



Town of Mount Desert
Selectboard
Agenda

Regular Meeting
Monday, December 4, 2023

Location: Meeting Room, Town Hall, Northeast Harbor; Meetings will continue to be offered via Zoom see final page for connection details. Per Maine CDC, COVID transmission rate is LOW; masks are not required.

- I. Call to order at 6:30 p.m.**
Public please hold comments until the Selectboard Chairman opens the agenda items for public comment. When addressing the Board, state your FULL NAME (both in person and on Zoom). It is suggested that you enter your full name as your ID on Zoom.
- II. Minutes**
 - A. Approval of minutes from November 20, 2023 meeting*
- III. Appointments/Recognitions/Resignations**
 - A. Consider appointment of David Kerns as Chief of Police*
 - B. Consider appointment of Katrina Carter to the Comprehensive Planning Committee*
 - C. Appointment of selectboard liaison to the Comprehensive Planning Committee*
- IV. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
 - A. Memorandum from Public Works Director, Brian Henkel, regarding the Mount Desert Island High School wastewater disposal system upgrades*
 - B. Hancock County Commissioners Meeting Minutes from November 7, 2023*
- V. Selectboard's Reports**
- VI. Unfinished Business**
None presented
- VII. New Business**
 - A. Request authorization Town Manager to sign the updated police sharing agreement*
 - B. Request authorization to pay for the replacement of Northeast Harbor Mooring Floats top and bottom chains and mooring staple by Alvah B. Barge Service Inc. for \$7,988.00. The Northeast Harbor Mooring/Floats CIP 6410100-24681 has a balance of \$368,742.79*
 - C. Review and approve the acceptance of Patterson Hill Way as a public road in the Town of Mount Desert as approved by the voters at the 2023 Annual Town Meeting and in accordance with the Public Road Acceptance Ordinance*
 - D. Consideration of accepting an unconditional gift in the form of an anonymous donation to the Mount Desert Fire Department in honor of Steve Montminy, in the amount of \$1,000.00. Said donation will be placed in account #4040300-24470, Fire Equipment/Engine Reserve Fund*

New Business continued

- E. Consideration of waiving the rental fee for use of the Seal Harbor fire station community room by the Hancock County District of American Legion Posts on the date of December 12, 2023
- F. Consideration of approving the revised agreement with Hedefine Engineering & Design, Inc. for Construction Administration services on the Northeast Harbor fire station project and, if approved, authorizing the Fire Chief to sign and execute said agreement

VIII. Other Business *(Addendum items may be considered at the Selectboard’s discretion via majority vote to do so under Other Business or out of order.)*

- A. Such other business as may be legally conducted

IX. Treasurer’s Warrants

- A. Approve & Sign Treasurer’s Warrant as shown below:

Town Invoices	AP#2435	12/05/2023	\$1,051,669.02
Total			\$1,051,669.02

- B. Approve Signed Treasurer’s Payroll, State Fees, & PR Benefit Warrants as shown below:

State Fees & PR Benefits	AP#2433	11/22/2023	\$3,560.00
	AP#2434	11/29/2023	\$93,325.06
Town Payroll	PR#2413	11/22/2023	\$163,376.23
Total			\$260,261.29

- C. Acknowledge Treasurer’s Town Voided Disbursements & School Board AP/Payroll Warrants as shown below:

School Invoices			
School Payroll	PR#11	11/24/2023	\$189,490.83
Voided Disbursements			
Total			\$189,490.83

Grand Total			\$1,501,421.14
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X. Adjournment

The next regularly scheduled meeting is at 6:30 p.m., Monday, December 18, 2023 in the Meeting Room, Town Hall, Northeast Harbor

Selectboard Meeting Agenda December 4, 2023

The Town of Mount Desert is inviting you to a scheduled Zoom meeting. You can call in through any of the listed phone numbers or connect with a computer via the web link. You **will need to enter the meeting ID** to get access to the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/248566175?pwd=RmozZjBOVWhUTQrRXR5QzFEZEEyQT09>

Meeting ID: 248 566 175

Password: 919872

One tap mobile

+13126266799,,248566175#,,,,0#,,919872# US (Chicago)

+16468769923,,248566175#,,,,0#,,919872# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 408 638 0968 US (San Jose)

+1 646 876 9923 US (New York)

+1 669 900 6833 US (San Jose)

+1 301 715 8592 US (Germantown)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Zoom security now requires a password on all zoom meetings, so the recurring BS meeting now has a password.

MINUTES

**Town of Mount Desert
Selectboard Minutes
November 20, 2023**

Board Members Present: Chair John Macauley, Martha Dudman, Rick Mooers, Geoff Wood

Board Member Wendy Littlefield was not in attendance.

Town Officials Present: Town Manager Durlin Lunt, Tax Assessor Kyle Avila, Fire Chief Mike Bender, Acting Police Chief Dave Kerns, Public Works Director Brian Henkel

Members of the Public were also present.

I. Call to order at 6:30 p.m.

Chair Macauley called the meeting to order at 6:30 p.m.

II. Minutes

A. Approval of minutes from November 6, 2023 meeting

MOTION: Ms. Dudman moved, with Mr. Mooers seconding, approval of the Minutes of November 6, 2023 as presented.

Motion approved 4-0.

III. Appointments/Recognitions/Resignations

A. Consider appointment of Megan Bailey to the Comprehensive Planning Committee

MOTION: Mr. Mooers moved, with Ms. Dudman seconding, appointment of Megan Bailey to the Comprehensive Planning Committee as presented.

Motion approved 4-0.

B. Consider appointment of Kathleen Miller to the Comprehensive Planning Committee

MOTION: Mr. Mooers moved, with Ms. Dudman seconding, appointment of Kathleen Miller to the Comprehensive Planning Committee as presented.

Motion approved 4-0.

C. Request appointment of Gail Marshall as Regular Member of the Planning Board

MOTION: Mr. Mooers moved, with Ms. Dudman seconding, accepting appointment of Gail Marshall as Regular Member of the Planning Board as presented.

Motion approved 4-0.

D. Accept resignation of Dave Ashmore from the LUZO Committee

MOTION: Mr. Mooers moved, with Ms. Dudman seconding, acceptance of resignation of Dave Ashmore from the LUZO Committee as presented.

Motion approved 4-0.

E. Accept resignation of Dave Ashmore from the Planning Board

1 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, acceptance of resignation of Dave
2 Ashmore from the Planning Board as presented.

3 Motion approved 4-0.
4

5 *F. Accept resignation of Thomas Wallace from the Mount Desert Fire Department as the*
6 *Assistant Fire Chief and On-Call Firefighter effective November 23, 2023.*

7 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, acceptance of resignation of
8 Thomas Wallace from the Mount Desert Fire Department as the Assistant Fire Chief and On-Call
9 Firefighter effective November 23, 2023 as presented and with thanks for his years of service.

10 Motion approved 4-0.
11

12 **IV. Consent Agenda**

13 *A. Hancock County Commissioners Special Meeting Minutes from October 17, 2023*

14 *B. Hancock County Budget Advisory Committee 2024 Budget Estimates Informational*
15 *Meeting – Tuesday, November 21, 2023*

16 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, acceptance of the Consent Agenda
17 as presented.

18 Motion approved 4-0.
19

20 **V. Selectboard's Reports**

21 Mr. Mooers inquired about the timeline for hiring a new police chief. Town Manager Lunt
22 reported that once Bar Harbor has approved Acting Chief Dave Kerns as the new Police Chief,
23 the Town of Mount Desert will follow suit.
24

25 Chair Macauley inquired about the Comprehensive Plan Committee member search. Ms.
26 Dudman suggested the application form be sent to those who attended the informational meeting.
27 Manager Lunt promised to follow up.
28

29 **VI. Unfinished Business**

30 *A. Location of 2024 Open Floor ATM*

31 Manager Lunt reported that Town Clerk Woolfolk recommends having the meeting at the
32 elementary school, in light of the potential for the meeting to attract high attendance numbers.
33 No vote was necessary for the venue. Manager Lunt reported the Town would reach out to the
34 school to get the date on their schedule.
35

36 **VII. New Business**

37 *A. Request authorization to release and approve the expenditure of funds not to exceed*
38 *\$60,437.47 from Police Department Capital Reserve account #4040100-24405. Funds will*
39 *purchase a 2023 Ford Police Interceptor from Quirk Auto Group, Augusta in the amount of*
40 *\$52,415.00 without a trade and an in-car camera system from Watchguard in the amount of*
41 *\$8,022.47 to be installed in this cruiser*

42 Chair Macauley noted there was no mention of trading the car in. Acting Chief Kerns reported
43 such vehicles have been kept in the past for use in other departments. The vehicle being replaced
44 has 80,000 miles. Vehicles are usually sold when they hit 100,000 miles. He recommended
45 keeping the vehicle for now and trading it in at a later date. The car being purchased is a hybrid.
46

1 MOTION: Ms. Dudman moved, with Mr. Mooers seconding, authorization to release and
2 approve the expenditure of funds not to exceed \$60,437.47 from Police Department Capital
3 Reserve account #4040100-24405. Funds will purchase a 2023 Ford Police Interceptor from
4 Quirk Auto Group, Augusta, in the amount of \$52,415.00 without a trade and an in-car camera
5 system from Watchguard in the amount of \$8,022.47 to be installed in this cruiser as presented.
6 Motion approved 4-0.

7
8 *B. Consider approval of the creation of the position of "Foreman" within the Public Works*
9 *Department at the hourly rate of \$29.51 per hour and a six-month probationary rate of*
10 *\$29.56 per hour and inclusion of the position in the Collective Bargaining Agreement with*
11 *Teamsters Local 340*

12 Public Works Director Henkel clarified that \$31.06 was the hourly rate, with a probationary rate
13 of \$29.56. Such a position will be helpful in directing work and assisting the superintendent and
14 providing continuity if the superintendent is unavailable. Additionally, the position will be key
15 for plowing operations. Director Henkel reported the hiring process will begin with an internal
16 job posting, followed by a public search. Experience in such work will be a benefit. If someone
17 is hired internally, the position they leave will not be backfilled.

18
19 MOTION: Ms. Dudman moved, with Mr. Wood seconding, approval of the creation of the
20 position of "Foreman" within the Public Works Department at the hourly rate of \$31.06 per hour
21 and a six-month probationary rate of \$29.56 per hour and inclusion of the position in the
22 Collective Bargaining Agreement with Teamsters Local 340 as presented.
23 Motion approved 4-0.

24
25 *C. Consider authorization for the Fire Chief to sign and execute a Master Service Agreement*
26 *with Consolidated Communications, Inc. to install a fiber line to the Somesville fire station*
27 *for internet access*

28 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, authorizing the Fire Chief to sign
29 and execute a Master Service Agreement with Consolidated Communications, Inc. to install a
30 fiber line to the Somesville Fire Station for internet access as presented.
31 Motion approved 4-0.

32
33 *D. Review of Capital Improvement Plan*

34 A review of the draft Capital Improvement Plan ensued. If accepted, the Fire, Police, and Public
35 Works portions of the budget presented would be fully funded for the first time.

36
37 Acting Chief Kerns noted that the biggest adjustment for the Police CIP is the addition of cruiser
38 purchases to the CIP budget. There are increases in vehicle production costs as well. The Police
39 Department will likely hold off purchasing a cruiser next year, but the purchase the year after is
40 likely to be high. The vehicle replacement schedule for the police is a vehicle every three years.
41 Vehicles typically reach 35,000 miles per year. It's preferable to keep vehicles under 100,000
42 miles. Communications will remain the same. Chief Kerns acknowledged a fully-funded CIP
43 account was more of a hit up front. Phasing some departments into full funding could be
44 considered to lessen the impact.

45

1 Public Works Director Henkel reported vehicle/rolling stock accounts have been underfunded.
 2 This means when Public Works incurs a cost like the recent loader lease or the backhoe lease,
 3 funding must be split across several sources because the CIP is insufficient. Splitting the source
 4 funding makes it difficult to consider the decision carefully to make the best decision for the
 5 Town. Because of this he recommended increasing the CIP amount for the Highway rolling
 6 stock. He noted the changes to the CIP reflect revised replacement schedules. Equipment has
 7 historically been stretched to beyond optimal use. He felt it better to rotate a piece of equipment
 8 out prior to its requiring expensive repairs. A shorter schedule also increases the CIP account.
 9 Director Henkel reiterated that the CIP budget presented is what is necessary to fully fund it, but
 10 it doesn't have to be done in one increase. Now that a plan has been provided, the Town can
 11 work on determining how to fund it.

12
 13 Chief Bender reported the draft Fire Department CIP is also fully funded. The only major
 14 change in the Fire Department is an update to rolling stock based on the new fire truck expected
 15 to arrive in February 2024. IT equipment will be scheduled for replacement in seven years and
 16 tablets to be replaced in 5. He reported the box truck will be kept and used to carry tactical
 17 equipment.

18
 19 Manager Lunt reported that if the CIP were fully funded, it would be \$1,356,352.10. Last year,
 20 the account was approximately \$1,084,314.00. Essentially, an increase of slightly under
 21 \$300,000.00, which equals a little over one mil rate.

22
 23 **VIII. Other Business**

24 *A. Such other business as may be legally conducted*

25 Chief Bender reported an Open House was scheduled for the Northeast Harbor Fire Station
 26 December 2 from 3 – 5 p.m. He reported a Somesville Fire Station Open House was still being
 27 scheduled; there were some final details in the building to be worked out first.

28
 29 **IX. Treasurer's Warrants**

30 *A. Approve & Sign Treasurer's Warrant as shown below:*

Town Invoices	AP#2432	11/21/23	\$204,220.18
Total			\$204,220.18

31 MOTION: Ms. Dudman moved, with Mr. Wood seconding, approval and signature of
 32 Treasurer's Warrant as shown above.
 33 Motion approved 4-0.

34
 35 *B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown
 36 below:*

State Fees & PR Benefits	AP#2430	11/08/23	\$4,606.99
	AP#2431	11/15/23	\$46,377.58
Town Payroll	PR#2412	11/09/23	\$159,485.29
Total			\$210,469.86

37 MOTION: Ms. Dudman moved, with Mr. Wood seconding, approval of signed Treasurer's
 38 Payroll, State Fees, & PR Benefit Warrants as shown above.
 39 Motion approved 4-0.

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C. Acknowledge Treasurer's Town Voided Disbursements & School Board AP/Payroll Warrants as shown below:

School Invoices			\$0
School Payroll	PR#10	11/10/23	\$96,778.62
Voided Disbursements			\$0
Total			\$96,778.62

MOTION: Mr. Wood moved, with Ms. Dudman seconding, acknowledgement of Treasurer's Town Voided Disbursements & School Board AP/Payroll Warrants as shown above.
Motion approved 4-0.

Grand Total			\$511,468.66
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X. Adjournment

MOTION: Ms. Dudman moved, with Mr. Wood seconding, to adjourn.
Motion approved 4-0.

The Meeting adjourned at 6:57p.m.

Respectfully Submitted,

Geoffrey Wood

APPOINTMENTS

RECOGNITIONS

RESIGNATIONS



Town of Mount Desert

John B. Macauley Chair Selectboard
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232

Web Address www.mtdesert.org

manager@mtdesert.org

To: Selectboard

From: Town Manager 

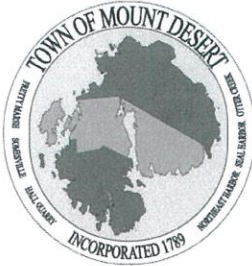
Date: November 30, 2024

Subject: Consider nomination of David Kerns as Chief of Police for Mount Desert

I am pleased to nominate David Kerns to be Chief of Police for the Town of Mount Desert. David has been Acting Chief since the retirement of former Chief Jim Willis in August 2023. Prior to that time he was the Captain of the Bar Harbor/Mount Desert Police Department. In that capacity he been project manager for police issues in Mount Desert overseeing items such as parking at the Marina area, and traffic problems on the Jordan Pond Road in Seal Harbor.

