

**Town of Mount Desert
Selectboard Meeting Minutes
March 6, 2023**

Board Members Present: Rick Mooers, Geoffrey Wood, Martha Dudman, Chair John Macauley, Wendy Littlefield

Town Officials Present: Tax Assessor Kyle Avila, Town Manager Durlin Lunt, Finance Director Jake Wright, Police Captain David Kerns, Public Works Director Brian Henkel, Town Clerk Claire Woolfolk

Members of the Public were also present.

I. Call to order at 6:30 p.m.

Chair Macauley called the meeting to order at 6:30PM.

II. Public Hearing(s)

A. Northeast Lobster Co. LLC d/b/a The Nor' Easter 10 Huntington Rd, Northeast Harbor request for Special Amusement Permit

Chair Macauley opened the Public Hearing. He asked for public comment. There was none.

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, to close the Public Hearing for Northeast Lobster Co. LLC d/b/a The Nor' Easter 10 Huntington Rd, Northeast Harbor request for Special Amusement Permit.

Motion approved 5-0.

B. May 2, 2023 Town Meeting Proposed Warrant Articles for Appropriation of Funds, Ordinance Amendments, and Ordinances (Note: Land Use Zoning Ordinance articles had public hearings on 2/8/2023 and 2/22/2023)

Chair Macauley opened the Public Hearing. He asked for public comment. There was none.

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, to close the Public Hearing for the May 2, 2023 Town Meeting Proposed Warrant Articles for Appropriation of Funds, Ordinance Amendments, and Ordinances.

Motion approved 5-0.

III. Minutes

A. Approval of minutes from February 13, 2023 meeting

MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, approval of the February 13, 2023 Minutes as presented.

Motion approved 5-0.

B. Approval of minutes from February 21, 2023 meeting

MOTION: Ms. Dudman moved, with Mr. Mooers seconding, approval of the February 21, 2023 Minutes as presented.

Motion approved 4-0-1 (Littlefield in Abstention).

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IV. Appointments/Recognitions/Resignations

None presented.

V. Consent Agenda *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*

A. *Department Reports: Highway*

B. *Short-term Rental Discussion letter from Brendan McPeak; February 26, 2023*

C. *Hancock County Commissioners Meeting Minutes from February 7, 2023*

MOTION: Mr. Mooers moved, with Ms. Dudman seconding, acceptance of the Consent Agenda as presented.

Motion approved 5-0.

It was agreed to discuss Item VIII.C out of order.

VI. Selectmen's Reports

Mr. Mooers suggested internet installs on the pedestals at the marina. This would allow for on-board internet access for those needing it and is consistent with what's occurring at other marinas. Manager Lunt agreed to bring the suggestion to the Harbor Committee's attention.

Chair Macauley added that there are no generators at the marina for the diesel boats. There is a generator at the Fire Department that is no longer in use. He wondered if it could be used at the marina. Manager Lunt agreed to look into it.

Warrant Committee member Katrina Carter asked if there was a policy requiring meeting attendees to identify themselves, especially if they want to speak. Possible solutions were considered. Mr. Mooers noted someone who wants to speak is supposed to be recognized by the Chair. They could be asked for their name at that time.

VII. Unfinished Business

A. *Consideration of Private Placement Application- Friendship Bench, Pond's End*

Board Members thanked Public Works Director Henkel for his assistance in locating a spot for the bench.

Mr. Wood believed the Board agreed that action should be taken on this request now, even as work continues on creating a plan for consistent bench style and placement. Ms. Littlefield agreed.

MOTION: Ms. Littlefield moved, with Mr. Wood seconding, approval of private placement application – Friendship Bench, Pond's End – as presented by the applicant and as recommended by Director Henkel.

Motion approved 5-0.

B. *Discussion of the Stanley Lane streetlight by Captain Dave Kerns*

1 Captain Kerns reported he's talked with the residents, the Public Works Department, and MCM
2 Electric. Shade repositioning on the light did not improve the situation. This particular light is
3 not dimmable. He's spoken with the original requesters of the light who are at the end of
4 Stanley Lane where there is no pole. Options include:

- 5 - Try a larger shade – the shade would come down further over the light. Captain Kerns
6 cautioned it may not be an improvement.
- 7 - Move the pole closer to the Stanley Lane Right of Way – The residents who requested the
8 light are willing to allow the pole to be installed on their property. The light causing the
9 problem could be relocated to this site. It will cost approximately \$4,000.00 to move.
- 10 - Remove the light completely.

11
12 Captain Kerns reported that there are dimmable streetlights, but Mount Desert does not have
13 them. It would require changing the whole light, adding more cost. Bar Harbor has the
14 dimmable light system, and if the Town decided to install dimmable lights, it might be possible
15 to add them to Bar Harbor's system.

16
17 Chair Macauley suggested turning the light off completely to see how residents feel about it.
18 Captain Kerns agreed to inform area residents if the Board votes to turn the light off.

19
20 Captain Kerns suggested creating a policy for streetlight placement. It was agreed streetlight
21 installation requests should be planned and considered.

22
23 MOTION: Mr. Wood moved, with Ms. Dudman seconding, that the streetlight on Stanley Lane
24 be turned off.

25 Motion approved 5-0.

26
27 *C. Review of the newly proposed Public Water Supply Protection Ordinance, which repeals and*
28 *replaces the No Swimming and Limiting Motor Vehicle Access to Great Ponds Ordinances*

29 Mount Desert Water District Manager Paul Slack reported that the newly proposed ordinance
30 combines two already existing ordinances into one. Both ordinances seek to protect community
31 drinking water. Additionally, this ordinance will provide guidance on the safe installation of ice
32 shacks and give the Water District authority to remove an ice shack from the ice if it is deemed
33 unsafe. It will also limit access to the public water supply from companies like fertilizer or
34 seeding companies that currently pump water directly from the source and risk contamination.
35 Access of this type will be limited to the Fire Department and the Water District. Dollar
36 amounts included in the Ordinance are part of the State statute.

37
38 Captain Kerns added that the Police Department has been in contact with Mr. Slack regarding the
39 ordinance and supports it. Any violation of the ordinance will be handled through the Town; the
40 District Attorney does not handle such violations. Ice safety is determined by the Water District.
41 Mr. Slack noted there's only been one problem with an ice shack on the ice, but because there
42 was no ordinance in place giving the Water District authority over ice shack removal, they had
43 no recourse.

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1 *D. Non-profit Funding Request Recommendations*

2 It was confirmed that non-profit groups that failed to attend the meeting to present their request
3 would not be granted funding. Five non-profit groups did not attend their meeting; those
4 requests total \$8500.00.

5
6 Discussion regarding the requests ensued.

