

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45

**Town of Mount Desert
Selectboard Meeting Minutes
Monday, September 7, 2021**

Selectboard Members Present: Chair John Macauley, Martha Dudman, Matt Hart, Geoff Wood

Select board Member Wendy Littlefield was not in attendance.

Town Officials Present: Town Manager Durlin Lunt, Police Chief Jim Willis, Public Works Director Tony Smith, Fire Chief Mike Bender, Finance Director Jake Wright

Members of the public were also in attendance.

I. Call to order at 6:30 p.m.

Chair Macauley called the Meeting to order at 6:30PM.

II. Public Hearing(s)

Traffic Ordinance, specifically “Changes in Regard to Updating Fine Amounts, Early Payment Incentives and Late Penalties.

Chair Macauley opened the discussion to Public Comment.

MDI 360 Director Kathy Miller noted that the Economic Development Committee was interested in a review of parking. She hoped more discussion would be forthcoming on the issue.

Chief Willis noted this policy allows for aligning Mount Desert’s parking, tickets, and enforcement with the system in place in Bar Harbor. There’s more to discuss on the issue.

Equipment purchases for the changes involved include 2 or 3 iPhones and accompanying printers. The Town is taking advantage of Bar Harbor’s system already in place and saving on the cost of purchasing infrastructure equipment. Fees involved are built into the fines ticketed. The system has resulted in additional staffing in the marina. Tickets will now be issued electronically.

There were no further questions.

Chair Macauley closed the Public Hearing.

III. Post Public Hearing

A. *Discussion and Approve Changes to the Mount Desert Traffic Ordinance in order to make Integrating the Parking Enforcement Systems Easier and Cost Effective*

1 MOTION: Ms. Dudman moved, with Mr. Hart seconding, approval of the Changes
2 to the Mount Desert Traffic Ordinance in order to make Integrating the Parking
3 Enforcement Systems Easier and Cost Effective, as presented.
4 Motion approved 4-0.

5
6 **IV. Minutes**

7 *A. Approval of the minutes from August 16, 2021*

8 MOTION: Mr. Hart moved, with Ms. Dudman seconding, approval of the August
9 16, 2021 Minutes as presented.
10 Motion approved 4-0.

11
12 **V. Appointments/Recognitions/Resignations**

13 *None Presented*

14
15 **VI. Consent Agenda**

16 *A. Thank you letter from WIC (Women, Infants and Children) Program*

17 *B. Thank you letter from LifeFlight Foundation*

18 *C. Thank you letter from Downeast Horizons*

19 *D. Thank you letter from Northern Light Home Care & Hospice*

20 *E. Thank you letter from Island Housing Trust*

21 *F. Thank you letter from Bar Harbor Food Pantry*

22 *G. Hancock County Commissioners Meeting Minutes for August 3, 2021*

23 *H. Hancock County Commissioners Meeting Agenda for September 8, 2021*

24 *I. Thank you letter to Fire Chief Bender from a Visiting Firefighter*

25 *J. Sample Verification Letter from Assessor authorizing individual(s) from Vision
26 Software to Inspect Properties for Revaluation Purposes*

27 *K. Update on municipal solid waste that is bypassing the Coastal Resources of
28 Maine facility and going to PERC*

29 *L. Memo from Hancock County Commissions regarding Hancock County American
30 Rescue Plan Activities*

31
32 Chair Macauley suggested pulling Item VI.K from the Agenda for further
33 discussion. Ms. Dudman requested Item VI.L be pulled for further discussion as
34 well.

35
36 MOTION: Mr. Hart moved, with Mr. Wood seconding, acceptance of the Consent
37 Agenda as presented, with the exception of Items K and L.
38 Motion approved 4-0.

39
40 **Item VI.K:** Public Works Director Smith reported that PERC shut down in April
41 for scheduled maintenance. During that time solid waste was bypassing PERC and
42 going to a landfill. As of last week, solid waste is once again going to PERC.