David is a graduate of the University of Maine with a degree in wildlife ecology and holds an associate degree in criminal justice from the University of Maine at Augusta. He has over twenty years od experience in Law Enforcement and is a member of the Maine Chiefs of Police Association as well as the International Association of Chiefs of Police. He is an Instructor/Faculty for IACP's Leadership in Police Organizations with the Maine State Police. As part of his community service, he is a coach for Ellsworth Football youth programs with Downeast Family YMCA.

David will continue to be the Chief of Police in Bar Harbor as specified in our joint police sharing agreement.



Town of Mount Desert
 21 Sea Street, P.O. Box 248
 Northeast Harbor, ME 04662-0248
 Telephone: 207-276-5531 Fax: 207-276-3232
 Web Address www.mtdesert.org

Resident Request for Appointment to Volunteer Board or Committee

Thank you for expressing an interest in serving on one of the Town's volunteer Boards or Committees. Before the Board of Selectmen makes appointments, they would like to know a little about you and why you feel you could contribute to the Board or Committee. Please take a few minutes and complete the brief expression of interest information below and **return to the Town Clerk, PO Box 248/21 Sea St, Northeast Harbor ME 04662.**

Name: Katrina Carter Date: Nov 24, 2023
 Street Address: 6 Nursery Lane NEH Phone: Home 276.5390
 Mail Address: PO Box 280 NEH Work 276.5468
 E-mail: Katrina@cartersrealstate.com Cell _____

Are you a registered voter in the Town of Mount Desert? Yes No

Appointment(s) requested: Comprehensive planning committee

If you have previously served on any Boards or Committees in the Town of Mount Desert, please describe your experience: Yes -

Currently on the Warrant committee and the LUZO committee - And have found both committees to be
 Are there other background experiences or skills that you feel would contribute to this appointment? great Lifelong member of the committee, experience learning from serving on other town committees great experience

Why are you interested in this appointment? Our Town is important to me - As we move forward in our efforts to revitalize our year round community we will all need to work together
 What are your goals for this Board or Committee? _____

To have a plan to make our shared vision of the future become a reality

Do you have conflicts with meeting times or group assignments? None that I am aware of at this time.

CONSENT AGENDA



Memorandum

Date: November 30, 2023
To: Selectboard
From: Brian Henkel, Public Works Director
Re: Mount Desert Island High School Wastewater System Update

The Mount Desert Island High School Board of Trustees (Trustees) requested a meeting with Public Works regarding the potential treatment options for wastewater generated at the High School. Wastewater is currently treated using a settling tank to remove solid material which then flows to a facultative lagoon system where natural decomposition occurs. The treated water is finally disposed of in a slow-rate land irrigation system. The Trustees have recently been considering changes to the wastewater treatment system due to concerns about the performance of the existing facultative lagoon system along with concerns about per- and polyfluoroalkyl substances (PFAS). The Trustees engaged Haley Ward to evaluate the current system and to evaluate rehabilitation of the existing system and two alternative wastewater treatment systems. The alternatives considered were to install a subsurface wastewater disposal system and a conveyance of the wastewater to the Somesville Wastewater Treatment Plant (Somesville Plant).

The meeting with representatives of the Trustees, Superintendent Mike Zboray, and engineers from Haley Ward took place on November 13, 2023. Representing the Town were the Public Works Director, Wastewater Superintendent Ed Montague, and engineers from Olver and Associates. The primary focus for the meeting was to determine if conveying the wastewater to the Somesville Plant was feasible from the standpoint of the existing capacity of the Somesville Plant. Bill Olver provided a preliminary review of the sewage loadings from the High School, the design capacity of the Somesville Plant, current sewage loadings of the Somesville Plant, likely flow rates of a pumped connection from the High School, and the pumping capacity of the existing wastewater collection system in Somesville. The most critical factor to determine feasibility is the capacity of the Somesville Plant. That capacity is 80,000 gallons per day (GPD) while the average daily flow is 30,000 GPD or 40% of the design capacity. The reported design flow for the High School is 9,300 GPD. Adding the High School wastewater to the current average daily flows at the Somesville Plant would result in 39,300 GPD or just under 50% of the design capacity.

There are many additional considerations needed related to this potential project, not least of which would be the necessary funding. Public Works anticipates further conversations with the Trustees and their engineers and will provide updates as needed to this Selectboard.

Cc: Durlin Lunt, Town Manager
Claire Wolfolk, Town Clerk

COMMISSIONERS REGULAR MEETING

**Learn more about *HANCOCK COUNTY* by visiting
www.hancockcountymaine.gov
Audio recordings of the meeting are available upon request**

The regular meeting of the Hancock County Commissioners was brought to order by Commissioner Paradis at 8:30 a.m. on **Tuesday November 7, 2023**. Commissioner Clark, Commissioner Wombacher, County Administrator Michael Crooker were also present, as well as several Department Heads. The meeting was held using a hybrid format and Department Heads and members of the public were able to attend in person or via Zoom.

Adjustments to agenda: none

MOTION: Move to approve the Agenda as presented. ()

Meeting Minutes:

MOTION: Move to approve the minutes of the October 17, 2023 Commissioners' Special Meeting as presented. (Clark/Wombacher 3-0, motion passed)

ARP:

MOTION: Move to approve and file the Mission Broadband Update as presented. (Clark/Wombacher 3-0, motion passed)

UT:

MOTION: Move to accept and file the UT monthly report as presented. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to approve the 2-year Winter Snow Removal Agreement with the Town of Waltham for Route 179 through Fletcher's Landing. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to approve the concept presented for funding the rebuilding of the Macomber Brook Bridge over Narraguagus Road in T16MD. (Clark/Wombacher 3-0, motion passed)

Airport:

MOTION: Move to accept and file the Airport monthly report as presented. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to approve the Use Agreement with the Civil Air Patrol and authorize the Chair to sign. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to approve Clifford Higgins to serve on the Airport Advisory Committee as the airline tenant representative, with the term ending on 12/31/2024. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to approve appointing Tony Caruso of Modern Aviation to the Airport Advisory Committee as the Airport Aviation Tenant representative, replacing Thomas Dunn, with the term ending on 12/31/2024. (Clark/Wombacher 3-0, motion passed)

EMA:

MOTION: Move to accept and file the EMA monthly report as presented. (Clark/Wombacher 3-0, motion passed)

Sheriff:

MOTION: Move to approve and sign the forfeiture in the case of State of Maine vs. Rachelle Potter in the amount of \$700.00 and for the funds to be deposited into the G1-3013-50 forfeiture account and authorize the Chair to sign. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to reconsider the motion to approve the forfeiture in the case of State of Maine vs. Jeffrey Allen in the amount of \$1,105.00. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to approve the forfeiture in the case of State of Maine vs. Jeffrey Allen in the amount of \$1,105.00 and for the funds to be deposited into the G1-3021-80 SO forfeiture account. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to take this matter under advisement and take action at a later meeting. (Clark/Wombacher 2-1, Clark opposed, motion passed)

RCC:

MOTION: Move to accept and file the RCC monthly report as presented. (Clark/Wombacher 3-0, motion passed)

Maintenance:

MOTION: Move to accept and file the Maintenance monthly report as presented. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to accept the Architectural / Engineering Services proposal from Lewis & Malm for the Storefront Windows & Doors project with a not to exceed limit of \$27,000.00 with such funds to be paid for using ARP funds and for the Chair to sign.

MOTION: Move to approve the purchase of a power plant generator for Bull Hill from CMD Powersystems, Inc. in the sum of \$8,954.55 to be paid for using TIF funds. (Clark/Wombacher 3-0, motion passed)

HR:

MOTION: Move to accept and file the Human Resources monthly report as presented. (Clark/Wombacher 3-0, motion passed)

Treasurer:

MOTION: Move to accept and approve the monthly bills and warrants as presented. (Clark/Wombacher 3-0, motion passed)

The Treasurer's memo listed the following:

October GF, Airport and Jail Payroll Warrants #23-40, #23-41, #23-42, #23-43 in the aggregate amount of \$514,345.16;

October GF, Airport and Jail Expense Warrants #23-55, #23-56, #23-57, #23-58, #23-59, #23-60, in the aggregate amount of \$667,479.72;

October UT Payroll Warrants #24-14, #24-15, #24-16, and #24-17, in the aggregate amount of \$1,098.04;

October UT Expense Warrants #24-7 and #24-8, in the aggregate amount of \$6,153.34

Commissioners:

MOTION: Move to approve the 2024 Holiday Schedule as presented. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to approve the Deer Isle Replacement Bridge Letters of Support as presented. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to enter into Executive Session pursuant to MRSA Title 1§405 6(D) for union contract negotiations. (Clark/Wombacher 3-0, motion passed)

IN: 9:49 a.m.

OUT: 10:54 a.m.

MOTION: Move to adjourn (Clark/Wombacher 3-0, motion passed)

Meeting was adjourned at 11:46 a.m.

Respectfully submitted,

Patrice Crossman
Clerk

NEW BUSINESS

Employee Leasing Agreement

This Employee Leasing Agreement is entered into this 30th day of November, 2023, by and between the **Town of Bar Harbor**, a municipality existing under the laws of the State of Maine (hereinafter the “Bar Harbor”) and the **Town of Mount Desert**, a municipality existing under the laws of the State of Maine (hereinafter “Mount Desert”).

WHEREAS, Mount Desert desires to engage Bar Harbor to provide a leased employee, specifically Bar Harbor’s Chief of Police, to Mount Desert to manage Mount Desert’s police department; and

WHEREAS, Mount Desert desires to engage Bar Harbor to provide leased employees, specifically, Bar Harbor’s Police Department’s Captain , Administrative Assistant, and Mental Health Liaison to Mount Desert to provide the Chief with operational and administrative support; and

WHEREAS, The parties desire to provide such services in accordance with the terms set forth herein;

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. Leased Police Chief Services to be Provided by Bar Harbor. Bar Harbor agrees to provide Mount Desert with a leased employee, (hereinafter “the Chief”). The Chief shall supervise the operation of Mount Desert’s police department, as defined in and subject to Mount Desert’s ordinances, rules and regulations. The Chief shall dedicate such time as is reasonably necessary to provide the foregoing services. The Chief will also dedicate his time and energy to the goals outlined in Exhibit A
 - a. Rights and Duties of Bar Harbor. Bar Harbor shall have the right and duty to:
 - select, supervise and control the Chief;
 - discipline, replace and terminate the employment of the Chief and designate the date of separation from employment except that Bar Harbor shall remove the Chief from service to Mount Desert if so requested by Mount Desert in accordance with the terms of this Agreement;
 - reward, promote, evaluate and determine the wages, hours, and terms and conditions of employment of the Chief;
 - pay the Chief and assume full responsibility for payroll taxes, unemployment and workers’ compensation insurance, and other employee benefits;
 - recall the Chief to work for Bar Harbor exclusively in the case of emergencies.
 - b. Rights and Duties of Mount Desert. Mount Desert shall have the right and duty to:

Employee Leasing Agreement

This Employee Leasing Agreement is entered into this ____ day of November, 2023, by and between the **Town of Bar Harbor**, a municipality existing under the laws of the State of Maine (hereinafter the “Bar Harbor”) and the **Town of Mount Desert**, a municipality existing under the laws of the State of Maine (hereinafter “Mount Desert”).

WHEREAS, Mount Desert desires to engage Bar Harbor to provide a leased employee, specifically Bar Harbor’s Chief of Police, to Mount Desert to manage Mount Desert’s police department; and

WHEREAS, Mount Desert desires to engage Bar Harbor to provide leased employees, specifically, Bar Harbor’s Police Department’s Captain , Administrative Assistant, and Mental Health Liaison to Mount Desert to provide the Chief with operational and administrative support; and

WHEREAS, The parties desire to provide such services in accordance with the terms set forth herein;

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. Leased Police Chief Services to be Provided by Bar Harbor. Bar Harbor agrees to provide Mount Desert with a leased employee, (hereinafter “the Chief”). The Chief shall supervise the operation of Mount Desert’s police department, as defined in and subject to Mount Desert’s ordinances, rules and regulations. The Chief shall dedicate such time as is reasonably necessary to provide the foregoing services. The Chief will also dedicate his time and energy to the goals outlined in Exhibit A
 - a. Rights and Duties of Bar Harbor. Bar Harbor shall have the right and duty to:
 - select, supervise and control the Chief;
 - discipline, replace and terminate the employment of the Chief and designate the date of separation from employment except that Bar Harbor shall remove the Chief from service to Mount Desert if so requested by Mount Desert in accordance with the terms of this Agreement;
 - reward, promote, evaluate and determine the wages, hours, and terms and conditions of employment of the Chief;
 - pay the Chief and assume full responsibility for payroll taxes, unemployment and workers’ compensation insurance, and other employee benefits;
 - recall the Chief to work for Bar Harbor exclusively in the case of emergencies.
 - b. Rights and Duties of Mount Desert. Mount Desert shall have the right and duty to:

- determine the general procedures to be followed by the Chief covered by this agreement regarding performance of his duties on behalf of Mount Desert;
 - notify Bar Harbor, in accordance with this Agreement, if Mount Desert does not wish to retain the services of the Chief. Upon such a request, Bar Harbor will no longer assign the Chief to Mount Desert;
 - comply with all safety, health, and work environment laws, regulations, ordinances, directives and rules imposed by controlling federal, state and local governments and report all accidents and injuries immediately to Bar Harbor; and
 - refrain from discrimination against the Chief because race, color, sex, sexual orientation, physical or mental disability, religion, ancestry, national origin, age or any other category protected by law.
2. Leased Police Captain, Administrative Assistant, and Mental Health Liaison Services to be Provided by Bar Harbor. Bar Harbor will provide Mount Desert with the services of a leased employee, (hereinafter “the Captain”). The Captain shall perform the services of the Chief in the event the Chief is temporarily or permanently unavailable. Bar Harbor agrees to provide Mount Desert with a leased employee, an Administrative Assistant (hereinafter “the Administrative Assistant”). The Administrative Assistant shall provide support to the Chief and Captain in the management of the Mount Desert Police Department. The Administrative Assistant will provide the services as needed to Mount Desert. The Mental Health Liaison shall provide support to the patrol division of the Mount Desert Police Department. The Mental Health Liaison will provide the services as needed to Mount Desert.
- a. Rights and Duties of Bar Harbor. Bar Harbor shall have the right and duty to:
- select, supervise and control the Captain, Administrative Assistant, Mental Health Liaison;
 - discipline, replace and terminate the employment of the Captain, Administrative Assistant, Mental Health Liaison and designate the date of separation from employment except that Bar Harbor shall remove the Captain and/or Administrative Assistant and/or Mental Health Liaison from service to Mount Desert if so requested by Mount Desert in accordance with the terms of this Agreement;
 - reward, promote, evaluate and determine the wages, hours, and terms and conditions of employment of the Captain, Administrative Assistant, Mental Health Liaison;
 - pay the Captain, Administrative Assistant, Mental Health Liaison and assume full responsibility for payroll taxes, unemployment and workers’ compensation insurance, and other employee benefits;
 - recall the Captain, Administrative Assistant, Mental Health Liaison to work for Bar Harbor exclusively in the case of emergencies.

b. Rights and Duties of Mount Desert. Mount Desert shall have the right and duty to:

- determine the general procedures to be followed by the Captain, Administrative Assistant, Mental Health Liaison covered by this agreement regarding performance of duties on behalf of Mount Desert;
- notify Bar Harbor, in accordance with this Agreement, if Mount Desert does not wish to retain the services of the Captain and/or Administrative Assistant and/or Mental Health Liaison. Upon such a request, Bar Harbor will no longer assign the Captain and/or Administrative Assistant and/or Mental Health Liaison to Mount Desert;
- comply with all safety, health, and work environment laws, regulations, ordinances, directives and rules imposed by controlling federal, state and local governments and report all accidents and injuries immediately to Bar Harbor; and
- refrain from discrimination against the Captain and/or Administrative Assistant and/or Mental Health Liaison because race, color, sex, sexual orientation, physical or mental disability, religion, ancestry, national origin, age or any other category protected by law.

