

Town of Mount Desert
Board of Selectmen Minutes
September 19, 2022

Board Members Present: Chair John Macauley, Martha Dudman, Rick Mooers, Wendy Littlefield, Geoff Wood

Town Officials Present: Finance Director Jake Wright, Tax Assessor Kyle Avila, Town Manager Durlin Lunt, Fire Chief Mike Bender, Town Clerk Claire Woolfolk, Harbormaster John Lemoine

Members of the Public were also present.

I. Call to order at 6:30 p.m.

Chair Macauley called the meeting to order at 6:30PM.

II. Minutes

A. Approval of minutes from August 31, 2022 meeting

Mr. Moores noted changes to the Minutes presented.

- The Motion for exiting Executive Session at 5:45 reads the Board “entered” Executive Session.
- The Motion for adjournment reads that Mr. Mooers seconded the Motion. Mr. Mooers was not in attendance at that meeting.

MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, approval of the August 31, 2022 Minutes as amended.

Motion approved 3-0-1 (Mooers in Abstention).

B. Approval of minutes from September 6, 2022 meeting

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, approval of the September 6, 2022 Minutes as presented.

Motion approved 4-0.

III. Appointments/Recognitions/Resignations

A. Appointment of Claire Woolfolk as IFW/Moses Agent

MOTION: Mr. Mooers moved, with Ms. Dudman seconding, appointment of Claire Woolfolk as IFW/Moses Agent as presented.

Motion approved 4-0.

IV. Consent Agenda *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*

A. Department Reports: Highway, Buildings & Grounds, Solid Waste

B. Third Party Requests Thank you letters: Ellsworth Free Medical Clinic, SPCA of Hancock County

C. Tax Status Acadia Repertory Theatre and Masonic Lodge #140, Somesville

D. Consolidated Communications of Northern New England Company requests approval for placement and burial of utility cables, and wires (along with the placement of manholes, handholes, pedestals, posts, markers, signs and other fixtures) along

- Steamboat Wharf Road beginning approximately 275 feet southwesterly of Cooksey Drive, continuing northwesterly for approximately 45 feet ...-2-4" PVC CONDUITS*
- E. *MRC update on where things stand with potential partner Revere Capital Advisors LLC*
 - F. *Update on bypass of some MRC member municipal solid waste from Coastal Resources of Maine facility to Juniper Ridge and not PERC due to PERC's recovering from a tipping floor fire starting Monday, September 12, 2022 until September 18th, 2022*
 - G. *Federal Aviation Administration (FAA) Environmental Assessment to consider potential environmental impacts of the Instrument Flight Procedures Low-level Helicopter System (ILHS)*

MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, acceptance of the Consent Agenda as presented.

Ms. Dudman inquired about Item C of the Consent Agenda. Manager Lunt explained that historically, the Masonic Lodge provided water to the Somesville Fire Station, and in return their taxes were reduced. Now that the Somesville Fire Station's water situation has improved, the tax status must change. The Masons, owners of the building, are a nonprofit, but allowing Acadia Repertory Theater to use the space results in that portion of the building being taxable. The fact that the Acadia Repertory Theater is also a nonprofit does not change this status.

Motion approved 5-0.

V. **Selectmen's Reports**

Mr. Mooers reported on concerns brought to his attention about vehicles passing schoolbuses while they are stopped, and their stop sign is out. Without proper camera equipment that would provide proof, there is little that can be done. The School Board appears resistant to camera equipment as it could be a violation of the students' privacy.

It was deemed an issue for the School Board to address.

VI. **Unfinished Business**

A. *Third Party Request Policy*

Chair Macauley reported that in response to concerns about the third party request policy, he has created a committee to address third party requests and perhaps suggest revisions to the policy. Board Member Rick Mooers will chair the Committee; other members include Martha Dudman, Howie Motenko, and Sam Magee. Anne Marie Hart has been asked but has not yet responded.

