

Town of Mount Desert
SelectBoard Meeting Minutes
Organizational Meeting
Monday, August 3, 2020
Location: Zoom Meeting

This Meeting was held via remote access.

SelectBoard Members Present:

Chair John Macauley, Martha Dudman, Wendy Littlefield, Matt Hart, Geoff Wood

Public Officials Present:

Public Works Director Tony Smith, Town Manager Durlin Lunt, Assessor Kyle Avila,
Town Clerk Claire Woolfolk

Members of the public were also in attendance.

I. Call to order at 4:00 p.m.

Chair John Macauley called the Meeting to order at 4:00PM.

I. Election of Officers

MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, Election of the same slate of officers as last year; those officers being John Macauley as Chair, Matt Hart as Vice Chair, and Wendy Littlefield as Secretary.

Chair Macauley stated he was willing to remain in the position of SelectBoard Chair, however he would be happy to allow another SelectBoard Member to step into the position if they were willing. There were no takers.

VOTE:

Wendy Littlefield: Aye

Martha Dudman: Aye

Matt Hart: Aye

Geoff Wood: Aye

Chair John Macauley: Aye

Motion approved 5-0

II. Minutes

A. Approval of minutes from July 20, 2020 meeting

MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, approval of the July 20, 2020 Minutes as presented.

VOTE:

Martha Dudman: Aye

Matt Hart: Aye

Geoff Wood: Aye

Wendy Littlefield: Aye

1 Chair John Macauley: Aye
2 Motion approved 5-0.

3
4 **III. Appointments/Recognitions/Resignations**
5 None presented.

6
7 **IV. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion.*
8 *Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*

9 A. *Town of Mount Desert MMA Property & Casualty Pool Dividend Payment*

10 B. *ADD Draft FY 2021 Budget*

11 C. *Hancock County Commissioners Meeting Minutes of July 7, 2020*

12 MOTION: Mr. Hart moved, with Ms. Littlefield seconding, acceptance of the Consent
13 Agenda as presented.

14 VOTE:

15 Matt Hart: Aye

16 Wendy Littlefield: Aye

17 Martha Dudman: Aye

18 Geoff Wood: Aye

19 Chair John Macauley: Aye

20 Motion approved 5-0.

21
22 **V. SelectBoard Reports**

23 No SelectBoard Reports were presented.

24
25 **VI. Unfinished Business**

26 A. *2020 Annual Town Meeting Live Stream – update*

27 Assessor Kyle Avila reported that Jeff Zayman and Wendell Oppewall both assured him
28 that live streaming the Town Meeting was possible. Mr. Zayman has a professional
29 grade video camera that can be used. Mr. Oppewall will have a hard-wired ethernet
30 connection. Assessor Avila set up a Town profile on Youtube allowing the meeting to be
31 streamed.

32
33 B. *Discussion of Third-Party Requests*

34 Town Manager Lunt pointed out an additional request requiring consideration that did not
35 get included in the packet. He sent emailed it to SelectBoard Members. Manager Lunt
36 noted a number of third-party representatives were attending the meeting should there be
37 questions.

38
39 Mr. Hart noted that his focus was on July 1, 2020 moving forward. All groups are
40 struggling with the changes Covid-19 has forced. Manager Lunt has no firm estimate of
41 whether the Town will experience budget shortfalls due to Covid. Revenues are
42 beginning to bounce back. State Aid is not a significant amount. Taxes will begin to
43 come in. He did not believe there would a shortfall sizable enough to worry about.

44
45 Chair Macauley felt the question of amending third-party requests should focus on those
46 organizations not providing services due to Covid.
47

1 Ms. Dudman inquired about the Mount Desert Island Historical Society. They mentioned
2 a building project, however there is no funding listed as being received from the Town.
3 Manager Lunt confirmed the Historical Society has requested \$2,500.00. Raney Bench,
4 Executive Director of the Mount Desert Island Historical Society, was present. She noted
5 the overall budget for the site was presented, however the request to the Town would
6 only pay a partial amount. The Selectmen's Building in Somesville has had some
7 renovations, and a portable toilet is in place and available to visitors 24/7. Bridge
8 maintenance in Somesville is also being done.
9

