

**Town of Mount Desert  
Selectboard Minutes  
April 18, 2023**

Selectboard Members Present: Chair John Macauley, Wendy Littlefield, Rick Mooers, Martha Dudman

Board Member Geoffrey Wood was not in attendance.

Town Officials Present: Town Manager Durlin Lunt, Town Clerk Claire Woolfolk, Police Captain David Kerns, Finance Director Jake Wright, Harbormaster John Lemoine

Members of the Public were also in Attendance.

**I. Call to order at 6:30 p.m.**

*Public please hold comments until the Selectboard Chairman opens the agenda items for public comment. When addressing the Board, state your FULL NAME (both in person and on Zoom). It is suggested that you enter your full name as your ID on Zoom.*

Chair Macauley called the Meeting to order at 6:30PM.

**II. Minutes**

*A. Approval of minutes from March 20, 2023 meeting*

MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, approval of the Minutes of March 20, 2023 as presented.

Motion approved 4-0.

*B. Approval of minutes from April 3, 2023 meeting*

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, approval of the Minutes of April 3, 2023 as presented.

Motion approved 3-0-1 (Dudman in Abstention).

**III. Appointments/Recognitions/Resignations**

*A. Appointment of Seasonal Dock Hands and Boat Launch Operators presented in the Harbormaster's memo dated April 11, 2023*

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, appointment of the slate of Seasonal Dock Hands and Boat Launch Operators presented in the Harbormaster's memo dated April 11, 2023 as presented.

Motion approved 4-0.

*B. Creation of Shared Communications Supervisor Position and confirm appointment of Kenneth Mitchell as Communications Supervisor*

It was confirmed the position had been discussed previously, when the Town was experiencing trouble filling an overnight dispatching position.

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, confirmation of appointment of Kenneth Mitchell as Communications Supervisor as presented.

Motion approved 4-0.

1 C. *Resignation of John Brown from the Investment Committee*

2 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, acceptance of resignation of John  
3 Brown from the Investment Committee with regret and thanks.

4 Motion approved 4-0.

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6 **IV. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in*  
7 *one blanket motion. Board members may remove any item for discussion by requesting such action prior*  
8 *to consideration of that portion of the agenda.)*

9 A. *Versant Pole Location Permit 2023-02; Steamboat Wharf Road*

10 B. *Versant Pole Location Permit 2023-03; Beech Hill Cross Road*

11 C. *Resident Letter – Trenton Area 2023 Light Capital Paving*

12 D. *Hancock County Commissioners Special Meeting Minutes from March 21, 2023*

13 E. *MRC Selects New Partner to Lead Facility Restart Efforts*

14 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, acceptance of the Consent Agenda  
15 as presented.

16  
17 Ms. Littlefield inquired about the process for utility pole location and installation. She wondered  
18 if the neighbors had been informed and approved of the location. Manager Lunt stated no such  
19 checks are made. There is typically an easement for such a placement.

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21 Motion approved 4-0.

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23 **V. Selectboard's Reports**

24 Ms. Dudman reported on her attendance of the Economic Development Committee meeting.  
25 The committee resolved to encourage the Selectboard to create a committee to continue work on  
26 the short-term rental issue.

27  
28 Manager Lunt reported he recently attended a LUZO Advisory Board Meeting. A member there  
29 noted that any ordinance created would likely eventually fall under the LUZO, so it would make  
30 sense to continue their involvement. Manager Lunt planned to meet with consultant Noel  
31 Musson to discuss how best to expedite the process. He felt it might make sense to hold off on a  
32 new committee for now.

33  
34  
35 Ms. Dudman reported learning of Dave Renault's mother turning 99 years old on April 30. Ms.  
36 Dudman wondered if the Town would be willing to do something to recognize the milestone. It  
37 was agreed to have flowers and a card delivered.

38  
39 **VI. Unfinished Business**

40 A. *Consider approval of Change Order #9 for the Northeast Harbor Village Center*  
41 *Improvement Project*

42 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, approval of Change Order #9 for  
43 the Northeast Harbor Village Center Improvement Project as presented.

