

Town of Mount Desert
Board of Selectmen
Meeting Minutes, September 6, 2022

Board Members Present: Martha Dudman, Rick Mooers, Chair John Macauley, Wendy Littlefield, Geoff Wood

Town Officials Present: Tax Assessor Kyle Avila, Public Works Director Tony Smith, Town Manager Durlin Lunt, Finance Director Jake Wright, Town Clerk Claire Woolfolk, Harbormaster John Lemoine, Fire Chief Mike Bender

Members of the Public were in attendance as well.

I. Call to order at 6:30 p.m.

Chair John Macauley called the Meeting to order at 6:30PM.

II. Minutes

A. Approval of minutes from August 15, 2022 meeting

MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, to approve the Minutes of August 15, 2022 as presented.

Motion approved 4-0-1 (Wood in Abstention).

III. Appointments/Recognitions/Resignations

A. Request appointment of Tyler Isherwood as part-time FF/EMT at a starting pay of \$27.47 per hour, effective date of September 7, 2022

MOTION: Ms. Dudman moved, with Mr. Mooers seconding, appointment of Tyler Isherwood as part-time FF/EMT at a starting pay of \$27.47 per hour, effective date of September 7, 2022, as presented.

Motion approved 5-0.

B. Consideration of having Logan Lemoine continue to work for us as a summer helper on one of our refuse packer trucks due to a full-time staff member being out on medical leave and that the end of Logan's original appointment date for the 2022 summer season be changed from on or before September 19, 2022, to on or before November 26, 2022, at his current pay rate of \$18.50 per hour.

MOTION: Mr. Mooers moved, with Ms. Dudman seconding, approval of having Logan Lemoine continue to work for the Town as a summer helper on one of the refuse packer trucks and that the end of Logan's original appointment date for the 2022 summer season be changed from on or before September 19, 2022, to on or before November 26, 2022, at his current pay rate of \$18.50 per hour, as presented.

Motion approved 5-0.

C. Consideration of appointing Aaron Lichtenstein as a public works helper to provide groundskeeping services at the recycling center and to help wastewater staff in completing some of the work they were not able to complete this year due to not being

able to hire a summer helper, at a pay rate of \$16.00 per hour for up to ten hours per week beginning September 12, 2022 to on or before November 4, 2022

MOTION: Mr. Mooers moved, with Ms. Dudman seconding, appointing Aaron Lichtenstein as a public works helper to provide groundskeeping services at the recycling center and to help wastewater staff, at a pay rate of \$16.00 per hour for up to ten hours per week beginning September 12, 2022 to on or before November 4, 2022, as presented.

Mr. Lichtenstein would not have a job coach on hand for the work, but for a majority of the time he would not be working alone.

Motion approved 5-0.

The following Section III. Agenda items have been corrected in their numbering:

~~A.~~ *D. Town Manager, Durlin Lunt, Jr., receives the Linc Stackpole Manager of the Year award from Maine Town and City Management Association (MTCMA)*

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, acknowledgement of Manager Lunt's accomplishment with congratulations.

Motion approved 5-0.

~~B.~~ *E. Treasurer, Jacob Wright becomes Certified as Treasurer by the Maine Municipal Tax Collectors' & Treasurers' Association*

MOTION: Ms. Littlefield moved, with Mr. Mooers seconding, acknowledgement of Director Wright's achievement with congratulations.

Motion approved 5-0.

~~C.~~ *F. Accept Resignation from Public Works Director, Tony Smith Effective October 31, 2022*

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, acceptance of the resignation of Public Works Director, Tony Smith effective October 31, 2022, as presented, with regret and with thanks for his many achievements during his years with the Town.

Motion approved 5-0.

~~D.~~ *G. Accept Resignation from Acting Town Manager, Tony Smith Effective October 31, 2022*

MOTION: Ms. Littlefield moved, with Mr. Wood seconding, acceptance of the resignation of Tony Smith as Acting Town Manager, effective October 31, 2022, as presented.

Motion approved 5-0.