3. Independent Contractor Status. Mount Desert and Bar Harbor expressly acknowledge that Mount Desert and Bar Harbor are independent contractors for the purpose of this agreement and not an employee or agent of the other. The parties agree that Mount Desert is not the employer of any Bar Harbor employee and Bar Harbor is not the employer of any Mount Desert Employee. The parties mutually agree that the relationship of the parties hereto shall not be construed as a joint venture or partnership. The parties mutually agree the services provided do not and are not intended to make Mount Desert a joint employer with Bar Harbor. Mount Desert is and will remain the sole employer of its employees. Bar Harbor is and will remain the sole employer of its employees. The parties acknowledge and agree that neither Mount Desert nor Bar Harbor is an “employee leasing company” as defined in 32 M.R.S. §14051(3) or similar Maine statutes.

4. Fees. In exchange for services described in paragraphs 1 and 2 above the parties agree to abide by the fee schedule attached as Exhibit B. The parties agree that the finance offices of Mount Desert and Bar Harbor will invoice the other biannually. Payment will be due no more than 30 days from the date of the invoice.

5. Term. This Agreement shall be for a term of five years commencing January 1, 2022 and ending December 31, 2026. Amended on November 30th, 2023

6. Termination. Either party may terminate this Agreement at any time by providing at least ninety (90) days written notice to the other party. Following termination of this Agreement, the parties shall remain obligated to pay each other all amounts owed for services rendered through the effective date of termination.

7. Indemnification. Mount Desert shall indemnify and hold Bar Harbor, its employees, officers and elected or appointed officials, harmless from and against any and all losses, liabilities, claims, demands, damages, injuries, costs and expenses and attorneys' fees, of whatever nature, including but not limited to claims of negligence and employment related claims under local, state and/or federal laws including but not limited to Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e *et seq.*; the Americans With Disabilities Act (ADA), 42 U.S.C. § 12101 *et seq.*; the Leased Employee Retirement Income Security Act of 1974 (ERISA), 29 U.S.C. § 1001 *et seq.*; the Civil Rights Act of 1991, 42 U.S.C. § 1981 *et seq.*; the Maine Human Rights Act, 5 M.R.S.A. §4572 *et seq.*; the Age Discrimination in Employment Act, 29 U.S.C. § 621 *et seq.*; the Occupational Safety and Health Act, 29 U.S.C. § 654 *et seq.*; the Fair Labor Standards Act, 29 U.S.C. § 201 *et seq.*; and the National Labor Relations Act, 29 U.S.C. § 151 *et seq.* arising from any act or omission on the part of Mount Desert related any Leased Mount Desert Police Officer. Bar Harbor shall indemnify and hold Mount Desert, its employees, officers and trustees harmless from and against any and all losses, liabilities, claims, demands, damages, injuries, costs and expenses and attorneys' fees, of whatever nature, including but not limited to claims of negligence and employment related claims under local, state and/or federal laws including but not limited to Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e *et seq.*; the Americans With Disabilities Act (ADA), 42 U.S.C. § 12101 *et seq.*; the Leased Employee Retirement Income Security Act of 1974 (ERISA), 29 U.S.C. § 1001 *et seq.*; the Civil Rights Act of 1991, 42 U.S.C. § 1981 *et seq.*; the Maine Human Rights Act, 5 M.R.S.A. §4572 *et seq.*; the Age Discrimination in Employment Act, 29 U.S.C. § 621 *et seq.*; the Occupational Safety and Health Act, 29 U.S.C. § 654 *et seq.*; the Fair Labor Standards Act, 29 U.S.C. § 201 *et seq.*; and the National Labor Relations Act, 29 U.S.C. § 151 *et seq.* arising from any act or omission on the part of Bar Harbor related to the Leased Police Chief or to any Leased Bar Harbor Police Officer or Bar Harbor's provision of the Leased Police Chief or any Leased Bar Harbor Police Officer.

8. Insurance. Both parties shall provide and maintain in force during the term of this Agreement and any extensions hereof workers' compensation coverage in such amounts as required by applicable law and shall be responsible for the management of workers' compensation claims, claim filings and related procedures for each parties' leased employees for services performed under this Agreement.

9. Records. Bar Harbor is solely responsible for maintaining the Chief, Captain, Administrative Assistant, and Mental Health Liaison's personnel file and other records required by Maine law and other applicable law.

10. Assignment. Neither party may assign its rights or obligations under this Agreement without the prior written consent of the other party.

11. Notices. All notices shall be given in writing, and shall be hand delivered or sent by registered or certified mail, return receipt requested, and shall be addressed to:

In the case of Mount Desert:

To: Town Manager
21 Sea Street
P.O. Box 248
Northeast Harbor, ME
04662

In the case of Bar Harbor:

To: Town Manager
93 Cottage Street
Bar Harbor, ME
04609

Each party reserves the right to change its notification contact or address by written notice to the other party.

12. Integration. This Agreement constitutes the entire understanding of the parties with respect to its leased employees and supersedes any prior oral or written understandings. This Agreement may be amended only in writing and if signed by both parties.

13. Severability. If any provision of this Agreement is found by a court to be invalid or unenforceable, the remaining provisions shall remain in force and the court shall reform those provisions at issue to the extent necessary to render any such provisions valid and enforceable.

14. Governing Law. This Agreement shall be governed by the laws of the state of Maine.

Town of Mount Desert

Dated:

By _____

Its Town Manager

Town of Bar Harbor

Dated:

By _____

Its Town Manager

Exhibit A

The Chief will focus on the following goals for the duration of the Agreement:

- Continue information technology integration to include records management systems, software, hardware and secure remote access capabilities.
- Study the feasibility of dispatch consolidation between the three MDI Towns currently providing public safety dispatching services.
- Continue work to acclimate position rates of pay between the departments.
- Study the feasibility of centralizing employment of both agencies employees.
- Conduct strategic planning to assist with the future planning for integrating the agencies to a unified agency providing services to both communities.
- Continue progress regarding radio frequency/channel consolidation for public safety dispatching.
- Study the feasibility of facility consolidation.
- Improve efficiencies between the departments in the two communities.

Bar Harbor - Police Chief Contract **Effective 11/30/2023**

FY 24, billed annually at the end of the fiscal year

Description	Annual Pay	Annual Basis BENEFITS										Total Wage & Benefits	
		% Gross	Gross Mo. Pay	Varied MPERS	6.20% SOC	1.45% MCARE	100% MEDICAL	100% DENTAL	3.16% W/C	7.00% 457	0		
Wages & Benefits													
Police Chief	120,000.00	100%	120,000.00	11.30% 13,560.00	7,440.00	1,740.00	Buyout 21,594.00	-	3,792.00	8,400.00		176,527.00	(A)
Police Captain	87,380.80	100%	87,380.80	11.30% 9,874.03	5,417.61	1,267.02	Buyout 21,594.00	-	2,761.23	-		128,295.69	(A)
Admin Assistant	72,092.80	100%	72,092.80	10.20% 7,353.47	4,469.75	1,045.35	Buyout 21,594.00	-	2,276.13	-		108,834.50	(A)
Mental Health Liaison	\$ 63,934.40	100%	63,934.40	10.20% 5,501.31	3,343.93	782.05	Single w/dep 16,535.00	0	1,704.33	0		81,802.02	(A)
	333,408.00		0	36,288.81	20,671.29	4,834.42	81,317.00	-	10,535.69	8,400.00		495,459.21	

	BH Share	MD Share
Sum of (A) bill full year	499,035.21	499,035.21
	1.00	1.00
	499,035.21	499,035.21
BH Portion	299,421.13	0.40
		199,614.08
add: Chief actual medical buyout		
add: Captain actual medical buyout		
add: Admin Asst actual medical buyout		
add: other reimbursable expenses		
Total paid by BH	299,421.13	199,614.08
Total owed by MD		199,614.08

Administration & Overhead	Cruiser Expense	Cell Phone	Association Dues	Insurance Liability (BH pays own)	Total	
					Wage & Benefits	Wage & Benefits
Police Chief	11,292.00	576.00	636.00	-	1,212.00	(A)
Police Captain	11,292.00	576.00	636.00	-	1,212.00	(A)
Admin Assistant	-	576.00	-	-	576.00	(A)
Mental Health Liaison	-	576.00	-	-	576.00	(A)
					3,576.00	

Note: Above amounts are estimates. Updates to annual pay and benefit rates will be made as information becomes available. Salaries do not include annual wage adjustments for FY25,26,27. Adjustments to be determined annually on July 1 equivalent to each Town's budgeted salary adjustment. Adjustments and reconciliations to admin & overhead items will be made as needed. An editable version of this spreadsheet will be kept by the Finance Departments of both towns. An updated version that agrees to the amount billed will accompany the invoice.



Town of Mount Desert

John Lemoine, Harbormaster
40 Harbor Drive, P.O. Box 237
Northeast Harbor, ME 04662-0248
Telephone 207-276-5737 Fax 207-276-5741
E-mail Address harbormaster@mtdesert.org
Web Address www.mtdesert.org

November 27, 2023

MEMO

To: Durlin Lunt-Town Manager, Board of Selectmen
From: John Lemoine-Harbormaster
Ref: Mooring Floats chains and staple

I am asking for authorization to pay for the replacement of Northeast Harbor Mooring Floats top and bottom chains and mooring staple by Alvah B. Barge Service Inc. for \$7,988.00. The Northeast Harbor Mooring/Floats CIP 6410100-24681 has a balance of \$368,742.79. This is done to repair normal wear and tear.

John Lemoine
Harbormaster



Memorandum

Date: November 30, 2023
To: Selectboard
From: Brian Henkel, Public Works Director
Re: Acceptance of Patterson Hill Road as a Public Road

The residents of Patterson Hill Road petitioned the Town of Mount Desert to have their jointly owned, private road accepted by the Town as a public road. A warrant to accept the road was approved at the 2023 Annual Town Meeting (included) authorizing the Selectboard to accept the road on behalf of the Town of Mount Desert following three conditions:

- Delivery of a deed or deeds for recording and conveying in fee simple the full title to the land underlying the road to a 50 foot width or greater.
- Evidence of good title in the form of a commitment for title insurance.
- A letter from the Town's attorney certifying the commitment for title insurance is sufficient to protect the Town's interests.

All three of the conditions stipulated in the approved Warrant have now been met. Public Works recommends that the Selectboard accept Patterson Hill Road as a public road on behalf of the Town of Mount Desert and authorize the Town Manager or his designee to record the provided deeds with the Hancock County Registrar of Deeds.

Cc: Durlin Lunt, Town Manager
Claire Wolfolk, Town Clerk
Kyle Avila, Assessor
Mae Wyler, Finance Director

Enclosures:

2023 Annual Town Meeting Warrant Article 32
Copy of Quitclaim Deed with Covenant
Commitment for Title Insurance
Letter from John Cunningham to Durlin Lunt 2023.11.30

Article 32. To see if the Town of Mount Desert will vote to accept Patterson Hill Road (exclusive of Clubhouse Way) serving the Patterson Hill Subdivision, as it is defined below and subject to the conditions set forth below.

Section 1. Patterson Hill Road (the “Road”) is a private road located in the Village of Somesville off State Route 102, approximately 1,800 feet in length, including a cul-de-sac. The owners of the Road have offered voluntarily to transfer their interests in the Road to the Town without claim for damages, pursuant to a deed that the said owners have filed with the municipal officers. The Town shall accept the Road as a Public Road in conformance with the Town’s Public Road Acceptance Ordinance (the “Ordinance”) as last amended at the May 8, 2018, annual Town meeting, provided that all conditions of the Ordinance to be met for a private road to become a public road have been met to the satisfaction of the Board of Selectmen as determined at a meeting of said Board on or before April 30, 2024. Said conditions include, but are not limited to, the following:

First, the said owners shall deliver their deed to the Town, duly executed and in proper form for recording, conveying in fee simple, without condition, exception, or reservation, the full title to the land underlying the Road, being a strip of land 50 feet in width or greater, as laid out in the said subdivision. Notwithstanding the delivery of said deed, the deed shall not be deemed to have been accepted until and unless the Board of Selectmen has determined that all of the said conditions have been met, as provided above. The cost of preparing, executing, and delivering said deed shall be paid by the said owners.

Second, the said owners shall have provided to the Town Manager, on or before April 30, 2024, evidence of good title to the Road, as set forth in item “First” above, allowing use of the Road as a Public Road. Such evidence shall be in the form of a commitment for title insurance insuring the Town of the said condition of the title to the Road and the underlying land, issued by a title insurer satisfactory to the Town Manager and at a satisfactory premium. The cost of obtaining such commitment shall be paid by the said owners.

Third, the Town Manager shall have been able to obtain a letter from an attorney satisfactory to the Town Manager, certifying that said commitment for title insurance is sufficient to protect the Town’s interests.

Section 2. The Board of Selectmen or its designee is authorized to execute and undertake all documents and actions necessary or convenient to facilitate the transfer of ownership of the Road to become a Public Road as set forth in this Article.

Section 3. The acceptance of the Road shall occur and be effective only when the Board of Selectmen has made the determination of satisfactory completion of all conditions, as set forth above. Said determination may be made at any date on or before April 20, 2024. **See Appendix D (pg.56)**

Selectboard recommends passage

Warrant Committee recommends passage (16 Ayes; 0 Nays)

QUITCLAIM DEED WITH COVENANT

DLN: _____

MC PROPERTY WORKS, LLC, a Connecticut limited liability company with a place of business in Weatogue, Connecticut, REBECCA JARVIS, TRUSTEE OF THE REBECCA JARVIS LIVING TRUST of Mount Desert, Maine, JENNIFER L. BRANDT and DONALD R. BRANDT both of Mount Desert, Maine, GAIL SCHOPPMANN and KENNETH SCHOPPMANN both of Willington, Connecticut, TODD JOSEPH GRAHAM and LEISA LITVAY GRAHAM both of Mount Desert, Maine, HEIDI J. MUNGER and STEVEN C. MUNGER both of Mount Desert, Maine, DAVID JAMES KING and JULIA DAWNKING both of Bar Harbor, Maine, MAEGAN H. HANEY and MATTHEW K. HANEY, both of Mount Desert, Maine, CHRISTOPHER S. CRONAN of Veazie, Maine, ROBERT J. DOWD and LYNN R. DOWD both of Friendship, Maryland, SHANNON L. SMITH of Mount Desert, Maine, and HAROLD H. OWEN, III and ERIN F. OWEN both of Mount Desert, Maine, for consideration paid, grants to the TOWN OF MOUNT DESERT, a body politic and corporate with a place of business in Mount Desert, Maine, with a mailing address of P.O. Box 248, Northeast Harbor, Maine 04662, with QUITCLAIM COVENANTS, a certain lot or parcel of land situated in Somesville, within the Town of Mount Desert, County of Hancock, and State of Maine, described as follows:

the "Patterson Hill Road, a fifty foot wide right of way serving Lots 1-12" including the cul de sac at the terminus of such right of way, all as depicted on the Plan entitled "Plan of Patterson Hill Road Amending and Revising First Record" prepared by Plisga & Day, dated May 8, 2009 and recorded in Plan Book 39, Page 76.