43
44 Chair Macauley asked if there was a way to return to recycling until the issues with
45 the plant in Hampden are resolved. Director Smith offered to look for a place to

1 send recyclables. In the meantime, he reported there has been interested in the
2 Hampden facility.

3
4 **Item VI.L:** Ms. Dudman asked if there was a way for the Island to benefit from the
5 funds being distributed. Manager Lunt reported the League of Towns intends to
6 hold preliminary discussions regarding the issue.

7
8 Mr. Hart suggested broadband as a potential project the Towns might be willing to
9 cooperate on. Mr. Lunt agreed the Town's individual allotments might not be
10 enough to do anything of consequence with regard to broadband. Combining their
11 funding might help.

12
13 Manager Lunt agreed to report back to the Board on the League of Towns
14 discussion.

15
16 MOTION: Mr. Hart moved, with Ms. Dudman seconding, acceptance of Consent
17 Agenda Items VI.K. and L.
18 Motion approved 4-0.

19
20 **VII. Selectmen's Reports**

21 Ms. Dudman inquired about the marina landscaping plan. At the last meeting,
22 Manager Lunt had agreed to look into finding funding. Manager Lunt has not yet
23 had the opportunity to look at funding.

24
25 There were no other reports.

26
27 **VIII. Unfinished Business**

28 *A. To Review and Approve the Rental Agreement for the Somesville Fire Station*
29 *Community Room*

30 Fire Chief Bender noted the rental pricing had been changed per previous
31 discussion; \$25.00/rental of the space for up to 4 hours.

32
33 Moving the use time to ending at 9PM was discussed. Ms. Dudman believed 9PM
34 was a reasonable time for the neighborhood. With cleanup occurring afterward.

35
36 Chief Bender agreed to make the changes discussed.

37
38 The key will be picked up at dispatch currently. Chief Bender agreed to look into a
39 drop box with an access code.

40
41 MOTION: Mr. Wood moved, with Mr. Hart seconding, approval of the Rental
42 Agreement for the Somesville Fire Station Community Room, as presented and
43 amended by the Board.
44 Motion approved 4-0.

1 B. *Consideration of retaining the services of Vortex, formerly Ted Berry Company,*
2 *to perform scheduled Year 2 work of our five plan of the GIS mapping,*
3 *cleaning, and CCTV (closed circuit television) of a portion of the Town's*
4 *wastewater collection system at a cost of \$46,770 with \$25,000 of said funds to*
5 *be used from the FY-22 annual appropriations budget line number 1550552-*
6 *54530 and \$21,770 to be used from the Wastewater Capital Reserve Account*
7 *Number 4050500-24501 with a current unencumbered balance of \$130,744*
8 *leaving, if approved, an unencumbered balance of \$109,004 in the reserve*
9 *account*

10 Work will begin in Northeast Harbor and work out from there. A review was made
11 of the lines and there were no lines in poor enough condition to require immediate
12 attention.

13
14 MOTION: Ms. Dudman moved, with Mr. Wood seconding, approval of retaining
15 the services of Vortex, formerly Ted Berry Company, to perform scheduled Year 2
16 work of our five plan of the GIS mapping, cleaning, and CCTV (closed circuit
17 television) of a portion of the Town's wastewater collection system at a cost of
18 \$46,770 with \$25,000 of said funds to be used from the FY-22 annual
19 appropriations budget line number 1550552-54530 and \$21,770 to be used from the
20 Wastewater Capital Reserve Account Number 4050500-24501 with a current
21 unencumbered balance of \$130,744 leaving, if approved, an unencumbered balance
22 of \$109,004 in the reserve account, as presented.

