



Town of Mount Desert
Selectboard
Agenda

Regular Meeting
TUESDAY, January 2, 2024

Location: Meeting Room, Town Hall, Northeast Harbor; Meetings will continue to be offered via Zoom see final page for connection details. Per Maine CDC, COVID transmission rate is MEDIUM; masks are not required, but are recommended for those at risk of severe illness

- I. **Call to order at 6:30 p.m.**
Public please hold comments until the Selectboard Chairman opens the agenda items for public comment. When addressing the Board, state your FULL NAME (both in person and on Zoom). It is suggested that you enter your full name as your ID on Zoom.
- II. **Minutes**
 - A. *Approval of minutes from December 18, 2023 meeting*
- III. **Appointments/Recognitions/Resignations**
 - A. *Recognition of the promotion of Royce Gordon to the position of Highway Division Foreman effective December 11, 2023*
- IV. **Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
 - A. *Hancock County Commissioners Meeting Minutes from December 5, 2023*
- V. **Selectboard's Reports**
- VI. **Unfinished Business**
 - A. *The Sustainability committee recommends moving forward with the three solar projects for the following sites:*
 - *Somesville Fire House*
 - *Otter Creek Pumping Station*
 - *Northeast Harbor Treatment and Pump Station*
 - B. *Consider a warrant article to raise \$270,000 to fund phase one of development for the above referenced solar sites.*
 - C. *Discussion of Boston Cane Award – Dorothy Renault*
- VII. **New Business**
 - A. *Consider authorizing Fire Chief Mike Bender to apply for a grant from the Maine EMS Stabilization Funding Program*
 - B. *Authorize use of the balance of the WW Bond Reserve 4050500-24203 to subsidize the 10/1/24 and final principal payment on MMBB CWSRF loan 2003FFRS and, by extension, reduce necessary appropriations*
 - C. *Review of FY 2025 Budgets: Public Safety*

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VIII. Other Business *(Addendum items may be considered at the Selectboard's discretion via majority vote to do so under Other Business or out of order.)*

A. *Such other business as may be legally conducted*

IX. Treasurer's Warrants

A. *Approve & Sign Treasurer's Warrant as shown below:*

Town Invoices	AP#2441	1/3/2023	\$229,902.55
Total			\$229,902.55

B. *Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown below:*

State Fees & PR Benefits	AP#2439	12/20/2023	\$4,347.75
	AP#2440	12/28/2023	\$5,345.92
Town Payroll	PR#2415	12/22/2023	\$167,900.04
Total			\$177,593.71

C. *Acknowledge Treasurer's Town Voided Disbursements & School Board AP/Payroll Warrants as shown below:*

School Invoices			\$0
School Payroll	PR#13	12/22/2023	\$184,015.06
Voided Disbursements			\$0
Total			\$184,015.06

Grand Total			\$591,511.32
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X. Adjournment

The next regularly scheduled meeting is at 6:30 p.m., Tuesday, January 16, 2024 in the Meeting Room, Town Hall, Northeast Harbor

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The Town of Mount Desert is inviting you to a scheduled Zoom meeting. You can call in through any of the listed phone numbers or connect with a computer via the web link. You **will need to enter the meeting ID** to get access to the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/248566175?pwd=RmozZjBOVWhUTQrR XR5QzFEZEEyQT09>

Meeting ID: 248 566 175

Password: 919872

One tap mobile

+13126266799,,248566175#,,,,0#,,919872# US (Chicago)

+16468769923,,248566175#,,,,0#,,919872# US (New York)

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+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Zoom security now requires a password on all zoom meetings, so the recurring BS meeting now has a password.

MINUTES

**Town of Mount Desert
Selectboard Minutes
December 18, 2023**

Board Members Present: Chair John Macauley, Wendy Littlefield, Martha Dudman, Rick Mooers
Board Member Geoff Wood was not in attendance.

Town Officials Present: Town Manager Durlin Lunt, Town Clerk Claire Woolfolk, Public Works Director Brian Henkel, Assessor Kyle Avila, Code Enforcement Officer Kim Keene, Fire Chief Mike Bender, Tax Collector Lisa Young

Members of the Public were also present.

I. Call to order at 6:30 p.m.

Chair Macauley called the meeting to order at 6:30 p.m.

II. Minutes

A. Approval of minutes from November 20, 2023 meeting

MOTION: Ms. Dudman moved, with Mr. Mooers seconding, approval of the November 20, 2023 Minutes as presented.

Motion approved 3-0-1 (Littlefield in Abstention).

B. Approval of minutes from December 4, 2023 meeting

MOTION: Ms. Dudman moved, with Mr. Mooers seconding, approval of the December 4, 2023 Minutes as presented.

Motion approved 4-0.

III. Appointments/Recognitions/Resignations

A. Consider appointment of Judy Gilkes Benson to the Comprehensive Planning Committee

MOTION: Ms. Dudman moved, with Mr. Mooers seconding, appointment of Judy Gilkes Benson to the Comprehensive Planning Committee as presented and with thanks.

Motion approved 4-0.

B. Consider appointment of Tracy Loftus Keller to the Comprehensive Planning Committee as Planning Board liaison

MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, appointment of Tracy Loftus Keller to the Comprehensive Planning Committee as Planning Board liaison as presented and with thanks.

Motion approved 4-0.

C. Consider appointment of Gail Marshall to the LUZO Committee

MOTION: Mr. Mooers moved, with Ms. Dudman seconding, appointment of Gail Marshall to the LUZO Committee as presented.

Motion approved 4-0.

1 **IV. Consent Agenda**

2 *A. Letter from Timothy Billings – Short Term Rentals*

3 *B. Healthy Acadia/Mount Desert Island Hospital Community Health Needs Assessment*

4 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, acceptance of the Consent Agenda as
5 presented.

6 Motion approved 4-0.

7
8 **V. Selectboard's Reports**

9 No Selectboard Reports were presented.

10
11 **VI. Unfinished Business**

12 *A. Presentation from A Climate to Thrive reporting the results of the solar pre-development work*
13 *conducted on behalf of the Town of Mount Desert funded through the Community Resilience*
14 *Partnership. The presentation will include an analysis of Mount Desert's current municipal*
15 *electricity use, a prioritized list of potential municipal solar sites, a solar economic analysis for*
16 *top sites, and recommended next steps*

17 Beth Woolfolk of A Climate to Thrive presented a report on solar energy pre-development
18 analysis. Solar energy development was identified as a priority in the Mount Desert Climate
19 Action Plan. Next steps include identifying and prioritizing solar sites, conducting a feasibility
20 study for solar arrays, and developing a Request for Proposals.

21
22 The Town is eligible to receive a 30% reimbursement for equipment and installation.

23
24 The Town has a solar array on the Town Garage. The energy generated covers the Town
25 Garage's use and a majority of the Town Office's use, but the Town cannot legally claim the
26 clean energy benefits of the energy because ReVision Energy sells the Renewable Energy
27 Certificates produced. The town would need approximately 1,235 kW of installed solar to cover
28 100% of their electrical use.

29
30 Sites to consider for arrays include:

- 31 - Somesville Fire Station
32 - Northeast Harbor Wastewater Treatment Plant (largest electricity user in the Town)
33 - Otter Creek Pump Station (the area is already cleared and fenced. Infrastructure to accept
34 the power is nearby. May qualify for extra tax credits, interconnection costs could be
35 higher)
36 - Seal Harbor Wastewater Treatment Plant (a hybrid system of parking canopy in the upper
37 lot and ground array in the lower lot. Could qualify for more tax credit, interconnection
38 costs were likely to be higher)
39 - Town Office (could have lower interconnection costs, parking canopy arrays are more
40 expensive than ground mounted or rooftop arrays)
41 - Town Garage (back behind the garage, between the road and back area. Interconnection
42 costs could be expensive. There's already an array on site, which affects the interconnection
43 costs and the amount of renewable energy allowed to be created on site. Many trees in the
44 area would have to be removed, and it would impact viewsheds, because of the area, it can
45 be enlarged or made smaller as necessary)
46 - Mount Desert Elementary School (not feasible. Architects have confirmed the building
47 cannot support a rooftop array due to the wind and how it impacts the roof)

- Somesville Wastewater Treatment Plant (It's not feasible to move this option forward. There is no space for rooftop arrays. Surrounding land – wetland - would require clearcutting to accommodate arrays)

The first three sites are the easiest to implement and have the lowest potential interconnection costs, lowest investment and highest return on investment and low impact on habitat.

Ms. Woolfolk reported on the pros and cons of parking canopy sites. Parking canopies use already-open space and it has no impact on habitat. Because they're larger arrays, they tend to have higher interconnection costs associated with them. Arrays designed to withstand wind and snow are available. She shared a cost comparison of the various proposed sites.

A Climate to Thrive's recommendations are:

- Funding Phase One development of the first three sites: Somesville Fire Station, Northeast Harbor Treatment Plant, Otter Creek Pump Station
- Explore the viability of parking lot canopies for the Town Office parking lot and the Seal Harbor Treatment Plant
- Collect feedback from the community regarding their interest in exploring Town Garage and school solar array sites
- Next steps would be to draft a warrant article for the Phase One funding and develop and administer an RFP.

Phase one will consist of finalizing the project design and further explore the interconnection application process to determine the viability of the projects, and secure permitting and interconnection agreements, followed by securing funding for Phase Two, the construction of the arrays. Ms. Woolfolk estimated the budget for phase one work at \$270,000. This portion of the budget that would come before 2024 Town Meeting. Ms. Woolfolk stated that solar arrays are guaranteed for at least 20 years, but it's estimated they will last 30 years.

The interconnection process is the line item most likely to require the contingency funds included in the budget. The utility process can be unpredictable. The payback projection on the installation is approximately 5 or 6 years. The tax credit is in place until 2025, and tax credit funding appears to be secure until 2030. The Town would own the array. A maintenance and repair agreement would be part of the construction contract. Recycling programs are growing for arrays that cannot be repaired. Ms. Woolfolk promised to send a report to the Town for further review.

B. Discussion of Boston Cane Award – Edith Mann

Town Clerk Woolfolk reported her efforts to get public notice out for the Boston Cane Award. The Town has received no applications. She reviewed the voter list for eligible recipients and determined Edith Mann to be eligible. She researched the names shared at a prior meeting as potential recipients, but could not locate them. Ms. Dudman suggested Dorothy Renault, now living in Ellsworth but eligible under the rules of residency. Ms. Dudman agreed to get information on Ms. Renault for further discussion.

C. Report to Selectboard from Short Term Rental Task Force

Chair Macauley noted this was a report for informational purposes only. Public Discussion would

1 take place at a future meeting.
2

3 Ms. Dudman reported that the task force plans to have a draft ordinance to present to the Selectboard
4 at the first January Selectboard meeting, with public comment to occur at the second January
5 Selectboard meeting. The task force has tried to address concerns presented at earlier meetings.
6 They've been mindful of the tradition of local residents renting houses out for short periods of time
7 while they stay elsewhere. They've tried to preserve that tradition. Such use is referred to as short-
8 term rentals. Renters would require a license, but there would be fewer restrictions. A second class
9 of renters are those renting a second home or investment property. Such use is referred to as
10 vacation rentals. The task force intends to ensure that administration of the system would not
11 burden Town employees. A plan has been outlined addressing that goal. They wanted the program
12 to be able to pay for itself, via licensing fees set by the Selectboard. The goals are to have an open
13 discussion in January and a draft ordinance on the ballot for Town Meeting. If the ordinance passes
14 at Town Meeting, the Town would start accepting applications in 2024, but the ordinance would not
15 go into effect until 2025. This would allow for residents to plan and organize.
16

17 Registration would be annual. Mr. Mooers noted that he's asked for a statement identifying the
18 problem with the rentals in Town as they currently exist; one that the ordinance will address.
19 Without such a statement, the Town is trying to create a solution to a problem that has not been
20 identified. Ms. Dudman believed that Mount Desert, as a number of other towns in Maine have a
21 problem with affordable housing for those who'd like to be able to live and work in the community.
22 There are many reasons behind the problem, one of them being the proliferation of short-term
23 rentals. She noted that according to the information she's been presented with 20% of the housing
24 stock in the town is now being rented out as short-term rentals. This impacts the number of year-
25 round rentals or homes available. Unless some sort of guidelines are created, the problem will
26 continue to grow. She noted a town in another state is now entirely weekly rentals.
27

28 Ms. Littlefield asked whether such an ordinance will make a difference. If, for example, she was
29 renting a residence, this ordinance only means she will pay a fee and continue to rent the residence.
30 How will such an ordinance curtail the problem Ms. Dudman is identifying. Ms. Dudman noted that
31 a local homeowner will be allowed to do what they want. She hopes a cap on the number of weekly
32 rentals someone can have can be set. It will not eliminate existing properties being rented in this
33 fashion.
34

35 Resident Katrina Carter asked if the ordinance intends to differentiate between seasonal homes that
36 can only be used in summer, Ms. Dudman noted only the two distinctions previously noted were
37 intended to be considered.
38

39 VII. New Business

40 A. *Backroads Travel, Kyle Pacioni Public Space Special Event Application- Suminsby Park- Use*
41 *of Suminsby Park for Picnic Snack and staging area for 5-20 bikes with two 15 passenger*
42 *vans and two trailers, Various dates starting June 3, 2024 through October 7, 2024*

43 Mr. Pacioni presented his request. Currently the company is using a local lobster pound as their
44 staging area. Moving to Suminsby Park would eliminate some friction between bikers and other
45 visitors to the community. Currently bikers must cross Route 3 to enter Parkman Mountain. This
46 change would eliminate that need. A new vendor for the company is out of Bar Harbor and

1 willing to take food waste away for the company. Additionally, the change will reduce
2 interference with local businesses, shortening the length of time their guests are in one location.
3 There will be no picnic within Suminsby Park, reducing the time spent there to just staging and
4 safety talks.

5
6 Ms. Dudman noted her opposition to the suggestion. Suminsby Park is used for a number of
7 activities. She didn't believe it should be used as a commercial venture. Chair Macauley agreed.
8 He noted similar requests have been rejected in the past for these reasons.

9
10 Mr. Pacioni asked if the Board had any suggestions for an appropriate area near Parkman
11 Mountain that could be used. Ms. Littlefield suggested simply using the Parkman Mountain
12 parking lot. Mr. Pacioni noted parking at that site is not allowed. Upon the bike tour leaving the
13 staging site, one van goes to the Parkman Mountain site, but not into the parking lot, and one van
14 goes to Bar Harbor. Suminsby Park would be used only to stage the bicycles and then all parties
15 would leave the site. The first day would be June 3. Mr. Pacioni estimated approximately 20
16 trips happening throughout the year.

17
18 MOTION: Ms. Dudman moved, with Mr. Mooers seconding, to approve the request of
19 Backroads Travel, Kyle Pacioni Public Space Special Event Application- Suminsby Park- Use of
20 Suminsby Park for Picnic Snack and staging area for 5-20 bikes with two 15 passenger vans and
21 two trailers, Various dates starting June 3, 2024 through October 7, 2024 as presented.
22 Motion failed 1-3 (Macauley, Littlefield, Dudman Opposed).