10 Public Works Director Tony Smith reported that the Seal Harbor Village Improvement
11 Society has confirmed they will not open the village's comfort station this year. They
12 have rented two portable toilets to replace the comfort station. Director Smith felt the
13 cost of that rental from July to the end of the season would be an acceptable amount to
14 grant the VIS. The Seal Harbor comfort station will not be maintained by the Town this
15 year. It was suggested at an earlier meeting that the Town maintain the public restrooms
16 at the Great Harbor Museum. Due to the complications involved in doing so, the Town
17 has instead leased two portable toilets that are now behind the museum. Ms. Dudman
18 recalled the Great Harbor Museum's third party-request this year was specifically for
19 public restroom maintenance. Director Smith concurred.
20

21 Chair Macauley suggested going down the list Town Manager Lunt compiled and
22 presented to the Board.
23

24 **Northeast Harbor Library:** Ms. Littlefield believed the library was open and providing
25 service. She saw no reason why changes to the funding should be made, unless there's
26 more information she was unaware of. Ms. Dudman agreed. The library has been a
27 service to the community throughout the pandemic. Ms. Littlefield further noted that the
28 Somesville Library and the Seal Harbor Library were similarly active. She would not
29 recommend any changes to the Towns' libraries.
30

31 Mr. Wood asked how the Board would proceed with decisions.
32

33 Manager Lunt recommended the Board vote on any amendments to the third-party
34 requests and include a dollar amount in those amendments. There was no need to revote
35 requests that do not change.
36

37 **Northeast Harbor Village Improvement Society:** Chair Macauley felt there were no
38 changes to the work the Society does. He did not feel any change to the request was
39 warranted. The Board agreed.
40

41 **Seal Harbor Village Improvement Society:** Chair Macauley suggested removing
42 funding having to do with upkeep of the comfort station that is not open this season but
43 provide funding to cover the portable toilets currently in place.
44

1 Mr. Hart wondered if, theoretically, the restrooms could open in the fall. There was no
2 way to know. The VIS is trying to adapt as best they can to the situation. Perhaps
3 funding should remain, given the uncertainty of the situation.
4

5 Director Smith disagreed. He recommended cutting the amount dedicated to comfort
6 station cost in half. Mr. Hart asked if the request was itemized in such a way as to know
7 the cost dedicated to comfort stations. Director Smith believed the specific cost must be
8 available somewhere within the organization. President of the VIS Alex Stephens
9 estimated comfort station supplies at approximately \$3,000.00 in a typical year. Director
10 Smith opined that it could be reduced by \$1250.00 to a total of \$1750.00. Director Smith
11 did not feel it fair to provide funding for activity that is not happening.
12

13 Mr. Wood noted that the VIS funding is larger than some of the others, he presumed
14 because other property management is occurring. Additionally, the request was increased
15 by \$5,000.00 this year. Mr. Wood asked whether other activities the VIS is responsible
16 for were occurring this year.
17

18 Mr. Stevens confirmed the Seal Harbor beach is being used heavily, and the VIS engages
19 in daily maintenance. Maintenance of the trails and the green are also ongoing. Four
20 people are employed for the work. Health insurance for those employees has been a
21 heavy cost the VIS has incurred.
22

23 It was noted portable toilets cost \$105.00 per month per unit, plus the cost of pumping
24 them out.
25

26 Mr. Stevens noted the portable toilets were placed in June when the closed comfort
27 stations were becoming a problem for the public. The exterior showers are still in use
28 this year.
29

30 Mr. Hart wondered if a third portable toilet could be a potential need, if attendee numbers
31 remain busy. Mr. Stevens wasn't sure if more would be placed.
32

33 Ms. Dudman recalled an increase in the request this year by \$5,000.00, which was noted
34 as dedicated to the comfort stations. If portable toilet rental is less expensive, how much
35 less was a reasonable estimate? Mr. Stevens noted that \$3,000.00 of the request was for
36 comfort station supplies.
37

38 Neighborhood House Director Anne-Marie Hart felt the VIS has provided an equitable
39 option to the comfort stations. She felt most of the non-profit organizations were doing
40 as much as they can, as best and safely as they can. Third-party requests comprise just
41 over 1% of the entire Town's budget.
42

43 Chair Macauley was in agreement with Mr. Hart. If the Town is not expecting any
44 painful shortfall, perhaps this sort of reduction to nonprofits is not necessary. Director
45 Smith reminded the Board that the possibility of reductions was discussed at previous
46 Board Meetings.

