



**VII. Unfinished Business**

- A. *Completion of Internet Access to unserved properties*
- B. *Consideration of amending the motion made at the January 16, 2024, Select Board meeting authorizing Chief Mike Bender to purchase a new 2024 GMC 3500HD pick-up truck in the amount of \$56,320.00 to authorizing purchase of said pick-up truck in the amount of \$56,445.00*

**VIII. New Business**

- A. *Northeast Lobster Co. LLC d/b/a The Nor' Easter 10 Huntington Rd, Northeast Harbor request for Liquor License Renewal and Special Amusement Permit Renewal*
- B. *Public Space Special Event Application – Wedding – Suminsby Park; October 19, 2024 3 – 4 pm; Paul Pottle*
- C. *Request for Town of Mount Desert support for research of PFAS contaminates in the northeastern Somes Sound area – presentation by Dr. Jane Disney, MDI Biological Laboratories*
- D. *Consider approval of the DOT signage on the intersection of Rts. 102 and 3, and Eagle Lake Rd (Rt. 233) Somesville for Golf of Maine*
- E. *Request from Otter Creek Residents to install a dry dump, a light-duty take out mast and boom, and a short extension on the float at the Otter Creek Landing*
- F. *Request permission to apply for a Community Development Block Grant (CDBG) on behalf of the Mount Desert Housing Authority in the amount of \$238,000 to support Fire Safety upgrades at the Maple Lane Apartments in Northeast Harbor*
- G. *Acceptance of the gift of \$2,000 from Friends of Acadia to be used toward the purchase of a Speed Display Sign for Jordan Pond Road*
- H. *Proposal of Election Day Closures*
- I. *Request approval to pay Norwood Delaittre & Sons Inc \$2,100.00 for the repair work out of the Seal Harbor Docks CIP reserve #6410200-24600 the account has a balance of \$83,709.92*

**IX. Other Business** *(Addendum items may be considered at the Selectboard's discretion via majority vote to do so under Other Business or out of order.)*

- A. *Such other business as may be legally conducted*

**X. Treasurer's Warrants**

- A. *Approve & Sign Treasurer's Warrant as shown below:*

Town Invoices	AP#2460	04/02/24	\$156,824.10
	AP#2461	04/02/24	\$32,739.42
<b>Total</b>			<b>\$189,563.52</b>

- B. *Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown below:*

State Fees & PR Benefits	AP#2458	03/20/24	\$108,688.70
	AP#2459	03/27/24	\$2,157.06

Selectboard Meeting Agenda April 1, 2024

Town Payroll	PR#2423	03/29/24	\$177,902.85
<b>Total</b>			<b>\$288,748.61</b>

*C. Acknowledge Treasurer’s Town Voided Disbursements & School Board AP/Payroll Warrants as shown below:*

School Invoices			\$0
School Payroll	PR#20	03/29/24	\$209,668.61
Voided Disbursements			\$0
<b>Total</b>			<b>\$209,668.61</b>

<b>Grand Total</b>			<b>\$687,980.74</b>
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**XI. Adjournment**

The next regularly scheduled meeting is at 6:30 p.m., Tuesday, April 16, 2024 in the Meeting Room, Town Hall, Northeast Harbor

The Town of Mount Desert is inviting you to a scheduled Zoom meeting. You can call in through any of the listed phone numbers or connect with a computer via the web link. You **will need to enter the meeting ID** to get access to the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/248566175?pwd=RmozZjBOVWhUTQrRXR5QzFEZEEyQT09>

**Meeting ID: 248 566 175**

**Password: 919872**

One tap mobile

+13126266799,,248566175#,,,,0#,,919872# US (Chicago)  
 +16468769923,,248566175#,,,,0#,,919872# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)	+1 408 638 0968 US (San Jose)
+1 646 876 9923 US (New York)	+1 669 900 6833 US (San Jose)
+1 301 715 8592 US (Germantown)	+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)	

Zoom security now requires a password on all zoom meetings, so the recurring BS meeting now has a password.



# **PUBLIC HEARINGS**



# Public Notices

## MOUNT DESERT ISLAND

**LOCAL POLICE REPORTS**

Check it out every week in your local Newspaper.

**Town of MOUNT DESERT**

**NOTICE**

MOUNT DESERT WATER DISTRICT  
HYDRANT AND MAIN FLUSHING  
NORTHEAST HARBOR & SEAL HARBOR

Beginning April 1st, 2024  
For four weeks

**PUBLIC NOTICE**  
TOWN OF SOUTHWEST HARBOR

The Select Board will hear a request for a New Liquor License Application from:

Rodicks Take Out  
55 Main St.  
Southwest Harbor, ME 04679

Public comment will be taken at the Select Board meeting on Tuesday, April 09, 2024, at 6:00 pm as posted.

**NOTICE**

Annual Mount Desert Island Regional School District Meeting for MDI High School Budget  
Wednesday, April 3rd at 6:00PM  
in the MDIHS Higgins-Demas Theater



**Town of Tremont**

**PUBLIC NOTICE of SITE WALK**

The Town of Tremont Planning Board will conduct a site walk at 5:30pm on April 2nd, 2024 for the proposed "Libhart Family Lands" Subdivision by W. Peter Libhart. It is located at Captains Quarters Rd and identified on assessor's Tax Map 006, Lots 046A, 04B, 048A, 048A-1, & 049. The public may attend.

The application may be reviewed at Tremont Town Office.

**Town of Bar Harbor**

**PUBLIC NOTICE**

**BOARDS AND COMMITTEES ORDINANCE AMENDMENT ADOPTED**

On Tuesday, February 20, 2024 the Bar Harbor Town Council adopted an amendment to the Boards, Committees, and Commissions Ordinance to correct inconsistencies. The ordinance amendment takes effect March 21. A copy has been filed with the Town Clerk. The full ordinance amendment is available at the Town Clerk's Office or on the Town's website, [www.barharmaine.gov](http://www.barharmaine.gov) under Latest News. Call the Town Clerk at 207-288-4098 for more information.

**Town of MOUNT DESERT**

**Public Hearing**

**Special Amusement Permit**

The Board of Selectmen will hold a Public Hearing at its regular meeting which begins at 6:30 p.m., Monday, April 1, 2024 in the Location: Zoom Meeting - see Board of Selectmen Meeting for connection details for the consideration of:

Special Amusement Permit application for Class E - Dancing with any of the above or accompanied by music produced by radio or other mechanical device - Single instrumentalist, single instrumentalist and vocalist, one or more vocalists and/or instrumentalist with mechanical amplification, Northeast Lobster Co., LLC d/b/a The Nor' easter Pond & Market

**Town of MOUNT DESERT**

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Special Amusement Permit application for Class E - Dancing with any of the above or accompanied by music produced by radio or other mechanical device - Single instrumentalist, single instrumentalist and vocalist, one or more vocalists and/or instrumentalist with mechanical amplification, Northeast Lobster Co., LLC d/b/a The Nor' easter Pond & Market

**TOWN OF MOUNT DESERT**

**PLANNING BOARD MEETING**

Date: April 3, 2024  
Time: 6:00PM

**IN-PERSON LOCATION: Town Hall Meeting Room, 21 Sea Street, Northeast Harbor (MASKS MAY BE REQUIRED)**

Meetings will continue to be offered via Zoom see below for connection details.

III. Court Remand judgement of January 9, 2024, for Harold MacQuinn Inc. & Freshwater Stone Brickwork, Inc., Tax Map 007 lot 075.

The Town of Mount Desert is inviting you to a scheduled Zoom meeting. To use the "live" link to the meeting, go to [www.mtidesort.org](http://www.mtidesort.org) and search Planning Board under Boards and Committees. You can call in through any of the listed phone numbers or connect with a computer via the web link. You will need to enter the meeting ID to get access to the meeting.

**Join Zoom Meeting**  
Date: April 3, 2024  
Time: 6:00PM

https://us02web.zoom.us/j/82850431734?pwd=azZkOjQ0STZlczSHSHpZAEhRVzZlZz09

**Meeting ID: 828 5043 1734**  
**Password: 016906**

Dial by your location:  
+1 301 715 8532 US (Carmantown)  
+1 312 626 6799 US (Chicago)  
+1 646 876 9923 US (New York)  
+1 408 638 9988 US (San Jose)  
+1 669 900 8833 US (San Jose)  
+1 253 215 8782 US (Tacoma)  
+1 346 248 7789 US (Houston)

**GET THE JOB YOU WANT!**

Check out the HELP WANTEDS

**NOTICE TO ALL INTERESTED PERSONS**

**DETERMINATION OF CATEGORICAL EXCLUSION**

TO: All Interested Persons DATE ISSUED: March 13, 2024

As required by Section 6 of the State of Maine Rules Relating to Drinking Water State Chapter 230, the Department of Health and Human Services (DHHS) staff prepared a "Justification for Categorical Exclusion" on behalf of AOS 91 - Tremont Consolidated School of Bass Harbor, Maine to exempt a proposed project from the formal environmental review requirements.

The proposed action is the remediation of PFAS in drinking water. The Drinking Water Program's review of the proposed actions has indicated that it meets the criteria of "Categorical Exclusion" listed in subsection 6 (II) of Chapter 230. The project is not likely to have significant effects on the quality of the environment. Specifically, the proposed project is the rehabilitation, minor upgrade, or minor expansion of existing facilities. Therefore, a Categorical Exclusion from formal environmental review as provided in Section 6 of the State of Maine Rules Relating to Drinking Water State Revolving Loan Fund Chapter 230 is being granted. This exclusion may be revoked at any time if (1) the project is altered and no longer meets the requirements of a categorical exclusion (2) new evidence shows that serious environmental issues exist or (3) a local, State or Federal law is being or may be violated.

Project documents are on file and are available for public review at the offices AOS 91 - Tremont Consolidated School, located at 119 Tremont Road, Bass Harbor, ME 04653 and the offices of the Drinking Water Program. Comments relative to this decision may be submitted to the Department of Health and Human Services Drinking Water Program.

**Town of Bar Harbor**

**NOTICE**

**BAR HARBOR WATER DIVISION NOTICE**

**ANNUAL WATER LINE FLUSHING**

**SPRING SEASON**

The Bar Harbor Water Division will initiate its annual waterline flushing program beginning Monday, March 18, 2024 and finishing on or before Friday, April 19, 2024. The purpose of the waterline flushing is to increase flow capacities of the water system and provide higher water quality to our customers. Customers may experience decreased pressure and dirty water at various times during flushing. We regret any inconvenience this may cause.

For further information, contact the Water Division Office at 288-3555 M-F 7:30AM-4:00PM.

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**Town of Bar Harbor**

**PUBLIC NOTICE**

**NOTICE OF PUBLIC HEARING**

**SUBDIVISION PLAN SD-2023-04 - BRIGADOON ACRES SUBDIVISION**

**APRIL 3, 2024 AT 4:00 PM**

Notice: This is to inform the public that under the authority provided in Section 125-61 F. (1), of the Bar Harbor Land Use Ordinance, the Planning Board, on Wednesday, April 3, 2024, at 4:00 PM, will review a Subdivision Plan application filed as SD-2023-04 - Brigadoon Acres Subdivision.

**Purpose:** Under the requirement in Section 125-61 F. (2), the only issue to be considered by the Planning Board at the hearing on Wednesday, April 3, 2024, is whether the application and proposed development comply with the review standards set forth in sections 125-67, 125-68, and 125-69 of the Bar Harbor Land Use Ordinance.

**Applicant/Owner:** Brigadoon Acres, LLC - Christopher Bettencourt and Denise Carey Bettencourt (41 Mystic Valley Parkway, Ubridge MA 01569)

**Application:** Five-lot subdivision off of Crooked Road.

**Project Location:** Crooked Road (Tax Map 227, Lot number 104-000) encompassing a total of 1.79 acres, as surveyed.

**Districts:** Town Hill Rural, Shoreland Limited Residential, Resource Protection, and Stream Protection Districts

**Public Review:** The application is filed as SD-2023-04 and is available for public review in the Planning and Code Enforcement Department, which is located in the Municipal Building at 93 Cottage Street in Bar Harbor. It is also posted on the Planning Board webpage at <https://www.barharmaine.com/282/Planning-Board>.

**How to Comment:**

In Writing - You may forward your comments in writing to the Planning Board at 93 Cottage Street, Bar Harbor, Maine 04609 or by email at [planningboard@barharmaine.com](mailto:planningboard@barharmaine.com) by Monday, April 1, 2024.

At the Meeting - At the Wednesday, April 3, 2024 meeting, the Planning Board shall entertain public comment.

**Meeting Location:** To find out on the Wednesday, April 3, 2024 Planning Board meeting will be held in person at the Bar Harbor Municipal Building located at 93 Cottage Street, and if so, if remote participation will be an option, or if the meeting will be entirely remote, go to <https://www.barharmaine.com/282/Planning-Board> after 4:00 PM on Friday, March 29, 2024.

Anyone with a disability wishing to attend this meeting and who may have questions about how to do so should contact Tammy Deslaurin at [tdeslaurin@barharmaine.com](mailto:tdeslaurin@barharmaine.com) or at (207) 288-3329.

**Questions:** Contact Max Moreno, Staff Planner at [mmoreno@barharmaine.com](mailto:mmoreno@barharmaine.com), or (207) 288-1156.

**WARRANT**

**STATE OF MAINE Hancock ss:**

TO: Philip Blanchard, a resident of Mount Desert Island Regional District, County of Hancock and State of Maine.

You are hereby required to warn and notify all persons, resident in said Mount Desert Island Regional District and qualified to law to vote in District Affairs, to attend Mount Desert Island High School in said District on Wednesday, the 3rd of April A.D., 2024, at six o'clock in the evening for the following purpose, to wit:

**Article I** To choose a moderator.

**Article II** To see what sum the Mount Desert Island Regional School District will be authorized to expend for Regular Instruction for the fiscal year beginning July 1, 2024 and ending June 30, 2025.  
Note: 2023-24 Amount was \$1,892,293 School Committee recommendation: \$1,348,846

**Article III** To see what sum the Mount Desert Island Regional School District will be authorized to expend for Special Education for the fiscal year beginning July 1, 2024 and ending June 30, 2025.  
Note: 2023-24 Amount was \$1,233,650 School Committee recommendation: \$2,354,196

**Article IV** To see what sum the Mount Desert Island Regional School District will be authorized to expend for Career and Technical Education for the fiscal year beginning July 1, 2024 and ending June 30, 2025.  
Note: 2023-24 Amount was \$50,000 School Committee recommendation: \$75,000

**Article V** To see what sum the Mount Desert Island Regional School District will be authorized to expend for Other Instruction for the fiscal year beginning July 1, 2024 and ending June 30, 2025.  
Note: 2023-24 Amount was \$164,364 School Committee recommendation: \$95,655

**Article VI** To see what sum the Mount Desert Island Regional School District will be authorized to expend for Student & Staff Support for the fiscal year beginning July 1, 2024 and ending June 30, 2025.  
Note: 2023-24 Amount was \$1,581,287 School Committee recommendation: \$1,171,694

**Article VII** To see what sum the Mount Desert Island Regional School District will be authorized to expend for System Administration for the fiscal year beginning July 1, 2024 and ending June 30, 2025.  
Note: 2023-24 Amount was \$277,390 School Committee recommendation: \$279,369

**Article VIII** To see what sum the Mount Desert Island Regional School District will be authorized to expend for School Administration for the fiscal year beginning July 1, 2024 and ending June 30, 2025.  
Note: 2023-24 Amount was \$281,292 School Committee recommendation: \$248,377

**Article IX** To see what sum the Mount Desert Island Regional School District will be authorized to expend for Transportation & Buses for the fiscal year beginning July 1, 2024 and ending June 30, 2025.  
Note: 2023-24 Amount was \$300,698 School Committee recommendation: \$350,194

**Article X** To see what sum the Mount Desert Island Regional School District will be authorized to expend for Facilities Maintenance for the fiscal year beginning July 1, 2024 and ending June 30, 2025.  
Note: 2023-24 Amount was \$2,154,202 School Committee recommendation: \$1,210,947

**Article XI** To see what sum the Mount Desert Island Regional School District will be authorized to expend for Debt Service and Other Commitments for the fiscal year beginning July 1, 2024 and ending June 30, 2025.  
Note: 2023-24 Amount was \$0 School Committee recommendation: \$0

**Article XII** To see what sum the Mount Desert Island Regional School District will be authorized to expend for All Other Expenditures for the fiscal year beginning July 1, 2024 and ending June 30, 2025.  
Note: 2023-24 Amount was \$1,590,000 School Committee recommendation: \$1,150,000

Notes: Article 8 - Will authorize a total budget of \$14,346,612  
Note: 2023-24 Amount was \$13,388,832

Recommended amounts set forth below

Total Appropriated by Municipality	Total Raised (District Assessment by Municipality)
Bar Harbor \$2,540,881	Bar Harbor \$1,846,659
Mount Desert \$1,251,963	Mount Desert \$1,077,113
Southwest Har \$1,096,287	Southwest Har \$ 712,020
Tremont \$ 736,579	Tremont \$ 638,014
School District	School District
Total Appropriated \$5,571,107	Total Raised \$ 4,273,807

\* District Assessment by Municipality is calculated per the School District's existing statute.

Explanation: The MDI Regional School District's contribution to the total cost of funding public education from grade 9 to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by statute to be the minimum amount that the district must raise and assess in order to receive the full amount of state dollars.

**Article XIII** To see what sum the Mount Desert Island Regional School District will raise for the annual payments on debt service previously approved by the District for non-state-funded school construction projects, no state funded portions of school construction projects and minor capitalization in addition to the funds appropriated as the local share of Mount Desert Island Regional School District contribution to the total cost of funding public education from grade 9 to grade 12.

Recommended: \$106,462

Explanation: Non-state-funded debt service is the amount of money needed for the annual payments on the Mount Desert Island Regional School District's long-term debt for major capital school construction projects, and minor capital renovation projects that are not approved for state subsidy. The bonding of this long-term debt was approved by the voters of the Board of Trustees, as applicable.

**Article XIV** To see what sum the Mount Desert Island Regional School District will raise and appropriate in additional local funds for school purposes (Recommended: \$0) for the period of July 1, 2024 to June 30, 2025, which exceeds the State's Essential Programs and Services allocation model by (Recommended: \$5,344,644) and the State funding model (undermines the actual cost of July 1, 2024 to June 30, 2025).

Explanation: The additional local funds are those locally raised funds over and above the Mount Desert Island Regional School District's local contribution to the total cost of funding public education from grade 9 to grade 12 as described in the Essential Programs and Services Funding Act and local funds raised for the period of July 1, 2024 to June 30, 2025, which exceeds the State's Essential Programs and Services allocation model by (Recommended: \$5,344,644) and the State funding model (undermines the actual cost of July 1, 2024 to June 30, 2025).

**Article XV** To see what sum the Mount Desert Island Regional School District will raise for the annual payments on debt service previously approved by the District for non-state-funded school construction projects, no state funded portions of school construction projects and minor capitalization in addition to the funds appropriated as the local share of Mount Desert Island Regional School District contribution to the total cost of funding public education from grade 9 to grade 12.

Recommended: \$106,462

Explanation: Non-state-funded debt service is the amount of money needed for the annual payments on the Mount Desert Island Regional School District's long-term debt for major capital school construction projects, and minor capital renovation projects that are not approved for state subsidy. The bonding of this long-term debt was approved by the voters of the Board of Trustees, as applicable.

**Article XVI** To see what sum the Mount Desert Island Regional School District will raise and appropriate in additional local funds for school purposes (Recommended: \$0) for the period of July 1, 2024 to June 30, 2025, which exceeds the State's Essential Programs and Services allocation model by (Recommended: \$5,344,644) and the State funding model (undermines the actual cost of July 1, 2024 to June 30, 2025).

Explanation: The additional local funds are those locally raised funds over and above the Mount Desert Island Regional School District's local contribution to the total cost of funding public education from grade 9 to grade 12 as described in the Essential Programs and Services Funding Act and local funds raised for the period of July 1, 2024 to June 30, 2025, which exceeds the State's Essential Programs and Services allocation model by (Recommended: \$5,344,644) and the State funding model (undermines the actual cost of July 1, 2024 to June 30, 2025).

**Article XVII** In addition to the amount in Article 8 - VIII and XVII, shall the District appropriate and authorize the School Committee to expend additional state, federal and other funds received during the fiscal year 2024-2025 for school purposes, provided that such additional funds do not require the expenditure of local funds not previously appropriated?

School Committee recommendation passage

Note: Current Year Estimate = \$40,282

**Budget Summary**

**Regional School Committee**

**Operating Budget Expenses**

1. Special Education	\$1,540,240
2. Career & Technical Education	2,854,106
3. Other Instruction, including Summer School & Enrichment	60,000
4. Student & Staff Support	1,721,824
5. System Administration	697,893
6. School Administration	768,377
7. Transportation	68,000
8. Facilities Maintenance (Operating)	1,164,126
9. All Other Expenses (Operating)	190,000
<b>Total proposed operating expenses</b>	<b>\$13,546,621</b>

**BOARD OF TRUSTEES**

**Capital Budget Expenses**

Bonds and Notes (Debt Service)	\$ 6,500
Principal (Summer Project)	\$ 100,000
Facilities (Summer Project)	\$ 100,000
Additions and Improvements	\$ 694,332
<b>Total Capital Expenses</b>	<b>\$ 799,792</b>
<b>Total High School Budget</b>	<b>\$14,346,612</b>

**Less Anticipated Receipts**

Carryover	\$ 856,868
State Subsidy	750,000
NECT Student	5,000
Tuition	1,576,000
Tuition Surcharge	<0
Spec. Ed. Tuition	48,000
ACS 891 Rent	7,500
Filtered Income	20,000
Sports Events Revenue	14,000
Orama Events Revenue	11,000
<b>Total Receipts</b>	<b>\$ 3,129,126</b>
<b>Local Tax Request</b>	<b>\$11,217,486</b>

To transact any other business which may legally come before said meeting.

TOWN OF MOUNT DESERT  
APPLICATION FOR SPECIAL AMUSEMENT PERMIT

MAR 08 2024

DATE: 3-8-24

FEE: \$100.00

\*APPLICANT: Adam Fraley

MANAGER: \_\_\_\_\_

\*\*RESIDENCE 33 Lords Beach Rd,  
ADDRESS: Trenton, ME

TELEPHONE: 207-276-8035

NAME OF BUSINESS: The Nor'easter Lobster Pound & Market NATURE OF BUSINESS: \_\_\_\_\_

MAILING ADDRESS 10 Huntington Rd, P.O. Box 883, Northeast Harbor, ME

LOCATION OF BUSINESS PREMISE (street address): 10 Huntington Rd, Northeast Harbor, ME

LIQUOR LICENSE EVER DENIED OR REVOKED? \_\_\_\_\_ YES  NO

IF YES, CIRCUMSTANCES: \_\_\_\_\_

EVER CONVICTED OF FELONY or LIQUOR LAW VIOLATION? \_\_\_\_\_ YES  NO

IF YES, CIRCUMSTANCES: \_\_\_\_\_

APPLICATION IS HEREBY MADE FOR A SPECIAL AMUSEMENT PERMIT FOR THE FOLLOWING:

Class A: \_\_\_\_\_ Single instrumentalist without mechanical amplification

Class B: \_\_\_\_\_ Single instrumentalist and vocalist without mechanical amplification

Class C: \_\_\_\_\_ One or more vocalists and/or instrumentalist without mechanical amplification

Class D: \_\_\_\_\_ Any one of the above with mechanical amplification

Class E:  Dancing with any of the above or accompanied by music produced by radio or other mechanical device

Signature Adam Fraley

**\*\*\*See reverse side for requirements**

Permit shall be valid only for the license year of the applicant's existing liquor license:

The Selectmen of the Town of Mount Desert hereby \_\_\_\_\_ approve \_\_\_\_\_ deny

the application for a Special Amusement Permit for: \_\_\_\_\_

Selectmen, Town of Mount Desert:

Date: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_





4. Indicate the type of license applying for: (choose only one)

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Restaurant<br>(Class I, II, III, IV)  | <input type="checkbox"/> Class A Restaurant/Lounge<br>(Class XI)         | <input checked="" type="checkbox"/> Class A Lounge<br>(Class X) |
| <input type="checkbox"/> Hotel<br>(Class I, II, III, IV)   | <input type="checkbox"/> Hotel – Food Optional<br>(Class I-A)            | <input type="checkbox"/> Bed & Breakfast<br>(Class V)           |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)<br>(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary                                       | <input type="checkbox"/> Mobile Cart                            |
| <input type="checkbox"/> Tavern<br>(Class IV)  | <input type="checkbox"/> Other: _____                                    |   |
| <input type="checkbox"/> Qualified Caterer   | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) |   |

*Refer to Section V for the License Fee Schedule on page 9*

5. Business records are located at the following address:

10 Huntington Rd, NEH, 04662

6. Is the licensee/applicant(s) citizens of the United States?  Yes  No

7. Is the licensee/applicant(s) a resident of the State of Maine?  Yes  No

**NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.**

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

Yes  No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

Yes  No

Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

Yes  No

If yes, please provide details: \_\_\_\_\_  
 \_\_\_\_\_

11. Do you own or have any interest in any another Maine Liquor License?  Yes  No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Adam Fraley		Bar Harbor
Ronald Musetti		Bar Harbor

Residence address on all the above for previous 5 years

Name Adam Fraley	Address: 21 oak Hill Rd, mt. Desert, ME
Name Ronald Musetti	Address: current: 33 Lords Beach Rd, Trenton, 04625
Name	Address: 52 Freeman Ridge Rd, SWH, 046
Name	Address:

13. Will any law enforcement officer directly benefit financially from this license, if issued?

Yes  No

If Yes, provide name of law enforcement officer and department where employed:

\_\_\_\_\_

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States?  Yes  No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States?  Yes  No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_

16. Has the licensee/applicant(s) formerly held a Maine liquor license?  Yes  No

17. Does the licensee/applicant(s) own the premises?  Yes  No

If No, please provide the name and address of the owner:

Benny Fernald, 123 Oak Hill Rd, Mt. Desert

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: \_\_\_\_\_

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

- Bar Area  
- Indoor + outdoor Dining Areas

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: St. Mary + St. Jude Parish

Distance: ~ 571 ft

**Section II: Signature of Applicant(s)**

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

*Please sign and date in blue ink.*

Dated: 3/1/2024

  
Signature of Duly Authorized Person

\_\_\_\_\_  
Signature of Duly Authorized Person

Adam Fraley  
Printed Name Duly Authorized Person

\_\_\_\_\_  
Printed Name of Duly Authorized Person

**Section III: For use by Municipal Officers and County Commissioners only**

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: \_\_\_\_\_

Who is approving this application?  Municipal Officers of \_\_\_\_\_

County Commissioners of \_\_\_\_\_ County

- Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

**This Application will Expire 60 Days from the date of  
Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine’s liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

**1. Hearings.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

**B.** The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

**C.** If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

**D.** If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

**2. Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

**A.** Conviction of the applicant of any Class A, Class B or Class C crime;

**B.** Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

**C.** Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

**D.** Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

**D-1.** Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

**E.** A violation of any provision of this Title;

**F.** A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

**3. Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

4. Repealed

**5. Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

#### **Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine**

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
  - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its Retail Beverage Alcohol Dealers permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.