23
24 *B. Authorize Public Works Superintendent, Ben Jacobs, to solicit competitive bids for a 2025*
25 *International cab & chassis with a diesel-powered engine for the Highway Division of the*
26 *Public Works Department*

27 Public Works Director Henkel noted the request is being made well in advance of when the Town
28 intends to replace the equipment. This is due to the difficulty in getting this type of vehicle.

29
30 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, authorizing Public Works
31 Superintendent Ben Jacobs to solicit competitive bids for a 2025 International cab & chassis with
32 a diesel-powered engine for the Highway Division of the Public Works Department as presented.
33 Motion approved 4-0.

34
35 *C. Consideration to release up to \$2,000.00 from the Fire Stations Building Reserve account,*
36 *# 4040300-24470, and authorize the Fire Chief to use such funds for the purpose of*
37 *purchasing and having installed a base radio antenna at MDFD fire station #3*

38 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, to release up to \$2,000.00 from
39 the Fire Stations Building Reserve account, # 4040300-24470, and authorize the Fire Chief to
40 use such funds for the purpose of purchasing and having installed a base radio antenna at
41 MDFD fire station #3 as presented.

42 Motion approved 4-0.

43
44 *D. Consideration of authorizing Fire Chief Mike Bender to purchase an Unimac extractor from*
45 *Daniels Equipment Company, Inc., Inc. at a cost not to exceed \$18,000.00 in association with the*
46 *Mount Desert Fire Station #1(Northeast Harbor) building project*

47 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, authorizing Fire Chief Mike Bender

1 to purchase an Unimac extractor from Daniels Equipment Company, Inc., Inc. at a cost not to
2 exceed \$18,000.00 in association with the Mount Desert Fire Station #1(Northeast Harbor) building
3 project as presented.

4 Motion approved 4-0.

5
6 *E. Consideration of hosting a Rabies Clinic for Town of Mount Desert residents and their dogs on*
7 *Saturday morning, January 3rd in conjunction with Town Clerk's office to register dogs for CY*
8 *2024*

9 Clerk Woolfolk noted this will be the second year the event has occurred. There is a sponsor for
10 the event. There were twelve dogs at last year's event. She hoped the event would attract more
11 dogs this year. This year the event will be scheduled for 3:00 p.m. to 6:00 p.m. on a workday,
12 resulting in only an extra hour of staff work time.

13
14 MOTION: Ms. Dudman moved, with Mr. Mooers seconding, hosting a Rabies Clinic for Town of
15 Mount Desert residents and their dogs on Saturday morning, January 3rd. in conjunction with
16 Town Clerk's office to register dogs for CY 2024 as presented.

17 Motion approved 4-0.

18
19 *F. Consider budgetary carry-forwards of unexpended amounts from Fiscal Year 2023 to the*
20 *Fiscal Year 2024 as described in memo from Finance Director, Mae Wylar*

21 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, budgetary carry-forwards of
22 unexpended amounts from Fiscal Year 2023 to the Fiscal Year 2024 as described in memo from
23 Finance Director, Mae Wylar as presented.

24 Motion approved 4-0.

25
26 *G. Review of General Government and Debt Budgets for FY 24-25*

27 Town Manager Lunt referred to his memo noting the major differences and the net impact on the
28 budget increase in the departments. He intended to keep the running total for each budget review,
29 including each budget and the CIP rolled into the calculation as they are reviewed. This will show
30 the impact of each department budget as they are discussed.

31
32 The two biggest impacts on the General Government budget are the recommendation of \$60,000 for
33 a Planning Consultant to work with the Comprehensive Plan Committee and adding a Deputy Code
34 Enforcement Officer as a stand-alone position, regardless of whether the short-term rental ordinance
35 passes.

36
37 The position of Code Enforcement Officer is a difficult one to fill; he'd like to start thinking about a
38 succession plan for the current CEO, as it will eventually become necessary. The Town would
39 likely have to train their own; bringing an employee in without the licensing, and providing the time
40 and training necessary for licensing. He noted the CEO's busy fieldwork schedule and suggested
41 removing her from Planning Board duties.

42
43 Mr. Mooers noted the quote of \$112,000 for the position which includes benefits. He believed the
44 first year of that amount would be paid by the taxpayers. Manager Lunt agreed. He felt it prudent
45 not to rely on the short-term rental fees offsetting the expense that first year. By the second year,
46 fees should fully cover the cost. Mr. Mooers suggested making it clear to the taxpayers that this was
47 not a continuing expense. Manager Lunt noted there was funding (less than \$10,000) in the budget

1 for a very small part-time position.
 2

3 Chair Macauley asked about the Comprehensive Planning consultant. Manager Lunt noted hiring
 4 would be up to the Selectboard, whether put out to bid or filled in some other way.
 5

6 A review was made of the budgets presented. Several non-profit organizations were in attendance.
 7 Power outages in the area may have prevented some from attending. Manager Lunt noted personnel
 8 costs are one of the changes. A 3.3 percent increase overall was anticipated.
 9

10 With regard to historical preservation, Clerk Woolfolk believed the work was close to an end. She
 11 estimated another year before it was complete and all the older books were rebound, archived, and
 12 digitalized. From there it will be ongoing maintenance.
 13

14 **VIII. Other Business**

15 *A. Such other business as may be legally conducted*

16 There was no Other Business.
 17

18 **IX. Treasurer's Warrants**

19 *A. Approve & Sign Treasurer's Warrant as shown below:*

Town Invoices	AP# 2438	12/19/2023	\$415,359.93
Total			\$415,359.93

20 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, approval and signature of Treasurer's
 21 Warrant as shown above.

22 Motion approved 4-0.
 23

24 *B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown below:*

State Fees & PR Benefits	AP# 2436	12/6/2023	\$3,588.09
	AP# 2437	12/13/2023	\$48,857.21
Town Payroll	PR# 2414	12/08/2023	\$223,239.08
Total			\$275,684.38

25 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, approval of signed Treasurer's
 26 Payroll, State Fees, & PR Benefit Warrants as shown above.

27 Motion approved 3-0-1 (Littlefield in Abstention).
 28

C. Acknowledge Treasurer's Town Voided Disbursements & School Board AP/Payroll Warrants as shown below:

School Invoices	AP# 6	12/6/2023	\$46,579.00
School Payroll	PR# 12	12/08/2023	\$94,732.77
Voided Disbursements			\$0
Total			\$141,311.77

MOTION: Mr. Mooers moved, with Ms. Dudman seconding, acknowledgement of Treasurer's
 Town Voided Disbursements & School Board AP/Payroll Warrants as shown above.

Motion approved 4-0.

Grand Total			\$832,356.08
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X. Adjournment

MOTION: Mr. Mooers moved, with Ms. Dudman seconding, to adjourn.

Motion approved 4-0.

The Meeting adjourned at 7:51 p.m.

Respectfully submitted,

Geoffrey Wood

APPOINTMENTS

RECOGNITIONS

RESIGNATIONS

CONSENT AGENDA

COMMISSIONERS REGULAR MEETING

**Learn more about *HANCOCK COUNTY* by visiting
www.hancockcountymaine.gov
Audio recordings of the meeting are available upon request**

The regular meeting of the Hancock County Commissioners was brought to order by Commissioner Paradis at 8:30 a.m. on **Tuesday December 5, 2023**. Commissioner Clark, Commissioner Wombacher, County Administrator Michael Crooker were also present, as well as several Department Heads. The meeting was held using a hybrid format and Department Heads and members of the public were able to attend in person or via Zoom.

Adjustments to agenda: none

MOTION: Move to approve the Agenda as presented. (Clark/Wombacher 3-0, motion passed)

Meeting Minutes:

MOTION: Move to approve the minutes of the November 21, 2023 Commissioners' Special Meeting as presented. (Clark/Wombacher 3-0, motion passed)

UT:

MOTION: Move to approve the UT report as presented. (Clark/Wombacher 3-0, motion passed)

Discussion – Eagle Island Fire and Safety Needs. Bill Ginn addressed the Commission with his concerns for the fire safety on the Island, especially in the Spring. He proposed a movable water tank on a trailed to help if any fires broke out. The Commission suggested they use TIF monies and tasked the UT Director to contact the attorney about using these funds.

Additional discussion will take place at the December 19, 2023 CSM.

MOTION: Move to approve the ACO Agreement between Hancock County and the UT. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to approve the Memorandum of Understanding between Hancock County and the UT. (Clark/Wombacher 3-0, motion passed)

Airport:

MOTION: Move to approve the Airport report as presented. (Clark/Wombacher 3-0, motion passed)

EMA:

MOTION: Move to approve the EMA report as presented. (Clark/Wombacher 3-0, motion passed)

Maintenance:

MOTION: Move to approve the Maintenance report as presented. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to acknowledge that we are waiving the County policy and authorize the Maintenance Director to sell the old maintenance truck to anyone willing to pay more than \$900. (Clark/Wombacher 3-0, motion passed)

RCC:

MOTION: Move to approve the RCC report as presented. (Clark/Wombacher 3-0, motion passed)

Human Resources:

MOTION: Move to approve the Human Resources report as presented. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to approve the Administrative Assistant Job Description as presented with the exception of removing the Human Resource Manager from being responsible to supervision and to authorize the Human Resource Manager to post the opening in-house for the next 10 days. (Clark/Wombacher 3-0, motion passed)

Treasurer:

MOTION: Move to approve the monthly bills and warrants as presented. (Clark/Wombacher 3-0, motion passed)

The Treasurer's memo listed the following:

November GF, Airport and Jail Payroll Warrants #23-44, #23-45, #23-46, #23-47, and #23-48, in the aggregate amount of \$631,654.42;

November GF, Airport and Jail Expense Warrants #23-61, #23-62, #23-63, #23-64, #23-65, #23-66, in the aggregate amount of \$1,241,545.46;

November UT Payroll Warrants #24-18, #24-19, #24-20, #24-21 and #24-22, in the aggregate amount of \$1,372.55;

November UT Expense Warrants #24- and #24-9, in the aggregate amount of \$346,281.67

Commissioners:

MOTION: Move to approve the 2024 Employee Health Insurance Buyout / Buydown Policy based at 35% as presented. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to set the retiree health insurance contribution for 2024 at \$75 each month. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to approve Commissioner John Wombacher as Hancock County's Risk Pool Board Member for 2024 and to select Michael Crooker as his proxy. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to approve Commissioner John Wombacher as Hancock County's MCCA Board Member for 2024 and to select Michael Crooker as his proxy. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to appoint Michael Crooker as Hancock County's point-of-contact with the Risk Pool. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to exceed the County Assessment Limit for the 2024 Hancock County Budget. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to approve and sign the 2024 Hancock County Budget of \$11,171,726 as presented with an amount of \$8,607,093 to be raised through taxation, representing a 16.43% or \$1,214,311 increase over the 2023 amount raised through taxation, and \$652,395.31 over the LD 1 target. (Clark/Wombacher 3-0, motion passed)

MOTION: Move to go into an Executive Session pursuant to MRSA Title 405 (6)(C) and (E) Consultation with Legal Counsel for the County concerning a tax increment financing and credit enhancement agreement proposal with Three Rivers. (Clark/Wombacher 3-0, motion passed)

IN: 9:45 a.m.

OUT: 10:27 a.m.

MOTION: Move to go into Executive Session pursuant to MRSA Title 405 (6)(D) for union negotiations. (Clark/Wombacher 3-0, motion passed)

IN: 10:28 a.m.

OUT: 10:44 a.m.

MOTION: Move to adjourn (Clark/Wombacher 3-0, motion passed)

Meeting was adjourned at 10:52 a.m.

Respectfully submitted,

Patrice Crossman
Clerk

UNFINISHED BUSINESS



TOWN OF MOUNT DESERT SUSTAINABILITY COMMITTEE

December 22, 2023

RE: Recommendation to BOS

The Sustainability committee would to recommend moving forward with the three solar projects for the following sites:

Somesville Fire House

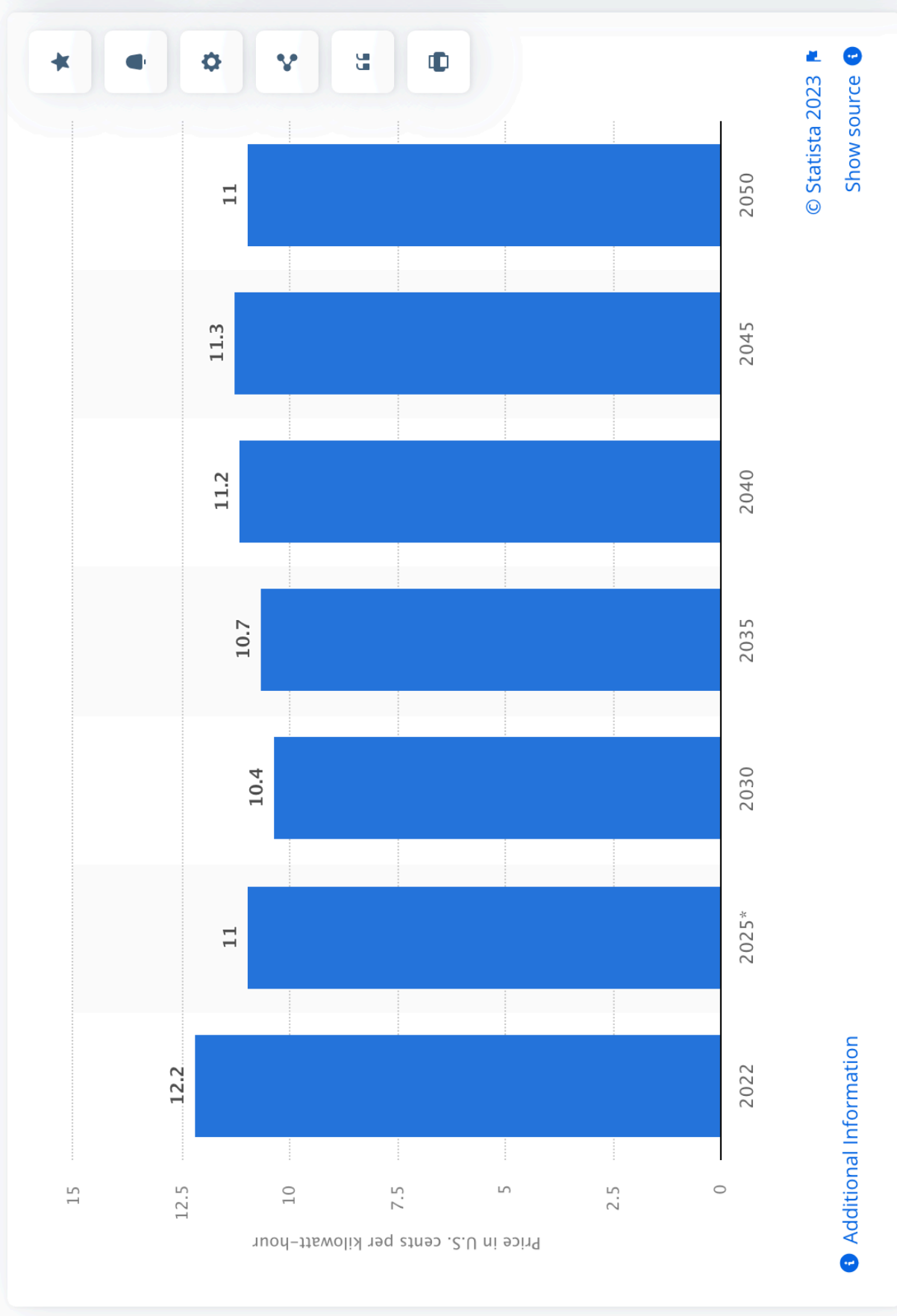
Otter Creek Pumping Station

Northeast Harbor Treatment and Pump Station

Thank you,

Phil Lichtenstein
Chairman

Projected average end-use electricity price in the United States (in U.S. cents per kilowatt-hour)



U.S. average electricity price forecast 2022-2050

Published by [Statista Research Department](#), Dec 7, 2023

Maine's T&D utilities are in the process of finalizing standardized NEB agreements that will further clarify both the kWh and tariff rate NEB programs.