THE FOREGOING PROPERTY IS SUBJECT TO the following easements:

The Easement given to Bangor Hydro-Electric Company, dated March 16, 2007 and recorded in Book 4736, Page 196.

The Easement given to Verizon New England, Inc., formerly known as New England Telephone and Telegraph Company, dated April 13, 2007 and recorded in Book 4747, Page 115.

The Grantors herein agree that by dedicating the forgoing property to the Town of Mount Desert, the Town's ownership and rights therein are not subject to the Declaration of Covenants, Conditions and Restrictions for Patterson Hill Subdivision, recorded in Book 4473, Page 77 (the "Declaration"), and to the extent necessary to clarify the foregoing, the Declaration is amended by the Grantors herein to provide the same.

Being a right of way known as Patterson Hill Road in the Patterson Hill Subdivision described in the following deeds: 1) Deed from Patterson Hill, LLC to Mc Property Works, LLC dated

December 20, 2007 and recorded in Book 4911, Page 5; 2) Deed from Rebecca Jarvis, Trustee of the Rebecca A. Heniser Living Trust to Rebecca Jarvis, Trustee of the Rebecca Jarvis Living Trust, dated September 27, 2018 and recorded in Book 6926, Page 238; 3) Deed from MaryElizabeth Filon to Jennifer L. Brandt and Donald R. Brandt, dated August 15, 2018 and recorded in Book 6906, Page 565; 4) Deed from Marion Smith to Gail and Kenneth Schoppmann, dated March 2, 2021 and recorded in Book 7101, Page 45; 5) Deed from Patterson Hill, LLC to Todd Joseph Graham and Leisa Litvay Graham, dated May 13, 2009 and recorded in Book 5208, Page 215; 6) Deed from Jeffrey E. Shaw and Catherine C. Shaw to Heidi J. Munger and Steven C. Munger, dated October 7, 2016 and recorded in Book 6650, Page 27; 7) Deed to David James King and Julia Dawn King from Eben J. Salvatore and Jeffery H. Young, dated February 2, 2023 and recorded in Book 7254, Page 198; 8) Deed from William N. Burnett and Marc E. Nighman to Maegan and Matthew Haney, dated April 12, 2022 and recorded in Book 7202, Page 356; 9) Deed from Patterson Hill, LLC to Christopher S. Cronan and Karen H. Cronan, dated December 16, 2009 and recorded in Book 5343, Page 316; 10) Deed from Patterson Hill, LLC to Robert J. Dowd and Lynn R. Dowd, dated July 14, 2011 and recorded in Book 5650, Page 242; 11) Deed from Danson Rice Horton to Shannon L. Smith, dated December 10, 2020 and recorded in Book 7085, Page 239; and 12) Deed from Federal Home Loan Mortgage Corporation to Harold H. Owen, III and Erin F. Owen, dated June 4, 2015 and recorded in Book 6402, Page 205.

[Signatures appear on following page]

COPY

IN WITNESS WHEREOF, the undersigned, on behalf of Mc Property Works, LLC, has hereunto set his/her hand and seal as of this 5th day of June, 2023.

Mc Property Works, LLC

By: MM Gastonguay
Name: Maureen M Gastonguay
Its: Member MG

STATE OF Maine
COUNTY OF Hancock

June 5, 2023

Personally appeared before me the above named Maureen Gastonguay, in his/her capacity as Member of Mc Property Works, LLC, and acknowledged before me the foregoing deed to be his/her free act and deed in his/her capacity and the free act and deed of Mc Property Works, LLC.

Brittaney Shults
Notary Public/Attorney at Law

Print or Type Name as Signed

Brittaney Shults
Notary Public, State of Maine
My Commission Expires February 12, 2026



IN WITNESS WHEREOF, Rebecca Jarvis as Trustee of the Rebecca Jarvis Living Trust has hereunto set her hand and seal as of this 6 day of June, 2023.

Rebecca Jarvis Living Trust
Rebecca Jarvis as Trustee of the Rebecca Jarvis Living Trust, dated September 27, 2018

STATE OF MAINE
Hancock County

6/6/, 2023

Personally appeared before me the above named Rebecca Jarvis as Trustee of the Rebecca Jarvis Living Trust and acknowledged the foregoing instrument to be her free act and deed.

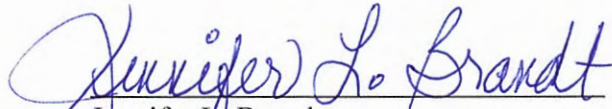
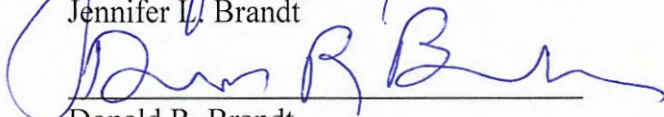
CHRISTINE MILD
NOTARY PUBLIC
State of Maine
My Commission Expires
September 9, 2029

Christine Mild
Notary Public/Maine Attorney-at-Law
Christine Mild
Print Name

COPY



IN WITNESS WHEREOF, Jennifer L. Brandt and Donald R. Brandt have hereunto set their hands and seals as of this 14th day of June, 2023.

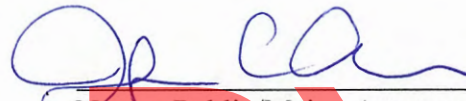

Jennifer L. Brandt

Donald R. Brandt

STATE OF MAINE

Hancock County

June 14th, 2023

Personally appeared before me, the above named Jennifer L. Brandt and Donald R. Brandt and both acknowledged the foregoing instrument to be their free act and deed.


Notary Public/Maine Attorney-at-Law
Jennifer C. Abbott
Print Name

COPY

JENNIFER C. ABBOTT
NOTARY PUBLIC
State of Maine
My Commission Expires
March 2, 2024



IN WITNESS WHEREOF, Gail Schoppmann and Kenneth Schoppmann have hereunto set their hands and seals as of this 13 day of June, 2023.

Gail Schoppmann
Gail Schoppmann
Kenneth Schoppmann
Kenneth Schoppmann

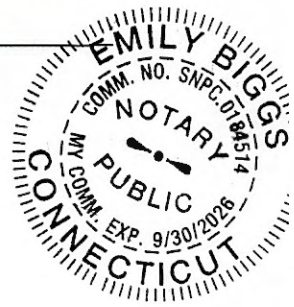
STATE OF CONNECTICUT
TOLLAND County

JUNE 13TH, 2023

Personally appeared before me, the above named Gail Schoppmann and Kenneth Schoppmann and both acknowledged the foregoing instrument to be their free act and deed.

COPY

Emily Biggs
Notary Public/Maine Attorney-at-Law
EMILY BIGGS
Print Name



IN WITNESS WHEREOF, Todd Joseph Graham and Leisa Litvay Graham have hereunto set their hands and seals as of this 16 day of June, 2023.

T. Graham
Todd Joseph Graham
Leisa Litvay
Leisa Litvay Graham

STATE OF Maine
Hancock County

June 16, 2023

Personally appeared before me, the above named Todd Joseph Graham and Leisa Litvay Graham and both acknowledged the foregoing instrument to be their free act and deed.

COPY

Brittaney Shults
Notary Public/Maine Attorney-at-Law
Brittaney Shults
Print Name

Brittaney Shults
Notary Public, State of Maine
My Commission Expires February 12, 2026



IN WITNESS WHEREOF, Todd Joseph Graham and Leisa Litvay Graham have hereunto set their hands and seals as of this 16 day of June, 2023.

T. Graham
Todd Joseph Graham
Leisa Litvay Graham
Leisa Litvay Graham

STATE OF Maine
Hancock County

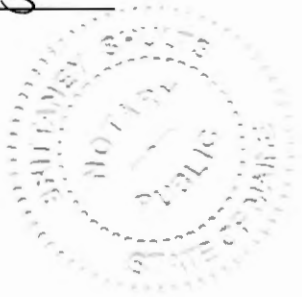
June 16, 2023

Personally appeared before me, the above named Todd Joseph Graham and Leisa Litvay Graham and both acknowledged the foregoing instrument to be their free act and deed.

COPY

Brittaney Shults
Notary Public/Maine Attorney-at-Law
Brittaney Shults
Print Name

Brittaney Shults
Notary Public, State of Maine
My Commission Expires February 12, 2026



IN WITNESS WHEREOF, Heidi C. Munger and Steven C. Munger have hereunto set their hands and seals as of this 28 day of July, 2023.

Heidi Munger
Heidi C. Munger
Steven C. Munger
Steven C. Munger

STATE OF Maine
Hancock County

July 28, 2023

Personally appeared before me, the above named Heidi C. Munger and Steven C. Munger and both acknowledged the foregoing instrument to be their free act and deed.

COPY

Brittaney Shults
Notary Public/Maine Attorney-at-Law
Brittaney Shults
Print Name

Brittaney Shults
Notary Public, State of Maine
My Commission Expires February 12, 2026



IN WITNESS WHEREOF, David King and Julie King have hereunto set their hands and seals as of this 16 day of June, 2023.

David King

Julie King

STATE OF IN
Sumner County

June 16, 2023

Personally appeared before me, the above named David King and Julie King and both acknowledged the foregoing instrument to be their free act and deed.

COPY

Notary Public/Maine Attorney-at-Law

Print Name

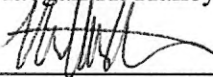


Comm. exp. 7/24/24

IN WITNESS WHEREOF, Maegan H. Haney and Matthew K. Haney have hereunto set their hands and seals as of this 28 day of June, 2023.



Maegan H. Haney



Matthew K. Haney

STATE OF MAINE

Hancock County

June 28, 2023

Personally appeared before me, the above named J Maegan H. Haney and Matthew K. Haney and both acknowledged the foregoing instrument to be their free act and deed.

COPY



Notary Public/Maine Attorney-at-Law

Wendy H Littlefield

Print Name



Notary Public of Maine
My Commission expires
April 21, 2024

IN WITNESS WHEREOF, Christopher S. Cronan has hereunto set his hand and seal as of this 6th day of June, 2023.

Christopher S. Cronan
Christopher S. Cronan

STATE OF Maine
Pendecot County

June 6, 2023

Personally appeared before me, the above named Christopher S. Cronan and acknowledged the foregoing instrument to be his free act and deed.

Eileen Rogers
Notary Public/Maine Attorney-at-Law
EILEEN Rogers
Print Name

COPY



Eileen Rogers
Notary Public, State of Maine
My Commission Expires:
November 9, 2029

IN WITNESS WHEREOF, Robert J. Dowd and Lynn R. Dowd have hereunto set their hands and seals as of this 6 day of June, 2023.

Robert J. Dowd
Robert J. Dowd

Lynn R. Dowd
Lynn R. Dowd

STATE OF Maryland
Anne Arundel County

June 6, 2023

Personally appeared before me, the above named Robert J. Dowd and Lynn R. Dowd and both acknowledged the foregoing instrument to be their free act and deed.

SHANNON A IRELAND
Notary Public
Anne Arundel County
Maryland
My Commission Expires June 13, 2026

Shannon Ireland
Notary Public/Maine Attorney-at-Law
Shannon Ireland
Print Name

7th IN WITNESS WHEREOF, Shannon L. Smith has hereunto set her hand and seal as of this day of June, 2023.

Shannon L. Smith
Shannon L. Smith

STATE OF Maine
Hancock County

June 7, 2023

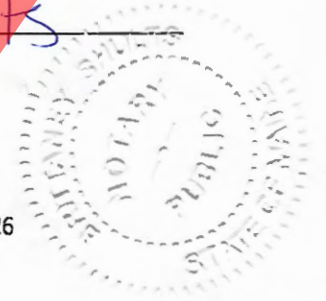
Personally appeared before me, the above named Shannon L. Smith and acknowledged the foregoing instrument to be her free act and deed.

Brittaney Shults
Notary Public/Maine Attorney-at-Law

Brittaney Shults
Print Name

COPY

Brittaney Shults
Notary Public, State of Maine
My Commission Expires February 12, 2026



IN WITNESS WHEREOF, Harold H. Owen, III and Erin F. Owen have hereunto set their hands and seals as of this 15th day of June, 2023.

Harold H. Owen, III
Harold H. Owen, III
Erin F. Owen
Erin F. Owen

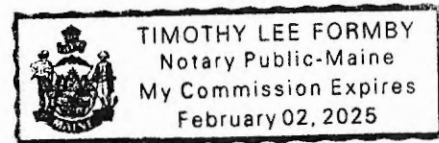
STATE OF Maine
Hancock County

6/15, 2023

Personally appeared before me, the above named Harold H. Owen, III and Erin F. Owen and both acknowledged the foregoing instrument to be their free act and deed.

COPY

Timothy L. Formby
Notary Public/Maine Attorney-at-Law
Timothy L. Formby
Print Name



COMMITMENT

Old Republic National Title Insurance Company
Schedule B, Part I
Requirements

Commitment No. 23-6012

Name and Address of Title Insurance Company: Old Republic National Title Insurance Company
400 Second Avenue South
Minneapolis, Minnesota 55401

Commitment No. **23-6012**

File No. **PT23-1133**

1. Commitment Date: **November 8, 2023 at 8:00 am**
2. Policy or policies to be issued:
(a) ALTA Owner's Policy
Proposed Insured: **Town of Mount Desert** Amount: **TBD**
3. The estate or interest in the Land described or referred to in this Commitment is **Fee Simple**.
4. The Title is, at the Commitment Date, vested in Mc Property Works, LLC, Rebecca Jarvis, Trustee of the Rebecca Jarvis Living Trust, Jennifer L. Brandt and Donald R. Brandt, Gail Schoppmann and Kenneth Schoppmann, Todd Joseph Graham and Leisa Litvay Graham, Maegan H. Haney and Matthew K. Haney, Heidi J. Munger and Steven C. Munger, Christopher S. Cronan, Robert J. Dowd and Lynn R. Dowd, Shannon L. Smith, Harold H. Owen, III and Erin F. Owen and David James King and Julia Dawn King by operation of 33 MRSA section 465 and by virtue of the following deeds:
 - Mc Property Works, LLC by virtue of a deed from Patterson Hill, LLC dated December 20, 2007 and recorded in **Book 4911, Page 55**.
 - Rebecca Jarvis, Trustee of the Rebecca Jarvis Living Trust by virtue of a deed from Rebecca Jarvis, Trustee of the Rebecca A. Heniser Living Trust, dated September 27, 2018 and recorded in **Book 6926, Page 238**.
 - Jennifer L. Brandt and Donald R. Brandt by virtue of a deed from MaryElizabeth Filon, dated August 15, 2018 and recorded in **Book 6906, Page 565**.
 - Gail Schoppmann and Kenneth Schoppmann by virtue of a deed from Marion Smith, dated March 2, 2021 and recorded in **Book 7101, Page 45**.
 - Todd Joseph Graham and Leisa Litvay Graham by virtue of a deed from Patterson Hill, LLC, dated May 13, 2009 and recorded in **Book 5208, Page 215**
 - Maegan H. Haney and Matthew K. Haney by virtue of a deed from Patterson Hill, LLC, dated July 16, 2009 and recorded in **Book 5257, Page 245**.
 - Heidi J. Munger and Steven C. Munger by virtue of a deed from Jeffrey E. Shaw and Catherine C. Shaw, dated October 7, 2016 and recorded in **Book 6650, Page 27**.