## Section V: Fee Schedule

**Filing fee required.** In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

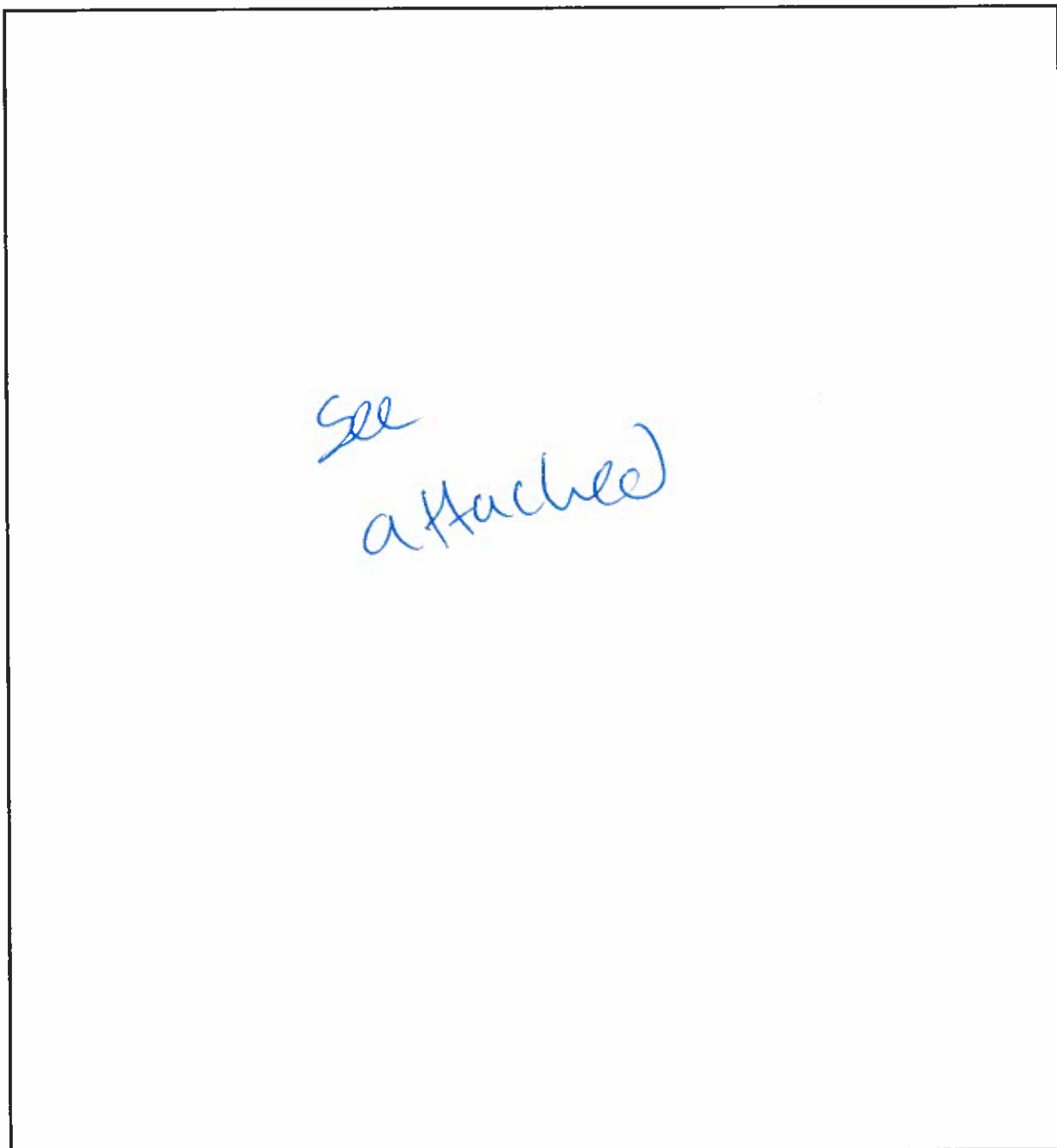
**Please note:** For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

<b>Class of License</b>	<b>Type of liquor/Establishments included</b>	<b>Fee</b>
<b>Class I</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
<b>Class I-A</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes only hotels that do not serve three meals a day.	\$1,100.00
<b>Class II</b>	<b>For the Sale of Spirits Only</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
<b>Class III</b>	<b>For the Sale of Wine Only</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
<b>Class IV</b>	<b>For the Sale of Malt Liquor Only</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
<b>Class III and IV</b>	<b>For the Sale of Malt Liquor and Wine Only</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
<b>Class V</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes only a Club without catering privileges.	\$ 495.00
<b>Class X</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes only a Class A Lounge	\$2,200.00
<b>Class XI</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes only a Restaurant Lounge	\$1,500.00

## Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



**Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities**

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

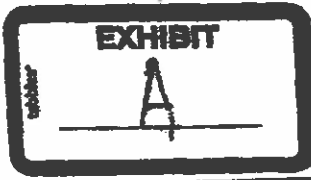
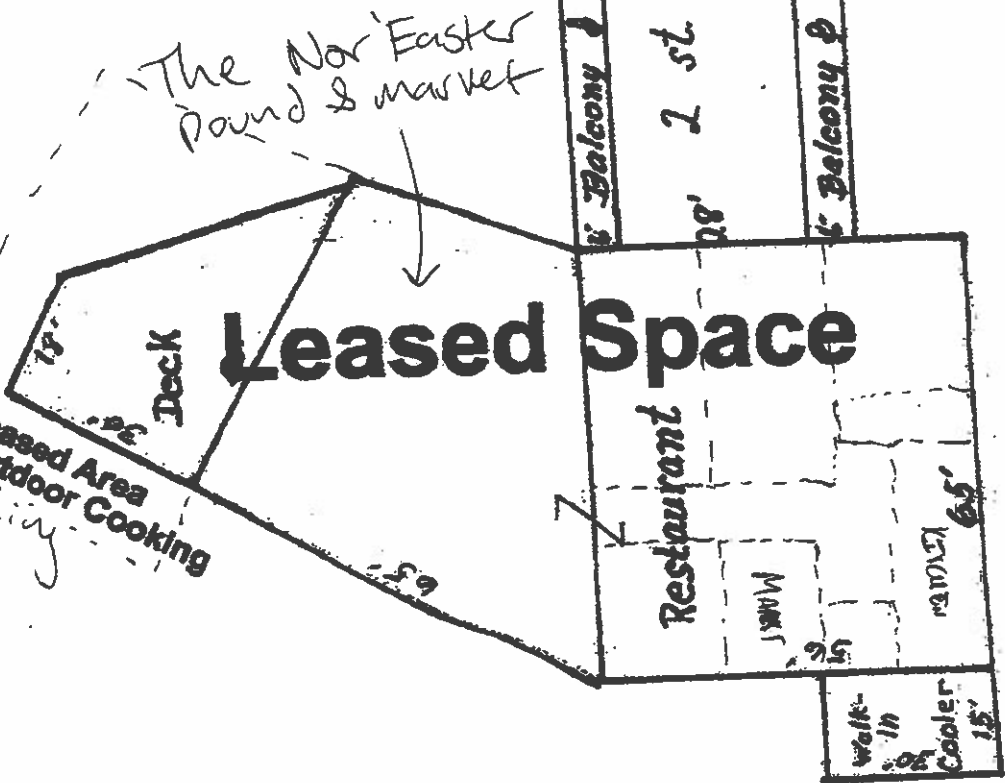
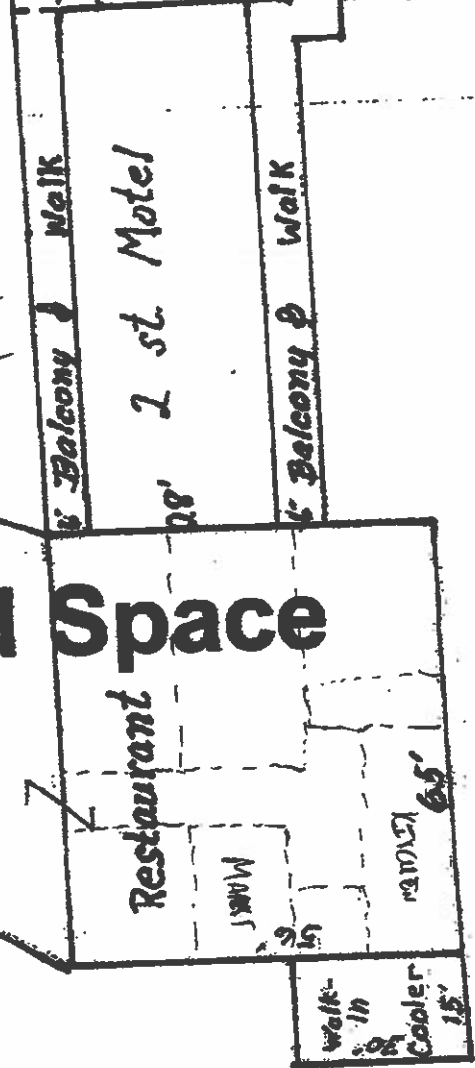
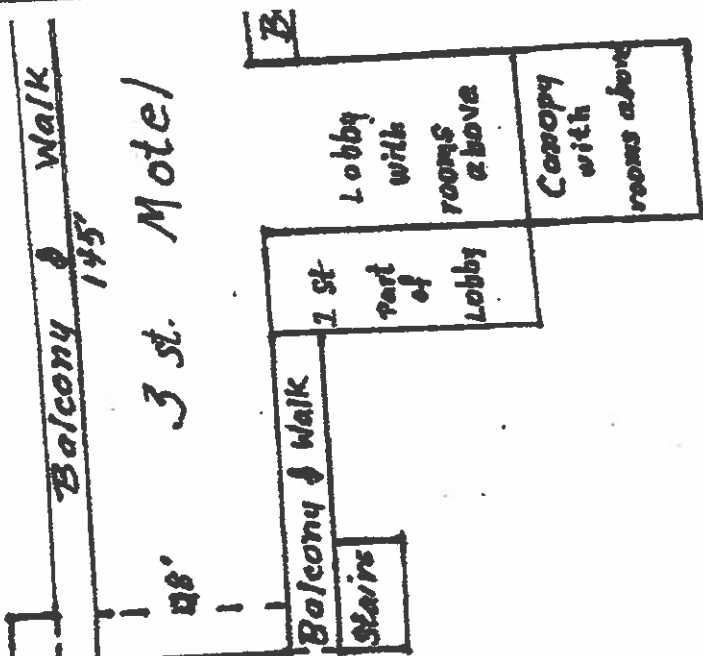
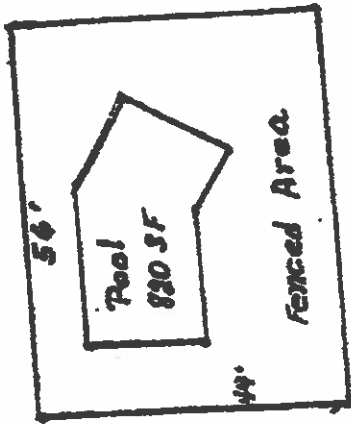
*All Questions Must Be Answered Completely. Please print legibly.*

1. Exact legal name: Northeast Lobster Company LLC
2. Doing Business As, if any: The Nor' Easter Pound & Market
3. Date of filing with Secretary of State: 01/02/2020 State in which you are formed: ME
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:  
\_\_\_\_\_
5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Adam Fraley	21 Oak Hill Rd Mt. Desert ME	4/17/96	owner	50%
current:	33 Lords Beach Rd. Trenton, ME			
Ronald Musetti	52 Freeman Ridge Rd. SWH, ME, 04679	6/23/96	owner	50%

(Ownership in non-publicly traded companies must add up to 100%.)

# Kimball Terrace Inn Northeast Harbor, ME



# MINUTES



**Town of Mount Desert  
Selectboard Minutes  
March 11, 2024**

**Selectboard Members Present:** Chair John Macauley, Rick Mooers, Martha Dudman, Geoff Wood, Wendy Littlefield

**Town Officials and Department Heads Present:** Town Manager Durlin Lunt, Tax Assessor Kyle Avila, Town Clerk Claire Woolfolk, Fire Chief Mike Bender, Public Works Director Brian Henkel

Members of the Public were also present.

**I. Call to order at 6:00 p.m.**

Chair Macauley called the Meeting to order at 6:00 p.m.

**II. Executive Session**

*A. Pursuant to 1 MRS§405(6)(E) so the Board may confer with its legal counsel concerning the Board's rights and duties in a pending matter*

MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, the Board enter into Executive Session.

Motion approved 5-0.

The Board entered into Executive Session at 6:01 p.m.

MOTION: Mr. Mooers moved, with Ms. Dudman seconding, the Board leave Executive Session and return to the meeting.

Motion approved 5-0.

The Board left Executive Session and returned to the meeting at 6:40 p.m.

**III. Public Hearing(s)**

*A. Town Meeting Proposed Warrant Articles for Ordinance Amendments, and Ordinances (Note: LUZO ordinance articles had public hearings on 2/14/2024 and 02/28/2024)*

Chair Macauley stated that several Selectboard Members have identified themselves as potentially having conflicts of interest with regard to the Short-Term/Vacation Rental Licensing Ordinance. The Selectboard will therefore not make a recommendation at this time.

Chair Macauley opened the Public Hearing for the Short-Term/Vacation Rental Licensing Ordinance.

Resident Sam McGee asked the following questions:

- How many dwelling units does the town currently have?
- Of those dwelling units, how many are owned by seasonal homeowners and not being used by year-round residents?
- How do these numbers relate to the 10% cap?

1 - What was the rationale behind the 10% cap?  
2 Mr. McGee stated his opposition to a cap. He worried that seasonal homeowners would rush to  
3 sign up for licenses this spring if the ordinance is approved.  
4

5 Mr. Wood explained that the town does not know exactly how many properties are used  
6 exclusively as rental properties, whether through people living in Town for only a couple months  
7 or through people who have bought them for use solely as an investment property. If a person  
8 owns a home that they occupy in the summer months, and intends to rent it, they will have to get  
9 a license to do so.  
10

11 Ms. Dudman reported that she was told there are 2,611 dwellings in the Town. The Town  
12 estimates that there are approximately 420 rental properties currently in Town. Those rental  
13 properties are a combination of what the draft ordinance terms “vacation rentals”, which are  
14 investment properties, and “short-term rentals”, which are rentals in their primary residence.  
15 10% of the 2,611 dwellings is 261. The 10% cap only applies to vacation rentals. There is no  
16 cap proposed for primary-residence rentals, or homes that can only be seasonal homes.  
17

18 Mr. Wood added that based on data the Town collected, even if 50% of the rental properties are  
19 deemed vacation rental properties, it does not reach the proposed 10% cap of 261 rental  
20 properties.  
21

22 Mr. McGee asserted that if the total is near the cap it creates an unfair situation where there are  
23 too few rental licenses and those that do not sign up quickly enough might be prohibited from  
24 renting and kept on a waiting list for years or subject to a lottery system that is arbitrary and  
25 unfair. Mr. McGee reiterated his opposition to a cap. Limiting the ability to rent will result in  
26 unfair and potentially unconstitutional outcomes where one class of property owners will benefit  
27 over another.  
28

29 Mr. Wood reported that safety issues, while valid, were not the driving force behind the  
30 development of a cap. The cap is in response to the diminishing amount of available year-round  
31 housing. A cap might keep homes from being sold to people who do not intend to live in them.  
32 It was hoped that at least the number of families currently living in Town could be maintained.  
33 More homes for year-round occupancy are needed. There are many ways to approach the  
34 housing issue. One way to address the issue is to limit the sale of homes to people with no  
35 intention of living in the community.  
36

37 Mr. McGee noted the specifics pertaining to his property. He owns two inherited properties. He  
38 was not living in the community at the time of his inheritance and if this ordinance had been in  
39 place he would have lost the properties. Instead, he was able to short-term rent the properties  
40 until he was able to move back to the community full time. He saw no point in voting for  
41 something that risks his or his children’s ability to do such a thing in the future. He did not  
42 believe this was a viable solution to protect and provide more year-round housing in the  
43 community.  
44

45 Resident Allen Kimmerly reported he is a year-round resident and lives next to a short-term  
46 rental, which has not been a positive experience. He pointed out that the Town designates a



1 hotel as providing transient lodging. If that is what a short-term rental does, then it should be  
2 allowed only in a commercial zone. He noted the elementary school is declining in numbers, and  
3 those working in Town find it difficult to find a place to live locally. He noted that dwellings  
4 could be rented by the year, instead of by the week.  
5

6 Kate Chaplin asked about the Board's research in determining the efficacy of capping rentals and  
7 how capping rentals will result in more year-round housing. Consultant Noel Musson reported  
8 this is a tool other communities have used. It's a relatively new tool; there's not a lot of historic  
9 research that can be reviewed.  
10

11 Ms. Chaplin asserted that Rockland is considering reversing its cap because that town is not  
12 seeing a positive effect. She reported a lot of research has been done in communities in the  
13 Western United States. The research there shows that limiting short-term rentals, particularly in  
14 communities that rely on tourism, has a negative impact. She stated that it does not create  
15 workforce housing or year-round housing. Mount Desert is in high demand as a vacation  
16 destination. Houses that can't be rented will have to be sold, and they likely won't be sold to a  
17 year-round resident, they will be sold to someone who does not need to rent the house, and then  
18 it will likely sit empty. Short-term renters shop and eat in Town, and support groups like FOA  
19 and the library. Short-term renters might retire to the area. They bring a boost to the economy.  
20 Limits on short-term renting will make it harder for seasonal businesses to succeed. She  
21 disagreed that short-term rental is taking over year-round housing. The reason there are short-  
22 term rentals is because people want to visit and it's expensive to live here. Most homeowners  
23 who live here or want to be here cannot afford not to rent.  
24

25 Ms. Chaplin works as a rental agent at the Knowles Company. She estimated:

- 26 - 11% of rentals in Mount Desert are owned by people who reside in the Town of Mount  
27 Desert and the rental is an inherited second property or it was purchased with the intent to  
28 rent it.
- 29 - Only a small percent live in the dwellings in the winter months and then move out for the  
30 purpose of renting them.
- 31 - 1.8% are what she would consider investment-only rentals. She acknowledged that many  
32 investment owners don't use a rental agency like Knowles. Therefore, she suggested  
33 estimating the investment rentals at triple or quadruple her 1.8% estimation.
  - 34 o Of the 1.8% she's aware of, two were inherited by the owners and they have to  
35 rent them to afford keeping them in the family.
  - 36 o A third was once used by a homeowner, but he's no longer able to use it.
- 37 - 9% of the houses she represents were removed from the year-round housing market in the  
38 past ten years, most often because the owner passed away or it was sold by the second  
39 generation or sold by elderly owners out of necessity. Those houses were sold to people  
40 who could afford to pay a higher value for them.
- 41 - 86% of homes she represents were never designed or intended to be lived in year-round.
- 42 - 56% are owned by family groups who inherited the home.  
43  
44

45 Resident Greg Dalton reported just having come from an Island Housing Trust (IHT) meeting.  
46 He noted that this draft ordinance appeared to be similar to Bar Harbor's, and IHT board

1 members have reported Bar Harbor's ordinance has done nothing to help Bar Harbor with their  
2 affordable housing issues, which is why organizations like IHT exist. He noted the ordinance's  
3 administrative challenges in Bar Harbor have been great. He felt a solution was being proposed  
4 before the Town is sure there's a problem. The Town should be mindful of trying to manage the  
5 issue in this way. Doing so did not accomplish what Bar Harbor hoped it would.

6  
7 Resident Meghan Savage reported that she may likely rent her home in the future. While paying  
8 a nominal fee might be acceptable, she's curious as to what the fees will go to. Will it cover only  
9 enforcement and management, or will it be invested in building affordable housing or other  
10 potential solutions? She objected to the concept of paying for something that would be policing  
11 what she can do with her home, while doing nothing to address the bigger problem.

12  
13 Town Manager Lunt reported the fee will be for administration and enforcement. He felt it was a  
14 conservative fee resulting in an overage of funding. If that occurs, the Town will decide what  
15 could be done about any funding overage. An overage could potentially go to things like  
16 building affordable housing or other problem solving.

17  
18 Ms. Dudman agreed with Ms. Savage that it was a good idea. The Town has discussed creating  
19 ways to do something about the problem.

20  
21 Resident Randy Merchant did not believe the fees would generate \$100,000.00 or more in  
22 administration costs. Manager Lunt disagreed. He reported that a data collection company  
23 reviewing the numbers came in at over \$400,000.00. Manager Lunt says a more conservative  
24 number is around \$250,000.00, but it could be close to double. The proposed fees are \$250.00  
25 for short-term rentals, and \$500.00 for a vacation rental.

26  
27 Mr. McGee asked for more information on the fee structure and the rationale behind the fees  
28 being charged. Has an estimate been done regarding the administrative costs? Has any  
29 consideration been given to the potential for legal opposition and litigation?

30  
31 Manager Lunt reiterated that the fee structure is based on two categories. Short-term rentals are  
32 owner-occupied rentals and will be charged \$250.00. Vacation rentals are investment properties  
33 that are not otherwise lived in and will be charged \$500.00. The Town has not incorporated into  
34 the estimates any legal costs. There's always the chance that by the following year changes will  
35 be necessary.

36  
37 Mr. McGee asked for specifics pertaining to his property. What will occur if he builds an  
38 accessory dwelling unit on his property that he rents out on a short-term basis. Mr. Wood stated  
39 such a rental would be considered a short-term rental, meaning the property on which the rental  
40 exists is occupied enough days of the year that the person occupying the property is a resident of  
41 the Town. A license would be required for each unit being rented on the property, and the fee is  
42 proposed to be \$250.00 per license. Additionally, summer rentals, those not available for year-  
43 round rental, would also fall under short-term rental. There will be no cap on short-term rentals.  
44

1 Mr. Wood noted that some rentals are inherited summer homes and renting allows the  
2 homeowner to pay the taxes and keep their homes. Because no one calls such a home their  
3 residence it falls under vacation rentals.  
4

5 Ms. Dudman explained that the intent is to try to preserve as much year-round housing as  
6 possible. A home that is not winterized is likely not included in the year-round housing stock.  
7 Those rentals will not be capped.  
8

9 Ms. Savage asked what enforcement of such an ordinance will look like. Ms. Dudman explained  
10 that the Deputy Code Enforcement Officer (CEO) will oversee ordinance implementation. The  
11 Deputy CEO won't have the time to inspect each rental property. When people apply for their  
12 license, they'll be asked questions regarding the type of rental it will be. As with any licensing  
13 agreement, there must be some level of trust that people are telling the truth. If a complaint is  
14 received the Deputy CEO will then make an inspection.  
15

16 Craig Roebuck stated he worked for the U.S. Census and he recognizes the housing problem in  
17 the Town. He reported that there are many rental properties in Town, the majority of which are  
18 owned by out of state owners. He agreed some of those might be inherited properties.  
19

20 Ms. Chaplin clarified that a large majority of homeowners she represents live out of state and  
21 own because they want a vacation home on Mount Desert Island. They rent those homes out in  
22 order to afford them.  
23

24 Ms. Chaplin asserted the town was classifying three different types of houses. She stated that  
25 short-term rentals are owner occupied, meaning the owner lives in them year-round and then  
26 moves out or otherwise vacates the home, but for the majority of the year the owner is living in  
27 the house. Ms. Dudman noted such a rental is a long-standing tradition in the Town.  
28

29 Ms. Chaplin noted that a seasonal rental has been mentioned as a home that has not been  
30 winterized. She asked about the classification of the larger summer estates that were never used  
31 year-round and are not affordable by the average Mount Desert resident, but are insulated, with  
32 central heating, central air conditioning, on year-round wells, and could technically be lived in  
33 year-round.  
34

35 Mr. Wood explained that if no one considers it their primary residence, then it falls under  
36 vacation rental. Ms. Chaplin was concerned about the cap set by the Town for this type of rental.  
37

38 Ms. Dudman stated that anyone currently renting a short-term rental or a vacation rental can  
39 continue to do so under the draft ordinance, as long as they license the rental and renew the  
40 license each year.  
41

42 It was stated that questions from those on Zoom must be asked verbally. Questions in the chat  
43 function of Zoom would not be addressed.  
44

45 Renter Doug Spurling reported he does not live on Mount Desert Island. He is a professional  
46 short-term rental manager. He owns rental dwellings all over the country. He resides in

1 Kennebunkport. He asserted that the CEO in Kennebunkport resigned due to the Town's short-  
2 term rental ordinance there because they were overwhelmed with the administrative workload  
3 required to maintain the system. He believed the fees would only generate \$60-\$80,000.00. He  
4 did not believe it would cover a salary or any legal costs incurred. Austin Texas was taken to the  
5 Supreme Court which determined that renting a private property is a residential activity. Mr.  
6 Spurling asserted that Zillow has an average price in this Town of \$857,000.00 for a residence.  
7 Maine's affordable housing is approximately 20% to 30% of annual income, which equates to a  
8 monthly payment of \$1600.00. Houses like those on Zillow will have a higher monthly payment  
9 than \$1600.00. Homes that are short-term rentals are not the same as affordable housing.

10  
11 Mr. Spurling pointed out that he was not a resident but he was a taxpayer. He took issue with  
12 being treated differently.

13  
14 With regard to occupancy limits, Mr. Spurling noted the occupancy limit in the draft ordinance is  
15 stated as two people per bedroom. He suggested using septic code requirements as a way to  
16 more accurately determine occupancy limits.

17  
18 Mr. Spurling asked for clarification on the problem approving this ordinance would solve. He  
19 did not believe it would help the affordable housing situation. He warned there could be  
20 constitutional rights repercussions on a national level.

21  
22 David Short asked for specifics pertaining to his property. It is not winterized, and it is not his  
23 primary residence. Discussion seemed to imply that his property would be considered a short-  
24 term rental and not subject to a cap, but he did not believe that was how the ordinance reads. His  
25 residence is owner-occupied for most of the summer and then rented out for four or five weeks to  
26 offset the taxes and expenses. Mr. Short was opposed to a cap. If his property is a seasonal  
27 rental the difference in the fee is not fair. He did not buy this property as a commercial  
28 enterprise and should not have to pay a higher fee.

29  
30 Mr. Musson explained the three rental classifications stated in the draft ordinance.

- 31 - Short-Term rental – based on whether or not the dwelling is a primary residence for tax
- 32 purposes.
- 33 - Seasonal Vacation rental – not a year-round structure.
- 34 - Vacation rental – a year-round structure that is not a primary residence for tax purposes.

35  
36 The Short-Term rental and the Seasonal Vacation rental are treated exactly the same in the  
37 ordinance. A renter must get a license, but there is no cap. Only the Vacation rental is subject to  
38 a cap in the draft ordinance. Mr. Short suggested making that clearer in the ordinance.

39  
40 Resident Kathy Miller voiced support for the draft ordinance. She believed a cap was necessary.  
41 The Town's Economic Development Committee has been supporting it. It's always been  
42 included in the Comprehensive Plan to bring back a more robust year-round population and more  
43 affordable housing. There's been a tradition on the island of people renting out their houses.  
44 But the balance is changing. She knows of several people who've lost their year-round rental  
45 because it's now a short-term rental. It's impossible to find a place to live in Mount Desert.

1 There's been a negative impact on local businesses and the school. She believed the Town must  
2 find a balance.

3  
4 A man who did not identify himself believed more affordable housing needed to be built. He  
5 believed house prices were too high and interest rates on mortgages were too high to result in an  
6 affordable monthly payment. Ms. Dudman agreed that more affordable housing was necessary.  
7 She reiterated that this draft ordinance was intended as one piece of a complicated puzzle.  
8 Suggestions and ideas coming up at this meeting can be incorporated into the draft ordinance.

9  
10 Resident Laura Smallidge asserted the draft ordinance oversteps the Bill of Rights, is  
11 unconstitutional, and a violation of the 10<sup>th</sup> Amendment. The town cannot dictate how many  
12 people can stay in a house or what the house can be used for. She believed year-round housing  
13 was historically a problem on the island. She stated any fees charged should be a flat fee. She  
14 suggested tabling the entire ordinance.

15  
16 Chair Macauley clarified that the Town's residents will vote on whether or not to enact the  
17 ordinance, not the Selectboard.

18  
19 Jennifer Feltwell asked for specifics pertaining to her property. She and her husband are in the  
20 military and hope to retire to their home in Otter Creek, but rent it out to be able to afford it.  
21 This is the only home they own. She would like to pass it along to her children. She wants them  
22 to be able to rent it out so they can afford to keep it. She asked if her home was considered their  
23 primary residence. If they move out to rent it out, is a permit required?

