

Town of Mount Desert
SelectBoard Meeting Minutes
Regular Meeting
Monday, July 20, 2020, 4:00PM

This Meeting was held via remote access.

SelectBoard Members Present:

Chair John Macauley, SelectBoard members Matt Hart, Wendy Littlefield, Martha Dudman, Geoff Wood

Public Officials Present:

Town Manager Durlin Lunt, Public Works Director Tony Smith, Fire Chief Mike Bender, Firefighter Chris Moore, Harbormaster John Lemoine, Treasurer Kathy Mahar, Assessor Kyle Avila

Members of the public were also in attendance.

I. Call to order at 4:00 p.m.

Chair McCauley called the Meeting to order at 4:00 PM.

II. Public Hearing(s)

- A. *2020 Annual Town Meeting Proposed Warrant Articles for Appropriation of Funds, Ordinance Amendments, and Ordinance amendments, and a resolution to endorse a declaration for a climate emergency*

This Public Hearing is unable to occur. The Town Meeting date has been moved up to August 11, 2020, making the Public Notice given inadequate due to the requirement that 45 days pass between Warrant Committee review and Town Meeting.

III. Minutes

- A. *Approval of minutes from July 6, 2020 meeting*

MOTION: Mr. Hart moved, with Ms. Littlefield seconding, approval of the July 6, 2020 Minutes as presented.

VOTE:

Matt Hart: Aye

Wendy Littlefield: Aye

Martha Dudman: Aye

Geoff Wood: Abstains

Chair John Macauley: Aye

Motion approved 4-0-1 (Wood in Abstention).

IV. Appointments/Recognitions/Resignations

None presented.

- V. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*

A. *Election Results from Candidate Election 7/14/2020*

B. *Hancock County Commissioners Meeting Minutes of June 16, 2020*

1 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, approval of the Consent Agenda.

2
3 Mr. Hart offered congratulations to those who've stepped up and agreed to serve the community.

4
5 Ms. Littlefield inquired about the position of Trustee of the school. If no one is able to fill the
6 position, how does the Town proceed? Town Manager Durlin Lunt replied that the SelectBoard
7 would have to make an appointment should there be an opening that has not been filled.

8
9 VOTE:

10 Matt Hart: Aye

11 Wendy Littlefield: Aye

12 Martha Dudman: Aye

13 Geoff Wood: Aye

14 Chair John Macauley: Aye

15 Motion approved 5-0.

16
17 **VI. Selectmen's Reports**

18 Chair Macauley reported that a generous, anonymous patron has offered to purchase flags for
19 Main Street in Northeast Harbor. She has requested the flags be flown year-round. The flags
20 would be self-illuminating at night, per regulations regarding displaying the American flag.

21
22 Public Works Director Tony Smith stated the flags would be erected on flagpoles and not hung
23 from utility poles.

24
25 Chair Macauley's feeling was to leave the issue with the Public Works Director and the Town
26 Manager to discuss it with the Veterans of Foreign Wars.

27
28 Ms. Dudman inquired whether there was a requirement on how such a gift be accepted by the
29 Town. Town Manager promised to inquire at the Maine Municipal Association. Generally, he
30 did not feel keeping the flags up in the winter was a good idea, due to weather and plowing.

31
32 Mr. Hart suggested consideration be given to appropriate placement to make the most of the new
33 sidewalks, and to be out of the travel way.

34
35 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, to accept this generous gift of
36 flags to the Town with enthusiasm and thanks, providing that the Town Manager determines
37 through the Maine Municipal Association that the gift may be accepted by the Town.

38
39 Public Works Director Smith noted that at some point it would have to be made clear when the
40 flags should be displayed and when they should be removed.

41
42 VOTE:

43 Martha Dudman: Aye

44 Wendy Littlefield: Aye

45 Matt Hart: Aye

46 Geoff Wood: Aye

47 Chair John Macauley: Aye

48 Motion approved 5-0.

49
50 Chair John Macauley asked Public Works Director Smith for an update on the farmer's market
51 site.

