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**Town of Mount Desert
Selectboard Special Meeting Minutes
Monday, August 16, 2021**

Selectboard Members Present: Chair John Macauley, Martha Dudman, Wendy Littlefield, Matt Hart, Geoff Wood

Town Officials Present: Town Manager Durlin Lunt, Tax Assessor Kyle Avila, Harbormaster John Lemoine, Fire Chief Mike Bender

Members of the public were also in attendance.

I. Call to order at 6:30 p.m.

Chair Macauley called the meeting to order at 6:30PM.

II. Minutes

A. Approval of the minutes from August 2, 2021

MOTION: Mr. Hart moved, with Ms. Dudman seconding, approval of the August 2, 2021 Minutes as presented.

Motion approved 4-0-1 (Wood in Abstention).

III. Appointments/Recognitions/Resignations

A. Consider appointment of Francis Baltzell to the Broadband Committee

MOTION: Ms. Dudman moved, with Mr. Hart seconding, appointment of Francis Baltzell to the Broadband Committee, as presented.

Motion approved 5-0.

IV. Consent Agenda

A. Thank you letter from Island Connections

B. Thank you letter from Eastern Area Agency on Aging

C. Hancock County Commissioners Meeting Minutes for July 20, 2021

D. Damage Assessment Determination for June 9, 2021 with revisions and final determination

E. Durlin Lunt re-certified as Town Manager, by the Maine Town, City and County Management Association

F. Wastewater Superintendent Monthly report for June

MOTION: Mr. Wood moved, with Mr. Hart seconding, acceptance of the Consent Agenda as presented, and with acknowledgement of Manager Lunt's recertification.

Motion approved 5-0.

V. Selectmen's Reports

1 Ms. Dudman noted the delays in the Fiberight plant purchase and wondered if there
2 were a way to revive the Town's recycling operation. Manager Lunt agreed to look
3 into it.

4
5 Ms. Littlefield reported the parking issue at the Fleet was still a problem. Ms.
6 Dudman agreed.

7
8 Ms. Littlefield reported an inquiry from a resident asking if the Town had ever
9 considered making Sargent Drive one-way in the summer.

10
11 Mr. Hart reported that vegetation growth around the stop signs in town seems to
12 have been cut back. He thanked Public Works for their efforts.

13
14 Mr. Wood noted the directional signs put up by the Chamber of Commerce have
15 begun to accumulate metal signs attached to them. Mr. Hart believed some of the
16 signs were attached years ago. Chair Macauley did not believe attachments to the
17 signs were Selectboard decisions. Mr. Wood suggested perhaps another signpost
18 could be erected for additional signs rather than attaching them to the new signs.

19
20 **VI. Unfinished Business**

21 *A. Update from Harbor Master Lemoine about the Marina Landscaping Plan*
22 Harbormaster Lemoine reported that the Town had asked the Garden Club to create
23 a landscaping plan for the marina. Harbormaster Lemoine was asked to determine
24 the cost and effort involved in creating a single plan incorporating all marina
25 infrastructure. The work requires a company to locate all infrastructure, and a
26 surveyor to create the plan. Centerline Utility Services can locate the various
27 infrastructure.

28
29 Harbormaster Lemoine does not have a CIP or budget line for the cost of the
30 project. He suggested either bringing a request to Town Meeting or creating a
31 budget line for next year's budget. Town Manager Lunt agreed to look for
32 potential funding.

33
34 **VII. New Business**

35 *A. Fuel Oil Bids 2021-2022*

36 MOTION: Mr. Hart moved, with Mr. Wood seconding, acceptance of the Acadia
37 Fuel LLC bid of \$2.13 per gallon for the 2021-22 season, as presented.

38 Motion approved 5-0.

39
40 *B. Request from Mount Desert Chamber to use parking lot between Museum and*
41 *Shaw Jewelry for public event*

42 MOTION: Ms. Dudman moved, with Mr. Hart seconding, approval of request
43 from the Mount Desert Chamber of Commerce to use the parking lot between the
44 Great Harbor Museum and Shaw Jewelry for a public event as presented.

45 Motion approved 5-0.
46

1 *C. MDFD Station 3 Community Room Agreement*

2 Chief Bender reported the Fire Department is now managing the Somesville Fire
3 Station Community Room Agreement. He presented a draft agreement for
4 Selectboard review.