44  
45 It was explained that Change Order #9 was in regard to the Main Street construction project.

46

1 Harbor Committee Member Rick Savage reported the Harbor Committee has not been presented  
2 with any new plans for the plantings at the Harbor. Manager Lunt stated that no new plans were  
3 forthcoming. Harbormaster Lemoine agreed to put the issue on the next Harbor Committee  
4 agenda.

5  
6 Change Order 9 of the Northeast Harbor Village Center Improvement Project was removing the  
7 bump out areas created during the covid quarantine, and paving the areas with paving stones.  
8 The change order will result in no increase in cost.

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10 Motion approved 4-0.

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12 *B. Consider approval of donation of ice-skating rink liner*

13 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, approval of donation of an ice-  
14 skating rink liner as presented.

15 Motion approved 4-0.

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17 *C. COA Beech Hill Farm Lease Update - approval and signatures from Selectboard*

18 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, approval and signature for COA  
19 Beech Hill Farm Lease Update as presented.

20 Motion approved 4-0.

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22 **VII. New Business**

23 *A. Consider Ticket Booth Sales lease agreement for Rick Savage operating the ASTICOU vessel*  
24 *out of the Northeast Harbor Marina*

25 Mr. Savage reported that Linda Greenlaw would like to use his boat for conducting tours, and  
26 she'd like to use the ticket booth to sell tickets. Mr. Savage would participate in the operation.  
27 It's his understanding that a lease and permission are required for selling tickets from the ticket  
28 booth. Harbormaster Lemoine confirmed there are available spaces at the ticket booth. Finance  
29 Director Wright reported the leases typically run July 1 through June 30. He suggested a pro-  
30 rated amount for Mr. Savage, should he want to begin this operation prior to July 1 of this year.  
31 Mr. Savage estimated on or about Memorial Day might be a realistic start time. Harbormaster  
32 Lemoine reported the lease amount was \$850.00 for the season. It was agreed the price could be  
33 pro-rated until July 1.

34  
35 MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, approval of Ticket Booth Sales  
36 lease agreement for Rick Savage operating the ASTICOU vessel out of the Northeast Harbor  
37 Marina, pro-rating it for the portion of time, from the time Mr. Savage begins the operation (on  
38 or around Memorial Day Weekend) to June 30.

39 Motion approved 4-0.

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41 *B. Consider approval of the DOT signage on Sound Drive for Triple Chick Farm*

42 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, approval of the DOT signage on  
43 Sound Drive for Triple Chick Farm as presented.

44 Motion approved 4-0.

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1 C. *Approve of purchase of 2023 Ford Interceptor SUV and trade of 2017 Ford Interceptor SUV*  
2 MOTION: Ms. Dudman moved, with Mr. Mooers seconding, approval of purchase of 2023 Ford  
3 Interceptor SUV and trade of 2017 Ford Interceptor SUV as presented.

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5 Captain Kerns reported they requested but did not receive any bids for a hybrid vehicle.  
6 Currently there are four hybrid vehicles in the Town of Mount Desert's and the Town of Bar  
7 Harbor's combined fleets.

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9 Motion approved 4-0.

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11 D. *Consider authorizing Harbormaster, John Lemoine, to enter into an agreement to facilitate*  
12 *the upgrade of the Harbor's QuickBooks software*

13 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, authorizing Harbormaster John  
14 Lemoine to enter into an agreement to facilitate the upgrade of the Harbor's QuickBooks  
15 software as presented.

16 Motion approved 4-0.

17  
18 E. *Consider authorizing up to \$22,300 of ARPA funds to be used to reimburse Bar Harbor for*  
19 *the non-recurring cost of building leased fiber infrastructure to service the Mount Desert*  
20 *Police Department at 21 Sea Street under the revenue loss acceptable use category as*  
21 *allowed under the SLFRF Final Rule*

22 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, authorizing up to \$22,300 of  
23 ARPA funds to be used to reimburse Bar Harbor for the non-recurring cost of building leased  
24 fiber infrastructure to service the Mount Desert Police Department at 21 Sea Street under the  
25 revenue loss acceptable use category as allowed under the SLFRF Final Rule as presented.