7
8 Mr. Mooers commented on the Seal Harbor Village Improvement Society's request of \$55,000.
9 In 2010 their request was \$25,000. The funding is for a VIS employee. This amount of pay
10 outpaces the rate of pay for municipal buildings and grounds maintenance staff. The VIS
11 position is one over which the Town has no supervisory responsibility or authority. It was
12 suggested that after doing it in this way for so many years, it was akin to imposing *ex post facto*
13 change in funding. Mr. Mooers respectfully disagreed; the issue is reviewed, presumably for
14 potential revision, annually. Additionally, because it's been done for years does not mean it's
15 accurate or correct. Mr. Mooers was unsure whether the Village Improvement Society is paying
16 for Worker's Comp, unemployment, or FICA for this employee. Without the answers to these
17 questions, Mr. Mooers did not feel he could approve the amount of money requested.

18
19 Mr. Wood agreed with Mr. Mooers' concerns. Mr. Wood recalled being told that the work being
20 done cannot be duplicated by the Town's Public Works Department for the cost the Town is
21 providing. This may be true, but does it justify the amount being granted? Mr. Wood reiterated
22 that the Town is paying the salary and health benefits of a person over whom they have no
23 supervisory authority.

24
25 Chair Macauley noted the question is always asked at this time, and it's always too late in the
26 process to effectively make change.

27
28 Ms. Dudman reasoned that the VIS does an exemplary job and it would cost the Town more
29 because the work done is offset by donations received. However, she shared the concerns
30 brought up. It is an awkward system. She suggested the amount requested be approved this
31 year, and perhaps the Public Works Director, working with the Finance Director, could present
32 some alternatives to the situation for next year. Director Hankel agreed to review the situation.

33
34 Mr. Mooers suggested tabling this line item in the budget, pending a definitive opinion from the
35 Town's Attorney confirming the Town is on firm legal ground and not considered to be hiring or
36 compensating an employee over which the Town has no supervisory authority.

37
38 Ms. Dudman pointed out that when funding is provided to a non-profit organization, that
39 organization has a number of expenses. The question lies with whether the Town is paying the
40 salary, or whether the Town is giving funding to the Seal Harbor Village Improvement Society
41 and they are paying the salary. Mr. Wood mentioned that the Town expects the Village
42 Improvement Society to continue to do the work they do. Would the Town have recourse if they
43 stopped? Finance Director Wright reported that non-profit organizations tell the Town how they
44 will spend funding received. If that group stops doing what they said they would do, it would
45 provide a route to potential recourse if it had to be settled in court.

1 Discussion ensued regarding the timing of any further discussion and the Warrant schedule. The
2 Board has until March 13th if the issue is tabled. Another meeting would be required. Manager
3 Lunt believed the Town Attorney would likely respond in a timely manner.

4
5 Ms. Dudman thought this year's amount of non-profit giving should not exceed last year's. This
6 would mean not all groups could be funded at the level they requested. A review was made of
7 the requests.

8
9 The Chamber of Commerce's request has increased. The chamber is provided a building in
10 addition to this request. Resident Lincoln Millstein pointed out that the Chamber of Commerce
11 is asking the Town for \$28,500.00. They receive \$23,000.00 in member dues. Chair Macauley's
12 understanding was that the funding better allows the Chamber to do the things they do for the
13 Town. The funding was increased previously as an effort to implement economic growth in
14 Town and the funding has remained at that higher level. Mr. Millstein questioned whether
15 support at this level was still necessary.

16
17 Resident Tracy Aberman reported that the Chamber staffs and runs the building at no cost to the
18 Town. The building remains open for the public.

19
20 Mr. Mooers recalled that when the marina was remodeled, the chamber's building was taken for
21 use as a yachtsmen's building, and in return the Town gave the Chamber space at the marina.
22 Manager Lunt pointed out that if the Chamber was not staffing the building, it would likely mean
23 the Town would be staffing the building. If the building were not staffed, members of the public
24 visiting would be coming to the Town Offices. The expenditure would be happening one way or
25 the other. Mr. Millstein believed it was reasonable to expect members of the Chamber to pay as
26 much as taxpayers. Ms. Dudman suggested keeping the Chamber's request at last year's request
27 level.

28
29 The Mount Desert Historical Society is asking for an additional \$15,000.00 for painting the
30 bridge. While the bridge is owned by the historical society, most residents likely think of it as
31 belonging to the Town. Mr. Wood believed there is a certain level of ownership and
32 responsibility the Town should accept, although he agreed with giving at a level less than what
33 they are asking for. A large percentage of the historical society budget is in salaries. Some
34 organizations have very small budgets; some have endowments. These are all things to consider
35 as well.

36
37 Ms. Littlefield asked what happens if the bridge is closed due to being in disrepair. There are
38 community members who do not understand the Town is not responsible for the bridge, yet it's a
39 large part of the Town and its history. It's a large request, but hopefully it's a one-time request.

40
41 The Nursing Association was discussed. Service has now expanded to other towns and some of
42 the services have become limited. Ms. Littlefield was unsure whether the Nursing Association
43 was requesting equal funding from other towns to which they provide services.

44
45 Mr. Wood suggested that requests for capital improvement funding be funded at 50% of the
46 request.

47

1 With regard to the Chamber of Commerce, Mr. Wood suggested recommending matching the
2 amount given to the amount of dues the Chamber collected in 2022.

3
4 Warrant Committee member Katrina Carter pointed out that the Chamber of Commerce was very
5 helpful and supportive during the covid pandemic to everyone in the community and not just
6 businesses.

7
8 Warrant Committee member Jerry Miller noted that non-profit representatives attended meetings
9 with both the Selectboard and the Warrant Committee. None of these questions were asked at
10 that time and they are not in attendance now to defend their requests. He felt that in the future
11 these discussions should be held when they are present. Chair Macauley disagreed. He felt the
12 process was like a grant application. Mr. Wood pointed out that the questions he's brought up
13 were ones he asked when the non-profit groups made their presentations.

14
15 Mr. Miller worried the groups were not aware they may not receive their requests. It was noted
16 that the application sent to the non-profit groups states that a request is not a guarantee of award.

17
18 For the Mount Desert Historical Society, it was suggested the Town recommend \$9,000.00;
19 providing half of the capital improvements amount requested plus the amount of their usual
20 request.

21
22 For the Mount Desert Nursery School, it was suggested the Town recommend \$11,000.00;
23 providing half of the capital improvement amount requested plus the amount of their usual
24 request.

25
26 The SPCA doubled their annual amount requested. Chair Macauley recalled it was due to their
27 expenses rising. Ms. Dudman recommended keeping the SPCA funding at \$1,000.00.

28
29 Downeast Community Partners have requested \$2,150.00. They noted at the time of their
30 request that the amount requested was a metric based on services to the Town and they use the
31 same metric to make requests from all towns they served. It equated to 5% of the benefit the
32 Town receives. Mr. Wood supported keeping the amount at the level requested.

33
34 With regard to the Seal Harbor Village Improvement Society, discussion ensued regarding
35 whether to defer that request until a legal opinion could be obtained. Ms. Dudman reiterated her
36 suggestion that the request be approved for this year and the Board begin now to review the
37 question for next year's budgeting season. Mr. Mooers stated he could not vote in favor of that.

