

**TOWN OF MOUNT DESERT
APPLICATION FOR RURAL WASTEWATER TREATMENT SUPPORT PROGRAM BENEFITS**

Instructions: This application is to be completed and signed the Property Owner before the benefit may be considered for approval.

Location of Property: Tax Map _____ Lot _____ All property taxes must be paid and/or current with the tax club program by December 1st of the benefit year.

Street Address/Village: _____

Capacity of Tank(s) in Gallons: _____ **Date of Last Pumping:** _____

Owner's Statement: I, _____, am the owner of the above property and am requesting the Town of Mount Desert consider the subsurface wastewater disposal system located at the above described property for approval of benefits under the Rural Wastewater Treatment Support Program Ordinance enacted at the Annual Town Meeting held on March 2nd, 2004.

- A. I have enclosed all the information requested in § 5.3.A of the ordinance (see reverse side).
- B. I am requesting an inspection by the Local Plumbing Inspector.*

*Prior to the Plumbing Inspector examining the tanks(s) to determine if the system is working properly, I understand that I am responsible for uncovering all openings, cleanout cover holes, or access manholes in the septic tank(s), and to provide proper access to the tank(s) (see §5.5 on reverse side). Please provide a simple sketch of the property and include the location of the septic tank(s), the location of any building(s), and approximate distances that will help to fix the location of the tank(s).

Owner's Signature: _____ **Date:** _____

Owner's Mailing Address: _____

Owner's Phone #: _____

Plumbing Inspector's Statement: I, _____, Plumbing Inspector for the Town of Mount Desert certify that after inspection, I find that the wastewater disposal system is functioning properly. I also have determined that the applicant qualifies for the Maine Resident Homestead Exemption Program as determined by the Tax Assessor and recommend approval of benefits. If approval is not recommended, I give the following reason(s):

Plumbing Inspector's Signature: _____ **Date:** _____

Town of Mount Desert Application Procedure

5.0 Application Procedure

5.1 Application required: Applications for benefits under this ordinance must be made in writing, on forms to be prescribed by the LPI's office. Forms for this purpose shall be made available through the LPI's office, the Treasurer's office, and as an enclosure or attachment to the annual Town report.

5.2 Application deadline: All initial applications for benefit payments under this ordinance must be received by the Town no later than April 30th to be considered for payment of benefits during that year. Initial applications received after May 1st shall be considered for approval, with approved payments to begin during the next fiscal year following the application date.

5.3 Information required:

- A. An initial application under this section must include a copy of the State subsurface wastewater permit and installer's construction data with respect to the system concerned. This requirement may be waived by the Town's LPI, if the information concerned is already on file with the Town at the time of the application, or if the applicant complies with (B) below.
- B. For any private wastewater treatment system constructed or installed more than four (4) years prior to the application date, the application must include a copy of a recent (less than four years old) inspection report by a LPI or other qualified professional. This requirement may be waived by the Town's LPI, if the information concerned is already on file with the Town at the time of the application.

5.4 Processing and approval: Initial applications shall be reviewed by the Town LPI, who shall determine and note on the application whether the applicant qualifies as defined in this ordinance.

The LPI shall approve only those applications for which the application information or the Inspector's personal inspection demonstrates that the residence concerned is located in the rural area, the applicant qualifies for the Maine Resident Homestead Exemption Program as determined by the Tax Assessor, and the system concerned has been constructed or installed and is functioning in accordance with the State plumbing code and all other applicable code and permit requirements.

Following final approval by the Town LPI, a list of approved applicants shall be forwarded to the Town Treasurer for payment of the appropriate benefit amount.

5.5 Subsequent Years: An approved application shall remain in force unless the Town LPI determines that the original applicant or property is no longer eligible for the benefit payment due to title transfer; change of residency; change in use; extension of the Town's public wastewater treatment system; failure to maintain the private wastewater treatment in compliance with applicable codes and permits; failure to provide inspection reports; or other causes. The LPI shall prepare and annually review list of previously qualified applicants to determine their continuing eligibility.

In addition, as a condition of continuing eligibility, approved applicants shall provide the LPI with a report of inspection of the system concerned by a LPI or other qualified inspector, at least once every four years. An applicant shall not be eligible to receive a benefit payment for any year in which the information or reports required under this section has not been provided. If the applicant requests the LPI to perform inspection of the system, the following shall be required:

- A. The applicant shall notify the LPI that the tank will be pumped 24 hours prior to pumping.
- B. The applicant shall be responsible for **uncovering all ports** on the top of the tank(s) for inspection.
- C. The tank shall not be covered until it has been inspected by the LPI.