23 Motion approved 4-0.

24
25 **IX. New Business**

26 A. *Consideration of retaining the services of Ray Plumbing & Heating to furnish*
27 *and install a new boiler at the Somesville wastewater treatment plant at a cost*
28 *of \$22,245 with said funds to be used from the Wastewater Capital Reserve*
29 *Account Number 4050500-24501 with a current balance of \$109,004 if*
30 *previously requested funding in this agenda was approved, otherwise having a*
31 *current balance of \$130,744 leaving, respectively \$86,579 if this agenda item is*
32 *approved or \$109,004 if not approved, as the final balance in the reserve*
33 *account.*

34 The boiler is used for heating a number of buildings at the Somesville treatment
35 plant and has been a problem. The boiler uses oil. Mr. Wood hoped the Town
36 could remain mindful of alternative energy approaches when new systems are
37 required. Director Smith noted a propane boiler would have been more expensive
38 to purchase.

39
40 Superintendent Ed Montague noted that care must be given to the type of system
41 going in. Wastewater operations can result in combustible gasses; there can't be
42 any type of flame or electric. This is typically why an oil system is used.

43
44 MOTION: Ms. Dudman moved, with Mr. Hart seconding, approval of retaining the
45 services of Ray Plumbing & Heating to furnish and install a new boiler at the
46 Somesville wastewater treatment plant at a cost of \$22,245 with said funds to be

1 used from the Wastewater Capital Reserve Account Number 4050500-24501 with a
2 current balance of \$109,004 if previously requested funding in this agenda was
3 approved, otherwise having a current balance of \$130,744 leaving, respectively
4 \$86,579 if this agenda item is approved or \$109,004 if not approved, as the final
5 balance in the reserve account, as presented.

6 Motion approved 4-0.

7
8 *B. Review of the cyber-attack on the Northeast Harbor Wastewater Plant*
9 Superintendent Montague submitted a report to the Board on the occurrence. He
10 dealt with the callers. Director Smith noted this was the third cyber-attack on
11 various Town departments; the Harbor and Treasurer's offices were also attacked.
12 Wastewater operations continued throughout the issue, and most emails remained
13 intact. No violations resulted in the attack. IT was contacted in-house and at Haley
14 Ward. Bob Bickmore is upgrading security.

15
16 Mr. Hart voiced concern that he was not aware of the activity until he saw it in the
17 newspaper. He would have liked to have been notified of the situation when it
18 occurred. He wondered what was added to Mr. Bickmore's list of security
19 measures as a result of the attack.

20
21 Director Smith noted he had reported the situation to all Town Department Heads
22 apprising them of the situation.

23
24 Manager Lunt reported the work on updating equipment to limit the possibility of
25 attacks is ongoing.

26
27 Ms. Dudman echoed Mr. Hart's statement.

28
29 Mr. Hart and Ms. Dudman noted the fortunate circumstance that the Wastewater
30 Division has remained on manual control.

31
32 *C. Consideration of a request from the Sustainability Committee to hire A Climate*
33 *to Thrive to complete a Climate Action Plan for the Town at a cost of \$9,630 to*
34 *the Town*

35 Sustainability Committee Chair Phil Lichtenstein noted A Climate to Thrive
36 (ACTT) representatives Lawson Wilson and Johanna Blackman were in attendance.
37 In the Declaration of Climate Emergency approved at Town Meeting it specifies
38 that the Town will create a Climate Action Plan for presentation at the 2022 Town
39 Meeting. Such a plan is too much work for a volunteer board to undertake. ACTT
40 has presented an offer for assisting with the creation of the plan. Mr. Lichtenstein
41 believed it a reasonable price for a valuable tool for the Town.

42
43 Mr. Wilson shared ACTT's proposal. The plan would allow the Town to get ahead
44 of issues such as boiler replacement or emergencies in which there is not time to
45 research viable options of repair or replacement. Process components for creating

1 the plan would include listening sessions, drafting of the plan, public comment, and
2 a final draft of the plan. ACTT could act as facilitator of these components.

3
4 Timing would consist of work beginning now, with a target deadline of presentation
5 at Town Meeting 2022. The bulk of the time – October through December – would
6 be spent writing the plan, in consultation with the Sustainability Committee.