26 Motion approved 4-0.

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28 F. *Authorize Town Manager, Durlin Lunt, to enter into the Fiber Cost Sharing agreement with*  
29 *Bar Harbor effective May 1, 2023*

30 MOTION: Ms. Dudman moved, with Mr. Mooers seconding, authorizing Town Manager Durlin  
31 Lunt to enter into the Fiber Cost Sharing agreement with Bar Harbor effective May 1, 2023 as  
32 presented.

33 Motion approved 4-0.

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35 Captain Kerns reported that construction is almost complete. He believed the system would be  
36 running before summer.

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38 G. *Consider special meeting on Monday May 1st, 2023 at 6:30pm at the Northeast Harbor*  
39 *Library Mellon Room to review and accept final audit report for the fiscal year ended June*  
40 *30, 2022*

41 MOTION: Ms. Dudman moved, with Mr. Mooers seconding, approval of special meeting on  
42 Monday May 1st, 2023 at 6:30pm at the Northeast Harbor Library Mellon Room to review and  
43 accept final audit report for the fiscal year ended June 30, 2022 as presented.

44 Motion approved 4-0.

45

1 H. Consider authorizing the closure of the Town Office at 3:30pm on May 2, 2023 for the  
 2 preparation of Open-Floor Town Meeting  
 3 MOTION: Ms. Dudman moved, with Mr. Mooers seconding, authorization of the closure of the  
 4 Town Office at 3:30pm on May 2, 2023 for the preparation of Open-Floor Town Meeting as  
 5 presented.  
 6 Motion approved 4-0.

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 8 **VIII. Other Business** (Addendum items may be considered at the Selectboard's discretion via majority vote to  
 9 do so under Other Business or out of order.)

10 A. Such other business as may be legally conducted  
 11 None presented.

12  
 13 **IX. Treasurer's Warrants**

14 A. Approve & Sign Treasurer's Warrant as shown below:

Town Invoices	AP#2366	4/19/2023	\$669,058.87
	AP#2367	4/19/2023	\$62,207.70
<b>Total</b>			<b>\$731,266.57</b>

15 MOTION: Ms. Dudman moved, with Mr. Mooers seconding, approval and signature of  
 16 Treasurer's Warrant as shown above.  
 17 Motion approved 4-0.

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 19 B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown below:

State Fees & PR Benefits	AP#2364	4/5/2023	\$8,318.36
	AP#2365	4/12/2023	\$73,695.44
Town Payroll	PR#2324	4/14/2023	\$134,581.16
<b>Total</b>			<b>\$216,594.96</b>

20 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, approval of Signed Treasurer's  
 21 Payroll, State Fees, & PR Benefit Warrants as shown above.  
 22 Motion approved 3-0-1 (Littlefield in Abstention).

23  
 24 C. Acknowledge Treasurer's Town Voided Disbursements & School Board AP/Payroll  
 25 Warrants as shown below:

School Invoices	AP#10	4/5/2023	\$91,267.51
School Payroll	PR#21	4/14/2023	\$93,070.10
Voided Disbursements	V#2309	4/19/2023	-\$62,207.70
<b>Total</b>			<b>\$122,129.91</b>

26 MOTION: Ms. Dudman moved, with Mr. Mooers seconding, acknowledgement of Treasurer's  
 27 Town Voided Disbursements & School Board AP/Payroll Warrants as shown above.  
 28 Motion approved 4-0.

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<b>Grand Total</b>			<b>\$1,069,991.44</b>
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1     **X. Adjournment**

2     MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, to adjourn.

3     Motion approved 4-0.

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6     The Meeting adjourned at 6:52PM.

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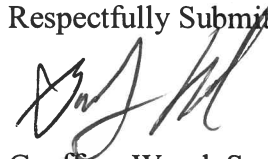
9     Respectfully Submitted,

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Geoffrey Wood, Secretary