1
2 Director Smith reported that it was increasingly difficult to keep ahead of the weeds in the areas
3 of the Farmer's Market and the food vendors and in the paths that cross the Village Green. He
4 discussed with the Harbormaster the possibility of paving these areas. Harbormaster Lemoine
5 reported that the Harbor Committee was in favor of paving. A price has been received from
6 Ring's Paving. Director Smith would like to proceed with paving within the next two weeks. He
7 assured the Board paving would work around the Farmer's Market. Appropriate notice would be
8 given to the food vendors. It may require the vendors to be temporarily moved to one side.
9

10 Chair Macauley noted that account numbers would be necessary to make the Motion. Director
11 Smith promised to get them for the Board
12

13 There were no other Selectman's Reports.
14

15 **VII. Unfinished Business**

16 *A. Review of letter dated May 27, 2020 sent to Selectboard Chair John Macauley from Attorney*
17 *Margaret Jeffrey on behalf of representatives of Seal Harbor Boathouse, LLC concerning*
18 *traditional use and terms of use of the Seal Harbor bait house*

19 Director Smith asked for the item to be added to the Agenda to ensure voters had as much
20 information as was available prior to Town Meeting.
21

22 Attorney Jeffrey raises the same concerns about the bait house in her letter as were brought up at
23 last year's Town Meeting and will likely be brought up at this year's Town Meeting.
24

25 One concern is that the SelectBoard and the Warrant are on record as recommending passage of
26 the five-year lease as presented. Members at the Warrant Committee opined the lease should be
27 one year in length, as are leases for the VFW and the Chamber of Commerce. Director Smith felt
28 a single-year lease would make it difficult for a bait house user to plan without knowing they had
29 adequate storage beyond a given year.
30

31 It was clarified that the Town owns the bait house itself, but not the land on which it sits. The
32 Town's insurance company is requesting the Town renovate the building so it's up to code.
33

34 Director Smith noted that funds had been raised at the last Town Meeting for renovations. After
35 that Town Meeting the Town became aware the floor had to be raised two feet, without
36 increasing the elevation of the roof. Those additional costs will be addressed at this year's Town
37 Meeting. It's been over a year since the funds were approved. MMA is aware of the situation.
38 Director Smith felt that if the improvements were not made, the building would have to be locked
39 up and likely torn down. It was noted this is one of the few places allowing public access to the
40 ocean.
41

42 Chair Macauley agreed with Director Smith's assessment. He was uncomfortable with the fact
43 that the Town is required to maintain the building on land they do not own.
44

45 Director Smith explained that historically, lobsterers were able to use the Rockefeller boat house.
46 That permission was rescinded. The building was given to the Town to provide space when the
47 Rockefeller boat house was no longer available. Presently only one lobsterer uses the bait house,
48 but Director Smith felt the publicity from the issue could attract more use. Criteria to use the
49 building is to be a resident of the Town of Mount Desert. Up to 12 can use the building. The
50 letter received explains the building user's point of view.
51

1 Director Smith worried that changing the intent of the bait house's use could affect private
2 donations the Town receives for various projects. Phil Lichtenstein felt it would behoove the
3 Town to retain the public access to the water the bait house provides. The maintenance is sizable,
4 but the access is worth keeping.

5
6 Director Smith noted lobsterers raised several thousand dollars to repair the roof and the railings.

7
8 There were no further comments.

9
10 No action was taken.