24  
25 Mr. Musson explained that if the house is their primary residence for tax purposes, then it would  
26 be considered a short-term rental. Mr. Wood noted that military personnel have different options  
27 as far as maintaining their residence because they are required to move. If this home is Ms.  
28 Feltwell's legal residence, then it would be considered a short-term rental. It was reiterated that  
29 there are no caps on short-term rentals. A license would be required. If the home becomes Ms.  
30 Feltwell's children's primary residence, then there is no cap and a license would be required.  
31 Mr. Musson stated there is a process in the ordinance for those rentals considered vacation  
32 rentals that allow an owner to transfer their license to their children. Even if the cap were  
33 exceeded at that time, the license would be grandfathered. As long as such a license was  
34 renewed every year, the license remains in place. If the new owners fail to license the rental by  
35 the deadline, the license would no longer be valid.

36  
37 Ms. Feltwell inquired whether the Town had considered changing additional dwelling unit  
38 requirements to increase housing. She asserted she was not allowed to build another dwelling  
39 unit on her property because of the zoning laws. Mr. Musson stated the Town is working on  
40 density. There are provisions that will be addressed at the Town meeting that will allow most  
41 lots in Town to have an accessory dwelling unit on it. The Shoreland Zone density is controlled  
42 by the State and not the Town.

43  
44 Voting will take place at Town Meeting May 7, 2024.

45

1 Joyce Morrissey asked for specifics pertaining to her property. She owns a seasonal rental rented  
2 spring through fall. She does not live in the rental. If she were to sell the rental, would a license  
3 transfer to the buyer. Mr. Musson explained that the way the draft ordinance is written, if the  
4 property is not a primary residence, it would be considered a vacation rental. There is a cap on  
5 vacation rentals. If there are more vacation rentals than the number of permits allowed at the  
6 time of ordinance implementation, the rental will be issued a license if the renter applies for a  
7 permit. That license will continue to be honored as long as the renter registers for their license  
8 ever year. If the renter fails to register for their license, or misses the deadline for registering,  
9 then the renter will lose their license. There is a transferability clause in the draft ordinance  
10 which allows a vacation rental property owner to transfer their property if it's sold to their  
11 children, or if it's put in a trust or the framework of ownership changes. If the property is sold to  
12 someone who does not fit into the definition in the draft ordinance then the license cannot be  
13 transferred. The license would be honored that year.

14  
15 Todd Mydland asked about the parking restrictions in the draft ordinance. The draft states the  
16 owner must provide sufficient offstreet parking for all overnight guests' vehicles. Garage  
17 parking spaces are not allowed for short-term rental or vacation rental guests. Mr. Mydland  
18 asked for specifics pertaining to his property. He has one vacation rental with no offstreet  
19 parking and only garage parking. He has another vacation rental with two parking spaces. Per  
20 the ordinance, that rental could be rented to a higher number of people. He felt there needed to  
21 be clarification for those renters with limited offsite parking or no non-garage onsite parking  
22 availability. He has a rental with a short driveway, but no additional room for parking unless the  
23 garage is allowed. He requested the issue be revisited to allow maximum flexibility for onsite  
24 parking.

25  
26 A technical malfunction interrupted the meeting, and work ensued to repair it. The Zoom  
27 function was temporarily offline and those participating remotely were unable to hear.

28  
29 Robert Zelinsky asserted that there were no legitimate concerns being addressed. The draft  
30 ordinance would not fix the problem with affordable housing. He asked what the Town was  
31 trying to fix by implementing this ordinance.

32  
33 Mr. Kimmerly noted that living next to a short-term rental can be unpleasant. Additionally, there  
34 is a loss of neighborhood community environment.

35  
36 Resident Gail Marshall noted this type of rental is a completely unregulated market. No system  
37 works well without some sort of regulation. The Town has suffered a loss of community. The  
38 Town struggles to put children in their school, there are no places for people working in this  
39 community to live in Town. Thousands of people drive to the island to provide for those living  
40 here. Those are the people that need this ordinance. There is no single solution that will solve  
41 the problem. The Town is working to create affordable housing and there was opposition to the  
42 attempt. There's been a lot of concern about each person's personal situation, and it's important  
43 to hear those concerns, but in the end, the Town must try to make decisions that are in the best  
44 interests of the community. Ms. Marshall read the Maine Municipal Association's legal advisory  
45 on short-term rental regulations for those in attendance concerned with the Town potentially

1 overstepping their oversight. The legal advisory stated in summary that Towns are within their  
2 right to create short-term rental ordinances.

3  
4 The affordability problem in Town has changed dramatically in the past 10 to 20 years. Whole  
5 neighborhoods that were once year-round housing are now empty. It's a multi-faceted problem  
6 and not just the fault of short-term rentals. The Town needs to use all the tools they have at their  
7 disposal to restore and maintain a sense of balance in the community.

8  
9 Resident Katrina Carter pointed out that a prior draft ordinance was brought before the Town for  
10 inclusion in the Town Warrant and it was pulled because it was felt the draft was not ready and  
11 did not have the support of the Town. She felt the Town is in the same position, with a draft  
12 ordinance opposed by people in Town. The Board cannot make a recommendation due to  
13 possible conflicts of interest among the Board. She inquired whether this draft ordinance would  
14 go to Town Meeting or be pulled.

15  
16 Ms. Dudman felt a lot of ideas and questions have been shared at this meeting, but questions  
17 would likely remain. Ms. Dudman hoped that the Town would continue to work on the draft.  
18 This public hearing discussion would be continued to the Monday, March 18, 2024 meeting.  
19 Some further revisions will be made based on comments heard at this meeting. Because of the  
20 potential for conflict of interest among the Selectboard, they will not make a formal  
21 recommendation regarding the draft ordinance. However, the draft ordinance can be placed on  
22 the Warrant for discussion and vote at Town Meeting.

23  
24 Ms. Carter stated that she was on the Warrant Committee, and she could potentially have a  
25 conflict of interest, and there may be other Warrant Committee members that also have a  
26 potential conflicts of interest. She asked how much time the Town has to consider revising the  
27 draft ordinance. March 21, 2024 was the deadline for making changes and revisions to the draft  
28 ordinance.

29  
30 Tim Ford voiced concern regarding the discussion. The draft ordinance is not a solution to  
31 affordable housing. He believed it would create a wedge between year-round residents and  
32 seasonal residents. He proposed creating a committee of year-round residents and seasonal  
33 residents. He believed the seasonal residents were an important part of the community.

34  
35 Mr. Spurling suggested a flat fee for renting a property for all renters, and a requirement that  
36 safety requirements are met, and in the first year the Town might gain a better idea of how many  
37 rentals there are in Town. He did not understand the need to separate out those whose primary  
38 residence is in Town and those not living here. With regard to his rentals, he has noise  
39 monitoring at every property, rental agreements, security deposits, and the average age of his  
40 renters are in their 50s. He rents as his full-time job and would argue that from a technical and  
41 systems standpoint he has his renting operation in better control than anyone else at the meeting.  
42 He noted that regardless of what the Maine Municipal Association's legal opinion might be there  
43 is a growing number of lawsuits pushing back on rental rules across the country. He asserted  
44 there are no Towns where setting a cap has been successful.

45

1 Elizabeth Escardo did not believe there was any purpose or validity to creating such an  
2 ordinance. She opined that the ordinance should be thrown out completely. She took exception  
3 to being told what can and cannot be done on her property. She asserted that no studies have  
4 been done to back up what is stated as the purpose of the ordinance. If a resident is having issues  
5 with a neighbor, then it's an occasion to call the police.  
6

7 Resident Isaac Iverson suggested the Town look at past Land Use Zoning Ordinance rules. He  
8 asserted that mobile home parks were once allowed. Mobile homes are one of the most  
9 affordable home options and allow for more occupancy on a lot. He believed that the money in  
10 the community should stay in the community. Rentals that are not owned and managed by local  
11 people take money outside of the community.  
12

13 Chair Macauley stated it was the beginning of a long process. He reiterated that the Selectboard  
14 would not be passing this draft ordinance into existence. Town residents will vote on whether to  
15 approve or not the draft ordinance.  
16

17 In reply to Mr. Iverson, Mr. Musson noted that there is one zone in Town where mobile homes  
18 are allowed. The comprehensive plan is being reviewed and revised, and it's an opportunity to  
19 consider issues like mobile homes.  
20

21 Mr. Musson suggested creating a bullet point list of where the draft ordinance stands, and what  
22 the Town is considering changing, and how it will get to Town Meeting.  
23

24 Mr. Wood asked if Mr. Musson could speak to the State law changes to the local occupancy tax.  
25 Mr. Musson stated there is a need to have something in the State of Maine that keeps the tax  
26 revenues to some extent in the community. Taxes for overnight accommodation currently goes  
27 to the state and does not stay with the community.  
28

29 Ms. Littlefield reiterated that the Board cannot vote to recommend the draft ordinance. She  
30 noted the Warrant Committee may be in a similar situation, depending on how many committee  
31 members might have a conflict of interest. She asked what the procedure would be in that case.  
32 Ms. Carter noted that the Warrant Committee vote count is included in the Warrant that goes to  
33 Town Meeting. The number of abstentions would be included in that information as well.  
34

35 Warrant Committee Co-Chair Phil Lichtenstein explained that if the draft ordinance is put before  
36 the Town, the article will be worded in the positive. Discussion of the article will ensue. The  
37 draft ordinance is simply put on the warrant for discussion by the public. The Warrant  
38 Committee does not have to make a recommendation. The draft ordinance will be brought to the  
39 Town Meeting floor for public discussion and a vote. Mr. Lichtenstein reiterated that the voters  
40 will decide whether or not to pass the draft ordinance at the Town Meeting. Mr. Lichtenstein  
41 added that those whose primary residence is in the Town of Mount Desert and voters are often  
42 the same people.  
43

44 Ms. Littlefield noted the Board has listened to what has been said, taken notes, and recorded the  
45 meeting. Work on the draft ordinance will continue at the next meeting, potentially with a  
46 revised draft ordinance. She noted that, as Ms. Carter suggested, it may end up that an ordinance



1 is not ready. The Board will do their best to incorporate what is best for the community into the  
2 draft ordinance. Ms. Littlefield noted there is a 45-day window between Town Meeting and the  
3 point at which a draft such as this can no longer be changed.  
4

5 Ms. Smallidge pointed out that the draft ordinance makes no mention of renting seasonally to  
6 workforce housing. She took issue with renters paying for a license to assist the community by  
7 providing workforce housing. Mr. Musson noted that if someone is renting for a timeframe of  
8 less than 28 days, it is not a short-term rental. If someone is renting to a single person for a  
9 period of weeks or months, it is not a short-term rental. If someone were renting in a combined  
10 way, weekly rental for a few weeks, and rental to a renter for a longer period of time, it would be  
11 a short-term rental. Ms. Carter did not feel the draft ordinance made this clear.  
12

13 Resident Jerry Miller reported that those attending online via Zoom are having difficulty hearing  
14 the conversation. He suggested ending the discussion and reconvening at a time when all can  
15 hear. Sound could not be improved due to technical issues with the video equipment.  
16

17 MOTION: Mr. Wood moved, with Ms. Littlefield seconding, to continue the Public Hearing to  
18 Monday, March 18, 2024 at 6:30 p.m.  
19 Motion approved 5-0.  
20

#### 21 **IV. Post Public Hearing**

##### 22 *A. Action if necessary*

23 Per discussion on Agenda Item III.A, no action was taken by the Board at this time.  
24

#### 25 **V. New Business**

##### 26 *A. Municipal Officer's Certifications of Official Text of Proposed Ordinances and* 27 *Amendments (order that they appear on the ATM warrant)*

##### 28 *1. Alewife Ordinance*

29 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, acknowledgement of  
30 Municipal Officer's Certification of Official Text of Proposed Ordinances and Amendments,  
31 Item 1. Alewife Ordinance, as presented.  
32 Motion approved 5-0.  
33

##### 34 *2. Amendment to the Town of Mount Desert Consumer Fireworks Ordinance*

35 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, acknowledgement of  
36 Municipal Officer's Certification of Official Text of Proposed Ordinances and Amendments,  
37 Item 2. Amendment to the Town of Mount Desert Consumer Fireworks Ordinance, as  
38 presented.  
39 Motion approved 5-0.  
40

##### 41 *3. Amendment to the Town of Mount Desert Disbursement Warrant Ordinance*

42 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, acknowledgement of  
43 Municipal Officer's Certification of Official Text of Proposed Ordinances and Amendments,  
44 Item 3. Amendment to the Town of Mount Desert Disbursement Warrant Ordinance, as  
45 presented.  
46 Motion approved 5-0.

1       4. *Amendment to the Town of Mount Desert Special Amusement Permit Ordinance*  
2       MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, acknowledgement of  
3       Municipal Officer’s Certification of Official Text of Proposed Ordinances and Amendments,  
4       Item 4. Amendment to the Town of Mount Desert Special Amusement Permit Ordinance, as  
5       presented.

6       Motion approved 5-0.

7  
8       5. *Amendments to the Town of Mount Desert Land Use Zoning Ordinance*

9       a. *Land Use Zoning Ordinance Article Section 6 Connections to Sewer*

10      b. *Land Use Zoning Ordinance Article Section 3 Little Echo Lake Setback*

11      c. *Land Use Zoning Ordinance Article Section 6 Individual Private Campsites*

12      d. *Land Use Zoning Ordinance Article Section 3 Residential Dwellings*

13      e. *Land Use Zoning Ordinance Article Section 5 Conditional Use Application Notices*

14      f. *Land Use Zoning Ordinance Article Section 6 Residential and Accessory Dwellings*

15      g. *Land Use Zoning Ordinance Article Section 7 CEO Permit Review Timeline*

16      h. *Land Use Zoning Ordinance Article Section 7 Certificates of Occupancy Approval*

17      i. *Land Use Zoning Ordinance Article Section 6 Lot Access*

18      j. *Land Use Zoning Ordinance Article Section 8 Additions and Revisions to Definitions*

19      k. *Land Use Zoning Ordinance Article Section 5 Subdivision Ordinance Amendments*

20      l. *Land Use Zoning Ordinance Article Section 3.4 Clarification on Marine and*  
21         *Freshwater Structures*

22      m. *Land Use Zoning Ordinance Article Section 4 Revisions to the non-conforming*  
23         *section of the LUZO*

24      n. *Land Use Zoning Ordinance Article Section 3.3 Map 10 Zone Change*

25       MOTION: Mr. Wood moved, with Ms. Littlefield seconding, acknowledgement of  
26       Municipal Officer’s Certification of Official Text of Proposed Ordinances and Amendments,  
27       Item 5. Amendments to the Town of Mount Desert Land Use Zoning Ordinance, Items a  
28       through n, as presented.

29       Motion approved 5-0.

30  
31       5. *Short-Term/Vacation Rental Licensing Ordinance*

32       Discussion was held under Agenda Item III. A.

33  
34       **VI. Other Business**

35       A. *Such other business as may be legally conducted*

36       There was no Other Business.

37  
38       **VII. Adjournment**

39       MOTION: Mr. Mooers moved, with Mr. Wood seconding, to adjourn.

40       Motion approved 5-0.

41  
42       The Meeting adjourned at 8:35 p.m.

43  
44  
45       Respectfully submitted,

46  
47  
48  
49       Geoffrey Wood

**Town of Mount Desert  
Selectboard Minutes  
March 18, 2024**

**Selectboard Members Present:** Chair John Macauley, Rick Mooers, Geoff Wood, Martha Dudman, Wendy Littlefield

**Town Officials and Department Heads Present:** Tax Assessor Kyle Avila, Public Works Director Brian Henkel, Town Manager Durlin Lunt, Finance Director Mae Wyler, Town Clerk Claire Woolfolk

Members of the Public were also present.

**I. Call to order at 6:30 p.m.**

Chair Macauley called the meeting to order at 6:30 p.m.

**II. Public Hearing(s)**

*A. March 18, 2024 Town Meeting Proposed Warrant Articles for the Appropriation of Funds*  
Chair Macauley opened the Public Hearing. He asked for Public Comment.

Katrina Carter asked about a Warrant Article already voted on by the Selectboard. She noted Chair Macauley wrote and voted on the third-party request article that he represented. She wondered whether it was a Conflict of Interest. Chair Macauley confirmed he had no financial interest with the third-party group he represented. Further, the Selectboard does not vote on whether to approve a request. Ms. Carter noted that she was a member of the Chamber of Commerce and normally she refrained from voting on their third-party request.

There were no other comments.

MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, to close the March 18, 2024 Town Meeting Proposed Warrant Articles for the Appropriation of Funds.  
Motion approved 5-0.

*B. Continued from 3/11/2024: Town Meeting Proposed Warrant Articles for Ordinance Amendments, and Ordinances (Note: LUZO ordinance articles had public hearings on 2/14/2024 and 02/28/2024)*

Chair Macauley opened the Public Hearing.

Ms. Dudman recalled that several attendees at the last public hearing asked about the necessity of a short-term rental ordinance. In response, Ms. Dudman stated that the year-round housing stock has eroded, and it's had a negative effect on the community. One of several factors exacerbating the housing stock problem has been the proliferation of short-term rentals. Short-term rentals are currently unregulated and unquantified. This draft ordinance is one tool to bring the community back into balance. A lack of affordable housing is also a problem. The LUZO Advisory

1 Committee is working on the problem of affordable housing, for discussion at a future Town  
2 Meeting.

3  
4 Ms. Dudman explained the types of rentals affected by the draft ordinance:

5 - Short-term rentals are defined as a rental at a resident's primary residence. There is no  
6 cap limiting this type of rental.

7 - Seasonal vacation rentals are homes that cannot be used as year-round homes. There is  
8 no cap limiting this type of rental.

9 - Vacation rentals are residences that are owned by someone that doesn't live in them.

10 There is a cap proposed for these types of rentals. The cap will not go into effect until after 2025.

11 - All properties will be required to get a license. The license is renewable every year.

12

13 An initial inspection of a rental home is not required by the draft ordinance. An inspection  
14 would be required only if a problem were reported.

15

16 Ms. Dudman noted that at the previous meeting it was suggested that any excess funds raised  
17 through the licensing be used to develop affordable housing opportunities. The Town researched  
18 the possibility and found that State law prohibits charging more for a license than can be  
19 reasonably used for administering the license. She noted that the Town supports the Island  
20 Housing Trust and their work creating affordable housing as one of the third-party requests.

21

22 Mr. Wood added that the inclusion of the seasonal rental category was a result of previous public  
23 discussion. The section regarding parking was changed to address concerns voiced at the  
24 previous meeting.

25

26 Kate Chaplin noted a deadline change from March 31 to March 1. The deadline was confirmed  
27 as March 1.

28

29 The proposed 10% cap was calculated using the total number of housing stock.

30

31 Mr. Musson presented a review of changes to the draft ordinance since the previous discussion.

32 They include:

33 - Clarification of how the different types of rentals are accounted for.

34 - A change to the definition of a seasonal vacation rental, making it more reflective of what  
35 a seasonal dwelling is.

36 - Clarification of what a short-term rental is.

37 - Clarification that the Town is asking applicants to self-verify.

38 - Self-compliance language has been included to confirm that an applicant is filling the  
39 form out to the best of their ability.

40 - Clarification that there is no cap on the number of applications for vacation rentals during  
41 the initial registration period.

42 - Simplifying the process so if the number of vacation rentals exceeds the number of  
43 available licenses, it's first come-first served for getting on the waitlist.

44 - Clarification of the transferability clause on a vacation rental. The ability to transfer a  
45 rental to an owner's parents has been added.

46 - Clarifying the parking.

47

1 A home that can be used as a year-round residence but is used only in the summer by someone  
2 living elsewhere, or a home owned by someone that does not consider Mount Desert their  
3 primary residence is a vacation home.  
4

5 Resident Anne Dalton reported that she had rental properties in the Town of Bar Harbor. The  
6 first safety inspections consisted of fire personnel making a quick inspection of the home.  
7 Within a few years, the Town was requiring renters to bring all rental houses up to new  
8 construction standards.  
9

10 Resident Robert Zelinsky asked how a rental ordinance helps the year-round housing situation.  
11 Did the Board feel that those who can't rent short-term will rent for less to a year-round renter?  
12 Ms. Dudman reiterated that no resident will have to give up their rental, as long as the property is  
13 licensed. Limits on short-term rentals can slow the flow of residences being sold purely for  
14 vacation purposes. People are willing to pay high prices on properties because they know they  
15 can make a high profit from it. Mr. Zelinsky asserted that people pay high prices because the  
16 property is close to Acadia National Park. There is no industry attracting year-round residents.  
17 This is a vacation community. A year-round community cannot be revived without building  
18 affordable housing.  
19

20 Chair Macauley pointed out that affordable housing is not a part of the proposed short-term  
21 rental ordinance. Mr. Zelinsky agreed, but reiterated that this proposed ordinance will not  
22 answer the question of providing affordable housing. Mr. Wood didn't feel the Board was  
23 assuming that vacation rental property owners would give up their properties. In theory, this  
24 type of control will result in fewer of the existing residential properties being sold to investment  
25 owners who never plan to live in them. Mr. Zelinsky asked if the Town believed house values  
26 would go down. He asserted that there are no houses on Mount Desert Island for under  
27 \$500,000.00. He did not believe people would sell their house for less.  
28

29 Resident Katrina Carter asked about the vacation rental license and transferability. If there's a  
30 buyer looking at a vacation rental home that was not a primary residence, and they want to buy  
31 on the contingency that they are able to keep the vacation rental license, how far in advance can  
32 they apply for the license? Mr. Wood noted that if at the time they purchase the rental cap has  
33 been met, then a new buyer would not have that option. Ms. Carter inquired how interested  
34 parties would know how long the waitlist is at any given point. Will the public know? How will  
35 the waitlist be handled?  
36

37 Mr. Musson agreed the waitlist could be made public. Ms. Carter clarified that her question was  
38 how far in advance a person can apply for a license for a property that's already licensed as a  
39 vacation rental. Mr. Musson stated that if the property is already a licensed vacation rental, and  
40 the cap is in place and the town has met the cap, unless the person purchasing the property is  
41 classified under the allowable transfer section, they would be required to go on the waitlist as a  
42 first-time renter. A rental license cannot be applied for unless the applicant owns a property.  
43

44 Ms. Savage believed Bar Harbor allowed a license to transfer to new owners.  
45

46 Tim Thomas asked for further clarification on the difference between property owners who are  
47 residents and those that own to rent. It was reiterated that a resident of the Town, renting their

1 property would need to have a license to do so, but there is no cap on that type of license. Mr.  
2 Wood added that if you have a home you use as your primary residence and that property has  
3 additional apartments you want to rent, each of those rentals will require a license. He reiterated  
4 that the number of that type of rental in Town will not be capped.  
5

6 Resident Greg Dalton was pleased that the Town was looking at ways to address more affordable  
7 housing. He envisioned a number of residents in Town obtaining a license to protect that right.  
8 He did not believe a short-term rental ordinance will do much for the Town.  
9

10 Laura Smallidge asked if the Town had tried to determine the number of year-round residents  
11 renting to supplement their tax bill or cover other expenses. She asserted that the Town must  
12 first find out why residents rent. The Town believes it's important to have more year-round  
13 residents and to make housing more affordable. She suggested the Town ensure that this  
14 ordinance isn't hurting year-round residents.  
15

16 Resident Gail Marshall believed that while there was a time when the rental picture was that of  
17 Town residents renting their personal property to offset expenses, seasonal rentals has become a  
18 lucrative business and a completely unregulated market. She recalled a renter at the last meeting  
19 that buys homes in states across the country, specifically as part of his rental business. A recent  
20 New York Times article stated that Ellsworth Maine was the second-best place in the country to  
21 develop an Airbnb business. This type of business makes the Town less of a community and  
22 more of a resort. Many families have had to sell their property and leave, and their kids can no  
23 longer return to live on the island, and many are living just off-island to remain near. She  
24 believed the use of the Town as a resort is now moving up the economic food chain. People fear  
25 losing the ability to keep a property for their kids. It's understandable. But the problem can't be  
26 solved by making it an every-person-for-themselves situation. The situation needs to be  
27 considered systemically. This ordinance is one attempt. With regard to affordable housing, the  
28 Town is in court because it tried to create affordable housing. There is just as much opposition  
29 to creating affordable housing as there is to licensing rentals. She hoped people could think  
30 about the issue not just in regard to their own personal interest, but in the interest of the greater  
31 community.  
32

33 Resident Mike Olson asserted he has multiple jobs to subsidize his income so he can live in this  
34 community. He invested in a rental home to help, and the Town is now threatening that. No one  
35 has benefitted from Bar Harbor's rental ordinance, and many have been hurt. He believed a  
36 Deputy CEO hired would eventually start taking overly strict action on renters. He argued that  
37 school size and teachers living off island is not a new situation. He graduated in 1989 as one of  
38 ten students. He suggested that improvements to the town are funded by the summer community  
39 and affordable housing will occur when the summer community wants it. While he realizes the  
40 draft ordinance is less stringent than Bar Harbors, he warned that Bar Harbor purported that they  
41 were simply looking for numbers in the beginning. He believed this ordinance would be the end  
42 of the locals in Mount Desert.  
43

44 Ms. Littlefield stated that those who have spoken refer accusingly to the Selectboard as if they  
45 are somehow different than those in the audience voicing their concerns. She herself is facing  
46 the possibility of having to sell a family home to afford living in the Town. She had a family  
47 member who recently inherited a home and is seeking summer housing so she can rent it to

1 afford the taxes. She reminded those listening that the Selectboard is not approving the draft  
2 ordinance. The draft will go to Town meeting to be discussed and voted on by all residents  
3 attending the meeting.  
4

5 Mr. Thomas asserted prices have tripled since he moved to the area. Enacting such an ordinance  
6 will not drive prices down to workforce housing levels. He stated there were communities across  
7 the country, some with more expensive homes, some with less. This Town happens to have  
8 more expensive homes.  
9

10 Noah Burby agreed that prices on the island are high. Perhaps enforcing this ordinance now will  
11 prevent home prices from rising more. He hoped other tools could be found to bring community  
12 back to the Town.  
13

14 Tracy Aberman believed the Town is legislating just to legislate. The Town should first define  
15 the problem to be solved, then solve the problem. She asserted that nothing proposed will solve  
16 the problem of workforce housing and residents were not in favor of such an ordinance. It's an  
17 invasion of residents' privacy and homes and their ability to survive. Ms. Aberman pointed out  
18 that rental income is also used to pay for expensive home maintenance projects. Additionally,  
19 rental properties hire landscapers and housekeepers. There are a number of good things short-  
20 term rentals do for the community that the Town is overlooking. The Town should be solving a  
21 problem that creates more harm than good. She was opposed to the ordinance.  
22

23 Renter Doug Spurling voiced his appreciation for the changes implemented in the draft since the  
24 previous conversations. He noted that he attends a number of these types of meetings where no  
25 change occurs. With regard to the process being unregulated, he didn't believe anyone was  
26 saying they didn't want to know the number of short-term rentals in Town or to register rentals.  
27 He was in favor of registering rentals. He opposed capping the number of rentals allowed. He  
28 asked about the data used to determine the cap to confirm it was the correct number and it would  
29 help solve the problem.  
30

31 Mr. Musson stated the cap was an attempt to compromise between those that wanted no cap and  
32 those that wanted a more stringent cap. Mr. Spurling stated he did not know of a Town in the  
33 country that has enforced a cap that resulted in a positive impact on their community.  
34

35 Mr. Spurling asserted that his guests eat out and shop in the Town almost every night they stay at  
36 the rental property. He did not believe residents supported the Town's restaurants or shops to  
37 similar extent. Renters are supporting the local businesses and not the residents. Limiting  
38 rentals will have a negative impact on the local economy.  
39

40 Mr. Spurling took exception to the rule that he be treated differently because he was not a  
41 primary resident. Mr. Musson reiterated that the draft ordinance was structured to acknowledge  
42 and protect the traditional use of renting people's primary residences that has been in Town for  
43 years. There are people who live in this Town who have always rented their homes. Mr.  
44 Spurling asserted that with a primary residence, the guest/renter quality is no different than the  
45 experience his rentals provide. He believes treating the two types of rentals differently is  
46 borderline illegal. It's not appropriate that because he's not a resident he should have different  
47 restrictions.

