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Town of Mount Desert
Board of Selectmen Meeting Minutes
Kelley Auditorium, Mount Desert Elementary School
Post Annual Town Meeting, May 7, 2019
Following the conclusion of Annual Town Meeting

Present were Chairman John Macauley, Selectmen Rick Mooers, Matt Hart, Martha Dudman, and Wendy Littlefield.

Town Clerk Claire Woolfolk, Town Manager Durlin Lunt, Treasurer Kathi Mahar, Tax Collector Lisa Young, and Public Works Director Tony Smith were in attendance.

Members of the public were also at the meeting.

I. Call to order

Chairman Macauley called the meeting to order at 9:10 PM.

II. Election of Officers

MOTION: Selectman Dudman moved, with Selectman Mooers seconding, to keep the same slate as last year. (Chairman – MacCauley, Vice Chair – Hart, Secretary – Littlefield)
Motion approved 5-0.

III. Public Hearings

A. Glenn Squires and Kelsea Carr-Squires/DBA Abels Lobster Pound (Pure Ocean, LLC) Request for Liquor Special Amusement Permit Renewal

Chairman Macauley asked for public comment. There was none.

MOTION: Selectman Mooers moved, with Selectman Dudman seconding, to close the Public Hearing. Motion approved 5-0.

IV. Post Public Hearings

A. Glenn Squires and Kelsea Carr-Squires/DBA Abels Lobster Pound (Pure Ocean, LLC) Request for Liquor Special Amusement Permit Renewal

Selectman Dudman moved, with Selectman Hart seconding, to approve the Request for *Liquor Special Amusement Permit Renewal for Glenn Squires and Kelsea Carr-Squires/DBA Abels Lobster Pound (Pure Ocean, LLC)*. Motion approved 5-0.

V. Minutes

A. Approval of minutes from April 16, 2019

MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval of the April 16, 2019 Minutes, as presented. Motion approved 5-0.

VI. Appointments/Recognitions/Resignations

A. Appointment of Jerry Miller as a member of the LUZO Advisory Group

1 MOTION: Selectman Dudman moved, with Selectman Mooers seconding, to Confirm the
2 appointment of Jerry Miller as a member of the LUZO Advisory Group as presented. Motion
3 approved 5-0.

4
5 *B. Resignation of Stephen Montminy as on-call firefighter*

6 MOTION: Selectman Littlefield moved, with Selectman Dudman seconding to accept the
7 Resignation of Stephen Montminy as on-call firefighter, with gratitude, Motion approved 5-0.

8
9 **VII. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion.*
10 *Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the*
11 *agenda.)*

12 *A. Department Reports: Highway, Treasurer; Permanent Trust 3rd Quarter 2019*

13 *B. Letter from Janet Leston Clifford dated April 18, 2019 regarding Harold MacQuinn site visit*
14 *dated same*

15 *C. Hancock County Commissioners Meeting Minutes April 2, 2019*

16 MOTION: Selectman Mooers moved, with Selectman Dudman seconding, approval of the
17 Consent Agenda as presented. Motion approved 5-0.

18 **VIII. Selectmen's Reports**

19 Selectman Dudman thought that the public point made at Town Meeting regarding Economic
20 Development Committee should be made an official Town committee. All other selectmen
21 agreed.

22 **IX. Unfinished Business**

23 None presented.

24 **X. New Business**

25 *A. Annual Policy on Treasurer's Disbursement Warrants for Employee Wages and*
26 *Benefits*

27 MOTION: Selectman Dudman moved, with Selectman Littlefield seconding, to approve the
28 Policy on Treasurer's Disbursement Warrants for Employee Wages and Benefits. Motion
29 approved 5-0.

30 *B. Annual Policy on Treasurer's Disbursement Warrants for State Fees*

31 MOTION: Selectman Dudman moved, with Selectman Mooers seconding, to approve the
32 Policy on Treasurer's Disbursement Warrants for State Fees. Motion approved 5-0.

33 *C. Annual Policy on Disbursement of Municipal Education Costs*

34 MOTION: Selectman Hart moved, with Selectman Dudman seconding, to approve the Policy
35 on Disbursement of Municipal Education Costs.

36 Treasurer Mahar stated that the school is using electronic signatures to approve their
37 warrants and that according to MMA Legal Department that procedure is not in compliance
38 with our policy. The electronic signatures are not being ratified at School Board meetings.

1 Selectman Dudman requested that Treasurer Mahar write a memo for the May 20th
2 Selectmen meeting for their consideration.