{EP - 04473316 - v2 }

Initial for Identification

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Christopher S. Cronan as the surviving joint tenant by virtue of a deed from Patterson Hill, LLC to Christopher S. Cronan and Karen H. Cronan, dated December 16, 2009 and recorded in **Book 5343, Page 316.**

Robert J. Dowd and Lynn R. Dowd by virtue of a deed from Patterson Hill, LLC, dated July 14, 2011 and recorded in **Book 5650, Page 242.**

Shannon L. Smith by virtue of a deed from Danson Rice Horton, dated December 10, 2020 and recorded in **Book 7085, Page 239.**

Harold H. Owen, III and Erin F. Owen by virtue of a deed from Federal Home Loan Mortgage Corporation, dated June 4, 2015 and recorded in **Book 6402, Page 205.**

David James King and Julia Dawn King by virtue of a deed from Eben J. Salvatore and Jeffery H. Young, dated February 2, 2023 and recorded in **Book 7254, Page 198.**

5. The Land is described as follows:

A certain lot or parcel of land situated in Somesville, within the Town of Mount Desert, County of Hancock, and State of Maine, more particularly described as the "Patterson Hill Road, a fifty foot wide right of way serving Lots 1-12" including the cul de sac at the terminus of such right of way, all as depicted on the Plan entitled "Plan of Patterson Hill Road Amending and Revising First Record" prepared by Plisga & Day, dated May 8, 2009 and recorded in Plan Book 39, Page 76.

All of the following Requirements must be met:

Note: As used herein "recorded" shall mean recorded with the Hancock County (Maine) Registry of Deeds.

COMMITMENT

Old Republic National Title Insurance Company
Schedule B, Part II
Exceptions

Commitment No. 23-6012

1. The proposed Insured must notify the Company in writing of the name of any party not referred to in this Commitment who will obtain an interest in the Land or who will make a loan on the Land. The Company may then make additional Requirements or Exceptions.
2. Pay the agreed amount for the estate or interest to be insured.
3. Pay the premiums, fees, and charges for the Policy to the Company.
4. All outstanding real estate taxes, water, sewer and other municipal betterment assessments and charges to be paid at or prior to closing.
5. Documents satisfactory to the Company that convey the Title or create the Mortgage to be insured, or both, must be properly authorized, executed, delivered, and recorded in the Public Records, to-wit:
 - a. Deed from McProperty Works, LLC to Town of Mount Desert conveying their interest in the subject property set forth under Schedule A.
 - b. Deed from Rebecca Jarvis, Trustee of the Rebecca Jarvis Living Trust to Town of Mount Desert conveying their interest in the subject property set forth under Schedule A.
 - c. Deed from Jennifer L. Brandt and Donald R. Brandt, to Town of Mount Desert conveying their interest in the subject property set forth under Schedule A.
 - d. Deed from Gail Schoppmann and Kenneth Schoppmann to Town of Mount Desert conveying their interest in the subject property set forth under Schedule A.
 - e. Deed from Todd Joseph Graham and Lesia Litvay Graham to Town of Mount Desert conveying their interest in the subject property set forth under Schedule A.
 - f. Deed from Maegan H. Haney and Matthew K. Haney to Town of Mount Desert conveying their interest in the subject property set forth under Schedule A.
 - g. Deed from Heidi J. Munger and Steven C. Munger to Town of Mount Desert conveying their interest in the subject property set forth under Schedule A.
 - i. Deed from Christopher S. Cronan to Town of Mount Desert conveying their interest in the subject property set forth under Schedule A.
 - j. Deed from Robert J. Dowd and Lynn R. Dowd to Town of Mount Desert conveying their interest in the subject property set forth under Schedule A.
 - k. Deed from Shannon L. Smith to Town of Mount Desert conveying her interest in the subject property set forth under Schedule A.
 - l. Deed from Harold H. Owen, III and Erin F. Owen to Town of Mount Desert conveying her interest in the subject property set forth under Schedule A.
 - m. Deed from David James King and Julia Dawn King to Town of Mount Desert conveying their interest in the subject property set forth under Schedule A.

{EP - 04473316 - v2 }

Initial for Identification

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COMMITMENT

Old Republic National Title Insurance Company
Schedule B, Part II
Exceptions
(Continued)

File No. 23-6012

6. Payment of all taxes, assessments and charges levied against subject premises, which are due and payable.
7. In order to delete Exceptions 2 and 4 of Schedule B, Part II of this Commitment (regarding parties in possession and mechanics' liens) from the final Loan Policy, the Company must be provided with a fully executed Owner's Affidavit.
8. In order to delete Exception 3 of Schedule B, Part II of this Commitment (regarding survey matters) from the final Loan Policy, the Company must be provided with a satisfactory Mortgage Loan Inspection Sketch or fully executed Survey Affidavit and payment of the Survey Affidavit Fee.
9. The following items must be discharged, terminated or partially released of record:
 - a. Mortgage from Jennifer L. Brandt and Donald R. Brandt to Firsttrust Bank, dated August 15, 2018 and recorded in **Book 6906, Page 569 [to be partially released]**.
 - b. Mortgage from Heidi J. Munger and Steven C. Munger to CUSO Home Lending, dated July 23, 2020 and recorded in **Book 7041, Page 581 [to be partially released]**.
 - c. Mortgage from Rebecca Jarvis Living Trust to Firsttrust Bank, dated November 10, 2020 and recorded in **Book 7073, Page 69** being assigned to MERS as a nominee by an instrument dated November 10, 2020 and recorded in **Book 7080, Page 370 [to be partially released]**.
 - d. Mortgage from Todd Joseph Graham and Leisa Litvay Graham to Bar Harbor Bank & Trust, dated December 29, 2020 and recorded in **Book 7087, Page 156 [to be partially released]**.
 - e. Mortgage from Shannon L. Smith to Bar Harbor Bank & Trust, dated January 13, 2021 and recorded in **Book 7091, Page 700 [to be partially released]**.
 - f. Mortgage from Harold H. Owen and Erin F. Owen to KeyBank National Association, dated May 10, 2021 and recorded in **Book 7121, Page 528**, being assigned to MERS as a nominee by instrument dated May 10, 2021 and recorded in **Book 7132, Page 42 [to be partially released]**.
 - g. Mortgage from Harold H. Owen and Erin F. Owen to KeyBank National Association, dated June 20, 2023 and recorded in **Book 7275, Page 481 [to be partially released]**.
 - h. Mortgage from Maegan H. Haney and Matthew K. Haney to First National Bank, dated December 8, 2021 and recorded in **Book 5257, Page 245 [to be partially released]**.
 - i. Mortgage from Todd Joseph Graham and Leisa Litvay Graham to Machias Savings Bank, dated November 15, 2022 and recorded in **Book 7243, Page 506 [to be partially released]**. THIS COMMITMENT DOES NOT REPUBLISH ANY COVENANT, CONDITION, RESTRICTION, OR LIMITATION CONTAINED IN ANY DOCUMENT REFERRED TO IN THIS COMMITMENT TO THE EXTENT THAT THE SPECIFIC COVENANT, CONDITION, RESTRICTION, OR LIMITATION VIOLATES STATE OR FEDERAL LAW BASED ON RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, GENDER IDENTITY, HANDICAP, FAMILIAL STATUS, OR NATIONAL ORIGIN.

The Policy will not insure against loss or damage resulting from the terms and provisions of any lease or easement identified in Schedule A, and will include the following Exceptions unless cleared to the satisfaction of the Company:

Note: As used herein, recorded shall mean recorded in the Hancock County (Maine) Registry of Deeds.

1. Defects, liens, encumbrances, adverse claims or other matters, if any, created, first appearing in the public records or attaching subsequent to the Effective Date but prior to the date the proposed Insured acquires for value of record the estate or interest or mortgage thereon covered by this Commitment.
2. Rights or claims of parties in possession.
3. Any easements or claims of easements not shown by the public records, encroachment, encumbrance, violation variation or adverse circumstance affecting the Title that would be disclosed by an accurate and complete survey and personal inspection of the Land.
4. Any lien, or right to a lien, for services, labor or materials, heretofore or hereafter furnished, imposed by law and not shown by the public records.
5. Real estate taxes and assessments, if any, that are not yet due and payable and for subsequent years.
6. Title to and rights of the public and others entitled thereto in and to any portion of the insured premises located within the bounds of adjacent streets, roads and ways.
7. The final Policy will not insure the accuracy of any statements of area, including acreage representations, appearing in the insured description.
8. Such state of facts shown, noted, or referenced on the following plans: Plan entitled "Final Subdivision Plan of Patterson Hill" prepared by Plisga & Day, dated March 9, 2006 and recorded in **Plan Book 35, Page 38**, being amended by a plan entitled "Plan of Patterson Hill, Amending and Revising Hancock County Registry of Deeds First Record Map File 35, No. 38" prepared by Plisga & Day, dated May 8, 2009 and recorded in **Plan Book 39, Page 76**.
9. Terms, conditions, and restrictions of the Declaration of Covenants, Conditions and Restrictions for Patterson Hill Road Subdivision, dated April 27, 2006 and recorded in **Book 4473, Page 77**.
10. Easement from Patterson Hill, LLC to Verizon New England, Inc. FKA New England Telephone and Telegraph Company, dated April 13, 2007 and recorded in **Book 4747, Page 115**.
11. Such state of facts shown, noted, or referenced on a Plan entitled "Plan of Underground Electric Easement Serving Patterson Hill" prepared by Plisga & Day, dated November 17, 2006 and recorded in **Plan Book 36, Page 73**.
12. Easement from Patterson Hill, LLC to Bangor Hydro-Electric Company, dated March 16, 2007 and recorded in **Book 4736, Page 196**.
13. Terms and conditions of an Agreement for New Rights of Way, dated July 15, 2009 and recorded in **Book 5257, Page 207**.
14. Mortgage from Jennifer L. Brandt and Donald R. Brandt to Firsttrust Bank, dated August 15, 2018 and recorded in **Book 6906, Page 569 [to be partially released]**.
15. Mortgage from Heidi J. Munger and Steven C. Munger to CUSO Home Lending, dated July 23, 2020 and recorded in **Book 7041, Page 581 [to be partially released]**.
16. Mortgage from Rebecca Jarvis Living Trust to Firsttrust Bank, dated November 10, 2020 and recorded in **Book 7073, Page 69** being assigned to MERS as a nominee by an instrument dated November 10, 2020 and recorded in **Book 7080, Page 370 [to be partially released]**.
17. Mortgage from Todd Joseph Graham and Leisa Litvay Graham to Bar Harbor Bank & Trust, dated December 29, 2020 and recorded in **Book 7087, Page 156 [to be partially released]**.

COMMITMENT

Old Republic National Title Insurance Company
Schedule B, Part II
Exceptions
(Continued)

Commitment No. 23-6012

18. Mortgage from Shannon L. Smith to Bar Harbor Bank & Trust, dated January 13, 2021 and recorded in **Book 7091, Page 700 [to be partially released]**.
19. Mortgage from Harold H. Owen and Erin F. Owen to KeyBank National Association, dated May 10, 2021 and recorded in **Book 7121, Page 528**, being assigned to MERS as a nominee by instrument dated May 10, 2021 and recorded in **Book 7132, Page 42 [to be partially released]**.
20. Mortgage from Maegan H. Haney and Matthew K. Haney to First National Bank, dated December 8, 2021 and recorded in **Book 5257, Page 245 [to be partially released]**.
21. Mortgage from Todd Joseph Graham and Leisa Litvay Graham to Machias Savings Bank, dated November 15, 2022 and recorded in **Book 7243, Page 506 [to be partially released]**.
22. Mortgage from Harold H. Owen and Erin F. Owen to KeyBank National Association, dated June 20, 2023 and recorded in **Book 7275, Page 481 [to be partially released]**.

{EP - 04473316 - v2 }
Initial for Identification

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John A. Cunningham Of Counsel
jcunningham@eatonpeabody.com



100 Middle St., P.O. Box 15235
Portland, Maine 04112-5235
Phone 207-274-5266 Fax 207-274-5286
www.eatonpeabody.com

November 30, 2023

Durlin E. Lunt, Jr.
Town Manager
Town of Mount Desert
P.O. Box 248
Northeast Harbor, ME 04662

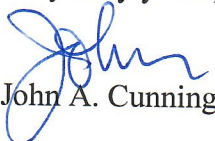
Re: Acceptance of Patterson Hill Road

Dear Durlin:

I am writing in connection with the Town's acceptance of Patterson Hill Road (the "Road") as approved by the Town's voters by adoption of Article 32 at the Town meeting earlier this year. The terms of that acceptance included that the owners of the Road offering to transfer their interests in the Road to the Town would demonstrate their good title to the road in the form of a commitment for title insurance insuring the Town as to the validity of their title to the Road. Such a commitment, dated November 8, 2023, has been issued on behalf of the Road's owners. A further requirement of the acceptance was that the Town Manager obtain a letter from an attorney satisfactory to the Town Manager, certifying that said commitment for title insurance is sufficient to protect the Town's interests. This letter is intended to satisfy that latter requirement.

The said commitment for title insurance has been issued by Old Republic National Title Insurance Company, a well-regarded title insurance company authorized to do business in the State of Maine. The commitment provides that the Town may obtain title insurance at ordinary premium rates insuring the Town that good title to the Road is being transferred to the Town, such that the Town would have the right to use and maintain the Road as a public way. I conclude that such insurance will readily protect the Town's interests concerning those issues.

Very truly yours,



John A. Cunningham



Town of Mount Desert

Michael Bender, Fire Chief
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5111

Fax 207-276-5732

Web Address www.mtdesert.org

firechief@mtdesert.org

Memo

To: Durlin Lunt, Town Manager

From: Mike Bender, Fire Chief

CC:

Date: November 30, 2023

Re: Station 2 Rental Waiver

I would like to make a request that the Select Board consider waiving the rental fee for the Hancock County District of American Legion Posts to use the Seal Harbor fire station community room the evening of Tuesday, December 12, 2023 to host their annual Christmas dinner.

Thank you.



Town of Mount Desert
Michael Bender, Fire Chief, Emergency
Management Director
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5111 Fax 207-276-5732
Web Address www.mtdesert.org
firechief@mtdesert.org

Memo

To: Durlin Lunt, Town Manager

From: Mike Bender, Fire Chief

CC:

Date: November 30, 2023

Re: Authorization to Sign Revised Construction Phase Services Agreement with Hedefine Engineering & Design, Inc.

I would like to request authorization from the Board of Selectman to enter into a 3rd revised agreement with Hedefine Engineering & Design, Inc. for Construction Administrative and Site Observation services for the Northeast Harbor fire station expansion project. The cost to continue these services is \$11,000.00 which will be funded through the construction contingency fund and leave an approximate balance of \$215,800.17.

King's Construction Services, Inc. informed our design team (the team) that they have entered the substantial completion phase of this project. Substantial completion is when the general contractor indicates they are nearing the final completion phase of the project and are ready for an initial walkthrough by the owner and the team. We conducted the walkthrough on Tuesday, November 27th and generated a punch list that the general contractor is currently addressing with corrective actions.

Unfortunately, there is one final portion of the project which cannot be completed due to the new replacement generator being backordered until sometime in December and the needed installation of EV chargers. Because the current generator is housed inside the building and still on-line, construction crews cannot start renovating that portion of the station until after the new generator is installed and on-line. Due to this delay, we anticipate we are several weeks away from final completion. As of this memo, the project is roughly one month behind schedule.

Below is further information from the Project Manager for the request of additional funding:

Hello Chief Bender,

This is a follow up to the conversation we had last week regarding our Construction phase budget for the MDFS #1 renovations. As you are aware the renovations are nearing completion. They were to be complete by the end of October 2023 but have lagged due to a number of contractor related issues. There were also some scope changes, most notably the foundation waterproofing effort which added time to the contract and took the design team a certain amount of time and budget to prepare updated design sheets and coordinate the work.