1  
2 Mr. Spurling suggested doing away with the three types of rentals and all renters follow the same  
3 rules.

4  
5 He noted occupancy restrictions were not changed since the previous discussion. He was curious  
6 as to why the occupancy was not changed and he asked how it would be monitored.

7  
8 Mr. Wood noted that a resident of the Town that owns a second property is in the same rental  
9 category that Mr. Spurling is. The draft ordinance was not differentiating based on where a  
10 person resides. It was an attempt at stemming the tide of homes being sold sight-unseen to  
11 people who never plan to live in them. Mr. Spurling argued that the Town can't know  
12 someone's intent. He reiterated his concern about occupancy. How would it be enforced? What  
13 would count as a bedroom?

14  
15 Ms. Marshall noted that in addition to occupancy numbers, it's about neighborhoods turning into  
16 transient vacation sites. A house where a number of people show up is a different feel to a house  
17 where a family lives year-round. She asked those in attendance to think about what happens if  
18 the Town does nothing.

19  
20 Chair Macauley noted he's lived in Otter Creek for 30 years. The Town has grown increasingly  
21 emptier in the winters. The Town is trying to figure out what's going on, but they can't know  
22 what's going on unless they look into it. This is one step. Ms. Dudman reported having been  
23 told that in 2023 there was a 35% increase over a year in short-term rentals.

24  
25 An audience member suggested it was likely because the taxes have risen as much as 40% in  
26 recent years. If houses can't be rented then the only people that can afford to buy them are from  
27 away.

28  
29 Mr. Thomas believed buyers may be deterred from buying a house if they can't get a license.  
30 Ms. Dudman reiterated that if that buyer was intending to buy the property as a primary  
31 residence they could get a license.

32  
33 Resident Joe Renault understood the attempt at stemming the tide of losing year-round housing.  
34 He asked why, if there is no cap on short-term rentals and seasonal short-term rentals, will a  
35 license be required. Mr. Musson noted that in order to establish the ordinance, the Town needs  
36 to understand the entire category. The Town is trying to understand the nature of the various  
37 categories of rentals. This will give the town more data. What was learned from last year's  
38 conversations was how we can tailor the ordinance more to the community so that the local  
39 tradition of renting can continue. Mr. Renault understood Mr. Musson's explanation; however,  
40 the conversation did not seem to indicate that type of rental as being a problem.

41  
42 Town Clerk Claire Woolfolk asked about the definitions. She noted this one describes a  
43 residence as occupied for 180 days or more per calendar year. The Harbor Ordinance describes a  
44 residence as occupied for 183 days or more per calendar year. Half of a calendar year is 182.5  
45 days. For consistency purposes, perhaps the Town's ordinances should be uniform in the term,  
46 and this one could be changed to 183 days.

47



1 The Town needs to better understand the rental picture. Knowing how many rentals there are  
2 helps. Ms. Savage asked if an ordinance was necessary to figure that information out. Was a fee  
3 necessary? Ms. Savage was in support of the concept but would like more information to feel  
4 good about the ordinance presented. She lives here and therefore the ordinance doesn't affect  
5 her like it will affect others. But her kids might move elsewhere and still want to keep the home.  
6 The long-term effect should be studied further. What will bring people to the island? There are  
7 few professions here. There is tourism, but this will cap some of that. It might give the Town  
8 more information, but it might create more regulations that cause problems in the future.

9  
10 Chair Macauley noted that there's no way to know what the future holds. But anything in this  
11 draft ordinance can be changed or undone. Other things to consider include an elderly  
12 population in the Town that owns their own home while on a fixed income and taxes are rising.  
13 Trade work is getting more expensive. The Town needs to make some decisions on what they  
14 want their community to be.

15  
16 Kate Chaplin asked whether the Town is concerned that there will be a rush of residents that  
17 register their residence for rental, not because they rent, but to get themselves in the system.  
18 That would skew the numbers the Town is trying to determine. She noted that by removing the  
19 caps the Town would get a better picture of what's happening and remove the fear. She felt the  
20 draft ordinance had a better chance of passing without the cap.

21  
22 Lincoln Millstein asserted that when Bar Harbor required registration, they had 740 rentals  
23 register. People who did not rent at that time registered, just in case. Now, that number is 642.  
24 People realized they panicked, and they didn't need to register.

25  
26 Mr. Millstein asserted that in 2016 there were no Airbnb rentals on Mount Desert Island. He  
27 stated that Bar Harbor had 800 Airbnb rentals during covid. Mount Desert is at nearly 200. Bar  
28 Harbor froze their rentals at 642. Based on these figures, it could be theorized that Bar Harbor  
29 was heading toward a crisis where they could have had an overwhelming number of rentals. He  
30 believed the Town would see a spike if they began licensing, but in the course of the first couple  
31 years that figure would subside. With regard to renters using the shops and restaurants, he  
32 himself, and he believed other local residents, avoid those stores and restaurants because of the  
33 vacationers.

34  
35 Ms. Littlefield thanked those in attendance. The Board has listened to the conversation and  
36 changes have been made based on the conversation and points made.

37  
38 MOTION: Ms. Littlefield moved to close the public hearing.

39  
40 Sabina Wood reported she is a store owner in Town. She talks to many of her clients. She  
41 agrees with those who have pointed out how important it is to maintain those rentals if it allows  
42 them to function and be on the island year-round. She was not opposed to registering; she is  
43 worried about the cap. It's hard to turn back the clock on the explosion of tourism on the island.  
44 She knows many people who can no longer afford to own a house here. She hoped the issue  
45 could be looked at by all. The ordinance must be very well thought out.

46  
47 Mr. Millstein believed the Motion made was being closing discussion off prematurely.

1  
2 Ms. Littlefield stated that the issue has been discussed in meetings for months. She reiterated  
3 that the Board is not voting on this issue. The Selectboard is not the body that can make a  
4 decision. The decision can only be made at Town Meeting by the residents of the Town. She  
5 believed everyone made great comments. She felt it was time to close the discussion.  
6

7 Ms. Dudman seconded the Motion.  
8

9 It was noted that the draft ordinance will be discussed and voted on May 7, 2024 at the Town  
10 Meeting.  
11

12 Motion approved 5-0.  
13

### 14 **III. Post Public Hearing**

#### 15 *A. Action if necessary*

16 No Action taken.  
17

### 18 **IV. Minutes**

#### 19 *A. Approval of minutes from February 26, 2024 meeting*

20 MOTION: Ms. Littlefield moved, with Mr. Mooers seconding, approval of the February 26,  
21 2024 Minutes as presented.  
22

23 Motion approved 5-0.  
24

#### 25 *B. Approval of minutes from March 4, 2024 meeting*

26 MOTION: Ms. Littlefield moved, with Mr. Mooers seconding, approval of the March 4, 2024  
27 Minutes as presented.  
28

29 Motion approved 5-0.  
30

### 31 **V. Appointments/Recognitions/Resignations**

32 None presented.  
33

### 34 **VI. Consent Agenda**

#### 35 *A. Department Reports: Highway, Buildings & Grounds, Solid Waste*

36 MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, acceptance of the Consent  
37 Agenda as presented.  
38

39 Chair Macauley thanked Public Works Director Henkel for the department's good work during  
40 the storms.  
41

42 Mr. Wood asked about the number of trees on the lines along Route 198. Director Henkel  
43 reported that he's made several calls. Others in Town have made calls as well. There's little the  
44 Town can do as the lines are not owned by the Town. The wiring is for internet and not  
45 electricity.  
46

47 Mr. Wood asked about the Versant power shutdown coming up. Director Henkel reported the  
48 work being done is switching power to new transformers.

1  
2 Motion approved 5-0.

3  
4 **VII. Selectboard's Reports**

5 There were no reports.

6  
7 **VIII. Unfinished Business**

8 *A. Amendment of Public Space Special Event Permit 15-2023 – Garden Club of Mount Desert*  
9 *– Tracy Combs; Seal Harbor Village Green; Saturday, July 27, 2024 10am – 4:00 pm*

10 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, amending the Public Space  
11 Special Event Permit 15-2023 – Garden Club of Mount Desert – Tracy Combs; Seal Harbor  
12 Village Green; Saturday, July 27, 2024 10am – 4:00 pm as presented.

13 Motion approved 5-0.

14  
15 *B. Withdrawal of the public space permit 16-2023 for the Sustainability Committee Sports*  
16 *Equipment Swap scheduled June 1, 2024 on the Northeast Harbor Village Green (date*  
17 *change and location change to Northeast Harbor Library)*

18 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, acceptance of the withdrawal  
19 of the public space permit 16-2023 for the Sustainability Committee Sports Equipment Swap  
20 scheduled June 1, 2024 on the Northeast Harbor Village Green (date change and location  
21 change to Northeast Harbor Library) as presented.

22 Motion approved 5-0.

23  
24 *C. Withdrawal of the public space permit 17-2023 for the Sustainability Committee Tool Swap*  
25 *scheduled April 20, 2024 on the Northeast Harbor Village Green (date change and*  
26 *location change to Northeast Harbor Library)*

27 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, acceptance of the withdrawal  
28 of the public space permit 17-2023 for the Sustainability Committee Tool Swap scheduled  
29 April 20, 2024 on the Northeast Harbor Village Green (date change and location change to  
30 Northeast Harbor Library) as presented.

31 Motion approved 5-0.

32  
33 *D. Review and approve the rejection of bids for construction of sidewalks in Somesville*  
34 Director Henkel reported that there was only one bid received. It was his inclination to reject it  
35 without other bids to compare it to, however the Town had received another bid for sidewalk  
36 work that offers comparison. He discussed it with the consultant and contractor and reviewed  
37 the bidder's references and feels comfortable in recommending approval of the bid received,  
38 contingent upon Town Meeting approval.

39  
40 MOTION: Mr. Wood moved, with Ms. Littlefield seconding, approving the rejection of bids  
41 for construction of sidewalks in Somesville as presented.

42 Motion denied 0-5 (All Opposed).

43  
44 MOTION: Mr. Wood moved, with Ms. Littlefield seconding, that the Selectboard accept the  
45 bid from Gardner Concrete in the amount of \$748,690.00 contingent upon approval of funding  
46 at the 2024 Annual Town Meeting and further, to authorize Public Works Director Henkel, on

1 behalf of the Town, to enter into a contract with Gardner Concrete for the completion of the  
2 project as presented and discussed.

3 Motion approved 5-0.  
4

5 **IX. New Business**

6 A. *Request to Authorize a Public Space Special Event Application to the Neighborhood House*  
7 *for Annual Memorial Day Community BBQ scheduled May 27, 2024 – Northeast Harbor*  
8 *Marina Green*

9 MOTION: Ms. Dudman moved, with Mr. Wood seconding, authorizing a Public Space  
10 Special Event Application to the Neighborhood House for Annual Memorial Day Community  
11 BBQ scheduled May 27, 2024 – Northeast Harbor Marina Green as presented.

12 Motion approved 5-0.  
13

14 B. *Review and approve the acceptance of a bid from C+C Lynch Excavation, LLC for*  
15 *sidewalk improvements in Seal Harbor in the amount of \$491,647.00 contingent upon*  
16 *approval of funding at the 2024 Annual Town Meeting*

17 MOTION: Mr. Mooers moved, with Mr. Wood seconding, acceptance of a bid from C+C  
18 Lynch Excavation, LLC for sidewalk improvements in Seal Harbor in the amount of  
19 \$491,647.00 contingent upon approval of funding at the 2024 Annual Town Meeting as  
20 presented.  
21

22 It was clarified that this project will not include work repairing storm damage. The warrant  
23 funding it consists of four components, one of which does include repairing storm damage.  
24 The details are included in the warrant.  
25

26 Motion approved 5-0.  
27

28 C. *Review, Final Votes, and Sign Warrant for May 6 and 7, 2024 Annual Town Meeting*  
29 *Vote:*

30 a. **Article 22, Shall an ordinance dated May 7, 2024 and entitled “Short-Term Rental**  
31 **and Vacation Rental Licensing Ordinance Ordinance” be enacted?**

32 MOTION: Ms. Dudman moved, with Mr. Wood seconding, to place Article 22, titled “Shall  
33 an ordinance dated May 7, 2024 and entitled ‘Short-Term Rental and Vacation Rental  
34 Licensing Ordinance Ordinance’ be enacted?” on the Warrant with no recommendation.

35 Motion approved 5-0.  
36

37 b. **Article 28, To see if the Town of Mount Desert will vote to accept Denning Brook**  
38 **Road and Timber Ridge Road, serving the Denning Brook Estates Homeowners’**  
39 **Association (DBEHOA).**

40 MOTION: Mr. Wood moved, with Ms. Dudman seconding, recommending for passage  
41 Article 28 titled “To see if the Town of Mount Desert will vote to accept Denning Brook Road  
42 and Timber Ridge Road, serving the Denning Brook Estates Homeowners’ Association  
43 (DBEHOA)” as presented.

44 Motion approved 5-0.  
45

1     **c. Article 29, Shall the Town of Mount Desert be authorized to issue general obligation**  
2     **bonds or notes of the Town in a principal amount not to exceed \$355,000 to pay for a**  
3     **solar photovoltaic purchase and solar project development.**

4     MOTION: Mr. Mooers moved, with Mr. Wood seconding, recommending for passage Article  
5     29 titled “Shall the Town of Mount Desert be authorized to issue general obligation bonds or  
6     notes of the Town in a principal amount not to exceed \$355,000 to pay for a solar photovoltaic  
7     purchase and solar project development” as presented.

8     Motion approved 5-0.

9  
10    **d. Article 30, Shall the Town of Mount Desert be authorized to issue general obligation**  
11    **bonds or notes of the Town in a principal amount not to exceed \$1,600,000 to pay for**  
12    **professional, technical, and construction services for the construction of or improvements**  
13    **to sidewalks and curbing in four locations.**

14    MOTION: Mr. Mooers moved, with Mr. Wood seconding, recommending for passage Article  
15    30 titled “Shall the Town of Mount Desert be authorized to issue general obligation bonds or  
16    notes of the Town in a principal amount not to exceed \$1,600,000 to pay for professional,  
17    technical, and construction services for the construction of or improvements to sidewalks and  
18    curbing in four locations” as presented.

19    Motion approved 5-0.

20  
21    **e. Article 31, Shall the Town of Mount Desert be authorized to issue general obligation**  
22    **bonds or notes of the Town in a principal amount not to exceed \$650,000 to pay for**  
23    **professional, technical, and construction services for improvements to Old Firehouse**  
24    **Lane, the existing Town-owned “Grey Cow”, and “Great Harbor Maritime Museum”**  
25    **parking lots.**

26    MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, recommending for passage  
27    Article 31 titled “Shall the Town of Mount Desert be authorized to issue general obligation  
28    bonds or notes of the Town in a principal amount not to exceed \$650,000 to pay for  
29    professional, technical, and construction services for improvements to Old Firehouse Lane, the  
30    existing Town-owned ‘Grey Cow’, and ‘Great Harbor Maritime Museum’ parking lots” as  
31    presented.

32    Motion approved 5-0.

33  
34    **f. Article 32, Shall the Town of Mount Desert be authorized to issue general obligation**  
35    **bonds or notes of the Town in a principal amount not to exceed \$240,000 to pay for**  
36    **professional and technical services including, but not necessarily limited to, sanitary**  
37    **sewer line inspection and cleaning, smoke and dye testing, basement inspections,**  
38    **topographical survey, materials testing, and design.**

39    MOTION: Mr. Mooers moved, with Ms. Dudman seconding, recommending for passage  
40    Article 32 titled “Shall the Town of Mount Desert be authorized to issue general obligation  
41    bonds or notes of the Town in a principal amount not to exceed \$240,000 to pay for  
42    professional and technical services including, but not necessarily limited to, sanitary sewer line  
43    inspection and cleaning, smoke and dye testing, basement inspections, topographical survey,  
44    materials testing, and design” as presented.

45    Motion approved 5-0.

46

1 **g. Article 44 (amended, revote), To see what sum the Inhabitants of the Town of**  
 2 **Mount Desert will vote to raise and/or appropriate as Revenue through Excise Taxes,**  
 3 **Service Fees and miscellaneous sources for the 2024 - 2025 Town Budget. Selectboard**  
 4 **recommends \$2,509,664.00.**

5 Manager Lunt explained the number in this Article is the correct number. It was entered  
 6 mistakenly previously and voted on. The new number requires a revote.

7  
 8 MOTION: Mr. Mooers moved, with Mr. Wood seconding, recommending for passage Article  
 9 44 titled “To see what sum the Inhabitants of the Town of Mount Desert will vote to raise  
 10 and/or appropriate as Revenue through Excise Taxes, Service Fees and miscellaneous sources  
 11 for the 2024 - 2025 Town Budget.” The Selectboard recommends \$2,509,664.00 as presented.  
 12 Motion approved 5-0.

13  
 14 **h. Article 59, To see if the Inhabitants of the Town of Mount Desert will vote to**  
 15 **increase the property tax levy limit by \$443,576.00.**

16 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, recommending for passage  
 17 Article 59 titled “To see if the Inhabitants of the Town of Mount Desert will vote to increase  
 18 the property tax levy limit by \$443,576.00” as presented.  
 19 Motion approved 5-0.

20  
 21 **X. Other Business**

22 There was no Other Business.

23  
 24 **XI. Treasurer’s Warrants**

25 *A. Approve & Sign Treasurer’s Warrant as shown below:*

Town Invoices	AP#2457	3/19/2024	\$597,429.94
<b>Total</b>			<b>\$597,429.94</b>

26 MOTION: Mr. Wood moved, with Ms. Dudman seconding, approval and signature of  
 27 Treasurer’s Warrant as shown above.  
 28 Motion approved 5-0.

29  
 30 *B. Approve Signed Treasurer’s Payroll, State Fees, & PR Benefit Warrants as shown below:*

State Fees & PR			
Benefits	AP#2455	3/6/2024	\$110,062.88
	AP#2456	3/13/2024	\$5,709.50
Town Payroll	PR#2422	03/15/2024	\$163,501.31
<b>Total</b>			<b>\$279,273.69</b>

31 MOTION: Mr. Wood moved, with Mr. Mooers seconding, approval of signed Treasurer’s  
 32 Payroll, State Fees, & PR Benefit Warrants as shown above.  
 33 Motion approved 4-0-1 (Littlefield in Abstention).

34  
 35 *C. Acknowledge Treasurer’s Town Voided Disbursements & School Board AP/Payroll*  
 36 *Warrants as shown below:*

School Invoices	AP#9	3/6/2024	\$94,355.02
	AP#10	3/12/2024	\$75,383.50
School Payroll	PR#19	03/15/2024	\$105,509.42

Voided Disbursements			\$0
<b>Total</b>			<b>\$275,247.94</b>

1 MOTION: Mr. Mooers moved, with Mr. Wood seconding, acknowledgement of Treasurer's  
2 Town Voided Disbursements & School Board AP/Payroll Warrants as shown above.  
3 Motion approved 5-0.  
4

<b>Grand Total</b>			<b>\$1,151,951.57</b>
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5  
6 **XII. Adjournment**

7 MOTION: Ms. Dudman moved, with Mr. Mooers seconding, to adjourn.  
8 Motion approved 5-0.  
9

10 The Meeting adjourned at 8:07 p.m.  
11

12  
13 Respectfully Submitted,  
14

15  
16  
17 \_\_\_\_\_  
18 Geoffrey Wood





**APPOINTMENTS**

**RECOGNITIONS**

**RESIGNATIONS**





## ***Town of Mount Desert***

Michael Bender, Fire Chief  
21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248

Telephone 207-276-5111

Fax 207-276-5732

Web Address [www.mtdesert.org](http://www.mtdesert.org)

[firechief@mtdesert.org](mailto:firechief@mtdesert.org)

---

# **Memo**

To: Durlin Lunt, Town Manager

From: Mike Bender, Fire Chief

CC:

Date: March 27, 2024

Re: Request for Appointment

I would like to request and recommend that Mitchell Burr be appointed as a paid on-call Firefighter to the Mount Desert Fire Department, effective April 2, 2024 at a starting pay of \$18.00 an hour.

Thank you.



## *Town of Mount Desert*

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5744 Fax 207-276-5142

[www.mtdesert.org](http://www.mtdesert.org) [highway@mtdesert.org](mailto:highway@mtdesert.org)

## MEMO

To: Brian Henkel, Public Works Director  
From: Ben Jacobs, Public Works Superintendent  
Re: Jaden Gordon  
Date: March 27, 2024

---

As you know we typically hire 3 summer helpers each year, two for the refuse packer trucks, and one for buildings and grounds. For our 2024 summer season, I recommend the appointment of Jaden Gordon. He has accepted my verbal offer and understands his employment with us is subject to being appointed by the Board of Selectman. He also understands the offer is not for full-time employment with us, that there are no benefits associated with the proposed hire other than the earned paid leave law, is seasonal in nature and will end as described below.

Based on working for the town during clean -up week as a helper in the past and a successful job interview, I request that Jaden Gordon be appointed as a part-time seasonal employee in our Building and Grounds division at an hourly rate of \$25.00 per hour effective June 17,2024 ending on or before September 13,2024. Jaden will assist our full-time Buildings and Grounds employee with mowing, weed whacking and cleaning. He is also willing to work other assigned duties for the Public Works Department other than those specifically identified as Building and Grounds

Cc. Durlin Lunt Jr, Town Manager  
Claire Woolfolk, Town Clerk



## ***Town of Mount Desert***

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5744 Fax 207-276-5142

[www.mtdesert.org](http://www.mtdesert.org) [highway@mtdesert.org](mailto:highway@mtdesert.org)

## **MEMO**

To: Brian Henkel, Public Works Director  
From: Ben Jacobs, Public Works Superintendent  
Re: Micheal Gibson  
Date: March 27, 2024

---

As you know we typically hire 3 summer helpers each year, two for the refuse packer trucks, and one for buildings and grounds. For our 2024 summer season, I recommend the appointment of Micheal Gibson. He has accepted my verbal offer and understands his employment with us is subject to being appointed by the Board of Selectman. He also understands the offer is not for full-time employment with us, that there are no benefits associated with the proposed hire other than the earned paid leave law, are seasonal in nature and will end as described below.

Based on working for the town during clean -up week as a helper in the past and a successful job interview, I request that Micheal Gibson be appointed as a part-time seasonal employee in our Waste Management division at an hourly rate of \$25.00 per hour effective May 6,2024 ending on or before October 14, 2024. Micheal will assist one of our full time Refuse Packer Drivers on their daily route. He is also willing to work other assigned duties for the Public Works Department other than those specifically identified as Waste Management.

Cc. Durlin Lunt Jr, Town Manager  
Claire Woolfolk, Town Clerk



# **CONSENT AGENDA**





**TOWN OF MOUNT DESERT  
SHELLFISH COMMITTEE  
MINUTES**

**Thursday, June 1, 2023**

**5:00 PM**

**Town Hall Meeting Room  
21 Sea Street  
Northeast Harbor  
(or ZOOM)**

Members Present: David Dunton, Brian Silverman (via Zoom), Earl Moore, and Rustin Taylor. Town Clerk Claire Woolfolk, Public Works Director Brian Henkel, and Wastewater Superintendent Ed Montague were also in attendance. Also present via ZOOM were DMR Biologist Hannah Annis, DMR Marine Resource Scientist Hannah Horecka, and Shellfish Warden Adam Thurston.

I. Call to order 5:00 p.m.

II. Approval of 3/30/2023 Minutes

MOTION: Mr. Silverman moved, with Mr. Taylor seconding, to approve the minutes of 3/30/2023. Motion carried 4-0.

III. Warden Update

Adam Thurston, Shellfish Warden, introduced himself and reported no violations or complaints from diggers since the last meeting. Regarding patrol of Bartlett's Island, he said they don't often go unless they have a complaint. As harbormasters, they will occasionally go as needed.

IV. State Update

No updates to report.

V. Old Business:

A. Gilpatrick Cove discussion (MDWW Ed Montague and DMR Water Quality Hanna Horecka)

Public Works Director, Brian Henkel and Wastewater Superintendent, Ed Montague introduced themselves to the committee. A discussion regarding the past pollution history from a residential sewer line ensued. Superintendent Montague reported that the sewer line is now tied into the Town's sewer system.

DMR Scientist, Ms. Horecka, said samples of the water quality has improved in Gilpatrick Cove. She brought up a black rubber pipe that runs over the flat (located on the east side of the cove and comes out

of the rocks, running along the mud flats disappearing below the low-tide line). No-one is sure what it is, possible overboard discharge pipe? It must be determined what the pipe is before they can move forward. Mr. Montague said that the town has mapped the treatment plant system and there is no indication that it has anything running through there.

It was asked if it is possible to re-open Gilpatrick Cove with conditional Wastewater Treatment Plant (WWTP) closures. Ms. Horecka said in order to do that a reevaluation of the WWTP would have to be done with the new protocols. She said that a MOU would have to be set up with Public Works for reporting when there is an issue with discharges. Mr. Montague explained that the Department of Environmental Protection (DEP) requires closure and the Town pays the state a fee for the percentage of acreage that is closed to shellfish harvesting for potential emergency due to a disinfection failure. Ms. Horecka warned that there is a potential that other areas would have to be closed if a reevaluation is done and other issues are found.

Discussion regarding what could be done included:

1. Ask Kim Keene, Code Enforcement, to look into it as Plumbing Inspector for the Town to see if she could figure out what it is.
2. Hire someone to find the source and remove it. Public Works agreed to supply contact information.
3. Ms. Horecka would work with her supervisor to see if they could create an open area by changing the prohibited area to a conditionally approved area. She reported that standards and protocols have improved.

Possible other resources were Brent Lawson, State LPI; and the DEP for licensing for overboard discharge.

- B. Update on the Army Core of Engineers permit for clam recruitment boxes in Otter Creek (permit application by Dr. Peterson)

Mr. Taylor gave an update on the permit application of Dr. Peterson. Currently, there are 2 sites being studied in Bar Harbor. He is allowed to add 4 additional sites without incurring further costs. Chairman Taylor said this is a simple way to get baseline data for the area. He did a demonstration of a *clam recruitment box*.

The committee brainstormed additional sites: Otter Cove, Sargents Cove, Somes Harbor, Head of Harbor by Asticou, and Gilpatrick Cove.

DMR Biologist Ms. Annis agreed to assist in the research and follow up. Warden Thurston stated that he could assist with looking out for them, especially at the Asticou area. It was suggested that the harbormaster's contact number be put on the boxes and to identify them as belonging to the Town.

MOTION: Mr. Taylor moved, with Mr. Silverman seconding, to approve chosen sites for the permit: Otter Cove two sites (north and south), Sargeant Cove, and the Asticou (head of harbor) for the clam recruitment box locations. Motion carried 4-0.

C. Allocation Plan Approval

Town Clerk, Claire Woolfolk, presented the allocation plan for approval with no changes from previous years. Sales begin July 3, 2023 (July 1<sup>st</sup> falls on the weekend).

MOTION: Mr. Taylor moved, with Mr. Silverman seconding, to approve the allocation plan as presented. Motion carried 4-0.

D. Management Plan Update

DMR Biologist, Ms. Annis, discussed the State's requirement to file a Shellfish Management Plan, if we don't have one already on file. She directed the committee to the template located on the DMR website as a place to begin drafting the plan. DMR would like to have the plans filed in the fall.

E. Current Residential Clam License Holders report

Discussion on how to recruit additional committee members ensued. Members agreed to invite recreational license holders to the next meeting.

VI. New Business:

None presented.

V. Such other business as may be legally conducted

Questions regarding the Gary Moore Cove closure. Ms. Annis reported that the cove used to have a conditional seasonal closure, but that it is now open.

Discussion followed for the next meeting; it was determined that November 2, 2023 would be placed on the calendar.

VI. Adjournment

MOTION: Mr. Taylor moved, with Mr. Dunton seconding, to adjourn. Motion carried 4-0.

The meeting adjourned at 5:58 PM.