NEB TARIFF RATE

On December 2, 2019, the PUC issued an Order Setting the NEB Tariff Rate for C&I customers as follows:

Customer Class	Central Maine Power	Emera Maine - Bangor Hydro District	Emera Maine - Maine Public District
Small C or I	\$0.130026	\$0.146672	\$0.121637
Medium C or I	\$0.127597	\$0.149268	\$0.118001
Large C or I	\$0.140872	\$0.151146	\$0.139343

Ch. 313 – Net Energy Billing, Docket No. 2019-00197, Order Setting Tariff Rate (Dec. 2, 2019).

If you have questions about the new NEB rules and how they may apply to your business or interest in a solar facility, contact a member of [Verrill's Energy Group](#) for more details.

Topics: Electricity, Renewable Energy



Town of Mount Desert

Claire Woolfolk, Town Clerk
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232
E-mail townclerk@mtdesert.org Web Address www.mtdesert.org

MEMO

DATE: December 26, 2023

TO: Town Manager Durlin Lunt and selectboard

FROM: Claire Woolfolk, Town Clerk *Claire*

RE: Boston Post Cane

At the December 18, 2023 selectboard meeting, I given the name of Dorothy Renault as the next eligible recipient. Prior to this meeting, I posted a public notice and searched my records to determine the oldest community member and eligibility. Notices were posted at each of the post offices in the Town of Mount Desert, in the Ellsworth American, and on the Town's website. No applications were received. Selectboard member Martha Dudman was given the application to complete on behalf of the Renault family.

Upon receipt of the application, I was able to confirm Ms. Renault was born in the Town of Mount Desert on April 30, 1924 and lived in town her entire life until relocating to a nursing facility in Ellsworth in 2021. While she is no longer a registered voter in Mount Desert, she continues to receive her mail in Northeast Harbor and only moved to the facility because she was in need of assisted living facilities.

If it pleases the Board, I will contact Dorothy's son Terry and see if she is willing to accept the award and when.

Beginning with the last recipient, a replica was presented in lieu of the original cane. I have located a replica of a Bat Masterson Cane with a brass knob handle that is similar to the Boston Cane with special engraving done on the top from Ellsworth Jewelers. A certificate of award will also be given.

NEW BUSINESS



Town of Mount Desert
Michael Bender, Fire Chief, Emergency
Management Director
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5111 Fax 207-276-5732
Web Address www.mtdesert.org
firechief@mtdesert.org

Memo

To: Durlin Lunt, Town Manager

From: Mike Bender, Fire Chief

CC: John Lennon, Deputy Chief

Date: December 27, 2023

Re: Authorization to Apply for Maine's EMS Stabilization Funding Program

I would like to request authorization from the Board of Selectman to apply to the Maine EMS Stabilization Funding Program. This \$31 million grant program was enacted in 2023 by the Maine Legislature and Governor's Office and is intended to be used towards supporting the EMS system throughout the State of Maine. The application process will be through Maine EMS. The Town of Mount Desert is eligible for up to \$15,000.00. Funding can be used for:

- Supplementing wages, benefits, stipends, and incentives for EMS clinicians;
- Supporting training directly related to the provision of clinical care, leadership, or management of EMS;
- Supplementing wages, benefits, stipends, and incentives for administrative support staff;
- Investment in capital expenditures not to exceed \$50,000 in the aggregate

Thank you.



Maine EMS Stabilization Funding Program Application Guide

Purpose: This document is a guide to support eligible EMS entities applying to the Maine EMS Stabilization Funding Program. This document covers each of the questions within the application. Reviewing this document and preparing your responses before opening the application will allow you to quickly submit your funding application – saving time and avoiding errors.

Application Content

Eligible Maine EMS-licensed services may use this application to apply for stabilization funding that was allocated by the 131st Maine State Legislature. **Additionally, you must email a copy of the required financial documentation as referenced in this application (i.e., income statements and balance sheets for the current fiscal year and the previous fiscal year) to Grants.EMS@Maine.gov for your application to be considered complete.**

Failure to submit all required documentation to Grants.EMS@Maine.gov will result in disqualification.

If you have questions about the application or the Stabilization Funding Program in general, please submit them to the Maine EMS Office using this [online form](#). Questions will be answered as quickly as possible. All questions submitted before noon on Thursday of each week will be answered by the close of business on the next business day.

General Information Regarding the Service

Please note that the chief executive information will be used to draft the contract to award the funds. **Please ensure that the contact information you provide here is of the individual who can sign the contract and be listed as the grant awardee.**

1. Applicant Organization Name
2. Vendor Code
 - a. Every agency must have a functional vendor code to award the funds. Please provide the vendor code your agency uses to receive payments from the State of Maine outside of those received through MaineCare. To look up your vendor code, go to <https://mevss.hostams.com/PRDVSS1X1/AltSelfService> (for detailed instructions on how to look up and/or set up a vendor code, use this User Guide: <https://mevss.hostams.com/LoginExternal/Forms/Vendor%20Self%20Service%20-%20Vendor%20User%20Guide.pdf>). You can also register a new vendor code. We recommend contacting your accountant or town manager if you are unsure



which vendor code is correct. When you attempt to register, you must search existing vendor codes first; please ensure you have the correct one by contacting your financial team. If in doubt, register for a new code for these funds. The code should start with VC or VS. **Vendor codes that start with a "VC2" are for MaineCare payments only and cannot be used for the purposes of this award.**

- b. If you have an existing vendor code, log into the self-service portal and verify the contact information associated with the code is correct. If the information needs to be updated, follow the directions in the vendor self-service guide linked above.
Note: inaccurate information may delay the release of funding.
3. Chief Executive: First Name
 - a. This could be the service director, fire chief, or another individual who is authorized to sign contracts on behalf of the service (e.g., city manager, etc.). This person is legally responsible for the agency and can enter into binding agreements on behalf of the EMS entity.
4. Chief Executive: Last Name
 - a. This could be the service director, fire chief, or another individual who is authorized to sign contracts on behalf of the service (e.g., city manager, etc.). This person is legally responsible for the agency and can enter into binding agreements on behalf of the EMS entity.
5. Chief Executive: Title
 - a. This could be the service director, fire chief, or another individual who is authorized to sign contracts on behalf of the service (e.g., city manager, etc.). This person is legally responsible for the agency and can enter into binding agreements on behalf of the EMS entity.
6. Chief Executive: Telephone Number
 - a. This could be the service director, fire chief, or another individual who is authorized to sign contracts on behalf of the service (e.g., city manager, etc.). This person is legally responsible for the agency and can enter into binding agreements on behalf of the EMS entity.
7. Chief Executive: Email Address
 - a. This could be the service director, fire chief, or another individual who is authorized to sign contracts on behalf of the service (e.g., city manager, etc.). This person is legally responsible for the agency and can enter into binding agreements on behalf of the EMS entity.
8. Are you submitting this application on behalf of the Chief Executive?
 - a. If you're not the Chief Executive of the applying agency, we need to collect information as to who is applying on behalf of the service. You will answer questions about your contact information on the next page if you're not the Chief Executive for the service.



Lead Point of Contact for the Application

9. Lead Point of Contact: First Name
10. Lead Point of Contact: Last Name
11. Lead Point of Contact: Telephone Number
12. Lead Point of Contact: Email Address

Debarment, Performance, and Non-Collusion Certification

Please type your full name as your electronic signature.

13. *Debarment, Performance, and Non-Collusion Certification*

*By providing your **electronic signature (typed full name)**, you're certifying that to the best of your knowledge and belief your organization, its principals, and any subcontractors named in this proposal:*

- Are not presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from bidding or working on contracts issued by any governmental agency.
- Have not within three years of submitting the proposal for this contract been convicted of or had a civil judgment rendered against them for:
 - Fraud or a criminal offense concerning obtaining, attempting to obtain, or performing a federal, state, or local government transaction or contract.
 - Violating Federal or State antitrust statutes or committing embezzlement, theft, forgery, bribery, falsifying or destroying records, making false statements, or receiving stolen property.
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or Local) with the commission of any offenses enumerated in paragraph (b) of this certification.
- Have not within a three-year (3) period preceding this proposal had one or more federal, state, or local government transactions terminated for cause or default.
- Have not entered into a prior understanding, agreement, or connection with any corporation, firm, or person submitting a response for the same materials, supplies, equipment, or services and this proposal is in all respects fair and without collusion or fraud. The above-mentioned entities understand and agree that collusive bidding violates state and federal law and can result in fines, prison sentences, and civil damage awards.

Failure to provide this certification may result in the disqualification of the Applicant's application at the discretion of the Department.

Proof of Eligibility for Funding

The next few sections are required as part of the enabling statutory language to determine the applicant's eligibility to apply for funding under the stabilization grant. We have done our best to break out each component to make this as easy as possible while complying with the law.



Total Annual Expenses for the Applicant Service

This section will ask you to provide your total annual expenses for the last completed fiscal year. **You must remember your response to Question 18 (Total Annual Expenses) for a subsequent section.** The system cannot pull a previous response forward.

14. Labor Costs (Annually) – **Actual**

- a. Actual costs are the actual labor related expenses incurred by the agency, inclusive of benefits that the agency recognizes as a monetary expense.

15. Labor Costs (Annually) -- **Adjusted -- See the Note Below**

- a. If the service is staffed with volunteers or a combination of volunteer staff persons, labor costs should be estimated based on a rate of \$28.89 for volunteer hours.[1] That cost/amount should also be included as revenue as an in-kind donation of volunteer labor. If the service's average compensation, including benefits, for EMS clinicians is below \$28.89, regardless of licensure level, the actual labor costs should be calculated and disclosed; however, the agency may use the rate of \$28.89 to determine eligibility calculation. For example, if the entity has an average pay of \$26.00 for all clinical staff persons, it should calculate the labor cost for those staff persons at \$26.00 and report that separately; however, it may utilize the rate of \$28.89 if it is more advantageous in determining eligibility for funding associated with this program. The intention is to account for associated recruitment and retention issues, as EMS clinicians have indicated that pay is critical in determining whether to enter and remain in the field.
- b. [1] Based on the 2022 estimated value of volunteer hour in Maine from the Independent Sector, a national network of nonprofits and foundations. This is the same rate that the Maine Emergency Management Agency (MEMA) uses for calculations of volunteer hours and in-kind donations. For more specific guidance, consider using the resource created by MEMA with the updated value:
<https://www.maine.gov/mema/sites/maine.gov.mema/files/inline-files/In-kind%20Guidance%20Revised%208.9.22.pdf>

16. Non-Labor/Equipment Costs (Annually)

- a. This should include supplies and materials (e.g., equipment costs, consumables/disposable equipment, and other associated costs).

17. Purchased Services Costs (Annually)

- a. This should include service-level medical director contracting, quality assurance and improvement, training support, etc.

18. Total Annual Expenses (*Remember this Number*)

- a. Total Annual Expenses = Labor Costs (use Adjusted, if higher) + Non-Labor/Equipment Costs + Purchased Services Costs



Total Revenue for the Applicant Service

This section will ask you to provide your total annual expenses for the last completed fiscal year. **You must remember the responses to Questions 24 and 27 for a subsequent section.** The system cannot pull a previous response forward.

19. Transport Revenue (if applicable)
 - a. If a non-transporting agency, please enter 0. This should be gross revenue.
20. Local Subsidy
 - a. This includes any funds generated from tax revenues received by the applicant service.
21. Hospital Subsidy
 - a. This includes any funds hospitals or other entities provide for services rendered for that facility or health system outside transporting revenue. For example, if a hospital reimburses your service for an interfacility transport and provides a \$100,000 contractual fee, only the \$100,000 would be represented here.
22. Subscription Services (if applicable)
 - a. Some services have opted to develop a subscription service model where residents pay a subscription fee per household that limits additional billing beyond what is collected from the subscriber's primary/secondary medical insurance. If your service does not utilize this model, you do not need to respond.
23. Grant Funding (if applicable)
 - a. This should include all grant funding your service receives related to EMS from non-profit, local, state, and national partners.
24. Donations (if applicable) (*Remember this Number*)
 - a. This should include donated labor from volunteers. Volunteer hours should be \$28.89 per hour, no matter their licensure level. If your service does not receive any donated goods or services, please enter a 0.
25. Any Additional Revenue Streams
 - a. Please provide the amount sourced from additional revenue streams, you will be asked to explain those streams in the next question.
26. If additional revenue streams are present, please describe:
27. Total Annual Revenue (*Remember this Number*)
 - a. Total Annual Revenue = Transport Revenue + Local Subsidy + Hospital Subsidy + Subscription Services + Grant Funding + Donations + Additional Revenue Streams

Financial Viability

28. Operating Margin Calculation
 - a. Using the responses for the following questions, use this calculation and put the solution in the answer box:
 - b. (Question 27: Total Annual Revenue - Question 24: Donations) - Question 18: Total Annual Expenses
 - c. *Subtract the amount provided as Donations from the Total Annual Revenue, then subtract the Total Annual Expenses.*
29. Maximum Operating Margin Calculation
 - a. Calculation: Question 27: Total Annual Revenue * 10%
 - b. *Multiply the Total Annual Revenue by 0.1.*



30. Is the amount in the Operating Margin more than, less than, or equal to the Maximum Operating Margin?
31. By providing your **electronic signature (typed full name)**, you're certifying the financial information is correct to the best of your knowledge and that you understand that you ***must provide copies of your agency's balance sheets and income statements from the most recent fiscal year as well as the current fiscal year to date. This must be submitted as separate PDFs to Grants.EMS@maine.gov.***

Workforce Recruitment and Retention Eligibility

32. Select your agency from this list, the number behind the hyphen is the average number of unique clinicians your agency has documented on patient care reports on average per month.
33. How many response units (ambulance or first response vehicle equipped with medical equipment for response at the entity's licensure level, this does not include supervisor vehicles or other response vehicles) does your agency operate for at least 60 hours per week?
34. What is your agency's staffing model?
 - a. If you have a mixed model, choose the model that most closely aligns with how you deliver services (e.g., if volunteers just fill in gaps between paid staff, then you would be a paid staffing model).