A revised schedule for substantial completion was sent out by Michael of DGC recently which places the Substantial Completion walk-thru on 11/27/23, about 1 month behind the anticipated completion. Assuming the certificate of occupancy can be obtained at this time then this should be the date of Substantial Completion. Subsequent to that will be work related to the new generator installation along with the Decon room renovation and the EV chargers. Currently we do not have a date for those items, however we hope to have the schedule from the contractor soon. Our best estimate is that this will take another month or two so as the generator must still be delivered and installed. The contractor expects the generator near the end of December but has been unable to lock in a specific date.

Our current Construction Administration services contract, including observation services, anticipated an October completion date. The status of the contract amounts are shown below

Construction Admin Services (lump sum)

Budget: \$122,600

Billed to date: \$114,747.85

*Balance: \$7,852.15**

*(*well over half of this is the electrical engineer's portion which he has not yet billed)*

Site Observation Services (at rates)

Budget Estimate: \$131,000

Billed to Date (thru end of October): \$127,013

Balance: \$3,987 (this amount has likely been used already in November)

The extension of the project times for substantial completion to the end of November, and then extended services to complete the remaining work will place our billing over the previous estimate for site observation services. Additional months of pay application reviews and meetings are also anticipated.

As you know there has been significant challenges in getting the work completed according to the project documents and acceptable standards. We believe that having an on-site observation process has been instrumental in the Town receiving the quality of work they are entitled to receive. We feel that the level of meetings and site visits can be scaled back as things are completed, since a good portion of the work will be visible, however we recommend that some level of oversight is maintained as work is completed.

To provide even that reduced level of work, however, we will still exceed our current estimated budget. With that in mind we are requesting that our estimated "Site Observation Services" estimated budget be increased by \$11,000. That increase would cover observation work from November onward, meetings and site visits anticipated for the next two months and closeout of the project. We would keep the CA budget as it is and complete billing of that as the project is finished, however the work of the Architect and our additional CA work would be billed against this "Observation" budget. We believe we will invoice less than that amount and will certainly try to keep our involvement as limited as we feel is responsible.

We understand there is likely some level of frustration associated with the extension of the work and the associated costs, and we assure you we share that. We have been actively trying to motivate the contractor to complete the project as quickly as possible and maintain a high level of quality. We will actively try to reduce the amount of extra time and billing related to the project while still maintaining the level of oversight we feel is required to protect the interests of the Town.

Thank you for your continued understanding and support. Please do not hesitate to contact us with any questions or concerns.

*Respectfully,
Rene Courtemanche
Project Manager
Hedefine Engineering & Design, Inc.*

TREASURER'S WARRANTS

Warrants for BOS Agenda:

BOS Agenda:

12/4/2023

	Description	#	Date	Amount
A. Warrants to be Approved and Signed:				
	Town Invoices			
		AP#2435	12/05/23	1,051,669.02
				\$ 1,051,669.02
B. Authorized Warrants to be Signed: (Wendy needs to abstain)				
(Prior Electronic or Manual Authorization)				
	Town State Fees & P/R Benefits			
		AP#2433	11/22/23	\$ 3,560.00
		AP#2434	11/29/23	\$ 93,325.06
	Town Payroll			
		PR#2413	11/22/23	\$ 163,376.23
				\$ 260,261.29
C. Warrants to be Acknowledged:				
	School Invoices			
	School Payroll			
		PR#11	11/24/23	\$ 189,490.83
	Town Voids			
				\$ 189,490.83
TOTAL WARRANTS FOR BOS MEETING				\$ 1,501,421.14

Town of Mount Desert



YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
200 Governing Body	36,770	0	36,770	5,220.76	.00	31,549.24	14.2%
201 Municipal Management	432,064	0	432,064	162,467.24	.00	269,596.76	37.6%
202 Town Clerk	139,940	0	139,940	49,602.39	.00	90,337.61	35.4%
203 Elections	17,000	0	17,000	1,643.87	.00	15,356.13	9.7%
204 Planning Board	52,263	0	52,263	58,486.37	.00	-6,223.37	111.9%
205 Finance	314,851	0	314,851	112,228.29	.00	202,622.71	35.6%
206 Assessing	143,212	0	143,212	54,911.72	.00	88,300.28	38.3%
207 Code Enforcement	212,484	0	212,484	66,425.16	.00	146,058.84	31.3%
208 Unallocated	113,000	0	113,000	18,730.03	.00	94,269.97	16.6%
209 Human Resources	55,400	0	55,400	3,109.74	.00	52,290.26	5.6%
210 Technology	220,887	0	220,887	117,931.43	.00	102,955.57	53.4%
211 Contracted Mun & Comm-Oriented	143,000	0	143,000	143,000.00	.00	.00	100.0%
300 General Assistance	5,000	0	5,000	.00	.00	5,000.00	0%
350 Rural Wastewater Support	222,066	0	222,066	3,350.00	.00	218,716.00	1.5%
401 Police	1,166,478	636	1,167,114	273,348.96	.00	893,764.59	23.4%
403 Fire	2,267,334	0	2,267,334	855,910.14	.00	1,411,423.86	37.7%
404 Hydrants	273,500	0	273,500	136,750.00	.00	136,750.00	50.0%
405 Shellfish Conservation	3,403	0	3,403	.00	.00	3,403.00	0%
406 Street Lights	11,250	0	11,250	3,914.98	.00	7,335.02	34.8%
407 Animal Control	4,980	0	4,980	.00	.00	4,980.00	0%
408 Communication	456,295	0	456,295	158,536.20	.00	297,758.80	34.7%
409 Emergency Management	1,000	0	1,000	.00	.00	1,000.00	0%
501 Highways	2,004,068	0	2,004,068	1,027,867.01	.00	976,200.99	51.3%
505 Wastewater Operations	745,157	0	745,157	266,082.80	.00	479,074.20	35.7%
506 Waste Water Treatment	464,608	0	464,608	137,962.70	.00	326,645.30	29.7%
515 Waste Management	743,619	0	743,619	305,808.09	.00	437,810.91	41.1%
520 Buildings & Grounds	278,510	0	278,510	91,718.98	.00	186,791.02	32.9%
525 Parks & Cemeteries	60,202	0	60,202	41,790.63	.00	18,411.37	69.4%
530 Environmental Sustainability	35,750	0	35,750	8,427.35	.00	27,322.65	23.6%
605 Recreation	5,900	0	5,900	4,764.71	.00	1,135.29	80.8%
701 Community Development	10,000	0	10,000	650.00	.00	9,350.00	6.5%
801 General Obligation	2,203,989	0	2,203,989	1,756,922.84	.00	447,066.16	79.7%
851 3rd Party Request Agencies	202,437	0	202,437	202,437.00	.00	.00	100.0%
991 Operating Transfers	1,084,314	0	1,084,314	1,084,314.00	.00	.00	100.0%
TOTAL General Fund	14,130,731	636	14,131,367	7,154,313.39	.00	6,977,053.16	50.6%

Town of Mount Desert



YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
600 Marina							
101 Northeast Harbor Marina	664,321	0	664,321	300,396.70	.00	363,924.30	45.2%
102 Seal Harbor Marina	12,800	0	12,800	2,571.83	.00	10,228.17	20.1%
103 Bartlett Marina	4,800	0	4,800	504.84	.00	4,295.16	10.5%
104 Somes Marina	750	0	750	262.50	.00	487.50	35.0%
801 General Obligation	32,032	0	32,032	32,010.06	.00	21.94	99.9%
991 Operating Transfers	137,377	0	137,377	63,108.00	.00	74,269.00	45.9%
TOTAL Marina	852,080	0	852,080	398,853.93	.00	453,226.07	46.8%

Town of Mount Desert

YEAR-TO-DATE BUDGET REPORT



FOR 2024 13

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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GRAND TOTAL 14,982,811 636 14,983,447 7,553,167.32 .00 7,430,279.23 50.4%

** END OF REPORT - Generated by Lisa Young **

TOWN OF MOUNT DESERT
ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2435

CHECK DATE: December 5, 2023

CHECK NUMBER:	<u>319690</u>	through	<u>319730</u>	\$ <u>955,318.57</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	and	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER:	<u>3066</u>	through	<u>3081</u>	\$ <u>96,350.45</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	and	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 1,051,669.02

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Wendy H Littlefield, Vice Chairman

Geoffrey V Wood, Secretary

James F Mooers

11/30/2023 14:18
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 1
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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME

3066	12/05/2023	EFT	76 BROWNS COMMUNICATIONS INC	11/20/2023	AP2435	WARRANT	NET
				CHECK	3066 TOTAL:		129.00
3067	12/05/2023	EFT	792 COASTAL ENERGY	11/15/2023	AP2435		764.15
			COASTAL ENERGY	11/17/2023	AP2435		127.51
			COASTAL ENERGY	11/15/2023	AP2435		1,959.80
			COASTAL ENERGY	11/17/2023	AP2435		1,280.05
			COASTAL ENERGY	11/17/2023	AP2435		119.20
				CHECK	3067 TOTAL:		4,250.71
3068	12/05/2023	EFT	1844 COLLIER & FAHEY, PA	11/06/2023	AP2435		74.00
				CHECK	3068 TOTAL:		74.00
3069	12/05/2023	EFT	181 EATON PEABODY ATTORNEYS AT LAW	11/07/2023	AP2435		1,998.69
			EATON PEABODY ATTORNEYS AT LAW	11/07/2023	AP2435		12,177.00
			EATON PEABODY ATTORNEYS AT LAW	11/07/2023	AP2435		1,639.00
				CHECK	3069 TOTAL:		15,814.69
3070	12/05/2023	EFT	175 EMR INC	11/15/2023	AP2435		1,077.00
				CHECK	3070 TOTAL:		1,077.00
3071	12/05/2023	EFT	116 HALEY WARD, INC.	11/13/2023	AP2435		560.40
			HALEY WARD, INC.	11/13/2023	AP2435		120.00
			HALEY WARD, INC.	11/13/2023	AP2435		1,435.40
			HALEY WARD, INC.	11/13/2023	AP2435		260.40
			HALEY WARD, INC.	11/13/2023	AP2435		350.40
				CHECK	3071 TOTAL:		2,726.60

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 2
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CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066

CHK NO	CHK DATE	TYPE	VENDOR NAME	INVT DATE	PO	WARRANT	NET
3072	12/05/2023	EFT	2592 HAMMOND LUMBER COMPANY	11/14/2023		AP2435	126.97
			HAMMOND LUMBER COMPANY	11/14/2023		AP2435	69.98
			HAMMOND LUMBER COMPANY	11/14/2023		AP2435	3,272.80
			HAMMOND LUMBER COMPANY	11/20/2023		AP2435	70.24
			HAMMOND LUMBER COMPANY	11/20/2023		AP2435	50.88
			HAMMOND LUMBER COMPANY	11/20/2023		AP2435	-25.44
				CHECK		3072 TOTAL:	3,565.43
3073	12/05/2023	EFT	1030 INDUSTRIAL PROTECTION SERVICES, LLC	11/17/2023		AP2435	394.54
				CHECK		3073 TOTAL:	394.54
3074	12/05/2023	EFT	1326 DURLIN LUNT	11/28/2023		AP2435	16.38
				CHECK		3074 TOTAL:	16.38
3075	12/05/2023	EFT	2142 MODERN PEST SERVICES, LLC	11/17/2023		AP2435	88.00
				CHECK		3075 TOTAL:	88.00
3076	12/05/2023	EFT	2604 NO FRILLS OIL COPMANY	11/08/2023		AP2435	1,051.02
				CHECK		3076 TOTAL:	1,051.02
3077	12/05/2023	EFT	979 QUIRK FORD OF AUGUSTA	11/29/2023		AP2435	52,415.00
				CHECK		3077 TOTAL:	52,415.00
3078	12/05/2023	EFT	2512 CHARTER COMMUNICATIONS	11/21/2023		AP2435	80.00
				CHECK		3078 TOTAL:	80.00
3079	12/05/2023	EFT	708 D L THURROTT INC	11/20/2023		AP2435	4,003.70
				CHECK		3079 TOTAL:	4,003.70

11/30/2023 14:18
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 3
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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME

CHK NO	CHK DATE	TYPE	VENDOR NAME	INVT DATE	PO	WARRANT	NET
3080	12/05/2023	EFT	1553 ULINE, INC	11/01/2023		AP2435	170.92
						3080 TOTAL:	170.92
3081	12/05/2023	EFT	1842 VERSANT POWER	11/03/2023		AP2435	1,084.00
			VERSANT POWER	11/03/2023		AP2435	263.96
			VERSANT POWER	11/06/2023		AP2435	714.44
			VERSANT POWER	11/06/2023		AP2435	106.80
			VERSANT POWER	11/03/2023		AP2435	221.50
			VERSANT POWER	11/03/2023		AP2435	20.51
			VERSANT POWER	11/03/2023		AP2435	937.41
			VERSANT POWER	11/03/2023		AP2435	77.85
			VERSANT POWER	11/13/2023		AP2435	26.29
			VERSANT POWER	11/09/2023		AP2435	33.19
			VERSANT POWER	11/07/2023		AP2435	849.26
			VERSANT POWER	11/16/2023		AP2435	20.51
			VERSANT POWER	11/16/2023		AP2435	2,144.78
			VERSANT POWER	11/16/2023		AP2435	60.21
			VERSANT POWER	11/16/2023		AP2435	53.47
			VERSANT POWER	11/16/2023		AP2435	2,707.66
			VERSANT POWER	11/16/2023		AP2435	437.37
			VERSANT POWER	11/16/2023		AP2435	450.05
			VERSANT POWER	11/16/2023		AP2435	262.30
			VERSANT POWER	11/20/2023		AP2435	21.90
						3081 TOTAL:	10,493.46
319690	12/05/2023	PRTD	1477 ABM MECHANICAL INC	11/21/2023		AP2435	207.97

11/30/2023 14:18
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 4
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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE PO WARRANT NET

CHECK 319690 TOTAL: 207.97

319691 12/05/2023 PRTD 2411 ALLIED EQUIPMENT LLC AP2435 475.00

475.00

319692 12/05/2023 PRTD 2701 AUTOZONE INC. AP2435 15.83

41.08

31.02

87.93

319693 12/05/2023 PRTD 997 CARDMEMBER SERVICES AP2435 400.00

206.22

730.00

205.98

291.30

306.85

230.65

244.84

1,140.78

1,164.90

248.20

248.20

188.20

303.10

213.45

221.50

216.18

374.96

11/30/2023 14:18
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 5
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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	WARRANT	NET
11/18/2023	AP2435	AP2435	294.00
10/20/2023	AP2435	AP2435	412.74
CHECK	319693	TOTAL:	7,642.05
11/02/2023	AP2435	AP2435	104.00
11/02/2023	AP2435	AP2435	132.00
11/04/2023	AP2435	AP2435	135.00
11/05/2023	AP2435	AP2435	75.14
11/15/2023	AP2435	AP2435	75.98
11/15/2023	AP2435	AP2435	90.00
11/16/2023	AP2435	AP2435	49.74
11/13/2023	AP2435	AP2435	44.38
10/27/2023	AP2435	AP2435	85.00
11/06/2023	AP2435	AP2435	129.98
11/06/2023	AP2435	AP2435	59.34
11/20/2023	AP2435	AP2435	161.40
11/16/2023	AP2435	AP2435	60.00
11/14/2023	AP2435	AP2435	188.20
11/04/2023	AP2435	AP2435	65.41
10/24/2023	AP2435	AP2435	79.60
10/29/2023	AP2435	AP2435	82.94
11/01/2023	AP2435	AP2435	99.00
11/08/2023	AP2435	AP2435	30.58
11/12/2023	AP2435	AP2435	40.00
CHECK	319694	TOTAL:	1,787.69

11/30/2023 14:18
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 6
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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME

	INV DATE	PO	WARRANT	NET
319695 12/05/2023 PRTD 997 CARDMEMBER SERVICES	11/15/2023		AP2435	15.99
CARDMEMBER SERVICES	11/15/2023		AP2435	15.99
CARDMEMBER SERVICES	11/13/2023		AP2435	30.00
CARDMEMBER SERVICES	11/13/2023		AP2435	29.79
CARDMEMBER SERVICES	11/06/2023		AP2435	30.00
CARDMEMBER SERVICES	10/31/2023		AP2435	.99
CARDMEMBER SERVICES	11/14/2023		AP2435	14.44
CARDMEMBER SERVICES	11/03/2023		AP2435	13.48
CARDMEMBER SERVICES	11/02/2023		AP2435	14.93
CARDMEMBER SERVICES	11/12/2023		AP2435	9.99
	CHECK		319695 TOTAL:	175.60
319696 12/05/2023 PRTD 2823 BOUND TREE MEDICAL LLC	11/16/2023		AP2435	530.61
	CHECK		319696 TOTAL:	530.61
319697 12/05/2023 PRTD 74 BROWN APPLIANCE & MATTRESS INC	11/09/2023		AP2435	439.00
	CHECK		319697 TOTAL:	439.00
319698 12/05/2023 PRTD 2228 CINTAS CORPORATION NO. 2	11/20/2023		AP2435	141.76
	CHECK		319698 TOTAL:	141.76
319699 12/05/2023 PRTD 1052 CMD POWERSYSTEMS, INC.	11/22/2023		AP2435	499.92
	CHECK		319699 TOTAL:	499.92
319700 12/05/2023 PRTD 136 CURTIS FAMILY SHOE STORE	11/10/2023		AP2435	182.66
CURTIS FAMILY SHOE STORE	11/13/2023		AP2435	125.96
	CHECK		319700 TOTAL:	308.62

11/30/2023 14:18
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 7
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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME

	INV DATE	PO	WARRANT	NET
319701 12/05/2023 PRTD 197 ELLSWORTH CHAINSAW INC	11/27/2023		AP2435	22.50
	CHECK	319701	TOTAL:	22.50
319702 12/05/2023 PRTD 2969 THERESA M EMERSON	11/17/2023		AP2435	375.43
	CHECK	319702	TOTAL:	375.43
319703 12/05/2023 PRTD 1398 FASTENAL COMPANY	11/09/2023		AP2435	66.96
	CHECK	319703	TOTAL:	66.96
319704 12/05/2023 PRTD 2833 FRED'S COFFEE COMPANY, INC.	11/27/2023		AP2435	15.95
	CHECK	319704	TOTAL:	15.95
319705 12/05/2023 PRTD 2291 G F JOHNSTON & ASSOCIATES LLC	11/17/2023		AP2435	1,724.39
	CHECK	319705	TOTAL:	1,724.39
319706 12/05/2023 PRTD 2110 GONETSPEED	11/10/2023		AP2435	607.83
	CHECK	319706	TOTAL:	607.83
319707 12/05/2023 PRTD 2970 LEISA L GRAHAM	11/20/2023		AP2435	46.53
	CHECK	319707	TOTAL:	46.53
319708 12/05/2023 PRTD 272 HANCOCK COUNTY REGISTRY OF DEEDS	11/28/2023		AP2435	38.00
	CHECK	319708	TOTAL:	38.00
319709 12/05/2023 PRTD 1064 HARCROS CHEMICALS INC	11/16/2023		AP2435	1,915.20
	CHECK	319709	TOTAL:	1,915.20
319710 12/05/2023 PRTD 1417 R F JORDAN & SONS CONSTRUCTION INC	10/31/2023		AP2435	47,180.80
	CHECK	319710	TOTAL:	47,180.80

11/30/2023 14:18
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 9
apcshdsb

CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME

CHK NO	CHK DATE	TYPE	VENDOR NAME	INVT DATE	PO	WARRANT	NET
			COASTAL AUTO PARTS	11/17/2023		AP2435	139.20
			COASTAL AUTO PARTS	11/18/2023		AP2435	91.10
			COASTAL AUTO PARTS	11/20/2023		AP2435	99.00
			COASTAL AUTO PARTS	11/21/2023		AP2435	74.86
			COASTAL AUTO PARTS	11/21/2023		AP2435	95.85
			COASTAL AUTO PARTS	11/21/2023		AP2435	182.69
			COASTAL AUTO PARTS	11/21/2023		AP2435	537.99
			COASTAL AUTO PARTS	11/21/2023		AP2435	16.48
			COASTAL AUTO PARTS	11/24/2023		AP2435	180.95
			COASTAL AUTO PARTS	11/27/2023		AP2435	32.89
			COASTAL AUTO PARTS	11/22/2023		AP2435	53.08
			COASTAL AUTO PARTS	11/21/2023		AP2435	-560.26
			COASTAL AUTO PARTS	11/21/2023		AP2435	-520.41
			COASTAL AUTO PARTS	11/16/2023		AP2435	94.62
				CHECK		319717 TOTAL:	1,701.91
319718	12/05/2023	PRTD	522 NEIGHBORHOOD HOUSE	11/13/2023		AP2435	472.12
				CHECK		319718 TOTAL:	472.12
319719	12/05/2023	PRTD	1075 NEIMPCC	11/20/2023		AP2435	450.00
				CHECK		319719 TOTAL:	450.00
319720	12/05/2023	PRTD	2888 STEVE CLISHAM	11/08/2023		AP2435	2,588.01
			STEVE CLISHAM	11/09/2023		AP2435	5,162.15
			STEVE CLISHAM	11/06/2023		AP2435	2,618.07
			STEVE CLISHAM	11/15/2023		AP2435	5,164.46

11/30/2023 14:18
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 10
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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE PO WARRANT NET

CHECK 319720 TOTAL: 15,532.69

319721	12/05/2023	PRTD	2971 OMEGA SECURITY GROUP INC	11/20/2023		AP2435	1,215.00
			OMEGA SECURITY GROUP INC	11/20/2023		AP2435	3,865.00
			OMEGA SECURITY GROUP INC	11/20/2023		AP2435	3,865.00
				CHECK		319721 TOTAL:	8,945.00
319722	12/05/2023	PRTD	1706 ONLINE MOORING, LLC	10/31/2023		AP2435	506.00
			ONLINE MOORING, LLC	09/30/2023		AP2435	28.00
				CHECK		319722 TOTAL:	534.00
319723	12/05/2023	PRTD	657 SEW AND SAVE INC	11/03/2023		AP2435	33.90
				CHECK		319723 TOTAL:	33.90
319724	12/05/2023	PRTD	859 SUPER SHOE INC	11/17/2023		AP2435	100.00
				CHECK		319724 TOTAL:	100.00
319725	12/05/2023	PRTD	1387 TREASURER, STATE OF MAINE	11/16/2023		AP2435	76.41
				CHECK		319725 TOTAL:	76.41
319726	12/05/2023	PRTD	2109 TREASURER, STATE OF MAINE	11/20/2023		AP2435	100.00
				CHECK		319726 TOTAL:	100.00
319727	12/05/2023	PRTD	2571 JASON ROBERT MCCABE	11/27/2023		AP2435	795.00
				CHECK		319727 TOTAL:	795.00
319728	12/05/2023	PRTD	737 UNIFIRST CORP	11/16/2023		AP2435	142.97
			UNIFIRST CORP	11/16/2023		AP2435	357.76
			UNIFIRST CORP	11/16/2023		AP2435	75.55
			UNIFIRST CORP	11/09/2023		AP2435	21.84

11/30/2023 14:18
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 11
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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE PO WARRANT NET

UNIFIRST CORP	11/09/2023	AP2435	81.55
UNIFIRST CORP	11/09/2023	AP2435	142.97
	CHECK	319728 TOTAL:	822.64
319729 12/05/2023 PRTD 2565 WELCH'S PAINTING	11/13/2023	AP2435	8,480.00
	CHECK	319729 TOTAL:	8,480.00
319730 12/05/2023 PRTD 2570 WILLIAMS IRRIGATION SYSTEMS	10/19/2023	AP2435	335.00
	CHECK	319730 TOTAL:	335.00

NUMBER OF CHECKS 57 *** CASH ACCOUNT TOTAL *** 1,051,669.02

COUNT	AMOUNT
41	955,318.57
16	96,350.45

*** GRAND TOTAL *** 1,051,669.02

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Town of Mount Desert
 A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

P 12
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YEAR PER SRC ACCOUNT	JNL	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T	OB	DEBIT	CREDIT
2024	6	8								
APP 100-20000	12/05/2023	AP2435	AP2435			Accounts Payable			745,135.97	
APP 100-10100	12/05/2023	AP2435	AP2435			AP CASH DISBURSEMENTS JOURNAL Ckg-BH General Fund 8066				1,051,669.02
APP 300-20000	12/05/2023	AP2435	AP2435			Accounts Payable			192,373.02	
APP 400-20000	12/05/2023	AP2435	AP2435			AP CASH DISBURSEMENTS JOURNAL			60,895.00	
APP 600-20000	12/05/2023	AP2435	AP2435			Accounts Payable			53,265.03	
						GENERAL LEDGER TOTAL			1,051,669.02	1,051,669.02
APP 100-35030	12/05/2023	AP2435	AP2435			DTF-CAP IMP			192,373.02	
APP 300-35010	12/05/2023	AP2435	AP2435			DT Gen fund				192,373.02
APP 100-35040	12/05/2023	AP2435	AP2435			DT-TRUST			60,895.00	
APP 400-35010	12/05/2023	AP2435	AP2435			DT Gen fund			53,265.03	60,895.00
APP 100-35060	12/05/2023	AP2435	AP2435			DT-MARINA				53,265.03
APP 600-35010	12/05/2023	AP2435	AP2435			DT Gen fund				
						SYSTEM GENERATED ENTRIES TOTAL			306,533.05	306,533.05
						JOURNAL 2024/06/8			1,358,202.07	1,358,202.07

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100	General Fund	2024	6	8	12/05/2023		
	100-10100				Ckg-BH General Fund 8066		1,051,669.02
	100-20000				Accounts Payable	745,135.97	
	100-35030				DTF-CAP IMP	192,373.02	
	100-35040				DT-TRUST	60,895.00	
	100-35060				DT-MARINA	53,265.03	
					FUND TOTAL	1,051,669.02	1,051,669.02
300	Capital Projects	2024	6	8	12/05/2023		
	300-20000				Accounts Payable	192,373.02	
	300-35010				DT Gen fund		192,373.02
					FUND TOTAL	192,373.02	192,373.02
400	Investment Trusts-Reserves	2024	6	8	12/05/2023		
	400-20000				Accounts Payable	60,895.00	
	400-35010				DT Gen fund		60,895.00
					FUND TOTAL	60,895.00	60,895.00
600	Marina	2024	6	8	12/05/2023		
	600-20000				Accounts Payable	53,265.03	
	600-35010				DT Gen fund		53,265.03
					FUND TOTAL	53,265.03	53,265.03

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

P 14
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FUND	DUE TO	DUE FR
100 General Fund	306,533.05	
300 Capital Projects		192,373.02
400 Investment Trusts-Reserves		60,895.00
600 Marina		53,265.03
TOTAL	306,533.05	306,533.05

** END OF REPORT - Generated by Lisa Young **

**TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

WARRANT AP# 2433

CHECK DATE: November 22, 2023

CHECK NUMBER:	<u>319688</u>	through	<u>319688</u>	\$ <u>3,560.00</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	and	<u>N/A</u>	\$ -	Electronic payments
EFT NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	and	<u>N/A</u>	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 3,560.00

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

TOWN OF MOUNT DESERT
PAYROLL WARRANT

WARRANT PR# 2413

CHECK DATE: November 22, 2023

ADVICE NUMBERS: 16022 through 16075

CHECK NUMBERS: 66312 through 66330

TOTAL DISBURSEMENTS: \$ 163,376.23

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

From: [Rick Mooers](#)
To: [Lisa Young](#)
Subject: Re: Warrant AP#2433 & PR#2413 Approval Request
Date: Tuesday, November 21, 2023 12:56:04 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Approved
Sent from my iPhone

On Nov 21, 2023, at 11:17 AM, Lisa Young <financeclerk@mtdesert.org> wrote:

Greetings,

Attached are the following warrants for approval:

Accounts Payable	#2433	total of	\$3,560.00
Payroll	#2413	total of	\$163,376.23

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will “will reply to all” when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young,
Finance Clerk, Tax Collector
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)

~~~~~FOIA NOTICE~~~~~  
Under Maine's Freedom of Access ("Right to Know") law, all e-mail and e-mail attachments received or prepared for use in matters concerning Town business or containing information relating to Town business are likely to be regarded as public records which may be inspected by any person upon request, unless otherwise made confidential by law.

~~~~~PRIVACY NOTICE~~~~~  
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<4- AP2433.pdf>
<11- PR2413.pdf>

**TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

WARRANT AP# 2434

CHECK DATE: November 29, 2023

| | | | | | |
|-------------------|---------------|---------|---------------|---------------------|---------------------|
| CHECK NUMBER: | 319689 | through | 319689 | \$ 468.25 | Check payments |
| CHECK NUMBER: | N/A | and | N/A | \$ - | Electronic payments |
| EFT NUMBER: | 3064 | through | 3065 | \$ 92,856.81 | ACH Payments |
| EFT or CK NUMBER: | N/A | and | N/A | \$ - | Voided Checks |

TOTAL DISBURSEMENTS: \$ **93,325.06**

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

From: [Rick Mooers](#)
To: [Lisa Young](#)
Subject: Re: Warrant AP#2434 State Fees/Payroll Benefits
Date: Tuesday, November 28, 2023 6:04:13 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Approved

On Tue, Nov 28, 2023 at 2:25 PM Lisa Young <financeclerk@mtdesert.org> wrote:

Greetings,

Attached is Accounts Payable Warrant #2434 (for Payroll and/or State Fees) in the amount of \$93,325.06 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will “reply to all” when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young,

Deputy Treasurer, Tax Collector

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

-----FOIA NOTICE-----

Under Maine's Freedom of Access ("Right to Know") law, all e-mail and e-mail attachments received or prepared for use in matters concerning Town business or containing information relating to Town business are likely to be regarded as public records which may be inspected by any person upon request, unless otherwise made confidential by law.