7
8 Mr. Wilson listed three different levels of involvement at which ACTT could work
9 with the Town;

- 10 - In an advisory capacity. ACTT would attend Sustainability Committee
11 meetings, and provide the framework stated, as well as provide comment and
12 feedback. The plan would be written by the Committee. (The Town's share of
13 the fee - \$0)
- 14 - As a facilitator. ACTT would help create agendas and help facilitate meetings.
15 ACTT would provide some action plan content to the authors, but the author
16 would remain the Committee. (The Town's share of the fee - \$3510.00)
- 17 - As a planner. ACTT would act as the primary authors of the plan and ask for
18 feedback from the Committee and other stakeholders. (The Town's share of the
19 fee - \$9630.00)
- 20

21 Mr. Wilson felt the Planner level is a more robust level at which ACTT can be
22 involved and was his recommendation. The fees noted are based on the hours
23 worked over the timeline of the work. ACTT is a 501c3 and has grant funding to
24 cover a portion of the cost.

25
26 Mr. Wilson believed an initial meeting with department heads would probably
27 occur first. If the Action Plan is for a ten-year span, ACTT would want to be aware
28 of a renovation or replacement scheduled for ten or fewer years out and help assist
29 with any planning. ACTT would not expect to act as a designer of a renovation or
30 replacement. They might offer suggestions that promote sustainability.

31
32 Ms. Blackman added that as part of the initial listening sessions, meeting with
33 department heads is a key element. Part of those meetings would involve learning
34 how the processes around renovation occur, so ACTT can help develop a process
35 the Town can run issues through to plan accordingly. More than ACTT inserting
36 themselves into the Town's activities, they hope to develop a framework the Town
37 can put to use themselves.

38
39 Mr. Hart asked if there are copies of other Action Plans available for the Board's
40 review. Mr. Wilson noted there are copies of other plans, though none from MDI.
41 He cautioned the plans he has are likely more than the Town would want or need.
42 He would share those plans through Manager Lunt.

43
44 ACTT has done climate planning for organizations, and they are starting to work
45 with Towns on the island. They have not, however, created action plans.

46

1 Mr. Wood believed the price is a small amount and the plan drafted will be
2 presented to the Warrant Committee, Selectboard, and Town. It's something the
3 Town needs to do, but it would still be up to those involved to approve or amend or
4 deny. If the plan is denied by the Town then \$9630 has been lost, but Mr. Wood
5 did not believe the Town would deny the plan. He was in favor of moving forward.
6

7 Chair Macauley did not believe the amount of work such a plan needs can be done
8 by a volunteer committee. He believed this was a good investment on moving
9 forward. The process will move more quickly if the Town invests in an ACTT
10 planning process.
11

12 Director Smith reported that the money budgeted for the Sustainability Committee
13 has been dedicated to other expenses. He suggested that \$3030.00 be used from the
14 Environmental Sustainability Budget. If each of the other departments, including
15 Harbor, contribute \$1100.00, this would total the required amount of \$9630.00. If
16 the Selectboard has available contingency funds to contribute, perhaps the
17 department contributions could be lessened. Other departments have not been
18 consulted on this option.
19

20 Mr. Hart asked about the Facilitator level at a Town cost of \$3510.00. He thought
21 this might fit in the Sustainability Budget. Perhaps the Town could begin at this
22 level and add more services later. Mr. Wilson reiterated Facilitator level will guide
23 the Sustainability Committee, but the Sustainability Committee will have the
24 responsibility of writing the plan. Director Smith believed the Planner level is the
25 better route to take. Mr. Wilson agreed; it was his experience that it's better to have
26 a volunteer committee in the role of advising the writer, and not burden them with
27 the responsibility of writing the plan.
28

29 It was noted that Gordan Beck and Johanna Blackman were involved with the
30 Sustainability Committee and affiliated with ACTT in a Board or professional
31 capacity. Ms. Dudman agreed the Town has committed to looking for ways to
32 improve their environmental sustainability. It makes her uncomfortable that no
33 other professional groups have been approached for the work.
34