11
12 *B. Consideration of retaining Hedefine Engineering and Design, Inc. to provide professional*
13 *technical services for the development of a third concept plan and associated costs related to*
14 *potential construction of a new Northeast Harbor fire and ambulance building due to an*
15 *anticipated future need of transitioning current fire department full-time staffing from 10/7 to*
16 *24/7 and authorize the Fire Chief use of up to \$27,000.00 from Fire Station Building Reserve,*
17 *account #4040300-24470, with a current unencumbered balance of \$ 49,124.35 to pay for*
18 *these services*

19 Fire Chief Mike Bender summarized that earlier in the year he presented the Board two plans for
20 expansion of the current fire house. The plans were created in anticipation of expanding the Fire
21 Department to full time staffing. At that time Chief Bender had concerns with both options. One
22 option encroaches into the Cranberry parking lot. The second option, that of adding a second
23 story limits the fire station's expansion possibilities and will prove costly and provide only
24 minimal space expansion due to the engineering constraints of adding a second floor.

25
26 When the plans were presented, discussion ensued regarding building a separate, stand-alone
27 station on the site of the existing park. Hedefine has submitted a proposal to put together a
28 concept plan for that idea.

29
30 Ms. Dudman did not agree with pursuing building a new building, and particularly not on the site
31 of the small park. In discussions with the League of Towns it was the consensus to move toward
32 island-wide public safety. It would be better to have an overall plan for island-wide service in
33 place before considering the individual parts. Additionally, with the uncertainty of the times, Ms.
34 Dudman did not feel this was the time to contemplate undertaking a large new project.

35
36 Mr. Hart noted that exploring an option like this can be misconstrued as the Town moving toward
37 a full-time fire department in the imminent future. While he did not know what the future would
38 bring for an island-wide Fire Department, it might be worthwhile to see a plan. It's a step that
39 will need to be taken at some point. The plans will provide clarity regarding cost. If the plans are
40 not acted on immediately, they will belong to the Town and can be put to use when the time is
41 deemed right.

42
43 Chair Macauley noted that for several years the Town has been asking for a strategic plan for
44 public safety. This is one of a number of moving pieces. Without a determination of the
45 direction in which the Town will move and where the Town will be in ten to fifteen years, there is
46 little benefit to put together plans such as these. He felt it was premature.

47
48 Mr. Hart's memory was that the SelectBoard tasked the Fire Chief to come up with his vision.
49 Island-wide public safety is years down the road. The Town's needs should be addressed now,
50 and the Town is reaching the point where they can no longer rely fully on a volunteer force.

51

1 Mr. Wood pointed out the issue has nothing to do with a move to full-time or 24/7 firefighter
2 coverage. It has to do with an engineering company providing a proposal for a new building.
3 \$27,000.00 for a design may end up wasted if a decision is made in the next year or two to move
4 forward on another option. He agreed with Ms. Dudman and Chair Macauley, to have a clearer
5 direction in hand before spending the money.
6

7 Ms. Littlefield noted two concept plans for an upgraded Fire Department have already been
8 created. This third concept plan is a continuation of the work the SelectBoard asked the Fire
9 Chief to do, in order to have all the information required to decide on the direction the Town
10 should move. Fire Chief Bender concurred. He felt the options submitted in February would not
11 be adequate to fill the Department's needs over the next two to four decades. He believed the
12 Town should have a building that would last through several decades of change and growth.
13

14 Director Smith added that the Town was not purchasing the design of a building. This was a
15 concept plan. The cost of the concept plan would be applied to the cost of future design and
16 engineering fees for any future building. The idea was discussed and it was agreed to look at this
17 option. A concept plan of the floor plans and rooms and an elevation perspective from one side
18 would be presented for review and discussion.
19

20 Ms. Dudman maintained that investing in plans for the building was not something she could
21 support. The placement of the building was not something she could support. Additionally,
22 she'd like any new building to be part of a larger plan for how the Town's Fire Department
23 moves forward.
24

