

1 **Town of Mount Desert**
2 **Selectboard Meeting Minutes**
3 **May 15, 2023**
4

5 Board Members Present: Chair John Macauley, Rick Mooers, Martha Dudman, Geoffrey Wood
6
7 Wendy Littlefield was not in attendance.
8

9 Town Officials Present: Tax Assessor Kyle Avila, Town Manager Durlin Lunt, Fire Chief Mike
10 Bender, Town Clerk Claire Woolfolk, Public Works Director Brian Henkel
11

12 Members of the Public were present.
13

14 **I. Call to order at 6:30 p.m.**

15 Chair Macauley called the meeting to order at 6:30PM.
16

17 **II. Minutes**

18 *A. Approval of minutes from May 1, 2023 meeting*

19 MOTION: Ms. Dudman moved, with Mr. Wood seconding, approval of the May 1, 2023
20 Minutes as presented.
21 Motion approved 4-0.
22

23 *B. Approval of minutes from May 2, 2023 meeting*

24 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, approval of the May 2, 2023
25 Minutes at presented.
26 Motion approved 4-0.
27

28 **III. Appointments/Recognitions/Resignations**

29 *A. Request appointment of William Shepherd as full-time FF/EMT at an initial base rate of*
30 *\$26.75 to be increased to \$28.24 upon successful completion of a 6-month probationary*
31 *period, effective date of May 16, 2023*

32 MOTION: Mr. Mooers moved, with Mr. Wood seconding, appointment of William Shepherd as
33 full-time FF/EMT at an initial base rate of \$26.75 to be increased to \$28.24 upon successful
34 completion of a 6-month probationary period, effective date of May 16, 2023 as presented.
35 Motion approved 4-0.
36

37 *B. Annual Employee Appointments*

38 MOTION: Mr. Wood moved, with Mr. Mooers seconding, acceptance of the slate of Employee
39 Appointments as presented.
40 Motion approved 4-0.
41

42 *C. Accept resignation of Daniel Litchfield as on-call Firefighter effective March 28, 2023*

43 MOTION: Mr. Wood moved, with Ms. Dudman seconding, acceptance of the resignation of
44 Daniel Litchfield as on-call Firefighter effective March 28, 2023 as presented and with thanks.
45 Motion approved 4-0.
46

1 **IV. Consent Agenda**

2 *A. Healthy Acadia Tobacco Prevention letter and documentation*

3 *B. MRC Update, May 11, 2023*

4 MOTION: Mr. Mooers moved, with Mr. Wood seconding, acceptance of the Consent Agenda as
5 presented.

6 Motion approved 4-0.

7
8 **V. Selectboard's Reports**

9 None.

10
11 **VI. Unfinished Business**

12 *A. May 2017 Article on TOMD Resolution regarding the Foundation Principles for Acadia*
13 *National Park, submitted by Stephen Smith*

14 Manager Lunt added this item to the Agenda as it had a bearing on Agenda Item VII.J. The
15 Article notes the Town is supposed to work with the Otter Creek Aid Society on issues in the
16 village. Manager Lunt inquired whether there was a formal Aid Society representative or
17 process the Town should use.

18
19 Chair Macauley reported that there is an Otter Creek Revitalization Committee under the Otter
20 Creek Aid Society umbrella. The committee is headed up by Stevie Smith. There is an annual
21 meeting scheduled in the near future. Chair Macauley will provide more information to Manager
22 Lunt after that meeting.

23
24 *B. Consider approval of Change Order #10 for the Northeast Harbor Village Center*
25 *Improvement Project*

26 MOTION: Ms. Dudman moved, with Mr. Wood seconding, approval of Change Order #10 for
27 the Northeast Harbor Village Center Improvement Project as presented.

28
29 Resident Willie Granston voiced appreciation that the issue was being revisited. He noted there
30 are drain lines and water lines in the location where the pavers are proposed to go. He hoped
31 care would be taken with the installation to avoid flooding in the Great Harbor Museum. Such
32 flooding has occurred previously during the Main Street construction project.

33
34 Motion approved 4-0.