1
2 Ms. Dudman felt it was the Board's job to review this type of thing. The discussion is
3 important, and the Board owes such due diligence to the Town.
4

5 Ms. Hart felt that if it is necessary to review third-party requests, then should not other
6 parts of the budget be reviewed as well? All aspects of the Town and other budgeted
7 parties have had to adapt during these unprecedented times.
8

9 Assessor Avila thought a group like Island Explorer, which is not running this year,
10 might be a more obvious choice for review. Ms. Dudman noted that the letter from the
11 Island Explorer received by the Town noted that while the buses are not running, there
12 are still operating costs for the organization, costing approximately a million per year.
13 Island Explorer's request is for \$14,000.00. The letter states that he would not want to
14 receive money if it created hardship for other organizations, and if necessary, the Island
15 Explorer could go without their funding this year.
16

17 Director Smith felt that in light of the figures provided by the VIS, reducing the \$5,000
18 increase to \$3,000 was reasonable, and would also cover the possibility of a third portable
19 toilet.
20

21 It was confirmed that the Chamber of Commerce Visitor Center was open. Micki
22 Sumpter confirmed the Chamber has been open since the beginning of the pandemic –
23 earlier than during a normal year – in order to work with the local businesses through the
24 pandemic.
25

26 Chair Macauley returned discussion to the Seal Harbor Village Improvement Society.
27

28 Ms. Littlefield felt the point of the review was to be realistic and take care of the Town's
29 best interests. If the VIS is not required to spend \$2,000 in supplies for the comfort
30 stations, then is there a problem with lowering their request by \$2,000? Mr. Hart
31 reminded the Board that in the end, this is a guess the Board is making on funding.
32 Director Smith noted his guess is based on 18+ years of experience. Additionally, the
33 increase, as stated at earlier meetings, was based on supplies. The portable toilet vendor
34 provides the supplies used in the portable toilets. Cleaning is done daily.
35

36 Chair Macauley agreed there was no clear way to determine a firm amount a group like
37 the Seal Harbor VIS will have to spend. However, there are some organizations that are
38 clearly not providing services. Perhaps it would be better to focus on those.
39

40 Mr. Hart felt that organizations that have simply not opened for the season are the
41 funding requests to review for reduction. But a group trying to remain active and do the
42 best they can, should perhaps be given a little leeway. Any cut to such a group would be
43 based on estimates and predictions.
44

45 Mr. Wood felt that removing \$2,000.00 from the Seal Harbor VIS request of \$50,000.00
46 is essentially nit-picking. And if such a tiny percentage of a request is being examined

1 for one, is it perhaps setting precedent for looking over each request for any small amount
2 that can be deemed not necessary. The only two third-party groups that are not doing
3 what the Town funds them to do are the Island Explorer and the Great Harbor Museum.
4

5 It was noted that while the Seal Harbor VIS is paying for the portable toilets near the Seal
6 Harbor comfort station, the Town is paying for the portable toilets behind the Great
7 Harbor Museum.
8

9 MOTION: Mr. Wood moved to cut the funding to the Great Harbor Museum and to the
10 Island Explorer.
11

12 Representative of the Great Harbor Museum Willie Granston reported that the number of
13 people using the museum bathrooms are four to five times greater than the number of
14 people visiting the museum. A renovation of one of the bathrooms was planned for this
15 year. Renovation funds had to be reallocated due to Covid. Cutting the money means
16 that perhaps one of the bathrooms next year doesn't open at all due to those renovations.
17 While Mr. Granston understands as a taxpayer the idea of cutting funding, the Board
18 should be mindful that there are other things going on in the background that this cut will
19 affect.
20

21 Mr. Wood referred to the application submitted by Director Sidney Rockefeller which
22 states the money requested is for bathroom supplies and employee salary, neither of
23 which are being expended. It says nothing of a capital project. Mr. Granston agreed a
24 capital project was not in the plan at the time the request was made.
25

26 Ms. Dudman inquired of Ms. Hart whether the Neighborhood House's full amount was
27 needed, as some of the usual programs are not occurring this year.
28