38
39 It was agreed to reduce the Chamber of Commerce request to \$23,000.00.

40
41 Director Wright informed the Board that with these changes, the revised amount for non-profit
42 requests was now at \$180,437.00, a 4.36% increase from last year.

43
44 MOTION: Ms. Dudman moved with Ms. Littlefield seconding, the Board recommend for
45 passage the non-profit request amounts as discussed and revised at the March 6, 2023
46 Selectboard Meeting, and totaling \$180,437.00, the Seal Harbor VIS amount request being
47 contingent upon the Town Attorney review and approval.

1
2 Ms. Dudman noted that due to the elementary school's Pre-K program, the Mount Desert
3 Nursery School reported they are accepting kids from other towns. She hoped the nursery school
4 was approaching those other towns as well.

5
6 Motion approved 5-0.

7
8 It was agreed to take Item VIII.A out of order.

9
10 *E. Review and Final Votes on Warrant Articles for May 1 and 2, 2023 Annual Town Meeting*
11 **Article 9: Shall an ordinance dated May 2, 2023 and entitled "Town of Mount Desert**
12 **Public Water Supply Protection Ordinance" be enacted? See Appendix A (pgs.XX - XX)**
13 **for language**

14 MOTION: Mr. Wood moved, with Ms. Littlefield seconding, recommendation for passage
15 Article 9 titled *Shall an ordinance dated May 2, 2023 and entitled "Town of Mount Desert*
16 *Public Water Supply Protection Ordinance" be enacted? See Appendix A (pgs.XX - XX) for*
17 *language as presented.*

18 Motion approved 5-0.

19
20 **Article 31: To see if the Inhabitants of the Town of Mount Desert (Town) will vote to sell**
21 **a surplus emergency standby Kohler 80 kW Generator to the Mount Desert Island**
22 **Regional School District (MDI High School) for a lump sum cost of \$12,500 on an as is**
23 **where is basis, said generator being the same generator that was leased by the MDI High**
24 **School from the Town for \$1.00 in September 2022, and is presently in place and in use at**
25 **the MDI High School, with said lease scheduled to terminate on or before June 1, 2023, and**
26 **further to authorize the Board of Selectmen or their designee to execute any and all**
27 **contracts and documents and do any and all things necessary or convenient to accomplish**
28 **the Sale.**

29 MOTION: Mr. Wood moved, with Mr. Mooers seconding, recommendation for passage Article
30 31, titled *"To see if the Inhabitants of the Town of Mount Desert (Town) will vote to sell*
31 *a surplus emergency standby Kohler 80 kW Generator to the Mount Desert Island Regional*
32 *School District (MDI High School) for a lump sum cost of \$12,500 on an as is where is basis,*
33 *said generator being the same generator that was leased by the MDI High School from the Town*
34 *for \$1.00 in September 2022, and is presently in place and in use at the MDI High School, with*
35 *said lease scheduled to terminate on or before June 1, 2023, and further to authorize the Board*
36 *of Selectmen or their designee to execute any and all contracts and documents and do any and*
37 *all things necessary or convenient to accomplish the Sale."* as presented.

38 Motion approved 5-0.

39
40 **Article 25: Shall an ordinance dated May 2, 2023 and entitled "Short-Term Rental**
41 **Licensing Ordinance" be enacted as set forth below? See Appendix A (pgs.XX - XX) for**
42 **Language**

43 MOTION: Ms. Dudman moved, with Mr. Wood seconding, recommendation for passage Article
44 25, titled *"Shall an ordinance dated May 2, 2023 and entitled "Short-Term Rental Licensing*
45 *Ordinance" be enacted as set forth below? See Appendix A (pgs.XX - XX) for Language"* as
46 presented.

47

1 Consultant Noel Musson provided the Board with a packet of information which included a
2 summary of the public hearing. The Ordinance proposed is a licensing ordinance requiring
3 people to license their short-term rentals. There are additional issues the Board must discuss
4 prior to Town meeting, some of which are included in the packet.
5

6 Resident Tracy Aberman opposed the ordinance being on this year's warrant. She felt there were
7 too many unanswered questions. Ms. Aberman felt the process should have started with a survey
8 and a count of listings made on various short-term rental websites. She believed the pertinent
9 question was whether there is a specific group of people renting residences as a business; a
10 survey sent to all residents asking about their short-term rental status would have been a more
11 effective way to answer the question. Additionally, no licensing fee has been set despite residents
12 asking repeatedly. Ms. Aberman argued that short-term rental is not the root of housing issues
13 on the island and does not merit licensing. Ms. Aberman took issue with the fact that the Board
14 did not publicly read the letter included in the Consent Agenda.
15

16 Board members confirmed they read the letter. Ms. Dudman explained the Consent Agenda is
17 never a body of information read to the public. The Consent Agenda is on the Town's website
18 for public review.
19

20 Mr. Millstein asked for confirmation that the Selectboard moved to add the ordinance to the
21 warrant without providing information regarding the cost involved in licensing. Mr. Wood
22 confirmed cost has not been determined at this time. He agreed it was concerning. Mr. Wood
23 believed getting the draft ordinance on the warrant was a way to start momentum on the issue.
24 He worried about the issue being put off and delayed. If it's felt a licensing cost must be
25 determine now, he was willing to set a rate. Ms. Dudman felt a more thoughtful conversation on
26 cost should be held prior to setting it. Ms. Dudman agreed a cost amount should be set prior to
27 Town Meeting.
28

29 Manager Lunt explained the licensing fee would not be included within the body of the
30 Ordinance. Doing so would require the Ordinance to be revised at Town Meeting any time the
31 cost required changing. The Board can move to put the Ordinance on the ballot and prior to
32 Town Meeting a fee structure can be developed.
33

34 Ms. Littlefield believed the ordinance was not ready to be brought to Town Meeting. She
35 pointed out the Selectboard and the relatively small number of meeting attendees at this meeting
36 are unable to come to agreement on the issue. It was highly unlikely agreement would be
37 reached at Town Meeting. Ms. Littlefield could not approve the ordinance without details like a
38 fee structure. She pointed out that Mount Desert depends on tourism. Restrictions on some
39 short-term rentals could exclude an entire category of visitors. Those visitors will go elsewhere.
40 This will affect the community, year-round businesses, and it could prevent residents from being
41 able to keep their year-round properties. Ms. Littlefield worried residents may have to sell
42 property because they can't afford to keep it without renting it. Until some of the questions
43 being asked by residents are answered, she felt that the ordinance was not ready for the warrant.
44

45 Mr. Mooers agreed the ordinance was not ready for Town Meeting. He felt the problem it
46 addresses was not clearly defined. More work was necessary before it should be put before the
47 Town.

