

**Town of Mount Desert
Select Board Meeting Minutes**

Organizational Meeting
Monday, August 17, 2020
Location: Zoom Meeting

This Meeting was held via remote access.

Select Board Members Present:

Chair John Macauley, Geoff Wood, Martha Dudman, Matt Hart

Public Officials Present:

Town Clerk Claire Woolfolk, Assessor Kyle Avila, Town Manager Durlin Lunt, Fire Chief Mike Bender

Members of the public were also in attendance.

I. Call to order at 4:00 p.m.

Chair John Macauley called the Meeting to order at 4:00PM.

II. Minutes

A. Approval of minutes from August 3, 2020 meeting

MOTION: Mr. Wood moved, with Ms. Dudman seconding, approval of the August 3, 2020 Minutes as presented.

VOTE:

Motion approved 4-0.

Geoff Wood: Aye	31	Matt Hart: Aye
Martha Dudman: Aye	32	Chair John Macauley: Aye

B. Amend minutes from April 6, 2020 to reflect:

A. Amend motion to correct AP2056 to AP2057 in the amount of \$149,718.64.

MOTION: Mr. Mooers moved, with Ms. Dudman seconding, Approval and Signature of Treasurer's Warrant AP2056 AP2057 in the amount of \$149,718.64, as presented.

MOTION: Mr. Hart moved, with Ms. Dudman seconding, approval of the Amended Minutes as presented.

VOTE: Motion approved 3-0-1 (Wood in Abstention).

Matt Hart: Aye	45	Geoff Wood: Abstains
Martha Dudman: Aye	46	Chair John Macauley: Aye

B. Amend motion to add AP2056 in the amount of \$90.00.

MOTION: Mr. Mooers moved, with Mr. Hart seconding, Approval of Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2054, AP2055, AP 2056, PR2020, and

1 PR2021 in the amounts of \$2,176.50, \$536.00, \$90.00, \$106,147.53 and \$109,940.20,
2 respectively, as presented.

3 MOTION: Mr. Hart moved, with Ms. Dudman seconding, approval of the Amended
4 Minutes as presented.

5
6 VOTE: Motion approved 3-0-1 (Wood in Abstention).

7
8 Matt Hart: Aye 10 Geoff Wood: Abstains
9 Martha Dudman: Aye 11 Chair John Macauley: Aye

12
13 **III. Appointments/Recognitions/Resignations**

14 A. *Consideration of appointment of Decatur French to the vacant Refuse Truck Driver*
15 *position effective August 18, 2020 with a start date on or before September 8, 2020 at the*
16 *current Refuse Truck Driver probationary rate of \$19.45 per hour increasing to the base*
17 *rate of \$20.47 per hour after successful completion of the required six-month*
18 *probationary period; said appointment being contingent on terms set forth in his offer*
19 *letter from the Town and described in the Selectboard informational packet to be*
20 *provided to them for their August 107, 2020 regular meeting*

21 MOTION: Mr. Hart moved, with Ms. Dudman seconding, approval of the appointment
22 of Decatur French to the vacant Refuse Truck Driver position effective August 18, 2020
23 with a start date on or before September 8, 2020 at the current Refuse Truck Driver
24 probationary rate of \$19.45 per hour increasing to the base rate of \$20.47 per hour after
25 successful completion of the required six-month probationary period; said appointment
26 being contingent on terms set forth in his offer letter from the Town and described in the
27 Selectboard informational packet to be provided to them for their August 17, 2020
28 regular meeting as presented.

29
30 VOTE: Motion approved 4-0.