29 Ms. Hart confirmed the full amount requested by the Neighborhood House was necessary
30 this year. She stated that what was printed in the warrant is not correct, nor is it what her
31 original request stated. General support is \$50,000.00 and is needed. The Neighborhood
32 House incurs almost \$100,000.00 per year in utilities and maintenance necessary to keep
33 the building open. This does not include salaries or other employee benefits. The
34 building is heavily used, and it can be agreed the community would like it to remain open
35 for years to come. Neighborhood House requested \$15,000.00 for the youth program; the
36 warrant shows the number at \$38,000.00. The actual youth programs provided by the
37 Neighborhood House cost over \$171,000.00 per year. Despite the determination that
38 summer camp could not be done safely, the Neighborhood House has held, in place of
39 summer camp, a number of stand-alone activities for the community's youth and they
40 have been well attended. Programs such as yoga and community café will continue with
41 necessary safety precautions. Neighborhood House is working hard to maintain all of
42 their programs as close to normal as they can. \$23,000.00 has been requested for
43 community events and programs. Cost for those events and programs run over
44 \$60,000.00 per year. Fundraising is difficult this year, making the request that much
45 more important. The request made of the Town is approximately 15% of the
46 Neighborhood House budget.

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It was noted there was a Motion with no Second on the Floor.

Ms. Dudman Seconded the Motion.

Manager Lunt clarified that the amount requested by the Island Explorer was \$14,000.00 and not \$15,000.00 as someone previously noted. He explained the Motion is to reduce the third-party requests by \$19,500.00 and should be worded as such.

AMENDED MOTION: Mr. Wood amended his Motion, with Ms. Dudman seconding, to reduce the Third-Party Requests by \$19,500.00.

VOTE:

Wendy Littlefield: Aye

Matt Hart: Abstains

Martha Dudman: Aye

Geoff Wood: Aye

Chair John Macauley: Aye

Motion approved 4-0-1 (Hart in Abstention).

Downeast Community Partners representative Sarah Nugent inquired about Town Meeting. She wondered what the Board preferred third-part requesters do regarding Town Meeting attendance, in light of the Covid pandemic and the limits on numbers able to attend. Ms. Dudman advised anyone asking for funding to attend.

VII. New Business

A. Annual Policy on Treasurer's Disbursement Warrants for Employee Wages and Benefits

Manager Lunt noted this was normal procedure that usually occurs after Town Meeting.

MOTION: Ms. Littlefield moved, with Mr. Hart seconding, approval of the Annual Policy on Treasurer's Disbursement Warrants for Employee Wages and Benefits, as presented.

VOTE:

Wendy Littlefield: Aye

Matt Hart: Aye

Martha Dudman: Aye

Geoff Wood: Aye

Chair John Macauley: Aye

Motion approved 5-0.

B. Annual Policy on Treasurer's Disbursement Warrants for State Fees

MOTION: Ms. Littlefield moved, with Mr. Wood seconding, approval of the Annual Policy on Treasurer's Disbursement Warrants for State Fees, as presented.

VOTE:

Wendy Littlefield: Aye

Geoff Wood: Aye

1 Matt Hart: Aye
2 Martha Dudman: Aye
3 Chair John Macauley: Aye
4 Motion approved 5-0.

5
6 *C. Annual Policy on Disbursement of Municipal Education Costs*
7 MOTION: Ms. Littlefield moved, with Mr. Wood seconding, approval of the Annual
8 Policy on Disbursement of Municipal Education Costs, as presented.

9 VOTE:
10 Wendy Littlefield: Aye
11 Geoff Wood: Aye
12 Martha Dudman: Aye
13 Matt Hart: Aye
14 Chair John Macauley: Aye
15 Motion approved 5-0.

16
17 *D. Annual Policy on Application of Payments to Unpaid Taxes*
18 MOTION: Mr. Wood moved, with Ms. Dudman seconding, approval of the Annual
19 Policy on Application of Payments to Unpaid Taxes, as presented.

20 VOTE:
21 Geoff Wood: Aye
22 Martha Dudman: Aye
23 Wendy Littlefield: Aye
24 Matt Hart: Aye
25 Chair John Macauley: Aye
26 Motion approved 5-0.

27
28 *E. Annual Policy on Reimbursement (Code Enforcement Officer Permits)*
29 Ms. Littlefield moved, with Mr. Wood seconding, approval of the Annual Policy on
30 Reimbursement (Code Enforcement Officer Permits), as presented.