25 Ms. Littlefield asked what part such a building could play in a larger island-wide Public Safety
26 program. Chief Bender did not feel the Town of Mount Desert would ever be without a fire
27 station and a need for staff, regardless of what the future held for an island-wide department.
28 Chief Bender stated he was in favor of an island-wide department, and discussion to that end has
29 been initiated. Based on the discussions, Chief Bender did not feel there was a strong inclination
30 to combine the four fire Departments into a single island-wide department in the near future.
31 Change is inevitable, but Chief Bender did not believe any real change would occur in under ten
32 years. Chief Bender was confident the Town of Mount Desert could not rely on an all-volunteer
33 Fire Department for that long. Volunteers do not stay, and current volunteers are aging out and
34 burning out. Chief Bender worried about the time coming when calls cannot be effectively
35 answered.
36

37 Ambulance Chief Basil Mahaney reported he attended some of the meetings discussing an island-
38 wide Public Safety Department. He concurred with Chief Bender's report that an island-wide
39 department was years into the future. The Ambulance Service is experiencing the loss of
40 volunteers. Mr. Mahaney noted the Ambulance Service has personnel in the station 24/7. The
41 place that person stays is one room and windowless. He hoped the issue of space could be
42 addressed soon.
43

44 Town Manager Lunt agreed it was likely the Town would have to go to 24/7 coverage prior to an
45 island-wide department. An island-wide department is a political change and will take time.
46 Manager Lunt estimated that at least two more full-time firefighters would be necessary for 24/7
47 coverage, as well as a place to house them. The need will come long before island-wide
48 department consolidation, and expansion will be needed at that point. Manager Lunt was not in
49 favor of either plan already presented. The question of whether the current building was sound
50 enough to take a second story was still to be determined and expansion into the parking lot was

1 not a good choice. A way to expand and house people will need to be determined probably in the
2 next two to three years.

3
4 Director Smith suggested that if the funds were approved for concept design and the design is
5 created, the building can be put anywhere. A location change would require only some site work
6 to change.

7
8 Mr. Hart reiterated that the Board asked Chief Bender to pursue this. He was in favor of moving
9 forward at least to get some more information on what is almost certainly a large decision for the
10 Town. The Town must have the information at some point. Ms. Littlefield agreed with Mr. Hart.
11 The Town needs the concept plan before anything can begin. The first two ideas raised concerns.
12 It would be beneficial to have more information in order to move forward.

13
14 MOTION: Ms. Littlefield moved, with Mr. Hart seconding, retaining Hedefine Engineering and
15 Design, Inc. to provide professional technical services for the development of a third concept plan
16 and associated costs related to potential construction of a new Northeast Harbor fire and
17 ambulance building due to an anticipated future need of transitioning current fire department full-
18 time staffing from 10/7 to 24/7 and authorizing the Fire Chief to use up to \$27,000.00 from Fire
19 Station Building Reserve, account #4040300-24470, with a current unencumbered balance of
20 \$49,124.35 to pay for these services, as presented.

21 VOTE:

22 Wendy Littlefield: Aye

23 Matt Hart: Aye

24 Martha Dudman: Aye

25 Geoff Wood: Aye

26 Chair John Macauley: Aye

27 Motion approved 5-0.

28
29 **VIII. New Business**

30 *A. Authorize the purchase of a new 2020 Ford F-350 pick-up truck from Darling's Bangor*
31 *Ford, in the amount of \$47,409.00 and authorize the Fire Chief to use funds from the Fire*
32 *Department Equipment Reserve Account Number 4040300-24471 with a current*
33 *unencumbered balance of approximately \$595,580.11 to pay for the vehicle*

34 Mr. Wood noted that three requests for bids were sent out, but only one was returned. He
35 inquired whether that happened often. It was noted that yes, sometimes only a single bid is
36 received. The bid specifically requested a red one-ton with a gas engine. These specs and the
37 time of year likely limited the availability of inventory for bids.

38
39 MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, authorization of the purchase of
40 a new 2020 Ford F-350 pick-up truck from Darling's Bangor Ford, in the amount of \$47,409.00
41 and authorizing the Fire Chief to use funds from the Fire Department Equipment Reserve
42 Account Number 4040300-24471 with a current unencumbered balance of approximately
43 \$595,580.11 to pay for the vehicle, as presented.