Question 35 changes depending upon your answer in question 34.

35. Recruitment and Retention Calculation (**Volunteer or Augmented Volunteer Staffing**):
 - a. Recruitment and Retention Calculation = Number of unique clinicians divided by the number of EMS vehicles staffed for at least 60 hours per week. The number from the list in question 32 (the number behind the hyphen is the average number of unique clinicians your agency has documented on patient care reports on average per month provided) divided by the number in question 33. *If using a paid staffing model, please enter 999.*
35. Recruitment and Retention Calculation (**Paid Staffing**):
 - a. Number of unique clinicians divided by the number of EMS vehicles staffed for at least 60 hours per week. The number from the list in question 32 (the number behind the hyphen is the average number of unique clinicians your agency has documented on patient care reports on average per month provided) divided by the number provided in question 33. If using a volunteer or augmented volunteer staffing model, please enter 999.

Question 36 changes depending upon your answer in question 34.

36. Is the number from your recruitment and retention calculation more than, less than, or equal to 14? (**Volunteer or Augmented Volunteer Staffing**):



36. Is the number from your recruitment and retention calculation more than, less than, or equal to seven (7)? (**Paid Staffing**):

Attestations

37. Continuation of Service

- a. *By providing your **electronic signature (typed full name)**, you're certifying that the applying service intends to remain operational for the next 12 months and continue to provide services to at least the residents of the jurisdictions that it currently provides service to for the past 12 months.*

38. MaineCare Electronic Funds Transfer Attestation (*If non-transporting service or non-billing service, write N/A*)

- a. *By providing your **electronic signature (typed full name)**, you're certifying that the applying service currently participates in the MaineCare Program and maintains an electronic funds account with the Maine Department of Health and Human Services.*

Scope of Work

Each of the allowable grant expenditure areas has been listed in this section. You're not required to do work in every area; however, in every area where you intend to do work, you must provide information on what you intend to do with the funding. Please keep responses brief. We understand that you may not have all things refined, but we would like to understand what areas you intend to tackle with the money. **Responses should be at least 100 words but no more than 250 unless noted.**

39. Supplementing Wages, Benefits, Stipends, and Incentives for EMS Clinicians

- a. Do you intend to supplement wages, benefits, stipends, and incentives for EMS clinicians? If so, please describe what you intend to do.

40. Supporting Training Directly related to the Provision of Clinical Care, Leadership, or Management of EMS

- a. Do you intend to support training directly related to the provision of clinical care, leadership, or management? If so, please describe what you intend to do.

41. Supplementing Wages, Benefits, Stipends, and Incentives for Administrative Support Staff

- a. Do you intend to supplement wages, benefits, stipends, and incentives for administrative support staff (e.g., service-level medical director, quality assurance and improvement officer, infection control officer, and training officer)? If so, please describe what you intend to do.

42. Implementation of Programming directly related to *Maine EMS Plan for a Sustainable EMS System in the State of Maine: A Vision for 2035*

- a. Please provide sufficient information for the reviewers to understand the specific domain of the plan that is being addressed and the specific programming proposed



to advance the service/system toward the Vision as defined in the Vision for 2035 document. *This response is not limited to 250 words.*

43. *Please Select Your Agency Name from the list:*

- a. The associated dollar amount is the maximum amount of funding that your agency is eligible for.

44. How much money is your agency requesting from the Maine EMS Stabilization Funding Program?

- a. Please provide the requested dollar amount up to the maximum amount indicated in the previous question.

45. Budget Narrative

- a. Please provide a brief paragraph explaining how you anticipate spending the funds. Please note that responses should be at least 100 words but do not need to exceed 250 words.

46. Investment in capital expenditures not to exceed \$50,000 in the aggregate.

- a. The Legislature has determined that funds distributed through this program may only be used for up to \$50,000 of capital expenditures. Maine EMS recognizes the U.S. Office of Management and Budget Guidance regarding the definition of capital expenditures and sets the value at \$5,000 or higher. Therefore, program recipients shall not expend more than \$50,000 in aggregate for purchases of items costing \$5,000 or more. For example, if the applicant seeks to purchase a stretcher loading device for \$45,000 and three medication pumps for \$6,000 each, they will not be able to do so. However, if they purchase medication pumps for \$4,000, they could do so because they wouldn't be considered capital expenditures.

47. Attestation that the Applicant Understands the Unauthorized Uses of the Funding

- a. *By providing your **electronic signature (typed full name)**, you're certifying that the applying service understands that the funds must not be used to*
 - i. *Expenses or losses reimbursed from any other source(s) or that other sources are obligated to repay.*
 - ii. *Funds must not be used to pay obligations incurred before the beginning date of the agreement.*
 - iii. *The funds must not supplant existing local subsidies or funding sources except if they replace volunteer labor, donated services/goods, or funds raised through community fundraising efforts (e.g., bake sales, dinners, etc.).*
 - iv. *Pay for existing indebtedness.*
 - v. *Construction, renovation, purchase, or acquisition costs for facilities.*
 - vi. *Expenses related to staffing needs may not exceed an annual salary of \$76,500, as prorated over the applicable period. This limitation is placed on cash compensation and does not include other healthcare or retirement plan compensation.*



Performance/Outcome Metrics

48. Survey Responsibility

- a. *By providing your **electronic signature (typed full name)**, you're signaling that you understand you will be required to provide baseline service performance information based on a survey tool that has been developed in collaboration with a graduate student from the University of Southern Maine.*

Application Certification

49. Application Certification

- a. *By providing your **electronic signature (typed full name)**, you're certifying that to the best of your knowledge:*
 - i. *No attempt has been made or will be made, by the Applicant to induce any other person or firm to submit or not to submit an application.*
 - ii. *The agency listed previously is the legal entity entering into the resulting agreement with the Department should they be awarded a contract.*
 - iii. *The Chief Executive is authorized to enter contractual obligations on behalf of the agency.*
 - iv. *All information provided in this application, both programmatic and financial, is complete and accurate at the time of submission.*



Town of Mount Desert

Mae Wyler, Finance Director
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone: 207-276-5531 ext. 115 Fax: 207-276-3232

Web Address: www.mtdesert.org

Email: financedirector@mtdesert.org

Selectboard,

For many years the Wastewater Bond Reserve account (4050500-24203) has subsidized the principal payments on the MMBB CWSRF loan 2003FFRS. The final principal payment of \$220,000 is due on 10/1/24. In accordance with past practice, the amount to be appropriated for principal expense account 1880100-58102 is equal to the principal payment less the amount to be derived from the Wastewater Bond Reserve account referenced above. Historically, the amount to be pulled from the WW Bond Payment Reserve is calculated as:

(Reserve balance divided by number of years remaining to maturity) plus professional adjustment amount to account for runaway interest effect.

Current reserve balance: ~\$155,272

As the 10/1/24 debt service payment is the final payment, I recommend that the balance of the reserve funds be authorized to offset the final principal payment. For budgeting purposes, I have estimated the subsidization as \$155,000 to be conservative and ensure that the debt service budget as a whole is sufficient. In reality, the balance will certainly be more at maturity and result in a positive budget to actual variance.

Therefore, the Fiscal Year 2025 budget recommendation for account 1880100-58102 is \$65,000 (to be presented for approval by BOS, Warrant Committee, and 2024 Town Meeting).

To ensure that the recommended appropriation for account 1880100-58102 is sufficient, I recommend that the Board proactively approve the balance of the WW Bond Reserve 4050500-24203 to subsidize the 10/1/24 principal payment on the MMBB CWSRF loan 2003FFRS and, by extension, reduce necessary appropriations.

The intent of this authorization shall be to avoid an unexpended balance at bond maturity as funds were originally derived as a donation from Acadia National Park for this specific purpose and no funds should remain after the bond has matured.

Sincerely,

Mae Wyler

Finance Director



Town of Mount Desert

Durlin E. Lunt, Town Manager
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232

Web Address www.mtdesert.org
manager@mtdesert.org

MEMORANDUM

To: Mount Desert Selectboard

From: Durlin E. Lunt, Town Manager

Date: December 29, 2023

Subject: Review of Public Safety Budget

At your meeting on January 2, 2024, you will be reviewing the **Public Safety Budget**. As we enter the new year, it is crucial to assess our financial allocations and ensure that our community's safety remains a top priority.

Here are the key points regarding the budget:

1. Overall Municipal Proposed Budget Increase:

- The proposed municipal budgets for the fiscal year 2024 thus far reviewed (General Government, Debt, and Public Safety) reflect an **increase of 4.60 percent** compared to the previous year.

2. General Government and Debt Budget: (Reviewed on December 18, 2023)

- The **General Government and Debt Budget** has risen by **3.30 percent**. This includes essential administrative functions and debt service obligations.

3. Public Safety Budget:

- The **Public Safety Budget** has experienced an increase of **5.85 percent**. This growth is primarily driven by personnel costs, including salaries, health insurance, and retirement benefits all vital to the maintenance of a stable and qualified work force.

3. Mitigating Tax Impact:

- It is important to note that this increase in the public safety and other municipal budgets does not directly translate to a **4.60 percent tax hike** for our residents.
- We anticipate over **three million dollars in estimated revenues**, which will help offset the impact on property taxpayers.
- These revenues will contribute to lowering the **mill rate**, ensuring a more balanced financial burden.

4. Recruitment and Retention Strategies:

- Given Mount Desert's exceptionally high housing costs, we must focus on attracting and retaining qualified personnel. Chiefs Kerns and Bender have done solid work staffing their departments with highly professional and skilled staff.
- I recommend that we continue to develop and implement **recruitment and retention incentives** to encourage individuals to commute to Mount Desert for employment within our public safety and other municipal departments.

In summary, our goal is to maintain a safe and thriving community while being mindful of the financial implications. I look forward to discussing these matters further during our meeting scheduled for **January 2, 2024**.

	A	B	C	D	E	F	G	H	I	J
5	ACCOUNTS FOR:				2023	2024	2024	2024	2025	PCT
6	General Fund				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	DEPT REQ	CHANGE
76	1440110	53620		COMPUTER PKG PURCHASE	\$ 9,322	\$ 9,850	\$ 9,850	\$ 3,928	\$ 7,825	-20.56%
77										
78										
79	53710	VEHICLE FUEL								
80	1440110	53710		VEHICLE FUEL	\$ 18,362	\$ 21,600	\$ 21,600	\$ 8,421	\$ 21,600	0.00%
81										
82	53720	TIRES								
83	1440110	53720		TIRES-	\$ 2,545	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	0.00%
84										
85	53800	UNIFORMS								
86	1440110	53800		UNIFORMS	\$ 4,553	\$ 6,000	\$ 6,000	\$ 2,822	\$ 6,000	0.00%
87										
88	53900	MISC SUPPLIES								
89	1440110	53900		MISC SUPPLIES	\$ 13	\$ -	\$ -	\$ -	\$ -	0.00%
90										
91										
92	54100	TRAINING								
93	1440110	54100		TRAINING	\$ 3,667	\$ 5,000	\$ 5,000	\$ 1,413	\$ 5,000	0.00%
94										
95	54110	LODGING								
96	1440110	54110		LODGING	\$ 1,295	\$ 3,000	\$ 3,000	\$ -	\$ 3,000	0.00%
97										
98										
99	54120	MILEAGE								
100	1440110	54120		MILEAGE	\$ -	\$ 750	\$ 750	\$ -	\$ 750	0.00%
101										
102										
103	54130	ACADEMY FEES								
104	1440110	54130		ACADEMY FEES	\$ -	\$ 4,500	\$ 4,500	\$ -	\$ 4,650	3.33%
105										
106										
107	54140	MEAL ALLOWANCE								
108	1440110	54140		MEAL ALLOWANCE	\$ 220	\$ 1,500	\$ 1,500	\$ -	\$ 1,500	0.00%
109										
110										
111	54200	DUES & MEMBERSHIPS								
112	1440110	54200		DUES & MEMBERSHIPS	\$ 540	\$ 1,250	\$ 1,250	\$ 100	\$ 1,250	0.00%
113										
114	54250	IT TECH FEE								
115	1440110	54200		IT TECH FEE	\$ -	\$ -	\$ -	\$ -	\$ 9,564	0.00%
116										
117										
118	54529	BH Contracted Services								
119	1440110	54529		BH Contracted Services PD	\$ 88,156	\$ 133,201	\$ 133,201	\$ -	\$ 199,615	49.86%
120										
121										
122	54530	OTHER CONTRACT SERVICES								
123	1440110	54530		Other Contracted Services	\$ 3,150	\$ -	\$ -	\$ -	\$ -	0.00%
124										
125										
126	54600	OUTSIDE LAB/MEDICAL								
127	1440110	54600		OUTSIDE LAB/MEDICAL	\$ 1,475	\$ 3,500	\$ 3,500	\$ -	\$ 3,500	0.00%
128										
129										
130	54850	SPECIAL INVESTIGATIONS								
131	1440110	54850		SPECIAL INVESTIGATIONS	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	0.00%
132										
133										
134	55100	VEHICLE REPAIR								
135	1440110	55100		VEHICLE REPAIR	\$ 2,982	\$ 7,500	\$ 7,500	\$ 1,605	\$ 7,500	0.00%
136										
137	55130	CELL PHONES								
138	1440110	55130		CELL PHONES	\$ 5,788	\$ 4,500	\$ 4,500	\$ 1,778	\$ 4,500	0.00%
139										
140	55400	REPAIRS & MAINT-GENERAL								
141	1440110	55400		GEN REPAIRS & MAINT	\$ 733	\$ 3,500	\$ 3,500	\$ -	\$ 3,500	0.00%
142										
143										
144	56010	LIABILITY INSURANCE								
145	1440110	56010		LIABILITY INSURANCE	\$ 12,532	\$ 11,500	\$ 11,500	\$ 6,707	\$ 13,000	13.04%
146										
147										
148	56100	TRAVEL								