31 VOTE:
32 Wendy Littlefield: Aye
33 Geoff Wood: Aye
34 Martha Dudman: Aye
35 Matt Hart: Aye
36 Chair John Macauley: Aye
37 Motion approved 5-0.

38
39 *F. Annual Policy Authorizing Town Manager and his Designee to sign BYOB and Off-*
40 *Premises Catering Liquor License Applications on behalf of the Municipal Officers*

41 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, approval of the Annual
42 Policy Authorizing Town Manager and his Designee to sign BYOB and Off-Premises
43 Catering Liquor License Applications on behalf of the Municipal Officers, as presented.

44 VOTE:
45 Martha Dudman: Aye
46 Wendy Littlefield: Aye

1 Matt Hart: Aye
2 Geoff Wood: Aye
3 Chair John Macauley: Aye
4 Motion approved 5-0.
5

6 It was noted the policies will be prepared and ready for Board signature, if the
7 SelectBoard members are comfortable with coming to the Town Offices to do so.
8

9 *G. Annual Approval of Town Counsel*

10 MOTION: Mr. Hart moved, with Ms. Littlefield seconding, approval of Annual
11 Approval of Town Counsel, as presented.
12

13 Mr. Hart inquired whether the Town ever reviews Town Counsel options. He felt that
14 while it was too late now, it might be wise to discuss the question of whether the Town is
15 happy with the services provided and whether change should be considered. Other Board
16 members concurred.
17

18 Director Smith stated that competitive bids are not required for Counsel services
19 according to the Town's purchasing policy.
20

21 Manager Lunt hoped the Motion's approval could be made now. Discussion about Town
22 Counsel can be held at a later time. Mr. Hart agreed; it was a discussion for a future date.
23

24 VOTE:

25 Wendy Littlefield: Aye
26 Martha Dudman: Aye
27 Matt Hart: Aye
28 Geoff Wood: Aye
29 Chair John Macauley: Aye
30 Motion approved 5-0.
31

32 *H. MMA Annual Election – Vice President and Executive Committee Members*

33 Manager Lunt noted there was no election competition for the positions. All are good
34 people. Additionally, the Town Manager can sign for those should the Board direct him
35 to do so.
36

37 MOTION: Ms. Dudman moved, with Mr. Wood seconding, authorization of the slate of
38 Vice President and Executive Committee Members, and to authorize Town Manager
39 Durlin Lunt to sign, as presented.

40 VOTE:

41 Wendy Littlefield: Aye
42 Martha Dudman: Aye
43 Matt Hart: Aye
44 Geoff Wood: Aye
45 Chair John Macauley: Aye
46 Motion approved 5-0.

1
2 *I. Request to Authorize A Public Space Private Placement Application for a memorial*
3 *bench at the harbor by Ian Hand for Stuart and Christine Hand – Northeast Harbor*
4 *Village Green*

5 Ms. Dudman questioned the inclusion of a dog on the bench.

6
7 Representative Ian Hand was agreeable to omitting the dog. He believed the design
8 presented can be done on a gray bench, which would be more fitting for the area. Ms.
9 Dudman agreed. She added that a black bench would also be hot in the summer.

10
11 Mr. Hand hoped to get as close to the boat ramp as possible. Town Clerk Claire
12 Woolfolk directed him to Harbormaster John Lemoine and they've discussed the bench's
13 position. Harbormaster Lemoine proposed repurposing older bench locations, replacing
14 an older bench with this one.

15
16 Mr. Hart noted he liked the dog. Ms. Littlefield felt that the bench is a memorial bench,
17 and if it is important to family that a dog be included, it should not be omitted.

18
19 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, approval of the request
20 to Authorize A Public Space Private Placement Application for a memorial bench at the
21 harbor by Ian Hand for Stuart and Christine Hand – Northeast Harbor Village Green, as
22 presented.

23 VOTE:

24 Wendy Littlefield: Aye

25 Martha Dudman: Aye

26 Matt Hart: Aye

27 Geoff Wood: Aye

28 Chair John Macauley: Aye

29 Motion approved 5-0.

30
31 *J. Approve early closing of Town Office on August 11 at 3pm for preparation of Town*
32 *Meeting (rain date August 12)*

33 MOTION: Mr. Hart moved, with Ms. Littlefield seconding, approval of early closing of
34 Town Office on August 11, 2020 at 3pm for preparation of Town Meeting (rain date
35 August 12), as presented.

