

Town of Mount Desert
Board of Selectmen
Meeting Minutes
January 17, 2023

Board Members Present: Chair John Macauley, Wendy Littlefield, Martha Dudman, Rick Mooers, Geoff Wood

Town Officials Present: Harbor Master John Lemoine, Town Clerk Claire Woolfolk, Fire Chief Mike Bender, Town Manager Durlin Lunt, Highway Superintendent Ben Jacobs, Wastewater Superintendent Ed Montague, Finance Director Jake Wright, Tax Assessor Kyle Avila, Public Works Director Brian Henkel

Members of the public were also present.

I. Call to order at 6:30 p.m.

Chair Macauley called the Meeting to order at 6:30PM.

II. Minutes

A. Approval of Minutes from January 3, 2023 meeting

MOTION: Ms. Littlefield moved, with Mr. Mooers seconding, approval of the January 3, 2023 Minutes as presented.

Motion approved 5-0.

III. Appointments/Recognitions/Resignations

A. Request Appointment of Sarah Adelberg as full-time FF/EMT at an initial rate of \$26.75 to be increased to \$28.24 upon successful completion of a 6-month probationary period, effective date of January 18, 2023

MOTION: Ms. Dudman moved, with Mr. Wood seconding, appointment of Sarah Adelberg as full-time FF/EMT at an initial rate of \$26.75 to be increased to \$28.24 upon successful completion of a 6-month probationary period, effective January 18, 2023 as presented.

Motion approved 5-0.

B. Request Appointment of William Shepard as part-time Fire Fighter at a rate of \$18.00 an hour, effective date of January 18, 2023

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, Appointment of William Shepard as part-time Fire Fighter at a rate of \$18.00 an hour, effective January 18, 2023 as presented.

Motion approved 5-0.

C. Request Appointment of Megan Bailey to the Warrant Committee effective January 17, 2023

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, Appointment of Megan Bailey to the Warrant Committee effective January 17, 2023 as presented.

Motion approved 5-0.

1
2 *D. Request Appointment of James Blaine to the Warrant Committee effective January 17,*
3 *2023*

4 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, Appointment of James
5 Blaine to the Warrant Committee effective January 17, 2023 as presented.

6 Motion approved 5-0.
7

8 *E. Request Appointment of Wendy Todd to the Economic Development Committee*
9 *effective January 17, 2023*

10 Ms. Dudman pointed out that Ms. Todd lives on the Cranberry Isles. Town Manager
11 Lunt affirmed Ms. Todd's role would be that of a non-voting member.
12

13 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, Appointment of Wendy
14 Todd to the Economic Development Committee effective January 17, 2023 as presented.

15 Motion approved 5-0.
16

17 *F. Request Appointment of Megan Bailey to the Comprehensive Planning Committee*

18 Mr. Wood recalled the Board agreed to hold off on making any appointments until a pool
19 of applicants had been reached, in an effort to ensure the Town has even geographic
20 representation without the committee becoming unwieldy. Mr. Wood believed Ms.
21 Bailey to be a good candidate, but he would prefer the Board wait to appoint members.
22 Other Board members agreed.
23

24 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, to amend Item F to
25 confirm the Board's acceptance of Megan Bailey's application to the Comprehensive
26 Planning Committee for consideration and potential appointment at a later date.

27 Motion approved 5-0.
28

29 *G. Appointment of BOS member as liaison to the Broadband Committee*

30 The committee meets once a month. Chair Macauley agreed to step in as liaison.
31

32 MOTION: Ms. Littlefield moved, with Mr. Mooers seconding, Appointment of Chair
33 John Macauley as liaison to the Broadband Committee, with thanks.

