | 1 | 2,654.50 | 1,917.51 | 1,917.51 | 0.00 | |
| 50386 | 09/29/2023 | 91 | JUDITH CULLEN | 1 | 2,539.11 | 1,855.97 | 1,855.97 | 0.00 | |
| 50387 | 09/29/2023 | 146 | CECILIA R. GARRITY | 1 | 2,157.26 | 1,400.92 | 1,400.92 | 0.00 | |
| 50388 | 09/29/2023 | 92 | ABIGAIL A. HARMON | 1 | 1,926.84 | 1,398.47 | 1,398.47 | 0.00 | |
| 50389 | 09/29/2023 | 603 | ABBIE PAPPAS | 1 | 1,769.58 | 1,353.76 | 1,353.76 | 0.00 | |
| 50390 | 09/29/2023 | 504 | CRISTINA DEVORA | 1 | 1,924.26 | 1,387.51 | 1,387.51 | 0.00 | |
| 50391 | 09/29/2023 | 627 | CONTESSA L. BROPHY | 1 | 2,899.76 | 1,936.46 | 1,936.46 | 0.00 | |
| 50392 | 09/29/2023 | 238 | WENDELL L. OPPEWALL | 1 | 1,707.15 | 1,029.67 | 1,029.67 | 0.00 | |
| 50393 | 09/29/2023 | 52 | WANDA J. FERNALD | 1 | 2,919.80 | 2,043.04 | 2,043.04 | 0.00 | |
| 50394 | 09/29/2023 | 611 | DANIELLE EMMONS | 1 | 1,544.78 | 983.34 | 983.34 | 0.00 | |
| 50395 | 09/29/2023 | 291 | PATRICIA A. KELLEY | 1 | 1,727.60 | 1,193.19 | 1,193.19 | 0.00 | |
| 50396 | 09/29/2023 | 302 | Carlos F. Rosales | 1 | 662.16 | 481.98 | 481.98 | 0.00 | |
| 50397 | 09/29/2023 | 602 | REBEKAH E. SARTIN | 1 | 1,356.88 | 909.74 | 909.74 | 0.00 | |
| 50398 | 09/29/2023 | 623 | TRACY HICKS | 1 | 490.00 | 440.24 | 440.24 | 0.00 | |
| 50399 | 09/29/2023 | 628 | CAMERON FROTHINGHAM | 1 | 1,877.80 | 1,226.85 | 1,226.85 | 0.00 | |
| 50400 | 09/29/2023 | 629 | RHONDA J. MOORE | 1 | 3,083.26 | 2,193.63 | 2,193.63 | 0.00 | |
| 50401 | 09/29/2023 | 337 | AMBER G. CHARRON | 1 | 2,477.09 | 1,855.24 | 1,855.24 | 0.00 | |
| 50402 | 09/29/2023 | 150 | LYNDA J. KANE | 1 | 2,842.88 | 1,896.96 | 1,896.96 | 0.00 | |
| 50403 | 09/29/2023 | 632 | MAKENZIE R. COWLES | 1 | 1,190.60 | 984.03 | 984.03 | 0.00 | |
| 50404 | 09/29/2023 | 490 | ANNA D. MONTE | 1 | 1,442.21 | 917.30 | 917.30 | 0.00 | |
| 50405 | 09/29/2023 | 350 | ANNA E. SILVER | 1 | 1,420.65 | 1,138.40 | 1,138.40 | 0.00 | |
| 50406 | 09/29/2023 | 507 | DANIELLE A. STANLEY | 1 | 1,451.34 | 1,319.27 | 1,319.27 | 0.00 | |
| 50407 | 09/29/2023 | 331 | RUSSELL W. GRAY | 1 | 1,566.35 | 1,311.43 | 1,311.43 | 0.00 | |
| 50408 | 09/29/2023 | 501 | MICHAEL J. TINKER | 1 | 2,129.81 | 1,438.85 | 1,438.85 | 0.00 | |
| 50409 | 09/29/2023 | 463 | RENE L. BECKER | 1 | 1,858.40 | 1,407.42 | 1,407.42 | 0.00 | |
| 50410 | 09/29/2023 | 499 | BOBBIE JO DAY | 1 | 1,813.60 | 1,363.34 | 1,363.34 | 0.00 | |
| 50411 | 09/29/2023 | 74 | LEON E. SARGENT | 1 | 3,127.40 | 2,171.82 | 2,171.82 | 0.00 | |
| 50412 | 09/29/2023 | 476 | BRUCE L. TRIPP | 1 | 696.90 | 617.58 | 617.58 | 0.00 | |
| 50413 | 09/29/2023 | 18 | JANICE P. CARROLL | 1 | 1,522.95 | 1,072.46 | 1,072.46 | 0.00 | |
| 50414 | 09/29/2023 | 485 | TASHA L. HIGGINS | 1 | 1,903.52 | 1,294.12 | 1,294.12 | 0.00 | |