Mr. Mooers will begin scheduling meetings. No more than two or three meetings should be necessary. The goal is to create a substantive policy that is defensible. Mr. Mooers intends for these changes to become effective for the upcoming budgeting season.

Warrant Committee member Katrina Carter worried that this might be too short of notice for third party groups who are likely in their budgeting process. She suggested using the same system this year, with a warning that it would change next year.

It was noted Sam Magee was the only Committee member also on the Warrant Committee.

Item IV.D from the Consent Agenda was discussed. Manager Lunt confirmed the Board had given him authority to sign for utility placement as a pro-forma action. Future actions of this type will appear on the Consent Agenda.

VII. New Business

A. *Liquor License Renewal - Eliza Bishop d/b/a Milk & Honey (Milk and Honey Kitchen LLC) 3 Old Firehouse Lane, Northeast Harbor*

MOTION: Ms. Littlefield moved, with Mr. Wood seconding, approval of Liquor License Renewal - Eliza Bishop d/b/a Milk & Honey (Milk and Honey Kitchen LLC) 3 Old Firehouse Lane, Northeast Harbor, as presented.

Motion approved 5-0.

B. *Acadia National Park advisory Commission member Kendall Davis report on ANP advisory commission meeting September 12, 2022*

This item was tabled.

C. *Efficiency Maine Funding Opportunity Notice*

Manager Lunt reported the Sustainability Committee can look at this item. The Fire Station will be covered, given the renovations. The Town Office and Harbor Master's office, the school and library are potential options for review.

MOTION: Mr. Wood moved, with Ms. Dudman seconding, pursuing the Efficiency Maine Funding Opportunity, as presented.

Motion approved 5-0.

D. *Request authorization to take part in the Maine Pump Out Grant from 8-22-2022 to 12-31-2023*

MOTION: Mr. Mooers moved, with Ms. Dudman seconding, authorization to take part in the Maine Pump Out Grant from 8-22-2022 to 12-31-2023 as presented.

Motion approved 5-0.

E. *Request acceptance of the conditional gift to have the Launch boat repainted by Stanley Awlgripping for \$8,555.00*

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, acceptance of the conditional gift to have the Launch boat repainted by Stanley Awlgripping for \$8,555.00 as presented.

Harbormaster Lemoine explained the 21-foot Atlas was donated to the Town. It takes people from the marina to their moorings and back. This frees space at the dock. The original donor suggested the repainting, and also the Bimini Top noted in Item F.

Motion approved 5-0, and with thanks to the donor for his generosity.

F. *Request acceptance of the conditional gift to add the Bimini Top to the Launch Boat by Gary's Marine and Truck Repair for \$5,000.00*

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, acceptance of the conditional gift to add the Bimini Top to the Launch Boat by Gary's Marine and Truck Repair for \$5,000.00 as presented.

Motion approved 5-0 and with thanks.

G. Consideration of authorizing Fire Chief Mike Bender to enter into an agreement with Acadia Lock LLC to facilitate the purchase of an access control system for the Mount Desert fire station #3 renovation project, in the amount of \$9,593.00

MOTION: Mr. Wood moved, with Mr. Mooers seconding, authorizing Fire Chief Mike Bender to enter into an agreement with Acadia Lock LLC to facilitate the purchase of an access control system for the Mount Desert fire station #3 renovation project, in the amount of \$9,593.00 as presented.

Motion approved 5-0.

H. Consideration of authorizing Fire Chief Mike Bender to enter into an agreement with Warren's Office Supplies to facilitate the purchase of office furniture for the Mount Desert fire station #3 renovation project, in the amount of \$5899.17

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, authorizing Fire Chief Mike Bender to enter into an agreement with Warren's Office Supplies to facilitate the purchase of office furniture for the Mount Desert fire station #3 renovation project, in the amount of \$5899.17 as presented.

Motion approved 5-0.