5
6 Ms. Dudman suggested use end at 9PM, in respect of neighbors.

7
8 Rates have not been determined. Chief Bender suggested \$100.00 for 48 hours of
9 use. Mr. Wood recalled that previous community room use was \$25.00; adding
10 kitchen access raised the price to at least \$75.00. Chief Bender worried about
11 allowing community use of the stove. Rates at other venues were noted for
12 comparison.

13
14 Chief Bender tried to create a policy that can adapt to other community space like
15 the Seal Harbor community room. It was noted the Town cannot charge for use
16 without additional reporting for tax purposes. A suggested donation request might
17 be a plausible alternative.

18
19 Mr. Wood believed there were groups using the space for short meetings. \$100.00
20 per use will put an end that type of meeting.

21
22 Chief Bender agreed to revisit the policy.

23
24 *D. Purchase of New Respirator Fit Tester*

25 Chief Bender explained the fit tester tested respirators for correct fit. A new model
26 is required to fit N95 respirators. The current tester can be updated for \$5,000.00
27 or a new one can be purchased. The fit tester the Town currently owns is reaching
28 its end of life, therefore upgrading is not practical.

29
30 MOTION: Ms. Dudman moved, with Mr. Hart seconding, authorization to release to
31 purchase and with an amount not to exceed \$15,000.00 from account #4040300-24471, Fire
32 Department Equipment/Engine Reserve CIP, and authorization to use such funds for the
33 purpose of purchasing a PortaCount Respirator Fit Tester Model #8048. as stated in Chief
34 Bender's Memo to Town Manager Lunt, dated August 12, 2021.

35 Motion approved 5-0.

36
37 **VIII. Other Business**

38 Manager Lunt requested the Board sign the Warrant for the County Commissioner
39 for their County Budget Advisory Meeting.

40
41 **IV. Treasurer's Warrants**

42 A. *Approve & Sign Treasurer's Warrant as shown below:*

<i>Town Invoices</i>	<i>AP2177</i>	<i>08/17/2021</i>	<i>\$8,321.06</i>
	<i>AP2178</i>	<i>02/01/2021</i>	<i>\$380.00</i>
	<i>AP2208</i>	<i>08/17/2021</i>	<i>\$406,084.17</i>
<i>Total</i>			<i>\$414,785.23</i>

1
2 MOTION: Ms. Littlefield moved, with Mr. Hart seconding, approval and
3 signature of the Treasurer's Warrant as shown above.

4 Motion approved 5-0.

5
6 B. *Approve Signed Treasurer's Payroll, State Fees, & PR*

<i>State Fees & PR Benefits</i>	<i>AP2206</i>	<i>08/06/2021</i>	<i>\$6,501.31</i>
<i>State Fees & PR Benefits</i>	<i>AP2207</i>	<i>08/11/2021</i>	<i>\$82,112.08</i>
<i>Town Payroll</i>	<i>PR2203</i>	<i>08/06/2021</i>	<i>\$130,854.30</i>
<i>Total</i>			<i>\$219,467.69</i>

7
8 MOTION: Ms. Dudman moved, with Mr. Wood seconding, signature of
9 Treasurer's Payroll, State Fees and PR Benefit Warrants as shown above.

10 Motion approved 4-0-1 (Littlefield in Abstention).

11
12 C. *Acknowledge Treasurer's School Board AP/Payroll Warrants as shown below:*

<i>School Invoices</i>	<i>#2</i>	<i>08/04/2021</i>	<i>\$97,289.75</i>
	<i>#3</i>	<i>08/06/2021</i>	<i>\$64,304.69</i>
<i>Total</i>			<i>\$161,594.44</i>

13

<i>Grand Total</i>			<i>\$795,847.36</i>
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15 MOTION: Mr. Hart moved, with Mr. Wood seconding, acknowledgement of
16 Treasurer's School Board AP/Payroll Warrants as shown above.

17 Motion approved 5-0.

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19 **X. Adjournment**

20 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, adjournment.

21 Motion approved 5-0.

22
23 The Meeting adjourned 6:56PM.

24
25 Respectfully Submitted,

26
27
28
29 Wendy Littlefield