**TOWN OF MOUNT DESERT  
SHELLFISH COMMITTEE  
MINUTES**

**Thursday, January 11, 2024**

**5:00 PM**

**Town Office Conference Room  
21 Sea Street  
Northeast Harbor  
(or ZOOM)**

Members Present: David Dunton, Brian Silverman (via Zoom), Rustin Taylor, Earl Moore, and Town Clerk, Claire Woolfolk.

I. Call to order 5:00 p.m.

Chairman Taylor called the meeting to order at 5:05pm

II. Warden Update

No wardens present to report

III. State Update

DMR Biologist, Hannah Annis, was unable to attend, however she did forward an email with various updates and Town Clerk, Claire Woolfolk, provided members with the updates and documents:

1. The Annual Review Letter/Deadline of due before April 1, 2024
2. 2024 Allocation Applications: due at least 30 days before licenses go on sale
3. 2024 Fisherman's Forum Shellfish Focus Day: [Thursday, February 29<sup>th</sup> - Seminar Schedule – Maine Fishermen's Forum \(mainefishermensforum.org\)](#)
4. DMR mini-grant opportunity: [Email with info and documents](#)
5. Scuttlebutt pamphlet, a local effort (Gouldsboro and Harpswell), this guide provides info for new and existing town property owners and what it means to live in a working water front community including issues of shore access for shellfish harvesters. : [Scuttlebutt – Gouldsboro Shore AND Harpswell WW Guide \(mainecoastfishermen.org\)](#)

IV. Review and Finalize DMR Shellfish Management Plan for Town of Mount Desert

The committee reviewed and finalized the Town of Mount Desert's Shellfish Management Plan for submission to DMR. Town Clerk, Claire Woolfolk, will submit the plan to DMR.

MOTION: Mr. Taylor moved, with Mr. Dunton seconding, to approve the Town of Mount Desert Shellfish Management Plan and submit to DMR. Motion carried 4-0.

V. Such other business as may be legally conducted

Town Clerk, Claire Woolfolk, reported the sales of Shellfish Licenses to date:

Residential Recreational	8
Non-residential Recreational	1
Residential Commercial	4 (2 post 90-day non-resident)
Non-residential Commercial	1

Discussion of when to schedule the next meeting. It was determined that a meeting needs to be held before the end of March in order to approve the Annual Report for DMR and to vote for the allocation plan for the upcoming season.

Next meeting will be on February 15, 2024.

VI. Adjournment

MOTION: Mr. Taylor moved, with Mr. Silverman seconding, to adjourn. Motion carried 4-0.

The meeting adjourned at 5:30 PM.

**TOWN OF MOUNT DESERT  
SHELLFISH COMMITTEE  
Minutes**

**Thursday, February 15, 2024**

**5:00 PM**

**Town Hall Conference Room  
21 Sea Street  
Northeast Harbor**

Members Present: David Dunton, and Town Clerk, Claire Woolfolk. Also present were DMR Biologist Hannah Annis, DMR Marine Resource Scientist Grace Robie and DMR Growing Area Supervisor David Miller.

Due to a problem with the Zoom connection, members Rustin Taylor and Brian Silverman, as well as Warden Adam Thurston, and Dr. Chris Peterson could not attend.

I. Call to order 5:00 p.m.

Member David Dunton called the meeting to order at 5:19pm. It was determined that since there wasn't a quorum present, no business requiring a vote could be conducted.

II. Approval of Minutes

- a. June 1, 2023
- b. January 11, 2024

Tabled until the next meeting.

III. Warden Update

Tabled until the next meeting.

IV. State Update

DMR Biologist Hannah Annis reported on various items:

1. The annual report is due April 1<sup>st</sup>.
2. The Mount Desert Management Plan has been approved by DMR.
3. Mini grants have been extended (and increased from \$5,000 to \$7,000). Applications are due March 3, 2024. Town Clerk Claire Woolfolk reported that the information was given out to committee members at the last meeting in January.
4. Ms. Annis reminded us that Warden Recertification is on March 27, 2024 from 1pm – 4pm in Augusta. She said if the wardens are not receiving emails/notices directly, they can sign up on the Gov

Delivery System ([Maine Department of Marine Resources \(govdelivery.com\)](http://Maine Department of Marine Resources.govdelivery.com)).

5. Listening Sessions take place up and down the coastline and are open to the public. [SAVE THE DATE! - DMR Aquaculture Listening Sessions | Department of Marine Resources \(maine.gov\)](http://SAVE THE DATE! - DMR Aquaculture Listening Sessions | Department of Marine Resources (maine.gov))  
The next one will be held in Ellsworth on March 21, 2024 at 4pm at the Moore Community Center Theater.
6. The next Fisherman's Forum will be held on February 29, 2024 in Rockport. This is a meeting for all things shellfish.

V. Old Business:

- A. Update on the Army Core of Engineers permit for clam recruitment boxes in Otter Creek (permit application by Dr. Chris Petersen)

Tabled until the next meeting.

Dr. Petersen sent an email regarding possible clam regulation changes for Bar Harbor:

*Bar Harbor is considering expanding our shellfish ordinance to include quahogs, razor clams, hen clams, and oysters. The main way that this will affect your harvesters is that there are a few commercial harvesters that come to occasionally harvest quahogs here (unlike your committees - they aren't in our regs at the moment). These new regs would exclude those people, since we have over 100 rec licenses but only 1-3 commercial licenses in recent years (and a 10% rule, so no non-resident commercial licenses in town). Rec diggers from your towns would now have to get a Bar Harbor non-res rec license to be able to harvest these species, right now rec harvesters can go in without any license and get a combined peck (or 3 bushels of hens).*

*Right now our warden(s) (a couple of BH police do it part time) can't enforce regs on any of these species, and adding the species to regs will allow them to do some enforcement on these species - we had some individuals say they were commercial harvesters come in and hit the resource hard, but if they were commercial harvesters I have never seen them around here. We also have a lot of tourists come there to harvest, clearly the spot has made some social media rounds. Oysters are also going to close in the summer unless they are in regs, so by adding them we will allow for some rec harvesting during the year.*

He will try to attend our next meeting to report on it.

B. DMR Acceptance of the Mount Desert Management Plan

Ms. Annis reported on this under the State Update above.

C. Discussion with DMR Biologist regarding Gilpatrick Cove (pipe issue)

DMR Marine Resource Scientist, Grace Robie, reviewed the Investigative Report on Water Quality dated February 14, 2024 (copy attached). She said that no stations have failed (DMR requirements of <31 for P90s) of the most recent 30 samples. It was noted that on page 3 the detail trend of Gilpatrick Cove standards have improved.

Mr. Dunton asked if the results meant that this would support the opening of Gilpatrick Cove for harvesting. Ms. Robie said that in order to open, some issues would have to be dealt with:

1. The source of the black pipe in the cove would have to be determined. The pipe would have to be capped or removed.
  - a. It was asked if Mount Desert's Code Enforcement Officer had looked at the pipe. Town Clerk Woolfolk said Ms. Keene indicated that it was outside her jurisdiction as it goes into the intertidal waters (below the low-tide line. (DEP/DMR jurisdiction?)).
  - b. DMR Growing Area Supervisor, David Miller, reported that the pipe does not show up on the DEP's Overboard Discharge (OBD) database as being either active or inactive.
  - c. Mount Desert's Public Works wastewater management said it is not sourced in its mapping of the treatment plant system at the June 1, 2023 meeting.
  - d. Mr. Miller said he would provide contact information for DEP OBD Compliance and DEP Licensing.
2. Ms. Robie said that DMR would have to determine why Gilpatrick Cove was conditionally opened in 2007 and determine if the situation has been resolved that prompted the closure. It is thought that heavy rainfalls might be causing the spikes in the areas where culverts empty into the cove.
3. State Mandates on the closure and DEP requirements for potential disinfection failures from the wastewater system.

Ms. Robie also reported that Station 31 (Mason Point off Parker Farm Road) is under review to conditionally reopen in the fall, probably in September. This area has approximately 35 acres of potential harvesting.



VI. New Business:

A. Review and Finalize 2023 DMR Shellfish Annual Report for Town of Mount Desert

Since three of the committee members stayed after the last meeting (January 11, 2024) to review and amend the draft report, it was agreed that the report could be submitted to DMR without a vote. Ms. Annis said that DMR does not need the report voted for approval.

B. Allocation Plan Approval for July 2024

Mr. Dunton expressed interest in perhaps reducing the allocations for the upcoming year. Ms. Annis stated that any town considering license allocation changes in 2024 should include supporting information such as survey data, classification changes resulting in increased or decreased resource availability, and/or landings data. License allocation changes without supporting data are unlikely to be approved.

VII. Such other business as may be legally conducted

None presented.

VIII. Adjournment

The meeting adjourned at 6:00 pm.



## TOWN OF MOUNT DESERT WARRANT COMMITTEE

**Minutes from:  
Tuesday, March 12, 2024 6:00PM**

### **Northeast Harbor Meeting Hall and via Zoom**

Members Present: Katrina Carter, Stephanie Reece, Tim Murphy, Mike Olsen, Lauren Kuffler, Donna Beals, Kathy Miller, Jerry Miller, Owen Craighead, Allen Kimmerly, Rosemary Matchak, Megan Bailey, Jamie Blaine, Carmen Sanford

Zoom: Blakeslee Bell

Excused: Phil Lichtenstein, Bill Ferm

Absent:

Guests: Heather Dorr, Principal MDES; Nancy Thurlow, Business/Finance Manager MDIRSS; Brian Henkel, Chairman MDES School Board

6:04pm Call Meeting to order, minutes from the February 27 meeting approved after attendance added.

1. 6:10pm Heather Dorr presented a current snapshot of MDES. Principal Dorr discussed student enrollment breakdowns, staffing breakdowns and goals for the school. MDES's overall budget is up 3.7% at \$5,401,364. The Town's appropriation is up 15.07% at \$5,039,078.

The most significant increases/decreases to the budget:

Transportation and Buses up 38.7% mostly due to a new replacement bus lease. Regular Instruction up 9.2%. Student and Staff Support up 11.4%. Facilities Maintenance **down** 18.26%.

Principal Dorr and Business Manager Thurlow fielded a number of questions from the WC on specific line items in the budget, generalized

questions about the health of the student body, the staff, administration and the facilities.

Adjournment at 7:18pm

Upcoming Meeting: Tuesday, March 19 Final Votes on Warrant. Location TBD.

Respectfully submitted,

Owen Craighead, Recording Secretary



## Disaster Field Operations Center East

**Release Date:** March 25, 2024

**Contact:** Michael Lampton (404) 331-0333

[Michael.Lampton@sba.gov](mailto:Michael.Lampton@sba.gov)

**Release Number:** 24-275, ME 20172/20173

**Follow us on** [X](#), [Facebook](#), [Blogs](#) & [Instagram](#)

### SBA Offers Disaster Assistance to Businesses and Residents of Maine Affected by Severe Storms and Flooding

**WASHINGTON** – Low-interest disaster loans from the [U.S. Small Business Administration \(SBA\)](#) are available to businesses and residents in **Maine** following the announcement of a Presidential disaster declaration due to severe storms and flooding that occurred on Jan. 9-13.

“SBA’s mission-driven team stands ready to help **Maine** small businesses and residents impacted by this disaster in every way possible under President Biden’s disaster declaration for certain affected areas,” said [SBA Administrator Isabel Casillas Guzman](#). “We’re committed to providing federal disaster loans swiftly and efficiently, with a customer-centric approach to help businesses and communities recover and rebuild.”

The disaster declaration covers Cumberland, Hancock, Knox, Lincoln, Sagadahoc, Waldo, Washington, and York counties in **Maine**, which are eligible for both Physical and Economic Injury Disaster Loans from the SBA. Small businesses and most private nonprofit organizations in the following adjacent counties are eligible to apply only for SBA Economic Injury Disaster Loans (EIDLs): Androscoggin, Aroostook, Kennebec, Oxford, Penobscot, and Somerset in **Maine**; Strafford, Rockingham, and Carroll in **New Hampshire**.

Disaster survivors should not wait to settle with their insurance company before applying for a disaster loan. If a survivor does not know how much of their loss will be covered by insurance or other sources, SBA can make a low-interest disaster loan for the total loss up to its loan limits, provided the borrower agrees to use insurance proceeds to reduce or repay the loan.

Customer Service Representatives at SBA’s Business Recovery Center will assist business owners complete their disaster loan application, accept documents for existing applications, and provide updates on an application’s status. The Center will operate as indicated below until further notice:

#### **Business Recovery Center**

#### **Hancock County**

General Bryant E. Moore Community Center

[125 State Street](#)

Ellsworth, ME 04605

**Hours:** Monday - Friday, 9 a.m. to 6 p.m.  
Saturdays, 9 a.m. to 3 p.m.

**Closed:** Sundays

Businesses and private nonprofit organizations of any size may borrow up to \$2 million to repair or replace disaster-damaged or destroyed real estate, machinery and equipment, inventory, and other business assets.

For small businesses, small agricultural cooperatives, small businesses engaged in aquaculture and most private nonprofit organizations, the SBA offers [Economic Injury Disaster Loans \(EIDLs\)](#) to help meet working capital needs caused by the disaster. Economic Injury Disaster Loan assistance is available regardless of whether the business suffered any physical property damage.

Disaster loans up to \$500,000 are available to homeowners to repair or replace disaster-damaged or destroyed real estate. Homeowners and renters are eligible for up to \$100,000 to repair or replace disaster-damaged or destroyed personal property.

Interest rates are as low as **4%** for businesses, **3.25%** for nonprofit organizations, and **2.688X%** for homeowners and renters, with terms of up to 30 years. Interest does not begin to accrue, and monthly payments are not due, until 12 months from the date of the initial disbursement. Loan amounts and terms are set by the SBA and are based on each applicant's financial condition.

Building back smarter and stronger can be an effective recovery tool for future disasters. Applicants may be eligible for a loan amount increase of up to 20% of their physical damages, as verified by the SBA for mitigation purposes. Eligible mitigation improvements may include a safe room or storm shelter, sump pump, French drain or retaining wall to help protect property and occupants from future disasters.

“The opportunity to include measures to help prevent future damage from occurring is a significant benefit of SBA’s disaster loan program, said “[Francisco Sánchez, Jr., associate administrator for the Office of Disaster Recovery and Resilience at the Small Business Administration](#). “I encourage everyone to consult their contractors and emergency management mitigation specialists for ideas and apply for an SBA disaster loan increase for funding.”

To be considered for all forms of disaster assistance, applicants should register online at [DisasterAssistance.gov](#) or download the FEMA mobile app. If online or mobile access is unavailable, applicants should call the FEMA toll-free helpline at 800-621-3362. Those who use 711-Relay or Video Relay Services should call 800-621-3362.

Applicants may apply online and receive additional disaster assistance information at [SBA.gov/disaster](#). Applicants may also call SBA’s Customer Service Center at (800) 659-2955 or email [disastercustomerservice@sba.gov](mailto:disastercustomerservice@sba.gov) for more information on SBA disaster assistance. For people who are deaf, hard of hearing, or have a speech disability, please dial 7-1-1 to access telecommunications relay services.

The filing deadline to return applications for physical property damage is **May 20, 2024**. The deadline to return economic injury applications is **Dec. 23, 2024**.

###

### **About the U.S. Small Business Administration**

*The U.S. Small Business Administration helps power the American dream of business ownership. As the only go-to resource and voice for small businesses backed by the strength of the federal government, the SBA empowers entrepreneurs and small business owners with the resources and support they need to start, grow or expand their businesses, or recover from a declared disaster. It delivers services through an extensive network of SBA field offices and partnerships with public and private organizations. To learn more, visit [www.sba.gov](http://www.sba.gov).*



**UNFINISHED BUSINESS**





## Durlin Lunt

---

**From:** Michael Crooker <michael.crooker@hancockcountymaine.gov>  
**Sent:** Friday, March 15, 2024 3:38 PM  
**To:** Durlin Lunt  
**Cc:** Monica Cease  
**Subject:** RE: ARPA award

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon Durlin,

This is the final motion:

*Move to approve funding the Mt. Desert Broadband buildout by Spectrum in the amount of \$140,834, to be paid from Hancock County ARPA funds, contingent on the approval of the Town of Mt. Desert funding \$131,000 of the project.  
(Paradis, 2<sup>nd</sup> Clark, passed 3-0)*

Please let me know if you have any questions or if you need any additional information.

Respectfully,

**MICHAEL R. CROOKER**

**County Administrator**

[michael.crooker@hancockcountymaine.gov](mailto:michael.crooker@hancockcountymaine.gov)

(207) 667-9542 Ext 212



**County of Hancock**

50 State Street; Suite # 7

Ellsworth, ME 04605

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## ***Town of Mount Desert***

Durlin E. Lunt, Town Manager  
21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232

Web Address [www.mtdesert.org](http://www.mtdesert.org)  
[manager@mtdesert.org](mailto:manager@mtdesert.org)

**To:** Selectboard

**From:** Town Manager

**Date:** April 1, 2023

**Subject:** Completion of Broadband buildout

The Town of Mount Desert Broadband Committee in conjunction with Charter Communications (Spectrum) developed a proposal to provide high speed internet service to the remaining areas in the Town of Mount Desert currently lacking said access. (please refer to Exhibit A scope of work to view the addresses of the unserved properties).

The funding for this project will be provided by the acceptance of an ARPA grant from Hancock County in the amount of \$140,834 (please refer to message from Hancock County Administrator Michael Crooker dated Friday March 15, 2024) combined with usage of funds from Town of Mount Desert ARPA GL account 1000-51902 in the amount of \$131,000.

There are three actions required by the Selectboard to enable this project to move forward:

1. Move to accept funding for the Mount Desert Broadband buildout in the amount of \$140,834 from the Hancock County ARPA funds. These funds are contingent upon a contribution of \$131,000 towards the project by the Town of Mount Desert.
2. Move to appropriate \$131,000 in ARPA funding from GL account 1000-51902 for the Broadband buildout by Spectrum.
3. Sign a contract with Spectrum Northeast LLC in the amount of \$271,884 to be funded by Hancock County ARPA funds in the amount of \$140,884 and \$131,000 from Town of Mount Desert ARPA GL I account 1000-51902.

The contract is currently under review by legal counsel and will be presented at a later meeting.

### Scope of Work

The following project description will define the scope of work to be completed in accordance with the Agreement. Grantee will install a high-speed broadband network capable of providing at least 100x20 speeds, and designed to be scalable to at least 100x100 Mbps speeds to the following Project Area:

#### Town of Mt. Desert Project – Indian Point Rd/Eagle Lane – 4 passings FTTH

HOUSE_NUMBER	STREET_NAME
32	Eagle Ridge Lane
40	Eagle Ridge Lane
673	Indian Point Road
685	Indian Point Road

#### Town of Mt. Desert Project – Remainder of Roads – 23 passings HFC

HOUSE_NUMBER	STREET_NAME
12	Prays Meadow Road
207	Pretty Marsh Road
6	Wildberry Way
15	Wildberry Way
29	Dodge Point Road
45	Northwood Lane
46	Northwood Lane
48	Northwood Lane
195	Beech Hill Road
241	Beech Hill Road
279	Beech Hill Road
268	Peabody Drive
21	Aspen Way
66	Whitney Farm Road
234	Sargeant Drive
236	Sargeant Drive
279	Sargeant Drive
281	Sargeant Drive
282	Sargeant Drive
44	W I Pojereno Road
46	W I Pojereno Road
48	W I Pojereno Road
52	W I Pojereno Road



## ***Town of Mount Desert***

Michael Bender, Fire Chief  
21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248

Telephone 207-276-5111

Fax 207-276-5732

Web Address [www.mtdesert.org](http://www.mtdesert.org)

[firechief@mtdesert.org](mailto:firechief@mtdesert.org)

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# **Memo**

To: Durlin Lunt, Town Manager

From: Mike Bender, Fire Chief

CC:

Date: March 28, 2024

Re: Request for a Select Board Amendment

I would like to request the Select Board amend their original motion made at the January 16, 2024, meeting approving the purchase a new 2024 GMC Sierra 3500HD Crew Cab pick-up truck in the amount of \$56,320.00 to approving the purchase of said pick-up truck in the amount of \$56,455.00. The additional \$125.00 is for the document and administration fees which was inadvertently left off the original quote.

Thank you.

**NEW BUSINESS**



TOWN OF MOUNT DESERT  
PUBLIC SPACE SPECIAL EVENT APPLICATION

REC'D MAR 27 2024

Application Fee - \$10.00

NOTE - Applications are due 60 days prior for major events and  
30 days prior to event for minor events.

PERMIT #: 4-2024 DATE OF EVENT: October 19, 2024 TIME: 3:00 - 4:00

DATE APPLICATION RECEIVED: 3.27.2024 # Expected to attend 30

PUBLIC SPACE REQUESTED: Please check: Northeast Harbor Marina Green \_\_\_\_\_  
Seal Harbor Village Green \_\_\_\_\_ Suminsby Park  Otter Creek Playground \_\_\_\_\_  
Hall Quarry Park \_\_\_\_\_ Pond's End \_\_\_\_\_

TYPE OF EVENT - MAJOR OR MINOR (SEE POLICY FOR DEFINITIONS)  
(circle one)

APPLICANT: Paul Pottle \_\_\_\_\_  
(Print) (Signature)

MAILING ADDRESS: 88 Blueberry Hill Ln, Gardiner, ME 04345

PHONE: 207-215-0020 same same  
(Home) (Business) (cellular)

OTHER CONTACT INFO: epottle94@hotmail.com  
(Email) (fax)

AGENT: \_\_\_\_\_  
(Print) (Signature)

AGENT MAILING ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_  
(Agent home) (Agent business) (Agent cellular)

OTHER CONTACT INFO: \_\_\_\_\_  
(Agent email) (Agent fax)

What is the tax status of the applicant? (Non-profit) Personal (individual)

Does the applicant propose that amplified sound be used for event? Yes \_\_\_\_\_ No

If yes, include description:

USE REQUESTED (Applicant, review the Public Space Use Policy, then explain what you want to do)

A simple wedding ceremony under 1 hour long.  
No decorations being used - elderly guests may  
bring their own lawn chairs. Reception is taking place  
at an alternate venue.

*It should be noted that it is a public space and your event will not preclude other people from using the space;  
however once approved, no other special events will be permitted at that location while your event is taking place.*

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by a majority of the Board of Selectmen:

\_\_\_\_\_  
\_\_\_\_\_



## *Town of Mount Desert*

21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232  
Web Address [www.mtdesert.org](http://www.mtdesert.org)

Jane E. Disney, Ph.D.  
Associate Professor of Environmental Health  
MDI Biological Laboratory  
P.O. Box 35  
Salisbury Cove, ME 04672

March 21, 2024

Dear Dr. Disney,

The Mt. Desert Shellfish Committee supports your proposal to the Davis Conservation Fund which will involve monitoring coastal mudflats for possible PFAS contamination. We are aware of the issue at Mt. Desert Island High School, where PFAS contamination in wastewater has been discovered in groundwater and surface water that drains to the head of Somes Sound.

We were glad to hear about your planned research at our recent committee meeting. The Sound used to be closed to commercial and recreational harvesting of softshell clams and mussels due to bacterial pollution. Over the last few decades, this area has been seasonally open to shellfish harvesting, partly due to improved water quality. Until now, bacterial contamination of mudflats has been the largest concern. Since that threat has been eliminated, it is now important to confirm whether the PFAS in groundwater and surface water near the high school and in the drinking water of neighbors who live directly across the road from Somes Sound is present in the mudflat environment.

We are fortunate to have folks such as yourselves in our community with the knowledge and ability to help better understand these new and complex issues with our watersheds. I have been informed about PFAS and the known and unknown challenges PFAS contamination presents. It's concerning and unfortunate to learn about local contamination.

We support your efforts in researching how PFAS is moving through soil and groundwater, potentially into the marine environment of Somes Sound. We are glad to provide a letter of support for your research, which is one of many steps in better understanding how much and how far PFAS may or may not have spread in the area to date.

The Shellfish Committee has a unique opportunity to contribute to your research and the health of our community and environment in this effort. We will assist with the project as needed. We can support your efforts by providing shellfish harvested by local commercial fishermen for analysis of PFAS chemicals.

Sincerely,

Rustin Taylor  
Committee Chair  
Mt. Desert Shellfish Committee



## Jennifer M. Buchanan

---

**From:** William Hanley <wmh@wmharchitects.com>  
**Sent:** Thursday, March 28, 2024 10:09 AM  
**To:** Town Clerk  
**Cc:** Kim Keene; Jennifer M. Buchanan  
**Subject:** Re: DOT Sign Request - Golf of Maine

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Claire,

At the Planning Board meeting last night the PB unanimously approved the Golf of Maine sign request for (2) signs, one to be placed by the Community School and the other at the 198/233 intersection.

Can you please refer to the BS.

Thanks - Bill

---

William M. Hanley, AIA  
WMH ARCHITECTS  
10 Neighborhood Road  
P.O. Box 399  
Northeast Harbor, Maine 04662

tel: 207-276-2100  
email: [wmh@wmharchitects.com](mailto:wmh@wmharchitects.com)

[www.wmharchitects.com](http://www.wmharchitects.com)

---

**From:** Town Clerk <townclerk@mtdesert.org>  
**Date:** Thursday, March 28, 2024 at 9:41 AM  
**To:** William Hanley <wmh@wmharchitects.com>  
**Cc:** Kim Keene <ceo@mtdesert.org>, Jennifer M. Buchanan <deputyclerk@mtdesert.org>  
**Subject:** DOT Sign Request - Golf of Maine

Bill,  
I received the DOT sign request referenced above. I need notice from you (planning board) that you approve/authorize the placement of the sign to place it on the next selectboard agenda. Deadline is close of business today; otherwise, it will go on the agenda for the 16<sup>th</sup>.

Best,

*Claire*

Claire Woolfolk, CCM

ACCOUNT # \_\_\_\_\_

OFFICE USE ONLY	
Rec'd:	_____
Check #	_____
Date:	_____
by:	_____

**Maine**  
**Department of Transportation**  
**Application for ReflectORIZED**  
**Official Business**  
**Directional Sign**  
**Permit(s)**

OFFICE USE ONLY	
Application #:	_____
Date:	_____
Region:	_____

**EFFECTIVE 10/1/2019: APPLICATIONS FOR NON-REFLECTORIZED SIGNS WILL NO LONGER BE ACCEPTED**

**DIRECTIONS:** Please fill out **BOTH** sides of this application and bring it to your Town Office for municipal approval. After you receive municipal approval, please send this form plus a check for \$30 per sign, made out to: *Treasurer, State of Maine* and send to: **MaineDOT (ATTN: Traffic OBDS) 16 State House Station, Augusta, Maine 04330-0016. *If you are reactivating a canceled account, please pay an additional \$30 per sign for the reactivation fee.***

Each application represents signage at ONE intersection. If requesting signage at more than one intersection, please complete a separate application for each intersection, along with your payment. You will be billed electronically each year, at the rate of \$30 per sign. **Please DO NOT have your sign made until you have received your official permits. You can expect to receive these in approximately 6-8 weeks.** In the meantime, if you have questions please visit our website: [www.maine.gov/maine/traffic/obds](http://www.maine.gov/maine/traffic/obds) or call us at (207) 624-3332, and we'll be happy to help.