35 Sustainability Committee member Gordon Beck clarified he is not employed by
36 ACTT. He receives compensation for a very specific project he executes on behalf
37 of ACTT. He would have no financial interest in the Climate Action Plan. ACTT
38 receives funding to facilitate these kinds of efforts. It would be shortsighted to
39 delay or reject this plan. Time is growing short for presenting a plan at the May
40 2022 Town Meeting. Mr. Beck is willing to leave the Sustainability Committee if
41 it's perceived to be a conflict of interest. He believed there is likely a way to find
42 the funds, and he believed the Planner level is the best way to proceed. This is the
43 time to invest in the plan and move forward. There are certainly other professional
44 companies who can do the work; they are likely to cost more.
45

1 Ms. Miller agreed that a professional is necessary for the work. The Sustainability
2 Committee meets once a month. There are usually four members in attendance. If
3 the plan is going to be created, it will likely require a paid professional to do it.
4 ACTT is a unique, local response to a need on MDI. It's not an inflated
5 organization. To find a professional group would take a lengthy period of time, and
6 it would likely cost more. The plan was mandated by the Town at the last meeting,
7 and a professional is necessary to do the job right. ACTT is committed and well-
8 versed in what's going on. Ms. Miller supports the proposal at the Planner level.
9 Sidney Roberts Rockefeller echoed Ms. Miller's sentiments.

10
11 Mr. Hart noted that while a conflict of interest is not necessarily nefarious, there is a
12 conflict of interest in contracting ACTT. Additionally, this is not the way projects
13 are funded. He was concerned that the funding proposed involves taking money out
14 of other department budgets. These departments haven't been briefed. Such action
15 can set a precedent.

16
17 Chair Macauley felt there is precedent for this kind of action. Mr. Wood noted the
18 Board's discussion of finding funds for the Harbor landscaping plan. \$9630.00 is a
19 relatively low price for a plan, there is no other plan in place, and ACTT has been
20 doing this work with no allegations of questionable activity. He would be
21 disappointed to leave this work for another year or ask a volunteer committee to
22 draft such an important plan. Ms. Dudman wondered if there were any other
23 alternatives. Perhaps each department head could be tasked with creating a plan for
24 their department. Mr. Wood didn't believe department heads would have the same
25 lens as ACTT and the public interaction they plan on facilitating.

26
27 Director Smith believed a Planner like Mr. Wilson can ask the right questions of the
28 department heads and created a comprehensive plan. Different department heads
29 will create different types of reports. Trying to combine them into one may create a
30 disjointed plan. A planner can create a more thorough comprehensive report. A
31 department head might not even know the right questions to ask of themselves.

32
33 Chief Willis suggested tabling the discussion till the next meeting and task the
34 Town Manager to come up with a funding plan for the Board's review. The Board
35 concurred.

36
37 Mr. Lichtenstein believed that as a volunteer neither he nor other Sustainability
38 Committee members had the time or capability in their volunteer capacity to write
39 the plan, proofread it, and make it presentable for presentation to the Town.
40 Someone who can hold the focus of the project is necessary. Mr. Hart commended
41 the committee on the work they put in. He agreed a point person is necessary to
42 hold it together, knows the questions to ask and the information necessary. His
43 concern is that this is not how such projects are typically done. He'd prefer to stick
44 with the Town's usual process.

1 MOTION: Ms. Dudman moved, with Mr. Hart seconding, tabling the issue until
2 the September 20, 2021 Selectboard Meeting, and direct the Town Manager to
3 provide some ideas about funding the project at that time.

4 Motion approved 4-0.

5
6 *D. Discussion with Police Chief Willis Concerning a Written Request from*
7 *Residents of Jordan Pond Road to the Board of Selectmen and Superintendent*
8 *of Acadia National Park Regarding Problems Associated with Increased Traffic*
9 Chief Willis reported on the letter of concerns sent to the Town. There appeared to
10 be no one involved in the writing of the letter in attendance at the meeting.