	A	B	C	D	E	F	G	H	I	J
5	ACCOUNTS FOR:				2023	2024	2024	2024	2025	PCT
6	General Fund				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	DEPT REQ	CHANGE
368	51210	PATROLMAN								
369	1440500	51210		PATROLMAN-SHELLFISH	\$ -	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	0.00%
370										
371										
372	52300	FICA								
373	1440500	52300		FICA	\$ -	\$ 124	\$ 124	\$ -	\$ 124	0.00%
374										
375										
376	52310	MEDICARE								
377	1440500	52310		MEDICARE	\$ -	\$ 29	\$ 29	\$ -	\$ 29	0.00%
378										
379										
380	53160	CONSERVATION SUPPLIES								
381	1440500	53160		CONSERVATION SUPPLIES	\$ -	\$ 500	\$ 500	\$ -	\$ 500	0.00%
382										
383										
384	53710	VEHICLE FUEL								
385	1440500	53710		VEHICLE FUEL	\$ -	\$ -	\$ -	\$ -	\$ 750	0.00%
386										
387										
388	57100	EQUIPMENT								
389	1440500	57100		EQUIPMENT	\$ -	\$ 750	\$ 750	\$ -	\$ -	-100.00%
390										
391										
392	TOTAL	Shellfish Conservation			\$ -	\$ 3,403	\$ 3,403	\$ -	\$ 3,403	0.00%
393										
394	406	Street Lights								
395	54260	TECHNICAL SVCS								
396	1440600	54260		TECH SVCS - SUSTAINABILITY	\$ 1,658	\$ -	\$ -	\$ 305	\$ 1,000	0.00%
397										
398										
399	55011	STREET LIGHTS-LED								
400	1440600	55011		STREET LIGHTS-LED	\$ 7,855	\$ 10,500	\$ 10,500	\$ 3,400	\$ 10,500	0.00%
401										
402										
403	55013	STREET LIGHTS- HI PRESS SODIUM								
404	1440600	55013		STREET LIGHTS- HI PRESS SODIUM	\$ 621	\$ -	\$ -	\$ -	\$ -	0.00%
405										
406										
407	55015	TRAFFIC SIGNALS								
408	1440600	55015		TRAFFIC SIGNALS	\$ 476	\$ 750	\$ 750	\$ 210	\$ 750	0.00%
409										
410										
411	TOTAL	Street Lights			\$ 10,611	\$ 11,250	\$ 11,250	\$ 3,915	\$ 12,250	8.89%
412										
413	407	Animal control								
414										
415	51210	PATROLMAN								
416	1440700	51210		PATROLMAN-ANIMAL CONTROL	\$ -	\$ 3,000	\$ 3,000	\$ -	\$ 3,000	0.00%
417										
418										
419	51500	OVERTIME								
420	1440700	51500		OVERTIME	\$ 50	\$ -	\$ -	\$ -	\$ -	0.00%
421										
422										
423	52200	HEALTH INSURANCE								
424	1440700	52200		HEALTH INSURANCE	\$ 16	\$ -	\$ -	\$ -	\$ -	0.00%
425										
426										
427	52300	FICA								
428	1440700	52300		FICA	\$ 3	\$ 186	\$ 186	\$ -	\$ 186	0.00%
429										
430										
431	52310	MEDICARE								
432	1440700	52310		MEDICARE	\$ 1	\$ 44	\$ 44	\$ -	\$ 44	0.00%
433										
434										
435	54120	MILEAGE								
436	1440700	54120		MILEAGE	\$ -	\$ 500	\$ 500	\$ -	\$ 500	0.00%
437										
438										
439	54530	OTHER CONTRACT SERVICES								
440	1440700	54530		CONTRACT SERVICES-AC	\$ -	\$ 750	\$ 750	\$ -	\$ 750	0.00%

	A	B	C	D	E	F	G	H	I	J
5	ACCOUNTS FOR:				2023	2024	2024	2024	2025	PCT
6	General Fund				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	DEPT REQ	CHANGE
514										
515	54140	MEAL ALLOWANCE								
516	1440800	54140		MEAL ALLOWANCE	\$ 85	\$ 500	\$ 500	\$ -	\$ 500	0.00%
517										
518										
519	54200	DUES & MEMBERSHIPS								
520	1440800	54200		DUES & MEMBERSHIPS	\$ 147	\$ -	\$ -	\$ 147	\$ -	0.00%
521										
522										
523	54250	IT/TECH FEE								
524	1440800	54250		IT/TECH FEE	\$ 3,154	\$ 18,600	\$ 18,600	\$ 1,802	\$ 18,600	0.00%
525										
526										
527	54529	BH Contracted Services								
528	1440800	54529		BH Contracted Services	\$ 15,111	\$ -	\$ -	\$ -	\$ -	0.00%
529										
530										
531	55400	REPAIRS & MAINT-GENERAL								
532	1440800	55400		GEN REPAIRS & MAINT	\$ 7,050	\$ 7,500	\$ 7,500	\$ 23	\$ 7,500	0.00%
533										
534										
535	57400	EQUIP-TECH HARDWARE								
536	1440800	57400		EQUIP-TECH HARDWARE	\$ 1,348	\$ 5,000	\$ 5,000	\$ 5,867	\$ 5,000	0.00%
537										
538										
539	TOTAL	Comunication			\$ 316,592	\$ 456,295	\$ 456,295	\$ 186,618	\$ 477,938	4.74%
540										
541	409	Emergency Management								
542										
543	53110	GENERAL SUPPLIES								
544	1440900	53110		GENERAL SUPPLIES	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ 500	-50.00%
545										
546										
547	54100	TRAINING								
548	1440900	54100		TRAINING	\$ -	\$ -	\$ -	\$ -	\$ 500	0.00%
549										
550	TOTAL	Emergency Management			\$ -	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	0.00%
551										
552				TOTAL EXPENSE	\$ 3,470,467	\$ 4,184,240	\$ 4,184,876	\$ 1,638,374	\$ 4,429,157	5.85%

TREASURER'S WARRANTS

Warrants for BOS Agenda:

BOS Agenda:

1/2/2024

	Description	#	Date	Amount
A. Warrants to be Approved and Signed:				
	Town Invoices			
		AP2441	01/03/24	229,902.55
				\$ 229,902.55
B. Authorized Warrants to be Signed: (Wendy needs to abstain)				
(Prior Electronic or Manual Authorization)				
	Town State Fees & P/R Benefits			
		AP#2439	12/20/23	\$ 4,347.75
		AP#2440	12/28/23	\$ 5,345.92
	Town Payroll			
		PR2415	12/22/23	\$ 167,900.04
				\$ 177,593.71
C. Warrants to be Acknowledged:				
	School Invoices			
	School Payroll			
		PR#13	12/22/23	\$ 184,015.06
	Town Voids			
				\$ 184,015.06
TOTAL WARRANTS FOR BOS MEETING				\$ 591,511.32

Town of Mount Desert



YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
200 Governing Body	36,770	0	36,770	9,314.19	.00	27,455.81	25.3%
201 Municipal Management	432,064	0	432,064	204,653.75	.00	227,408.25	47.4%
202 Town Clerk	139,940	0	139,940	68,108.34	.00	71,831.66	48.7%
203 Elections	17,000	0	17,000	4,587.27	.00	12,412.73	27.0%
204 Planning Board	52,263	0	52,263	72,629.88	.00	-20,366.88	139.0%
205 Finance	314,851	0	314,851	139,820.20	.00	175,030.80	44.4%
206 Assessing	143,212	0	143,212	63,432.78	.00	79,779.22	44.3%
207 Code Enforcement	212,484	0	212,484	84,897.39	.00	127,586.61	40.0%
208 Unallocated	113,000	0	113,000	26,923.04	.00	86,076.96	23.8%
209 Human Resources	55,400	0	55,400	3,109.74	.00	52,290.26	5.6%
210 Technology	220,887	0	220,887	128,739.48	.00	92,147.52	58.3%
211 Contracted Mun & Comm-Oriented	143,000	0	143,000	143,000.00	.00	.00	100.0%
300 General Assistance	5,000	0	5,000	.00	.00	5,000.00	0%
350 Rural Wastewater Support	222,066	0	222,066	203,589.00	.00	18,477.00	91.7%
401 Police	1,166,478	636	1,167,114	340,437.26	.00	826,676.29	29.2%
403 Fire	2,267,334	0	2,267,334	1,076,590.00	.00	1,190,744.00	47.5%
404 Hydrants	273,500	0	273,500	136,750.00	.00	136,750.00	50.0%
405 Shellfish Conservation	3,403	0	3,403	.00	.00	3,403.00	0%
406 Street Lights	11,250	0	11,250	4,813.97	.00	6,436.03	42.8%
407 Animal Control	4,980	0	4,980	.00	.00	4,980.00	0%
408 Communication	456,295	0	456,295	201,528.18	.00	254,766.82	44.2%
409 Emergency Management	1,000	0	1,000	.00	.00	1,000.00	0%
501 Highways	2,004,068	0	2,004,068	1,116,457.90	.00	887,610.10	55.7%
505 Wastewater Operations	745,157	0	745,157	366,161.90	.00	378,995.10	49.1%
506 Waste Water Treatment	464,608	0	464,608	177,155.32	.00	287,452.68	38.1%
515 Waste Management	743,619	0	743,619	372,311.41	.00	371,307.59	50.1%
520 Buildings & Grounds	278,510	0	278,510	112,729.84	.00	165,780.16	40.5%
525 Parks & Cemeteries	60,202	0	60,202	42,676.33	.00	17,525.67	70.9%
530 Environmental Sustainability	35,750	0	35,750	8,794.54	.00	26,955.46	24.6%
605 Recreation	5,900	0	5,900	4,764.71	.00	1,135.29	80.8%
701 Community Development	10,000	0	10,000	9,900.00	.00	9,100.00	9.0%
801 General Obligation	2,203,989	0	2,203,989	1,756,922.84	.00	447,066.16	79.7%
851 3rd Party Request Agencies	202,437	0	202,437	202,437.00	.00	.00	100.0%
991 Operating Transfers	1,084,314	0	1,084,314	1,084,314.00	.00	.00	100.0%
TOTAL General Fund	14,130,731	636	14,131,367	8,158,552.26	.00	5,972,814.29	57.7%

Town of Mount Desert



YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
600 Marina							
101 Northeast Harbor Marina	664,321	0	664,321	339,854.08	.00	324,466.92	51.2%
102 Seal Harbor Marina	12,800	0	12,800	5,217.69	.00	7,582.31	40.8%
103 Bartlett Marina	4,800	0	4,800	536.10	.00	4,263.90	11.2%
104 Somes Marina	4,750	0	4,750	262.50	.00	487.50	35.0%
801 General Obligation	32,032	0	32,032	32,010.06	.00	21.94	99.9%
991 Operating Transfers	137,377	0	137,377	63,108.00	.00	74,269.00	45.9%
TOTAL Marina	852,080	0	852,080	440,988.43	.00	411,091.57	51.8%

Town of Mount Desert

YEAR-TO-DATE BUDGET REPORT



FOR 2024 13

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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GRAND TOTAL	14,982,811	636	14,983,447	8,599,540.69	.00	6,383,905.86	57.4%
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** END OF REPORT - Generated by Lisa Young **

TOWN OF MOUNT DESERT
ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2441

CHECK DATE: January 3, 2024

CHECK NUMBER: <u>320012</u>	through	<u>320056</u>	\$ <u>127,153.59</u>	Check payments
CHECK NUMBER: <u>N/A</u>	and	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER: <u>3127</u>	through	<u>3148</u>	\$ <u>102,748.96</u>	ACH Payments
EFT or CK NUMBER: <u>N/A</u>	and	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 229,902.55

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Wendy H Littlefield, Vice Chairman

Geoffrey V Wood, Secretary

James F Mooers

12/29/2023 12:23
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE PO WARRANT NET

3127	01/03/2024	EFT	2 A C PARSONS LANDSCAPING & GARDEN CE	11/30/2023	AP2441	496.75
			A C PARSONS LANDSCAPING & GARDEN CE	11/30/2023	AP2441	125.50
			A C PARSONS LANDSCAPING & GARDEN CE	11/30/2023	AP2441	105.50
			A C PARSONS LANDSCAPING & GARDEN CE	11/30/2023	AP2441	463.50
			CHECK	3127 TOTAL:		1,191.25
3128	01/03/2024	EFT	2097 TOWN OF BAR HARBOR TOWNRD FDR1	12/07/2023	AP2441	6,550.89
			CHECK	3128 TOTAL:		6,550.89
3129	01/03/2024	EFT	76 BROWNS COMMUNICATIONS INC	12/21/2023	AP2441	960.00
			CHECK	3129 TOTAL:		960.00
3130	01/03/2024	EFT	2740 BRIAN LIPPOLD	12/01/2023	AP2441	250.00
			CHECK	3130 TOTAL:		250.00
3131	01/03/2024	EFT	792 COASTAL ENERGY	11/20/2023	AP2441	930.78
			COASTAL ENERGY	12/12/2023	AP2441	287.98
			COASTAL ENERGY	12/15/2023	AP2441	429.04
			COASTAL ENERGY	12/13/2023	AP2441	12.63
			COASTAL ENERGY	12/11/2023	AP2441	1,057.06
			COASTAL ENERGY	12/20/2023	AP2441	375.00
			COASTAL ENERGY	12/20/2023	AP2441	375.00
			COASTAL ENERGY	12/20/2023	AP2441	687.50
			COASTAL ENERGY	12/20/2023	AP2441	375.00
			COASTAL ENERGY	12/18/2023	AP2441	458.30
			CHECK	3131 TOTAL:		4,988.29
3132	01/03/2024	EFT	1844 COLLIER & FAHEY, PA	12/01/2023	AP2441	647.50

12/29/2023 12:23
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE PO WARRANT NET

CHECK 3132 TOTAL: 647.50

3133 01/03/2024 EFT 124 COLWELL DIESEL SERVICE & GARAGE INC 12/22/2023 AP2441 37.69

COLWELL DIESEL SERVICE & GARAGE INC 12/21/2023 AP2441 169.27

COLWELL DIESEL SERVICE & GARAGE INC 12/21/2023 AP2441 97.78

CHECK 3133 TOTAL: 304.74

3134 01/03/2024 EFT 150 DENNIS PAPER & FOODSERVICE 12/11/2023 AP2441 842.40

CHECK 3134 TOTAL: 842.40

3135 01/03/2024 EFT 181 EATON PEABODY ATTORNEYS AT LAW 12/21/2020 AP2441 2,794.50

EATON PEABODY ATTORNEYS AT LAW 12/21/2023 AP2441 5,996.08

CHECK 3135 TOTAL: 8,790.58

3136 01/03/2024 EFT 175 EMR INC 12/11/2023 AP2441 655.25

CHECK 3136 TOTAL: 655.25

3137 01/03/2024 EFT 116 HALEY WARD, INC. 12/14/2023 AP2441 7,605.46

HALEY WARD, INC. 12/13/2023 AP2441 1,604.40

HALEY WARD, INC. 12/13/2023 AP2441 300.00

CHECK 3137 TOTAL: 9,509.86

3138 01/03/2024 EFT 2592 HAMMOND LUMBER COMPANY 12/14/2023 AP2441 204.96

CHECK 3138 TOTAL: 204.96

3139 01/03/2024 EFT 287 HEDEFINE ENGINEERING & DESIGN INC 12/14/2023 AP2441 12,079.90

CHECK 3139 TOTAL: 12,079.90

3140 01/03/2024 EFT 1030 INDUSTRIAL PROTECTION SERVICES, LLC 12/12/2023 AP2441 600.00

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	WARRANT	NET
3140 TOTAL: 600.00			
12/13/2023	AP2441		88.00
11/30/2023	AP2441		108.00
12/22/2023	AP2441		117.00
CHECK	3141 TOTAL:		313.00
12/02/2023	AP2441		9.00
CHECK	3142 TOTAL:		9.00
12/21/2023	AP2441		7,000.45
CHECK	3143 TOTAL:		7,000.45
12/12/2023	AP2441		151.46
CHECK	3144 TOTAL:		151.46
10/31/2023	AP2441		8,200.00
12/01/2023	AP2441		2,550.00
CHECK	3145 TOTAL:		10,750.00
12/08/2023	AP2441		2,206.57
12/08/2023	AP2441		414.44
12/15/2023	AP2441		79.26
12/14/2023	AP2441		91.50
CHECK	3146 TOTAL:		2,791.77
12/06/2023	AP2441		3,565.52
12/06/2023	AP2441		61.58
12/06/2023	AP2441		1,923.34
12/08/2023	AP2441		849.26

