

**Town of Mound Desert Planning Board
Planning Board Meeting Minutes
Meeting Room, Town Hall
6:00 PM, January 10, 2018**

Public Present

Ryan Lynch, Mark Donnelly, Cheryl Donnelly

Board Members Present

Chairman Bill Hanley, Joanne Eaton, Meredith Randolph, Lili Andrews

Also present was Recording Secretary Heidi Smallidge.

I. Call to Order

Chairman Hanley called the meeting to order at 6:00 PM. Board Members present were noted. All members were confirmed as voting members.

II. Approval of Minutes

December 13, 2017: MS. RANDOLPH MOVED, WITH CHAIRMAN HANLEY SECONDING, APPROVAL OF THE MINUTES AS PRESENTED. MOTION APPROVED 3-0-1 (EATON IN ABSTENTION).

III. Section 5.4 Review Procedures – Pre-Application Procedures – Prior to submitting a Conditional Use Approval Application an applicant or authorized agent may request to appear at a regular meeting of the Planning Board to discuss the proposed project. The pre-application review shall not be construed as representing either the pendency or the commencement of the application process per se.

Due to the meeting being a preliminary discussion of the proposed project, a site visit was not necessary.

Chairman Hanley read the Land Use Zoning Ordinance §6B.17(12), “Amendments”, which states, in part, “if the height of the facility will not increase and the design standards and additional standards and criteria previously approved in the original Conditional Use Approval remain consistent, changes to the facility shall require a permit from the Code Enforcement Officer.”

Ryan Lynch of Smartlink explained that Global Tower Assets hoped to make some modifications, which would include three new antennas, six remote radio units, and a service suppression dome and cables. The equipment is designed to provide better service.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

Mark Donnelly confirmed the list Mr. Lynch supplied. Structure integrity was found acceptable for the addition of equipment. It was noted the color will not change. The tower is prohibited from getting taller, due to FAA regulations. There would be no new buildings or additional ground structure. Mr. Donnelly confirmed the height would not increase. It was determined the use will remain consistent to what was previously approved.

After some discussion and a review of the plans, CHAIRMAN HANLEY MOVED, WITH MS. EATON SECONDING, THE PROPOSED CHANGES TO THE FACILITY WILL NOT INCREASE THE HEIGHT OF THE FACILITY AND WILL BE CONSISTENT WITH THE DESIGN STANDARDS AND ADDITIONAL STANDARDS AND CRITERIA PREVIOUSLY APPROVED IN THE ORIGINAL CONDITIONAL USE APPROVAL. THEREFORE THE CHANGES TO THE FACILITY SHALL REQUIRE NOTHING MORE THAN A PERMIT FROM THE CODE ENFORCEMENT OFFICER. MOTION APPROVED 4-0.

It was noted the work will start in the spring. Mr. Donnelly noted that the company must comply with local and federal rules regarding nests. If there is an active nest, work will be delayed until the nest is vacated.

IV. Adjournment

MS. EATON MOVED, WITH MS. RANDOLPH SECONDING, ADJOURNMENT. MOTION APPROVED 4-0.

The meeting was adjourned at 6:25PM.