IV. Consent Agenda *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*

A. Third Party Agency Thank you letters: American Red Cross, Downeast Community Partners, Downeast Horizons, Eastern Area Agency on Aging, Families First Community Center, Hospice Volunteers of Hancock County, Mount Desert Nursery School, Neighborhood House, Northern Light Home Care & Hospice

- B. *Thank you to Public Works Department from the Neighborhood House, 8/31/2022*
 - C. *Hancock County Commissioners Meeting Minutes of August 2, 2022*
 - D. *The standard monthly bypass notice for September 2022 for MRC Members
Municipal Solid Waste going to PERC*
 - E. *Update on PERC since their July 2022 fire. Due to being unable to process waste consistently since the fire, PERC has reached capacity on their tipping floor, the area the trash is dumped on before starting thru the PERC process. They began bypassing all waste to Juniper Ridge on August 31, 2022. PERC will be in bypass until September 11th, so they can finish repairs and make room on the tip floor*
 - F. *Update on MRC's ownership of the Hampden municipal solid waste processing facility*
 - G. *Maine Shellfish Handbook (2021); replaces the Maine Clam Handbook (1998)*
 - H. *Department of Marine Resources 2020 Municipal Shellfish Management Meetings*
 - I. *Acadia National Park Advisory Commission Draft Minutes from June 6, 2022*
- MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, acceptance of the Consent Agenda, as presented.

The Thank You letter from the Neighborhood House regarding the pool work was noted as particularly thoughtful and well-written.

Motion approved 5-0.

V. Selectmen's Reports

Ms. Dudman reported that a resident approached her regarding the possibility of a three-way stop at the Mill Brook and Manchester intersection. Ms. Dudman was not sure such a change would fix the problem. The temporary installation of a flashing speed sign was suggested as a first step.

Ms. Dudman noted a nearby Town has allocated money for PFAS testing. She suggested Mount Desert might want to consider such an allocation.

VI. Unfinished Business

- A. *Authorize down payment of \$35,000 to Chalmers Enterprises to facilitate the purchase of necessary materials related to the contract awarded for the construction of (2) 60' aluminum ramps for the NEH North and Public Dock entrances authorized at the August 15th, 2022 meeting*

MOTION: Ms. Littlefield moved, with Mr. Wood seconding, authorization of a down payment of \$35,000 to Chalmers Enterprises to facilitate the purchase of necessary materials related to the contract awarded for the construction of two 60' aluminum ramps for the NEH North and Public Dock entrances authorized at the August 15th, 2022 meeting, as presented.

Motion approved 5-0.

- B. *Authorize allocating \$87,659.98 of the \$135,000 conditional grant from NEHAS to offset costs consistent with section 3(b) "Use of Grant Proceeds" incurred in Fiscal Year 2022. Funds are currently accounted for in reserve account 4040300-24475.*

MOTION: Mr. Wood moved, with Ms. Littlefield seconding, authorizing the allocation of \$87,659.98 of the \$135,000 conditional grant from NEHAS to offset costs consistent with section 3(b) "Use of Grant Proceeds" incurred in Fiscal Year 2022. Funds are currently accounted for in reserve account 4040300-24475, as presented.

Motion approved 5-0.

C. Authorize allocating \$47,340.02 of the \$135,000 conditional grant from NEHAS to offset costs consistent with section 3(b) "Use of Grant Proceeds" incurred in Fiscal Year 2023. Funds are currently accounted for in reserve account 4040300-24475

It was noted Items B and C were separated out to clearly delineate the two different ways the funds can be spent.

MOTION: Mr. Wood moved, with Ms. Littlefield seconding, authorization to allocate \$47,340.02 of the \$135,000 conditional grant from NEHAS to offset costs consistent with section 3(b) "Use of Grant Proceeds" incurred in Fiscal Year 2023. Funds are currently accounted for in reserve account 4040300-24475, as presented.

Motion approved 5-0.

D. Climate Action Task Force grant application

Chair Macauley explained the Task Force has been considering what items should be included in the budget. The consensus is to include two budget items: salary support for carbon data software entry, and funding to help pay for a survey assessing where the Town is in terms of building a solar farm. The grant would likely include the administrative costs needed to cover the grant writing. ACTT will be writing the grant.

Mr. Wood suggested the new Island Institute Fellow might be a resource for some of the work the grant would cover.

MOTION: Ms. Littlefield moved, with Mr. Wood seconding, approval of the Grant Application work, as presented.

Motion approved 5-0.

VII. New Business

A. Consolidated Communications of Northern New England Company requests approval for utility location of poles, cables, and wires along Whitney Farm Road for two poles beginning approximately 3,140 feet southwesterly of Oak Hill Road, continuing southwesterly for approximately 290 feet

MOTION: Ms. Dudman moved, with Mr. Wood seconding, approval for utility location of poles, cables, and wires along Whitney Farm Road for two poles beginning approximately 3,140 feet southwesterly of Oak Hill Road, continuing southwesterly for approximately 290 feet, as presented.