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066

INV DATE	PO	WARRANT	NET
12/06/2023	AP2441	AP2441	446.19
12/06/2023	AP2441	AP2441	1,166.46
12/07/2023	AP2441	AP2441	322.95
12/07/2023	AP2441	AP2441	1,164.94
12/07/2023	AP2441	AP2441	8,238.36
12/05/2023	AP2441	AP2441	251.55
12/04/2023	AP2441	AP2441	1,346.56
12/05/2023	AP2441	AP2441	5,275.17
12/18/2023	AP2441	AP2441	4,511.26
12/18/2023	AP2441	AP2441	673.92
12/18/2023	AP2441	AP2441	731.26
12/18/2023	AP2441	AP2441	478.17
12/20/2023	AP2441	AP2441	68.77
12/20/2023	AP2441	AP2441	2,116.94
12/20/2023	AP2441	AP2441	64.28
12/20/2023	AP2441	AP2441	704.25
CHECK 3147 TOTAL:			33,960.73
12/06/2023	AP2441	AP2441	42.56
12/08/2023	AP2441	AP2441	33.19
12/08/2023	AP2441	AP2441	28.51
12/13/2023	AP2441	AP2441	20.51
12/20/2023	AP2441	AP2441	49.73
12/20/2023	AP2441	AP2441	22.43
CHECK 3148 TOTAL:			196.93

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME

	INV DATE	PO	WARRANT	NET
320012	01/03/2024	PRTD	2733 5 STAR YACHT SERVICES LLC	
	12/07/2023		AP2441	550.00
			CHECK	
			320012 TOTAL:	550.00
320013	01/03/2024	PRTD	1477 ABM MECHANICAL INC	
	12/20/2023		AP2441	5,896.47
			CHECK	
			320013 TOTAL:	5,896.47
320014	01/03/2024	PRTD	1402 COLIN BROCK	
	12/20/2023		AP2441	22,376.20
			CHECK	
			320014 TOTAL:	22,376.20
320015	01/03/2024	PRTD	17 AFFILIATED HEALTHCARE MGMT	
	12/14/2023		AP2441	175.00
			CHECK	
			320015 TOTAL:	175.00
320016	01/03/2024	PRTD	28 ALLENS ENVIRONMENTAL SERVICES INC ALLENS ENVIRONMENTAL SERVICES INC	
	12/15/2023		AP2441	4,863.50
	12/15/2023		AP2441	3,960.00
			CHECK	
			320016 TOTAL:	8,823.50
320017	01/03/2024	PRTD	2701 AUTOZONE INC.	
	12/01/2023		AP2441	15.98
			CHECK	
			320017 TOTAL:	15.98
320018	01/03/2024	PRTD	1860 TASER INTERNATIONAL	
	12/01/2023		AP2441	5,760.05
			CHECK	
			320018 TOTAL:	5,760.05
320019	01/03/2024	PRTD	997 CARDMEMBER SERVICES CARDMEMBER SERVICES CARDMEMBER SERVICES CARDMEMBER SERVICES CARDMEMBER SERVICES CARDMEMBER SERVICES	
	12/11/2023		AP2441	263.70
	12/26/2023		AP2441	-475.00
	12/02/2023		AP2441	400.00
	12/05/2023		AP2441	722.43
	11/29/2023		AP2441	280.93
	12/07/2023		AP2441	846.50
	12/16/2023		AP2441	488.98

12/29/2023 12:23
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME

CHK NO	CHK DATE	TYPE	VENDOR NAME	INVT DATE	PO	WARRANT	NET
			CARDMEMBER SERVICES	11/24/2023		AP2441	434.30
			CARDMEMBER SERVICES	11/27/2023		AP2441	220.00
			CARDMEMBER SERVICES	12/01/2023		AP2441	373.62
			CARDMEMBER SERVICES	12/09/2023		AP2441	332.21
			CARDMEMBER SERVICES	12/13/2023		AP2441	833.00
			CARDMEMBER SERVICES	12/13/2023		AP2441	726.97
			CARDMEMBER SERVICES	12/13/2023		AP2441	493.53
			CARDMEMBER SERVICES	12/13/2023		AP2441	469.98
			CARDMEMBER SERVICES	11/30/2023		AP2441	-221.50
			CARDMEMBER SERVICES	12/08/2023		AP2441	240.81
			CARDMEMBER SERVICES	12/08/2023		AP2441	-240.81
			CARDMEMBER SERVICES	12/05/2023		AP2441	397.41
			CARDMEMBER SERVICES	11/27/2023		AP2441	265.00
				CHECK		320019 TOTAL:	6,852.06
320020	01/03/2024	PRTD	997 CARDMEMBER SERVICES	12/08/2023		AP2441	50.60
			CARDMEMBER SERVICES	12/02/2023		AP2441	169.61
			CARDMEMBER SERVICES	12/02/2023		AP2441	135.00
			CARDMEMBER SERVICES	12/02/2023		AP2441	104.00
			CARDMEMBER SERVICES	11/15/2023		AP2441	99.87
			CARDMEMBER SERVICES	12/05/2023		AP2441	90.00
			CARDMEMBER SERVICES	12/05/2023		AP2441	75.61
			CARDMEMBER SERVICES	12/07/2023		AP2441	52.42
			CARDMEMBER SERVICES	12/01/2023		AP2441	152.98
			CARDMEMBER SERVICES	12/13/2023		AP2441	54.86
			CARDMEMBER SERVICES	12/19/2023		AP2441	128.03
			CARDMEMBER SERVICES	12/19/2023		AP2441	119.97

12/29/2023 12:23
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 8
apcshdsb

CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME

CHK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	WARRANT	NET
			CARDMEMBER SERVICES	12/05/2023		AP2441	38.00
			CARDMEMBER SERVICES	12/14/2023		AP2441	21.00
			CARDMEMBER SERVICES	11/30/2023		AP2441	-30.96
			CARDMEMBER SERVICES	12/19/2023		AP2441	20.18
			CHECK		320021	TOTAL:	588.65
320022	01/03/2024	PRTD	997 CARDMEMBER SERVICES	12/20/2023		AP2441	13.31
			CARDMEMBER SERVICES	11/29/2023		AP2441	10.20
			CARDMEMBER SERVICES	12/06/2023		AP2441	14.93
			CARDMEMBER SERVICES	12/12/2023		AP2441	13.98
			CARDMEMBER SERVICES	12/13/2023		AP2441	-7.99
			CARDMEMBER SERVICES	12/13/2023		AP2441	-16.20
			CARDMEMBER SERVICES	11/29/2023		AP2441	-9.99
			CARDMEMBER SERVICES	11/30/2023		AP2441	.99
			CHECK		320022	TOTAL:	19.23
320023	01/03/2024	PRTD	1713 BAR HARBOR BANK & TRUST CO	12/11/2023		AP2441	35.00
			CHECK		320023	TOTAL:	35.00
320024	01/03/2024	PRTD	2516 DIRIGO SAFETY, LLC	10/01/2023		AP2441	109.00
			DIRIGO SAFETY, LLC	12/20/2023		AP2441	168.92
			CHECK		320024	TOTAL:	277.92
320025	01/03/2024	PRTD	2982 ENDICOTT, KATHERINE - TRUSTEE	08/29/2023		AP2441	450.00
			CHECK		320025	TOTAL:	450.00
320026	01/03/2024	PRTD	2841 WORKING FIRE FURNITURE & MATTRESS C	12/18/2023		AP2441	24,483.97
			CHECK		320026	TOTAL:	24,483.97

12/29/2023 12:23
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 9
apcshdsb

CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME

	INV DATE	PO	WARRANT	NET
320027	01/03/2024	PRTD	2916 GORT GLOBAL LLC	
	12/07/2023		AP2441	522.31
	CHECK		320027 TOTAL:	522.31
320028	01/03/2024	PRTD	2443 FIRSTNET-PD CELL	
	11/22/2023		AP2441	466.33
	CHECK		320028 TOTAL:	466.33
320029	01/03/2024	PRTD	2291 G F JOHNSTON & ASSOCIATES LLC	
	12/19/2023		AP2441	373.50
	12/14/2023		AP2441	254.00
	12/21/2023		AP2441	565.80
	CHECK		320029 TOTAL:	1,193.30
320030	01/03/2024	PRTD	2110 GONETSPEED	
	12/10/2023		AP2441	589.67
	CHECK		320030 TOTAL:	589.67
320031	01/03/2024	PRTD	1577 GOVERNMENT FINANCE OFFICERS ASSOCIA	
	12/18/2023		AP2441	160.00
	CHECK		320031 TOTAL:	160.00
320032	01/03/2024	PRTD	272 HANCOCK COUNTY REGISTRY OF DEEDS	
	12/27/2023		AP2441	95.00
	CHECK		320032 TOTAL:	95.00
320033	01/03/2024	PRTD	1064 HARCROS CHEMICALS INC	
	12/13/2023		AP2441	2,000.00
	12/13/2023		AP2441	1,592.00
	12/13/2023		AP2441	2,000.00
	08/09/2023		AP2441	2,075.00
	CHECK		320033 TOTAL:	7,667.00
320034	01/03/2024	PRTD	296 HOME DEPOT CREDIT SERVICES	
	12/18/2023		AP2441	15.47
	CHECK		320034 TOTAL:	15.47

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69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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apcshdsb

CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME

	INV DATE	PO	WARRANT	NET
320035 01/03/2024 PRTD 2505 MARGARET HOUGHTON	12/14/2023		AP2441	17.58
	CHECK		320035 TOTAL:	17.58
320036 01/03/2024 PRTD 1417 R F JORDAN & SONS CONSTRUCTION INC	12/08/2023		AP2441	1,200.00
	CHECK		320036 TOTAL:	1,200.00
320037 01/03/2024 PRTD 947 LAWSON PRODUCTS	12/19/2023		AP2441	210.91
			AP2441	25.94
	CHECK		320037 TOTAL:	236.85
320038 01/03/2024 PRTD 419 MAINE EQUIPMENT CO INC	12/16/2023		AP2441	1,940.00
	CHECK		320038 TOTAL:	1,940.00
320039 01/03/2024 PRTD 1236 MAINE OXY/ SPEC AIR	12/06/2023		AP2441	196.37
	CHECK		320039 TOTAL:	196.37
320040 01/03/2024 PRTD 1453 MAINE GOVERNMENT FINANCE OFFICERS A	12/08/2023		AP2441	45.00
	CHECK		320040 TOTAL:	45.00
320041 01/03/2024 PRTD 861 MMTCTA	12/05/2023		AP2441	30.00
			AP2441	30.00
	CHECK		320041 TOTAL:	60.00
320042 01/03/2024 PRTD 2552 MOTOROLA SOLUTIONS, INC.	12/02/2023		AP2441	3,802.75
	CHECK		320042 TOTAL:	3,802.75
320043 01/03/2024 PRTD 435 MAINE TOWN & CITY CLERKS ASSOCIATIO	12/08/2023		AP2441	60.00
	CHECK		320043 TOTAL:	60.00

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69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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apcshdsb

CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE PO WARRANT NET

320044	01/03/2024	PRTD	2955 MUNICIPAL WASTE SOLUTIONS, LLC	12/13/2023	AP2441	10,133.66
				CHECK	320044 TOTAL:	10,133.66
320045	01/03/2024	PRTD	2160 COASTAL AUTO PARTS	12/11/2023	AP2441	230.99
			COASTAL AUTO PARTS	12/13/2023	AP2441	32.39
			COASTAL AUTO PARTS	12/13/2023	AP2441	38.99
			COASTAL AUTO PARTS	12/12/2023	AP2441	96.34
			COASTAL AUTO PARTS	12/18/2023	AP2441	16.64
			COASTAL AUTO PARTS	12/15/2023	AP2441	42.32
			COASTAL AUTO PARTS	12/15/2023	AP2441	3.59
			COASTAL AUTO PARTS	12/16/2023	AP2441	63.95
			COASTAL AUTO PARTS	12/01/2023	AP2441	41.98
			COASTAL AUTO PARTS	12/01/2023	AP2441	130.85
			COASTAL AUTO PARTS	09/28/2023	AP2441	36.35
			COASTAL AUTO PARTS	09/28/2023	AP2441	-36.35
			COASTAL AUTO PARTS	11/16/2023	AP2441	-34.99
			COASTAL AUTO PARTS	12/07/2023	AP2441	-306.01
			COASTAL AUTO PARTS	12/19/2023	AP2441	39.30
			COASTAL AUTO PARTS	12/19/2023	AP2441	91.02
			COASTAL AUTO PARTS	12/19/2023	AP2441	27.28
				CHECK	320045 TOTAL:	514.64
320046	01/03/2024	PRTD	2723 NEW ENGLAND BIOASSAY INC	12/21/2023	AP2441	3,555.00
				CHECK	320046 TOTAL:	3,555.00
320047	01/03/2024	PRTD	2888 STEVE CLISHAM	12/07/2023	AP2441	5,097.41
			STEVE CLISHAM	12/08/2023	AP2441	2,675.10

12/29/2023 12:23
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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apcshdsb

CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE PO WARRANT NET

CHECK 320047 TOTAL: 7,772.51

320048 01/03/2024 PRTD 794 OLVER ASSOCIATES, INC 12/12/2023 AP2441 730.50

OLVER ASSOCIATES, INC 12/12/2023 AP2441 1,554.75

CHECK 320048 TOTAL: 2,285.25

320049 01/03/2024 PRTD 565 PERMA-LINE CORP OF NE 12/11/2023 AP2441 469.00

CHECK 320049 TOTAL: 469.00

320050 01/03/2024 PRTD 657 SEW AND SAVE INC 12/14/2023 AP2441 349.00

CHECK 320050 TOTAL: 349.00

320051 01/03/2024 PRTD 681 STATE OF MAINE HARBORMASTERS ASSOCI 12/18/2023 AP2441 1,370.00

CHECK 320051 TOTAL: 1,370.00

320052 01/03/2024 PRTD 1387 TREASURER, STATE OF MAINE 12/21/2023 AP2441 76.41

CHECK 320052 TOTAL: 76.41

320053 01/03/2024 PRTD 737 UNIFIRST CORP 12/14/2023 AP2441 75.55

UNIFIRST CORP 12/14/2023 AP2441 142.97

UNIFIRST CORP 12/21/2023 AP2441 142.97

UNIFIRST CORP 12/21/2023 AP2441 75.55

CHECK 320053 TOTAL: 437.04

320054 01/03/2024 PRTD 742 USA BLUEBOOK 12/14/2023 AP2441 512.56

USA BLUEBOOK 12/14/2023 AP2441 141.37

CHECK 320054 TOTAL: 653.93

320055 01/03/2024 PRTD 939 W B MASON CO INC 12/06/2023 AP2441 500.99

W B MASON CO INC 12/12/2023 AP2441 707.80

12/29/2023 12:23
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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apcsb