1
2 Ms. Dudman noted this is a relatively new issue. Residents renting their residence and staying
3 elsewhere is not something she believed the Town wanted to interfere with. The year-round
4 community has changed, and part of the reason is the increased short-term rentals. Rentals may
5 enhance the Town as a tourist destination, but the Town is also a strong, closely-knit community.
6 Year-round housing is disappearing. Ms. Dudman did not believe anyone had the intention of
7 harming year-round residents who need to rent their property to be able to afford it.

8
9 Resident Jennifer McQueen stated the effort seemed unconstitutional. She asserted the Town is
10 pursuing an Ordinance with the goal of solving a housing problem that could result in homes
11 sitting on the market for longer, losing value so year-round residents can afford them, artificially
12 depressing the market and prohibiting community members from realizing the full value of their
13 home. If the goal is to determine who is renting, it can be done with a survey and not with a
14 licensing ordinance.

15
16 Regarding safety issues in a rental, Ms. McQueen noted that safety measures must be in place to
17 get insurance. Law enforcement can address noise issues. There are many layers to this issue
18 and they all must be explored. Ms. McQueen suggested as an alternative, an ordinance that
19 affects all properties being purchased moving forward. There are families on the island who
20 have been renting their property for years prior to this ordinance and the ordinance should not be
21 applicable to them. For some residents renting is their livelihood and the only way they can keep
22 their family home. Additionally, there are rentals that are year-round as well, which helps keep
23 year-round businesses open.

24
25 Motion approved 3-2 (Littlefield and Mooers Opposed).

26
27 Resident Tony Smith opposed the Selectboard approving the Ordinance for Town Meeting
28 without costs determined.

29
30 Mr. Wood reiterated that cost will be determined prior to the Ordinance going to Town Meeting.

31
32 **Article 33: To see if the Town of Mount Desert will vote to accept Patterson Hill Road**
33 **(exclusive of Clubhouse Way) serving the Patterson Hill Subdivision, as it is defined below**
34 **and subject to the conditions set forth below.**

35 MOTION: Mr. Wood moved, with Mr. Mooers seconding, recommending for passage Article
36 33 titled "*To see if the Town of Mount Desert will vote to accept Patterson Hill Road*
37 *(exclusive of Clubhouse Way) serving the Patterson Hill Subdivision, as it is defined below*
38 *and subject to the conditions set forth below.*" as presented.

39 Motion approved 5-0.

40
41 **Article 34: To see if the Town of Mount Desert will vote to accept the existing private**
42 **sanitary sewer collection and conveyance system serving the Patterson Hill Subdivision, as**
43 **the same is defined below and subject to the conditions and requirements set forth below.**

44 MOTION: Mr. Mooers moved, with Mr. Wood seconding, recommending for passage Article
45 34 titled "*To see if the Town of Mount Desert will vote to accept the existing private sanitary*
46 *sewer collection and conveyance system serving the Patterson Hill Subdivision, as the same is*
47 *defined below and subject to the conditions and requirements set forth below.*" as presented.

1 Motion approved 5-0.

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3 **Article 37: To see if the Inhabitants of the Town of Mount Desert will vote to transfer the**
4 **balance held in the Police Training Cost Reserve account 4040100-24473 to the Police**
5 **Capital Improvement Reserve account 4040100-24405.**

6 MOTION: Ms. Dudman moved, with Mr. Wood seconding, recommendation for passage Article
7 37 titled *“To see if the Inhabitants of the Town of Mount Desert will vote to transfer the balance*
8 *held in the Police Training Cost Reserve account 4040100-24473 to the Police Capital*
9 *Improvement Reserve account 4040100-24405.”* as presented.

10 Motion approved 5-0.

11
12 **Article 38: To see if the Inhabitants of the Town of Mount Desert will vote to transfer the**
13 **balance held in the Assessor Capital Improvement Reserve account 4020500-24206 to the**
14 **Assessor Revaluation Reserve account 4020600-24207.**

15 MOTION: Mr. Wood moved, with Mr. Mooers seconding, recommendation for passage Article
16 38 titled *“To see if the Inhabitants of the Town of Mount Desert will vote to transfer the balance*
17 *held in the Assessor Capital Improvement Reserve account 4020500-24206 to the Assessor*
18 *Revaluation Reserve account 4020600-24207.”* as presented.

19 Motion approved 5-0.

20
21 **Article 39: Shall the Town of Mount Desert be authorized to issue general obligation bonds**
22 **or notes of the Town in a principal amount not to exceed \$50,000.00 to pay for professional**
23 **technical services including, but not necessarily limited to, topographical survey, design,**
24 **permitting, and, bidding services for improvements to portions of the Town's sidewalks**
25 **and curbing, with all sidewalk locations totaling approximately 4,160 feet and collectively**
26 **referred to as (the “Project”); and further to authorize the Selectboard or its designee to**
27 **execute any and all contracts and documents and do any and all things necessary or**
28 **convenient to issue the bond or note of the Town, which may be callable, and to accomplish**
29 **the Project. Said improvements shall include the following segments: See Appendix X**
30 **(pgs.XX - XX) for maps showing the proposed Project area.**

31 MOTION: Ms. Dudman moved, with Mr. Wood seconding, recommendation for passage Article
32 39 titled *“Shall the Town of Mount Desert be authorized to issue general obligation bonds or*
33 *notes of the Town in a principal amount not to exceed \$50,000.00 to pay for professional*
34 *technical services including, but not necessarily limited to, topographical survey, design,*
35 *permitting, and, bidding services for improvements to portions of the Town's sidewalks and*
36 *curbing, with all sidewalk locations totaling approximately 4,160 feet and collectively referred to*
37 *as (the “Project”); and further to authorize the Selectboard or its designee to execute any and*
38 *all contracts and documents and do any and all things necessary or convenient to issue the bond*
39 *or note of the Town, which may be callable, and to accomplish the Project. Said improvements*
40 *shall include the following segments: See Appendix X (pgs.XX - XX) for maps showing the*
41 *proposed Project area.”* as presented.

42 Motion approved 5-0.

43
44 **Article 40: Shall the Town of Mount Desert be authorized to issue general obligation bonds**
45 **or notes of the Town in a principal amount not to exceed \$210,000.00 to pay for**
46 **professional technical, and construction services including, but not necessarily limited to,**
47 **site survey, design, bidding, and construction services for renovations of the two (2) existing**

1 **Town owned tennis and pickleball courts (the Courts) with said renovation to provide two**
2 **fully functional tennis and pickleball courts; and further to authorize the Selectboard or its**
3 **designee to execute any and all contracts and documents and do any and all things**
4 **necessary or convenient to issue the bond or note of the Town, which may be callable, and**
5 **to accomplish the renovation Project. See Appendix X (pgs.XX - XX) for a map showing**
6 **the proposed Project area.**

7 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, recommendation for passage
8 Article 40 titled “*Shall the Town of Mount Desert be authorized to issue general obligation*
9 *bonds or notes of the Town in a principal amount not to exceed \$210,000.00 to pay for*
10 *professional technical, and construction services including, but not necessarily limited to, site*
11 *survey, design, bidding, and construction services for renovations of the two (2) existing Town*
12 *owned tennis and pickleball courts (the Courts) with said renovation to provide two fully*
13 *functional tennis and pickleball courts; and further to authorize the Selectboard or its designee*
14 *to execute any and all contracts and documents and do any and all things necessary or*
15 *convenient to issue the bond or note of the Town, which may be callable, and to accomplish the*
16 *renovation Project. See Appendix X (pgs.XX - XX) for a map showing the proposed Project*
17 *area.” as presented.*

18
19 Mr. Wood was hopeful this was a reasonable cost in relation to the use the courts receive. The
20 cost seemed high.