35
36 **VII. New Business**

37 *A. Public Space Special Event Application – Wedding Ceremony - Suminsby Park; Saturday,*
38 *September 30, 2023, 3pm – 5pm; Raymond Bley*

39 MOTION: Ms. Dudman moved, with Mr. Mooers seconding, approval of Public Space Special
40 Event Application – Wedding Ceremony - Suminsby Park; Saturday, September 30, 2023, 3pm –
41 5pm; Raymond Bley as presented.

42
43 *B. Public Space Special Event Application – MDIAA Community Cookout – Suminsby Park;*
44 *May 29, 2023*

45 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, approval of Public Space Special
46 Event Application – MDIAA Community Cookout – Suminsby Park; May 29, 2023, as
47 presented.

1 Motion approved 3-0-1 (Wood in Abstention).

2
3 *C. Public Space Special Event Application – Mount Desert Elementary School 8th Grade*
4 *Promotion – June 7, 2023, Northeast Harbor Village Green*

5 MOTION: Ms. Dudman moved, with Mr. Mooers seconding, approval of Public Space Special
6 Event Application – Mount Desert Elementary School 8th Grade Promotion – June 7, 2023,
7 Northeast Harbor Village Green as presented.

8 Motion approved 4-0.

9
10 *D. Liquor License Renewal - Michael C. Boland/DBA COPITA (Choco-Latte, LLC)*

11 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, approval of Liquor License
12 Renewal - Michael C. Boland/DBA COPITA (Choco-Latte, LLC) as presented.

13 Motion approved 4-0.

14
15 *E. Authorize soliciting bids for bonds and/or notes to finance projects approved at the 2023*
16 *Annual Town Meeting consistent with the requirements identified in articles 38 through 43*

17 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, authorization to solicit bids for
18 bonds and/or notes to finance projects approved at the 2023 Annual Town Meeting consistent
19 with the requirements identified in articles 38 through 43 as presented.

20 Motion approved 4-0.

21
22 *F. Consideration of accepting a conditional gift of ballistic vests and helmets from the*
23 *Northeast Harbor Ambulance Service to the Mount Desert Fire Department for \$6,544.48*

24 MOTION: Ms. Dudman moved, with Mr. Wood seconding, accepting a conditional gift of
25 ballistic vests and helmets from the Northeast Harbor Ambulance Service to the Mount Desert
26 Fire Department for \$6,544.48, as presented and with thanks.

27 Motion approved 4-0.

28
29 *G. Consideration of waiving the rental fee for use of the Seal Harbor fire station community*
30 *room by the Mount Desert Island Search and Rescue on the dates of October 14th through*
31 *the 17th and October 19th through the 22nd, 2023*

32 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, waiving the rental fee for use of
33 the Seal Harbor fire station community room by the Mount Desert Island Search and Rescue on
34 the dates of October 14th through the 17th and October 19th through the 22nd, 2023 as
35 presented.

36 Motion approved 4-0.

37
38 *H. Consideration of offering the 2013 Ford/PL Custom ambulance to the Northeast Harbor*
39 *Ambulance Service for \$1.00*

40 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, offering the 2013 Ford/PL Custom
41 ambulance to the Northeast Harbor Ambulance Service for \$1.00 as presented.

42
43 Chief Bender reported the group is still an active registered non-profit organization. He did not
44 know what they intended to do with the ambulance.

45
46 Motion approved 4-0.

47

1 I. Consider authorizing Fire Chief Mike Bender to execute any and all documents to facilitate
2 the sale of the 2013 Ford/P L Custom ambulance to the Northeast Harbor Ambulance
3 Service

4 MOTION: Mr. Mooers moved, with Mr. Wood seconding, authorizing Fire Chief Mike Bender
5 to execute any and all documents to facilitate the sale of the 2013 Ford/P L Custom ambulance to
6 the Northeast Harbor Ambulance Service as presented.