3 MOTION: Selectman Hart moved, with Selectman Mooers seconding, to table the approval
4 of the Policy on Disbursement of Municipal Education Costs until the May 20, 2019
5 selectmen meeting. Motion approved 5-0.

6 *D. Annual Policy on Application of Payments to Unpaid Taxes*

7 MOTION: Selectman Hart moved, with Selectman Dudman seconding, to approve the Policy
8 on Application of Payments to Unpaid Taxes. Motion approved 5-0.

9 *E. Annual Policy on Reimbursement (Code Enforcement Officer Permits)*

10 MOTION: Selectman Dudman moved, with Selectman Hart seconding, to approve the Policy
11 on Reimbursement for Code Enforcement Officer Permits. Motion approved 5-0.

12 *F. Annual Policy Authorizing Town Manager and his Designee to sign BYOB and Off-
13 Premises Catering Liquor License Applications on behalf of the Municipal Officers*

14 MOTION: Selectman Mooers moved, with Selectman Dudman seconding, to approve the
15 Policy Authorizing Town Manager and his Designee to sign BYOB and Off-Premises Catering
16 Liquor License Applications on behalf of the Municipal Officers. Motion approved 5-0.

17 *G. Annual Approval of Town Counsel*

18 MOTION: Selectman Mooers moved, with Selectman Dudman seconding, to approve the
19 list of approved Town Counsel. Motion approved 5-0.

20 *H. Elmer Beal Jr./D.B.A. Burning Tree Restaurant Request for Liquor License Renewal*

21 MOTION: Selectman Mooers moved, with Selectman Dudman seconding, to approve the
22 Request for Liquor License Renewal for Elmer Beal Jr./D.B.A. Burning Tree Restaurant.
23 Motion approved 5-0.

24

25 *I. Dobbs Productions Inc. Request to Use Public Access Channel 1301 for summer 2019 and
26 winter 2020*

27 MOTION: Selectman Mooers moved, with Selectman Dudman seconding, to approve the
28 Request for Dobbs Productions Inc. Request to Use Public Access Channel 1301 for summer
29 2019 and winter 2020, as presented. Motion approved 5-0.

30 **XI. Other Business**

31 *A. Such other business as may be legally conducted*

32 *Public Director Smith requested authorization from the Board to bring a packer truck to the 2019
33 Touch-a-Truck event. The event held on May 11, 2019 at 10:00am – 1:00pm will benefit Harbor
34 House Children’s Center and the Westside Food Pantry.*

35

36 MOTION: Selectman Dudman moved, with Selectman Hart seconding, to approve request
37 for a packer truck to be taken to the 2019 Touch-a-Truck event on May 11, 2019. Motion
38 approved 5-0.

39

1 **XII. Treasurer's Warrants**

2 A. *Approve & Sign Treasurer's Warrant AP1963 in the amount of \$573,308.43*

3 MOTION: Selectman Mooers moved, with Selectman Dudman seconding, approval and
4 signature of Treasurer's Warrant AP1963 in the amount of \$573,308.43, as presented.
5 Motion approved 5-0.

6 B. *Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1960, AP1961,*
7 *AP1962, PR1921, and PR1922 in the amounts of \$28,245.72, \$2,055.56, \$90,805.55,*
8 *\$98,784.24 and \$100,753.82, respectively*

9 MOTION: Selectman Mooers moved, with Selectman Dudman seconding, approval of
10 the Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1960, AP1961, AP1962,
11 PR1921, and PR1922 in the amounts of \$28,245.72, \$2,055.56, \$90,805.55, \$98,784.24
12 and \$100,753.82, respectively. Motion approved 4-0-1 (Littlefield in Abstention)
13

14 C. *Acknowledge Treasurer's School Board AP/Payroll Warrants 11 and 22 in the amounts of*
15 *\$24,176.10 and \$156,792.04, respectively*

16 MOTION: Selectman Mooers moved, with Selectman Hart seconding, acknowledgement of
17 Treasurer's School Board AP/Payroll Warrants 11 and 22 in the amounts of \$24,176.10 and
18 \$156,792.04, respectively. Motion approved 5-0.
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20 **XIII. Adjournment**

21 The Meeting was adjourned at 9:20 PM.

22

23 Respectfully Submitted,

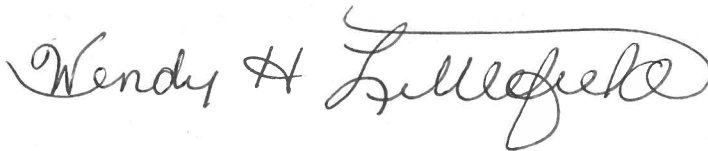
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Wendy Littlefield, Secretary