36 VOTE:

37 Matt Hart: Aye

38 Wendy Littlefield: Aye

39 Martha Dudman: Aye

40 Geoff Wood: Aye

41 Chair John Macauley: Aye

42 Motion approved 5-0.

43
44 *K. Discussion of the Process and Protocols for the Drive-In Town Meeting*

1 Town Manager Lunt presented some ideas on how the Town Meeting would work this
2 year. Warrant Chair Phil Lichtenstein and Town Warden Bill Ferm were present to
3 answer questions.

4
5 Ms. Dudman inquired how early attendees could arrive. Manager Lunt was not sure.
6 Police would be on hand early. Staff will be on site shortly after 3pm. Manager Lunt felt
7 arrival by 5:15PM should be acceptable.

8
9 Ms. Dudman inquired about the information for how to access streaming. Mr.
10 Lichtenstein suggested posting the information in the newspaper. Town Clerk Woolfolk
11 stated the Town missed the deadline for posting information in the paper. Manager Lunt
12 promised to post it on the website and on the Facebook page.

13
14 It was pointed out that 50 residents are required to be physically present at the meeting to
15 reach a quorum.

16
17 It was clarified that streaming the meeting was for those who can't attend the meeting.
18 Physically present meeting attendees will be able to hear the meeting through the use of
19 microphones.

20
21 Mr. Lichtenstein asked about the amendment of the third-party requests and an additional
22 ten amendments from the School Board. It's been suggested that perhaps the Motions to
23 amend could be made by either the School Board or Warrant Committee Members.
24 Discussion on individual Articles could be brought up by School Board members.
25 Assessor Kyle Avila noted there were two more Articles that will require amendment:
26 Article 22 and Article 25.

27
28 It was requested the amendments required for Articles 22 and 25 be shared with the
29 Board, Warrant Committee Members Phil Lichtenstein and Jerry Miller, and Moderator
30 Bill Ferm. Mr. Lichtenstein agreed to make Motions.

31
32 Mr. Lichtenstein requested that Youtube streaming information be emailed to Mount
33 Desert Islander reporter Dick Broom. Perhaps something could be done to get it added to
34 the newspaper. Assessor Avila agreed to email the information to Mr. Broom.

35
36 Mr. Hart noted that many of the first Articles are procedural. Could these be presented as
37 a slate, with any clarification on them needed pulled out for further discussion? Mr.
38 Ferm advised against such action. Allowing non-voters to speak requires a two-thirds
39 vote, unlike other votes. Additionally, the Charter states that each Warrant should be
40 designed so each one can be voted separately. Mr. Ferm noted that the more the Town
41 can maintain the traditional routine the better.

42
43 Mr. Ferm suggested determining whether those in attendance would allow him to skip
44 reading the entire Article. Ms. Dudman thought it worth pursuing. Everyone in
45 attendance would receive a copy of the Articles.

46

1 Mr. Lichtenstein noted that anything that can be done to streamline the process would be
2 helpful, provided that all in attendance can be heard.

3
4 Mr. Ferm wondered whether those non-voting members, such as the third-party
5 requesters, could be parked elsewhere. Bar Harbor conducted their Town Meeting this
6 way. It made voting by card easier to see and count.

7
8 Mr. Ferm noted that spacing used for the Bar Harbor Town Meeting was each parking
9 space. With such spacing Tally Clerks will not be able to go between cars and still
10 follow social distancing protocol. Bar Harbor decided that the statute that requires
11 written ballot and hand counts for the education articles, might be a "recorded vote".
12 And if the Moderator determines the majority it could be recorded in this way. The
13 opinion received at that time saved the process of hand count.

14
15 Mr. Ferm noted that Bar Harbor's Town Meeting started at 7:00PM and despite worry
16 about light, the high school has lighting available in the parking lot and lighting can be
17 distributed. He felt the meeting could proceed despite nightfall.

18
19 Assessor Avila reported Reporter Dick Broom can get the streaming information in the
20 newspaper.

21
22 Ms. Littlefield inquired about where Officials need to be if they are not on stage.
23 Manager Lunt requested SelectBoard Members and other Town Officials identify
24 themselves as such upon arriving.

25
26 It was clarified that those watching the meeting via Youtube could not be counted as
27 attendees and would not be able to vote. Manager Lunt noted the Youtube streaming was
28 being offered as a curtesy to those who'd like to watch but could not attend.

