

**Town of Mount Desert  
Selectboard Minutes  
November 6, 2023**

**Board Members Present:** Geoff Wood, Wendy Littlefield, Martha Dudman, Chair John Macauley, Rick Mooers

**Town Officials Present:** CEO Kimberly Keene, Town Manager Durlin Lunt, Tax Assessor Kyle Avila, Public Works Director Brian Henkel, Deputy Treasurer Lisa Young

Members of the Public were also in attendance via Zoom.

**I. Call to order at 6:00 p.m.**

The Meeting was called to order at 6:00p.m.

**II. Executive Session**

*A. Pursuant to 1 MRS§405(6)(E) – Consultation between the Board and its attorney concerning the rights and duties of the Board, in a pending Code Enforcement matter*

MOTION: Ms. Dudman moved, with Mr. Wood seconding, to go into Executive Session.

Motion approved 5-0.

The Board entered into Executive Session at 6:00p.m.

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, to leave Executive Session and return to the meeting.

Motion approved 5-0.

The Board returned to the meeting at 6:19p.m.

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, pursuant to the discussion held in Executive Session, authorizing the Code Enforcement Officer to pursue enforcement action consistent with 7.9 of the Land Use Zoning Ordinance regarding the matters discussed.

Motion approved 5-0.

**III. Minutes**

*A. Approval of Minutes from October 16, 2023 meeting*

MOTION: Ms. Dudman moved, with Mr. Wood seconding, approval of the Minutes of October 16, 2023 as presented.

Motion approved 5-0.

**IV. Appointments/Recognitions/Resignations**

*A. Request appointment of Mae Wyler as Director of Finance effective November 13, 2023*

1 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, approval of appointment of Mae  
2 Wyler as Director of Finance effective November 13, 2023, with enthusiasm.

3  
4 Town Manager Lunt thanked Deputy Treasurer Lisa Young for her help during the search.

5  
6 Motion approved 5-0.

7  
8 *B. Request appointment of Joseph Accomando as full time Building and Grounds*  
9 *effective on or before November 07, 2023, and, that he be appointed at the*  
10 *probationary rate of pay of \$23.28 per hour, increasing to \$24.50 per hour after*  
11 *successfully completing the six-month probationary period*

12 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, appointment of Joseph  
13 Accomando as full time Building and Grounds effective on or before November 07, 2023, and,  
14 that he be appointed at the probationary rate of pay of \$23.28 per hour, increasing to \$24.50 per  
15 hour after successfully completing the six-month probationary period as presented.

16 Motion approved 5-0.

17  
18 *C. Request appointment of Todd Dailey Jr. to the vacant full time Refuse Packer Driver*  
19 *position effective on or after November 07, 2023, at the six-month probationary rate*  
20 *of \$22.72 per hour, and increasing to \$23.92 per hour after successfully completing*  
21 *the six-month probationary period*

22 MOTION: Ms. Dudman moved, with Mr. Wood seconding, appointment of Todd Dailey Jr. to  
23 the vacant full time Refuse Packer Driver position effective on or after November 07, 2023, at  
24 the six-month probationary rate of \$22.72 per hour, and increasing to \$23.92 per hour after  
25 successfully completing the six-month probationary period as presented.

26 Motion approved 5-0.

27  
28 *D. Request appointment of Gail Marshall as Regular Member of the Planning Board*

29 *E. Accept resignation of Dave Ashmore from the Planning Board*

30 It was noted that per the email received regarding Items D and E, it was not clear whether  
31 Planning Board Member David Ashmore had resigned yet. Manager Lunt agreed the Board  
32 should wait to act until Mr. Ashmore's resignation was confirmed.

33  
34 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, to table Items D and E of the  
35 Agenda.

36 Motion approved 5-0.

37  
38 **V. Consent Agenda**

39 *A. Department Reports: Highway, Buildings & Grounds, and Waste Management*

40 *B. Hancock County Commissioners Meeting Minutes from October 3, 2023*

41 *C. State Valuation Report*

42 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, acceptance of the Consent  
43 Agenda as presented.

44 Motion approved 5-0.

45  
46

1 **VI. Selectboard's Reports**

2 Ms. Littlefield inquired about the Human Resources position. Manager Lunt reported the  
3 position is still employed with the Town of Bar Harbor, even though Human Resources  
4 employee Zachary Harris no longer lives locally. The position was initially envisioned as a  
5 remote position. Manager Lunt felt the system continues to work well, and he remains in regular  
6 communication with Mr. Harris.