31
32 Matt Hart: Aye 34 Geoff Wood: Aye
33 Martha Dudman: Aye 35 Chair John Macauley: Aye

36
37 B. *Consideration of appointment of Ryan Bender, previously appointed earlier this*
38 *summer to work for Harbormaster Lemoine at the harbors, as a Public Works Summer*
39 *Helper, assisting with general public works duties as appropriate and assigned,*
40 *retroactive to August 10, 2020 at a pay rate of \$15.00 per hour with wages to be paid him*
41 *from the Building's & Grounds and Parks & Cemeteries Divisions of PW's*
42 *appropriations budget line 1552500-51440, with the understanding his work for the*
43 *harbor takes precedence over any he might be offered in PW's*

44 MOTION: Mr. Hart moved, with Ms. Dudman seconding, appointment of Ryan Bender,
45 previously appointed earlier this summer to work for Harbormaster Lemoine at the
46 harbors, as a Public Works Summer Helper, assisting with general public works duties as
47 appropriate and assigned, retroactive to August 10, 2020 at a pay rate of \$15.00 per hour
48 with wages to be paid him from the Building's & Grounds and Parks & Cemeteries
49 Divisions of PW's appropriations budget line 1552500-51440, with the understanding his
50 work for the harbor takes precedence over any he might be offered in PW's as presented.

1 VOTE: Motion approved 4-0.

2

3 Matt Hart: Aye

5

Geoff Wood: Aye

4 Martha Dudman: Aye

6

Chair John Macauley: Aye

7

8 **IV. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion.*
9 *Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*

10 A. *Department Reports: Highway, Wastewater, Treasurer- Permanent Trust FY*
11 *2020 and Investment Trust FY 2020*

12 B. *County of Hancock Warrant for election of Budget Advisory Committee Member(s)*

13 MOTION: Mr. Hart moved, with Ms. Dudman seconding, approval of the Consent
14 Agenda as presented.

15

16 VOTE: Motion approved 4-0.

17

18 Matt Hart: Aye

20

Geoff Wood: Aye

19 Martha Dudman: Aye

21

Chair John Macauley: Aye

22

23 **V. SelectBoard Reports**

24 Ms. Dudman voiced her appreciation over how well Town Meeting went, and praised
25 Assessor Kyle Avila's efforts in facilitating streaming the meeting.

26

27 **VI. Unfinished Business**

28 A. *Consider the continuation of Public Space Special Event Application – Backroads*
29 *Tours – August 31, September 5, 7, 21, and 28, 2020, Northeast Harbor Village Green as*
30 *conditionally approved earlier to implement suggestions by Chief Willis and*
31 *Harbormaster Lemoine*

32 Town Manager Durlin Lunt reported that both Police Chief Willis and Harbormaster John
33 Lemoine were satisfied with the efforts of Backroads Tours to abide by the rules as set
34 forth.

35

36 MOTION: Ms. Dudman moved, with Mr. Wood seconding, to allow the continuation of
37 Public Space Special Event Application – Backroads Tours – August 31, September 5, 7,
38 21, and 28, 2020, Northeast Harbor Village Green as conditionally approved earlier to
39 implement suggestions by Chief Willis and Harbormaster Lemoine as presented.

40

41 VOTE: Motion approved 4-0.

42

43 Martha Dudman: Aye

45

Matt Hart: Aye

44 Geoff Wood: Aye

46

Chair John Macauley: Aye

47

48 **VII. New Business**

49 A. *Consider of granting a Utility Location Permit to G.F Johnston & Associates, agent for*
50 *Fred Van derGrift, for new sanitary sewer construction associated with a new home*
51 *being built on Neighborhood Road, location as shown on Town tax maps as Map 25 Lot*
52 *012-000*

1 Greg Johnston of G.F. Johnston & Associates explained that the lot is adjacent to Graves
2 Lane. A private sewer line is approximately 70 feet from the lot. Mr. Johnston is
3 proposing the sanitary sewer line run parallel to the south side of the road, under a paved
4 sidewalk, and connect to the private sewer.

5
6 MOTION: Mr. Hart moved, with Mr. Wood seconding, approval of a Utility Location
7 Permit to G.F Johnston & Associates, agent for Fred Van derGrift, for new sanitary sewer
8 construction associated with a new home being built on Neighborhood Road, location as
9 shown on Town tax maps as Map 25 Lot 012-000 as presented.