34 Motion approved 5-0.
35

36 **IV. Consent Agenda**

37 *A. Thank you letter from Great Cranberry Fire Department and the Islesford Volunteer*
38 *Fire Department, dated January 4, 2023*

39 *B. Hancock County Commissioners Special Meeting Minutes from December 20, 2022*

40 *C. Municipal solid waste (MSW) will continue bypassing PERC and go to landfill as*
41 *PERC continues to get the tipping floor volume reduced to a point they can start*
42 *accepting and processing MSW*

43 MOTION: Ms. Littlefield moved, with Mr. Wood seconding, acceptance of the Consent
44 Agenda as presented.
45

1 Mr. Mooers believed the letter from the Great Cranberry Island Fire Department
2 emphasizes the value to be had in mutual aid. The Town of Mount Desert should be
3 proud of its participation.
4

5 Motion approved 5-0.
6

7 **V. Selectmen's Reports**

8 Ms. Littlefield asked for clarification on the streetlight issue on Pine and Sylvan that was
9 discussed at a previous meeting. Manager Lunt noted the action was to look into the
10 situation and offer a recommendation.
11

12 Ms. Dudman recalled the area neighbors were concerned about the invasive light. Ms.
13 Dudman followed up with the concerned neighbors and was told that something was in
14 the works.
15

16 Ms. Littlefield reported Sylvan Rd. residents mentioned to her that they would like more
17 light. Sylvan Rd. is quite dark.
18

19 **VI. Unfinished Business**

20 *A. Island Explorer Memorandum of Understanding presentation and review*

21 Executive Director of Downeast Transportation Paul Murphy was in attendance.
22 Downeast Transportation is a private nonprofit corporation operating Island Explorer.
23 Their request this year is for \$14,000.00, as it has been every year. The Memorandum of
24 Understanding (MOU) and been signed and returned.
25

26 Mr. Murphy noted that Downeast Transportation has no MOUs with any other
27 municipality or funding entities. Their concern is that the MOU reads like a purchase
28 agreement with reference to goods and services. Downeast Transportation sees the
29 town's contribution as a match to grant funding they receive.
30

31 Chair Macauley explained the MOU was an effort to make the process easier. The
32 MOU's language is something that can be reviewed.
33

34 *B. Neighborhood House Memorandum of Understanding presentation and review*

35 Director Anne Marie Hart was in attendance. She was happy the Neighborhood House
36 was included as part of the general town budget; it makes sense to do so. They've
37 submitted their MOU. Neighborhood House's request has not changed from previous
38 years. Their annual budget is \$740,000.00
39

40 Ms. Hart reminded community members in attendance of the Community Café on
41 Thursday.
42

43 Ms. Littlefield voiced her gratitude for Neighborhood House. Mount Desert is lucky to
44 have such an organization.
45

46 *C. Northeast Harbor Library Memorandum of Understanding presentation and review*

1 Northeast Harbor library director Amy Wiseheart was in attendance. She appreciated the
2 library's inclusion in the MOU process. Ms. Wiseheart reported the library is starting
3 their strategic planning this year and hopes for feedback from the Town. The library is
4 requesting an increase of \$25,000, up from \$20,500. Part of the increase is inflationary.
5 Among the many services the library provides, they also act as the elementary school's
6 library.

7
8 *D. Somesville Library Memorandum of Understanding presentation and review*

9 Library Treasurer Steve Anastasia was in attendance. The Somesville Library is
10 requesting \$12,000, up from last year's request of \$11,000. The library serves
11 approximately 500 year-round residents and another 250 seasonal residents and visitors.
12 The library has a new librarian this year. Hours are two days a week – Saturday and
13 Wednewday. Summer hours include Mondays too.

14
15 Manager Lunt reported that the Seal Harbor Library will present at a later date.

16
17 *E. Authorize Town Manager Durlin Lunt to sign Contractor Service Agreement with A*
18 *Climate to Thrive for services in support of State of Maine Community Action Grant*
19 *to implement the Towns Climate Emergency Plan*

20 MOTION: Mr. Wood moved, with Mr. Mooers seconding, authorization of Town
21 Manager Durlin Lunt to sign a Contractor Service Agreement with A Climate to Thrive
22 for services in support of the State of Maine Community Action Grant to implement the
23 Towns Climate Emergency Plan as presented.