7  
8 Mr. Mooers inquired about progress filling the position of Police Chief. Manager Lunt reported  
9 that he anticipated an announcement at the next Selectboard meeting. Final hiring details are in  
10 the process of being worked out.

11  
12 Chair Macauley reported that he and Town Manager Lunt met with Public Works Director Brian  
13 Henkel (in his role as School Committee member) and Superintendent Mike Zboray at the high  
14 school to discuss nominating a community member for the Consolidation Planning Committee.  
15 Sarah March was suggested. She has children in the school system and is an Ed Tech in the  
16 school system. Public Works Director Henkel is involved as a School Committee member. Ms.  
17 March would be a second Mount Desert resident as a member. The Committee size is 18  
18 members.

19  
20 MOTION: Ms. Dudman moved, with Mr. Mooers seconding, to invite Ms. March to serve in the  
21 position of Consolidation Planning Committee member.  
22 Motion approved 5-0.

23  
24 **VII. Unfinished Business**

25 *A. Review and accept bid from Atlantic Landscape Construction for Seal Harbor Beach*  
26 *stabilization and authorize Public Works Director to contract for same on behalf of*  
27 *Town*

28 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, acceptance of the bid Atlantic  
29 Landscape Construction for Seal Harbor Beach stabilization and authorizing Public Works  
30 Director Henkel to contract for same on behalf of Town as presented.  
31 Motion approved 5-0.

32  
33 **VIII. New Business**

34 *A. Consideration of retaining the services of the Vortex Company to apply a geopolymer*  
35 *coating to the Gilpatrick Cove pump station's wet well that will restore its structural*  
36 *integrity at a cost of \$24,400 with said funds to be used from the Wastewater Capital*  
37 *Reserve Account Number 4050500-24501 that has an approximate balance of*  
38 *\$124,744 with a prior encumbrance of \$25,250 for FY24 Inspection Services leaving,*  
39 *if approved, an unencumbered balance of \$75,094 in the reserve account and request*  
40 *authorization for Wastewater Superintendent Montague to execute all necessary*  
41 *documents on behalf of the Town*

42 MOTION: Mr. Mooers moved, with Ms. Dudman seconding, retaining the services of the  
43 Vortex Company to apply a geopolymer coating to the Gilpatrick Cove pump station's wet well  
44 that will restore its structural integrity at a cost of \$24,400 with said funds to be used from the  
45 Wastewater Capital Reserve Account Number 4050500-24501 that has an approximate balance  
46 of \$124,744 with a prior encumbrance of \$25,250 for FY24 Inspection Services leaving, if

1 approved, an unencumbered balance of \$75,094 in the reserve account and request authorization  
2 for Wastewater Superintendent Montague to execute all necessary documents on behalf of the  
3 Town as presented.

4 Motion approved 5-0.

5  
6 *B. Discuss location of the 2024 Open-floor Town Meeting*

7 Manager Lunt asked the Board to consider using the Mount Desert Elementary School as the  
8 2024 Town Meeting site. Because the short-term rental discussion will likely be on the agenda,  
9 there could be a large crowd in attendance.

10  
11 Ms. Dudman asked what attendance numbers were for the last high-interest discussion. She'd  
12 prefer the meeting to occur at the Neighborhood House if possible, but if participation is  
13 expected to exceed maximum allowed occupancy then it should be moved. Manager Lunt  
14 agreed to find out the attendance numbers. Ms. Dudman agreed to speak with the Neighborhood  
15 House regarding occupancy.

16  
17 *C. Boston Post Cane recipient search*

18 Manager Lunt reported that Ms. Nolf, the recipient of the last cane, passed away. A search for a  
19 new recipient is underway.

20  
21 Ms. Littlefield suggested Dottie Renault. Manager Lunt knew of a Ms. Walton living in Bar  
22 Harbor. It was noted that the recipient must have been a resident of Mount Desert for a principal  
23 portion of their life, but it doesn't have to be someone currently living in Mount Desert.  
24 Manager Lunt agreed to discuss it with Town Clerk Woolfolk. He noted it can be difficult to  
25 track people down. Ms. Dudman felt that putting the word out would help locate people.