Business Name	<u>GOLF OF MAINE MINI GOLF</u>	Phone	<u>207-266-7560</u>
Mailing Address	<u>180 Main Street</u>		
City/Town	<u>Southwest Harbor</u>	State	<u>Maine</u>
Contact Person	<u>Billy Masterson</u>	Zip Code	<u>04679</u>
Signature	<u>Billy Masterson</u>	Phone	<u>207-266-7560</u>
Signature	_____	Date	_____
Sign(s) Location (City/Town)	<u>Somesville, Mt. Desert</u>	County	<u>Hancock</u>
Physical Address of Business	<u>55 Main Street, Southwest Harbor, ME 04679</u>		
Email (summer)	<u>cbwneastmaine@yahoo.com</u>		
Email (winter if different)	<u>Same</u>		

**Sign #1**

Company	<u>GOLF OF MAINE</u>
Logo/ Symbol	<u>MINIATURE GOLF</u>
<input checked="" type="checkbox"/> Yes	
<input type="checkbox"/> No	

DISTANCE (in miles)
<u>5</u>

DISTANCE (in miles)
<u>5</u>

14 Characters per line allowed; including spaces 1-2 lines of print only

<input checked="" type="checkbox"/> <u>GOLF OF MAINE</u>	Company
<u>MINIATURE GOLF</u>	Logo/ Symbol
	<input checked="" type="checkbox"/> Yes
	<input type="checkbox"/> No

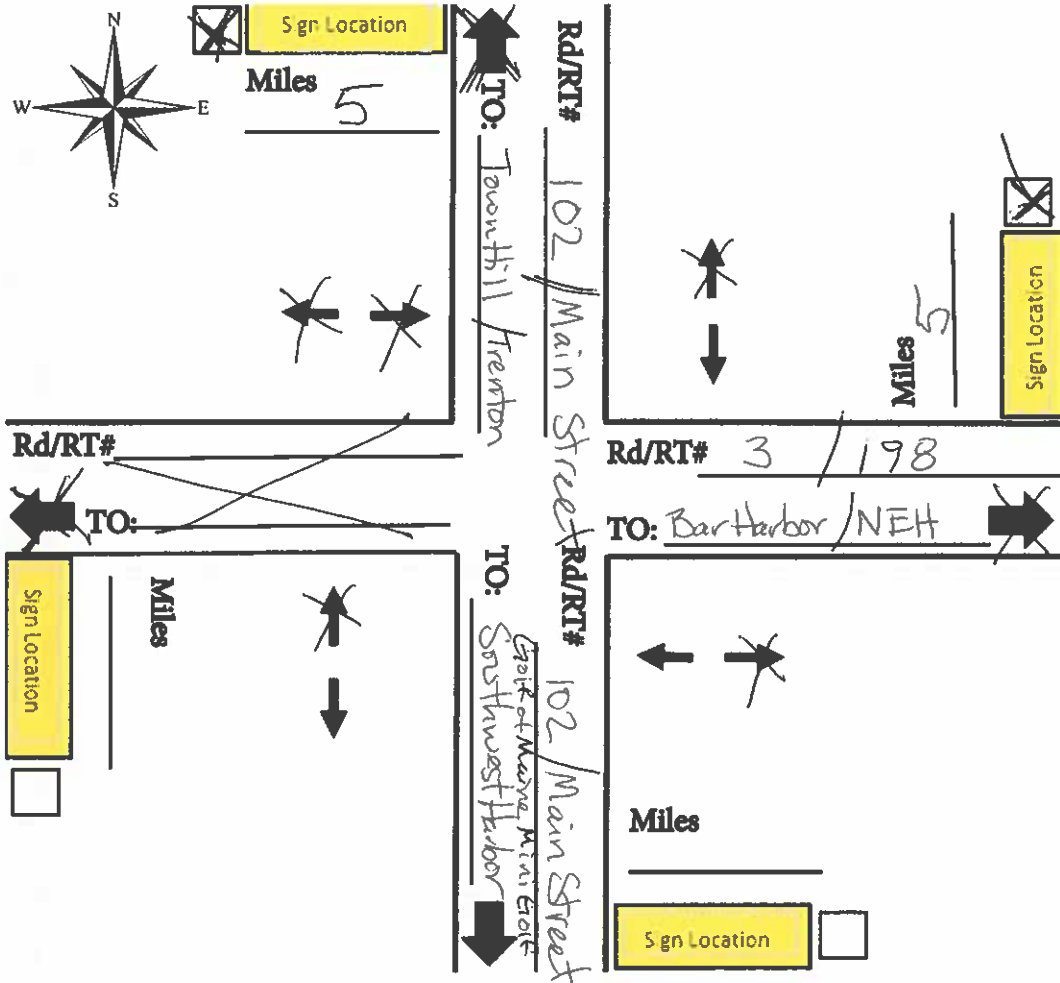
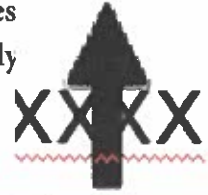
**Sign #2**

RECEIVED
FEB 27 2024
By _____

**Applicants may use a maximum of 14 characters (per line), including spaces on the legend and attach a sample of the logo image (if logo is desired) with application.**

Using the diagram below, please supply intersection location information:

1. Check sign location(s) desired:
2. Number of signs requested at the intersection:  1  2
3. Insert Route # and road names on diagram.
4. Insert distance from intersection (not sign location) to business, civic, or non-profit on (miles)
5. Use arrows for direction to business, civic, or non-profit and X out arrows that does not apply



Sign #1 GPS Coordinates \_\_\_\_\_  
 Sign #1 Size (12x48 or 16x72) \_\_\_\_\_  
*MaineDOT Use Only*

Sign #2 GPS Coordinates \_\_\_\_\_  
 Sign #2 Size (12x48 or 16x72) \_\_\_\_\_  
*MaineDOT Use Only*

**Municipal Approval:** (Required before submission) I certify that sign(s) applied for herein comply with local ordinances, Restrictions: \_\_\_\_\_ By: \_\_\_\_\_ Date: \_\_\_\_\_

(Signature - Municipal Official) (Title)  
 DO NOT WRITE BELOW THIS LINE - OFFICE USE ONLY

MaineDOT Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Sign #1 (from 1st page) Location: \_\_\_\_\_

Sign #2 (from 1st page) Location: \_\_\_\_\_

NOT APPROVED: \_\_\_\_\_

(MaineDOT approver - State reason(s) for denial)

ACCOUNT # \_\_\_\_\_

OFFICE USE ONLY	
Rec'd:	_____
Check #	_____
Date:	_____
By:	_____

**Maine**  
**Department of Transportation**  
**Application for Reflectorized**  
**Official Business**  
**Directional Sign**  
**Permit(s)**

OFFICE USE ONLY	
Application #:	_____
Date:	_____
Region:	_____

**EFFECTIVE 10/1/2019: APPLICATIONS FOR NON-REFLECTORIZED SIGNS WILL NO LONGER BE ACCEPTED**

**DIRECTIONS:** Please fill out **BOTH** sides of this application and bring it to your Town Office for municipal approval. After you receive municipal approval, please send this form plus a check for \$30 per sign, made out to: *Treasurer, State of Maine* and send to: **MaineDOT (ATTN: Traffic OBDS) 16 State House Station, Augusta, Maine 04330-0016. If you are reactivating a canceled account, please pay an additional \$30 per sign for the reactivation fee.**

Each application represents signage at ONE intersection. If requesting signage at more than one intersection, please complete a separate application for each intersection, along with your payment. You will be billed electronically each year, at the rate of \$30 per sign. **Please DO NOT have your sign made until you have received your official permits. You can expect to receive these in approximately 6-8 weeks.** In the meantime, if you have questions please visit our website: [www.maine.gov/mdot/traffic/obds](http://www.maine.gov/mdot/traffic/obds) or call us at (207) 624-3332, and we'll be happy to help.

Business Name	GOLF OF MAINE MINI GOLF	Phone	207-266-7560
Mailing Address	180 Main Street, Southwest Harbor, ME 04679		
City/Town	SWH	State	ME
Contact Person	Holly Masterson	Zip Code	04679
Signature	<i>Holly Masterson</i>	Phone	207-266-7560
Sign(s) Location (City/Town)	Bar Harbor, ME (Somesville/RA Corner)	Date	
Physical Address of Business	55 Main Street, Southwest Harbor, ME 04679		
Email (summer)	downeastmaine@yahoo.com		
Email (winter if different)	Same		

**Sign #1**

Company Logo/ Symbol	GOLF OF MAINE MINIATURE GOLF
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

DISTANCE (in miles)
6

DISTANCE (in miles)

14 Characters per line allowed; including spaces 1-2 lines of print only

<input type="checkbox"/>	
--------------------------	--

Company Logo/ Symbol
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

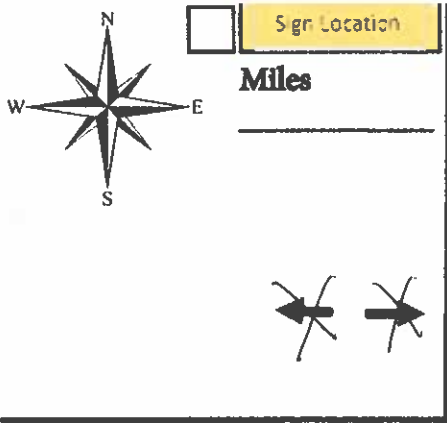
**Sign #2**

**Applicants may use a maximum of 14 characters (per line), including spaces on the legend and attach a sample of the logo image (if logo is desired) with application.**

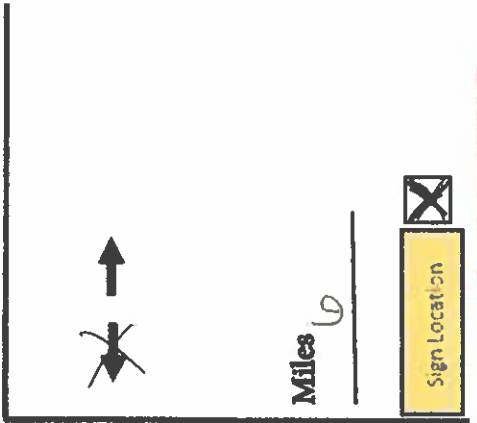


**Using the diagram below, please supply intersection location information:**

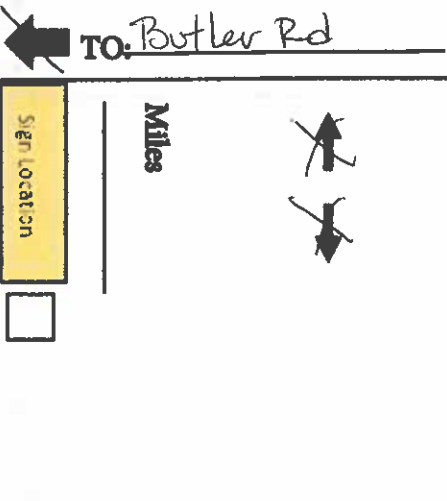
1. Check sign location(s) desired:
2. Number of signs requested at the intersection:  1  2
3. Insert Route # and road names on diagram.
4. Insert distance from intersection (not sign location) to business, civic, or non-profit on (miles)
5. Use arrows for direction to business, civic, or non-profit and X out arrows that does not apply



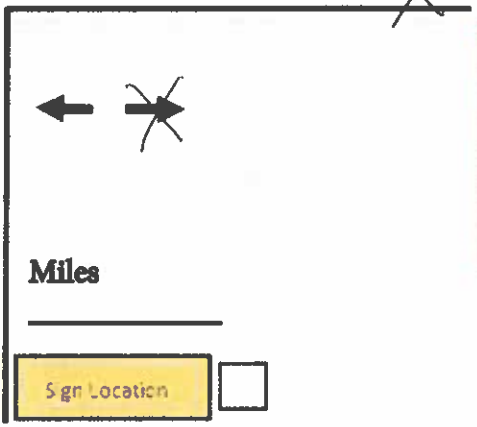
Rd/RT# 3/198  
 TO: Somesville Rd  
 Golf of Maine Mtn Golf



Rd/RT# Eagle Lake Rd 233  
 TO: Bar Harbor



Rd/RT# Somesville Rd 3/198  
 TO: Northeast Harbor



Sign #1 GPS Coordinates \_\_\_\_\_  
 Sign #1 Size (12x48 or 16x72) \_\_\_\_\_  
MaineDOT Use Only

Sign #2 GPS Coordinates \_\_\_\_\_  
 Sign #2 Size (12x48 or 16x72) \_\_\_\_\_  
MaineDOT Use Only

**Municipal Approval:** (Required before submission) I certify that sign(s) applied for herein comply with local ordinances,

Restrictions: \_\_\_\_\_ By: \_\_\_\_\_ Date: \_\_\_\_\_

(Signature - Municipal Official) (Title)

DO NOT WRITE BELOW THIS LINE - OFFICE USE ONLY

MaineDOT Approval: \_\_\_\_\_ Date: \_\_\_\_\_

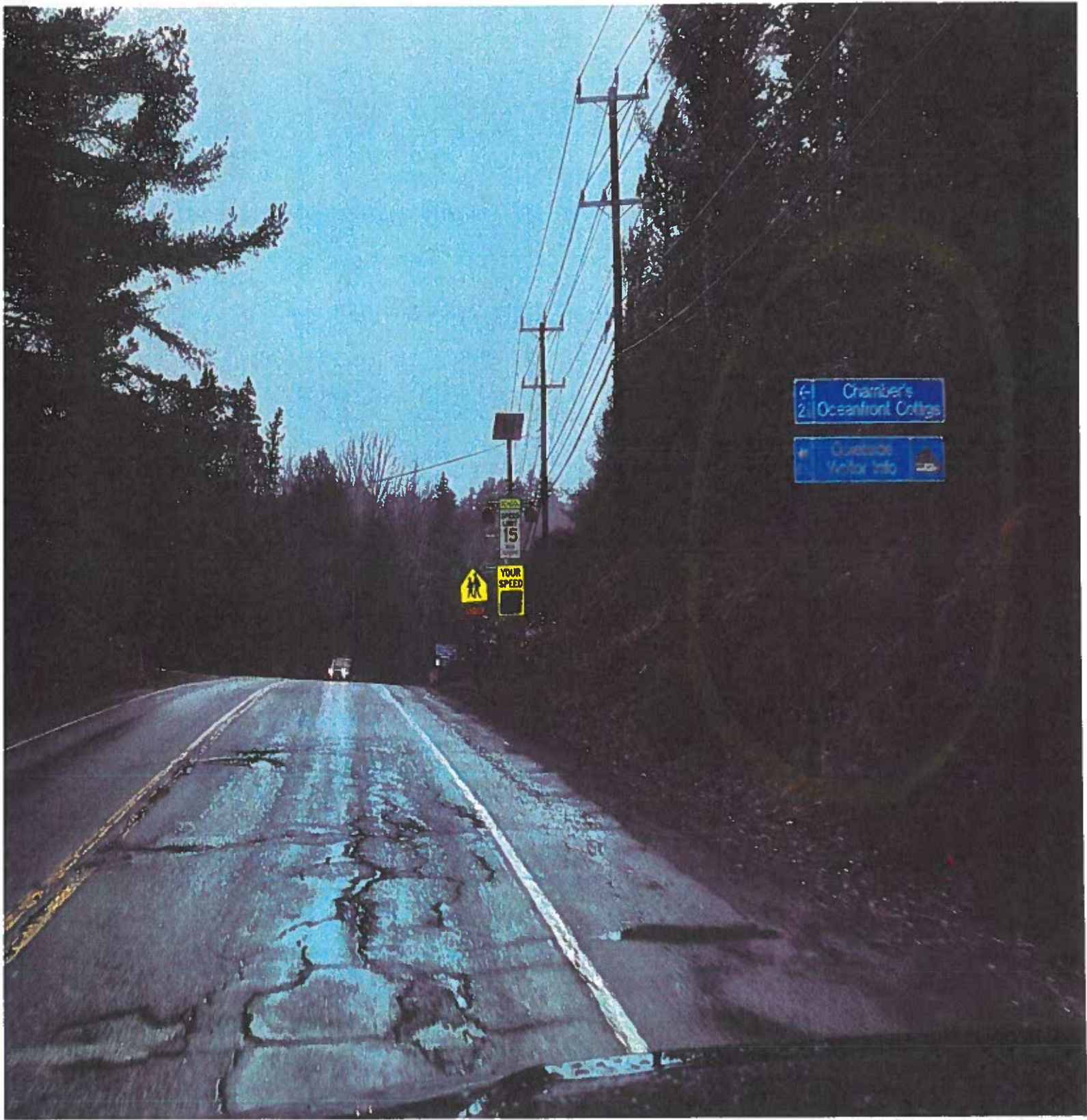
Sign #1 (from 1st page) Location: \_\_\_\_\_

Sign #2 (from 1st page) Location: \_\_\_\_\_

NOT APPROVED: \_\_\_\_\_

(MaineDOT approver - State reason(s) for denial)

Sound Drive/Route 198, before Mount Desert Community School.





Route 102/Main Street, before Somesville One-Stop.





**Intersection of Eagle Lake Road (Route 233) & Sound Drive (Route 198/3)**





To. Town Manager - September 11 2023

We the undersigned hereby request that our greater Town of Mt Desert install at our Otter Creek Town Landing: ① A dry sump for our safety, in case of fire, and ② a light duty, take out mast and boom, and ③ a short extension approx. 30' 1/2 the width with a float.

Smith Stephen Smith Otter Creek, Maine

George E. Davis

Jully Weiss Otter Creek, ME

~~Scott~~ Otter Creek, ME

~~Hopkins~~ Otter Creek Maine

~~John~~ Otter Creek ME

Caroline Smith Otter Creek ME

Greg Addmann Otter Creek ME

Paul S. Dubach Otter Creek, ME

Scott Kuper Otter Creek ME

Holly Hopkins Otter Creek Me. Hill Lane

~~John~~ Otter Creek, Maine

Mr Davis. Otter Creek ME 04660.

Ashoral Davis Otter Creek, ME 04660.

May - Tuesday - 7<sup>th</sup>

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**STATE OF MAINE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**WHEREAS** the **Town** of Mount Desert wishes to apply to the Department of Economic and Community Development for a Community Development Block Grant to carry out a community development program; and

**WHEREAS**, the planning process required by Maine Law and the CDBG Program have been complied with, including participation in the planning process by low and moderate income families and individuals and **the community has conducted at least one duly advertised public hearing**; and

**WHEREAS** the Town of Mount Desert is cognizant of the requirement that should the intended National Objective of the CDBG program not be met all CDBG funds must be repaid to the State of Maine CDBG program; and

**NOW THEREFORE**, be it resolved by the Selectboard of the Community of Mount Desert that the Town/City Manager (or other local government official or officer):

- 1) Is authorized and directed to submit an application for the following program(s) and dollar amount(s) within the State of Maine’s CDBG Program:

Program: Existing Multi-Family housing Rehabilitation      Amount: \$ 238,000.00

To the Department of Economic and Community Development on behalf of the Community of Mount Desert, substantially in the form presented to this Selectboard:

- 2) Is authorized to make assurances on behalf of the Community of Mount Desert required as part of such applications, and
- 3) Is authorized and directed, upon acceptance of said funds to carry out the duties and responsibilities for implementing and said program(s), consistent with the Charter of the Community of Mount Desert and the laws and regulations governing planning and implementation of community development programs in the State of Maine.

**DATE ENACTED: April 1, 2024,**  
**AUTHORIZED SIGNATURES**

**Municipal Seal**

	<b>Date</b>
	<b>Date</b>
	<b>Date</b>
	<b>Date</b>
	<b>Date</b>

State of Maine  
Community Development  
Block Grant Program



2024 Housing Assistance Grant Program

Letter of Intent to Apply

Due at DECD on or before March 22, 2024, 4:00 p.m.

Letters of Intent may be submitted via email to: [ocd.loi@maine.gov](mailto:ocd.loi@maine.gov)

Please enter "HA LOI" in the subject line.

All communities wishing to apply for a 2024 Housing Assistance Grant must use this Letter of Intent to document compliance with requirements established by Title I of the Housing and Community Development Act of 1974, as amended and the State of Maine CDBG program. Applicants who submit a completed and approved Letter of Intent will be notified by OCD that they are eligible to submit a final application. Eligibility to submit a final application does not imply final project approval or funding. Funds will not be available until after July 1, 2024.

**A. APPLICANT ELIGIBILITY**

**1. Legal Applicant:**

Applicant:	<b>Town of Mount Desert</b>	Phone:	<b>207-276-5531</b>
Address:	<b>21 Sea St., PO Box 248</b>	Fax:	
City, ZIP:	<b>Northeast Harbor, ME 04662</b>	E-Mail:	<b>manager@mtdesert.org</b>
Chief Official:	<b>Town Manager Durlin Lunt</b>		
Grant Year of Last CDBG Housing Assistance Award: (This includes any multi-jurisdictional awards that the community benefitted from) <b>N/A, no previous</b>	OCD Consultation Required <b>Terry Ann Holden,</b> Development Program Manager, OCD date of consultation 03.13.2024		
Applicant UEI (please visit <a href="http://www.sam.gov">www.sam.gov</a> ) #: C4M5JGZMSNK9			
Name and contact information for Developer overseeing the project			
<b>Mount Desert Housing Authority</b>			
Address: <b>mailing address is PO Box 28</b>	Phone: <b>207-288-4770 ext 111</b>		
Town/City: <b>Bar Harbor, ME 04609</b>	E-Mail: <b>weston.brehm@emdiha.org</b>		

**2. Applying on Behalf of Sub-Grantee (if applicable): (e.g.: Non-Profit Housing Developer)**

Sub-Grantee:	<b>Mount Desert Housing Authority</b>	Phone:	<b>207-288-4770, ext 111</b>
Address:	<b>Mailing address is PO Box 28</b>	Fax:	
City, ZIP:	<b>Bar Harbor, ME 04609</b>	E-Mail:	<b>weston.brehm@emdiha.org</b>
Agency Rep:	<b>Weston Brehm, E.D.</b>	Title	<b>Executive Director</b>

**3. Engineer/Architect consulted for project & providing cost estimates (if applicable):**

Name:	<b>Jerome Wuebbolt</b>	Phone:	<b>603-384-2830</b>
Firm:	<b>Right Trak Design, Inc.</b>	Fax:	
Address:	<b>14B Tatro Dr.</b>	E-Mail:	<b>jwuebbolt@righttrakdesign.com</b>
City, ZIP:	<b>Goffstown, NH 03045</b>		

## **B. CATEGORY**

Place an "X" to the left of the HA category for which this Intent to Apply is being made:

<b>X</b>	<b>1. Existing Multi-Family Housing Rehabilitation</b>
	<b>2. Conversion of non-residential structures to Multi-Family Housing</b>

## **C. PROJECT INFORMATION**

Provide a clear, concise description of the proposed project using the space below. The scope of work should be very specific in identifying how the CDBG money will be used in meeting a National Objective of benefiting low-to-moderate income people.

The Mount Desert Housing Authority (MDHA) is an 18-unit Public Housing Program apartment building located at Maple Lane, Northeast Harbor, ME. It is home to an elderly & disabled population. MDHA is in need of fire safety upgrades to ensure the continued health & safety of its vulnerable population. Toward that end, MDHA applied for funding through Congressional earmark to help accomplish the necessary upgrades; unfortunately, the award monies it has been approved for through that CDS request will not be sufficient to cover costs or allow completion of the Fire Safety Upgrades Project. Limited CDS funding, in combination with little available MDHA Capital Funds, necessitated a search for other sources of funding that could see the project through to completion. Monies awarded through CDBG would go directly toward fire safety upgrades at MDHA's apartment building, Maple Lane, including sprinkler system installation and all that entails, and the infrastructure to bring the water line of proper size into the building. (NOTE: *\*\*While MDHA was informed in 2023 that we'd been approved to receive \$100,000.00 via CDS grant, the process for required post approval submissions & review in order to be able to access the funding has been interminably long owing to under-staffing at HUD; to date MDHA still does not know when we will be able to draw upon the CDS funds!\*\*) MDHA staff & residents would be appreciative of, and welcome, the opportunity to apply for a CDBG.*

1. Will the project impact a Floodplain? YES NO **X**

2. Will the project impact a historic property YES NO **X**

## **D. COST ESTIMATES & PROJECT FUNDING**

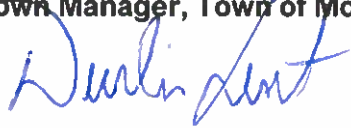
Provide the estimated project cost, amount of CDBG funds to be requested and sources, amounts and dates secured for all anticipated cash matching funds. All applicable construction estimates should be prepared by the Engineer/Architect (from section A-3). Consider the inflation rate in relation to the anticipated starting date of the project and applicable DAVIS/BACON wage rates as they apply to construction costs for projects over 7 units.

<b>Total Estimated Project Cost:</b>	<b>\$371,000.00</b>	<b>CDBG Request:</b>	<b>\$238,000.00</b>
--------------------------------------	---------------------	----------------------	---------------------

<b>Funding Source</b>	<b>Amount</b>	<b>Date Secured</b>
<b>1) Congressionally Directed Spending Request (EDI/CPF) Grant for FY23</b>	<b>\$100,000.00</b>	<b>**Please see above NOTE** in item C, Project Information, thank you. (HUD is the managing agent for the CDS Grant review &amp; award process.)</b>
<b>2) Capital Fund</b>	<b>\$33,000.00</b>	<b>04-30-2023</b>
<b>TOTAL:</b>	<b>\$133,000.00</b>	

# Applicant Certifications

- a. To the best of my knowledge and belief, the information in this Letter of Intent and all attached documentation is true and correct.
  
- b. This pre-application complies with all applicable State and federal laws and regulations; and
  
- c. With the exception of administrative or personnel costs, verify that no person who is an employee, agent, consultant, officer, or elected official or appointed official of state or local government or of any designated public agencies, or sub-recipients which are receiving CDBG funding may obtain a financial interest or benefit, have an interest in or benefit from the activity, or have an interest in any contract, subcontract or agreement with respect to CDBG activities, per 24 CFR part 570.611.
  
- d. Approval of this Letter of Intent by OCD to submit a final application does not imply final project approval or funding.

<b>Durlin Lunt, Town Manager, Town of Mount Desert Maine</b> <b>SIGN HERE:</b> 	<b>Mount Desert, Maine</b>	<b>03 / 15 / 2024</b>
---	----------------------------	-----------------------

Signature of Chief Executive Officer

Name of Community

Date: mm/dd/year



## **Memorandum**

Date: March 28, 2024  
To: Selectboard  
From: Brian Henkel, Public Works Director  
Re: Donation of Funds for a Speed Display Sign

Concerned citizens approached the Selectboard at their August 7, 2023 meeting regarding traffic concerns on Jordan Pond Road in Seal Harbor. The Citizens were concerned with the volume and speed of the traffic and the frequency of delivery trucks. There is currently a speed display sign and data collector on Jordan Pond Road for southbound traffic. It was suggested at that meeting that an additional speed display sign and data collector for northbound traffic would be a useful addition for understanding the traffic patterns on Jordan Pond Road. Additionally, Friends of Acadia President, Eric Stiles, offered to offset the cost of the speed display sign. Friends of Acadia has issued a check in the amount of \$2,000 toward the purchase of the sign. The remaining cost of the sign was split between the Public Works Department and the Mount Desert/Bar Harbor Police Department. Public Works recommends the Selectboard accept the donation of \$2,000 for the purchase of a speed display sign to be installed on Jordan Pond Road.

Cc: Durlin Lunt, Town Manager  
Claire Wolfolk, Town Clerk  
Dave Kerns, Chief of Police  
Mae Wyler, Finance Director





## *Town of Mount Desert*

Claire Woolfolk, Town Clerk  
21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232  
E-mail [townclerk@mtdesert.org](mailto:townclerk@mtdesert.org) Web Address [www.mtdesert.org](http://www.mtdesert.org)

### MEMO

DATE: March 27, 2024  
TO: Selectboard  
FROM: Claire Woolfolk, Town Clerk *Claire*  
RE: Mount Desert Island Town's Election Policy

A recent survey of the Town and City Clerk's Association of Maine revealed that it is common practice for the offices to be closed on election days due to staffing and operational support (survey indicates that approximately 90% (89+%) of responding town's close the clerk's offices on election days). Running elections has become increasingly difficult and confrontational. There has been a dramatic increase in documented threats against election officials all across the country. In response, the Maine Secretary of State's elections office has implemented training, law changes, and support in recent years to respond to the contentious climate.