24 Motion approved 5-0.

25
26 *F. Accept Community Support Grant from the State of Maine in the amount of \$29,025,*
27 *such funds to be used in support of the Town of Mount Desert's Climate Action plan.*
28 *Further authorize Town Manager Durlin Lunt to sign the grant approval document*

29 MOTION: Mr. Mooers moved, with Mr. Wood seconding, acceptance of the Community
30 Support Grant from the State of Maine in the amount of \$29,025.00, such funds to be
31 used in support of the Town of Mount Desert's Climate Action plan, and further, to
32 authorize Town Manager Durlin Lunt to sign the grant approval document as presented.

33 Motion approved 5-0.

34
35 *G. Discussion of proposed Code of Conduct/Ethics policy for the Town of Mount Desert*
36 HR Manager Zach Harris was in attendance.

37
38 Mr. Wood asked about Section 11 in the policy, which reads: *Members will not appear*
39 *before the Board or any board or committee of the Town on behalf of the private interests*
40 *of third parties.* Mr. Wood worried about how broad the wording was. For example, it
41 implies someone on a town committee cannot present an idea to the Selectboard.

42
43 Mr. Harris agreed questions have come up regarding Section 11. Section 11 is intended
44 to address the financial interest of third parties that do not have the Town's best interests
45 in mind. It was left a gray area intentionally, however it can be clarified.

46

1 Mr. Wood noted a person recently appointed to the Economic Development Committee is
2 by definition representing the economic interests of third parties as they are a
3 representative of the chamber of commerce to that committee. That person would be
4 unable to present any ideas under this policy. Mr. Harris agreed Section 11 can be given
5 more clarity and brought back before the Board. On page 9 of the policy, Mr. Harris
6 pointed out a disclosure statement. A member would be required to disclose their interest
7 prior to participation in the committee.

8
9 Mr. Wood asked about Section 16, which notes *...orientation sessions and training*
10 *regarding this Code may be conducted for newly elected or appointed Members, and*
11 *Members will sign a statement affirming that they understand and will uphold the tenets*
12 *of the Code.* Mr. Wood recommended that all members be required to sign such a
13 statement on an annual basis. Manager Lunt suggested members sign upon
14 reappointment of each new term of their service. Mr. Wood worried this might
15 understate the importance of the policy. The policy could be revised by adding the word
16 “annually” to Section 16. He didn’t feel it was too much to ask.

17
18 Ms. Dudman did not believe renewing once a year was an onerous request. Ms.
19 Littlefield felt it important for longer-term members to recommit to the importance of the
20 work. Manager Lunt inquired whether the Board felt the policy needed to be rewritten to
21 clarify signatures were required each year. The Board can simply vote on when
22 signatures are required.

23
24 With regard to Section 11, Ms. Dudman reported that at a recent LUZO Committee
25 meeting the question of conflict of interest was raised. It was noted that if a committee
26 member has an expertise on a pertinent subject they should be able to share that expertise
27 with the committee. According to the policy, such people can engage in discussions,
28 provided they’ve disclosed their personal interests. The barrier is on voting. Committees
29 are advisory; they can bring suggestions to the Board. The Planning Board and the
30 Zoning Board of Appeals are voting groups. Additionally, committees can be eliminated
31 at the Selectboard’s discretion. A Board like the Planning Board cannot be eliminated.
32 Manager Lunt believed some sort of distinction should be drawn between the two.
33 Without a clear understanding committees could lose membership and the expertise some
34 members provide. A committee may advise with the disclosure of a potential conflict,
35 and the Board can then decide if the advice given is given in good faith.

36
37 Ms. Littlefield felt the policy gives some flexibility. She suggested Section 11 could be
38 revised by inserting the word “financial” if that is truly the heart of the issue.

39
40 Mr. Wood referred to Page 9, the “Conflict of Interest Statement and Disclosure” refers
41 to the person having an interest, not a third-party interest.

42
43 Manager Lunt agreed to make the suggested changes and bring the policy back for final
44 approval.