21
22 Director Henkel reported that the cost covered the project through construction. There are two
23 other similar projects occurring on the island, and this cost is comparable to the other cost
24 estimates received.

25
26 Chair Macauley asked how the project would impact the skating rink. Director Henkel reported
27 the rink can be placed on the site. There are significant elevation differences between the two
28 ends of the courts currently. And there’s a difference in height of the skating rink liner. This
29 work will make that more level. It was noted the courts have not been refurbished in over 20
30 years.

31
32 Finance Director Wright pointed out that the Articles are separated out intentionally, so at Town
33 Meeting voters can pick and choose what they want to support or not. It was noted there are no
34 logs showing the number of users of the tennis courts. Ms. Carter pointed out that visiting
35 yachters use the courts, and also the Neighborhood House, the Mount Desert Nursery School,
36 and the elementary school use the courts.

37
38 Motion approved 5-0.

39
40 **Article 41: Shall the Town of Mount Desert be authorized to issue general obligation bonds**
41 **or notes of the Town in a principal amount not to exceed \$780,000 to pay for professional,**
42 **technical, and construction services including, but not necessarily limited to, topographical**
43 **survey, design, permitting, bidding services, and construction for improvements to three**
44 **(3) existing Town-owned parking lots (Project), and further to authorize the Board of**
45 **Selectmen or its designee to execute any and all contracts and documents and do any and**
46 **all things necessary or convenient to accomplish the Project. Two of the three parking lots**
47 **are identified as (1) the paved Town of Cranberry Isles Leased Lot southerly of the Town**

1 **office building and (2) the paved Town Office Lower Level Parking Lot adjacent to the**
2 **police and fire departments, as to which two said parking lots said improvements shall**
3 **include, but not necessarily be limited to, reclaiming existing paved surfaces, replacing the**
4 **existing traffic control islands with new ones, installing new LED dark-sky compliant**
5 **lighting, and constructing surface water drainage improvements. The third said parking lot**
6 **is identified as (3) the gravel parking lot located in the Village of Seal Harbor accessed off**
7 **Route 3/Main Street northerly of the access driveway to the Seal Harbor wastewater**
8 **treatment plant, as to which third said parking lot said improvements shall include**
9 **removing existing soil material from the entire footprint of the lot and replacing it with**
10 **new soil material used in roadway and parking lot construction, drainage improvements,**
11 **and lighting. In all three of said parking lots, said improvements shall include the**
12 **construction of new base and surface layers of bituminous concrete (pavement) and other**
13 **associated work typically recognized by the industry to complete the intent of the Project;**
14 **and further to authorize the Selectboard or its designee to execute any and all contracts**
15 **and documents and do any and all things necessary or convenient to issue the bond or note**
16 **of the Town, which may be callable, and to accomplish the Project. See Appendix X**
17 **(pgs.XX - XX) for maps showing the proposed Project areas.**

18 MOTION: Mr. Wood moved, with Ms. Dudman seconding, recommendation for passage Article
19 41 titled “*Shall the Town of Mount Desert be authorized to issue general obligation bonds or*
20 *notes of the Town in a principal amount not to exceed \$780,000 to pay for professional,*
21 *technical, and construction services including, but not necessarily limited to, topographical*
22 *survey, design, permitting, bidding services, and construction for improvements to three (3)*
23 *existing Town-owned parking lots (Project), and further to authorize the Board of Selectmen or*
24 *its designee to execute any and all contracts and documents and do any and all things necessary*
25 *or convenient to accomplish the Project. Two of the three parking lots are identified as (1) the*
26 *paved Town of Cranberry Isles Leased Lot southerly of the Town office building and (2) the*
27 *paved Town Office Lower Level Parking Lot adjacent to the police and fire departments, as to*
28 *which two said parking lots said improvements shall include, but not necessarily be limited to,*
29 *reclaiming existing paved surfaces, replacing the existing traffic control islands with new ones,*
30 *installing new LED dark-sky compliant lighting, and constructing surface water drainage*
31 *improvements. The third said parking lot is identified as (3) the gravel parking lot located in the*
32 *Village of Seal Harbor accessed off Route 3/Main Street northerly of the access driveway to the*
33 *Seal Harbor wastewater treatment plant, as to which third said parking lot said improvements*
34 *shall include removing existing soil material from the entire footprint of the lot and replacing it*
35 *with new soil material used in roadway and parking lot construction, drainage improvements,*
36 *and lighting. In all three of said parking lots, said improvements shall include the construction of*
37 *new base and surface layers of bituminous concrete (pavement) and other associated work*
38 *typically recognized by the industry to complete the intent of the Project; and further to*
39 *authorize the Selectboard or its designee to execute any and all contracts and documents and do*
40 *any and all things necessary or convenient to issue the bond or note of the Town, which may be*
41 *callable, and to accomplish the Project. See Appendix X (pgs.XX - XX) for maps showing the*
42 *proposed Project areas.” as presented.*

43 Motion approved 5-0.

44
45 **Article 42: Shall the Town of Mount Desert be authorized to issue general obligation bonds**
46 **or notes of the Town in a principal amount not to exceed \$900,000.00 to pay for**
47 **professional, technical, and construction services including, but not necessarily limited to,**

1 **topographical survey, design, permitting, bidding services, and construction of the**
2 **relocation of a portion of the Town’s existing sanitary sewer infrastructure consisting of**
3 **approximately 400-feet of sanitary sewer pipe, manholes, and associated appurtenances to**
4 **complete the relocation work (Project) in general conformance with industry standards for**
5 **such work, and further to authorize the Selectboard or its designee to execute any and all**
6 **contracts and documents and do any and all things necessary or convenient to issue the**
7 **bond or note of the Town, which may be callable, and to accomplish the Project. Said work**
8 **is located in the Village of Somesville within the Maine Department of Transportation’s**
9 **(MDOT) right-of-way of State Route 3/198, and said relocation shall be in accordance with**
10 **the MDOT requirement to do so, at the Town’s expense, all in conformance with Section 13**
11 **of the MDOT Utility Accommodation Rules (17-229 CMR Chapter 210) (Rules) covering**
12 **Bridges and Other Highway Structures, with said Rules stating that if there is a conflict**
13 **between the location of infrastructure the Town was previously authorized by the MDOT**
14 **to construct, and did construct and the anticipated construction of new infrastructure by**
15 **the MDOT in the Village of Somesville, specifically replacing the existing bridge located in**
16 **State Route 3/198 that conveys various modes of traffic across Kitteredge Brook including**
17 **vehicular, cycling, and foot traffic, with a new bridge in the same general location of the**
18 **existing bridge, then the previously authorized infrastructure must be relocated at the**
19 **Town’s expense. Said bridge replacement construction activities are tentatively scheduled**
20 **to begin in 2023-2024, but if said bridge replacement construction activities are delayed,**
21 **then the Project described in this Article shall also be delayed. See Appendix X (pgs.XX -**
22 **XX) for a map showing the proposed Project areas.**