Examples of changes in response (not an exhaustive list)

- Training for Town Clerks, Registrars, and election officials specifically geared towards de-escalation and safety by the FBI and CISA (a division of Homeland Security)
- Onsite Security Assessments provided by CISA
- In 2022, The Maine House of Representatives gave unanimous approval of a bill to strengthen protections for election workers by adding the threatening an election official to election law as a Class D crime, as well as adding a reporting procedure for any threats election officials receive via LD 1821.

As you recall, we closed the offices to the public a few weeks ago for the Presidential Primary Election on March 5. The Assessing, Code Enforcement and Town Manager's offices remained available to the public by appointment. No comments or complaints were received, nor were any appointments requested.

In the interest of supporting our local election officials in the Secretary of State's efforts to maintain free, safe, and secure elections, by having all available clerks fully trained in election procedures and as extra "eyes" and "hands" for the safety of everyone involved, I am asking that the selectboard implement a policy to close our town offices on election days, moving forward.



# 130th MAINE LEGISLATURE

## SECOND REGULAR SESSION-2022

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Legislative Document

No. 1821

---

H.P. 1354

House of Representatives, December 17, 2021

### **An Act To Make Interfering with an Election Official a Class C Crime**

---

Approved for introduction by a majority of the Legislative Council pursuant to Joint Rule 203.

Received by the Clerk of the House on December 15, 2021. Referred to the Committee on Veterans and Legal Affairs pursuant to Joint Rule 308.2 and ordered printed pursuant to Joint Rule 401.

A handwritten signature in cursive script that reads "R B. Hunt".

ROBERT B. HUNT  
Clerk

Presented by Representative WHITE of Waterville.  
Cosponsored by Senator FARRIN of Somerset and  
Representatives: CAIAZZO of Scarborough, DUNPHY of Old Town, MADIGAN of  
Waterville, MORALES of South Portland, MORIARTY of Cumberland, RECKITT of South  
Portland, Senators: BALDACCI of Penobscot, LUCHINI of Hancock.



1 **Be it enacted by the People of the State of Maine as follows:**

2 **Sec. 1. 17-A MRSA §751, sub-§2**, as amended by PL 1997, c. 351, §2, is further  
3 amended to read:

4 **2.** This section does not apply to:

5 A. Refusal by a person to submit to an arrest or detention; or

6 B. Escape by a person from official custody, as defined in section 755; or

7 C. Intentional interference by a person under Title 21-A, section 674, subsection 3,  
8 paragraph E.

9 **Sec. 2. 21-A MRSA §674, sub-§3, ¶C**, as amended by PL 2003, c. 447, §20, is  
10 further amended to read:

11 C. Votes by using the name of another; or

12 **Sec. 3. 21-A MRSA §674, sub-§3, ¶D**, as enacted by PL 2003, c. 447, §21, is  
13 amended to read:

14 D. Attempts to vote by using the name of another; or

15 **Sec. 4. 21-A MRSA §674, sub-§3, ¶E** is enacted to read:

16 E. Intentionally interferes by force, violence or intimidation or by any physical act  
17 with any public official who is in fact performing or the person believes is performing  
18 an official function relating to a federal, state or municipal election.

19 **SUMMARY**

20 This bill provides that a person commits a Class C crime if that person intentionally  
21 interferes by force, violence or intimidation or by any physical act with a public official  
22 who is in fact performing or the person believes is performing an official function relating  
23 to a federal, state or municipal election. Current law provides that a person is guilty of  
24 obstructing government administration, which is a Class D crime, if the person  
25 intentionally interferes by force, violence or intimidation or by any physical act with a  
26 public servant performing or purporting to perform an official function.



***Town of Mount Desert***  
21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248

**PROVIDING FOR:** Closure of Town Offices On Election Days, with Assessing, Code Enforcement, and Town Manager available to the public by appointment only.

**WHEREAS:** It is common practice in other communities throughout the State of Maine for these offices to be closed on election days due to staffing and operational support;

**IT IS ORDERED:** that the Mount Desert Selectboard approves the closure of the Town Office on election days moving forward.

**NOTE:** Supporting data resulting from poll of Maine Town Clerks attached

Given under our hands at Mount Desert this \_\_\_\_ day of \_\_\_\_\_ 2024, the Selectboard of the Town of Mount Desert:

\_\_\_\_\_  
John B. Macauley, Chairman

\_\_\_\_\_  
Martha T. Dudman

\_\_\_\_\_  
James F. Mooers, Vice Chair

\_\_\_\_\_  
Geoffrey Wood

\_\_\_\_\_  
Wendy H. Littlefield, Secretary

Attest: A True Copy

\_\_\_\_\_  
Town Clerk, Mount Desert

# Maine Offices Closed on Election Days

<u>Town</u>	<u>Responder</u>	<u>Close</u>	<u>Open</u>
Abbot	Lorna Marshall		X
Augusta	Alisha Ballard		X
Bar Harbor	Liz Graves	X	
Belfast	Angie Crosby	X	
Brunswick	Ali Burnette	X	
Camden	Katrina Oakes	X	
China	Angela Nelson	X	
Cumberland	Jennifer S. Doten	X	
Damariscotta	Cheryl Pinkham	X	
Falmouth	Linda Case	X	
Farmington	Amanda Tyler	X	
Glenburn	Katie Allen	X	
Hancock	Cheryl Robinson		X
Harrison	Kristen MacDonald	X	
Highland Plantation	Patricia Dunphy		X
Kennebunk	Merton Brown	X	
Kittery	Jillian Richards	X	
Lebanon	Lynne M. Davis	X	
Lisbon	Lisa M. Ward	X	
Livermore	Amanda Tyler	X	
Lovell	Sheri Pratt	X	
Mechanic Falls	Janice Ferri	X	
Millinocket	Diana Lakeman	X	
Minot	Sara Farris	X	
Mount Vernon	Amanda Tyler	X	
Newcastle	Emma L. McKearney	X	
Nobleboro	Robyn Clark	X	
Norridgewalk	RICHARD A. LABELLE	X	
North Yarmouth	Debbie Grover	X	
Old Orchard	Kim McLaughlin	X	
Orland	Tracy Patterson	X	
Owls Head	Eleanor Stone	X	
Oxford	Kathleen Dillingham	X	
Palermo	Lynn Demo	X	
Parsonsfield	Danielle Taylor	X	
Patten	Billie Doody	X	
Peru	Debra Coudrain	X	
Pownal	Becky Taylor-Chase	X	
Sabattus	Brenda Letourneau	X	
Sedgwick	Lindsey Dow	X	
South Berwick	Tyanne Vasapoli	X	
Southwest Harbor	Jennifer E. LaHaye		X
Swanville	Christie	X	
Tomaston	Melissa Stevens	X	
Union	Tabatha Mac ARTHUR	X	
Van Buren	Jessica L. Cyr	X	
Verona Island	Lisa Sanborn	X	
Windsor	Kelly McGlothlin	X	
Winthrop	Sarah Quimby		X
York	Lynn Osgood	X	



## ***Town of Mount Desert***

John Lemoine, Harbormaster  
40 Harbor Drive, P.O. Box 237  
Northeast Harbor, ME 04662-0248  
Telephone 207-276-5737 Fax 207-276-5741  
E-mail Address [harbormaster@mtdesert.org](mailto:harbormaster@mtdesert.org)  
Web Address [www.mtdesert.org](http://www.mtdesert.org)

March 28, 2024

## **MEMO**

To: Durlin Lunt-Town Manager, Board of Selectmen  
From: John Lemoine-Harbormaster  
Ref: Seal Harbor 3-10-24 Storm repairs

---

I am asking for authorization to pay for repairs to the Seal Harbor Pier from damage sustained during the 3-10-24 storm. Ben Jacobs and I meet with L E Norwood and received an estimate of \$2,100.00 to make the repairs needed. I am asking for your approval to pay Norwood Delaittre & Sons Inc \$2,100.00 for the repair work out of the Seal Harbor Docks CIP reserve #6410200-24600 the account has a balance of \$83,709.92. I will be available for questions.

John Lemoine  
Harbormaster

# **TREASURER'S WARRANTS**



Warrants for BOS Agenda:

BOS Agenda:

4/1/2024

	Description	#	Date	Amount
<b>A. Warrants to be Approved and Signed:</b>				
	<b>Town Invoices</b>			
		AP#2460	04/02/24	\$ 156,824.10
		AP#2461	04/02/24	\$ 32,739.42
				<b>\$ 189,563.52</b>
<b>B. Authorized Warrants to be Signed: (Wendy needs to abstain)</b>				
(Prior Electronic or Manual Authorization )				
	<b>Town State Fees &amp; P/R Benefits</b>			
		AP#2458	03/20/24	\$ 108,688.70
		AP#2459	03/27/24	\$ 2,157.06
	<b>Town Payroll</b>			
		PR#2423	03/29/24	\$ 177,902.85
				<b>\$ 288,748.61</b>
<b>C. Warrants to be Acknowledged:</b>				
	<b>School Invoices</b>			
	<b>School Payroll</b>			
		PR#20	03/29/24	\$ 209,668.61
	<b>Town Voids</b>			
				<b>\$ 209,668.61</b>
<b>TOTAL WARRANTS FOR BOS MEETING</b>				<b>\$ 687,980.74</b>





# Town of Mount Desert



## YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
200 Governing Body	36,770	0	36,770	14,178.73	.00	22,591.27	38.6%
201 Municipal Management	432,064	0	432,064	328,354.46	.00	103,709.54	76.0%
202 Town Clerk	139,940	10,321	150,261	101,185.31	.00	49,075.77	67.3%
203 Elections	17,000	0	17,000	6,900.11	.00	10,099.89	40.6%
204 Planning Board	52,263	35,677	87,940	94,992.31	.00	-7,052.31	108.0%
205 Finance	314,851	0	314,851	231,995.77	.00	82,855.23	73.7%
206 Assessing	143,212	0	143,212	106,623.63	.00	36,588.37	74.5%
207 Code Enforcement	212,484	0	212,484	156,093.81	.00	56,390.19	73.5%
208 Unallocated	113,000	0	113,000	42,250.17	.00	70,749.83	37.4%
209 Human Resources	55,400	0	55,400	3,609.74	.00	51,790.26	6.5%
210 Technology	220,887	0	220,887	189,962.72	.00	30,924.28	86.0%
211 Contracted Mun & Comm-Oriented	143,000	0	143,000	143,000.00	.00	.00	100.0%
300 General Assistance	5,000	0	5,000	1,980.83	.00	3,019.17	39.6%
350 Rural Wastewater Support	222,066	0	222,066	203,589.00	.00	18,477.00	91.7%
401 Police	1,166,478	636	1,167,114	509,894.21	.00	657,219.34	43.7%
403 Fire	2,267,334	0	2,267,334	1,704,107.25	.00	563,226.75	75.2%
404 Hydrants	273,500	0	273,500	205,125.00	.00	68,375.00	75.0%
405 Shellfish Conservation	3,403	0	3,403	.00	.00	3,403.00	.0%
406 Street Lights	11,250	0	11,250	7,496.30	.00	3,753.70	66.6%
407 Animal Control	4,980	0	4,980	.00	.00	4,980.00	.0%
408 Communication	456,295	0	456,295	313,065.26	.00	143,229.74	68.6%
409 Emergency Management	1,000	0	1,000	.00	.00	1,000.00	.0%
501 Highways	2,004,068	0	2,004,068	1,598,891.03	.00	405,176.97	79.8%
505 Wastewater Operations	745,157	0	745,157	519,214.92	.00	225,942.08	69.7%
506 Waste Water Treatment	464,608	0	464,608	293,423.82	.00	171,184.18	63.2%
515 Waste Management	743,619	0	743,619	516,577.07	.00	227,041.93	69.5%
520 Buildings & Grounds	278,510	1,519	280,029	195,101.20	.00	84,927.94	69.7%
525 Parks & Cemeteries	60,202	0	60,202	47,662.46	.00	12,539.54	79.2%
530 Environmental Sustainability	35,750	0	35,750	31,900.89	.00	3,849.11	89.2%
605 Recreation	5,900	0	5,900	4,764.71	.00	1,135.29	80.8%
701 Community Development	10,000	0	10,000	1,950.00	.00	8,050.00	19.5%
801 General Obligation	2,203,989	0	2,203,989	2,027,252.04	.00	176,736.96	92.0%
851 3rd Party Request Agencies	202,437	0	202,437	202,437.00	.00	.00	100.0%
991 Operating Transfers	1,084,314	0	1,084,314	1,084,314.00	.00	.00	100.0%
<b>TOTAL General Fund</b>	<b>14,130,731</b>	<b>48,153</b>	<b>14,178,884</b>	<b>10,887,893.75</b>	<b>.00</b>	<b>3,290,990.02</b>	<b>76.8%</b>

# Town of Mount Desert

## YEAR-TO-DATE BUDGET REPORT



FOR 2024 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
600 Marina							
101 Northeast Harbor Marina	664,321	0	664,321	520,633.56	.00	143,687.44	78.4%
102 Seal Harbor Marina	12,800	0	12,800	5,234.29	.00	7,565.71	40.9%
103 Bartlett Marina	4,800	0	4,800	628.30	.00	4,171.70	13.1%
104 Somes Marina	750	0	750	262.50	.00	487.50	35.0%
801 General Obligation	32,032	0	32,032	32,010.06	.00	21.94	99.9%
991 Operating Transfers	137,377	0	137,377	63,108.00	.00	74,269.00	45.9%
TOTAL Marina	852,080	0	852,080	621,876.71	.00	230,203.29	73.0%

# Town of Mount Desert

## YEAR-TO-DATE BUDGET REPORT



FOR 2024 13

	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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GRAND TOTAL 14,982,811 48,153 15,030,964 11,509,770.46 .00 3,521,193.31 76.6%

\*\* END OF REPORT - Generated by Lisa Young \*\*

TOWN OF MOUNT DESERT  
ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2460

CHECK DATE: April 2, 2024

CHECK NUMBER: <u>320340</u>	through	<u>320376</u>	\$ <u>98,754.02</u>	Check payments
CHECK NUMBER: <u>N/A</u>	and	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER: <u>3268</u>	through	<u>3281</u>	\$ <u>58,070.08</u>	ACH Payments
EFT or CK NUMBER: <u>N/A</u>	and	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 156,824.10

This is to certify that there is due and chargeable to the appropriations listed above  
the sum set against each name and you are directed to pay unto the parties  
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Wendy H Littlefield, Vice Chairman

Geoffrey V Wood, Secretary

James F Mooers

03/28/2024 14:34  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 1  
apcshdsb

CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE PO WARRANT NET

3268	04/02/2024	EFT	1904 INTUITIVE CONTROL SYSTEMS LLC	03/15/2024	AP2460		4,672.00
				CHECK		3268 TOTAL:	4,672.00
3269	04/02/2024	EFT	2097 TOWN OF BAR HARBOR TOWNRO FDR1	03/14/2024	AP2460		7,010.66
			TOWN OF BAR HARBOR TOWNRO FDR1	03/14/2024	AP2460		5,546.76
			TOWN OF BAR HARBOR TOWNRO FDR1	12/31/2023	AP2460		455.22
				CHECK		3269 TOTAL:	13,012.64
3270	04/02/2024	EFT	792 COASTAL ENERGY	03/13/2024	AP2460		636.02
			COASTAL ENERGY	03/15/2024	AP2460		473.70
			COASTAL ENERGY	03/21/2024	AP2460		194.56
			COASTAL ENERGY	03/25/2024	AP2460		541.46
			COASTAL ENERGY	03/21/2024	AP2460		246.40
			COASTAL ENERGY	03/25/2024	AP2460		403.17
			COASTAL ENERGY	03/13/2024	AP2460		524.52
			COASTAL ENERGY	03/15/2024	AP2460		647.42
				CHECK		3270 TOTAL:	3,667.25
3271	04/02/2024	EFT	1735 CONNECTIVITY WORKS INC	03/08/2024	AP2460		436.36
				CHECK		3271 TOTAL:	436.36
3272	04/02/2024	EFT	175 EMR INC	03/19/2024	AP2460		698.00
				CHECK		3272 TOTAL:	698.00
3273	04/02/2024	EFT	2750 EYEMART EXPRESS LLC	03/06/2024	AP2460		336.96
				CHECK		3273 TOTAL:	336.96
3274	04/02/2024	EFT	2291 G F JOHNSTON & ASSOCIATES LLC	03/15/2024	AP2460		165.80
			G F JOHNSTON & ASSOCIATES LLC	03/15/2024	AP2460		539.70

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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 2  
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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME

CHK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	WARRANT	NET
			G F JOHNSTON & ASSOCIATES LLC	03/15/2024		AP2460	832.00
			G F JOHNSTON & ASSOCIATES LLC	03/15/2024		AP2460	876.70
			G F JOHNSTON & ASSOCIATES LLC	03/15/2024		AP2460	1,740.70
			G F JOHNSTON & ASSOCIATES LLC	02/23/2024		AP2460	530.90
					CHECK	3274 TOTAL:	4,685.80
3275	04/02/2024	EFT	116 HALEY WARD, INC.	03/11/2024		AP2460	5,927.50
					CHECK	3275 TOTAL:	5,927.50
3276	04/02/2024	EFT	2592 HAMMOND LUMBER COMPANY	03/19/2024		AP2460	145.20
			HAMMOND LUMBER COMPANY	03/19/2024		AP2460	1,169.45
			HAMMOND LUMBER COMPANY	03/19/2024		AP2460	70.95
			HAMMOND LUMBER COMPANY	03/12/2024		AP2460	34.95
					CHECK	3276 TOTAL:	1,420.55
3277	04/02/2024	EFT	2142 MODERN PEST SERVICES, LLC	03/19/2024		AP2460	117.00
			MODERN PEST SERVICES, LLC	02/29/2024		AP2460	117.00
					CHECK	3277 TOTAL:	234.00
3278	04/02/2024	EFT	1367 PITNEY BOWES GLOBAL FINANCIAL SERVI	03/07/2024		AP2460	196.98
					CHECK	3278 TOTAL:	196.98
3279	04/02/2024	EFT	581 PITNEY BOWES	03/14/2024		AP2460	907.50
					CHECK	3279 TOTAL:	907.50
3280	04/02/2024	EFT	1553 ULINE, INC	03/14/2024		AP2460	412.50
					CHECK	3280 TOTAL:	412.50
3281	04/02/2024	EFT	1842 VERSANT POWER	03/05/2024		AP2460	42.45
			VERSANT POWER	03/05/2024		AP2460	55.02

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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 3  
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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME

CHK NO	CHK DATE	TYPE	VENDOR NAME	INVT DATE	PO	WARRANT	NET
			VERSANT POWER	03/05/2024		AP2460	3,867.85
			VERSANT POWER	03/05/2024		AP2460	5,741.12
			VERSANT POWER	03/07/2024		AP2460	45.34
			VERSANT POWER	03/07/2024		AP2460	730.58
			VERSANT POWER	03/12/2024		AP2460	23.11
			VERSANT POWER	02/12/2024		AP2460	23.11
			VERSANT POWER	03/11/2024		AP2460	31.40
			VERSANT POWER	02/09/2024		AP2460	31.80
			VERSANT POWER	03/19/2024		AP2460	70.71
			VERSANT POWER	03/08/2024		AP2460	266.95
			VERSANT POWER	03/07/2024		AP2460	1,317.36
			VERSANT POWER	03/08/2024		AP2460	634.75
			VERSANT POWER	03/07/2024		AP2460	447.95
			VERSANT POWER	03/08/2024		AP2460	8,132.54
					CHECK	3281 TOTAL:	21,462.04
320340	04/02/2024	PRTD	2829 A CLIMATE TO THRIVE	03/12/2024		AP2460	6,555.00
					CHECK	320340 TOTAL:	6,555.00
320341	04/02/2024	PRTD	2550 BEN C WORCESTER, III	03/18/2024		AP2460	1,950.00
					CHECK	320341 TOTAL:	1,950.00
320342	04/02/2024	PRTD	16 ADMIRAL FIRE & SAFETY INC	03/19/2024		AP2460	179.90
					CHECK	320342 TOTAL:	179.90
320343	04/02/2024	PRTD	1145 DONALD M ANDERSON	03/19/2024		AP2460	500.00
					CHECK	320343 TOTAL:	500.00

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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 4  
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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE	PO	WARRANT	NET
03/20/2024		AP2460	1,115.75
CHECK		320344 TOTAL:	1,115.75
03/20/2024		AP2460	73.00
CHECK		320345 TOTAL:	73.00
03/18/2024		AP2460	533.00
CHECK		320346 TOTAL:	533.00
03/26/2024		AP2460	40.00
03/02/2024		AP2460	77.16
03/03/2024		AP2460	40.24
03/02/2024		AP2460	22.68
03/03/2024		AP2460	37.32
02/29/2024		AP2460	14.93
02/02/2024		AP2460	400.00
03/15/2024		AP2460	90.00
02/02/2024		AP2460	135.00
02/02/2024		AP2460	104.00
03/01/2024		AP2460	99.00
02/15/2024		AP2460	52.86
02/04/2024		AP2460	73.89
03/02/2024		AP2460	176.00
02/29/2024		AP2460	241.21
02/26/2024		AP2460	500.35
03/14/2024		AP2460	501.23
03/14/2024		AP2460	12.50

320344 04/02/2024 PRTD 2661 AUTOMOTIVE GARAGE TOOLS LLC

320345 04/02/2024 PRTD 46 AWARDS SIGNAGE & TROPHIES

320346 04/02/2024 PRTD 47 BANGOR PUBLISHING COMPANY

320347 04/02/2024 PRTD 997 CARDMEMBER SERVICES

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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME

CHK NO	CHK DATE	TYPE	VENDOR NAME	FUND	PO	WARRANT	NET
			CARDMEMBER SERVICES		03/07/2024	AP2460	268.23
			CARDMEMBER SERVICES		03/08/2024	AP2460	268.23
			CARDMEMBER SERVICES		03/08/2024	AP2460	-229.26
			CARDMEMBER SERVICES		02/28/2024	AP2460	-12.05
			CARDMEMBER SERVICES		03/08/2024	AP2460	-38.97
			CARDMEMBER SERVICES		02/28/2024	AP2460	26.30
			CARDMEMBER SERVICES		02/28/2024	AP2460	52.60
			CARDMEMBER SERVICES		02/28/2024	AP2460	70.40
			CARDMEMBER SERVICES		02/28/2024	AP2460	26.30
			CARDMEMBER SERVICES		02/28/2024	AP2460	55.63
			CARDMEMBER SERVICES		02/22/2024	AP2460	341.00
			CARDMEMBER SERVICES		03/18/2024	AP2460	208.04
			CARDMEMBER SERVICES		03/20/2024	AP2460	70.00
			CARDMEMBER SERVICES		02/28/2024	AP2460	709.00
			CARDMEMBER SERVICES		03/04/2024	AP2460	100.00
					CHECK 320347 TOTAL:		4,533.82
320348	04/02/2024	PRTD	934 BRADSTREET LAWN & GARDEN		03/13/2024	AP2460	1,161.69
			BRADSTREET LAWN & GARDEN		03/20/2024	AP2460	1,775.42
					CHECK 320348 TOTAL:		2,937.11
320349	04/02/2024	PRTD	2825 CMAAO		03/18/2024	AP2460	40.00
					CHECK 320349 TOTAL:		40.00
320350	04/02/2024	PRTD	858 TEAM EJP BANGOR, ME		02/12/2024	AP2460	671.78
					CHECK 320350 TOTAL:		671.78





03/28/2024 14:34  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 8  
apcshdsb

CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME

CHK NO	CHK DATE	TYPE	VENDOR NAME	INVT DATE	PO	WARRANT	NET
			COASTAL AUTO PARTS	03/22/2024		AP2460	4.73
			COASTAL AUTO PARTS	03/25/2024		AP2460	11.43
			COASTAL AUTO PARTS	03/19/2024		AP2460	4.68
			COASTAL AUTO PARTS	03/26/2024		AP2460	40.52
			COASTAL AUTO PARTS	03/19/2024		AP2460	64.64
			COASTAL AUTO PARTS	03/19/2024		AP2460	155.96
			CHECK 320365 TOTAL:				707.40
320366	04/02/2024	PRTD	2888 STEVE CLISHAM	03/05/2024		AP2460	2,542.54
			STEVE CLISHAM	03/12/2024		AP2460	2,607.28
			CHECK 320366 TOTAL:				5,149.82
320367	04/02/2024	PRTD	547 ODP BUSINESS SOLUTIONS LLC	03/13/2024		AP2460	488.58
			CHECK 320367 TOTAL:				488.58
320368	04/02/2024	PRTD	794 OLVER ASSOCIATES, INC	03/12/2024		AP2460	4,563.00
			CHECK 320368 TOTAL:				4,563.00
320369	04/02/2024	PRTD	1706 ONLINE MOORING, LLC	02/29/2024		AP2460	2,149.00
			CHECK 320369 TOTAL:				2,149.00
320370	04/02/2024	PRTD	565 PERMA-LINE CORP OF NE	03/18/2024		AP2460	71.70
			CHECK 320370 TOTAL:				71.70
320371	04/02/2024	PRTD	1387 TREASURER, STATE OF MAINE	03/21/2024		AP2460	76.41
			CHECK 320371 TOTAL:				76.41
320372	04/02/2024	PRTD	2214 TIS BREWER, LLC	03/13/2024		AP2460	2,240.00
			CHECK 320372 TOTAL:				2,240.00

03/28/2024 14:34  
69051you

Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 9  
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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE PO WARRANT NET

320373	04/02/2024	PRTD	742 USA BLUEBOOK	03/08/2024	AP2460		207.25
				CHECK	320373 TOTAL:		207.25
320374	04/02/2024	PRTD	1556 VARNEY BUICK GMC MAZDA	03/21/2024	AP2460		56,445.00
				CHECK	320374 TOTAL:		56,445.00
320375	04/02/2024	PRTD	906 WITMER ASSOCIATES INC	03/12/2024	AP2460		154.04
				CHECK	320375 TOTAL:		154.04
320376	04/02/2024	PRTD	2876 ZOLL MEDICAL CORPORATION	03/13/2024	AP2460		345.00
				CHECK	320376 TOTAL:		345.00
				NUMBER OF CHECKS	51	*** CASH ACCOUNT TOTAL ***	156,824.10

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	37	98,754.02
TOTAL EFT'S	14	58,070.08

\*\*\* GRAND TOTAL \*\*\* 156,824.10

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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

10  
apcshdsb

CLERK: 69051you

JOURNAL ENTRIES TO BE CREATED

YEAR PER SRC ACCOUNT	JNL	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T	OB	DEBIT	CREDIT
2024 10	12									
APP 100-20000	04/02/2024	AP2460	AP2460			Accounts Payable			70,187.84	
APP 100-10100	04/02/2024	AP2460	AP2460			AP CASH DISBURSEMENTS JOURNAL Ckg-BH General Fund 8066				156,824.10
APP 200-20000	04/02/2024	AP2460	AP2460			Accounts Payable			2,497.95	
APP 400-20000	04/02/2024	AP2460	AP2460			AP CASH DISBURSEMENTS JOURNAL			56,911.00	
APP 600-20000	04/02/2024	AP2460	AP2460			Accounts Payable			12,648.71	
APP 300-20000	04/02/2024	AP2460	AP2460			AP CASH DISBURSEMENTS JOURNAL			14,578.60	
						GENERAL LEDGER TOTAL			156,824.10	156,824.10
APP 100-35020	04/02/2024	AP2460	AP2460			DTF-SPEC REV			2,497.95	
APP 200-35010	04/02/2024	AP2460	AP2460			DT Gen fund				2,497.95
APP 100-35040	04/02/2024	AP2460	AP2460			DT-TRUST			56,911.00	
APP 400-35010	04/02/2024	AP2460	AP2460			DT Gen fund				56,911.00
APP 100-35060	04/02/2024	AP2460	AP2460			DT-MARINA			12,648.71	
APP 600-35010	04/02/2024	AP2460	AP2460			DT Gen fund				12,648.71
APP 100-35030	04/02/2024	AP2460	AP2460			DTF-CAP IMP			14,578.60	
APP 300-35010	04/02/2024	AP2460	AP2460			DT Gen fund				14,578.60
						SYSTEM GENERATED ENTRIES TOTAL			86,636.26	86,636.26
						JOURNAL 2024/10/12 TOTAL			243,460.36	243,460.36