45

1 H. Review and discussion of proposal from G.F. Johnston & Associates to conduct a
2 feasibility study for the purpose of increasing the number of reliable water sources
3 for fire protection use in the area known as Pond's End

4 Fire Chief Bender reminded the Board of citizen concerns about the lack of additional
5 water sources for the purpose of fire suppression in the Pretty Marsh/Somesville area.
6 Chief Bender sent out a proposal and GF Johnston submitted a proposal. He asked for
7 the Board's stance on next steps and whether they were willing to waive the Purchase
8 Policy requirements to expedite the project. Funding is available for a feasibility study.
9

10 Mr. Wood thought the plan was to look town wide at the dry hydrant situation. Chair
11 Macauley concurred. Chief Bender agreed. He recalled talk of engaging the Water
12 District in the endeavor. He asked whether it was acceptable to start with the concerns
13 heard from the Pretty Marsh area, or begin a Town-wide review. A larger review might
14 slow the process. Chair Macauley suggested a town-wide review with the Pond's End
15 area being the first area on which to focus.
16

17 Ms. Littlefield asked if the Fire Chief felt a second request for bids would result in more
18 interest. Chief Bender felt there was a chance the Town would receive no additional
19 bids.
20

21 Ms. Dudman believed both moving forward on the feasibility study as well as beginning
22 to think about other areas in Town was probably the best route forward. Mr. Wood
23 hoped for an inventory of what the Town had regarding access to fire suppression water
24 sources, where they are, and how to access them. Chief Bender agreed the Fire
25 Department has information on available dry hydrants and how to access water in areas
26 where there's not a lot of water.
27

28 MOTION: Mr. Wood moved, with Ms. Dudman seconding, to allow Chief Bender to
29 bypass the solicitation of bids and move forward with the proposal received.
30 Motion approved 5-0.
31

32 **VII. New Business**

33 A. *Authorize Small Animal Clinic Contract for 2023*

34 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, authorization of the Small
35 Animal Clinic Contract for 2023 as presented.
36 Motion approved 5-0.
37

38 B. *Authorization to pay for replacement of Northeast Harbor Mooring Floats top and bottom*
39 *chains by Alvah B. Barge Service Inc. for \$2,434.50. The Northeast Harbor Mooring/Floats*
40 *CIP 6410100-24681 has a balance of \$351,754.13*

41 MOTION: Mr. Wood moved, with Ms. Littlefield seconding, authorization to pay for
42 replacement of Northeast Harbor Mooring Floats top and bottom chains by Alvah B. Barge
43 Service Inc. for \$2,434.50. The Northeast Harbor Mooring/Floats CIP 6410100-24681 has a
44 balance of \$351,754.13 as presented.
45 Motion approved 5-0.
46

1 C. Consideration of Highway Superintendent Ben Jacobs request to lease a new model year
2 2023 loader backhoe for a sum of \$121,400.00 after receiving \$31,000.00 for the trade of our
3 2015 Case loader backhoe from Beaugard Equipment

4 Mr. Wood inquired why leasing a piece of equipment is better than purchasing outright.

5
6 Finance Director Jake Wright explained that leasing is in line with the Town's appropriation
7 practice. Leasing spreads out the impact of the purchase of this type of asset. For this reason a
8 number of organizations lease equipment like this. At the end of the lease, the Town will get a
9 bargain purchase agreement allowing the Town to use the equipment until the end of its life.

10
11 MOTION: Ms. Dudman moved, with Mr. Mooers seconding, approval of Highway
12 Superintendent Ben Jacobs request to lease a new model year 2023 loader backhoe for a sum of
13 \$121,400.00 after receiving \$31,000.00 for the trade of the 2015 Case loader backhoe from
14 Beaugard Equipment as presented.

15 Motion approved 5-0.

16
17 D. Consideration of Highway Superintendent Ben Jacobs request to finance the 2023 loader
18 backhoe through a lease agreement from Gorham Savings Bank with a 5-year term at a fixed
19 interest rate of 4.57 percent for annual payments of approximately \$26,496.96, with terms as
20 detailed in the January 12, 2023 memo to Town Manager, Durlin Lunt. Fifty percent of the
21 annual lease payment to be made from the Public Works Equipment Reserve Account
22 4050100-24500 with a current balance of \$94,915.28, and the remaining fifty percent of
23 lease payment would be made from the Highways annual appropriations Lease-Backhoe
24 budget line 1550100-55312

25 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, approval of Highway
26 Superintendent Ben Jacobs request to finance the 2023 loader backhoe through a lease agreement
27 from Gorham Savings Bank with a 5-year term at a fixed interest rate of 4.57 percent for annual
28 payments of approximately \$26,496.96, with terms as detailed in the January 12, 2023 memo to
29 Town Manager, Durlin Lunt. Fifty percent of the annual lease payment to be made from the
30 Public Works Equipment Reserve Account 4050100-24500 with a current balance of \$94,915.28,
31 and the remaining fifty percent of lease payment would be made from the Highways annual
32 appropriations Lease-Backhoe budget line 1550100-55312 as presented.