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 17769

| Check # | Check Date | Code | Name | Chk Grp | Gross Pay | Net Pay | Direct Deposit | Check Amt | Void |
|---------|------------|-------------------------------------|---------------------------|---------|-------------------|-------------------|-------------------|-----------------|------|
| 50415 | 09/29/2023 | AFLAC | AFLAC | | 127.42 | 127.42 | 0.00 | 127.42 | |
| 50416 | 09/29/2023 | BCBS | ANTHEM BC/BS | | 11,935.48 | 11,935.48 | 11,935.48 | 0.00 | |
| 50417 | 09/29/2023 | HMD | HORACE MANN COMPANIES | | 37.00 | 37.00 | 0.00 | 37.00 | |
| 50418 | 09/29/2023 | HM | HORACE MANN INSURANCE C | | 300.00 | 300.00 | 0.00 | 300.00 | |
| 50419 | 09/29/2023 | MEA | MAINE EDUCATION ASSOCIATI | | 687.00 | 687.00 | 0.00 | 687.00 | |
| 50420 | 09/29/2023 | MSRS | MAINE PERS | | 30,945.64 | 30,945.64 | 30,945.64 | 0.00 | |
| 50421 | 09/29/2023 | LOCAL DUESMDI EDUC ASSOCIATION | | | 160.00 | 160.00 | 0.00 | 160.00 | |
| 50422 | 09/29/2023 | MET | METROPOLITAN LIFE INSURAN | | 175.00 | 175.00 | 0.00 | 175.00 | |
| 50423 | 09/29/2023 | DELTA DENT NORTHEAST DELTA DENTAL | | | 2,681.18 | 2,681.18 | 0.00 | 2,681.18 | |
| 50424 | 09/29/2023 | PRIM | PRIMERICA FINANCIAL SVCS. | | 1,905.00 | 1,905.00 | 0.00 | 1,905.00 | |
| 50425 | 09/29/2023 | FEDHEALTH TREASURER, STATE OF MAINE | | | 81.88 | 81.88 | 0.00 | 81.88 | |
| | | | | | 174,619.57 | 144,950.21 | 119,655.35 | 8,895.00 | |

| Check Authorization Summary | | | | |
|-----------------------------|-------------------------------------|-------|-----------|--|
| Type | Description | Count | Amount | |
| Employee | Checks | 6 | 2,740.52 | |
| | Voided Checks | 0 | 0.00 | |
| | Direct Deposits (Fully Distributed) | 46 | 76,774.23 | |
| | ACH Employee Credits | 46 | 76,774.23 | |
| | ACH Employee Debits (Voids) | 0 | 0.00 | |
| Deduction | Checks | 9 | 6,154.48 | |
| | Voided Checks | 0 | 0.00 | |
| | ACH Vendor Credits | 2 | 42,881.12 | |
| | ACH VendorDebits (Voids) | 0 | 0.00 | |
| | ACH Online Payments | 0 | 0.00 | |
| Taxes | EFTPS Payment - Debit | 2 | 16,399.86 | |

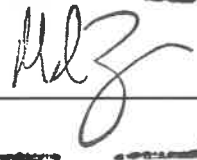
Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 17769

| Check # | Check Date | Code | Name | Chk Grp | Gross Pay | Net Pay | Direct Deposit | Check Amt | Void |
|---------|------------|------|------|---------|-----------|---------|----------------|-----------|------|
|---------|------------|------|------|---------|-----------|---------|----------------|-----------|------|