7 Motion approved 4-0.

8
9 J. Review of the Otter Creek Boat Landing feasibility study

10 Public Works Director Henkel reported that Engineer Greg Johnston created the feasibility study.
11 Director Henkel has conferred with Mr. Johnston and Highway Superintendent Ben Jacobs on
12 two options included in Mr. Johnston's study; a full loop and a hammerhead turn-around. The
13 lack of space at the site makes both options challenging. The full loop requires a significant cut.
14 Such a cut would likely mean running into ledge, which would be costly. Director Henkel has
15 not pursued a cost estimate on this option due to the expected cost. The bulkhead on the site may
16 be in the way of any turn-around proposed. The tight space there will make turning a vehicle
17 and trailer around difficult regardless of the bulkhead.

18
19 It will be difficult for people to use the site to launch boats, and the work will be a significant
20 expense. Site conditions, coordination levels, the need for land acquisition, and expense makes
21 the project a difficult one. Director Henkel could make no recommendation at this time.

22
23 Mr. Mooers felt that the work done so far and communication with park officials are both steps
24 in the right direction toward making this area of Mount Desert functional. He hoped more
25 progress could be made.

26
27 Manager Lunt stated he would prefer land acquisition for this area, instead of a land swap. Just
28 3,000 feet of land should be adequate. He felt it reasonable to request of the Park that 3,000 feet
29 of land be returned to the Town to make the facility there functional. Manager Lunt noted the
30 Article referred to in Agenda Item VI.A references livability and viability. Manager Lunt asked
31 the Board to consider allowing him to work with Acadia National Park, and other governmental,
32 advisory, or non-profit entities connected to the park, to begin conversations on the question of
33 acquiring a small amount of land.

34
35 MOTION: Mr. Dudman moved, with Mr. Mooers seconding, to authorize Manager Lunt to
36 begin efforts on acquiring the land needed to make the area functional.

37 Motion approved 4-0.

38
39 It was felt this work would dovetail into the causeway work going on in the area. Acadia
40 National Park Facilities Manager Keith Johnston was on site. He didn't have information on the
41 historic work at the causeway but would look into it and share what he found.

42
43 K. Consider Corrective Municipal Quitclaim Deed for Timmy Town, LLC book 7039, Page 353

44 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, approval of Corrective Municipal
45 Quitclaim Deed for Timmy Town, LLC book 7039, Page 353 as presented.

46

1 Assessor Avila explained the property has been recently conveyed and the Town is signing a
 2 corrective deed as a title clearing measure.

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 4 Motion approved 4-0.

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 6 **VIII. Other Business**

7 *A. Such other business as may be legally conducted*

8 No Other Business.

9
 10 **IX. Treasurer's Warrants**

11 *A. Approve & Sign Treasurer's Warrant as shown below:*

Town Invoices	AP#2374	05/16/2023	\$601,014.84
Total			\$601,014.84

12 MOTION: Mr. Wood moved, with Ms. Dudman seconding, approval and signature of
 13 Treasurer's Warrant as shown above.

14 Motion approved 4-0.

15
 16 *B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown below:*

State Fees & PR Benefits	AP#2372	05/03/2023	\$130,928.08
	AP#2373	05/11/2023	\$9,833.24
Town Payroll	PR#2326	05/12/2023	\$143,753.17
Total			\$284,514.49

17 MOTION: Ms. Dudman moved, with Mr. Wood seconding, approval of signed Treasurer's
 18 Payroll, State Fees, & PR Benefit Warrants as shown above.

19 Motion approved 4-0.

20
 21 *C. Acknowledge Treasurer's Town Voided Disbursements & School Board AP/Payroll*
 22 *Warrants as shown below:*

School Invoices	AP#11	5/3/2023	\$61,244.62
School Payroll	PR#23	5/12/2023	\$95,374.05
Voided Disbursements			\$0
Total			\$156,618.67

23 MOTION: Mr. Wood moved, with Mr. Mooers seconding, acknowledgement of Treasurer's
 24 Town Voided Disbursements & School Board AP/Payroll Warrants as shown above.

25 Motion approved 4-0.

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Grand Total			\$1,042,148.00
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 28 **X. Adjournment**

29 MOTION: Ms. Dudman moved, with Mr. Mooers seconding, to adjourn.

30 Motion approved 4-0.

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 32 The Meeting adjourned at 6:50PM.

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Respectfully Submitted,



Geoffrey Wood