Motion approved 5-0.

B. Consideration of authorizing Public Works Director Tony Smith to have public works staff paint a new pickleball court on the second of our two tennis courts

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, authorizing Public Works Director Tony Smith to have public works staff paint a new pickleball court on the second of the two tennis courts, as presented.

Motion approved 5-0.

C. *Authorize Fire Chief Mike Bender to enter into an agreement with Acadia Lock LLC and execute any and all documents to facilitate the contract for the purchase and installation of an access control system from Acadia Lock LLC for the Mount Desert fire station #1 expansion project, including a 60% down payment in the amount of \$9,133.80 to facilitate ordering necessary materials*

MOTION: Ms. Littlefield moved, with Mr. Mooers seconding, authorizing Fire Chief Mike Bender to enter into an agreement with Acadia Lock LLC and execute any and all documents to facilitate the contract for the purchase and installation of an access control system from Acadia Lock LLC for the Mount Desert fire station #1 expansion project, including a 60% down payment in the amount of \$9,133.80 to facilitate ordering necessary materials, as presented.

Motion approved 5-0.

D. *Authorize Fire Chief, Mike Bender, to enter into agreement(s) with the Northeast Harbor Ambulance Service to acquire necessary EMS infrastructure including, but not limited to, ambulances, monitors, and stretchers in accordance with Article 6 approved by Town voters at the special town meeting on March 8, 2022. Except where otherwise allowed by the Town's purchasing policy, this authorization will be limited to acquisitions of assets with nominal or no consideration provided by the Town*

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, authorizing Fire Chief, Mike Bender, to enter into agreement(s) with the Northeast Harbor Ambulance Service to acquire necessary EMS infrastructure including, but not limited to, ambulances, monitors, and stretchers in accordance with Article 6 approved by Town voters at the special town meeting on March 8, 2022. Except where otherwise allowed by the Town's purchasing policy, this authorization will be limited to acquisitions of assets with nominal or no consideration provided by the Town, as presented.

Motion approved 5-0.

E. *Request authorization of payment of \$15,494.16 to Kofile for historical preservation services to be expended Historical Preservation budget account number 1220220-57800*

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, authorizing payment of \$15,494.16 to Kofile for historical preservation services to be expended from Historical Preservation budget account number 1220220-57800, as presented.

Motion approved 5-0.

VIII. Other Business *(Addendum items may be considered at the Selectboard's discretion via majority vote to do so under Other Business or out of order.)*

A. *Such other business as may be legally conducted*

Susan Warholak, resident, inquired about the progress made with the Garden Club and the ability to place benches.

The Board explained the progress made so far and hoped the plan would be finalized and approved soon. Once in place, memorial benches can be considered.

IX. Treasurer's Warrants

A. Approve & Sign Treasurer's Warrant as shown below:

Town Invoices	AP2316	09/07/2022	\$1,575,800.85
Total			\$1,575,800.85

MOTION: Ms. Littlefield moved, with Mr. Wood seconding, approval and signature of Treasurer's Warrant, as shown above.

Motion approved 5-0.

B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown below:

State Fees & PR Benefits	AP2313	08/17/2022	\$4,921.97
	AP2314	08/24/2022	\$87,216.18
	AP2315	08/31/2022	\$7,648.70
Town Payroll	PR2304	08/19/2022	\$155,891.63
	PR2305	09/02/2022	\$149,760.95
Total			\$405,439.43

MOTION: Ms. Dudman moved, with Mr. Mooers seconding, approval of signed Treasurer's Payroll, State Fees, and PR Benefit Warrants, as shown above.

Motion approved 4-0-1 (Littlefield in Abstention).

C. Acknowledge Treasurer's Town Voided Disbursements & School Board AP/Payroll Warrants as shown below:

School Payroll	PR#4	08/19/2022	\$148,115.54
	PR#5	09/02/2022	\$72,292.39
School Invoices			
Voided Disbursements			
Total			\$220,407.93

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, acknowledgement of Treasurer's Town Voided Disbursements and School Board AP/Payroll Warrants as shown above.

Motion approved 5-0.

Grand Total			\$2,201,648.21
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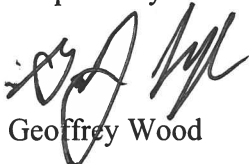
X. Adjournment

MOTION: Ms. Dudman moved, with Mr. Mooers seconding, to adjourn the meeting.

Motion approved 5-0.

The Meeting adjourned at 6:50PM.

Respectfully submitted,


 Geoffrey Wood