I. Consideration of purchasing a new Custom Ignitor MVP Rescue Pumper from Ferrara Fire Apparatus at a price of \$955,801

MOTION: Ms. Littlefield moved, with Mr. Mooers seconding, purchasing a new Custom Ignitor MVP Rescue Pumper from Ferrara Fire Apparatus at a price of \$955,801 as presented.

Fire Chief Bender reported delivery estimates were just over a year. He informed the Board that if the papers can be signed this week, the Town will receive an additional discount, cutting the price to \$913,450.00.

MOTION: Ms. Dudman moved, with Mr. Mooers seconding, purchasing a new Custom Ignitor MVP Rescue Pumper from Ferrara Fire Apparatus at the amended price of \$913,450.00.

Motion approved 5-0.

J. Consideration of using funds from the Fire Equipment Reserve account number 4040300-24471 with a current unencumbered balance of \$ 1,372,583.47 leaving \$ 416,782.47 in the account if we are authorized to make this purchase from this account

MOTION: Ms. Littlefield moved, with Mr. Mooers seconding, using funds from the Fire Equipment Reserve account number 4040300-24471 with a current unencumbered balance of \$ 1,372,583.47 leaving \$ 459,133.47 (Amended per the discount mentioned in Item I,) in the account if we are authorized to make this purchase from this account, as amended.

Motion approved 5-0.

K. *Authorize Fire Chief Mike Bender to execute any and all documents to facilitate the purchase of the new Rescue Pumper from Ferrara Fire Apparatus*

MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, authorizing Fire Chief Mike Bender to execute any and all documents to facilitate the purchase of the new Rescue Pumper from Ferrara Fire Apparatus as presented.

Motion approved 5-0.

VIII. Other Business *(Addendum items may be considered at the Selectboard's discretion via majority vote to do so under Other Business or out of order.)*

A. *Such other business as may be legally conducted*

Ms. Littlefield inquired whether the Fire Department had moved into the Somesville Fire Station so renovations could begin in Northeast Harbor.

Chief Bender confirmed they had. The Northeast Harbor station has been cleaned out and demolition will begin on Wednesday. The Fire Department hopes to hold an Open House of the Somesville Station in the near future.

IX. Treasurer's Warrants

A. *Approve & Sign Treasurer's Warrant as shown below:*

Town Invoices	AP#2319	09/20/2022	\$384,276.19
Total			\$384,276.19

MOTION: Ms. Dudman moved, with Mr. Wood seconding, approval and signature of Treasurer's Warrant as shown above.

Motion approved 5-0.

B. *Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown below:*

State Fees & PR Benefits	AP#2317	09/08/2022	\$44,854.88
	AP#2318	09/14/2022	\$2,403.75
Town Payroll	PR#2306	09/16/2022	\$147,065.94
Total			\$194,324.57

MOTION: Ms. Dudman moved, with Mr. Wood seconding, approval of Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown above.

Motion approved 4-0-1 (Littlefield in Abstention).

C. *Acknowledge Treasurer's Town Voided Disbursements & School Board AP/Payroll Warrants as shown below:*

School Invoices	AP#3	09/07/2022	\$85,054.60
School Payroll	PR#6	09/16/2022	\$90,661.09
Voided Disbursements			
Total			\$175,715.69

MOTION: Mr. Mooers moved, with Ms. Dudman seconding, acknowledgement of Treasurer's Town Voided Disbursements & School Board AP/Payroll Warrants as shown above.

Motion approved 5-0.

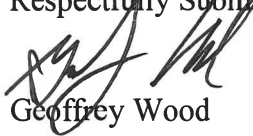
Grand Total			\$754,316.45
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X. Adjournment

MOTION: Ms. Littlefield moved, with Mr. Wood seconding, to adjourn the meeting.
Motion approved 5-0.

The Meeting adjourned at 6:55PM.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Geoffrey Wood', is written over the printed name.

Geoffrey Wood