WARRANT # 7

DATE: ~~EMAILED SEP 27 2023~~ PAID SEP 29

SUPERINTENDENT 

FINANCE OFFICER _____

FINANCE OFFICER _____

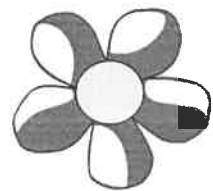
FINANCE OFFICER _____

FINANCE OFFICER _____

FINANCE OFFICER _____

FINANCE OFFICER _____

FINANCE OFFICER _____



| | | |
|----|------------|-------------|
| \$ | 144,950.21 | net pay |
| \$ | 53,756.24 | payroll A/P |
| \$ | 198,706.45 | |

Mount Desert School Department Check Register

Report # 17775

Batch: 11132
Check Edit #: N/A
Sort By: Vendor Name
Include DTF Info: No

| Batch # | Control Total | Status | Created By | Date Created | Last Updated By | Date Last Updated |
|---------|---------------|--------|------------|--------------|-----------------|-------------------|
| 11132 | 53,756.24 | Posted | Bria | 09/27/2023 | Bria | 09/27/2023 |

| Vendor Code / Name | Check Number | Check Type | Check Header Information |
|--------------------|--------------|------------|--------------------------|
| Check Edit # | Check Date | Status | |

| | | | | |
|------|-------------------------|---------------------|---------------------------|--|
| 1200 | ANTHEM BC & BS
12000 | 20981
09/29/2023 | Payable Payment
Posted | ANTHEM BC & BS
PO BOX 645438
CINCINNATI OH 452645438 |
|------|-------------------------|---------------------|---------------------------|--|

Email Subject Line: DDep-Notification
Email Check Remittances To: Carmen.Leighton@anthem.com

| Payable # | Reference | Invoice # | Invoice Date | Amount | Discount | Payment |
|-----------|-----------------------|------------|--------------|-----------|----------|-----------|
| 18630 | BCBS AUG23 008421000B | BCBS AUG23 | 009/29/2023 | 50,409.36 | 0.00 | 50,409.36 |

Check Totals: **50,409.36** **0.00** **50,409.36**

| | | | | |
|------|---------------------|---------------------|---------------------------|--|
| 6000 | MAINE PERS
11997 | 20982
09/29/2023 | Payable Payment
Posted | MAINE PERS
PO BOX 349
AUGUSTA ME 043320349 |
|------|---------------------|---------------------|---------------------------|--|

Email Subject Line: DDep-Notification
Email Check Remittances To: accounting@mainepers.org

| Payable # | Reference | Invoice # | Invoice Date | Amount | Discount | Payment |
|-----------|------------------------------|------------|--------------|----------|----------|----------|
| 18629 | MAINE PERS-RET SEPT23 P0016A | RET SEPT23 | P009/29/2023 | 2,986.39 | 0.00 | 2,986.39 |

Check Totals: **2,986.39** **0.00** **2,986.39**

| | | | | |
|------|---------------------|---------------------|---------------------------|--|
| 6000 | MAINE PERS
11998 | 20983
09/29/2023 | Payable Payment
Posted | MAINE PERS
PO BOX 349
AUGUSTA ME 043320349 |
|------|---------------------|---------------------|---------------------------|--|

Email Subject Line: DDep-Notification
Email Check Remittances To: accounting@mainepers.org

| Payable # | Reference | Invoice # | Invoice Date | Amount | Discount | Payment |
|-----------|----------------------------------|--------------|--------------|--------|----------|---------|
| 18628 | MAINE PERS-GLI AUG23 MDES TT091: | GLI AUG23 MD | 09/29/2023 | 257.99 | 0.00 | 257.99 |

Check Totals: **257.99** **0.00** **257.99**

| | | | | |
|------|---------------------|---------------------|---------------------------|--|
| 6000 | MAINE PERS
11999 | 20984
09/29/2023 | Payable Payment
Posted | MAINE PERS
PO BOX 349
AUGUSTA ME 043320349 |
|------|---------------------|---------------------|---------------------------|--|

Email Subject Line: DDep-Notification
Email Check Remittances To: accounting@mainepers.org

| Payable # | Reference | Invoice # | Invoice Date | Amount | Discount | Payment |
|-----------|----------------------------------|--------------|--------------|--------|----------|---------|
| 18627 | MAINE PERS-GLI AUG23 MDES P0016: | GLI AUG23 MD | 09/29/2023 | 102.50 | 0.00 | 102.50 |

Check Totals: **102.50** **0.00** **102.50**

Batch 11132 Totals: **53,756.24** **0.00** **53,756.24**

4 Checks Listed