-----PRIVACY NOTICE-----

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Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 17908

Include Authorization Codes: Yes
Batch: 11169
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

| Check # | Check Date | Code | Name | Chk Grp | Gross Pay | Net Pay | Direct Deposit | Check Amt | Void |
|---------|------------|------|---------------------------|---------|-----------|-----------|----------------|-----------|------|
| | 11/24/2023 | IRS | INTERNAL REVENUE SERVICE | | 13,312.82 | 13,312.82 | 0.00 | 0.00 | |
| | 11/24/2023 | STAT | TREASURER, STATE OF MAINE | | 4,090.00 | 4,090.00 | 0.00 | 0.00 | |
| 50597 | 11/24/2023 | 642 | MELISSA L. HINERMAN | 1 | 1,125.08 | 929.40 | 0.00 | 929.40 | |
| 50598 | 11/24/2023 | 121 | GARY L. ALLEN | 1 | 3,326.00 | 2,615.67 | 0.00 | 2,615.67 | |
| 50599 | 11/24/2023 | 643 | RAECHELLE M. BEKAR | 1 | 250.00 | 230.87 | 0.00 | 230.87 | |
| 50600 | 11/24/2023 | 625 | CHRISTINA M. CRIST | 1 | 125.00 | 113.63 | 0.00 | 113.63 | |
| 50601 | 11/24/2023 | 31 | SUSAN M. DAMON | 1 | 250.00 | 227.24 | 0.00 | 227.24 | |
| 50602 | 11/24/2023 | 607 | JESSE HARTSON | 1 | 1,429.00 | 1,203.58 | 0.00 | 1,203.58 | |
| 50603 | 11/24/2023 | 623 | TRACY HICKS | 1 | 370.00 | 341.42 | 0.00 | 341.42 | |
| 50604 | 11/24/2023 | 636 | KATHERINE MANN | 1 | 145.00 | 131.81 | 0.00 | 131.81 | |
| 50605 | 11/24/2023 | 626 | HEATHER E. DORR | 1 | 4,500.00 | 2,977.98 | 2,977.98 | 0.00 | |
| 50606 | 11/24/2023 | 491 | SANDRA G. BOYCE | 1 | 2,275.30 | 1,401.50 | 1,401.50 | 0.00 | |
| 50607 | 11/24/2023 | 477 | ANGELIQUE E. HODGDON | 1 | 1,048.50 | 501.47 | 501.47 | 0.00 | |
| 50608 | 11/24/2023 | 149 | MARIAH D. BAKER | 1 | 2,384.92 | 1,934.01 | 1,934.01 | 0.00 | |
| 50609 | 11/24/2023 | 43 | SARAH R. DUNBAR | 1 | 1,966.80 | 1,399.65 | 1,399.65 | 0.00 | |
| 50610 | 11/24/2023 | 63 | HEATHER M. GRAVES | 1 | 2,919.80 | 2,112.27 | 2,112.27 | 0.00 | |
| 50611 | 11/24/2023 | 65 | GAYLE M. GRAY | 1 | 3,219.80 | 2,301.50 | 2,301.50 | 0.00 | |
| 50612 | 11/24/2023 | 293 | Amy L. James | 1 | 3,035.19 | 2,319.26 | 2,319.26 | 0.00 | |
| 50613 | 11/24/2023 | 90 | REBECCA A. JARVIS | 1 | 2,849.57 | 2,137.27 | 2,137.27 | 0.00 | |
| 50614 | 11/24/2023 | 487 | BENJAMIN MACKO | 1 | 3,385.19 | 2,575.82 | 2,575.82 | 0.00 | |
| 50615 | 11/24/2023 | 237 | JUSTIN B. NORWOOD | 1 | 2,734.19 | 2,076.85 | 2,076.85 | 0.00 | |
| 50616 | 11/24/2023 | 508 | CATHY T. OEHMKE | 1 | 3,083.26 | 2,259.58 | 2,259.58 | 0.00 | |
| 50617 | 11/24/2023 | 120 | KAREN L. SHARPE | 1 | 3,662.61 | 2,519.47 | 2,519.47 | 0.00 | |
| 50618 | 11/24/2023 | 502 | MARIA E. SIMPSON | 1 | 2,620.23 | 2,117.84 | 2,117.84 | 0.00 | |
| 50619 | 11/24/2023 | 404 | KERRY L. TAYLOR | 1 | 3,035.19 | 1,892.06 | 1,892.06 | 0.00 | |
| 50620 | 11/24/2023 | 459 | SHANNON L. WESTPHAL | 1 | 2,346.46 | 1,765.56 | 1,765.56 | 0.00 | |
| 50621 | 11/24/2023 | 630 | KRISTEN J. BRAUN | 1 | 2,654.50 | 1,917.51 | 1,917.51 | 0.00 | |
| 50622 | 11/24/2023 | 91 | JUDITH CULLEN | 1 | 2,539.11 | 1,855.97 | 1,855.97 | 0.00 | |
| 50623 | 11/24/2023 | 146 | CECILIA R. GARRITY | 1 | 2,157.26 | 1,400.92 | 1,400.92 | 0.00 | |
| 50624 | 11/24/2023 | 92 | ABIGAIL A. HARMON | 1 | 1,926.84 | 1,398.47 | 1,398.47 | 0.00 | |
| 50625 | 11/24/2023 | 603 | ABBIE PAPPAS | 1 | 2,157.26 | 1,691.16 | 1,691.16 | 0.00 | |
| 50626 | 11/24/2023 | 311 | LAURA-JEAN BEAL | 1 | 625.00 | 615.94 | 615.94 | 0.00 | |
| 50627 | 11/24/2023 | 504 | CRISTINA DEVORA | 1 | 1,924.26 | 1,387.51 | 1,387.51 | 0.00 | |
| 50628 | 11/24/2023 | 627 | CONTESSA L. BROPHY | 1 | 2,899.76 | 2,006.23 | 2,006.23 | 0.00 | |
| 50629 | 11/24/2023 | 238 | WENDELL L. OPPEWALL | 1 | 1,707.15 | 1,029.67 | 1,029.67 | 0.00 | |
| 50630 | 11/24/2023 | 52 | WANDA J. FERNALD | 1 | 2,919.80 | 2,043.04 | 2,043.04 | 0.00 | |
| 50631 | 11/24/2023 | 611 | DANIELLE EMMONS | 1 | 1,401.08 | 852.73 | 852.73 | 0.00 | |
| 50632 | 11/24/2023 | 291 | PATRICIA A. KELLEY | 1 | 1,727.60 | 1,193.19 | 1,193.19 | 0.00 | |
| 50633 | 11/24/2023 | 633 | SUSAN E. CARROLL | 1 | 870.00 | 709.23 | 709.23 | 0.00 | |
| 50634 | 11/24/2023 | 240 | JEANNE C. OTT | 1 | 1,743.75 | 1,485.88 | 1,485.88 | 0.00 | |
| 50635 | 11/24/2023 | 631 | MALLORY WATKINS | 1 | 250.00 | 230.87 | 230.87 | 0.00 | |
| 50636 | 11/24/2023 | 628 | CAMERON FROTHINGHAM | 1 | 1,877.80 | 1,267.78 | 1,267.78 | 0.00 | |
| 50637 | 11/24/2023 | 337 | AMBER G. CHARRON | 1 | 2,385.34 | 1,787.00 | 1,787.00 | 0.00 | |
| 50638 | 11/24/2023 | 150 | LYNDA J. KANE | 1 | 2,842.88 | 1,921.04 | 1,921.04 | 0.00 | |
| 50639 | 11/24/2023 | 635 | STEVEN CALDERON | 1 | 1,587.07 | 1,169.71 | 1,169.71 | 0.00 | |
| 50640 | 11/24/2023 | 632 | MAKENZIE R. COWLES | 1 | 780.39 | 674.92 | 674.92 | 0.00 | |
| 50641 | 11/24/2023 | 608 | EMMA JONES | 1 | 1,422.01 | 1,092.89 | 1,092.89 | 0.00 | |
| 50642 | 11/24/2023 | 490 | ANNA D. MONTE | 1 | 1,286.32 | 801.42 | 801.42 | 0.00 | |
| 50643 | 11/24/2023 | 634 | TRICIA L. POPE | 1 | 894.80 | 751.86 | 751.86 | 0.00 | |
| 50644 | 11/24/2023 | 350 | ANNA E. SILVER | 1 | 1,510.85 | 1,207.06 | 1,207.06 | 0.00 | |
| 50645 | 11/24/2023 | 507 | DANIELLE A. STANLEY | 1 | 1,473.33 | 1,339.26 | 1,339.26 | 0.00 | |
| 50646 | 11/24/2023 | 331 | RUSSELL W. GRAY | 1 | 1,644.02 | 1,370.39 | 1,370.39 | 0.00 | |
| 50647 | 11/24/2023 | 501 | MICHAEL J. TINKER | 1 | 2,379.01 | 1,605.21 | 1,605.21 | 0.00 | |
| 50648 | 11/24/2023 | 463 | RENE L. BECKER | 1 | 1,928.10 | 1,460.49 | 1,460.49 | 0.00 | |

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 17908

| Check # | Check Date | Code | Name | Chk Grp | Gross Pay | Net Pay | Direct Deposit | Check Amt | Void | |
|---------|------------|-------|-------------------------------------|---------|-------------------|-------------------|-------------------|------------------|------|--|
| 50649 | 11/24/2023 | 499 | BOBBIE JO DAY | 1 | 1,813.60 | 1,344.94 | 1,344.94 | 0.00 | | |
| 50650 | 11/24/2023 | 74 | LEON E. SARGENT | 1 | 2,978.14 | 2,072.00 | 2,072.00 | 0.00 | | |
| 50651 | 11/24/2023 | 476 | BRUCE L. TRIPP | 1 | 1,068.58 | 939.52 | 939.52 | 0.00 | | |
| 50652 | 11/24/2023 | 18 | JANICE P. CARROLL | 1 | 1,534.67 | 1,080.30 | 1,080.30 | 0.00 | | |
| 50653 | 11/24/2023 | 485 | TASHA L. HIGGINS | 1 | 2,070.75 | 1,411.37 | 1,411.37 | 0.00 | | |
| 50654 | 11/24/2023 | AFLAC | AFLAC | | 127.42 | 127.42 | 0.00 | 127.42 | | |
| 50655 | 11/24/2023 | BCBS | ANTHEM BC/BS | | 11,208.80 | 11,208.80 | 11,208.80 | 0.00 | | |
| 50656 | 11/24/2023 | HMD | HORACE MANN COMPANIES | | 37.00 | 37.00 | 0.00 | 37.00 | | |
| 50657 | 11/24/2023 | HM | HORACE MANN INSURANCE C | | 200.00 | 200.00 | 0.00 | 200.00 | | |
| 50658 | 11/24/2023 | MEA | MAINE EDUCATION ASSOCIATI | | 1,305.30 | 1,305.30 | 0.00 | 1,305.30 | | |
| 50659 | 11/24/2023 | MSRS | MAINE PERS | | 23,359.17 | 23,359.17 | 23,359.17 | 0.00 | | |
| 50660 | 11/24/2023 | | LOCAL DUESMDI EDUC ASSOCIATION | | 304.00 | 304.00 | 0.00 | 304.00 | | |
| 50661 | 11/24/2023 | | DELTA DENTNORTHEAST DELTA DENTAL | | 2,224.00 | 2,224.00 | 0.00 | 2,224.00 | | |
| 50662 | 11/24/2023 | PRIM | PRIMERICA FINANCIAL SVCS. | | 1,270.00 | 1,270.00 | 0.00 | 1,270.00 | | |
| 50663 | 11/24/2023 | | FEDHEALTH TREASURER, STATE OF MAINE | | 280.82 | 280.82 | 0.00 | 280.82 | | |
| | | | | | 168,787.45 | 138,920.52 | 109,975.54 | 11,542.16 | | |

| Check Authorization Summary | | | |
|-----------------------------|-------------------------------------|-------|-----------|
| Type | Description | Count | Amount |
| Employee | Checks | 8 | 5,793.62 |
| | Voided Checks | 0 | 0.00 |
| | Direct Deposits (Fully Distributed) | 49 | 75,407.57 |
| | ACH Employee Credits | 49 | 75,407.57 |
| | ACH Employee Debits (Voids) | 0 | 0.00 |
| Deduction | Checks | 8 | 5,748.54 |
| | Voided Checks | 0 | 0.00 |
| | ACH Vendor Credits | 2 | 34,567.97 |
| | ACH VendorDebits (Voids) | 0 | 0.00 |
| | ACH Online Payments | 0 | 0.00 |
| Taxes | EFTPS Payment - Debit | 2 | 17,402.82 |

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 17908

| Check # | Check Date | Code | Name | Chk Grp | Gross Pay | Net Pay | Direct Deposit | Check Amt | Void |
|---------|------------|------|------|---------|-----------|---------|----------------|-----------|------|
|---------|------------|------|------|---------|-----------|---------|----------------|-----------|------|

WARRANT # 11

DATE: PAID NOV 24 2023

SUPERINTENDENT 

FINANCE OFFICER

FINANCE OFFICER

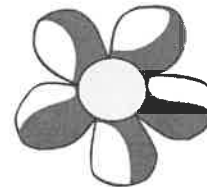
FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER



| | | |
|----|-------------------|-------------|
| \$ | 138,920.52 | net pay |
| \$ | 50,570.31 | payroll A/P |
| \$ | <u>189,490.83</u> | |

Mount Desert School Department Check Register

Report # 17913

Batch: 11171
Check Edit #: N/A
Sort By: Vendor Name
Include DTF Info: No

| Batch # | Control Total | Status | Created By | Date Created | Last Updated By | Date Last Updated |
|---------|---------------|--------|------------|--------------|-----------------|-------------------|
| 11171 | 50,570.31 | Posted | Bria | 11/21/2023 | Bria | 11/21/2023 |

| Vendor Code / Name
Check Edit # | Check Number
Check Date | Check Type
Status | Check Header Information |
|------------------------------------|----------------------------|----------------------|--------------------------|
|------------------------------------|----------------------------|----------------------|--------------------------|

| | | | |
|------------------------------|---------------------|---------------------------|--|
| 1200 ANTHEM BC & BS
12085 | 21066
11/24/2023 | Payable Payment
Posted | ANTHEM BC & BS
PO BOX 645438
CINCINNATI OH 452645438 |
|------------------------------|---------------------|---------------------------|--|

Email Subject Line: DDep-Notification
Email Check Remittances To: Carmen.Leighton@anthem.com

| Payable # | Reference | Invoice # | Invoice Date | Amount | Discount | Payment |
|-----------|----------------------|------------|------------------------|-----------|----------|-----------|
| 18750 | ANTHEM BC & BS-NOV23 | 008421000B | BCBS NOV23 011/24/2023 | 47,496.25 | 0.00 | 47,496.25 |

Check Totals: **47,496.25** **0.00** **47,496.25**

| | | | |
|--------------------------|---------------------|---------------------------|--|
| 6000 MAINE PERS
12082 | 21067
11/24/2023 | Payable Payment
Posted | MAINE PERS
PO BOX 349
AUGUSTA ME 043320349 |
|--------------------------|---------------------|---------------------------|--|

Email Subject Line: DDep-Notification
Email Check Remittances To: accounting@mainepers.org

| Payable # | Reference | Invoice # | Invoice Date | Amount | Discount | Payment |
|-----------|----------------------------------|------------------------|--------------|--------|----------|---------|
| 18749 | MAINE PERS-GLI OCT23 MDES TT091: | GLI OCT23 MD11/24/2023 | | 278.38 | 0.00 | 278.38 |

Check Totals: **278.38** **0.00** **278.38**

| | | | |
|--------------------------|---------------------|---------------------------|--|
| 6000 MAINE PERS
12083 | 21068
11/24/2023 | Payable Payment
Posted | MAINE PERS
PO BOX 349
AUGUSTA ME 043320349 |
|--------------------------|---------------------|---------------------------|--|

Email Subject Line: DDep-Notification
Email Check Remittances To: accounting@mainepers.org

| Payable # | Reference | Invoice # | Invoice Date | Amount | Discount | Payment |
|-----------|-----------------------------|------------------------|--------------|----------|----------|----------|
| 18751 | MAINE PERS-RET NOV23 P0016A | RET NOV23 P011/24/2023 | | 2,693.18 | 0.00 | 2,693.18 |

Check Totals: **2,693.18** **0.00** **2,693.18**

| | | | |
|--------------------------|---------------------|---------------------------|--|
| 6000 MAINE PERS
12084 | 21069
11/24/2023 | Payable Payment
Posted | MAINE PERS
PO BOX 349
AUGUSTA ME 043320349 |
|--------------------------|---------------------|---------------------------|--|

Email Subject Line: DDep-Notification
Email Check Remittances To: accounting@mainepers.org

| Payable # | Reference | Invoice # | Invoice Date | Amount | Discount | Payment |
|-----------|----------------------------------|------------------------|--------------|--------|----------|---------|
| 18748 | MAINE PERS-GLI OCT23 MDES P0016: | GLI OCT23 MD11/24/2023 | | 102.50 | 0.00 | 102.50 |

Check Totals: **102.50** **0.00** **102.50**

Batch 11171 Totals: **50,570.31** **0.00** **50,570.31**

4 Checks Listed