11
12 Resident Howie Motenko was in attendance. He was not a part of the letter writing.
13 He lives on the Jordan Pond Road and is appreciative of any enforcement the Town
14 can provide. Ms. Rockefeller added that she also lives in the area and while not a
15 signer, was in favor of any Town efforts regarding traffic.

16
17 Chief Willis noted that Chief Ranger of Acadia National Park Terese Picard and
18 Police Captain David Kerns are in attendance.

19
20 Ranger Picard works with the Police Department frequently on traffic related
21 issues. She reported the Park also received a copy of the letter regarding traffic
22 issues on Jordan Pond Road and Stanley Brook Road. Traffic impact on Jordan
23 Pond Road is evident. The Park is happy to discuss solutions and work with the
24 Police Department. Chief Willis reported that Ranger Picard has offered to
25 purchase a speed display sign for the Jordan Pond Road. It's been purchased and
26 will be installed as a traffic calming measure.

27
28 Captain Kerns presented a list of measures taken in the area.

- 29 - Police have worked with the Village Improvement Society with regard to Island
- 30 Explorer busses turning around the fountain.
- 31 - It's been requested that the busses don't go up the Stanley Brook.
- 32 - Historically Main Street in Seal Harbor is congested. Police have worked to
- 33 keep balance between the residents, post office customers, and parking.
- 34 - Parking is congested around Seal Harbor Beach and Steamboat Wharf Road.
- 35 Police worked with residents and added temporary no parking signs.
- 36 - A No Parking Ordinance was created to restrict parking in that area.
- 37 - Citations have been issued near the beach where cars are creeping up beyond
- 38 the available parking space.
- 39 - With the Acadia Outdoor Center coming to the community, concerns have been
- 40 raised about the crosswalk in front of the parking area. Public Works has been
- 41 working with the DOT to find solutions.
- 42 - The sign previously mentioned for Jordan Pond Road will be erected in Spring
- 43 at the latest.
- 44 - There is a flashing speed monitoring sign coming down Main St.
- 45 - Extra patrols have been assigned to the area.

- 1 - Day Mountain Trial Head has been a concern as well. Police are working with
- 2 the Land and Garden Preserve to get the trailhead moved.
- 3 - The Peabody Drive and Route 3 area is slated for a rebuild at some point. When
- 4 that occurs Public Works and the DOT will work to address concerns regarding
- 5 the area.
- 6

7 Captain Kerns reported that in the last five years there've been 12 car accidents
8 reported in the area. Most of those accidents are car/deer related, and none were
9 speed related.

10
11 Chief Willis added that No Parking signs have been placed on the Jordan Pond
12 Road. Working with the VIS has been beneficial because they have emails for
13 residents in Town. He encouraged interested residents to contact him with their
14 thoughts on whether the measures taken are working.

15
16 Resident Howie Motenko asked Captain Kerns whether monitoring police cars have
17 caught speeders. Captain Kerns reported that this year no speeders have been
18 caught via monitoring. He noted the speed sign trailer was in the area for over a
19 month. Mr. Motenko's concern is emergency vehicle access to the Jordan Pond
20 area. He hoped the No Parking signs were relieving the congestion. Captain Kerns
21 believed that drivers are abiding by the No Parking signs.

22
23 Ranger Picard added that the Park is trying to add extra staffing on the holidays
24 when traffic is traditionally heavier. They've tried a variety of things to alleviate
25 the traffic in those areas.

26
27 *E. Authorize Purchase of 2022 Ford Police Responder 4WD, as Outlined in Bid*
28 *Package for \$34,146.00 with Additional Authorization of Trade for 2018 Dodge*
29 *Ram Truck for \$13,595.00, giving a Net Purchase Price of \$20,551.00*

30 MOTION: Ms. Dudman moved, with Mr. Hart seconding, approval of the purchase
31 of 2022 Ford Police Responder 4WD, as Outlined in Bid Package for \$34,146.00
32 with Additional Authorization of Trade for 2018 Dodge Ram Truck for \$13,595.00,
33 giving a Net Purchase Price of \$20,551.00, as presented.