44 VOTE:

45 Wendy Littlefield: Aye

46 Martha Dudman: Aye

47 Geoff Wood: Aye

48 Matt Hart: Aye

49 Chair John Macauley: Aye

50 Motion approved 5-0.

51

1 B. *Request approval to spend \$5,465.00 to install a camera system at the Bartlett Landing*
2 *facility to be paid for from CIP line Bartlett Harbor dock CIP Reserve # 6410300-24670*
3 *which has a balance of \$22,619.33*

4 MOTION: Ms. Dudman moved, with Mr. Wood seconding, approval to spend \$5,465.00 to
5 install a camera system at the Bartlett Landing facility to be paid for from CIP line Bartlett
6 Harbor dock CIP Reserve # 6410300-24670 which has a balance of \$22,619.33, as presented.

7
8 Ms. Littlefield inquired whether this was a new purchase or a replacement for something already
9 there. Harbormaster John Lemoine reported this was a new system for a facility that currently
10 has none.

11
12 Mr. Hart noted the Item mentions broadband. Harbormaster Lemoine noted there is no access to
13 Spectrum at that location; the work would be done through AT&T.

14
15 VOTE:

16 Martha Dudman: Aye

17 Matt Hart: Aye

18 Wendy Littlefield: Aye

19 Geoff Wood: Aye

20 Chair John Macauley: Aye

21 Motion approved 5-0.

22
23 C. *Review and discussion of the Department of Labor's inspection report and subsequent*
24 *follow-up on behalf of the Town by PW Director Tony Smith*

25 Director Smith reported that there had been a surprise, but routine, inspection made in February at
26 the Highway Garage. Four violations were found at that time. One of those violations carries a
27 financial penalty of \$700.00. The Town was supposed to have replied to notification received by
28 certified mail by April 15, 2020, with a report on action taken to correct the violations. Two of
29 the four violations were corrected within a week of notification. The notification of the violations
30 was sent to the Town in March, and the Town signed the certified mail receipt on March 16,
31 2020. From that point in time, the report never made its way to the recipient. Director Smith
32 received a phone call, which was the first he'd heard that the report was sent but never received.
33 This delay unfortunately, could increase the financial penalties for the Town.

34
35 Director Smith reports that the Town's record of quickly correcting violations would be in their
36 favor. The two outstanding violations, which involved training, have been rectified. Director
37 Smith anticipates a bill for \$700.00 - the penalty for having incomplete training. Additionally,
38 steps are being taken for ensuring certified mail has an appropriate chain of custody process to
39 ensure nothing gets lost in the future.

40
41 Town Manager Lunt noted the certified mail was addressed to him. It was received on the day
42 the Town Offices closed due to the Covid pandemic. He felt due to the confusion of the times, a
43 good record-keeping system broke down and the certified mail was lost. He agreed the system
44 would be corrected to keep it from happening again.

45
46 D. *Recommend the issuance of a Municipal Quit Claim Deed Without Covenants to Gardiner S.*
47 *Biddle and Margaret M. Biddle for 108 Kimball Lane (M/L 024-112)*

48 Treasurer Kathy Mahar explained that a title company working on the sale of this property found
49 in the property record two undischarged liens dating back to 2004 and 2005. Treasurer Mahar
50 felt the presence of liens was likely a mistake made due to personnel changes and software
51 changes at that time. She found the liens in the record, but due to software changes, she found no

1 record of payments. Treasurer Mahar felt confident that prior treasurers would not have left these
2 liens unresolved; therefore, she felt it likely they'd been paid. At this point the only way to
3 release the Town's ownership on the property is to complete a Municipal Quit Claim Deed.
4

5 If the Board chooses to issue the deed, SelectBoard members will need to come to the Town
6 Office to sign off on the deed.
7

8 Treasurer Mahar noted this was not the first time such an issue has occurred. The Tax Collector
9 generally checks the registry for liens. She felt this was simply an oversight and no one checked
10 for Town liens. Treasurer Mahar remembered at least three similar situations uncovered from the
11 same time period since she's been Treasurer.
12