33
34 Mr. Wood asked about the 4.57% interest being paid on the loan. He questioned the wisdom of
35 paying interest to borrow money for the Town to obtain a piece of equipment. Director Wright
36 explained it's a structure the Town can use through the CIP process. This action is responsive to
37 investments and appropriations made thus far. To shift this classification of equipment to a
38 purchasing system the Town would have to be proactive in moving forward in the CIP process to
39 invest more in order to have the funding to remove the appropriations portion of the budget and
40 purchase equipment outright. In terms of the interest rate percentage, it's comparable to what the
41 Town's reserves are bringing in, in interest and dividends, due to the shift towards fixed income
42 models. In that regard the Town is utilizing assets that are not stagnant to fund this and future
43 values become stronger.

44
45 Motion approved 5-0.

46
47 E. Consideration to authorize Highway Superintendent Ben Jacobs to execute all documents on
48 behalf of the Town to facilitate the purchase and execute the lease in accordance with the
49 terms described in New Business items C and D.

50 MOTION: Ms. Dudman moved, with Mr. Wood seconding, authorization of Highway
51 Superintendent Ben Jacobs to execute all documents on behalf of the Town to facilitate the

1 purchase and execute the lease in accordance with the terms described in New Business items C
2 and D as presented.

3 Motion approved 5-0.
4

5 *F. Request authorization for the Fire Chief to sign and execute a contract with Maine Maritime*
6 *Academy to provide the fire department's breathing air cascade/compressor vehicle along*
7 *with an operator in support of their student fire training program at the Ellsworth Fire*
8 *Training Center*

9 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, authorizing the Fire Chief to sign
10 and execute a contract with Maine Maritime Academy to provide the fire department's breathing
11 air cascade/compressor vehicle along with an operator in support of their student fire training
12 program at the Ellsworth Fire Training Center as presented.

13 Motion approved 5-0.
14

15 *G. MDI Historical Society request for additional funding to paint the Somesville bridge and*
16 *museum at a cost of \$13,000*

17 Historical Society Executive Director Raney Bench was in attendance. The Historical Society
18 makes an annual third-party request, usually asking for \$2500.00. This funding supports portable
19 toilets and wi-fi at the Historical Society. She explained that the Historical Society owns and is
20 responsible for insurance and maintenance of the property in Somesville. Expenses like painting
21 the bridge and building fall outside the Society's ability to cover. The Historical Society will be
22 asking for a one-time amount of approximately \$13,000.00 for painting the bridge and main
23 building. The Historical Society is also facing the cost of replacing deteriorating windows on the
24 building in Somesville. Window replacement is a cost the Historical Society will bear.
25 Additionally, in the past year, the additional costs of 24-hour security systems and attorney fees
26 have been necessary, as well as the increase in general expenses. The Historical Society has
27 received additional funding in the past from the Town.

28
29 The schedule for repainting is dependent on when the Historical Society can receive the funds.

30
31 Manager Lunt understood the Historical Society to be requesting to bypass the third-party request
32 process in order to paint the bridge prior to July 2023. Ms. Bench affirmed this was so.

33
34 Ms. Littlefield reported that Ms. Bench reached out to her and Mr. Wood. She suggested Ms.
35 Bench come to a meeting to explain her circumstances prior to the third-party request process.

36
37 Ms. Bench confirmed she intended to ask for the annual \$2500.00 for the usual expenses in
38 addition to the request for painting funds. The actual cost estimate of the painting received from
39 Welch Painting is \$12,280.00.