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100 Ckg-BH General Fund 8066
TYPE VENDOR NAME

INV DATE PO WARRANT NET

12/21/2023 AP2441 35.91
CHECK 320055 TOTAL: 1,244.70

320056 01/03/2024 PRTD 753 JAMES W WADMAN CPA 1,936.75
CHECK 320056 TOTAL: 1,936.75

NUMBER OF CHECKS 67 *** CASH ACCOUNT TOTAL *** 229,902.55

COUNT AMOUNT
TOTAL PRINTED CHECKS 45 127,153.59
TOTAL EFT'S 22 102,748.96

*** GRAND TOTAL *** 229,902.55

W B MASON CO INC

12/29/2023 12:23
69051you
CLERK: 69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

P 14
apcshdsb

YEAR PER SRC ACCOUNT	JNL	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T	OB	DEBIT	CREDIT
2024	7	13								
APP 600-20000	01/03/2024	AP2441	AP2441			Accounts Payable AP CASH DISBURSEMENTS JOURNAL			11,687.28	
APP 100-10100	01/03/2024	AP2441	AP2441			Ckg-BH General Fund 8066 AP CASH DISBURSEMENTS JOURNAL				229,902.55
APP 100-20000	01/03/2024	AP2441	AP2441			Accounts Payable AP CASH DISBURSEMENTS JOURNAL			137,825.15	
APP 400-20000	01/03/2024	AP2441	AP2441			Accounts Payable AP CASH DISBURSEMENTS JOURNAL			6,720.05	
APP 300-20000	01/03/2024	AP2441	AP2441			Accounts Payable AP CASH DISBURSEMENTS JOURNAL			73,670.07	
						GENERAL LEDGER TOTAL			229,902.55	229,902.55
APP 100-35060	01/03/2024	AP2441	AP2441			DT-MARINA			11,687.28	
APP 600-35010	01/03/2024	AP2441	AP2441			DT Gen fund				11,687.28
APP 100-35040	01/03/2024	AP2441	AP2441			DT-TRUST			6,720.05	
APP 400-35010	01/03/2024	AP2441	AP2441			DT Gen fund			73,670.07	6,720.05
APP 100-35030	01/03/2024	AP2441	AP2441			DTF-CAP IMP				73,670.07
APP 300-35010	01/03/2024	AP2441	AP2441			DT Gen fund				
						SYSTEM GENERATED ENTRIES TOTAL			92,077.40	92,077.40
						JOURNAL 2024/07/13 TOTAL			321,979.95	321,979.95

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100	General Fund	2024	7	13	01/03/2024		
	100-10100				Ckg-BH General Fund		229,902.55
	100-20000				Accounts Payable	137,825.15	
	100-35030				DTF-CAP IMP	73,670.07	
	100-35040				DT-TRUST	6,720.05	
	100-35060				DT-MARINA	11,687.28	
					FUND TOTAL	229,902.55	229,902.55
300	Capital Projects	2024	7	13	01/03/2024		
	300-20000				Accounts Payable	73,670.07	
	300-35010				DT Gen fund		73,670.07
					FUND TOTAL	73,670.07	73,670.07
400	Investment Trusts-Reserves	2024	7	13	01/03/2024		
	400-20000				Accounts Payable	6,720.05	
	400-35010				DT Gen fund		6,720.05
					FUND TOTAL	6,720.05	6,720.05
600	Marina	2024	7	13	01/03/2024		
	600-20000				Accounts Payable	11,687.28	
	600-35010				DT Gen fund		11,687.28
					FUND TOTAL	11,687.28	11,687.28

12/29/2023 12:23
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

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apcsbdsb

FUND	DUE TO	DUE FR
100 General Fund	92,077.40	
300 Capital Projects		73,670.07
400 Investment Trusts-Reserves		6,720.05
600 Marina		11,687.28
TOTAL	92,077.40	92,077.40

** END OF REPORT - Generated by Lisa Young **

**TOWN OF MOUNT DESERT
 BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

WARRANT AP# 2439

CHECK DATE: December 20, 2023

CHECK NUMBER:	<u>320009</u>		through	<u>320010</u>	\$ <u>4,347.75</u>	Check payments
CHECK NUMBER:	<u>N/A</u>		and	<u>N/A</u>	\$ -	Electronic payments
EFT NUMBER:	<u>N/A</u>		through	<u>N/A</u>	\$ -	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>		and	<u>N/A</u>	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 4,347.75

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

TOWN OF MOUNT DESERT
PAYROLL WARRANT

WARRANT PR# 2415

CHECK DATE: December 22, 2023

ADVICE NUMBERS: 16130 through 16185

CHECK NUMBERS: 66367 through 66379

TOTAL DISBURSEMENTS: \$ 167,900.04

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

From: [Rick Mooers](#)
To: [Lisa Young](#)
Subject: Re: Warrant AP#2439 & PR#2415 Approval Request
Date: Wednesday, December 20, 2023 4:27:46 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Approved

On Wed, Dec 20, 2023 at 4:19 PM Lisa Young <financeclerk@mtdesert.org> wrote:

Greetings,

Attached are the following warrants for approval:

Accounts Payable	#2439	total of	\$4,347.75
Payroll	#2415	total of	\$167,900.04

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will “will reply to all” when the first approval comes in so that you know that we have the one required email approval.

Thank you!



Lisa Young,

Finance Clerk, Tax Collector

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

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**TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

WARRANT AP# 2440

CHECK DATE: December 28, 2023

CHECK NUMBER:	<u>320011</u>	through	<u>320011</u>	\$ <u>4,003.00</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	and	<u>N/A</u>	\$ -	Electronic payments
EFT NUMBER:	<u>3126</u>	through	<u>3126</u>	\$ <u>1,342.92</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	and	<u>N/A</u>	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 5,345.92

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

From: [Rick Mooers](#)
To: [Lisa Young](#)
Subject: Re: APPROVED: Warrant AP#2440 State Fees/Payroll Benefits
Date: Thursday, December 28, 2023 1:15:42 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Approved
Sent from my iPhone

On Dec 28, 2023, at 12:03 PM, Lisa Young <financeclerk@mtdesert.org> wrote:

Thank you John for your approval.