13 A check of every hard copy record of payment was the only way to truly find proof of payment.
14 However, Treasurer Mahar felt confident that if the payment hadn't been made, it would not have
15 lingered this long without notice. All other tax payments for the property are up to date.
16

17 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, issuance of a Municipal Quit
18 Claim Deed Without Covenants to Gardiner S. Biddle and Margaret M. Biddle for 108 Kimball
19 Lane (M/L 024-112), as presented.
20

21 VOTE:

22 Martha Dudman: Aye

23 Wendy Littlefield: Aye

24 Geoff Wood: Aye

25 Matt Hart: Aye

26 Chair John Macauley: Aye

27 Motion approved 5-0.
28

29 Treasurer Mahar noted that three out of five SelectBoard signatures on the Deed would be
30 adequate.
31

32 *E. Public Space Special Event Application – Backroads Tours – July 25, August 3, 10, 15, 17,*
33 *31, September 5, 7, 21, and 28, 2020, Northeast Harbor Village Green*

34 Manager Lunt reported that this was a bicycle tour group. Police Chief Jim Willis has met with
35 the group, and from the public safety perspective there are no issues with the event.
36

37 Ms. Dudman inquired about details of the activity planned. There were a number of dates
38 requested. She wondered if there was benefit to the Town for the event. Manager Lunt noted the
39 group will arrive in Northeast Harbor to lead bike tours. They will park and leave for their tours,
40 then arrive back at the end of the tour.
41

42 Ms. Littlefield asked if the Harbor Committee has been made aware and approved of the event.
43

44 Firefighter Chris Moore stated he had brought some concerns regarding the group to the Town
45 Manager's attention. A memo was sent to the SelectBoard noting those concerns.
46

47 Mr. Hart knew of at least one national tour company already parking there at times during the
48 summer. A van is left and the group starts out from the Village Green, or the group comes to the
49 Village Green to eat lunch. He felt it was a good discussion to have at some point regarding the
50 use of public space for private enterprise. Given the nature of this summer, anything that brings
51 visitors to the Town should be supported.

1 Ms. Dudman asked Mr. Moore about the concerns he mentioned. Mr. Moore was unable to reply
2 due to internet connection error; Harbormaster Lemoine shared some of the concerns.
3 Harbormaster Lemoine felt the biggest concern was not in their using the Village Green but their
4 parking a van with 20-foot bicycle trailer behind it. This takes up five or six parking spots for an
5 extended length of time. Use of the Green itself was not the issue.
6

7 Manager Lunt noted there are private enterprises, such as the art shows, using the Village Green.
8

9 Mr. Lichtenstein noted these groups are not always conscientious of the area around them or their
10 impact. He would be open to having a group like this come but felt the ground rules for their use
11 of the public space should be made clear. Mr. Lichtenstein felt the Harbormaster and Police
12 Chief should be clear with them about exactly what they can do. It was Manager Lunt's and
13 Harbormaster Lemoine's understanding that Police Chief Willis had discussed these concerns
14 with the group.
15

16 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, approval of Public Space
17 Special Event Application – Backroads Tours – July 25, August 3, 10, 15, 17, 31, September 5, 7,
18 21, and 28, 2020, Northeast Harbor Village Green, as presented and per the discussions and
19 understanding reached by Police Chief Willis and Harbormaster Lemoine.
20

21 Mr. Moore stated that one of the issues was that the group sets up public picnic tables for the
22 bicyclists well in advance of their arrival and does not allow members of the public to use those
23 picnic tables. Additionally, the groups violate the Town's parking ordinances by pulling their
24 vans into multiple parking spaces. If they are unable to find parking spaces close to where they
25 set up, they use permitted parking space. The issue has been brought up in Harbor Committee
26 meetings because the groups were not using the public space as a shared community space.
27