10
11 VOTE: Motion approved 4-0.

12
13 Matt Hart: Aye 15 Martha Dudman: Aye
14 Geoff Wood: Aye 16 Chair John Macauley: Aye

17
18 B. *Authorize the purchase of after-market equipment for the new fire department utility*
19 *vehicle in the amount not to exceed \$21,800.00 and authorize the Fire Chief to use funds*
20 *from the Fire Department Equipment Reserve Account Number 4040300-24471 with a*
21 *current unencumbered balance of approximately \$ 548,171.11 to pay for the equipment as*
22 *outlined in the Fire Chief's memo*

23 It was noted this is equipment for the fire department utility vehicle recently purchased.

24
25 MOTION: Mr. Wood moved, with Mr. Hart seconding, the purchase of after-market
26 equipment for the new fire department utility vehicle in the amount not to exceed
27 \$21,800.00 and authorize the Fire Chief to use funds from the Fire Department
28 Equipment Reserve Account Number 4040300-24471 with a current unencumbered
29 balance of approximately \$ 548,171.11 to pay for the equipment as outlined in the Fire
30 Chief's memo as presented.

31
32 VOTE: Motion approved 5-0.

33
34 Geoff Wood: Aye 36 Martha Dudman: Aye
35 Mart Hart: Aye 37 Chair John Macauley: Aye

38
39 **VIII. Other Business**

40 A. *Such other business as may be legally conducted*

41 Town Clerk Claire Woolfolk reported that she was in the process of ordering a dropbox
42 for November's election. The State will reimburse up to 80% of the cost of the purchase
43 and shipping. Cost is estimated at \$2,000.00. The request for the purchase will be
44 presented to the Board for approval in the near future.

45
46 **IX. Treasurer's Warrants**

47 A. *Approve & Sign Treasurer's Warrant AP2108 in the amount of \$831,341.39*

48 MOTION: Mr. Hart moved, with Ms. Dudman seconding, approval and signature of
49 Treasurer's Warrant AP2108 in the amount of \$831,341.39 as presented.

50

1 VOTE: Motion approved 4-0.

2

3 Matt Hart: Aye 5 Geoff Wood: Aye
4 Martha Dudman: Aye 6 Chair John Macauley: Aye

7

8 B. *Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2106,*
9 *AP2107, and PR103 in the amounts of \$74,012.96, \$36,929.97, and \$114,676.24,*
10 *respectively*

11 MOTION: Mr. Hart moved, with Ms. Dudman seconding, approval of signed
12 Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2106, AP2107, and PR103 in
13 the amounts of \$74,012.96, \$36,929.97, and \$114,676.24, respectively as presented.

14

15 VOTE: Motion approved 4-0.

16

17 Matt Hart: Aye 19 Geoff Wood: Aye
18 Martha Dudman: Aye 20 Chair John Macauley: Aye

21

22 C. *Acknowledge Treasurer's School Board AP/Payroll Warrants 02 and 04 in the amounts*
23 *of \$145,745.30 and \$66,541.95, respectively*

24 MOTION: Ms. Dudman moved, with Mr. Wood seconding, acknowledgement of
25 Treasurer's School Board AP/Payroll Warrants 02 and 04 in the amounts of \$145,745.30
26 and \$66,541.95, respectively as presented.

27

28 VOTE: Motion approved 4-0.

29

30 Martha Dudman: Aye 32 Matt Hart: Aye
31 Geoff Wood: Aye 33 Chair John Macauley: Aye

34

35 **X. Adjournment**

36 MOTION: Mr. Wood moved, with Ms. Dudman seconding, adjournment.

37

38 VOTE: Motion approved 4-0.

39

40 Geoff Wood: Aye 42 Matt Hart: Aye
41 Martha Dudman: Aye 43 Chair John Macauley: Aye

44

45 The Meeting adjourned at 4:16PM.

46

47

48 Respectfully Submitted,

49

50

51

52 Wendy Littlefield, Secretary