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100	General Fund	2024 10	12	04/02/2024			
	100-10100				Ckg-BH General Fund 8066		156,824.10
	100-20000				Accounts Payable	70,187.84	
	100-35020				DTF-SPEC REV	2,497.95	
	100-35030				DTF-CAP IMP	14,578.60	
	100-35040				DT-TRUST	56,911.00	
	100-35060				DT-MARINA	12,648.71	
					FUND TOTAL	156,824.10	156,824.10
200	Special Revenue	2024 10	12	04/02/2024			
	200-20000				Accounts Payable	2,497.95	
	200-35010				DT Gen fund		2,497.95
					FUND TOTAL	2,497.95	2,497.95
300	Capital Projects	2024 10	12	04/02/2024			
	300-20000				Accounts Payable	14,578.60	
	300-35010				DT Gen fund		14,578.60
					FUND TOTAL	14,578.60	14,578.60
400	Investment Trusts-Reserves	2024 10	12	04/02/2024			
	400-20000				Accounts Payable	56,911.00	
	400-35010				DT Gen fund		56,911.00
					FUND TOTAL	56,911.00	56,911.00
600	Marina	2024 10	12	04/02/2024			
	600-20000				Accounts Payable	12,648.71	
	600-35010				DT Gen fund		12,648.71
					FUND TOTAL	12,648.71	12,648.71

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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

P 12  
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FUND		DUE TO	DUE FR
100	General Fund		
200	Special Revenue	86,636.26	2,497.95
300	Capital Projects		14,578.60
400	Investment Trusts-Reserves		56,911.00
600	Marina		12,648.71
	TOTAL	86,636.26	86,636.26

\*\* END OF REPORT - Generated by Lisa Young \*\*



TOWN OF MOUNT DESERT  
ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2461

CHECK DATE: April 2, 2024

CHECK NUMBER: <u>320377</u>	through	<u>320377</u>	\$ <u>32,739.42</u>	Check payments
CHECK NUMBER: <u>N/A</u>	and	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	ACH Payments
EFT or CK NUMBER: <u>N/A</u>	and	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 32,739.42

This is to certify that there is due and chargeable to the appropriations listed above  
the sum set against each name and you are directed to pay unto the parties  
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Wendy H Littlefield, Vice Chairman

Geoffrey V Wood, Secretary

James F Mooers

03/28/2024 19:21  
69051you

Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 1  
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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE PO WARRANT NET

320377 04/02/2024 PRD 249 GORHAM SAVINGS & LEASING GRP LLC 03/25/2024 AP2461 32,739.42

CHECK 320377 TOTAL: 32,739.42

NUMBER OF CHECKS 1 \*\*\* CASH ACCOUNT TOTAL \*\*\* 32,739.42

TOTAL PRINTED CHECKS 1  
COUNT 1  
AMOUNT 32,739.42

\*\*\* GRAND TOTAL \*\*\* 32,739.42

JOURNAL ENTRIES TO BE CREATED

CLERK: 69051you

YEAR PER SRC ACCOUNT	JNL	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2024 10	14								
APP 400-20000	04/02/2024	AP2461	AP2461			Accounts Payable		16,369.71	
APP 100-10100	04/02/2024	AP2461	AP2461			AP CASH DISBURSEMENTS JOURNAL Ckg-BH General Fund 8066			32,739.42
APP 100-20000	04/02/2024	AP2461	AP2461			AP CASH DISBURSEMENTS JOURNAL Accounts Payable		16,369.71	
						AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		32,739.42	32,739.42
APP 100-35040	04/02/2024	AP2461	AP2461			DT-TRUST		16,369.71	
APP 400-35010	04/02/2024	AP2461	AP2461			DT Gen fund			16,369.71
						SYSTEM GENERATED ENTRIES TOTAL		16,369.71	16,369.71
						JOURNAL 2024/10/14 TOTAL		49,109.13	49,109.13

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100	General Fund	2024 10	14	04/02/2024			
	100-10100				Ckg-BH General Fund 8066		32,739.42
	100-20000				Accounts Payable	16,369.71	
	100-35040				DT-TRUST	16,369.71	
					FUND TOTAL	32,739.42	32,739.42
400	Investment Trusts-Reserves	2024 10	14	04/02/2024			
	400-20000				Accounts Payable	16,369.71	
	400-35010				DT gen fund		16,369.71
					FUND TOTAL	16,369.71	16,369.71

03/28/2024 19:21  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

P 4  
apcsbdsb

FUND	DUE TO	DUE FR
100 General Fund	16,369.71	
400 Investment Trusts-Reserves		16,369.71
TOTAL	16,369.71	16,369.71

\*\* END OF REPORT - Generated by Lisa Young \*\*

**TOWN OF MOUNT DESERT  
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 2458**

CHECK DATE: March 20, 2024

CHECK NUMBER:	<u>320337</u>	through	<u>320337</u>	\$ <u>8,365.69</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	and	<u>N/A</u>	\$ -	Electronic payments
EFT NUMBER:	<u>3266</u>	through	<u>3267</u>	\$ <u>100,323.01</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	and	<u>N/A</u>	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 108,688.70

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

**From:** [John Macauley](#)  
**To:** [Lisa Young](#)  
**Subject:** Re: Warrant AP#2458 State Fees/Payroll Benefits  
**Date:** Tuesday, March 19, 2024 6:18:30 PM

---

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Approve!

John B Macauley, Ph.D.  
Otter Creek, Maine

On Tue, Mar 19, 2024 at 4:01 PM Lisa Young <[financeclerk@mtdesert.org](mailto:financeclerk@mtdesert.org)> wrote:

Greetings,

Attached is Accounts Payable Warrant #2458 (for Payroll and/or State Fees) in the amount of \$108,688.70 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

**I will “reply to all” when the first approval comes in so that you know that we have the one required email approval.**

Thank you!

[Lisa Young](#),

Deputy Treasurer, Tax Collector

[Town of Mount Desert](#)

(207) 276-5531 (T) (207) 276-3232 (F)

-----FOIA NOTICE-----

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**TOWN OF MOUNT DESERT**  
**BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 2459**

CHECK DATE: March 27, 2024

CHECK NUMBER:	<u>320338</u>	through	<u>320339</u>	\$ <u>2,157.06</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	and	<u>N/A</u>	\$ -	Electronic payments
EFT NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	and	<u>N/A</u>	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 2,157.06

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary



TOWN OF MOUNT DESERT  
PAYROLL WARRANT

WARRANT PR# 2423

CHECK DATE: March 29, 2024

ADVICE NUMBERS: 16509 through 16561

CHECK NUMBERS: 66468 through 66485

TOTAL DISBURSEMENTS: \$ 177,902.85

This is to certify that there is due and chargeable to the appropriations listed above  
the sum set against each name and you are directed to pay unto the parties  
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

James F Mooers

Geoffrey V Wood, Secretary

**From:** [John Macauley](#)  
**To:** [Lisa Young](#)  
**Subject:** Re: Warrant AP#2459 & PR#2423 Approval Request \*SECOND REQUEST\*  
**Date:** Thursday, March 28, 2024 5:11:27 PM

---

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Approve

John B Macauley, Ph.D.  
Otter Creek, Maine

On Thu, Mar 28, 2024 at 3:21 PM Lisa Young <[financeclerk@mtdesert.org](mailto:financeclerk@mtdesert.org)> wrote:

Greetings,

Attached are the following warrants for approval:

Accounts Payable	#2459	total of	\$2,157.06
Payroll	#2423	total of	\$177,902.85

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

**I will “will reply to all” when the first approval comes in so that you know that we have the one required email approval.**

Thank you!

Lisa Young,

Finance Clerk, Tax Collector

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

-----FOIA NOTICE-----

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# Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 18372

Include Authorization Codes: Yes  
Batch: 11265  
Check Dates: (Earliest) - (Latest)  
Cash Account Number:  
Minimum Check Amount: \$0.00  
Sorted By: Check Number

| Check # | Check Date | Code | Name                      | Chk Grp | Gross Pay | Net Pay   | Direct Deposit | Check Amt | Void |
|---------|------------|------|---------------------------|---------|-----------|-----------|----------------|-----------|------|
|         | 03/29/2024 | STAT | TREASURER, STATE OF MAINE |         | 4,118.00  | 4,118.00  | 0.00           | 0.00      |      |
|         | 03/29/2024 | IRS  | INTERNAL REVENUE SERVICE  |         | 14,009.99 | 14,009.99 | 0.00           | 0.00      |      |
| 51150   | 03/29/2024 | 31   | SUSAN M. DAMON            | 1       | 250.00    | 227.24    | 0.00           | 227.24    |      |
| 51151   | 03/29/2024 | 624  | KATELYN M. OSBORNE        | 1       | 437.50    | 404.03    | 0.00           | 404.03    |      |
| 51152   | 03/29/2024 | 655  | ASHLEY D. PAGE            | 1       | 490.00    | 445.40    | 0.00           | 445.40    |      |
| 51153   | 03/29/2024 | 654  | JAMES B. SAWYER           | 1       | 750.00    | 739.12    | 0.00           | 739.12    |      |
| 51154   | 03/29/2024 | 657  | HEATHER SPURLING          | 1       | 875.00    | 726.68    | 0.00           | 726.68    |      |
| 51155   | 03/29/2024 | 648  | SARA B. HATHAWAY          | 1       | 1,880.83  | 1,549.55  | 0.00           | 1,549.55  |      |
| 51156   | 03/29/2024 | 626  | HEATHER E. DORR           | 1       | 4,500.00  | 3,142.64  | 3,142.64       | 0.00      |      |
| 51157   | 03/29/2024 | 491  | SANDRA G. BOYCE           | 1       | 2,322.35  | 1,671.51  | 1,671.51       | 0.00      |      |
| 51158   | 03/29/2024 | 645  | MIRANDA S. CLOUGH         | 1       | 2,152.16  | 1,700.57  | 1,700.57       | 0.00      |      |
| 51159   | 03/29/2024 | 149  | MARIAH D. BAKER           | 1       | 2,384.92  | 1,953.86  | 1,953.86       | 0.00      |      |
| 51160   | 03/29/2024 | 43   | SARAH R. DUNBAR           | 1       | 1,966.80  | 1,604.14  | 1,604.14       | 0.00      |      |
| 51161   | 03/29/2024 | 63   | HEATHER M. GRAVES         | 1       | 2,919.80  | 2,322.55  | 2,322.55       | 0.00      |      |
| 51162   | 03/29/2024 | 65   | GAYLE M. GRAY             | 1       | 2,919.80  | 2,287.79  | 2,287.79       | 0.00      |      |
| 51163   | 03/29/2024 | 293  | Amy L. James              | 1       | 3,035.19  | 2,184.39  | 2,184.39       | 0.00      |      |
| 51164   | 03/29/2024 | 90   | REBECCA A. JARVIS         | 1       | 2,849.57  | 2,151.77  | 2,151.77       | 0.00      |      |
| 51165   | 03/29/2024 | 487  | BENJAMIN MACKO            | 1       | 3,385.19  | 2,603.09  | 2,603.09       | 0.00      |      |
| 51166   | 03/29/2024 | 237  | JUSTIN B. NORWOOD         | 1       | 2,734.19  | 2,100.63  | 2,100.63       | 0.00      |      |
| 51167   | 03/29/2024 | 508  | CATHY T. OEHMKE           | 1       | 3,083.26  | 2,286.71  | 2,286.71       | 0.00      |      |
| 51168   | 03/29/2024 | 120  | KAREN L. SHARPE           | 1       | 3,662.61  | 2,653.64  | 2,653.64       | 0.00      |      |
| 51169   | 03/29/2024 | 502  | MARIA E. SIMPSON          | 1       | 2,320.23  | 1,817.23  | 1,817.23       | 0.00      |      |
| 51170   | 03/29/2024 | 404  | KERRY L. TAYLOR           | 1       | 3,035.19  | 1,926.90  | 1,926.90       | 0.00      |      |
| 51171   | 03/29/2024 | 459  | SHANNON L. WESTPHAL       | 1       | 2,346.46  | 1,958.17  | 1,958.17       | 0.00      |      |
| 51172   | 03/29/2024 | 630  | KRISTEN J. BRAUN          | 1       | 2,654.50  | 2,096.54  | 2,096.54       | 0.00      |      |
| 51173   | 03/29/2024 | 91   | JUDITH CULLEN             | 1       | 2,539.11  | 1,963.62  | 1,963.62       | 0.00      |      |
| 51174   | 03/29/2024 | 146  | CECILIA R. GARRITY        | 1       | 2,157.26  | 1,657.84  | 1,657.84       | 0.00      |      |
| 51175   | 03/29/2024 | 92   | ABIGAIL A. HARMON         | 1       | 1,926.84  | 1,698.15  | 1,698.15       | 0.00      |      |
| 51176   | 03/29/2024 | 603  | ABBIE PAPPAS              | 1       | 2,157.26  | 1,904.60  | 1,904.60       | 0.00      |      |
| 51177   | 03/29/2024 | 504  | CRISTINA DEVORA           | 1       | 1,924.26  | 1,659.15  | 1,659.15       | 0.00      |      |
| 51178   | 03/29/2024 | 627  | CONTESSA L. BROPHY        | 1       | 2,899.76  | 2,251.54  | 2,251.54       | 0.00      |      |
| 51179   | 03/29/2024 | 611  | DANIELLE EMMONS           | 1       | 1,796.22  | 1,532.76  | 1,532.76       | 0.00      |      |
| 51180   | 03/29/2024 | 238  | WENDELL L. OPPEWALL       | 1       | 1,707.15  | 863.15    | 863.15         | 0.00      |      |
| 51181   | 03/29/2024 | 52   | WANDA J. FERNALD          | 1       | 2,919.80  | 2,241.79  | 2,241.79       | 0.00      |      |
| 51182   | 03/29/2024 | 642  | MELISSA L. HINERMAN       | 1       | 1,392.95  | 1,133.13  | 1,133.13       | 0.00      |      |
| 51183   | 03/29/2024 | 291  | PATRICIA A. KELLEY        | 1       | 1,727.60  | 1,378.24  | 1,378.24       | 0.00      |      |
| 51184   | 03/29/2024 | 650  | REBECCA A. EDMONDSON      | 1       | 145.00    | 142.90    | 142.90         | 0.00      |      |
| 51185   | 03/29/2024 | 628  | CAMERON FROTHINGHAM       | 1       | 1,877.80  | 1,438.78  | 1,438.78       | 0.00      |      |
| 51186   | 03/29/2024 | 337  | AMBER G. CHARRON          | 1       | 2,385.34  | 1,988.54  | 1,988.54       | 0.00      |      |
| 51187   | 03/29/2024 | 150  | LYNDA J. KANE             | 1       | 2,842.88  | 2,016.27  | 2,016.27       | 0.00      |      |
| 51188   | 03/29/2024 | 644  | CAROLINE P. MOORE         | 1       | 306.30    | 278.22    | 278.22         | 0.00      |      |
| 51189   | 03/29/2024 | 633  | SUSAN E. CARROLL          | 1       | 944.97    | 763.41    | 763.41         | 0.00      |      |
| 51190   | 03/29/2024 | 653  | CASSANDRA M. CASEY        | 1       | 1,215.63  | 1,020.06  | 1,020.06       | 0.00      |      |
| 51191   | 03/29/2024 | 649  | CLORA T. CULVER           | 1       | 1,137.83  | 961.55    | 961.55         | 0.00      |      |
| 51192   | 03/29/2024 | 608  | EMMA JONES                | 1       | 987.81    | 795.60    | 795.60         | 0.00      |      |
| 51193   | 03/29/2024 | 490  | ANNA D. MONTE             | 1       | 1,447.78  | 1,206.90  | 1,206.90       | 0.00      |      |
| 51194   | 03/29/2024 | 647  | JAKE MORRILL              | 1       | 1,364.28  | 1,112.25  | 1,112.25       | 0.00      |      |
| 51195   | 03/29/2024 | 634  | TRICIA L. POPE            | 1       | 863.94    | 737.81    | 737.81         | 0.00      |      |
| 51196   | 03/29/2024 | 350  | ANNA E. SILVER            | 1       | 1,465.75  | 1,283.32  | 1,283.32       | 0.00      |      |
| 51197   | 03/29/2024 | 507  | DANIELLE A. STANLEY       | 1       | 1,297.41  | 1,179.35  | 1,179.35       | 0.00      |      |
| 51198   | 03/29/2024 | 331  | RUSSELL W. GRAY           | 1       | 1,398.06  | 1,191.61  | 1,191.61       | 0.00      |      |
| 51199   | 03/29/2024 | 501  | MICHAEL J. TINKER         | 1       | 2,663.81  | 1,887.80  | 1,887.80       | 0.00      |      |
| 51200   | 03/29/2024 | 463  | RENE L. BECKER            | 1       | 1,928.09  | 1,669.09  | 1,669.09       | 0.00      |      |
| 51201   | 03/29/2024 | 499  | BOBBIE JO DAY             | 1       | 2,425.78  | 1,878.16  | 1,878.16       | 0.00      |      |

# Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 18372

| Check # | Check Date | Code       | Name                      | Chk Grp | Gross Pay         | Net Pay           | Direct Deposit    | Check Amt        | Void |  |
|---------|------------|------------|---------------------------|---------|-------------------|-------------------|-------------------|------------------|------|--|
| 51202   | 03/29/2024 | 74         | LEON E. SARGENT           | 1       | 3,063.44          | 2,287.52          | 2,287.52          | 0.00             |      |  |
| 51203   | 03/29/2024 | 476        | BRUCE L. TRIPP            | 1       | 92.92             | 75.81             | 75.81             | 0.00             |      |  |
| 51204   | 03/29/2024 | 18         | JANICE P. CARROLL         | 1       | 1,077.78          | 920.42            | 920.42            | 0.00             |      |  |
| 51205   | 03/29/2024 | 485        | TASHA L. HIGGINS          | 1       | 1,813.45          | 1,446.26          | 1,446.26          | 0.00             |      |  |
| 51206   | 03/29/2024 | AFLAC      | AFLAC                     |         | 127.42            | 127.42            | 0.00              | 127.42           |      |  |
| 51207   | 03/29/2024 | BCBS       | ANTHEM BC/BS              |         | 11,854.78         | 11,854.78         | 11,854.78         | 0.00             |      |  |
| 51208   | 03/29/2024 | HMD        | HORACE MANN COMPANIES     |         | 37.00             | 37.00             | 0.00              | 37.00            |      |  |
| 51209   | 03/29/2024 | HM         | HORACE MANN INSURANCE C   |         | 300.00            | 300.00            | 0.00              | 300.00           |      |  |
| 51210   | 03/29/2024 | MEA        | MAINE EDUCATION ASSOCIATI |         | 1,957.95          | 1,957.95          | 0.00              | 1,957.95         |      |  |
| 51211   | 03/29/2024 | MSRS       | MAINE PERS                |         | 32,645.81         | 32,645.81         | 32,645.81         | 0.00             |      |  |
| 51212   | 03/29/2024 | DELTA DENT | NORTHEAST DELTA DENTAL    |         | 2,551.28          | 2,551.28          | 0.00              | 2,551.28         |      |  |
| 51213   | 03/29/2024 | PRIM       | PRIMERICA FINANCIAL SVCS. |         | 1,905.00          | 1,905.00          | 0.00              | 1,905.00         |      |  |
| 51214   | 03/29/2024 | FEDHEALTH  | TREASURER, STATE OF MAINE |         | 0.00              | 0.00              | 0.00              | 0.00             |      |  |
|         |            |            |                           |         | <b>178,357.04</b> | <b>154,626.98</b> | <b>125,528.32</b> | <b>10,970.67</b> |      |  |

| Check Authorization Summary |                                     |       |           |
|-----------------------------|-------------------------------------|-------|-----------|
| Type                        | Description                         | Count | Amount    |
| Employee                    | Checks                              | 6     | 4,092.02  |
|                             | Voided Checks                       | 0     | 0.00      |
|                             | Direct Deposits (Fully Distributed) | 50    | 81,027.73 |
|                             | ACH Employee Credits                | 50    | 81,027.73 |
|                             | ACH Employee Debits (Voids)         | 0     | 0.00      |
| Deduction                   | Checks                              | 7     | 6,878.65  |
|                             | Voided Checks                       | 0     | 0.00      |
|                             | ACH Vendor Credits                  | 2     | 44,500.59 |
|                             | ACH VendorDebits (Voids)            | 0     | 0.00      |
|                             | ACH Online Payments                 | 0     | 0.00      |
| Taxes                       | EFTPS Payment - Debit               | 2     | 18,127.99 |

# Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 18372

| Check # | Check Date | Code | Name | Chk Grp | Gross Pay | Net Pay | Direct Deposit | Check Amt | Void |
|---------|------------|------|------|---------|-----------|---------|----------------|-----------|------|
|---------|------------|------|------|---------|-----------|---------|----------------|-----------|------|

WARRANT # 20

DATE: **PAID** *[Signature]* **MAR 29 2024**

\_\_\_\_\_  
SUPERINTENDENT

\_\_\_\_\_  
FINANCE OFFICER

\_\_\_\_\_  
FINANCE OFFICER

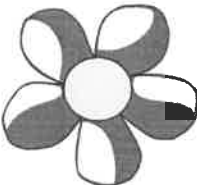
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FINANCE OFFICER

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FINANCE OFFICER

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FINANCE OFFICER

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FINANCE OFFICER



|    |                   |             |
|----|-------------------|-------------|
| \$ | 154,626.98        | net pay     |
| \$ | 55,041.63         | payroll A/P |
| \$ | <u>209,668.61</u> |             |

# Mount Desert School Department Check Register

Report # 18378

Batch: 11269  
Check Edit #: N/A  
Sort By: Vendor Name  
Include DTF Info: No

| Batch # | Control Total | Status | Created By | Date Created | Last Updated By | Date Last Updated |
|---------|---------------|--------|------------|--------------|-----------------|-------------------|
| 11269   | 55,041.63     | Posted | Bria       | 03/27/2024   | Bria            | 03/27/2024        |

| Vendor Code / Name<br>Check Edit #   | Check Number<br>Check Date       | Check Type<br>Status       | Check Header Information                                   |                  |                 |                  |
|--------------------------------------|----------------------------------|----------------------------|------------------------------------------------------------|------------------|-----------------|------------------|
| 1200 ANTHEM BC & BS<br>12250         | 21228<br>03/29/2024              | Payable Payment<br>Posted  | ANTHEM BC & BS<br>PO BOX 645438<br>CINCINNATI OH 452645438 |                  |                 |                  |
| <b>Email Subject Line:</b>           |                                  | DDep-Notification          |                                                            |                  |                 |                  |
| <b>Email Check Remittances To:</b>   |                                  | Carmen.Leighton@anthem.com |                                                            |                  |                 |                  |
| <b>Payable #</b>                     | <b>Reference</b>                 | <b>Invoice #</b>           | <b>Invoice Date</b>                                        | <b>Amount</b>    | <b>Discount</b> | <b>Payment</b>   |
| 19051                                | ANTHEM BC & BS-BCBS MARCH24 00   | BCBS MARCH203/29/2024      |                                                            | 50,906.30        | 0.00            | 50,906.30        |
| <b>Check Totals:</b>                 |                                  |                            |                                                            | <b>50,906.30</b> | <b>0.00</b>     | <b>50,906.30</b> |
| 6000 MAINE PERS<br>12245             | 21229<br>03/29/2024              | Payable Payment<br>Posted  | MAINE PERS<br>PO BOX 349<br>AUGUSTA ME 043320349           |                  |                 |                  |
| <b>Email Subject Line:</b>           |                                  | DDep-Notification          |                                                            |                  |                 |                  |
| <b>Email Check Remittances To:</b>   |                                  | accounting@mainepers.org   |                                                            |                  |                 |                  |
| <b>Payable #</b>                     | <b>Reference</b>                 | <b>Invoice #</b>           | <b>Invoice Date</b>                                        | <b>Amount</b>    | <b>Discount</b> | <b>Payment</b>   |
| 19050                                | MAINE PERS-RET MARCH24 P0016A    | RET MARCH2403/29/2024      |                                                            | 3,337.36         | 0.00            | 3,337.36         |
| <b>Check Totals:</b>                 |                                  |                            |                                                            | <b>3,337.36</b>  | <b>0.00</b>     | <b>3,337.36</b>  |
| 6000 MAINE PERS<br>12246             | 21230<br>03/29/2024              | Payable Payment<br>Posted  | MAINE PERS<br>PO BOX 349<br>AUGUSTA ME 043320349           |                  |                 |                  |
| <b>Email Subject Line:</b>           |                                  | DDep-Notification          |                                                            |                  |                 |                  |
| <b>Email Check Remittances To:</b>   |                                  | accounting@mainepers.org   |                                                            |                  |                 |                  |
| <b>Payable #</b>                     | <b>Reference</b>                 | <b>Invoice #</b>           | <b>Invoice Date</b>                                        | <b>Amount</b>    | <b>Discount</b> | <b>Payment</b>   |
| 19049                                | MAINE PERS-GLI FEB24 MDES TT0916 | GLI FEB24 MD03/29/2024     |                                                            | 249.01           | 0.00            | 249.01           |
| <b>Check Totals:</b>                 |                                  |                            |                                                            | <b>249.01</b>    | <b>0.00</b>     | <b>249.01</b>    |
| 6000 MAINE PERS<br>12247             | 21231<br>03/29/2024              | Payable Payment<br>Posted  | MAINE PERS<br>PO BOX 349<br>AUGUSTA ME 043320349           |                  |                 |                  |
| <b>Email Subject Line:</b>           |                                  | DDep-Notification          |                                                            |                  |                 |                  |
| <b>Email Check Remittances To:</b>   |                                  | accounting@mainepers.org   |                                                            |                  |                 |                  |
| <b>Payable #</b>                     | <b>Reference</b>                 | <b>Invoice #</b>           | <b>Invoice Date</b>                                        | <b>Amount</b>    | <b>Discount</b> | <b>Payment</b>   |
| 19048                                | MAINE PERS-GLI FEB24 MDES P0016A | GLI FEB24 MD03/29/2024     |                                                            | 130.31           | 0.00            | 130.31           |
| <b>Check Totals:</b>                 |                                  |                            |                                                            | <b>130.31</b>    | <b>0.00</b>     | <b>130.31</b>    |
| 6792 NORTHEAST DELTA DENTAL<br>12248 | 21232<br>03/29/2024              | Payable Payment<br>Posted  |                                                            |                  |                 |                  |
| <b>Payable #</b>                     | <b>Reference</b>                 | <b>Invoice #</b>           | <b>Invoice Date</b>                                        | <b>Amount</b>    | <b>Discount</b> | <b>Payment</b>   |
| 19021                                | SARTIN COBRA FEB MAR FOR NEXT    | SARTIN COBR03/29/2024      |                                                            | 279.10           | 0.00            | 279.10           |
| <b>Check Totals:</b>                 |                                  |                            |                                                            | <b>279.10</b>    | <b>0.00</b>     | <b>279.10</b>    |
| 6792 NORTHEAST DELTA DENTAL<br>12249 | 21233<br>03/29/2024              | Payable Payment<br>Posted  |                                                            |                  |                 |                  |
| <b>Payable #</b>                     | <b>Reference</b>                 | <b>Invoice #</b>           | <b>Invoice Date</b>                                        | <b>Amount</b>    | <b>Discount</b> | <b>Payment</b>   |
| 18930                                | SARTIN COBRA JAN-FEB24           | SARTIN COBR02/16/2024      |                                                            | 139.55           | 0.00            | 139.55           |
| <b>Check Totals:</b>                 |                                  |                            |                                                            | <b>139.55</b>    | <b>0.00</b>     | <b>139.55</b>    |
| <b>Batch 11269 Totals:</b>           |                                  |                            |                                                            | <b>55,041.63</b> | <b>0.00</b>     | <b>55,041.63</b> |

6 Checks Listed