28 Chair Macauley noted (for clarification, in case Mr. Moore was out of the meeting at the time)
29 that it had been mentioned previously that Chief Willis discussed concerns with the group. It was
30 hoped that rules have been clarified to them.
31

32 Mr. Hart thought allowing them to use the space for the next week or two, and abiding by the
33 discussions held with Chief Willis, would provide opportunity to allow these groups to prove
34 themselves willing to cooperate with the Town. Ms. Dudman pointed out the dates requested
35 have this group using the space span a number of weeks.
36

37 Mr. Moore suggested a probational period.
38

39 MOTION AMENDMENT: Ms. Dudman amended the Motion, with Ms. Littlefield seconding, to
40 approve Public Space Special Event Application – Backroads Tours – July 25, through August
41 15, 2020, at the Northeast Harbor Village Green, as presented and per the discussions and
42 understanding reached by Police Chief Willis and Harbormaster Lemoine. And further, to review
43 the use and permission on or around August 15, 2020 to determine whether the use can continue
44 for the other requested dates spanning the remainder of the season.
45

46 Mr. Wood suggested adding to the application the request for more detail; what the event is and
47 what is included, and he suggested perhaps a \$10 application fee per date to be held.
48

49 Mr. Hart wondered if an event could be pulled mid-schedule, should it prove to be not in the
50 Town's best interests. Manager Lunt noted restrictions and conditions on these types of events
51 can be included in approving them.

1
2 Regarding a fee per date, Manager Lunt noted the Farmer's Market is not being charged each day
3 they are on site. Such a change would have to be applied to all groups. These types of events
4 have been interpreted by the Town to be one-time application/events that may take place over
5 multiple days. If the Board wanted to change that Manager Lunt felt they could make the change
6 moving forward, however right now, and because there are already groups approved for multiple
7 events, the current system should remain in place.

8
9 Mr. Hart hoped the group could be reminded that per the application itself, the event cannot
10 preclude other members of the public from using the space. And if the group does not appear to
11 abide by the rules, the Board can revisit and possibly rescind their permission. Perhaps a
12 probationary period is not necessary.

13
14 Director Smith suggested the group be requested to listen to this portion of the Meeting Minutes
15 recording.

16
17 Ms. Dudman reiterated the Motion on the floor, that of allowing the use till mid-August as a
18 probationary period and then revisit the issue.

19
20 VOTE:

21 Martha Dudman: Aye

22 Wendy Littlefield: Aye

23 Matt Hart: Aye

24 Geoff Wood: Aye

25 Chair John Macauley: Aye

26 Motion approved 5-0.

27
28 **IX. Other Business**

29 *A. Such other business as may be legally conducted*

30 Ms. Dudman noted that discussion was held at the last meeting regarding the Town restrooms.
31 She wondered about the status of that issue.

32
33 Public Works Director Smith reported he spoke with the Museum representatives. They wanted a
34 liability statement or certificate of insurance from the Town holding them harmless. The request
35 was sent to Maine Municipal Association. Manager Lunt promised to follow up with MMA.

36
37
38 Ms. Dudman inquired about third-party requests. It's been suggested that there might be some
39 requests the Town might not want to grant, considering those groups are not providing services or
40 providing fewer services during the Covid pandemic. Could such changes be amended on the
41 Town Floor?

42
43 Manager Lunt agreed to provide a list of those third-parties that the Board might want to review.

44
45
46 Ms. Dudman reported that she was approached by a resident unable to attend the Town Meeting.
47 They asked if audio or Zoom could be provided to residents who otherwise can't be there.
48 Manager Lunt did not know, logistically, how Zoom or audio could be provided to anyone
49 wanting it. Various other venues were discussed as possibilities. Assessor Kyle Avila noted that
50 such things were beyond his expertise, so it may require pulling someone in to assist the Town,
51 which may cost money. Ms. Littlefield promised to send some information on the subject to

1 Assessor Avila. Additionally, if the Town uses Wallace Tent, they have an employee versed in
2 this kind of work. Using Wallace Tent will likely cost a little more.