34 Motion approved 4-0.

35
36 *E. Authorize to Make the Purchase of New Dispatch Console as Outlined in Police*
37 *Chief Willis memo. Funds to be Released from Reserve Account #404088-24406*
38 *and for those Funds to be Expended as Indicated in memo.*

39 Chief Willis reported this technology improvement has been planned for years. A
40 matching console is being purchased for Bar Harbor. The two will be
41 interconnected and allow all officers to talk on the frequencies of both dispatch
42 stations.

43
44 MOTION: Ms. Dudman moved, with Mr. Hart seconding, authorization of the
45 purchase of New Dispatch Console as Outlined in Police Chief Willis memo. Funds

1 to be Released from Reserve Account #404088-24406 and for those Funds to be
2 Expended as Indicated in memo, as presented.

3 Motion approved 4-0.
4

5 *F. Consider Authorizing Town Manager Lunt to Act as Local Authority for the*
6 *Local Fiscal Recovery Program (ARPA)*

7 Manager Lunt explained the authority allows him to fill out the paperwork for
8 funding. No decisions have been made on how to spend the funding.
9

10 MOTION: Mr. Wood moved, with Ms. Dudman seconding, authorizing Town
11 Manager Lunt to Act as Local Authority for the Local Fiscal Recovery Program
12 (ARPA), as presented.

13 Motion approved 4-0.
14

15 *G. Consider Partnering with Acadia National Park to Study the Health of the Inner*
16 *Cove at Otter Creek*

17 Manager Lunt noted that funding is being applied for between the Town and Acadia
18 National Park. If the project is funded, it will be at no cost to the Town. Work on
19 the causeway is being considered in the future; this may be an opportunity to gain
20 insight in the area beneficial to any causeway design. Director Smith noted that he
21 would like to be involved in the project.
22

23 MOTION: Ms. Dudman moved, with Mr. Hart seconding, partnering with Acadia
24 National Park to Study the Health of the Inner Cove at Otter Creek, as presented.

25 Motion approved 4-0.
26

27 *I. Consider Authorizing the Use of \$164,670 in the Wastewater Bond Reserve*
28 *(4050500-24203) Funds to be Used to Subsidize the 10/01/2021 Principal*
29 *Payment of MMDD CWSRF Loan 2003FFRS*

30 Finance Director Jake Wright explained the bond reserve was set up with the
31 understanding that it would be used to supplement the principal payments for the
32 life of the bond. Once it runs out, the Town will budget for the principal payment.
33 This meets the debt service requirement and only controls from where the funds are
34 pulled. Funds have been pulled from this reserve account in the past in order to
35 subsidize the cost.

36 MOTION: Ms. Dudman moved, with Mr. Hart seconding, authorizing the Use of
37 \$164,670 in the Wastewater Bond Reserve (4050500-24203) Funds to be Used to
38 Subsidize the 10/01/2021 Principal Payment of MMDD CWSRF Loan 2003FFRS,
39 as presented.

40 Motion approved 4-0.
41

42 *J. Approval to release an amount not to exceed \$36,060.00 from account #4040300-*
43 *24470(Fire Station Building Reserve) and authorization to use such funds for the*
44 *purpose of retaining Fraser Associates Architects, PC for personal technical*
45 *services associated with the design and bidding of the improvements to the*
46 *Somesville Fire Station(Station #3).*

12

1 MOTION: Mr. Wood moved, with Mr. Hart seconding, approval to release an
2 amount not to exceed \$36,060.00 from account #4040300-24470 (Fire Station
3 Building Reserve) and authorization to use such funds for the purpose of retaining
4 Fraser Associates Architects, PC for personal technical services associated with the
5 design and bidding of the improvements to the Somesville Fire Station (Station #3),
6 as presented.