29
30 Mr. Lichtenstein confirmed that a rehearsal would occur Monday, August 10, 2020 at
31 3:00PM at the high school. Police Chief Willis would be present as well. Mr. Miller and
32 Mr. Ferm both confirmed they could be in attendance.

33
34 Regarding reading only a summary of an Article, any requests for an entire Article being
35 read could certainly be honored. Mr. Ferm guessed the majority of attendees would
36 prefer entire Articles not be read. Mr. Miller noted that Articles have been read in
37 summary form before.

38
39 There was no further discussion.

40
41 *L. Consideration of a request to connect the sanitary sewer pump system from a new*
42 *building to be located at 1092 Main Street in Somesville to the existing holding tank*
43 *and pump system of an existing building also located on 1092 Main Street in*
44 *Somesville which in turns pumps the sewerage to the public sanitary sewer system*
45 *located in Main Street*

1 Director Smith noted this was a routine piggy-backing request, the likes of which have
2 been approved by the Board on other occasions.
3

4 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, approval of a request to
5 connect the sanitary sewer pump system from a new building to be located at 1092 Main
6 Street in Somesville to the existing holding tank and pump system of an existing building
7 also located on 1092 Main Street in Somesville which in turn pumps the sewerage to the
8 public sanitary sewer system located in Main Street, as presented.

9 VOTE:

10 Wendy Littlefield: Aye

11 Martha Dudman: Aye

12 Matt Hart: Aye

13 Geoff Wood: Aye

14 Chair John Macauley: Aye

15 Motion approved 5-0.
16

17 **VIII. Other Business**

18 *A. Such other business as may be legally conducted*

19 Director Smith inquired how many SelectBoard members would be at the Monday Town
20 Meeting rehearsal.
21

22 Manager Lunt felt that Chair Macauley should be all that was necessary. He and Vice-
23 Chair Hart would be the ones that will have assigned locations. Mr. Hart wondered if
24 SelectBoard presence was necessary, though he could make the meeting.
25

26 **IX. Treasurer's Warrants**

27 *A. Approve & Sign Treasurer's Warrant AP2105 for \$97,948.71*

28 MOTION: Mr. Hart moved, with Mr. Wood seconding, approval and signature of
29 Treasurer's Warrant AP2105 for \$97,948.71, as presented.

30 VOTE:

31 Matt Hart: Aye

32 Geoff Wood: Aye

33 Wendy Littlefield: Aye

34 Martha Dudman: Aye

35 Chair John Macauley: Aye

36 Motion approved 5-0.
37

38 *B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2103,*
39 *AP2104, and PR2102 in the amounts of \$6,065.18, \$12,233.79, and \$120,011.25,*
40 *respectively*

41 MOTION: Mr. Hart moved, with Ms. Dudman seconding, approval of signed
42 Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2103, AP2104, and PR2102 in
43 the amounts of \$6,065.18, \$12,233.79, and \$120,011.25, respectively, as presented.

44 VOTE:

45 Matt Hart: Aye

46 Martha Dudman: Aye

1 Wendy Littlefield: Abstains
2 Geoff Wood: Aye
3 Chair John Maculey: Aye
4 Motion approved 4-0-1 (Littlefield in Abstention).
5

6 *C. Acknowledge Treasurer's School Board AP/Payroll Warrants 03 in the amount of*
7 *\$151,774.31*

8 MOTION: Mr. Hart moved, with Ms. Dudman seconding, acknowledgement of
9 Treasurer's School Board AP/Payroll Warrants 03 in the amount of \$151,774.31, as
10 presented.

11 VOTE:

12 Matt Hart: Aye
13 Martha Dudman: Aye
14 Wendy Littlefield: Aye
15 Geoff Wood: Aye
16 Chair John Macauley: Aye
17 Motion approved 5-0.
18

19 **X. Adjournment**

20 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, to adjourn.

21 VOTE:

22 Wendy Littlefield: Aye
23 Martha Dudman: Aye
24 Matt Hart: Aye
25 Geoff Wood: Aye
26 Chair John Macauley: Aye
27 Motion approved 5-0.
28

29 The Meeting adjourned at 5:26PM.
30

31
32 Respectfully Submitted,

33
34 
35
36 Wendy Littlefield, Secretary