40
41 Manager Lunt believed the best way to proceed was for the Historical Society to increase their
42 request for the third-party request process. Such increases have been made before when groups
43 have a specific need. Director Wright concurred. The timing may not be ideal for the Historical
44 Society, but unfortunately governmental process moves slowly.

45
46 Ms. Bench noted the Historical Society could work with their funding in anticipation of receiving
47 funds, if they knew funding would be approved.

48
49 Mr. Mooers felt the Historical Society could commit with Welch Painting as soon as funding is
50 approved at Town Meeting.
51

1 Resident Katrina Carter asked what would happen if the request is turned down at Town Meeting.
2 Ms. Dudman agreed there are no guarantees for any third-party request. Mr. Wood concurred.
3 Ms. Dudman added that the Town has been discussing capping the total amount given. Such
4 discussions have not been formalized, but that is also a possibility.
5

6 *H. Review of FY 2024 Budgets: Public Works, and Marina budget & revenues*
7 The Board made a review of the FY2024 budget for Public Works.
8

9 Mr. Wood asked about the adjustments in salary. Manager Lunt explained that only three
10 positions in Public Works are covered by the longevity salary increases discussed at previous
11 meetings. Other changes to salaries are due to the collective bargaining agreement.
12

13 Mr. Mooers asked about the Office Supplies and General Repairs and Maintenance, showing an
14 increase of 200%. This was due to moving an expense from one line item to another. It will not
15 result in a decrease of 200% elsewhere.
16

17 Mr. Wood noticed the percentage increase in materials across different departments did not seem
18 to follow any pattern. Wouldn't every department be hit equally by an increase in the cost of a
19 utility like electricity? He noted the cost of electricity at Wastewater showed a zero% increase,
20 despite the prices rising. Wastewater Superintendent Montague reported the rate increase
21 estimated last year was significant. In tracking so far this year, that increase was not on par with
22 last year's estimate. Superintendent Montague saw no reason to increase the amount. Manager
23 Lunt pointed out the budget is committed 18 months before it's spent; there are many variables.
24

25 Mr. Wood pointed out the vehicle fuel for Otter Creek rose by 21%, but fuel for some other plants
26 went up by 32.5%. What would create this discrepancy?
27

28 Highway Superintendent Jacobs explained that budgeting takes into account what has been spent
29 in the past. Heating oil may be up this year, but if the Department did not spend all that was
30 budgeted last year, then he saw no reason to raise it further, so the increase was small.
31

32 Superintendent Montague explained that in budgeting he looked at the amount of oil used in the
33 past three to four years and calculated out the pricing based on the winter forecast. He didn't feel
34 more was necessary. And in past years the amount requested had not been fully expended. He
35 agreed this may mean there's not a lot left at the end of the year.
36

37 Ms. Dudman asked about the ph control cost increase. Superintendent Montague noted the cost
38 of all chemicals rose this year. The chemical company the Town uses has not raised their pricing
39 in six years. They informed the Town that the lack of price increase was an oversight and the
40 Town could expect a substantial increase this year. Price increases have been as high as 76% for
41 some chemicals. Weather can also play a part in the materials used. The increases seem realistic.
42

43 Superintendent Jacobs confirmed that Public Works estimates a fixed amount for paving, and
44 then decides what can be done with the amount budgeted. The cost of paving this year will rise,
45 resulting in fewer paving jobs being done, while the same amount of money is spent.
46

47 The Board made a review of the FY2024 Marina budget.
48

49 Mr. Mooers inquired about the 75% increase in Overtime. Harbormaster Lemoine explained that
50 a previous year-round employee did not use overtime. He converted his overtime hours to Comp
51 Time. The Harbor now has two employees who take their overtime hours in overtime pay.

1 Additionally, more overtime is necessary to cover summer shifts because he cannot find
 2 employees. He noted the 75% increase equates to \$2,000.00.

3
 4 Harbormaster Lemoine reported the marina is doing well. It grows financially every year,
 5 allowing the marina to cover their expenses and save for upcoming projects. Reservations for
 6 next year are double from last year. The ramp for the new dock is built and ready to be installed
 7 once the necessary granite arrives.