Lisa Young,
Deputy Treasurer, Tax Collector
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)

~~~~~FOIA NOTICE~~~~~  
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From: John Macauley <jbmacauley3@gmail.com>
Sent: Thursday, December 28, 2023 11:41 AM
To: Lisa Young <financeclerk@mtdesert.org>
Subject: Re: Warrant AP#2440 State Fees/Payroll Benefits

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I approve- thanks, John

And have a great new year!

John B Macauley, Ph.D.

Otter Creek, Maine

On Thu, Dec 28, 2023 at 11:18 AM Lisa Young <financeclerk@mtdesert.org> wrote:

Greetings,

Attached is Accounts Payable Warrant #2440 (for Payroll and/or State Fees) in the amount of \$5,345.92 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will “reply to all” when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young,

Deputy Treasurer, Tax Collector

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

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Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 18005

Include Authorization Codes: Yes
Batch: 11190
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

| Check # | Check Date | Code | Name | Chk Grp | Gross Pay | Net Pay | Direct Deposit | Check Amt | Void |
|---------|------------|------|---------------------------|---------|-----------|-----------|----------------|-----------|------|
| | 12/22/2023 | STAT | TREASURER, STATE OF MAINE | | 3,961.00 | 3,961.00 | 0.00 | 0.00 | |
| | 12/22/2023 | IRS | INTERNAL REVENUE SERVICE | | 12,569.83 | 12,569.83 | 0.00 | 0.00 | |
| 50725 | 12/22/2023 | 602 | REBEKAH E. SARTIN | 1 | 102.96 | 93.59 | 0.00 | 93.59 | |
| 50726 | 12/22/2023 | 100 | THERESA A. HANSON | 1 | 250.00 | 206.37 | 0.00 | 206.37 | |
| 50727 | 12/22/2023 | 636 | KATHERINE MANN | 1 | 435.00 | 395.41 | 0.00 | 395.41 | |
| 50728 | 12/22/2023 | 624 | KATELYN M. OSBORNE | 1 | 375.00 | 346.31 | 0.00 | 346.31 | |
| 50729 | 12/22/2023 | 647 | JAKE MORRILL | 1 | 1,465.75 | 1,181.32 | 0.00 | 1,181.32 | |
| 50730 | 12/22/2023 | 626 | HEATHER E. DORR | 1 | 4,500.00 | 2,977.98 | 2,977.98 | 0.00 | |
| 50731 | 12/22/2023 | 491 | SANDRA G. BOYCE | 1 | 2,528.59 | 1,559.22 | 1,559.22 | 0.00 | |
| 50732 | 12/22/2023 | 645 | MIRANDA S. CLOUGH | 1 | 1,767.92 | 1,103.50 | 1,103.50 | 0.00 | |
| 50733 | 12/22/2023 | 149 | MARIAH D. BAKER | 1 | 2,384.92 | 1,942.01 | 1,942.01 | 0.00 | |
| 50734 | 12/22/2023 | 43 | SARAH R. DUNBAR | 1 | 1,966.80 | 1,407.65 | 1,407.65 | 0.00 | |
| 50735 | 12/22/2023 | 63 | HEATHER M. GRAVES | 1 | 2,919.80 | 2,120.27 | 2,120.27 | 0.00 | |
| 50736 | 12/22/2023 | 65 | GAYLE M. GRAY | 1 | 2,919.80 | 2,089.05 | 2,089.05 | 0.00 | |
| 50737 | 12/22/2023 | 293 | Amy L. James | 1 | 3,035.19 | 2,327.26 | 2,327.26 | 0.00 | |
| 50738 | 12/22/2023 | 90 | REBECCA A. JARVIS | 1 | 2,849.57 | 2,145.27 | 2,145.27 | 0.00 | |
| 50739 | 12/22/2023 | 487 | BENJAMIN MACKO | 1 | 3,385.19 | 2,575.82 | 2,575.82 | 0.00 | |
| 50740 | 12/22/2023 | 237 | JUSTIN B. NORWOOD | 1 | 2,734.19 | 2,084.85 | 2,084.85 | 0.00 | |
| 50741 | 12/22/2023 | 508 | CATHY T. OEHMKE | 1 | 3,083.26 | 2,267.58 | 2,267.58 | 0.00 | |
| 50742 | 12/22/2023 | 120 | KAREN L. SHARPE | 1 | 3,701.72 | 2,552.08 | 2,552.08 | 0.00 | |
| 50743 | 12/22/2023 | 502 | MARIA E. SIMPSON | 1 | 2,320.23 | 1,904.38 | 1,904.38 | 0.00 | |
| 50744 | 12/22/2023 | 404 | KERRY L. TAYLOR | 1 | 3,035.19 | 1,900.06 | 1,900.06 | 0.00 | |
| 50745 | 12/22/2023 | 459 | SHANNON L. WESTPHAL | 1 | 2,346.46 | 1,773.56 | 1,773.56 | 0.00 | |
| 50746 | 12/22/2023 | 630 | KRISTEN J. BRAUN | 1 | 2,654.50 | 1,925.51 | 1,925.51 | 0.00 | |
| 50747 | 12/22/2023 | 91 | JUDITH CULLEN | 1 | 2,539.11 | 1,863.97 | 1,863.97 | 0.00 | |
| 50748 | 12/22/2023 | 146 | CECILIA R. GARRITY | 1 | 2,157.26 | 1,408.92 | 1,408.92 | 0.00 | |
| 50749 | 12/22/2023 | 92 | ABIGAIL A. HARMON | 1 | 1,926.84 | 1,406.47 | 1,406.47 | 0.00 | |
| 50750 | 12/22/2023 | 603 | ABBIE PAPPAS | 1 | 2,157.26 | 1,699.16 | 1,699.16 | 0.00 | |
| 50751 | 12/22/2023 | 504 | CRISTINA DEVORA | 1 | 1,652.35 | 1,158.35 | 1,158.35 | 0.00 | |
| 50752 | 12/22/2023 | 627 | CONTESSA L. BROPHY | 1 | 2,899.76 | 2,006.23 | 2,006.23 | 0.00 | |
| 50753 | 12/22/2023 | 238 | WENDELL L. OPPEWALL | 1 | 2,007.15 | 1,257.81 | 1,257.81 | 0.00 | |
| 50754 | 12/22/2023 | 52 | WANDA J. FERNALD | 1 | 2,919.80 | 2,051.04 | 2,051.04 | 0.00 | |
| 50755 | 12/22/2023 | 611 | DANIELLE EMMONS | 1 | 1,496.88 | 939.81 | 939.81 | 0.00 | |
| 50756 | 12/22/2023 | 642 | MELISSA L. HINERMAN | 1 | 1,414.38 | 983.60 | 983.60 | 0.00 | |
| 50757 | 12/22/2023 | 291 | PATRICIA A. KELLEY | 1 | 1,678.24 | 1,156.80 | 1,156.80 | 0.00 | |
| 50758 | 12/22/2023 | 633 | SUSAN E. CARROLL | 1 | 725.00 | 600.73 | 600.73 | 0.00 | |
| 50759 | 12/22/2023 | 623 | TRACY HICKS | 1 | 227.50 | 210.09 | 210.09 | 0.00 | |
| 50760 | 12/22/2023 | 161 | REBECCA SL KEEFE | 1 | 612.50 | 561.31 | 561.31 | 0.00 | |
| 50761 | 12/22/2023 | 631 | MALLORY WATKINS | 1 | 250.00 | 230.87 | 230.87 | 0.00 | |
| 50762 | 12/22/2023 | 628 | CAMERON FROTHINGHAM | 1 | 1,877.80 | 1,275.78 | 1,275.78 | 0.00 | |
| 50763 | 12/22/2023 | 295 | Robyn H. Hanson | 1 | 677.51 | 578.29 | 578.29 | 0.00 | |
| 50764 | 12/22/2023 | 337 | AMBER G. CHARRON | 1 | 2,385.34 | 1,787.00 | 1,787.00 | 0.00 | |
| 50765 | 12/22/2023 | 150 | LYNDA J. KANE | 1 | 2,842.88 | 1,921.04 | 1,921.04 | 0.00 | |
| 50766 | 12/22/2023 | 644 | CAROLINE P. MOORE | 1 | 306.30 | 276.78 | 276.78 | 0.00 | |
| 50767 | 12/22/2023 | 635 | STEVEN CALDERON | 1 | 1,514.38 | 1,238.23 | 1,238.23 | 0.00 | |
| 50768 | 12/22/2023 | 632 | MAKENZIE R. COWLES | 1 | 1,030.52 | 865.41 | 865.41 | 0.00 | |
| 50769 | 12/22/2023 | 608 | EMMA JONES | 1 | 1,491.15 | 1,136.51 | 1,136.51 | 0.00 | |
| 50770 | 12/22/2023 | 490 | ANNA D. MONTE | 1 | 1,303.02 | 814.06 | 814.06 | 0.00 | |
| 50771 | 12/22/2023 | 634 | TRICIA L. POPE | 1 | 997.65 | 839.69 | 839.69 | 0.00 | |
| 50772 | 12/22/2023 | 350 | ANNA E. SILVER | 1 | 1,319.17 | 1,061.52 | 1,061.52 | 0.00 | |
| 50773 | 12/22/2023 | 507 | DANIELLE A. STANLEY | 1 | 1,000.55 | 909.50 | 909.50 | 0.00 | |
| 50774 | 12/22/2023 | 331 | RUSSELL W. GRAY | 1 | 1,618.13 | 1,351.08 | 1,351.08 | 0.00 | |
| 50775 | 12/22/2023 | 501 | MICHAEL J. TINKER | 1 | 2,165.40 | 1,463.03 | 1,463.03 | 0.00 | |
| 50776 | 12/22/2023 | 463 | RENE L. BECKER | 1 | 1,875.83 | 1,420.78 | 1,420.78 | 0.00 | |

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 18005

| Check # | Check Date | Code | Name | Chk Grp | Gross Pay | Net Pay | Direct Deposit | Check Amt | Void | |
|---------|------------|------------|---------------------------|---------|-------------------|-------------------|-------------------|-----------------|------|--|
| 50777 | 12/22/2023 | 499 | BOBBIE JO DAY | 1 | 1,813.60 | 1,344.94 | 1,344.94 | 0.00 | | |
| 50778 | 12/22/2023 | 74 | LEON E. SARGENT | 1 | 3,392.10 | 2,348.56 | 2,348.56 | 0.00 | | |
| 50779 | 12/22/2023 | 476 | BRUCE L. TRIPP | 1 | 371.68 | 333.25 | 333.25 | 0.00 | | |
| 50780 | 12/22/2023 | 18 | JANICE P. CARROLL | 1 | 1,872.95 | 1,315.37 | 1,315.37 | 0.00 | | |
| 50781 | 12/22/2023 | 485 | TASHA L. HIGGINS | 1 | 1,922.82 | 1,307.80 | 1,307.80 | 0.00 | | |
| 50782 | 12/22/2023 | AFLAC | AFLAC | | 127.42 | 127.42 | 0.00 | 127.42 | | |
| 50783 | 12/22/2023 | BCBS | ANTHEM BC/BS | | 11,295.93 | 11,295.93 | 11,295.93 | 0.00 | | |
| 50784 | 12/22/2023 | HMD | HORACE MANN COMPANIES | | 37.00 | 37.00 | 0.00 | 37.00 | | |
| 50785 | 12/22/2023 | HM | HORACE MANN INSURANCE C | | 200.00 | 200.00 | 0.00 | 200.00 | | |
| 50786 | 12/22/2023 | MEA | MAINE EDUCATION ASSOCIATI | | 1,305.30 | 1,305.30 | 0.00 | 1,305.30 | | |
| 50787 | 12/22/2023 | MSRS | MAINE PERS | | 22,078.59 | 22,078.59 | 22,078.59 | 0.00 | | |
| 50788 | 12/22/2023 | DELTA DENT | NORTHEAST DELTA DENTAL | | 2,411.70 | 2,411.70 | 0.00 | 2,411.70 | | |
| 50789 | 12/22/2023 | PRIM | PRIMERICA FINANCIAL SVCS. | | 1,270.00 | 1,270.00 | 0.00 | 1,270.00 | | |
| 50790 | 12/22/2023 | FEDHEALTH | TREASURER, STATE OF MAINE | | 201.71 | 201.71 | 0.00 | 201.71 | | |
| | | | | | 162,663.33 | 133,461.31 | 109,154.35 | 7,776.13 | | |

| Check Authorization Summary | | | |
|-----------------------------|-------------------------------------|-------|-----------|
| Type | Description | Count | Amount |
| Employee | Checks | 5 | 2,223.00 |
| | Voided Checks | 0 | 0.00 |
| | Direct Deposits (Fully Distributed) | 52 | 75,779.83 |
| | ACH Employee Credits | 52 | 75,779.83 |
| | ACH Employee Debits (Voids) | 0 | 0.00 |
| Deduction | Checks | 7 | 5,553.13 |
| | Voided Checks | 0 | 0.00 |
| | ACH Vendor Credits | 2 | 33,374.52 |
| | ACH VendorDebits (Voids) | 0 | 0.00 |
| | ACH Online Payments | 0 | 0.00 |
| Taxes | EFTPS Payment - Debit | 2 | 16,530.83 |

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 18005

| Check # | Check Date | Code | Name | Chk Grp | Gross Pay | Net Pay | Direct Deposit | Check Amt | Void |
|---------|------------|------|------|---------|-----------|---------|----------------|-----------|------|
|---------|------------|------|------|---------|-----------|---------|----------------|-----------|------|

WARRANT # PR#13

DATE: PAID DEC 22 2023



SUPERINTENDENT

FINANCE OFFICER

FINANCE OFFICER

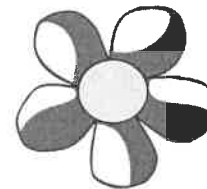
FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER



| | | |
|----|------------|-------------|
| \$ | 133,461.31 | net pay |
| \$ | 50,553.75 | payroll A/P |
| \$ | 184,015.06 | |

Mount Desert School Department Check Register

Report # 18011

Batch: 11191
Check Edit #: N/A
Sort By: Vendor Name
Include DTF Info: No

| Batch # | Control Total | Status | Created By | Date Created | Last Updated By | Date Last Updated |
|---------|---------------|--------|------------|--------------|-----------------|-------------------|
| 11191 | 50,553.75 | Posted | Bria | 12/21/2023 | Bria | 12/21/2023 |

| Vendor Code / Name
Check Edit # | Check Number
Check Date | Check Type
Status | Check Header Information | | | |
|--------------------------------------|----------------------------------|----------------------------|--|------------------|-----------------|------------------|
| 1200 ANTHEM BC & BS
12134 | 21113
12/22/2023 | Payable Payment
Posted | ANTHEM BC & BS
PO BOX 645438
CINCINNATI OH 452645438 | | | |
| Email Subject Line: | | DDep-Notification | | | | |
| Email Check Remittances To: | | Carmen.Leighton@anthem.com | | | | |
| Payable # | Reference | Invoice # | Invoice Date | Amount | Discount | Payment |
| 18825 | ANTHEM BC & BS- DEC23 008421000B | BCBS DEC23 00 | 12/22/2023 | 47,431.99 | 0.00 | 47,431.99 |
| Check Totals: | | | | 47,431.99 | 0.00 | 47,431.99 |
| 6000 MAINE PERS
12129 | 21114
12/22/2023 | Payable Payment
Posted | MAINE PERS
PO BOX 349
AUGUSTA ME 043320349 | | | |
| Email Subject Line: | | DDep-Notification | | | | |
| Email Check Remittances To: | | accounting@mainepers.org | | | | |
| Payable # | Reference | Invoice # | Invoice Date | Amount | Discount | Payment |
| 18823 | MAINE PERS- GLI NOV23 MDES P0016 | GLI NOV23 MDI | 12/22/2023 | 123.00 | 0.00 | 123.00 |
| Check Totals: | | | | 123.00 | 0.00 | 123.00 |
| 6000 MAINE PERS
12130 | 21115
12/22/2023 | Payable Payment
Posted | MAINE PERS
PO BOX 349
AUGUSTA ME 043320349 | | | |
| Email Subject Line: | | DDep-Notification | | | | |
| Email Check Remittances To: | | accounting@mainepers.org | | | | |
| Payable # | Reference | Invoice # | Invoice Date | Amount | Discount | Payment |
| 18822 | MAINE PERS-RET DEC23 P0016A | RET DEC23 P0 | 12/22/2023 | 2,327.80 | 0.00 | 2,327.80 |
| Check Totals: | | | | 2,327.80 | 0.00 | 2,327.80 |
| 6000 MAINE PERS
12131 | 21116
12/22/2023 | Payable Payment
Posted | MAINE PERS
PO BOX 349
AUGUSTA ME 043320349 | | | |
| Email Subject Line: | | DDep-Notification | | | | |
| Email Check Remittances To: | | accounting@mainepers.org | | | | |
| Payable # | Reference | Invoice # | Invoice Date | Amount | Discount | Payment |
| 18824 | MAINE PERS-GLI NOV23 MDES TT091 | GLI NOV23 MDI | 12/22/2023 | 252.31 | 0.00 | 252.31 |
| Check Totals: | | | | 252.31 | 0.00 | 252.31 |
| 6792 NORTHEAST DELTA DENTAL
12132 | 21121
12/22/2023 | Payable Payment
Posted | | | | |
| Payable # | Reference | Invoice # | Invoice Date | Amount | Discount | Payment |
| 18821 | SARTIN COBRA DEC FOR JAN | SARTIN COBR | 12/22/2023 | 139.55 | 0.00 | 139.55 |
| Check Totals: | | | | 139.55 | 0.00 | 139.55 |
| 6792 NORTHEAST DELTA DENTAL
12133 | 21122
12/22/2023 | Payable Payment
Posted | | | | |
| Payable # | Reference | Invoice # | Invoice Date | Amount | Discount | Payment |
| 18820 | SARTIN COBRA OCTNOV FOR | SARTIN COBR | 12/22/2023 | 279.10 | 0.00 | 279.10 |
| Check Totals: | | | | 279.10 | 0.00 | 279.10 |
| Batch 11191 Totals: | | | | 50,553.75 | 0.00 | 50,553.75 |

6 Checks Listed

Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 18010

Check Batch: 11191
 Check Header: (N / A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

| Batch # | Check # | Check Date | Vendor Code | Vendor Name | Electronic Amount | Check Amount |
|----------------|--|------------|-------------|------------------------|-------------------|-----------------|
| 11191 | 21113 | 12/22/2023 | 1200 | ANTHEM BC & BS | 47,431.99 | 0.00 |
| | Email Subject Line: DDep-Notification | | | | | |
| | Email Check Remittances To: Carmen.Leighton@anthem.com | | | | | |
| | 21114 | 12/22/2023 | 6000 | MAINE PERS | 123.00 | 0.00 |
| | Email Subject Line: DDep-Notification | | | | | |
| | Email Check Remittances To: accounting@mainepers.org | | | | | |
| | 21115 | 12/22/2023 | 6000 | MAINE PERS | 2,327.80 | 0.00 |
| | Email Subject Line: DDep-Notification | | | | | |
| | Email Check Remittances To: accounting@mainepers.org | | | | | |
| | 21116 | 12/22/2023 | 6000 | MAINE PERS | 252.31 | 0.00 |
| | Email Subject Line: DDep-Notification | | | | | |
| | Email Check Remittances To: accounting@mainepers.org | | | | | |
| | 21117 | 12/22/2023 | 6792 | NORTHEAST DELTA DENTAL | 0.00 | 0.00 |
| | 21118 | 12/22/2023 | 6792 | NORTHEAST DELTA DENTAL | 0.00 | 0.00 |
| | 21119 | 12/22/2023 | 6792 | NORTHEAST DELTA DENTAL | 0.00 | 0.00 |
| | 21120 | 12/22/2023 | 6792 | NORTHEAST DELTA DENTAL | 0.00 | 0.00 |
| | 21121 | 12/22/2023 | 6792 | NORTHEAST DELTA DENTAL | 0.00 | 139.55 |
| | 21122 | 12/22/2023 | 6792 | NORTHEAST DELTA DENTAL | 0.00 | 279.10 |
| Totals: | | | | | 50,135.10 | \$418.65 |

*** VOID ***
 *** VOID ***
 *** VOID ***
 *** VOID ***

Mount Desert School Department Void Check Register

Report # 18012
Cash Account: (All)
Bank Account: (N/A)
Starting Check: (First)
Ending Check: 999999999
Date Type: Check
Starting Date: 12/22/2023
Ending Date: 12/22/2023
Sorted By: Check
Show Details

| Cash Account | Check # | Check Date | Void Date | System / Manual | Description
Vendor Code | Vendor Name | Financial Institution | | | Check Amount |
|------------------------------------|---------|----------------------------|-----------------------------|-----------------|----------------------------|------------------------|-------------------------|---------------|-----------------|-----------------|
| 1000-0000-0000-110100-040 | | | | | CASH IN BANK | | BAR HARBOR BANK & TRUST | | | |
| | 21117 | 12/22/2023 | 12/22/2023 | System | 6792 | NORTHEAST DELTA DENTAL | | | | \$139.55 |
| Reprint | 21121 | 12/22/2023 | | | | | | | | |
| | | Batch # / Payable # | Invoice # | | Reference | | Invoice Date | Amount | Discount | Payment |
| | | 11191 / 12132 | SARTIN COBRA DEC FOR JAN | | SARTIN COBRA DEC FOR JAN | | 12/22/2023 | \$139.55 | \$0.00 | \$139.55 |
| | 21118 | 12/22/2023 | 12/22/2023 | System | 6792 | NORTHEAST DELTA DENTAL | | | | \$279.10 |
| Reprint | 21122 | 12/22/2023 | | | | | | | | |
| | | Batch # / Payable # | Invoice # | | Reference | | Invoice Date | Amount | Discount | Payment |
| | | 11191 / 12133 | SARTIN COBRA OCTNOV FOR JAN | | SARTIN COBRA OCTNOV FOR | | 12/22/2023 | \$279.10 | \$0.00 | \$279.10 |
| | 21119 | 12/22/2023 | 12/22/2023 | System | 6792 | NORTHEAST DELTA DENTAL | | | | \$139.55 |
| Reprint | 21121 | 12/22/2023 | | | | | | | | |
| | | Batch # / Payable # | Invoice # | | Reference | | Invoice Date | Amount | Discount | Payment |
| | | 11191 / 12132 | SARTIN COBRA DEC FOR JAN | | SARTIN COBRA DEC FOR JAN | | 12/22/2023 | \$139.55 | \$0.00 | \$139.55 |
| | 21120 | 12/22/2023 | 12/22/2023 | System | 6792 | NORTHEAST DELTA DENTAL | | | | \$279.10 |
| Reprint | 21122 | 12/22/2023 | | | | | | | | |
| | | Batch # / Payable # | Invoice # | | Reference | | Invoice Date | Amount | Discount | Payment |
| | | 11191 / 12133 | SARTIN COBRA OCTNOV FOR JAN | | SARTIN COBRA OCTNOV FOR | | 12/22/2023 | \$279.10 | \$0.00 | \$279.10 |
| Total For CASH IN BANK | | | | | | | | | | \$837.30 |
| Total For All Cash Accounts | | | | | | | | | | \$837.30 |