23 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, recommendation for passage
24 Article 42 titled “*Shall the Town of Mount Desert be authorized to issue general obligation*
25 *bonds or notes of the Town in a principal amount not to exceed \$900,000.00 to pay for*
26 *professional, technical, and construction services including, but not necessarily limited to,*
27 *topographical survey, design, permitting, bidding services, and construction of the relocation of*
28 *a portion of the Town’s existing sanitary sewer infrastructure consisting of approximately 400-*
29 *feet of sanitary sewer pipe, manholes, and associated appurtenances to complete the relocation*
30 *work (Project) in general conformance with industry standards for such work, and further to*
31 *authorize the Selectboard or its designee to execute any and all contracts and documents and do*
32 *any and all things necessary or convenient to issue the bond or note of the Town, which may be*
33 *callable, and to accomplish the Project. Said work is located in the Village of Somesville within*
34 *the Maine Department of Transportation’s (MDOT) right-of-way of State Route 3/198, and said*
35 *relocation shall be in accordance with the MDOT requirement to do so, at the Town’s expense,*
36 *all in conformance with Section 13 of the MDOT Utility Accommodation Rules (17-229 CMR*
37 *Chapter 210) (Rules) covering Bridges and Other Highway Structures, with said Rules stating*
38 *that if there is a conflict between the location of infrastructure the Town was previously*
39 *authorized by the MDOT to construct, and did construct and the anticipated construction of new*
40 *infrastructure by the MDOT in the Village of Somesville, specifically replacing the existing*
41 *bridge located in State Route 3/198 that conveys various modes of traffic across Kitteredge*
42 *Brook including vehicular, cycling, and foot traffic, with a new bridge in the same general*
43 *location of the existing bridge, then the previously authorized infrastructure must be relocated at*
44 *the Town’s expense. Said bridge replacement construction activities are tentatively scheduled to*
45 *begin in 2023-2024, but if said bridge replacement construction activities are delayed, then the*
46 *Project described in this Article shall also be delayed. See Appendix X (pgs.XX - XX) for a map*
47 *showing the proposed Project areas.” as presented.*

1
2 It was confirmed that the Town was required to pay for the relocation of existing sewer
3 infrastructure both before and after the DOT replaces the bridge in Somesville.

4
5 Motion approved 5-0.

6
7 **Article 43: Shall the Town of Mount Desert be authorized to issue general obligation bonds**
8 **or notes of the Town in a principal amount not to exceed \$360,000.00 to finance**
9 **construction contract administration, inspection, and construction services associated with**
10 **drainage improvements to the Beech Hill Cross Road (the Road) in the general area where**
11 **Denning’s Brook crosses under Beech Hill Cross Road, said improvements to be in**
12 **conformance with the Maine Department of Environmental Protection StreamSmart**
13 **program requirements and with said repairs to include, but not necessarily be limited to,**
14 **replacing two corroded metal pipes with a concrete box culvert; placing stone riprap for**
15 **stabilization and erosion control on the embankments along both sides of the Road;**
16 **erecting guardrails along the top of the embankments along both sides of the Road and,**
17 **placing earthen fill, loam and seed in the area and other amenities and appurtenances**
18 **required to complete the improvements; and further to authorize the Selectboard or its**
19 **designee to execute any and all contracts and documents and do any and all things**
20 **necessary or convenient to issue the bond or note of the Town, which may be callable, and**
21 **to accomplish the Project. See Appendix X (pgs.XX - XX) for a map showing the proposed**
22 **Project areas.**

23 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, recommendation for passage
24 Article 43 titled “*Shall the Town of Mount Desert be authorized to issue general obligation*
25 *bonds or notes of the Town in a principal amount not to exceed \$360,000.00 to finance*
26 *construction contract administration, inspection, and construction services associated with*
27 *drainage improvements to the Beech Hill Cross Road (the Road) in the general area where*
28 *Denning’s Brook crosses under Beech Hill Cross Road, said improvements to be in conformance*
29 *with the Maine Department of Environmental Protection StreamSmart program requirements*
30 *and with said repairs to include, but not necessarily be limited to, replacing two corroded metal*
31 *pipes with a concrete box culvert; placing stone riprap for stabilization and erosion control on*
32 *the embankments along both sides of the Road; erecting guardrails along the top of the*
33 *embankments along both sides of the Road and, placing earthen fill, loam and seed in the area*
34 *and other amenities and appurtenances required to complete the improvements; and further to*
35 *authorize the Selectboard or its designee to execute any and all contracts and documents and do*
36 *any and all things necessary or convenient to issue the bond or note of the Town, which may be*
37 *callable, and to accomplish the Project. See Appendix X (pgs.XX - XX) for a map showing the*
38 *proposed Project areas.*” as presented.

39 Motion approved 5-0.

40
41 **Article 44: Shall the Town of Mount Desert be authorized to issue general obligation bonds**
42 **or notes of the Town in a principal amount not to exceed \$250,000.00 to finance**
43 **construction related services, including but not necessarily limited to, construction contract**
44 **administration, inspection, and construction services associated with improvements and**
45 **repairs to approximately 200-lineal feet of erosion of the Seal Harbor beach shoreline**
46 **eroded by a strong storm surge in 2020, said damaged area located in the northeasterly**
47 **portion of the waters of Seal Harbor per se, and located in general, down over the**

1 **embankment westerly of the Steamboat Wharf Road with said improvements and repairs**
2 **to include, but not necessarily be limited to, placing geotextile, anchor boulders, stone**
3 **riprap, earthen fill, loam and seed and other amenities and appurtenances required to**
4 **complete the improvements and repairs; and further to authorize the Selectboard or its**
5 **designee to execute any and all contracts and documents and do any and all things**
6 **necessary or convenient to issue the bond or note of the Town, which may be callable, and**
7 **to accomplish the Project. See Appendix X (pgs.XX - XX) for a map showing the proposed**
8 **Project areas.**

9 MOTION: Ms. Littlefield moved, with Ms. Dudman seconding recommendation for passage
10 Article 44 titled "*Shall the Town of Mount Desert be authorized to issue general obligation*
11 *bonds or notes of the Town in a principal amount not to exceed \$250,000.00 to finance*
12 *construction related services, including but not necessarily limited to, construction contract*
13 *administration, inspection, and construction services associated with improvements and repairs*
14 *to approximately 200-lineal feet of erosion of the Seal Harbor beach shoreline eroded by a*
15 *strong storm surge in 2020, said damaged area located in the northeasterly portion of the waters*
16 *of Seal Harbor per se, and located in general, down over the embankment westerly of the*
17 *Steamboat Wharf Road with said improvements and repairs to include, but not necessarily be*
18 *limited to, placing geotextile, anchor boulders, stone riprap, earthen fill, loam and seed and*
19 *other amenities and appurtenances required to complete the improvements and repairs; and*
20 *further to authorize the Selectboard or its designee to execute any and all contracts and*
21 *documents and do any and all things necessary or convenient to issue the bond or note of the*
22 *Town, which may be callable, and to accomplish the Project. See Appendix X (pgs.XX - XX) for a*
23 *map showing the proposed Project areas.*" as presented.