8
 9 **VIII. Other Business**

10 *A. Such other business as may be legally conducted*

11 Manager Lunt noted the Addendum received must be discussed.

12
 13 *Consider Modifying the scope of \$7,000 donation from Town of Mount Desert Community*
 14 *Development Corporation accepted at the 1.3.23 Selectboard Meeting to include payment of*
 15 *liability insurance for ice rink contractor, Peter Bronson*

16
 17 The CDC has requested that some of the funds they provided the Town for the hockey
 18 rink be used to cover the liability insurance necessary. The way the gift was accepted did
 19 not allow for such an amendment.

20
 21 MOTION: Ms. Dudman moved, with Mr. Wood seconding, modifying the scope of the
 22 \$7,000 donation received from the Town of Mount Desert Community Development
 23 Corporation accepted at the January 3, 2023 Selectboard Meeting to include payment of
 24 liability insurance for ice rink contractor, Peter Bronson as presented.
 25 Motion approved 5-0.

26
 27 Ms. Littlefield pointed out that the Town’s new Public Works Director was now on staff.
 28 She wondered whether there was still a need to retain a consultant. Public Works
 29 Director Brian Henkle reported that consultant Smith would not stay on longer than the
 30 next few weeks, allowing Director Henkle to transition into the role.

31
 32 Town Clerk Claire Woolfolk noted the other Treasurer Warrants included in the
 33 Addendum must be addressed.

34
 35 *A. Approve & Sign Treasurer’s Warrant as shown below:*

Town Invoices	AP#2347	1/18/2023	\$1,763.36
Total			\$1,763.36

36
 37 MOTION: Ms. Littlefield moved, with Mr. Mooers seconding, approval of Warrant
 38 AP#2347 as presented.
 39 Motion approved 5-0.

40 *B. Approve Signed Treasurer’s Payroll, State Fees, & PR Benefit Warrants as*
 41 *shown below:*

State Fees & PR Benefits			
Town Payroll	PR#2316	1/6/2023	\$(383.48)

1 MOTION: Mr. Mooers moved, with Mr. Wood seconding, approval of Warrant
 2 PR#2316 as presented.
 3 Motion approved 4-0-1 (Littlefield in Abstention).

Total			\$1,379.88

4
 5 **IX. Treasurer's Warrants**

6 *A. Approve & Sign Treasurer's Warrant as shown below:*

Town Invoices	AP#2346	1/18/2023	\$694,597.34
Total			\$694,597.34

7 MOTION: Ms. Dudman moved, with Mr. Mooers seconding, approval and signature of
 8 Treasurer's Warrant as shown above.
 9 Motion approved 5-0.

10
 11 *B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown below:*

State Fees & PR Benefits	AP#2344	1/6/2023	\$45,263.76
	AP#2345	1/11/2023	\$8,991.28
Town Payroll	PR#2315	1/6/2023	\$135,283.36
Total			\$189,538.40

12 MOTION: Mr. Mooers moved, with Mr. Wood seconding approval of signed Treasurer's
 13 Payroll, State Fees, & PR Benefit Warrants as shown above.
 14 Motion approved 4-0-1 (Littlefield in Abstention).

15
 16 *C. Acknowledge Treasurer's Town Voided Disbursements & School Board AP/Payroll
 17 Warrants as shown below:*

School Invoices	AP#7	1/4/2023	\$73,640.86
School Payroll	PR#14	1/6/2023	\$84,680.95
Voided Disbursements	V2307	1/11/2023	\$(11,074.70)
Total			\$147,247.11

18 MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, acknowledgement of
 19 Treasurer's Town Voided Disbursements & School Board AP/Payroll Warrants as shown above.
 20 Motion approved 5-0.

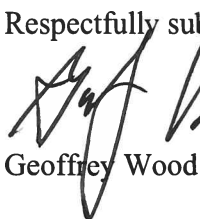
Grand Total			\$1,031,382.85
--------------------	--	--	-----------------------

22
 23 **D. Adjournment**

24 MOTION: Ms. Littlefield moved, with Mr. Wood seconding, to adjourn.
 25 Motion approved 5-0.

26
 27 The Meeting adjourned at 7:50PM.

28
 29 Respectfully submitted,

30
 31 
 32
 33 Geoffrey Wood