

Town of Mount Desert
Board of Selectmen
Minutes
Organizational Meeting
May 3, 2022

Following the conclusion of Annual Town Meeting

Board Members Present: John Macauley, Martha Dudman, Wendy Littlefield, Geoff Wood, and Rick Mooers

Town Officials Present: Town Manager Durlin Lunt, Public Works Director Tony Smith, Fire Chief Mike Bender, Finance Director Jake Wright, and Town Clerk Claire Woolfolk

I. Call to order at immediately following the Town Meeting.

Chair Macauley called the Meeting to order at 8:33PM.

II. Election of Officers

MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, the slate as:

Chair – John Macauley

Vice Chair – Wendy Littlefield

Secretary – Geoff Wood

Motion approved 5-0.

III. Minutes

A. Approval of minutes from April 19, 2022

MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, approval of the Minutes of April 19, 2022, as presented.

Motion approved 3-0-2 (Wood and Mooers in Abstention).

B. Approval of minutes from April 20, 2022

MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, approval of the Minutes of April 20, 2022, as presented.

Motion approved 3-0-2 (Wood and Mooers in Abstention).

IV. Appointments/Recognitions/Resignations

A. Request appointment of Jonathan Zumwalt as part-time FF/EMT at a starting pay of \$28.22 per hour, effective date of May 4, 2022

MOTION: Ms. Dudman moved, with Mr. Wood seconding, appointment of Jonathan Zumwalt as part-time FF/EMT at a starting pay of \$28.22 per hour, effective date of May 4, 2022, as presented.

Motion approved 5-0.

B. Request appointment of Jeanie Lyons as Full-time Dispatcher at a rate of \$23.38 per hour, effective May 4, 2022

MOTION: Ms. Dudman moved, with Mr. Wood seconding, appointment of Jeanie Lyons as Full-time Dispatcher at a rate of \$23.38 per hour, effective date of May 4, 2022, as presented.

Motion approved 5-0.

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C. Consider appointment of Gloria Kunje as an alternate member for the Planning Board, effective May 5, 2022

MOTION: Ms. Dudman moved, with Mr. Wood seconding, appointment of Gloria Kunje as an alternate member for the Planning Board, effective May 5, 2022, as presented.

Motion approved 5-0.

V. Consent Agenda *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*

A. Note from League of Women Voters

B. Letter from Maine Historic Preservation Commission regarding the MDI Hiking Trail System from April 19, 2022

C. Hancock County Commissioners Meeting Minutes from April 5, 2022

MOTION: Mr. Wood moved, with Ms. Littlefield seconding, acceptance of the Consent Agenda, as presented.

Motion approved 5-0.

VI. Selectmen's Reports

None presented.

VII. Unfinished Business

None presented.

VIII. New Business

A. Consideration of authorizing Public Works Director Tony Smith to negotiate a not to exceed price of \$30,600, the amount remaining in our FY-22 paving budget described in the memo dated April 28, 2022, with qualified paving companies, to place a layer of Surface Maintenance Treatment on Sea Street

MOTION: Mr. Wood moved, with Ms. Dudman seconding, authorization of Public Works Director Tony Smith to negotiate a not to exceed price of \$30,600.00, the amount remaining in the FY-22 paving budget described in the memo dated April 28, 2022, with qualified paving companies, to place a layer of Surface Maintenance Treatment on Sea Street, as presented.

Motion approved 5-0.

B. Consideration of authorizing Public Works Director Tony Smith to execute any necessary documents on behalf of the Town to retain the services of the paving company for item A above.

MOTION: Mr. Wood moved, with Ms. Dudman seconding, authorization of Public Works Director Tony Smith to execute any necessary documents on behalf of the Town to retain the services of the paving company for item A above, as presented.

Motion approved 5-0.

C. Consideration of providing a letter of support for the Acadia Disposal Districts application for Congressionally Directed Spending in the amount of \$350,000 to be used, or more if available, if the application is successful, for development of a regional household hazardous waste and universal waste collection facility

MOTION: Ms. Dudman moved, with Mr. Wood seconding, authorization to provide a letter of support for the Acadia Disposal Districts application for Congressionally Directed Spending in the amount of \$350,000 to be used, or more if available, if the application is successful, for development of a regional household hazardous waste and universal waste collection facility, as presented.

Motion approved 5-0.

D. Annual Policy on Treasurer's Disbursement Warrants for Employee Wages and Benefits

MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, approval of Annual Policy on Treasurer's Disbursement Warrants for Employee Wages and Benefits, as presented.

Motion approved 5-0

E. Annual Policy on Treasurer's Disbursement Warrants for State Fees

MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, approval of Annual Policy on Treasurer's Disbursement Warrants for State Fees, as presented.

Motion approved 5-0.

F. Annual Policy on Disbursement of Municipal Education Costs

MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, approval of Annual Policy on Disbursement of Municipal Education Costs, as presented.

Motion approved 5-0.

G. Annual Policy on Application of Payments to Unpaid Taxes

MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, approval of Annual Policy on Application of Payments to Unpaid Taxes, as presented.

Motion approved 5-0.

H. Annual Policy on Reimbursement (Code Enforcement Officer Permits)

MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, approval of Annual Policy on Reimbursement (Code Enforcement Officer Permits), as presented.

Motion approved 5-0.

I. Annual Policy Authorizing Town Manager and his Designee to sign BYOB and Off-premises Catering Liquor License Applications on behalf of the Municipal Officers

MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, approval of Annual Policy Authorizing Town Manager and his Designee to sign BYOB and Off-premises Catering Liquor License Applications on behalf of the Municipal Officers, as presented.

Motion approved 5-0.

J. Annual Approval of Town Counsel

MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, annual approval of Town Counsel, as presented.

After some discussion:

MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, to table the approval of Town Counsel until the next meeting. Motion approved 5-0.

IX. Other Business

None presented.

X. Treasurer's Warrants

A. Approve & Sign Treasurer's Warrant as shown below:

Town Invoices	AP#2264	05/04/22	\$ 175,818.08
Reissue of Stopped Payment	AP#2262	04/27/22	\$ 23,836.02
Total			\$ 199,654.10

MOTION: Mr. Wood moved, with Ms. Dudman seconding, approval and signature of the Treasurer's Warrant as shown above. Motion approved 5-0.

B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown below:

State Fees & PR Benefits	AP#2261	04/21/22	\$ 79,329.98
	AP#2263	04/27/22	\$ 4,222.46
Town Payroll	PR#2224	04/29/22	\$ 126,976.77
	PR#2225	04/21/22	\$ 2,151.85
Total			\$ 212,681.06

MOTION: Mr. Wood moved, with Ms. Dudman seconding, approval of signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown above. Motion approved 4-0-1 (Littlefield in Abstention)

C. Acknowledge Treasurer's School Board AP/Payroll Warrants as shown below:

School Invoices			
School Payroll	22	04/29/22	\$ 189,623.45
Total			\$ 189,623.45

MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, acknowledgement of Treasurer's School Board AP/Payroll Warrants as shown above. Motion approved 5-0.

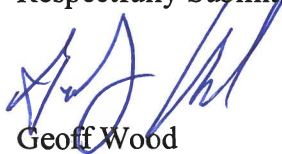
Grand Total			\$ 601,958.61
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XI. Adjournment

MOTION: Ms. Dudman moved, with Mr. Wood seconding, to adjourn the meeting. Motion approved 5-0.

The meeting adjourned at 8:48PM.

Respectfully Submitted,



Geoff Wood