24 Motion approved 5-0.

25
26 **Article 54: To see if the Inhabitants of the Town of Mount Desert will vote to transfer**
27 **Seven hundred and fifty thousand dollars (\$750,000.00) from the Undesignated Fund**
28 **Balance Account #100-38300 to reduce the 2023 – 2024 tax commitment.**

29 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, recommendation for passage
30 Article 54 titled "*To see if the Inhabitants of the Town of Mount Desert will vote to transfer*
31 *Seven hundred and fifty thousand dollars (\$750,000.00) from the Undesignated Fund Balance*
32 *Account #100-38300 to reduce the 2023 – 2024 tax commitment.*" as presented.

33 Motion approved 5-0.

34
35 **Article 56: To see what sum the Inhabitants of the Town of Mount Desert will vote to raise**
36 **and/or appropriate as Revenue through Excise Taxes, Service Fees and miscellaneous**
37 **sources for the 2023 – 2024 Town Budget.**

38 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, recommendation for passage
39 Article 56 titled "*To see what sum the Inhabitants of the Town of Mount Desert will vote to raise*
40 *and/or appropriate as Revenue through Excise Taxes, Service Fees and miscellaneous sources*
41 *for the 2023 – 2024 Town Budget*" in the amount of \$1,965,157.00.

42 Motion approved 5-0.

43
44 Director Wright reported the amount was revised from earlier estimates due to a number of
45 factors, including:

- 46 - The original draft was overstated due to preliminary estimates.
- 47 - A slight increase in the checking interest

1 - An increase to the fund balance
2 Regarding the fund balance, for years the Town has created budgetary deficits. Most years the
3 Town ends up adding to the surplus.
4

5 **Article 71: To see what sum the Inhabitants of the Town of Mount Desert will vote to raise**
6 **and appropriate for Department 851 Third Party Request Agencies for the 2023 – 2024**
7 **Town Budget: Village Organizations, Recreation, and Public/Social Service Agencies, and**
8 **Historical/Museums.**

9 MOTION: Mr. Wood moved, with Ms. Littlefield seconding, recommending for passage Article
10 71 titled “*To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and*
11 *appropriate for Department 851 Third Party Request Agencies for the 2023 – 2024 Town*
12 *Budget: Village Organizations, Recreation, and Public/Social Service Agencies, and*
13 *Historical/Museums.*” In the amount of \$180,437.00, and contingent upon Town Attorney review
14 and approval of the Seal Harbor VIS amount request.
15 Motion approved 5-0.
16

17 **Article 73: To see if the Inhabitants of the Town of Mount Desert will vote to increase the**
18 **property tax levy limit by \$ 587,775.00. See Appendix XYZ (pg. XX).**

19 Tax Assessor Kyle Avila noted the amount would have to be changed considering the change
20 made to the service groups. The adjusted amount was calculated to be \$565,775.00.
21

22 MOTION: Ms. Littlefield moved, with Mr. Wood seconding, recommendation for passage
23 Article 73 titled “*To see if the Inhabitants of the Town of Mount Desert will vote to increase the*
24 *property tax levy limit by See Appendix XYZ (pg. XX).*” In the amended amount of
25 \$565,775.00.

26 Motion approved 5-0.
27

28 **VIII. New Business**

29 *A. Northeast Lobster Co. LLC d/b/a The Nor’ Easter 10 Huntington Rd, Northeast Harbor*
30 *request for Liquor License Renewal and Special Amusement Permit Renewal*

31 MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, approval of the Northeast
32 Lobster Co. LLC d/b/a The Nor’ Easter 10 Huntington Rd, Northeast Harbor request for Liquor
33 License Renewal and Special Amusement Permit Renewal as presented.

34 Motion approved 5-0.
35

36 *B. Consider authorizing up to \$18,000 to be spent from the Buildings & Grounds Reserve*
37 *account 4055200-24571 with a current balance of \$30,759.68 as of January 31, 2023 to fund*
38 *a feasibility study of building a salt/sand building as described in memo from Public Works*
39 *Director Brian Henkel dated March 2, 2023*

40 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, authorizing up to \$18,000 to be
41 spent from the Buildings & Grounds Reserve account 4055200-24571 with a current balance of
42 \$30,759.68 as of January 31, 2023 to fund a feasibility study of building a salt/sand building as
43 described in memo from Public Works Director Brian Henkel dated March 2, 2023 as presented.
44 Motion approved 5-0.
45

46 *C. MDES Budget Review*

1 Principal Gloria Delsandro provided an overview of the school and reported on the MDES
2 School Budget. Last year the school retired their debt service. They hope to begin to focus on a
3 priority list of work needed at the school. The list is based on a 2017 assessment done on the
4 school.

5
6 School Board Member Brian Henkel reported the school is using funds currently in hand to
7 contract with Blatt Architects, hired in an RFP process. The architects will review the existing
8 conditions of windows and insulation, ADA Compliance, and deferred maintenance and make an
9 evaluation of systems, codes, features, and facilities and programs. The amount of the retired
10 debt service is proposed to be moved into the capital outlay section of the budget and a portion of
11 that could be budgeted for the next phase of work which would include concept design, planning
12 and proposals and cost estimation of projects. At that point the school can decide what they can
13 afford to accomplish in a third phase. Projects that will be looked at include windows, the shed,
14 insulation, a lack of ADA-compliant updates. Additionally, the bleachers need to be replaced.

15
16 Principal Delsandro realized the cost was significant. The school endeavors to keep the budget
17 fiscally responsible with regard to the community.

18
19 Mr. Wood asked about talk of school consolidation and how that would affect the plans. Ms.
20 Delsandro agreed the school would be mindful of how potential consolidation might change the
21 school's use when planning projects. Mr. Henkel believed this year would provide reasonable
22 cost estimates necessary to plan for next year. By this time next year, he hoped there would be a
23 clearer direction for the school regarding consolidation plans.