7 Motion approved 4-0.

8
9 *K. COVID-19 Vaccination Policy for Emergency Medical Workers*

10 It was noted the deadline for vaccination is October 15, but enforcement date of the
11 deadline has changed. If the Town's emergency medical workers are in violation, it
12 will be the Maine EMS enforcing the policy. Enforcement may consist of pulling
13 an individual license, or it may consist of pulling the license of the entire
14 organization.

15
16 Chief Bender noted this was an emergency rule, however, it could at some point be
17 made permanent.

18
19 MOTION: Ms. Dudman moved, with Mr. Hart seconding, approval of the COVID-
20 19 Vaccination Policy for Emergency Medical Workers, as presented.

21 Motion approved 4-0.

22
23 **X. Other Business**

24 *A. Such other business as may be legally conducted*

25 There was no Other Business.

26
27 **XI. Treasurer's Warrants**

28 *A. Approve & Sign Treasurer's Warrant as shown below:*

| | | | |
|----------------------|---------------|-------------------|------------------------------|
| <i>Town Invoices</i> | <i>AP2179</i> | <i>09/08/2021</i> | <i>\$35,144.99</i> |
| | <i>AP2212</i> | <i>09/08/2021</i> | <i>\$1,885,863.28</i> |
| <i>Total</i> | | | <i>\$1,921,008.27</i> |

29 MOTION: Mr. Hart moved, with Mr. Wood seconding, approval and signature of
30 Treasurer's Warrant as shown above.

31 Motion approved 4-0.

32
33 *B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown
34 below:*

| | | | |
|-------------------------------------|---------------|-------------------|----------------------------|
| <i>State Fees & PR Benefits</i> | <i>AP2209</i> | <i>08/18/2021</i> | <i>\$2,488.61</i> |
| <i>State Fees & PR Benefits</i> | <i>AP2210</i> | <i>08/25/2021</i> | <i>\$181,795.90</i> |
| <i>State Fees & PR Benefits</i> | <i>AP2211</i> | <i>09/01/2021</i> | <i>\$8,605.88</i> |
| <i>Town Payroll</i> | <i>PR2204</i> | <i>08/20/2021</i> | <i>\$130,780.83</i> |
| | <i>PR2205</i> | <i>09/03/2021</i> | <i>\$122,608.46</i> |
| | <i>PR2206</i> | <i>09/03/2021</i> | <i>\$500.10</i> |
| <i>Total</i> | | | <i>\$446,779.78</i> |

35 MOTION: Ms. Dudman moved, with Mr. Hart seconding, approval of signed Treasurer's
36 Payroll, State Fees and PR Benefit Warrants as shown above.

1 Motion approved 4-0.

2

3 *B. Acknowledge Treasurer's School Board AP/Payroll Warrants as shown below:*

| | | | |
|------------------------|-----------|-------------------|---------------------------|
| <i>School Invoices</i> | <i>#3</i> | <i>09/01/2021</i> | <i>\$19,362.13</i> |
| | <i>#5</i> | <i>09/03/2021</i> | <i>\$60,348.23</i> |
| <i>Total</i> | | | <i>\$79,710.36</i> |

4

| | | | |
|---------------------------|--|--|------------------------------|
| <i>Grand Total</i> | | | <i>\$2,447,498.41</i> |
|---------------------------|--|--|------------------------------|

5 MOTION: Mr. Hart moved, with Mr. Wood seconding acknowledgement of Treasurer's
6 School Board AP/Payroll Warrants as shown above.

7 Motion approved 4-0.

8

9 **XII. Adjournment**

10 MOTION: Ms. Dudman moved, with Mr. Hart seconding, to adjourn.

11 Motion approved 4-0.

12

13 The Meeting adjourned at 8:08P.M.

14

15

16 Respectfully Submitted,

17

18

19

20 Wendy Littlefield