3
4
5 Mr. Hart noted another item for Town Meeting was to find ways to keep the proceedings moving
6 as efficiently as possible. He did not feel residents could be expected to stay in their cars listening
7 to the meeting for two or more hours. Mr. Hart felt there needed to be a plan in place balancing
8 how to allow for questions, while keeping the proceedings moving forward.

9
10
11 Public Works Director Smith reported there were now numbers for the project of paving at the
12 Farmer's Market site.

13
14 The project would be paid for from the Fiscal Year 2021 Appropriations Budget, 1550100-53250
15 in the amount of \$25,715.00

16
17 MOTION: Ms. Dudman moved, with Mr. Hart seconding, approval of the Farmer's Market
18 Paving project, to be paid for from the Fiscal Year 2021 Appropriations Budget 1550100-53250 in
19 the amount of \$25,715.00.

20 VOTE:

21 Martha Dudman: Aye
22 Matt Hart: Aye
23 Geoff Wood: Aye
24 Wendy Littlefield: Aye
25 Chair John Macauley: Aye
26 Motion approved 5-0.

27
28 **X. Treasurer's Warrants**

29 *A. Approve & Sign Treasurer's Warrant AP2102 in the amount of \$950,974.11*

30 MOTION: Ms. Littlefield moved, with Mr. Hart seconding, approval and signature of
31 Treasurer's Warrant AP2102 in the amount of \$950,974.11, as presented.

32 VOTE:

33 Wendy Littlefield: Aye
34 Matt Hart: Aye
35 Martha Dudman: Aye
36 Geoff Wood: Aye
37 Chair John Macauley: Aye
38 Motion approved 5-0.

39
40 *B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2076, AP2101,*
41 *and PR2101 in the amounts of \$34,152.32, \$82,085.37, and \$153,088.14, respectively*

42 MOTION: Ms. Dudman moved, with Mr. Hart seconding, approval of signed Treasurer's
43 Payroll, State Fees, & PR Benefit Warrants AP2076, AP2101, and PR2101 in the amounts of
44 \$34,152.32, \$82,085.37, and \$153,088.14, respectively, as presented.

45 VOTE:

46 Martha Dudman: Aye
47 Matt Hart: Aye
48 Geoff Wood: Aye
49 Wendy Littlefield: Abstains
50 Chair John Macauley: Aye
51 Motion approved 4-0-1 (Littlefield in Abstention).

1
2 C. Acknowledge Treasurer's School Board AP/Payroll Warrants 01 and 02 in the amounts of
3 \$29,959.64 and \$61,338.19, respectively

4 MOTION: Mr. Hart moved, with Ms. Littlefield seconding, acknowledgement of Treasurer's
5 School Board AP/Payroll Warrants 01 and 02 in the amounts of \$29,959.64 and \$61,338.19,
6 respectively, as presented.

7 VOTE:

8 Matt Hart: Aye

9 Wendy Littlefield: Aye

10 Geoff Wood: Aye

11 Martha Dudman: Aye

12 Chair John Macauley: Aye

13 Motion approved 5-0.

14
15 Ms. Littlefield asked how the next meeting would meet. Manager Lunt thought it would meet via
16 Zoom; the Zoom link had been omitted on the next Agenda by mistake.

17
18 Mr. Wood noted that the Town's website has incorrect SelectBoard meeting times posted.

19
20 **XI. Adjournment**

21 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, adjournment.

22 VOTE:

23 Martha Dudman: Aye

24 Wendy Littlefield: Aye

25 Geoff Wood: Aye

26 Matt Hart: Aye

27 Chair John Macauley: Aye

28 Motion approved 5-0.

29
30 The Meeting was adjourned at 5:17PM.

31
32
33 Respectfully Submitted,

34 
35
36 Wendy Littlefield, Secretary
37