24
25 Mr. Wood pointed out the amount needed for this work equals the amount of the retired debt
26 service. It could be questioned by the community. Mr. Wood recommended very clearly
27 defined reasoning for the number. He hoped that an effort to defer what can be deferred could be
28 made to offset the cost in light of other capital improvement projects underway in Town.

29
30 There were no other questions.

31
32 *D. Public Space Special Event Application – MDI Farmers' Market Northeast Harbor Village
33 Green; Thursdays; 9am – noon from June 20 – September 7, 2023*

34 MOTION: Ms. Dudman moved, with Mr. Mooers seconding, approval of Public Space Special
35 Event Application – MDI Farmers' Market Northeast Harbor Village Green; Thursdays; 9am –
36 noon from June 20 – September 7, 2023 as presented.

37 Motion approved 5-0.

38
39 *E. Public Space Special Event Application – Help Portrait MDI Seal Harbor Village Green;
40 Saturday, October 7, 2023; 8am – noon*

41 MOTION: Ms. Dudman moved, with Mr. Mooers seconding, approval of Public Space Special
42 Event Application – Help Portrait MDI Seal Harbor Village Green; Saturday, October 7, 2023;
43 8am – noon as presented.

44 Motion approved 5-0.

45
46 *F. Consider request Repeal Category 1 and Category 2 details as established in 2013 of the
47 police Outside Detail Compensation policy*

1 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, approval of request to Repeal
2 Category 1 and Category 2 details as established in 2013 of the police Outside Detail
3 Compensation policy as presented.
4 Motion approved 5-0.
5

6 *G. Consider request to increasing our standard outside detail rate to \$100/hour with a three-*
7 *hour minimum charged to the customer and increasing Officer's pay to \$75/hour with a*
8 *guaranteed three-hour minimum beginning FY 24 for the police Outside Detail*
9 *Compensation policy*

10 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, approval of request to increase the
11 standard outside detail rate to \$100/hour with a three-hour minimum, charged to the customer
12 and increasing Officer's pay to \$75/hour with a guaranteed three-hour minimum beginning FY
13 24 for the police Outside Detail Compensation policy as presented.
14

15 It was noted this includes events like high school basketball sports events.
16

17 Motion approved 5-0.
18

19 *H. Request authorization to pay Norwood Delaittre & Sons Inc \$4,800.00 for the repair work*
20 *from the December 23, 2022 storm. Funds to be taken from the Seal Harbor Docks CIP*
21 *reserve #6410200-24600, with a balance of \$86,551.58.*

22 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, authorization to pay Norwood
23 Delaittre & Sons Inc \$4,800.00 for the repair work from the December 23, 2022 storm. Funds to
24 be taken from the Seal Harbor Docks CIP reserve #6410200-24600, with a balance of
25 \$86,551.58 as presented.
26

27 Motion approved 5-0.
28

29 *I. Consider accepting assignment of miscellaneous equipment related to the Skating Rink by*
30 *gift from the Town of Mount Desert Community Development Corporation and authorize*
31 *Durlin Lunt, Town Manager, to sign the necessary documents to facilitate the assignment.*

32 Manager Lunt reported that one of the donations was hockey sticks. Accepting the hockey sticks
33 results in a slight increased exposure to liability.
34

35 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, acceptance of assignment of
36 miscellaneous equipment related to the Skating Rink by gift from the Town of Mount Desert
37 Community Development Corporation and authorize Durlin Lunt, Town Manager, to sign the
38 necessary documents to facilitate the assignment as presented.
39

40 Motion approved 5-0.
41

42 *J. Consider accepting additional monetary gift of \$4,000 from the Town of Mount Desert*
43 *Community Development Corporation to be used for Skating Rink maintenance.*

44 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, acceptance of additional monetary
45 gift of \$4,000 from the Town of Mount Desert Community Development Corporation to be used
46 for Skating Rink maintenance as presented.
47

48 Motion approved 5-0.

1 K. Consider authorizing the Mount Desert Regional High School to grant scholarships of \$300
2 from the Reynolds Trust Fund and \$100 from the Stanley Trust Fund, as described in memo
3 from Finance Director Jake Wright

4 MOTION: Mr. Mooers moved, with Mr. Wood seconding, authorization of the Mount Desert
5 Regional High School to grant scholarships of \$300 from the Reynolds Trust Fund and \$100
6 from the Stanley Trust Fund, as described in memo from Finance Director Jake Wright as
7 presented.

8 Motion approved 4-0-1 (Littlefield in Abstention).

9
10 L. Consider authorizing the allocation of \$95.63 from the expendable income balance of the
11 Stanley Trust to the Mount Desert Elementary School departmental budget to offset costs
12 associated with the care, maintenance, and improvement of the infield of the Frank F.
13 Stanley Athletic Field as described in memo from Finance Director Jake Wright

14 MOTION: Ms. Littlefield moved, with Mr. Wood seconding, authorization of the allocation of
15 \$95.63 from the expendable income balance of the Stanley Trust to the Mount Desert
16 Elementary School departmental budget to offset costs associated with the care, maintenance,
17 and improvement of the infield of the Frank F. Stanley Athletic Field as described in memo from
18 Finance Director Jake Wright as presented.

19 Motion approved 5-0.

20
21 **IX. Other Business**

22 A. Such other business as may be legally conducted

23 There was no Other Business.

24
25 **X. Treasurer's Warrants**

26 A. Approve & Sign Treasurer's Warrant as shown below:

Town Invoices	AP#2357	3/7/2023	\$355,849.27
Total			\$355,849.27

27 MOTION: Mr. Wood moved, with Ms. Littlefield seconding, approval and signature of
28 Treasurer's Warrant as shown above.

29 Motion approved 5-0.

30
31 B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown below:

State Fees & PR Benefits	AP#2355	2/23/2023	\$90,874.81
	AP#2356	3/1/2023	\$2,784.27
Town Payroll	PR#2321	3/3/2023	\$147,964.95
Total			\$241,624.03

32 MOTION: Ms. Dudman moved, with Mr. Wood seconding, approval of signed Treasurer's
33 Payroll, State Fees, & PR Benefit Warrants as shown above.

34 Motion approved 4-0-1 (Littlefield in Abstention).

35
36
37
38

1 C. Acknowledge Treasurer's Town Voided Disbursements & School Board AP/Payroll
2 Warrants as shown below:

School Invoices	AP#09	3/1/2023	\$77,401.51
School Payroll	PR#18	3/3/2023	\$93,924.34
Total			\$171,325.85

3 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, acknowledgement of
4 Treasurer's Town Voided Disbursements & School Board AP/Payroll Warrants as shown above.
5 Motion approved 5-0.
6

Grand Total			\$768,799.15
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7
8

9 **XI. Adjournment**

10 MOTION: Ms. Littlefield moved, with Mr. Wood seconding, to adjourn.
11 Motion approved 5-0.

12

13 The meeting adjourned at 8:48PM.

14

15

16 Respectfully Submitted,

17

18

19

20 Geoffrey Wood