26  
27 *D. Consider the removal of Gloria Delsandro, former principal, and Angelique  
28 Hodgdon, employment change as of November 10, 2023, and Jake Wright, former  
29 Finance Director, as authorized signers on the Bar Harbor Banking and Trust Mount  
30 Desert Elementary School checking account ending in 7766 and adding Heather  
31 Dorr, current principal as an authorized signer, with the approval of the Mount  
32 Desert School Board Committee as noted in the memo from Deputy Treasurer, Lisa  
33 Young, effective upon selectboard approval*

34 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, approving the removal of Gloria  
35 Delsandro, former principal, and Angelique Hodgdon, employment change as of November 10,  
36 2023, and Jake Wright, former Finance Director, as authorized signers on the Bar Harbor  
37 Banking and Trust Mount Desert Elementary School checking account ending in 7766 and  
38 adding Heather Dorr, current principal as an authorized signer, with the approval of the Mount  
39 Desert School Board Committee as noted in the memo from Deputy Treasurer, Lisa Young,  
40 effective upon selectboard approval as presented.

41 Motion approved 4-0-1 (Dudman in Abstention).

42  
43 *E. Request the Approval of Mae Wyler as authorized signer on the Town of Mount  
44 Desert's Bar Harbor Banking & Trust and the First National Bank accounts listed in  
45 the memo from Deputy Treasurer, Lisa Young along with current authorized signers  
46 additionally listed in the memo effective November 13, 2023*

1 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, approval of Mae Wyler as  
2 authorized signer on the Town of Mount Desert's Bar Harbor Banking & Trust and the First  
3 National Bank accounts listed in the memo from Deputy Treasurer, Lisa Young along with  
4 current authorized signers additionally listed in the memo effective November 13, 2023 as  
5 presented.

6 Motion approved 4-0-1 (Dudman in Abstention).

7  
8 *F. Request the removal of Jake Wright, former Finance Director, from all Bar Harbor*  
9 *Banking and Trust and The First National Bank accounts as noted in the memo from*  
10 *Deputy Treasurer Lisa Young effective November 13, 2023*

11 MOTION: Mr. Wood moved, with Ms. Littlefield seconding, approval of the removal of Jake  
12 Wright, former Finance Director, from all Bar Harbor Banking and Trust and The First National  
13 Bank accounts as noted in the memo from Deputy Treasurer Lisa Young effective November 13,  
14 2023 as presented.

15 Motion approved 4-0-1 (Dudman in Abstention).

16  
17 **IX. Other Business**

18 *A. Such other business as may be legally conducted*

19 There was no Other Business presented.

20  
21 **X. Treasurer's Warrants**

22 *A. Approve & Sign Treasurer's Warrant as shown below:*

Town Invoices	AP#2429	11/7/2023	\$876,401.48
<b>Total</b>			<b>\$876,401.48</b>

23 MOTION: Ms. Dudman moved, with Mr. Mooers seconding, approval and signature of  
24 Treasurer's Warrant as shown above.

25 Motion approved 5-0.

26  
27 *B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown*  
28 *below:*

State Fees & PR Benefits	AP#2426	10/18/2023	\$1,909.56
	AP#2427	10/26/2023	\$84,653.85
	AP#2428	11/1/2023	\$1,789.00
Town Payroll	PR#2410	10/27/2023	\$154,306.50
	PR#2411	10/30/2023	\$77.34
<b>Total</b>			<b>\$242,736.25</b>

29 MOTION: Ms. Dudman moved, with Mr. Wood seconding, approval of signed Treasurer's  
30 Payroll, State Fees, & PR Benefit Warrants as shown above.

31 Motion approved 4-0-1 (Littlefield in Abstention).

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1 C. Acknowledge Treasurer's Town Voided Disbursements & School Board AP/Payroll  
2 Warrants as shown below:

School Invoices	AP#5	11/2/2023	\$52,746.58
School Payroll	PR#9	10/27/2023	\$184,346.52
Voided Disbursements	V#2403	10/31/2023	-\$237.14
	V#2410	10/27/2023	-\$677.01
<b>Total</b>			<b>\$236,178.95</b>

3 MOTION: Ms. Dudman moved, with Mr. Mooers seconding, acknowledgement of Treasurer's  
4 Town Voided Disbursements & School Board AP/Payroll Warrants as shown above.  
5 Motion approved 5-0.

<b>Grand Total</b>			<b>\$1,355,316.68</b>
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7 **XI. Adjournment**

8 MOTION: Ms. Dudman moved, with Mr. Wood seconding, to adjourn.  
9 Motion approved 5-0.

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11 The Meeting adjourned at 6:38p.m.

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14  
15 Respectfully Submitted,

16   
17  
18  
19 Geoffrey Wood